

Council Meeting Minutes

Monday 27 October 2025

Unconfirmed Minutes

It should be noted that these minutes are not in their final form until Council has formally resolved to confirm them.

These minutes will be presented to Council for confirmation on 24 November 2025.

Realm - Council Chamber
Level 2, 179 Maroondah Highway
Ringwood

Minutes of the Council Meeting held in the Council Chamber, on Monday 27 October 2025 at 7:30pm.

PRESENT

Cr Kylie Spears (Mayor)	Wombolano Ward
Cr Linda Hancock (Deputy Mayor)	Wonga Ward
Cr Chris Jones	Barangeong Ward
Cr Catherine Gordon	Bungalook Ward
Cr Claire Rex	Jubilee Ward
Cr Nathaniel Henderson	McAlpin Ward
Cr Paul Macdonald	Tarralla Ward
Cr Rob Steane OAM	Yarrunga Ward
Steve Kozlowski	Chief Executive Officer
Tony Rocca	Chief Financial Officer
Adam Todorov	Director Assets & Leisure
Marianne Di Giallonardo	Director People & Places
Andrew Fuaux	Director Strategy & Development
Emma Hills	Governance Officer
Dan Glass	Multimedia Officer

The Mayor, Cr Spears welcomed all to the October Council meeting.

The Chief Executive Officer read the following Statement of Recording -

“Please note that this meeting is being recorded and streamed live on the internet. All care is taken to maintain your privacy; however, as a visitor in the public gallery, your presence may be recorded.”

A prayer was read by Professor Philip Adams from Ringwood Community Church.

The Councillor Pledge was read by the Mayor.

The Acknowledgement of Country was read by the Mayor.

APOLOGIES

Cr Daniella Heatherich	Wicklow Ward
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Cr Heatherich was granted a Leave of Absence at the 27 October 2025 Council Meeting

REQUEST FOR LEAVE OF ABSENCE - CR DANIELLA HEATHERICH

MOVED CR HENDERSON, SECONDED CR REX

118/25

THAT CR DANIELLA HEATHERICH BE GRANTED A LEAVE OF ABSENCE FOR THE 27 OCTOBER 2025 COUNCIL MEETING

CARRIED

DECLARATION OF INTERESTS

Cr Paul Macdonald Documents for Sealing
Item 1 - Letter Under Seal - Cr Paul Macdonald
Reason: *Letter Under Seal*

CONFIRMATION OF MINUTES

MOVED CR JONES, SECONDED CR REX 119/25

THAT THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY, 22 SEPTEMBER 2025 BE CONFIRMED.

CARRIED

PUBLIC QUESTION TIME

Mark Sekac
Forest Court

"What's the reason Maroondah Council don't support residents mental health, who have been repeatedly affected by council stormwater drain failure and expect the homeowner to wear the cost through their own insurance. This is not fair"

Chief Financial Officer

"Council can appreciate that these incidents and events can be emotive and impact individuals and families quite significantly, and have compassion in these circumstances, whilst we aim to undertake a consistent approach to all the claims that are received. Of course, any acceptance of a public liability claim will always depend upon whether the claimed loss or damage stems from legally negligent action or in-action by Council. Each case must be assessed on its merits, on a case-by-case basis. Whilst each resident's insurance company, where applicable, do handle claims processes differently from one-another in their dealings with Council. Claim settlements, including payment of insurance excess, may be considered in circumstances where clear legal liability can be established whilst appreciating the level of hardship the individuals or families have faced in these circumstances"

OFFICERS' REPORTS**CHIEF FINANCIAL OFFICER**

ATTENDANCE REPORT ITEM 1

MOVED CR MACDONALD, SECONDED CR HENDERSON 120/25

THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY COUNCILLORS

CARRIED

Councillors who spoke to their reports - Crs Spears, Steane, Macdonald, Henderson, Rex, Gordon, Jones and Hancock

Cr Spears

23/09	Australian Local Government Women's Association National Executive Team Meeting
23/09	Australian Local Government Women's Association meeting with Northern Beaches Council
24/09	Glen Park - Hungry 4 Success Training - Retail Graduation
25/09	Ringwood Football & Netball Club Presentation Night
30/09	Australian Local Government Women's Association National Executive Team Meeting
01/10	Australian Local Government Women's Association - Mentoring Resources and Information Session
02/10	Exhibition Launch "30th Annual Mayoral Exhibition"
02/10	Australian Local Government Women's Association & Women For Election mentoring program meeting - Women in Public Office Program
07/10	Australian Local Government Women's Association National Executive Team Meeting
08/10	Maroondah Business Advisory Committee Meeting
08/10	Australian Local Government Women's Association Meeting
08/10	Australian Local Government Women's Association - Peer Mentoring Meeting
08/10	Eastern Regional Group of Councils - Chair & Deputy Chair meeting
09/10	Municipal Association of Victoria Annual Conference 2025 "The Future is Local"
09/10	Municipal Association of Victoria Councillor Service Awards Event
10/10	Municipal Association of Victoria State Council Meeting
10/10	Maroondah Business Excellence Awards Recognition Event
13/10	Meeting with Ringwood Secondary College
13/10	Meeting with U3A Croydon
14/10	Australian Local Government Women's Association Peer Mentoring Session
14/10	Australian Local Government Women's Association National Executive Team Meeting
15/10	Maroondah Arts Advisory Committee Meeting
16/10	Heathmont College visit to Maroondah City Council
16/10	Australian Local Government Women's Association National Board Meeting
16/10	Tinternvale Primary School visit
17/10	Your Library Audit and Risk Committee Meeting
17/10	Eastern Region Group of Councils Meeting
17/10	Women's Health East - Together for Equality and Respect Seminar
17/10	Tintern Senior Art show Opening Event
18/10	Deshan Chinese Seniors Community Group Inc Spring Chongyang Gathering & Double Ninth Festival Celebration
19/10	1st Mooroolbark Scouts - 65 year Celebration
20/10	Australian Local Government Women's Association Masterclass Pre-Brief Meeting
20/10	Australian Local Government Women's Association meeting with Local Government Northern Territory
21/10	Australian Local Government Women's Association National Executive Team Meeting
21/10	Hungry 4 Success - Career Cafe - Sip, Smile and Support Event
21/10	Meeting with Sport 4 All
21/10	Australian Local Government Women's Association & Women For Election mentoring program meeting - Women in Public Office Program
23/10	Australian Local Government Women's Association Local Government Pro Conference
23/10	U3A Ringwood Meeting

23/10 Maroondah Business Excellence Awards Gala Evening
27/10 Myanmar Cultural Harmony Day
27/10 The Maroondah Foundation Meeting

Cr Hancock

25/09 Hungry 4 Success Training - Retail Graduation Event
01/10 Maroondah City Council Growing Wellbeing Activity Day Event
02/10 Eastern FM Broadcast
02/10 Exhibition Launch "30th Annual Mayoral Exhibition"
03/10 Meeting with Your Library CEO
05/10 Run Maroondah 2025 Event
07/10 Maroondah Movement and Positive Ageing Expo
09/10 Municipal Association of Victoria Annual Conference 2025 "The Future is Local"
09/10 Municipal Association of Victoria Councillor Service Awards Event
09/10 Australian Local Government Women's Association Masterclass - Clear & Courageous Communication with Divided Communities
10/10 Maroondah Business Excellence Awards Recognition Event
13/10 Meeting with Ringwood Secondary College
14/10 Maroondah Disability Advisory Committee Meeting
15/10 Monkami visit to Maroondah City Council
15/10 Metropolitan Traffic Education Centre Inc Board Meeting
16/10 Heathmont College visit to Maroondah City Council
17/10 Your Library Audit and Risk Committee Meeting
17/10 Women's Health East - Together for Equality and Respect Seminar
17/10 Eastern Regional Group of Councils meeting
18/10 Deshan Chinese Seniors Community Group Inc Spring Chongyang Gathering & Double Ninth Festival Celebration
21/10 Hungry 4 Success - Career Cafe - Sip, Smile and Support Event
22/10 Ringwood Historical Society meeting
23/10 Maroondah Business Excellence Awards Gala Evening
23/10 The Babes Project Giving Day event
27/10 Myanmar Cultural Harmony Day Event
27/10 The Maroondah Foundation Meeting

Cr Jones

02/10 Exhibition Launch "30th Annual Mayoral Exhibition"
05/10 Run Maroondah 2025 Event
09/10 Municipal Association of Victoria Annual Conference 2025 "The Future is Local"
09/10 Municipal Association of Victoria Councillor Service Awards Event
13/10 Meeting with U3A Croydon
27/10 Myanmar Cultural Harmony Day Event
27/10 The Maroondah Foundation Meeting

Cr Gordon

25/09 Hungry 4 Success Training - Retail Graduation Event
27/09 2025 Chin New Year Festival
02/10 Exhibition Launch "30th Annual Mayoral Exhibition"
05/10 Run Maroondah 2025 Event
09/10 Municipal Association of Victoria Annual Conference 2025 "The Future is Local"
09/10 Municipal Association of Victoria Councillor Service Awards Event
10/10 Maroondah Business Excellence Awards Recognition Event

14/10 Maroondah Disability Advisory Committee Meeting
17/10 Municipal Association of Victoria - Speaking with Impact Masterclass
23/10 Maroondah Business Excellence Awards Gala Evening
27/10 Myanmar Cultural Harmony Day Event
27/10 The Maroondah Foundation Meeting

Cr Rex

25/09 Ringwood Football & Netball Club Presentation Night
27/09 2025 Chin New Year Festival Event
01/10 Heathmont Tennis - Tennis Lighting Consultation Session
02/10 Exhibition Launch "30th Annual Mayoral Exhibition"
05/10 Run Maroondah 2025 Event
05/10 Heathwood Cricket Club Season Launch Event
09/10 Municipal Association of Victoria Councillor Service Awards Event
10/10 Maroondah Business Excellence Awards Recognition Event
12/10 Eastern Sirens Synchronised Swimming Club 10th Anniversary Event
14/10 Drug Advisory Council of Australia Oration Event
17/10 Municipal Association of Victoria - Speaking with Impact Masterclass
23/10 Maroondah Business Excellence Awards Gala Evening
24/10 Karralyka Event

Cr Henderson

02/10 Exhibition Launch "30th Annual Mayoral Exhibition"
05/10 Run Maroondah 2025 Event
08/10 Maroondah Business Advisory Committee Meeting
09/10 Municipal Association of Victoria Councillor Service Awards Event
09/10 Peak Plastique Performance Event
10/10 Maroondah Business Excellence Awards Recognition Event
11/10 Friends of Ainslie Park - Birthday Celebration Event
15/10 Maroondah Arts Advisory Committee Meeting
23/10 Maroondah Business Excellence Awards Gala Evening
24/10 Karralyka Event
27/10 The Maroondah Foundation Meeting

Cr Macdonald

07/10 Maroondah Movement and Positive Ageing Expo
09/10 Municipal Association of Victoria Annual Conference 2025 "The Future is Local"
09/10 Municipal Association of Victoria Councillor Service Awards Event
10/10 Maroondah Business Excellence Awards Recognition Event
12/10 Croydon Scouts Fair
21/10 Hungry 4 Success - Career Cafe - Sip, Smile & Support Event
23/10 The Babes Project Giving Day event
27/10 The Maroondah Foundation Meeting

Cr Heatherich

25/09 Hungry 4 Success Training - Retail Graduation Event
27/09 Chin New Year Festival event
30/09 Croydon Main Street Traders Association Meeting and Revitalisation Project Update
09/10 Municipal Association of Victoria Councillor Service Awards Event

10/10	Maroondah Business Excellence Awards Recognition Event
10/10	Croydon Ranges Hockey Club 2025 Presentation Night
13/10	Meeting with U3A Croydon
17/10	Municipal Association of Victoria - Speaking with Impact Masterclass
22/10	Maroondah Liveability, Safety and Amenity Advisory Committee Meeting
23/10	Maroondah Business Excellence Awards Gala Evening
24/10	Karralyka Event

Cr Steane

02/10	Exhibition Launch "30th Annual Mayoral Exhibition"
05/10	Run Maroondah 2025 Event
08/10	Maroondah Business Advisory Committee Meeting
09/10	Municipal Association of Victoria Councillor Service Awards Event
10/10	Maroondah Business Excellence Awards Recognition Event
19/10	Meeting with 1st Mooroolbark Scouts Group
22/10	Maroondah Liveability, Safety and Amenity Advisory Committee Meeting
23/10	Maroondah Business Excellence Awards Gala Evening
27/10	The Maroondah Foundation Meeting

REPORTS OF COUNCILLOR BRIEFINGS ITEM 2

MOVED CR JONES, SECONDED CR STEANE 121/25

THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE COUNCILLOR BRIEFINGS HELD ON 22 SEPTEMBER 2025 AND 6 OCTOBER 2025

CARRIED

COUNCILLOR REPRESENTATION REPORTS ITEM 3

MOVED CR HENDERSON, SECONDED CR STEANE 122/25

THAT COUNCIL RECEIVES AND NOTES MINUTES OF THE MAROONDAH BUSINESS ADVISORY COMMITTEE HELD ON 20 AUGUST 2025

CARRIED

Councillors who spoke to the motion - Crs Henderson and Spears

2024 COUNCIL ELECTION REPORT FROM THE VICTORIAN ELECTORAL COMMISSION ITEM 4

MOVED CR STEANE, SECONDED CR GORDON 123/25

THAT COUNCIL NOTES THE ATTACHED REPORTS AND LETTER RECEIVED FROM THE VICTORIAN ELECTORAL COMMISSION REGARDING THE 2024 GENERAL ELECTION

CARRIED

Councillors who spoke to the motion - Crs Steane, Henderson, Rex and Macdonald

INSTRUMENTS OF DELEGATION TO COUNCIL OFFICERS

ITEM 5

MOVED CR JONES, SECONDED CR HANCOCK

124/25

THAT COUNCIL, IN THE EXERCISE OF THE POWERS CONFERRED BY SECTION 11 OF THE *LOCAL GOVERNMENT ACT 2020* (THE ACT) AND THE OTHER LEGISLATION REFERRED TO IN THE ATTACHED INSTRUMENTS OF DELEGATION, RESOLVES THAT

- 1. THERE BE DELEGATED TO THE COUNCIL OFFICERS HOLDING, ACTING IN OR PERFORMING THE DUTIES OF THE OFFICERS OR POSITIONS REFERRED TO IN THE ATTACHED INSTRUMENTS OF DELEGATION TO COUNCIL OFFICERS, THE POWERS, DUTIES AND FUNCTIONS SET OUT IN THAT INSTRUMENT, SUBJECT TO THE CONDITIONS AND LIMITATIONS SPECIFIED IN THAT INSTRUMENT**
- 2. THE INSTRUMENTS COME INTO FORCE IMMEDIATELY THE COMMON SEAL OF COUNCIL IS AFFIXED TO THE INSTRUMENTS, AND REMAINS IN FORCE UNTIL THEY ARE REVOKED BY COUNCIL**
- 3. ON THE COMING INTO FORCE OF THE TWO (2) INSTRUMENTS, THE PREVIOUS TWO (2) INSTRUMENTS OF DELEGATION TO COUNCIL OFFICERS ARE REVOKED**
- 4. THE DUTIES AND FUNCTIONS SET OUT IN THE INSTRUMENTS MUST BE PERFORMED, AND THE POWERS SET OUT IN THE INSTRUMENTS MUST BE EXECUTED, IN ACCORDANCE WITH ANY GUIDELINES OR POLICIES WHICH COUNCIL FROM TIME TO TIME ADOPT**

CARRIED

Councillors who spoke to the motion - Crs Jones, Rex and Henderson

FORMAL CONSIDERATION OF THE ANNUAL REPORT 2024/25 AND OUR ACHIEVEMENTS 2024/25 SUMMARY REPORT

ITEM 6

MOVED CR STEANE, SECONDED CR JONES

125/25

THAT COUNCIL

- 1. NOTES THAT THE RELEVANT STATUTORY REQUIREMENTS UNDER THE LOCAL GOVERNMENT ACT 2020 AND ASSOCIATED REGULATIONS HAVE BEEN MET**
- 2. FORMALLY ENDORSES THE MAROONDAH CITY COUNCIL ANNUAL REPORT 2024/25**
- 3. NOTES THE OUR ACHIEVEMENTS 2024/25 SUMMARY REPORT**

CARRIED

Councillors who spoke to the motion - Crs Steane, Jones, Macdonald and Spears

OUTCOME - MUNICIPAL ASSOCIATION OF VICTORIA (MAV) STATE
COUNCIL - 10 OCTOBER 2025

ITEM 7

MOVED CR JONES, SECONDED CR REX

126/25

**THAT COUNCIL NOTES THE OUTCOME OF THE MOTION SUBMITTED BY
MAROONDAH CITY COUNCIL TO THE MUNICIPAL ASSOCIATION OF VICTORIA
STATE COUNCIL MEETING HELD ON 10 OCTOBER 2025**

CARRIED

Councillors who spoke to the motion - Crs Jones, Rex and Spears

DIRECTOR ASSETS & LEISURE

PETITION - CROYDON U3A REQUEST TO PRESERVE AND UPGRADE
THE EXISTING CROYDON LIBRARY

ITEM 1

MOVED CR HENDERSON, SECONDED CR JONES

127/25

THAT COUNCIL

- 1. RECEIVES AND NOTES THE PETITION RECEIVED ON 14 OCTOBER 2025 FROM
CROYDON U3A REQUESTING THE PRESERVATION AND UPGRADE OF THE
EXISTING CROYDON LIBRARY BUILDING**
- 2. CONTINUES TO WORK WITH THE CROYDON U3A COMMITTEE IN RELATION TO
THE ACCOMMODATION OPTIONS AVAILABLE IN THE SHORT, MEDIUM AND
LONGER TERM, TO ENSURE SUFFICIENT ACCOMMODATION IS AVAILABLE
FOR THEIR SERVICE PROVISION**
- 3. UNDERTAKES A FURTHER REVIEW OF THE CROYDON COMMUNITY
WELLBEING PRECINCT FOLLOWING COMPLETION OF THE CULTURAL HUB
AND THE MULTIPURPOSE HUB PROJECTS, IN APPROXIMATELY TWO (2)
YEARS TIME**
- 4. ADVISES THE LEAD PETITIONER ACCORDINGLY**

CARRIED

Councillors who spoke to the motion - Crs Jones and Spears

DIRECTOR STRATEGY & DEVELOPMENT

DOMESTIC ANIMAL MANAGEMENT PLAN 2026-2029 ITEM 1

MOVED CR REX, SECONDED CR MACDONALD 128/25

THAT COUNCIL

- 1. ADOPTS THE DOMESTIC ANIMAL MANAGEMENT PLAN 2026-2029**
- 2. AUTHORISES THE SUBMISSION OF THE MAROONDAH DOMESTIC ANIMAL MANAGEMENT PLAN 2026 – 2029 TO THE SECRETARY OF THE DEPARTMENT OF ENERGY, ENVIRONMENT AND CLIMATE ACTION (DEECA)**

CARRIED

Councillors who spoke to the motion - Crs Rex, Henderson and Jones

DOCUMENTS FOR SEALING

Cr Macdonald left the Council Chamber at 8:36pm prior to the commencement of Item 1 due to a Conflict of Interest.

LETTER UNDER SEAL - CR PAUL MACDONALD ITEM 1

MOVED CR STEANE, SECONDED CR HANCOCK 129/25

THAT COUNCIL PRESENTS A LETTER UNDER SEAL TO CR PAUL MACDONALD IN RECOGNITION OF HIS COMBINED 15 YEARS OF SERVICE TO MAROONDAH CITY COUNCIL AND THE FORMER CROYDON CITY COUNCIL

CARRIED

Councillors who spoke to the motion - Cr Steane

Cr Macdonald returned to the Council Chamber at 8:38pm once Item 1 had concluded.

SUSPENSION OF STANDING ORDERS

MOVED CR JONES, SECONDED CR HENDERSON 130/25

THAT STANDING ORDERS BE SUSPENDED TO PRESENT CR MACDONALD WITH A LETTER UNDER SEAL

CARRIED

Cr Spears presented Cr Macdonald with a Letter Under Seal which recognises the Municipal Association of Victoria (MAV) Councillor Service Award presented at an event on the 9 October 2025.

Cr Spears congratulated Cr Macdonald on achieving a combined 15 years of service as an elected Councillor with Maroondah City Council and the former Croydon City Council.

Cr Macdonald spoke about his time as a Councillor and his appreciation of Council and the recognition.

RESUMPTION OF STANDING ORDERS

MOVED CR STEANE, SECONDED CR REX

131/25

THAT STANDING ORDERS BE RESUMED**CARRIED****MOTIONS TO REVIEW**

Nil

LATE ITEMS

Nil

REQUESTS FOR LEAVE OF ABSENCE

Nil

The open forum closed at 8:44pm.

Confirmed

Date