



**MINUTES**

**COUNCIL MEETING**

**MAROONDAH CITY COUNCIL**

**MONDAY**

**09 DECEMBER 2024**

**UNCONFIRMED MINUTES**

**It should be noted that these minutes are not in their final form until Council has formally resolved to confirm them.**

**These minutes will be presented to Council for confirmation in 17 February 2025.**

---

Minutes of the Council Meeting held in the Council Chamber, on Monday 9 December 2024 at 7:30pm.

## PRESENT

Cr Kylie Spears (Mayor)	Wombolano Ward
Cr Linda Hancock (Deputy Mayor)	Wonga Ward
Cr Chris Jones	Barnggeong Ward
Cr Catherine Gordon	Bungalook Ward
Cr Claire Rex	Jubilee Ward
Cr Nathaniel Henderson	McAlpin Ward
Cr Paul Macdonald	Tarralla Ward
Cr Daniella Heatherich	Wicklow Ward
Cr Rob Steane OAM	Yarrunga Ward
Steve Kozlowski	Chief Executive Officer
Tony Rocca	Chief Financial Officer
Adam Todorov	Director Assets & Leisure
Marianne Di Giallonardo	Director People & Places
Andrew Fuaux	Director Strategy & Development
Emma Hills	Governance Officer
Dan Glass	Multimedia Officer

The Mayor, Cr Spears welcomed all to the December Council meeting.

The Chief Executive Officer read the following Statement of Recording -

*“Please note that this meeting is being recorded and streamed live on the internet. All care is taken to maintain your privacy; however, as a visitor in the public gallery, your presence may be recorded.”*

A prayer was read by Andrew Hill from New Community Church.

The Councillor Pledge was read by the Mayor.

The Acknowledgement of Country was read by the Mayor.

## APOLOGIES

Nil

## DECLARATION OF INTERESTS

Cr Linda Hancock	In Camera - Director Strategy & Development Item 1, Tender Evaluation Report - Contract 21083 Victoria Street Road Rehabilitation Reason: <i>Known to the owner of one of the contractors</i>
Cr Rob Steane	In Camera - Director Strategy & Development Item 1, Tender Evaluation Report - Contract 21083 Victoria Street Road Rehabilitation Reason: <i>Personal relationship with the director of one of the contractors</i>

---

**CONFIRMATION OF MINUTES**

MOVED CR JONES, SECONDED CR MACDONALD 136/24

**THAT THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY, 25 NOVEMBER 2024 BE CONFIRMED.**

**CARRIED**

**PUBLIC QUESTION TIME**

Nil

**OFFICERS' REPORTS****CHIEF FINANCIAL OFFICER**

ATTENDANCE REPORT ITEM 1

MOVED CR STEANE, SECONDED CR GORDON 137/24

**THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY COUNCILLORS**

**CARRIED**

Councillors who spoke to their reports - Crs Spears, Hancock, Jones, Gordon, Rex, Henderson, Macdonald, Heatherich and Steane

Cr Spears (Mayor)

26/11 Mayor and CEO meeting with Ringwood East Bendigo Bank  
27/11 Karralyka Season 2025 Theatre launch  
28/11 Australian Local Government Women's Association (ALGWA) Vic  
28/11 Australian Gender Equality Council Annual General Meeting  
28/11 Eastern FM Broadcast  
28/11 Councillor video filming  
28/11 Maroondah Youth Awards and Student Wellbeing Action Teams Celebration Event  
29/11 Meeting with Neil Rose - U3A Croydon  
02/12 Your Library CEO/Chair meeting  
03/12 Maroondah School Crossing Supervisor Christmas Event Karralyka  
03/12 Downball Australia's Maroondah Summertime Slam Maroondah Nets  
03/12 Australian Local Government Women's Association (ALGWA) Staff meeting  
06/12 Eastern Region Group of Councils Induction Meeting and Welcome Event  
06/12 Eastern Region Group of Councils Welcome Event  
07/12 Maroondah Carols  
07/12 2024 Melbourne East Netball Association (MENA) Spring Season Grand Final Presentations

## Cr Hancock (Deputy Mayor)

- 26/11 Women on the Go Event
- 27/11 Karralyka Season 2025 Theatre launch
- 28/11 Maroondah Youth Awards and Student Wellbeing Action Teams Celebration Event
- 02/12 Meeting with Your Library Limited
- 04/12 2024 Eastern Health Annual Meeting
- 05/12 Eastern FM broadcast
- 05/12 Australian Local Government Women's Association (ALGWA) Vic end of year zoom meeting
- 06/12 Eastern Region Group of Councils Welcome Event
- 07/12 Your DNA Open House event
- 07/12 Maroondah Carols

## Cr Jones

- 29/11 Maroondah Rotary Club Annual Charity Golf Day
- 03/12 Maroondah School Crossing Supervisor Christmas Event
- 06/12 Eastern Region Group of Councils Welcome Event

## Cr Gordon

- 26/11 Women on the Go Event
- 27/11 Meeting at Eastwood Golf Bowls Club
- 27/11 Dorset Golf Club Site Visit
- 27/11 Karralyka Season 2025 Theatre launch
- 28/11 Maroondah Youth Awards and Student Wellbeing Action Teams Celebration Event
- 29/11 Maroondah Rotary Club Annual Charity Golf Day
- 03/12 Maroondah School Crossing Supervisor Christmas Event
- 03/12 Maroondah Volleyball Annual General Meeting
- 06/12 Eastern Region Group of Councils Welcome Event
- 06/12 Maroondah Volleyball Volunteers Christmas Break Up Event
- 07/12 Maroondah Carols

## Cr Rex

- 06/12 Eastern Region Group of Councils Welcome Event
- 07/12 Maroondah Carols
- 07/12 2024 Melbourne East Netball Association (MENA) Spring Season Grand Final Presentations

## Cr Henderson

- 26/11 Women on the Go Event
- 27/11 Karralyka Season 2025 Theatre launch
- 28/11 Maroondah Youth Awards and Student Wellbeing Action Teams Celebration Event
- 29/11 Maroondah Rotary Club Annual Charity Golf Day

---

06/12 Eastern Region Group of Councils Welcome Event  
07/12 Maroondah Carols  
08/12 Ringwood State Electorate Conference Christmas Event

Cr Macdonald

26/11 Women on the Go Event  
27/11 Karralyka Season 2025 Theatre launch  
28/11 Maroondah Youth Awards and Student Wellbeing Action Teams Celebration Event  
03/12 Maroondah School Crossing Supervisor Christmas Event  
06/12 Eastern Region Group of Councils Welcome Event  
07/12 Community consultation pop-up, The Mall South Croydon

Cr Heatherich

28/11 Maroondah Youth Awards and Student Wellbeing Action Teams Celebration Event  
28/11 Meeting with the Chin Baptist Church, Croydon.  
03/12 Living our best life -Talking Cafe  
06/12 Eastern Region Group of Councils Welcome Event  
07/12 Maroondah Carols

Cr Steane

27/11 Karralyka Season 2025 Theatre launch  
28/11 Maroondah Youth Awards and Student Wellbeing Action Teams Celebration Event  
03/12 Maroondah School Crossing Supervisor Christmas Event  
06/12 Eastern Region Group of Councils Welcome Event  
07/12 Maroondah Carols

REPORTS OF COUNCILLOR BRIEFINGS

ITEM 2

MOVED CR REX, SECONDED CR HENDERSON

138/24

**THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE COUNCILLOR BRIEFINGS HELD ON 25 NOVEMBER 2024 AND 2 DECEMBER 2024**

**CARRIED**

---

COUNCILLOR REPRESENTATION REPORTS ITEM 3

MOVED CR STEANE, SECONDED CR JONES 139/24

**THAT COUNCIL RECEIVES AND NOTES MINUTES OF THE FOLLOWING BODIES**

1. **MAROONDAH BUSINESS ADVISORY COMMITTEE HELD ON 11 SEPTEMBER 2024**
2. **EASTERN TRANSPORT COALITION HELD ON 15 AUGUST 2024, 19 SEPTEMBER 2024 AND 17 OCTOBER 2024**

**CARRIED**

COUNCIL REPRESENTATION 2024/25 ITEM 4

MOVED CR REX, SECONDED CR HENDERSON 140/24

**THAT WITH RESPECT TO COMMITTEES/BODIES/ADVISORY GROUPS REQUIRING A FORMAL COUNCIL DELEGATE, COUNCIL**

1. **NOTES THAT THE MAYOR IS ABLE, AS EX-OFFICIO, TO ATTEND ANY OF THE BODIES/ADVISORY GROUPS WHERE THEY ARE NOT A SPECIFIC MEMBER AS A DELEGATE; AND**
2. **MAKES THE FOLLOWING APPOINTMENTS:**

**Maroondah Access, Inclusion and Equity Advisory Committee**

**CRS. GORDON, HENDERSON AND JONES AS COUNCIL'S REPRESENTATIVES ON THE MAROONDAH ACCESS, INCLUSION AND EQUITY ADVISORY COMMITTEE.**

**Maroondah Arts Advisory Committee**

**CRS. HENDERSON, MACDONALD AND SPEARS AS COUNCIL'S REPRESENTATIVES ON THE MAROONDAH ARTS ADVISORY COMMITTEE.**

**Maroondah Business Advisory Committee**

**CRS. HENDERSON, SPEARS AND STEANE AS COUNCIL'S REPRESENTATIVES ON THE MAROONDAH BUSINESS ADVISORY COMMITTEE.**

**Maroondah Community Health and Wellbeing Committee**

**CRS. GORDON, HANCOCK AND HEATHERICH AS COUNCIL'S REPRESENTATIVES ON THE MAROONDAH COMMUNITY HEALTH AND WELLBEING COMMITTEE.**

**Maroondah Disability Advisory Committee**

**CRS. GORDON, HANCOCK AND HEATHERICH AS COUNCIL'S REPRESENTATIVES ON THE MAROONDAH DISABILITY ADVISORY COMMITTEE.**

**Maroondah Environment Advisory Committee**

**CRS. JONES, MACDONALD AND REX AS COUNCIL'S REPRESENTATIVES ON THE MAROONDAH ENVIRONMENT ADVISORY COMMITTEE.**

**Maroondah Liveability, Safety and Amenity Committee**

**CRS. HEATHERICH, REX AND STEANE AS COUNCIL'S REPRESENTATIVES ON THE MAROONDAH LIVEABILITY, SAFETY AND AMENITY COMMITTEE.**

**Maroondah Audit and Risk Committee**

**THE MAYOR AND CR. JONES AS COUNCIL'S REPRESENTATIVES WITH CR. MACDONALD AS SUBSTITUTE REPRESENTATIVE ON THE AUDIT AND RISK COMMITTEE.**

**Eastern Regional Group – Mayors and CEO's**

**THE MAYOR, THE DEPUTY MAYOR, THE CHIEF EXECUTIVE OFFICER AS COUNCIL'S REPRESENTATIVES WITH CR. MACDONALD AS SUBSTITUTE REPRESENTATIVE TO THE EASTERN REGIONAL GROUP – MAYORS AND CEO'S.**

**Eastern Alliance for Greenhouse Action**

**CR. JONES AS COUNCIL'S REPRESENTATIVE WITH CR. MACDONALD AS SUBSTITUTE REPRESENTATIVE TO THE EASTERN ALLIANCE FOR GREENHOUSE ACTION.**

**Your Library Limited**

**CRS. HANCOCK AND SPEARS AS COUNCIL'S REPRESENTATIVES WITH CR. REX AS SUBSTITUTE REPRESENTATIVE TO YOUR LIBRARY LIMITED.**

**METEC (Metropolitan Training Education Centre Inc.)**

**CR. HANCOCK AS COUNCIL'S REPRESENTATIVE WITH CR. HENDERSON AS SUBSTITUTE REPRESENTATIVE TO METEC.**

**Municipal Association of Victoria – State Council**

**CR. SPEARS AS COUNCIL'S REPRESENTATIVE WITH CR. JONES AS SUBSTITUTE REPRESENTATIVE TO THE MUNICIPAL ASSOCIATION OF VICTORIA.**

**CARRIED**

## COUNCIL MEETING SCHEDULE 2025

ITEM 5

MOVED CR GORDON, SECONDED CR JONES

141/24

**THAT THE COUNCIL MEETING SCHEDULE FOR FEBRUARY TO DECEMBER 2025 BE ADOPTED AS FOLLOWS:**

<u>2025</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>
FEBRUARY	Monday	17	7:30PM
MARCH	Monday	17	7:30PM
APRIL	Monday	28	7:30PM
MAY	Monday	26	7:30PM
JUNE	Monday	23	7:30PM
JULY	Monday	21	7:30PM
AUGUST	Monday	25	7:30PM
SEPTEMBER	Monday	22	7:30PM
OCTOBER	Monday	20	7:30PM
<i>(For the purpose of adopting the Annual Report)</i>			
NOVEMBER	Wednesday	12	7:00PM
<i>(Statutory Meeting - Election of Mayor &amp; Deputy Mayor)</i>			
NOVEMBER	Monday	24	7:30PM
DECEMBER	Monday	15	7:30PM

CARRIED



---

COUNCIL ADVISORY COMMITTEES - REPORT ON 2024 ACTIVITIES ITEM 6

MOVED CR HANCOCK, SECONDED CR REX 142/24

**THAT COUNCIL**

- 1. ACKNOWLEDGES THE SIGNIFICANT CONTRIBUTIONS MADE BY COUNCIL'S ADVISORY COMMITTEES DURING THE 2024 CALENDAR YEAR**
- 2. RECOGNISES THE CONTRIBUTIONS MADE BY ALL THE EXTERNAL COMMITTEE MEMBERS DURING THE 2024 CALENDAR YEAR**

**CARRIED**

Councillors who spoke to the motion - Crs Hancock and Spears

GLASS ONLY HOUSEHOLD SERVICE - RESEARCH FINDINGS AND COLLECTIVE ADVOCACY ITEM 7

MOVED CR HEATHERICH, SECONDED CR JONES 143/24

**THAT COUNCIL CONSIDERS AND ADOPTS THE ADVOCACY POSITION OUTLINED IN THIS REPORT AND THE ADVOCACY APPROACH OF SUBMITTING A JOINTLY SIGNED LETTER BY COUNCIL CEOS, TO THE MINISTER FOR ENVIRONMENT, RESPECTFULLY REQUESTING RECONSIDERATION OF THE NEED FOR THE GLASS ONLY SERVICE**

**CARRIED**

Councillors who spoke to the motion - Crs Heatherich, Jones and Steane

**DIRECTOR ASSETS & LEISURE**

ARTERIAL (MAIN) ROAD ROADSIDE MAINTENANCE ISSUES ITEM 1

MOVED CR JONES, SECONDED CR STEANE 144/24

**THAT**

- 1. COUNCIL NOTES THE ONGOING ISSUES ASSOCIATED WITH INADEQUATE MAINTENANCE OF THE ARTERIAL (MAIN) ROADS ROADSIDE AREAS IN THE CITY OF MAROONDAH**
- 2. COUNCIL WRITES TO THE MINISTER FOR ROADS AND ROAD SAFETY, THE HON. MELISSA HORNE, REQUESTING IMPROVED MAINTENANCE OF THE ARTERIAL (MAIN) ROADS ROADSIDE AREAS IN THE CITY OF MAROONDAH**

**CARRIED**

Councillors who spoke to the motion - Crs Jones, Steane and Macdonald

## EXTENSION OF TIME

MOVED CR STEANE, SECONDED CR HENDERSON 145/24

**THAT CR CHRIS JONES BE GRANTED AN EXTENSION OF TIME****CARRIED****DIRECTOR STRATEGY & DEVELOPMENT**

MULLUM MULLUM CREEK BIOLINK ACTION PLAN 2025-2035 ITEM 1

MOVED CR JONES, SECONDED CR MACDONALD 146/24

**THAT COUNCIL ADOPTS THE MULLUM MULLUM CREEK BIOLINK ACTION PLAN 2025-2035****CARRIED**

Councillors who spoke to the motion - Cr Jones

**DIRECTOR PEOPLE & PLACES**

LOCAL GOVERNMENT WOMEN'S CHARTER - FINAL UPDATE ITEM 1

MOVED CR HANCOCK, SECONDED CR GORDON 147/24

**THAT COUNCIL**

- 1. ACKNOWLEDGE THE ACHIEVEMENTS OVER THE PAST 12 MONTHS AS PART OF ITS SUPPORT OF THE VICTORIAN LOCAL GOVERNMENT WOMEN'S CHARTER**
- 2. NOTE THAT THE VICTORIAN LOCAL GOVERNMENT WOMEN'S CHARTER ACTIVITIES HAVE MOVED TO BUSINESS AS USUAL TO ENSURE WE CONTINUE TO FACILITATE AN ELECTED COUNCIL AND WORKPLACE THAT REFLECTS THE DIVERSITY OF OUR MAROONDAH COMMUNITY**

**CARRIED**

Councillors who spoke to the motion - Cr Hancock and Spears

**DOCUMENTS FOR SEALING**VOLUNTEER YEARS OF SERVICE RECOGNITION ITEM 1MOVED CR REX, SECONDED CR JONES 148/24**THAT COUNCIL SIGNS AND SEALS THE 2024 VOLUNTEER YEARS OF SERVICE AWARD LETTERS IN RECOGNITION OF****50 YEARS OF SERVICE GIVEN BY:**

- PATRICIA GAME

**35 YEARS OF SERVICE GIVEN BY:**

- DR GRAEME LORIMER

**30 YEARS OF SERVICE GIVEN BY:**

- LYNNE CHEERS
- MICHAEL CHEERS
- ROGER LORD
- DAVID POCKETT
- ROSE POCKETT
- LLOYD SMILEY
- OLWYN SMILEY
- THERESE STARLING
- ALAN KRAHE

**25 YEARS OF SERVICE GIVEN BY:**

- THERESA RODRIGUEZ

**20 YEARS OF SERVICE GIVEN BY:**

- PETER MILFORD
- SUZANNE MOSLEY
- RONALD STANFORD

**15 YEARS OF SERVICE GIVEN BY:**

- MEREDITH BRIGGS
- LISA FLEMING
- KEVIN SOUTHEY

---

**10 YEARS OF SERVICE GIVEN BY:**

- SUSAN BAILEY
- STEPHANIE DEAN
- CAROLYN GILPIN
- STEPHEN HICKMAN
- ANEESI MCGRATH
- CLIFFORD MCKEOWN
- HEATHER MORCOMB
- NEIL MORCOMB
- CHARLES PORTEOUS
- VINCENT SYMONS
- ROBERT TUCKER
- DUNCAN WAITE

**CARRIED**

Councillors who spoke to the motion - Cr Spears

**MOTIONS TO REVIEW**

Nil

**LATE ITEMS**

Nil

**REQUESTS FOR LEAVE OF ABSENCE**

REQUEST FOR LEAVE OF ABSENCE - CR PAUL MACDONALD

MOVED CR STEANE, SECONDED CR JONES

149/24

**THAT CR PAUL MACDONALD BE GRANTED A LEAVE OF ABSENCE FROM 3  
FEBRUARY 2025 TO 28 FEBRUARY 2025****CARRIED**

**IN CAMERA**

MOVED CR MACDONALD, SECONDED CR HENDERSON

150/24

**THAT THE FOLLOWING MATTERS BE DEALT WITH IN CAMERA PURSUANT TO S66(1) AND S66(2)(A) OF THE LOCAL GOVERNMENT ACT 2020, BECAUSE THE REPORTS CONTAIN INFORMATION THAT IS CONFIDENTIAL IN ACCORDANCE WITH S3(1) OF THE LOCAL GOVERNMENT ACT 2020.**

CHIEF FINANCIAL OFFICER

ITEM 1 CHIEF EXECUTIVE CONTRACT

*Reason: This report contains personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. This information is confidential in accordance with s3(1)(f) of the Act. This ground is applied because the information, if publicly released at the time, is likely to be inappropriately detrimental to the Council or any person.*

DIRECTOR STRATEGY &amp; DEVELOPMENT

ITEM 1 TENDER EVALUATION REPORT - CONTRACT 21083 VICTORIA STREET ROAD REHABILITATION

*Reason: This report contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released. This information is confidential in accordance with s3(1)(a) of the Act. This ground is applied because the information, if publicly released at the time, is likely to be inappropriately detrimental to the Council or any person.*

**CARRIED**

*COUNCIL RESOLVED THAT THE FOLLOWING DECISIONS BE REFLECTED IN THE MINUTES OF THE OPEN FORUM.*

**CHIEF FINANCIAL OFFICER**

CHIEF EXECUTIVE CONTRACT

ITEM 1

DETERMINES THAT THIS REPORT AND ALL DISCUSSIONS IN RELATION TO IT OTHER THAN DISCLOSURES REQUIRED UNDER THE LOCAL GOVERNMENT ACT SHALL REMAIN CONFIDENTIAL INDEFINITELY AND THIS DECISION OF CONFIDENTIALITY BE REFLECTED IN THE MINUTES OF THE OPEN FORUM OF THIS MEETING

**DIRECTOR STRATEGY & DEVELOPMENT**

TENDER EVALUATION REPORT - CONTRACT 21083 VICTORIA STREET ROAD REHABILITATION

ITEM 1

THIS REPORT AND ALL DISCUSSIONS IN RELATION TO IT REMAINS CONFIDENTIAL INDEFINITELY AND THIS RESOLUTION REMAINS CONFIDENTIAL UNTIL THE EXECUTION OF THIS CONTRACT AT WHICH TIME THE RESOLUTION BE MADE PUBLIC

The open forum closed at 8:33pm.

Confirmed .....

Date .....