



# **Ordinary Meeting of Council Attachments**

**Monday 9 December 2024**

**Council Chamber**

## ATTACHMENTS

### CHIEF FINANCIAL OFFICER

#### 2. Reports of Councillor Briefings

**Attachment 1:** 2024 November 25 - Councillor Briefing Public Record .....3

**Attachment 2:** 2024 December 02 - Councillor Briefing Public Record .....5

#### 3. Councillor Representation Reports

**Attachment 1:** 2024 September 11 - Maroondah Business Advisory Committee Meeting Minutes.....7

**Attachment 2:** 2024 August 15 - Eastern Transport Coalition meeting papers .....11

**Attachment 3:** 2024 September 19 - Eastern Transport Coalition meeting papers .....36

**Attachment 4:** 2024 October 17 - Eastern Transport Coalition meeting papers .....86

#### 7. Glass Only Household Service - Research Findings and Collective Advocacy

**Attachment 1:** Glass service advocacy request - Minister for Environment.....112

### DIRECTOR STRATEGY & DEVELOPMENT

#### 1. Mullum Mullum Creek Biolink Action Plan 2025-2035

**Attachment 1:** Mullum Mullum Creek Biolink Action Plan 2025-2035.....115

**Attachment 2:** MMC Biolink Draft Action Plan 2023 - consultation report.....164



**COUNCILLOR BRIEFING – PUBLIC RECORD**

**Briefing Details:**

Date: Monday 25 November 2024 Time: 6:00pm

Location: Meeting Rooms 1 & 2, Realm

*All items discussed at a Councillor Briefing are considered confidential in nature.*

**Attendees:**

<b>Councillors</b>		
Cr Kylie Spears (Mayor)	Cr Catherine Gordon	Cr Paul Macdonald
Cr Linda Hancock (Deputy Mayor)	Cr Claire Rex	Cr Daniella Heatherich
Cr Chris Jones	Cr Nathaniel Henderson	Cr Rob Steane OAM
<b>Council Officers:</b>		
Steve Kozlowski	Chief Executive Officer	
Tony Rocca	Director/Chief Financial Officer	
Adam Todorov	Director Assets & Leisure	
Marianne Di Giallonardo	Director People & Places	
Andrew Fuaux	Director Strategy & Development	
Emma Hills	Governance Officer	
Grant Meyer	Manager City Futures	Item 2
Doug Evans	Strategic Environment Planner	2
Andrew Taylor	Manager Engineering & Building Services	3
Tom Dobson	Coordinator Engineering Projects & Drainage	3

**Apologies:**

Councillors:	Nil
Council Officers:	Nil

**Conflict of Interest Disclosure:**

Councillors:	<p>Cr Linda Hancock: Item 3 - Tender Evaluation Report - Contract 21083 Victoria Street Road Rehabilitation <i>Reason: Known to one on the tenderers as a friend and has conducted works at residential home.</i></p> <p>Cr Rob Steane: Item 3 - Tender Evaluation Report - Contract 21083 Victoria Street Road Rehabilitation <i>Reason: Personal relationship with director of one of the tenderers.</i></p>
--------------	--

Council Officers:

Cr Catherine Gordon: Item 4 - Community Assistance Fund <i>Reason: Current Volleyball Victoria board member.</i>
---

Nil
-----

**Items Discussed:**

1	Council Meeting Agenda
2	Adoption of Mullum Mullum Creek Biolink Action Plan 2025-2035
3	Tender Evaluation Report - Contract 21083 Victoria Street Road Rehabilitation
4	Community Assistance Fund
5	Items of a General Nature Raise by Councillors

**Record completed by:**

Council Officer  
Title

Emma Hills
Governance Officer



**COUNCILLOR BRIEFING – PUBLIC RECORD**

**Briefing Details:**

Date: Monday 2 December 2024 Time: 6:05pm

Location: Meeting Rooms 1 & 2, Realm

*All items discussed at a Councillor Briefing are considered confidential in nature.*

**Attendees:**

<b>Councillors</b>		
Cr Kylie Spears	Cr Catherine Gordon	Cr Paul Macdonald
Cr Linda Hancock	Cr Claire Rex	Cr Daniella Heatherich
Cr Chris Jones	Cr Nathaniel Henderson	Cr Rob Steane OAM
<b>Council Officers:</b>		
Steve Kozlowski	Chief Executive Officer	
Tony Rocca	Director/Chief Financial Officer	
Adam Todorov	Director Assets & Leisure	
Marianne Di Giallonardo	Director People & Places	
Andrew Fuaux	Director Strategy & Development	
Emma Hills	Governance Officer	
		<b>Item</b>
Phil Medley	Manager Governance & Performance	1,2,3,4
Nina Pirruccio	Coordinator Governance & Procurement	1
Danielle Butcher	Manager Communications & Citizen Experience	2
Brian Tu	Corporate & Community Planning Facilitator	4
Antonia Heward	Team Leader Waste Strategy & Policy	5
Sebastian Wojtas	Waste Project Officer	5

**Apologies:**

Councillors:	Nil
Council Officers:	Nil

**Conflict of Interest Disclosure:**

Councillors:	Nil
Council Officers:	Nil

**Items Discussed:**

1	Councillor Induction - Good Governance
2	Councillor Induction - Understanding and responding to community needs
3	Councillor Induction - Introduction to Strategic Planning
4	Councillor Induction - Development of Maroondah 2050 Community Vision and Council Plan 2025-2029
5	Glass Only Household service - Research findings and collective advocacy
6	Councillor Delegates' Meeting Report
7	Items of a General Nature Raised by Councillors

**Record completed by:**

Council Officer	Emma Hills
Title	Governance Officer



## **Maroondah Business Advisory Committee – Minutes**

**Meeting Details:**

Date: Wednesday 11 September 2024 Time: 9:30am - 12pm

Location: Meeting Rooms 1 & 2, Realm

**Attendees:**

<p><b>Councillors</b> Cr Kylie Spears (Mayor and Chair) Cr Rob Steane OAM</p> <p><b>Council Officers:</b> Steve Kozlowski, Chief Executive Officer Marianne Di Giallonardo, Director People and Places Chris Zidak, Manager Business and Precincts Andrew Binks, Bayswater Business Precinct Coordinator Chloe Messerle, Senior Governance Officer (Minute Taker) Chris Riseley, Team Leader Community Development</p>
<p><b>Community Representatives:</b> Jenny Newman, Maroondah Business Group Geoff Daniel, The Casual GM James Braunegg, Micron21 Pty Ltd (entered at 9:58am) Simon Fuller, Contek Constructions Jodie Murphy, Eastland QIC Marcus Young, Incarta IT Jessica Shaw, True Fairies Louisa Ellum, Swinburne University of Technology</p>
<p><b>Others:</b> Karen Milward, First Peoples Consultant</p>

**Apologies:**

Councillors:	Cr Tasa Damante
Council Officers:	Georgia Brent, Business Partnership & Engagement Lead
Community Representatives:	Greg Balmforth, Eastland QIC Claudia Gatt, Braille Tactile Signs Aust

**Conflict of Interest Disclosure:**

Councillors:	Nil
Council Officers:	Nil
Community Representatives:	Nil

**Items Discussed**

1. OPENING OF MEETING (Acknowledgement of Country)

*Maroondah City Council, in the spirit of Reconciliation, acknowledges the Wurundjeri People of the Kulin Nation as traditional custodians of the land on which we are gathered today, where Indigenous Australians have performed age-old ceremonies. We pay our respects to their Elders, past, present and emerging.*

2. WELCOME

CONFIRMATION OF MINUTES - WEDNESDAY, 26 JUNE 2024

ITEM 3

The minutes were moved by the committee by consensus.

2.1 Housekeeping

Cr Spears advised of the evacuation process if required.

4. ITEMS

BUSINESS ARISING

ITEM 4.1

Chris Zidak provided an update referring to a previous discussion regarding 'reviewing of existing programs that are doing well in this space with whom Council could approach/partner.' He advised that his team were currently conversing with Croydon Main Street Traders Association to work on existing programs.

Chris also spoke about the Maroondah Business Excellence Awards insights from 2024. Geoff Daniel spoke about the categories for the awards with discussion surrounding the new categories as well as the communities expectations.

Feedback on the night was very well received.

An update was provided on two action items from the previous meeting.

CEO UPDATE - MAROONDAH REPORT 'HIGHLIGHTS' - STEVE  
KOZLOWSKI

ITEM 4.2

A copy of the CEO update will be provided to committee members along with the minutes.

MBG UPDATE - JENNY NEWMAN

ITEM 4.3

An update was provided regarding Maroondah Business Group (MBG).



SECTOR UPDATES - COMMITTEE MEMBER ROUND TABLE

ITEM 4.4

Braille Tactile Signs Aust provided a powerpoint presentation - as attached.

Local wedding industry has increased but big wedding venues have dropped in numbers.

It was noted that business metrics have stabilised in the past 6 months.

A Victorian State Government Media Release was spoken about regarding a pilot program to address workforce shortages in Council's across Victoria in conjunction with RMIT, Federation University, Swinburne University of Technology and Victoria University.

Local Government 'Earn and Learn' initiative - flexible learning bring more people into Local Government.

FOCUS SECTOR – MBAC MEMBER, JODIE PIRAK-MURPHY, EASTLAND

ITEM 4.5

Jodie Pirak-Murphy presented a powerpoint and spoke about the difference between shops/traders located in local shopping centres including the sales statistics between 2023 and 2024 as well as the traffic numbers through the centre.

Discussion surrounded the Friendship Ninja Zone, part of the URSTRONG schools projects as well as many local projects that Eastland support.

Jodie shared a Consumer Insight video regarding consumer trends - <https://www.qicre.com/News/Consumer-Insights-6>

RECONCILIATION PLAN - THEMES EMERGING FROM STAKEHOLDER  
ENGAGEMENT

ITEM 4.6

Chris Riseley introduced the item, providing background to the Reconciliation Plan and introduced Karen Milward.

Karen spoke about the themes for Understanding First Peoples culture and history including storytelling, opportunities for First Peoples History, supporting festivals and event opportunities, continue to support and promote creativity and promoting positive outcomes. Karen advised that everyone consulted to date supports Maroondah Council to develop a Reconciliation Plan. Noting the work that Maroondah Council have already been involved with First Peoples. Also discussed was the importance of economic development and employment through ongoing reconciliation work and greater participation throughout the community.

Karen focused on collaborating on a network of organisations providing services to First Peoples, advocating for healthcare services, greater support for mainstream services, improving access to Council facilities and further sponsorship to key First People's community events.

*Question - How can Council, your organisation, business or community or community group improve First People's economic participation through procurement and employment opportunities?*

- Local Government 'Earn and Learn' initiative
- Connections through employment platforms
- How to target roles for specific organisations
- Ability for new Council to embed requirements to ensure Council continues with connections including the Reconciliation Plan post Council elections

OTHER BUSINESS

ITEM 4.7

Marianne Di Giallonardo advised that due to Council Elections in October 2024, members of the Advisory Committee have the option to continue as a Committee Member to the end of 2025 if they so choose. If any members who do not wish to continue, would need to advise Chris or Georgia accordingly at their earliest convenience. The role of the Committee beyond that time will align to the directions of the new Council and Maroondah 2050 vision.

MEMBER QR SURVEY

ITEM 4.8

A QR code was provided for members to provide feedback regarding the meeting.

PRESENTATIONS AND THANK YOU TO CURRENT MBAC MEMBERS

ITEM 4.9

Cr Spears thanked all Advisory Committee Members for their contribution during the current Council term. The Committees insights and leadership in the Arts Community has been really useful, insightful, fruitful and very much appreciated by Council.

MEETING CLOSE - NEXT MEETING: TBC 2025

ITEM 4.10

Cr Spears closed the meeting.

The Meeting concluded at 11:34am.



**Attachment A**

## EASTERN TRANSPORT COALITION MINUTES OF MEETING

**Date:** Thursday, 15<sup>th</sup> August 2024

**Time:** 6.30 – 8.30pm

**Host:** Online

### Attendees:

#### Councillors

- Cr Susan Laukens, Knox City Council (Acting Chair)
- Cr Tina Liu, City of Whitehorse
- Cr Anna Chen, Manningham City Council

#### Officers

- Christopher Marshall, City of Greater Dandenong
- Shane Hardingham, Knox City Council
- Karen O’Gorman, Yarra Ranges Council
- Kim O’Connor, Yarra Ranges Council
- Chris Hui, City of Whitehorse
- Rachel Kamath, Whitehorse City Council

#### Secretariat

- James McGarvey, The Agenda Group

#### Guests

- Mike Reece, Peter Parker and Jackie Fristacky, Victorian Transport Action Group

#### Apologies

- Cr Stuart James, City of Monash (Chair)
- Cr Andrew Fullager, Yarra Ranges Council
- Cr Rhonda Garad, City of Greater Dandenong
- Cr Tony Dib, Maroondah City Council
- Emma Steele, Manningham City Council
- Michael Blowfield, Maroondah City Council
- Terry Tillotson, City of Monash
- Sandra Worsnop, City of Monash
- Yingnan Wang, Knox City Council
- Winchelle Chuson, Knox City Council
- Matthew Hanrahan, Knox City Council

**1. Welcome and Apologies**

As Cr James was an apology for the meeting, Cr Laukens assumed the Chair and welcomed the attendees.

**2. Conflicts of Interest**

No conflicts of interest were raised.

**3. ETC Finance Report**

The finance report for the ETC for July – August 2024 is as follows:

Opening Balance for July 2024	\$15,470.91
June Invoice from TAG Income	\$7,500.00 \$0.00
<b>Closing Balance for August 2024</b>	<b>\$7,970.91</b>

Moved: Cr Susan Laukens  
Seconded: Cr Tina Liu

Carried

**4. Ratify Previous Draft Minutes and Actions Arising**

Minutes of the July ETC meeting:

Moved: Cr Tina Liu  
Seconded: Cr Anna Chen

Carried

**5. 2024 ETC Advocacy Workplan**

**Plan for Victoria**

A draft ETC Plan for Victoria submission has been circulated amongst members for feedback before lodging by the end of August. Rather than being heavily prescriptive and locally detailed, the submission aims to address the broader concept that there needs to be appropriate provision and planning for public transport and roads to meet growing population across the region in coming decades.

### **Preparation for Federal Election**

Mr McGarvey raised the upcoming federal election and how the ETC may wish to identify projects to take to all candidates and parties for adoption as election policy.

Given the busy schedule for tonight's meeting, and it being held online only, it was agreed that this issue would be re-listed for discussion at the September ETC meeting.

Members were asked to give consideration to potential advocacy items to discuss at the next meeting.

As a recap, where the ETC has previously identified a number for regional roads projects that were important to the ETC, sentiment has been expressed by the Federal Government suggesting they would only look to projects identified by state governments as priorities that they would consider.

This provides some challenge to how the ETC may wish to identify items to put forward for the next Federal election – though it should be noted that there is no obvious constraint on us putting forward projects to the federal opposition and other parties.

### **Trails campaign**

Mr McGarvey reported that Amy Green from The Agenda Group has been working closely with Michael Blowfield over the last few weeks to progress development of the regional trails strategy policy document that we can then use to go out and campaign on, with all the information required from each of the respective councils on trails in their area having been received. is now in.

They're now liaising with a graphic designer and are trying to get some detailed and presentable mapping done to go into the document. This is worth investing a little bit of time and effort in because it really lifts and brings to life in a visual form what's being suggested.

The council elections period gives us a bit more time to get the document just right and in a really good presentable format. Once that's done, the document will be circulated to everybody and then we will refine and update the actual details of how we'll take that out as part of a survey and campaign. We'll also plan for some engagement with, particularly in the first instance, federal MP's and candidates, preferably by year's end, in time for some policy development on their behalf's and hopefully some announcements in the run up to the federal election next year.











































































































































































































































































































































































































