



Ordinary Meeting of Council Attachments

Monday 25 November 2024

Council Chamber

ATTACHMENTS

CHIEF FINANCIAL OFFICER

2. Reports of Councillor Briefings

Attachment 1: 2024 September 16 - Councillor Briefing Public Record3

Attachment 2: 2024 November 18 - Councillor Briefing Public Record5

Attachment 3: 2024 November 19 - Councillor Briefing Public Record6

4. Financial Report: Three Months Ending September 2024

Attachment 1: Quarterly Financial Report Appendix - Sep 20247

Attachment 2: Quarterly Reports Analytics Appendix - 30 Sep 202422

5. Local Government Performance Reporting Framework - Service Performance Indicator Report - Quarter 1, 2024/25

Attachment 1: Local Government Performance Reporting Framework - Service Performance Report - Q1, 2024-2524

6. Council Plan 2021-2025 (Year 4: 2024/25) Priority Action Progress Report - Quarter 1, 2024/25

Attachment 1: Council Plan Priority Action Progress Report - Q1 2024/2544



COUNCILLOR BRIEFING – PUBLIC RECORD

Briefing Details:

Date: Monday 16 September 2024 Time: 6:00pm

Location: Meeting Rooms 1 & 2, Realm

All items discussed at a Councillor Briefing are considered confidential in nature.

Attendees:

Councillors		
Cr Kylie Spears (Mayor)	Cr Tony Dib OAM, JP	Cr Tasa Damante
Cr Paul Macdonald (Deputy Mayor)	Cr Mike Symon	Cr Linda Hancock
Cr Chris Jones	Cr Suzy Stojanovic	Cr Rob Steane OAM
Council Officers:		
Steve Kozlowski	Chief Executive Officer	
Tony Rocca	Director/Chief Financial Officer	
Adam Todorov	Director Assets & Leisure	
Marianne Di Giallonardo	Director People & Places	
Andrew Fuaux	Director Strategy & Development	
Chloe Messerle	Senior Governance Officer	
		Item
Tara Choudari	Acting Manager Leisure & Major Facilities	2
Josh Burt	Coordinator Sport, Recreation & Events	2
Christopher Howells	Team Leader Tree Maintenance	3
Sally Haebich	Tree Management Officer - Tree Renewal	3
Sherryn Dunshea	Manager Executive Office	4

Apologies:

Councillors:	Nil
Council Officers:	Nil

Conflict of Interest Disclosure:

Councillors:	Nil
Council Officers:	Nil

Items Discussed:

1	Council Meeting Agenda
2	Maroondah Festival 2024 Update
3	Tree planting and renewal update
4	Australia Day Awards 2024 - Nominations
5	Update on proposed ResCode provisions
6	ERG Update
7	Items of a General Nature Raised by Councillors

Record completed by:

Council Officer	Chloe Messerle
Title	Senior Governance Officer



COUNCILLOR BRIEFING – PUBLIC RECORD

Briefing Details:

Date: Monday 18 November 2024 Time: 6:00pm

Location: Meeting Rooms 1 & 2, Realm

All items discussed at a Councillor Briefing are considered confidential in nature.

Attendees:

Councillors	
Cr Chris Jones	Cr Nathaniel Henderson
Cr Catherine Gordon	Cr Paul Macdonald
Cr Claire Rex	Cr Daniella Heatherich
	Cr Kylie Spears
	Cr Linda Hancock
	Cr Rob Steane OAM
Council Officers:	
Steve Kozlowski	Chief Executive Officer
Tony Rocca	Director/Chief Financial Officer
Adam Todorov	Director Assets & Leisure
Marianne Di Giallonardo	Director People & Places
Andrew Fuaux	Director Strategy & Development
Others:	
Allan Preiss, Allan Preiss & Associates	

Apologies:

Councillors:	Nil
Council Officers:	Nil

Conflict of Interest Disclosure:

Councillors:	Nil
Council Officers:	Nil

Items Discussed:

1	Councillor Induction - Working Better Together
---	--

Record completed by:

Council Officer	Tony Rocca
Title	Director/Chief Financial Officer



COUNCILLOR BRIEFING – PUBLIC RECORD

Briefing Details:

Date: Tuesday 19 November 2024 Time: 6:00pm

Location: Meeting Rooms 1 & 2, Realm

All items discussed at a Councillor Briefing are considered confidential in nature.

Attendees:

Councillors		
Cr Chris Jones	Cr Nathaniel Henderson	Cr Kylie Spears
Cr Catherine Gordon	Cr Paul Macdonald	Cr Linda Hancock
Cr Claire Rex	Cr Daniella Heatherich	Cr Rob Steane OAM
Council Officers:		
Steve Kozlowski	Chief Executive Officer	
Tony Rocca	Director/Chief Financial Officer	
Adam Todorov	Director Assets & Leisure	
Marianne Di Giallonardo	Director People & Places	
Andrew Fuaux	Director Strategy & Development	
Others:		
Kate Oliver, Maddocks		

Apologies:

Councillors:	Nil
Council Officers:	Nil

Conflict of Interest Disclosure:

Councillors:	Nil
Council Officers:	Nil

Items Discussed:

1	Councillor Induction - Legal Essentials
---	---

Record completed by:

Council Officer	Tony Rocca
Title	Chief Financial Officer

FINANCIAL REPORT

Three months ended

30 September 2024



Financial Report
Three months ended 30 September 2024

Contents

1. Income Statement	3
2. Balance Sheet	4
3. Statement of Cash Flows	5
4. Statement of Capital Works.....	6
5. Financial and Capital Analysis.....	7
6. Financial Position	11
7. Cash and Investments	14

Financial Report
Three months ended 30 September 2024

1. Income Statement

For the three months ending 30 September 2024

	YTD Forecast Budget \$'000	YTD Actual Results \$'000	YTD Forecast Variance \$'000	Annual Forecast \$'000	Adopted Budget \$'000	Variance Adopted To Forecast \$'000
Income						
Rates & charges	111,124	111,124	(0)	111,744	111,667	76
Statutory fees & fines	976	956	(20)	5,966	5,985	(19)
User fees	8,869	8,697	(172)	32,537	33,170	(633)
Contributions - cash	1,491	1,492	1	7,624	7,471	154
Grants - operating (recurrent)	6,198	6,179	(19)	9,123	8,641	482
Grants - operating (non-recurrent)	565	565	0	1,211	389	822
Other income	1,306	1,290	(15)	4,843	4,746	97
Net gain (loss) on disposal of property, infrastructure, plant & equipment	(55)	662	716	1,333	768	565
Total income	130,473	130,964	491	174,381	172,836	1,545
Expenses						
Employee costs	18,881	18,867	14	71,474	70,932	(542)
Materials and services	11,607	11,042	565	36,312	35,620	(692)
Contractors	6,768	6,575	193	29,503	29,335	(169)
Depreciation and amortisation	7,654	7,655	(0)	30,824	30,442	(382)
Amortisation - right of use assets	0	0	0	1,636	1,529	(107)
Finance costs	0	0	0	788	788	0
Finance costs - leases	0	0	0	400	182	(218)
Other expenses	397	380	16	625	810	185
Total expenses	45,307	44,520	787	171,562	169,638	(1,924)
Underlying surplus (deficit)	85,166	86,444	1,278	2,819	3,198	(379)
Contributions - Capital	158	245	87	1,452	226	1,226
Grants - Capital (recurrent and non- recurrent)	5,979	5,979	0	26,642	26,708	(66)
Comprehensive result	91,303	92,669	1,366	30,913	30,132	781

Financial Report
Three months ended 30 September 2024

2. Balance Sheet

As at 30 September 2024

	30/09/2024	30/09/2023	30/06/2024
	\$ '000	\$ '000	\$ '000
Assets			
Current assets			
Cash and cash equivalents	17,358	38,118	51,352
Trade and other receivables	116,514	109,665	12,327
Other financial assets	59,028	41,856	36,001
Inventories	575	489	472
Contract assets	44	26	51
Prepayments	852	1,555	871
Non-current assets classified as "held for sale"	826	-	826
Total current assets	195,197	191,709	101,900
Non-current assets			
Trade and other receivables	90	313	90
Investments in Associates, Joint Arrangements and Subsidiaries	2,105	1,916	2,105
Property, Infrastructure, Plant and Equipment	2,204,906	2,085,420	2,200,983
Intangible assets	1,051	1,053	1,051
Right Of Use Asset	7,286	8,653	7,285
Total non-current assets	2,215,438	2,097,355	2,211,514
Total assets	2,410,635	2,289,064	2,313,414
Liabilities			
Current liabilities			
Trade and other payables	(28,464)	(28,487)	(32,158)
Provisions	(15,225)	(14,758)	(15,066)
Contract and other liabilities	(8,528)	(8,278)	(15,288)
Trust funds and deposits	(20,701)	(18,486)	(5,856)
Interest Bearing Liabilities	(3,750)	(3,750)	(2,962)
Current Lease Liabilities	(1,119)	(1,451)	(1,119)
Total current liabilities	(77,787)	(75,210)	(72,449)
Non-current liabilities			
Trust funds and deposits	(6)	(132)	(6)
Contract and other liabilities	(225)	(11,043)	(225)
Provisions	(1,331)	(1,111)	(1,331)
Interest-bearing liabilities	(14,976)	(17,812)	(15,763)
Lease liabilities	(6,379)	(7,294)	(6,379)
Total non-current liabilities	(22,917)	(37,392)	(23,704)
Total liabilities	(100,704)	(112,602)	(96,153)
Net assets	2,309,931	2,176,462	2,217,261
Equity			
Accumulated surplus	887,503	846,932	877,459
Surplus (deficit) for period	92,669	81,762	12,542
Reserves	1,329,759	1,247,768	1,327,260
Total equity	2,309,931	2,176,462	2,217,261

Financial Report
Three months ended 30 September 2024

3. Statement of Cash Flows

For the Three months ended 30 September 2024

	30/09/2024	30/09/2023
	\$'000	\$'000
Cash flows from operating activities		
Rates and charges	7,008	6,781
Statutory fees and fines	956	1,431
User fees	8,990	9,746
Grants - operating	5,991	2,099
Grants - capital	28	864
Contributions - monetary	1,492	2,457
Interest received	688	710
Trust funds and deposits taken	16,473	13,796
Other receipts	237	412
Net GST refund/payment	272	214
Employee costs	(18,922)	(18,600)
Materials and services	(21,177)	(20,994)
Trust funds and deposits repaid	(1,899)	(1,612)
Net cash provided by/ (used in) operating activities	137	(2,696)
Cash flows from investing activities		
Payments for property, infrastructure, plant and equipment	(11,780)	(6,320)
Proceeds from sales of property, infrastructure, plant and equipment	676	355
Payments for investments	(36,824)	(32,625)
Proceeds from sales of investments	13,797	5,343
Net cash provided by/ (used in) investing activities	(34,131)	(33,247)
Cash flows from financing activities		
Finance costs	-	-
Repayment of borrowings	-	-
Interest paid - lease liability	-	-
Repayment of lease liabilities	-	-
Net cash provided by/ (used in) financing activities	-	-
Net increase (decrease) in cash and cash equivalents	(33,994)	(35,943)
Cash and cash equivalents at the beginning of the period	51,352	74,061
Cash and cash equivalents at the end of the financial period	17,358	38,118

Financial Report
Three months ended 30 September 2024

4. Statement of Capital Works

For the three months ending 30 September 2024

	YTD Forecast Budget \$'000	YTD Actual * \$'000	YTD Bud Var \$'000	Forecast Budget ** \$'000	Amount Carried Forward \$'000	Adopted Budget \$'000
Classification						
Buildings	466	1,190	(724)	19,013	4,354	12,670
Roads	471	520	(49)	6,224	1,127	4,295
Footpaths and cycleways	319	344	(25)	3,127	103	3,292
Carparks	5,913	5,928	(16)	26,871	0	28,120
Drainage	1,145	1,111	35	4,645	425	3,785
Waste management	0	0	0	75	25	50
Other capital roads and drainage	84	114	(30)	1,271	(25)	1,165
Recreational leisure and community facilities	(376)	293	(670)	2,353	225	1,971
Parks and open space	393	502	(109)	3,087	551	2,736
Commercial centres	66	73	(7)	97	39	50
Fixtures, fittings and furniture	22	25	(4)	150	16	122
Plant, machinery and equipment	1,059	1,384	(325)	3,126	(173)	3,347
Computers and telecommunications	25	25	0	826	310	516
Property sales	0	9	(9)	0	0	0
Building renewal	336	347	(10)	1,292	(13)	3,366
Total capital works	9,921	11,866	(1,945)	72,157	6,965	65,485

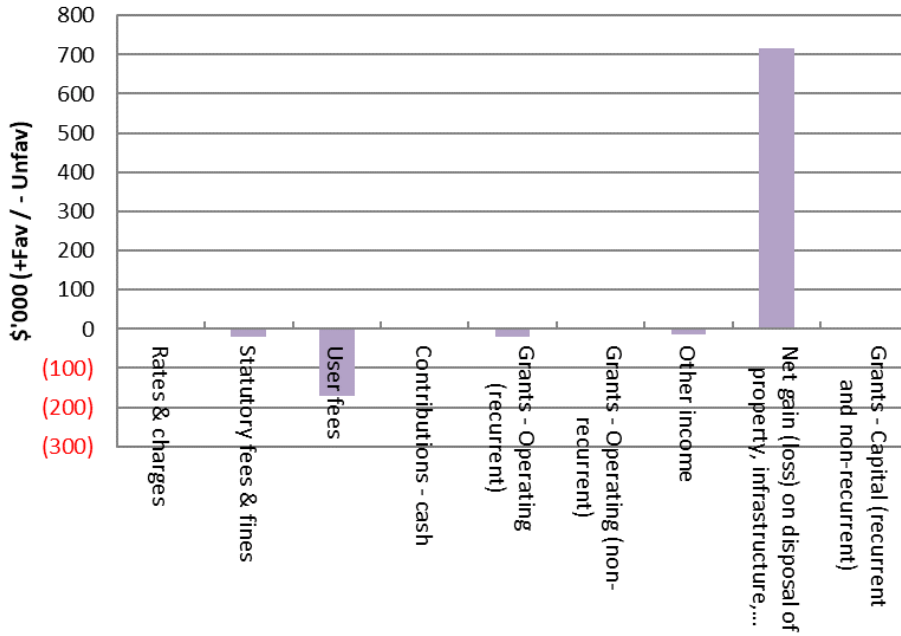
* YTD Actual expenditure includes Carried Forwards

** Forecast Budget expenditure includes Carried Forwards

Financial Report
 Three months ended 30 September 2024

5. Financial and Capital Analysis

Income – YTD Forecast Budget variances



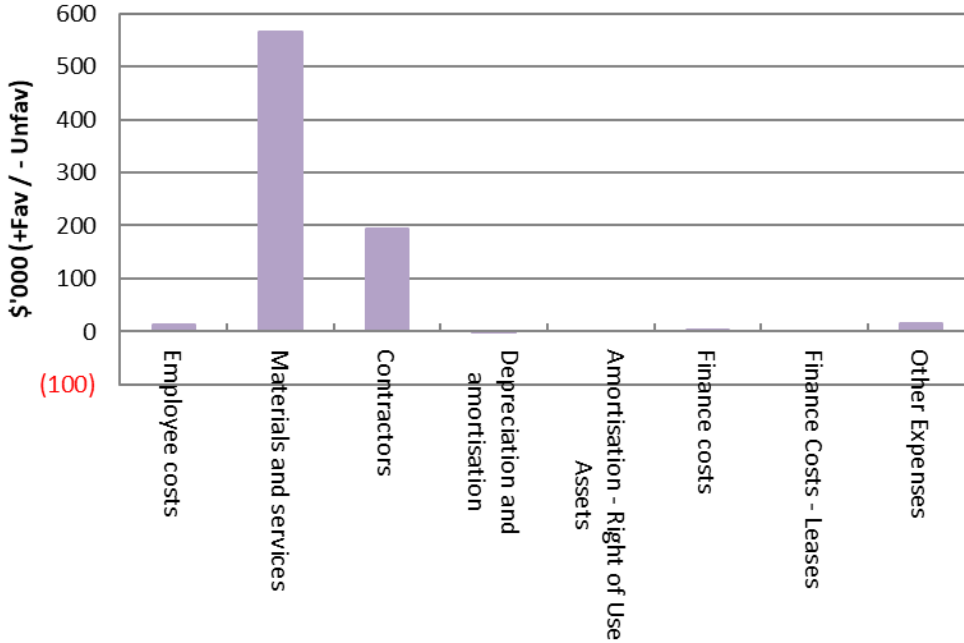
The graph illustrates how each income stream is performing year to date against forecast, by variance. Key variances of note include:

Favourable Variances:

- Net gain (loss) on disposal of property, infrastructure, plant & equipment \$716k - Timing variance mainly represents sales of plant & fleet \$471k above year-to-date forecast and cost of sales \$245k below year-to-date forecast.
- User Fees (\$172k) - Timing variance is mainly in the areas of (\$56k) Aquahub memberships, (\$50k) Aquahub Programs, (\$45k) Aquanation Aquatic programs and (\$28k) Ringwood Golf.

Financial Report
Three months ended 30 September 2024

Expenses – YTD Forecast Budget variances



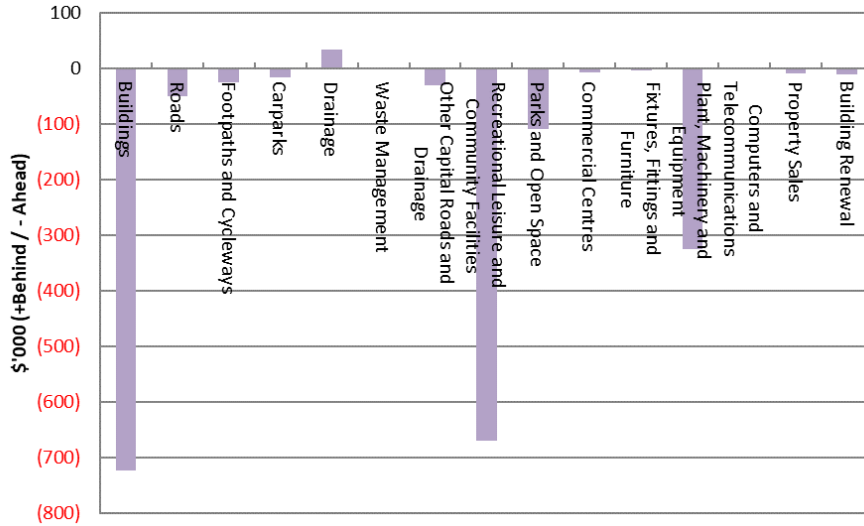
The table illustrates how each expense stream is tracking year to date against forecast, by variance. Key variances of note include:

Favourable Variances:

- Contractors \$193k - Mainly driven by \$110k Leisure, \$15k Engineering & Building, \$13k Business & Precincts and \$17k People & Culture areas.
- Materials and Services \$565k - Timing variance is mainly driven by \$195k Leisure, \$134k Cyber & Technology, \$79k Community Services, \$53k Communication & Citizenship, \$42k People & Culture, \$41k Business & Precincts and \$39k Engineering & Building services areas.

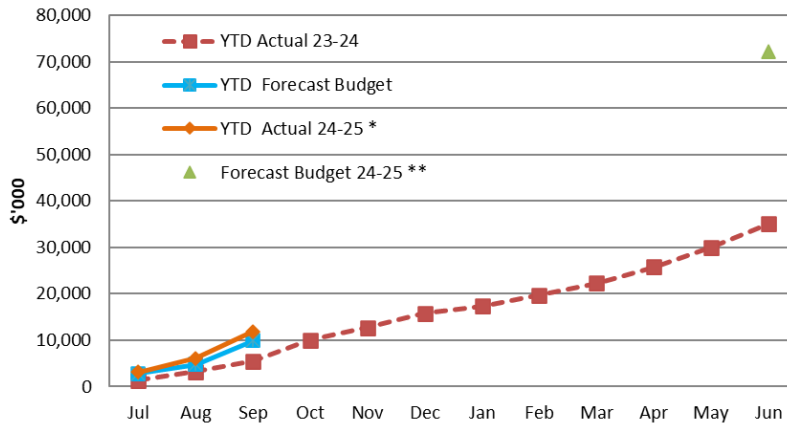
Financial Report
Three months ended 30 September 2024

Capital Works – YTD Forecast Budget variances by asset class



The graph above indicates year to date variance against Forecast per classification. (Represents table 4 above - Statement of Capital works)

Capital works YTD expenditure cumulative



*YTD Actual expenditure includes Carried Forwards

**Forecast Budget expenditure includes Carried Forwards and future years' projects brought forward

This graph demonstrate that the capital program is on par with overall budget predictions.

The Forecast Capital Expenditure program for 2024/25 is \$72.16 million. A carry forward amount from 2023/24 of \$7.0 million is included in the forecast for the current period.

The chart above indicates how Council is performing year to date against the forecast, as well as how we are tracking to achieve the period end target of \$10.0 million. Council has spent 16.44% of its total forecast at the end of the first quarter.

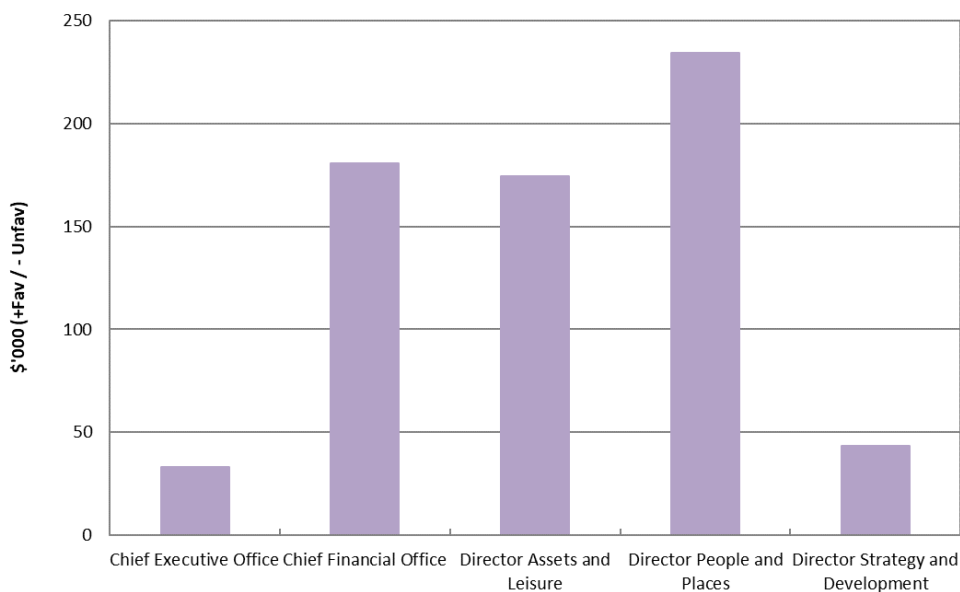
Financial Report
Three months ended 30 September 2024

Directorate Analysis

	YTD Forecast Net \$'000	YTD Actual Net \$'000	YTD Bud Var Net \$'000	Annual Forecast Net \$'000
Department				
Chief Executive Office	(517)	(484)	33	(1,870)
Chief Financial Office	(8,379)	(8,198)	181	(33,284)
Director Assets and Leisure	(6,187)	(6,013)	174	(24,979)
Director People and Places	(4,210)	(3,975)	234	(18,691)
Director Strategy and Development	(2,203)	(2,160)	43	(4,406)
	(21,497)	(20,831)	666	(83,231)
Capital Grants & Contributions	6,138	6,236	99	28,101
Net (Gain)/Loss on disposal of equipment	(55)	662	716	1,333
Other non-attributable *	106,717	106,602	(115)	84,711
Net (surplus) deficit	91,303	92,669	1,366	30,913

* Other non-attributable includes rate & charges revenue, grants commission, depreciation, and insurance.

Department net cost YTD Budget variances (depiction of the table above)



This graph shows variances by director level. \$234k favourable variance in People and Places Directorate is mainly related to cost of asset sales, \$174k favourable variance in Assets & Leisure Directorate is mainly related to sportsground and \$181k favourable variance in Chief Financial Officer directorate is mainly related to cyber & technology.

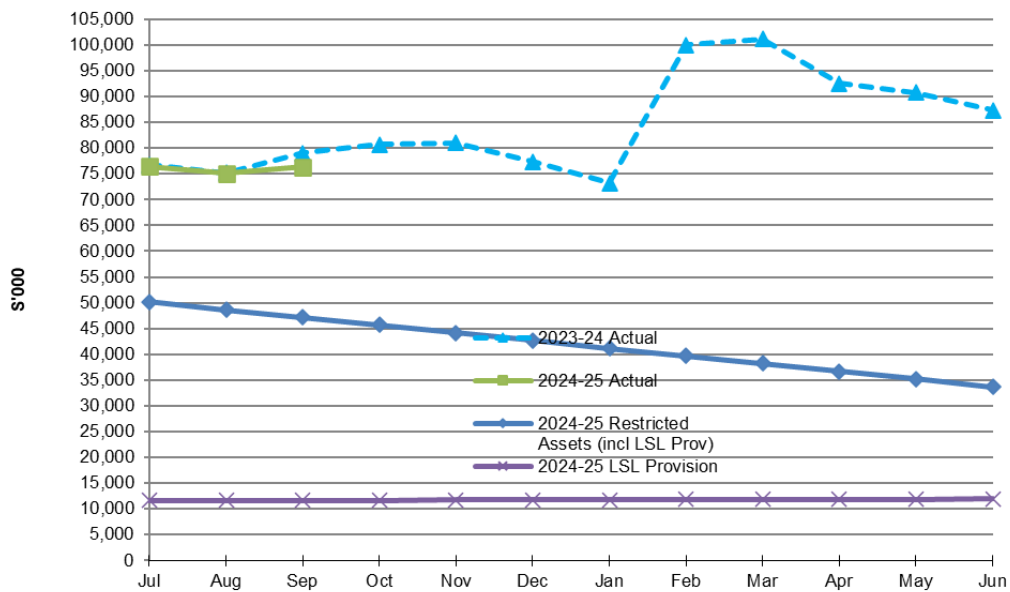
Financial Report
Three months ended 30 September 2024

6. Financial Position

	2024-25 Sep Actual \$'000	2023-24 Sep Actual \$'000	2024-25 Adopted Budget \$'000	2023-24 June EOFY Actual \$'000
Cash and investments	76,386	79,974	39,626	87,353
Net current assets	117,410	116,499	14,995	29,451
Net assets and total equity	2,303,706	2,183,621	2,136,438	2,217,261

The Financial Position as of 30 September 2024 shows cash and investment balances of \$76.39 million and a net current asset position of \$117.41 million. The net asset position as of 30 September 2024 is \$2.30 billion. Cash and investment balances are above expectations identified in the Long-Term Financial Strategy for the current period of 2024/2025.

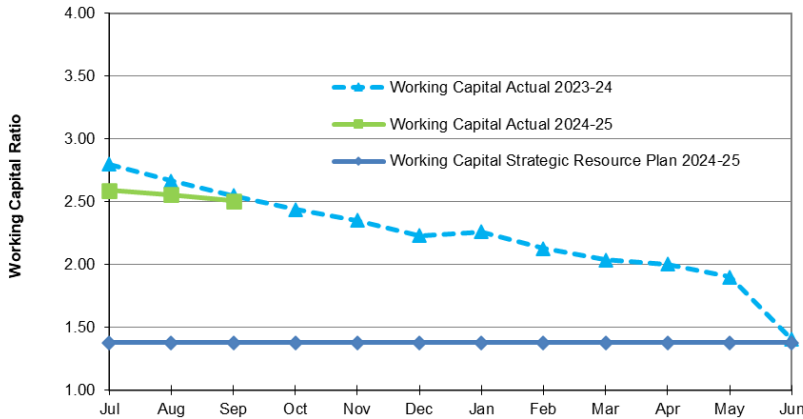
Actual cash & investments balance by month



This graph reflects that there are sufficient cash reserves to cover both restricted assets and any fluctuations in cash flow. The levels fluctuate during the year in line with inflows from peak rate payment periods and expense cycles. Restricted Assets refer to unexpended grants and developer's contributions as well as provision for Long Service Leave.

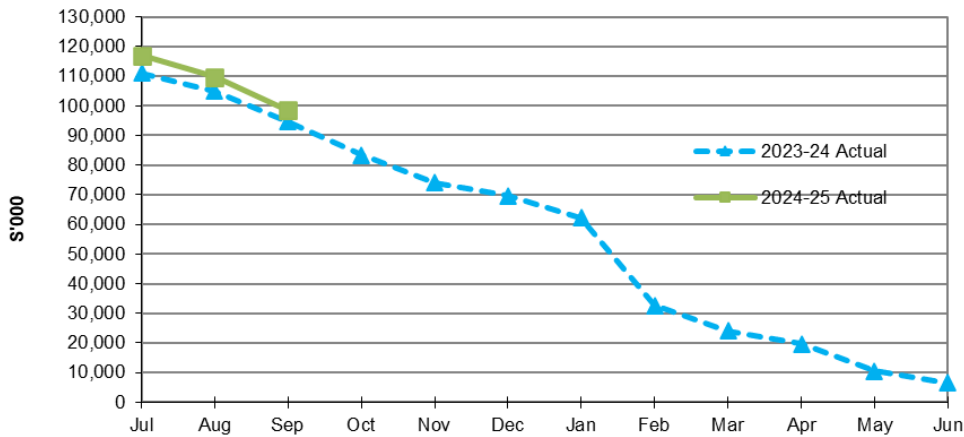
**Financial Report
Three months ended 30 September 2024**

**Actual working capital ratio by month
(Current Assets / Current Liabilities)**



The working capital ratio is a measure of liquidity. It is always essential for this figure to be greater than 1.00, with the VAGO recommended level being more than 1.50. Council's working capital ratio as of 30 September 2024 is 2.51.

Actual rates outstanding balances by month

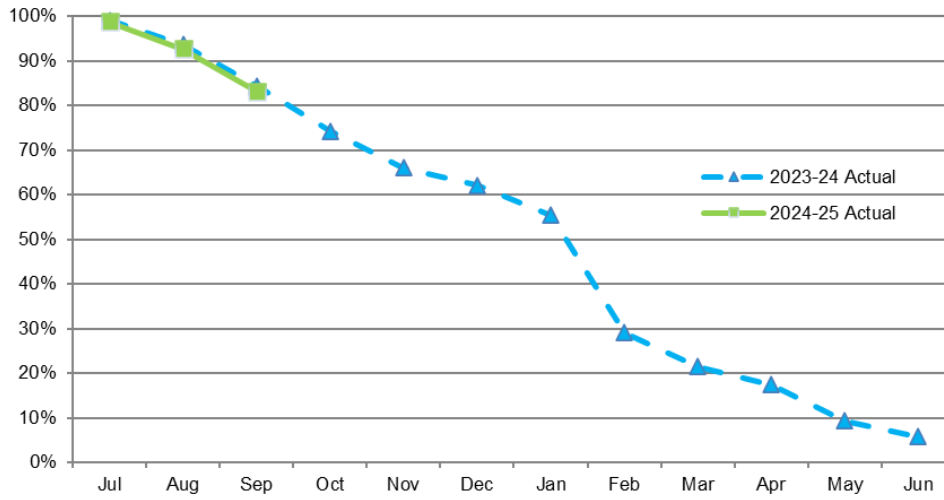


The chart above compares the rates outstanding as at 30 September 2024 to the same time last financial period. Our collection rate follows a similar pattern to previous periods, based on rate instalments occurring at set times throughout the financial period. Council has one of the highest debt recovery performances in comparison to other local government authorities.

The September result indicates a similar trend of rates outstanding as compared to the same stage last year, taking into account rates being struck in July of this year.

Financial Report
Three months ended 30 September 2024

Rates debtor collection rate by %



Rate debtor's collection levels during 2024/2025 are in line with expectations, taking into account rates being struck in July of this year.

Financial Report
Three months ended 30 September 2024

7. Cash and Investments

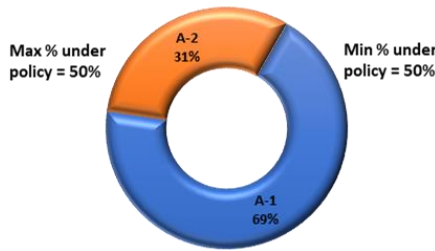
The following graphs indicate the diversification and credit ratings of the investment portfolio at the end of September 2024. Investments are made in accordance with Council’s Investment Policy and all criteria specified in the Policy are met at the time the investments are made.

Council’s Investment Policy is to maintain a well-balanced investment portfolio and amounts invested, at any time, should not exceed the following percentages of Councils’ Portfolio.

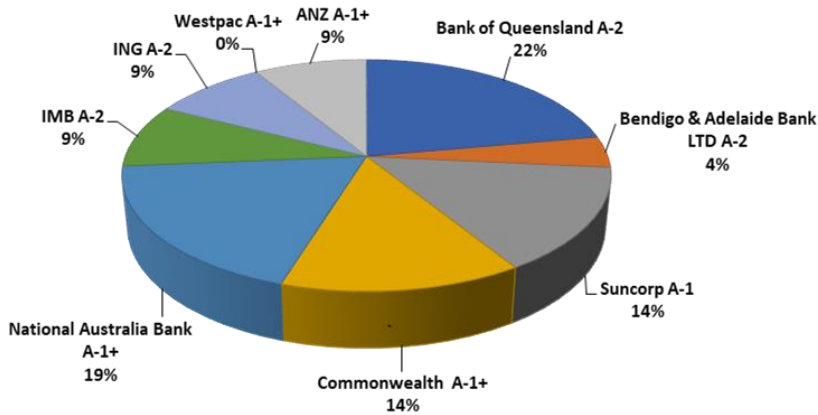
Investment Grade	Max % of Total Investments	Max % Invested with Single Institution*	
AAA/ AA+/AA/AA-/A+/A/A-	A-1+/ A-1	100%	60%
BBB+/ BBB	A-2	50%	15%
BBB-	A-3	10%	15%

*Excludes cash balances held in Council’s At-Call or 11AM accounts.

Credit Rating
as at 30th September 2024



Investment Distribution
as at 30th September 2024



**Financial Report
Three months ended 30 September 2024**

Investments as at 30/09/2024							
Institution	Credit Rating	Maturity Date	Period Days	Yield %	Type	\$000's	%
Commonwealth	A-1+			4.55	On-Call	8,332	12.4%
Commonwealth	A-1+	01-Oct-24	365	5.35	Term Dep	6,000	8.9%
ING	A-1	11-Oct-24	365	5.25	Term Dep	2,000	3.0%
Bank of Queensland	A-2	14-Oct-24	194	5.10	Term Dep	2,572	3.8%
Bank of Queensland	A-2	21-Oct-24	215	5.15	Term Dep	4,319	6.4%
National Australia Bank	AA-	28-Oct-24	112	5.19	Term Dep	3,000	4.5%
Suncorp	A-1	11-Nov-24	119	5.11	Term Dep	2,089	3.1%
Suncorp	A-1	18-Nov-24	126	5.12	Term Dep	2,500	3.7%
ANZ	A-1+	25-Nov-24	126	4.91	Term Dep	3,115	4.6%
ING	A-1	02-Dec-24	126	4.85	Term Dep	2,104	3.1%
National Australia Bank	AA-	02-Dec-24	91	4.95	Term Dep	2,000	3.0%
National Australia Bank	AA-	09-Dec-24	119	5.00	Term Dep	2,000	3.0%
Suncorp	A-1	09-Dec-24	154	5.22	Term Dep	4,000	5.9%
ANZ	A-1+	09-Dec-24	91	4.83	Term Dep	2,053	3.0%
Bank of Queensland	A-2	16-Dec-24	187	5.20	Term Dep	3,048	4.5%
IMB	A-2	16-Dec-24	112	4.80	Term Dep	3,166	4.7%
National Australia Bank	AA-	16-Dec-24	105	4.97	Term Dep	2,104	3.1%
IMB	A-2	06-Jan-25	112	4.80	Term Dep	2,051	3.0%
National Australia Bank	AA-	06-Feb-25	154	5.00	Term Dep	2,000	3.0%
Bank of Queensland	A-2	17-Mar-25	182	5.05	Term Dep	2,000	3.0%
Commonwealth	A-1+	01-Oct-24	365	5.35	Term Dep	2,111	3.1%
Bendigo & Adelaide Bank LTD	A-2	13-Jan-25	186	5.19	Term Dep	1,458	2.2%
ING	A-1	20-Jan-25	395	5.32	Term Dep	1,068	1.6%
Bendigo & Adelaide Bank LTD	A-2	10-Feb-25	367	5.02	Term Dep	1,116	1.7%
Bank of Queensland	A-2	17-Mar-25	182	5.05	Term Dep	1,154	1.7%
						67,360	100%

Term Dep = Term Deposit NCD = Negotiable Certificate of Deposit

Council's performance against the industry wide benchmark (Bank Bill Swap Reference Rate – Average Bid which summarises the returns on banks bills over the period chosen) is provided below:

Benchmark: 90 days Bank Bill Swap Reference Rate – Average Bid (Source: Australian Financial Markets Association)	4.04%
Maroondah Investment Portfolio as at 30 September 2024	5.09%

MAROONDAH CITY COUNCIL

Balance Sheet
as at 30/09/2024

	30/09/2024	30/09/2023	Comments
	\$ '000	\$ '000	
Assets			
Current assets			
Cash and cash equivalents	17,358	38,118	Cash and term deposits are split between this account and "other financial assets" depending on the length of investment (over/under 90 days).
Trade and other receivables	116,514	109,665	Comprises many debtor balances, and is largely made up of outstanding rates.
Other financial assets	59,028	41,856	Cash and term deposits are split between this account and "cash and equivalents" depending on the length of investment (over/under 90 days).
Inventories	575	489	
Contract assets	44	26	
Prepayments	852	1,555	
Non-current assets classified as "held for sale"	826	-	Held for sale relates to Heathmont Reserve and W Jackson Reserve.
Total current assets	195,197	191,709	
Non-current assets			
Trade and other receivables	90	313	
Investments in Associates, Joint Arrangements and Subsidiaries	2,105	1,916	
Property, Infrastructure, Plant and Equipment	2,204,906	2,085,420	Mainly related to land, buildings, drainage pits, road bridges, parks, open spaces and streetscapes.
Intangible assets	1,051	1,053	
Right Of Use Asset	7,286	8,653	
Total non-current assets	2,215,438	2,097,355	
Total assets	2,410,635	2,289,064	
Liabilities			
Current liabilities			
Trade and other payables	(28,464)	(28,487)	
Provisions	(15,225)	(14,758)	
Contract and other liabilities	(8,528)	(8,278)	
Trust funds and deposits	(20,701)	(18,486)	Reflects the Fire Service Levy collected.
Interest Bearing Liabilities	(3,750)	(3,750)	
Current Lease Liabilities	(1,119)	(1,451)	
Total current liabilities	(77,787)	(75,210)	
Non-current liabilities			
Trust Funds and Deposits	(6)	(132)	
Contract and other liabilities	(225)	(11,043)	Higher balance in previous year is related to Ringwood car park grant.
Provisions	(1,331)	(1,111)	
Interest Bearing Liabilities	(14,976)	(17,812)	Relates to ANZ loan facility used in the funding of Aquanation's construction and TCV loan taken in May 2022. Decrease reflects bi-annual repayments.
Lease liabilities	(6,379)	(7,294)	
Total non-current liabilities	(22,917)	(37,392)	
Total liabilities	(100,704)	(112,602)	
Net assets	2,309,931	2,176,462	
Equity			
Accumulated surplus	887,503	846,932	
Surplus (deficit) for period	92,669	81,762	
Reserves	1,329,759	1,247,768	
Total equity	2,309,931	2,176,462	

Statement of cash flows for the period ending 30 September 2024

	30/09/2024 \$'000	30/09/2023 \$'000	Comments
Cash flows from operating activities			
Rates and charges	7,008	6,781	
Statutory fees and fines	956	1,431	
User fees	8,990	9,746	
			100% of the Financial Assistance Grant for 2024 was received in advance in FY23 whereas the advance payment for the 2025 allocation expected in May 2024 was actually received in July 2024 (FY25).
Grants - operating	5,991	2,099	
Grants - capital	28	864	
Contributions - monetary	1,492	2,457	
Interest received	688	710	
			Variance is a result of the movements in various deposit accounts, mainly reflects fire service levy.
Trust funds and deposits taken	16,473	13,796	
Other receipts	237	412	
Net GST refund/payment	272	214	
Employee costs	(18,922)	(18,600)	
Materials and services	(21,177)	(20,994)	
Short-term, low value and variable lease payments	-	-	
Trust funds and deposits repaid	(1,899)	(1,612)	
Net cash provided by/(used in) operating activities	137	(2,696)	
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(11,780)	(6,320)	Higher payments in the current financial year is mainly related to Ringwood car park capital works.
Proceeds from sales of property, infrastructure, plant and equipment	676	355	Mainly related to disposals of plant & fleet.
Payments for investments	(36,824)	(32,625)	Investment balances fluctuate based on the timing and maturity of council's investment profile.
Proceeds from sales of investments	13,797	5,343	
Net cash provided by/(used in) investing activities	(34,131)	(33,247)	
Cash flows from financing activities			
Finance costs	-	-	
Repayment of borrowings	-	-	
Interest paid - lease liability	-	-	
Repayment of lease liabilities	-	-	
Net cash provided by/(used in) financing activities	-	-	
Net increase (decrease) in cash and cash equivalents	(33,994)	(35,943)	
Cash and cash equivalents at the beginning of the period	51,352	74,061	
Cash and cash equivalents at the end of the financial period	17,358	38,118	

Local Government Performance Reporting Framework



2024/25 Reporting Year



Service Performance Indicator Results – YTD Quarter 1
(1 July – 30 September 2024)

Introduction





The Local Government Performance Reporting Framework (LGPRF) is a Victorian Government initiative which seeks to:

- improve both the transparency and accountability of council performance to ratepayers
- provide a meaningful set of information for the local and broader community.

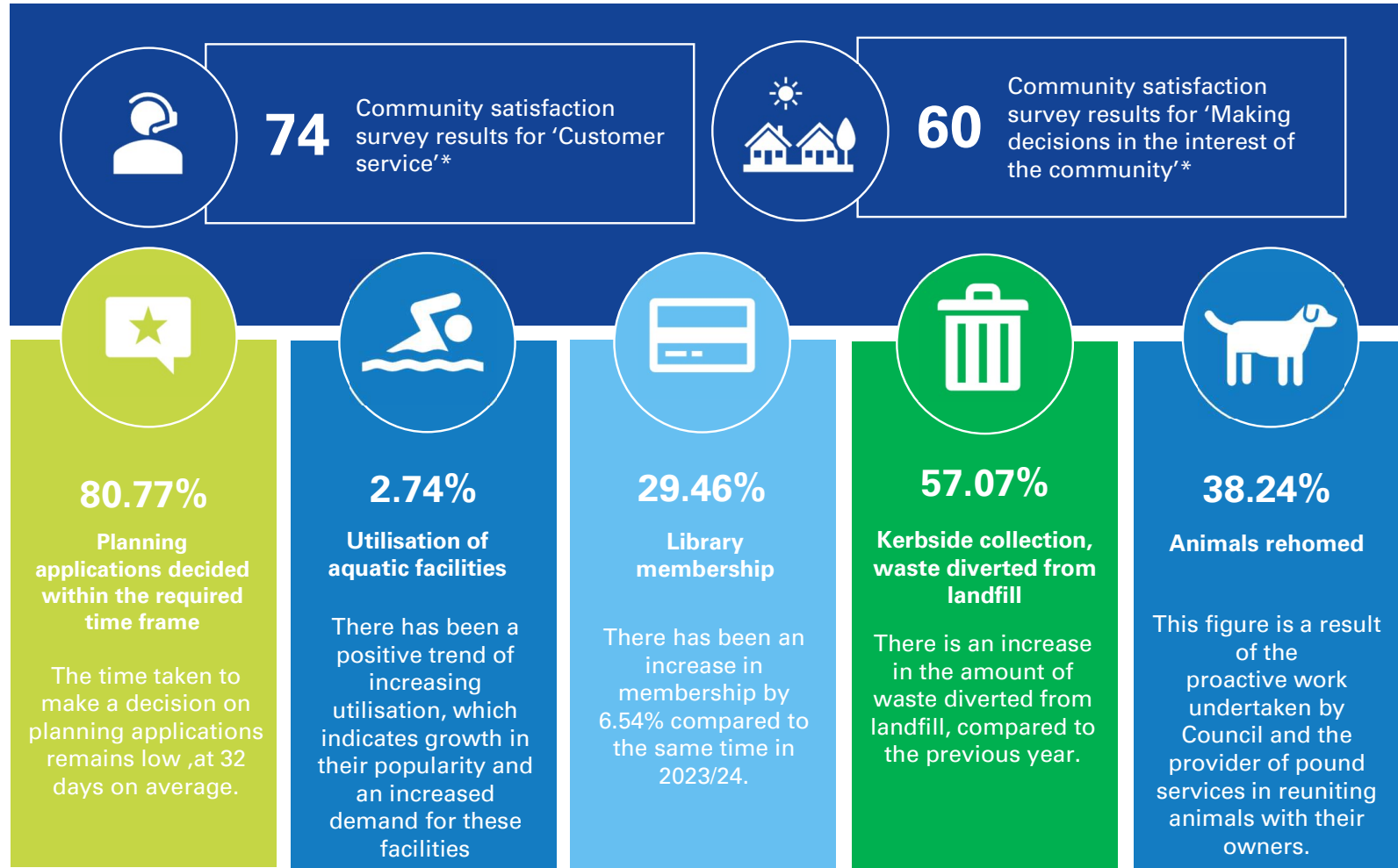
The framework includes a range of key performance measures, as well as a checklist of governance and management items which collectively build a comprehensive picture of council performance over time.

The following report provides the prescribed Local Government Performance Reporting Framework service performance indicator results to the end of Q1 2024/25.

The following status icons assist in interpreting service performance results:

	The result is currently on track / progressing as expected / within expected range for the reporting period
	The result is neutral / is yet to be finalised / is being monitored
	The result is not on track / is not progressing as expected / is outside of the expected range for the reporting period
	The result is not available / or is a new measure with no comparison data available

Highlights






* 2024 Local Government Community Satisfaction Survey



Animal management



Provision of animal management and responsible pet ownership services to the community including monitoring, registration, enforcement and education.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Timeliness Time taken to action animal requests	Number of days taken to action animal requests	1.00 day	1.02 days	1.03 days	1.01 days	This measure relates to the average number of days between the receipt of an animal management request, and the first action response. The time taken to action animal management requests continues to remain low.	
Service Standards Animals reclaimed	% of collected animals reclaimed	68.8%	70.30%	69.75%	65.45%	This measure relates to the percentage of collected registrable animals reclaimed, under the Domestic Animals Act 1994. The number of animals reclaimed has increased compared to the same time in the previous financial year. Council promotes the benefits of pet registration and microchipping and works with our provider if pound/ animal aid services to support the reuniting of pets with their owners, as much as possible.	
Service Standards Animals rehomed	% of animals rehomed	38.24%	15.76%	15.92%	18.79%	This measure relates to the percentage of collected registrable animals under the Domestic Animals Act 1994, who are rehomed. The number of animal rehomed (adopted) is higher than the same time in the previous year, which is attributed to a change in the applied methodology under the LGPRF framework.	



Animal management

Provision of animal management and responsible pet ownership services to the community including monitoring, registration, enforcement and education.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Service Cost Cost of animal management service	\$ direct cost of the animal management service, per registered animal	\$1.40	\$1.12	\$6.15	\$5.25	This measure highlights the direct cost of Council’s animal management service per registrable animal, under the Domestic Animals Act 1994. There has been an increase in the cost of animal management services, compared to the same time in the previous financial year.	
Health and Safety Animal management prosecutions	Percentage of prosecutions unclaimed collected registrable animals under the Domestic Animals Act 1994 that are rehomed.	0.00%	100%	100%	100%	This measure highlights the percentage of successful animal management prosecutions, under the Domestic Animals Act 1994. The number of animal management prosecutions is lower than the same time in the previous year. Council will continue to work proactively in the space regarding the number of animal management prosecutions, over the coming quarters.	



Provision of indoor and outdoor aquatic facilities to the community and visitors for wellbeing, water safety, sport and recreation.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Service Standards Health inspections of aquatic facilities	Number of health inspections per Council aquatic facility	2 inspections	1 inspection	4 inspections	1 inspection	Health inspections of Council's aquatic facilities are conducted annually. Council is on track, with two aquatic facility inspections conducted to date. The remaining inspection is planned to be delivered in Q4 2024 (calendar year).	●
Utilisation Utilisation of aquatic facilities	Number of visits to aquatic facilities per head of municipal population	2.74 visits	2.83 visits	11.02 visits	9.43 visits	This measure relates to the number of visits to Council's aquatic facilities per head of the municipal population. The utilisation rate of aquatic facilities has slightly decreased in comparison to the same time in the previous year.	●
Service Cost Cost of aquatic facilities	\$ direct cost, less any income received of providing aquatic facilities per visit	-\$1.41	-\$1.41	-\$1.14	\$0.31	This measure relates to the overall cost of running Council aquatic facilities, less the revenue received. This measure indicates good and consistent financial performance, in comparison to the same time in the previous year.	●



Provision of food safety services to the community including registrations, education, monitoring, inspections and compliance.




Service indicator/measure	Measure expressed as:	YTD Calendar Year (Q3) 2024	YTD Calendar Year (Q3) 2023	EoY Calendar Year 2023	EoY Calendar Year 2022	Comment	Status
Timeliness Time taken to action food complaints	Number of days taken to action food complaints	1.35	1.36	1.43	1.53 days	This indicator measures the average number of days taken for Council to respond to food complaints (from receipt of an issue, to the first response action). The data provided is for the 2024 calendar year, which aligns with reporting requirements to the Department of Health (DoH). The number of days taken to action food complaints is less than two days. Environmental Health Officers (EHOs) continue to respond to customer matters, as soon as they are received.	
Service Standards Food safety assessments	% of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment	66.90%	63.32%	40.28%	98.24%	This measure highlights the measure relating to the percentage of registered Class 1 and Class 2 food premises that receive an annual food safety assessment. The data provided is for the 2024 calendar year, which aligns with the reporting requirements to the Department of Health (DoH). The number of food assessments undertaken are slightly higher than the same time in the previous two years. The remaining assessments will be completed by end of the calendar year.	

Local Government Performance Reporting Framework 2024/25 – Quarter 1 – Year to Date results | 7



Food Safety



Provision of food safety services to the community including registrations, education, monitoring, inspections and compliance.

Service indicator/measure	Measure expressed as:	YTD Calendar Year (Q3) 2024	YTD Calendar Year (Q3) 2023	EoY Calendar Year 2023	EoY Calendar Year 2022	Comment	Status
Service Cost Cost of food safety service	\$ direct cost of the food safety service per registered food premises	\$201.84	\$189.05	\$713.88	\$737.18 <i>(financial year)</i>	This measure highlights the direct cost of providing food safety services (per food premises). The cost of the food safety service is tracking closely to that captured at the same time in the previous year.	
Health and Safety Service Standards Critical and major non-compliance notifications	% of critical and major non-compliance outcome notifications that are followed up by council	93.39%	89.90%	91.89%	100.00%	This indicator measures the percentage of both critical and major non-compliance outcome notifications, which are subsequently followed up by Council. The data provided is for the 2024 calendar year, and aligns with reporting requirements to the Department of Health (DoH). There was a slight variation compared to the same time in the previous financial year.	
Service Standards Food Safety Samples	% of food samples obtained (per required number of food samples).	81.58%	67.79%	32.89%	N/A	This new indicator measures the percentage of food samples obtained (per the required number of food samples). Data will be collected over the coming quarters for future analysis and reporting. Food sampling numbers are reported on a calendar year basis with samples taken for this quarter being on track.	



Governance




Provision of good governance to the community including making and implementing decisions with reference to community engagement, policy frameworks and agreed practice.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Transparency Council resolutions at meetings closed to the public	% of Council resolutions made at meetings closed to the public	3.92%	10.81%	9.93%	7.69%	This indicator measures the percentage of Council resolutions at an Ordinary or Special Council meeting, or at a meeting of a Special Committee of Council consisting only of Councillors (which are closed to the public under Section 66 of the Local Government Act 2020). The percentage of Council resolutions at meetings closed to the public has decreased due to the lower number of tender evaluation recommendations/reports that required Council approval (>\$500,000)	
Consultation and engagement Satisfaction with community consultation and engagement	Satisfaction rating out of 100	Results to be released in Q4 2024/25	Refer to EoY 2023/24 for result	59	56	Community satisfaction is measured in the annual Maroondah Community Satisfaction Survey with results available in June 2025.	



Governance

Provision of good governance to the community including making and implementing decisions with reference to community engagement, policy frameworks and agreed practice.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Attendance Council attendance at Council meetings	% of Council attendance at ordinary and special Council meetings	88.89%	81.48%	82.41%	89.81%	A number of Ordinary and Special meetings of Council are held annually. This indicator measures the overall Councillor attendance at these meetings. The percentage of Councillor attendance at Council meetings has increased compared to the same time in the previous year.	
Service Cost Cost of elected representation	\$ direct cost of the governance service per councillor	\$14,218.44	\$18,083.11	\$63,908.11	\$60,914.56	This measure relates to the direct cost of delivering Council's Governance service (per elected representative). The cost of elected representation has decreased year to date, when compared to the same time in the previous financial year, due to the reduced number of Councillor activities during the Council term.	
Decision making Satisfaction with Council decisions	Satisfaction rating out of 100	Results to be released in Q4 2024/25	Refer to EoY 2023/24 for result	60	58	Community satisfaction is measured in the annual Maroondah Community Satisfaction Survey, with results available in June 2025.	



Provision of print and digital based resources to the community in a variety of formats including collection services, e-services, research tools and interactive learning programs.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Resource standard Recently purchased library collection	% of recently purchased library collection that has been purchased in the last 5 years	70.21%	76.97%	77.97%	76.97%	This measure refers to the percentage of the library collection which has been purchased over the last five years. There has been a slight decrease in the percentage of recently purchased library items, compared to the same time in the previous year.	●
Service Cost Cost of library service	\$ direct cost of the library service	\$5.90	\$6.63	\$25.64	\$20.21	This measure captures the direct cost of the library service (per municipal population). The cost of providing library services has been consistent compared with the same time in the previous year.	●
Utilisation Library loans per population	Number of collection item loans per population	2.41	2.40	9.18	N/A	This measure captures the number of collection item (loans), per head of the municipal population. The number of loans in this quarter is consistent with the same time in the previous year.	●






Provision of print and digital based resources to the community in a variety of formats including collection services, e-services, research tools and interactive learning programs.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Participation Library membership	% of resident municipal population who are registered library members	29.46%	22.92%	34.89%	N/A	This measure highlights the percentage of the resident municipal population who are registered library members. There has been an increase in library memberships this quarter, which is largely attributed to an increase in online membership registrations.	
Participation Library visit per head of population	Library visits per head of population	1.21	1.14	4.35	N/A	This measure highlights the number of library visits per head of municipal population. Results are slightly higher than the same time in the previous year, which is attributed to the increase in library memberships evident this quarter.	

Maternal and Child Health



Provision of universal access to health services for children from birth to school age and their families. Including early detection, referral, monitoring and recording child health and development.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Service Standards Infant enrolments in the MCH service	% of infants enrolled in the MCH service	100.60%	101.03%	101.24%	100.97%	The Maternal & Child Health (MCH) service enrolls newborn infants in the service (for home visits) following receipt of a birth notification from the hospital. All birth notifications received by Council result in an enrolment into the MCH record data base. Families that move in and out of Maroondah reflect as a variation in the reporting period, as well as future attendance at key age and stage visits.	
Service Cost Cost of the MCH service	\$ cost of the MCH service per hour of service delivered	\$80.78	\$76.46	\$58.48	\$76.45	This measure relates to the cost of Councils MCH service, per hours of Delivered service. The cost of the MCH is consistent with the same time in the previous year.	
Participation Participation in MCH service	% of children enrolled who participate in the MCH service	21.21%	44.90%	74.54%	75.16%	This measure highlights the participation of children in key age and stage MCH visits. Participation rates can vary and is often influenced by: the move of families in and out of the municipality, the availability of appointments, newly arrived families to Australia and their awareness of the service, and accessibility impacts for families.	



Maternal and Child Health

Provision of universal access to health services for children from birth to school age and their families. Including early detection, referral, monitoring and recording child health and development.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Participation Participation in MCH service by Aboriginal children	% of Aboriginal children enrolled who participate in the MCH service	27.34%	58.24%	82.73%	77.08%	This measure shows the percentage of Aboriginal children enrolled in the service. Participation of Aboriginal children in the MCH service is within the expected range. Numbers can vary over time due to families accessing services that is culturally relevant to their needs and outside the municipality.	
Satisfaction Participation in first MCH home visit	% of infants enrolled in the MCH service who receive the first MCH home visit	93.39%	95.19%	97.68%	95.72%	This measure relates to the percentage of infants enrolled in the MCH service who participated in their 4-week KAS (Key Ages and Stages) visit. Participation in the four-week key age and stage visits is consistent with the birth notifications received into Council, but are influenced by when appointments are scheduled, premature babies not yet attending the service and families moving in or out of the municipality.	



Provision of a network of sealed local roads under the control of the municipal council to all road users.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Satisfaction of use Sealed local road requests	Number of sealed local road requests per 100 kilometres of sealed local road	30.56	23.91	103.53	131.39	Road requests are defined as customer requests logged within Council’s corporate customer service application <i>Infor Pathway</i> . Requests include such items as: line marking, pothole repairs, damaged roads and patching, and road sweeping.	●
Condition Sealed local road below the intervention level	% of sealed local roads that are below the renewal intervention level	97.71%	97.71%	97.71%	97.71%	Council applies a technical level of service intervention figure to a Pavement Condition Index (PCI) out of 5, in Council's pavement management system). There was no variation in the most recent result, compared to the same time in the previous year.	●
Participation Cost of sealed local road reconstruction	\$ direct reconstruction cost per square metre of sealed local roads reconstructed	Results expected in Q4 2024/25	N/A	\$304.93	\$238.00	This measure highlights the total project costs associated with the reconstruction of a sealed local road. Some works have been commenced during this quarter however the full costs are not yet known. This measure will be updated in the coming quarters.	●



Provision of a network of sealed local roads under the control of the municipal council to all road users.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Service Cost Cost of sealed local road resealing	\$ direct resealing cost per square metre of sealed local roads resealed	Results expected in Q4 2024/25	N/A	\$38.05	\$29.90	Some works have been commenced during this quarter however the full costs are not yet known. This measure will be updated in coming quarters.	●
Satisfaction Satisfaction with sealed local roads	Satisfaction rating out of 100	Results to be released in Q4 2024/25	Refer to EoY 2023/24 for result	56	61	Satisfaction is measured as part of the annual Community Satisfaction Survey. Results will be made available at the end of the financial year (June 2025).	●



Statutory Planning

Provision of land use and development assessment services to applicants and the community including advice and determination of applications.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Timeliness Time taken to decide planning applications	Days between receipt of a planning application and a decision on the application	31.50	33.00	36.00	35.00	This measure highlights the (median) number of days between the receipt of a planning application and the decision made on that application. The time taken to make a decision on planning applications remains low at 32 days (on average) for the quarter. This is consistent with the same time in the previous year.	●
Service Standard Planning applications decided within required time frames	% of regular and VicSmart planning decisions made within legislated time frames	80.77%	73.34%	75.67%	73.99%	In accordance with the Planning and Environment Act 1987, Council is permitted 60 statutory days to determine a planning application. The 60 statutory days includes weekends, public holidays and commences from when the application is lodged. However, the legislation allows for the 60-day statutory clock to be stopped and recommenced in certain circumstances. Decisions on planning application is slightly higher in comparison to the same time in the previous year.	●



Statutory Planning



Provision of land use and development assessment services to applicants and the community including advice and determination of applications.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
<p>Service Cost</p> <p>Cost of statutory planning service</p>	\$ direct cost of the statutory planning service per planning application	\$2,692.49	\$2,784.23	\$2,622.36	\$2,784.56	<p>This measure highlights the direct cost to Council to provide the statutory planning service, per planning application received. The direct cost of the planning services is slightly lower when compared to this time in the previous year. This is due to the reduced expenditure on additional staffing resources that were previously needed.</p>	●
<p>Decision Making</p> <p>Planning decisions upheld at VCAT</p>	% of decisions subject to review by VCAT that were not set aside	85.71%	92.31%	87.50%	95.45%	<p>If an applicant disagrees with a decision of Council (in relation to a planning application) they can appeal that decision at the Victorian Civil and Administrative Tribunal (VCAT). This indicator measures the percentage of planning application decisions made by Council, which are appealed by an applicant and are subject to review by VCAT and that were not set aside (i.e. VCAT agreed with the decision of Council). VCAT upheld 6 of the 7 decisions made in the reporting period, resulting in 85.7% of Council's decisions being supported.</p>	●



Waste Collection

Provision of kerbside waste collection service to the community including garbage and recyclables.

Service indicator/measure	Measure expressed as:	Q1 YTD 2024/25	Q1 YTD 2023/24	EoY 2023/24	EoY 2022/23	Comment	Status
Service Standard Kerbside collection bins missed	Number of kerbside collection bins missed per 10,000 scheduled kerbside collection bin lifts	3.05	2.79	3.72	4.65	This indicator identifies the ratio of bins missed regarding scheduled bin collections. This includes 120L, 80L, a second bin and fortnightly recycling kerbside bin collection. There was only a slight variation in the kerbside bin missed collection requests, compared to the same time in the previous year.	
Service Cost Cost of kerbside garbage collection service	\$ direct cost of the kerbside garbage bin collection service per kerbside garbage collection bin	\$35.78	\$32.11	\$137.31	\$133.26	This measure highlights the direct cost to Council to provide the kerbside garbage bin collection service (per kerbside garbage bin). The variation from the previous year in the cost of the kerbside garbage collection is due to due to a Consumer Price Index (CPI) increase	
Service Cost Cost of kerbside recyclables collection service	\$ direct cost of the kerbside recyclables collection service per kerbside recyclables collection bin	\$16.51	\$16.75	\$66.42	\$66.22	This measure highlights the direct cost to Council to provide the kerbside recyclables collection service per kerbside recyclables bin. The cost of recyclable bin collections remains consistent with the same time in the previous year.	