



Ordinary Meeting of Council Attachments

Monday 27 May 2024

Council Chamber, Realm

ATTACHMENTS

ACTING CHIEF FINANCIAL OFFICER

2. Reports of Councillor Briefings

Attachment 1:	2024 April 22 - Councillor Briefing Public Record.....	3
Attachment 2:	2024 May 13 - Councillor Briefing Public Record	5
Attachment 3:	2024 May 20 - Councillor Briefing Public Record	7

3. Councillor Representation Reports

Attachment 1:	2024 March 21 - Eastern Transport Coalition meeting papers.....	8
Attachment 2:	2024 April 18 - Eastern Transport Coalition meeting papers	27
Attachment 3:	2024 March 27 - Maroondah Business Advisory Committee Meeting Minutes.....	56
Attachment 4:	2024 April 02 - Maroondah Environment Advisory Committee Meeting Minutes.....	60

4. Councillor Induction Program - Cr Chris Jones, Barneong Ward

Attachment 1:	Completion of Councillor Induction Training - Cr Chris Jones.....	63
---------------	---	----

5. Proposed Road Discontinuance and Sale of Land - Rear West Court Kilsyth

Attachment 1:	Proposed Road Discontinuance Rear West Court Kilsyth - Schedule 1 - Site Plan	65
Attachment 2:	Proposed Road Discontinuance Rear West Court Kilsyth - Schedule 2 - Title Plan.....	66
Attachment 3:	Proposed Road Discontinuance Rear West Court Kilsyth - Schedule 3 - Locality Plan	67

6. Council Plan 2021-2025 (Year 3: 2023/24) Priority Action Progress Report - Quarter 3, 2023/24

Attachment 1:	Council Plan 2021-2025 (Year 3: 2023/24) Priority Action Progress Report - Quarter 3, 2023/24	68
---------------	--	----

7. Local Government Performance Reporting Framework - Service Performance Indicator Report - Quarter 3, 2023/24

Attachment 1:	LGPRF Service Indicator Performance Report - Quarter 3, 2023/24	80
---------------	--	----

DIRECTOR ASSETS & LEISURE

1. Melbourne East Region Fair Access Policy

Attachment 1:	Final - Draft Melbourne East Region Sport and Recreation Fair Access Policy 2024 - 2024-05-10.pdf	99
---------------	--	----



COUNCILLOR BRIEFING – PUBLIC RECORD

Briefing Details:

Date: Monday 22 April 2024

Time: 6:00 PM

Location: Meeting Rooms 1
& 2, Realm*All items discussed at a Councillor Briefing are considered confidential in nature.*

Attendees:

Councillors

Cr Kylie Spears (Mayor)

Cr Paul Macdonald (Deputy Mayor)

Cr Chris Jones

Cr Tony Dib OAM, JP

Cr Mike Symon

Cr Suzy Stojanovic

Cr Tasa Damante

Cr Linda Hancock (Arrived
6:20pm)Cr Rob Steane OAM
(Arrived 6:20pm)

Council Officers:

Steve Kozlowski

Tony Rocca

Adam Todorov

Marianne Di Giallonardo

Andrew Fuaux

Emma Hills

Chief Executive Officer

Director/Chief Financial Officer

Director Assets & Leisure

Director People & Places

Director Strategy & Development

Governance Officer

Tim Cocks

Angela Kechich

Manager Leisure & Major Facilities

Manager Statutory Planning

Item

2

3

Apologies:

Councillors:

Nil

Council Officers:

Nil

Conflict of Interest Disclosure:

Councillors:

Nil

Council Officers:

Nil

Items Discussed:

1	Council Meeting Agenda
3	Proposed Community Facilities Lease & Licences
4	11-15 Bedford Road, Ringwood Church of Christ Planning Application
5	Community Assistance Fund

Record completed by:

Council Officer	Emma Hills
Title	Governance Officer



COUNCILLOR BRIEFING – PUBLIC RECORD

Briefing Details:

Date: Monday 13 May 2024

Time: 6:00 PM

Location: Meeting Rooms 1
& 2, Realm*All items discussed at a Councillor Briefing are considered confidential in nature.*

Attendees:

Councillors

Cr Kylie Spears (Mayor)

Cr Paul Macdonald (Deputy Mayor)

Cr Chris Jones

Cr Mike Symon

Cr Suzy Stojanovic

Cr Tasa Damante

Cr Linda Hancock

Cr Rob Steane OAM

Council Officers:

Andrew Fuaux

Tony Rocca

Adam Todorov

Marianne Di Giallonardo

Kirsten Jenkins

Emma Hills

Acting Chief Executive Officer

Director/Chief Financial Officer

Director Assets & Leisure

Director People & Places

Acting Director Strategy & Development

Governance Officer

Steve McIntosh

Michael Arhontis

Christopher Howells

Ben Spiteri

Isabelle Cancino

Antonia Heward

Sebastian Wojtas

Tim Cocks

Jeanette Ingram

Jeremy Cutajar

Stuart Robertson

Manager Projects & Asset Management

Acting Manager Operations

Team Leader Tree Management

Team Leader Built Environment

Manager Finance & Commercial

Team Leader Waste Strategy & Policy

Waste Project Officer

Manager Leisure & Major Facilities

Sport & Recreation Planning & Policy Advisor

Manager Golf & Sportsfields

Assistant Manager Golf

Item

2-3

4-5

4

5

6

6

6

7-8

7

8

8

Apologies:

Councillors:

Cr Tony Dib OAM, JP

Council Officers:

Steve Kozlowski, Chief Executive Officer

Conflict of Interest Disclosure:

Councillors:

Nil

Council Officers:

Nil

Items Discussed:

1	MVC Boxing Lease Update
2	Draft Public Toilet Policy
3	Draft Play & Gathering Places Strategy
4	Resident Petition - St Ives Court, Croydon Hills
5	Tender Evaluation Report - Contract 21063 - Provision of Cleaning Services for Operations Centre, Public Toilets and Barbeques
6	Container Deposit Scheme - Reverse Vending Machine Locations
7	Draft Physical Activity Strategy
8	Golf Cart Strategy
9	Local Government Amendment (Governance & Integrity) Bill 2024 Update
10	Councillor Delegates' Meeting Report
11	Items of a General Nature Raised by Councillors

Record completed by:Council Officer
TitleEmma Hills
Governance Officer



COUNCILLOR BRIEFING – PUBLIC RECORD

Briefing Details:

Date: Monday 20 May 2024

Time: 6:00 PM

Location: Meeting Rooms 1
& 2, Realm*All items discussed at a Councillor Briefing are considered confidential in nature.*

Attendees:

Councillors

Cr Paul Macdonald (Deputy Mayor)

Cr Mike Symon

Cr Suzy Stojanovic

Cr Tasa Damante

Cr Linda Hancock

Cr Rob Steane OAM

Council Officers:

Jim Herron

Mehmet Bilgin

Manager Cyber & Security

GIS Officer

Apologies:

Councillors:

Cr Kylie Spears Mayor

Cr Tony Dib OAM JP

Cr Chris Jones

Council Officers:

Nil

Conflict of Interest Disclosure:

Councillors:

Nil

Council Officers:

Nil

Items Discussed:

1	IntraMaps Overview Briefing Session for Councillors
---	---

Record completed by:

Council Officer

Title

Emma Hills

Governance Officer



Attachment A

EASTERN TRANSPORT COALITION MINUTES OF MEETING

Date: Thursday, 21st March 2024

Time: 6.30pm – 8.30pm

Hosted by: Maroondah City Council and online

Attendees:

Councillors

- Cr Susan Laukens, Knox City Council (Acting Chair)
- Cr Stuart James, City of Monash
- Cr Andrew Fullager, Yarra Ranges Council
- Cr Anna Chen, Manningham City Council
- Cr Tina Liu, City of Whitehorse

Officers

- Lucas Sikiotis, City of Greater Dandenong
- Christopher Marshall, City of Greater Dandenong
- Yingnan Wang, Knox City Council
- Emma Steele, Manningham City Council
- Michael Blowfield, Maroondah City Council
- Terry Tillotson, City of Monash
- Sandra Worsnop, City of Monash
- Karen O’Gorman, Yarra Ranges Council
- Kim O’Connor, Yarra Ranges Council
- Chris Hui, City of Whitehorse

Secretariat

- James McGarvey, The Agenda Group

Apologies

- Cr Tony Dib, Maroondah City Council
- Cr Rhonda Garad, City of Greater Dandenong
- Matthew Hanrahan, Knox City Council
- Winchelle Chuson, Knox City Council
- Shane Hardingham, Knox City Council
- Frank Vassilacos, Manningham City Council

1. Welcome and Apologies

As Cr James joined the meeting via Zoom, Cr Laukens assumed the Chair and welcomed the attendees.

2. Conflicts of Interest

No conflicts of interest were raised.

3. Election of ETC Office Bearers

ETC Councillor representatives met in camera and reported they have elected office bearers for 2024 as follows:

Chair: Cr Stuart James

Deputy Chair: Cr Susan Laukens

The broader group congratulated Crs James and Laukens on their appointments.

4. ETC Finance Report

The finance report for the ETC for February 2024 – March 2024 is as follows:

Opening Balance for February 2024	\$45,470.91
No Invoice for January Income	\$0.00
Closing Balance for March 2024	\$45,470.91

Moved: Terry Tillotson

Seconded: Karen O’Gorman

Carried

ETC Budget

After discussion of related issues, it was agreed that the Secretariat would investigate and provide a report on modest potential expenditure items that the ETC may incur over coming years, including both ‘business as usual’ expenses such as

website services and potential rebuild, and campaign expenses in the lead up to the next federal and state election.

This report would inform setting of future ETC membership rates, and subsequent funding requests to individual Councils.

5. Ratify Previous Draft Minutes and Actions Arising

Minutes of the February ETC meeting:

Moved: Cr Tina Liu

Seconded: Cr Andrew Fullager

Carried

6. 2024 ETC Advocacy Workplan

Priority issues for ETC advocacy in 2024

James McGarvey, ETC Secretariat provided an update on a number of advocacy issues:

Eastern Region Trails Strategy (ERTS)

On behalf of the Eastern Region Trails Strategy working group, of which six of seven ETC Councils are members (as well as neighbouring Boroondara), Michael Blowfield provided an update on the finalisation of the ERTS priority projects.

A copy of the ERTS spreadsheet was circulated before the meeting, setting out the projects, and detailing how each stands against categories of key criteria, including the projects' timing, scale, relationship to State Government planning and housing policies and infrastructure projects, the quantum of funding sought and Councils' own contributions, the level of potential community and stakeholder support and where each project sits as a priority for its proponent Council.

The meeting considered whether the optimal advocacy approach would see the ERTS and the ETC focussing on a small number of projects from the ERTS priority list, or embrace all 12 projects on a roughly equal basis to campaign in support of.

After discussion it was agreed that the ETC would advocate for all 12 projects as part of a broader platform of advocacy, noting that individual Councils will engage their own local MPs and candidates on those projects within their municipal/electorate borders.

The ETC's role, working with partners like the Eastern Region Group of Councils, will be to engage government at a higher or central level in support of the overall package.

The ETC Secretariat will next work with the ERTS working group to develop detail of a campaign plan (e.g. target audiences, community activation, tactics and timing) to

guide advocacy activities for the trails package over the coming budget and election cycles.

Bus network reform

In response to a suggested action from Cr Anna Chen, Manningham City Council at the February meeting, a draft letter was prepared by Emma Steel from Manningham with further input from the ETC Secretariat calling on the Victorian Government to provide funding for the next stage of works arising from the recent bus network review trial in Melbourne's north eastern suburbs (including Manningham and parts of Whitehorse) to be provided in the upcoming state budget.

The meeting approved the draft letter and authorised it being forwarded to the Minister for Public Transport Gabrielle Williams MP.

Councils' advocacy plans and Integrated Transport Plans

It was agreed at the February ETC meeting that Councils would identify and list priority transport projects from their own internal sources – e.g. Integrated Transport Plans, advocacy project lists from recent elections – and that these would be tabled at the March ETC meeting to identify common themes and further opportunities that might see these projects added to the ETC's advocacy focus (where not already included).

In summary the following initiatives were put forward by each Council:

Whitehorse:

- **Nelson-Thurston SUP Bridge.**
 - C1 Strategic Cycling Corridor
 - SRLA are investigating this bridge as part of Precinct Planning, but have yet to commit to its implementation
 - This route provides the most logical north-south connection through the Box Hill MAC that avoids busy arterial roads while still maintaining good cycling connectivity.
- **Box Hill - Hawthorn SCC**
 - Strategic Cycling Corridor, with the Whitehorse section connecting to the recently completed off road paths at Union Station.
 - This project would help add bicycle connectivity to the area, assist with 20 min Neighbourhood thinking and increase the catchment to the public transport hub in Box Hill.
- **Cycling Connection between Healesville Freeway Reserve and the Nunawading-Syndal Pipe Track**
 - This mainly requires a new signalised crossing for pedestrians and cyclists across Springvale Road.
 - It would also improve access to the Forest Hill Police Station and for bus users for the 902 Smart Bus route.
- **Box Hill Bus Interchange**

- There have been several investigations into an upgrade of the Box Hill bus interchange over the past 25 years.
- While this is a complex project, the urban renewal for Box Hill, as predicted as part of the SRL project, makes this upgrade a high priority to ensure that Box Hill remains an accessible, multi-modal public transport hub.

Monash:

- **Glen Waverley bus interchange** –
- **Westall Road extension** – a long-term advocacy priority that needs to stay on the agenda
- **Syndal Pipetrack** – held up by Melbourne Water deliberations
- **Djerring Trail** – LXRA has left ‘gaps’ to be addressed

City of Greater Dandenong:

- **Complete the Dandenong Bypass**
 - This completed arterial will connect the eastern end of the existing Dandenong Bypass at the South Gippsland Highway with the South Gippsland Freeway.
- **Upgrade public transport facilities that are not DDA compliant and support bicycle use**
 - Dandenong station needs a rebuild
 - Improvements are needed for the bus interchange at Dandenong station
- **Shared user paths**
 - Construction of a strategic cycling corridor as part of the Cranbourne rail duplication project.
 - The EastLink Trail is severely interrupted by the Dandenong rail line at Railway Parade and Greaves Reserve, Noble Park requiring a new dedicated bridge over the rail line adjacent to EastLink.
- **Missing road crossings**
 - Road safety infrastructure and reduced speed limit on Jacksons Road, Noble Park North.
- **Pedestrian crossings**
 - Signalisation of the intersection between Stud Road and McFees Road near the Dandenong Stadium.

Manningham:

- **Bus network reform**, in particular the north-east pilot program
 - Flexi-ride bus routes to replace low patronised community bus routes.
 - Electric buses.

- Templestowe Road bus route
- Bus route to mimic SRL alignment
- **BRT network** – starting with the 907 from Mitcham.
- **Templestowe Road duplication** - Advocate for State Government funding commitment for the construction and duplication of Templestowe Road, including shared user path, traffic improvements, bus infrastructure etc.
- **Bulleen and Birrarung Park bridges** - Bridges for pedestrians and cyclists to cross the Yarra River in Birrarung and Bulleen Parks.
- **Maximise the redevelopment of Doncaster Park and Ride as a Transit Oriented Development.**
- **SRL** – defining location of future station in Doncaster Hill. Working on master planning for Civic Precinct – including how a station will fit in (limited information from SRL is making this difficult)
- **Victoria Street pedestrian operated signals** for a crossing between Ruffey Lake Park and Rieschiecks Reserve – hoping to commence EOI for feasibility (this was the POS previously provided to ETC for Manningham).

Transport projects that are higher-level and/or dependent on external factors:

- The Pines bus interchange upgrade – reliant on private development (Transport Action Plan 2021)
- Westfield bus interchange upgrade (Transport Action Plan 2021)

Transport projects that are ongoing / already moving

- NELP and associated complimentary projects.
- Banksia path shared user bridge
- Bus shelters
- Car share
- Fitzsimons Lane Upgrade
- Arterial road network upgrades – e.g. Templestowe Village, Jumping Creek Road
- Public Electrical Vehicle Infrastructure
- Main Yarra Trail upgrade and extension – completion of 2 x final stages.

Yarra Ranges:

- Duplication of Lilydale to Mooroolbark train line
- Increase of Flexi-Ride services, particularly around Belgrave and Mt Dandenong.
- DTP projects which have been scoped/ designed however no funding has been allocated. Main projects are York Road Upgrade, Mt Evelyn and Maroondah Highway/ Station St/ Killara Rd Intersection Upgrade,

- Train Station Upgrades – Belgrave, Tecoma, Upwey to facilitate access and facilities
- Various Bike trails and pedestrian crossings.

Knox:

- **Police Road** - Construct a new road and shared path from Churchill Park Drive, Lysterfield South to Stud Road to provide an alternative link to Stud Road from the City of Casey.
- **Burwood Hwy and Cathies Lane intersection upgrade, Wantirna South** - Install traffic signals at the intersection of Burwood Hwy with Cathies Lane to improve safety of vehicles entering Burwood Hwy at the crest whilst improving bus priority and bike connection.
- **Liverpool Road, The Basin – Shared Path** - Construction of a 1.5km shared path and associated crossing facility at the Mountain Hwy roundabout to improve regional connections between the City of Maroondah and Knox and better support local communities in The Basin.
- **Burwood Hwy, missing shared path link along the Ringwood to Belgrave Railway Trail, Upper Ferntree Gully** - Construct a shared path between Upper Ferntree Gully Station to the southern side of Burwood Hwy via the 1000 steps reserve to complete a missing link along the Ringwood to Belgrave Rail Trail.

Maroondah:

- **Heathmont Station Upgrade** - The upgrade is a proposal to improve and modernize the facilities and infrastructure at Heathmont Station. The upgrade may include enhancements such as improved platforms, shelters, lighting, accessibility features, and amenities for passengers, such as toilets. There is also the opportunity to improve the pedestrian and cycling links and access to the station.
- **Maroondah Highway Boulevard** - The project will see the Boulevard treatments extend from the Ringwood Bypass to Eastlink. The project will improve the connectivity and accessibility for cyclists and pedestrians with extended bicycle facilities, wider footpaths and more street furniture. The street landscape and amenity will be enhanced with the slowing down of traffic and planting of street trees to make the Highway a more desirable place to shop and dwell.
- **Greenwood Avenue Bike Path** - The Greenwood Avenue Bike Path is a proposed project that aims to create a shared pathway along Greenwood Avenue, Ringwood. The path would provide a safe and convenient route for cyclists, separate from vehicular traffic. Connected into the Box Hill to Ringwood Trail, the pathway links to regional destinations, such as Maroondah Federation Estate, Aquanation and the Jubilee Park Sports Precinct. The project is part of the council's efforts to promote active transportation and improve cycling infrastructure in the area.

The ETC Secretariat will review the list and detail of each project and endeavour to provide advice back to a future ETC meeting on where and how these projects might be incorporated into the Group's advocacy agenda.

7. Local issue presentation

Michael Blowfield from Maroondah City Council provided a presentation updating on the draft Maroondah Transport Strategy.

A copy of Michael's presentation will be circulated with the meeting's minutes.

8. General Business

No items were raised.

9. Next Meeting

The next meeting will be hosted by Manningham City Council and online, and will commence at 6.30pm (6.00pm for dinner) on Thursday, 18th April 2024.

Action Summary

Action Items	Owner(s)	Deadline
1. Prepare draft ETC budget	Secretariat	April 2024
2. ETC secretariat to meet with the ERTS working group to finalise advocacy approach for priority projects	Secretariat	April 2024
3. Forward the letter to the State Government seeking funding support in the state budget for bus network review initiatives.	Secretariat	April 2024
4. Advise on incorporation of individual Council priorities into ETC advocacy agenda	Secretariat	May 2024

Maroondah 2040: Our future together

Draft Maroondah Transport Strategy

Eastern Transport Coalition – 21 March 2024



Summary



Strategy development timeline





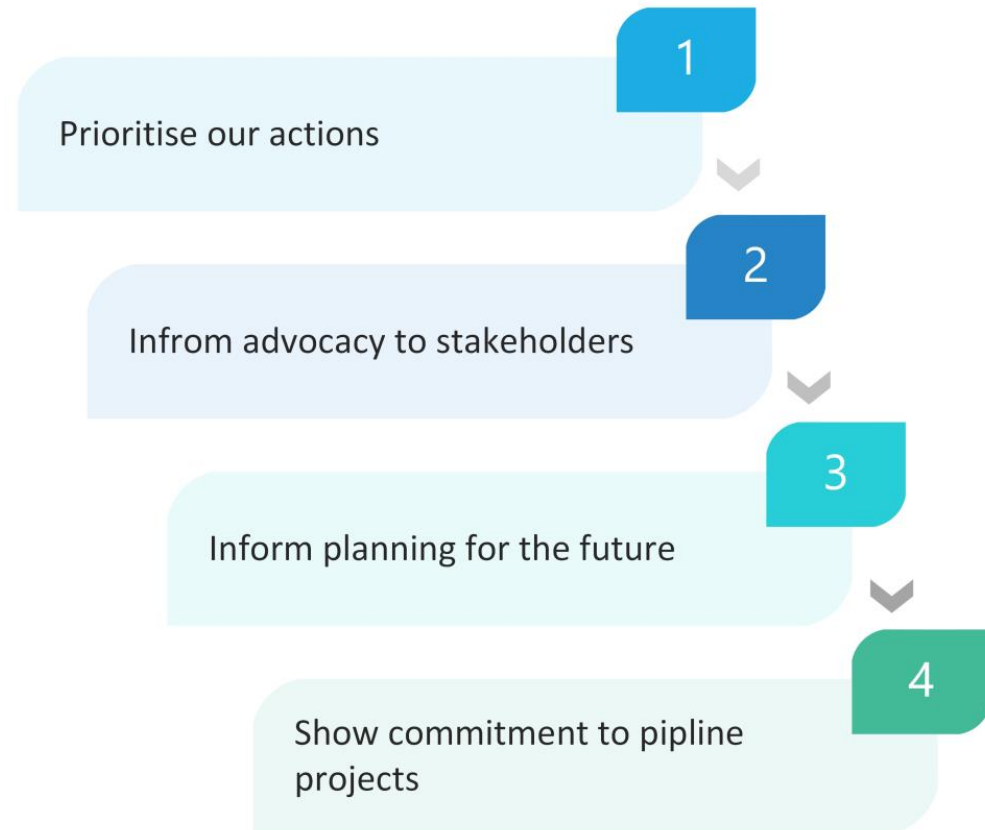
Why a new Strategy and not a refresh?

- › Build on actions advanced in the *Maroondah Integrated Transport Strategy 2006* and other transport strategies.
- › Align with State Government policy, Maroondah Council visions and policy.
- › Meet obligations under the *Integrated Transport Act* and *Road Management Act*.
- › Respond to transport demands, trends, technologies, issues and opportunities.
- › Respond to changes in land use and major transport projects occurring in the City of Maroondah (e.g. level crossing removals).
- › Provide improved sustainable transport options locally.

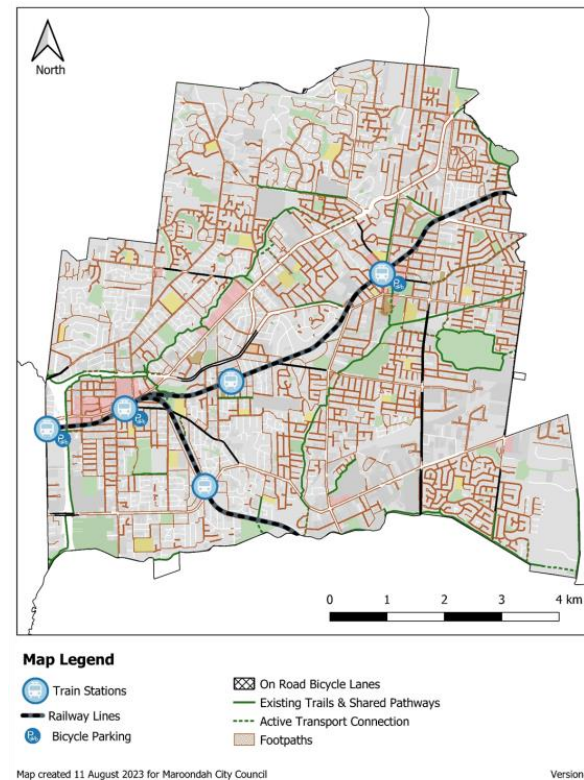
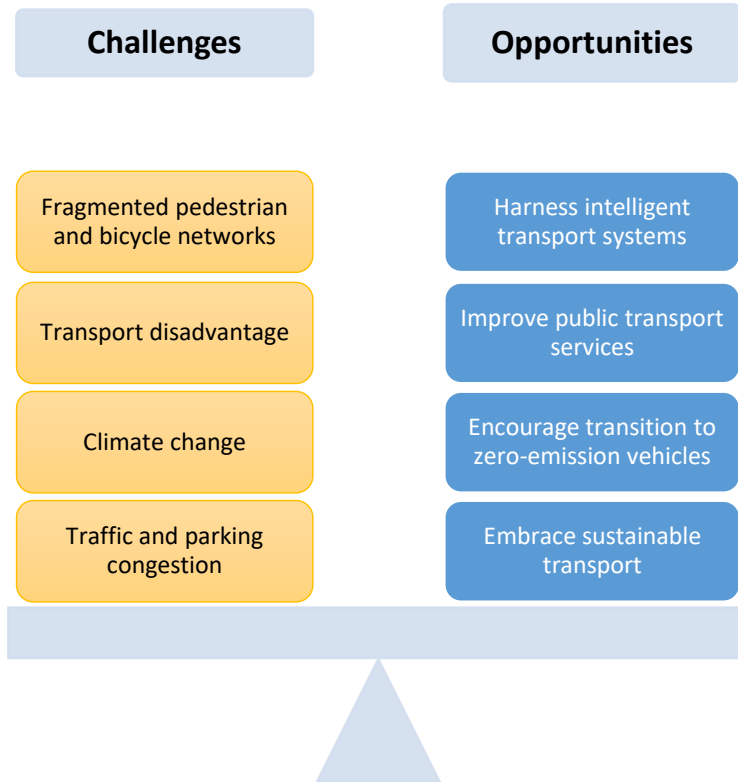
Vision & purpose

In 2040, Maroondah will be accessible for all ages and abilities with walkable neighbourhoods, sustainable transport options, and a safe integrated transport network.

Maroondah 2040 Community Plan – Accessible and Connected Community Vision



Challenges and opportunities



The Strategy at a glance

Strategic Directions

1. Support compact and liveable precincts.
2. Enhance cross region transit corridors.
3. Deliver integrated, resilient and safe transport networks
4. Transition to low-carbon transport and economy.
5. Deliver safe, accessible and low-stress walking and cycling routes.
6. Pilot new and emerging transport systems and services.



SCOPE

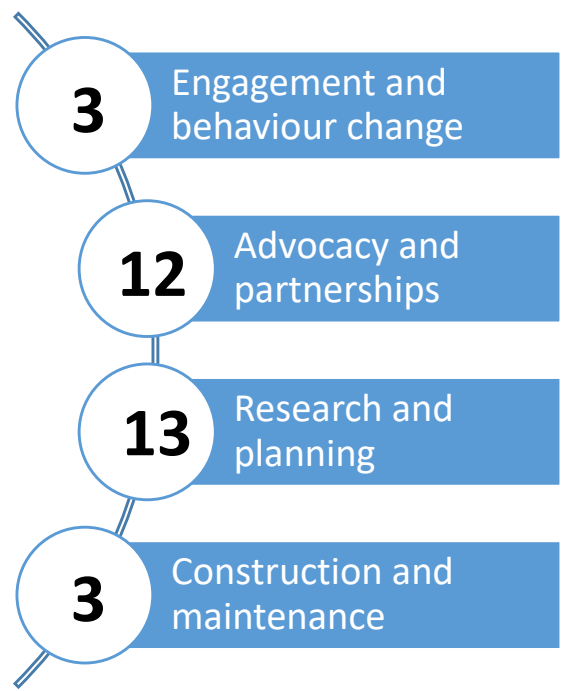


Key Strategic Focus Areas

1. Low-carbon, sustainable transport incentives to support the actualisation of connected communities.
2. Advocate for investment in public transport systems and road upgrades to make them safer and usable for all road users
3. Capitalise on potential transport corridors through Maroondah
4. Capitalise on Intelligent Transport Systems to better manage streets, trails, pathways and car parking
5. Capitalise on large infrastructure projects to implement footpath and bicycle network upgrades
6. Facilitate the introduction of shared transport.

The Strategy at a glance

Action Plan - 31 Actions



Outcomes

1. Integrated and efficient transport network that works to respond to demographic, urban intensification and climate change pressures.
2. Enhanced transport system that is future-proofed, user-friendly and provides for those living, working and visiting our city.
3. Council to apply an overarching safety objective relative to all transport considerations.
4. Reduce car use for short trips within Maroondah.
5. Enhanced streets, places and corridors for pedestrians and people on bikes to support local living in our neighbourhoods.
6. Increase awareness and use of sustainable modes of transport.
7. Increase use of Intelligent Transport Systems to maximise the use of existing roads and car parking.
8. Increase in take up of public transport through improved transport connectivity and efficiency.

Proposed public exhibition

Engagement Methods



Online Survey



Drop In
Sessions



Formal
Submissions



Advisory
Groups

The ask

How to become involved and encourage others to take part?

1. Read and consider the draft Maroondah Transport Strategy on the Your Say Webpage - [Insert Link]
2. Give feedback by the preferred method.
3. Notify your networks about the public exhibition and encourage others to give feedback.



Questions

Michael Blowfield
Transport Planner



9298 4452



michael.blowfield@maroondah.ivc.gov.au





Attachment A

EASTERN TRANSPORT COALITION MINUTES OF MEETING

Date: Thursday, 18th April 2024

Time: 6.30pm – 8.30pm

Hosted by: Manningham City Council and online

Attendees:

Councillors

- Cr Stuart James, City of Monash (Chair)
- Cr Susan Laukens, Knox City Council
- Cr Anna Chen, Manningham City Council
- Cr Tina Liu, City of Whitehorse

Officers

- Lucas Sikiotis, City of Greater Dandenong
- Christopher Marshall, City of Greater Dandenong
- Yingnan Wang, Knox City Council
- Winchelle Chuson, Knox City Council
- Shane Hardingham, Knox City Council
- Frank Vassilacos, Manningham City Council
- Emma Steele, Manningham City Council
- Andrew Mangan, Manningham City Council
- Michael Blowfield, Maroondah City Council
- Terry Tillotson, City of Monash
- Sandra Worsnop, City of Monash
- Karen O’Gorman, Yarra Ranges Council
- Kim O’Connor, Yarra Ranges Council
- Chris Hui, City of Whitehorse
- Rachel Kamath, City of Whitehorse

Secretariat

- James McGarvey, The Agenda Group

Apologies

- Cr Andrew Fullager, Yarra Ranges Council
- Cr Tony Dib, Maroondah City Council
- Cr Rhonda Garad, City of Greater Dandenong
- Matthew Hanrahan, Knox City Council

1. Welcome and Apologies

Cr James assumed the Chair and welcomed the attendees.

2. Conflicts of Interest

No conflicts of interest were raised.

3. ETC Finance Report

The finance report for the ETC for March 2024 – April 2024 is as follows:

Opening Balance for March 2024	\$45,470.91
February Invoice from TAG	\$7,500.00
	\$0.00
Income	
Closing Balance for April 2024	\$37,970.91

Moved: Cr Stuart James
Seconded: Cr Susan Laukens

Carried

ETC Budget

As requested at the March ETC meeting in order to inform the fees to be set for the forthcoming financial year, the ETC Secretariat presented a minimal indicative budget including a range of options for an upgrade of the ETC website, policy document production costs, community surveys, short video production and social media advertising.

It was suggested that further feedback and suggestions on the ETC website be sought from Councils' IT teams, and an updated budget be considered at the next ETC meeting.

4. Ratify Previous Draft Minutes and Actions Arising

Minutes of the March ETC meeting:

Moved: Cr Stuart James

Seconded: Cr Susan Laukens

Carried

5. 2024 ETC Advocacy Workplan

Eastern Region Trails Strategy (ERTS)

James McGarvey, ETC Secretariat provided a presentation on a draft campaign plan to support the ERTS working group's priority advocacy projects.

A copy of the draft campaign plan was circulated to all members prior to the meeting.

The plan covers:

- Campaign objectives and positioning,
 - Working with individual Councils, the ERTs working group and the ERG
 - Building support amongst community stakeholders and local politicians
 - Targeting state and federal budget cycles and elections
- Situation analysis and campaign strategy
 - Strong policy underpinnings
 - Positive benefit-cost ratios and shovel-ready nature
 - Complement Big Build projects, SRL, NEL
- Key messages
- Target audiences – both decision-makers and influencers
- Timelines
 - State and federal budgets
 - Upcoming federal and state election timing
- Local campaigning
- Indicative budget

Michael Blowfield and other ETC members of the ERTS working group will present the campaign plan to the next ERTS meeting for consideration.

6. Local issue presentation

Emma Steele and Andrew Mangan from Manningham City Council provided a presentation updating the ETC on Manningham's advocacy on the North East Link project particularly focussing on bus issues.

EPRs (environment performance requirement) were developed from the EES process in 2019 – essentially the planning permit conditions for the project.

A judicial review followed in 2020 due to uncertainties in the reference design which prompted councils to challenge the state government to give councils input and certainty around the design. As a result, Council got to meet with the contractor, a legal commitment to key council concerns and some funding outcomes for complementary projects.

The project is broken down into five packages of works, of which three impact on Manningham.

Key advocacy planks for Manningham City Council include:

Doncaster Park and Ride

- Already partially used for a works compound and will be closed soon pending a rebuild by NELP
- Council want it upgraded to a transit oriented development
- Urban design and landscape plan process is underway
- Currently the state government is offering a 'like for like' replacement

Bulleen Park and Ride

- Has intended capacity to cater for Doncaster commuters during Doncaster Park and Ride closure
- 2023 data shows that Bulleen Park and Ride is at capacity, beyond expectations of its original plan
- its intended to connect to the future Eastern Express Busway

Banksia Park Bridge

- a shared user path bridge over the Yarra River
- Funding for this project came from the 2020 judicial review
- The project has long been supported by a number of Manningham and neighbouring Banyule Councils' cycling and related strategies

Templestowe Road

- A current transport priority for Council
- A new soccer facility has been developed on Templestowe Rd by NELP to compensate for lost facilities in Bulleen
- Increase in traffic from construction and new soccer facility

- Road needs duplication to safely cater for traffic, bus services and cyclists
- Upgrade sought for bus route between Thompsons and Manningham Rds

Bulleen Rd

- Tunnel portal construction required diversion to the west
- New Yarra Link Green Bridge will cross over Bulleen Rd
- New signalised crossing well received by Bulleen Park user groups
- In Bulleen Industrial precinct, the project contractor Spark is running a 'shop locally' campaign

Eastern Express Busway

- A separated, dedicated busway from Doncaster Park and Ride to Hoddle St
- Supported as Bus Rapid Transit by Infrastructure Victoria
- Council wants to see it extended from Doncaster Park and Road to Mitcham Station

Powerful Owl Park

- New soccer facility to replace lost facilities in Bulleen park
- Was originally the Bulleen Golf Driving Range site
- 2 natural pitches and 1 synthetic pitch

A copy of Emma's presentation will be circulated with the meeting's minutes.

7. General Business

Michael Blowfield, Maroondah City Council reported that following the presentation last month on the draft Maroondah Transport Strategy, Council had received very positive community feedback on the strategy with over 100 online submissions.

Cr Laukens, Knox City Council reported that a draft Cycle Action Plan would shortly be going to Council for endorsement and then would go out to the community for consultation.

Mr McGarvey informed the group that an adviser from Minister Williams' office had responded to the ETC's letter on bus funding, offering to meet with a representative of the ETC to learn more about our work and priorities. Mr McGarvey will arrange a meeting, most likely for a date after the upcoming State Budget is delivered.

8. Next Meeting

The next meeting will be hosted online, and will commence at 6.30pm on Thursday, 16th May 2024.

Action Summary

Action Items	Owner(s)	Deadline
1. Prepare an updated draft ETC budget	Secretariat	May 2024
2. ETC members of the ERTS working group to present draft campaign plan for consideration and feedback	ERTS representatives	May 2024
3. ETC Secretariat to arrange an introductory meeting with Minister William's adviser	Secretariat	June 2024

Manningham Transport Update

North East Link (NELP) | Transport Advocacy | Buses

ETC April 2024



Interpreter service **9840 9355**
普通话 | 廣東話 | Ελληνικά | Italiano | عربي | فارسی



NELP Background

▶ 2016 – Project announced

▶ 2019 – EES Hearing

▶ 2020 – Judicial Review

▶ 2021 – Last ETC update

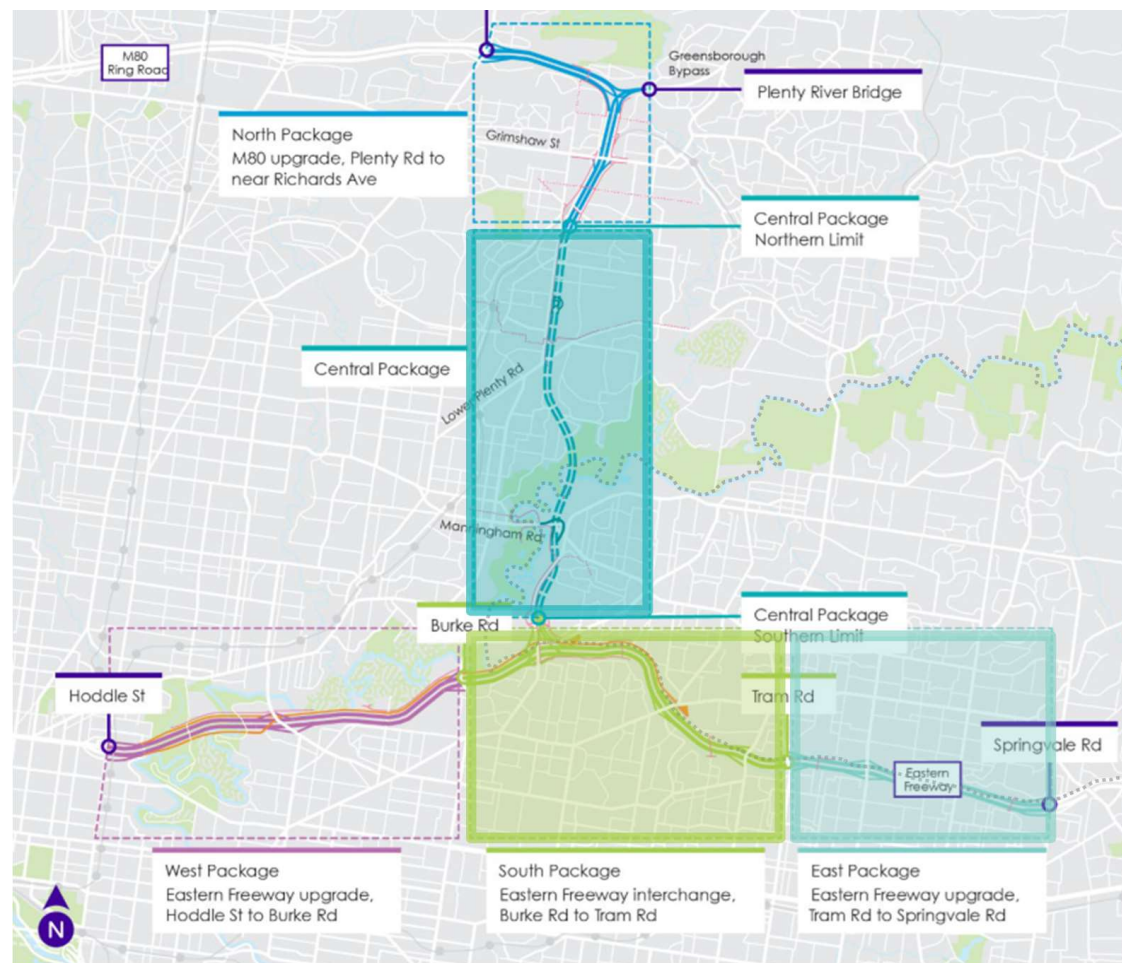


2

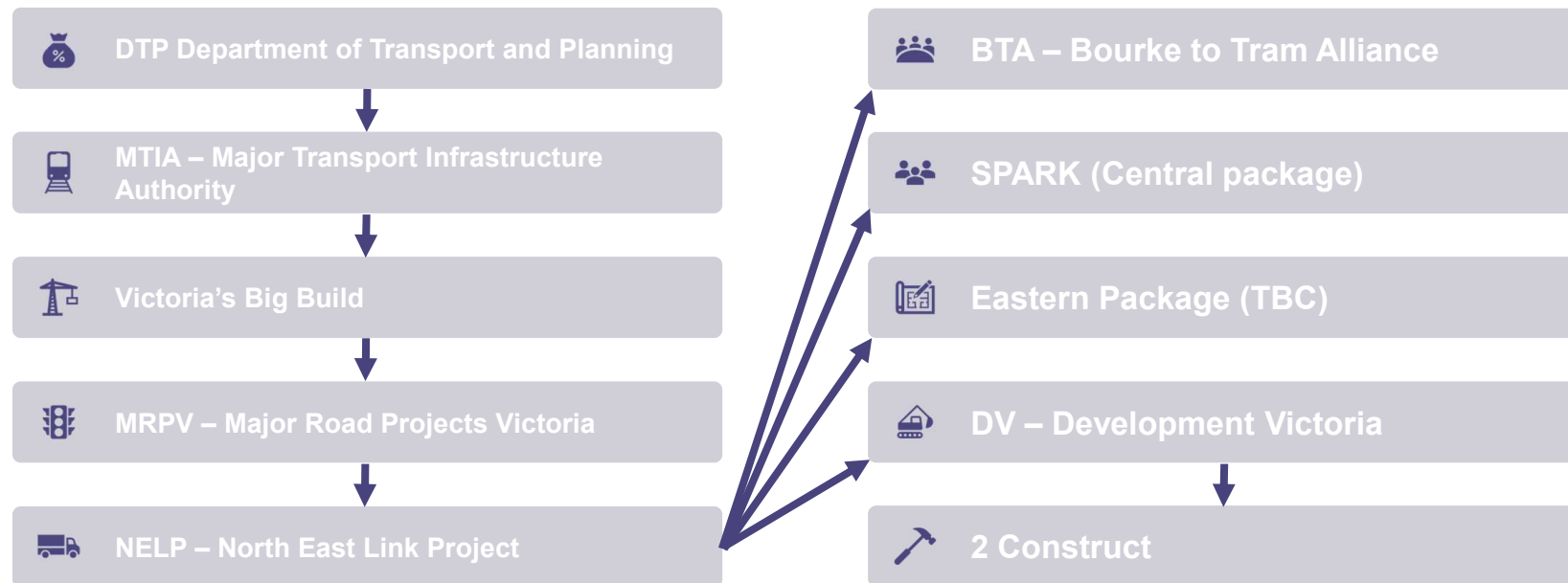
ETC - Manningham Transport Update
19/04/2024



3



NELP Key Players



4

ETC - Manningham Transport Update
19/04/2024



Manningham NELP Team

- Coordinator Integrated Transport
- North East Link Project Officer x 2
- Strategic Transport Planner
- Senior Recreation Project Officer
- Senior Communications and Community Engagement Advisor



With support from Manager Integrated Planning, Director City Planning, CEO and relevant internal departments.

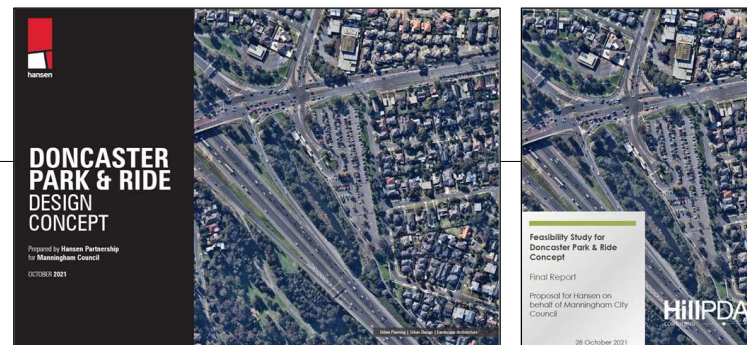
5

ETC - Manningham Transport Update
19/04/2024



Doncaster Park and Ride

- Partially closed for compounds.
- Full closure upcoming.
- UDLP workshop 1 of 2 complete.
- UDLP exhibition expected mid-late 2024.
- Manningham advocacy for Transit Oriented Development (TOD).



6

ETC - Manningham Transport Update
19/04/2024



Bulleen Park and Ride

- Opened 30 April 2023
- Part of NELP Early Works
- To accommodate lost DPR capacity
- 2023 data shows significant increased patronage
- Future connection to Eastern Express Busway



7

ETC - Manningham Transport Update
19/04/2024



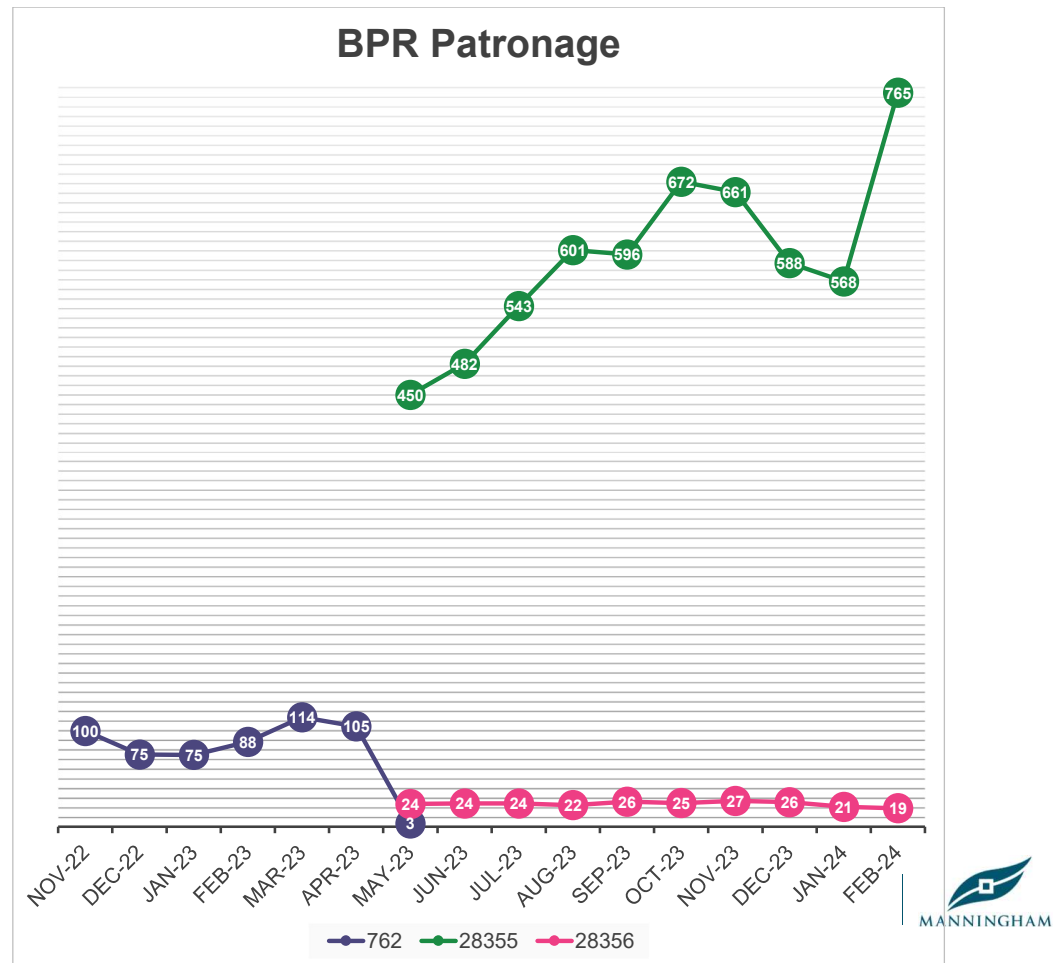
2022 - 2024

- 762 was the original BPR stop
- Stop 762 was closed generally around the time that the new BPR facility was opened
- Stop 28355 serves the 305, 309 and 905 inbound
- Stop 28356 serves the 305, 309 and 905 outbound



8

ETC - Manningham Transport Update
19/04/2024



Eastern Freeway Interchange: Aug 2019 > March 2024

9



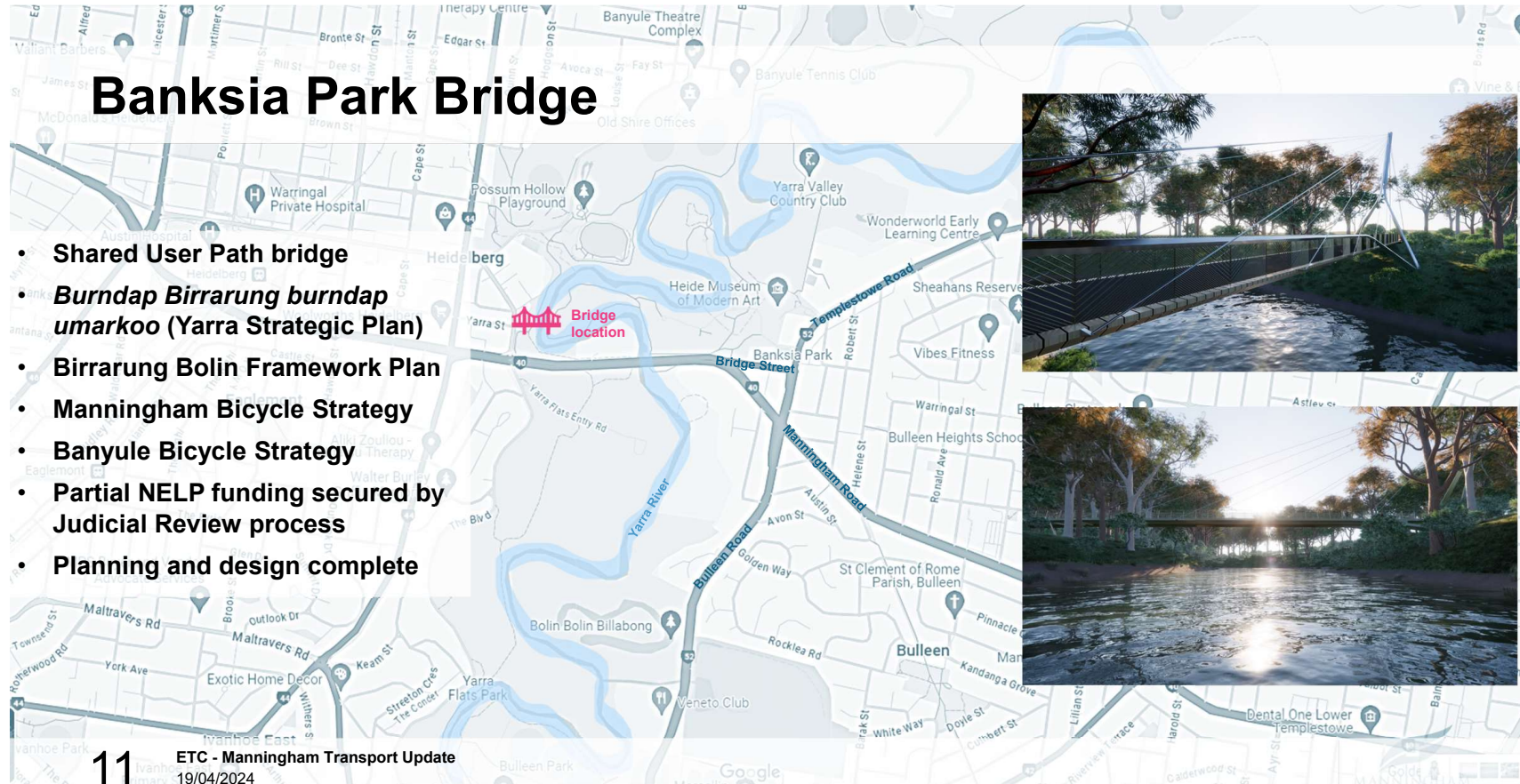
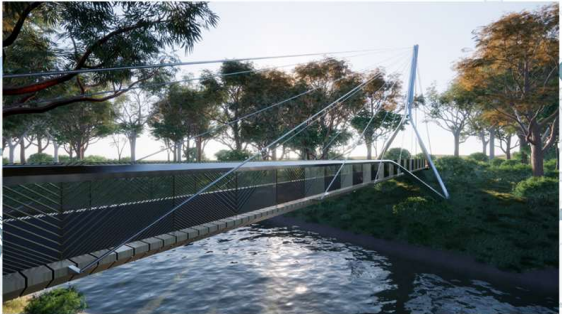

Eastern Freeway Interchange: Aug 2019 > March 2024

10



Banksia Park Bridge

- Shared User Path bridge
- *Burndap Birrarung burndap umarkoo* (Yarra Strategic Plan)
- Birrarung Bolin Framework Plan
- Manningham Bicycle Strategy
- Banyule Bicycle Strategy
- Partial NELP funding secured by Judicial Review process
- Planning and design complete

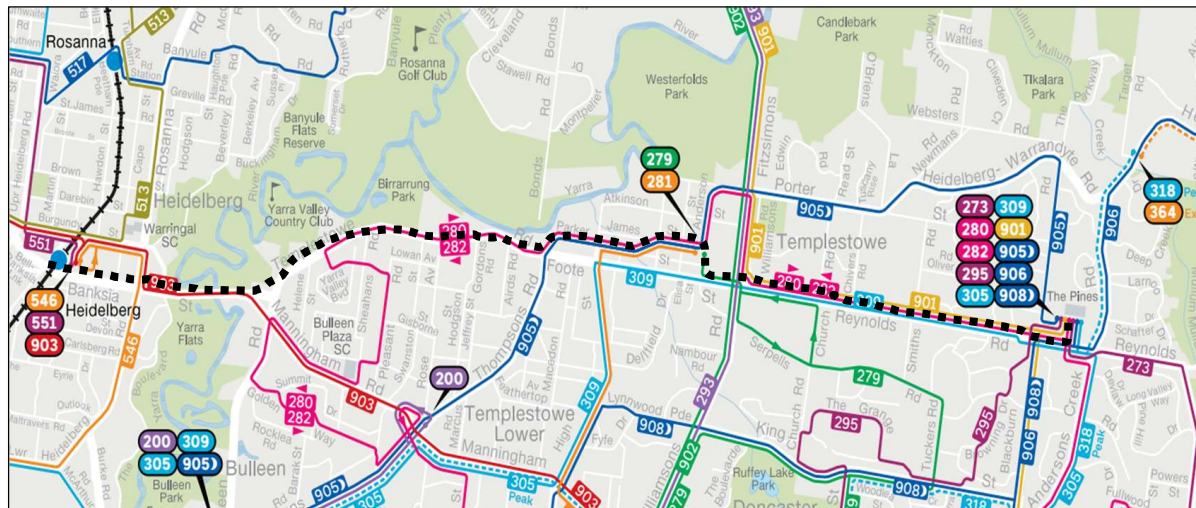




11 ETC - Manningham Transport Update
19/04/2024

Templestowe Road

Templestowe Road Bus Route
Missing link between Thompsons and
Manningham Roads.
Connection to Heidelberg.

Templestowe Road duplication
Increased traffic expected.
Poor pedestrian and cycling safety.
Business case promised.



12

ETC - Manningham Transport Update
19/04/2024



Bulleen Road

- Opened December 2023
- Diversion around the future tunnels and ventilation stack
- Yarra Link Green Bridge
- Bulleen Park user groups management
- Comms – road closures, hoarding, ‘Bulleen Open for Business’ campaign.
- Bulleen Park future upgrades – planning underway.



13

ETC - Manningham Transport Update
19/04/2024



**Bulleen
Road:
August
2019 >
March
2024**

14 19/04/2024



**Bulleen
Road:
August
2019 >
March
2024**

15 19/04/2024



Eastern Express Busway

- Proposed by NELP between Doncaster Park and Ride (DPR) and Hoddle Street
- Dedicated, physically separated priority carriageway for buses
- Bus Rapid Transit (BRT) system
- Manningham advocacy for BRT link to be extended from DPR to Mitcham (origin of the 907)
- Infrastructure Victoria support for BRT system



16

ETC - Manningham Transport Update
19/04/2024



Powerful Owl Park

- Original Bulleen Golf Driving Range site
- Supplied by NELP to accommodate displaced clubs from Bulleen Park
- 2 x natural turf pitches: Balayung Field and Waa Field
- 1 x synthetic pitch: Dino Negri Field
- Balit-muk-muk Pavillion



17

ETC - Manningham Transport Update
19/04/2024



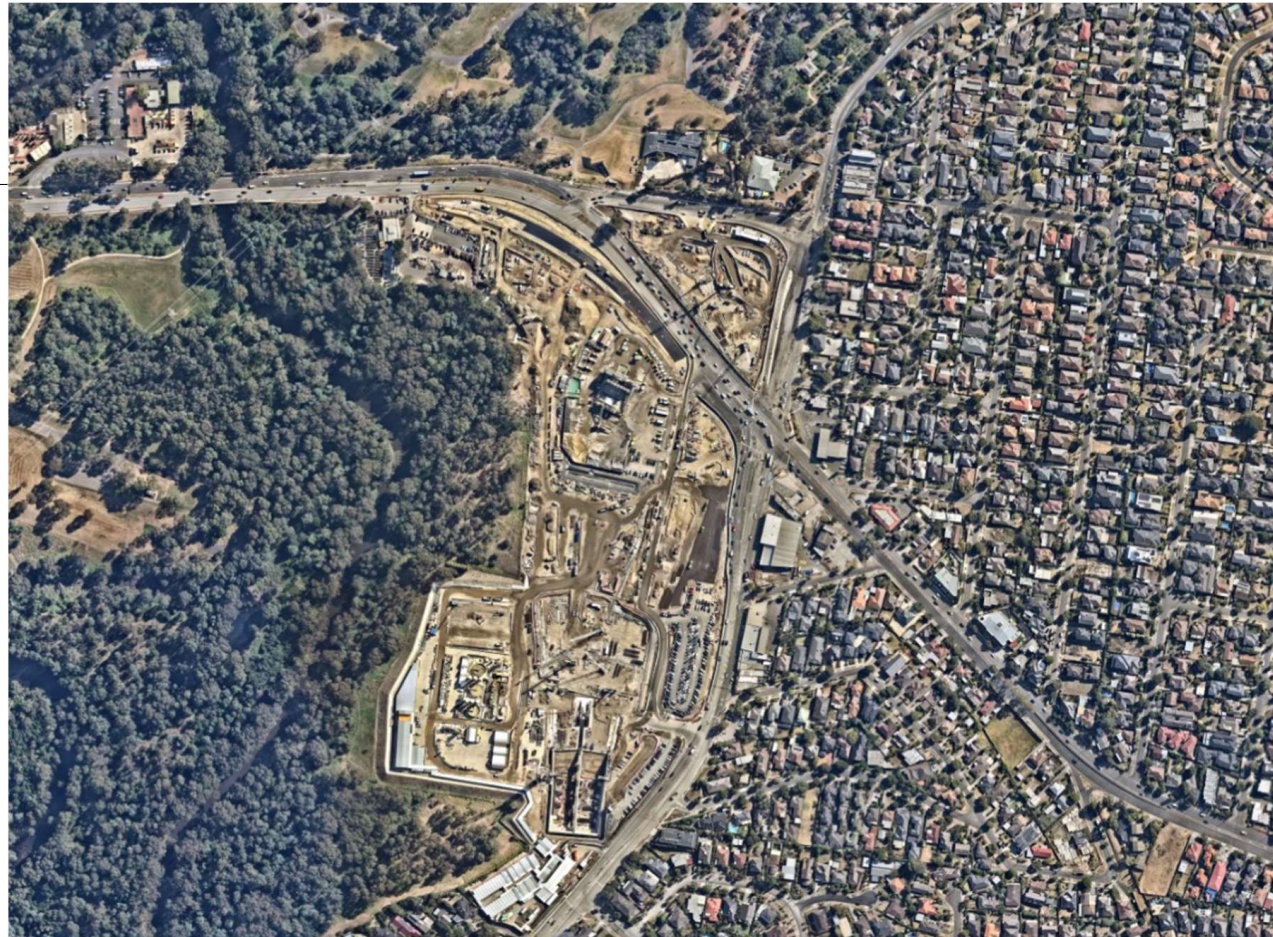
**Manningham
Rd
Interchange:
Aug 2019 >
March 2024**

18 19/04/2024



**Manningham
Rd
Interchange:
Aug 2019 >
March 2024**

19 19/04/2024



NELP Future Opportunities & Challenges



- **Bulleen surplus land (5.36ha)**
 - Preference for employment uses
 - Proximity to Heidelberg commercial and medical hubs
 - Connection to rejuvenated indigenous landscapes
 - Development constraints from tunnels
- **Banksia and Bulleen Park Shared User Bridges**
- **Continued management of sport and recreation**
- **Voluntary Purchase Scheme**

20

ETC - Manningham Transport Update
19/04/2024



Bus Advocacy / Priorities



- Support for DTP's business case for the north-east pilot area (including Manningham) for the Bus Network Review.
- 'Mayors on buses' campaign
- Bus route to mimic future SRL alignment
- Templestowe Road bus route
- Doncaster Park and Ride TOD
- Bus Rapid Transit
- Flexi-ride
- Electric Buses

21

ETC - Manningham Transport Update
19/04/2024



Other Transport Advocacy / Priorities



- **Bulleen and Birrarung Park bridges** - Bridges for pedestrians and cyclists to cross the Yarra River in Birrarung and Bulleen Parks.
- **SRL** – defining location of future station in Doncaster Hill. Working on master planning for Civic Precinct – including how a station will fit in (limited information from SRL is making this difficult).
- **Victoria Street pedestrian operated signals** for a crossing between Ruffey Lake Park and Rieschiecks Reserve – hoping to commence EOIs for feasibility.
- **Main Yarra Trail** extension and upgrade.
- **Bus Shelters** – priority review recently completed.
- **Car Share** – Manningham Car Share Policy recently drafted
- **Road upgrades** – Jumping Creek Road, 'Five-ways', Fitzsimmons Lane.
- The Pines and Westfield Doncaster **Bus Interchange upgrades**.
- **Public Electrical Vehicle Charging Infrastructure**.

22

ETC - Manningham Transport Update
19/04/2024



Questions?

23

ETC - Manningham Transport Update
19/04/2024





Maroondah Business Advisory Committee – Minutes

Meeting Details:

Date: Wednesday 27 March
2024

Time: 9:30am

Location: Meeting Rooms
1 & 2, Realm

Attendees:

Councillors

Cr Kylie Spears (Mayor and Chair)
Cr Tasa Damante

Council Officers:

Steve Kozlowski, Chief Executive Officer
Marianne Di Giallonardo, Director People and Places
Chris Zidak, Manager Business and Precincts
Georgia Loccisano, Business Development & Partnerships
Andrew Binks, Strategy and Projects Officer
Angela Webb, Executive Assistant (Minute Taker)

Community Representatives:

Jenny Newman, Maroondah Business Group, Eastview Management Group
Geoff Daniel, The Casual GM
Simon Fuller, Contek Constructions
James Braunegg, Micron21 Pty Ltd
Greg Balmforth, Eastland QIC
Marcus Young, Incarta IT
Claudia Gatt, Braille Tactile Signs Aust
Jessica Shaw, True Fairies
Louisa Ellum, Swinburne University of Technology

Others:

Marc Greig, Chief Product Officer, Service Victoria

Apologies:

Councillors:

Cr Rob Steane

Council Officers:

Nil

Community Representatives:

Jodie Murphy, Eastland QIC

Conflict of Interest Disclosure:

Councillors:

Nil

Council Officers:

Nil

Community Representatives:

Nil

Items Discussed

1. OPENING OF MEETING (Acknowledgement of Country)

Maroondah City Council, in the spirit of Reconciliation, acknowledges the Wurundjeri People of the Kulin Nation as traditional custodians of the land on which we are gathered today, where Indigenous Australians have performed age-old ceremonies. We pay our respects to their Elders, past, present and emerging.

2. WELCOME

2.1 Housekeeping

An evacuation diagram was shown and it was noted that members should follow safety warden instructions in the case of an emergency.

CONFIRMATION OF MINUTES - WEDNESDAY 18 OCTOBER 2023

ITEM 3

The minutes of the previous meeting were confirmed by consensus.

4. ITEMS

TERMS OF REFERENCE

ITEM 4.1

The Terms of Reference were endorsed by the committee.

BUSINESS ARISING

ITEM 4.2

It was noted that there was nothing to report at this meeting as this is a new standard agenda item.

CEO UPDATE

ITEM 4.3

A copy of the CEO update will be provided to committee members along with the minutes.

MBG UPDATE

ITEM 4.4

Jenny Newman advised that it has been a slow start to the year. The February meeting had to be cancelled due to illness and other factors. March was a good meeting with the guest speakers offering support with the Maroondah Business Group website.

Information regarding topics and speakers for the future meetings in 2024 was provided.

Jenny notes that there is always an issue about where MBG hold their events. Discussion was held regarding holding MBG in venues where poker machines are situated. The Mayor advised that Council cannot be a part of holding events at these venues.

A committee member advised that they had a venue which could be suitable for these events and will discuss this option further with Jenny outside of the meeting.

SECTOR UPDATES - ROUND TABLE**ITEM 4.5**

Braille Tactile Signs advised that they are still finding skilled labour shortage an issue. Baby boomers are getting out of the industry and there is a lack of interest from younger people to be a part of the manufacturing industry. Changes in technology is a major issue for the industry. The cost and time involved to get up to speed and react to new technology is prohibitive to many. There is also a lack of government funding to support these initiatives.

Eastland QIC noted the that retail growth trend shows more rate increases may occur this year. Household essentials continues to climb and consumer confidence remains low.

True Fairies advised that they have noticed a strong uptake in events and hospitality. Sold out October events. Feedback on some recent events where event organisers have decided to have significantly less performers than has been used in the past. This has led to some performers not agreeing to perform at events such as these in the future as the performer to child ratio is in their opinion not workable.

Contek Constructions recently had an advertisement running for a new supervisor and got more responses than they would normally get and the quality was also higher than usual. They has long conversations with the shortlisted applicants with the feedback being that a lot of people are wanting to improve their lifestyle.

Swinburne University of Technology noted that they are lifting equity and integration so as to be on the front foot of what the accord stipulates. They are making sure that industry works hand in hand with TAFE and schools. Try TAFE events are being held with the next at Croydon in April.

Incarta IT advised that there are definitely issues in employment of skilled individuals. They dropped all requirements for hours. Data science is an area that is expanding.

The Casual GM noted that in regard to small businesses there are some that are flying and others that are struggling. Those that are directly affected by the consumer seem to be going backwards more than others.

Eastview Management Group advised that there is slower property growth and more distressed sales. Maroondah are still seeing good prices due to supply and demand however, new builds are still struggling due to supply issues and finding trades. Second home buyers are being hit with the new land tax and this causing stress. Majority of sales coming from investment properties. There are 8,738 rental properties for sale in January and February this year compared to 5,811 in 2023.

SECTOR FOCUS - JAMES BRAUNEGG, MICRON21**ITEM 4.6**

Presentation with live demonstrations was provided.

Topics Included reliable customisable cheaper/free alternatives to expensive VMware solutions; Cyber Security; and AI updates.

We will need to embrace the technology as even in one year amazing growth, functionality and quality has been seen in the AI space.

GUEST SPEAKERS - MARC GREIG, CHIEF PRODUCT OFFICER,
SERVICE VICTORIA

ITEM 4.7

As per presentation pack attached.

COMMITTEE FOCUSED WORKSHOP

ITEM 4.8

Bizhub will integrate into the recently developed Maroondah City Council website. Existing content will be audited and they will look at what is still relevant and what needs to be updated.

The Committee broke into small groups to workshop three questions to provide feedback to BizHub team to assist in the updated website.

BizHub update - As per presentation

Action - Use MBG members to provide sessions to other businesses at future events.

Action - At business breakfasts try to get tables of similar types of businesses at each table to ensure conversations are targeted to ensure the breakfast is a lot more beneficial for participants.

OTHER BUSINESS

ITEM 4.9

No other business was discussed.

QR SURVEY

ITEM 4.10

The Committee were asked to use the QR code provided to respond to a survey.

MEETING CLOSE AND NEXT MEETING: 26 JUNE 2024

ITEM 4.11

It was advised that the next meeting would be held on 26 June 2024.

The Meeting concluded at 12:00pm.



Maroondah Environment Advisory Committee – Minutes

Meeting Details:

Date: Tuesday 2 April 2024

Time: 6:45pm

Location: Meeting Rooms
1 & 2, Realm

Attendees:

Councillors

Cr Paul Macdonald (Chair)
Cr Chris Jones

Council Officers:

Andrew Fuaux, Director Strategy and Development
Anita Ransom, Coordinator Strategic Planning and Sustainability
Emma Hills, Governance Office (Minute Taker)
Sulochi Walisinghe, Urban Design Coordinator
Michael Blowfield, Transport and Sustainability Planner

Item 4.1

Item 4.2

Community Representatives:

Elspeth De Fanti
Liz Sanzaro
Ken Whitney
Alicia Lehr
Dennis Zhang
Kirsty Bishop-Fox
Jessica Odlum

Apologies:

Councillors:

Cr Suzy Stojanovic

Council Officers:

Grant Meyer

Community Representatives:

John Senior, Howard Elston, Lisa Keedle

Conflict of Interest Disclosure:

Councillors:

Nil

Council Officers:

Nil

Community Representatives:

Nil

Items Discussed

1. OPENING OF MEETING AND ACKNOWLEDGMENT OF COUNTRY

Maroondah City Council, in the spirit of Reconciliation, acknowledges the Wurundjeri People of the Kulin Nation as traditional custodians of the land on which we are gathered today, where Indigenous Australians have performed age-old ceremonies. We pay our respects to their Elders, past, present and emerging.

2. WELCOME

Cr Macdonald welcomed three new members to the committee; Anita, Jessica and Cr Jones.

The committee went around the room and introduced themselves and their backgrounds.

CONFIRMATION OF MINUTES - TUESDAY, 17 OCTOBER 2023

ITEM 3

The minutes of the previous meeting were confirmed by consensus.

4. ITEMS

STALEY GARDENS LANDSCAPE MASTERPLAN

ITEM 4.1

Sulochi introduced the masterplan for Staley Gardens and its purpose.

Sulochi spoke about the expected population growth in the Ringwood Metropolitan Activity Centre and outlined the developments that are planned for the area surrounding Staley Gardens.

Sulochi provided an overview of the community consultation that has occurred to date and the five design principles that were developed from the feedback received.

Sulochi noted that consultation on design principles is planned for April.

The Committee discussed the skate park and whether it was going to stay in that location. Sulochi advised that this had not yet been decided with consultation with the community continuing.

Discussion also surrounded whether it would be beneficial to have an accessible public toilet located in the gardens.

The committee spoke about the importance of having green space especially considering the planned development in the area. They also spoke about ensuring that the space is welcoming for pets as there will be a lot of apartments with no yards.

It was suggested that the design principles could focus on more specific age groups rather than all ages to achieve a more focused result.

DRAFT MAROONDAH TRANSPORT STRATEGY

ITEM 4.2

Michael outlined the development timeline for the draft transport strategy and the work that has been completed to date, noting that the strategy has been endorsed for public exhibition and is now open until 21 April 2024.

Michael spoke about why a new strategy is needed and the changes that have occurred since the last transport strategy was put in place.

Michael provided an overview of the strategy and outlined the engagement methods for the public consultation.

The committee noted that Electrical Vehicles (EV) and charging had not been mentioned in the strategy. Michael advised that this will be dealt with through planning amendments and that State Government are developing a uniform approach to EV charging.

The committee spoke about the two new stations in Croydon and Ringwood East and the plans for these transport hubs needing to be clearer in the strategy.

It was noted that scooters are not mentioned in the strategy. Michael advised that there is some information included however, officers are waiting on the results of a trial that is being run by the Department of Transport as the results could be very helpful in developing a response.

Discussion surrounded parking at train stations and a north/south connection through the Ringwood Activity Centre as it is currently difficult to navigate this area for cyclists.

Members suggested contacting secondary schools to get their feedback on the draft strategy.

OTHER BUSINESS AND FOR INFORMATION REPORT

ITEM 4.3

It was advised that the Queensland fruit fly is an issue that is being caused by fruit and vegetables not being harvested and dropping to the ground. A pamphlet developed by Agriculture Victoria called 'Managing Queensland fruit fly in your home garden' was provided to committee members.

It was asked if the committee could be provided with information regarding the Nature Havens Program. It was advised that this matter would be brought to a future Committee meeting.

MEETING CLOSE

ITEM 4.4

Cr Macdonald closed the meeting. The next meeting will be held on 11 June 2024.

The Meeting concluded at 8:43pm.

Councillor Induction



Completion of Councillor Induction Training

The Local Government Act 2020 (section 32) (the Act) and the *Local Government (Governance and Integrity) Regulations 2020* (the Regulations) provide prescribed components for Councillor induction training.

To enable Councillors to meet the prescribed obligations under the Act and the Regulations, a Councillor Induction Program was developed and adopted at the November 30, 2020 Council Meeting.

This form is a declaration by Councillors that they have completed the endorsed induction program, either electronically or in person, and made up of the following four (4) activities:

1. Legal Essentials
 - the role of a Councillor, a mayor and a deputy mayor;
 - the role of the chief executive officer;
 - any practices, protocols or policies in relation to the interaction between council staff and Councillors;
 - the overarching governance principles and the supporting principles;
 - the standards of conduct;
 - misconduct, serious misconduct and gross misconduct;
 - the internal arbitration process and the Councillor conduct process.
2. Working together to deliver program
 - Putting the Code of Conduct in to practice
3. Strategic Planning and Financial Management principles
 - Development of Council Plan
 - 10-year capital works program
 - Long Term Financial Strategy
4. Diversity and Inclusion program
 - engagement and reconciliation with the Traditional Land Owners
 - giving effect to gender equality, diversity and inclusiveness

Active Prosperous Vibrant Sustainable Accessible Thriving Inclusive Empowered



Declaration

Section 32(3) states *A Councillor must make a written declaration before the Chief Executive Officer after completing the Councillor induction training that -*

- (a) states that the Councillor has completed the Councillor induction training; and*
- (b) is dated and signed.*

The Councillor Induction Program was adopted by Council at its meeting held on 30 November 2020 and was completed by Cr Chris Jones within the prescribed timeframes of the Act.

I declare that my statement is true and correct, that I have completed all the mandatory components of councillor induction training as noted above and as adopted by Council at its meeting on 30 November 2020.

I, Steve Kozlowski, CEO of Maroondah City Council sign this document in the presence of the person making the declaration.

A handwritten signature in blue ink, appearing to read 'Jones', written over a horizontal line.

Cr Chris Jones

Date

22/05/24

A handwritten signature in blue ink, appearing to read 'Steve Kozlowski', written over a horizontal line.

Steve Kozlowski, CEO

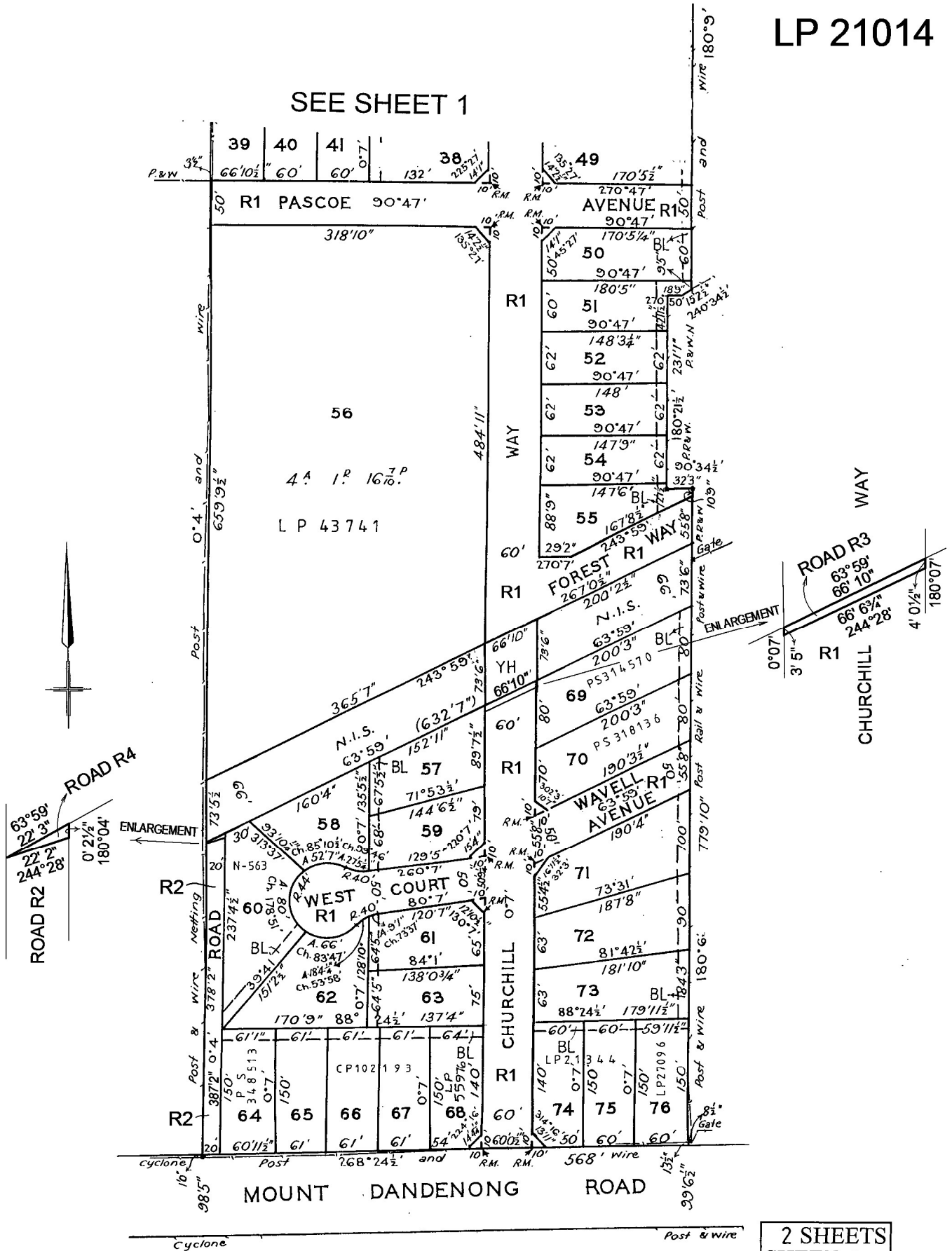
Date

22/05/24

[illegible]

LP 21014

SEE SHEET 1



2 SHEETS
SHEET 2

Maroondah City Council

Council Plan 2021 - 2025 Priority Actions Progress Report



Quarter 3, 2023/24 Financial Year
Status as at 31 March 2024

Maroondah City Council

Council Plan 2021 - 2025 Priority Actions Progress Report

Quarter 3, 2023/24 (as at 31 March 2024)

The Council Plan 2021-2025 is Maroondah City Council's key medium-term strategic document that sets key directions and priority actions to work towards the long-term community vision outlined in the refreshed Maroondah 2040: Our future together community vision.

The Council Plan plays a vital role in shaping Maroondah's future over a four-year period. It identifies both challenges and opportunities for our community at local and regional level within the context of the community's long-term Maroondah 2040 vision. It also forms the basis for Council to make decisions regarding resources and priorities in response to community needs and aspirations.

Each year, Council presents to the community an updated set of key directions and priority actions for implementing the four-year Council Plan. This helps to ensure that the Plan continues to be aligned with Maroondah 2040: Our future together, the community's long-term vision, and is responsive to community needs and expectations.

The Council Plan is implemented through a service delivery planning process, and outcomes are measured and reported regularly. This report identifies Council's progress in relation to the Council Plan Priority Actions for the 2023-24 financial year. Some actions span multiple years as identified in the Council Plan 2021-2025. Progress is identified as at 31 March 2024.

The following status icons assist with interpreting the progress of Council Plan Priority Actions:



Priority action has been achieved



Priority action has been deferred to another year



Priority action is at risk of not being on track



Priority action is currently not on track and/or not progressing as expected

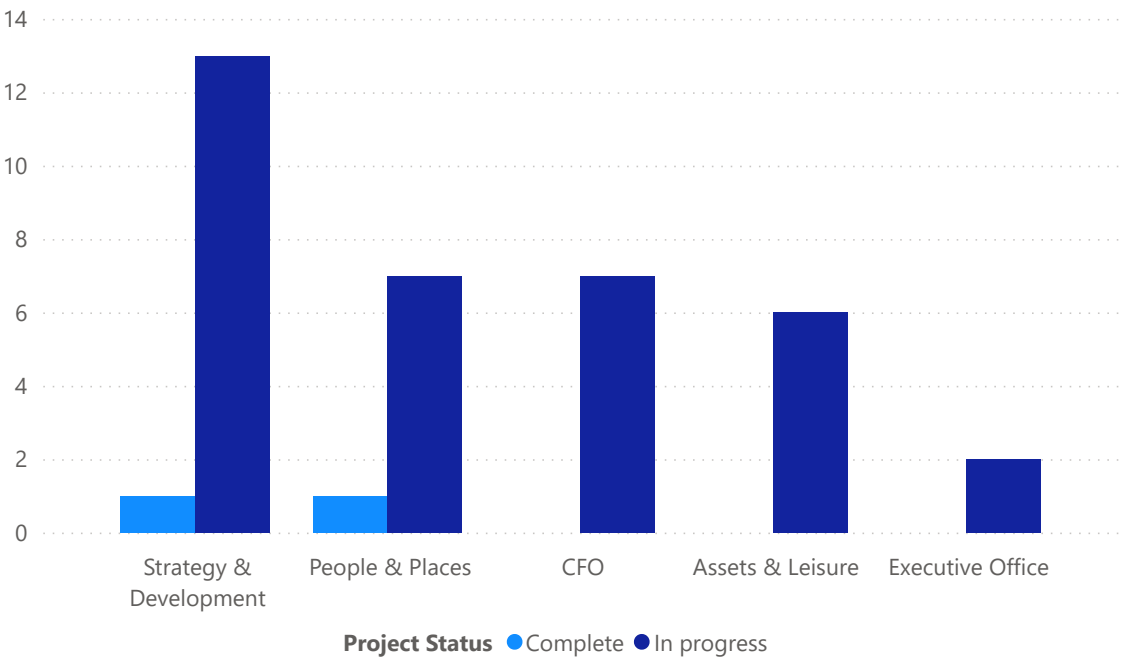


Priority action is currently on track and/or progressing as expected.

Summary of Progress

There are 37 Priority Actions listed in the *Council Plan 2021-2025* for the 2023/24 financial year. As at 31 March 2024, two (2) actions have been completed and 35 actions are in progress.

Directorate	Complete	In progress	Total
Assets & Leisure		6	6
CFO		7	7
Executive Office		2	2
People & Places	1	7	8
Strategy & Development	1	13	14
Total	2	35	37



Council Plan 2021 - 2025

Year 3 - 2023/24 Priority Actions

Q3 Progress Reporting - as at 31 March 2024



A safe, healthy and active community

No.	Council Plan Priority Action	Progress Comment	Project Status	Status	Target Completion	Directorate	Service Area
1	Review, update and implement Council's Physical Activity Strategy; and develop and implement a Stadium Sport Strategy	The Stadium Sports Strategy was endorsed by Council on 18 September 2023. Community consultation for the Physical Activity Strategy commenced at the Maroondah Festival during November and will be completed by June 2024.	In progress		2023/24	Assets & Leisure	Leisure & Major Facilities
2	Finalise and implement the Maroondah Liveability, Wellbeing and Resilience Strategy 2021-2031^ (including the Health and Wellbeing Action Plan and Positive Ageing Framework and Action Plan 2021-2025) in accordance with the Public Health and Wellbeing Act 2008	The Health and Wellbeing Action Plan 2023-2025 has been endorsed and outlines the priority actions and other related initiatives Council will undertake to work towards many of the health and wellbeing outcomes of the Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031 during the 2023/24 and 2024/25 financial years.	In progress		Beyond 2024/25	Strategy & Development	City Futures
3	Work in partnership with a broad range of service providers and agencies to develop and deliver services and cultural experiences in the Croydon Community Wellbeing Precinct	Hub B stakeholders continue to establish themselves in their new premises, and are pursuing new partnerships and ways of working due to their co-location. Exploration of potential tenants and operations for Hub A are underway.	In progress		Beyond 2024/25	Strategy & Development	City Futures
4	Continue to monitor the social and economic impacts of the COVID-19 pandemic and provide responses aligned to community needs	Respective Council service areas continue to monitor the ongoing social and economic impacts of the COVID-19 pandemic to ensure service delivery is aligned to community needs.	In progress		2023/24	Strategy & Development	Community Safety
5	Work in partnership with the Victorian Government to support the construction of a new hospital in Maroondah to ensure the location and construction maximises community benefit	Council continues to work in partnership with the Victorian Government to support the construction of a new hospital in Maroondah to ensure the location and construction maximises community benefit.	In progress		Beyond 2024/25	Strategy & Development	City Futures

Council Plan 2021 - 2025

Year 3 - 2023/24 Priority Actions
Q3 Progress Reporting - as at 31 March 2024



A prosperous and learning community

No.	Council Plan Priority Action	Progress Comment	Project Status	Status	Target Completion	Directorate	Service Area
6	Advance planning to reinforce the sense of place and Local Neighbourhoods to enable people the choice to live local through the provision of services and daily needs from across a network of neighbourhoods within Maroondah	Council continues to participate in the Local Neighbourhoods Municipal Planning Project. This provides access to grant funding and the opportunity to work with the Victorian Government to plan for local neighbourhoods in Maroondah. A Liveable Neighbourhoods Strategy has been prepared to advance planning of local neighbourhood initiatives and identify opportunities for social, economic and capital investment in Maroondah's neighbourhoods and local activity centres.	In progress	●	Beyond 2024/25	Strategy & Development	City Futures
7	Work in partnership to implement the Bayswater Business Precinct Transformation Strategy and investigate and implement innovative opportunities to enhance business capability, skill development, employment and education pathways for the manufacturing sector	Work continues to implement the transformation strategy. Progress is being monitored and guided by the recently established governance structures. Work progresses on the scoping and development of an overarching spatial plan that will address access, activity centre and physical amenity outcomes. The revised business case for the physical BBP hub is approaching final draft stage.	In progress	●	Beyond 2024/25	People & Places	Business & Precincts
8	Work in partnership to plan for and support the Victorian Government three and four year old kindergarten reforms, including advocating for funding at all levels of Government for new and redeveloped facilities to enable these reforms in Maroondah	Council continues to work with Department of Education and Victorian School Building Authority in regards to the impacts for Maroondah of the rollout of the Best Start, Best Life Kindergarten reforms across Victoria, which includes increasing the hours of funded Kindergarten for three and four year old children. Council was successful in obtaining funding to extend the Kindergarten Initiative Project Officer (KIPO) position to 30 June 2024 to support understanding the Victorian government expanded reform impacts on community and undertake feasibility studies for Council's early years infrastructure in collaboration with Council's Assets team. A grant application is planned seeking extension of the KIPO given the addition of four year old reforms. Council and the Department of Education are working towards an executed Memorandum of Understanding as a means to enabling negotiations for a pipeline of adequate infrastructure grants for works to help meet the future demand for Kindergarten due to the reforms.	In progress	●	Beyond 2024/25	People & Places	Community Services
9	Implement the Ringwood Metropolitan Activity Centre Master Plan including enhancing the Maroondah Highway Boulevard and Staley Gardens	Victorian Government advocacy being undertaken to seek funding for the future upgrade of Maroondah Highway Boulevard. The second stage of the Staley Gardens Landscape Masterplan stakeholder consultation commences on 21 April and concludes on 19 May. The aim of this community/business engagement is to seek feedback on the draft design principles developed for the proposed future upgrade. CMT and Councillor approval received and comments sought from a number of Council Advisory Committees in March 2024.	In progress	●	Beyond 2024/25	People & Places	Business & Precincts
10	Successfully transition the Eastern Regional Libraries service to a Beneficial Enterprise Model	Council endorsed the Your Library Agreement for execution on 19 June 2023. Transition to Your Library Limited commenced on 1 July 2023.	Complete	✓	2023/24	People & Places	Community Services

Council Plan 2021 - 2025

Year 3 - 2023/24 Priority Actions

Q3 Progress Reporting - as at 31 March 2024



A vibrant and culturally rich community

No.	Council Plan Priority Action	Progress Comment	Project Status	Status	Target Completion	Directorate	Service Area
11	Design the Karralyka redevelopment, and undertake staged redevelopment works	Council will continue the design and construct for the staged redevelopment of the venue subject to funding. The proposed redevelopment will include a new multi-purpose foyer expansion, outdoor paved terraced area leading from the enhanced foyer space, and some accessibility improvements	In progress		Beyond 2024/25	Assets & Leisure	Projects & Assets Management
12	Implement the Arts and Cultural Development Strategy 2020-2025 and work with the Maroondah Arts Advisory Committee to maximise arts and cultural opportunities across Maroondah	Council continues to implement the Arts and Cultural Development Strategy 2020-2025, guiding service delivery of art classes, exhibitions and projects at Wyreena, ArtSpace at Realm, Maroondah Federation Estate Gallery and related arts precincts. Exhibition and public programs continue to deliver strong levels of engagement. Some opportunities exist to broaden the scope of this plan in future to "Creative Communities" to encapsulate the now wider service portfolio of Creative Places inclusive of Arts and Culture, Karralyka Services and Precinct Placemaking Activations.	In progress		Beyond 2024/25	People & Places	Business & Precincts

Council Plan 2021 - 2025

Year 3 - 2023/24 Priority Actions

Q3 Progress Reporting - as at 31 March 2024



A clean, green and sustainable community

No.	Council Plan Priority Action	Progress Comment	Project Status	Status	Target Completion	Directorate	Service Area
13	Work in partnership to deliver the staged implementation of the Reimagining Tarralla Creek project	Council continues its partnership with Melbourne Water to deliver the next stage of the Re-imagining Tarralla Creek project. Discussions are underway to identify opportunities to align works on the upcoming Kilsyth to Croydon South Water Mains Renewal Project with delivery of the Swinburne section (Stage 4) of the Re-imagining Tarralla Creek project.	In progress		Beyond 2024/25	Strategy & Development	City Futures
14	Implement Council's Sustainability Strategy 2022-2031, including development of a Climate Change Plan integrating carbon reduction and climate adaptation measures	Council continues to implement the Sustainability Strategy 2022-2031. The Strategy includes actions that promote environmental, social and economic sustainability, addressing themes of the built environment, climate change, community connections, a green economy, green infrastructure, governance, evaluation and improvement. The Climate Action Plan is under development and will provide a holistic approach to managing climate change mitigation, adaptation and risk across Council and the community.	In progress		Beyond 2024/25	Strategy & Development	City Futures
15	Develop and implement Council's Waste, Litter and Resource Recovery Strategy 2020-2030	A review of the waste strategy has been initiated and will incorporate anticipated changes from the new Circular Economy (Waste Reduction and Recycling) Act, new Federal targets for MSW, and include information about the new FOGO service performance. The anticipated waste service standards are still yet to be released by the Victorian Government, which are needed in order to be assessed in the review of the waste strategy. The waste team have led an internal Container Deposit Scheme (CDS) working party in order to assess potential locations for Reverse Vending Machines on Maroondah Council land. The Circular Resource Practices in Business Precincts multi-Council collaborative grant project has been completed. The project involved 14 Councils and 125 businesses and aimed to implement cost effective, scalable solutions to commercial waste and recycling issues. Maroondah Council's site included the traders located within the old Croydon Cinema building which abuts Thomas Brew Lane, just off Croydon Main Street. The new Waste Services Policy is completed and was taken to CMT for adoption in Q2, along with a 6 month FOGO service evaluation report and update. Tendering and pre-service implementation planning has begun for the next round of kerbside reforms including tendering and baseline community behavioural and attitudinal surveys.	In progress		Beyond 2024/25	CFO	Finance & Commercial
16	Prepare and implement a series of Biolink Action Plans that implement the Maroondah Habitat Connectivity Study	In 2022/23, eight 'biolinks' were identified for improving habitat connectivity across the municipality. The first Plan - the Mullum Mullum Creek Draft Biolink Action Plan - has been developed with community consultation undertaken in November and December 2023. Detailed planning for at least two more biolinks is underway.	In progress		Beyond 2024/25	Strategy & Development	City Futures
17	Implement a streetscape enhancement program, including a significant increase in tree planting	Council will continue undertaking this program including targeting inappropriate trees under power lines.	In progress		Beyond 2024/25	Assets & Leisure	Operations

Council Plan 2021 - 2025

Year 3 - 2023/24 Priority Actions

Q3 Progress Reporting - as at 31 March 2024



An accessible and connected community

No.	Council Plan Priority Action	Progress Comment	Project Status	Status	Target Completion	Directorate	Service Area
18	Work in partnership with the Victorian Government to implement road improvement works at: <ul style="list-style-type: none"> New Street, Ringwood Reilly Street and Wantirna Road, Ringwood Eastfield Road, Ringwood East Plymouth Road and Kirtain Drive, Croydon Undertake carpark improvement works at: <ul style="list-style-type: none"> McAlpin Reserve, Ringwood North Dorset Recreation Reserve, Croydon 	The upgrade to Plymouth Road including the installation of traffic signals at Kirtain Drive and Pedestrian Operated signals on Plymouth Road was delivered by the Department Transport and Planning (DTP / VicRoads) in partnership with Council. The works were completed by DTP in late 2023.	Complete	✓	2023/24	Strategy & Development	Engineering & Building
19	Design and construct an activity centre carpark in Ringwood	Council will continue to design and construct the Ringwood Activity Centre Carpark in 2023/24 and 2024/25.	In progress	●	2024/25	Assets & Leisure	Projects & Assets Management
20	Work in partnership with the Victorian Government to support the removal of level crossings at Bedford Road Ringwood; Dublin Road Ringwood East and Coolstore Road Croydon; and the construction of new stations at Ringwood East and Croydon	The Level Crossing Removal works are underway and progressing well, with initial rail occupations being undertaken at all 3 sites throughout Q1 in preparation for major construction blitz's scheduled for 2024. Construction of the new Dublin Road road bridge is well underway, scheduled for opening in October 2023, whilst the relocation of the Croydon memorial has also commence and is scheduled for completion in preparation for Remembrance Day 2023.	In progress	●	2024/25	Strategy & Development	Engineering & Building
21	Advocate to the Australian and Victorian Governments for the provision of new and upgraded transportation infrastructure in Maroondah	In 2023/24 Council will continue advocacy work to address the major transport needs of the Maroondah community.	In progress	●	Beyond 2024/25	Executive Office	Senior Executive
22	Work in partnership to undertake renewal works on the Mullum Mullum Creek and Colchester Road shared trails; and continue footpath construction in the Principal Pedestrian Network	During 2023/24, Council will work in partnership to undertake renewal works on the Mullum Mullum Creek trail. Renewal of the section of trail from Marilyn Crescent to Kalinda Road will be completed across the 2023/24 and 2024/25 financial years. The footpath construction program for Maroondah's Principal Pedestrian Network for 2023/24 is on-going and projects to be constructed are: Colchester Road (Canterbury Road to Collier Road); Morinda Street (Loma Street to Railway Avenue); Highton Street (Loma Street to Railway Avenue); Smithdene Avenue (Loma Street to Railway Avenue); Rupert Street (no. 17 Rupert Street to Mullum Mullum Creek); Maroondah Highway (Dampier Grove to Hillcrest Avenue); Maroondah Highway (Hughes Park Reserve frontage); Fairview Avenue (Eastfield Road to Patterson Street); Canterbury Road (Wantirna Road to no. 305 Canterbury Road); and Evelyn Road (Loughnan Road to no. 3 Evelyn Road). Works are progressing on schedule to fully deliver the footpath construction program.	In progress	●	Beyond 2024/25	Strategy & Development	Engineering & Building

Council Plan 2021 - 2025

Year 3 - 2023/24 Priority Actions

Q3 Progress Reporting - as at 31 March 2024



An attractive, thriving and well built community

No.	Council Plan Priority Action	Progress Comment	Project Status	Status	Target Completion	Directorate	Service Area
23	Develop a new Croydon Structure Plan and prepare a planning scheme amendment to incorporate the policy into the Maroondah Planning Scheme	The Draft Croydon Major Activity Centre Structure Plan was made available for consultation from 31 August 2023. Consultation closed on 22 October 2023, with submissions being reviewed in early 2024. After the Structure Plan has been adopted by Council, permission will be sought from the Minister for Planning to commence preparation of a planning scheme amendment.	In progress		Beyond 2024/25	Strategy & Development	City Futures
24	Work in partnership to implement the Greening the Greyfields project to facilitate a sustainable approach to urban redevelopment in identified residential precincts	In 2022/23, Amendments C134maro and C136maro for the two identified residential precincts were gazetted in the Maroondah Planning Scheme. Council is continuing to work with stakeholders to implement the Greening the Greyfields project in two identified residential precincts and participation is being sought from relevant landowners.	In progress		Beyond 2024/25	Strategy & Development	City Futures
25	Undertake the staged redevelopment of the Croydon Community Wellbeing Precinct	Council will continue to design and construct the staged redevelopment of the Croydon Community Wellbeing Precinct inline with the endorsed Masterplan throughout 2023/24.	In progress		Beyond 2024/25	Assets & Leisure	Projects & Assets Management
26	Undertake flood mitigation works in New Street, Ringwood, Sherbrook Avenue catchment in Ringwood, and Scenic Avenue and Wingate Avenue catchments in Ringwood East; and work in partnership to develop flood mitigation solutions for central Croydon	In 2023/24, Council will continue to implement flood mitigation works at identified sites. The Sherbrook Catchment (Stage 3) drainage upgrades in Ringwood from Bourke Street to Charter Street commenced in early July 2023 and was completed in November 2023, Stage 4 of the drainage upgrade works along Charter Street from New Street to Market Street commence in early April 2024 and is expected to be completed by end of June 2024; development and prioritisation of drainage upgrades for Mullum Mullum Road/Panfield Avenue, Through Road/San Remo Road and Erica Crescent/Daisy Street sub-catchments are continuing with works programmed for future years. Investigation and discussion with external agency partners/catchment authority partners regarding flood mitigation for central Croydon catchment also continues.	In progress		Beyond 2024/25	Strategy & Development	Engineering & Building

Council Plan 2021 - 2025

Year 3 - 2023/24 Priority Actions

Q3 Progress Reporting - as at 31 March 2024



An inclusive and diverse community

No.	Council Plan Priority Action	Progress Comment	Project Status	Status	Target Completion	Directorate	Service Area
27	Investigate and implement additional all gender changing facilities at local sporting venues	The changing facilities originally located in Manson Reserve has been relocated to Quambee Reserve and services connected. Currently sourcing toilet facilities to complement the change rooms.	In progress	●	2023/24	Assets & Leisure	Leisure & Major Facilities
28	Implement the Gender Equality Act 2020, including the Maroondah Gender Equality Action Plan 2021-2025	In February 2024 the progress reporting obligations to the GE Commission has been submitted and we are awaiting a response. 29 participants will go through training on how to conduct gender impact assessments and then act as champions across Council. A template will be used to assist service areas to complete this work. Gender Works will provide some training and help champions understand their obligations in that space.	In progress	●	2023/24	People & Places	People & Culture
29	Continue to monitor and respond to Australian Government Aged Care Reforms to ensure that Council services adapt appropriately to meet current and future community needs, and advocate for ongoing support and care for Maroondah senior citizens	Council continues to monitor the Commonwealth My Aged Care reform agenda. The Australian Government has announced that a new service model for Commonwealth Home Support Program will not occur prior to July 2027. The Commonwealth had previously confirmed the intention to transition the Aged Care Regional Assessment Service into a new consolidated assesement service model from 1 July 2024, however a Tender released by the Commonwealth in January 2024 announced a further six month extension to the current arrangements to 31 December 2024. Council is yet to receive written confirmation of an intention for RAS funding extension beyond 30 June 2024. Council's Aged and Disability Services are underaking a review commencing 2024 considering Maroondah community current and future needs and the contemporary sector environments.	In progress	●	2024/25	People & Places	Community Services

Council Plan 2021 - 2025

Year 3 - 2023/24 Priority Actions

Q3 Progress Reporting - as at 31 March 2024



A well governed and empowered community

No.	Council Plan Priority Action	Progress Comment	Project Status	Status	Target Completion	Directorate	Service Area
30	Advocate on key local issues on behalf of the Maroondah community, including in the lead up to the Australian and Victorian Government elections in 2024/25 and 2026/27	During 2023/24 Council will continue its advocacy to both the Australian and Victorian governments to seek funding to address a range of key priority infrastructure, sporting and transportation improvement projects that will benefit the Maroondah community.	In progress		Beyond 2024/25	Executive Office	Senior Executive
31	Implement and deploy the Customer Service Strategy 2020 that will continue to advance Council's commitment to be highly responsive and customer focused	The strategy is still in operation with a review to commence during 2023/24. The review will focus on Council's commitment to being highly responsive and customer-focussed across all service areas of Council. A draft should be available in mid-2024.	In progress		Beyond 2024/25	People & Places	Communications & Citizen Experience
32	Work in partnership with the Victorian Electoral Commission to coordinate a Council Election in October 2024 for the 2024-2028 period	Planning has commenced for coordination of the Local Government Elections in October 2024 to be administered by the Victorian Electoral Commission (VEC). To assist prospective candidates, Maroondah is participating in the Stand for Council program being coordinated by the Municipal Association of Victoria (MAV) which will provide information on the role of council and the responsibilities of being a councillor. A byelection was held for Barneong Ward in November/December 2023 following the resignation of a Ward Councillor, with Cr. Chris Jones subsequently elected to Council.	In progress		2024/25	CFO	Governance & Performance
33	Develop a strategy for Connected Communities involving digitising metrics to understand and respond efficiently to community needs	Consultants have completed the Phase 2 Connected Communities Strategic Assessment, consulting with all Service Area Managers and members of CMT. This report has been submitted to CMT for review, and will be reviewed by Service Area Managers, with this project on track to complete according to the target timeline.	In progress		2024/25	CFO	Cyber & Technology
34	Enhance connections between Council's statutory committees (including advisory committees) and the Integrated Planning Framework to ensure alignment with emerging community priorities	Council will review the scope and role of advisory committees following development of the Maroondah 2050 Community Vision to ensure alignment and provide effective community representation on key priorities ahead of the 2025-2029 Council Term. Council has reviewed the terms of reference for each of the seven advisory committees to enhance alignment and ensure effective community representation. A review of the areas of focus for Council's advisory committees will be undertaken ahead the 2024 Council Election to inform planning for the 2025-2029 Council Term.	In progress		2024/25	CFO	Governance & Performance

Council Plan 2021 - 2025

Year 3 - 2023/24 Priority Actions

Q3 Progress Reporting - as at 31 March 2024



A well governed and empowered community

No.	Council Plan Priority Action	Progress Comment	Project Status	Status	Target Completion	Directorate	Service Area
35	Engage the community in developing a new Community Vision and prepare the Council Plan 2025-2029 following election of a new Council	Council has commenced development of a new Maroondah 2050 Community Vision involving background research into current and emerging trends and community engagement. Broad engagement was undertaken from September to December 2023 with thousands of inputs from community members, key stakeholders and local organisations. In recent months, a Maroondah 2050 Community Panel has been established to meet deliberative engagement requirements of the Local Government Act 2020. The Panel will participate in series of workshops from February to May 2024 to provide input and recommendations to Council on a new Community Vision and a number of supporting Council strategies.	In progress		Beyond 2024/25	CFO	Governance & Performance
36	Undertake a review of a range of Council technological systems	Council has engaged a project team for this work, including a Project Manager, Change Specialist, Project Control Board, and an open Business Analyst role currently recruiting. Tender process has completed with a preferred vendor identified. Council is on track to deliver this project according to the project schedule, with implementation of key components split across phases.	In progress		Beyond 2024/25	CFO	Cyber & Technology
37	Evolve organisational capacity and implement systems to minimise risks to cybersecurity impacts	Ongoing security hardening and controls implemented, including external penetration tests, implementation of face-to-face instructor led training for casuals, and implementing Artificial Intelligence software into the Security Incident and Event Management (SIEM) systems. Council has an engaged a 24/7 external third party Security Operations Centre (SOC) to continually monitor the SIEM for potential security incidents.	In progress		Beyond 2024/25	CFO	Cyber & Technology

Local Government Performance Reporting Framework 2023/24 Reporting Year



SERVICE PERFORMANCE INDICATOR RESULTS - YTD Quarter 3 (1 January – 31 March 2024)





Introduction

The Local Government Performance Reporting Framework (LGPRF) is a key State Government initiative which seeks to improve the transparency and accountability of council performance to ratepayers as well as provide a more meaningful set of information for the community.

The framework entails a range of performance measures, and a governance and management checklist of items which together build a comprehensive picture of council performance.

The following report provides the prescribed Local Government Performance Reporting Framework service performance indicator results for the end of Q3 2023/24.




The following status icons assist in interpreting the service performance results:



	Result is currently on track / progressing as expected / within expected range for the reporting period
	Result is neutral / yet to be finalised / being monitored
	Result is currently not on track / not progressing as expected / outside expected range for the reporting period
	Result not available / New measure with no comparison available



Animal Management

Provision of animal management and responsible pet ownership services to the community including monitoring, registration, enforcement and education

Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Timeliness	Number of days taken to action animal requests <i>Expected range: 1 to 10 days</i>					This measure relates to the average number of days between the receipt and the first response action for all animal management requests. The time taken to action animal management requests remains consistent with previous quarters.	
Time taken to action animal requests		1.04 days	1.01 days	1.01 days	1.03 days		
Service standard	% of collected animals reclaimed <i>Expected range: 30% to 90%</i>					This measure considers the percentage of collected registrable animals reclaimed under the <i>Domestic Animals Act 1994</i> . The number of animals reclaimed by owners has increased which has resulted in the number of animals rehomed decreasing.	
Animals reclaimed		70.94%	67.18%	65.45%	70.25%		
Service standards	% of animals rehomed <i>Expected range: 20% to 80%</i>					This measure considers the percentage of collected registrable animals under the Domestic Animals Act 1994 that are rehomed. The increase in rehomed animals is a result of a higher percentage of animals being surrendered by their owners. Animal adoptions have increased due to the good work undertaken by Animal Aid.	
Animals rehomed		16.83%	18.46%	18.79%	18.99%		

Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Service cost	\$ direct cost of the animal management service per registered animal <i>Expected range: \$3 - \$40</i>					This measure captures the direct cost of the animal management service per registrable animal under the Domestic Animals Act 1994.	
Cost of animal management service		\$3.79	\$3.43	\$5.25	\$5.33	There is an increase in the cost of animal management services compared to the same time in the previous financial year.	
Health and safety	No of prosecutions <i>Expected range: 50% - 200%</i>					This measure captures the percentage of successful animal management prosecutions under the Domestic Animals Act 1994.	
Animal management prosecutions		100%	100%	100%	100%	The number of animal management prosecutions remains within the expected range.	



Aquatic Facilities

Provision of indoor and outdoor aquatic facilities to the community and visitors for wellbeing, water safety, sport and recreation




Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Service standard							
Health inspections of aquatic facilities	Number of health inspections per Council aquatic facility <i>Expected range: 1 to 4 inspections</i>	2 inspections	1 inspection	1 inspection	1 inspection	Health inspections for Council aquatic facilities are conducted annually, generally in Quarter 2 of the financial year. All three aquatic inspections have now been completed for the 2023 calendar year. No Council owned aquatic facilities were inspected in this quarter.	
Utilisation							
Utilisation of aquatic facilities	Number of visits to aquatic facilities per head of municipal population <i>Expected range: 1 to 10 visits</i>	8.63 visits	6.45 visits	9.43 visits	4.43 visits	The utilisation of aquatic facilities has increased in Q3 2023/24 in comparison to the same time in the previous financial year. The rise in utilisation can be attributed to various factors such as improved facilities, increased health promotion, and introductions of new programs and initiatives at Council aquatic facilities.	
Service cost							
Cost of aquatic facilities	\$ direct cost less any income received of providing aquatic facilities per visit <i>Expected range: \$0 to \$30</i>	-\$1.21	\$0.45	\$0.31	\$2.91	This measure considers the overall cost to Council of running its aquatic facilities, less revenue received. The cost of indoor facilities has decreased, while the cost of outdoor facilities has increased, which has resulted in a surplus.	



Food Safety

Provision of food safety services to the community including registrations, education, monitoring, inspections and compliance

Service indicator/measure	Measure expressed as:	YTD Calendar Year (Q4) 2023	YTD Calendar Year (Q4) 2022	EOY Calendar Year 2022	EOY Calendar Year 2021	Comment	Status
Timeliness Time taken to action food complaints	Number of days taken to action food complaints <i>Expected range: 1 to 10 days</i>	1.42 days	1.89 days	1.53 days	1.67 days	This indicator measures the average number of days taken for Council to respond to food complaints, from receipt, to first response action. The data shown is for the 2023 calendar year which aligns with reporting to the Department of Health (DoH). The number of days taken to action food complaints is within expected range. Environmental Health Officers (EHOs) ensure they respond to requests as soon as they are received when possible.	
Service standard Food safety assessments	% of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment <i>Expected range: 50% to 120%</i>	15.30%	13.68%	98.24%	99.11%	This measure relates to the percentage of registered Class 1 and Class 2 food premises that receive an annual food safety assessment. Data shown is for the 2023 calendar year, to align with reporting to the Department of Health (DoH). Food Safety assessments for the first quarter (calendar year) are slightly lower than planned, although similar to same time last year.	




Service indicator/measure	Measure expressed as:	YTD Calendar Year (Q4) 2023	YTD Calendar Year (Q4) 2022	EOY Calendar Year 2022	EOY Calendar Year 2021	Comment	Status
Service cost							
Cost of food safety service	\$ direct cost of the food safety service per registered food premises <i>Expected range: \$300 to \$1,200</i>	\$545.35 (financial year)	\$550.16 (financial year)	\$737.18 (financial year)	\$641.56 (financial year)	This measure captures the direct cost of providing food safety services (per food premises). The cost of the food safety service is slightly down from Q3 in 2022/23.	
Health and safety							
Critical and major non-compliance notifications	% of critical and major non-compliance outcome notifications that are followed up by council <i>Expected range: 60% to 100%</i>	77.42%	88.24%	100.00%	83.33%	This indicator measures the percentage of both critical and major non-compliance outcome notifications which are followed up by Council. Council aims to respond to 100% of these notifications. Data shown is for the 2023 calendar year, to align with reporting to the Department of Health (DoH). There was only slight variation compared to the same time in the previous financial year.	
Service Standards							
Food Safety Samples	% of food samples obtained per required number of food samples <i>Expected range: 50% to 100%</i>	14.47%	N/A	N/A	N/A	This new indicator measures the percentage of food samples obtained per required number of food samples. Data will be collected over the coming quarters for future analysis. Food sampling numbers are reported on a calendar year basis and were completed satisfactorily for 2024 in quarter one. Targets are for the full calendar year and as the quarters continue to the end of 2024, the full target will be met.	



Governance

Provision of good governance to the community including making and implementing decisions with reference to community engagement, policy frameworks and agreed practice

Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Transparency Council resolutions at meetings closed to the public	% of Council resolutions made at meetings closed to the public <i>Expected range: 0% to 30%</i>	8.16%	9.43%	7.69%	15.49%	<p>This indicator measures the percentage of Council resolutions at an ordinary or special Council meeting, or at a meeting of a special committee consisting only of Councillors and are closed to the public under Section 66 of the Local Government Act 2020.</p> <p>The percentage of Council resolutions at meetings closed to the public has decreased due to the decreased number of tender evaluation recommendations/reports that required Council approval.</p>	
Consultation and engagement Satisfaction with community consultation and engagement	Satisfaction rating out of 100 <i>Expected range: 40 to 70</i>	Not available	Not available	56	59	Satisfaction is measured as part of the annual Community Satisfaction Survey, with results to be made available in June 2024	

Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Attendance Council attendance at Council meetings	% of Council attendance at ordinary and special Council meetings <i>Expected range: 80% to 100%</i>	82.72%	90.12%	89.81%	83.33%	Each year, a range of ordinary and special meetings of Council are held. This indicator measures the overall Councillor attendance levels for these meetings. The percentage of attendance at Council meetings has decreased compared to the previous year due to leave of absences taken and the resignation of a Councillor in Q2 2023/2024.	
Service cost Cost of elected representation	\$ direct cost of the governance service per councillor <i>Expected range: \$30,000 to \$80,000</i>	\$46,985.78	\$44,809.22	\$60,914.56	\$54,133.44	This measure captures the direct cost of delivering the governance service per elected representative. The cost of elected representation has increased slightly when compared to the same time in the previous financial year, due to an increase in activities as the Council term progresses. Nb Costs remain within budget.	
Decision making Satisfaction with Council decisions	Satisfaction rating out of 100 <i>Expected range: 40 to 70</i>	Not available	<i>Not available</i>	58	59	Satisfaction is measured as part of the annual Community Satisfaction Survey, with results to be made available in June 2024	



Libraries

Provision of print and digital based resources to the community in a variety of formats including collection services, e-services, research tools and interactive learning programs

Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Resource standard							
Recently purchased library collection	% of recently purchased library collection that has been purchased in the last 5 years <i>Expected range: 40% to 90%</i>	74.53%	-	76.97%	78.43%	This measure refers to the percentage of the library collection that has been purchased in the last five years. There was no data for Q3 2022/2023 to compare to for this quarters report.	
Service cost							
Cost of library service	\$ direct cost of the library service <i>Expected range: \$10 to \$90</i>	\$14.82	\$10.17	\$20.21	\$19.71	This measure captures the direct cost of the library service per municipal population. Cost of library services per population has been consistent, even with the change in the indicator moving from cost of library service per visit, to per population in 2020.	
Utilisation							
Library loans per population	Number of collection item loans per population <i>Expected range: 4 to 8</i>	14.08	N/A	N/A	N/A	This new measure looks at the number of collection item loans per population. Data will be collected over the coming quarters for future analysis.	



Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Participation	% of resident municipal population who are registered library members <i>Expected range: 20% to 40%</i>	80.89%	N/A	N/A	N/A	This new measure looks at the percentage of resident municipal population who are registered library members. Data will be collected over the coming quarters for future analysis.	●
Participation	Library visits per population <i>Expected range: 2 to 6</i>	6.53	N/A	N/A	N/A	This new measure looks at the number of library visits per head of population. Data will be collected over the coming quarters for future analysis.	●



Maternal and Child Health

Provision of universal access to health services for children from birth to school age and their families including early detection, referral, monitoring and recording child health and development

Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Service standard Infant enrolments in the MCH service	% of infants enrolled in the MCH service <i>Expected range: 90% to 110%</i>	100.77%	101.14%	101.97%	101.33%	The Maternal Child Health (MCH) service enrolls newborn infants in the service (at the home visit) following receipt of a birth notification from the hospital. Higher enrolment numbers compared to birth notifications can occur due to cross over of reporting timeframes, premature babies, multiple births and families moving across LGA's.	
Service cost Cost of the MCH service	\$ cost of the MCH service per hour of service delivered <i>Expected range: \$50 to \$200</i>	\$76.59	\$74.06	\$76.45	\$76.47	This measure refers to the cost of Councils MCH service per hours of service delivered. Saturday MCH clinic has commenced in this time offering more family's opportunities for appointments who would otherwise not be able to attend the service at all. Public holidays have also increased need for additional hours to clear back log created when the service is closed.	
Participation Participation in MCH service	% of children enrolled who participate in the MCH services <i>Expected range: 70% to 100%</i>	61.99%	72.52%	75.16%	73.42%	This measure captures participation of children in key age and stage M&CH visits and can be influenced by: the move of families in and out of the council area, availability of appointments due to service/staff availability, newly arrived families to Australia being aware of the service, and some potential accessibility restrictions for families.	

Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Participation							
Participation in MCH service by Aboriginal children	% of Aboriginal children enrolled who participate in the MCH service <i>Expected range: 60% to 100%</i>	59.63%	73.40%	77.08%	84.69%	This measure captures the percentage of Aboriginal children enrolled who participate in the service. Participation rates for Aboriginal children varies over time due to Aboriginal families moving in and out of Maroondah and accessing services outside of the municipal boundaries.	
Satisfaction							
Participation in first MCH home visit	% of infants enrolled in the MCH service who receive the first MCH home visit <i>Expected range: 90% to 110%</i>	97.79%	94.79%	95.72%	101.33%	This measure considers the percentage of infants enrolled in the MCH service who participated in 4-week KAS visits. Participation in the four-week key age and stage visit generally continues at the same rate as birth notifications received but influenced by appointments scheduled but not yet attended at time of reporting.	



Roads

Provision of a network of sealed local roads under the control of the municipal council to all road users

Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Satisfaction of use							
Sealed local road requests	Number of sealed local road requests per 100 kilometres of sealed local road <i>Expected range: 10 to 120 requests</i>	75.47	100.83	131.39	113.31	Road requests are defined as customer requests logged within Council's corporate customer service application <i>Infor Pathway</i> . Requests include line marking, pothole repairs, damaged roads and patching, and road sweeping.	
Condition							
Sealed local roads below the intervention level	% of sealed local roads that are below the renewal intervention level <i>Expected range: 80% to 100%</i>	97.71%	97.71%	97.71%	98.65%	Council applies a technical level of service intervention figure to a Pavement Condition Index (PCI) out of 5 in Council's pavement management system, (SMEC Pavement Management System). The deterioration of our road network has been modelled by our PMS. There was no variation in this result when compared to the previous year.	
Service cost							
Cost of sealed local road reconstruction	\$ direct reconstruction cost per square metre of sealed local roads reconstructed <i>Expected range: \$20 to \$200</i>	Not available	Not available	\$238.00	\$385.77	This measure considers the total project cost associated with the reconstruction of a sealed local road. The project cost may include but is not limited to: traffic control, road base, road surface, kerb, stormwater drain and traffic management device costs. Some works have commenced however the costs have not been fully released. This measure will be updated in coming quarters.	



Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Service cost							
Cost of sealed local road resealing	\$ direct resealing cost per square metre of sealed local roads resealed <i>Expected range: \$4 to \$30</i>	Not available	<i>Not available</i>	\$29.90	\$36.89	Council only uses asphalt products for resealing in line with community expectations. Generally, where advanced pavement deterioration is present (i.e. crocodile cracking) Council undertakes deep lift patching prior to resealing. Only reseals for a full road block, as defined in Council's asset register, has been included in this figure. Reseals that do not cover an entire road block are considered to be a patch and are not included. Some works have commenced however the costs have not been fully released. This measure will be updated in coming quarters.	●
Satisfaction							
Satisfaction with sealed local roads	Satisfaction rating out of 100 <i>Expected range: 50 to 100</i>	Not available	<i>Not available</i>	61	63	Satisfaction is measured as part of the annual Community Satisfaction Survey, with results to be made available in June 2024.	●



Statutory Planning

Provision of land use and development assessment services to applicants and the community including advice and determination of applications



Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Timeliness							
Time taken to decide planning applications	Days between receipt of a planning application and a decision on the application <i>Expected range: 30 to 110 days</i>	40	35	35	29	This measure looks at the median number of days taken between receipt of a planning application and a decision on the application. In addition to Council's dedication to provide timely decisions, Councils electronic planning application process allowed for increased efficient processing time. The time taken to decide on planning applications remains low at 40 days on average for the quarter. This is within our target range of between 30 and 110 days.	
Service standard							
Planning applications decided within 60 days	% of planning application decisions made within required timeframe days <i>Expected range: 40% to 100%</i>	74.87%	73.42%	73.99%	83.54%	In accordance with the Planning and <i>Environment Act 1987</i> , a council is permitted 60 statutory days to determine a planning application. The 60 statutory days includes weekends, public holidays and commences from when the application is lodged. The legislation allows for the 60-day statutory clock to be stopped and re-started in certain circumstances. The planning applications decided within the required timeframes has increased compared to the same time in the previous financial year.	




Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Service cost							
Cost of statutory planning service	\$ direct cost of the statutory planning service per planning application <i>Expected range: \$500 to \$4,000</i>					This measure looks at the direct cost to Council to provide the statutory planning service per planning application received. The direct cost of the statutory planning service was lower than the same time in the previous financial year due to there being a reduction in planning applications.	
		\$2,743.66	\$2,849.81	\$2,784.56	\$1,917.15		
Decision making							
Planning decisions upheld at VCAT	% of decisions subject to review by VCAT that were not set aside <i>Expected range: 0% to 100%</i>					If an applicant disagrees with the decision of Council in relation to a planning application, they can appeal the decision at the Victorian Civil and Administrative Tribunal (VCAT). This indicator measures the percentage of planning application decisions made by Council, appealed by an applicant and subject to review by VCAT that were not set aside (i.e. VCAT agreed with the decision of Council). The percentage of decisions upheld by VCAT remains high at 84.6% for this quarter.	
		84.62%	96.55%	95.45%	89.19%		



Waste Collection

Provision of kerbside waste collection service to the community including garbage and recyclables

Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Satisfaction							
Kerbside bin collection requests	Number of kerbside bin collection requests per 1000 kerbside bin collection households <i>Expected range: 10 to 300 requests</i>	55.49	67.75	86.34	88.87	Council provides a comprehensive waste management service that strives to meet best practice standards in terms of kerbside collection. This indicator focuses on the kerbside bin collection service. Council provides a three-bin waste collection service (garbage, recyclables, and green organics). These requests relate to cancellations, damaged bin repairs/replacements or replacing stolen bins. There was a decrease in bin collection requests, we will continue to monitor to establish if this is a permanent trend.	
Service standard							
Kerbside collection bins missed	Number of kerbside collection bins missed per 10,000 scheduled kerbside collection bin lifts <i>Expected range: 1 to 20 bins</i>	3.57	5.05	4.65	4.79	This indicator identifies the ratio of bins missed compared to scheduled bin collections. This includes 120L, 80L, second bin and fortnightly recycling kerbside bin collection. There was a decrease in missed bin collection requests, we will continue to monitor to establish if this is a permanent trend.	

Service indicator/measure	Measure expressed as:	Q3 YTD 2023/24	Q3 YTD 2022/23	EoY 2022/23	EoY 2021/22	Comment	Status
Service cost							
Cost of kerbside garbage collection service	\$ direct cost of the kerbside garbage bin collection service per kerbside garbage collection bin <i>Expected range: \$40 to \$150</i>	\$96.37	\$114.06	\$133.36	\$131.30	This measure looks at the direct cost to Council to provide the kerbside garbage bin collection service per kerbside garbage bin. The cost of garbage collection has decreased due to the change in landfill location.	
Service cost							
Cost of kerbside recyclables collection service	\$ direct cost of the kerbside recyclables collection service per kerbside recyclables collection bin <i>Expected range: \$10 to \$80</i>	\$51.48	\$53.37	\$66.22	\$75.74	This measure looks at the direct cost to Council to provide the kerbside recyclables collection service per kerbside recyclables bin. There is a slight decrease due to recycling tonnages decreasing and a better rate for receipt and sorting.	
Waste diversion							
Kerbside collection waste diverted from landfill	% of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill <i>Expected range: 20% to 60%</i>	60.00%	56.16%	56.22%	55.50%	This measure refers to the percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill. There is an increase in the amount of waste diverted from landfill, this can be attributed to the new FOGO service.	

Melbourne East Region Sport and Recreation Fair Access Policy

2024

Review Year: 2028

Local Government Authorities:

Knox City Council

Manningham City Council

Maroondah City Council

Monash City Council

Whitehorse City Council

Yarra Ranges Council

Acknowledgement of Traditional Owners

The Melbourne East Region Councils acknowledge the Wurundjeri Woi-wurrung and Bunurong people as the Traditional Owners and original custodians of this land, and we pay our respects to their Elders past and present.

Table of contents

1	Introduction	4
1.1	Purpose.....	4
1.2	Scope.....	4
1.3	Corporate framework	4
2	Background	5
2.1	Policy context.....	5
3	Policy statement.....	6
3.1	Statement of intent.....	6
3.2	Vision	7
3.3	Objectives	7
3.4	Policy principles	7
4	Policy review and evaluation	10
5	Definitions	11

1 Introduction

1.1 Purpose

The Melbourne East Region Sport and Recreation Fair Access Policy (the Policy) addresses known barriers experienced by women and girls, transgender and gender diverse people in accessing and using community sports and recreation infrastructure.

The Policy aims to progressively build the capacity and capabilities of the Melbourne East Regional Sport and Recreation Strategy (MERSRS) Group and associated stakeholders in identifying and eliminating systemic causes of gender inequality in policy, programs, communications, and delivery and allocation of community sports and recreation infrastructure.

This policy has been developed in response to the 2022-2032 MERSRS recommendation to implement the Victorian Government Fair Access Policy Roadmap consistently across the region.

The Policy provides a consistent platform for the integration of the requirements of the Gender Equality Act 2020, the Local Government Act 2020 and Public Health and Wellbeing Act 2008 across the eastern region Councils.

1.2 Scope

The scope of the Policy is to support the Melbourne East Region Councils to take positive action towards achieving gender equality in the access and usage of community sports and recreation infrastructure. The MERSRS Group of Councils will take the necessary and proportionate steps towards implementing the Policy.

For the purposes of this Policy, The Melbourne East Region includes the following Local Government Authorities:

- Knox City Council
- Manningham City Council
- Maroondah City Council
- Monash City Council
- Whitehorse City Council
- Yarra Ranges Council.

1.3 Corporate framework

Local Government strategic and policy alignment with State Government legislation and policy on gender equality in sport and recreation is critical to a regional response to the issue.

The Policy responds to the following Federal Government and State Government gender equality legislation and policy and Local Government strategies:

- Federal Government legislation – Sex Discrimination Act 1984
- State Government legislation – Charter of Human Rights and Responsibilities Act 2006, Equal Opportunity Act 2010, Gender Equality Act 2020
- State Government Policy – Fair Access Policy Roadmap 2022
- Council Strategic Plans and Policies – Health and Wellbeing Plan, Recreation and Open Space Strategy, Gender Equality Action Plan, Inclusion and Access Policy
- Regional Strategic Plan and Policy – Melbourne East Regional Sport and Recreation Strategy 2022
- Council Child Safe Policy and Statement - Child Safe Standards, Child Wellbeing and Safety Act 2005.

2 Background

Six of the Local Government Authorities that make up the Melbourne East Region have developed an overarching Melbourne East Region Sport and Recreation Fair Access Policy (the Policy) together with supporting resources to facilitate equitable access and allocation of community sport and recreation infrastructure. The Policy is also intended to help identify and eliminate systemic causes of gender inequality in programming, policies and strategies and to help ensure the equitable distribution of community sports and recreation infrastructure.

Sport is a highly visible and valued feature of Melbourne East Region's culture and identity. The sport and active recreation sector provide opportunities for enriching our communities through the promotion of respect and fair-mindedness for all people while also supporting the physical and mental wellbeing of all Victorians. The Melbourne East Region is well positioned to design and implement place-based gender equality in community sport and recreation.

2.1 Policy context

As a defined entity of the Gender Equality Act 2020, all councils will be required from 31 March 2021 to conduct Gender Impact Assessments (GIA) on all new policies, programs, communications, and services, including those up for review, which directly and significantly impact the public (Gender Equality Act 2020). The access and use of community sports and recreation infrastructure is an example of a policy that directly and significantly impacts the public.

Key reasons for the Fair Access Policy:

- MERSRS has identified a need to improve participation for all genders and abilities to improve the health and well-being of the community. To do this a Fair Access Policy is required which focuses on infrastructure, programs and governance.

- Overall participation trends show an increase in women and girls', transgender and gender diverse people participating across sport and recreation activities, including improved development pathways and competition structures. However, some sport specific trends still indicate low levels of women and girls', transgender and gender diverse people participation, and support is needed to reverse this trend.
- Women and girls, transgender and gender diverse people continue to face barriers to accessing or participating in sport and active recreation.
- State Government policy mandate for all Local Government Authorities requiring a Fair Access Policy to access State Government funding opportunities effective from 1 July 2024.
- A partnership approach with State Sporting Associations, local sports associations and leagues and local sport and active recreation clubs is important to improve gender equality in sport and active recreation.

3 Policy statement

Melbourne East Region Councils acknowledge:

- The disadvantaged position some individuals have had in the sport and recreation sector because of their gender and gender identity.
- Achieving gender equality will require diverse and intersectional approaches from Councils, State Sporting Associations, local sports associations and leagues, and local sports and active recreation clubs to achieve similar outcomes for people of all genders.

3.1 Statement of Intent

This Statement of Intent establishes the expectation that gender equality is considered and prioritised in all current and future Melbourne East Region Councils' planning, policy, service delivery and practice related to community sports infrastructure.

- The Melbourne East Region Councils recognise that gender equality is attaining equal rights, responsibilities, and opportunities for women and girls, men and boys, transgender and gender-diverse people. Equality does not mean that women and girls, men and boys, transgender and gender-diverse people will become the same but that their rights, responsibilities, and opportunities will not depend on their gender.
- The Melbourne East Region Councils recognise that gender equity is the provision of fairness and justice in distributing benefits and responsibilities based on gender. The concept recognises that people may have different needs and powers related to their gender, and these differences should be identified and addressed to rectify gender-related imbalances.

3.2 Vision

Women and Girls, Transgender and Gender Diverse People in Melbourne East Region will have equal participation, access, power, and resources in sport.

3.3 Objectives

Policy objectives include:

- Participation opportunities are inclusive for all.
- There is access to safe facilities and welcoming sport environments.
- Women and girls, transgender and gender diverse people have power and representation in leadership and decision making.
- Resources are distributed in a fair and transparent manner
- Addressing intersectionality through design and participation.
- Eliminating systemic causes of gender inequality and discrimination across the six Melbourne East Region Councils' sport and recreation services.
- Women and girls, transgender and gender diverse people will be treated with respect and fairness.

3.4 Policy principles

The Policy Framework aligns with the State Government's six guiding principles under the Fair Access Policy Roadmap. These are:

- Principle 1 – Infrastructure
- Principle 2 – Roles in Sport
- Principle 3 – Allocation and Scheduling
- Principle 4 – Leadership
- Principle 5 – Culture and Environment
- Principle 6 – Reward, Celebrate and Prioritise.

Principle 1 – Infrastructure

The aim of this principle is for community sports and active recreation infrastructure to be genuinely welcoming, safe and inclusive.

Examples of how this principle may be implemented:

- Undertaking Gender Impact Assessments as part of the functional audit of community sports and active recreation infrastructure and to inform future design.

- Prioritising capital works budgets that increase and improve safe access to community sports and active recreation infrastructure, i.e., gender-neutral change rooms, upgraded security lighting, etc.
- Showcasing and communicating community sports and active recreation infrastructure that support women and girls, transgender and gender diverse people participation in sport.
- Advocacy to State Government for funding to support delivering gender equality initiatives.

Principle 2 – Roles in Sport

The aim of this principle is for women and girls, transgender and gender diverse people to be encouraged to participate in all aspects of community sport and active recreation including as a player, coach, administrator, official, volunteer and spectator.

Examples of how this principle may be implemented:

- Collecting categorised participation data by gender on the use of Councils' community sports and active recreation infrastructure through lease and licenses processes.
- Set targets for women and girls, transgender and gender diverse people participation in sport to close the participation gap compared to that of boys and men.
- Long-term investment into programs targeting women and girls, transgender and gender diverse people participation with a view to creating ongoing sustainable programs.
- Partner with peak sporting bodies and local community representative organisations for target groups such as, LGBTIQA+, cultural and linguistically diverse and First Nations people and tailor community sport and active recreation programs to meet their needs.

Principle 3 - Allocation and Scheduling

The aim of this principle is for women and girls, transgender and gender diverse people to have fair access to and use of community sport and recreation infrastructure which is of the highest quality, at the most convenient location and times and includes new opportunities and sports.

Examples of how this principle may be implemented:

- Collecting categorised usage data by gender for use of Councils' community sports and active recreation infrastructure through lease, license and booking processes.
- Developing or updating an allocation policy/framework which provides equal access to community sport and active recreation infrastructure. This should consider and promote ground rotation for training and games across all teams to ensure equitable access to the different standards of facilities.

- Collaborating with peak sporting bodies and local sports clubs and associations/leagues to ensure community sport and active recreation infrastructure is provided to women and girls, transgender and gender diverse people to the standard of infrastructure appropriate for the level of competition.
- Consulting with women and girls, transgender and gender diverse people to understand their preferred training and game facility and time preferences to influence scheduling by local sports associations/leagues and peak sporting bodies.
- Where demand exceeds supply, prioritising access to community sporting venues for clubs who demonstrate inclusive practices on and off field.

Principle 4 – Leadership

The aim of this principle is for women and girls, transgender and gender diverse people to be equitably represented in leadership and governance roles.

Examples of how this principle may be implemented:

- Collecting categorised data of leadership positions by gender of community sports and active recreation organisations.
- Setting targets for women in leadership positions. Specifically, Committee members and coaches.
- Partnering with peak sporting bodies and local sporting associations to facilitate access to governance training and development programs for women.
- Promoting organisational recruitment practices and processes that increase women in leadership positions.
- Showcasing women in decision-making positions and the outcomes they achieve.
- Encouraging clubs to have a discussion with women and girls, transgender and gender diverse people on facilitating a pathway that encourages them to take on a leadership position, i.e., Times of committee meetings, training and mentoring support, place of meeting, etc.
- Sharing consultation outcomes with peak sporting bodies and local sporting associations to support /influence women and girls, transgender and gender diverse people participation in leadership roles.

Principle 5 – Culture and Environment

The aim of this principle is to encourage and support all user groups who access community sport and active recreation infrastructure to understand, adopt and implement gender equitable access and use practices that are genuinely welcoming, safe and inclusive.

Examples of how this principle may be implemented:

- Using the Gender Equity Self-Assessment Tool and Gender Action Plans to guide and inform change in club culture and environment so it is welcoming, safe and inclusive.
- Partnering with peak sporting bodies in delivering club training and development programs i.e., Bystander training
- Changing the “look and feel” of community sport and active recreation places to recognise and celebrate the inclusion of all genders, abilities, and cultures. This may include allocation policy updates, updating the décor in clubs, including women and girls, transgender and gender diverse people on honour boards and having safe alcohol free, family friendly gatherings at clubs.

Principle 6 – Reward, Celebrate and Prioritise

The aim of this principle is to prioritise access, use and support to all user groups who demonstrate ongoing commitment to gender equitable access and use of allocated infrastructure.

Examples of how this principle may be implemented:

- Incentivising fair access to community sport and active recreation infrastructure, i.e., financial, recognition and reward, prioritisation of capital works, etc.
- Prioritising grant programs that support investment in women and girls, transgender and gender diverse people participation.
- Promote and reward community sport and active recreation organisations, that demonstrate commitment to gender equality outcomes e.g., Sport and Leisure Awards.
- Seeking out and partner with organisations and clubs, to market and promote fair access through all media platforms.

4 Policy Review and Evaluation

Melbourne East Region Councils continue to undertake Gender Impact Assessments of new and reviewed policies, programs and services that directly and significantly impact the community, in line with the Gender Equality Act 2020.

Assessing current policies and processes has identified opportunities to develop or strengthen gender-equitable access and use of community sports facilities in alignment with the Policy principles. The Policy will be reviewed every four years by the MERSRS Steering Committee.

Each council will implement the Policy principles into relevant sports and recreation infrastructure policies (new and updated), programs, frameworks and communications.

5 Definitions

Term	Definition
Committees	<p>For the purposes of this document, refers to committees of local sports clubs, local sports associations and leagues or reserve committees.</p> <p>Reserve committees include Committees of Management appointed by the Department of Land, Water, Environment and Planning under the Crown Land (Reserves) Act 1978 to manage recreation reserves.</p> <p>Reserve committees include Community Asset Committees appointed by Local Council under the Local Government Act 2020 to manage recreation reserves.</p>
Community Sports Infrastructure	Publicly owned local, rural, regional, or state-level sport and recreation infrastructure operated and maintained primarily for the purpose of facilitating community sport activities, including sporting grounds, surfaces, facilities, and pavilions.
Gender	How you understand who you are and how you interact with other people. Many people understand their gender as being a man or woman. Some people understand their gender as a mix of these or neither. A person's gender and their expression of their gender can be shown in different ways, such as through behaviour or physical appearance.
Gender Diverse	An umbrella term for a range of genders expressed in different ways. Gender diverse people use many terms to describe themselves. Language in this area is dynamic, particularly among young people, who are more likely to describe themselves as non-binary.
Gender Equality	The equal rights, responsibilities and opportunities of women and girls, men and boys, trans and gender-diverse people. Equality does

Term	Definition
	not mean that women and girls, men and boys, trans and gender-diverse people will become the same but that their rights, responsibilities, and opportunities will not depend on their gender.
Gender Equity	The provision of fairness and justice in the distribution of benefits and responsibilities based on gender. The concept recognises that people may have different needs and powers related to their gender, and these differences should be identified and addressed in a manner that rectifies gender-related imbalances.
Gender Impact Assessment, or GIA	A requirement under the Gender Equality Act 2020 to be carried out on policies, programs and services which have a direct and significant impact on the public. The assessment must evaluate the effects that a policy, program or service may have on people of different genders.
Intersectionality	Intersectionality is a term that helps us understand the multiple interacting influences of a person's identity, including but not limited to ethnicity, gender, disability, education, geographic location, sexual orientation, culture, religion, mental health, social class and age. These different aspects of a person's identity can expose them to overlapping forms of discrimination and marginalisation. It is important to acknowledge that everyone has their own unique experiences of discrimination and privilege.
Transgender	Someone whose gender does not only align with the one assigned at birth. Not all transgender people will use this term to describe themselves.
Women and Girls	For the context of this policy, women and girls refers to females and describes the various stages of life and development within the context of age.