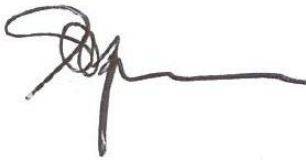


Councillor
(as addressed)

The next Council Meeting will be held in the Council Chamber Realm, on Monday 20 November 2023, commencing at 7:30pm and your presence is requested.

Yours faithfully



Steve Kozlowski
CHIEF EXECUTIVE OFFICER

Note:

***This meeting is being streamed live on the internet and recorded.
Every care is taken to maintain privacy and attendees are advised they may be recorded.***

This meeting of Council can be viewed on Council's website via:

<https://www.maroondah.vic.gov.au/Live-Council-Meetings>

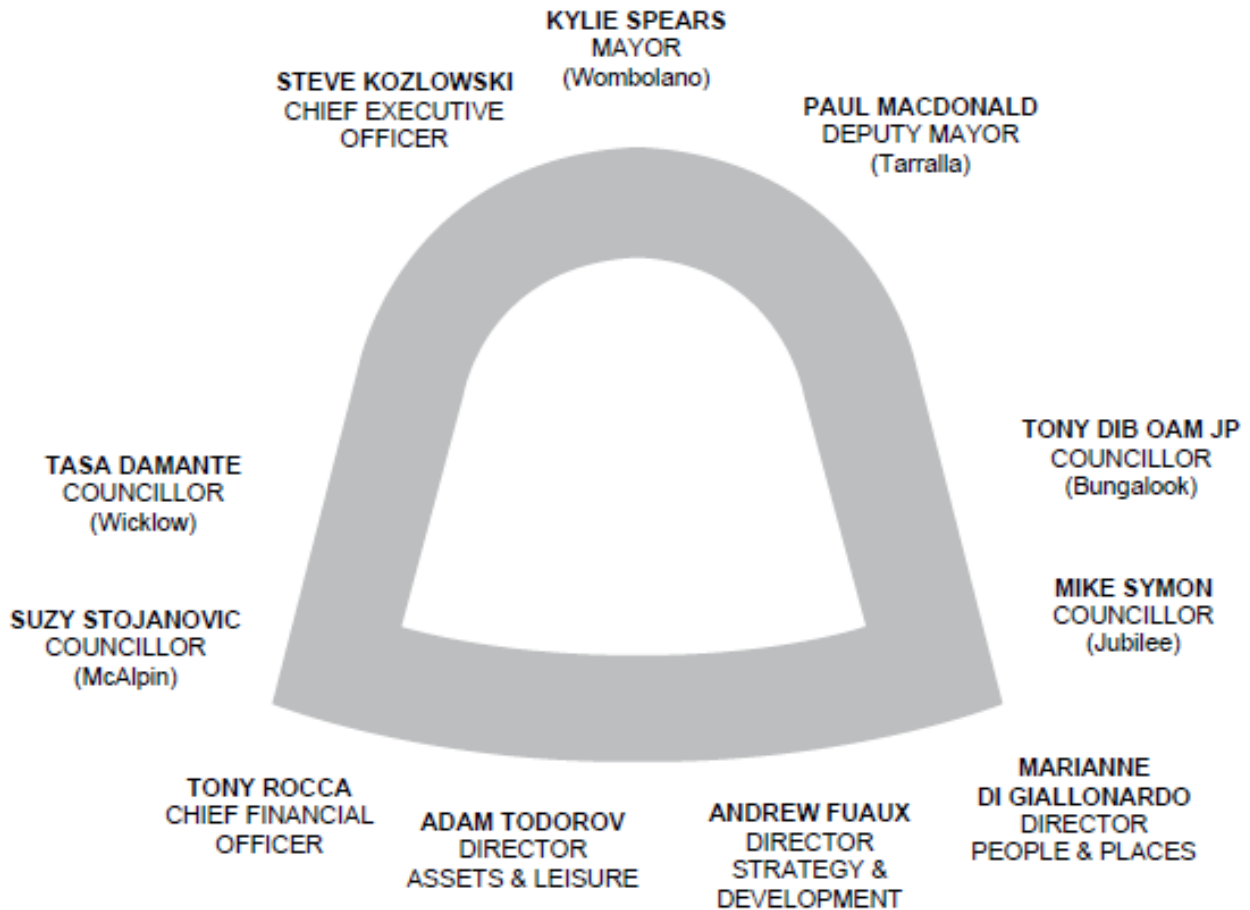


COUNCIL CHAMBER
IS FITTED WITH A HEARING AID
INDUCTION LOOP

**SWITCH HEARING AID TO 'T' FOR
RECEPTION**

Realm	179 Maroondah Hwy, Ringwood, 3134
Postal	PO Box 156, Ringwood 3134 DX 38068, Ringwood
Telephone	1300 88 22 33 Translating and Interpreting Service (TIS): 131 450 National Relay Service (NRS): 133 677
Facsimile	(03) 9298 4345
Email	maroondah@maroondah.vic.gov.au
Web	www.maroondah.vic.gov.au
Service Centres	Croydon: Civic Square, Croydon 3136 Realm: 179 Maroondah Hwy, Ringwood 3134

Council Chamber Seating



LEAVE OF ABSENCE
ROB STEANE OAM COUNCILLOR (Yurrunga)
LINDA HANCOCK COUNCILLORS (Wonga)

Public Gallery



ORDER OF BUSINESS

1. Prayer and Councillor Pledge
2. Acknowledgment of Country
3. Apologies
4. Declaration of Interests
5. Confirmation of Minutes of the Ordinary Council Meeting held on Monday 23 October 2023 and the Statutory Council Meeting held on Wednesday 8 November 2023.
6. Public Questions
7. Officers' Reports
 - Chief Financial Officer
 1. Attendance Report 5
 2. Reports of Councillor Briefings 7
 3. Councillor Representation Reports 9
 4. Instrument of Delegation to Council Officers 11
 5. Financial Report: Three Months Ending September 2023 14
 6. Council Plan 2021-2025 (Year 3: 2023/24) Priority Action Progress Report - Quarter 1, 2023/24 17
 7. Local Government Performance Reporting Framework - Service Performance Indicator Report - Quarter 1, 2023/24 20
 8. Victorian Federal Redistribution 2023 23
 9. Report of Audit and Risk Committee Meeting - 15 November 2023 26
 10. Audit and Risk Committee - Further Term Appointment for Current Member 29
 - Director Assets & Leisure
 1. Capital Works Report: First Quarter 2023/24 Financial Year 31
 - Director Strategy & Development
 1. Maroondah Parking Permit Policy 2023 36
 2. Petition - Parking Issues at Lehmann Place, Croydon Hills 40
8. Documents for Sealing
 1. Volunteer Years of Service Recognition 45
9. Motions to Review
10. Late Items
11. Requests for Leave of Absence

12. In Camera

Chief Financial Officer

1. Instrument of Appointment & Authorisation to Council Officers
(Planning & Environment Act 1987)

Director Strategy & Development

1. Tender Evaluation Report - Contract 21054 Emerald Street Road
Rehabilitation

ATTENDANCE REPORT

ITEM 1

PURPOSE

To provide an opportunity for Councillors to report on Council activities undertaken since the last Ordinary Meeting of Council and forthcoming ward activities.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovation community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

BACKGROUND

Not Applicable

ISSUE / DISCUSSION

It is intended that the Mayor and Councillors be given the opportunity to present a verbal or written report updating Council on the activities they have undertaken since the last Ordinary Meeting of Council on the 23 October 2023 in their role as Councillors and forthcoming ward activities.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Councillors formally report to Council upon the activities they have undertaken in their role as Councillors.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY COUNCILLORS

PURPOSE

To present the ‘Public Record’ of those Councillor Briefings which are attended by Councillors and generally held on Monday evenings at Realm, usually two weeks prior to the formal Council Meeting, and to note the issues discussed.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovation community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

BACKGROUND

As part of decision-making processes at Maroondah, it is essential that Councillors are briefed on a range of issues which come before Council for consideration. As a means of providing this information, Councillor Briefings are conducted.

Councillor Briefings are also attended by Council Officers, and sometimes other specific advisors, to provide Councillors with a detailed knowledge and understanding of issues under consideration to a level of detail that would inhibit timely decision-making, that would not be possible in an open Council meeting, where decision-making related debate is governed by strict meeting procedures.

A Councillor Briefing is a non-decision-making forum, and as per past good governance practice, is deemed to be a scheduled or planned meeting comprising a majority of Councillors (at least 5) and one (1) Council employee, for the purpose of discussing matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a delegated function, duty or power of Council.

Examples of a Councillor Briefings may include:

- On-site inspections,
- Consultative Meetings with residents, developers, consultants
- Meetings with local organisations, Government Departments, statutory authorities, and local politicians.

REPORTS OF COUNCILLOR BRIEFINGS Cont'd

ITEM 2

ISSUE / DISCUSSION

Councillor Briefings are generally held twice a month, on Monday evenings at Realm, usually two (2) weeks prior to, and on the night of a formal Council meeting.

The intent of this report is to present a 'Public Record' of those Councillor Briefings which are generally attended by all Councillors and typically held on Monday evenings, and to note the items discussed.

The 'Public Record' of the Councillor Briefings held on the 23 October 2023 and 13 November 2023 are attached for information.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

Councillor Briefings are important forums for advice and discussion, on what are often complex issues facing the municipality, in the lead up to formal decisions being made by Councillors at Council Meetings. At Councillor Briefings, or outside them, Councillors also have the opportunity of requesting additional information to assist in the decision-making process.

It is appropriate that the 'Public Record' of those Councillor Briefings, which are attended by a majority of Councillors, i.e. at least five (5) Councillors and one (1) employee of Council, be noted.

ATTACHMENTS

1.  2023 October 23 - Councillor Briefing Public Record
2.  2023 November 13 - Councillor Briefing Public Record

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE COUNCILLOR BRIEFINGS HELD ON 23 OCTOBER 2023 AND 13 NOVEMBER 2023

PURPOSE

To receive and note meeting minutes from the following organisations, boards and/or advisory committees where Council is represented:

- Eastern Transport Coalition held on 21 September 2023
- Maroondah Environment Advisory Committee held on 17 October 2023

The Access Inclusion and Equity Advisory committee was held on 31 October 2023 however according to the Terms of Reference the required attendance to achieve a quorum was not achieved and therefore no official minutes have been included in this report.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovation community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

As part of Council's commitment to the principles and practice of good governance, it is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations, boards and advisory committees where Council is represented.

ISSUE / DISCUSSION

Council is represented on numerous internal and external bodies.

Internal advisory committees have been initiated by Council and are serviced administratively. They typically consider in-depth issues that are related to Council policy or activities.

External bodies operate under their own charter and determine their own procedures, policies and practices. In these instances, Council involvement is to participate and influence the activities of those external organisations, boards and committees where those activities are in the interests of Maroondah residents.

Representation on these internal and external bodies is reviewed on an annual basis at the commencement of the new Mayoral term.

COUNCILLOR REPRESENTATION REPORTS Cont'd

ITEM 3

Council representatives for the bodies providing reports for this item are noted below:

Cr Dib as Council's Representative with Cr Damante as Substitute Representative on the Eastern Transport Coalition.

Crs Macdonald and Stojanovic are Council's Representatives on the Maroondah Environment Advisory Committee.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable


COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Councillors and the community are formally updated on the actions and activities of the various organisations, boards and advisory committees where Council is represented. Recent meeting minutes from a number of these bodies are tabled for noting.

ATTACHMENTS

1.  2023 September 21 - Eastern Transport Coalition meeting papers
2.  2023 October 17 - Maroondah Environment Advisory Committee Meeting Minutes

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES MINUTES OF THE FOLLOWING BODIES

1. **EASTERN TRANSPORT COALITION HELD ON 21 SEPTEMBER 2023**
2. **MAROONDAH ENVIRONMENT ADVISORY COMMITTEE HELD ON 17 OCTOBER 2023**

PURPOSE

To review the current Council Instruments of Delegation to Council Officers, as required by section 11(7) of the *Local Government Act 2020*.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

BACKGROUND

Council delegates broad powers to the CEO, via a formal Instrument of Delegation, which the CEO is then able to sub-delegate these powers, duties or functions to appropriate Council Officers.

Council also delegates specific powers directly to Council Officers with respect to matters which cannot be sub-delegated by the CEO, which is the subject of this report.

The Instruments of Delegation relate to the following legislation:

- Food Act 1984
- Domestic Animals Act 1994
- Environment Protection Act 2017
- Planning and Environment Act (*amended*)
- Planning and Environment Regs 2005
- Planning and Environment (Fees) Further Interim Regulations 2014
- Road Management Act 2004 and Regulations (*amended*)
- Road Management (General) Regulations 2016, and
- Road Management (Works & Infrastructure) Regulations 2015

**INSTRUMENT OF DELEGATION TO COUNCIL OFFICERS
Cont'd**

ITEM 4

ISSUE / DISCUSSION

Amendments to the delegated powers, duties and functions in the attached Instruments of Delegation to Council Officers are largely administrative in nature, reflecting changes in employee position titles and legislative amendments, and will not result in any changes to current practices.

The Instruments of Delegation (as attached) have been prepared based on current advice provided by Council's solicitors, Maddocks.

Consultation has occurred with relevant Council Officers during the preparation of the Instruments of Delegation to ensure that appropriate delegates have been nominated.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable



COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

Reviewing Council's delegations ensures Council continues to comply with its obligations under various Acts and Regulations, which in turn enables the business of Council to be carried out efficiently. It is recommended that Council signs and seals the Instruments of Delegation as attached to this report.

ATTACHMENTS

1. S6 Instrument of Delegation to Council Officers - Planning

2. S6 Instrument of Delegation to Council Officers - Road Management Act 2004 &
 associated regulations

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL, IN THE EXERCISE OF THE POWERS CONFERRED BY SECTION 11 OF THE *LOCAL GOVERNMENT ACT 2020* (THE ACT) AND THE OTHER LEGISLATION REFERRED TO IN THE ATTACHED INSTRUMENTS OF DELEGATION, RESOLVES THAT

- 1. THERE BE DELEGATED TO THE COUNCIL OFFICERS HOLDING, ACTING IN OR PERFORMING THE DUTIES OF THE OFFICERS OR POSITIONS REFERRED TO IN THE ATTACHED INSTRUMENTS OF DELEGATION TO COUNCIL OFFICERS, THE POWERS, DUTIES AND FUNCTIONS SET OUT IN THAT INSTRUMENT, SUBJECT TO THE CONDITIONS AND LIMITATIONS SPECIFIED IN THAT INSTRUMENT**
- 2. THE INSTRUMENTS COME INTO FORCE IMMEDIATELY THE COMMON SEAL OF COUNCIL IS AFFIXED TO THE INSTRUMENTS, AND REMAINS IN FORCE UNTIL THEY ARE REVOKED BY COUNCIL**
- 3. ON THE COMING INTO FORCE OF THESE TWO (2) INSTRUMENTS THE PREVIOUS TWO (2) INSTRUMENTS OF DELEGATION TO COUNCIL OFFICERS ARE REVOKED**
- 4. THE DUTIES AND FUNCTIONS SET OUT IN THE INSTRUMENTS MUST BE PERFORMED, AND THE POWERS SET OUT IN THE INSTRUMENTS MUST BE EXECUTED, IN ACCORDANCE WITH ANY GUIDELINES OR POLICIES WHICH COUNCIL FROM TIME TO TIME ADOPT**

PURPOSE

To present Council with a snapshot of Council's financial performance for the three months ending 30 September 2023. Attachment 1 provides the full Maroondah City Council financial report.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

In accordance with Section 97 of the Local Government Act 2020, Council is required each quarter to consider the financial performance of the municipality against budget for the year to date (YTD).

The quarterly finance report was presented to Audit and Risk Committee on Wednesday, 15 November 2023 with full support.

The attached financial statements contain an Income Statement (Operating Statement); Balance Sheet; Statement of Cash Flows and a Statement of Capital Works. The Income Statement is presented in line with required accounting standards.

The Statements provide comparisons between actual results and the YTD forecast budget.

DISCUSSION

The following is a summary of the financial position for the three months ending 30 September 2023. A detailed report is attached to this document.

OPERATING PERFORMANCE

	YTD Forecast Budget \$'000	YTD Actual Results \$'000	YTD Forecast Variance \$'000	Annual Forecast \$'000	Adopted Budget \$'000	Adopted To Forecast \$'000
Operating						
Income	122,688	122,960	272	160,453	160,596	(143)
Expenses	41,593	42,092	(499)	160,044	156,664	(3,380)
Underlying surplus (deficit)	81,095	80,868	(227)	409	3,932	(3,523)
Capital						
Grants - capital (recurrent and non-recurrent)	914	894	(20)	31,393	32,476	(1,083)
Comprehensive result	82,009	81,762	(247)	31,802	36,408	(4,606)

For the three months ended 30 September 2023, Council has recorded an underlying surplus before capital revenues of \$80.87 million, which is \$0.2 million behind the year-to-date forecast budget. This is primarily related to timing variances during the period, as outlined in the attached report.

The annual forecast underlying surplus of \$0.4 million is inclusive of restricted items such as public open space and waste management revenue collected during the year. It is also \$3.5 million less than the adopted budget. This mainly results to a timing difference in grant monies received in advance in 2022/23.

FINANCIAL / ECONOMIC ISSUES

These are as presented in this Report and accompanying Financial Statements. As per section 97 of the Local Government Act 2020, the accompanying financial statements provide a comparison of actual and budgeted results to date with any variances deemed to be material commented on accordingly. On this basis, it is deemed that as at 30 September 2023, a revised budget for the 2023/24 financial year is not required.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

**FINANCIAL REPORT: THREE MONTHS ENDING
SEPTEMBER 2023 Cont'd**



ITEM 5

CONCLUSION

Council continues to recover from the cumulative financial impacts of the pandemic and resultant lock downs which occurred between 2020 and 2022. Additionally, both at a national and global level, rising inflation emerged as a key economic challenge late 2022 and continues during 2023. The impacts of inflation, and the policy actions to address this, are expected to result in a more subdued economic outlook for 2023/24.

Council continues to respond to the changing environment and maintains a strong position despite these challenges. The 30 September 2023 YTD results are favourable and provides a good foundation for achieving Council's 2023/2024 services and advocacy programs.

ATTACHMENTS

1.  Quarterly Reporting - Appendix Analytics - Sep 2023
2.  Quarterly Reporting - Financial Reports - 30 Sep 2023 - Appendix Analytics

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE REPORT ON THE FINANCIAL PERFORMANCE AGAINST BUDGET FOR THE THREE MONTHS ENDING 30 SEPTEMBER 2023

**COUNCIL PLAN 2021-2025 (YEAR 3: 2023/24) PRIORITY
ACTION PROGRESS REPORT - QUARTER 1, 2023/24**

ITEM 6

PURPOSE

To provide an update on progress made towards implementation of Year 3 priority actions identified in the Council Plan 2021-2025, as at 30 September 2023.

STRATEGIC / POLICY ISSUES

The following directions contained in *Maroondah 2040: Our Future Together* and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be a vibrant and diverse city with a healthy and active community, living in green leafy neighbourhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.

Key Directions 2023 – 2024:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable
- 8.2 Ensure responsible and sustainable management of Maroondah’s resources, assets, infrastructure and natural environment
- 8.3 Nurture a continuous improvement council culture of being collaborative, strategic, sustainable and employing best practice, that positions Maroondah as a leader in local government

Priority Action 2023-2024:

Not Applicable

BACKGROUND

The *Council Plan 2021-2025* is Maroondah City Council’s key medium-term strategic document that sets key directions and priority actions to work towards the long-term community vision outlined in *Maroondah 2040: Our future together*.

The Council Plan plays a vital role in shaping Maroondah’s future over a four-year period. It identifies both challenges and opportunities for our community at a local and regional level within the context of the community’s long-term community vision, *Maroondah 2040: Our future together*. It also forms the basis for Council to make decisions regarding resources and priorities in response to community needs and aspirations.

The Council Plan is implemented through service delivery activities and initiatives across Council, and outcomes are measured and reported regularly.

**COUNCIL PLAN 2021-2025 (YEAR 3: 2023/24) PRIORITY
ACTION PROGRESS REPORT - QUARTER 1, 2023/24 Cont'd**

ITEM 6

ISSUE / DISCUSSION

Within the Council Plan, there are a range of priority actions identified that work towards delivery of the Maroondah 2040 Community Vision. These actions are updated annually to ensure the Plan continues to be aligned with *Maroondah 2040: Our future together*, the community's long-term vision, and is responsive to community needs and expectations.

The Council Plan is divided into eight future community outcome areas, each with a set of four-year key directions (strategies), four-year priority actions, strategic indicators and supporting strategies and plans. The priority actions identified work towards the achievement of the key directions, and ultimately toward the outcomes and visions outlined in *Maroondah 2040: Our future together*.

The attached report identifies the progress made by Council in delivering the 2023/24 priority actions identified in the *Council Plan 2021-2025*. A number of priority actions are multi-year initiatives scheduled to be completed in future financial years.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Council Plan achievements are reported back to Council and the community through quarterly reporting and through the Maroondah City Council Annual Report at the end of each financial year.

CONCLUSION

Council has made excellent progress during the past three (3) months (1 July 2023 to 30 September 2023) towards the implementation of a broad range of Council Plan Priority Actions for the 2023/24 financial year.

ATTACHMENTS

1.  Council Plan 2021-2025 - Priority Action Progress Report - Quarter 1, 2023/24

CONFIDENTIALITY

Not Applicable

CHIEF FINANCIAL OFFICER – TONY ROCCA

**COUNCIL PLAN 2021-2025 (YEAR 3: 2023/24) PRIORITY
ACTION PROGRESS REPORT - QUARTER 1, 2023/24 Cont'd**

ITEM 6

RECOMMENDATION

**THAT COUNCIL NOTES THE PROGRESS MADE TOWARDS THE DELIVERY OF 2023/24
PRIORITY ACTIONS IDENTIFIED IN THE COUNCIL PLAN 2021-2025 AS AT 30
SEPTEMBER 2023**

**LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK - SERVICE PERFORMANCE INDICATOR
REPORT - QUARTER 1, 2023/24**

ITEM 7

PURPOSE

To provide a Report of Councils' indicators of service performance, as measured by the Local Government Performance Reporting Framework (LGPRF) to the end of quarter 1 of the 2023/24 financial year (30 September 2023).

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Maroondah Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins this Report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable
- 8.2 Ensure responsible and sustainable management of Maroondah's resources, assets, infrastructure and natural environment
- 8.4 Work in partnership to deliver innovative, accessible and evidence informed services that are people focused, proactive, integrated and responsive

Priority Action 2023-2024:

Not Applicable

BACKGROUND

The LGPRF is a mandatory reporting process developed by Local Government Victoria, which was introduced in 2014 to ensure all Victorian Councils are measuring and reporting on their performance, in a consistent way.

The LGPRF is a Victorian Government initiative aimed at ensuring transparency and accountability of the local government sector performance, to ratepayers and the public. The Framework is made up of:

- service performance
- financial performance
- a governance and management checklist.

Together these components build a comprehensive picture of local government performance.

**LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK - SERVICE PERFORMANCE INDICATOR
REPORT - QUARTER 1, 2023/24 Cont'd**

ITEM 7

The LGPRF outcomes are reported in Council's Annual Report in the Report of Operations and Performance Statement sections, as required by the *Local Government (Planning and Reporting) Regulations 2020* and associated elements of the *Local Government Act 2020*.

The end of financial year results are also publicly released by the Victorian Government, enabling benchmarking of the relative performance of Council on LGPRF indicators.

ISSUE / DISCUSSION

Council continues to monitor LGPRF results on a quarterly basis regarding service performance indicators as well as annually for financial performance and sustainable capacity.

Many service performance indicators are subject to fluctuations across the year, which reflect seasonality, or phasing of service delivery. As a result, quarterly data is not always indicative of the end of financial year result.

Council will continue to monitor its performance against the LGPRF indicators and report quarterly to ensure accountability and transparency to the community.

FINANCIAL / ECONOMIC ISSUES

As identified within the report.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

The end of financial year results for 2023/24 will be publicly released in Council's Annual Report 2023/24. They will also be submitted for publication to the Victorian Government.

From 1 January 2023, Local Government Victoria (LGV) moved to the newly formed Department of Government Services and the 'Know Your Council' website was deactivated. Performance data submitted by Councils remain publicly available via the LGV website. Historical LGPRF data for Victorian Councils is available via the Victorian Auditor General's Office (VAGO) website.

CONCLUSION

LGPRF service performance results for the first quarter of the 2023/24 financial year (to the 30 September 2023) are presented in the attached report.

ATTACHMENTS

1.  LGPRF Service Performance Indicator Report - Q1, 2023/24

CHIEF FINANCIAL OFFICER – TONY ROCCA

**LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK - SERVICE PERFORMANCE INDICATOR
REPORT - QUARTER 1, 2023/24 Cont'd**

ITEM 7

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL NOTES THE LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK SERVICE PERFORMANCE QUARTERLY RESULTS FOR THE 2023/24
FINANCIAL YEAR TO THE 30 SEPTEMBER 2023**

PURPOSE

To present the current stage of the Victorian Federal Redistribution and the suggestion to be submitted on behalf of Council to the Victorian Redistribution Committee.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

Priority Action 2023-2024:

Advocate on key local issues on behalf of the Maroondah community as well as all constituents that are represented by the single seat of Deakin.

BACKGROUND

On 27 July 2023, the Electoral Commissioner determined that the State of Victoria will undergo a redistribution to decrease the number of divisions (members/seats) of the House of Representatives from 39 to 38. Prior to this, the most recent electoral division was held in 2021 where there was an increase in divisions from 38 to 39.

Pursuant to s59(2) of the *Commonwealth Electoral Act 1918* (the Electoral Act), the Australian Electoral Commission (AEC) provided direction that a redistribution of Victoria into 38 electoral divisions was to formally commence on 9 August 2023 and be undertaken by the Victorian Redistribution Committee.

ISSUE / DISCUSSION

When Federal Redistribution is called and a Division is removed, it is also a requirement to review and assess all current Divisions against the prescribed statutory voter ranges, which are:

- Plus and minus 10% of the current enrolment quota; and
- Plus and minus 3.5% of the projected enrolment quota as at 17 April 2028.

Electoral divisions are required to fall within two numerical ranges:

- the number of electors enrolled in each federal electoral division must be between minus or plus 10 per cent of the redistribution quota
- the projected number of electors enrolled in each federal electoral division in Victoria at the projection time would be between minus and plus 3.5% of the projected enrolment quota.

Currently 14 of Victoria's federal electoral divisions do not meet the requirements and 10 divisions are close to not meeting these requirements.

If the requirements are not met, the solution it is not as simple as combining two divisions due to the numerical requirements noted above. If there was a change made to the divisions, then the names of the divisions may or may not change.

Abolishing an electoral division will result in significant elector movement away from the abolished electoral division and will also require boundary changes and elector movements across the state to ensure that all electoral divisions remain within the two numerical ranges.

As of the 9 August 2023, the Division of Deakin meets the division requirement by having 113,714 enrolments with a predicted 123,966 enrolments by 17 April 2028. The projected enrolment for the seat of Deakin in 2028 will be approximately 3.5% under the projected enrolment quota.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Council is of the view that as a guiding principle, the Australian Electoral Commission should ensure that communities of interest are not split, and portions of the community are not disadvantaged through dislocation from natural/geographic/population centres of attraction.

Council notes that the municipality of City of Maroondah is fully enclosed within the current Deakin division, including the major activity centres of Ringwood and Croydon. This division enables a single federal representative for all constituents within the Maroondah community.

SOCIAL / COMMUNITY ISSUES

Council frequently advocates on local and regional matters to other levels of Government and strong relationships with local members of Parliament are critical. The current electoral boundary allows for continued ease of consultation and focused advocacy for the municipality under a single seat. Therefore, Council reiterates its position of the strong desire for representation by a single electorate Federal representative.

COMMUNITY CONSULTATION

Not Applicable



CONCLUSION

Whether Maroondah is impacted by the redistribution or not, it would be beneficial for Council to give consideration to lodging a suggestion to maintain the Deakin division as it currently stands for the following reasons:

- The seat of Deakin currently meets and is projected to continue to meet the division requirements without a need to amend the boundaries.
- It is pivotal to ensure that communities of interest are not split, or portions of the community disadvantaged through dislocation from natural/geographics/population centres of attraction.
- The City of Maroondah is fully enclosed within the boundaries of the current Deakin division.
- Retention of the current boundary allows for continued ease of consultation and focused advocacy under a single seat.
- Existing boundary retention enables Council to maintain a close relationship with a single Federal representative.

Suggestions must be received by the Victorian Redistribution Committee by 6pm on 24 November 2023.

ATTACHMENTS

1.  2023 Victorian Federal Redistribution indicative timeline
2.  Maroondah Submission - 2023 Federal Redistribution

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL ENDORSES THE MAROONDAH CITY COUNCIL CALLS FOR SUGGESTION SUBMISSION TO THE VICTORIAN REDISTRIBUTION COMMITTEE FOR THE 2023 VICTORIAN FEDERAL REDISTRIBUTION

**REPORT OF AUDIT AND RISK COMMITTEE MEETING - 15
NOVEMBER 2023**

ITEM 9

PURPOSE

To report to Council on the outcomes of the Audit and Risk Committee Meeting held on 15 November 2023.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable
- 8.2 Ensure responsible and sustainable management of Maroondah’s resources, assets, infrastructure and natural environment
- 8.3 Nurture a continuous improvement council culture of being collaborative, strategic, sustainable and employing best practice, that positions Maroondah as a leader in local government

Priority Action 2023-2024:

Not Applicable

BACKGROUND

The *Local Government Act 2020* prescribes that Council must establish an Audit & Risk Committee and that such Committee will be advisory in nature. The Audit & Risk Committee provides a mechanism for Council to strategically examine various aspects of the Council operations to ensure risk management, legal compliance, financial control, and governance measures are in place.

Council’s Audit and Risk Committee consists of both Council and external representatives. Mayor Cr Kylie Spears, and Cr Mike Symon, are the nominated Councillors on the Committee. The external members are Dr John Watson (chair), Mr Bruce Potgieter and Mr Michael Ulbrick.

The Audit and Risk Committee Charter requires that this Committee report to Council on the findings and recommendations from its meetings. This report provides a summary of matters under consideration by the Committee of the meeting held on Friday 15 November 2023.

**REPORT OF AUDIT AND RISK COMMITTEE MEETING - 15
NOVEMBER 2023 Cont'd**

ITEM 9

Many items on the agenda are regular reports such as the Chief Executive Officer's Report, Council's Internal Audit Progress Report, quarterly Finance Report, Risk and Insurance Report, Internal Audits Actions Register Report and sector related agencies reports.

ISSUE / DISCUSSION

Details associated with some of the regular reports as well as other specific items considered by the Audit and Risk Committee are noted below:

- Internal Audit Reports were presented to the Committee. Those reports were for:
 - An internal audit review on Tree Management;
 - A follow-up audit on the implementation of recent audit findings and recommendations.
- A draft Strategic Audit Plan 2023-2026 was discussed and noted by the Committee.
- The Internal Audit Actions Register for the first quarter of the 2023/24 financial year ending 30 September 2023 was discussed. The Committee endorsed progress made by Council regarding implementation of internal audit recommendations.
- Internal Auditors HLB Mann Judd provided an update of the Internal Audit Program and noted forthcoming audits planned during the remainder of 2023/24. An issues paper was also tabled that outlined general sector guidance and trends.
- The Finance Report for the first quarter of the 2023/24 financial year ending 30 September 2023 was discussed.
- A Risk and Insurance Report for the period 30 September 2023 was tabled noting the organisation's current operational and strategic risks and the controls that are in place to mitigate those risks. The report provided details on Council's strategic risk outlook, organisational risk profile, organisational risk trends and priorities, and statistics relating to insurance and claims matters for the past quarter.
- A Chief Executive Officer Report highlighted sector updates of interest related to local government integrity and risk management.

FINANCIAL / ECONOMIC ISSUES

Council's current budget provides for the operation of the Audit and Risk Committee, the completion of an Internal Audit Program and associated duties and responsibilities to ensure the organisation is actively and effectively managing its risks.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

This Report provides a summary of the outcomes of the Audit and Risk Committee meeting held on 15 November 2023 in accordance with transparency and accountability principles. The report illustrates that Council has a strong level of maturity in managing and mitigating its risks and financial sustainability.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL RECEIVES AND NOTES THE REPORT FROM THE AUDIT & RISK
COMMITTEE MEETING HELD ON 15 NOVEMBER 2023**

**AUDIT AND RISK COMMITTEE - FURTHER TERM
APPOINTMENT FOR CURRENT MEMBER**

ITEM 10

PURPOSE

To reappoint a current independent member to Council's Audit and Risk Committee for a further term in line with Council's Charter for this Committee

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: Maroondah will be a vibrant and diverse city with a healthy and active community, living in green and leafy neighbourhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.

Key Directions 2021 – 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

Council's Audit and Risk Committee Charter requires Council to appoint an Audit and Risk Committee which consists of at least five members – three independent members, the Mayor and one Councillor.

The Audit and Risk Committee Charter requires appointments to be made on a three-year basis, with a maximum of three terms per member allowed to be served or more at the discretion of Council. This Charter has been recently reviewed in line with the Local Government Act 2020 and benchmarked as sector best practice.

ISSUE / DISCUSSION

Given Mr Potgieter's extensive sector experience including roles such as these as well as his exemplary performance over the past three years, Council is able to provide him a further term. This provides Council with consistency in skills, knowledge and understanding in this significant governance role for the organisation and the Maroondah Community.

FINANCIAL / ECONOMIC ISSUES

Council's budget provides for the operation of the Audit and Risk Committee to undertake the full duties and responsibilities of this Committee in line with the Local Government Act 2020 and best practice governance including a strong Internal Audit Program benchmarked to the sector and exemplary contemporary administrative practices nation-wide.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

**AUDIT AND RISK COMMITTEE - FURTHER TERM
APPOINTMENT FOR CURRENT MEMBER Cont'd**

ITEM 10

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

Given Mr. Potgieter's vast sector experience in Audit Committee roles as well as his exemplary performance to date, Council is well placed to reappoint him for a further three-year term in line with Council's Audit & Risk Committee Charter.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT MR. BRUCE POTGIETER BE APPOINTED AS AN INDEPENDENT COMMITTEE
MEMBER FOR A FURTHER THREE-YEAR TERM**

**CAPITAL WORKS REPORT: FIRST QUARTER 2023/24
FINANCIAL YEAR**

ITEM 1

PURPOSE

To present the financial and operational status of Council’s Capital Works program for the first quarter of the 2023/2024 financial year.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

BACKGROUND

Council, as part of its Adopted Budget 2023/24, allocated \$65.77M to Capital Works projects. Council also carried forward \$2.72M from the 2022/23 capital works budget. The total adjusted forecast budget for 2023/24, taking account of external funding received and various forecast adjustments relating to the timing of specific projects, is \$64.88M as of 30 September 2023.

Capital Works program status reports are prepared by management and reviewed monthly at the Capital Works Implementation Group (CWIG) and presented quarterly to the Audit and Risk Advisory Committee (ARAC).

Provided in this report is an overview of Capital Expenditure on Council’s major program areas for the period 1 July to 30 September 2023.

DIRECTOR ASSETS & LEISURE – ADAM TODOROV

CAPITAL WORKS REPORT: FIRST QUARTER 2023/24 FINANCIAL YEAR Cont'd

ITEM 1

ISSUE / DISCUSSION

The following is a summary of the status of Council's major program areas as of 30 September 2023.

CAPITAL PERFORMANCE – THREE MONTHS ENDING 30 SEPTEMBER 2023

Classification	YTD Forecast Budget \$'000	YTD Actual * \$'000	YTD Variance \$'000	Forecast Budget ** \$'000	Carried Forward Amount \$'000	Adopted Budget \$'000
Buildings	1,130	1,443	(313)	10,809	(1,613)	12,838
Roads	441	465	(24)	5,336	(42)	3,652
Footpaths and Cycleways	586	587	(2)	2,544	24	3,200
Carparks	395	397	(2)	28,366	101	29,023
Drainage	733	743	(10)	6,704	1,701	4,925
Waste Management	5	0	5	50	0	50
Other Capital Roads and Drainage	29	30	(2)	402	258	1,055
Recreational Leisure and Community Facilities	(512)	96	(609)	1,228	(1,210)	1,901
Parks and Open Space	578	577	2	2,655	534	1,931
Commercial Centres	71	71	0	292	217	50
Fixtures, Fittings and Furniture	30	34	(3)	120	0	120
Plant, Machinery and Equipment	849	690	159	3,560	1,005	2,906
Computers and Telecommunications	70	75	(5)	1,558	1,691	371
Building Renewal	312	324	(11)	1,252	52	3,751
Total capital works	\$4,718	\$5,531	\$(813)	\$64,876	\$2,718	\$65,773

* YTD Actual expenditure includes Carried Forwards

** Forecast Budget expenditure includes Carried Forwards

Explanation of variations between forecast budget and adopted budget:

- **Buildings** – Variation between adopted \$12.84M and forecast \$10.81M budgets is due primarily to:
 - \$1.61M in negative funds carried forward from 2022/23, relating to the timing of some major community facility projects, which were completed in previous years. These projects include Dorset Multipurpose Pavilion redevelopment, JW Manson Pavilion redevelopment, and Maroondah Edge;
 - \$3.3M forecast adjustment (moved to 24/25) for the Croydon Community Wellbeing Precinct Hub A redevelopment, to reflect the revised project timeframes; and
 - \$1.09M forecast adjustment from the Building Renewal area for the Karralyka foyer extension project

**CAPITAL WORKS REPORT: FIRST QUARTER 2023/24
FINANCIAL YEAR Cont'd**

ITEM 1

- **Roads** – Variation between adopted \$3.65M and forecast \$5.34M budgets is due primarily to:
 - \$500K grant funding from the Federal Government Local Roads and Community Infrastructure (LRCI) Phase 4 program, for the Norwood carpark improvement project; and
 - \$250K forecast adjustment from the Drainage area, for the Emerald Street Road improvement project
- **Footpaths & Cycleways** – Variation between adopted \$3.20M and forecast \$2.54M budgets is due primarily to:
 - \$100K forecast adjustment to the Ringwood Activities Area drainage project, to complement the drainage works
- **Carparks** – Variation between adopted \$29.02M and forecast \$28.37M budget is due primarily to:
 - \$298K forecast adjustment to the Jubilee Park Carpark project (within the roads area); and
 - \$270K forecast adjustment for the Ringwood Activity Centre Carpark, to reflect the project timeframes
- **Drainage** – Variation between adopted \$4.93M and forecast \$6.70M budgets is due primarily to:
 - \$1M in funds carried forward from 2022/23 for the Ringwood Activities Area drainage project; and
 - \$335K in funds carried forward from 2022/23 for the Jumping Creek Corridor Rehabilitation project
- **Other Capital Roads and Drainage** – Variation between adopted \$1.06M and forecast \$402K is due primarily to:
 - \$258K in funds carried forward from 2022/23; and
 - \$480K forecast adjustment (moved to 24/25) for the Ringwood Metro Activity Centre project to reflect revised project timeframes
- **Recreational Leisure and Community Facilities** – Variation between adopted \$1.90M and forecast \$1.23M budgets due primarily to:
 - \$1.27M in negative funds carried forward from 2022/23, relating to the timing of some major sportsfield improvement projects (Dorset Recreation Reserve sportsfields), which were completed in previous years (representing an accelerated completion and spend).

**CAPITAL WORKS REPORT: FIRST QUARTER 2023/24
FINANCIAL YEAR Cont'd**

ITEM 1

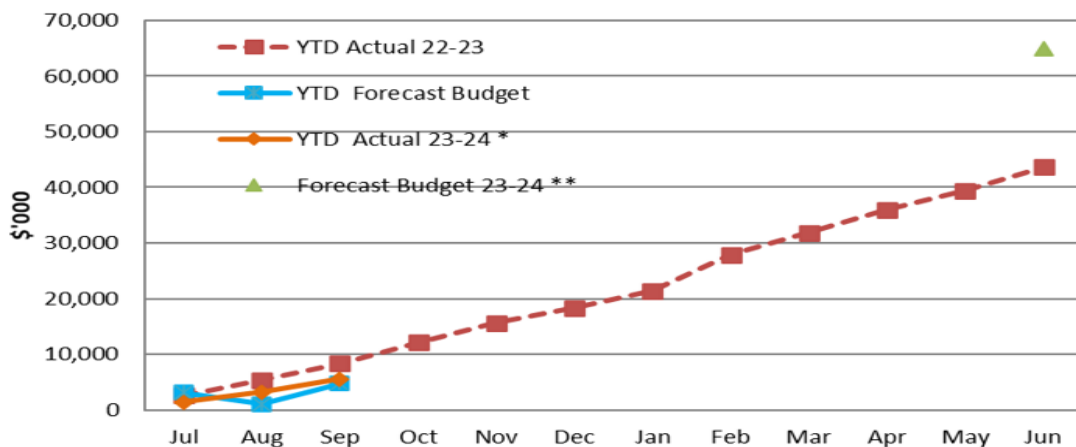
- **Parks and Open Space** - Variation between adopted \$1.93M and forecast \$2.66M budgets is due primarily to:
 - \$534K in funds carried forward from 2022/23, relating to the Danielle Reserve playspace project, Longview Reserve playspace project, and the Laura Court playspace project
- **Plant Machinery and Equipment** – Variation between adopted \$2.91M and forecast \$3.56M budgets is due to:
 - \$1.01M in funds carried forward from 2022/23, relating to a range of vehicle and plant orders that have incurred significant delivery delays
- **Computers and Telecommunication** – Variation between adopted \$371K and forecast \$1.56M budgets is primarily due to:
 - \$1.69M in carried forwards from 2022/23, relating to proposed major software upgrades
- **Building Renewal** – Variation between adopted \$3.75M and forecast \$1.25M budgets is primarily due to:
 - \$1.09M forecast adjustment to the Karralyka foyer extension project (in the buildings area); and
 - \$250K forecast adjustment to the Yarrunga Community Centre Function Room Improvement (in the buildings area)

FINANCIAL / ECONOMIC ISSUES

CARRIED FORWARDS FROM 2022/2023

Council carried forward an amount of \$2.72M into the 2023/24 financial year, which primarily related to major projects that were underway at the end of the 2022/23 financial year.

CAPITAL WORKS YTD – EXPENDITURE (CUMULATIVE)



*YTD Actual expenditure includes Carried Forwards

**Forecast Budget expenditure includes Carried Forwards

**CAPITAL WORKS REPORT: FIRST QUARTER 2023/24
FINANCIAL YEAR Cont'd**

ITEM 1

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

Council has a total Capital Works forecast budget for 2023/24 of \$64.96M, including \$2.72M carried forward from 2022/23 and significant grant funding from State and Federal Governments. Key variations between adopted and forecast program budgets for the period 1 July to 30 September 2023 are noted within this report.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL RECEIVES AND NOTES THE REPORT ON THE STATUS OF THE
CAPITAL WORKS PROGRAM FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2023**

MAROONDAH PARKING PERMIT POLICY 2023

ITEM 1

PURPOSE

The purpose of the report is for Council to consider adoption of the Maroondah Parking Permit Policy.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.2 Ensure responsible and sustainable management of Maroondah’s resources, assets, infrastructure and natural environment.
- 8.11 foster a council culture of collaboration and partnerships with individuals, community groups, businesses, service providers and other levels of government

BACKGROUND

The Maroondah Parking Framework was adopted by Council in 2019 to set out key principles concerning the importance of parking and also establish that it can deliver substantial public and private good when allocated effectively and efficiently.

The framework further outlines key directions including that parking is a scarce resource that needs careful management in areas of high demand, and as such the work required to implement, manage, and monitor parking permit schemes should fairly be considered by those who will benefit.

A review of Council’s current permit schemes has also identified that they are not effectively managed as they should be, and many processes are dated and inefficient.

It was therefore identified that all permit schemes would benefit from an overarching policy or framework to better manage parking and set out principles for the adoption, management, and cancellation of parking permit schemes.

Other influences such as changes from COVID-19 and major infrastructure works, such as the Level Crossing Removal Project, have created some demand for new or expanded parking permit schemes, which has been cumbersome to manage under the current parking permit arrangements.

ISSUE / DISCUSSION

A new policy has been developed that will seek to incorporate all existing parking permit schemes under a single strategic policy titled the Maroondah Parking Permit Policy.

This Policy will introduce objectives with an aim to:

- Provide a clear, balanced and contemporary approach to parking management that reflects best practice.
- Support strategic land use objectives established by the Maroondah Planning Scheme.
- Manage parking demand associated with increases in land use intensity.
- Support a diverse mix of economic and community activities.
- Strike an appropriate balance between competing parking needs.
- Improve traffic safety.
- Promote increased use of sustainable transport modes and reduce Maroondah's carbon footprint by encouraging mode shift in areas with good access to public transport.
- Implement efficient and effective operational arrangements that support fair access to parking and enforce the strategic outcomes sought through parking management and permit schemes.

Operational guidelines will be developed to support the introduction and administration of the Policy, and also allow Council Officers to engage with permit holders and effectively implement the Policy.

FINANCIAL / ECONOMIC ISSUES

It is recognised that parking private vehicles on public land has value to many in our community, and yet the administration of parking permit schemes to support this private benefit has a financial impact to Council carried by the whole community.

Among other objectives this Policy also seeks to align with the Parking Framework to allow where appropriate, an attribution of a value of the parking permit. Matters that would be considered related to the value include the administration of the permit scheme, fairness of permit costs, and disincentives when considering land use for highly developed areas; for example, the cost for a parking permit for a single house may be cheaper than a parking permit for an apartment in an activity centre where additional basement parking is provided for owners and visitors.

ENVIRONMENTAL / AMENITY ISSUES

High levels of demand and uncontrolled parking creates parking pressure which in turn has a negative impact on road and pedestrian safety, as well as a direct impact on the amenity of residents and visitors of Maroondah. As such each year Council receives many complaints relating to parking and the overflow impact on residential amenity.

While on street parking demand and impacts vary significantly across the city, the impacts are often related to the intensity and type of nearby residential and commercial land uses that have insufficient parking to cater for their needs.

MAROONDAH PARKING PERMIT POLICY 2023 Cont'd

ITEM 1

Parking Permits are an integral tool in help managing such parking demand for residents, businesses and other interested community groups.

The policy will provide a clear framework to assist with managing parking demand and utilisation, and will be used in collaboration with other parking management controls such as timed parking restrictions to achieve a balanced outcome.

SOCIAL / COMMUNITY ISSUES

With population growth and increasing vehicle numbers, demand for parking in Maroondah is an ever-growing pressure. In many locations, parking demand already exceeds parking availability, and as the density of urban development increases parking supply is likely to come under even greater pressure.

Other societal factors such as the changes to work habits from COVID-19 (working from home) has changed the dynamic, whereby traditionally parking was managed during peak times with vehicles being at resident's place of works. With working from home being the new normal, this has resulted in residents' vehicles now being stored on the street during the day, especially with medium and high density living, creating a demand for parking permits.

Major infrastructure projects, such as the level crossing removal project, also play a part in the need for Council to be adaptive to a fast-changing environment where road user groups are experiencing parking displacement.

COMMUNITY CONSULTATION

Significant community consultation was undertaken as part of the adoption of the Maroondah Parking Framework, which is reflected in the objectives and outcomes of this Policy.


Operationally, direct engagement would occur with existing or future permit holders, as part of any considered changes to parking permit schemes. With the Maroondah website being updated and continuing to be a key reference tool for the community for all new parking permits schemes.

CONCLUSION

Parking Permits Schemes are a valuable traffic and parking management resource that makes an important contribution to the achievement of the future outcomes our community has identified through Maroondah 2040.

With population growth and more intensive development, Council will be well placed with a contemporary policy in place to help ensure our parking schemes, both now and in the future, are adaptable, best practice and meet the needs of local road users, businesses, and residents.

ATTACHMENTS

1.  Maroondah Parking Permit Policy 2023

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL ENDORSES THE MAROONDAH PARKING PERMIT POLICY 2023

**PETITION - PARKING ISSUES AT LEHMANN PLACE,
CROYDON HILLS**

ITEM 2

PURPOSE

To receive a petition in relation to Lehmann Place, Croydon Hills, submitted to Council on 31 October 2023. The submission was received with forty (40) signatures in support of the petition.

The prayer of the petition is detailed below and, in summary, requests that Maroondah City Council address local resident concerns relating to parking and traffic conditions in Lehmann Place associated with parking demand from Luther College.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area:

- A safe, healthy and active community.
- An accessible and connected community.

Our Vision:

- In 2040, Maroondah will be a safe, healthy and active community where all people have the opportunity to experience enhanced levels of social, emotional and physical wellbeing.
- In 2040, Maroondah will be accessible for all ages and abilities with walkable neighbourhoods, sustainable transport options, and a safe integrated transport network.

Key Directions 2021 – 2025:

- 1.1 Work in partnership to address community safety and implement initiatives aimed at improving the actual and perceived safety of the community
- 1.2 Plan and advocate for the application of community safety principles that facilitate a safe built environment
- 5.7 Advocate and work in partnership to enhance Maroondah's road network, including planning for increased automated vehicles and emerging transportation technologies

BACKGROUND

Lehmann Place is a Local Municipal Road managed by Maroondah City Council. The whole section (length) of Lehmann Place is referenced in the petition.

The characteristics of Lehmann Place are as follows:

- A local road 50km/h speed limit.

**PETITION - PARKING ISSUES AT LEHMANN PLACE,
CROYDON HILLS Cont'd**

ITEM 2

- Roll-over kerb and channel (semi-mountable).
- Provides direct vehicle access to fronting residential properties via standard crossover arrangements.
- A “dead end” road providing no other connecting road access to the local road network.
- Located off Yarra Road in close proximity to Luther College.

There is an existing timed “No Stopping” parking restriction in Lehmann Place that operates between the hours of 8 - 9.15am and 3 - 4pm from the intersection with Yarra Road to the west for a distance of 30 metres on the north side of the road and 25 metres on the south side of the road. The remaining section of Lehmann Road to the west of the “No Stopping” zone is unrestricted.

The road is comprised of two sections. The first section commencing at Yarra Road is approximately 5.50 metres wide (kerb invert to kerb invert) for a distance of approximately 200 metres, before it reduces to a width of approximately 3.40 metres with indented parking bays at the western section of the street for a distance of approximately 130 metres to the court bowl.

There are no recently reported crashes on VicRoads CrashStats website at Lehmann Place (in the last five years).

ISSUE / DISCUSSION

Petition

The petition received contains two sections. The first section of the petition provides the contact details of two residents from Lehmann Place. The second section provides a smaller description of the issue, which is supported by the signatures of forty (40) residents. Photographs are provided with descriptions of the parking issue.

The prayer of the petition submitted to Council was as follows:

First section (dated 31 October 2023):

“We are residents of Lehmann Place Croydon Hills. We need help with traffic issues on our street. The road is only 5 meters wide and is more like a driveway than a road.

We have serious traffic congestion issues mostly due students parking on our street all school days, every day parents picking up kids who go to Luther College. The road becomes jammed and becomes extremely difficult to pass.

AS RESIDENTS WITH OUR NARROW STREET WE ARE NOT RESPONSIBLE FOR LUTHER COLLEGE PARKING ISSUES ..

This is very inconvenient as it makes driving difficult and is also a very serious safety hazard. There is so little space for traffic to pass that a fire truck or ambulance would never be able to get through.

**PETITION - PARKING ISSUES AT LEHMANN PLACE,
CROYDON HILLS Cont'd**

ITEM 2

In the case of an emergency there would be serious implications. Would go right back to council discussions.

We have had incidents of a student car blocking a driveway and police had to assist on removing the car. This took a couple of hours to resolve and was a nuisance.

We have elderly people and people with disabilities on this street that require ambulance and home care assistance which is impacted by this issue.

We request the council act on this safety issue. Could you look into what steps can be taken to stop the street being used for school parking? It must be something available for narrow streets.

Council and Luther college were getting many calls over the years of traffic issues on our street. No need for council OBSERVING THE STREET We just need actions. Before school starting next year.

RESIDENT PARKING ONLY”

Second Section (supported by the signatures of 40 residents) (dated 25 October 2023):

“WE ARE ASKING COUNCIL TO STOP LUTHER COLLEGE STUDENTS PARKING AND PARENTS PICKING THEM UP ON OUR STREET..

THEY ARE BLOCKING THE ROAD.

WE CANNOT GET OUT OR COMING HOME FREELY...”

Traffic Investigation

Council Engineers have undertaken a preliminary review of the parking issues raised in the petition.

An initial site inspection of Lehmann Place was completed on Thursday 2 November 2023 to review the current parking conditions at the entrance to the road and observe levels of parking present during school pickup times.

The inspection confirmed that the timed “No Stopping” parking restriction in Lehmann Place is in place.

The inspection found that there were four vehicles were parked in the first section of road on the street outside of the existing “No Stopping” zone, with one vehicle parked behind the kerb and channel on the nature strip. No on-street parking was observed in the second section of Lehmann Place

The petition provided photographs with higher levels of parking and vehicle movement impacts than what was observed on-site during the initial inspection. The photographs displayed vehicles parking across an accessway and vehicles parked adjacent on both sides of the road in a manner that impacts / prevents through vehicle movement. It is considered that the parking conditions may only occur infrequently and, as such, multiple inspections may be required to confirm the conditions experienced by residents.

**PETITION - PARKING ISSUES AT LEHMANN PLACE,
CROYDON HILLS Cont'd**

ITEM 2

It is also noted that Year 12 classes at Luther College had completed at the time of the inspection and accordingly vehicles driven by students were not expected to be impacting the street.

As Lehmann Place has rollover kerb and channel it is likely that some residents and their visitors are parking behind the kerb on the nature strip, which is not permitted under the Road Rules. Photographs provided in the petition, available street view images, and the recent inspection, indicate that this parking practice may be common for local residents and visitors. Accordingly, any parking solution developed will also need to give consideration to the existing parking practices.

The inspection also confirmed that the 5.50 metre road carriageway width is able to accommodate a vehicle parked on-street on one side of the road while maintaining a through carriageway lane width of at least three (3) metres in accordance with the road rules.

As noted above there are two sections to this road with differing carriageway widths and, as such, it is likely there may be two different solutions in these areas.

Therefore, with consideration to current residential parking practices and the localised parking impacts detailed in the petition, it is considered appropriate to investigate potential parking solutions and consult with residents on the options developed. As the school year is nearing completion it is likely that the investigation will not be completed until the 2024 school year when traffic and parking conditions return to normal.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

It is recognised through the submitted petition and supporting documentation that this is an important local issue that affects the amenity of residents in Lehmann Place, and subject to further investigation, could impact the safety of all road users.

COMMUNITY CONSULTATION

It is proposed to undertake consultation with Lehmann Place residents on any parking solutions that may be developed through the investigation.

CONCLUSION

The Maroondah Parking Framework provides that on-street public parking is a valuable resource to be managed in a balanced manner for residential and other parking demands.

It is proposed to carry out a detailed traffic and parking investigation which, subject to the outcome of the investigation, may include resident consultation on any proposed parking solutions developed.

**PETITION - PARKING ISSUES AT LEHMANN PLACE,
CROYDON HILLS Cont'd**

ITEM 2

As the school year is nearing completion an investigation based on normal traffic and parking conditions is not currently possible. It is therefore likely that the required investigation including a detailed traffic conditions study will be completed in February / March 2024, and consultation on any parking solutions developed will further extend the timeframe for a report back to Council on the outcome. Accordingly, it is anticipated that a report will be provided to Council in 2024 at a meeting date to be confirmed.

ATTACHMENTS

1.  Lehmann Place, Croydon Hills - Current No Stopping restrictions

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL

1. **RECEIVES AND NOTES THE PETITION RECEIVED ON 31 OCTOBER 2023 IN REGARD TO PARKING ISSUES AT LEHMANN PLACE, CROYDON HILLS**
2. **DIRECTS OFFICERS TO UNDERTAKE AN INVESTIGATION OF THE PARKING CONDITIONS AT LEHMANN PLACE AND CARRY OUT ANY CONSULTATION REQUIRED WITH RESIDENTS**
3. **DIRECTS OFFICERS TO REPORT FINDINGS AND INVESTIGATION OUTCOMES BACK TO COUNCIL**
4. **DIRECTS OFFICERS TO ADVISE THE LEAD PETITIONER ACCORDINGLY OF THE INVESTIGATION OUTCOME**

DOCUMENTS FOR SEALING

VOLUNTEER YEARS OF SERVICE RECOGNITION

ITEM 1

LETTERS UNDER SEAL

BACKGROUND

On the occasion of the Annual Volunteer Recognition Civic Reception to be held on Wednesday 6 December 2023, Council has much pleasure in recognising the valuable contribution to the community provided by our volunteers who provide significant assistance in a range of Council services and programs.

At this Reception, long serving volunteers are recognised with a Letter Under Seal presentation by the Mayor.

The names of the nineteen (19) volunteers to be presented with Letters Under Seal are listed in the recommendation to this report.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL SIGNS AND SEALS THE 2023 VOLUNTEER YEARS OF SERVICE AWARD LETTERS IN RECOGNITION OF

40 YEARS OF SERVICE GIVEN BY:

- **PENELOPE WILLEY**

35 YEARS OF SERVICE GIVEN BY:

- **PATRICIA MANSON**

20 YEARS OF SERVICE GIVEN BY:

- **MARGARET EVERETT**
- **FIONA SUTTON**

15 YEARS OF SERVICE GIVEN BY:

- **HERBERT BAUER**
- **BARRY CLARK**
- **IAN GRAY**

DOCUMENTS FOR SEALING

- **NERIDA GRAY**
- **JANETTE MCNALLY**
- **GAYLE PORTEOUS**
- **LYNETTE RIGBY**
- **MARGARET RYAN**
- **MARRILYN SMITH**

10 YEARS OF SERVICE GIVEN BY:

- **TILAKASENA ABEYRAMA**
- **GRAHAM BANKS**
- **HELEN CROWE**
- **TRISH GREENWOOD-SMITH**
- **ANGELA MORGAN**
- **NORM WENSOR**