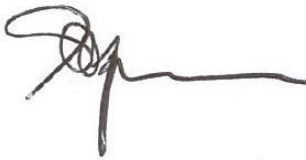


Councillor
(as addressed)

The next Council Meeting will be held in the Council Chamber Realm, on Monday 19 June 2023, commencing at 7:30pm and your presence is requested.

Yours faithfully



Steve Kozlowski
CHIEF EXECUTIVE OFFICER

Note:

***This meeting is being streamed live on the internet and recorded.
Every care is taken to maintain privacy and attendees are advised they may be recorded.***

This meeting of Council can be viewed on Council's website via:

<https://www.maroondah.vic.gov.au/Live-Council-Meetings>

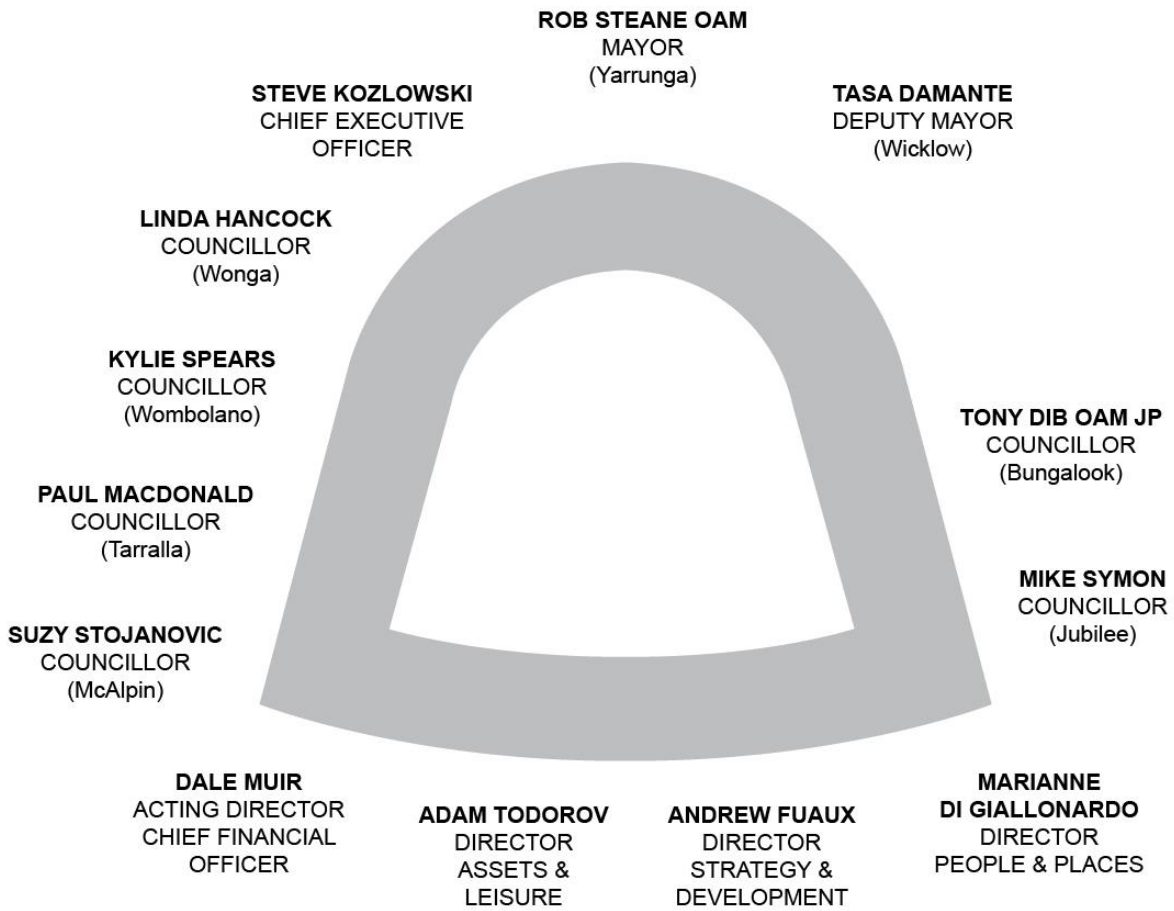


COUNCIL CHAMBER
IS FITTED WITH A HEARING AID
INDUCTION LOOP

**SWITCH HEARING AID TO 'T' FOR
RECEPTION**

Realm	179 Maroondah Hwy, Ringwood, 3134
Postal	PO Box 156, Ringwood 3134 DX 38068, Ringwood
Telephone	1300 88 22 33 Translating and Interpreting Service (TIS): 131 450 National Relay Service (NRS): 133 677
Facsimile	(03) 9298 4345
Email	maroondah@maroondah.vic.gov.au
Web	www.maroondah.vic.gov.au
Service Centres	Croydon: Civic Square, Croydon 3136 Realm: 179 Maroondah Hwy, Ringwood 3134

Council Chamber Seating



LEAVE OF ABSENCE
MARIJKE GRAHAM COUNCILLOR (Barngeong)

Public Gallery



ORDER OF BUSINESS

1. Prayer and Councillor Pledge
2. Acknowledgment of Country
3. Apologies
4. Declaration of Interests
5. Confirmation of Minutes of the Ordinary Council Meeting held on Monday 15 May 2023.
6. Public Questions
7. Officers' Reports
 - Acting Director Chief Financial Officer
 1. Attendance Report 5
 2. Reports of Councillor Briefings 7
 3. Councillor Representation Reports 9
 4. Outcomes - Municipal Association of Victoria (MAV) State Council May 2023 12
 5. Adoption of Draft Council Plan 2021-2025 (2023/24 Update), Proposed Budget 2023/24, Declaration of Rates 2023/24 and Determination of the Level of Mayoral and Councillor Allowances and Associated Documents 17
 6. Honorary Freeman of the City 34
 - Director Assets & Leisure
 1. Capital Funding for Community Groups 2023/24 37
 - Director Strategy & Development
 1. Community Grants Funding Program 2023/24 41
 - Director People & Places
 1. Arts and Cultural Grants 2023/24 45
 2. Library Beneficial Enterprise Agreement 50
8. Documents for Sealing
 1. Letter Under Seal - Employee Milestones 2023 54
 2. Letter Under Seal - Recognition of 2023 King's Birthday Honours 56
9. Motions to Review
10. Late Items
11. Requests for Leave of Absence

12. In Camera

Director Assets & Leisure

1. Tender Evaluation Report - Contract 21042 Cleaning Services for Aquanation & Aquahub

ATTENDANCE REPORT

ITEM 1

PURPOSE

To provide an opportunity for Councillors to report on Council activities undertaken since the last Ordinary Meeting of Council and forthcoming ward activities.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 2: 2022-2023) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovation community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

BACKGROUND

Not Applicable

ISSUE / DISCUSSION

It is intended that the Mayor and Councillors be given the opportunity to present a verbal or written report updating Council on the activities they have undertaken since the last Ordinary Meeting of Council on the 15 May 2023 in their role as Councillors and forthcoming ward activities.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Councillors formally report to Council upon the activities they have undertaken in their role as Councillors.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY COUNCILLORS

REPORTS OF COUNCILLOR BRIEFINGS

ITEM 2

PURPOSE

To present the 'Public Record' of those Councillor Briefings which are attended by Councillors and generally held on Monday evenings at Realm, usually two weeks prior to the formal Council Meeting, and to note the issues discussed.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 2: 2022-2023) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovation community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

BACKGROUND

As part of decision-making processes at Maroondah, it is essential that Councillors are briefed on a range of issues which come before Council for consideration. As a means of providing this information, Councillor Briefings are conducted.

Councillor Briefings are also attended by Council Officers, and sometimes other specific advisors, to provide Councillors with a detailed knowledge and understanding of issues under consideration to a level of detail that would inhibit timely decision-making, that would not be possible in an open Council meeting, where decision-making related debate is governed by strict meeting procedures.

A Councillor Briefing is a non-decision-making forum, and as per past good governance practice, is deemed to be a scheduled or planned meeting comprising a majority of Councillors (at least 5) and one (1) Council employee, for the purpose of discussing matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a delegated function, duty or power of Council.

Examples of a Councillor Briefings may include:

- On-site inspections,
- Consultative Meetings with residents, developers, consultants
- Meetings with local organisations, Government Departments, statutory authorities, and local politicians.

REPORTS OF COUNCILLOR BRIEFINGS Cont'd

ITEM 2

ISSUE / DISCUSSION

Councillor Briefings are generally held twice a month, on Monday evenings at Realm, usually two (2) weeks prior to, and on the night of a formal Council meeting.

The intent of this report is to present a 'Public Record' of those Councillor Briefings which are generally attended by all Councillors and typically held on Monday evenings, and to note the items discussed.

The 'Public Record' of the Councillor Briefings held on the 15 May 2023 and 5 June 2023 are attached for information.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION



Not Applicable

CONCLUSION

Councillor Briefings are important forums for advice and discussion, on what are often complex issues facing the municipality, in the lead up to formal decisions being made by Councillors at Council Meetings. At Councillor Briefings, or outside them, Councillors also have the opportunity of requesting additional information to assist in the decision-making process.

It is appropriate that the 'Public Record' of those Councillor Briefings, which are attended by a majority of Councillors, i.e. at least five (5) Councillors and one (1) employee of Council, be noted.

ATTACHMENTS

1.  Councillor Briefing - Public Record - 15 May 2023
2.  Councillor Briefing - Public Record - 5 June 2023

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE COUNCILLOR BRIEFINGS HELD ON 15 MAY 2023 AND 5 JUNE 2023

COUNCILLOR REPRESENTATION REPORTS

ITEM 3

PURPOSE

To receive and note recent meeting minutes from the following organisations, boards and/or advisory committees where Council is represented:

- Maroondah Arts Advisory Committee
- Maroondah Community Health and Wellbeing Committee
- Maroondah Environment Advisory Committee
- Eastern Transport Coalition

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 2: 2022-2023) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovation community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

As part of Council's commitment to the principles and practice of good governance, it is appropriate that Councillors and the community are formally updated on the actions and activities of the various organisations, boards and advisory committees where Council is represented.

ISSUE / DISCUSSION

Council is represented on numerous internal and external bodies.

Internal advisory committees have been initiated by Council and are serviced administratively. They typically consider in-depth issues that are related to Council policy or activities.

External bodies operate under their own charter and determine their own procedures, policies and practices. In these instances, Council involvement is to participate and influence the activities of those external organisations, boards and committees where those activities are in the interests of Maroondah residents.

Representation on these internal and external bodies is reviewed on an annual basis at the commencement of the new Mayoral term.

COUNCILLOR REPRESENTATION REPORTS Cont'd

ITEM 3

Council representatives for the bodies providing reports for this item are noted below:

- Crs Macdonald, Stojanovic and Symon are Council's Representatives on the Maroondah Arts Advisory Committee.
- Crs Damante and Dib are Council's Representatives on the Maroondah Community Health and Wellbeing Committee.
- Crs Graham, Macdonald and Stojanovic are Council's Representatives on the Maroondah Environment Advisory Committee.
- Cr Dib as Council's Representative with Cr Damante as Substitute Representative on the Eastern Transport Coalition.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable


CONCLUSION

It is appropriate that Councillors and the community are formally updated on the actions and activities of the various organisations, boards and advisory committees where Council is represented. Recent meeting minutes from a number of these bodies are tabled for noting.

ATTACHMENTS

1. Maroondah Arts Advisory Committee - Meeting Minutes - 17 May 2023

2. Maroondah Community Health and Wellbeing Committee - Meeting Minutes - 10 May 2023

3. Maroondah Environment Advisory Committee - Meeting Minutes - 4 April 2023

4. Eastern Transport Coalition - Minutes and Meeting Papers - 20 April 2023


CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVE AND NOTE MINUTES OF THE FOLLOWING BODIES

- 1. MAROONDAH ARTS ADVISORY COMMITTEE MEETING HELD ON 17 MAY 2023**
- 2. MAROONDAH COMMUNITY HEALTH AND WELLBEING COMMITTEE MEETING HELD ON 10 MAY 2023**
- 3. MAROONDAH ENVIRONMENT ADVISORY COMMITTEE MEETING HELD ON 4 APRIL 2023**
- 4. EASTERN TRANSPORT COALITION MEETING HELD ON 20 APRIL 2023**

**OUTCOMES - MUNICIPAL ASSOCIATION OF VICTORIA
(MAV) STATE COUNCIL MAY 2023**

ITEM 4

PURPOSE

To consider the outcomes of motions submitted by Council to the Municipal Association of Victoria (MAV) State Council Meeting held on Friday 19 May 2023. Details of all motions, submitting Councils and outcomes are available in the attachment to this report.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 2: 2022-2023) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 - 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable.

Priority Action 2022-2023:

Advocate on key local issues on behalf of the Maroondah community.

BACKGROUND

The Municipal Association of Victoria (MAV) State Council Annual Meeting was held on Friday 19 May 2023 with Council having previously resolved to submit three (3) motions. The motions were viewed as being of significance across the Victorian Local Government sector and therefore of importance for debate and consideration by the State Council Meeting.

The MAV is one of the Victorian local government sector peak body associations and together with local members of parliament, provides significant advocacy to both State and Federal Governments on behalf of Maroondah residents and ratepayers.

ISSUE / DISCUSSION

The following motions were submitted by Maroondah City Council.

Please note - the numbers reference the order of the Motion in the Agenda. The letter 'C' denotes it was a consolidated motion with other similar motions submitted by more than one Council. Consolidated motions were dealt with at the beginning of motion deliberations.

**OUTCOMES - MUNICIPAL ASSOCIATION OF VICTORIA
(MAV) STATE COUNCIL MAY 2023 Cont'd**

ITEM 4

Motion Number/Name	Motion	Rationale	Outcome
<p><i>Motion 23 (C7)</i> Address skill shortages in Local Government</p> <p><i>This motion was consolidated into Motion C7 which also included motion 21 from Yarra Ranges Shire Council and Motion 22 from Maribyrnong City Council</i></p>	<p>That the MAV calls on the Victorian Government to establish funded student placement and careers pathway programs within local government, with the support of tertiary institutions.</p>	<p>Recent studies by ALGA and the National Skills Commission have revealed a national shortage of a broad range of key local government roles and skillsets, including but not limited to engineers, planners, building surveyors, environmental health officers, surveyors, arborists, childcare workers, aged or disabled carers and project managers.</p> <p>This skills shortage has seen many roles being unfilled or vacant for long periods within the local government sector.</p>	<p>Consolidated into C7</p>
<p><i>Motion C7</i> Critical local government skill shortages</p>	<ol style="list-style-type: none"> 1. Establish funded student placement and career pathway programs within local government, with the support of tertiary institutions. 2. Tackle skills shortages of urban and regional town planners and including: <ol style="list-style-type: none"> a) Increase support and funding for university placements and introduction of traineeships and short course certificates for entry-level planners and/or candidates with existing tertiary qualifications to commence working in the sector. b) Release qualified planners from State Government roles to enable recruitment of qualified planners into local government positions. 	<p>As per rationale provided for Motions 21 (Yarra Ranges), 22 (Maribyrnong) and 23 (Maroondah)</p>	<p>Carried (100-0)</p>

**OUTCOMES - MUNICIPAL ASSOCIATION OF VICTORIA
(MAV) STATE COUNCIL MAY 2023 Cont'd**

ITEM 4

Motion Number/Name	Motion	Rationale	Outcome
<p><i>Motion C7</i> Critical local government skill shortages (cont.)</p>	<p>c) Finalise and release the various planning reforms currently being developed to improve the operational efficiency of the Local Government sector to deliver more efficient planning decisions in a timely manner</p> <p>d) Review the statutory timeframes outlined in the Planning and Environment Act 1987 to better differentiate between simple, moderate and complex planning matters.</p> <p>3. Coordinate a media and advocacy campaign to attract skilled resourcing to the local government sector.</p>		
<p><i>Motion 62</i> Reinstate 'Know Your Council' Website</p>	<p>That the MAV calls on the Victorian Government to reinstate recurrent funding for the Know Your Council website.</p>	<p>From 31 December 2022, the Victorian Government discontinued the Know Your Council website which provided transparent, accountable and benchmarked performance information to the general public regarding the local government sector.</p> <p>Performance reporting is now only available via a spreadsheet download which considerably limits the potential for the broader community to interact with and understand local government performance. To support ongoing accountability and community understanding of local government performance, it is proposed that the Victorian</p>	<p>Carried (86-14)</p>

**OUTCOMES - MUNICIPAL ASSOCIATION OF VICTORIA
(MAV) STATE COUNCIL MAY 2023 Cont'd**

ITEM 4

Motion Number/Name	Motion	Rationale	Outcome
<i>Motion 62</i> Reinstate 'Know Your Council' Website (cont.)		Government reinstate the Know Your Council website. This supports a greater level of sector transparency, which is in line with the principles as outlined in the Local Government Act 2020 and makes better use of Council efforts, in collecting and collating this information.	
<i>Motion 63</i> Benchmarking Cyber Security Incidents and Actions	That the MAV calls on the Victorian Government to lead a project to undertake ongoing benchmarking of cyber security incidents and mitigation activities at a local government level and provide Council's access to these reports.	<p>Cyber security relates to the confidentiality, availability and integrity of information and data that is processed, stored and communicated by electronic or similar means, and protecting it and associated systems from external or internal threat.</p> <p>Cyber security incidents targeting local government organisations have increased considerably in recent years. With the move towards more online and working remotely being more heavily supported during and post COVID, it has led to LGAs becoming greater targets.</p> <p>To support the sector in understanding cyber security threats, incidents, and effective responses; it is proposed that the Victorian Government lead a project to benchmark cyber security incidents, breaches, and mitigation activities across the local government sector to inform better management of this risk.</p>	Carried (98 - 2)

Outcomes arising from the MAV State Council Meeting

A total of 100 motions were received for debate at the MAV State Council. Of these motions:

- 18 motions were consolidated into seven (7) motions;

**OUTCOMES - MUNICIPAL ASSOCIATION OF VICTORIA
(MAV) STATE COUNCIL MAY 2023 Cont'd**

ITEM 4

- One (1) consolidated motion was converted into two (2) individual motions;
- Nine (9) further motions, including one (1) consolidated motion, were considered redundant;
- Six (6) motions were amended;
- 20 late motions were accepted for debate along with 2 late/late motions.

After the conclusion of motion 77, an extension of time was called but the motion was lost. (34/66). A decision to refer motions 78-98, excluding three motions already consolidated, to the next MAV Board Meeting was carried (86/14).

FINANCIAL / ECONOMIC ISSUES

Refer to rationale as highlighted under Issue / Discussion

ENVIRONMENTAL / AMENITY ISSUES

Refer to rationale as highlighted under Issue / Discussion

SOCIAL / COMMUNITY ISSUES

Refer to rationale as highlighted under Issue / Discussion

COMMUNITY CONSULTATION

Council, through various forums, consultations and strategies, has engaged the Maroondah community regarding these various issues. This report further demonstrates Council's preparedness to advocate to the State Government on behalf of Maroondah residents.

CONCLUSION

The motions indicate the willingness of Council to advocate in such forums to other spheres of government on behalf of residents and ratepayers, in addition to demonstrating Council's continued leadership on issues within the sector. With the motions having been carried it also indicates the support gathered across the sector state-wide.

ATTACHMENTS

1.  MAV State Council Meeting - 19 May 2023 - Outcomes

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL NOTES THE SUCCESSFUL OUTCOME OF MOTIONS SUBMITTED BY COUNCIL TO THE MUNICIPAL ASSOCIATION OF VICTORIA STATE COUNCIL MEETING HELD ON 19 MAY 2023

ADOPTION OF DRAFT COUNCIL PLAN 2021-2025 (2023/24 UPDATE), PROPOSED BUDGET 2023/24, DECLARATION OF RATES 2023/24 AND DETERMINATION OF THE LEVEL OF MAYORAL AND COUNCILLOR ALLOWANCES AND ASSOCIATED DOCUMENTS **ITEM 5**

PURPOSE

To enable Council to formally adopt the *Draft Council Plan 2021-2025 (2023/24 Update)*, *Proposed Financial Plan 2023/2024-2032/33* and *Proposed Budget 2023/2024*. Also, to determine the level of the Councillor allowance and Mayoral allowance which is required under Section 39 of the *Local Government Act 2020* (the Act).

STRATEGIC / POLICY ISSUES

The following directions contained in *Maroondah 2040 - Our future together* and the *Council Plan 2021-2025* provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable.
- 8.2 Ensure responsible and sustainable management of Maroondah’s resources, assets, infrastructure and natural environment.

BACKGROUND

Under the *Local Government Act 2020* (the Act), Council is required to:

- Prepare and adopt a Council Plan for a period of at least the next four financial years after a general election;
- Develop, adopt and keep in force a Financial Plan that is for a period of a least the next 10 financial years; and
- Prepare and adopt a Budget for each financial year and the subsequent three financial years.

These, and other strategic documents of Council, are linked by an Integrated Planning Framework (shown below), which seeks to ensure Council’s activities and resources are aligned in order to meet the aspirations, needs and expectations of the Maroondah community as outlined in the Maroondah 2040 Community Vision.

ADOPTION OF DRAFT COUNCIL PLAN 2021-2025 (2023/24 UPDATE), PROPOSED BUDGET 2023/24, DECLARATION OF RATES 2023/24 AND DETERMINATION OF THE LEVEL OF MAYORAL AND COUNCILLOR ALLOWANCES AND ASSOCIATED DOCUMENTS Cont'd

ITEM 5

Figure 1: Council's Integrated Planning Framework



Council Plan

Council Plan

Under the Act (Section 90) Council must prepare and adopt a Council Plan for a period of at least the next four financial years after a general election in accordance with its deliberative engagement practices. Council must adopt the Council Plan by 31 October in the year following a general election.

Resources needed for effective implementation of the Council Plan are outlined in the Budget, and risks to effective implementation identified and addressed through the Maroondah City Council Strategic Risk Management Plan and Policy.

Reporting against the Council Plan is undertaken quarterly to Council. Reporting on annual achievements is undertaken through the Annual Report and the 'Our Achievements' document.

ADOPTION OF DRAFT COUNCIL PLAN 2021-2025 (2023/24 UPDATE), PROPOSED BUDGET 2023/24, DECLARATION OF RATES 2023/24 AND DETERMINATION OF THE LEVEL OF MAYORAL AND COUNCILLOR ALLOWANCES AND ASSOCIATED DOCUMENTS Cont'd **ITEM 5**

Council Plan 2021-2025

The *Council Plan 2021-2025* was adopted by Council on 28 June 2021. The *Council Plan 2021-2025* was prepared in accordance with the legislative requirements of the Act and was informed by the extensive community consultation undertaken for the Maroondah 2040 Community Vision interim review in 2018 and 2019, as well as the outputs of a deliberative engagement process undertaken with a panel of 40 community members in February and March 2021. In addition, the *Draft Council Plan 2021-2025* was placed on public exhibition for a period of four weeks.

Council Plan 2021-2025 (2023/24 Update)

At Maroondah, the Council Plan is refreshed annually to ensure identified priority actions meet emerging community needs and aspirations.

The *Draft Council Plan 2021-2025 (2023/24 Update)* acknowledges progress made towards delivery of priority actions during the 2022/23 financial year and provides an amended list of proposed priority actions for the remaining two financial years (2023/24 and 2024/25) of the *Council Plan 2021-2025*. These proposed priority actions have been aligned with the outcome areas identified in *Maroondah 2040: Our future together*.

Financial Plan and Budget

Financial Plan

Under the Act (Section 91) Council must develop, adopt and keep in force a Financial Plan for a period of at least the next ten financial years in accordance with its deliberative engagement practices. Council must adopt the Financial Plan by 31 October in the year following a general election.

The Financial Plan provides a 10 year financially sustainable projection of how the actions of the Council Plan may be funded to achieve the Community/Council Vision. The Financial Plan is developed in the context of the following strategic planning principles:

- a) Council has an integrated approach to planning, monitoring and performance reporting.
- b) Council financial plan addresses the Community Vision by funding the aspirations of the Council Plan. The Council Plan aspirations and actions are formulated in the context of the Community Vision.
- c) The Financial Plan statements articulate the 10-year financial resources necessary to implement the goals and aspirations of the Council Plan to achieve the Community Vision.

ADOPTION OF DRAFT COUNCIL PLAN 2021-2025 (2023/24 UPDATE), PROPOSED BUDGET 2023/24, DECLARATION OF RATES 2023/24 AND DETERMINATION OF THE LEVEL OF MAYORAL AND COUNCILLOR ALLOWANCES AND ASSOCIATED DOCUMENTS Cont'd **ITEM 5**

- d) Council's strategic planning principles identify and address the risks to effective implementation of the Financial Plan.
- e) The Financial Plan provides for the strategic planning principles of progress monitoring of progress and reviews to identify and adapt to changing circumstances.

Proposed Budget

Under the Act (Section 94) Council must prepare and adopt a budget for each financial year and subsequent 3 financial years. It must adopt its budget by 30 June each year or such other date fixed by the Minister.

The Proposed Budget is one of Council's high-level strategic documents. The community's aspirations for Maroondah's future direction and development are set out in *Maroondah 2040 - Our future together* and this forms the foundation from which Council shapes its medium-term plans for the municipality. The Proposed Budget then addresses the provision of financial resources for the next 4 years as well as articulating how those resources are to be spent in delivering services to the community.

The Proposed Budget is a critical planning and resource tool of Council and is vital to the ongoing operational and financial viability of Council. It sets out the expected income and expenditure for the next four years and also incorporates Council's rates and charges as well as estimating the net worth of the municipality at the end of each year. It is the culmination of detailed preparation by employees and management, including consultation with Councillors.

The 2023/2024 Budget links to the achievement of the *Council Plan 2021-2025* as part of Council's Integrated Planning Framework. The Council Plan plays a vital role in shaping the future for Maroondah over a four-year period. It sets out local and regional challenges and opportunities for our community within the framework of the community's long term vision. It also forms the basis for Council to make decisions regarding resources and priorities in response to community aspirations.

The 2023/2024 Budget outlines the provision of financial resources for the next four years and details how these resources will be applied to meet these actions and initiatives detailed in the Council Plan, as well as delivering the more than 120 services and the extensive range of programs and activities that Council provides to the Maroondah community.

The 2023/2024 Budget contains 37 major initiatives, as identified in the Council Plan. These initiatives will contribute to the achievement of the four-year Council Plan key directions and ultimately the preferred outcome as outlined in Maroondah 2040.

Statutory requirements

The Act defines the legislative requirements for the Council Plan, Financial Plan and Budget.

ADOPTION OF DRAFT COUNCIL PLAN 2021-2025 (2023/24 UPDATE), PROPOSED BUDGET 2023/24, DECLARATION OF RATES 2023/24 AND DETERMINATION OF THE LEVEL OF MAYORAL AND COUNCILLOR ALLOWANCES AND ASSOCIATED DOCUMENTS Cont'd **ITEM 5**

Council Plan

In terms of the Council Plan, a number of sections of the Act are relevant.

- Section 90 of the Act requires Council to prepare and adopt a Council Plan for a period of at least the next 4 financial years after a general election in accordance with its deliberative engagement practices. Council must develop or review the Council Plan in accordance with its deliberative engagement practices and adopt the Council Plan by 31 October in the year following a general election, with effect from 1 July in the year following a general election.
- Section 89 of the Act requires preparation of the Council Plan to be in accordance with the strategic planning principles of the Act which require:
 - (a) an integrated approach to planning, monitoring and reporting;
 - (b) addressing of the Community Vision;
 - (c) taking into account the resources needed for effective implementation;
 - (d) identifying and addressing the risks to effective implementation; and
 - (e) providing for ongoing monitoring of progress and regular review.
- Section 90(2) of the Act also requires Council to include in the Council Plan:
 - (a) the strategic direction of Council;
 - (b) strategic objectives for achieving the strategic direction;
 - (c) strategies for achieving the objectives for a period of at least the next 4 financial years;
 - (d) strategic indicators for monitoring the achievement of the objectives;
 - (e) a description of Council's initiatives and priorities for services, infrastructure and amenity; and
 - (e) any other matters prescribed by the regulations.

Budget, Financial Plan and Revenue and Rating Plan

In terms of the Revenue and Rating Plan, Financial Plan and Budget, a number of sections of the Act are relevant.

- Section 93 of the Act requires Council to prepare and adopt a Revenue and Rating Plan by the next 30 June after a general election for a period of at least the next four financial years;

ADOPTION OF DRAFT COUNCIL PLAN 2021-2025 (2023/24 UPDATE), PROPOSED BUDGET 2023/24, DECLARATION OF RATES 2023/24 AND DETERMINATION OF THE LEVEL OF MAYORAL AND COUNCILLOR ALLOWANCES AND ASSOCIATED DOCUMENTS Cont'd **ITEM 5**

- Section 91 of the Act requires Council to develop, adopt and keep in force a Financial Plan in accordance with its deliberative engagement practices and is for a period of at least 10 financial years;
- Section 94 of the Act requires Council to prepare and adopt a budget for each financial year and subsequent 3 financial years. It must adopt its budget by 30 June each year or such other date fixed by the Minister;
- Section 96 of the Act provides that Council must develop the budget in accordance with the financial management principles and its community engagement policy; and
- The Local Government Act 1989 Section 158 remains in force at this time in relation to the declaration of rates and charges and requires Council to declare, for each financial year, the amount which the Council intends to raise by general rates, service rates and service charges by 30 June.
- Section 39 of the Act provides that A Mayor, Deputy Mayor or Councillor is entitled to receive from the Council an allowance as a Mayor, Deputy Mayor or Councillor in accordance with a Determination of the Victorian Independent Remuneration Tribunal under the Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019.

Community consultation

A number of sections of the Act are relevant in terms of community consultation for the Council Plan, Financial Plan and Budget.

- Sections 90(3) and 91(4) of the Act require that the Council Plan and Financial Plan are prepared in accordance with Council's deliberative engagement practices.
- Section 96(1)(b) of the Act requires that the Budget is prepared in accordance with Council's community engagement policy.

ISSUE / DISCUSSION

Council Plan

The *Draft Council Plan 2021-2025 (2023/24 Update)* includes a total of 49 priority actions proposed for the four financial years from 2021/22 to 2024/25. This includes five (8) new priority actions not listed in the *Council Plan 2021-2025 (2022/23 Update)* as adopted by Council on 27 June 2022, as well as amendments to the wording of 15 priority actions, and timing of six (6) priority actions.

Priority actions have also been categorised as either: completed (action is complete as at 30 June 2023); transitioned to core service delivery (action is continuing but not at the same level of priority); ongoing (action will continue into 2023/24); or new (action is new in either the 2023/24 or 2024/25 financial year).

ADOPTION OF DRAFT COUNCIL PLAN 2021-2025 (2023/24 UPDATE), PROPOSED BUDGET 2023/24, DECLARATION OF RATES 2023/24 AND DETERMINATION OF THE LEVEL OF MAYORAL AND COUNCILLOR ALLOWANCES AND ASSOCIATED DOCUMENTS Cont'd **ITEM 5**

The table below summarises the status of the 49 priority actions, noting the majority (37) will either continue into, or commence, in the 2023/2024 year.

Completed in 2021/22	Completed in 2022/23	Transitioned to core service delivery after 2022/23	2023/24		Commence in 2024/25	Total
			Ongoing action	Commencing Action		
3	4	4	27	10 (8 new)	1	49

The 37 proposed Council Plan priority actions for 2023/24 are:

- 1) Review, update and implement Council's Physical Activity Strategy; and develop and implement a Stadium Sport Strategy
- 2) Finalise and implement the *Maroondah Liveability, Wellbeing and Resilience Strategy 2021-2031* (including the *Health and Wellbeing Action Plan* and *Positive Ageing Framework and Action Plan 2021-2025*) in accordance with the *Public Health and Wellbeing Act 2008*
- 3) Work in partnership with a broad range of service providers and agencies to develop and deliver services and cultural experiences in the Croydon Community Wellbeing Precinct
- 4) Continue to monitor the social and economic impacts of the COVID-19 pandemic and provide responses aligned to community needs
- 5) Work in partnership with the Victorian Government to support the construction of a new hospital in Maroondah to ensure the location and construction maximises community benefit
- 6) Advance planning to reinforce the sense of place and local neighbourhoods to enable people the choice to live local through the provision of services and daily needs from across a network of neighbourhoods within Maroondah
- 7) Work in partnership to implement the *Bayswater Business Precinct Transformation Strategy* and investigate and implement innovative opportunities to enhance business capability, skill development, employment and education pathways for the manufacturing sector
- 8) Work in partnership to plan for and support the Victorian Government three and four year old kindergarten reforms, including advocating for funding at all levels of Government for new and redeveloped facilities to enable these reforms in Maroondah
- 9) Implement the *Ringwood Metropolitan Activity Centre Master Plan* including enhancing the Maroondah Highway boulevard and Staley Gardens
- 10) Successfully transition the Eastern Regional Libraries service to a Beneficial Enterprise Model

ADOPTION OF DRAFT COUNCIL PLAN 2021-2025 (2023/24 UPDATE), PROPOSED BUDGET 2023/24, DECLARATION OF RATES 2023/24 AND DETERMINATION OF THE LEVEL OF MAYORAL AND COUNCILLOR ALLOWANCES AND ASSOCIATED DOCUMENTS Cont'd **ITEM 5**

- 11) Design the Karralyka redevelopment, and undertake staged redevelopment works
- 12) Implement the *Arts and Cultural Development Strategy 2020-2025* and work with the Maroondah Arts Advisory Committee to maximise arts and cultural opportunities across Maroondah
- 13) Work in partnership to deliver the staged implementation of the Reimagining Tarralla Creek project
- 14) Implement Council's *Sustainability Strategy 2022-2031*, including development of a Climate Change Plan integrating carbon reduction and climate adaptation measures
- 15) Develop and implement Council's *Waste, Litter and Resource Recovery Strategy 2020-2030*
- 16) Prepare and implement a series of Biolink Action Plans that implement the Maroondah Habitat Connectivity Study
- 17) Implement a streetscape enhancement program, including a significant increase in tree planting
- 18) Work in partnership with the Victorian Government to implement road improvement works at: New Street, Ringwood; Reilly Street and Wantirna Road, Ringwood; Eastfield Road, Ringwood East; and Plymouth Road and Kirtain Drive, Croydon. Undertake carpark improvement works at: McAlpin Reserve, Ringwood North; and Dorset Recreation Reserve, Croydon
- 19) Design and construct an activity centre carpark in Ringwood
- 20) Work in partnership with the Victorian Government to support the removal of level crossings at Bedford Road Ringwood; Dublin Road Ringwood East and Coolstore Road Croydon; and the construction of new stations at Ringwood East and Croydon
- 21) Advocate to the Australian and Victorian Governments for the provision of new and upgraded transportation infrastructure in Maroondah
- 22) Work in partnership to undertake renewal works on the Mullum Mullum Creek and Colchester Road shared trails; and continue footpath construction in the Principal Pedestrian Network
- 23) Develop a new Croydon Structure Plan and prepare a planning scheme amendment to incorporate the policy into the Maroondah Planning Scheme
- 24) Work in partnership to implement the Greening the Greyfields project to facilitate a sustainable approach to urban redevelopment in identified residential precincts
- 25) Undertake the staged redevelopment of the Croydon Community Wellbeing Precinct
- 26) Undertake flood mitigation works in New Street, Ringwood, Sherbrook Avenue catchment in Ringwood, and Scenic Avenue and Wingate Avenue catchments in Ringwood East; and work in partnership to develop flood mitigation solutions for central Croydon
- 27) Investigate and implement additional female changing facilities at local sporting venues

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- 28) Implement the *Gender Equality Act 2020*, including the *Maroondah Gender Equality Action Plan 2021-2025*
- 29) Continue to monitor and respond to Australian Government Aged Care Reforms to ensure that Council services adapt appropriately to meet current and future community needs, and advocate for ongoing support and care for Maroondah senior citizens
- 30) Advocate on key local issues on behalf of the Maroondah community, including in the lead up to the Australian and Victorian Government elections in 2024/25 and 2026/27
- 31) Implement and deploy the *Customer Service Strategy 2020* that will continue to advance Council's commitment to be highly responsive and customer focused
- 32) Work in partnership with the Victorian Electoral Commission to coordinate a Council Election in October 2024 for the 2024-2028 period
- 33) Develop a strategy for Connected Communities involving digitising metrics to understand and respond efficiently to community needs
- 34) Enhance connections between Council's statutory committees (including advisory committees) and the Integrated Planning Framework to ensure alignment with emerging community priorities
- 35) Engage the community in developing a new Community Vision and prepare the Council Plan 2025-2029 following election of a new Council
- 36) Undertake a review of a range of Council technological systems
- 37) Evolve organisational capacity and implement systems to minimise risks to cybersecurity impacts

For *Budget* purposes, all listed Council Plan priority actions above have been classified as *Major Initiatives*.

Financial Plan and Budget

FINANCIAL / ECONOMIC ISSUES

These are contained within the *Draft Council Plan 2021-2025 (2023/24 Update)* at the aggregate level and articulate Council's current directions.

The adoption of the *Proposed Budget 2023/2024* (and associated documents) not only contributes to compliance with the financial planning and reporting requirements of the Act, it also provides management with an important tool to monitor and control the detailed financial performance and directions of Council over the next 10 years.

ENVIRONMENTAL / AMENITY ISSUES

These are contained within the *Draft Council Plan 2021-2025 (2023/24 Update)* and articulate Council's current directions.

ADOPTION OF DRAFT COUNCIL PLAN 2021-2025 (2023/24 UPDATE), PROPOSED BUDGET 2023/24, DECLARATION OF RATES 2023/24 AND DETERMINATION OF THE LEVEL OF MAYORAL AND COUNCILLOR ALLOWANCES AND ASSOCIATED DOCUMENTS Cont'd **ITEM 5**

SOCIAL / COMMUNITY ISSUES

These are contained within the *Draft Council Plan 2021-2025 (2023/24 Update)* and articulate Council's current directions.

COMMUNITY CONSULTATION




The *Council Plan 2021-2025* has been informed by the extensive community consultation undertaken for the Maroondah 2040 Community Vision interim review in 2018 and 2019. Furthermore, during the preparation of the Council Plan, Financial Plan, and Annual Budget extensive community consultation was undertaken in the form of a deliberative engagement process and public exhibition process.

CONCLUSION

The *Draft Council Plan 2021-2025 (2023/24 Update)*, *Proposed Financial Plan 2023/2024-2032/33* and *Proposed Budget 2023/2024* have been prepared and reflect Council's commitment to pursue excellence, good governance and responsible management of resources for the Maroondah community.

To meet Council's legislative obligations under the *Local Government Act 2020*, the *Draft Council Plan 2021-2025 (2023/24 Update)*, *Proposed Financial Plan 2023/2024-2032/33* and *Proposed Budget 2023/2024* are presented for Council adoption.

ATTACHMENTS

1.  Draft Council Plan 2021-2025 (2023-24 Update)
2.  MCC Proposed Budget Document 2023-2024
3.  MCC Financial Plan 2023-24 to 2032-33

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

A. COUNCIL PLAN

THAT COUNCIL

1. **ADOPTS THE COUNCIL PLAN 2021–2025 (2023/24 UPDATE)**
2. **AUTHORISES OFFICERS TO ARRANGE FOR THE SUITABLE PUBLICATION AND DISTRIBUTION OF THE COUNCIL PLAN TO COMMUNITY GROUPS AND RELEVANT STAKEHOLDERS**

ADOPTION OF DRAFT COUNCIL PLAN 2021-2025 (2023/24 UPDATE), PROPOSED BUDGET 2023/24, DECLARATION OF RATES 2023/24 AND DETERMINATION OF THE LEVEL OF MAYORAL AND COUNCILLOR ALLOWANCES AND ASSOCIATED DOCUMENTS Cont'd **ITEM 5**

B. FINANCIAL PLAN

THAT COUNCIL

1. ADOPTS THE FINANCIAL PLAN 2023/2024 - 2032/2033
2. IN ACCORDANCE WITH SECTION 57 OF THE LOCAL GOVERNMENT ACT 2020 AND COUNCIL'S PUBLIC TRANSPARENCY POLICY 2020 AUTHORISE OFFICERS TO MAKE AVAILABLE THE FINANCIAL PLAN ON COUNCIL'S WEBSITE AND AT COUNCIL OFFICES

C. BUDGET

THAT COUNCIL DETERMINES

1. **BUDGET**
 - 1.1 THE ADOPTION OF THE BUDGET 2023/2024
 - 1.2 IN ACCORDANCE WITH SECTION 57 OF THE LOCAL GOVERNMENT ACT 2020 AND COUNCIL'S PUBLIC TRANSPARENCY POLICY 2020 AUTHORISE OFFICERS TO MAKE AVAILABLE THE ADOPTED BUDGET 2023/2024 ON COUNCIL'S WEBSITE AND AT COUNCIL OFFICES
2. **AMOUNT INTENDED TO BE RAISED**

AN AMOUNT OF \$ 106,745,784 (OR SUCH OTHER AMOUNT AS IS LAWFULLY RAISED AS A CONSEQUENCE OF THIS RESOLUTION) BE DECLARED AS THE AMOUNT WHICH COUNCIL INTENDS TO RAISE BY GENERAL RATES AND THE ANNUAL SERVICE CHARGE (DESCRIBED LATER IN THIS RESOLUTION), WHICH AMOUNT IS CALCULATED AS FOLLOWS:

GENERAL RATES	\$86,798,784
ANNUAL SERVICE CHARGE	\$19,947,000
3. **GENERAL RATES**
 - 3.1. A GENERAL RATE BE DECLARED IN RESPECT OF THE 2023/24 FINANCIAL YEAR
 - 3.2. IT BE FURTHER DECLARED THAT THE GENERAL RATE BE RAISED BY THE APPLICATION OF DIFFERENTIAL RATES
 - 3.3. A DIFFERENTIAL RATE BE RESPECTIVELY DECLARED FOR RATEABLE LAND HAVING THE CHARACTERISTICS SPECIFIED BELOW, WHICH

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CHARACTERISTICS WILL FORM THE CRITERIA FOR EACH DIFFERENTIAL RATE SO DECLARED:

3.3.1. GENERAL LAND

ANY LAND WHICH DOES NOT HAVE THE CHARACTERISTICS OF DERELICT, COMMERCIAL, INDUSTRIAL, OR VACANT LAND

3.3.2. DERELICT LAND

DERELICT LAND IS ANY LAND IN RESPECT OF WHICH:

- (a) A NOTICE TO COMPLY HAS BEEN SERVED ON THE OWNER OR OCCUPIER OF THE LAND IN RESPECT OF ANY BREACH OF:
 - (i) CLAUSE 31 (CONDITION OF LAND);**
 - (ii) CLAUSE 32 (VACANT BUILDINGS); OR**
 - (iii) CLAUSE 34 (STORAGE, VEHICLES AND MACHINERY)****OF COUNCIL LOCAL LAW NO. 11; AND****
- (b) THE TIME SPECIFIED IN THE NOTICE TO COMPLY HAS EXPIRED; AND**
- (c) THE REQUIREMENTS OF THE NOTICE TO COMPLY HAVE NOT BEEN COMPLIED WITH OR OTHERWISE SATISFIED (EITHER BEFORE OR AFTER THE TIME SPECIFIED IN THE NOTICE).**

3.3.3. COMMERCIAL LAND

COMMERCIAL LAND IS ANY LAND THAT DOES NOT HAVE THE CHARACTERISTICS OF DERELICT, INDUSTRIAL OR VACANT LAND, AND WHICH IS USED, DESIGNED OR ADAPTED TO BE USED PRIMARILY FOR THE SALE OF GOODS OR SERVICES OR OTHER COMMERCIAL PURPOSES.

3.3.4. INDUSTRIAL LAND

INDUSTRIAL LAND IS ANY LAND THAT DOES NOT HAVE THE CHARACTERISTICS OF DERELICT, COMMERCIAL OR VACANT LAND, THAT IS USED, DESIGNED OR ADAPTED TO BE USED PRIMARILY FOR INDUSTRIAL PURPOSES.

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3.3.5.VACANT LAND

ANY LAND ON WHICH THERE IS NO BUILDING WHICH IS OCCUPIED OR ADAPTED FOR OCCUPATION AND THAT IS NOT GENERAL, DERELICT, COMMERCIAL OR INDUSTRIAL LAND.

- 3.4. EACH DIFFERENTIAL RATE WILL BE DETERMINED BY MULTIPLYING THE CAPITAL IMPROVED VALUE OF EACH RATEABLE LAND (CATEGORISED BY THE CHARACTERISTICS DESCRIBED IN PARAGRAPH 3.3 OF THIS RESOLUTION) BY THE RELEVANT PERCENTAGES INDICATED IN THE FOLLOWING TABLE:**

Category	Rate in the Dollar
Derelict Land	0.574317 cents in the dollar of Capital Improved Value
Commercial Land	0.229727 cents in the dollar of Capital Improved Value
Industrial Land	0.229727 cents in the dollar of Capital Improved Value
Vacant Land	0.287159 cents in the dollar of Capital Improved Value
General Land	0.191439 cents in the dollar of Capital Improved Value

- 3.5. IT BE RECORDED THAT COUNCIL CONSIDERS THAT EACH DIFFERENTIAL RATE WILL CONTRIBUTE TO THE EQUITABLE AND EFFICIENT CARRYING OUT OF COUNCIL FUNCTIONS, AND THAT THE**

- 3.5.1. RESPECTIVE OBJECTIVES OF EACH DIFFERENTIAL RATE;**
- 3.5.2. RESPECTIVE TYPES OR CLASSES OF LAND WHICH ARE SUBJECT TO EACH DIFFERENTIAL RATE;**
- 3.5.3. RESPECTIVE USES AND LEVELS OF EACH DIFFERENTIAL RATE IN RELATION TO THOSE RESPECTIVE TYPES OR CLASSES OF LAND; AND**
- 3.5.4. THE RELEVANT**
 - (A) USES OF;**
 - (B) GEOGRAPHICAL LOCATIONS OF;**

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(C) PLANNING SCHEME ZONINGS OF; AND

(D) TYPES OF BUILDINGS ON

BE THOSE SPECIFIED IN THE BUDGET ANNEXED TO THIS RECOMMENDATION, AS SET IN THE NOTES TO THE FINANCIAL STATEMENTS.

3.6. IT BE CONFIRMED THAT NO AMOUNT IS FIXED AS THE MINIMUM AMOUNT PAYABLE BY WAY OF GENERAL RATE IN RESPECT OF EACH RATEABLE LAND WITHIN THE MUNICIPAL DISTRICT

3.7. IN ACCORDANCE WITH SECTION 4 (4) OF THE CULTURAL AND RECREATIONAL LANDS ACT 1963, THE AMOUNTS IN LIEU OF RATES PAYABLE IN RESPECT OF EACH RATEABLE LAND TO WHICH THAT ACT APPLIES BE THE AMOUNTS RESPECTIVELY SET OUT BELOW:

Land	\$
Heathmont Club Inc.	5,412.90
Bayswater North Tennis Club	1,617.65
Eastwood Golf Club	11,696.85
TOTAL	18,727.40

4. ANNUAL SERVICE CHARGE

4.1. AN ANNUAL SERVICE CHARGE BE DECLARED IN RESPECT OF THE 2023/2024 FINANCIAL YEAR

4.2. THE ANNUAL SERVICE CHARGE BE DECLARED FOR THE COLLECTION AND DISPOSAL OF REFUSE

4.3. THE ANNUAL SERVICE CHARGE BE IN THE SUM OF, AND BE BASED ON, THE CRITERIA SPECIFIED BELOW:

4.3.1. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR RESIDENTIAL PURPOSES WHERE A KERBSIDE COLLECTION IS DEEMED POSSIBLE BY COUNCIL:

\$357.00 PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS FOR AN 80-LITRE BIN

\$429.00 PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS FOR A 120-LITRE BIN

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\$455.00 FOR EACH SECOND AND SUBSEQUENT BIN SUPPLIED IN RESPECT OF THE LAND

- 4.3.2. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR RESIDENTIAL PURPOSES WHERE THE KERBSIDE COLLECTION IS DEEMED POSSIBLE BY COUNCIL:**

\$273.00 PER SERVICE FOR EACH LAND, WHERE THE SERVICE OF A SECOND RESIDENTIAL PUTRESCIBLE BIN IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 120 LITRE BIN ONLY AT THE FREQUENCY OF ONCE PER WEEK

\$230.00 PER SERVICE FOR EACH LAND, WHERE THE SERVICE OF A SECOND GARDEN ORGANICS BIN ONLY IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 240 LITRE BIN AT THE FREQUENCY OF ONCE PER FORTNIGHT

- 4.3.3. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR COMMERCIAL PURPOSES:**

\$770.00 (INCLUDING GST) PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 240 LITRE BIN AT THE FREQUENCY OF ONCE PER WEEK

\$1,680.00 (INCLUDING GST) PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 240 LITRE BIN AT THE FREQUENCY OF THREE TIMES PER WEEK

- 4.3.4. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR INDUSTRIAL PURPOSES:**

\$346.00 (INCLUDING GST) PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THAT OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF AN 80 LITRE BIN

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\$412.00 (INCLUDING GST) PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THAT OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 120 LITRE BIN

- 4.3.5. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR OTHER THAN RESIDENTIAL PURPOSES AND HAS AN EXISTING COMMERCIAL SERVICE OR IS A NOT FOR PROFIT ORGANISATION:**

\$171.00 (INCLUDING GST) PER EACH 240 LITRE RECYCLING BIN, WHERE THE SERVICE IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND RECYCLING OF THE BIN AT THE FREQUENCY OF ONCE PER FORTNIGHT

- 4.3.6. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR COMMERCIAL AND INDUSTRIAL PURPOSES WHERE THE KERBSIDE COLLECTION IS DEEMED PRACTICABLE BY COUNCIL:**

\$252.00 (INCLUDING GST) PER SERVICE FOR EACH LAND, WHERE THE SERVICE OF A GARDEN ORGANICS BIN IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 240 LITRE BIN AT THE FREQUENCY OF ONCE PER FORTNIGHT

5. INCENTIVES

NO INCENTIVE BE DECLARED FOR EARLY PAYMENT OF THE GENERAL RATES AND ANNUAL SERVICE CHARGE PREVIOUSLY DECLARED

6. EXTRA INSTALMENT OPTIONS

IN ACCORDANCE WITH SECTION 167 OF THE LOCAL GOVERNMENT ACT 1989, PAYMENT OF RATES AND CHARGES CAN BE MADE IN

- ONE (1) ANNUAL PAYMENT (DUE 15 FEBRUARY 2024),**
- FOUR (4) INSTALMENT PAYMENTS (DUE 30 SEPTEMBER 2023, 30 NOVEMBER 2023, 29 FEBRUARY 2024 AND 31 MAY 2024),**
- OR BY NINE (9) MONTHLY (DIRECT DEBIT ONLY) INSTALMENTS (DUE 30 SEPTEMBER 2023, 31 OCTOBER 2023, 30 NOVEMBER 2023, 31**

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DECEMBER 2023, 31 JANUARY 2024, 29 FEBRUARY 2024, 31 MARCH 2024, 30 APRIL 2024 AND 31 MAY 2024).

DUE DATES THAT FALL ON A WEEKEND OR PUBLIC HOLIDAY WILL BE DUE ON THE NEXT BUSINESS DAY

7. CONSEQUENTIAL

7.1. IT BE RECORDED THAT COUNCIL REQUIRES ANY PERSON TO PAY INTEREST ON ANY AMOUNT OF RATES AND CHARGES WHICH:

7.1.1. THAT PERSON IS LIABLE TO PAY; AND

7.1.2. HAVE NOT BEEN PAID BY THE DATE SPECIFIED FOR THEIR PAYMENT

7.2. THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO LEVY AND RECOVER THE GENERAL RATES AND ANNUAL SERVICE CHARGE IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1989

8. MAYORAL AND COUNCILLOR ALLOWANCES

8.1. THAT COUNCIL DETERMINES

THAT MAYORAL AND COUNCILLOR ALLOWANCES IN ACCORDANCE WITH SECTION 39 OF THE LOCAL GOVERNMENT ACT 2020:

8.1.1 BE PAID AT THE LEVELS DETERMINED BY VICTORIAN INDEPENDENT REMUNERATION TRIBUNAL UNDER THE VICTORIAN INDEPENDENT REMUNERATION TRIBUNAL AND IMPROVING PARLIAMENTARY STANDARDS ACT 2019 – AS AT 18 DECEMBER 2022 INCORPORATING SUPERANNUATION GUARANTEE CONTRIBUTION OF 11.0% SUBJECT TO SUBSEQUENT INDEXATION: COUNCILLORS \$31,353, MAYOR \$100,637, DEPUTY MAYOR \$50,319.

HONORARY FREEMAN OF THE CITY

ITEM 6

PURPOSE

For Council to consider nominations for the honour of Freeman of the City in accordance with the *Council Honours and Recognition Policy*.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 2: 2022-2023) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

BACKGROUND

The Council Honours and Recognition Policy sets a framework to enable Council to recognise milestone events and achievements of individuals and organisations within the City of Maroondah.

The conferring of Honorary Freeman of the City is the highest honour that a Council can bestow upon an individual. It is an honour of distinction that carries no privileges; however, it is a means by which a distinguished person is given recognition by a City.

This traditional honour dates back to English medieval times. It is derived from an historic English custom by which Freemen paid fees to local boroughs, which entitled them to trade in the City. The Freeman was also allowed other special privileges, such as the right to sit on town councils and to elect parliamentary representatives.

Over time the honour of Freeman of the City has become a distinction by which a Council may officially recognise a resident who makes an outstanding contribution to the local community over many years, either through Council or community groups such as charities or sporting and recreational clubs.

Maroondah City Council has bestowed this honour to seven citizens –

Name	Date conferred
Mrs Anne Hubbard	18 April 2016
Mr Brian Coopersmith <i>(deceased)</i>	18 April 2016
Mr Robert (Bob) McDiarmid <i>(deceased)</i>	17 September 2007
Mr George Pile <i>(deceased)</i>	06 August 2001
Dame Phyllis Frost <i>(deceased)</i>	07 April 1997 – confirming the decisions of the two former municipalities of Ringwood & Croydon, in bestowing these three honours.
Mr Alan Robertson <i>(deceased)</i>	
Mr William (Bill) Wilkins	

HONORARY FREEMAN OF THE CITY Cont'd

ITEM 6

ISSUE / DISCUSSION

This matter is being brought for consideration in accordance with the Council Honours and Recognition Policy.

The Policy provides that Council shall, during its 4 year term, undertake a review of potential candidates biennially (every second year) or on any other occasion if brought forward directly by a Councillor, initially at a Councillor Briefing, with any subsequent recommendations being submitted to a subsequent Ordinary Meeting of Council for consideration.

Nomination criteria:

- *Eminent achievement and merit of the highest degree in service of the Maroondah community*
- *Long-term Maroondah residency (past or present)*

A report is to be considered at tonight's Council Meeting for Council to formally resolve to confer the title of Honorary Freeman of the City upon Mr Bernie Capicchiano and Dr Graeme Lormier.

A profile of both candidates is attached to this report.

FINANCIAL / ECONOMIC ISSUES

In the event of Council formally resolving to confer the honour of Freeman of the City, arrangements will be made for an appropriate function in the coming months.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Council considers conferring the honour of 'Freeman of the City' to Mr Bernie Capicchiano and Dr Graeme Lorimer.

ATTACHMENTS

1.  Candidate Profiles for Illuminated Address

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL

- 1. CONFERS THE DISTINCTION OF HONORARY FREEMAN OF THE CITY OF MAROONDAH UPON MR BERNIE CAPICCHIANO AND DR GRAEME LORIMER**
- 2. AFFIXES THE COMMON SEAL OF COUNCIL TO LETTERS TO BE PRESENTED TO THESE CANDIDATES AT A FORTHCOMING OFFICIAL FUNCTION**

CAPITAL FUNDING FOR COMMUNITY GROUPS 2023/24

ITEM 1

PURPOSE

To seek Council approval for the proposed projects as part of the *Capital Funding for Community Groups Funding Program* for the 2023/24 financial year.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 2: 2022-2023) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A safe healthy and active community

Our Vision: in 2040, Maroondah will be a safe, healthy and active community where all people have the opportunity to experience enhanced levels of social, emotional and physical wellbeing.

Key Directions 2021 – 2025

1.13 Promote physical activity by supporting education initiatives and providing a diverse range of accessible active and passive open spaces, state of the art sporting precincts and integrated recreation facilities

1.14 Work in partnership to increase opportunities and create welcoming, supportive and accessible environments for all community members to undertake physical activity

BACKGROUND

There are two (2) categories available for organisations to apply for Capital Funding:

- **Category 1** – projects up to \$7,700 Inc GST, which are fully funded by Council; and
- **Category 2** – projects over 7,700 Inc GST, where a Council contribution of 50% of the total project cost (with a max of \$75,000 Council contribution) applies

The Capital Funding for Community Groups 2023/2024 Program was advertised on Council's website. Application guidelines were sent to all kindergartens, senior citizens groups, youth groups and sporting clubs/organisations, within the municipality, that utilise Council facilities.

The application process involved two stages: Stage 1 required applicants to submit an initial project proposal for Council consideration. Council officers reviewed the submissions and recommended eligible projects to Stage 2, which required a detailed project submission and full written application. Organisations were requested to submit applications for Capital Funding for Community Groups 2023/2024 by Wednesday 3rd May 2023.

The Capital Funding for Community Groups 2023/2024 review process was undertaken by Council Officers, and Councillors were briefed on the status of the review process at the Councillor Briefing on Monday 5th June.

All applications received were considered and recommendations were made based on a clearly defined set of selection criteria, which included:

**CAPITAL FUNDING FOR COMMUNITY GROUPS 2023/24
Cont'd**

ITEM 1

Community Benefit

- Demonstrate a direct benefit to the residents of the City of Maroondah;
- Evidence that supports an anticipated increase in participation rates;
- The extent to which the project maximises the use of the facility;
- That the proposed project is sympathetic to the surrounds of the reserve or building; and
- The extent to which projects address the issues of safety and risk management

Evidence of Need

- Evidence that demonstrates community support and need for the project;
- Evidence to demonstrate improvement to Council's community assets; and
- The extent to which the project is supported by an adopted concept plan, feasibility assessment and/or linked to any planning process of Council

Financial Assessment

- The financial capacity of the organisation to service a deferred payment plan and initial cash contribution; and
- The ability of the project to be completed within the following financial year

Category 1 (i.e. less than \$7,700 Inc GST) projects are fully funded by Council with no organisational contribution. The Category 2 (i.e. over \$7,700 Inc GST) project costs are split evenly between Council and the organisation (with a maximum Council contribution of \$75,000). The organisational contribution is also split between an upfront contribution of at least 50% and an optional 5-year deferred payment to be repaid to Council by the relevant organisation.

ISSUE / DISCUSSION

Eighteen (18) community groups requested a total of \$368,850 (inclusive of GST) in funding assistance, from which fifteen (15) projects are recommended to receive funding.

The submissions recommended for funding are detailed in Attachment 1.

In relation to the three (3) projects not recommended for funding in the 2023/2024 program, Council officers will provide feedback on the applications and work with these organisations in preparation for future funding submissions.

**CAPITAL FUNDING FOR COMMUNITY GROUPS 2023/24
Cont'd**

ITEM 1

FINANCIAL / ECONOMIC ISSUES

A total of \$198,000 (inclusive of GST) is available for allocation in the Capital Funding for Community Groups 2023/2024 Program budget. Fifteen (15) projects are recommended for funding, at a cost of \$345,750 (inclusive of GST). The balance of funds of \$147,750 is proposed to be allocated from the 2023/2024 Sports Surfaces Capital Works Program for the two tennis projects, from the 2023/24 Community Facilities Improvement program for the security screens, and from the 2023/2024 Solar Capital Budget for the solar project.

ENVIRONMENTAL / AMENITY ISSUES

Financial assistance provided by the Capital Funding for Community Groups Program fosters positive links between Council and community organisations through the improvement and effective management of Council's community assets.

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Considerable effort has been made to ensure that all relevant groups/organisations were aware of this funding program through Council's website and via direct email updates to local clubs and organisations. Significant discussions have also occurred between Council Officers and the various community groups prior to the application process commencing, to ensure that the various community groups had adequate information to support their respective applications.

CONCLUSION

The Capital Funding for Community Groups Program encourages commitment from organisations for the continued improvement to Council's community facilities and their future development.

ATTACHMENTS

1.  Capital Funding for Community Groups 2023-2024 - Projects

CONFIDENTIALITY

Not Applicable

**CAPITAL FUNDING FOR COMMUNITY GROUPS 2023/24
Cont'd**

ITEM 1

RECOMMENDATION

THAT COUNCIL

- 1. APPROVES THE RECOMMENDED ALLOCATIONS FOR PROJECTS THROUGH THE CAPITAL FUNDING FOR COMMUNITY GROUPS 2023/2024 PROGRAM TOTALLING \$345,750 (INCLUSIVE OF GST) AS OUTLINED IN ATTACHMENT 1 TO THIS REPORT**
- 2. APPROVES THESE ALLOCATIONS BASED ON ONE-YEAR FUNDING AND SERVICE AGREEMENTS**
- 3. ADVISES ALL ORGANISATIONS OF THE OUTCOME OF THEIR APPLICATION**

PURPOSE

To consider the recommended allocations of financial assistance to be provided through Council’s Community Grants Funding Program to nominated community organisations for the 2023/24 financial year.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 3: 2023-2024) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A safe, healthy and active community.

Our Vision: Maroondah is a safe, healthy and active community where all people have the opportunity to experience enhanced levels of social, emotional and physical wellbeing.

Key Directions 2021 – 2025:

- 1.9 Promote community wellbeing by supporting and empowering local community groups, sporting clubs and special interest groups across Maroondah
- 3.1 Promote innovative, contemporary and socially engaged arts practice and encourage artistic expression and community participation in the arts
- 6.9 Plan for and support a range of multi-use community connection hubs that are inclusive, promote social interaction, encourage lifelong learning, and provide a wide range of services
- 7.5 Promote and create opportunities for social interactions, learning, mentoring, skills transfer and volunteering for people from all ages, abilities and backgrounds

Priority Action 2023 - 2024:

Not Applicable

BACKGROUND

The Maroondah Community Grants Funding Program offers three grant schemes to incorporated, not-for-profit community groups on an annual basis.

The Community Development Grants Scheme offers assistance up to \$5,000 to incorporated, not for profit groups to develop programs, projects and events that enhance community wellbeing and increase participation.

The Small Equipment Grants Scheme is for requests of \$750 or less to cover small equipment purchases, printing or administration costs to incorporated not for profit community support groups.

The Emergency Relief Grants Scheme offers assistance up to \$7,000 for incorporated, not-for-profit community groups to deliver and develop emergency relief programs and services to assist vulnerable people and those at risk of or experiencing homelessness

COMMUNITY GRANTS FUNDING PROGRAM 2023/24 Cont'd

ITEM 1

For the 2023/24 Community Grants Funding Program, a total of 101 eligible applications were received across the three schemes requesting a total of \$325,354.02. Eligible applications were reviewed and rated according to the program criteria.

The assessment criteria for both the Community Development and Small Equipment Grants Schemes are as follows:

Community Building

Projects which increase community participation, encourage volunteering, provide leadership opportunities and increase learning and skill development.

Community Benefit

New initiatives or the expansion of an existing service that will address a clearly identified community need and contribute to improved community wellbeing.

Community Support

Funding required to provide help, advice or support to a specific population group who share a common experience.

The Assessment Criteria for the Emergency Relief Grants Scheme is as follows:

Community empowerment

Projects, programs and services which increase inclusive access, encourage volunteering and/or assist with the development of life skills such as budgeting, nutrition etc

Community wellbeing

New initiatives or the expansion of an existing service that will directly address identified needs of vulnerable community members and contribute to improved wellbeing.

Community assistance

Provision of assistance in the form of material / food aid plus offer support and advocacy to vulnerable members in the community.

ISSUE / DISCUSSION

The Community Development Grants Scheme applications were assessed under the following categories:

- Children and Youth
- Community Projects
- Community Support
- Culturally and Linguistically Diverse (CALD)
- Aged and Disability
- Sport and Recreation

COMMUNITY GRANTS FUNDING PROGRAM 2023/24 Cont'd

ITEM 1

Following the assessment process, a total of 86 eligible applications were recommended for funding across the three schemes with a proposed overall allocation of \$192,061.50.

- 41 applications were recommended for funding as part of the Community Development Grants Scheme with a proposed overall allocation of \$99,854.50.
- 17 applications were recommended for funding as part of the Emergency Relief Grants Scheme with a proposed overall allocation of \$78,350.00.
- 28 applications were recommended for funding as part of the Small Equipment Grants Scheme with a proposed overall allocation of \$13,857.00.

All successful applicants for the 2023/24 Community Grants Funding Program will be required to enter into a funding and service agreement with Council. The agreements detail specific responsibilities, obligations and any identified reciprocal arrangements.

FINANCIAL / ECONOMIC ISSUES

For the 2023/24 Community Grants Funding Program, a total of 101 eligible applications were received requesting a total of \$325,354.02.

The total value of grants recommended for the 2023/24 Community Grants Funding Program is \$192,061.50 providing funding to 86 community organisations.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Financial assistance provided by Council through the Community Grants Funding Program will facilitate an increase in the availability and range of community services, community support initiatives and inclusion programs throughout the municipality.

COMMUNITY CONSULTATION


The Community Grants Funding Program was promoted through an extensive mail-out to previous recipients and local networks, along with communications through Council's website and social media channels.

CONCLUSION

The applications recommended for funding under the Community Development Grants Scheme, Small Equipment Grants Scheme and Emergency Relief Grants Scheme are detailed in the Attachment to this Report.

All applicants will be informed in writing of the outcome of their grant submission. Wherever possible, alternative funding options and other forms of assistance will be provided to unsuccessful organisations.

ATTACHMENTS

1. Council Meeting - Community Grants Funding Program - Recommended Allocations -
 19 June 2023

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL

1. **APPROVES THE RECOMMENDED FUNDING ALLOCATIONS TO COMMUNITY ORGANISATIONS (AS OUTLINED IN THE ATTACHMENT TO THIS REPORT) THROUGH THE MAROONDAH COMMUNITY GRANTS FUNDING PROGRAM 2023/24, TOTTALLING \$192,061.50**
2. **ADVISES ALL ORGANISATIONS OF THE OUTCOME OF THEIR GRANT SUBMISSIONS**

PURPOSE

To seek Council endorsement for the allocation of financial assistance through the Arts and Cultural Grants Program to nominated artists, community and cultural organisations for the 2023/24 year.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A vibrant and culturally rich community

Our Vision: In 2040, Maroondah will be a vibrant and creative community recognised for celebration of the arts, cultural expression and diverse entertainment options.

Key Directions 2021 – 2025:

- 3.1 Promote innovative, contemporary and socially engaged arts practice and encourage artistic expression and community participation in the arts
- 3.2 Create opportunities for artists to curate their work, and program a diverse range of art experiences, catering to all ages, abilities and backgrounds
- 3.3 Work in partnership to facilitate pop up events, local art installations and public art that celebrates the unique characteristics of Maroondah to enliven thriving neighbourhoods and vibrant activity centres
- 3.5 Broker partnerships and relationships to better connect and increase the profile of local artists, local businesses and the broader community
- 3.6 Celebrate the local history, diversity, arts and produce of our community through a range of festivals, events, programs and activities
- 3.7 Celebrate, value and recognise local history to facilitate enhanced community understanding and a broader appreciation of cultural heritage

Priority Action 2021-2025:

Implement the new Arts and Cultural Development Strategy 2020 - 2025.

BACKGROUND

The Arts and Cultural Grants Program supports a diverse and culturally rich Maroondah through community driven projects, initiatives and events that increase arts profile and participation. These initiatives may focus on a wide variety of art forms.

Objectives of the Program:

- Increase community participation in arts and cultural activities.

ARTS AND CULTURAL GRANTS 2023/24 Cont'd

ITEM 1

- Enhance and celebrate local identity through high quality projects with artists and community.
- Build and strengthen local networks within the Maroondah community and encourage partnerships and collaboration with community, business and Council.
- Strengthen the identity and profile of the arts in Maroondah through effective arts programming and marketing.

An online process through Smarty Grants is used for grant applications.

Council received twenty applications, the most applications ever received for the Arts and Cultural Grants Program, with a total request of \$83,824. The funding pool for the program is \$25,000.

All applications were individually reviewed and rated according to the published criteria by Officers from the Arts and Cultural Development team. Applications and preliminary recommendations were then presented to the three Councillor representatives on the Maroondah Arts Advisory Committee for discussion.

The Assessment Criteria include broad Community Grants criteria as follows:

Community Building

Projects that increase participation, encourage volunteering, provide leadership opportunities, and increase learning and skill development;

Community Benefit

New initiatives or the expansion of an existing service that addresses a clearly identified community need or opportunity and contributes to improved wellbeing;

Community Support

Funding for community groups that provide help, advice or support to a specific population group who share a common experience.

Arts and Cultural Grant proposals must also meet two or more of the following criteria:

Participation

Supports a diverse and culturally rich Maroondah through community driven projects, initiatives and / or events that increase the profile and participation in the arts;

Artist / Arts Group Involvement

Involves the participation of a skilled artist/s or arts worker or arts or cultural organisation, suitable to the desired outcomes of the project;

Innovation

Supports creative development of new or existing activities with innovative approaches and activities.

ARTS AND CULTURAL GRANTS 2023/24 Cont'd

ITEM 1

ISSUE / DISCUSSION

All successful applicants for the 2023-2024 Arts and Cultural Grants Program will be required to enter into a Funding and Service Agreement with Council. The Agreements detail specific responsibilities, obligations and any identified reciprocal arrangements.

FINANCIAL / ECONOMIC ISSUES

The budget available for the 2023/2024 Arts and Cultural Grants Program is \$25,000. The total value of recommendations endorsed is \$25,000 providing funding to seven cultural and community organisations.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Financial assistance provided by Council through the Arts and Cultural Grants Program will:

- Increase community participation in arts and cultural activities.
- Enhance and celebrate local identity through high quality projects with artists and community.
- Build and strengthen local networks within the Maroondah community and encourage partnerships and collaboration with community, business and Council.
- Strengthen the identity and profile of the arts in Maroondah through effective arts programming and marketing.

COMMUNITY CONSULTATION

The Arts and Cultural Grants Program was promoted through a wide range of accessible media including Council's website and Arts in Maroondah social media channels and mailouts.

CONCLUSION

The following applications are recommended for funding:

Angharad Neal-Williams

Walk and Draw Outdoor Illustration Workshops \$4,608

Series of workshops for all ages at Wyreena Community Arts Centre and Maroondah Federation Estate including landscape illustration, walk and draw, and drawing natural objects.

ARTS AND CULTURAL GRANTS 2023/24 Cont'd

ITEM 1

Australian Chin Community (Eastern Melbourne Inc)

Community Arts and Cultural Development Program \$2,469

Program for young people in the Chin Community giving the opportunity to learn and enhance their knowledge and skills in cultural practices such as traditional dance and craft.

Knaith Road Childcare Centre

Indigenous Art \$3,000

Installation of a mural by First Nations artist Simone Thomson on the shed in the Centre's outdoor play area, with visibility to the public in Knaith Road Reserve.

Multicultural Women Victoria

Our Plants, Our Story exhibition \$4,012

Exhibition and associated public programs exploring first generation migrant women and their role in the family and community and part of the Maroondah Federation Estate Gallery 2023 program.

Psylaw Incorporated

Chin Modern and Traditional Arts \$5,000

An immersive and interactive event featuring modern and traditional visual and performing arts from the Chin community, particularly focused on engaging young people from the whole Chin community.

Simon Grennan / Algorithmic Drawing Group

Drawing with Algorithms \$2,411

Exhibition at Maroondah Federation Estate that delivers an unfolding graphic experiment in the gallery and related spaces, encouraging co-creation, participation, and conversational exchange between artists and gallery visitors.

U3A Croydon

Free Musical Instrument Lending Library \$3,500

A program that supports the pathway for older people to trial, learn, practice and eventually perform new musical instruments with their peers. Funds would support purchase of instruments, maintenance costs, and the establishment of a lending system.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL

- 1. APPROVES THE RECOMMENDED FUNDING ALLOCATIONS AS OUTLINED IN THIS REPORT, THROUGH THE ARTS AND CULTURAL GRANTS PROGRAM, TOTALLING \$25,000.**
- 2. ADVISES ALL ORGANISATIONS OF THE OUTCOME OF THEIR GRANT SUBMISSIONS**

PURPOSE

To seek endorsement to execute the Your Library Agreement Your Library Limited (Your Library Agreement) (attached) which will govern the relationship between the member Councils and Your Library Limited (a public company limited by guarantee). The Your Library Agreement, together with the Your Library Limited Constitution (attached) which was adopted at the Ordinary Council Meeting on 27 June 2022, will enable the transition of Eastern Regional Libraries Corporation (ERLC) to Your Library Limited on or about 1 July 2023.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 2: 2022-2023) provide the strategic framework that underpins the purpose of this report.

Outcome Area:

- A safe, healthy and active community
- A prosperous and learning community
- A vibrant and culturally rich community
- An accessible and connected community
- An inclusive and diverse community
- A well governed and empowered community

Our Vision:

Maroondah will be a vibrant and diverse City with a healthy and active community, living in green and leafy neighborhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.

Key Directions 2021 – 2025:

- 1.6 Promote the health and wellbeing of the community through accessible and affordable initiatives and services that respond to community needs.
- 2.11 Facilitate and encourage the provision positive learning environments, life-long learning opportunities and employment pathways for all ages, abilities and backgrounds.
- 5.1 Ensure community infrastructure, services and events are accessible for people of all ages, abilities and backgrounds.
- 5.4 Work in partnership to integrate new technologies into facilities and programs that improve accessibility.
- 7.1 Support people of all ages, abilities and backgrounds to be connected, valued and empowered within their local community through accessible and inclusive services, programming and facilities.
- 7.5 Promote and create opportunities for social interactions, learning, mentoring, skills transfer and volunteering for people from all ages, abilities and backgrounds.

LIBRARY BENEFICIAL ENTERPRISE AGREEMENT Cont'd

ITEM 2

BACKGROUND

At the Council meeting on 27 June 2022:

- The following were adopted:
 - that the Eastern Regional Library Corporation (ERLC) be wound up in accordance with section 330(4) of the Local Government Act 2020 (LGA) and a beneficial enterprise be established in accordance with section 110 of the LGA to deliver library services on behalf of the Knox, Maroondah and Yarra Ranges City Councils.
 - pursuant to section 110(1) of the LGA, the resolution to participate in the formation of, and become a founding member of, Your Library Limited (a public company limited by guarantee) on the terms of the Your Library Limited Constitution as was attached for that meeting.
- There was resolution that:
 - The ERLC will continue to provide library services under the current model, while officers from the Member Councils and ERLC negotiate and finalise the terms of the Your Library Agreement which will govern the relationship between the Member Councils and Your Library Limited, which will be presented to a future Council meeting for approval.

ISSUE / DISCUSSION

The Your Library Agreement forms the governance relationship between Member Councils as members of the Company, including with respect to the contribution of assets of the Company and ongoing support and contributions to be provided by the Member Councils to the Company. The scope of the Your Library Agreement includes:

- Background
- Purpose of the Agreement
- Duration
- Interpretation
- Contribution of initial Contribution and Assets
- Specific Contribution of Assets
- Corporate Plan
- Budget and Strategic Resource Plan
- Member Council Financial Contributions
- Reporting and Accounts
- Library Services and Branch Libraries

LIBRARY BENEFICIAL ENTERPRISE AGREEMENT Cont'd

ITEM 2

- Premises provided by a Member Council
- Admission of New Member Councils
- Distribution of Assets upon winding up of a Council
- Contribution to liabilities upon winding up of a Company
- Amendment of this Agreement
- Dispute Resolution
- Schedule 1 Premises and Initial Contribution

FINANCIAL / ECONOMIC ISSUES

The Your Library Agreement provides for Maroondah Council to transition to the Your Library Limited beneficial enterprise maintaining the existing ERLC 24.89% equity share in Your Library Limited. The percentage equity will be the percentage distribution available to Maroondah Council on withdrawal or dissolution of the Your Library Limited entity. The dollar value of Maroondah Council equity will be adjusted as at the date of the transition to the new entity using the following formula:

- \$918,000 (initial contribution to ERLC) + 24.89% share of the Accumulated Surpluses
= total Equity of Maroondah City Council in Your Library Limited.

Library service is significant for Council costing in the order of \$3m each year. The funds to run the service as well as establish a Beneficial Enterprise are contained within the budget.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

The library service is a significant universal service for all members of the community. Council seeks to ensure increases in productivity and efficiencies do not impact the services and continue to enhance the Maroondah residents' library experience.

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

To enable the transition to Your Library Limited on or about 1 July 2023 the Your Library Agreement is required to be endorsed by Council and subsequently executed.

ATTACHMENTS

1. Your Library Agreement Your Library Limited - Attachment 1 - Library Beneficial Enterprise Agreement - 19 June 2023
2. Your Library Ltd - Constitution - executed - June 2022 - Attachment 2 - Library Beneficial Enterprise Agreement - 19 June 2023

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RESOLVES TO ENDORSE THE YOUR LIBRARY AGREEMENT YOUR LIBRARY LIMITED FOR EXECUTION.

DOCUMENTS FOR SEALING

LETTER UNDER SEAL - EMPLOYEE MILESTONES 2023

ITEM 1

BACKGROUND

Council recognises employees each year who have achieved service milestones. Combined service with either the former Cities of Ringwood or Croydon and Maroondah City Council is recognised.

During the year, from 1 July 2022 to 30 June 2023, four (4) employees will have achieved 30 years of service, nine (9) will have achieved 20 years, and twenty-six (26) will have achieved 10 years. The names of employees to be presented with Letters Under Seal are listed in the recommendation to this report.

The Chief Executive Officer and the Mayor will present the Letters Under Seal to the recipients at the upcoming Staff Milestone Function. Feedback from employees over many years has indicated that the Milestone recognition and the celebration are both held in high esteem by employees and their immediate families.

It is a necessary for Council to formally resolve to execute the Letters Under Seal in line with Council's Meeting Procedure Local Law.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL SIGNS AND SEALS

1. THIRTY YEARS OF SERVICE GIVEN BY:

JEREMY CUTAJAR
LIBBY KING
MAIKE REICHEL
KATE TURNBULL

2. TWENTY YEARS OF SERVICE GIVEN BY:

DEREK ASHTON
CARMELO CACCAMO
PETA CLARKE
LINDA KASSABIS
JENNIFER LOWRIE
CARMEL PIETERS
NINA PIRRUCCIO

DOCUMENTS FOR SEALING

**GILLIAN PRATT
ANGELO SMIRNIS**

3. TEN YEARS OF SERVICE GIVEN BY:

**MICHALIA ANAGNOSTEAS
PETER AUSTIN
MICHAEL BENGOUGH
DALE BRISTOW
LEONIE BYRON
GEOFFREY COLLISTER
JOANNE CONNELL
SARAH CULLEN
BELINDA DAVIES
THOMAS DOBSON
MICHAEL DRUMMOND
THOMAS DUNCAN
CHRISTOPHER HALABUT
WEN JI
VANESSA KENNEDY
DULIP KURUPPU APPUHAMILAGE
MARTHA LISS
SCOTT MCKENRY
LAURA METCALFE
ROSARIO MONTALDO
KATHRYN O'NEILL
SARAH PHILLIPS
JAKE SHEPPARD
CHARAN PREET SODHI
CASEY SAYERS
COLLEEN THOMAS**

DOCUMENTS FOR SEALING

LETTER UNDER SEAL - RECOGNITION OF 2023 KING'S BIRTHDAY HONOURS

ITEM 2

LETTERS UNDER SEAL

Council's Honours and Recognition Policy provides that recipients of Australian Honours who reside within the City of Maroondah, or whose work for which they are being recognised has been undertaken within Maroondah also be acknowledged on such recognition by Council and presented with a Letter Under Seal.

The Australian Honours comprise of:

- Order of Australia medal,
- Australian Bravery decorations,
- Military medals for Gallantry and for Distinguished and Conspicuous Service,
- Commemorative medals,
- Meritorious Service and Long Service medals, and
- Public Service Medals

The Honours List is published twice a year, for Australia Day (January) and King's Birthday (June), previously the Queen's Birthday.

Council has been made aware of the following recognition given in the 2023 King's Birthday Honours List, as recently announced by the Governor General:

Mr Donald Mackay - awarded Medal of the Order of Australia (OAM) in the General Division for service to the arts.

Dr Keith Skilbeck - awarded Medal of the Order of Australia (OAM) in the General Division for service to the communities of Croydon and Mooroolbark.

Ms Melinda Spencer - awarded the Medal of the Order of Australia (OAM) in the General Division for service to community health.

Mr Robert Steane - awarded Medal of the Order of Australia (OAM) in the General Division for service to local government, and to the community of Maroondah.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

DOCUMENTS FOR SEALING

RECOMMENDATION

THAT COUNCIL SIGNS AND SEALS LETTERS OF CONGRATULATIONS IN RECOGNITION OF THE 2023 KING'S BIRTHDAY HONOURS AWARDED TO

- 1. MR DONALD MACKAY OAM - RECIPIENT OF THE MEDAL OF THE ORDER OF AUSTRALIA IN THE GENERAL DIVISION**
- 2. DR KEITH SKILBECK OAM - RECIPIENT OF THE MEDAL OF THE ORDER OF AUSTRALIA IN THE GENERAL DIVISION**
- 3. MS MELINDA SPENCER OAM - RECIPIENT OF THE MEDAL OF THE ORDER OF AUSTRALIA IN THE GENERAL DIVISION**
- 4. MR ROBERT STEANE OAM - RECIPIENT OF THE MEDAL OF THE ORDER OF AUSTRALIA IN THE GENERAL DIVISION**