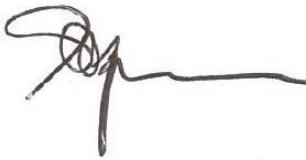


Councillor  
(as addressed)

The next Council Meeting will be held in the Council Chamber Realm, on Monday 28 March 2022, commencing at 7:30pm and your presence is requested.

Yours faithfully



Steve Kozlowski  
CHIEF EXECUTIVE OFFICER

**Note:**

***This meeting is being streamed live on the internet and recorded.  
Every care is taken to maintain privacy and attendees are advised they may be recorded.***

***This meeting of Council can be viewed on Council's website via:***

***<https://www.maroondah.vic.gov.au/Live-Council-Meetings>***

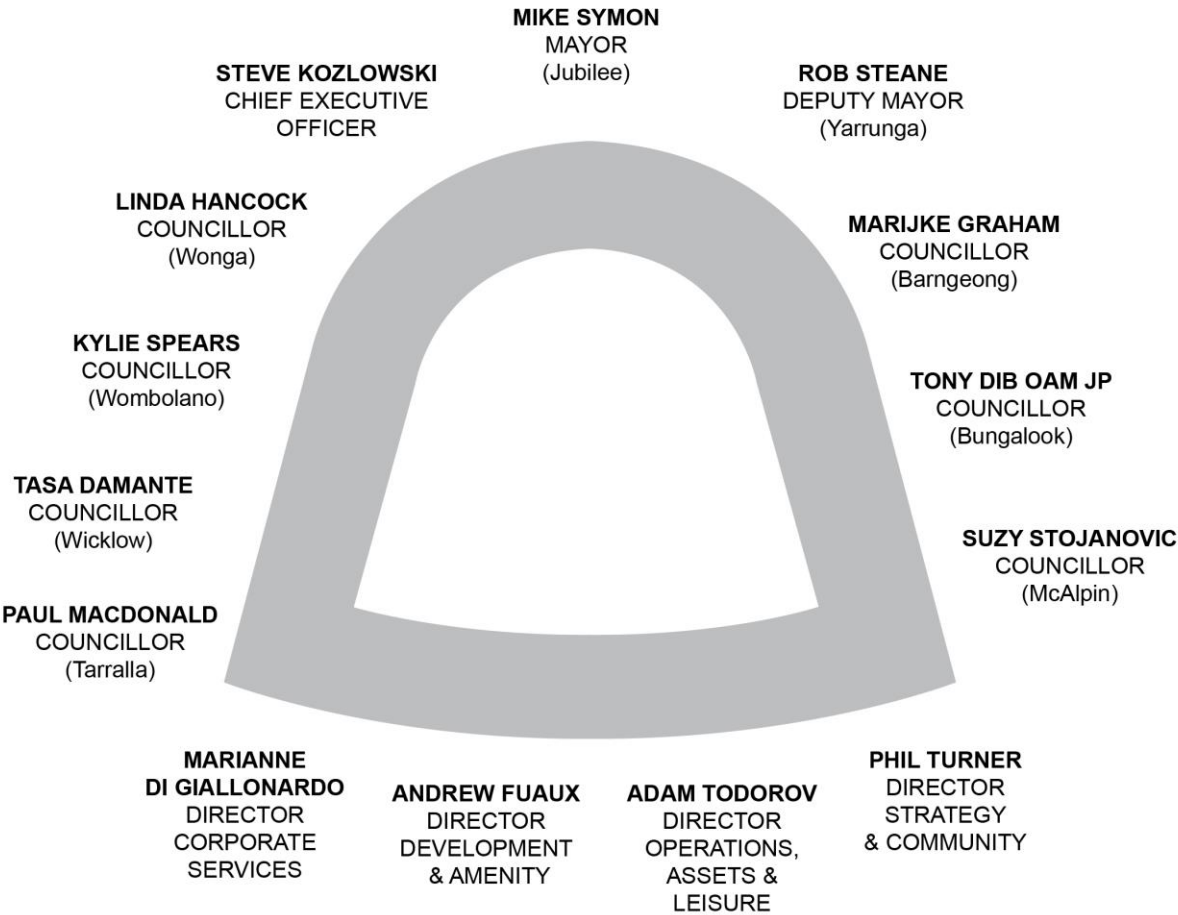


COUNCIL CHAMBER  
IS FITTED WITH A HEARING AID  
INDUCTION LOOP

**SWITCH HEARING AID TO 'T' FOR  
RECEPTION**

Realm	179 Maroondah Hwy, Ringwood, 3134
Postal	PO Box 156, Ringwood 3134 DX 38068, Ringwood
Telephone	1300 88 22 33 Translating and Interpreting Service (TIS): 131 450 National Relay Service (NRS): 133 677
Facsimile	(03) 9298 4345
Email	<a href="mailto:maroondah@maroondah.vic.gov.au">maroondah@maroondah.vic.gov.au</a>
Web	<a href="http://www.maroondah.vic.gov.au">www.maroondah.vic.gov.au</a>
Service Centres	Croydon: Civic Square, Croydon 3136 Realm: 179 Maroondah Hwy, Ringwood 3134

**Council Chamber Seating**



**Public Gallery**



## **ORDER OF BUSINESS**

1. Prayer
2. Acknowledgment of Country
3. Apologies
4. Declaration of Interests
5. Confirmation of Minutes of the Ordinary Council Meeting held on Monday 21 February 2022.
6. Public Questions
7. Officers' Reports
  - Chief Executive Officer
    1. Oath of Office - Result of By-Election - Wonga Ward 4
  - Director Corporate Services
    1. Attendance Report 6
    2. Reports of Councillor Briefings 8
    3. Councillor Representation Reports 11
    4. Redivision of Victorian Electoral Boundaries 2020-2021 14
    5. Freedom of Entry: 22nd Engineer Regiment 25
  - Director Strategy & Community
    1. Bayswater Business Precinct Transformation Strategy 28
8. Documents for Sealing
9. Motions to Review
10. Late Items
  1. Wonga Ward By-Election Outcome Governance Matters 32
11. Requests / Leave of Absence

**OATH OF OFFICE - RESULT OF BY-ELECTION - WONGA  
WARD**

**ITEM 1**

**PURPOSE**

To note the Oath of Office made by the successful candidate – Linda Hancock – at the Wonga Ward by-election for the office of Councillor.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2022:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

**BACKGROUND**

Linda Hancock was declared elected as a Councillor for the Wonga Ward following a by-election held on Saturday 12 March 2022, conducted by the Victorian Electoral Commission via postal vote. The by-election was required due to an extraordinary vacancy on Council caused by the resignation of former Councillor Nora Lamont.

**ISSUE / DISCUSSION**

It is a statutory requirement under *section 30 Local Government Act 2020* that the successful candidate be required to take an oath or affirmation of office prior to taking up the office of Councillor. The oath states that the Code of Conduct has been read and that the provisions of the Code will be abided by.

The Oath of Office is to be made by the successful candidate within 3 months of being declared elected and is to be made before and witnessed by the Chief Executive Officer.

Councillor Linda Hancock made an Oath of Office immediately after the Declaration of the Poll on Tuesday 22 March 2022 and will serve on Council up to the next general election, which is due to be held in October 2024.

**FINANCIAL / ECONOMIC ISSUES**

Not applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not applicable

**OATH OF OFFICE - RESULT OF BY-ELECTION - WONGA  
WARD Cont'd**

**ITEM 1**

**SOCIAL / COMMUNITY ISSUES**

Not applicable


**COMMUNITY CONSULTATION**

Not applicable

**CONCLUSION**

The document pertaining to the Oath of Office is to be noted by Council and form part of the official Council Minutes. *Note it is a requirement of section 30(2)(c) Local Government Act 2020 that this document be incorporated as part of the Council Minutes.*

**ATTACHMENTS**

1.  2022 Wonga By-Election - Cr Linda Hancock - Oath of Office

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL NOTES THE OATH OF OFFICE MADE BY COUNCILLOR LINDA HANCOCK ON 22 MARCH 2022 AND RESOLVES THAT SUCH DOCUMENT BECOMES PART OF THE OFFICIAL MINUTES TO THE COUNCIL MEETING HELD ON 28 MARCH 2022.**

## **ATTENDANCE REPORT**

**ITEM 1**

### **PURPOSE**

To provide an opportunity for Councillors to report on Council activities undertaken since the last Ordinary Meeting of Council and forthcoming ward activities.

### **STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovation community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

### **BACKGROUND**

Not Applicable

### **ISSUE / DISCUSSION**

It is intended that the Mayor and Councillors be given the opportunity to present a verbal or written report updating Council on the activities they have undertaken in their role as Councillors and forthcoming ward activities.

### **FINANCIAL / ECONOMIC ISSUES**

Not Applicable

### **ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

### **SOCIAL / COMMUNITY ISSUES**

Not Applicable

### **COMMUNITY CONSULTATION**

Not Applicable

### **CONCLUSION**

It is appropriate that Councillors formally report to Council upon the activities they have undertaken in their role as Councillors.

**ATTENDANCE REPORT Cont'd**

**ITEM 1**

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY  
COUNCILLORS**

## **REPORTS OF COUNCILLOR BRIEFINGS**

## **ITEM 2**

### **PURPOSE**

To present the 'Public Record' of those Councillor Briefings which are attended by Councillors and generally held on Monday evenings at Realm, usually two weeks prior to the formal Council Meeting, and to note the issues discussed.

### **STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovation community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

### **BACKGROUND**

As part of decision-making processes at Maroondah, it is essential that Councillors are briefed on a range of issues which come before Council for consideration. As a means of providing this information, Councillor Briefings are conducted.

Councillor Briefings are also attended by Council Officers, and sometimes other specific advisors, to provide Councillors with a detailed knowledge and understanding of issues under consideration to a level of detail that would inhibit timely decision-making, that would not be possible in an open Council meeting, where decision-making related debate is governed by strict meeting procedures.

A Councillor Briefing is a non-decision-making forum, and as per past good governance practice, is deemed to be a scheduled or planned meeting comprising a majority of Councillors (at least 5) and one (1) Council employee, for the purpose of discussing matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a delegated function, duty or power of Council.

Examples of a Councillor Briefings may include:

- On-site inspections,
- Consultative Meetings with residents, developers, consultants
- Meetings with local organisations, Government Departments, statutory authorities, and local politicians.



**REPORTS OF COUNCILLOR BRIEFINGS Cont'd****ITEM 2****ISSUE / DISCUSSION**

Councillor Briefings are generally held twice a month, on Monday evenings at Realm, usually two (2) weeks prior to, and on the night of a formal Council meeting.

The intent of this report is to present a 'Public Record' of those Councillor Briefings which are generally attended by all Councillors and typically held on Monday evenings, and to note the items discussed.

The 'Public Record' of the Councillor Briefing held on the 21 February 2022, 7 March 2022 and the 18 - 20 March 2022 are attached for information.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**




Not Applicable

**CONCLUSION**

Councillor Briefings are important forums for advice and discussion, on what are often complex issues facing the municipality, in the lead up to formal decisions being made by Councillors at Council Meetings. At Councillor Briefings, or outside them, Councillors also have the opportunity of requesting additional information to assist in the decision-making process.

It is appropriate that the 'Public Record' of those Councillor Briefings, which are attended by a majority of Councillors, i.e. at least five (5) Councillors and one (1) employee of Council, be noted.

**ATTACHMENTS**

1.  2022 February 21 - Councillor Briefing Public Record
2.  2022 March 07 - Councillor Briefing Public Record
3.  2022 March 18 - 20 - Councillor Briefing Public Record

**CONFIDENTIALITY**

Not Applicable

**REPORTS OF COUNCILLOR BRIEFINGS Cont'd**

**ITEM 2**

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE FOLLOWING COUNCILLOR BRIEFINGS HELD ON THE 21 FEBRUARY 2022, 7 MARCH 2022 AND 18 - 20 MARCH 2022**

**COUNCILLOR REPRESENTATION REPORTS**

**ITEM 3**

**PURPOSE**

To receive and note the meeting minutes of the following committees:

- Maroondah Arts Advisory Committee (MAAC) meeting held on the 9 March 2022
- Maroondah Environment Advisory Committee (MEAC) meeting held on the 22 February 2022
- Eastern Transport Coalition (ETC) meeting held on the 17 February 2022
- Maroondah Community Health and Wellbeing Committee meeting held on the 8 February 2022
- Maroondah Access, Inclusion and Equity Committee meeting held on the 7 February 2022

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovation community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

**BACKGROUND**

As part of Council's commitment to the principles and practice of good governance, it is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations' bodies/advisory groups upon which it is represented.

**ISSUE / DISCUSSION**

Council is represented on numerous Boards and Organisations. Appointments are made annually by Council at the commencement of the new Mayoral term.

Crs Symon, Macdonald and Stojanovic are Council's Representatives on the Maroondah Arts Advisory Committee.

Crs Graham, Macdonald and Stojanovic are Council's Representatives on the Maroondah Environment Advisory Committee.

**COUNCILLOR REPRESENTATION REPORTS Cont'd**

**ITEM 3**

Cr Graham is Council's Representative, with Cr Damante as substitute representative on the Eastern Transport Coalition Committee.

Crs Damante, Dib and Stojanovic are Council's Representatives on the Maroondah Community Health and Wellbeing Committee.

Crs Graham and Stojanovic are Council's Representatives on the Maroondah Access, Inclusion and Equity Committee.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

Not Applicable

**CONCLUSION**

It is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations' bodies/advisory groups upon which Council is represented.

**ATTACHMENTS**

1. Maroondah Arts Advisory Committee Meeting Minutes - 9 March 2022  

2. Maroondah Environment Advisory Committee Meeting Minutes - 22 February 2022  

3. Eastern Transport Coalition Meeting Minutes - 17 February 2022  

4. Maroondah Community Health and Wellbeing Committee Meeting Minutes - 8 February 2022  

5. Maroondah Access Inclusion and Equity Advisory Committee Meeting Minutes - 7 February 2022  


**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES MINUTES OF THE FOLLOWING COMMITTEES**

- 1. MAROONDAH ARTS ADVISORY COMMITTEE (MAAC) MEETING HELD ON THE 9 MARCH 2022**
- 2. MAROONDAH ENVIRONMENT ADVISORY COMMITTEE (MEAC) MEETING HELD ON THE 22 FEBRUARY 2022**
- 3. EASTERN TRANSPORT COALITION (ETC) MEETING HELD ON THE 17 FEBRUARY 2022**
- 4. MAROONDAH COMMUNITY HEALTH AND WELLBEING COMMITTEE MEETING HELD ON THE 8 FEBRUARY 2022**
- 5. MAROONDAH ACCESS, INCLUSION AND EQUITY COMMITTEE MEETING HELD ON THE 7 FEBRUARY 2022**

**REDIVISION OF VICTORIAN ELECTORAL BOUNDARIES  
2020-2021**

**ITEM 4**

**PURPOSE**

The purpose of this report is to update Council in relation to the stage two submissions received by the Electoral Boundaries Commission and to note the final boundaries report to come into effect at the Victorian State Election in November 2022.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

8.11 Work in partnership to advocate for and champion the needs and aspirations of the community to Victorian and Australian levels of government, service providers and the business sector.

Priority Action 2021-2022:

Advocate on key local issues on behalf of the Maroondah community, including in the lead up to the State and Federal Government elections in 2022.

**BACKGROUND**

To ensure the number of electors within each State Government District and Region remains approximately the same over time, the *Electoral Boundaries Commission Act 1982* requires that State electoral boundaries are adjusted. This formal process is called a 'redivision' and must take place after every second Victorian State general election.

The Electoral Boundaries Commission (EBC) has been conducting a redivision of electoral boundaries for both Houses of State Parliament to ensure that each vote in Victorian State elections has an equal value and that each elector is represented equally in the Victorian Parliament.

The EBC released the final report which included the final boundaries on the 28 October 2021 before the State redivision closed. In November 2021 the final boundaries report was lodged with the Central Plan Office with new boundaries to come into effect at the Victorian State Election to be held in November 2022.

**ISSUE / DISCUSSION**

The following information provides details relative to those proposed changes for the Districts (Legislative Assembly otherwise known as the Lower House of State Parliament) affecting the City of Maroondah.

## REDIVISION OF VICTORIAN ELECTORAL BOUNDARIES 2020-2021 Cont'd

## ITEM 4

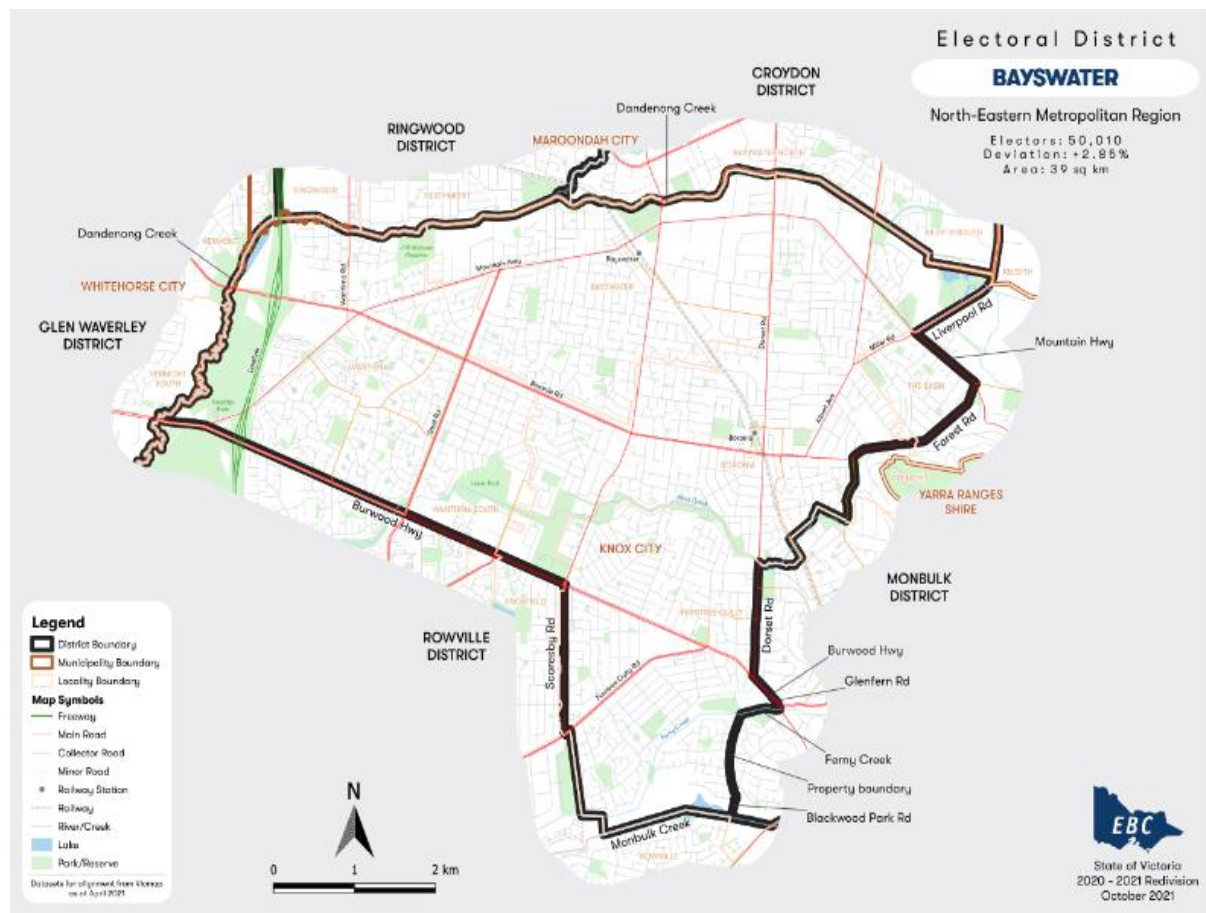
### Proposed Changes:

The key elements of the proposal/changes can be seen below. Current district maps are included for comparison.

### ***Bayswater District:***

- As the District needed to expand to gain more electors, the EBC have proposed to shift the boundaries to the Dandenong Creek - Knox LGA boundary in the north and High Street-Burwood Highway in the south.
- Therefore, the EBC proposed to adjust the Croydon District boundaries, which currently run along major roads and a locality boundary, to Dandenong Creek - coinciding with the Knox LGA. This impacts 8,434 electors transferred from Bayswater District to Croydon District.
- The additional transfer of 3,649 electors from the Monbulk District places most of the Kilsyth locality into the Croydon District and 986 electors from the Ringwood District, similarly uniting Croydon South.
- These changes mean that sections of the City of Maroondah no longer sit within the Bayswater District.

### **New Bayswater Electoral District:**



## REDIVISION OF VICTORIAN ELECTORAL BOUNDARIES 2020-2021 Cont'd

ITEM 4

### Previous Bayswater Electoral District:



### Croydon District:

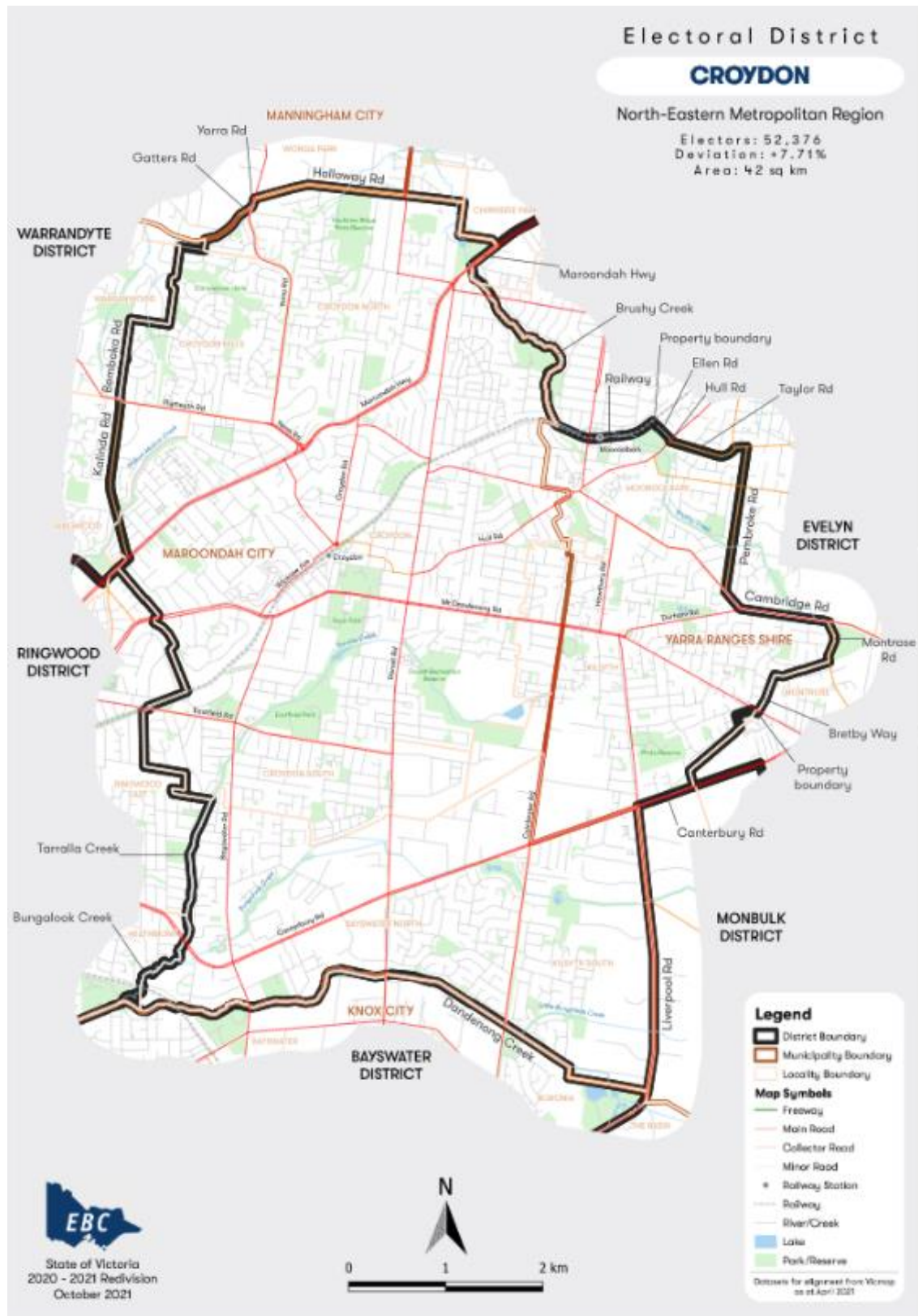
- Currently this District is below the quota and needs to expand to gain electors.
- The EBC proposes that a southward extension is the best option.
- Proposing adjusting the District's boundaries, which currently run along major roads and a locality boundary to Dandenong Creek is coincident with the northern boundary of the Knox LGA.
- This impacts 8,434 electors who have transferred from the Bayswater District to Croydon District.
- Additional transfers of 3,649 electors from Monbulk will unite the Kilsyth locality in Croydon and 986 electors from Ringwood.
- Similarly, uniting Croydon South is also proposed. This will bring the Croydon District within the permitted tolerance at 7.71% above the average.



REDIVISION OF VICTORIAN ELECTORAL BOUNDARIES  
2020-2021 Cont'd

ITEM 4

New Croydon Electoral District:





REDIVISION OF VICTORIAN ELECTORAL BOUNDARIES  
2020-2021 Cont'd

ITEM 4

New Glen Waverley Electoral District:

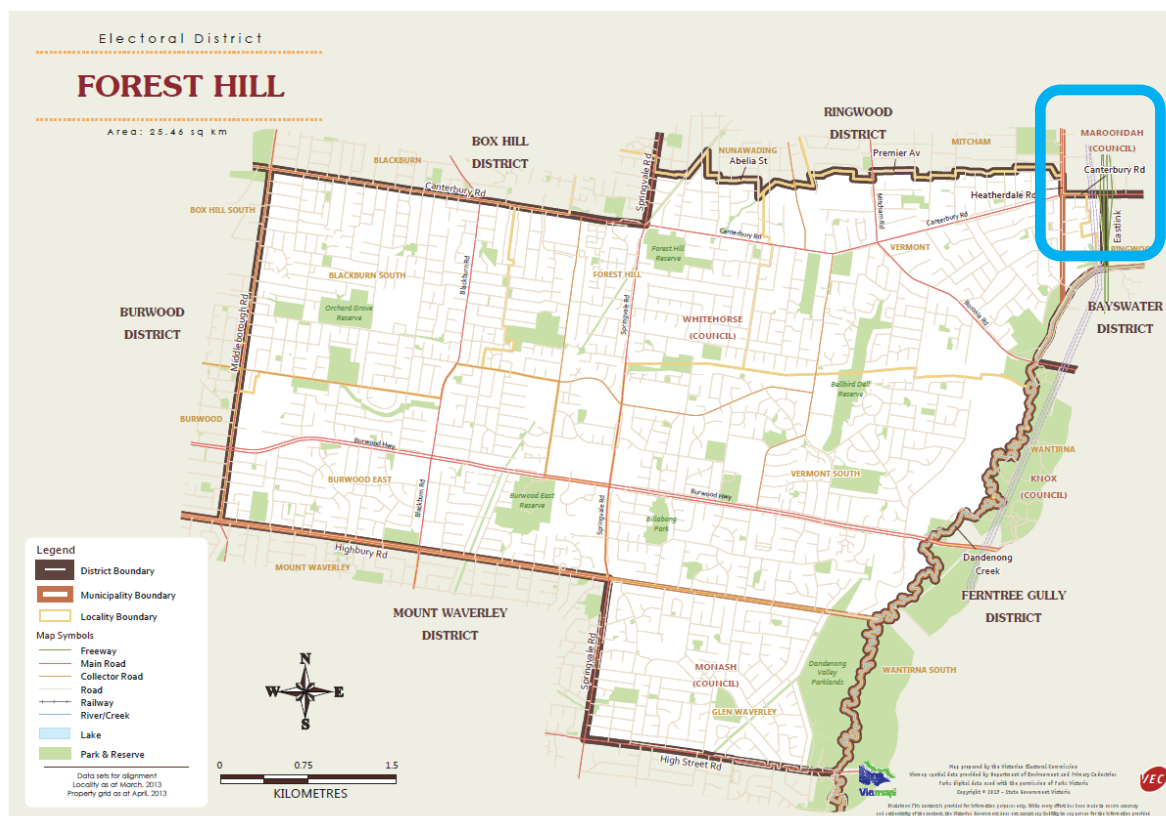




## REDIVISION OF VICTORIAN ELECTORAL BOUNDARIES 2020-2021 Cont'd

ITEM 4

### Previous Forest Hill Electoral District:



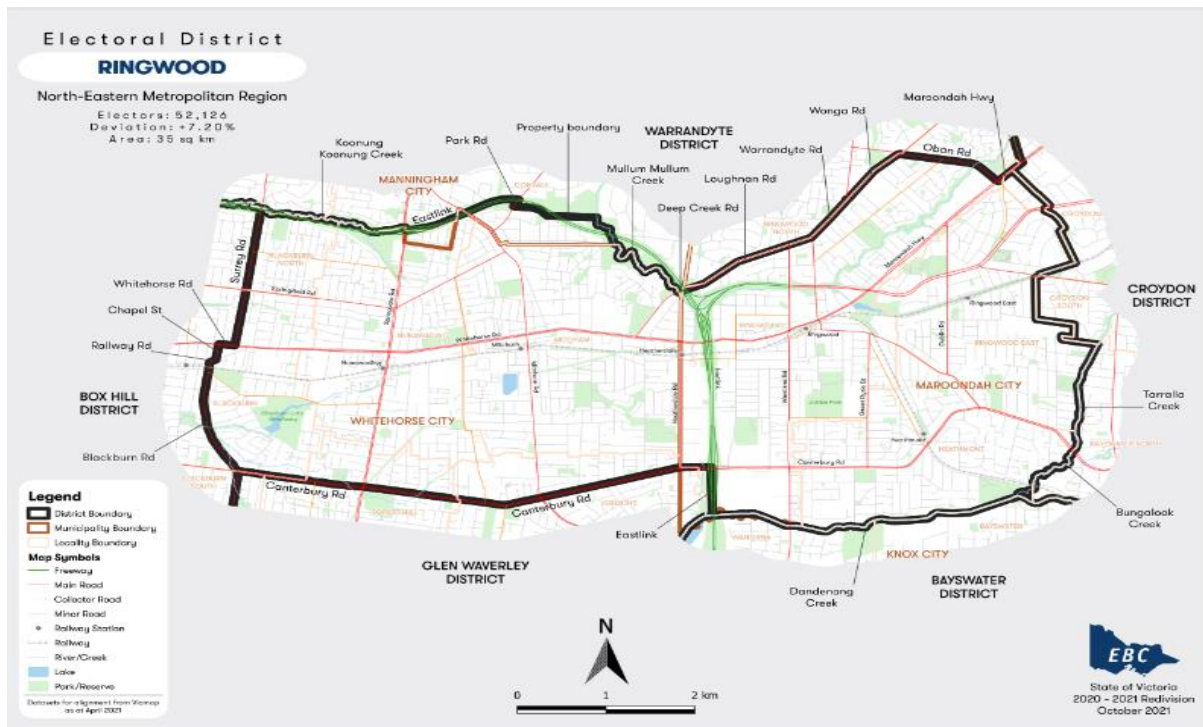
### Ringwood District:

- At 12.87% below quota, Ringwood needed to expand to gain electors and compensate for the loss of electors to the Warrandyte District in the north.
- Abolishing Forest Hill District would allow Ringwood to gain 2,742 electors as the boundary shifts to the much clearer and more familiar Canterbury Road.
- In addition, the western boundary with Box Hill District was adjusted to gain 5,324 electors.
- Ringwood District gained most of the electors required by moving the boundary with Bayswater District south to the Dandenong Creek - Knox LGA boundary.
- Because of a number of these changes, Ringwood would be lifted to within quota and would be expected to remain so beyond 2026.
- Moreover, boundaries and the District shape of Ringwood would be improved, and the commercial centre would stay united within the District.

# REDIVISION OF VICTORIAN ELECTORAL BOUNDARIES 2020-2021 Cont'd

ITEM 4

## New Ringwood Electoral District:



## Previous Ringwood Electoral District:



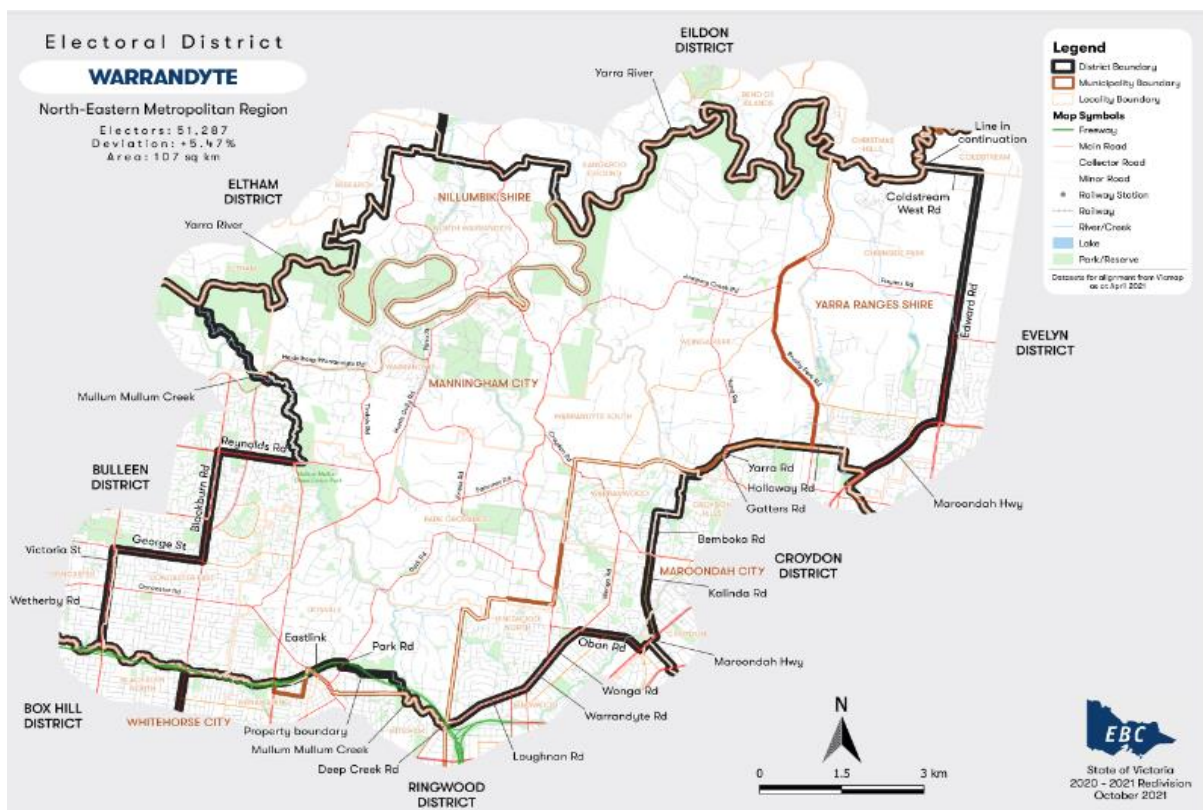
## REDIVISION OF VICTORIAN ELECTORAL BOUNDARIES 2020-2021 Cont'd

ITEM 4

### Warrandyte District:

- Well under quota at 10.69% below the district average as at the 30 November 2020
- Balancing all views along with geography and communities of the district area, the EBC is proposing the following:
  - Extend Warrandyte east to gain 4,091 electors in Chirnside Park from the Evelyn District
  - The South-East to gain 4,241 electors from a part of Ringwood Nth and the remaining share of Park Orchards from the Croydon District
  - The South to include 4,853 electors also in Ringwood North from the Ringwood District.
- Noting that these changes would more than compensate for the loss of electors to the Bulleen District will bring the Warrandyte District well within the 5.47% quota above the District average whilst accommodating for future voter rates of decline.
- The EBC also considers that it is appropriate to retain Warrandyte North within the District given this was supported by the majority of submitters.

### New Warrandyte Electoral District:

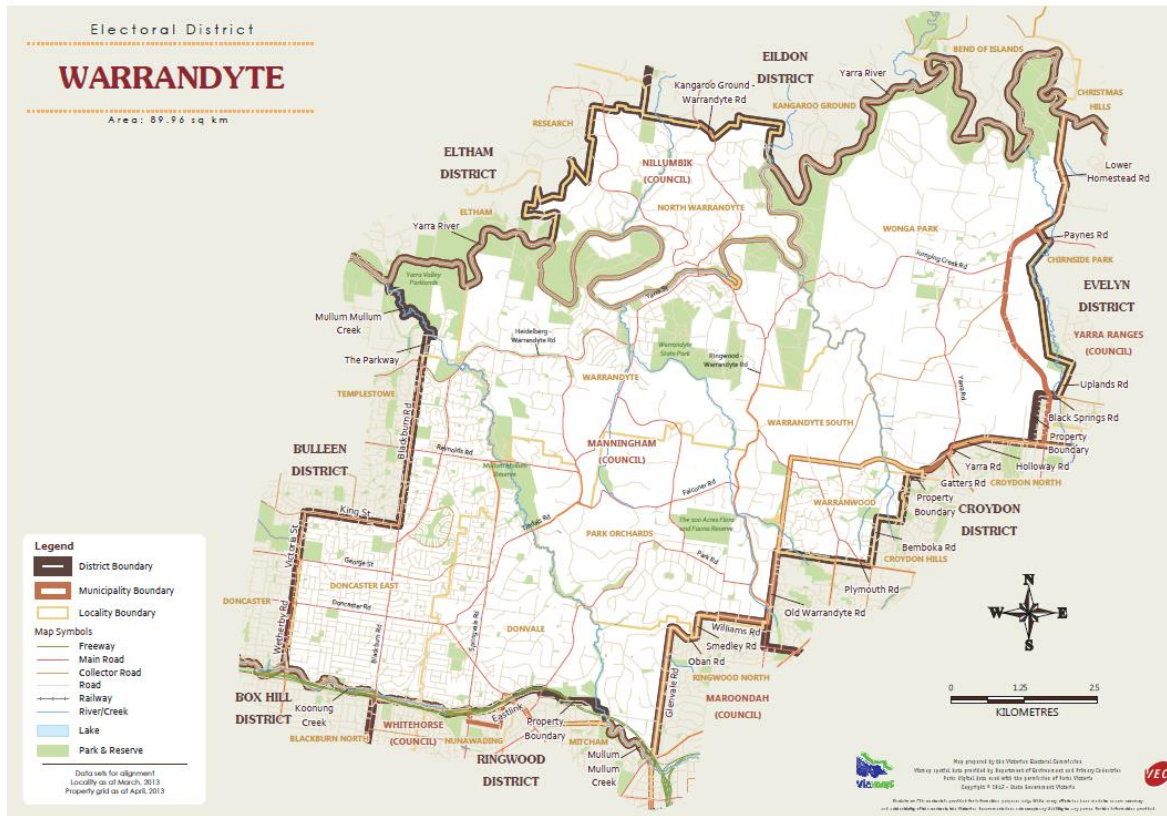




## REDIVISION OF VICTORIAN ELECTORAL BOUNDARIES 2020-2021 Cont'd

ITEM 4

### Previous Warrandyte Electoral District:



### FINANCIAL / ECONOMIC ISSUES

The work undertaken for this Report is within Council's budget. Given it is primarily a State Government matter, the Victorian Electoral Commission (VEC) is funded by the State Government to undertake these Boundary and District Reviews.

### ENVIRONMENTAL / AMENITY ISSUES

Not applicable.

### SOCIAL / COMMUNITY ISSUES

The VEC is charged with the responsibility to undertake equitable, fair elections for all Victorians and this Review undertakes this process with those experts who make these assessments and recommendations for determination.

### COMMUNITY CONSULTATION

After the conclusion of the Stage 1 submission, Stage 2 commenced whereby members of the public had 30 days to lodge further submissions.

**REDIVISION OF VICTORIAN ELECTORAL BOUNDARIES  
2020-2021 Cont'd**

**ITEM 4**

The EBC received 127 written submissions with 25 presentations conducted at the public hearings held on Tuesday 17 and Wednesday 18 August 2021 that took into account the information and discussions in submissions before preparing the final boundaries report released in October 2021.

The breakdown of those submissions received were from the following groups:

- Five registered Political Parties
- One Member of Parliament
- Six municipal Councils
- Four Councillors
- 18 organisations
- With the remainder from private individuals

**CONCLUSION**

The EBC's new Glen Waverley District replaces the Forest Hill District which was not consistent with the submission made by Maroondah City Council. The City of Maroondah will now consist of four districts; Ringwood, Croydon, Warrandyte and Glen Waverley.

**ATTACHMENTS**

1.  EBC Report on the Redivision of Victorian Electoral Boundaries 2020-2021

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL NOTES THE REPORT RELATING TO THE REVIEW AND REDIVISION OF VICTORIAN ELECTORAL BOUNDARIES THAT COME INTO EFFECT FOR THE 2022 STATE ELECTIONS**



**FREEDOM OF ENTRY: 22ND ENGINEER REGIMENT**

**ITEM 5**

**PURPOSE**

To consider a request from the Australian Army 22<sup>nd</sup> Engineer Regiment to be granted 'Freedom of Entry' to the City of Maroondah and to be able to exercise its 'Freedom of Entry' rights in conjunction with the Maroondah Festival held in November 2022.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable.

**BACKGROUND**

'Freedom of Entry' is a historical ceremonial privilege, which a City may bestow upon a military regiment. It allows the regiment to enter the City '*with swords drawn, bayonets fixed, drums beating, bands playing and colours flying*'. Whilst the granting of 'Freedom of Entry' gives no real rights or privileges to the regiment, it is recognition of outstanding achievement and an honour granted by the Council. Once granted, 'Freedom of Entry' may be exercised on other occasions by the regiment with the consent of Council.

The 22<sup>nd</sup> Engineer Regiment are a combination of the previously known 4<sup>th</sup> Combat Engineer Regiment and the 22<sup>nd</sup> Construction Regiment.

Prior this request, the 4<sup>th</sup> Combat Engineer Regiment had been granted 'Freedom of the City' to the City of Maroondah in 2000 and before that the Cities of Ringwood and Croydon had granted the 7<sup>th</sup> Field Engineer Regiment 'Freedom of the City.'

The 22<sup>nd</sup> Engineer Regiment would be interested in exercising its right to the 'Freedom of Entry to the City' at the Maroondah Festival 2022 as per past practice where the Australian Air Force Cadets – 408 Squadron and 4<sup>th</sup> Wing exercised this right at the Maroondah Festival held on Sunday 10 November 2019.

**ISSUE / DISCUSSION**

***Parade Route:***

All logistical arrangements, including finalisation of a suitable route for the Parade, will be undertaken in liaison with the Festival Team.

**FREEDOM OF ENTRY: 22ND ENGINEER REGIMENT Cont'd****ITEM 5**

At this stage, the following route is proposed:

- The Regiment's drop off point will be in the carpark located off Norton Road at the south end of Fred Geale Oval.
- The Regiment will assemble at the south end of Fred Geale Oval in preparation for the Parade.
- The Parade will march north along Norton Road, turning left into the carpark at Town Park where they will continue to the 'challenge point' along the carpark area which will be sectioned off to cars, at which point the Regiment will exercise its '*Freedom of Entry*'.
- The Parade will then continue past Keystone Hall on the right, across the footbridge and back onto Fred Geale Oval where the Official Party will be waiting.
- Following a review of the parade and the Mayor's address, the Parade will proceed to the end of the Oval.

***Official Party & Guests:***

Guests will include the Mayor, Councillors, Chief Executive Officer, local Members of Parliament, 22<sup>nd</sup> Engineer Regiment including the Principal Guest and Host Officer and members of the Victoria Police. The Official Party will consist of the Principal Guest, Host Officer and Mayor.

***Presentation Scroll:***

As part of the conferring of 'Freedom of Entry', a formal scroll is prepared by Council for presentation to the Regiment for display at its Headquarters. The scroll is prepared by hand by a calligrapher and depicts the Coat of Arms of both Council and the Regiment, in addition to the formal wording of the exercising of 'Freedom of Entry'. Two digitally printed scrolls with gilding on watercolour paper will be created, with one to be presented to the Regiment as part of the Parade and one for display at Council.

***Refreshments:***

At the conclusion of the ceremony the Official Party, the Regiment and guests will gather for light refreshments; the location of which will be finalised in conjunction with the Festival Team.

**FINANCIAL / ECONOMIC ISSUES**

As the event is being held in conjunction with the Maroondah Festival, there will be some cost savings in regard to staging and road closures, which will form part of the Festival budget. The expenditure for the Freedom of Entry aspect of the Festival is covered within the budget.

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

The ceremony will be coordinated and conducted in conjunction with the 22<sup>nd</sup> Engineer Regiment. Cooperation and involvement from the Victoria Police will be arranged as part of requirements for the Maroondah Festival.

**CONCLUSION**

Council in supporting community events is in a position to grant the Freedom of Entry request by the 22<sup>nd</sup> Engineer Regiment and their right to exercise the privilege at an event to be staged as part of the Maroondah Festival on Sunday 6 November 2022.

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION****THAT COUNCIL**

- 1. AGREES TO GRANT 'FREEDOM OF ENTRY' TO THE CITY OF MAROONDAH TO THE 22<sup>ND</sup> ENGINEER REGIMENT, WITH THE EXERCISE TO BE UNDERTAKEN ON SUNDAY 6 NOVEMBER 2022 AS PART OF THE MAROONDAH FESTIVAL**
- 2. SIGNS AND SEALS THE PRESENTATION SCROLLS, AS REFERRED TO IN THIS REPORT**

**BAYSWATER BUSINESS PRECINCT TRANSFORMATION STRATEGY**

**ITEM 1**

**PURPOSE**

To provide a report of the completion of the Bayswater Business Precinct Transformation Strategy.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A prosperous community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 2.1 Advocate and promote key business opportunities and the competitive strengths of Maroondah and the outer eastern region
- 2.5 Establish and enhance business resource hubs to empower local business, encourage innovation and support alternative modes of employment
- 2.7 Facilitate the enhancement and revitalisation of industrial and commercial precincts across Maroondah
- 2.8 Promote increased business investment in targeted industries, including advanced manufacturing and knowledge economy sectors
- 2.10 Broker community to government to business partnerships to promote investment, facilitate regional service delivery and foster corporate social responsibility

**BACKGROUND**

In mid-2020 Regional Development Australia (RDA) provided funding for the Bayswater Business Precinct (BBP) Transformation Strategy. This was delivered in partnership with the three BBP councils of Maroondah, Knox and Yarra Ranges and RDA staff situated within DJPR. SGS were the appointed consultants. The Transformation Strategy was formally received on 10<sup>th</sup> December 2021.

Throughout 2020 and 2021 the consultant team, RDA and the partner councils worked collaboratively to fully understand the scope and deliverables of the Transformation Strategy. Numerous workshops and presentations were undertaken with the core delivery team, businesses were interviewed for input and over 20 specialised staff across the three councils were consulted to provide feedback on the draft versions. This involved individual conversations and feedback resulting in close to 200 specific written comments then followed more targeted themed groups joining together across the councils to provide input relating to their expertise (planning, transport, sustainability and Economic development).

**BAYSWATER BUSINESS PRECINCT TRANSFORMATION  
STRATEGY Cont'd****ITEM 1**

During this time there were several setbacks that delayed the delivery of the Transformation Strategy. The impacts of COVID on all parties required the implementation of remote methods of working, which were new to many at the time bringing with it technical challenges and impacting the delivery of key agreed elements of the consultant Project Plan. The BBP team was successful in negotiating with the consultant and RDA to ensure these aspects were finalised and included to a high standard.

**ISSUE / DISCUSSION*****The Transformation Strategy***

The key message of the Transformation Strategy is that without considerable intervention and investment the BBP will not be able to

- maintain enough jobs to support the projected population growth in the outer eastern region
- retain and attract businesses to stay or relocate to the Precinct
- remain competitive in the local and global economy

The Transformation Strategy details the priority areas where councils and its advocacy/delivery partners should focus its attention to ensure the precinct remains viable, attracts the right kind of jobs and investment and promotes its key strengths.

This is described through the 20 actions, with a focus on spatial intervention (i.e. planning, transport, environment and amenity). However, underpinning these is the principal action of reimagining the Governance of the BBP to harness our collective strength, advocacy and delivery opportunities.

***Historical highlights last 5 years***

- *Bayswater Industrial Precinct Review Final Report October 2014* – Prepared by AEC for the Department of State Development, Business and Innovation (DSDBI)
- *Bayswater Business Precinct Economic Profile July 2016* – Prepared by REMPLAN for the Melbourne East RDA and ongoing access to Economic indicators for the BBP and the Eastern Region
- Bayswater Station level crossing removal and station upgrade Mountain Highway 2017
- Creation and ongoing maintenance of BBPConnect website <https://bbpconnect.com.au/> connecting businesses and opportunities in the region
- Branding and logos to define the BBP
- Canterbury Road Upgrade Strategic Freight Assessment- GTA consultants 2018
- Canterbury Road Upgrades - VicRoads, DoT and partner councils -ongoing

**BAYSWATER BUSINESS PRECINCT TRANSFORMATION  
STRATEGY Cont'd**

**ITEM 1**

- Partnerships with MEREG to deliver the 2019 *Victorian Manufacturing Showcase*
- *BBP - Investigating Public Transport Access Improvements Report 2019*- Institute for Sensible Transport
- BBP Promotional video- Meet the Precinct and the Makers- in partnership with Colliers
- Maroondah road and path upgrades -Glen Park Road Kerb Ramp Reconstruction 2019/2020 and Bayfield Road East Kerb Ramps - 2019/2020

***Recent highlights - 2021 -***

- The successful grant (\$150K) from RDA to partner and deliver the *Transformation Strategy 2021* - SGS Economics and Planning
- Grant funding (\$30K) for the Vic Gov Covid *Outdoor Activation Fund*- to deliver pop-up seating activations in Glen park- located centrally within the BBP- under construction
- BBP submission to the *Eastern Land Use Framework Plans* - endorsed by 3x council CEOs
- Two online webinars delivered in partnership with DJPR and others over 5,000 local manufacturing business contacted;
- *Covid safety protocols for Manufacturers* - Health response -EACH and Eastern health
- *Covid safety protocols for Manufacturers*- PACCAR, Mondelez and Jayco (BBP Businesses) in partnership with Dandenong City Council
- Covid testing drop in sites provided across BBP Locations in response to need and webinars (in partnership with EACH, Knox CC and Health and local laws)
- Review of the BBPConnect website undertaken, resulting in an annual \$9k saving, website update currently being built with better concierge and business support offerings.
- Advanced Manufacturing Hub- Business case development underway. Relationships with Academia, governments and industry associations.
- Participation in the Melbourne University Planning Studio - final year major project-structure planning - with over 15 students producing concept structure plans for BBP.
- Feedback and advice provided for key strategic sites in the BBP such as Fibremakers

**Participation and feedback for -**

- Economic Development Strategy (Yarra Ranges)
- Enterprise Corridor Strategy (Knox)
- Bayswater Activity Centre-Structure Plan (Knox)

**BAYSWATER BUSINESS PRECINCT TRANSFORMATION  
STRATEGY Cont'd****ITEM 1****FINANCIAL / ECONOMIC ISSUES**

Not applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not applicable

**SOCIAL / COMMUNITY ISSUES**

Not applicable

**COMMUNITY CONSULTATION**

Not applicable

**CONCLUSION**

The Bayswater Business Precinct Transformation Strategy represents a significant strategic framework that will assist in working towards securing investment attraction, skills development and employment outcomes for the future growth and sustainability the eastern region's manufacturing hub.

The Transformation Strategy exemplifies the manner in which the three partner Councils have rallied to support this significant regional precinct. By working together, the Councils will establish a strong governance framework to define the future growth and sustainability of the precinct, encourage the creation of skills development and employment and ensure the continued prosperity of the Bayswater Business Precinct and the eastern region.

**ATTACHMENTS**

1.  BBP Transformation Strategy 2021

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION****THAT COUNCIL**

1. **NOTES THE REPORT**
2. **ENDORSES THE SIGNIFICANT COLLABORATION AND COMMITMENT OF THE 3 PARTNER COUNCILS OF KNOX, MAROONDAH AND YARRA RANGES COUNCILS IN THE DELIVERY OF THE TRANSFORMATION STRATEGY**
3. **SUPPORTS THE DEVELOPMENT OF ADVOCACY STRATEGIES TO ASSIST IN REALISING THE PRIORITY ACTIONS FOR THE BAYSWATER BUSINESS PRECINCT TRANSFORMATION STRATEGY**

**WONGA WARD BY-ELECTION OUTCOME GOVERNANCE MATTERS****ITEM 1****PURPOSE**

To appoint formal Council representation to Internal and External Committees and new member to the Maroondah Foundation Board due to the resignation of former Councillor Lamont and to remove 2 May and 6 June Council Meeting dates from the Council Meeting Schedule 2021-22 due to changed Draft Council Plan and Proposed Annual Budget Exhibition requirements associated with the Local Government Act 2020.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

**ISSUE / DISCUSSION**

Former Councillor Lamont resigned from Council effective from 6 December 2021. A By-Election was held on 12 March 2022 by the Victorian Electoral Commission to fill the vacancy, with Councillor Hancock declared elected.

Due to the resignation of former Councillor Lamont, the following vacancies were created on various Committees that require Council representation:

<b>Internal Advisory Committee</b>	<b>Councillor Rep #</b>
<b>Maroondah Access, Inclusion and Equity Advisory Committee</b>	1 vacancy
<b>Maroondah Liveability, Safety and Amenity Committee</b>	1 vacancy

<b>External Committees/Networks</b>	<b>Local/Regional/State/National</b>	<b>Councillor Rep #</b>
<b>Eastern Regional Libraries Corporation</b>	Regional	Designated substitute vacancy
<b>METEC (<i>Metropolitan Training Education Centre Inc.</i>)</b>	Regional	Designated substitute vacancy



**WONGA WARD BY-ELECTION OUTCOME GOVERNANCE MATTERS Cont'd****ITEM 1**

<b>External Committees/Networks</b>	<b>Local/Regional/State/National</b>	<b>Councillor Rep #</b>
<b>Victorian Local Government Women's Charter</b>	State	All female Councillors
<b>Local Government Safe Cities Network</b>	National	Designated substitute vacancy

Councillor Hancock has nominated to fill the vacancies until November 2022, after which time the Annual appointment of Council delegates at the commencement of the 2022/23 Mayoral term will occur for all internal Advisory Committees and external Committees and Networks.

The resignation of former Councillor Lamont also created a single vacancy on the Board of the Maroondah Foundation Trustee Limited. Item 18 of the Constitution provides for the Directors to be the nine (9) existing members of Maroondah City Council. Therefore, it is appropriate to consider the appointment of Cr Hancock to a position of Director on the Board.

It is also necessary to consider removing the 2 May and 6 June Ordinary Meetings of Council from the Meeting Schedule as they are no longer required for the purpose of putting the Draft Council Plan and Proposed Annual Budget on public exhibition, rather the Local Government Act 2020 allows deliberative engagement to be undertaken once every four years in a Council Term and was undertaken early 2021. The Draft Council Plan 2021 - 2025 Year 2 and Proposed Annual Budget 22/23 will be considered by Council at the 27 June 2022 Council meeting.

**FINANCIAL / ECONOMIC ISSUES**

The resourcing for these items are minimal and included in the current budget.

**ENVIRONMENTAL / AMENITY ISSUES**

Not applicable

**SOCIAL / COMMUNITY ISSUES**

This Report is a governance follow on item from the recent By-Election voting decisions made by the Wonga Ward electorate.

**COMMUNITY CONSULTATION**

Not applicable

**CONCLUSION**

That Council consider the appointment of Councillor Hancock to the Committees as listed in the recommendation of this report, for the remaining period up until November 2022 and as a Director of the Maroondah Foundation Trustee Limited and that the 2 May and 6 June Ordinary Meeting of Council are removed from the Council Meeting Schedule 2021/22.

**WONGA WARD BY-ELECTION OUTCOME GOVERNANCE  
MATTERS Cont'd**

**ITEM 1**

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT**

1. **COUNCILLOR HANCOCK BE APPOINTED AS COUNCIL'S REPRESENTATIVE TO THE MAROONDAH ACCESS, INCLUSION AND EQUITY ADVISORY COMMITTEE, THE MAROONDAH LIVEABILITY, SAFETY AND AMENITY COMMITTEE AND THE VICTORIAN LOCAL GOVERNMENT WOMEN'S CHARTER, AND AS SUBSTITUTE REPRESENTATIVE TO THE EASTERN REGIONAL LIBRARIES CORPORATION, METEC (METROPOLITAN TRAINING EDUCATION CENTRE INC.) AND THE LOCAL GOVERNMENT SAFE CITIES NETWORK UNTIL NOVEMBER 2022**
2. **COUNCIL APPOINTS COUNCILLOR HANCOCK AS A DIRECTOR OF THE MAROONDAH FOUNDATION TRUSTEE LIMITED**
3. **THE 2 MAY AND 6 JUNE ORDINARY MEETINGS OF COUNCIL BE REMOVED FROM THE COUNCIL MEETING SCHEDULE 2021/22**