



Councillor
(as addressed)

The next Council Meeting will be held in the Council Chamber Realm, on Monday 30 November 2020, commencing at 7:30pm and your presence is requested.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Steve Kozlowski', with a long horizontal stroke extending to the right.

Steve Kozlowski
CHIEF EXECUTIVE OFFICER

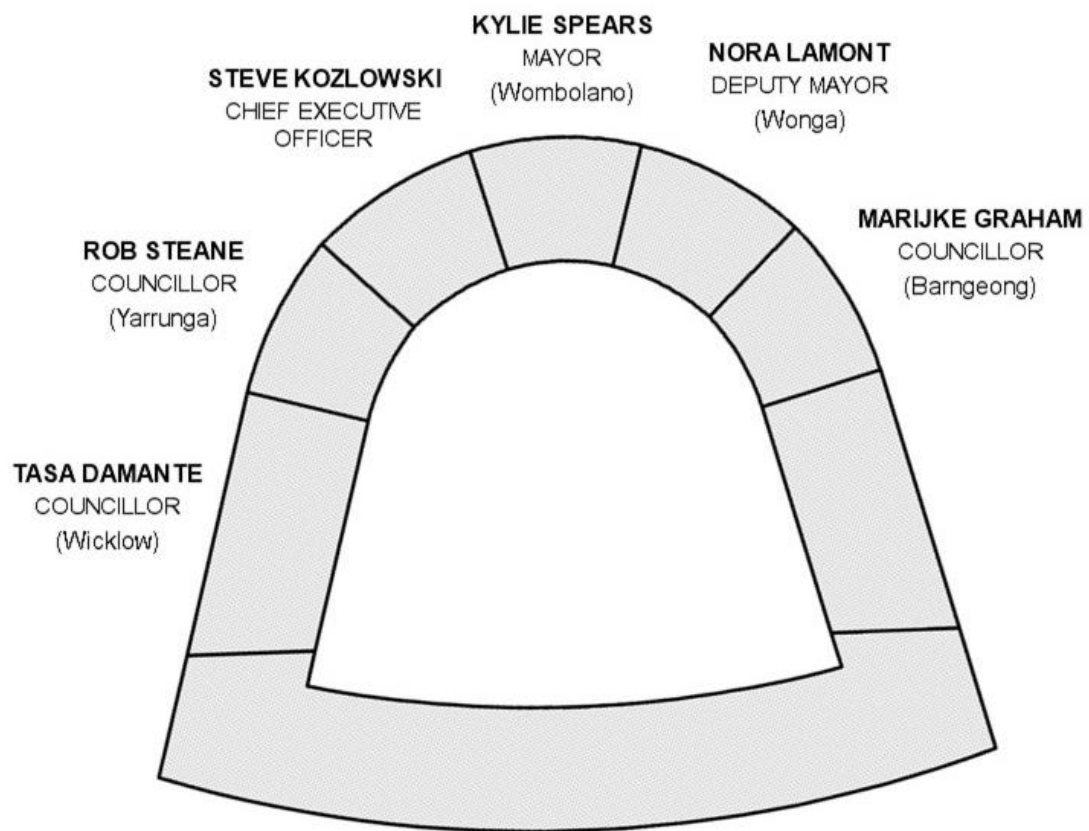
Note:

Due to COVID-19 restrictions this meeting of Council is being streamed live on the internet and recorded. This meeting of Council can be viewed on Council's website via

<http://webcast.maroondah.vic.gov.au/video.php>

The Public Gallery is currently closed to the Public.

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MINUTE SECRETARY

**MARIANNE
DI GIALONARDO**
DIRECTOR
CORPORATE
SERVICES

PHIL TURNER
DIRECTOR
STRATEGY
& COMMUNITY

ADAM TODOROV
DIRECTOR
OPERATIONS,
ASSETS &
LEISURE

ANDREW FUAUX
DIRECTOR
DEVELOPMENT
& AMENITY

ORDER OF BUSINESS

1. Prayer
2. Acknowledgment of Country
3. Apologies
4. Declaration of Interests
5. Confirmation of Minutes of the Ordinary Council Meeting held on Monday 21 September 2020, the Special Council Meeting held on Monday 12 October 2020 and the Statutory Council Meeting held on Wednesday 11 November 2020.
6. Public Questions
7. Officers' Reports
 - Director Corporate Services
 1. Attendance Report 4
 2. Reports of Councillor Briefings 6
 3. Councillor Representation Reports 9
 4. Council Representation 2020/2021 11
 5. Councillors Quarterly Expense and Reimbursement Report - July to September 2020 19
 6. Councillor Induction Program 2020/21 22
 - Director Operations, Assets & Leisure
 1. Capital Works Report: First Quarter 2020/2021 Financial Year 25
 - Director Strategy & Community
 1. Council Plan 2017-2021 (Year 4: 2020/21) Priority Action Progress Report - Quarter 1, 2020/21 30
 2. Local Government Performance Reporting Framework - Service Indicator Progress Report - Quarter 1, 2020/21 33
 3. E-Petition in relation to - Ringwood Cellars 1 Bedford Road Ringwood 36
8. Documents for Sealing
9. Motions to Review
10. Late Item
11. Requests / Leave of Absence
12. In Camera
 - Director Development & Amenity
 1. Tender Evaluation Report – Contract 20961 Sherbrook Catchment Drainage Upgrades - Stage 1

ATTENDANCE REPORT

ITEM 1

PURPOSE

To provide an opportunity for Councillors to report on Council activities undertaken since the last Ordinary Meeting of Council and forthcoming ward activities.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

Not Applicable

ISSUE / DISCUSSION

It is intended that the Mayor and Councillors be given the opportunity to present a verbal or written report updating Council on the activities they have undertaken in their role as Councillors and forthcoming ward activities.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Councillors formally report to Council upon the activities they have undertaken in their role as Councillors.

ATTENDANCE REPORT Cont'd

ITEM 1

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY
COUNCILLORS**

REPORTS OF COUNCILLOR BRIEFINGS

ITEM 2

PURPOSE

To present the 'Public Record' of those Councillor Briefings which are attended by all Councillors and generally held on Monday evenings at the City Offices Ringwood, usually two weeks prior to the formal Council Meeting, and to note the issues discussed.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2020 – 2021:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

As part of decision-making processes at Maroondah, it is essential that Councillors are briefed on a range of issues which come before Council for consideration. As a means of providing this information, Councillor Briefings are conducted.

Councillor Briefings are also attended by Council Officers, and sometimes other specific advisors, to provide Councillors with a detailed knowledge and understanding of issues under consideration to a level of detail that would inhibit timely decision-making, that would not be possible in an open Council meeting, where decision-making related debate is governed by strict meeting procedures.

A Councillor Briefing is a non decision making forum, and as per past good governance practice, is deemed to be a scheduled or planned meeting comprising a majority of Councillors (at least 5) and one (1) Council employee, for the purpose of discussing matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a delegated function, duty or power of Council

Examples of a Councillor Briefings may include:

- On-site inspections,
- Consultative Meetings with residents, developers, consultants
- Meetings with local organisations, Government Departments, statutory authorities, and local politicians

REPORTS OF COUNCILLOR BRIEFINGS Cont'd**ITEM 2****ISSUE / DISCUSSION**

Councillor Briefings are generally held twice a month, on Monday evenings at the City Offices Ringwood, usually two (2) weeks prior to, and on the night of a formal Council meeting.

The intent of this report is to present a 'Public Record' of those Councillor Briefings which are generally attended by all Councillors and typically held on Monday evenings, and to note the items discussed.

The 'Public Record' of the Councillor Briefing held on 21 September 2020, 16 November 2020, 17 November 2020 and 23 November 2020 is attached for information.

NOTE

As a result of current working arrangements due to COVID-19, some Councillor Briefings are being held via Zoom Teleconferencing.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION





Councillor Briefings are important forums for advice and discussion, on what are often complex issues facing the municipality, in the lead up to formal decisions being made by Councillors at Council Meetings. At Councillor Briefings, or outside them, Councillors also have the opportunity of requesting additional information to assist in the decision-making process.

It is appropriate that the 'Public Record' of those Councillor Briefings, which are attended by a majority of Councillors, i.e. at least five (5) Councillors and one (1) employee of Council, be noted.

REPORTS OF COUNCILLOR BRIEFINGS Cont'd

ITEM 2

ATTACHMENTS

1.  2020 September 21 - Councillor Briefing Public Record
2.  2020 November 16 - Councillor Briefing Public Record
3.  2020 November 17 - Councillor Briefing Public Record
4.  2020 November 23 - Councillor Briefing Public Record

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE COUNCILLOR BRIEFING HELD ON 21 SEPTEMBER 2020, 16 NOVEMBER 2020, 17 NOVEMBER 2020 AND 23 NOVEMBER 2020

COUNCILLOR REPRESENTATION REPORTS

ITEM 3

PURPOSE

To receive and note the following meeting minutes.

- Eastern Transport Coalition Meeting held on the 19 November 2020
- Eastern Transport Coalition Meeting held on the 15 October 2020
- Eastern Transport Coalition Meeting held on the 17 September 2020
- Maroondah Community Safety Committee Minutes held on the 14 September 2020
- Maroondah Arts Advisory Committee Minutes held on the 9 September 2020

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

As part of Council's commitment to the principles and practice of good governance, it is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations bodies/advisory groups upon which it is represented.

ISSUE / DISCUSSION

The minutes attached to this report relate to the 2019/2020 term.

Crs Graham and Damante are Council's representatives on the Eastern Transport Coalition Committee.

Crs Steane, Lamont and Macdonald are Council's representatives on the Maroondah Community Safety Committee.

Crs Spears, Graham and Symon are Council's representatives on the Maroondah Arts Advisory Committee.

COUNCILLOR REPRESENTATION REPORTS Cont'd

ITEM 3

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable


COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations bodies/advisory groups upon which Council is represented.

ATTACHMENTS

1.  Eastern Transport Coalition Minutes - 19 November 2020
2.  Eastern Transport Coalition Minutes - 15 October 2020
3.  Eastern Transport Coalition Minutes - 17 September 2020
4.  Maroondah Community Safety Committee Minutes - 14 September 2020
5.  Maroondah Arts Advisory Committee Minutes - 9 September 2020

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES MINUTES OF THE FOLLOWING COMMITTEES:

1. **EASTERN TRANSPORT COALITION MEETING HELD ON THE 19 NOVEMBER 2020**
2. **EASTERN TRANSPORT COALITION MEETING HELD ON THE 15 OCTOBER 2020**
3. **EASTERN TRANSPORT COALITION MEETING HELD ON THE 17 SEPTEMBER 2020**
4. **MAROONDAH COMMUNITY SAFETY COMMITTEE HELD ON THE 14 SEPTEMBER 2020**
5. **MAROONDAH ARTS ADVISORY COMMITTEE HELD ON THE 9 SEPTEMBER 2020**

COUNCIL REPRESENTATION 2020/2021

ITEM 4

PURPOSE

To appoint formal Council representation to internal and external organisations for the period November 2020 to November 2021.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose in this report.

Outcome Area: A well governed and empowered community.

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2020 – 2021:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

Council on an annual basis appoints Council delegates at the commencement of a new Mayoral term. It provides clear communication and delegate identification for Councillors, the community and the organisations or bodies/advisory groups to which a Councillor is a delegate.

There are two types of bodies requiring formal Council representation, either internal or external. Internal bodies/advisory groups have been initiated by Council and are serviced administratively. They typically consider in-depth issues that are related to Council policy or activities. Their primary purpose is to advise Council on issues. An extension of these Committees has been the development of Internal Committees with a large degree of Community representation. External bodies are outside the control of Council as they operate under their own charter and determine their own procedures, policies and practices. In these instances, Council involvement is to participate, influence and advocate for the Maroondah Communities on the activities of those external groups where those activities are in the Maroondah public's interest.

ISSUE / DISCUSSION

Committee representation is reviewed on an annual basis and aligns with the election of the Mayor through the November cycle of meetings.

Convention indicates that where the Mayor is a member of an internal Committee of Council, they automatically act as the Chair, unless they relinquish that role, other than the Audit and Risk Committee which is required to have an Independent Chair. Additionally, in accordance with good governance practice where the Mayor is not a specific member of a Committee – they may exercise the option to attend any Committee in an ex-officio capacity.

COUNCIL REPRESENTATION 2020/2021 Cont'd**ITEM 4**

The Internal Advisory Committees are to contribute towards reference panels, and assist with consultation, whether towards the Council Plan, Budget and provide representation of community-based issues that should be considered when making decisions. All Internal Advisory Committees will consist of three Councillors to strengthen representation.

As part of the engagement process over the next term, it is envisaged that members of Advisory Committees, will participate in a range of engagement activities, including reference panels in line with the new requirements of the Local Government Act 2020.

Internal Advisory Committees:

Internal Advisory Committee	Brief Description	Councillor Rep #
Maroondah Access, Inclusion and Equity Advisory Committee	The role of the Maroondah Access, Inclusion and Equity Advisory Committee is to provide advice to Council and inform service delivery, advocacy and partnerships on a range of social policy matters relating to community access, inclusion and equity.	Three
Maroondah Arts Advisory Committee	The role of the Maroondah Arts Advisory Committee is to provide advice and expertise that assists Council in realising the community's vision for a creative and culturally vibrant Maroondah as outlined in Maroondah 2040 and key Council cultural policies and strategies.	Three
Maroondah Business Advisory Committee	The role of the Maroondah Business Advisory Committee is to provide a framework for the collaborative sharing of local business intelligence, and sector specific opportunities and challenges, that will shape and enhance the future role of Council to impact positively on local businesses.	Three
Maroondah Community Health and Wellbeing Committee	The role of the Maroondah Community Health and Wellbeing Advisory Committee is to provide advice to Council and inform service delivery, advocacy and partnerships on a range of community health and wellbeing matters.	Three
Maroondah Disability Advisory Committee	The role of the Maroondah Disability Advisory Committee is to provide advice to Council and inform service delivery, advocacy and partnerships on a range of matters relating to people with a disability, their carers and families.	Three
Maroondah Environment Advisory Committee	The role of the Maroondah Environment Advisory Committee is to establish a collaborative partnership between Council and key community stakeholders, to inform and advise Council on environmental sustainability issues.	Three
Maroondah Liveability, Safety and Amenity Committee	The role of the Maroondah Liveability, Safety and Amenity Advisory Committee is to provide advice to Council and inform service delivery, advocacy and partnerships on a range of community liveability, safety and amenity matters.	Three

COUNCIL REPRESENTATION 2020/2021 Cont'd**ITEM 4**

Other Internal Committees that are statutory in nature is the following and do not consist of Community Members:

Other Internal Committees	Brief Description	Councillor Rep #
Maroondah Audit and Risk Committee	The role of the Audit and Risk Advisory Committee is to oversee, monitor and report upon the effectiveness of Council in carrying out its responsibilities for accountable financial management, good corporate governance, maintaining a system of internal control and risk management, and fostering an ethical environment.	Two

External Bodies with Council Representation

Council also is represented by Councillors and Council employees on a range of External Committees and networks at Local, State and National levels. In these instances, Council involvement is to participate, advocate and influence the activities of these external groups on behalf of the Maroondah community.

External Committees and Networks:

Committee	Local/Regional/ State/National	Brief Description	Councillor Rep #
Maroondah – Communities of Wellbeing Steering Committee	Local	Communities of Wellbeing Inc is a collaborative community partnership that seeks to build capability and connectedness to enhance human flourishing.	Two
Eastern Regional Group – Mayors and CEO's	Regional	The Eastern Regional Group (ERG) collaborates on common issues facing Council for its six representative Councils, comprising of - Knox, Manningham, Maroondah, Monash, Whitehorse and Yarra Ranges.	Mayor, Deputy Mayor, CEO, plus designated substitute (past Mayor)

COUNCIL REPRESENTATION 2020/2021 Cont'd**ITEM 4**

Committee	Local/Regional/ State/National	Brief Description	Councillor Rep #
Eastern Affordable Housing Alliance	Regional	The Alliance aims to ensure that the most disadvantaged people in the EMR can access safe, secure, affordable housing, with a view to better health outcomes and higher quality of life for all. Collaboration of six LGs comprising of - Knox, Manningham, Maroondah, Monash, Whitehorse and Yarra Ranges	One, plus designated substitute
Eastern Alliance For Greenhouse Action	Regional	The Eastern Alliance for Greenhouse Action (EAGA) is a formal collaboration of eight Councils in Melbourne's east, working together on regional programs that reduce greenhouse gas emissions and facilitate regional adaptation.	One, plus designated substitute
Eastern Regional Libraries Corporation	Regional	Eastern Regional Libraries (ERL) is a co-operative venture of three outer eastern metropolitan councils – Knox, Maroondah and Yarra Ranges. The Corporation Board provides leadership for the good governance of ERL and consists of two appointed Councillors from each of the member Councils. The Board meet quarterly during the year to discuss library issues and receive reports from library management. There is also an Audit and Risk Committee to which Board Members are able to nominate which meets a couple of times a year.	Two, plus designated substitute

COUNCIL REPRESENTATION 2020/2021 Cont'd

ITEM 4

Committee	Local/Regional/ State/National	Brief Description	Councillor Rep #
METEC <i>(Metropolitan Training Education Centre Inc.)</i>	Regional	Metropolitan Training Education Centre Inc (METEC) Driver Training is a not-for-profit road safety organisation dedicated to improving road safety. Located in Colchester Road in Bayswater North, a board representative from Council has been in place in recent years.	One, plus designated substitute
Metropolitan Waste Resource Recovery Group Forum	State	The Metropolitan Local Government Waste Forum has been set up to support the effective operation of the Metropolitan Waste and Resource Recovery Group (MWRRG). The Forum exists to inform the effective, efficient and sustainable resource recovery and municipal waste planning and management across the MWRRG region.	One, plus designated substitutes
Municipal Association of Victoria State Council	State	The State Council operates as the governing body of the Municipal Association of Victoria (MAV). It is made up of single representatives from all member councils who formulate, debate, and vote on the operations of the MAV.	One, plus designated substitute
Victorian Local Government Women's Charter	State	The Victorian Local Government Women's Charter promotes the principles of gender equity, encouraging diversity in representation and participation; and women's active citizenship.	All female Councillors, plus Director Corporate Services
Local Government Safe Cities Network	National	The Local Government Safe Cities Network seeks to bring a balanced local government perspective to alcohol and other drug issues in Australian communities.	One, plus designated substitute

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COUNCIL REPRESENTATION 2020/2021 Cont'd

ITEM 4

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

That Council consider the appointment of delegates to the Committees/Bodies/Advisory Groups as listed within the recommendation to this report in order to develop, review, advocate and support the needs and aspirations of the Maroondah Community as outlined in Council's Maroondah 2040 and Council Plan documents.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT WITH RESPECT TO BODIES/ADVISORY GROUPS REQUIRING A FORMAL COUNCIL DELEGATE, COUNCIL:

- 1. NOTES THAT THE MAYOR IS ABLE, AS EX-OFFICIO, TO ATTEND ANY OF THE BODIES/ADVISORY GROUPS WHERE SHE IS NOT A SPECIFIC MEMBER AS A DELEGATE; AND**
- 2. MAKES THE FOLLOWING APPOINTMENTS:**

Maroondah Access, Inclusion and Equity Advisory Committee

CRS., AND AS COUNCIL'S REPRESENTATIVES ON THE MAROONDAH ACCESS, INCLUSION AND EQUITY ADVISORY COMMITTEE

Maroondah Arts Advisory Committee

CRS., AND AS COUNCIL'S REPRESENTATIVES ON THE MAROONDAH ARTS ADVISORY COMMITTEE

Maroondah Business Advisory Committee

CRS., AND AS COUNCIL'S REPRESENTATIVES TO THE MAROONDAH BUSINESS ADVISORY COMMITTEE.

Maroondah Community Health and Wellbeing Committee

CRS., AND AS COUNCIL'S REPRESENTATIVES ON THE MAROONDAH COMMUNITY HEALTH AND WELLBEING COMMITTEE

COUNCIL REPRESENTATION 2020/2021 Cont'd

ITEM 4

Maroondah Disability Advisory Committee

**CRS., AND AS COUNCIL'S REPRESENTATIVES ON THE
DISABILITY ADVISORY COMMITTEE.**

Maroondah Environment Advisory Committee

**CRS., AND AS COUNCIL'S REPRESENTATIVES TO
THE MAROONDAH ENVIRONMENT ADVISORY COMMITTEE.**

Maroondah Liveability, Safety and Amenity Committee

**CRS., AND AS COUNCIL'S REPRESENTATIVES ON THE
MAROONDAH LIVEABILITY, SAFETY AND AMENITY COMMITTEE**

Maroondah Audit and Risk Committee

**THE MAYOR AND CR. AS COUNCIL'S REPRESENTATIVES TO THE AUDIT
AND RISK COMMITTEE.**

Maroondah - Communities of Wellbeing Steering Committee

**CRS., AND AS COUNCIL'S REPRESENTATIVES ON THE
MAROONDAH - COMMUNITIES OF WELLBEING STEERING COMMITTEE**

Eastern Regional Group – Mayors and CEO's

**THE MAYOR, THE DEPUTY MAYOR, THE CHIEF EXECUTIVE OFFICER AS
COUNCIL'S REPRESENTATIVES AND THE PAST MAYOR CR. AS
SUBSTITUTE REPRESENTATIVE TO THE EASTERN REGIONAL GROUP –
MAYORS AND CEO'S.**

Eastern Affordable Housing Alliance

**CR. AS COUNCIL'S REPRESENTATIVE WITH CR. AS
SUBSTITUTE REPRESENTATIVE TO THE EASTERN AFFORDABLE HOUSING
ALLIANCE.**

Eastern Alliance for Greenhouse Action

**CR. AS COUNCIL'S REPRESENTATIVE WITH CR. AS
SUBSTITUTE REPRESENTATIVE TO THE TO THE EASTERN ALLIANCE FOR
GREENHOUSE ACTION.**

COUNCIL REPRESENTATION 2020/2021 Cont'd

ITEM 4

Eastern Regional Libraries Corporation

CRS. AND AS COUNCIL'S REPRESENTATIVES WITH CR. AS SUBSTITUTE REPRESENTATIVE TO THE EASTERN REGIONAL LIBRARIES CORPORATION.

Eastern Transport Coalition

CR. AS COUNCIL'S REPRESENTATIVE WITH CR..... AS SUBSTITUTE REPRESENTATIVE TO THE EASTERN TRANSPORT COALITION.

METEC (Metropolitan Training Education Centre Inc.)

CR. AS COUNCIL'S REPRESENTATIVE WITH CR..... AS SUBSTITUTE REPRESENTATIVE TO METEC.

Metropolitan Waste Resource Recovery Group Forum

CR. AS COUNCIL'S REPRESENTATIVE WITH CR., DIRECTOR CORPORATE SERVICES, MANAGER FINANCE & GOVERNANCE AND COORDINATOR WASTE MANAGEMENT AS SUBSTITUTE REPRESENTATIVES TO THE METROPOLITAN LOCAL GOVERNMENTS' WASTE FORUM.

Municipal Association of Victoria – State Council

CR. AS COUNCIL'S REPRESENTATIVE WITH CR..... AS SUBSTITUTE REPRESENTATIVE TO THE MUNICIPAL ASSOCIATION OF VICTORIA.

Victorian Local Government Women's Charter

CRS.,,,, AND DIRECTOR CORPORATE SERVICES AS COUNCIL'S REPRESENTATIVES TO THE VICTORIAN LOCAL GOVERNMENT WOMEN'S CHARTER

Local Government Safe Cities Network

CR. AS COUNCIL'S REPRESENTATIVE WITH CR..... AS SUBSTITUTE REPRESENTATIVE TO THE LOCAL GOVERNMENT SAFE CITIES NETWORK

**COUNCILLORS QUARTERLY EXPENSE AND
REIMBURSEMENT REPORT - JULY TO SEPTEMBER 2020**

ITEM 5

PURPOSE

To provide the regular quarterly report to the community on Councillor expenses.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In 2040, Maroondah will be an empowered community that is actively engaged in Council decision making through processes that consider the needs and aspirations of all ages and population groups. Council will provide strong and responsive leadership, ensuring transparency, while working with the community to advocate for and 'champion' local needs.

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

In accordance with Section 40 and 42 of the *Local Government Act 2020*, Council is required to:

- reimburse a Councillor for expenses reasonably incurred in the performance of their role as a Councillor;
- make available to the Mayor and Councillors the resources and facilities reasonably necessary to enable them to effectively perform their role.

Council is also required to adopt and maintain an Expenses Policy in relation to the reimbursement of expenses for Councillors (Section 41). The Policy provides guidance for the payment of reimbursements of expenses and the provision of resources, facilities and other support to the Mayor and Councillors to enable them to perform their duties.

The Council Expenses Policy was adopted by Council on 31 August 2020.

Council also publishes in its Annual Report the details of the expenses for each Councillor and member of a Council Committee paid by the Council. The details of the expenses for the past financial year are set out in the 2019/20 Annual Report.

ISSUE / DISCUSSION

This is a standard Governance reporting item in line with legislative requirements and sector Best Practice and an opportunity to be transparent to the Maroondah Community regarding these matters.

**COUNCILLORS QUARTERLY EXPENSE AND
REIMBURSEMENT REPORT - JULY TO SEPTEMBER 2020
Cont'd**

ITEM 5

FINANCIAL / ECONOMIC ISSUES

A budget of \$102k in the 2020/21 financial year exists for the expenses and reimbursement of Councillors. A budget of \$12k is allocated to the Office of the Mayor for the provision of a vehicle during the Mayoral term (November to November).

<i>Councillor</i>	<i>TR (\$)</i>	<i>CM (\$)</i>	<i>CC (\$)</i>	<i>IC (\$)</i>	<i>CT (\$)</i>	<i>CCA (\$)</i>	<i>Total July to September 2020 (\$)</i>
Tony Dib OAM JP	0	0	0	332.08	0	0	332.08
Paul Macdonald	0	0	0	350.56	0	0	350.56
Kylie Spears	0	0	0	452.00	77.00	0	529.00
Nora Lamont	0	0	0	245.24	123.00	0	368.24
Samantha Mazzuchelli	0		0	596.53	77.00	0	673.53
Mike Symon Mayor November 13, 2019 to October 24, 2020	0	#3,000.00	0	406.00	550.00	9.00	#3,965.00
Tasa Damante	0	0		326.00	177.27	0	503.27
Marijke Graham Deputy Mayor November 13, 2019 to October 24, 2020	0	0	0	452.61	177.27	0	629.88
Rob Steane	0	0	0	364.74	0	0	364.74
TOTAL	0	#3,000.00	0	3,525.76	1181.54	9.00	7716.30

Legend: TR-Travel, CM-Car Mileage (# a budget allocation of \$12k is allocated to the Office of the Mayor for the provision of a vehicle during the Mayoral term - November to November), CC-Child Care, IC-Information and Communication expenses, CT-Conferences and Training expenses, CCA-Civic and Community Attendance.

Note - No expenses were paid by Council including reimbursements to members of Council Committees during the year

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

**COUNCILLORS QUARTERLY EXPENSE AND
REIMBURSEMENT REPORT - JULY TO SEPTEMBER 2020**

ITEM 5

Cont'd

CONCLUSION

As this is a routine administrative report demonstrating transparency on these matters to the Maroondah Community, is in line with State Government legislative requirements and the figures for which are within budget, the recommendation is right for Council determination.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL NOTES THE COUNCILLORS EXPENSE AND REIMBURSEMENT
REPORT FOR JULY TO SEPTEMBER 2020**

COUNCILLOR INDUCTION PROGRAM 2020/21

ITEM 6

PURPOSE

To consider the adoption of the Councillor Induction Program 2020/21 in accordance with section 32 of the *Local Government Act 2020* (the Act).

STRATEGIC / POLICY ISSUES

The following directions contained in *Maroondah 2040: Our Future Together* and the *Council Plan 2017-2021* (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In 2040, Maroondah will be an empowered community that is actively engaged in council decision making through processes that consider the needs and aspirations of all ages and population groups. Council will provide strong and responsive leadership, ensuring transparency, while working with the community to advocate for and 'champion' local needs.

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

The Act, which received Royal Assent on 24 March 2020, is being progressively implemented from 6 April 2020 through until 1 July 2021. It requires Council to adopt a Councillor Induction Program which meets the prescribed requirements of the Act and meets the *Local Government (Governance & Integrity) Regulations 2020* (the Regulations).

The Regulations state:

(1) For the purposes of section 32(5) of the Act, the prescribed manner for conducting Councillor induction training is

- (a) in person; or*
- (b) by electronic means.*

(2) For the purposes of section 32(5) of the Act, the prescribed matters to be addressed in Councillor induction training are the following

- (a) the role of a Councillor, a Mayor and a Deputy Mayor;*
- (b) the role of a Chief Executive Officer;*
- (c) any practices, protocols or policies in relation to the interaction between members of Council staff and Councillors;*
- (d) the overarching governance principles and the supporting principles;*
- (e) the standards of conduct;*
- (f) misconduct, serious misconduct and gross misconduct;*
- (g) the internal arbitration process and the Councillor Conduct Panel process under Divisions 5 and 7 of Part 6 of the Act;*
- (h) engagement and reconciliation with the traditional owners of land in the municipal district of the Council;*

COUNCILLOR INDUCTION PROGRAM 2020/21 Cont'd**ITEM 6**

- (i) giving effect to gender equality, diversity and inclusiveness;*
- (j) any other matters relating to governance and integrity which the Chief Executive Officer has determined should be addressed.*

ISSUE / DISCUSSION

To enable Councillors to meet the prescribed obligations under the Act and the Regulations, a Councillor Induction Program has been developed to be completed in accordance with S32 (1) - within 6 months after the day the Councillor takes the Oath or Affirmation of Office.

The program is made up of four (4) activities, to be undertaken either electronically or in person:

1. Legal Essentials
 - the role of a Councillor, a mayor and a deputy mayor;
 - the role of the chief executive officer;
 - any practices, protocols or policies in relation to the interaction between council staff and Councillors;
 - the overarching governance principles and the supporting principles;
 - the standards of conduct;
 - misconduct, serious misconduct and gross misconduct;
 - the internal arbitration process and the Councillor conduct process.
2. Working together to deliver program
 - Putting the Code of Conduct in to practice
3. Strategic Planning and Financial Management principles
 - Development of Council Plan
 - 10-year capital works program
 - Long Term Financial Strategy
4. Diversity and Inclusion program
 - engagement and reconciliation with the Traditional Land Owners
 - giving effect to gender equality, diversity and inclusiveness

FINANCIAL / ECONOMIC ISSUES

This program will be met within Council's current budget.

ENVIRONMENTAL / AMENITY ISSUES

Not applicable

SOCIAL / COMMUNITY ISSUES

Not applicable

COUNCILLOR INDUCTION PROGRAM 2020/21 Cont'd**ITEM 6****COMMUNITY CONSULTATION**

Not applicable

CONCLUSION

The Councillor Induction Program 2020/21 aligns with Victorian Government legislation, has been benchmarked with the sector through Local Government Victoria and meets the prescribed requirements of the Act and the Regulations. It is therefore appropriate for Council to now consider adoption of the Councillor Induction Program 2020/21 to meet the Victorian Government legislated timeframe requirements.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL ENDORSES THE COUNCILLOR INDUCTION PROGRAM 2020/21 AS OUTLINED WITHIN THIS REPORT PURSUANT TO SECTION 32 OF THE LOCAL GOVERNMENT ACT 2020 AND THE LOCAL GOVERNMENT (GOVERNANCE & INTEGRITY) REGULATIONS 2020

**CAPITAL WORKS REPORT: FIRST QUARTER 2020/2021
FINANCIAL YEAR**

ITEM 1

PURPOSE

To present the financial and operational status of major Capital Works projects for the first quarter of the 2020/2021 financial year.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2020 – 2021:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

Council, as part of its Adopted Budget 2020/2021, allocated \$85.47m to Capital Works projects, including some significant State and Federal grant funding previously received. Council also carried forward \$2.49m from the 2019/20 capital works budget. The total adjusted forecast budget for 2020/21, taking account of additional external funding received, is therefore \$90.64m as of 30 September 2020.

Capital Works programs status reports are prepared by management and reviewed monthly at the Capital Works Implementation Group (CWIG) and presented quarterly to the Audit and Risk Advisory Committee (ARAC).

Provided in this report is an overview of Capital Expenditure on Council's major program areas for the period 1 July 2020 to 30 September 2020.

**CAPITAL WORKS REPORT: FIRST QUARTER 2020/2021
FINANCIAL YEAR Cont'd**

ITEM 1

ISSUE / DISCUSSION

The following is a summary of the status of Council's major program areas at the end of the first quarter of the 2020/2021 financial year:

CAPITAL PERFORMANCE – TWELVE MONTHS ENDING 30 SEPTEMBER 2020

	YTD Forecast Budget \$'000	YTD Actual * \$'000	YTD Bud Var \$'000	Forecast Budget ** \$'000	Amount Carried Forward \$'000	Adopted Budget \$'000
Classification						
Buildings ¹	21,188	22,840	(1,652)	39,279	1,306	36,524
Roads ²	1,008	1,500	(491)	3,635	575	2,890
Footpaths and Cycleways ³	508	511	(3)	2,939	(45)	3,051
Carparks ⁴	454	467	(13)	30,630	385	30,000
Drainage ⁵	144	260	(115)	3,026	841	2,576
Waste Management	20	20	0	57	57	0
Other Capital Roads and Drainage ⁶	16	5	10	1,065	451	603
Recreational Leisure and Community Facilities ⁷	266	260	6	4,336	(70)	4,212
Parks and Open Space ⁸	351	312	40	2,055	696	1,395
Fixtures, Fittings and Furniture	25	14	11	126	61	65
Plant, Machinery and Equipment ⁹	748	488	259	2,324	372	1,952
Computers and Telecommunications ¹⁰	35	34	1	2,228	1,461	678
Property Sales	0	(19)	19	0	0	0
Building Renewal ¹¹	261	650	(388)	(1,066)	(3,599)	1,520
Total capital works	25,025	27,341	(2,316)	90,635	2,491	85,466

* YTD Actual expenditure includes Carried Forwards

** Forecast Budget expenditure includes Carried Forwards

Explanation of variations between forecast budget and adopted budget:

- ¹ Buildings** – Variation between adopted \$36.524m and forecast \$39.279m budgets is due primarily to:
 - \$1.306m in carried forwards from 19/20 relating to major projects commenced in 19/20 and continuing into 20/21;
 - \$2.0m grant funding for Dorset Sporting Pavilion; and
 - \$300k allocated from energy efficiency funds to works at Karralyka.
- ² Roads** – Variation between adopted \$2.890m and forecast \$3.635m budgets is due primarily to:
 - \$575k in carried forwards from 19/20;
 - \$350k contribution from drainage accounts to New Street Road Renewal; and
 - \$245k contribution to McAlpin Reserve Car Park Improvements

**CAPITAL WORKS REPORT: FIRST QUARTER 2020/2021
FINANCIAL YEAR Cont'd**

ITEM 1

- **³ Footpaths & Cycleways** – Variation between adopted \$3.051m and forecast \$2.939m budgets is due primarily to:
 - Negative carried forward of \$45k from 19/20;
 - \$50k allocated to the Open Space Improvement Program
- **⁴ Carparks** – Variation between adopted \$30m and forecast \$30.630m budget is due primarily to:
 - \$385k in carried forwards from 19/20; and
 - \$245k transferred from Roads to McAlpin, North Ringwood and HE Parker Reserves Carpark Improvements.
- **⁵ Drainage** – Variation between adopted \$2.576m and forecast \$3.026m budgets is due primarily to:
 - \$841k in carried forwards from 19/20; and
 - \$350k transferred to New Street Road Renewal.
- **⁶ Other Capital Roads and Drainage** – Variation between adopted \$603k and forecast \$1.065m is due primarily to:
 - \$451k in carried forwards from 19/20.
- **⁷ Recreational Leisure and Community Facilities** – Variation between adopted \$4.212m and forecast \$4.336m budgets due primarily to:
 - \$125k grant income for Silcock Sportsfield Lighting.
- **⁸ Parks and Open Space** – Variation between adopted \$1.395m and forecast \$2.055m budgets is due primarily to:
 - \$696k in carried forwards from 19/20.
- **⁹ Plant Machinery and Equipment** – Variation between adopted \$1.952m and forecast \$2.324m budgets is due to:
 - \$372k in carried forwards from 19/20.
- **¹⁰ Computers and Telecommunication** – Variation between adopted \$678k and forecast \$2.228m budgets is primarily due to:
 - \$1.461m in carried forwards from 19/20;
 - \$149k contribution from Buildings into Realm Network Lease Equipment; and
 - \$60k transferred to operational account for equipment lease

**CAPITAL WORKS REPORT: FIRST QUARTER 2020/2021
FINANCIAL YEAR Cont'd**

ITEM 1

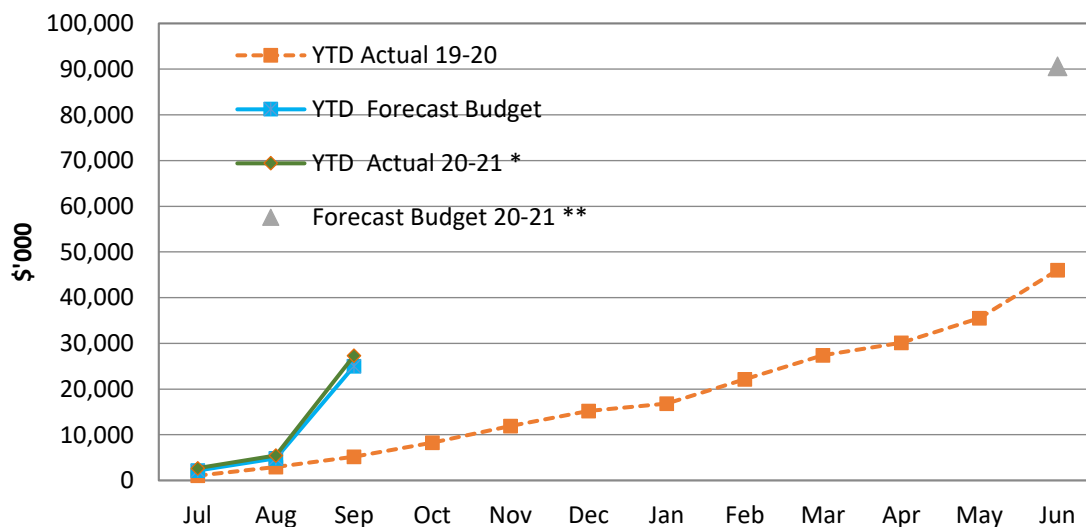
- ¹¹ **Building Renewal** – Variation between adopted \$1.520m and forecast -\$1.066m budgets is primarily due to:
 - Negative carried forward amount of \$3.599m from 19/20 (i.e., relating to projects that were brought forward and completed in 2019/20 but were funded in 2020/21); and
 - \$1.013m allocated from future years for projects that will be undertaken during 2020/21.

FINANCIAL / ECONOMIC ISSUES

CARRIED FORWARDS FROM 2019/2020

Council carried forward an amount of \$2.491m into the 2020/2021 financial year, which primarily related to major projects that were underway at the end of the 2019/2020 financial year.

CAPITAL WORKS YTD – EXPENDITURE (CUMULATIVE)



*YTD Actual expenditure includes Carried Forwards

**Forecast Budget expenditure includes Carried Forwards and future years' projects brought forward

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

**CAPITAL WORKS REPORT: FIRST QUARTER 2020/2021
FINANCIAL YEAR Cont'd**

ITEM 1

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

Council has a total Capital Works forecast budget for 2020/2021 of \$90.635m, including \$2.491m carried forward from 2019/20 and grant funding from State and Federal Governments. Key variations between adopted and forecast budgets for the period 1 July 2020 to 30 September 2020 are noted within this report.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL RECEIVES AND NOTES THE REPORT ON THE STATUS OF THE
CAPITAL WORKS PROGRAM FOR THE PERIOD 1 JULY 2020 TO 30 SEPTEMBER
2020**

**COUNCIL PLAN 2017-2021 (YEAR 4: 2020/21) PRIORITY
ACTION PROGRESS REPORT - QUARTER 1, 2020/21**

ITEM 1

PURPOSE

To provide an update on progress made towards implementation of Year 4 priority actions identified in the Council Plan 2017-2021, as at 30 September 2020.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our future together and the Council Plan 2017-2021 (Year 4: 2020/21) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be a vibrant and diverse city with a healthy and active community, living in green leafy neighbourhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.

Key Directions 2020 – 2021:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable
- 8.2 Ensure responsible and sustainable management of Maroondah's resources, assets, infrastructure and natural environment
- 8.3 Nurture a continuous improvement council culture of being collaborative, strategic, sustainable and employing best practice, that positions Maroondah as a leader in local government

Priority Action 2020-2021:

Not Applicable

BACKGROUND

The *Council Plan 2017-2021* is Maroondah City Council's key medium-term strategic document that sets key directions and priority actions to work towards the long-term community vision outlined in *Maroondah 2040: Our future together*.

The Council Plan plays a vital role in shaping Maroondah's future over a four-year period. It identifies both challenges and opportunities for our community at a local and regional level within the context of the community's long-term community vision, *Maroondah 2040: Our Future Together*. It also forms the basis for Council to make decisions regarding resources and priorities in response to community needs and aspirations.

The Council Plan is implemented through service delivery activities and initiatives across Council, and outcomes are measured and reported regularly.

**COUNCIL PLAN 2017-2021 (YEAR 4: 2020/21) PRIORITY
ACTION PROGRESS REPORT - QUARTER 1, 2020/21 Cont'd**

ITEM 1

ISSUE / DISCUSSION

Within the Council Plan, there are a range of priority actions identified that work towards delivery of the Maroondah 2040 Community Vision. These actions are updated annually to ensure the Plan continues to be aligned with *Maroondah 2040: Our future together (June 2020 Update)*, the community's long-term vision, and is responsive to community needs and expectations.

The Council Plan is divided into eight future community outcome areas, each with a set of four-year key directions (strategies), four-year priority actions, strategic indicators and supporting strategies and plans. The priority actions identified work towards the achievement of the key directions, and ultimately toward the outcomes and visions outlined in *Maroondah 2040: Our future together (June 2020 Update)*.

The attached report identifies the progress made by Council in delivering the 2020/21 priority actions identified in the *Council Plan 2017-2021*.

As at 30 September 2020, three actions are complete, 60 are in progress and two have been deferred. A number of priority actions are multi-year initiatives scheduled to be completed in future financial years.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Council Plan achievements are reported back to Council and the community through quarterly reporting and through the Maroondah City Council Annual Report at the end of each financial year.

CONCLUSION

Council has made excellent progress during the July to September 2020 quarter towards the implementation of a broad range of Council Plan Priority Actions for the 2020/21 financial year.

ATTACHMENTS

1.  Council Plan Priority Actions Quarterly Progress Report - Quarter 1, 2020/21

CONFIDENTIALITY

Not Applicable

**COUNCIL PLAN 2017-2021 (YEAR 4: 2020/21) PRIORITY
ACTION PROGRESS REPORT - QUARTER 1, 2020/21 Cont'd**

ITEM 1

RECOMMENDATION

**THAT COUNCIL NOTES PROGRESS MADE TOWARDS THE DELIVERY OF 2020/21
PRIORITY ACTIONS IDENTIFIED IN THE COUNCIL PLAN 2017-2021 AS AT 30
SEPTEMBER 2020**

**LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK - SERVICE INDICATOR PROGRESS REPORT
- QUARTER 1, 2020/21**

ITEM 2

PURPOSE

To provide a report of Council's indicators of service performance as measured by the Local Government Performance Reporting Framework (LGPRF) for the 2020/21 financial year to date (1 July 2020 to 30 September 2020).

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our future together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In 2040, Maroondah will be a vibrant and diverse city with a healthy and active community, living in green leafy neighbourhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.

Key Directions 2020-2021:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable
- 8.2 Ensure responsible and sustainable management of Maroondah's resources, assets, infrastructure and natural environment
- 8.4 Foster a culture of innovation, cooperation, commitment, communication and continuous improvement that positions Maroondah City Council as a leader in local government

Priority Action 2020-21:

Not Applicable

BACKGROUND

The Local Government Performance Reporting Framework (LGPRF) is a mandatory reporting system developed by Local Government Victoria which was introduced in 2014 to ensure all Victorian Councils are measuring and reporting on their performance in a consistent way.

The LGPRF is a Victorian Government initiative aimed at ensuring transparency and accountability of the local government sector performance to ratepayers and the public.

The framework is made up of service performance, financial performance and sustainability measures, along with a governance and management checklist. Together these components build a comprehensive picture of local government performance.

These measures are reported in Council's Annual Report as part of the Report of Operations and Performance Statement sections as required by the *Local Government (Planning and*

**LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK - SERVICE INDICATOR PROGRESS REPORT
- QUARTER 1, 2020/21 Cont'd**

ITEM 2

Reporting) Regulations 2020 (released on 24 October 2020) and associated elements of the *Local Government Act 2020*.

End of financial year results are also publicly released on the Victorian Government's 'Know Your Council' website in November each year. This site provides information on the sector and enables users to benchmark the relative performance of Council's on LGPRF indicators.

ISSUE / DISCUSSION

Maroondah City Council continues to monitor LGPRF results on a quarterly basis for service performance indicators and annually for financial performance and sustainable capacity indicators.

Service performance indicators are subject to fluctuations and not necessarily reflective of the final year result. Some individual indicators will reflect seasonality or phasing of service delivery so are not indicative of the year result. Indicators relying on the annual Community Satisfaction Survey will be updated during the final quarter of the financial year.

At this stage of the financial year, service indicators are progressing as expected. Council will continue to monitor its performance against the LGPRF indicators and report quarterly to ensure accountability and transparency.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

End of 2020/21 financial year results will be publicly released in Council's Annual Report 2020/21. It is expected that they will also be placed on the Victorian Government's 'Know Your Council' website in November 2021.

CONCLUSION

LGPRF service performance indicators for the 2020/21 financial year to date as at 30 September 2020 are presented in the attached report. It is important to note that these quarterly results will not necessarily reflect or be predictive of annual performance due to phasing of service delivery across the year and seasonal influences.

Annual results for the full 2020/21 financial year will be published in Council's Annual Report 2020/21 and on the Victorian Government 'Know Your Council' website in November 2021.

**LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK - SERVICE INDICATOR PROGRESS REPORT
- QUARTER 1, 2020/21 Cont'd**

ITEM 2

ATTACHMENTS

1.  2020-21 LGPRF Q1 Progress Report

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL NOTES THE LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK SERVICE PERFORMANCE RESULTS FOR QUARTER 1 OF THE 2020/21
FINANCIAL YEAR**

**E-PETITION IN RELATION TO - RINGWOOD CELLARS 1
BEDFORD ROAD RINGWOOD**

ITEM 3

PURPOSE

The purpose of this report is for Council to note an e-petition received in relation to Ringwood Cellars, 1 and 1A Bedford Road, Ringwood.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: An attractive, thriving and well-built community

Our Vision: In 2040, Maroondah will be an attractive, sustainable and well-built community with thriving activity centres and a network of neighbourhoods where everyone has the opportunity to live, work and play locally.

Key Directions 2020 – 2021:

- 6.5 Develop and implement an urban environment that enhances the desirable attributes of Maroondah to protect and value neighbourhood character, local history and cultural heritage.
- 6.7 Coordinate and advocate for the increased utilisation, longevity and availability of fit for purpose community facilities and spaces that meet local needs and act as key places for neighbourhood connection.

BACKGROUND

Council received the e-petition on 5 October 2020 which was within the Council election caretaker period. Accordingly, it is being tabled at this first Ordinary Meeting of the new Council. The petition contains 644 signatures calling on Council to save the former Blood Brothers building. The prayer of the petition is as follows:

“The petition from Maroondah residents and others interested in heritage buildings are calling for the heritage Blood Brothers building to be saved. The process undertaken to arrive at a decision to purchase this site with a view to building a carpark was flawed. Relevant community groups such as the Ringwood Historical Society were not consulted. We call on the council to find an alternative site for the car park.”

ISSUE / DISCUSSION

Council has successfully advocated for Australian Government funding for the construction of a multi-deck carpark in the Ringwood Metropolitan Activity Centre (MAC). Council has been pursuing this opportunity at 1 and 1A Bedford Road and it is currently in the design phase.

To this effect in recent months Council has made an associated land purchase and pursued a road closure at this location to assist with putting in place the measures to seriously entertain the project. Without these preliminary and important steps, the project could not be progressed.

**E-PETITION IN RELATION TO - RINGWOOD CELLARS 1
BEDFORD ROAD RINGWOOD Cont'd**

ITEM 3

Council acknowledges that the site includes the Ringwood Cellars, and that it is covered by a Heritage Overlay (HO5) within the Maroondah Planning Scheme.

There are a few steps that Council must now take with respect to the multi-deck carpark proposal and associated heritage matters.

Council has commissioned an external planning consultant to prepare a town planning report that will consider the use and development of land for this purpose. This advice will also include a heritage assessment of the Ringwood Cellars. This assessment considers the existing heritage statement of significance for the building.

Council is anticipating that the planning process will commence soon which will then provide the community and interested parties with the opportunity to respond to the proposal at hand.

Council adopted its Petitions Policy in August of this year which outlines what constitutes a petition and how a petition can be dealt with by Council. While some e-petitions may not adequately meet the criteria under the Petitions Policy, the Council has the discretion to consider each case on its merits.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Council is set to soon formally advertise a planning permit for a proposed development of land at 1 and 1A Bedford Road, Ringwood. In addition to considering this e-petition, the process will provide the community and interested parties with the opportunity to respond to the proposal at hand.

CONCLUSION

It is recommended that Council receives and notes the e-petition and further considers the matters raised as part of a subsequent planning permit process for the proposed development of land at 1 and 1A Bedford Road, Ringwood.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

**E-PETITION IN RELATION TO - RINGWOOD CELLARS 1
BEDFORD ROAD RINGWOOD Cont'd**

ITEM 3

RECOMMENDATION

**THAT COUNCIL NOTES THE E-PETITION, AND THAT THEY BE FURTHER
CONSIDERED AS A PART OF A SUBSEQUENT TOWN PLANNING PROCESS FOR ANY
PROPOSED DEVELOPMENT OF LAND AT 1 AND 1A BEDFORD ROAD, RINGWOOD**