



Councillor  
(as addressed)

The next Council Meeting will be held in the Council Chamber, Braeside Avenue, Ringwood, on Monday 18 February 2019, commencing at 7:30pm and your presence is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Steve Kozlowski', with a long horizontal line extending to the right.

Steve Kozlowski  
CHIEF EXECUTIVE OFFICER

**Note:**

***This meeting is being streamed live on the internet and recorded.  
Every care is taken to maintain privacy and attendees are advised they may be recorded.***



COUNCIL CHAMBER  
IS FITTED WITH A HEARING AID  
INDUCTION LOOP

***SWITCH HEARING AID TO 'T' FOR  
RECEPTION***

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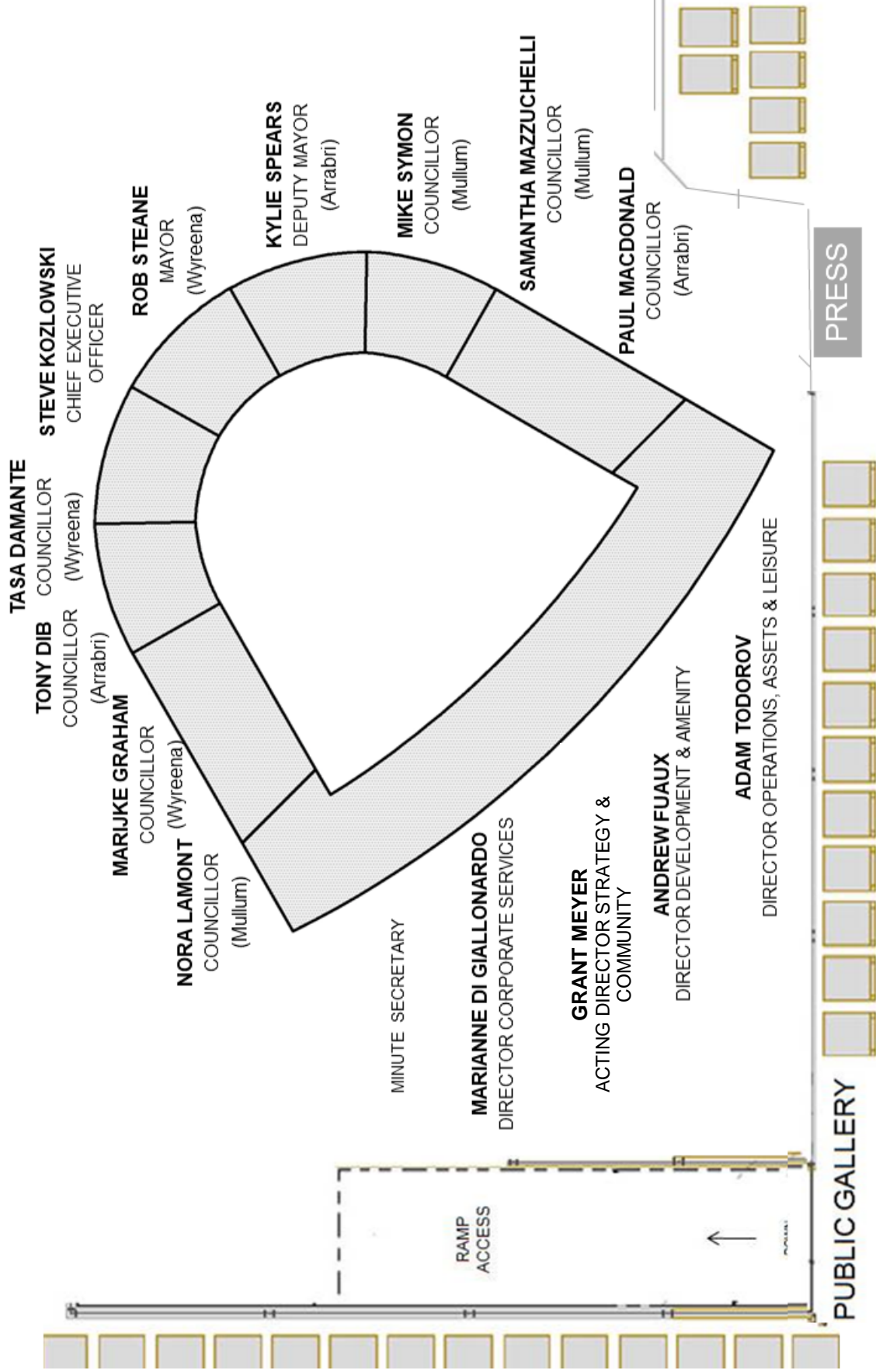
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[www.maroondah.vic.gov.au](http://www.maroondah.vic.gov.au)

Service Centres

Croydon: Civic Square  
REALM: 179 Maroondah Hwy, Ringwood



## **ORDER OF BUSINESS**

1. Prayer
2. Acknowledgment of Country
3. Apologies
4. Declaration of Interests
5. Confirmation of Minutes of the Ordinary Council Meeting held on Monday 17 December 2018.
6. Public Questions
7. Officers' Reports
  - Director Corporate Services
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9. Motions to Review
10. Late Item
11. Requests / Leave of Absence

## **ATTENDANCE REPORT**

**ITEM 1**

### **PURPOSE**

To provide an opportunity for Councillors to report on Council activities undertaken since the last Ordinary Meeting of Council and forthcoming ward activities.

### **STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2018 – 2019:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

### **BACKGROUND**

Not Applicable

### **ISSUE / DISCUSSION**

It is intended that the Mayor and Councillors be given the opportunity to present a verbal or written report updating Council on the activities they have undertaken in their role as Councillors and forthcoming ward activities.

### **FINANCIAL / ECONOMIC ISSUES**

Not Applicable

### **ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

### **SOCIAL / COMMUNITY ISSUES**

Not Applicable

### **COMMUNITY CONSULTATION**

Not Applicable

### **CONCLUSION**

It is appropriate that Councillors formally report to Council upon the activities they have undertaken in their role as Councillors.

**ATTENDANCE REPORT Cont'd**

**ITEM 1**

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY  
COUNCILLORS**

## **REPORTS OF ASSEMBLY OF COUNCILLORS**

## **ITEM 2**

### **PURPOSE**

To present the 'Public Record' of those Assembly of Councillors briefings which are attended by all Councillors and generally held on Monday evenings at the City Offices Ringwood, usually two weeks prior to the formal Council Meeting, and to note the issues discussed.

### **STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2018 – 2019:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

### **BACKGROUND**

An Assembly of Councillors, as defined under the Local Government Act 1989 [s.3], is a planned or scheduled meeting, comprising at least five (5) Councillors and one (1) member of Council staff, that considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a delegated function, duty or power of Council

Examples of an Assembly of Councillors may include:

- Councillor Briefings (which are attended by all Councillors and generally held on Monday evenings),
- On-site inspections,
- Consultative Meetings with residents, developers, consultants,
- Panel Hearings conducted under s223 of the Act,
- Meetings with local organisations, Government Departments, statutory authorities, and local politicians

### **ISSUE / DISCUSSION**

As part of decision making processes at Maroondah, it is essential that Councillors are briefed on a range of issues which come before Council for consideration. As a means of providing this information, Assembly of Councillors briefings are conducted.

**REPORTS OF ASSEMBLY OF COUNCILLORS Cont'd****ITEM 2**

Assemblies are also attended by Council Officers, and sometimes other specific advisors, to provide Councillors with a detailed knowledge and understanding of issues under consideration to a level of detail that would inhibit timely decision-making, that would not be possible in an open Council meeting, where decision-making related debate is governed by strict meeting procedures.

The intent of this report is to present the 'Public Record' of those Assembly of Councillors briefings which are attended by all Councillors and generally held on Monday evenings, and to note the items discussed. This information is already available to the public upon request in accordance with the Local Government Act [s.80A].

This report and attachments formally table the information items previously covered by Councillors.

The 'Public Record' of the Assembly of Councillors briefings held on 17 December 2018 and 4 February 2019 is attached for information.

The items contained therein were noted.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

Not Applicable

**CONCLUSION**

Assembly of Councillors briefings are important forums for advice and discussion, on what are often complex issues facing the municipality, in the lead up to formal decisions being made by Councillors at Council Meetings. At Assemblies, or outside them, Councillors also have the opportunity of requesting additional information to assist in the decision making process.



It is appropriate that the 'Public Record' of those Assembly of Councillors briefings which are attended by all Councillors and generally held on Monday evenings at the City Offices Ringwood, usually two weeks prior to the formal Council Meeting, be noted at a formal meeting of Council.



**REPORTS OF ASSEMBLY OF COUNCILLORS Cont'd**

**ITEM 2**

**ATTACHMENTS**

1.  2018 December 17 - Assembly of Councillors Public Record
2.  2019 February 04 - Assembly of Councillors Public Record

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE ASSEMBLY OF COUNCILLORS BRIEFINGS HELD ON 17 DECEMBER 2018 AND 4 FEBRUARY 2019**

## **COUNCILLOR REPRESENTATION REPORTS**

## **ITEM 3**

### **PURPOSE**

To receive and note the following meeting minutes.

- Local Government Safe Cities Network (LGSCN) held on 22 & 23 November 2018

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2018 – 2019:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

### **BACKGROUND**

As part of Council's commitment to the principles and practice of good governance, it is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations bodies/advisory groups upon which it is represented.

### **ISSUE / DISCUSSION**

Council is represented on numerous Boards and Organisations. Appointments are made annually by Council at the commencement of the new Mayoral term.

Crs Steane and Lamont are Council's representatives on the Local Government Safe Cities Network Committee.

### **FINANCIAL / ECONOMIC ISSUES**

Not Applicable

### **ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

### **SOCIAL / COMMUNITY ISSUES**

Not Applicable


### **COMMUNITY CONSULTATION**

Not Applicable

**COUNCILLOR REPRESENTATION REPORTS Cont'd****ITEM 3****CONCLUSION**

It is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations bodies/advisory groups upon which Council is represented.

**ATTACHMENTS**

1. Local Government Safe Cities Network (LGSCN) Meeting Minutes - 22 & 23 November 2018  


**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES MINUTES OF THE LOCAL GOVERNMENT  
SAFE CITIES NETWORK COMMITTEE HELD ON 22 & 23 NOVEMBER 2018**

**2019 ALGA NATIONAL GENERAL ASSEMBLY - MOTIONS**

**ITEM 4**

**PURPOSE**

To consider motions for submission to the Australian Local Government Association's National General Assembly of Local Government.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2018 – 2019:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

**BACKGROUND**

The Australian Local Government Association National General Assembly of Local Government is being held in Canberra from 17 to 19 June 2019.

The proposed motion is of national significance, particularly in light of constant funding pressure faced by Councils which occurs when Federal and State programs transfer service responsibilities to local government with insufficient funding or grants which do not keep pace with delivery costs. Cost shifting continues to confront Councils in the key community service areas, together with impacts following the introduction of rate capping

The Australian Local Government Association together with local members of parliament provide significant advocacy to the Federal Government on behalf of Maroondah residents and ratepayers.

**ISSUE / DISCUSSION**

The rationale for each proposed motion is identified below:

**Proposed Motion:**

**Infrastructure Funding to Metropolitan Councils**

***'That this National General Assembly calls upon the Federal Government to provide a funding stream that can be accessed by Metropolitan Councils for major infrastructure projects'***

**2019 ALGA NATIONAL GENERAL ASSEMBLY - MOTIONS**  
**Cont'd****ITEM 4****Rationale:**

Cost shifting is a constant funding pressure faced by Councils and, in conjunction with the introduction of rate capping, has resulted in Councils making decisions that do not align with community expectations to cover shortfalls in funding to meet increasing service demands and standards.

Maroondah strongly supports the case for the Federal Government to provide a funding stream that can be accessed by Metropolitan Councils for major infrastructure projects.

**Background Information:**

Prior to the 2016 Federal election Metropolitan Councils could access funding for infrastructure projects through the National Stronger Regions Fund. However, during the 2016 Federal election, the Australian Government announced a new Building Better Regions Fund (BBRF) to support infrastructure and community initiatives in areas outside of major cities (which superseded the National Stronger Regions Fund).

At the present time, Metropolitan Councils across Australia are ineligible under current policy parameters to access this funding stream, which provides grants of between \$20,000 to \$10 million to support projects which involve the construction of new infrastructure, or the upgrade or extension of existing infrastructure that provide economic and social benefits to regional and remote areas.

The BBRF invests in projects located in, or benefiting eligible areas outside the major capital cities of Sydney, Melbourne, Brisbane, Perth, Adelaide, and Canberra; with grants being made available through two funding streams:

- The Infrastructure Projects Stream - which supports projects that involve construction of new infrastructure, or the upgrade or extension of existing infrastructure
- The Community Investments Stream - which funds community development activities including, but not limited to, new or expanded local events, strategic regional plans, leadership and capability building activities

**FINANCIAL / ECONOMIC ISSUES**

Refer to rationale as highlighted under Issue / Discussion.

**ENVIRONMENTAL / AMENITY ISSUES**

Refer to rationale as highlighted under Issue / Discussion.

**SOCIAL / COMMUNITY ISSUES**

Refer to rationale as highlighted under Issue / Discussion.

**2019 ALGA NATIONAL GENERAL ASSEMBLY - MOTIONS**  
**Cont'd**

**ITEM 4**

**COMMUNITY CONSULTATION**

Council, through various forums, consultation, and strategies, has engaged the Maroondah community regarding these various issues. This report further demonstrates Council's preparedness to advocate to the Commonwealth Government on behalf of Maroondah residents.

**CONCLUSION**

The proposed motion has national significance throughout the Local Government sector and therefore should be discussed at the National General Assembly.

Closing date for the receipt of motions is 29 March 2019.

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL SUBMITTS THE FOLLOWING MOTION FOR CONSIDERATION AND DEBATE AT THE 2019 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT:**

***MOTION:***

**INFRASTRUCTURE FUNDING TO METROPOLITAN COUNCILS**

***'THAT THIS NATIONAL GENERAL ASSEMBLY CALLS UPON THE FEDERAL GOVERNMENT TO PROVIDE A FUNDING STREAM THAT CAN BE ACCESSED BY METROPOLITAN COUNCILS FOR MAJOR INFRASTRUCTURE PROJECTS'***

**AUDIT & RISK ADVISORY COMMITTEE REPORT****ITEM 5****PURPOSE**

To report to Council on the outcomes of the Audit and Risk Advisory Committee Meeting held on 6 February 2019.

**STRATEGIC / POLICY ISSUES**

The Local Government Act 1989 prescribes that Council must establish an Audit and Risk Advisory Committee and that such a committee will be advisory in nature. The Audit and Risk Advisory Committee provides a mechanism for Council to strategically examine various aspects of the Council operations to ensure risk management, legal compliance, financial control, and governance measures are in place.

**BACKGROUND**

Council's Audit and Risk Advisory Committee consists of both Council and external representatives. The Mayor of the day, Councillor Rob Steane, and Councillor Mike Symon, are Council representatives on the Committee.

The external members are Mr John Watson (chair), Mr Bruce Potgieter and Mr Michael Ulbrick.

The Audit and Risk Advisory Committee Charter requires that this Committee report to Council on the findings and recommendations from its meetings. This report provides a summary of matters under consideration by the Audit and Risk Advisory Committee of the meeting held on 6 February 2019.

**ISSUE / DISCUSSION**

The Audit and Risk Advisory Committee confidentially considered several items, which included:

- Internal Audit report update by Crowe Horwath Manager, discussed the following internal audit reports:
  - Local Laws Enforcement Review, and
  - Follow Up Internal Audit
- It was also made clear that there have been no obstructions to the audit program and they are gaining support from Council Officers. There should be four audit reports presented at the next Committee meeting.
- The Finance Report for the six months ending 31 December 2018 was discussed with a focus on variances.
- An updated risk management and insurance report for the period ending 31 December 2018 – presenting the organisations current operational and strategic risks and the controls that are currently in place to mitigate those risks. The report noted a decrease in several high level residual risks and included new risks associated with the Transform Maroondah project.

**AUDIT & RISK ADVISORY COMMITTEE REPORT Cont'd****ITEM 5**

- A status report of how MCC is tracking in implementation of past audit recommendations. The Committee was satisfied with the progress and timeliness of implementation of audit recommendations as well as the percentage of completion regarding the audit recommendations.
- Reports from sector related agencies – including report from the Municipal Association of Victoria (MAV), CSIRO, Essential Services Commission and the Australian HR Institute.

Once again the Committee congratulated the organisation in its high level attention and integration of Risk Management into its operations and advised that they are recommending other Council's view MCC as best practice in this space in the sector currently.

**FINANCIAL / ECONOMIC ISSUES**

Council's budget provides for the operation of the Audit and Risk Advisory Committee and for the completion of an Internal Audit Program.

**ENVIRONMENTAL / AMENITY ISSUES**

Not applicable.

**SOCIAL / COMMUNITY ISSUES**

Not applicable.

**COMMUNITY CONSULTATION**

Not applicable.

**CONCLUSION**

This report provides a summary of the outcomes of the Audit and Risk Advisory Committee meeting held on 6 February 2019.

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE REPORT FROM THE AUDIT & RISK ADVISORY COMMITTEE MEETING HELD ON 6 FEBRUARY 2019**



**FINANCIAL REPORT: SIX MONTHS ENDING 31 DECEMBER 2018**

**ITEM 6**

**PURPOSE**

To present Council with a snapshot of Council's financial performance for the six months ending 31 December 2018. Attachment 1 provides the full financial report.

**STRATEGIC / POLICY ISSUES**

The following directions contained in the Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Vision Statement: In the year 2040, Maroondah will be an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2017 - 2021:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

**BACKGROUND**

In accordance with Sections 136, 137 and 138 of the Local Government Act 1989, Council is required each quarter to consider the financial performance of the municipality against budget for the year to date (YTD).

This requirement is not a substitute for the more frequent range of detailed financial reports that continue to be provided to Council management and the Audit and Risk Advisory Committee.

The attached financial statements contain an Income Statement (Operating Statement); Balance Sheet; Statement of Cash Flows and a Statement of Capital Works. The Income Statement is presented per accounting standards by nature.

The statements have been prepared on the basis of accrual accounting (i.e. including significant accruals) and non-consolidation (i.e. excludes the results of the Eastern Regional Library Corporation and Section 86 Committees of Management).

The statements provide comparisons between actual results and the YTD forecast budget.

**ISSUE / DISCUSSION**

The following is a summary of the financial position for the six months ending 31 December 2018. A detailed report is attached to this document.

**FINANCIAL REPORT: SIX MONTHS ENDING 31 DECEMBER 2018 Cont'd**

**ITEM 6**

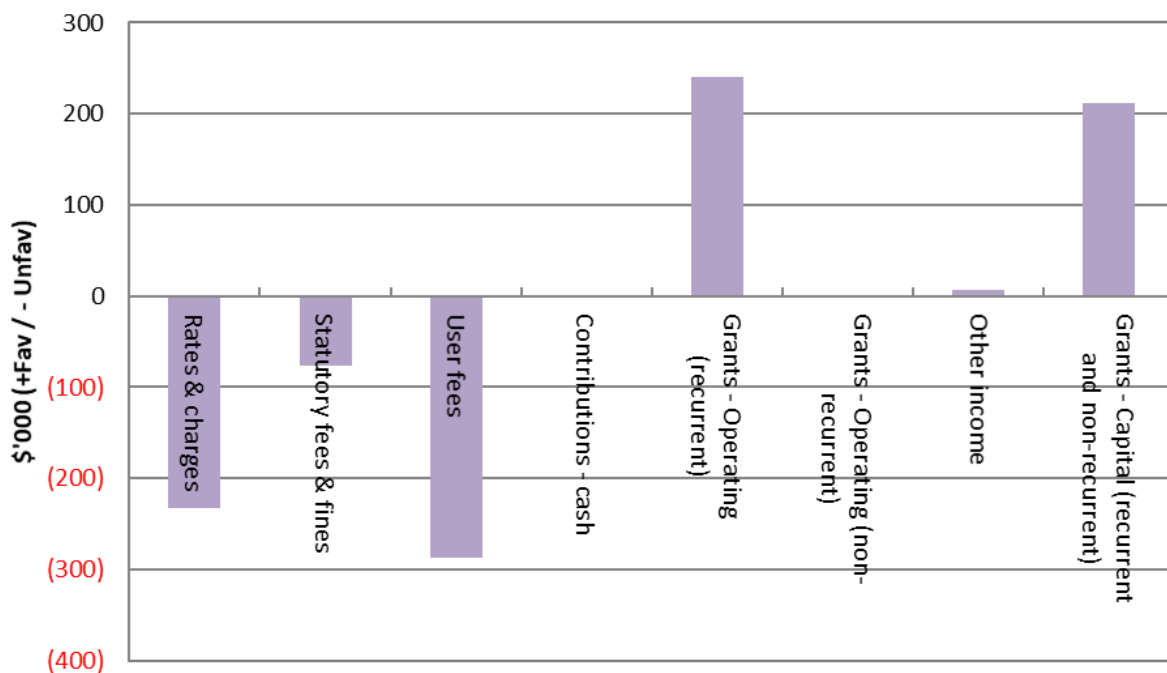
**1. OPERATING PERFORMANCE**

**1.1 Overall Operating Performance**

	YTD Forecast \$'000	YTD Actual \$'000	YTD Var \$'000	Forecast Budget \$'000	Adopted Budget \$'000
<b>Operating</b>					
Income	116,010	115,644	(366)	140,861	137,489
Expenses	67,518	65,784	1,734	134,984	132,594
<b>Underlying Surplus (Deficit)</b>	<b>48,492</b>	<b>49,860</b>	<b>1,368</b>	<b>5,878</b>	<b>4,895</b>
<b>Capital</b>					
Grants - Capital (recurrent and non-recurrent)	9,269	9,480	211	17,164	13,105
<b>Comprehensive result</b>	<b>57,761</b>	<b>59,340</b>	<b>1,579</b>	<b>23,041</b>	<b>18,000</b>

For the six months ended 31 December 2018, Council has recorded an underlying surplus before capital revenues of \$49.86 million, which is \$1.37 million ahead of the year to date forecast budget. This is primarily related to unexpended funds during the period, as outlined in section 1.3 of the report.

**1.2 Income – YTD Forecast Budget variances**



**FINANCIAL REPORT: SIX MONTHS ENDING 31 DECEMBER 2018 Cont'd**

**ITEM 6**

The table at 1.2 illustrates how each income stream is performing year to date against forecast, by variance. Key variances of note include:

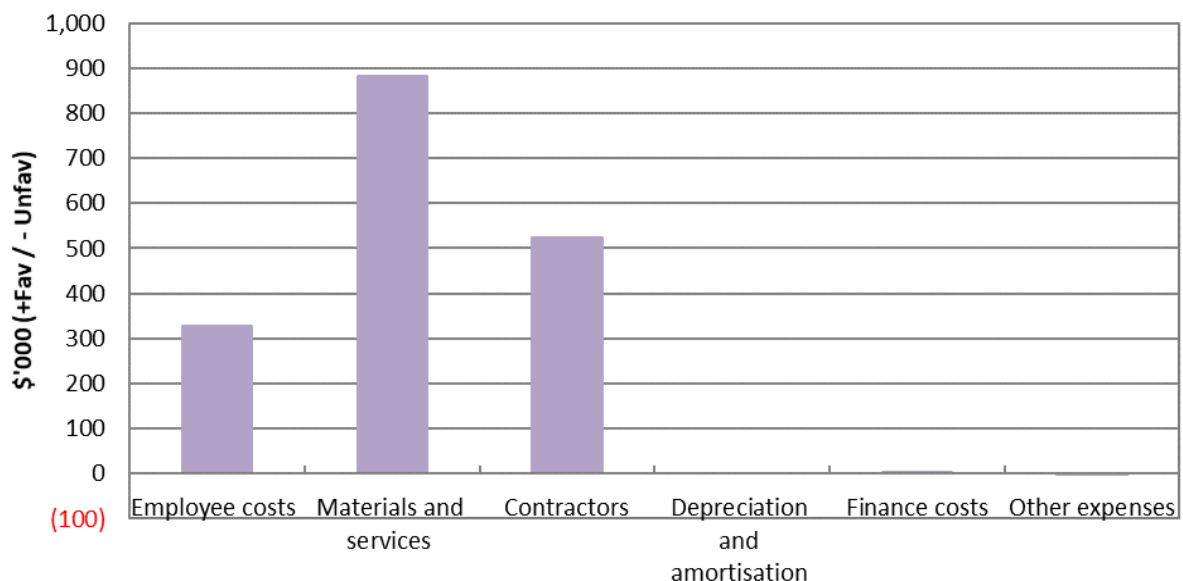
*Favourable Variances:*

- *Grants - Operating (recurrent) \$240k* – due to the timing of Community Services grant amounts received (Assesment & Care \$55k variance, Home Care \$39k, Occasional Day Care \$34k)
- *Grants Capital \$211k* – variance due to the receipt of \$288k Cheong Park Lighting and Changerooms grant funds

*Unfavourable Variances:*

- *User Fees (\$288k)* – variance due to lower than forecast income amounts in the Leisure (\$171k) and Community Services (\$60k) areas
- *Rates and Charges (\$233k)* – Supplementary rate income (\$194k) lower than forecast, which is a function of the level of supplementary valuation activity within the municipality

**1.3 Expenses – YTD Forecast Budget variances**



The table at 1.3 illustrates how each expense stream is tracking year to date against forecast, by variance. Key variances of note include:

*Favourable Variances:*

- *Materials and Services \$883k* – Driven by differences in the timing of expenses across the organisation. Areas of council contributing to the variance include Leisure \$283k, Community Services \$256k, Integrated Planning \$145k, IT \$85k, Operations \$82k, Business & Activity Centre Development \$67k, Revenue, Property & Customer Service \$54k and Workplace, People & Culture \$33k. Assets (\$160k) were above year to date forecast.

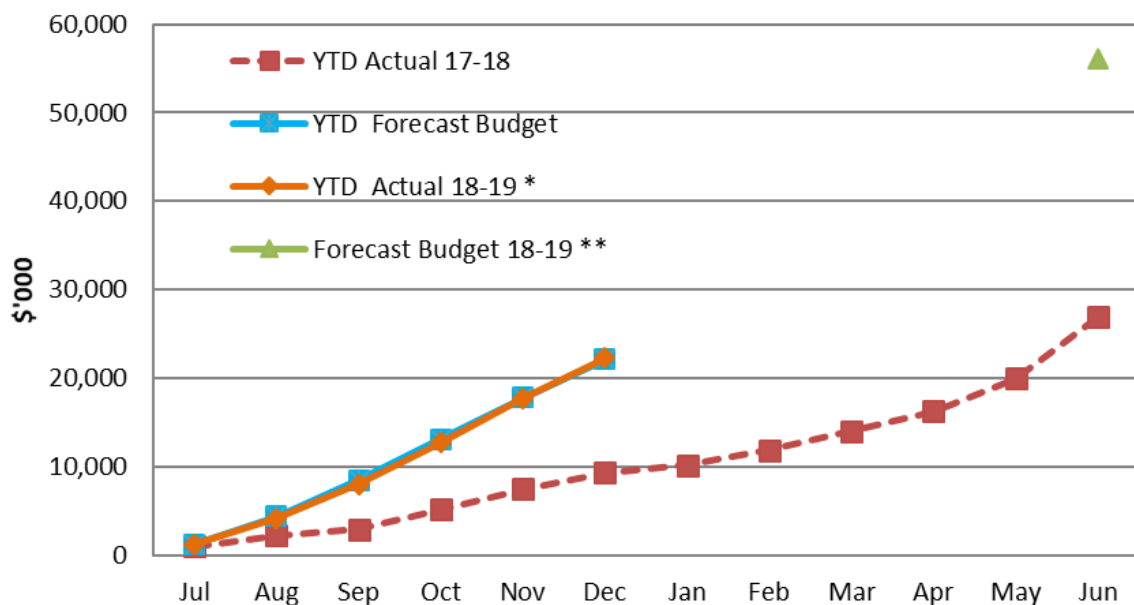
**FINANCIAL REPORT: SIX MONTHS ENDING 31 DECEMBER 2018 Cont'd**

**ITEM 6**

- *Contractors \$524k* – Driven by differences in the timing of expenses across the organisation. Areas of council contributing to the variance include Operations \$267k, Assets \$124k, Finance & Governance \$121k and Business & Activity Centre Development \$37k. Community Services (\$38k) were above year to date forecast
- *Employee Costs \$327k* – Driven by differences in the timing of expenses across the organisation. Areas of council contributing to the variance include Leisure \$75k, Finance & Governance \$40k, Health, Local Laws & Emergency Management \$38k, Operations \$35 and Assets \$30k amongst others.

**2. CAPITAL WORKS**

**2.1 Capital works YTD expenditure cumulative**

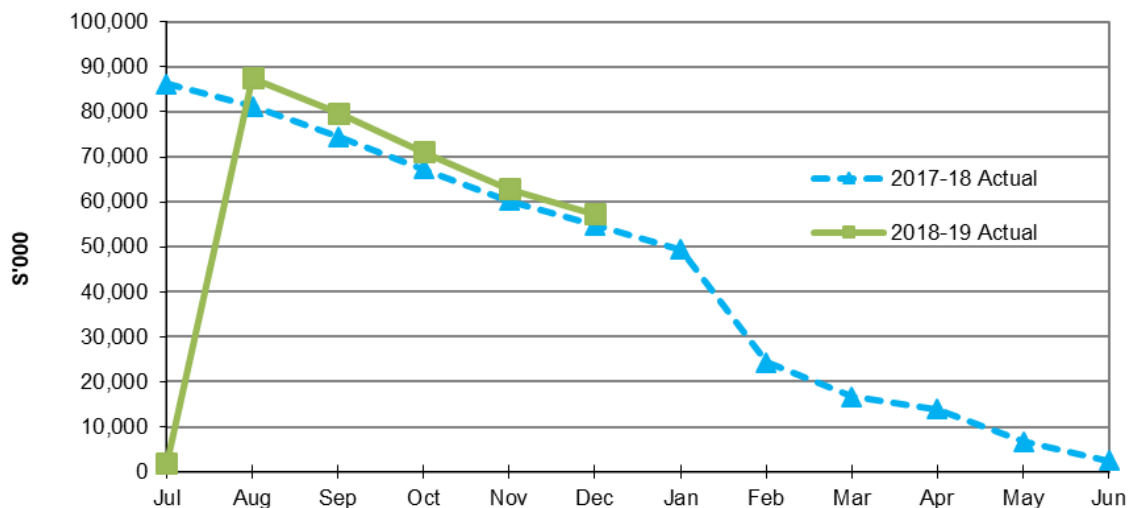


\* YTD Actual expenditure includes Carried Forwards

\*\* Forecast Budget expenditure includes Carried Forwards

The Forecast Capital Expenditure program for 2018/19 is \$56.15 million. A carry forward amount from 2017/18 of \$7.51 million is included in the forecast for the current period.

The chart above indicates how Council is performing year to date against the forecast, as well as how we are tracking to achieve the period end target of \$56.15 million. Council has spent 39.7% of its forecast at the end of the second quarter, and plans to meet target by period end.

**FINANCIAL REPORT: SIX MONTHS ENDING 31 DECEMBER 2018 Cont'd****ITEM 6****3. RATES****3.1 Actual rates outstanding balance by month**

The chart above compares the rates outstanding as at 31 December 2018 to the same time last financial period. Our collection rate follows a similar pattern to previous periods, based on rate instalments occurring at set times throughout the financial period. Note that this graph accounts for rates being struck in August this period compared to July last period. Council has one of the highest debt recovery performances in comparison to other local government authorities.

**FINANCIAL / ECONOMIC ISSUES**

As presented in this report and accompanying financial statements.

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

Not Applicable



**CONCLUSION**

The 31 December 2018 YTD results are favourable and provide a solid foundation for achieving Council's 2018/2019 services and advocacy programs.

**FINANCIAL REPORT: SIX MONTHS ENDING 31 DECEMBER  
2018 Cont'd**

**ITEM 6**

**ATTACHMENTS**

1.  Financial report appendix 1 - December 2018
2.  Financial report appendix 2 - December 2018 - report analytics

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE REPORT ON THE FINANCIAL  
PERFORMANCE AGAINST BUDGET FOR THE SIX MONTHS ENDING 31 DECEMBER  
2018**

**COUNCILLORS QUARTERLY EXPENSE AND  
REIMBURSEMENT REPORT - OCTOBER 2018 - DECEMBER  
2018**

**ITEM 7**

**PURPOSE**

To provide a report to the community on Councillor expenses.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In 2040, Maroondah will be an empowered community that is actively engaged in council decision making through processes that consider the needs and aspirations of all ages and population groups. Council will provide strong and responsive leadership, ensuring transparency, while working with the community to advocate for and 'champion' local needs.

Key Directions 2018 – 2019:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

**BACKGROUND**

The Councillor Expenses, Support and Reimbursement Policy was adopted by Council on 27 March 2017.

In accordance with Section 75 of the Local Government Act 1989, Council is required to reimburse a Councillor for expenses incurred whilst performing his or her duties as a Councillor. Council is also required to adopt and maintain a Policy in relation to the reimbursement of expenses for Councillors. The Policy provides guidance for the payment of reimbursements of expenses and the provision of resources, facilities and other support to the Mayor and Councillors to enable them to discharge their duties.

Council also publishes in its Annual Report the details of the expenses, including reimbursement of expenses for each Councillor and member of a Council Committee paid by the Council. The details of the expenses for the past financial year are set out in the 2017/18 Annual Report.

**ISSUE / DISCUSSION**

This is a standard Governance reporting item.

**FINANCIAL / ECONOMIC ISSUES**

A budget of \$102,000 in the 2018/2019 financial year exists for the expenses and reimbursement of Councillors. A budget of \$12,000 is allocated to the Office of the Mayor for the provision of a vehicle for the November 2018 – November 2019 Mayoral term.

**COUNCILLORS QUARTERLY EXPENSE AND  
REIMBURSEMENT REPORT - OCTOBER 2018 - DECEMBER  
2018 Cont'd**

**ITEM 7**

<i>Councillor</i>	<i>TR (\$)</i>	<i>CM (\$)</i>	<i>CC (\$)</i>	<i>IC (\$)</i>	<i>CT (\$)</i>	<i>CCA (\$)</i>	<i>Total Oct to Dec (\$)</i>	<i>Year to date (\$)</i>
Tony Dib JP	0	0	0	59.06	0	0	59.06	312.81
Paul Macdonald	0	0	0	139.44	1,173.40	437.77	1,750.61	3,990.85
Kylie Spears <b>Deputy Mayor</b>	111.96	0	0	78.51	0	555.30	745.77	2,609.70
Nora Lamont (Mayor Nov. 17 to Nov. 18)	85.73	1,467#	0	72.63	0	397.09	2,022.45	6,248.67
Samantha Mazzuchelli	0	0	0	132.52	0	0	132.52	341.90
Mike Symon	1,463.79	180.18	0	98.76	912.59	810.41	3,465.73	5,877.63
Marijke Graham	20.42	0	0	58.50	0	223.22	302.14	2,038.92
Tasa Damante	0	0	464.50	53.76	0	277.48	795.74	2,258.18
Rob Steane <b>Mayor</b>	1,948.22	1,533#	0	75.12	368.46	352.77	4277.57	5,112.35
<b>TOTAL</b>	<b>\$3,630.12</b>	<b>\$3,180.18#</b>	<b>\$464.50</b>	<b>\$768.30</b>	<b>\$2,454.45</b>	<b>\$3,054.04</b>	<b>\$13,551.59</b>	<b>\$28,791.01</b>

**Legend:** TR-Travel, CM-Car Mileage (# a budget allocation of \$12,000 is allocated to the Office of the Mayor for the provision of a vehicle for the Nov 18 – Nov 19 Mayoral term), CC-Child Care, IC-Information and Communication expenses, CT- Conferences and Training expenses, CCA-Civic and Community Attendance

**Note:** No expenses were paid by Council including reimbursements to members of Council Committees during the year.

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

Not Applicable

**CONCLUSION**

Not Applicable

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable



**COUNCILLORS QUARTERLY EXPENSE AND  
REIMBURSEMENT REPORT - OCTOBER 2018 - DECEMBER  
2018 Cont'd**

**ITEM 7**

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE COUNCILLORS EXPENSE AND  
REIMBURSEMENT REPORT FOR OCTOBER TO DECEMBER 2018**

**COMMUNITY ASSISTANCE FUND**

**ITEM 1**

**PURPOSE**

To provide Council with a summary of the Community Assistance Fund for the six-month period 1 July 2018 – 31 December 2018.

**STRATEGIC / POLICY ISSUES**

The following directions contained in the Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report:

Outcome Area: Safe, healthy and active community

Vision Statement: In 2040 Maroondah will be a safe, healthy and active community with local opportunities provided for people of all ages and abilities to have high levels of social emotional and physical wellbeing.

Key Directions 2018 - 2019

1.21 Support and empower local community groups, sporting clubs and special interest groups across Maroondah.

**BACKGROUND**

The Community Assistance Fund provides financial support, being 25% of costs to a maximum value of \$350, to assist individuals to meet new challenges and strive to exceed excellence in their chosen sport, profession or arts interest.

The Community Assistance Fund also aims to provide financial assistance to not for profit local community groups, to a maximum of \$1,000 to assist in meeting unexpected expenses which are unable to be deferred to Council's Community Grants Scheme for consideration.

The Community Assistance Fund also provides for in-kind support to assist community organisations to meet costs associated with participation in community activities such as fund raising and charity days.

All grant applications are assessed according to set criteria and funding recommendations based on a funding matrix and are approved at monthly Assembly of Councillors meetings.

The Community Assistance Fund is the only scheme available offering funding opportunities for individual Maroondah residents.

**ISSUE / DISCUSSION**

During the funding period 1 July 2018 – 31 December 2018, (22) individual applications and (1) organisation received funding. (1) in-kind application was approved.

Community Assistance Fund applications have been received from a range of ages and disciplines which demonstrates diversity of interests in Maroondah and the high level of achievement being reached in the Maroondah community.

**COMMUNITY ASSISTANCE FUND Cont'd****ITEM 1**

The following is a summary of successful Community Assistance Fund applicants for the period 1 July 2018 to 31 December 2018.

**Individuals**

<b>Resident of:</b>	<b>Purpose of Funding</b>
Croydon	Selected to compete at the IBA International Baseball Championship held in Japan
Vermont	Selected to compete at the World Futsal Championships held in USA
Ringwood North	Selected to compete at the School Sport Swimming Championships held in Tasmania
Croydon	Selected to compete at the School Sport Australia Netball Championship held in Darwin
Kilsyth South	Selected to compete at the National Calisthenics Championships held in Canberra
Ringwood East	Selected to compete at the National Calisthenics Championships held in Canberra
Ringwood	Qualified to attend the Youth World Championships - Amateur Boxing held in Hungary
Croydon North	Selected to participate in The National Student Leadership Forum held in Canberra
Croydon	Selected to participate in The National Student Leadership Forum held in Canberra
Ringwood North	Selected to participate in The National Student Leadership Forum held in Canberra
Croydon	Selected to participate in the National Inline Hockey Championships held in South Australia
Ringwood North	Selected to compete at the School Sport Australia National Football Championships held in Canberra
Croydon	Selected to compete at the Christian Football Federation Association National Titles held in Brisbane
Croydon Hills	Selected to compete at the Christian Football Federation Association National Titles held in Brisbane
Croydon	Selected to compete at the Christian Football Federation Association National Titles held in Brisbane
Ringwood East	Selected to compete at the Christian Football Federation Association National Titles held in Brisbane
Ringwood North	Selected to compete in the ITF Super Seniors World Teams Championships (Tennis) held in Croatia
Ringwood	Selected in Victorian All Abilities State Netball team competing in Brisbane
Ringwood North	Selected to compete at the School Sport Australia Cricket Championship held in Western Australia
Heathmont	Selected to compete at the Global Dance & Cheer Games being held in Hawaii
Ringwood North	Selected to compete at the School Sport Australia National Athletics Championships held in Melbourne
Ringwood East	Selected to compete at the School Sport Australia Track and Field Championship held in Melbourne

**COMMUNITY ASSISTANCE FUND Cont'd****ITEM 1****Organisations**

<b>Organisation</b>	<b>Purpose of Funding</b>	<b>\$ Value</b>
Ringwood & District Historical Society	Open Day and 60 <sup>th</sup> Anniversary	800

**In-Kind**

<b>Organisation</b>	<b>Activity Description</b>	<b>In-Kind Support</b>	<b>\$ Value</b>
Rotary Club of Croydon Inc.	Charity Golf Day	Use of Dorset Golf Course	5,000

**FINANCIAL / ECONOMIC ISSUES**

The budget for the 2018/2019 Community Assistance Fund was set at \$15,000 with \$7,848 expended for the 6-month period 1 July 2018 to 31 December 2018 for individuals and organisations.

The in-kind value for the period between 1 July 2018 and 31 December 2018 is \$5,000.

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

The Community Assistance Fund has been developed to provide a financial contribution to assist community groups with urgent or unforeseen costs and to assist individuals to meet costs associated with participation in community activities such as sporting competitions, self-development initiatives or arts interests. The in-kind component is to assist community organisations meet costs associated with participation in community activities such as fund raising, charity days etc.

**COMMUNITY CONSULTATION**

Not Applicable

**CONCLUSION**

The report provides details to Council pertaining to the Community Assistance Fund Grant scheme 1 July 2018 – 31 December 2018 and provides a list of individuals and organisations who received financial support through this funding program.

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THIS REPORT**

## **2018 MAROONDAH CAROLS**

## **ITEM 2**

### **PURPOSE**

To provide an overview of the 2018 Maroondah Carols.

### **STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A vibrant and culturally rich community

Our Vision: In 2040, Maroondah is a creative cosmopolitan community recognised for its celebration and promotion of arts and culture. There are a broad range of engaging entertainment options, diverse cultural activities and the creation and display of contemporary and traditional forms of art.

Key Directions 2018 – 2019:

- 3.2 Provide a diverse range of engaging entertainment spaces, events and activities
- 3.3 Support festivals and events that celebrate local arts, diversity and produce

### **BACKGROUND**

The Maroondah Carols is an annual event held on the first Saturday in December. The event is held at Town Park in Croydon and features local performers in the Maroondah Carols band which incorporates Croydon Citizens Bands and Maroondah Brass Band.

### **ISSUE / DISCUSSION**

Attendance for the 2018 Maroondah Carols was estimated at around 6,500. The guest choir for the evening was Vocal Vibes Chorus and guest soloists were Caitlin Spears and Daniel Hearn.

The night culminated in a firework display. Due to the adverse weather conditions Croydon MFB provided last minute assistance to ensure the safety of the participants and surrounding open space.

### **FINANCIAL / ECONOMIC ISSUES**

Whilst the budget for the Maroondah Carols has not increased, the cost of infrastructure, programming and staffing continues to increase. Sport & Recreation who manage this event worked hard to secure sponsorship to offset these costs. This support included:

- Fletchers Real Estate provided all road side advertising boards;
- Eastland provided children's activities;
- Swinburne provided free access to their carpark facilities; and
- Yarra Valley Water provided free drinking water

**2018 MAROONDAH CAROLS Cont'd****ITEM 2**

The Maroondah Carols cost Council \$57,080.

**ENVIRONMENTAL / AMENITY ISSUES**

Council engaged waste management company 'Closed Loop' to ensure the event site was clean and tidy both during and after the event with regular cleaning of the public toilet facilities. In response to Council's commitment to providing sustainable practices the use of straws and balloons was no longer permitted. Additionally, the practice of local churches providing free water bottles at the event was changed with participants encouraged to bring water bottles to make use of the Yarra Valley Water drinking fountains.

**SOCIAL / COMMUNITY ISSUES**

Maroondah Carols invited the winner and runner up of the 2018 Maroondah Festival Maroondah's Got Talent competition to provide pre-show entertainment.

The community feedback from the Carols was extremely positive. Listed below are a few Facebook comments from participants:

"It was a great night. Loved the fireworks, they never disappoint"

"A wonderful event that we look forward to every year"

"This is a such a great night"

"Go every year! Would not miss it"

"The fireworks were fantastic. Thank you"

**CONCLUSION**

The Maroondah Carols continues to grow in popularity and receives ongoing positive feedback both verbally and through social media.

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE REPORT ON THE 2018 MAROONDAH CAROLS**

**ACTIVE & HEALTHY AGEING INITIATIVE - YEAR 3 (2017-2018) AGE-FRIENDLY JOURNEY REPORT**

**ITEM 1**

**PURPOSE**

The purpose of this report is to present the *Active & Healthy Ageing Initiative – Towards an Age-friendly Maroondah 2015-2020 Year 3 (2017 - 2018) Age-friendly Journey Report* for Council to note and endorse.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: An inclusive and diverse community

Our Vision: In the year 2040, Maroondah is an inclusive community where social connections are strong across generations and diversity is embraced and celebrated.

Key Directions 2017 – 2021:

7.8 Support all ages and population groups to be valued, connected, supported, and empowered within their local community through the provision and coordination of accessible services, programming, and facilities.

**BACKGROUND**

An age-friendly city is defined by the World Health Organisation (WHO) as an inclusive and accessible urban environment that promotes active ageing. The age-friendly initiative was created to make it easier for older people to age actively, to live in security, enjoy good health and continue to fully participate in society. Per the WHO Global Age-friendly Cities framework there are 8 domains that influence the health and quality of older people in the community. These are:

- Community Support and Health Services
- Transportation
- Communication and Information
- Housing
- Social Participation
- Respect and Social Inclusion
- Outdoor Spaces and Buildings
- Civic Participation and Employment

Local governments that plan and act to accommodate the changing needs of older residents can ensure that their communities remain attractive places to live with features that not only

**ACTIVE & HEALTHY AGEING INITIATIVE - YEAR 3 (2017-2018) AGE-FRIENDLY JOURNEY REPORT Cont'd**

**ITEM 1**

benefit an ageing population but support the health, safety and participation of all residents of all ages.

A core aspect of age-friendly work is that it must include older people as active participants in the process.

On 1 December 2014, Maroondah was accepted as a member of the WHO Global Network of Age-friendly Cities and Communities (GNAFCC) in recognition of Council's commitment to becoming age-friendly. The WHO continues to recognise Maroondah's age-friendly progress and renew membership to the global network.

**ISSUE / DISCUSSION**

The Active & Healthy Ageing Initiative has been developed as the tool to guide Maroondah's journey to becoming and remaining an age-friendly city. The initiative explores the 8 age-friendly domains listed above and through extensive consultation with the community identified the priority areas for Maroondah with a focus on Maroondah's population aged 45+ years. As part of Council's commitment in adopting the Active & Healthy Ageing Initiative and continually engaging with the community, an annual progress report is provided to inform them of Maroondah's age-friendly journey.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

By 2030, over one quarter of Australia's population will be aged over 60. By 2020, over 40% of Maroondah's population will be aged over 45 years. Maroondah's current population aged over 60 is higher than the metropolitan average and has the highest proportion of people aged over 85 in the Eastern Region. The proportion of older people living alone and at risk of social isolation is increasing significantly.

Extensive community consultation with older people in Maroondah during the 2013 and 2014 Seniors Expo events, Maroondah Festival Café Consult 2013 and 2014, the 2040 forums and the extensive 4 months Active & Healthy Ageing Initiative customised consultation process have all indicated that our ageing population wish to continue to reside in the Maroondah, remaining as independent as possible and living in their own homes. Our ageing population wants to age healthily, continue to learn and remain connected to family and friends. They wish to be treated with respect and contribute to community life as they age.

Older people in Maroondah have identified that they are seeking opportunities to remain physically active and socially connected, to have a choice of accessible, local services and businesses and to be able to access relevant and timely information. Decreased mobility and confidence as people age requires that consideration is given to the accessibility, safety and security of Outdoor Spaces and Buildings.



**ACTIVE & HEALTHY AGEING INITIATIVE - YEAR 3 (2017-2018) AGE-FRIENDLY JOURNEY REPORT Cont'd**

**ITEM 1**

**COMMUNITY CONSULTATION**

As part of Council's unique approach to the community consultation and engagement process, community leaders, older residents, Councillors and Council employees were nominated to become part of Maroondah's Age-friendly Cities & Communities Network to offer their views and insights to ageing in Maroondah. Discussions with the age cohort in the Maroondah community, led by Councillor Age Friendly Champions, inform Council's Active & Healthy Ageing Initiative.

In line with the Age-friendly Cities requirements, the age cohort 45+ have contributed to the development of the Active & Healthy Ageing Initiative. The initiative was also endorsed by the Council on the Ageing (COTA) Victoria, the peak advocacy body for seniors and approved by the World Health Organisation for adopting a framework which appropriately meets the age-friendly cities criteria and reflects true collaboration with, and involvement by the ageing population in determining Maroondah's priority areas.

In implementing and continuing the age-friendly initiatives as outlined in Council's Active & Healthy Ageing Initiative, relevant stakeholder engagement and participation has been incorporated and ongoing community feedback and evaluation has also been sought.

Maroondah Age-friendly Cities & Communities Network Councillor appointments for the period commencing November 2018 to November 2019 were made by Council on 26 November 2018 - Cr Dib, Cr Lamont & Cr Graham.


**CONCLUSION**

There is a growing recognition and commitment from Federal, State and Local Governments and Community Service organisations to proactively plan for and prioritise actions which meet the growing and evolving needs of Australia's ageing population. Maroondah's Active & Healthy Ageing Initiative drives age-friendly concepts and actions to enable our ageing population to continue to contribute significantly to community, family, the economy and society.

Of the 106 initiatives identified by the Maroondah Community, 99 have been launched; meaning they are either completed or ongoing. Only seven initiatives have yet to be launched. This means that Maroondah City Council has achieved 93% of its' 106 initiatives by the end of year 3. Council will continue to engage with Maroondah's older residents to identify, appropriate beneficial and sustainable initiatives for the future.

*Active & Healthy Ageing Initiative – Towards an Age-friendly Maroondah 2015-2020 Year 3 (2017 - 2018) Age-friendly Journey Report* is presented to Council to note and endorse.

**ATTACHMENTS**

1.  Active & Health Ageing Initiative - Year 3 Age-friendly Report 2017-2018

**CONFIDENTIALITY**

Not Applicable

**ACTIVE & HEALTHY AGEING INITIATIVE - YEAR 3 (2017-2018) AGE-FRIENDLY JOURNEY REPORT Cont'd**

**ITEM 1**

**RECOMMENDATION**

**THAT COUNCIL ENDORSES THE ACTIVE & HEALTHY AGEING INITIATIVE – TOWARDS AN AGE-FRIENDLY MAROONDAH 2015-2020 YEAR 3 (2017-2018) AGE-FRIENDLY JOURNEY REPORT**

**COUNCIL PLAN 2017-2021 (YEAR 2:2018/19) - QUARTER 2  
PROGRESS REPORT**

**ITEM 2**

**PURPOSE**

To provide an update on the progress made towards implementation of Year 2 priority actions identified in the Council Plan 2017-2021, as at the end of December 2018.

**STRATEGIC / POLICY ISSUES**

The following directions contained in *Maroondah 2040: Our future together* and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In the year 2040, Maroondah will be an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2018 – 2019:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

8.2 Ensure responsible and sustainable management of Maroondah's resources, assets, infrastructure and natural environment

8.4 Foster a Council culture of innovation, cooperation, commitment, communication and continuous improvement that positions Maroondah as a leader in local government

Priority Action 2018-2019:

Not Applicable

**BACKGROUND**

The *Council Plan 2017-2021* is Maroondah City Council's key medium term strategic document that sets key directions and priority actions to work towards the long-term community vision outlined in *Maroondah 2040: Our future together*.

The Council Plan plays a vital role in shaping Maroondah's future over a four year period. It identifies both challenges and opportunities for our community at local and regional level within the context of the community's long-term community vision, *Maroondah 2040: Our Future Together*. It also forms the basis for Council to make decisions regarding resources and priorities in response to community needs and aspirations.

The Council Plan is implemented through a service delivery planning process, and outcomes are measured and reported regularly. Achievements are reported back to Council and the community through the Maroondah City Council Annual Report at the end of each financial year.

**COUNCIL PLAN 2017-2021 (YEAR 2:2018/19) - QUARTER 2  
PROGRESS REPORT Cont'd****ITEM 2****ISSUE / DISCUSSION**

Within the Council Plan, there are a range of priority actions identified that work towards delivery of the Maroondah 2040 Community Vision. These actions are updated annually to ensure the Plan continues to be aligned with *Maroondah 2040: Our Future Together*, the community's long-term vision, and is responsive to community needs and expectations.

The Council Plan is divided into eight future community outcome areas, each with a set of four-year key directions (strategies), four-year priority actions, strategic indicators and supporting strategies and plans. The priority actions identified work towards the achievement of the key directions, and ultimately toward the outcomes and visions outlined in *Maroondah 2040: Our Future Together*.

The attached report identifies the progress made by Council in delivering the 2018/19 priority actions identified in the *Council Plan 2017-2021*.

As at 31 December 2018, two actions have been completed, 37 actions are in progress, one is planned to commence. 17 priority actions are multi-year initiatives scheduled to be completed in future financial years.

Reports on priority action progress are provided to Council on a quarterly basis throughout the financial year. At the end of the financial year, a final progress report on Council's achievements relating to these Council Plan priority actions will be included in the Annual Report 2018/19.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

Not Applicable

**CONCLUSION**

The attached report identifies that Council is making excellent progress in working toward the delivery of the 2018/19 priority actions identified in the Council Plan 2017-2021.

**ATTACHMENTS**

1.  Council Plan 2017-2021 - Priority Actions 2018-19 - Quarter 2 Progress Report

**CONFIDENTIALITY**

Not Applicable

**COUNCIL PLAN 2017-2021 (YEAR 2:2018/19) - QUARTER 2  
PROGRESS REPORT Cont'd**

**ITEM 2**

**RECOMMENDATION**

**THAT COUNCIL NOTES PROGRESS MADE TOWARDS THE DELIVERY OF 2018/19  
PRIORITY ACTIONS IDENTIFIED IN THE COUNCIL PLAN 2017-2021**

**LOCAL GOVERNMENT PERFORMANCE REPORTING  
FRAMEWORK - QUARTER 2 2018/19**

**ITEM 3**

**PURPOSE**

To provide a report of Council's performance as measured by the Local Government Performance Reporting Framework (LGPRF) service performance indicators for the 2018/19 financial year to date (1 July 2018 to 31 December 2018).

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In 2040, Maroondah will be an empowered community that is actively engaged in Council decision making through processes that consider the needs and aspirations of all ages and population groups. Council will provide strong and responsive leadership, ensuring transparency, while working with the community to advocate for and 'champion' local needs.

Key Directions 2018 – 2019:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

8.2 Ensure responsible and sustainable management of Maroondah's resources, assets, infrastructure and natural environment

8.4 Foster a culture of innovation, cooperation, commitment, communication and continuous improvement that positions Maroondah City Council as a leader in local government

Priority Action 2018-2019:

Not Applicable

**BACKGROUND**

The Local Government Performance Reporting Framework (LGPRF) is a mandatory reporting system developed by Local Government Victoria which was introduced in 2014 to ensure all Victorian Councils are measuring and reporting on their performance in a consistent way.

The LGPRF is a Victorian Government initiative aimed at ensuring transparency and accountability of the local government sector performance to ratepayers and the public.

The framework is made up of service performance, financial performance and sustainability measures, along with a governance and management checklist. Together these components build a comprehensive picture of local government performance.

These measures are reported in Council's Annual Report as part of the Report of Operations and Performance Statement sections as required by the Local Government (Planning and Reporting) Regulations 2014 and associated elements of the Local Government Act 1989.

**LOCAL GOVERNMENT PERFORMANCE REPORTING  
FRAMEWORK - QUARTER 2 2018/19 Cont'd**

**ITEM 3**

End of financial year results are also publicly released on the Victorian Government's 'Know Your Council' website in November each year. This site provides information on the sector and enables users to benchmark the relative performance of Council's on LGPRF indicators.

**ISSUE / DISCUSSION**

Maroondah City Council continues to monitor LGPRF results on a quarterly basis for service performance indicators and annually for financial performance and sustainable capacity indicators.

Service performance indicators are subject to fluctuations and not necessarily reflective of the final year result. Some individual indicators will reflect seasonality or phasing of service delivery so are not indicative of the year result. Indicators relying on the annual Community Satisfaction Survey will be updated at year end once the survey results are released.

Generally, services are tracking well with some anomalies being addressed as the year progresses.

Maroondah City Council will continue to monitor its performance against the LGPRF indicators and report quarterly to ensure accountability and transparency.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

End of financial year results will be publicly released in Council's Annual Report in September 2019 and placed on the Victorian Government's 'Know Your Council' website in November 2019.

**CONCLUSION**

LGPRF service performance indicators for the 2018/19 financial year to date as at 31 December 2019 are presented in the attached report. It is important to note that these quarterly results will not necessarily reflect or be predictive of annual performance due to phasing of service delivery across the year and seasonal influences. Annual results for full 2018/19 financial year will be published in Council's Annual Report and on the Victorian Government 'Know Your Council' website in November 2019.

**LOCAL GOVERNMENT PERFORMANCE REPORTING  
FRAMEWORK - QUARTER 2 2018/19 Cont'd**

**ITEM 3**

**ATTACHMENTS**

1.  LGPRF Progress Report - Quarter 2, 2018/19

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL NOTES THE LOCAL GOVERNMENT PERFORMANCE REPORTING  
FRAMEWORK SERVICE PERFORMANCE INDICATOR RESULTS FOR THE FIRST SIX  
MONTHS OF THE 2018/19 FINANCIAL YEAR**



**MAROONDAH PLANNING SCHEME AMENDMENT C126**

**ITEM 4**

**PURPOSE**

The purpose of this report is to seek Council's adoption of Amendment C126 to the Maroondah Planning Scheme.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: An attractive, thriving and well-built Community

Our Vision: In 2040, Maroondah will be an attractive community with high quality residential and commercial areas incorporating infrastructure that meets the needs and aspirations of all ages and abilities. A diverse range of housing options are available and thriving activity centres provide a broad range of facilities and services that meet community needs.

Key Directions 2018 – 2019:

6.1 - Encourage high quality urban design that provides for a healthy, attractive and desirable built form.

**BACKGROUND**

This Amendment seeks to resolve a number of anomalies within the Maroondah Planning Scheme affecting 15 sites across the municipality. These anomalies have been identified by Council officers, landowners and members of the community.

Progressing the Amendment will ensure that planning permit applications are assessed correctly against the most relevant controls and that no inappropriate planning permit triggers for development occur.

The Amendment was prepared under Delegation by Council officers and was exhibited with exemptions (newspaper notice) granted by the Minister for Planning in accordance with the Planning and Environment Act 1987. The Amendment was advertised to landowners, prescribed Ministers and on public display in Council offices, between 19 November 2018 and 3 December 2018.

No submissions were made during the advertising period.

Following Council adoption, the Amendment will be submitted to the Minister for Planning for approval.

**MAROONDAH PLANNING SCHEME AMENDMENT C126  
Cont'd**

**ITEM 4**

**ISSUE / DISCUSSION**

The Amendment corrects anomalies that include text errors, a mapping error, land affected by multiple zones and land where the zone is inconsistent with land use and ownership. Specifically, the Amendment proposes the following corrections:

**RINGWOOD**

- Rezones part of 323-365 Canterbury Road from Public Park and Recreation Zone to Industrial 1 Zone to provide a single zone over the entire property. (Refer to Attachment 5 of this report)
- Rezones part of 251 Maroondah Highway from Residential Growth Zone to Commercial 1 Zone and applies the Design and Development Overlay (Schedule 3) to the full extent of the Commercial 1 Zone to provide a single zone and consistent overlay over the entire property. (Refer to Attachment 1 and 7 of this report)
- Rezones part of 259-261 Maroondah Highway from Residential Growth Zone to Commercial 1 Zone and applies the Design and Development Overlay (Schedule 3) to the full extent of the Commercial 1 Zone to provide a single zone and consistent overlay over the entire property. (Refer to Attachment 1 and 7 of this report)
- Amends the Schedule to Clause 43.01 Heritage Overlay entry for HO41 (relating to 253 Maroondah Highway) to refer to part of the properties at 251 Maroondah Highway and 259-261 Maroondah Highway which are affected in part by the HO41 map. (Refer to Attachment 10 of this report)
- Rezones 36, 38, 40 and U2 to U9 / 42 Grant Crescent West from Neighbourhood Residential Zone (Schedule 4) to General Residential Zone (Schedule 1) to reflect the policy intent for land in this part of Ringwood Metropolitan Activity Centre. (Refer to Attachment 4 of this report)
- Rezones part of 8-16 Bedford Road from Public Park and Recreation Zone to General Residential Zone (Schedule 1). In addition, amends the Schedule to Clause 43.01 Heritage Overlay entry for HO132 (10-12 Wilana Street) to refer to part of 8-16 Bedford Road which is affected in part by the HO132 map. (Refer to Attachment 1 and 10 of this report)
- Rezones part of 11-33 Sylvia Grove from Industrial 1 Zone to Public Park and Recreation Zone to provide a single zone over the entire property. (Refer to Attachment 5 of this report)
- Amends the Planning Scheme Map 4HO to remove the Heritage Overlay (HO88) from 343 Maroondah Highway as this has been applied in error and HO88 no longer exists in the Schedule to Clause 43.01 Heritage Overlay. (Refer to Attachment 9 of this report)

**MAROONDAH PLANNING SCHEME AMENDMENT C126  
Cont'd**

**ITEM 4**

CROYDON

- Rezones 26-28 Hewish Road from Public Park and Recreation Zone to Commercial 1 Zone and applies the Design and Development Overlay (Schedule 10) to the full extent of the Commercial 1 Zone to provide a single zone and consistent overlay over the entire property. (Refer to Attachment 3 and 8 of this report)
- Rezones part of 23 Highland Avenue from Public Park and Recreation Zone to General Residential Zone (Schedule 1) to provide a single zone over the entire property. (Refer to Attachment 6 of this report)
- Rezones part of 30 Nursery Road from Public Park and Recreation Zone to General Residential Zone (Schedule 1) to provide a single zone over the entire property. (Refer to Attachment 6 of this report)
- Rezones 95 Main Street from Public Use Zone (Schedule 6 - Local Government) to Commercial 1 Zone to provide a single zone over the entire property. (Refer to Attachment 3 of this report)
- Amends the Schedule to Clause 43.01 Heritage Overlay entry for HO86 (relating to 13-23 Hull Road) to read "Silver Birches". (Refer to Attachment 10 of this report)

BAYSWATER NORTH

- Rezones part of 30-48 Glen Park Road from Industrial 1 Zone to Public Park and Recreation Zone to provide a consistent zone over most of the property. (Refer to Attachment 2 of this report)
- Rezones part of 377-379 Bayswater Road from Public Use Zone (Schedule 1 - Service and Utility) to Industrial 1 Zone to provide a single zone over the entire property. (Refer to Attachment 2 of this report)

Authorisation to prepare and exhibit the Amendment was granted by the Minister for Planning on 30 October 2018. As the Amendment was correctional in nature, the Minister granted some exemptions from exhibition (waiver of newspaper notice and advice to agencies) and recommended a minimum two-week exhibition period.

**FINANCIAL / ECONOMIC ISSUES**

The cost of preparing the Amendment is included within Council's existing budget.

**ENVIRONMENTAL / AMENITY ISSUES**

The Amendment is correctional in nature and does not directly address any environmental or amenity issues beyond the general improvement in decision-making.

**SOCIAL / COMMUNITY ISSUES**

The Amendment is correctional in nature and does not directly address any social / community issues beyond the general improvement in decision-making.

**MAROONDAH PLANNING SCHEME AMENDMENT C126  
Cont'd**

**ITEM 4**

**COMMUNITY CONSULTATION**

Following authorisation from the Minister to prepare and exhibit the Amendment, the following consultation was undertaken during the exhibition period between 19 November 2018 and 3 December 2018:











- Affected landowners and Prescribed Ministers were invited to make a submission.
- The Scheme Amendment documentation were made available at Council offices and libraries.

No submissions were received

**CONCLUSION**

The Amendment improves the accuracy and reliability of the Maroondah Planning Scheme by correcting anomalies affecting 15 sites across the municipality. No submissions were received from affected landowners or prescribed Ministers during public exhibition. Accordingly Council's adoption of Amendment C126 is now sought.

**ATTACHMENTS**

1.  Amendment C126 Map 001
2.  Amendment C126 Map 002
3.  Amendment C126 Map 003
4.  Amendment C126 Map 004
5.  Amendment C126 Map 005
6.  Amendment C126 Map 006
7.  Amendment C126 Map 007
8.  Amendment C126 Map 008
9.  Amendment C126 Map 009
10.  Clause 43.01 Schedule to Heritage Overlay

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL**

1. **ADOPTS AMENDMENT C126 TO THE MAROONDAH PLANNING SCHEME IN ACCORDANCE WITH THE ATTACHED MAPS A AND CLAUSE 43.01 AND SUBMITS THE AMENDMENT TO THE MINISTER FOR PLANNING FOR CONSIDERATION AND APPROVAL**
2. **FOLLOWING THE MINISTER'S DECISION, INFORMS AFFECTED LANDOWNERS**

**PETITION - VICTORIA STREET PARKING RESTRICTIONS**

**ITEM 1**

**PURPOSE**

The purpose of this report is for Council receive a petition containing 41 signatures from the residents of Victoria Street, Ringwood East. The petition requests a review of the current parking restrictions and the implementation of school based no stopping parking restrictions along both sides of Victoria Street.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: An Accessible Community

Our Vision: In 2040, Maroondah will be an accessible community for all ages and abilities with walkable neighbourhoods, effective on and off-road transport networks and access to a range of sustainable transport options.

Key Directions 2018 – 2019:

Work in partnership to provide improved accessibility and safety for transport users across all modes.

**BACKGROUND**

Council received the petition on 22 January 2019. The petition contains 41 signatures requesting the following:

- A review of the current parking restrictions in Victoria Street, Ringwood East;
- Implement school based No Stopping restrictions along the entire eastern side of Victoria Street; and,
- Implement school based No Stopping restrictions along the western side of Victoria Street between Knaith Road and Olive Lane.

The prayer of the petition is as follows:

*"We, the undersigned request that Council review the current parking restrictions in Victoria Street, Ringwood East and apply restrictions during school drop off and pick up times on the entire east side of the street (beyond the current No Standing sign) and on the west side (beyond the current No Standing sign) to just beyond Olive Lane"*

**ISSUE / DISCUSSION**

Victoria Street is a north-south local access street (in accordance with Council's Road Management Plan) located between Tintern Grammar School and the Ringwood East Shopping Centre.

## PETITION - VICTORIA STREET PARKING RESTRICTIONS Cont'd

ITEM 1

Victoria Street provides direct vehicle access to 69 dwellings and has a speed limit of 50km/h before transitioning to a 40km/h school speed zone near Tintern Grammar School. The road has a carriageway width of approximately 7.2m, which is capable of supporting kerbside parking on both side whilst maintaining at least 3m of clear carriageway in accordance with the Road Rules and in line with state government design guidelines.

The location of the requested review and parking restrictions is illustrated in Figure 1 and 2 below.

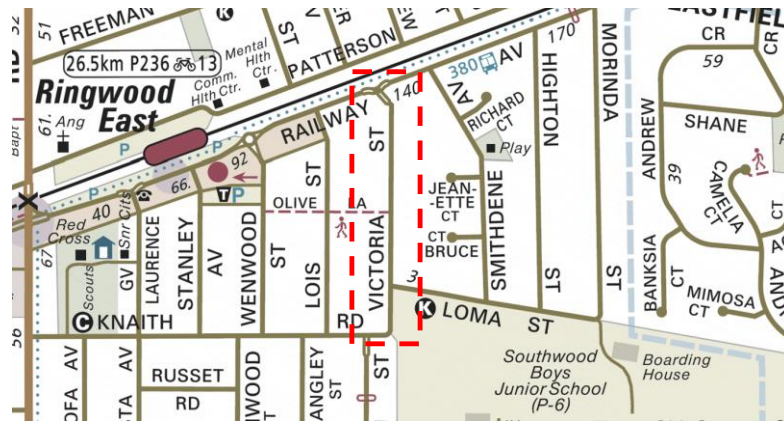


Figure 1 – Melways extract showing Winchester Road and wider road network



Figure 1 – Aerial Photograph showing requested school based No Stopping restrictions



**PETITION - VICTORIA STREET PARKING RESTRICTIONS  
Cont'd****ITEM 1**

Subject to Council's endorsement of the recommendations within this report, Council's Engineers will undertake an investigation of Victoria Street during the school peak to assess the current parking levels and operational characteristics. Subject to the outcome of the investigation and available options to implement parking restrictions that will improve the operation of the road, Council Engineers will also survey the residents in Victoria Street noting that the petition received 23 property unique signatures and there are 69 properties within the street.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Heavily contested parking near schools may result in motorists parking inappropriately or illegally resulting in decreased amenity in the area (i.e. parking across driveways).

Streets that feature significant levels of parking on both sides in addition to substantial on-road traffic experience greater congestion. The ability to pass another vehicle becomes more difficult when the amount of passing opportunities becomes limited by the lack of gaps in kerbside parking.

**SOCIAL / COMMUNITY ISSUES**

Parents and guardians of children that attend Tintern Grammar School will be required to park further away to drop-off/pick-up their children.

No Stopping restrictions effective during the school peak will also apply to residents and their visitors. Some residents may be of a view that having to manage their on-street parking around the restriction is an inconvenience.

**COMMUNITY CONSULTATION**

Subject to the endorsement of the recommendations in this report; Council Engineers will conduct a review of parking in the school area and survey the impacted residents on any proposed restrictions. Depending on the outcome of the review, the residents may be presented with a single or multiple parking restriction options. The outcome of the feedback on these options will be included in the future report to Council.

**CONCLUSION**

It is recommended that Council receives and notes the petition. It is proposed that a detailed investigation into the prayer of the petition be completed during the school term and a further report detailing the findings and outcome of the survey be presented to Council at a future meeting once the investigation is complete, including a resident survey on the matter and options.

**ATTACHMENTS**

Not Applicable

**PETITION - VICTORIA STREET PARKING RESTRICTIONS  
Cont'd**

**ITEM 1**

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT**

- 1. COUNCIL RECEIVES AND NOTES THE PETITION CONTAINING 41 SIGNATURES, REQUESTING THE REVIEW OF PARKING RESTRICTIONS ON VICTORIA STREET AND IMPLEMENTATION OF SCHOOL BASED NO STOPPING RESTRICTIONS ON BOTH SIDES OF THE STREET**
- 2. COUNCIL OFFICERS INVESTIGATE PARKING IN VICTORIA STREET DURING THE SCHOOL PEAK PERIODS AND, SUBJECT TO THE INVESTIGATION, UNDERTAKE A RESIDENT SURVEY TO DETERMINE THE LEVEL OF SUPPORT TO IMPLEMENT APPROPRIATE PARKING RESTRICTIONS**
- 3. COUNCIL OFFICERS PREPARE A REPORT ON THE MATTERS RAISED IN THE PETITIONS FOR CONSIDERATION AT A FUTURE MEETING OF COUNCIL**
- 4. THE LEAD PETITIONER BE ADVISED ACCORDINGLY**



## **DOCUMENTS FOR SEALING**

### **LETTER UNDER SEAL - RECOGNITION OF 2019 AUSTRALIA DAY HONOURS**

**ITEM 1**

#### **LETTERS UNDER SEAL**

##### **BACKGROUND**

Council Policy re: Honours/Recognition of Milestones and Achievements provides that recipients of Australian Honours who reside within the City of Maroondah, be also acknowledged on such recognition by Council and presented with a Letter Under Seal.

The Australian Honours comprise:

- Order of Australia medal,
- Australian Bravery decorations,
- Military medals for Gallantry and for Distinguished and Conspicuous Service,
- Commemorative medals,
- Meritorious Service and Long Service medals and,
- Public Service Medals

The Honours List is published twice a year, i.e. Australia Day (January) and Queen's Birthday (June).

Council has been made aware of the following recognition given in the 2019 Australia Day Honours List as recently announced by the Governor General:

- Mr Leslie (Les) Thomas WILLMOTT (Croydon resident) former Mayor and Councillor of the former Croydon City Council and Maroondah City Council – awarded the Medal of the Order of Australia (OAM) in the General Division for services to Local Government and the Community of Maroondah.
- Mrs Helen Fiona PARKER (Kilsyth resident) – awarded the Medal of the Order of Australia (OAM) in the General Division for service to pregnant women in need.
- Mr Anthony Thomas RINAUDO (Ringwood resident) – awarded the Medal of the Order of Australia (AM) in the General Division for significant service to conservation as a pioneer in international reforestation programs.

##### **ATTACHMENTS**

Not Applicable

##### **CONFIDENTIALITY**

Not Applicable

<b>DOCUMENTS FOR SEALING</b>
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**RECOMMENDATION**

**THAT COUNCIL SIGNS AND SEALS LETTERS OF CONGRATULATIONS IN RECOGNITION OF THE 2019 AUSTRALIA DAY HONOURS AWARDED TO:**

- 1. MR LESLIE (LES) THOMAS WILLMOTT – AWARDED THE MEDAL OF THE ORDER OF AUSTRALIA (OAM) IN THE GENERAL DIVISION**
- 2. MRS HELEN FIONA PARKER (KILSYTH RESIDENT) – AWARDED THE MEDAL OF THE ORDER OF AUSTRALIA (OAM) IN THE GENERAL DIVISION**
- 3. MR ANTHONY THOMAS RINAUDO (RINGWOOD RESIDENT) – AWARDED THE MEDAL OF THE ORDER OF AUSTRALIA (AM) IN THE GENERAL DIVISION**

## **DOCUMENTS FOR SEALING**

### **RINGWOOD EAST SHOPPING CENTRE SPECIAL RATE SCHEME - SIGNING & SEALING OF AGREEMENT**

**ITEM 2**

#### **BACKGROUND**

At the Council meeting held 21 May 2018, Council proposed to declare a Special Rate Scheme to develop, encourage and promote business within the Ringwood East Shopping Centre. Following the public exhibition period, written submissions relating to twenty-two properties were received, including twenty-one objections to the proposed scheme and one that was in favour of the reintroduction of the scheme. All written and verbal submissions were considered and minor variations were made to the proposed scheme. The scheme was adopted at the Council meeting held 29 October 2018.

As required by the Local Government Act (1989), all the necessary statutory procedures for exhibiting and implementing the proposed Special Rate Scheme for the Ringwood East Shopping Centre have been undertaken. Following the first levy notice dated 16 November 2018, a further one-month period resulted in no appeals being lodged by responsible parties with the Victorian Civil and Administrative Appeals Tribunal.

The agreement between Council and the Ringwood East Traders Association Inc. (RETA), is necessary to formalise the Ringwood East Shopping Centre Special Rate Scheme. In order for the scheme to become operational, the agreement in duplicate needs to be signed and sealed by both parties.

The RETA have signed and sealed the attached documents for execution by a Councillor and the Chief Executive Officer.

#### **ATTACHMENTS**

Not Applicable

#### **CONFIDENTIALITY**

Not Applicable

#### **RECOMMENDATION**

**THAT COUNCIL SIGNS AND SEALS THE AGREEMENT BETWEEN COUNCIL AND THE RINGWOOD EAST TRADERS ASSOCIATION INC., IN RELATION TO THE RINGWOOD EAST SHOPPING CENTRE SPECIAL RATE SCHEME, AND IS EXECUTED BY NOMINATED COUNCIL REPRESENTATIVES**