



Councillor  
(as addressed)

The next Council Meeting will be held virtually, on Monday 18 October 2021, commencing at 7:30pm and your presence is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Steve Kozlowski', with a long horizontal line extending to the right.

Steve Kozlowski  
CHIEF EXECUTIVE OFFICER

**Note:**

***This meeting is being streamed live on the internet and recorded.***

***The Public Gallery is currently closed to the public.***

***This meeting of Council can be viewed on Council's website via:***

***<https://www.maroondah.vic.gov.au/Live-Council-Meetings>***

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## ORDER OF BUSINESS

1. Prayer
2. Acknowledgment of Country
3. Apologies
4. Declaration of Interests
5. Confirmation of Minutes of the Ordinary Council Meeting held on Monday 20 September 2021.
6. Public Questions
7. Officers' Reports
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9. Motions to Review
10. Late Item
11. Requests / Leave of Absence

12. In Camera

Director Corporate Services

1. Instrument of Appointment & Authorisation to Council Officers (Planning & Environment Act 1987)

Director Development & Amenity

1. Tender Evaluation Report – Contract 20999 Provision of Asphalt Services

**ATTENDANCE REPORT**

**ITEM 1**

**PURPOSE**

To provide an opportunity for Councillors to report on Council activities undertaken since the last Ordinary Meeting of Council and forthcoming ward activities.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2021 – 2025:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

**BACKGROUND**

Not Applicable

**ISSUE / DISCUSSION**

It is intended that the Mayor and Councillors be given the opportunity to present a verbal or written report updating Council on the activities they have undertaken in their role as Councillors and forthcoming ward activities.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

Not Applicable

**CONCLUSION**

It is appropriate that Councillors formally report to Council upon the activities they have undertaken in their role as Councillors.

**ATTENDANCE REPORT Cont'd**

**ITEM 1**

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY  
COUNCILLORS**

**REPORTS OF COUNCILLOR BRIEFINGS**

**ITEM 2**

**PURPOSE**

To present the 'Public Record' of those Councillor Briefings which are attended by all Councillors and generally held on Monday evenings at Realm, usually two weeks prior to the formal Council Meeting, and to note the issues discussed.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2021 – 2025:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

**BACKGROUND**

As part of decision-making processes at Maroondah, it is essential that Councillors are briefed on a range of issues which come before Council for consideration. As a means of providing this information, Councillor Briefings are conducted.

Councillor Briefings are also attended by Council Officers, and sometimes other specific advisors, to provide Councillors with a detailed knowledge and understanding of issues under consideration to a level of detail that would inhibit timely decision-making, that would not be possible in an open Council meeting, where decision-making related debate is governed by strict meeting procedures.

A Councillor Briefing is a non decision making forum, and as per past good governance practice, is deemed to be a scheduled or planned meeting comprising a majority of Councillors (at least 5) and one (1) Council employee, for the purpose of discussing matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a delegated function, duty or power of Council

Examples of a Councillor Briefings may include:

- On-site inspections,
- Consultative Meetings with residents, developers, consultants
- Meetings with local organisations, Government Departments, statutory authorities, and local politicians

**REPORTS OF COUNCILLOR BRIEFINGS Cont'd**

**ITEM 2**

**ISSUE / DISCUSSION**

Councillor Briefings are generally held twice a month, on Monday evenings at Realm, usually two (2) weeks prior to, and on the night of a formal Council meeting.

The intent of this report is to present a 'Public Record' of those Councillor Briefings which are generally attended by all Councillors and typically held on Monday evenings, and to note the items discussed.

The 'Public Record' of the Councillor Briefing held on the 20 September 2021 and 4 October 2021 are attached for information.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

Not Applicable

**CONCLUSION**

Councillor Briefings are important forums for advice and discussion, on what are often complex issues facing the municipality, in the lead up to formal decisions being made by Councillors at Council Meetings. At Councillor Briefings, or outside them, Councillors also have the opportunity of requesting additional information to assist in the decision-making process.

It is appropriate that the 'Public Record' of those Councillor Briefings, which are attended by a majority of Councillors, i.e. at least five (5) Councillors and one (1) employee of Council, be noted.

**ATTACHMENTS**

1.  2021 September 20 - Councillor Briefing Public Record
2.  2021 October 04 - Councillor Briefing Public Record

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE FOLLOWING COUNCILLOR BRIEFINGS HELD ON THE 20 SEPTEMBER 2021 AND 4 OCTOBER 2021**

**COUNCILLOR REPRESENTATION REPORTS**

**ITEM 3**

**PURPOSE**

To receive and note the meeting minutes of the following committees:

- Eastern Transport Coalition (ETC) meeting held on the 16 September 2021
- Maroondah Disability Advisory Committee (MDAC) meeting held on the 9 September 2021
- Maroondah Environment Advisory Committee (MEAC) meeting held on the 10 August 2021

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2021 – 2025:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

**BACKGROUND**

As part of Council's commitment to the principles and practice of good governance, it is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations' bodies/advisory groups upon which it is represented.

**ISSUE / DISCUSSION**

Council is represented on numerous Boards and Organisations. Appointments are made annually by Council at the commencement of the new Mayoral term.

Cr Graham is Council's Representative along with Cr Damante as Substitute Representative on the Eastern Transport Coalition.

Crs Spears, Dib and Steane are Council's Representatives on the Maroondah Disability Advisory Committee.

Crs Graham, Macdonald and Stojanovic are Council's Representative on the Maroondah Environment Advisory Committee.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**COUNCILLOR REPRESENTATION REPORTS Cont'd**

**ITEM 3**

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

Not Applicable

**CONCLUSION**

It is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations' bodies/advisory groups upon which Council is represented.

**ATTACHMENTS**

1.  Eastern Transport Coalition Minutes - 16 September 2021
2.  Maroondah Disability Advisory Committee Meeting Minutes - 9 September 2021
3.  Maroondah Environment Advisory Committee Meeting Minutes - 10 August 2021

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES MINUTES OF THE FOLLOWING COMMITTEES**

1. **EASTERN TRANSPORT COALITION MEETING HELD ON THE 16 SEPTEMBER 2021**
2. **MAROONDAH DISABILITY ADVISORY COMMITTEE MEETING HELD ON THE 9 SEPTEMBER 2021**
3. **MAROONDAH ENVIRONMENT ADVISORY COMMITTEE MEETING HELD ON THE 10 AUGUST 2021**

**PURPOSE**

This Report seeks Council’s authority to commence the statutory procedures pursuant to the Local Government Act 2020 (Act) to consider the sale of the land at the rear of 14 Bridget Court Warranwood, being the whole of the land contained in certificate of title volume 11090 folio 354, being shown as Lot 11 of registered plan of subdivision no. PS 610395W (Subject Land) to the owners of 14 Bridget Court Warranwood (Owners)

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes, and works with the community to advocate and champion their needs.

Key Directions 2021 – 2025:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive, and accountable.
- 8.2 Ensure responsible and sustainable management of Maroondah resources, assets, infrastructure, and natural environment.

**BACKGROUND**

Council at its meeting on 16 September 2019, resolved to commence the statutory procedures to sell the Subject land to the Owners. Due to financial difficulties encountered by the Owners soon after, the matter was put on hold until 2020. The onset of Covid brought about further difficulties to the owners and it was deemed feasible to postpone the sale until 2021.

History

Council at its meeting on 18 June 2007 resolved to give public notice of its intention to sell the land between 177 and 179 Wonga Road and at the rear of 14 Bridget Court to 28 Bridget Court Warranwood - Lots 1 and 2 PS 610395W and Lots 4 to 11 PS 610395W (inclusive). Public Notice was published on 25 August 2009.

Property owners were given three options;

- Enter into a Permissive Occupancy Agreement (Agreement) with Council
- Purchase the land at the rear of their property at market value, including to pay all legal and disbursement costs
- Reinstate the rear fence to the correct title boundary, with Council sharing the cost of the fence relocation

**SALE OF LAND - REAR 14 BRIDGET COURT WARRANWOOD      ITEM 4  
Cont'd**

Property owners at 177 Wonga Road, No. 16, No.198, No. 20, No. 22, and No. 28 Bridget Court agreed to the purchase of the land.

Property owners at No. 14, No. 24, and No. 26 Bridget Court, agreed to sign the Agreement with the understanding that when their property sold, the Agreement would be revoked. This condition was placed on Council's Property database and any Land Information Certificates applied for would stipulate the encroachment and the cancellation of the Agreement.

The land at the rear of 26 Bridget Court has since been sold to the property owners at 26 Bridget Court.

**ISSUE / DISCUSSION**

The Subject Land abuts Council's reserve (Quambee Reserve) as shown highlighted red on the locality plan attached as Schedule 1 (Locality Plan) and highlighted blue on the title plan attached as Schedule 2 (Title Plan).

The previous owners of 14 Bridget Court had landscaped the enclosed area on the Locality Plan within their property and continued to maintain the Subject Land.

In April 2019, the property of 14 Bridget Court was sold, and the new owners were advised that the Agreement was no longer applicable. They were given the option to reinstate the rear fence to the correct title boundary, or to purchase the Subject Land at the current market value.

The Owners agreed to purchase the Subject Land - based on 220 sqm, for \$57,500 plus GST, as provided by Council's Valuers, Westlink Consultants at the time.

Due to the time lapsed, a new valuation was required. Westlink Consultants provided a valuation of \$62,000 plus GST. The Owners agreed to proceed with the sale on this basis and to pay all legal and disbursement costs associated with the sale process.

**FINANCIAL / ECONOMIC ISSUES**

The legal and disbursement costs associated with sale of the Subject Land would be funded by the purchasers in line with Council policy, estimated at \$6,000 plus GST. The costs associated with Council's administration in dealing with property matters is contained within the current budget.

**ENVIRONMENTAL / AMENITY ISSUES**

This matter concludes what has been outstanding environmental and amenity equity issues for Maroondah Ratepayers.

**SOCIAL / COMMUNITY ISSUES**

Similarly, the matter concludes what has been outstanding social and community equity issues for Maroondah Ratepayers.

**COMMUNITY CONSULTATION**

Prior to proceeding with the sale of the Subject Land, Council in accordance with section 114 of the Act, must;

**SALE OF LAND - REAR 14 BRIDGET COURT WARRANWOOD      ITEM 4  
Cont'd**

- Place a public notice of its intention to the proposed sale on Council's website, for at least 4 weeks,
- Undertake a community engagement process, in line with Council's Community Engagement Policy.

Any interested person will be given the opportunity to make a submission and to be heard at a meeting of Council or the committee which has delegated authority to hear the submissions, giving reasonable notice of the day, time, and place of meeting.

After submissions have been considered, a further report to be presented to Council to determine whether or not to proceed with the sale of the Subject land.

**CONCLUSION**

It is proposed that Council commence the statutory procedures pursuant to section 114 of the Act, to selling the Subject Land to the Owners, subject to satisfactory completion of those procedures and given that the Subject Land is surplus to Council's strategic directions for Quambee Reserve.

**ATTACHMENTS**

1.  Sale of Land - 14 Bridget Court - Schedule 1 Locality Plan
2.  Sale of Land - 14 Bridget Court - Schedule 2 Title Plan

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL, ACTING UNDER SECTION 114 OF THE LOCAL GOVERNMENT ACT 2020 (ACT):**

1. **RESOLVES THAT THE REQUIRED STATUTORY PROCEDURES BE COMMENCED PRIOR TO CONSIDER SELLING THE LAND AT THE REAR OF 14 BRIDGET COURT WARRANWOOD, AS CONTAINED IN CERTIFICATE OF TITLE VOLUME 11090 FOLIO 354, BEING SHOWN AS LOT 11 ON PLAN OF SUBDIVISION NO. PS 610395W (SUBJECT LAND);**
2. **DIRECTS THAT IN ACCORDANCE WITH SECTION 114 OF THE ACT, COUNCIL:**
  - i. **PLACE A PUBLIC NOTICE OF THE PROPOSED SALE ON COUNCIL'S WEBSITE;**
  - ii. **IN ACCORDANCE WITH COUNCIL'S COMMUNITY ENGAGEMENT PROCESS:**
    - **PROVIDE A COPY OF THE PUBLIC NOTICE TO ANY PERSONS DIRECTLY AFFECTED BY THE SALE OF THE SUBJECT LAND; AND**
  - iii. **OBTAIN A VALUATION OF THE SUBJECT LAND;**

**SALE OF LAND - REAR 14 BRIDGET COURT WARRANWOOD      ITEM 4  
Cont'd**

- 3. RESOLVES THAT THE PUBLIC NOTICE TO BE GIVEN AS PART OF COUNCIL'S COMMUNITY ENGAGEMENT PROCESS SHOULD STATE THAT COUNCIL PROPOSES TO SELL THE SUBJECT LAND TO THE OWNERS OF 14 BRIDGET COURT WARRANWOOD FOR NO LESS THAN \$62,000 PLUS GST AND THAT SUBMISSIONS IN RELATION TO THE PROPOSED SALE OF THE SUBJECT LAND BE ADDRESSED TO THE CHIEF EXECUTIVE OFFICER, MAROONDAH CITY COUNCIL;**
- 4. AUTHORISES THE CHIEF EXECUTIVE OFFICER OR ANY OFFICER WITH DELEGATED AUTHORITY TO UNDERTAKE THE ADMINISTRATIVE PROCEDURES NECESSARY TO ENABLE COUNCIL TO CARRY OUT ITS FUNCTIONS UNDER THE ACT IN RELATION TO THIS MATTER;**
- 5. RESOLVES THAT ANY SUBMISSIONS RECEIVED PURSUANT TO THE COMMUNITY ENGAGEMENT PROCESS BE HEARD BY A COMMITTEE OF COUNCIL ON A DATE TO BE DETERMINED;**
- 6. NOTES THAT ONCE ALL PUBLIC SUBMISSIONS HAVE BEEN CONSIDERED, A FURTHER REPORT WILL BE PRESENTED TO COUNCIL TO DECIDE WHETHER OR NOT TO PROCEED WITH THE PROPOSED SALE.**

**SALE OF LAND ADJACENT TO 3 DUNN STREET RINGWOOD EAST      ITEM 5**

**PURPOSE**

This Report seeks Council's authority to commence the statutory procedures pursuant to the Local Government Act 2020 (Act) to consider the sale of land adjacent to 3 Dunn Street Ringwood East, being the whole of the land contained in certificate of title volume 12187 folio 357, being shown as Lot 1 of registered plan of subdivision no. PS 833031T (Subject Land) to the owner of 3 Dunn Street Ringwood East (Owner),

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes, and works with the community to advocate and champion their needs.

Key Directions 2021 – 2025:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive, and accountable.
- 8.2 Ensure responsible and sustainable management of Maroondah resources, assets, infrastructure, and natural environment.

Priority Action 2021-2022:

Not Applicable

**BACKGROUND**

Council at its meeting on 27 August 2018, resolved to sell part of the discontinued right of way at 3A Dunn Street to the owners of 46 Grey Street and 49 Eastfield Road Ringwood East as shown noted blue on the locality plan attached as Schedule 1 (Locality Plan).

The owners of 3 Dunn Street and 5 Dunn Street were provided with the opportunity to purchase the section of the discontinued right of way between their properties in 2018, however neither owner expressed an interest at the time and this parcel remained in Council's ownership.

The Subject Land has been enclosed within the property of 3 Dunn Street for many years. The Owner was advised in January 2021, as a final reminder, that the side fence of the property was to be reinstated to the correct title boundary, in light of the sales for the remainder of the discontinued right of way had been completed.

Subsequently, the owner requested to purchase the Subject Land, and has signed a Cost Agreement to that effect.

**SALE OF LAND ADJACENT TO 3 DUNN STREET RINGWOOD EAST Cont'd** **ITEM 5**

**ISSUE / DISCUSSION**

Council is the registered proprietor of the Subject Land, as shown on the registered plan of subdivision no. Lot 1 PS 833031T attached as Schedule 2 (Title Plan) and highlighted red on the Locality Plan.

The Subject Land is no longer reasonably required for public use as it is considered insignificant in terms of useful recreational land.

The Subject Land contains an easement 'E1' in favour of Yarra Valley Water and Council as shown on the Title Plan. If the Subject Land is sold, easement rights will be retained on title.

The owner of 5 Dunn Street was advised of Council's intention to sell the Subject Land, giving the opportunity to provide comments, however no response was received.

A valuation was sought from Council's contract valuers, Westlink Consultants, for the 56 sqm of land, which is valued at \$23,000 plus GST. The Owner agreed to proceed with the sale and to pay all legal and disbursement costs associated with the sale process.

As a requirement of the sale, Council will require the Owner to consolidate the title of the Subject Land with the title of their property, at a time as agreed to by Council.

**FINANCIAL / ECONOMIC ISSUES**

The legal and disbursement costs associated with the sale of the Subject Land would be funded by the purchaser in line with Council policy, estimated at \$8,000 plus GST. The costs associated with Council's administration in dealing with property matters is contained within the current budget.

**ENVIRONMENTAL / AMENITY ISSUES**

The conclusion of this matter resolves a long standing environmental and amenity equity issue for the Maroondah Ratepayer.

**SOCIAL / COMMUNITY ISSUES**

Similarly, it resolves a long standing social and community equity issue for the Maroondah Ratepayer.

**COMMUNITY CONSULTATION**

Prior to proceeding with the sale of the Subject Land, Council in accordance with section 114 of the Act, must;

- Place a public notice of its intention to the proposed sale on Council's website, for at least 4 weeks,
- Undertake a community engagement process, in line with Council's Community Engagement Policy

**SALE OF LAND ADJACENT TO 3 DUNN STREET RINGWOOD EAST Cont'd** **ITEM 5**

Any interested person will be given the opportunity to make a submission and to be heard at a meeting of Council or the committee which has delegated authority to hear the submissions, giving reasonable notice of the day, time, and place of meeting.

After submissions have been considered, a further report be presented to Council to determine whether or not to proceed with the sale of the Subject Land.

**CONCLUSION**

It is proposed that Council commence the statutory procedures pursuant to section 114 of the Act, to sell the Subject Land to the Owner, subject to satisfactory completion of those procedures and given that the Subject Land is no longer reasonably required for public use.

**ATTACHMENTS**

1.  Sale of Land 3A Dunn Street - Schedule 1 - Locality Plan
2.  Sale of land 3A Dunn Street - Schedule 2 - Title Plan

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL, ACTING UNDER SECTION 114 OF THE LOCAL GOVERNMENT ACT 2020 (ACT):**

1. **RESOLVES THAT THE REQUIRED STATUTORY PROCEDURES BE COMMENCED PRIOR TO CONSIDER SELLING THE LAND ADJACENT TO 3 DUNN STREET RINGWOOD EAST, AS CONTAINED IN CERTIFICATE OF TITLE VOLUME 12187 FOLIO 357, BEING SHOWN AS LOT 1 ON PLAN OF SUBDIVISION NO. PS833031T (SUBJECT LAND);**
2. **DIRECTS THAT IN ACCORDANCE WITH SECTION 114 OF THE ACT, COUNCIL:**
  - i. **PLACE A PUBLIC NOTICE OF THE PROPOSED SALE ON COUNCIL'S WEBSITE;**
  - ii. **IN ACCORDANCE WITH COUNCIL'S COMMUNITY ENGAGEMENT PROCESS:**
    - **PROVIDE A COPY OF THE PUBLIC NOTICE TO ANY PERSONS DIRECTLY AFFECTED BY THE SALE OF THE SUBJECT LAND; AND**
  - iii. **OBTAIN A VALUATION OF THE SUBJECT LAND;**
3. **RESOLVES THAT THE PUBLIC NOTICE BE GIVEN AS PART OF COUNCIL'S COMMUNITY ENGAGEMENT PROCESS SHOULD STATE THAT COUNCIL PROPOSES TO SELL THE SUBJECT LAND TO THE OWNER OF 3 DUNN STREET RINGWOOD EAST FOR NO LESS THAN \$23,000 PLUS GST AND THAT SUBMISSIONS IN RELATION TO THE PROPOSED SALE OF THE SUBJECT LAND BE ADDRESSED TO THE CHIEF EXECUTIVE OFFICER, MAROONDAH CITY COUNCIL;**

**SALE OF LAND ADJACENT TO 3 DUNN STREET RINGWOOD      ITEM 5  
EAST Cont'd**

- 4.    AUTHORISES THE CHIEF EXECUTIVE OFFICER OR ANY OFFICER WITH DELEGATED AUTHORITY TO UNDERTAKE THE ADMINISTRATIVE PROCEDURES NECESSARY TO ENABLE COUNCIL TO CARRY OUT ITS FUNCTIONS UNDER THE ACT IN RELATION TO THIS MATTER;**
- 5.    RESOLVES THAT ANY SUBMISSIONS RECEIVED PURSUANT TO THE COMMUNITY ENGAGEMENT PROCESS BE HEARD BY A COMMITTEE OF COUNCIL ON A DATE TO BE DETERMINED;**
- 6.    NOTES THAT ONCE ALL PUBLIC SUBMISSIONS HAVE BEEN CONSIDERED, A FURTHER REPORT WILL BE PRESENTED TO COUNCIL TO DECIDE WHETHER OR NOT TO PROCEED WITH THE PROPOSED SALE.**

**INSTRUMENT OF DELEGATION - CHIEF EXECUTIVE OFFICER**

**ITEM 6**

**PURPOSE**

To review the current Instrument of Delegation from Council to the Chief Executive Officer (CEO), as required by section 11(7) of the Local Government Act 2020.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

**BACKGROUND**

The delegation of powers is a means of effectively streamlining day-to-day decision-making to ensure the operations of Council are enacted efficiently and effectively.

Delegations are standard practice across all Councils, which enables Councils to concentrate on the broader strategic issues rather than routine administrative matters.

Council delegates broad powers to the CEO, via a formal Instrument of Delegation that is executed under the Seal of Council. The CEO is then able to sub-delegate these powers, duties or functions to appropriate Council employees.

**ISSUE / DISCUSSION**

The Local Government Act 2020 (the Act) provides provisions where a Council may, by Instrument of Delegation, delegate to the CEO any power, duty or function of a Council under the Act or any other Act, subject to certain exclusions.

In accordance with the provisions of section 11(7) of the Act, Council must undertake a review of all delegations within 12 months of a general election, in this case, by 24 October 2021.

Upon undertaking this review under the provisions of the Act, no change is proposed to the level of delegation that is currently in place but will allow the CEO to sub-delegate new and revised legislation that has come into effect since 27 July 2020 (date of current delegation).

**FINANCIAL / ECONOMIC ISSUES**

Not applicable.

**INSTRUMENT OF DELEGATION - CHIEF EXECUTIVE OFFICER Cont'd**

**ITEM 6**

**ENVIRONMENTAL / AMENITY ISSUES**

Not applicable.

**SOCIAL / COMMUNITY ISSUES**

Not applicable.

**COMMUNITY CONSULTATION**

Not applicable.

**CONCLUSION**

This report relates solely to Council delegations to the Chief Executive Officer. The CEO will in turn review all sub-delegations to other Council employees.

It is recommended that Council signs and seals the Instrument of Delegation from Council to the Chief Executive Office, as attached to this report.

**ATTACHMENTS**

1.  2021 October 18 - S5 Instrument of Delegation from Council to CEO

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL, IN THE EXERCISE OF THE POWERS CONFERRED BY SECTION 11(1)(b) OF THE LOCAL GOVERNMENT ACT 2020 (THE ACT), RESOLVES THAT:**

1. **THERE BE DELEGATED TO THE PERSON HOLDING THE POSITION, OR ACTING IN OR PERFORMING THE DUTIES, OF CHIEF EXECUTIVE OFFICER THE POWERS, DUTIES AND FUNCTIONS SET OUT IN THE ATTACHED INSTRUMENT OF DELEGATION TO THE CHIEF EXECUTIVE OFFICER, SUBJECT TO THE CONDITIONS AND LIMITATIONS SPECIFIED IN THAT INSTRUMENT**
2. **THE INSTRUMENT COMES INTO FORCE IMMEDIATELY THE COMMON SEAL OF COUNCIL IS AFFIXED TO THE INSTRUMENT**
3. **ON THE COMING INTO FORCE OF THE INSTRUMENT ALL PREVIOUS DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER ARE REVOKED**
4. **THE DUTIES AND FUNCTIONS SET OUT IN THE INSTRUMENT MUST BE PERFORMED, AND THE POWERS SET OUT IN THE INSTRUMENT MUST BE EXECUTED, IN ACCORDANCE WITH ANY GUIDELINES OR POLICIES OF COUNCIL THAT IT MAY FROM TIME TO TIME ADOPT**
5. **THE INSTRUMENT OF DELEGATION BE EXECUTED UNDER THE SEAL OF COUNCIL**

**INSTRUMENTS OF DELEGATION TO COUNCIL OFFICERS**

**ITEM 7**

**PURPOSE**

To review the current Instruments of Delegation from Council to Council Officers, as required by section 11(7) of the Local Government Act 2020.

The Instruments of Delegation relate to the following legislation:

- Food Act 1984
- Domestic Animals Act 1994
- Environment Protection Act 2017 (new Instrument of Sub-Delegation)
- Planning and Environment Act
- Planning and Environment Regs 2005
- Planning and Environment (Fees) Further Interim Regulations 2014
- Road Management Act 2004
- Road Management (General) Regulations 2016, and
- Road Management (Works & Infrastructure) Regulations 2015

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired council that collaborates regionally and proactively champions local needs.

Key Directions 2021 – 2025:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable

**BACKGROUND**

Council delegates broad powers to the CEO, via a formal Instrument of Delegation, which the CEO is then able to sub-delegate these powers, duties or functions to appropriate Council Officers.

Council also delegates specific powers directly to Council Officers with respect to matters which cannot be sub-delegated by the CEO, which is the subject of this report.

In accordance with the provisions of section 11(7) of the Act, Council must undertake a review of all delegations within 12 months of a general election, in this case, by 24 October 2021.

**INSTRUMENTS OF DELEGATION TO COUNCIL OFFICERS  
Cont'd**

**ITEM 7**

**ISSUE / DISCUSSION**

Amendments to the delegated powers, duties and functions in the revised Instruments of Delegation to Council Officers are largely administrative in nature, reflecting changes in employee position titles and legislative amendments, and will not result in any changes to current practices.

Under section 437 of the Environment & Protection Act 2017, which came into effect on 1 July 2021, the Environment Protection Authority (EPA) delegated certain powers, duties and functions to Council through an Instrument of Delegation dated 4 June 2021. Council may now delegate these powers to Council Officers via the Instrument of Sub-Delegation. Council Officers will then be appointed as authorised officers by the CEO.

The Instruments of Delegation (as attached) have been prepared based on current advice provided by Council's solicitors, Maddocks.

Consultation has occurred with relevant Council Officers during the preparation of the Instruments of Delegation to ensure that appropriate delegates have been nominated.

**FINANCIAL / ECONOMIC ISSUES**

Not applicable.

**ENVIRONMENTAL / AMENITY ISSUES**

Not applicable.

**SOCIAL / COMMUNITY ISSUES**

Not applicable.

**COMMUNITY CONSULTATION**

Not applicable.

**CONCLUSION**

Reviewing Council's delegations ensures Council continues to comply with its obligations under various Acts and Regulations, which in turn enables the business of Council to be carried out efficiently. It is recommended that Council signs and seals the revised Instruments of Delegation as attached to this report.

**ATTACHMENTS**

1.  2021 October 18 - S6 Instrument of Delegation - Community Health
2.  2021 October 18 - S6 Instrument of Delegation - Local Laws
3.  2021 October 18 - S6 Instrument of Delegation - Planning
4.  2021 October 18 - S6 Instrument of Delegation - Road Mgmt Act 2004 & Regs
5.  2021 October 18 - S18 Council Instrument of Sub-Delegation - EP Act 2017

**INSTRUMENTS OF DELEGATION TO COUNCIL OFFICERS  
Cont'd**

**ITEM 7**

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL, IN THE EXERCISE OF THE POWERS CONFERRED BY SECTION 11 OF THE LOCAL GOVERNMENT ACT 2020 (THE ACT) AND THE OTHER LEGISLATION REFERRED TO IN THE ATTACHED INSTRUMENTS OF DELEGATION, RESOLVES THAT:**

- 1. THERE BE DELEGATED TO THE COUNCIL EMPLOYEES HOLDING, ACTING IN OR PERFORMING THE DUTIES OF THE OFFICES OR POSITIONS REFERRED TO IN THE ATTACHED *INSTRUMENTS OF DELEGATION TO COUNCIL OFFICERS*, THE POWERS, DUTIES AND FUNCTIONS SET OUT IN THOSE INSTRUMENTS, SUBJECT TO THE CONDITIONS AND LIMITATIONS SPECIFIED THEREIN**
- 2. THE INSTRUMENTS COME INTO FORCE IMMEDIATELY THE COMMON SEAL OF COUNCIL IS AFFIXED TO THE INSTRUMENTS, AND REMAINS IN FORCE UNTIL THEY ARE REVOKED BY COUNCIL**
- 3. ON THE COMING INTO FORCE OF THESE INSTRUMENTS ALL PREVIOUS INSTRUMENTS OF DELEGATION TO COUNCIL EMPLOYEES (OTHER THAN THE CHIEF EXECUTIVE OFFICER) ARE REVOKED**
- 4. THE DUTIES AND FUNCTIONS SET OUT IN THE INSTRUMENTS MUST BE PERFORMED, AND THE POWERS SET OUT IN THE INSTRUMENTS MUST BE EXECUTED, IN ACCORDANCE WITH ANY GUIDELINES OR POLICIES WHICH COUNCIL FROM TIME TO TIME ADOPTS**
- 5. THE INSTRUMENTS OF DELEGATION BE EXECUTED UNDER THE SEAL OF COUNCIL**

**COUNCILLORS QUARTERLY EXPENSE AND REIMBURSEMENT REPORT - JULY TO SEPTEMBER 2021**

**ITEM 8**

**PURPOSE**

To provide the regular quarterly report to the community on Councillor expenses.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In 2040, Maroondah will be an empowered community that is actively engaged in council decision making through processes that consider the needs and aspirations of all ages and population groups. Council will provide strong and responsive leadership, ensuring transparency, while working with the community to advocate for and 'champion' local needs.

Key Directions 2021 – 2025:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

**BACKGROUND**

In accordance with Section 40 and 42 of the *Local Government Act 2020* (the Act), Council is required to:

- reimburse a Councillor for expenses reasonably incurred in the performance of their role as a Councillor;
- make available to the Mayor and Councillors the resources and facilities reasonably necessary to enable them to effectively perform their role.

Council is also required to adopt and maintain an Expenses Policy in relation to the reimbursement of expenses for Councillors (Section 41 of the Act). The Policy provides guidance for the payment of reimbursements of expenses and the provision of resources, facilities and other support to the Mayor and Councillors to enable them to perform their duties.

The Council Expenses Policy was adopted by Council on 31 August 2020.

Council also publishes in its Annual Report the details of the expenses for each Councillor and member of a Council Committee paid by the Council. The details of the expenses for the past financial year are set out in the 2020/21 Annual Report.

**ISSUE / DISCUSSION**

This is a standard Governance reporting item in line with legislative requirements and sector Best Practice and an opportunity to be transparent to the Maroondah community regarding these matters.

**COUNCILLORS QUARTERLY EXPENSE AND REIMBURSEMENT REPORT - JULY TO SEPTEMBER 2021**  
**Cont'd**

**ITEM 8**

**FINANCIAL / ECONOMIC ISSUES**

A budget of \$102,000 in the 2021/2022 financial year exists for the expenses and reimbursement of Councillors. A budget of \$12,000 is allocated to the Office of the Mayor for the provision of a vehicle during the Mayoral term (November to November).

<i>Councillor</i>	<i>TR (\$)</i>	<i>CM (\$)</i>	<i>CC (\$)</i>	<i>IC (\$)</i>	<i>CT (\$)</i>	<i>CCA (\$)</i>	<i>Total July to September 2021 (\$)</i>
Tony Dib OAM JP	0.00	0.00	0.00	290.70	0.00	0.00	290.70
Paul Macdonald	167.84	643.57	0.00	290.70	0.00	0.00	1,102.11
Kylie Spears Mayor November 11, 2020 to November 10, 2021	508.46	#\$3,000.00	0.00	422.49	599.00	68.13	#4,598.08
Nora Lamont	0.00	0.00	0.00	217.98	599.00	68.13	885.11
Suzy Stojanovic	0.00	0.00	0.00	152.55	802.90	0.00	955.45
Mike Symon	166.98	0.00	0.00	213.45	550.00	68.13	998.56
Tasa Damante	0.00	0.00	0.00	217.98	504.90	68.13	791.01
Marijke Graham	172.06	0.00	0.00	163.46	240.85	0.00	576.37
Rob Steane	178.76	0.00	0.00	256.31	0.00	68.13	503.20
<b>TOTAL</b>	<b>1,194.10</b>	<b>3,643.57</b>	<b>0.00</b>	<b>2,225.62</b>	<b>3,296.65</b>	<b>340.65</b>	<b>10,700.59</b>

Legend: TR-Travel, CM-Car Mileage (# a budget allocation of \$12,000 is allocated to the Office of the Mayor for the provision of a vehicle during the Mayoral term - November to November), CC-Child Care, IC-Information and Communication expenses, CT-Conferences and Training expenses, CCA-Civic and Community Attendance.

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

Not Applicable

**CONCLUSION**

Council as a whole and Councillors as individuals continue being diligent with their Councillor Allowances as these quarterly figures demonstrate and which are well within budget.

**COUNCILLORS QUARTERLY EXPENSE AND  
REIMBURSEMENT REPORT - JULY TO SEPTEMBER 2021  
Cont'd**

**ITEM 8**

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL NOTES THE COUNCILLORS EXPENSE AND REIMBURSEMENT  
REPORT FOR JULY TO SEPTEMBER 2021**

## **PURPOSE**

The purpose of this report is to update Council on the implementation of actions from the Maroondah Golf Strategy 2020 - 30 and provide an update of Maroondah Golf's performance during the 2020 -21 financial year.

## **STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A Safe Healthy and Active Community

### Key Directions 2021 – 2025:

An Active Community

- 1.1 Promote physical activity by supporting education initiatives and providing a diverse range of accessible active and passive open spaces, state of the art sporting precincts and integrated recreation facilities
- 1.2 Work in partnership to increase opportunities and create welcoming, supportive and accessible environments for all community members to undertake physical activity

## **BACKGROUND**

In July 2020 Council endorsed the Maroondah Golf Strategy 2020 - 30. The Strategy identified key focus areas and priority actions that will enable golf within Maroondah to remain financially sustainable, achieve performance targets and see participation levels continue to increase and diversify. A strategic, evidence-based approach to future planning was identified as critical to ensure that any changes consider community need, community benefit and financial sustainability, and inform any long-term Council investment in Council's two (2) 18-hole golf courses.

## **ISSUE / DISCUSSION**

The 2020 - 21 financial year was severely impacted by the Covid 19 pandemic, which resulted in Ringwood and Dorset Golf being closed for 99 days out of a potential 364.

The Golf industry has experienced a resurgence since the Covid 19 pandemic, which is largely due to golf being a naturally social-distanced sport, and despite being closed for 99 days, Golf remained open at times when other facilities and activities were closed. This resulted in a huge demand for golf when the courses were open.

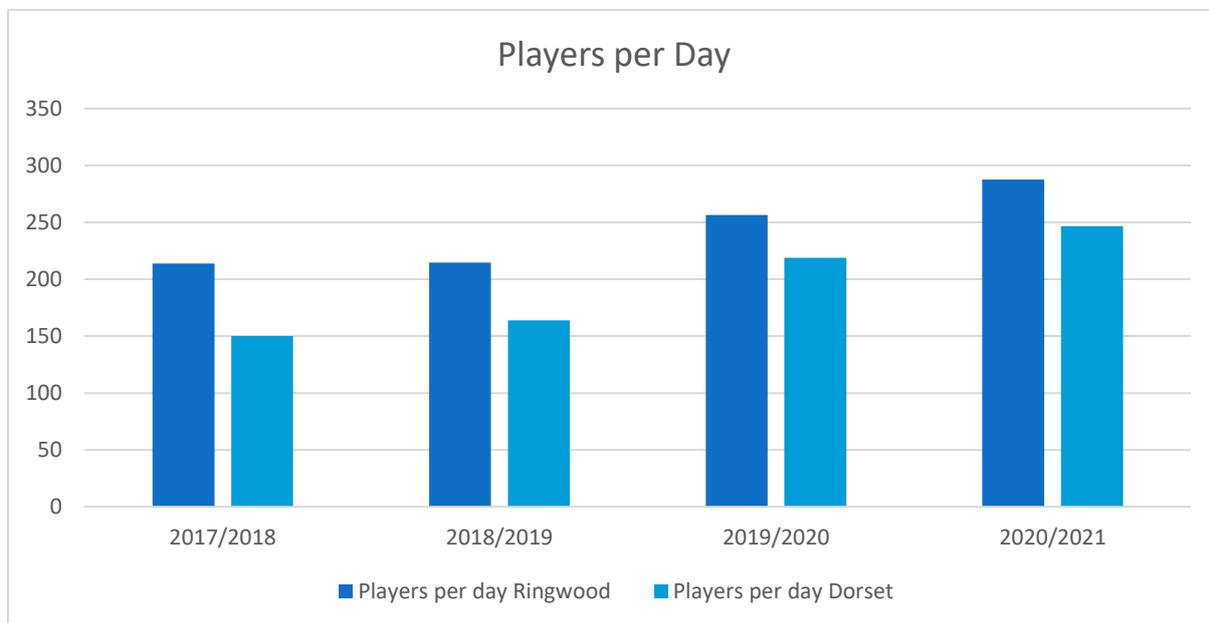
### **Attendance**

Both Ringwood and Dorset experienced the highest average daily attendance ever, in the 2020/21 financial year. On average Ringwood hosted 284 players and Dorset 245 players every day the facilities were open. Table 1 on the following page provides a graphical comparison of the 20/21 financial year, relative to the previous years.

**MAROONDAH GOLF - ANNUAL STATE OF PLAY REPORT  
Cont'd**

**ITEM 1**

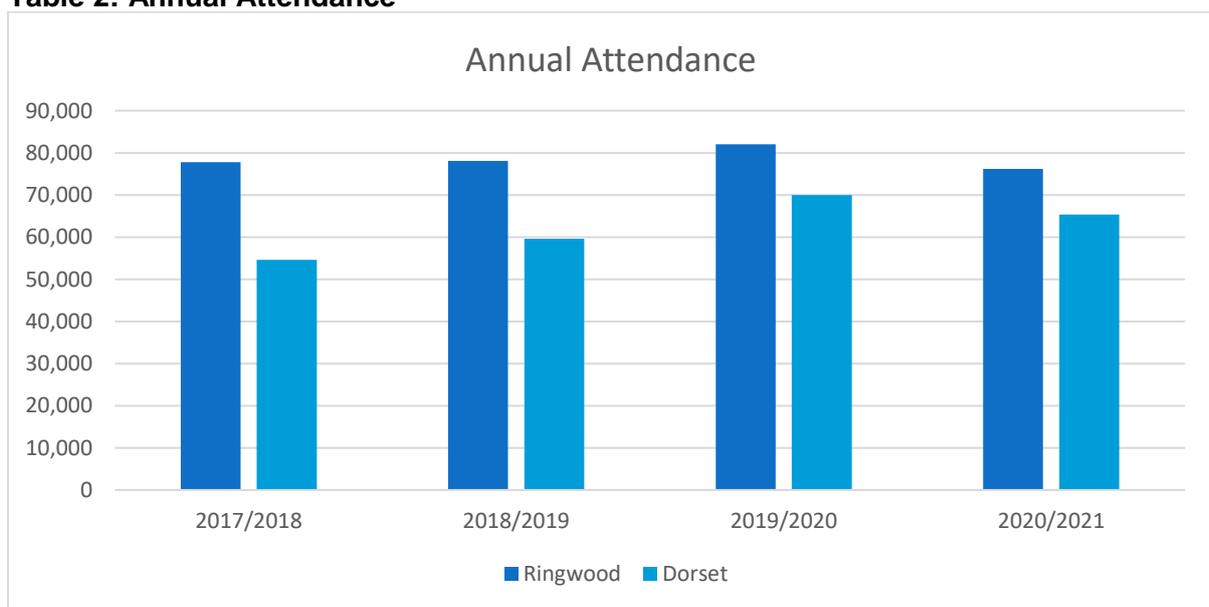
**Table 1: Average players per day**



Overall attendance was still strong at both courses with Ringwood slightly under the 5 and 10 year average recording 74,679 visits and Dorset above the 5 and 10 year average recording 64,496 visits.

If Golf had remained open all year, then the projected attendance for each site could have resulted in record breaking years at both courses, with Ringwood Golf’s projected attendance at 92,000 and Dorset Golf’s projected attendance at 84,000.

**Table 2: Annual Attendance**



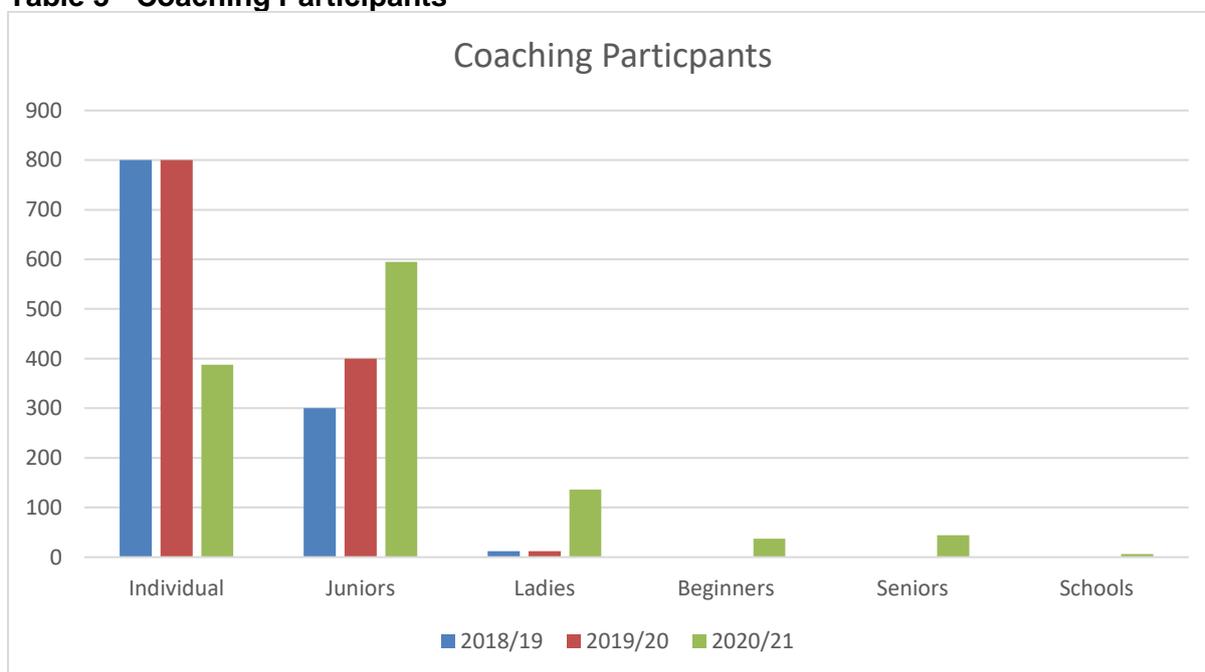
**MAROONDAH GOLF - ANNUAL STATE OF PLAY REPORT  
Cont'd**

**ITEM 1**

**Coaching and Programs**

Over the past 2 years some significant changes have been implemented to the golf professional and coaching program at Maroondah Golf. Up until January 2020 both courses have been under a licence agreement with a Coaching professional to provide all coaching services. Since January 2020 the licence agreement for coaching services now only applies to Ringwood Golf. In November 2020 Council employed a Golf Operations Coordinator - PGA Golf Professional, to carry out all coaching services and assist in coordinating golf shop operations at Dorset Golf. Historically there has been minimal coaching carried out at Dorset however with the new structure and coaching programs now in place it is expected that the program will significantly grow.

**Table 3 - Coaching Participants**



**Golf Strategy**

The Maroondah Golf Strategy identified 18 priority actions with the following actions having commenced or being completed during the 2020 -21 financial year;

<b>Key Action Description</b>	<b>Action status</b>
Develop a long term (10+years) capital expenditure program	<b>Draft / ongoing</b> - 2 year program completed. Annual review in line with master planning and operational requirements.
Implement a system to capture customer and potential customer contact information	<b>Completed</b> - online booking system captures all customers data
Develop and regularly review a golf marketing plan to ensure it is relevant and engaging	<b>Commenced / ongoing</b> - review of marketing plan and calendar completed. Changes to marketing processes to ensure low cost direct marketing is utilized

**MAROONDAH GOLF - ANNUAL STATE OF PLAY REPORT**  
**Cont'd**

**ITEM 1**

Implement online booking platform that captures customer data and has the functionality to provide dynamic pricing	<b>Completed</b> - Miclub online booking system implemented. Over 8,000 players in database
Analyze data to identify opportunities to maximize yield through a demand-based pricing structure	<b>Ongoing</b> in conjunction with membership review.
Benchmark, review and set pricing to ensure competitive neutrality principles are met	<b>Completed</b> - Annual price review and benchmarking for casual and membership pricing.
Review membership offering to ensure offerings are relevant and maximum yield is achieved	<b>Completed</b> - recommendations submitted to membership review working group.
Identify and implement programs and services that diversify participation and income generation.	<b>Commenced / ongoing</b> - Additional programs targeting female, junior and senior participation implemented
Implement Golf Australia programs and other initiatives to target underrepresented groups	<b>Commenced / ongoing</b> - Additional programs targeting female, junior and senior participation implemented
Develop a participation plan that addresses under represented segments of the community and ensures financial sustainability	<b>Commenced</b> - Draft participation plan developed - 80% complete

Whilst most of the key actions that were identified as a high priority have commenced and are on track to be completed as per the implementation plan, there has been some delays in commencing and completing the following key actions;

- Develop a Maroondah Golf facilities master plan that demonstrates both social and financial positive outcomes for Council and community.
- Develop feasibility study and comprehensive business case/s to support master plan
- Investigate opportunities with complimentary businesses and services that would assist in providing new and diverse revenue

**Challenges - Present and Future**

The availability of an adequate number of tee times to meet the demand has been one of the key challenges faced in the last 12 months. Each course can only accommodate a maximum of 4 players every 8 minutes with demand during peak times often 50% greater than the available times. Dynamic pricing during peak and off-peak times will be considered to assist in levelling out the demand experienced during these peak times, whilst still providing affordable options for participation.

**MAROONDAH GOLF - ANNUAL STATE OF PLAY REPORT  
Cont'd**

**ITEM 1**

The introduction of online bookings and changes to the booking policy to 8 days in advance, has resulted in significant change for some of the regular golfers. Operationally the introduction of online bookings has been a success, however some customers are still adjusting to this change and are finding it challenging at times when they are not guaranteed the same tee time every week. The booking policy that has been implemented however, provides a fair and equitable process for all players.

A phased introduction of Healthy Options was introduced into the kiosk offerings at both courses in November 2020, commencing with the cold drink's category, followed by package snacks. The secondary spending in the kiosk category has been declining over several years and whilst this is not solely due to the introduction of healthy options, other factors such as a reduction in unique visits and the trend of less people playing more often have also contributed. The challenge to balance the amount of repeat visits with new or unique visits still remains.

**FINANCIAL / ECONOMIC ISSUES**

The adopted budget for golf for the 2019-20 financial year was a \$60,000 deficit. Upon reopening on 21 October 2020, after the extended lockdown, the revised budget position for Ringwood and Dorset Golf was estimated at a \$515,000 deficit. The end of year financial operation position was a \$61,000 surplus which is a turnaround in the financial position of \$576,000 in 8 months of operating. This result was also impacted by a further 2 lockdowns and other operational restrictions and is a very positive result given the challenges through the year.

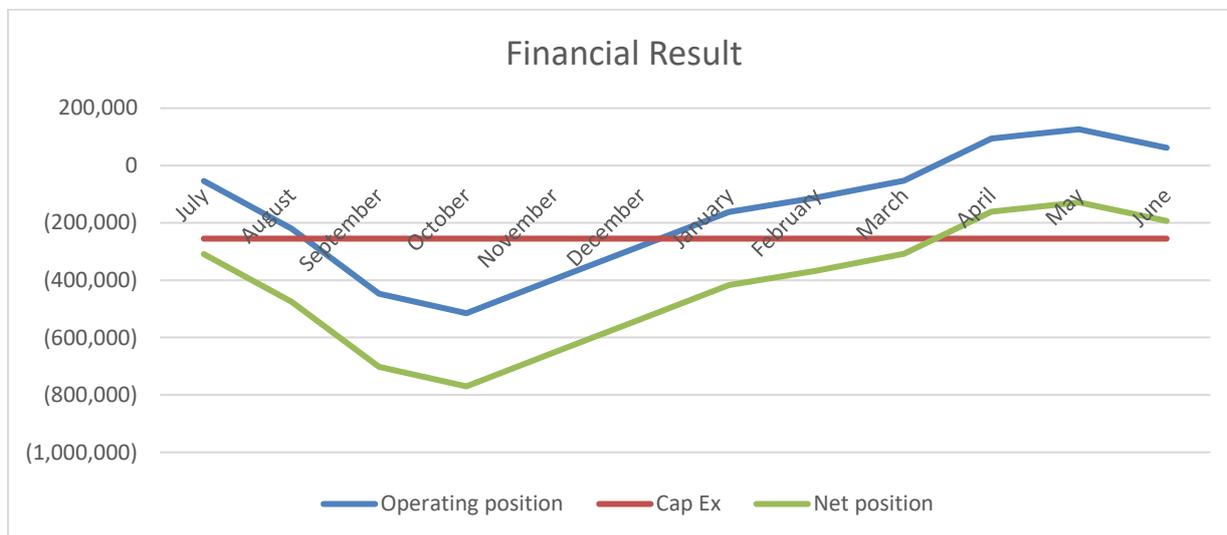
The operating surplus of \$61,000 did not include capital expenditure of \$260,000 for the financial year.

Based on this financial performance, golf's operating surplus per day was \$2,100 when open, and if this was to be projected out, with some consideration for adverse weather and other factors, the estimated financial position for Golf in the 2020-21 financial year without Covid lockdowns, would have been an operating surplus of around \$600,000 - \$650,000. This result would have comfortably offset the capital expenditure for the year. The operational and net financial results for the 2020-21 financial year are illustrated in table 4.

**MAROONDAH GOLF - ANNUAL STATE OF PLAY REPORT  
Cont'd**

**ITEM 1**

**Table 4 - operations and net financial result**



New initiatives have been introduced to diversify and grow income. Over the past years the introduction of 20 golf carts (10 at each course) has generated an additional \$110,000 annual income, and changes and improvements to golf retail have increased sales from \$294,575 in 2017/18 to \$458,939 in 2020/21.

There has been a focus to ensure the offerings in secondary spending categories of hire, retail and kiosk are maximised to continue to diversify income streams and reduce reliance on green fees for revenue. Results of secondary spending per visit over the past 3 financial years is illustrated in table 5. All categories have increased except for kiosk.

**Table 5 - Secondary spend per visit**



**ENVIRONMENTAL / AMENITY ISSUES**

General course conditions have been excellent for most of the year however high rainfall resulted in some wet conditions through the winter months. The excellent course conditions and course presentation has contributed to the high demand for golf over the past 12 months.

**MAROONDAH GOLF - ANNUAL STATE OF PLAY REPORT  
Cont'd**

**ITEM 1**

It is widely acknowledged that both courses set the standard in the region for the quality of surfaces and general playing conditions.

The Golf capital improvement program has focused on projects that directly support increase in revenue, or that improve the year-round playing conditions, resulting in less risk of loss of income due to the deterioration of the course condition.

Over the past 12 months the following capital improvement projects have been completed.

**Dorset Golf**

- Sand capping and improved drainage on 1<sup>st</sup> fairway.
- Drainage improvements on 13<sup>th</sup> fairway.
- Concrete cart path installation on 18<sup>th</sup> hole.
- Bunker renewal on 18<sup>th</sup> hole.

**Ringwood golf**

- Sand capping and drainage improvements 11<sup>th</sup> fairway.
- Drainage improvements 17<sup>th</sup> fairway.
- Concrete cart path 1<sup>st</sup> fairway
- Pump manifold replacement

**SOCIAL / COMMUNITY ISSUES**

The golf courses have continued to provide an important meeting place and social hub for many residents. The courses combined, host up to 15 regular weekly user groups enabling the creation of strong community connections within the groups. It is important that the golf facilities continue to provide opportunities for groups and individuals to meet and interact socially.

**COMMUNITY CONSULTATION / FEEDBACK**

There are several regular user groups based at each course, with each user group having set weekly allocated tee times. Regular meetings are held with each group to ensure a positive relationship is maintained. Feedback is sought to help inform management of capital works priorities, general course conditions, tee times and special events. The feedback received over the past 12 months has been around groups requesting additional allocated tee times. It is important that there is a balance of allocated or reserved tee times and public access tee times, with the current allocations achieving that balance.

Other feedback received has been in relation to the new online booking system and changes to the booking policy. In October 2020 online bookings were introduced, with bookings able to be made at 8pm each night, 8 days in advance, which is a change from the previous policy of 7 days in advance. As previously highlighted some customers are still adjusting to this change

**MAROONDAH GOLF - ANNUAL STATE OF PLAY REPORT  
Cont'd**

**ITEM 1**

and are finding it challenging at times as they are not guaranteed the same tee time every week. Feedback has also been received in relation to the use of the online system which has resulted in staff providing assistance to customers as and when required.

A large amount of positive feedback around the course conditions and customer service has also been received and appreciated. The course maintenance team have done a great job to ensure the course conditions are maintained to a high standard.

**CONCLUSION**

Whilst there was a huge impact on the operations of the golf course due to Covid a number of key actions and initiatives to diversify income and participation have been implemented. An operating surplus and the highest average daily attendance are all positive indicators that golf has a solid foundation to achieve the community and financial outcomes of the Maroondah Golf Strategy 2020- 2030.

**ATTACHMENTS**

Not Applicable

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL NOTES THE MAROONDAH GOLF - ANNUAL STATE OF PLAY REPORT**

## **EVENTS ON COUNCIL LAND POLICY**

**ITEM 2**

### **PURPOSE**

For Council to consider and endorse the *Draft Events on Council Land Policy*, as attached.

### **STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A safe healthy and active community

Our Vision: In 2040, Maroondah will be a safe, healthy and active community where all people have the opportunity to experience enhanced levels of social, emotional and physical wellbeing.

Key Directions 2021 – 2025:

#### **Key Direction - A Safe Community**

- 1.2 Plan and advocate for the application of community safety principles that facilitate a safe built environment
- 1.3 Promote and facilitate safer cultures relating to issues of alcohol, drugs, tobacco and other drugs.

#### **Key Direction - A healthy community**

- 1.6 Promote the health and wellbeing of the community through accessible and affordable initiatives and services that respond to community needs
- 1.9 Promote community wellbeing by supporting and empowering local community groups, sporting clubs and special interest groups across Maroondah
- 1.12 Work in partnership with local communities to enhance food security and healthy eating

#### **Key Direction – An Active Community**

- 1.13 Work in partnership to increase opportunities and create welcoming, supportive and accessible environments for all community members to undertake physical activity

### **BACKGROUND**

Maroondah City Council delivers and supports a variety of free or low-cost festivals and events for the community. In addition to the events that are Council run or supported, there are many events that are held on Council managed or owned land that are run by the community. These events require prior approval from Council to ensure that they are suitable for the site, have followed appropriate risk management & safety planning and obtained relevant permits. The level of event planning required for individual events may differ greatly, so this Policy, supporting documentation and the Events Planning and Procedure Handbook provide a clear framework for event organisers to maintain safe, successful, well-planned and documented events.

### **ISSUE / DISCUSSION**

**EVENTS ON COUNCIL LAND POLICY Cont'd**

**ITEM 2**

The purpose of this Policy and supporting documentation is to provide a clear application process and supporting guidelines to articulate the requirements event organisers must meet when applying for use of Council owned or managed land to run their event.

The Policy framework comprises 4 aligning documents which help guide event organisers through the application process for holding events on Council owned or managed land.

These are:

- 1. Events on Council Land Policy**  
An overarching policy document that articulates Council's aims and objectives in relation to approving events on Council owned or managed land.
- 2. Agreement Letter & Schedule of Conditions**  
Outlines to the applicant the specific information, permits and supporting documentation required for approved use of Council owned or managed land for the event.
- 3. Events Planning and Procedure Handbook**  
A detailed resource providing information on how to thoroughly consider the intended audience, site requirements, logistics and potential impacts of a community event.
- 4. Community Facilities Pricing Policy**  
Provides an overarching framework that guides the pricing of Council owned or managed community facilities and ensures a consistent and transparent approach to the pricing of such facilities. The policy is supported by the Seasonal and Casual Pricing Schedule which outlines the approved rates for a four-year period.

**FINANCIAL / ECONOMIC ISSUES**

Advice and approval of event applications will be undertaken within existing resources. Due to variations in event sizes, logistical requirements and location, casual hire fees for use of Council Land will be applied on a case by case basis and in accordance with the Community Facilities Pricing Policy.

**ENVIRONMENTAL / AMENITY ISSUES**

The Policy outlines the assessment process which will be undertaken by the relevant Council departments when considering requests for the use of Council owned or managed land for events. This process ensures that consideration is given to the suitability of the facility for the intended use, the needs of event participants, other facility users and those of the wider Maroondah community.

**SOCIAL / COMMUNITY ISSUES**

The Policy states that all events should actively encourage, support and promote 'Access for All' and wherever possible, should provide adequate accessible facilities such as toilets, car parking and a continuous accessible pathway throughout the event site. The handbook provides advice on how to achieve this.

### **COMMUNITY CONSULTATION**

Input into the Policy has been provided by all relevant internal Council departments. The Handbook has also been extensively reviewed and refined by the same Council departments.

The Handbook will be provided to all event organisers and will be available to download from Council's website. It will be updated annually to ensure that it meets current regulations and best practice and that it meets the needs of event organisers.

### **CONCLUSION**

Maroondah City Council plans, manages and supports a variety of festivals, functions and events held in Council facilities and on Council owned and managed land. The Events on Council Land Policy and supporting documentation provide a clear framework to ensure event organisers plan and maintain safe, successful and well managed events.

### **ATTACHMENTS**

1.  POLICY - Draft Events on Council Land Policy - 2021

### **CONFIDENTIALITY**

Not Applicable

### **RECOMMENDATION**

**THAT COUNCIL ENDORSES THE EVENTS ON COUNCIL LAND POLICY**

**FORMAL CONSIDERATION OF ANNUAL REPORT 2020/21  
AND OUR ACHIEVEMENTS 2020/21 SUMMARY REPORT**

**ITEM 1**

**PURPOSE**

To formally consider the Annual Report 2020/21 pursuant to the *Local Government Act 1989 (the Act 1989)* and the *Local Government Act 2020 (the Act 2020)* and associated regulations.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be a vibrant and diverse city with a healthy and active community living in green leafy neighbourhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.

Key Directions 2021 – 2022:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable.
- 8.2 Ensure responsible and sustainable management of Maroondah’s resources, assets, infrastructure and natural environment

Priority Action 2021-2022:

Not Applicable

**BACKGROUND**

The transitional provisions in section 329 (7)(b) of the *Local Government Act 2020 (the Act 2020)* mean that the *Local Government Act 1989 (the Act 1989)* continues to apply to the preparation of council 2020/21 Annual Reports. Under Section 131 of *the Act 1989*, Council is required to prepare and submit an Annual Report to the Minister for Local Government within three months of the end of each financial year. The 2020/21 Annual Report was submitted to the Minister on 21 September 2021.

Section 134 of *the Act 1989* also requires Council to hold a meeting to consider the report within one month of submission to the Minister. This meeting is required to be an open meeting and at least 14 days’ notice must be given. Such notice was given in The Age newspaper on 22 September 2021.

**ISSUE / DISCUSSION**

Council endorsed the *Annual Report 2020/21* for submission to the Minister at its meeting held on 20 September 2021 and a copy of the report was subsequently forwarded to the Minister for Local Government on 22 September 2021.

The necessary statutory advertising has been undertaken and the report is available on Council’s website.

**FORMAL CONSIDERATION OF ANNUAL REPORT 2020/21  
AND OUR ACHIEVEMENTS 2020/21 SUMMARY REPORT  
Cont'd**

**ITEM 1**

Key features of the Annual Report as required by Section 131 of *the Act 1989* and Section 98 of *the Act 2020*, include the following matters:

- A report of Council's operations during the financial year
- Audited financial statements for the financial year
- Audited performance statement for the financial year
- A copy of the auditor's report on the financial statements
- A copy of the auditor's report on the performance statement
- Any other matters prescribed by the regulations including relevant performance indicator results and checklist items from the Local Government Performance Reporting Framework.

The report demonstrates Council's ongoing commitment to the Maroondah community and highlights a range of achievements.

During 2020/21, Council:

- Commenced the establishment of a regional cricket hub at Jubilee Park;
- Continued to redevelop sporting infrastructure across Maroondah including the completion of a new sporting pavilion at Silcock Reserve in Croydon;
- Delivered the Be Kind Maroondah campaign;
- Worked in partnership to promote mental health to the community through a range of health promotion workshops;
- Supported local business to expand outdoor dining opportunities;
- Promoted and expanded membership of the BizHub Co-Working Space at Realm, and provided support to small businesses during the COVID-19 pandemic;
- Commenced implementation of the *Arts and Cultural Development Strategy 2020-2025*;
- Commenced the redevelopment of Karralyka;
- Achieved Climate Active Carbon Neutral Certification;
- Finalised a new Strategy to inform waste collection, landfill and sorting recyclables contracts;
- Progressed planning for new multi-level carparks in four activity centres;
- Advocated for public transport improvements in the Bayswater Business Precinct;
- Constructed 3.95 kilometres of new footpaths;

**FORMAL CONSIDERATION OF ANNUAL REPORT 2020/21  
AND OUR ACHIEVEMENTS 2020/21 SUMMARY REPORT  
Cont'd**

**ITEM 1**

- Continued to implement the Maroondah Carparking Framework Action Plan;
- Progressed development of a new Croydon Structure Plan;
- Progressed development of the Croydon Community Wellbeing Precinct;
- Continued to implement the new Ringwood Metropolitan Activity Centre Masterplan into the Maroondah Planning Scheme;
- Worked in partnership to support older people and vulnerable residents during the COVID-19 pandemic;
- Finalised development of a *Children and Families Strategy*;
- Developed and implemented a COVID-19 Recovery Plan and emergency relief referral process;
- Completed and adopted the new Council Plan 2021-2025;
- Enabled community recovery through a special COVID-19 community grants program; and
- Commenced implementation of the new *Local Government Act 2020*.

A summary of Council's achievements within the *Annual Report 2020/21* can be found in the attached *Our Achievements 2020/21* summary report.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

Pursuant to Section 131 of *the Act 1989*:

- Following the submission of the Annual Report to the Minister, Council must give public notice that the Annual Report has been prepared and can be inspected on Council's website.
- Section 134 of *the Act 1989* also requires Council to hold a meeting to consider the report within one month of submission to the Minister. This meeting is required to be an open meeting and at least 14 days' notice of the meeting must be given.

**FORMAL CONSIDERATION OF ANNUAL REPORT 2020/21  
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Cont'd**

**ITEM 1**

In accordance with the provisions of *the Act 1989*, such public notice was published in The Age newspaper on 22 September 2021.

Copies of the endorsed Annual Report were also made available for inspection on Council's website.

**CONCLUSION**

The *Annual Report 2020/21* confirms that Council has made significant advances towards achieving the community aspirations relating to community service delivery, environmental enhancement, economic development, infrastructure development and civic administration and leadership, in addition to its statutory requirements under Section 131 of *the Act 1989* and Section 98 of *the Act 2020*.

**ATTACHMENTS**

1.  Maroondah City Council Annual Report 2020/21
2.  Our Achievements 2020/21 Summary Report

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL**

1. **FORMALLY ENDORSES THE MAROONDAH CITY COUNCIL ANNUAL REPORT 2020/21**
2. **NOTES THAT THE RELEVANT STATUTORY REQUIREMENTS HAVE BEEN MET**
3. **NOTES THE OUR ACHIEVEMENTS 2020/21 SUMMARY REPORT**

**MAROONDAH HERITAGE ACTION PLAN 2021**

**ITEM 2**

**PURPOSE**

The purpose of this report is to present for Council’s consideration the *Maroondah Heritage Action Plan 2021* that establishes the parameters for a proactive approach towards local heritage identification, protection and promotion.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together (June 2021 update) and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpin the purpose of this report.

Outcome Area: A vibrant and culturally rich community

Our Vision: In 2040, Maroondah will be a vibrant and creative community recognised for celebration of the arts, cultural expression and diverse entertainment options.

Key Directions 2021 – 2025:

- 3.4 Celebrate, promote and recognise indigenous culture through the arts to facilitate enhanced community respect, understanding and reconciliation.
- 3.6 Celebrate the local history, diversity, arts and produce of our community through a range of festivals, events programs and activities.
- 3.7 Celebrate, value and recognise local history to facilitate enhanced community understanding and a broader appreciation of cultural heritage.

Outcome Area: An attractive, thriving and well built community

Our Vision: In 2040, Maroondah will be an attractive, sustainable and well built community with thriving activity centres and a network of neighbourhoods where everyone has the opportunity to live, work and play locally.

Key Directions 2021 – 2025:

- 6.5 Develop and implement an urban environment that enhances the desirable attributes of Maroondah to protect and value neighbourhood character, local history and cultural heritage.
- 6.7 Coordinate and advocate for the increase utilisation, longevity and availability of fit for purpose community facilities and spaces that meet local needs and act as key places for neighbourhood connection.

Outcome Area: An inclusive and diverse community

Our Vision: In 2040, Maroondah will be an inclusive and equitable community where all people are valued, supported and socially connected, and diversity is embraced and celebrated.

Key Directions 2021 – 2025:

- 7.11 Support and celebrate the unique cultural diversity, heritage and languages of communities in Maroondah,

**MAROONDAH HERITAGE ACTION PLAN 2021 Cont'd**

**ITEM 2**

7.12 Acknowledge, recognise, value and support our indigenous heritage, culture and communities.

**BACKGROUND**

The term 'cultural heritage' or heritage refers to places and assets that reflect or embody valued aspects of our history and cultural identity that we wish to retain for the benefit of current and future generations. Places and assets of heritage significance warrant special attention and management to ensure that their heritage values are sufficiently identified, documented and protected.

Of relevance, the recent Heritage Council of Victoria report "*State of Heritage Review -Local Heritage Report 2020*" provides an analysis of the local heritage provisions and practice in Victoria. The report highlights the need for councils to meet their obligations to conserve heritage places under the *Planning and Environment Act 1987*. It notes that "*local heritage outcomes are ultimately dependent on Council action: completing heritage studies to identify places of local heritage significance and acting to protect them through the planning scheme.*"

**ISSUE / DISCUSSION**

Over the past 5 years Council has considered a number of ad hoc planning scheme amendments seeking to apply heritage controls so as to protect the heritage fabric of a number of individual sites at risk of demolition. Whilst Council has successfully achieved the heritage protection of these individual places, this approach is not resource efficient and doesn't facilitate the orderly management of the municipality's heritage assets.

Consequently, the *Maroondah Heritage Action Plan* has been prepared in accordance with Heritage Victoria's *Municipal Heritage Strategies a guide for Council (2012)*. In order to articulate Council's commitment to heritage protection the *Maroondah's Heritage Action Plan* includes the following Vision Statement:

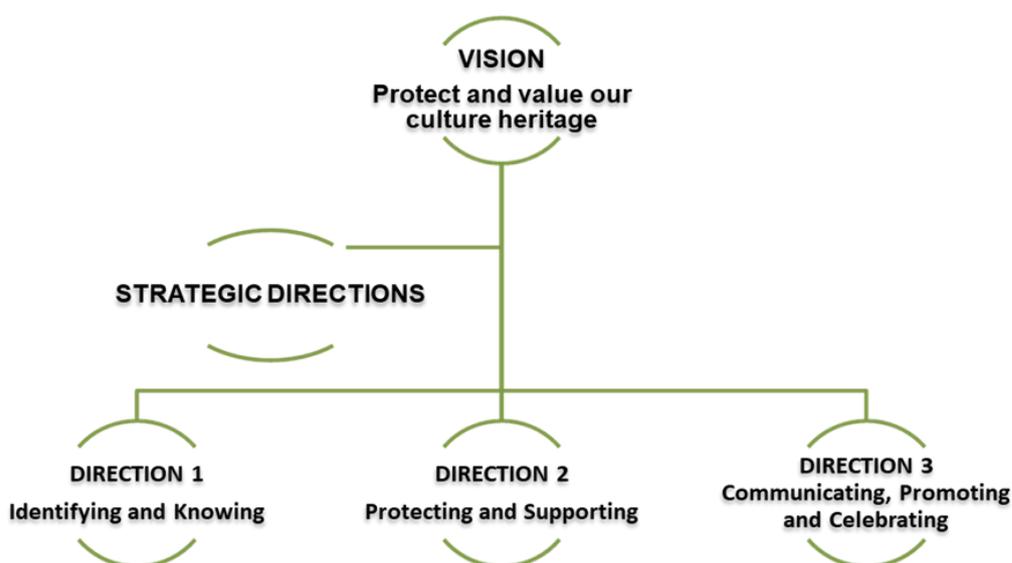
*The City of Maroondah will become an example of best practice heritage conservation. Heritage places of diverse types and eras are valued and celebrated in Maroondah. Council understands the values of the local community and the needs of heritage place owners and supports them effectively and efficiently. Council and its staff value heritage and integrate it into all planning and decision making, thereby harnessing its power to enhance a sense of place, increasing the desirability of Maroondah's suburbs as locations to live and work.*

The Heritage Action Plan 2021 is a clear statement of Council's commitment on heritage protection, priorities and allocation of resources. The main objectives of the Plan include:

- Fulfil Council's Statutory obligations under the *Planning and Environment Act 1987* to identify and protect local heritage.
- Implement Maroondah's community vision in Maroondah 2040: a thriving a well-built community... to protect and value ... local history and cultural heritage.
- Clearly defining the roles and responsibilities between Council and the wider community in conserving Maroondah's heritage.

- Ensure heritage conservation work is in line with the standards recognised at best practice for Victorian municipalities. This includes the preparation of a Heritage Action Plan- tool to analyse and improve heritage identification, protection and promotion.

The overarching approach that underpins the Plan is outlined below:



A copy of *Maroondah's Heritage Action Plan* is included in **Attachment 1** of this report.

The next stage of the Municipal wide Heritage Study Review 2021 is intended to comprise Council consideration and adoption of the Maroondah Thematic Environmental History Post WW2 and implementation of the recommendations of the Heritage Review. In more specific terms, Stage 2 will involve the preparation of an associated planning scheme amendment.

### **FINANCIAL / ECONOMIC ISSUES**

The preparation of the Heritage Action Plan has been undertaken within Council's operational budget. Implementation of this four-year plan is subject to Council's annual budget deliberations.

### **ENVIRONMENTAL / AMENITY ISSUES**

The recommended adoption of Maroondah's Heritage Action Plan will support the implementation of Council's Heritage Study Review and accordingly achieve one of Council's priorities to support a well-built community.

The Plan will support progressing the Heritage Study Review and further the objectives and strategies of Maroondah Planning Scheme, in particular:

- Clause 15- Built Environment and Heritage: *"to protect places and sites with significant heritage, architectural, aesthetic and cultural value"*
- Policy 15.03 Heritage -15.03-1S which specifies the strategies:

**MAROONDAH HERITAGE ACTION PLAN 2021 Cont'd**

**ITEM 2**

- Identify, assess and document places of natural and cultural heritage significance as basis for their inclusion in the planning scheme
  - Provide for the protection of natural heritage and man-made resources
  - Provide for the conservation and enhancement of those places which are of aesthetic, archaeological, architectural, cultural scientific or social significance
- Clause 21.04 notes that the recognition of Maroondah’s heritage is crucial to the development of a vibrant and confident community. One of the objectives being to “*identify and plan for the future protection, enhancement and appropriate use of heritage places in Maroondah*”.

**SOCIAL / COMMUNITY ISSUES**

Subject to objective (d) of the *Planning and Environment Act*, Council has a statutory obligation to “*conserve and enhance those buildings, areas or other places which are of scientific aesthetic, architectural or historical interest, or otherwise of special cultural value.*” The identification and conservation of heritage places assists in developing a distinctive sense of identify and cultural diversity.

These initiatives will assist in providing certainty to owners of heritage properties and developers regarding Council’s position in relation to heritage. In addition, many studies have demonstrated that heritage conservation improves people’s wellbeing by preserving and /or enhancing an environment that can holistically support their physical, mental, emotional, social, cultural, spiritual and economic needs (*ICCROM, Heritage and Wellbeing 2008*)

Furthermore, the Heritage Action Plan recognises that heritage is protected not only through regulation but also through community understanding and support for heritage conservation.

**COMMUNITY CONSULTATION**

The Heritage Action Plan has been informed by input received from the Maroondah Heritage Reference Group formed by Council in early 2021. The Reference Group was established to assist in the implementation of Council’s Heritage Strategy, consider strategic policy issues as they relate to heritage within the Maroondah Planning Scheme, provide advice on the management of Council’s heritage assets and raise awareness and promote the benefits of local heritage within the community. The Reference Group includes representatives from the Croydon Historical Society, Croydon Conservation Society, Monastery Ridge Group, Ringwood and District Historical Society, Heathmont History Group, Friends of Cheong Park and Jubilee Park Residents Group.

A copy of the feedback received on the Heritage Action Plan from the Heritage Reference Group and Officer’s responses are provided in **Attachment 2** of this report.

**CONCLUSION**

The Maroondah Heritage Action Plan has been prepared in accordance with Heritage Victoria’s *Municipal Heritage Strategies: A guide for Councils (2012)*. The Action Plan supports Council’s ability to analyse and improve the support for local heritage and its identification, protection and promotion. It provides a clear statement of Council’s commitment on heritage protection, priorities and the allocation of resources.

**ATTACHMENTS**

1. Maroondah Heritage Action Plan October 2021  

2. Maroondah Heritage Action Plan Feedback Heritage Reference Group 31 August 2021  
 (includes minor correction September 2021)

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL ADOPTS THE MAROONDAH HERITAGE ACTION PLAN 2021**

**MAROONDAH LIVEABILITY WELLBEING AND RESILIENCE STRATEGY 2021-2031**

**ITEM 3**

**PURPOSE**

To formally consider the *Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031* for adoption to meet Council's municipal public health and wellbeing planning requirements associated with the *Public Health and Wellbeing Act 2008*.

**STRATEGIC / POLICY ISSUES**

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2021-2025 (Year 1: 2021-2022) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A safe, healthy and active community

Our Vision: In 2040, Maroondah will be a safe, healthy and active community where all people have the opportunity to experience enhanced levels of social, emotional and physical wellbeing.

Key Directions 2021 – 2025:

- 1.6 Promote the health and wellbeing of the community through accessible and affordable initiatives and services that respond to community needs
- 7.1 Support people of all ages, abilities and backgrounds to be connected, valued and empowered within their local community through accessible and inclusive services, programming and facilities

Priority Action 2021-2022:

Finalise and implement the Maroondah Liveability, Wellbeing and Resilience Strategy 2021-2031

**BACKGROUND**

In accordance with the *Public Health and Wellbeing Act 2008*, Council must prepare a health and wellbeing planning document every four years, within 12 months of general council elections. The *Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031*, along with the supporting yet to be developed *Health and Wellbeing Action Plan 2021-2023* is intended to meet these statutory requirements and replace the previous *Maroondah Health and Wellbeing Plan 2017-2021*.

The *Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031* is a long-term plan that holistically outlines a vision for the future social environment of the municipality supporting the desired outcomes and key directions within *Maroondah 2040: Our future together*.

The *Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031* is Council's key social environment strategic plan that describes how Council and partners will work towards achieving enhanced community wellbeing, liveability and resilience over the next 10 years. In 2031, Maroondah will be a liveable, healthy and resilient community where everyone can belong, thrive and grow.

**MAROONDAH LIVEABILITY WELLBEING AND RESILIENCE  
STRATEGY 2021-2031 Cont'd**

**ITEM 3**

The Strategy is guided by the community vision for Maroondah as outlined in *Maroondah 2040 - Our future together*. The Maroondah 2040 Community Vision was first adopted in 2014 following extensive community and stakeholder consultation, and more recently refreshed to ensure ongoing alignment with emerging trends, community needs and aspirations. The Vision is the foundation from which Council shapes all of its long-term plans for the municipality.

Through the *Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031* and supporting action plans, Council and its partners will continue to strive towards enhancing the liveability, wellbeing and resilience of our community.

**ISSUE / DISCUSSION**

The *Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031* was developed from considerable background research and accompanying analysis as well as engagement input from Maroondah community members, local partners and agencies.

This work has helped to inform areas of population health that are key priorities to address, community aspirations and needs and gaps in service provision and support within Maroondah. The impacts of the global coronavirus (COVID-19) pandemic on the Maroondah community have also been considered to incorporate long-term directions for community recovery.

The past 18 months has seen significant impacts of the global coronavirus (COVID-19) pandemic on the Maroondah community, including social impacts affecting community health and wellbeing. This Strategy seeks to incorporate long-term directions for community recovery, building upon Council's COVID19 Recovery Plan adopted in early 2021.

Details on the background research findings and community engagement input has been summarised in the *Maroondah Liveability Wellbeing and Resilience Strategy - Background Report*.

**FINANCIAL / ECONOMIC ISSUES**

As detailed in the *Maroondah Liveability Wellbeing and Resilience Strategy - Background Report*

**ENVIRONMENTAL / AMENITY ISSUES**

As detailed in the *Maroondah Liveability Wellbeing and Resilience Strategy - Background Report*

**SOCIAL / COMMUNITY ISSUES**

The background research and community engagement has led to a broadened evidence informed perspective of community health that incorporates three broad community outcomes of: community liveability, wellbeing and resilience. These three outcomes are heavily inter-related with interventions or issues in one outcome area having corresponding impacts on the others.

**MAROONDAH LIVEABILITY WELLBEING AND RESILIENCE  
STRATEGY 2021-2031 Cont'd**

**ITEM 3**

To support the efforts towards these three inter-related community outcomes, a set of six focus areas are identified: healthy lifestyles, liveable neighbourhoods, safe communities, social inclusion, embracing diversity and social harms.

Council will continue to play a key role in leading work on each of the six focus areas and partnering with and supporting the community to achieve the vision statements identified over the next 10 years. Partnerships between a wide range of community service agencies, community organisations and groups, and community members will be vital in implementing the *Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031*.

**COMMUNITY CONSULTATION**

Since August 2019, Council has undertaken significant research and engagement with the Maroondah community to see where Council should focus its efforts to achieve the greatest impact on community healthy, wellbeing, liveability and resilience.

The comprehensive engagement process included input from Maroondah community members, local partners and community agencies. Input was sought through engagement activities conducted face-to-face, via telephone and online.

The engagement process also identified:

- community priorities;
- areas of community need;
- the role of Council and role of partner agencies;
- how community needs and priorities have shifted in light of the COVID-19 pandemic and helped to position and align Council's future direction,
- resources and services to support community wellbeing, liveability and resilience over the next 5-10 years.

Details on the community engagement input over a series of phases from late 2019 to early 2021 can be found in the *Maroondah Liveability Wellbeing and Resilience Strategy - Background Report*.

The *Draft Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031* was placed on public exhibition for community feedback for a four-week period commencing 9 August 2021. The exhibition was widely advertised through Council's website, news articles and social media channels. Notifications of the public exhibition process were also provided to respondents to the COVID-19 community survey in 2020, members of the Community Panel who were involved in development of the Council Plan 2021-2025, Council advisory committees, and all contacts within the Maroondah Community Directory. During this engagement process, a total of 17 submissions were received including 15 completed surveys via the Your Say Maroondah platform and two separate email submissions.

The public exhibition survey submissions highlighted strong support for many aspects of the Strategy with positive feedback on the evidence informed holistic approach. A range of

**MAROONDAH LIVEABILITY WELLBEING AND RESILIENCE  
STRATEGY 2021-2031 Cont'd**

**ITEM 3**

suggestions were made regarding enhancements to the Strategy. Where possible, these suggested enhancements have been incorporated into the revised Strategy document.

In relation to future Council priorities, key areas highlighted by community members included community connection and inclusion, liveable communities, mental wellbeing, climate change and quality of housing developments.

**CONCLUSION**

The Maroondah Liveability Wellbeing and Resilience Strategy 2021 provides a clear framework and common agenda for Council and its partners to collectively work towards over the next 10 years to enhance the liveability, wellbeing and resilience of our community.

**ATTACHMENTS**

1.  Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031
2.  Maroondah Liveability Wellbeing and Resilience Strategy - Background Report

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL**

1. **ADOPTS THE MAROONDAH LIVEABILITY WELLBEING AND RESILIENCE STRATEGY 2021-2031**
2. **ACKNOWLEDGES THE INVALUABLE CONTRIBUTION OF THE BROAD RANGE OF COMMUNITY MEMBERS, COMMUNITY GROUPS AND COMMUNITY SERVICE AGENCIES INTO THE DEVELOPMENT OF THIS STRATEGY**