



Ordinary Meeting of Council Attachments

Monday 20 September 2021

Virtual Meeting

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COUNCILLOR BRIEFING – PUBLIC RECORD

Briefing Details:

Date: Monday 16 August 2021

Time: 6:00pm

Location: Videoconference

Attendees:

Councillors

Cr Kylie Spears (Mayor)
Cr Nora Lamont (Deputy Mayor)
Cr Tony Dib OAM, JP

Cr Suzy Stojanovic
Cr Tasa Damante
Cr Paul Macdonald

Cr Mike Symon
Cr Marijke Graham
Cr Rob Steane

Council Officers:

Steve Kozlowski
Marianne Di Giallonardo
Phil Turner
Adam Todorov
Andrew Fuaux
Chloe Messerle

Chief Executive Officer
Director Corporate Services
Director Strategy & Community
Director Operations, Assets & Leisure
Director Development & Amenity
Governance Officer

Tim Cocks

Manager Leisure

Item

2

Dion Luxmoore

Acting Manager Aquahub

2

Kristen O'Neill

Operations Manager

2

Steve McIntosh

Manager Assets

3

Sherryn Dunshea

Manager Communications & Engagement

3

Andrew Taylor

Manager Engineering & Building Services

4

Apologies:

Councillors:

Nil

Council Officers:

Nil

Conflict of Interest Disclosure:

Councillors:

Nil

Council Officers:

Nil

Items Discussed: **## Confidential**

1	Council Meeting Agenda
1A	Greening the Greyfields Update
2	2020/21 CMP Season Review
3	Heathmont & Ringwood Carparks Community Engagment Plan
4	Greenwood Avenue Shared User Path Design and Consultation Plan
5	Items of a general nature raised by Councillors

Record completed by:

Council Officer	Chloe Messerle
Title	Governance Officer



COUNCILLOR BRIEFING – PUBLIC RECORD

Briefing Details:

Date: Monday 13 September 2021

Time: 6:00pm

Location: Videoconference

Attendees:

Councillors		
Cr Kylie Spears (Mayor)	Cr Suzy Stojanovic	Cr Mike Symon
Cr Nora Lamont (Deputy Mayor)	Cr Tasa Damante	Cr Marijke Graham
Cr Tony Dib OAM, JP	Cr Paul Macdonald	Cr Rob Steane
Council Officers:		
Steve Kozlowski	Chief Executive Officer	
Marianne Di Giallonardo	Director Corporate Services	
Phil Turner	Director Strategy & Community	
Adam Todorov	Director Operations, Assets & Leisure	
Andrew Fuaux	Director Development & Amenity	
Chloe Messerle	Governance Officer	
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Tim Cocks	Manager Leisure	1-3
Josh Burt	Coordinator Sport, Recreation & Events	1-2
Jeanette Ingram	Sport & Recreation Planning & Policy Officer	3
Natalie Godley	Coordinator Youth & Children's Services	3
Kirsten Jenkins	Manager Health, Local Laws and Emergency Management	4
Martyn Furlong	Acting Coordinator Local Laws	4
David Haecker	Acting Team Leader Local Laws & Animal Management	4
Vincent King	Manager Operations	5-6
Michael Arhontis	Coordinator Built Environment	5
Ben Spiteri	Team Leader Built Environment	5
Christopher Howells	Team Leader Tree Management	6
Dale Muir	Manager Revenue, Property & Customer Service	7
Grant Meyer	Manager Integrated Planning	8-9
Tony Rocca	Manager Finance & Governance	10

Apologies:

Councillors:

Nil

Council Officers:

Nil

Conflict of Interest Disclosure:

Councillors:	Nil
Council Officers:	Nil

Items Discussed: ## Confidential

1	COVID Impacted Maroondah Events for 2021
2	SRV Funding applications - Community Cricket Program
3	Community Facilities Leases and Licences Review
4	Domestic Animal Management Plan - Consultation Report and Draft Plan
5	Contract 20982 - Public Toilets - 3 Month Follow Up Report
6	Tree Management Update
7	Proposed Part Road Discontinuance Abutting 274-280 Liverpool Road Kilsyth South
8	Catchment Scale Integrated Water Management Plans, Indicators and Targets AND Port Phillip & Westernport Catchment Management Authority Regional Catchment Strategy 2021 - 2027
9	Amendments C134 and C136 - Consideration of Planning Panel Report, Adoption of Amendments and GtG Project Next Steps
10	Proposed Motions for MAV State Council Meeting Friday 12 November 2021
11	Councillor Delegates' Meeting Report
12	Items of a general nature raised by Councillors

Record completed by:

Council Officer	Chloe Messerle
Title	Governance Officer



EASTERN TRANSPORT COALITION MINUTES OF MEETING

Date: Thursday, 19 August 2021

Time: 6.30pm – 8.30pm

Hosted by: City of Greater Dandenong by video conferencing

Attendees

Councillors

- Cr Stuart James, City of Monash (Chair)
- Cr Susan Laukens, Knox City Council
- Cr Anna Chen, Manningham City Council
- Cr Jim Child, Yarra Ranges Council

Officers

- Christopher Marshall, City of Greater Dandenong
- Daniele Raneri, Manningham City Council
- Terry Tillotson, City of Monash
- Chris Hui, City of Whitehorse
- Karen O’Gorman, Yarra Ranges Council
- Mark Varmalis, Yarra Ranges Council
- Michael Blowfield, Maroondah City Council
- Ron Crawford, Knox City Council
- Matthew Hanrahan, Knox City Council
- Rachael Antonacci, City of Monash
- Lucas Sikiotis, City of Greater Dandenong
- Sandra Worsnop, City of Monash
- Marvin Chen, Maroondah City Council

Secretariat

- James McGarvey, The Agenda Group

Apologies

- Cr Tina Liu, City of Whitehorse
- Cr Marijke Graham, Maroondah City Council
- Frank Vassilacos, Manningham City Council
- Dale Bristow, Maroondah City Council
- Winchelle Chuson, Knox City Council

1. Welcome and apologies

Cr James assumed the Chair and welcomed the attendees.

2. Conflicts of interest

No conflicts of interest were raised.

3. Ratify previous draft Minutes and actions arising

Moved: Cr Susan Laukens

Seconded: Lucas Sikiotis

Carried

4. ETC Finance Report

Finance Report for 31 July 2021

30 June 2021: \$ 50,223

Expenditure: \$0

31 July 2021 \$ 50,223

Moved: Cr Susan Laukens

Seconded: Cr Jim Childs

Carried

5. Road projects

Cr James thanked all members for submitting their road project templates.

He explained that he had met with Michael Blowfield, Maroondah City Council and James McGarvey, ETC Secretariat to discuss the projects and to develop a recommended course of action to suggest to the group.

After discussion, the recommendation is to include all the suggested road projects as a package for consideration for both the State Budget 22/23 submissions and for federal election advocacy.

Beyond that, the list of projects can be reviewed and refined further for inclusion in the ETC's policy platform for next year's state election.

Each Council gave a quick explanation of its submitted road projects included in the table below:

ETC road projects summary as at 19/8/21

Council	Project	Description
Knox	Burwood Hwy and Cathies Lane Intersection Upgrade	Signalise the Burwood Hwy and Cathies Lane intersection.
Knox	Construction of Police Rd	Construction of Police Rd between Churchill Park Drive and Stud Rd (1,200m) including a shared path
Knox	Burwood Hwy and McMahons Rd intersection upgrade	Signalise the Burwood Hwy, McMahons Rd and Clude St intersection
Knox	Ferntree Gully Road and Rushdale Intersection Upgrade	Signalise the Ferntree Gully Road and Rushdale intersection.
Manningham	Templestowe Rd upgrade	Through the North East Link project Manningham is seeking the upgrade of Templestowe Road through duplication, shared path, traffic improvements and bus infrastructure.
Greater Dandenong	Glasscocks Rd	Upgrade of Glasscocks Rd within Dandenong South.
Greater Dandenong	Springvale junction upgrade	Upgrade of the intersection of Princes Hwy, Springvale Rd, Police Rd and Center Rd
Greater Dandenong	Dandenong Bypass extension	Extension of Dandenong Bypass to Sth Gippsland Fwy and associated cycle path
Greater Dandenong	Monash Fwy / Sth Gippsland Fwy interchange upgrade	Construction of ramp from Sth Gippsland Hwy to Monash Fwy to head outbound
Greater Dandenong	Heatherton Rd/Douglas St signalisation	Replace existing roundabout with signals
Greater Dandenong	Springvale Boulevard	Upgrade of the streetscaping including signals upgrades and pedestrian facilities
Greater Dandenong	Stud Rd / McFees Rd signals	Signalisation of intersection including pedestrian crossing
Monash	Westall Rd extension	Extension between Westall Rd and Monash Freeway
Yarra Ranges	Warburton Highway / Douthie Road, Seville East	Intersection Treatment
Yarra Ranges	Monbulk Road, Belgrave: Road Improvements - Belgrave-Gembrook Road to Cole Avenue	Road Improvements works including kerb and channel and lane widening between Belgrave-Gembrook Road and Cole Avenue
Yarra Ranges	Maroondah Highway, Coldstream	Completion of Duplication works along Maroondah Highway between Warburton Highway and Melba Highway.
Yarra Ranges	Maroondah Highway, Chirnside Park Road Widening	Road widening to enable 3 westbound lanes between Mooroolbark Road and Old Melbourne Road.
Yarra Ranges	Lilydale Bypass Design Assessment	Development and Evaluation of design options for the future of the Lilydale Bypass.
Yarra Ranges	York Road, Mount Evelyn, additional northbound lane	Road widening to enable 2 northbound lanes between Tramway Road and Wray Crescent.

Council	Project	Description
Maroondah	Healesville Arterial	The arterial link from Eastlink to Maroondah Highway will serving as a direct multi-modal transport connection to the Yarra Valley, Lilydale and Bayswater Business Precinct (BBP). The enhanced freight, public transport and general traffic connection and access will support the workforce and freight travel movements generated by future population and economic growth in the region. An outer ring road would create from the joint construction of the Northern and Healesville Arterials, creates an alternative to the Eastern Freeway and North - East Link to disperses freight and traffic efficiently and safely across the road network.
Maroondah	Northern Arterial	The arterial link from Tindals Road to Maroondah Highway will provide direct and enhanced multi-modal transport connection to several major activity centres, industry precincts, tourism areas and communities in Melbourne's East and to the rest of Melbourne. The surge in traffic from East-Link and continued infill development along the corridor escalates the link's importance. VicRoads has committed to conducting a feasibility study for the Northern Arterial in 2023/24.
Maroondah	Canterbury Road, Waterloo Street and Great Ryrie Street Intersection Upgrade	Install signals at the intersection of Waterloo Street and Canterbury Road providing a fully controlled alternative for motorists seeking to enter Canterbury Road. The existing indented bay is modified and extended to be used as an additional bus stop and a bus jump lane providing a more accessible and prioritised bus services.
Maroondah	Eastfield Road/Morinda Street/Railway Avenue Intersection	A Safety and Improvement Study that is currently underway recommends the installation of traffic signals which will provide controlled pedestrian crossing facilities and control for problematic movements.
Maroondah	Maroondah Highway and Yarra Road Intersection	<p>The intersection and of Maroondah Highway and Yarra Road serves the Plymouth Road school district and exhibits a range of road safety issues including poor pedestrian connectivity, poor sight distance at crossings located on high angle slip lanes, lack of footpaths and difficulties for drivers using the north east merge lane.</p> <p>The construction of a high quality pedestrian and cycling facilities between Ringwood, Ringwood East and Croydon will complete the strategically important route for the Metropolitan Bike Network, Eastern Regional Trail Network and creates the spine for the Maroondah Bicycle Network.</p>

Discussion points:

Knox officers raised questions about Maroondah's Healesville Arterial proposal, and flagged the need for further direct discussion on this project. Knox has advocated for access to the reservation for different uses. This doesn't prevent the road being constructed, but it has been anticipated this would take place in the longer term.

Michael Blowfield, Maroondah City Council noted the benefits and impacts of the proposed Healesville Arterial will be different for each Council. Strategic planning for the corridor will require transport modelling studies to investigate the performance of different alignment configurations, including termination at Canterbury Road. The study would need to be done in partnership with Knox and Yarra Ranges Councils,

and its scoping recognise environmental, community and social needs in land use planning.

Lucas Sikiotis, City of Greater Dandenong expressed concern at the approach of taking so many projects to Government, and not having clearly prioritised projects for the ETC to advocate for. He suggested a further level of filtering could be considered before submitting the list, including getting feedback from the state on which projects are viable. In response, group members recognised that providing the full list was appropriate for budget considerations in the short term, but would require further work in anticipation of next year's state election.

It was also suggested that the submission document be appropriately formatted to provide equivalent amounts of detailed information for each project. James McGarvey indicated that further information was available in the submitted templates to draw from.

6. Bus Network Review Working Group

James McGarvey, ETC Secretariat suggested that given the release of the Victorian Bus Plan, and the briefing on it the ETC had received from the Minister's adviser at the last group meeting in July, an appropriate next step for the ETC would be to forward the Bus Network Working Group's *Issues Case Study Analysis* document to Government.

This would be accompanied by a request for the ETC to be included by Government in any engagement opportunities that would inform detailed development of the Victorian Bus Plan.

The Issues Case Study Analysis document is also to be made public via the ETC's social media channels a month after it has been submitted to Government.

The group supported this course of action.

7. Eastern Region Group federal election advocacy

James McGarvey, ETC Secretariat advised the group that the Eastern Region Group (ERG) was finalising its federal election advocacy platform and plan.

The ERG policy platform includes the priority eastern regional trails and the initiatives in the ETC's Bus Network Review Working Group's *Bus Priority Infrastructure Improvements* document.

The ERG is likely to use a photo opportunity for mayors at Marie Wallace Reserve in Bayswater highlighting the need for trails investment to launch its campaign.

Opportunities for joint ERG/ETC federal advocacy and the inclusion of the ETC's road projects are likely to unfold in coming months.

8. Items for 22/23 State Budget

Cr James and James McGarvey reiterated a final call for ETC members to submit any further projects they may have for consideration for next year's State Budget, and these would be channelled through Jackson Taylor MP, member for Bayswater for feedback.

Cr James suggested a closing date of Friday 3rd September to provide any extra items to the Secretariat.

9. Presentation – City of Greater Dandenong

Chris Marshall, on behalf of the City of Greater Dandenong, gave the group a presentation on Council's Springvale Bus User Survey.

Greater Dandenong explained there were two survey methodologies applied: an online, SurveyMonkey survey and an in-vehicle in person survey.

Overall about 200 responses, with most on bus. They tended to be younger, and household respondents older. Most were using the bus to go to work, or places of education.

Many of those surveyed on the bus didn't have access to a car, and travel more frequently.

Those who use the bus want improved service span, whereas those using it less had a multitude of improvement focuses. Bus users had a higher perception of the network than those who use it less frequently.

Cr Chen noted that safety wasn't flagged as a concern in the survey results. Chris explained that safety wasn't a focus of the survey design, given it was primarily an exercise in getting feedback on proposed bus routes.

A copy of Chris' presentation slides will be provided to ETC members with the minutes.

10. Other Business

Cr James raised the release earlier today of Infrastructure Victoria's updated 30 year strategy.

Cr James has been contacted for comment by a journalist on the proposal for a new track from Burnley to Camberwell to cope for higher service levels on the Lilydale-Belgrave lines. He explained in response that duplication of the section of line between Mooroolbark and Lilydale was vital to adding genuine capacity increase on the line.

Cr Childs and Mark Varmalis joined others in expressing surprise and disappointment that IV had not given this due consideration.

James McGarvey explained that he has produced a summary of IV's transport related recommendations and circulated it by email to all ETC members just prior to tonight's meeting commencement.

He asked the group whether it would be worth having a guest speaker from IV come along to a future ETC meeting to explain the exercise. Members agreed to this.

Lucas Sikiotis raised recent media coverage around the origins of the Suburban Loop Project. It was further noted that the SRL business case had been released this afternoon, setting out projected costs of \$34 billion to complete the Cheltenham to Box Hill section by 2035, with construction work to begin next year.

The group agreed to seek someone from the SRLA to present to a future ETC meeting.

11. Meeting close

The meeting was closed at 8.10pm.

Given current Lockdown settings, the Chair indicated that the safest course of action would be to hold all remaining ETC meetings for 2021 by videoconference.

The next meeting is to be hosted by Manningham City Council at 6.30pm on Thursday, 16th September 2021.

Action Summary

Action Items	Owner(s)	Deadline	Status
1. Road project list to be refined and submitted via Jackson Taylor MP for state budget consideration.	ETC Secretariat	September 3rd	In progress
2. Councils to provide the ETC Secretariat with any further state budget items.	All Councils	Provide items to Secretariat by September 3 rd .	In progress
3. Submit bus <i>Issues and Case Study Analysis</i> document to Government	ETC Secretariat	September 3 rd .	In progress
4. Seek guest speakers from Infrastructure Victoria and the SRLA for upcoming monthly ETC meetings	ETC Secretariat	For September & October meetings.	In progress



Minutes

Eastern Affordable Housing Alliance Executive Meeting

Thursday, 12 August 2021 at 6.30pm – via Zoom

Attendees

Name	Organisation
Cr Rebecca Paterson (Chair)	Monash City Council
Cr Denise Massoud (Deputy Chair)	Whitehorse City Council
Cr Sorina Grasso	Knox City Council
Cr Paul Macdonald	Maroondah City Council
Cr Laura Mayne	Manningham City Council
Isha Scott	Yarra Ranges Shire Council
Grant Meyer	Maroondah City Council
Sheree Hopkins	Monash City Council
Petrina Dodds Buckley	Knox City Council
Debbie Seddon	Whitehorse City Council
Sarah Witty	Homes for Homes (Item 4)
Ellen Witte	SGS Economics (Item 5)
Merle Zierke	SGS Economics (Item 5)

Apologies

Sasha Lord	Manningham City Council
Sean McNamee	Monash City Council
Cr Tim Heenan	Yarra Ranges Shire Council

1. Acknowledgement of Country

Cr Paterson provided the Acknowledgement of Country.

2. Welcome and Introductions

Cr Paterson welcomed all to the meeting.

3. Actions Arising from Previous Meeting

- Homes for Holmes presentation for the next meeting's agenda. **Actioned: Petrina**
- SGS to provide EAHA Review update for the next meeting's agenda. **Actioned: Petrina**



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Items for Discussion

4. Home for Homes Presentation

Petrina introduced and welcomed Sarah Witty from Homes for Homes.

Sarah provided an overview, outline and background of Homes for Homes. Key points included:

- Caveats on properties are used to remind a seller to make a donation once they sell their property.
- Incorporates a voluntary donation of 0.1% of the property value. Money raised in either Victoria or in the individual local government area is distributed in the form of grants.
- Anyone who is increasing the supply of social housing can apply for funding. Three levels of Homes for Homes governance involved in funding proposal assessment/approval.
 - Victoria group /local government – make a recommendation to the investment advisory group
 - Investment advisory group - made up of business people
 - Investment advisory group make a recommendation to the Homes for Homes board
- Homes for Homes has distributed a total of \$1.0 million.
 - Women over 55 are the largest need cohort - majority of funding directed to this group to date. Also focus on Aboriginal housing; adult disabled children. The types of projects funded are flexible.
- On target to raise over \$1.0 billion over the next thirty years.
- Properties are listed with developers in the first instance, then passed on to the buyers.
- Approximately 33 developers have partnered with Homes for Homes.
- Homes for Homes have asked Council's to consider putting Homes for Homes in their Affordable Housing Strategies.
- Bayside City Council has decided to make mandatory that every planning application that comes through Council is registered with Homes for Homes.
- Moreland City Council has included Homes for Homes, and if ticked by the applicant, the application is fast tracked.
- Discussions with Kingston Council who are still considering similar.
- Melbourne City Council – one project, involves negotiating more for Homes for Homes (i.e. donate 2.5% in the first instance).
- Homes for Homes can be used as a mechanism of getting more dollars distributed for social housing through a local area.
- Homes for Homes have an established legal caveat – first time in Australia's history that all of the banks and big lenders are allowing this to go through settlement negotiations.
- Land Tax Office are also agreeable to allowing this to happen.

Responses to questions:

- Bayside City Council is the first to make it mandatory and is getting the first projects through next month. Have not had this tested at VCAT as yet. Homes for Homes makes it as easy as possible for the developer.
- With regard to Moreland City Council fast tracking permits - they have five check boxes, a design excellence scorecard, if developer meets all the criteria in the scorecard the permit does not need to go to Council.

Design Excellence Scorecard to be circulated: Petrina

- If buyers wish to remove a caveat it is as simple as sending an email and it can be removed at any time. Caveat is only a reminder to donate - it is purely voluntary.
- Individuals cannot apply, only organisations.
- Examples of recent organisations include: Women's Property Initiative; Homes for Hearts; Aboriginal Housing
- The governance body is a separate body from Homes for Homes, they are an independent board.
- Approximately 80% retention rate where the caveat is remaining on the property and there are examples of it remaining even after the property has turned three times.



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- Homes for Homes is a tax deductible charity
- Individuals can also go online at any time however do not have to do anything until they sell their home.
- Homes for Homes came about from a US developer. The concept came to Australia in 2007.
- Ten years in development and operating for approximately six years, with developers registering their properties and owners in the last few years.
- Nearly all of the current registrations are from developers
- Developer makes the donation in the first instance.

Cr Patterson thanked Sarah for presenting to the Alliance. A most worthwhile and innovative concept and something for all EAHA member Councils to consider.

5. EAHA Review

Cr Paterson welcomed Ellen Witte and Merle Zierke from SGS Economics and Planning to speak to the EAHA review.

Merle and Ellen spoke to:

1. A focus on the broader spectrum of affordability
2. A permanent group with a dedicated project officer
3. A strong role for elected members.
4. A smaller geography

Consensus that the EAHA is to focus on the broad spectrum of affordable housing.

Ellen provided an outline of what this broad spectrum approach would look like, and outlined the various stages of affordable housing, housing stress and where this all fits in with the EAHA and also provided information on the definitions.

Noted that all the statements in the housing spectrum are inter-related.

Important to pursue an understanding of what constitutes affordable housing and affordable issues.

Ellen and Merle provided an outline of the strategic objectives, priority issues and advocacy.

Discussion on the review followed:

EAHA Councillor Term / Councillor Induction Package

- Support for the Councillor EAHA term being extended to two years. Agreement that Councillors play a critical role, need time to be across the subject matter and provide important advocacy roles at their respective Councils and municipalities. Continuity in this regard is key. Would need to confirm with governance teams of EAHA Councils.
- Given councillors four year terms - would be preferable if Councillors commenced at the beginning of each four year term.
- Suggested that it could be a good topic for the Eastern Region Group of Councils to consider identifying the Committees of Council that would suit having a two year period.
- Agree that a Councillor EAHA induction package would be very helpful.

EAHA Project Officer

- An ongoing commitment to the role was agreed.
- Discussion on the seniority of the role followed, in particular, our collective goals and the outcomes and necessary skills required.
- Agreement to update the position description including banding options.



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- Officers to come back to Councillors in the next few weeks with options for consideration.

Working relationship with the Charter

- Agreed to establish a working relationship with the Charter Sub-Committee and that once appointed, the EAHA Project Officer is involved.

Communications Strategy / Advocacy Package

- Merle and Ellen provided an outline of the recommendations in this regard – reiterating the steps that the Alliance has been through.

Cr Peterson thanked Merle and Ellen for their comprehensive work on the review.

Merle suggested that would be great to submit a future article to the Local Government Information Unit (LGIU) about the Review and work of the EAHA.

There was agreement to add an additional EAHA Executive Meeting for 21 October 2021 given Council elections.

6. Council Updates

Whitehorse

- Women's Housing came to Council early in the year through the Big Build program re a proposal for 34 apartments in Burwood South. Aimed at older women and women and children escaping family violence. They have been successful in getting funding and the build is anticipated to commence in 2022. Very pleased with the outcome.
 - Cr Paterson: The Monash Gender Equity Committee recently had a presentation from a group of Monash Uni students who designed a sustainable women's refuge. Excellent design. **Cr Paterson will forward details.**

Maroondah

- Anticipate some Homes Victoria proposals in the municipality within the months ahead. Will update accordingly.

Knox

- Continuing to work with developers around particular sites that are being negotiated for social housing.
- Still working on a Social Housing Strategy.

Manningham

- A couple of developer negotiations underway to increase affordable housing, hopefully will have some more news next meeting.
- Review of Affordable Housing Plan due in September.



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Yarra Ranges

- Kinley Estate - Planning Scheme Amendment has progressed to the next stage. Council seeking 5% affordable housing - including a social housing element.
- Were approached by a community group from Warburton where rental properties are being turned into Air B and B and people have been given notice to move out. One of the community centers supporting some of the families came to Council to suggest a site and try to line up some different partners to try and achieve 10 to 12 homes for families responding to this need.
- A lack of affordable and social housing in Yarra Ranges is very apparent at the moment. People sleeping rough and declining mental wellbeing, other issues including hoarding and fires and squatters. Pleasing that Council now has a Homelessness Outreach Officer - there is a further need for more outreach.
- Covid and recent storms, 70 houses uninhabitable, people traumatised by the windy weather, still waiting on NBN connection, working from home and homeschooling.
- Launch Housing provided an interesting presentation and see Councils as potential partners.

Monash

- Draft Affordable Housing Strategy going to Council at the end of August.
- Waiting on results for a major rezoning in Clayton, went to State Government who was running it as a fast tracked Amendment. Currently with the Minister for Planning pending a decision. Agreement incorporates 6% of 1,800 dwellings. Will update at a subsequent meeting.

Meeting closed at 8.37pm

Next Meeting

Thursday, 21 October 2021 (Venue or Zoom – to be advised)

Meeting closed at 8.37pm

TITLE PLAN				EDITION 1		TP965734F	
<p>LOCATION OF LAND</p> <p>PARISH: MOOROOLBARK</p> <p>TOWNSHIP: _____</p> <p>SECTION: _____</p> <p>CROWN ALLOTMENT: 46B (PART)</p> <p>CROWN PORTION: _____</p> <p>TITLE REFERENCE: VOL. 9804 FOL. 865</p> <p>LAST PLAN REFERENCE: LP207093D, ROAD</p> <p>DEPTH LIMITATION: DOES NOT APPLY.</p>				<p>WARNING:</p> <p>THIS PLAN REPRESENTS AN EXPECTED DIVISION OF LAND; ANY ONE LOT MAY NOT HAVE BEEN CREATED; CHECK THE LOT/PLAN INDEX FOR CURRENT INFORMATION;</p> <p>NOTATIONS</p>			
EASEMENT INFORMATION						THIS PLAN HAS BEEN PREPARED FOR LAND VICTORIA TITLE DIAGRAM PURPOSES.	
Easement Reference	Purpose/ Authority	Width (Metres)	Origin	Land Benefited/ In Favour Of			
						Date: Assistant Registrar of Titles	
<p>No. 274-280</p> <p>LIVERPOOL ROAD</p> <p>TEREDDAN DRIVE</p> <p>1 121m²</p> <p>165°04'40"</p> <p>89°52'40"</p> <p>24.10</p> <p>26.09</p> <p>247°20'40"</p> <p>359°53'</p> <p>10m</p> <p>APPROXIMATE TRUE NORTH</p> <p>SCALE 5 0 5 10 15 20 LENGTHS ARE IN METRES</p>							
SCALE 1:500				ORIGINAL SHEET SIZE A3		FILE NO: LGD	
<p>Millar Merrigan</p> <p>Land Development Consultants</p> <p>(03) 8720 9500 R (03) 5134 8611 www.millarmerigan.com.au survey@millarmerigan.com.au SAV GLOBAL Quality ISO 9001</p> <p>Millar & Merrigan Pty Ltd ACN 005 541 668 Metro 2/126 Merrindale Drive, Croydon 3136 Regional 156 Commercial Road, Morwell 3840 Mail PO Box 247 Croydon, Victoria 3136</p>				SURVEYORS REF 27331S1 VERSION 1 DATE 6/4/21		DEALING CODE: LGA SHEET 1 OF 1	

TITLEPL.DWG

Schedule 2 - Locality Plan



OFFICE USE ONLY

LP 207093D

EDITION 2

CHART 37

NOTATIONS

LAND APPROPRIATED OR SET APART FOR DRAINAGE, SEWERAGE AND THE SUPPLY OF ELECTRICITY AND GAS.

E-1-17-18-19-20-21-22-23-24-25-26-27-28-29-30-31-32-33-34-35-36-37-38-39-40-41-42-43-44-45-46-47-48-49-50-51-52-53-54-55-56-57-58-59-60-61-62-63-64-65-66-67-68-69-70-71-72-73-74-75-76-77-78-79-80-81-82-83-84-85-86-87-88-89-90-91-92-93-94-95-96-97-98-99-100-101-102-103-104-105-106-107-108-109-110-111-112-113-114-115-116-117-118-119-120-121-122-123-124-125-126-127-128-129-130-131-132-133-134-135-136-137-138-139-140-141-142-143-144-145-146-147-148-149-150-151-152-153-154-155-156-157-158-159-160-161-162-163-164-165-166-167-168-169-170-171-172-173-174-175-176-177-178-179-180-181-182-183-184-185-186-187-188-189-190-191-192-193-194-195-196-197-198-199-200-201-202-203-204-205-206-207-208-209-210-211-212-213-214-215-216-217-218-219-220-221-222-223-224-225-226-227-228-229-230-231-232-233-234-235-236-237-238-239-240-241-242-243-244-245-246-247-248-249-250-251-252-253-254-255-256-257-258-259-260-261-262-263-264-265-266-267-268-269-270-271-272-273-274-275-276-277-278-279-280-281-282-283-284-285-286-287-288-289-290-291-292-293-294-295-296-297-298-299-300-301-302-303-304-305-306-307-308-309-310-311-312-313-314-315-316-317-318-319-320-321-322-323-324-325-326-327-328-329-330-331-332-333-334-335-336-337-338-339-340-341-342-343-344-345-346-347-348-349-350-351-352-353-354-355-356-357-358-359-360-361-362-363-364-365-366-367-368-369-370-371-372-373-374-375-376-377-378-379-380-381-382-383-384-385-386-387-388-389-390-391-392-393-394-395-396-397-398-399-400-401-402-403-404-405-406-407-408-409-410-411-412-413-414-415-416-417-418-419-420-421-422-423-424-425-426-427-428-429-430-431-432-433-434-435-436-437-438-439-440-441-442-443-444-445-446-447-448-449-450-451-452-453-454-455-456-457-458-459-460-461-462-463-464-465-466-467-468-469-470-471-472-473-474-475-476-477-478-479-480-481-482-483-484-485-486-487-488-489-490-491-492-493-494-495-496-497-498-499-500-501-502-503-504-505-506-507-508-509-510-511-512-513-514-515-516-517-518-519-520-521-522-523-524-525-526-527-528-529-530-531-532-533-534-535-536-537-538-539-540-541-542-543-544-545-546-547-548-549-550-551-552-553-554-555-556-557-558-559-560-561-562-563-564-565-566-567-568-569-570-571-572-573-574-575-576-577-578-579-580-581-582-583-584-585-586-587-588-589-590-591-592-593-594-595-596-597-598-599-600-601-602-603-604-605-606-607-608-609-610-611-612-613-614-615-616-617-618-619-620-621-622-623-624-625-626-627-628-629-630-631-632-633-634-635-636-637-638-639-640-641-642-643-644-645-646-647-648-649-650-651-652-653-654-655-656-657-658-659-660-661-662-663-664-665-666-667-668-669-670-671-672-673-674-675-676-677-678-679-680-681-682-683-684-685-686-687-688-689-690-691-692-693-694-695-696-697-698-699-700-701-702-703-704-705-706-707-708-709-710-711-712-713-714-715-716-717-718-719-720-721-722-723-724-725-726-727-728-729-730-731-732-733-734-735-736-737-738-739-740-741-742-743-744-745-746-747-748-749-750-751-752-753-754-755-756-757-758-759-760-761-762-763-764-765-766-767-768-769-770-771-772-773-774-775-776-777-778-779-780-781-782-783-784-785-786-787-788-789-790-791-792-793-794-795-796-797-798-799-800-801-802-803-804-805-806-807-808-809-810-811-812-813-814-815-816-817-818-819-820-821-822-823-824-825-826-827-828-829-830-831-832-833-834-835-836-837-838-839-840-841-842-843-844-845-846-847-848-849-850-851-852-853-854-855-856-857-858-859-860-861-862-863-864-865-866-867-868-869-870-871-872-873-874-875-876-877-878-879-880-881-882-883-884-885-886-887-888-889-890-891-892-893-894-895-896-897-898-899-900-901-902-903-904-905-906-907-908-909-910-911-912-913-914-915-916-917-918-919-920-921-922-923-924-925-926-927-928-929-930-931-932-933-934-935-936-937-938-939-940-941-942-943-944-945-946-947-948-949-950-951-952-953-954-955-956-957-958-959-960-961-962-963-964-965-966-967-968-969-970-971-972-973-974-975-976-977-978-979-980-981-982-983-984-985-986-987-988-989-990-991-992-993-994-995-996-997-998-999-1000-1001-1002-1003-1004-1005-1006-1007-1008-1009-1010-1011-1012-1013-1014-1015-1016-1



Maroondah City Council Complaints Policy

Date adopted: Draft - to be adopted 20 September 2021

Responsible Service Area: Customer Service

Purpose

The purpose of this Complaints Policy is to outline how Maroondah City Council (Council) manages complaints.

Background / Context

The City of Maroondah is home to over 118,000 residents, 9,700 businesses and welcomes thousands of visitors into its municipality each day.

Maroondah has developed into a thriving metropolitan area, home to progressive educational facilities; world-class sporting and leisure facilities; green leafy open spaces; public transport hubs; arts and cultural centres; and a range of high quality commercial, industrial, community, and retail hubs.

Complaints are an opportunity for customers to tell us when their experience with Council has not met their expectations. We see complaints as customer dissatisfaction requiring a response and a resolution. The complaint may relate to a decision, service experience or behaviour of a Council employee and assist Council to enhance or improve services.

Anyone who has been affected by a decision or action (including a failure to make a decision or take action) can make a complaint directly to Council. Council's complaint handling process can be initiated via telephone or various online service channels. We accept and respond to anonymous complaints, provided we have received enough information to do so.

Delivering the Maroondah Experience

Increasingly, customers expect local governments to provide services that use modern technology; to be convenient and accessible; and that customer service delivery matches the offerings of other private and government organisations.

Our previous service commitments have delivered a foundation that influences an exciting organisational customer service direction – one that is agile and evolves with changing times and customer expectations. Achieving consistently high levels of customer service across the entire organisation has been an ongoing objective and this policy is a tool for all employees to achieve and deliver this standard into the future.

Connecting Council's many services to a customer experience is essential and plays an important role in supporting Council's brand and reputation.

Policy Control Schedule

Policy Title: <u>Maroondah City Council Complaints Policy</u>		Policy type: External
Current version approved: 20.09.21	Current version number: 1	Policy review date: 20.09.22
Parent policy:	Child policy/policies:	Policy responsibility: Risk and Governance

All printed copies of this policy are uncontrolled. Please check Council's website for the most recent version of this policy.

Page 1 of 10

Maroondah City Council Complaints Policy



There is an emphasis on highly responsive customer service across the whole organisation that matches Council's world class facilities and services which continues to be a focal point across all Council service areas. The organisation continues to seek best customer service practice in all that it does.

Scope

This policy applies to all customers, employees, Councillors, contractors, agents and volunteers of Council.

This policy does not apply to decisions or processes once other legislative processes are in place or those that are bound by specific legislative procedure. Examples of these decisions or processes include, but are not limited to, the following:

- Complaints relating to a Council or Committee resolution
- Complaints relating to a planning application or decision
- Complaints relating to compliance infringements: parking, local law, animal management, health, planning or building
- Complaints relating to building, health and food services
- Complaints relating to a Councillor when not performing their role as a Councillor
- Complaints alleging fraud, corruption or other criminal behaviour
- Freedom of Information requests
- Work related grievances from a Council employee (i.e. complaints relating to their employment)
- Complaints already reviewed by an external agency.

Where a complaint is outside Council's service responsibility, the complainant will be directed to the appropriate authority or service provider.

Objectives

This policy aims to:

- enhance an open and transparent complaint handling system
- specify the key performance indicators to which we will hold ourselves accountable
- establish our timeframes for resolving complaints
- clarify the roles and responsibilities of employees
- ensure staff handle complaints fairly and objectively
- set out how employees record and analyse complaint data to identify where we can improve our services.

Policy Principles

Council is committed to the following principles set out in the Victorian Ombudsman's Councils and Complaints: A Good Practice Guide 2nd edition (July 2021) and the Local Government Act 2020, section 106- Service performance principles.

1. **Commitment**
We are committed to resolving complaints and have a culture that recognises an individual's right to complain. We value complaints and recognise them as being part of our business of serving our communities and improving service delivery.
2. **Accessibility**
People with a range of needs can easily complain and employees actively assist them to navigate the complaints process.
3. **Transparency**
We make it clear how to complain, where to complain and how the complaint will be handled. The steps taken to respond to a complaint are recorded and will stand up to scrutiny.

Maroondah City Council Complaints Policy



4. Objectivity and fairness
Complaints are dealt with courteously, impartially, within established timeframes and are assessed on merit.
5. Privacy
Complaint information is handled according to privacy laws and other relevant legislation. We provide clear information about how we handle personal information. Complaint data is de-identified if reported on more widely.
6. Accountability
We are accountable internally and externally for our decision making and complaint handling performance. We provide explanations and reasons for decisions and ensure that our decisions are subject to appropriate review processes.
7. Continuous improvement
Acting on, learning from and using complaint data helps us identify problems and improve services.

Relationship to the Maroondah 2040 Community Vision

<i>Community Outcome:</i>	A well governed and empowered community
<i>Key Directions:</i>	<p>Provide enhanced governance that is transparent, accessible, inclusive and accountable</p> <p>Foster a culture of innovation, cooperation, commitment, communication and continuous improvement that positions Maroondah City Council as a leader in local government</p> <p>Work in partnership with key agencies and other levels of government to provide leadership in emergency preparedness, response and recovery processes</p>

Maroondah City Council Complaints Policy



Alignment with Council's mission and values



In 2040, Maroondah will be a vibrant and diverse city with a healthy and active community, living in green leafy neighbourhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.



Maroondah City Council Complaints Policy



Roles and Responsibilities

Council Employees

Employees with access to Council's Customer Request System are responsible for ensuring that the complaint is recorded accurately, flagged as a complaint and, if possible, resolved at first point of contact. If the complaint can't be resolved at the first point of contact, the receiving officer will be responsible for recording details of the complaint.

Managers and Directors

Managers and Directors will escalate complaints that have not been resolved at the first or second contact within their team, along with providing any required oversight of the complaint's management process.

Chief Executive Officer (CEO), Mayor and Councillors

All complainants who directly contact the Office of the Mayor or the Office of the CEO will be forwarded to a Director to investigate and provide a resolution back to the complainant via the most appropriate level of management. These complaints are also to be recorded as part of Council's Customer Request System.

Related Legislation

- *Local Government Act 2020*
- *Charter of Human Rights and Responsibilities Act 2006*
- *Freedom of Information Act 1982*
- *Independent Broad-based Anti-Corruption Commission Act 2011*
- *Privacy and Data Protection Act 2014*
- *Public Interest Disclosure Act 2012*

Related Policies, Strategies, Procedures and Guidelines

- Maroondah 2040
- Council Plan 2021-2025
- Customer Service Strategy 2021-2025
- Guide to Service Standards and Complaint Handling
- Good Practice Guide to Dealing with Challenging Behaviour, Victorian Ombudsman, May 2018
- Complaints: Good Practice Guide for Public Sector Agencies, Victorian Ombudsman, September 2016
- Councils and complaints - A good practice guide 2nd edition, Victorian Ombudsman, July 2021
- Employee Code of Conduct HR06-06.

'Complaint' Compared to a 'Service Request'

- *requesting something additional or new (a service request)*
- *reporting what they believe to be a failing or a shortfall (a complaint)*
- *complaining about a Council's response to a service request (a complaint)*

Maroondah City Council Complaints Policy



The table below provides some context of a complaint compared to a service request.

Complaint/ Service request examples	
Complaint	Service request
My bin was out but wasn't collected this morning. Can you pick it up? (complaining that Council did not provide a service)	I forgot to put my bin out, can someone collect it? (requesting a service because of their own mistake)
Council's investigation into noise from a business wasn't rigorous and didn't look at peak times. More investigation is needed.	My neighbour's business is very noisy. Can you make it stop?
A pothole I reported to Council two months ago hasn't been fixed and is getting worse.	Could Council fill in a pothole in my street?
You haven't sent my rates notice.	Can you tell me when my next rates payment is due?

Submitting a Complaint

All complaints received will be entered into the Customer Request System as a request, or if this is not available, they can be forwarded via email to maroondah@maroondah.vic.gov.au. All anonymous complaints received will be treated in the same way as identified complaints.

All reasonable effort will be made to assist complainants with specific needs. This may include providing an interpreter or translator, ensuring customers can be represented by an advocate of their choice, and providing straightforward and easy to read information in plain language

A Council employee will acknowledge the complaint within 10 business days and will endeavour to resolve the complaint at the earliest opportunity or at most within one month. Where the matter is more complex this time may be extended. The complainant will be kept informed throughout the process. Complaints addressed to the CEO and/or Councillors, will be forwarded to the relevant department for investigation and response and managed in accordance with this policy.

Council has many channels by which a complaint can be received, including:

- telephone
- face-to-face
- email
- online forms
- downloadable forms on our website
- live chat
- written letter
- social media.

Translating or interpretation service accessibility

Council officers will ensure that access to the TIS interpreting services will be made available. The TIS National's interpreting service can be contacted on 13 14 50.

Maroondah City Council Complaints Policy



Complaint handling and escalation

The escalation process of handling a complaint consists of four levels and is as follows:

Levels	Action
1	<p>The service area involved will manage your request. The review must be independent of:</p> <ul style="list-style-type: none"> • The person who took the action; and/or • The person who made the decision; and/or • The person who provided the service. <p>If you are dissatisfied with the outcome, you can request for further consideration or referral to level 2. Escalation to level 2 must detail:</p> <ol style="list-style-type: none"> a. why the complainant felt that the complaint was not appropriately managed; and/or b. to which Council policies were not adhered
2	<p>The Customer Service Coordinator will raise the request with the service area concerned on your behalf. You will then receive notice of the outcome. If you are dissatisfied with the outcome you can request referral to Level 3.</p>
3	<p>The Director of the relevant service area will review the complaint and provide a response in no more than 10 days. If you are dissatisfied with the outcome you can request referral to Level 4.</p>
4	<p>The Chief Executive Officer will review the complaint and make a final decision.</p>
Right of Appeal	<p>Complainants can contact the Victorian Ombudsman at any stage for further advice and information.</p>

Complaints regarding a Councillor

Complaints regarding Councillor(s) will be referred to the Mayor. If the complaint is about the Mayor, the complaint will be referred to the Chief Executive Officer. In each instance, the Councillor(s) who are the subject of the complaint will be notified by the Mayor or Chief Executive Officer after the complaint details have been established.

The complaint will be recorded in writing and all interactions with the complainant will be documented.

Complaints lodged via Councillors

When a complaint is addressed to a Councillor from a member of the public, the information is forwarded to the Councillor Support Officer to ensure the complaint is officially recorded. The Councillor Support Officer will record the complaint in Council's Corporate Management System and action the complaint to the appropriate Director for investigation.

Councillors are not responsible for the response to any operational complaint. Councillors must ensure that complaints and issues directed to an employee for response are clear and contain enough information for the complaint/issue to be addressed.

Inappropriate complaints or behavior by Complainant

Unreasonable complainant conduct is any behaviour by a current or former complainant which because of its nature or frequency raises substantial health, safety, resource or equity issues for:

- Council
- Councillors
- Council employees
- contractors, agents or volunteers, and/or » other service users.

Maroondah City Council Complaints Policy



Unreasonable complainant conduct can be divided into five categories of conduct:

- unreasonable persistence
- unreasonable demands
- unreasonable lack of cooperation
- unreasonable arguments, and
- unreasonable behaviours.

Some types of behaviour are never acceptable and can include:

- verbal abuse
- offensive behaviour
- threats
- violence.

Council requires all employees to be respectful and responsive in all their communications with members of the public and expect the same when members of the public are communicating to Council employees.

Council may change the way communication is provided if behaviours or conduct is deemed to raise health, safety, resource or equity issues for Council employees involved in the complaints process. This will be communicated clearly with the complainant including the reasons why and the methods of communication.

Statutory Review

Council has the discretion to refuse to deal with a complaint that is otherwise subject to a statutory review. Council may determine that a complaint is more appropriately dealt with via a Statutory Review process where one exists. This may arise in circumstances where a matter is complex in nature or when a decision has already been made by Council or via delegation. In some instances, certain legislation will not allow Council to deal with a complaint if it is being dealt with via another external review process.

This could mean complaints where there is a review or appeal to a tribunal, i.e. Victorian Civil and Administrative Tribunal (VCAT) or a court, under an Act or regulation. Complaints of this type usually concern a particular subject matter, such as, infringements, planning or public health.

Privacy

When a complainant considers there has been a breach of privacy by the Council, a complaint is made via Council's Privacy Officer. Refer to Council's Privacy Policy for the handling process for complaints regarding breach of privacy.

Council respects individual's privacy and is committed to protecting the personal and health information that is provided by individuals under the *Privacy and Data Protection Act 2014*, the *Health Records Act 2001* and other applicable legislation.

Any personal or health information collected will only be used for the primary purpose for which it was collected, or for a permitted secondary purpose as stated under the *Privacy and Data Protection Act 2014*. If Council is required to collect personal or health information, it will only be collected by lawful and fair means and not in an unreasonably intrusive way.

Maroondah City Council Complaints Policy



Other Avenues for Complaints

If a complainant is not satisfied with the process or outcome of the internal review, they have the right to take their complaint to an external agency. There are several organisations that can consider matters relating to Victorian councils. Each of these organisations have specific roles and limitations.

Local Government Inspectorate

The Inspectorate accepts complaints about Council operations and potential breaches of the Local Government Act, including:

- misuse of position
- conflict of interest
- disclosure of confidential information
- electoral offences.

Victorian Ombudsman

The ombudsman can take complaints about the actions and decisions of Councils, including complaints about:

- services
- communication
- complaint handling
- compliance with policies, procedures or law
- other actions or decisions which may be unreasonable.

Independent Broad-based Anti-corruption Commission (IBAC)

IBAC accepts complaints about suspected corruption and misconduct in the public sector and Victoria Police, including:

- taking and offering bribes
- using a position of influence dishonestly
- committing fraud or theft
- misusing information from the work place.

Other Agencies

Occasionally Council will receive a complaint involving neighbours which in many instances cannot be resolved by Council. On these occasions Council may direct complainants to other resources including:

- Dispute Settlement Centre of Victoria
- The Law Handbook

Equal Opportunity and Human Rights Commission

The Victorian Equal Opportunity and Human Rights Commission is a statutory body that promotes equality of opportunity in Victoria, educates people about their rights and responsibilities under equal opportunity laws, and provides free and impartial dispute resolution services for people with disputes.

Maroondah City Council Complaints Policy



Definitions

Complaint: an expression of dissatisfaction with the quality of an action taken, policy or decision made, or service provided by an agency or its contractor, or a delay or failure in providing a service, taking an action, or making a decision by an agency or its contractor.

Complainant/customer: A person or group that utilises the services of the Council and/or makes a compliment, request for service or complaint.

Employees: all employees, including contractors, agents and volunteers authorised by Maroondah City Council.

Compliment: An expression of praise for employees, processes or services provided and the experience of the interaction.

Unreasonable complainant conduct: Unreasonable complainant conduct is any behaviour by a current or former complainant which because of its nature or frequency raises substantial health, safety, resource or equity issues for Council, its employees and associated parties.



Our Ref: EPORTAL002-184361768-4358

20 April 2021

Mr Steve Kozlowski
Chief Executive Officer
Maroondah City Council
PO Box 156
RINGWOOD 3134

(By email: steve.kozlowski@maroondah.vic.gov.au)

Dear Mr Kozlowski

Report on the 2020 Maroondah City Council general election

In alignment with Regulation 83 of the Local Government (Electoral) Regulations 2020, I am pleased to enclose the Victorian Electoral Commission's (VEC's) election report for the Maroondah City Council general election. A hardcopy of this report is also available upon request.

If you have any questions about the report, please contact Katrina Collins, Local Government Program Manager on (03) 8620 1145 or by email at katrina.collins@vec.vic.gov.au.

The VEC is currently preparing a consolidated report to Parliament which reports on the conduct and execution of the local government elections across all councils. The report is expected to be tabled in Parliament in the second half of 2021.

Yours sincerely

A handwritten signature in black ink, appearing to read 'MM Gately', is written over a light blue horizontal line.

Warwick Gately AM
Electoral Commissioner

Encl.

2020 Local government elections

Maroondah City Council

Election Report





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(Victorian Electoral Commission)
April 2021

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Level 11, 530 Collins Street
Melbourne Victoria 3000
T 131 832
info@vec.vic.gov.au
vec.vic.gov.au

Acknowledgement of Country

The Victorian Electoral Commission pays respect to Victoria's traditional owners and their elders past and present who have been custodians of this country for many thousands of years. Their living culture and their role in the life of Victoria is acknowledged by the VEC.

Letter of Transmittal

19 April 2021

Mr Steve Kozlowski
Chief Executive Officer
Maroondah City Council
PO Box 156
RINGWOOD VIC 3134

Dear Mr Kozlowski

Pursuant to Regulation 83 of the Local Government (Electoral) Regulations 2020, I submit this report to the Chief Executive Officer of Maroondah City Council on the general election held in October 2020.

Yours sincerely

A handwritten signature in black ink, appearing to read 'MM Gately', with a stylized flourish at the end.

Warwick Gately AM
Electoral Commissioner

Maroondah City Council

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Maroondah City Council

Introduction

The Victorian local government general elections are held every four years as defined by the *Local Government Act 2020 (Vic)* (**LG Act**). In 2020, general elections were held for 76 of the 79 Victorian councils¹ with Saturday 24 October marking election day. In accordance with section 263(1) of the LG Act, the Victorian Electoral Commission (**VEC**) is the statutory election service provider for the conduct of local government elections in Victoria.

This report provides information on the 2020 Maroondah City Council general election including details of the end-to-end service delivery of electoral activities throughout the election timeline. This report also provides details of post-election items including compulsory voting enforcement.

About the Victorian Electoral Commission

The VEC is an independent statutory authority established under the *Electoral Act 2002 (Vic)* (**the Electoral Act**). The VEC's principal functions are to conduct State elections, local government elections, certain statutory elections and polls, commercial and community elections, and to support electoral representation processes for local councils and the Electoral Boundaries Commission for State electoral boundaries. The VEC is also responsible for maintaining the Victorian register of electors and administering political funding and donation disclosure laws. The VEC has a mandated role to conduct electoral research, provide communication and education services, and inform and engage Victorians in the democratic process.

Warwick Gately AM is the appointed Electoral Commissioner and Liz Williams is the appointed Deputy Electoral Commissioner. The Electoral Commissioner and Deputy Electoral Commissioner report to the Victorian Parliament in relation to the VEC's operations and activities.

The Electoral Commissioner heads the VEC's Executive Management Group that comprises the Deputy Electoral Commissioner, the Executive Director, Corporate Services and seven Directors, each leading the main functional areas of the VEC. Each Director acts as subject matter experts within their legislative responsibilities under the LG Act and the Electoral Act.

The VEC has a dedicated local government election program which is managed by Katrina Collins and incorporates a range of programs, projects and activities that are supported through strategic planning, project management, and process mapping. The program is overseen by the VEC's Planning Group and has sponsorship from the Executive Management Group.

¹ The South Gippsland Shire Council was placed into administration in mid-2019. The Council's general election has been postponed until October 2021. Casey City Council and Whittlesea City Council were placed into

administration in early 2020. The Councils' general elections have been postponed until October 2024.

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Key changes

Changes in legislation

The new LG Act received royal assent on 24 March 2020 and introduced a number of changes, some requiring immediate implementation and others to be implemented progressively. Those requiring immediate implementation had a significant impact on the 2020 local government election program.

Following the LG Act completing its passage through Parliament, the VEC implemented the necessary changes to the 2020 local government election program in response to the reforms as they applied to the elections.

The key changes from the LG Act are as follows:

Local government electoral structures	<p>The default electoral structure for all local councils is single-councillor wards, although some regional and rural local councils may be unsubdivided or divided into wards with equal numbers of councillors in each ward.</p> <p>The VEC is no longer responsible for conducting electoral representation reviews of all local councils in Victoria.</p> <p>An independent Local Government Electoral Representation Advisory Panel will review council electoral structures. The panel includes the Electoral Commissioner and other members appointed by the Minister for Local Government.</p>
Voting system	<p>The voting system (attendance or postal) is set by the Minister for Local Government.</p> <p>All local council elections are conducted according to the same voting system.</p>
Enrolment and voters' rolls	<p>Non-resident property owners need to apply to be enrolled (this change will be implemented in stages leading up to the 2024 local government elections).</p> <p>Amendments to the voters' roll are completed by the VEC only (excluding Melbourne City Council).</p>
Candidate qualifications	<p>It is compulsory for local government candidates to complete mandatory training prior to nominating for local government elections.</p>
Nominations/candidate statements	<p>When nominating, candidates are required to declare they have completed the mandatory Local Government Candidate Training.</p> <p>The maximum number of words for a candidate statement was increased to 300 (350 for the Melbourne City Council Leadership Team and Councillor Groups).</p>
Election staff	<p>The term 'Election Manager' replaced 'Returning Officer' making the term consistent with the <i>Electoral Act 2002</i>.</p>
Extraordinary vacancies	<p>The VEC will fix the timeline for local council by-elections (previously fixed by the Minister).</p> <p>Changes to the countback process which now draws on a broader pool of ballot papers to determine the successful candidate at a countback.</p>
Compulsory voting	<p>From the 2024 local government general elections onwards, it will be compulsory for everyone enrolled on a voters' roll to vote.</p>

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The LG Act made other changes to the local government electoral landscape, including:

- operational and technical provisions for electoral matters are now prescribed in the Regulations rather than being contained in the LG Act.
- disputed election results are now heard by the Victorian Civil and Administrative Tribunal (**VCAT**).

On 8 May 2020, the Minister determined² all of the 2020 general elections would be held by postal voting. As such, the VEC adjusted preparations in response to the Minister's determination.

In addition, new Local Government (Electoral) Regulations 2020 (**the Regulations**) came into operation on 13 July 2020.

**Response to public health crisis:
Coronavirus (COVID-19)**

In response to the coronavirus (**COVID-19**) global pandemic, a State of Emergency was declared in Victoria on 16 March 2020. While the VEC was well advanced in planning for the elections, some uncertainty arose due to speculation that the elections could be rescheduled.

Following the Local Government Minister's confirmation on 15 May 2020 that the 2020 local government elections would proceed, the VEC's operating model was adjusted to deliver a compliant election while meeting health, safety, social distancing and hygiene obligations to voters, election staff, councils, candidates and all other stakeholders.

On Wednesday 1 September 2020, the Governor in Council made amendments to the regulations to allow certain provisions to be varied in response to the COVID-19 pandemic. Specifically, the amendments allowed the VEC to determine an appropriate method for eligible candidates to lodge their nomination form and pay their nomination fee electronically; and to allow the Election Manager to determine the maximum number of scrutineers that may be

present for any activity at any one time. The amended regulations commenced the day after they were made and remain in place until 26 April 2021.

On 29 September 2020, the Governor in Council made further changes to the Regulations to provide greater clarity of mitigation options for any disruptions to the voting timeline, including delays across the postal network that could threaten the integrity of the elections. The changes allowed the Electoral Commissioner to alter the last day of voting and/or the extended postal vote receipt deadline if necessary, to maintain and protect election integrity.

The VEC developed a COVIDSafe Election Plan³ in consultation with the Department of Health and Human Services which complemented the VEC's Service Plan. The COVIDSafe Election Plan outlined the VEC's actions and strategies to deliver safe and compliant local government elections.

The plan considered all electoral operations and activities and included changes such as (but not limited to):

- acquiring larger election office spaces to accommodate social distancing practices
- moving operations from face-to-face to online (when legislation permitted), for example:
 - the VEC's briefing meetings with individual councils
 - the candidate information sessions
- modifying the timeline for ballot paper extraction and counting activities
- modifying scrutineer practices.

The VEC acknowledges the collaboration and contributions of council officers in navigating the changes required to the program due to COVID-19.

² The Minister published this decision in the Government Gazette on 18 May 2020

³ 'VEC COVIDSafe election plan' - <https://www.vec.vic.gov.au/about-us/publications/local-council-election-reports-and-plans>

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Election dates

The key timelines that applied to the 2020 local government elections were as follows.

Deadline fixed by the VEC for council primary enrolment data	Monday 13 July 2020
Close of roll	4 pm Friday 28 August 2020
Opening of the election office to the public	Wednesday 16 September 2020
Certification of the voters' roll and opening of nominations	Thursday 17 September 2020
Close of nominations	12 noon Tuesday 22 September 2020
*Ballot draw	From 1 pm on Tuesday 22 September 2020
*Deadline for lodging candidate statements, photographs and questionnaires	12 noon Wednesday 23 September 2020
*General mail out of ballot packs to voters	Tuesday 6 October to Thursday 8 October 2020
*Close of voting	6 pm Friday 23 October 2020
Day prescribed as Election Day	Saturday 24 October 2020
*Close of extended postal vote receipt period	12 noon Friday 30 October 2020
Declaration of election results	No later than Friday 13 November 2020

*Dates with asterisks relate to contested elections only.

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About Maroondah City Council

Maroondah City Council is comprised of nine councillors elected from nine single-councillor wards.

The electoral structure was last reviewed in accordance with the *Local Government Act 1989* through an electoral representation review in 2019.

Subsequent to the review, in April 2020 the structure of Maroondah City Council was determined by the Minister in accordance with the new LG Act.



Figure 1: The electoral structure of Maroondah City Council at the general election held on 24 October 2020.

Voters' roll

The VEC prepared the voters' roll for the election under section 8(2)(c) of the Electoral Act and in accordance with section 249 of the LG Act. The close of roll for the election was 4 pm on Friday 28 August 2020. Pursuant to section 249(4) of the LG Act, the VEC certified the voters' roll on Thursday 17 September 2020.

At certification, the voters' roll for the 2020 Maroondah City Council general election included 85,275 enrolled voters.

Composition of the voters' roll

The LG Act specifies that the voters' roll for a local government election is formed by combining two separate lists of voters.

1. The Electoral Commissioner's list (EC list) – List of State electors that are enrolled within that local government area.
2. The Chief Executive Officer's list (CEO list) – List of council-entitled voters.

Refer to **Appendix 1** for a breakdown of the Maroondah City Council general election voters' roll.

Amendments to the voters' roll

In accordance with section 250 of the LG Act, the VEC is able to amend any error or omission in the preparation, printing or copying of the voters' roll, or correct any misnomer or inaccurate description of any person, place or thing on the voters' roll. Following the passage of the LG Act, amendments to the voters' roll are to be certified by the VEC. All voters added to the roll were issued with a ballot pack. Where a voter was deleted from the roll after the mail-out of ballot material, the VEC had systems in place to ensure that returned ballot papers from the deleted voters could be identified and excluded from the extraction and count. Where roll amendments were required, the total number of voters on the roll was updated.

Following the close of roll, the VEC made one amendment to the voters' roll, one addition and no deletions.

Advertising and communication campaign

State-wide advertising

The VEC delivered a state-wide advertising campaign to maximise public awareness and participation amongst all eligible voters. Campaign activities and consistent messaging were delivered across two phases – enrolment and voting – and through multiple traditional and emerging mediums, including radio, digital and social media, and offline/outdoor advertising.

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Statutory advertising

The VEC published a series of statutory notices throughout the election as required by the LG Act. The notices included critical information relevant to each milestone of the election timeline.

For the 2020 general election, Maroondah City Council did not nominate newspapers for the statutory notices.

In 2020, the VEC established a new policy position for statutory advertising in alignment with the updated definition of 'publish' in the LG Act. The policy position included the following:

- all statutory and non-statutory election advertising would be published on the VEC website, and
- where available, all statutory and non-statutory election advertising would be published in local newspapers and/or other selected newspapers identified following consultation with the council.

Refer to **Appendix 2** for further information in relation to the statutory advertising.

VEC website

The VEC provided council specific information regarding the election on its website under the '2020 local council election' page. The VEC website went live for the local government elections in early August 2020. Whilst some council specific data remained static during the election, the website was regularly updated with content relevant to the election and at each key milestone such as close of roll, nominations, voting and results.

Media liaison

An online media webinar was held on Friday 21 August 2020. The webinar could be downloaded or accessed at a later time for those who were unable to participate live. The media briefing summarised the planning and timeline for the 2020 local government elections, and also provided a specific update in relation to the availability of election results in light of COVID-19.

Media outlets were provided with a media information booklet that outlined the election timeline and key messages, and provided the VEC's head office media contacts. The VEC's

communication team supported each Election Manager as the primary media spokesperson in relation to each election.

The VEC's media liaison program principally featured staged media releases aimed to highlight key milestones during the election timeline, and capitalise on existing general news coverage. More information on the VEC's media release schedule is available at **Appendix 3**.

Social media campaign

As part of its state-wide advertising campaign, the VEC used paid promotions on social media platforms including Facebook, Twitter, Instagram, LinkedIn, Snapchat and WeChat, targeting voters through audience segmentation.

This advertising was supported by a defined timeline of organic social media posts on the VEC's channels, designed to cover each of the key messages of the communication campaign to further extend the reach to the community and promote conversation about the democratic process.

VEC VoterAlert advisories

Electors on the State enrolment register are able to sign up to the VEC's free SMS or email alert service VoterAlert, to receive reminder messages pertinent to elections that affect them. They can subscribe to receive SMS messages only, email only, or both SMS and email.

During the general election, the VEC used its VoterAlert service to send the following direct messages to those State-enrolled voters on the roll for the election.

The messages were rolled out in the following schedule:

Wednesday 19 August to Wednesday 26 August 2020 – 64,449 VoterAlert messages were sent by SMS and email reminding voters to enrol or update their details by the close of roll.

Friday 25 September 2020 – 6,270 VoterAlert messages were sent by SMS and email advising voters in wards where an election is uncontested that they are not required to vote.

Friday 9 October to Friday 13 October 2020 – 59,145 VoterAlert messages were sent by SMS and email advising that the VEC had commenced posting ballot packs.

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In mid-October, the VEC commenced sending its final VoterAlert – a reminder to post ballot packs by the voting deadline. Whilst approximately 900,000 of the 1.8 million voters scheduled to receive an alert were contacted it was identified that an unanticipated high volume of calls was received by both the VEC and councils as a result of the alert. Therefore the VEC suspended the VoterAlert messages scheduled for the remaining 900,000 voters.

More information on the VEC's VoterAlert advisories is available at **Appendix 4**.

Voter engagement

The VEC delivered an extensive voter engagement program. The program sessions were implemented throughout Victoria and were specific to local demographics. Please refer to **Appendix 5** to view the full list of initiatives for the 2020 local government elections. Due to the coronavirus (COVID-19) pandemic, the VEC's programs traditionally offered through face-to-face education and engagement were redesigned to comply with health, safety, social distancing and hygiene obligations.

Blind and low vision services

Braille and large print ballot material was available to blind and low vision voters who had registered for these products by 5 pm on Tuesday 15 September 2020.

The VEC received and processed six requests for large print ballot material for Maroondah City Council. There were no requests for braille ballot material.

Interpreting services

The VEC engaged the Victorian Interpreting and Language Services' Language Link to provide a telephone interpreting service for telephone enquiries from voters who had a first language other than English. The VEC advertised direct lines for 20 languages other than English and a general line for all other languages.

Telephone enquiry service

A local telephone enquiry service was provided at the election office from Wednesday 16 September 2020 until the close of voting, for enquiries regarding the election.

The local telephone enquiry service was supplemented by an overflow call centre at the VEC's head office. The overflow call centre received calls made directly to the VEC's head office line (131 VEC, 131 832 or +61 3 8620 1100 for callers outside of Australia) and diverted calls from the election office when the election office lines were at capacity. Additionally, email enquiries were received and processed through info@vec.vic.gov.au.

The types of calls that are typical during an election relate to:

- voting entitlements and compulsory voting obligations
- enrolment questions
- ballot pack had not been received
- ballot material was spoilt or destroyed, so replacement ballot material was required
- a voter advising that they were overseas or interstate
- queries regarding the content of the ballot pack.

A breakdown of the daily number of calls received by the telephone enquiry service and the overflow call centre in respect to the election is available at **Appendix 6**.

Election Manager

The VEC maintains a pool of trained senior election officials located across the state to fill election management roles for State and local government elections. Election-specific training is provided to senior election officials prior to each election management appointment.

The size of the election management team appointed for the conduct of an election is based on the size of the council. As required under the LG Act an Election Manager is appointed to conduct the election and is supported by one or more Assistant Election Managers for larger councils, or a senior election official for smaller councils.

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In accordance with section 3 of the LG Act, the Electoral Commissioner appointed Sandi Miller as the Election Manager for the 2020 Maroondah City Council general election.

The appointed Assistant Election Manager was Doug Coldham.

Election office

The Election Manager was responsible for the establishment and management of the election office located at 259-261 Maroondah Highway, Ringwood. The election office was provided by the VEC.

In accordance with the VEC's COVIDSafe election plan, the election office was open to the public by appointment only. The election office was available for appointments from Wednesday 16 September until Friday 23 October 2020 between 9 am and 5 pm. Opening hours were extended on Thursday 22 October (9 am to 8 pm) and Friday 23 October (9 am to 6 pm) to allow for final enquiries and the hand-delivery of ballots prior to the close of voting. Enquiries regarding the election were also managed by phone.

Candidates

Nominations for the election opened at 9 am on Thursday 17 September and closed at 12 noon on Tuesday 22 September 2020. Candidates were required to lodge their nomination forms in person at the election office. A \$250 nomination fee applied.

On Wednesday 9 September 2020, the Electoral Commissioner published a determination⁴ establishing a framework for prospective candidates who were prevented from attending the election office due to health directions regarding COVID-19 under the *Public Health and Wellbeing Act 2008*. The determination outlined provisions for electronic lodgement of the nomination form and nomination fee for affected candidates.

Candidate information

The VEC developed a suite of resources that were accessible to prospective candidates prior to the

nomination period. From early September, candidates were able to access the VEC's information about the process of nominating and becoming a candidate for the election. The VEC's online *Candidate Helper*, accessible via the VEC website, went live on Thursday 3 September 2020. The *Candidate Helper* enabled candidates to pre-complete their nomination form and other forms online before lodging them with the Election Manager.

For the 2020 elections, the VEC's candidate information session was recorded and available for online streaming from the VEC website. The session was complemented by three state-wide interactive seminars consisting of a panel from the VEC's leadership and executive teams.

Nominations

At the close of nominations, 30 candidates had nominated for election to council.

The following is a breakdown of candidate nominations per ward:

- Barnggeong Ward - two nominations
- Bungalook Ward - one nomination
- Jubilee Ward - two nominations
- McAlpin Ward - six nominations (one candidate retired after close of nominations)
- Tarralla Ward - seven nominations
- Wicklow Ward - four nominations
- Wombolano Ward - three nominations
- Wonga Ward - three nominations
- Yarraungga Ward - two nominations.

As there was only one nomination received for Bungalook Ward for the one vacancy the election was uncontested.

Ballot draws for the contested elections to determine the order in which the names would appear on the ballot paper were held at the election office following the close of nominations

⁴ VEC 2020 Determination No.1 - Nominations from candidates impacted by COVID-19 Public Health Directions in respect to local government elections -

<https://www.vec.vic.gov.au/about-us/legislation/determinations>

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using the VEC's computerised ballot draw application.

See **Appendix 7** for the list of candidates in ballot draw order.

Candidate statements and photos

In accordance with Regulation 39 of the Regulations, candidates were able to lodge a 300 word statement and submit a recent photograph for inclusion in the ballot packs sent to voters. The deadline for the submission of candidate statements and photographs was 12 noon on Wednesday 23 September 2020.

See **Appendix 7.1** for a breakdown of submitted statements and photos and **7.2** for the sample website version product.

Candidate questionnaires

In accordance with Regulation 43 of the Regulations, candidates were able to complete and lodge their answers to a set of prescribed questions in addition to a statement and photograph. The Election Manager accepted questionnaire submissions lodged by 28 of the 30 candidates at the election.

The completed questionnaires were accessible to voters on the VEC website or by contacting the election office.

Uncontested elections

As Bungalook Ward was uncontested, an uncontested election leaflet was mailed out to voters in that ward. The VEC mailed out uncontested ward leaflets between Tuesday 6 October and Thursday 8 October 2020. See **7.3** for the sample version of the uncontested leaflet product and **Appendix 8.1** for a breakdown of the leaflets mailed out on each day during the general mail-out.

Retirement of a candidate

In accordance with Regulation 29(4)(b) of the Regulations, a candidate in the election—Steven Marks—was retired from the election after the close of nominations and before the close of voting. The VEC retired the candidate after information received from the Local Government Inspectorate.

A public notice of retirement was published as required by Regulation 27 of the Regulations.

Refer to **Appendix 2** for further information in relation to the public notice.

Voting

Redirection of ballot packs

The Regulations provide that a voter may – no later than the day the roll is certified (or a later date if specified by the Election Manager under Regulation 22(2)(f) of the Regulations) – make a request in writing to the Election Manager to have their postal ballot envelope redirected to another address. For the 2020 elections voters had until Thursday 17 September to submit requests for redirection.

The Election Manager received 15 requests for redirection of ballot packs for the election.

Early votes

A voter may request an early postal ballot envelope (early vote) prior to the general mail out of ballot packs. The Election Manager processes the request and issues the early vote if the request is assessed as reasonable. Requests for early votes could be processed from Wednesday 23 September 2020, the day after nominations closed, until the commencement of the general mail out of ballot packs on Tuesday 6 October 2020. Due to the timing of early votes, some early voters may not have had access to the candidate statements, photographs or questionnaires.

Due to the impact that COVID-19 restrictions had on election services for the 2020 elections, requests for early votes were managed by appointment.

The Election Manager did not receive any early vote requests for the election.

Mail-out of ballot packs

The VEC mailed 76,380 ballot packs between Tuesday 6 October and Thursday 8 October 2020. See **Appendix 8** for a breakdown of the packs mailed out on each day during the general mail-out noting that ballot packs were not mailed

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to any voters that had passed away between the close of the roll and generation of the mail-out file.

This included 15 ballot packs that were redirected to alternative addresses for voters that had applied to redirect their ballot pack by Thursday 17 September 2020.

In accordance with Regulation 49(3) of the Regulations, no more than 35% of ballot packs were mailed or delivered to voters on any one day during the mail out period. All ballot packs were lodged with Australia Post under the priority paid delivery timetable.

The VEC liaised closely with Australia Post during the mail out period to confirm that ballot packs had been delivered to voters. The VEC received confirmation that all ballot packs had been delivered to delivery addresses by Wednesday 14 October 2020.

During the voting period, 1,371 ballot packs were returned to the election office by Australia Post as return-to-sender mail. Most of this mail was due to the addressee not residing at the address.

Election office counter services

In order to safeguard the health and wellbeing of voters and VEC personnel in the COVID-19 environment, the VEC did not provide an over-the-counter replacement or unenrolled vote service at election offices in the Metropolitan Melbourne region (including Mitchell Shire Council) for the elections. Similar restrictions were initially imposed on election offices in Regional Victoria and were relaxed in the final weeks of voting. Voters were advised to request replacement or unenrolled ballot material by phone, which was sent to them by post.

Unenrolled votes

Unenrolled votes are issued to people whose name cannot be found on the voters' roll but who claim they are entitled to vote at the election. The unenrolled ballot pack includes a declaration that is signed by the applicant and assessed by the Election Manager prior to either admitting or disallowing the vote.

The Election Manager issued 22 unenrolled votes of which 13 were returned and following relevant checks, none were admitted to the count.

Replacement ballot packs

Following the general mail-out of ballot packs, a voter who claimed that their ballot pack had not been received, or had been lost, spoilt or destroyed, could apply to the Election Manager for a replacement ballot pack. Requests for replacement ballot packs within metropolitan councils were processed and fulfilled at the election office then lodged at the local postal facility. In order to assist in the mail turnaround time for regional councils, the VEC established a centralised postal vote issuing service at head office. Replacement vote requests were processed at the election office and fulfilled and lodged with Australia Post from the VEC in Melbourne.

The Election Manager issued 1,143 replacement ballot packs across all wards during the voting period. Please refer to **Schedule 1** for further information on replacement ballot packs issued.

Return of ballot paper envelopes

Voters were provided with a priority reply-paid envelope for the return of their ballot paper envelope containing their completed ballot paper. The return mail was delivered to the election office from local postal facilities or mail distribution centres. Voters who chose to hand-deliver their vote to the election office were able to do so by placing their ballot paper envelope containing their completed ballot paper into ballot boxes located at the election office. The ballot boxes allowed voters to drop off their ballot envelopes without interaction with staff, therefore remaining compliant with a COVIDSafe election⁵.

As ballot paper envelopes were returned, they were progressively checked by the election management team to ensure they had been signed by the voter. Additionally, processes were in place to ensure that only one returned ballot from any one voter could proceed to the extraction and count.

⁵ 'VEC COVIDSafe election plan' - <https://www.vec.vic.gov.au/about-us/publications/local-council-election-reports-and-plans>

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The Election Manager received a total of 52,753 returned ballot paper envelopes across all wards by the close of voting at 6 pm on Friday 23 October 2020.

The Regulations provide that the Election Manager can accept returned ballot paper envelopes up until 12 noon on the Friday following the close of voting, if satisfied that the ballot paper envelope was completed by the voter prior to the close of voting. The Election Manager accepted 13,181 ballot paper envelopes across all wards during the extended postal vote receipt period.

The total returned ballot paper envelopes for Maroondah City Council was 65,934.

The Election Manager set aside 1,543 returned ballot paper envelopes that were not admitted to the extraction and counting process due to the voter not having signed the declaration envelope or, in the case of unenrolled declaration votes, an entitlement was not found for the person, or the declaration envelope was not returned with the vote.

Refer to **Schedule 1** for the total certified record of ballot papers and declaration envelopes across all wards.

Results

Extraction

A total of 64,391 ballot paper envelopes were admitted to the extraction process.

The extraction of ballot papers occurred at the election office commencing on Monday 26 October. The extraction of all admitted ballot paper envelopes was completed on Monday 2 November, following the close of the extended postal vote receipt period.

The extraction process involved separating the declaration flaps containing voters' details from each admitted ballot paper envelope, and then extracting the ballot papers from the envelopes. This two-stage process maintains anonymity and ensures the number of envelopes is tracked for ongoing reconciliation.

Any returned ballot paper envelopes found not to contain a ballot paper, or that contained more than one ballot paper, were required to be rejected and could not be counted. There were 151 returned ballot paper envelopes rejected during the extraction activity.

Following the extraction of ballot papers from the ballot paper envelopes, a total of 64,240 ballot papers proceeded to the count.

Manual count

Ballot papers for all contested wards were counted manually using the preferential method of counting at the election office following the extraction of ballot papers.

Where a candidate had not achieved an absolute majority of votes (>50%) on first preference votes, a preference distribution was conducted. Preference distributions were required for McAlpin, Taralla, Wicklow and Wonga Wards.

The provisional results were published to the VEC website as they became available. Results were updated as finalised⁶ once declarations had taken place.

For a breakdown of the first preference results by ward, refer to **Appendix 9**.

Recounts

At any time before a candidate is declared as elected, a recount may be initiated by the Election Manager or requested in writing by a candidate stating the reasons for their request. Such requests are assessed by the Election Manager supported by the VEC and either accepted or declined.

The Election Manager received one request for a recount for McAlpin Ward. The request was declined due to the lack of existence of critical margins or exclusions.

Declaration of results

The declaration of results was scheduled later than at previous elections, due to the impact of COVID-19 restrictions on extraction and counting timelines. As per the Service Plan, the latest date

⁶ A preference distribution report can be found at [2020 council election results | Victorian Electoral Commission \(vec.vic.gov.au\)](https://www.2020council.election.results.vic.gov.au/).

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for all results declarations to have been completed was Friday 13 November 2020.

The results of the 2020 Maroondah City Council general election were declared at 10 am on Thursday 5 November 2020 at the Maroondah City Council Chambers, Realm, 179 Maroondah Highway, Ringwood.

The VEC website was updated following the declaration to reflect the elected candidates from the election.

Election statistics

Participation

Participation is measured by the number of marks on the roll as a percentage of the total enrolment and can vary from turnout. The overall participation rate in the Maroondah City Council election was 85.99%, which is higher than the State average of 84.12% (excluding Melbourne City Council) and higher than the 77.67% rate at the 2016 Maroondah City Council general election.

Analysis of voter participation for the different enrolment categories shows that participation is higher for voters who are enrolled on the EC's List (87.69%) compared to voters enrolled on the CEO's List (62.83%).

Refer to **Appendix 10** for further information on participation, including a breakdown by enrolment category.

Turnout

Voter turnout is measured by the number of formal and informal ballot papers counted in the election as a percentage of voters on the voters' roll for the election.

The overall voter turnout for the 2020 Maroondah City Council general election was 84.10%. This is compared to the State average turnout of 81.47% (excluding Melbourne City Council). The voter turnout at the 2016 general election for council was 76.39%.

Informality

The overall informal voting rate recorded at the 2020 Maroondah City Council general election was 3.23%, compared with the State average of

4.76%. An informality rate of 5.14% was recorded at the Maroondah City Council general election held in October 2016.

Complaints

Type of complaints

At local government elections, complaints generally fall into two broad categories:

1. The conduct of participants in the election.

Complaints about the conduct of candidates and other participants in the election, at times alleging a breach of the LG Act or local laws.

2. The administration of the election.

Complaints about the conduct of the election and services to voters.

The majority of complaints at the 2020 local government elections related to category one, often where the complainant alleged inappropriate or illegal action by another person or group associated with the election.

Complaints process

The VEC operates a streamlined complaints process during elections, developed in consultation with local councils and enforcement agencies. The process requires complaints to be lodged in writing, and they are then processed through the VEC's head office. For the 2020 local government elections, customers were able to provide feedback and complaints through an online submission form on the VEC's website.

Each complaint is evaluated and an appropriate course of action is determined. Complaints alleging a breach of the LG Act, for example, are forwarded to the Local Government Inspectorate (LGI). Complaints relating to local laws are referred to council. Complaints about the VEC's services or the behaviour or actions of VEC staff and election officials are the responsibility of the VEC. In these cases, the VEC investigates the matter and determines the most appropriate response. The VEC committed to responding to each complaint within five working days, however due to the unanticipated high volume of complaints received this extended in some instances.

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Complaints received

The VEC received 29 written complaints relating to the election for Maroondah City Council. Please see **Appendix 11** for a description of complaints received by the VEC.

Post-election activities**Storage of election material**

All records from the election will be kept by the VEC safely and secretly in accordance with Regulation 79 of the Regulations.

Refund of nomination fees

Nomination fees were refunded to eligible candidates on Thursday 10 December 2020. Eligible candidates included elected candidates or those who received at least 4% of the first preference vote. Any forfeited nomination fees were remitted to Council on 10 December 2020.

Courts and tribunals

The Victorian Civil and Administrative Tribunal (VCAT) is responsible for hearing disputes on the validity of an election under section 311 of the LG Act.

Applications for a review of the declaration of the results of an election must be lodged within 14 days of the election and can be made by a candidate in the election, 10 persons who were entitled to vote at the election, or the VEC.

There were no applications to the VCAT disputing the result of the Maroondah City Council general election.

Non-voter follow up

In accordance with section 267 of the LG Act, the VEC has commenced its compulsory voting enforcement program. Any person who was required to vote at the election and failed to vote will be issued with an Apparent Failure to Vote Notice. Apparent non-voters have 28 days in which to respond.

People who do not respond to that notice, or do not provide a satisfactory response to the notice, may be issued with an Infringement Notice that will incur a penalty. Further follow-up by way of a

Penalty Reminder Notice may also take place – this stage includes the original penalty and a Penalty Reminder Notice fee. Penalties collected on behalf of council will be reimbursed at the end of the Infringement and Penalty Reminder Notice stages.

Additionally, during the Infringement and Penalty Reminder Notice stages, non-voters may request for their matter to proceed directly to the Magistrates' Court.

Any such requests will be actioned at the conclusion of the Infringement and Penalty Reminder Notice stages. The VEC will lodge the file of any remaining non-voters with Fines Victoria at the conclusion of the Penalty Reminder Notice stage.

Evaluating the VEC's services

The VEC is committed to providing high quality election services to its local government clients. Through the VEC's formal feedback and debriefing program, the VEC is able to gauge its performance and seek advice for future local government election projects.

Feedback from councils

The VEC invited feedback from councils on its services in December 2020 and acknowledges the receipt of feedback provided by Maroondah City Council. Additional feedback can be provided to the Program Manager for Local Government elections by emailing LGProgram2020@vec.vic.gov.au.

Internal debriefing program

After every electoral event, the VEC conducts an internal debriefing program which includes input from all areas across the VEC's workforce. Internal debriefing following the local government elections commenced in December 2020. In due course, the VEC will publish a consolidated report on its performance and key statistics from the elections. This report will be tabled in Parliament and available on the VEC website.

Maroondah City Council

Schedule 1: Record of ballot papers and declaration envelopes

Maroondah City Council Barnggeong Ward election

BALLOT PAPERS PRINTED

Victorian Electoral Commission	11,250
Election Manager	0
Total	11,250

BALLOT PAPERS ISSUED

General mail out	9,569
Early and replacement votes	112
Unenrolled declaration votes	2
Spoilt	0
Sub total	9,683
Unused	1,567
Total	11,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	8,090
Early and replacement votes admitted to the extraction	45
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to extraction	202
Declarations returned to sender	145
Sub total	8,482
Declarations not returned	1,201
Total	9,683

Maroondah City Council

Maroondah City Council Jubilee Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	11,250
Election Manager	0
Total	11,250

BALLOT PAPERS ISSUED

General mail out	9,613
Early and replacement votes	132
Unenrolled declaration votes	3
Spoilt	0
Sub total	9,748
Unused	1,502
Total	11,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	7,961
Early and replacement votes admitted to the extraction	65
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to extraction	200
Declarations returned to sender	160
Sub total	8,386
Declarations not returned	1,362
Total	9,748

Maroondah City Council

Maroondah City Council McAlpin Ward election

BALLOT PAPERS PRINTED

Victorian Electoral Commission	11,250
Election Manager	0
Total	11,250

BALLOT PAPERS ISSUED

General mail out	9,952
Early and replacement votes	151
Unenrolled declaration votes	1
Spoilt	0
Sub total	10,104
Unused	1,146
Total	11,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	8,530
Early and replacement votes admitted to the extraction	90
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to extraction	179
Declarations returned to sender	182
Sub total	8,981
Declarations not returned	1,123
Total	10,104

Maroondah City Council

Maroondah City Council Tarralla Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	11,250
Election Manager	0
Total	11,250

BALLOT PAPERS ISSUED

General mail out	9,438
Early and replacement votes	146
Unenrolled declaration votes	3
Spoilt	0
Sub total	9,587
Unused	1,663
Total	11,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	7,677
Early and replacement votes admitted to the extraction	74
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to extraction	186
Declarations returned to sender	201
Sub total	8,138
Declarations not returned	1,449
Total	9,587

Maroondah City Council

Maroondah City Council Wicklow Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	12,250
Election Manager	0
Total	12,250

BALLOT PAPERS ISSUED

General mail out	10,329
Early and replacement votes	172
Unenrolled declaration votes	2
Spoilt	0
Sub total	10,503
Unused	1,747
Total	12,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	8,331
Early and replacement votes admitted to the extraction	86
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to extraction	233
Declarations returned to sender	209
Sub total	8,859
Declarations not returned	1,644
Total	10,503

Maroondah City Council

Maroondah City Council Wombolano Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	10,250
Election Manager	0
Total	10,250

BALLOT PAPERS ISSUED

General mail out	8,633
Early and replacement votes	125
Unenrolled declaration votes	4
Spoilt	0
Sub total	8,762
Unused	1,488
Total	10,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	7,107
Early and replacement votes admitted to the extraction	64
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to extraction	159
Declarations returned to sender	182
Sub total	7,512
Declarations not returned	1,250
Total	8,762

Maroondah City Council

Maroondah City Council Wonga Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	11,250
Election Manager	0
Total	11,250

BALLOT PAPERS ISSUED

General mail out	9,697
Early and replacement votes	183
Unenrolled declaration votes	4
Spoilt	0
Sub total	9,884
Unused	1,366
Total	11,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	8,048
Early and replacement votes admitted to the extraction	89
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to extraction	199
Declarations returned to sender	176
Sub total	8,512
Declarations not returned	1,372
Total	9,884

Maroondah City Council

Maroondah City Council Yarrunga Ward election

BALLOT PAPERS PRINTED

Victorian Electoral Commission	11,250
Election Manager	0
Total	11,250

BALLOT PAPERS ISSUED

General mail out	9,149
Early and replacement votes	122
Unenrolled declaration votes	3
Spoilt	0
Sub total	9,274
Unused	1,976
Total	11,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	8,055
Early and replacement votes admitted to the extraction	79
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to extraction	185
Declarations returned to sender	116
Sub total	8,435
Declarations not returned	839
Total	9,274

Maroondah City Council

Schedule 2: Certification statement

In accordance with Regulation 77, I certify that Schedule 1 of this report on the conduct of the 2020 Maroondah City Council local government election is a true and correct account of the number of ballot papers issued, returned and not used in this election and declarations not returned.



Warwick Gately AM
Electoral Commissioner

Maroondah City Council

Appendix 1: Breakdown of the voters' roll

Maroondah City Council

Voters enrolled through an entitlement under section 241 of the LG Act	79,483
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	5,792
Total	85,275

Barnegeong Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	9,092
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	477
Barnegeong Ward election total	9,569

Bungalook Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	8,335
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	557
Bungalook Ward election total	8,892

Jubilee Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	8,663
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	952
Jubilee Ward election total	9,615

McAlpin Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	9,387
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	566
McAlpin Ward election total	9,953

Tarralla Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	8,750
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	688
Tarralla Ward election total	9,438

Maroondah City Council

Wicklow Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	9,510
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	819
Wicklow Ward election total	10,329

Wombolano Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	7,916
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	717
Wombolano Ward election total	8,633

Wonga Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	8,912
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	785
Wonga Ward election total	9,697

Yarrunga Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	8,918
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	231
Yarrunga Ward election total	9,149

Maroondah City Council

Appendix 2: Statutory advertising

Maroondah City Council election schedule of public notices

Close of roll notice (see Appendix 2.1 for example)

VEC Website

8 August 2020

Notice of election (see Appendix 2.2 for example)

VEC Website

31 August 2020

Retirement notice for McAlpin Ward (see Appendix 2.3 for example)

VEC Website

28 September 2020

Voting details notice (see Appendix 2.4 for example)

VEC Website

28 September 2020

Reminder notice (see Appendix 2.5 for example)

VEC Website

12 October 2020

Notice of result (see Appendix 2.6 for example)

VEC Website


23 November 2020

Maroondah City Council

Appendix 2.1: Close of roll notice for Maroondah City Council

Maroondah City Council postal election

Your council, your vote



You must be enrolled to vote

A general election will be held for Maroondah City Council in October 2020. To be able to vote in the election, you must be enrolled by the close of roll at 4 pm on Friday 28 August 2020. Two categories of voters can be enrolled to vote in the Maroondah City Council election: State-enrolled voters and Council-enrolled voters.

State-enrolled voters

Am I enrolled to vote?

You are automatically enrolled for this election if:

- you will be 18 years of age or over on Saturday 24 October 2020 AND
- you live in the City of Maroondah AND
- you are on the State electoral roll for your current address.

You need to enrol if:

- you are an Australian citizen aged 18 or over on Saturday 24 October 2020 AND
- you live in the City of Maroondah and you are not on the State electoral roll OR
- you have lived at your current residential address within the City of Maroondah for at least a month and have not yet updated your enrolment details, including any changes to your postal address.

How do I enrol?

You can enrol online at vec.vic.gov.au

You can also download an enrolment form from the website. All enrolment applications must be received by the Victorian Electoral Commission by the close of roll at 4 pm on Friday 28 August 2020.

How can I check my State enrolment?

You can check your enrolment details online at vec.vic.gov.au at any time, or call 1300 805 478.

Council-enrolled voters

Am I enrolled to vote?

To be a Council-enrolled voter, you must be:

- 18 years of age or over on Saturday 24 October 2020 AND
- not a State-enrolled voter within the City of Maroondah.

You are automatically enrolled for this election if you were enrolled as a non-resident owner at the most recent election for your local area. This includes any by-elections held since the last general election.

If your circumstances have changed since the most recent election and you are no longer a non-resident owner of that property, you will not be automatically enrolled for this election. Depending on your circumstances, you may still be eligible to apply to be enrolled as a Council-enrolled voter.

Who else can enrol & vote?

You may also apply to enrol if:

- you have purchased a rateable property in the City of Maroondah since the last election or by-election and you are not automatically enrolled OR
- you are not an Australian citizen and you live in, and pay rates for, a property within the City of Maroondah OR
- you pay rates on a property you occupy in the City of Maroondah, for example you are a shop tenant and pay rates to the Council for the tenancy, and you have no other voting entitlement within the City of Maroondah OR
- you are a director or company secretary of a corporation that pays rates to Maroondah City Council and you have no other voting entitlement within the City of Maroondah.

How do I apply to be a Council-enrolled voter?

If you meet any of the mentioned criteria and wish to enrol, contact Maroondah City Council on (03) 9294 5509 for a council enrolment form. Council enrolment forms must be received by the Council by the close of roll at 4 pm on Friday 28 August 2020.

How can I check if I am Council-enrolled?

You can check your enrolment details by contacting the Council on (03) 9294 5509.

Thinking about standing for election?

Candidate requirements have recently changed. To nominate as a candidate for Maroondah City Council, you must:

- be an Australian citizen and enrolled on the voters' roll for Maroondah City Council AND
- be eligible to become a councillor should you be elected AND
- have completed the mandatory candidate training before lodging your nomination with the Election Manager.

For further information, visit vec.vic.gov.au

Enrolment closes

4 pm Friday 28 August

State-enrolled voters can register for free VoterAlert SMS and email reminders at vec.vic.gov.au


vec.vic.gov.au | 131 832


For enquiries in languages other than English call our interpreting service:

- 0909 0190 Amharic • 0909 0100 Arabic • 0909 0191 Bosnian • 0909 0101 Cantonese • 0909 0102 Croatian • 0909 0193 Dari
- 0909 0119 Dinka • 0909 0103 Greek • 0909 0104 Italian • 0909 0192 Khmer • 0909 0104 Korean • 0909 0105 Macedonian
- 0909 0106 Mandarin • 0909 0195 Persian • 0909 0196 Russian • 0909 0107 Serbian • 0909 0108 Somali • 0909 0109 Spanish
- 0909 0110 Turkish • 0909 0111 Vietnamese • All other non-English languages 0909 0112

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

@electionsvic





Maroondah City Council

Appendix 2.2: Notice of election for Maroondah City Council

Maroondah City Council postal election

Your council, your vote

Vote by post this October

Voting

Ballot packs will be mailed to voters enrolled in the Maroondah City Council election from Tuesday 6 October 2020. Return your completed ballot material by mail ASAP or hand-deliver it to the Election Manager by the close of voting at 6 pm on Friday 23 October 2020.

If you will be away

If you will be away when ballot packs are mailed, or your address has changed since Friday 28 August 2020, you can request for your ballot pack to be redirected by writing to:

Election Manager
Maroondah City Council election
c/- Victorian Electoral Commission
Level 11, 530 Collins Street
Melbourne VIC 3000

Alternatively, you can email your request to:
redirections@vec.vic.gov.au

Please include the address for redirection. Each voter requesting redirection must sign their request.

Requests for redirection must be received by **Thursday 17 September 2020**.

Large print and braille ballot papers

Large print or braille ballot papers are available for voters who are blind or have low vision—please register by **Tuesday 15 September 2020**. To register, call (03) 8620 1222 during business hours.

Request an early postal vote

To apply for an early postal vote, contact the Election Manager from **Wednesday 23 September 2020** on (03) 8619 1443 and make an application. You must provide a valid reason.

How to nominate as a candidate

Candidate requirements have recently changed. To nominate as a candidate, you must:

- be an Australian citizen and enrolled on the voters' roll for Maroondah City Council AND
- be eligible to become a councillor should you be elected AND
- have completed the mandatory candidate training before lodging your nomination with the Election Manager.


To nominate, complete the nomination form and lodge it with the Election Manager together with the \$250 nomination fee. Nomination forms can be lodged by appointment during business hours from **Thursday 17 September 2020** until **12 noon on Tuesday 22 September 2020** at:

259–261 Maroondah Highway, Ringwood

Visit vec.vic.gov.au for more information and to pre-complete your nomination form using the online Candidate Helper. The online Candidate Helper will be available from **Thursday 3 September 2020**.

If you use the online Candidate Helper, print your pre-completed form and make an appointment to lodge it with the Election Manager along with the nomination fee.

Call the Election Manager from **Wednesday 16 September 2020** on (03) 8619 1443 to make a nomination appointment.



Online candidate information session

Due to COVID-19 restrictions, the VEC's recorded candidate information session can be streamed online from **Thursday 3 September 2020** complemented by state-wide interactive candidate seminars based on the information video. To watch the information session or find out how to join an online interactive seminar, visit vec.vic.gov.au

Nominations close

12 noon Tuesday 22 September

State-enrolled voters can register for free VoterAlert SMS and email reminders at vec.vic.gov.au

vec.vic.gov.au | 131 832

For enquiries in languages other than English call our interpreting service:

- 阿拉伯語 9209 0190 Amharic • عربي 9209 0100 Arabic • Bosanski 9209 0191 Bosnian • 粵語 9209 0101 Cantonese • Hrvatski 9209 0102 Croatian • Dari 9209 0193 Dari • Dinka 9209 0119 Dinka • Ελληνικά 9209 0103 Greek • Italiano 9209 0104 Italian • ភាសាខ្មែរ 9209 0192 Khmer • 한국어 9209 0194 Korean • Македонски 9209 0105 Macedonian • 普通话 9209 0106 Mandarin • ភាសាជ្រុង 9209 0195 Persian • Русский 9209 0196 Russian • Српски 9209 0107 Serbian • Somali 9209 0108 Somali • Español 9209 0109 Spanish • Türkçe 9209 0110 Turkish • Việt Nam 9209 0111 Vietnamese • All other non-English languages 9209 0112

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

@electionsvic

Victorian Electoral Commission

Appendix 2.3: Retirement notice for McAlpin Ward

Maroondah City Council postal election

Your council, your vote

Retirement of a candidate

In accordance with Regulation 27 of the Local Government (Electoral) Regulations 2020, the following candidate has retired:

MARKS, Steven

The retired candidate's name will not be included in any ballot material for McAlpin Ward in the Maroondah City Council election.

Sandi Miller
Election Manager

vec.vic.gov.au | (03) 8619 1443

For enquiries in languages other than English call our interpreting service:

- 阿拉伯語 9209 0190 Amharic • عربي 9209 0100 Arabic • Bosanski 9209 0191 Bosnian • 粵語 9209 0101 Cantonese • Hrvatski 9209 0102 Croatian • Dari 9209 0193 Dari • Dinka 9209 0119 Dinka • Ελληνικά 9209 0103 Greek • Italiano 9209 0104 Italian • ភាសាខ្មែរ 9209 0192 Khmer • 한국어 9209 0194 Korean • Македонски 9209 0105 Macedonian • 普通话 9209 0106 Mandarin • ភាសាជ្រុង 9209 0195 Persian • Русский 9209 0196 Russian • Српски 9209 0107 Serbian • Somali 9209 0108 Somali • Español 9209 0109 Spanish • Türkçe 9209 0110 Turkish • Việt Nam 9209 0111 Vietnamese • All other non-English languages 9209 0112

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Victorian Electoral Commission

Maroondah City Council

Appendix 2.4: Voting details notice for Maroondah City Council

Maroondah City Council postal election

Your council, your vote



Check the mail for your ballot pack

Ballot packs containing voting material will be mailed to enrolled voters from **Tuesday 6 October 2020**.

This is a postal election only.

If you do not receive your ballot pack by **Friday 16 October 2020**, please call (03) 8619 1443 during office hours to arrange a replacement.

How to vote correctly

You must complete your ballot paper correctly for your vote to count. Put the number **1** in the box next to the candidate you most want to see elected, then number **ALL** the other boxes in order of your choice. You must number **EVERY BOX** and only use each number once.

How to return your completed ballot paper

Follow the instructions on your ballot paper to complete your vote. To return your completed ballot paper, put it in the ballot paper envelope then use the reply-paid envelope provided or hand-deliver it during office hours to:

259–261 Maroondah Highway, Ringwood

Voting is compulsory

Voting is compulsory for all voters who were on the State roll at **4 pm** on **Friday 28 August 2020**.

You may be fined if you do not vote — this includes homeowners and tenants.

You are encouraged to vote, but you will not be fined if you don't vote, if:

- you live outside this local council area **OR**
- you are enrolled directly with the Council to be on the voters' roll for this election.

Your completed ballot pack must be in the mail or hand-delivered by 6 pm* Friday 23 October

*Local mail clearance times vary. Ballot packs must be mailed before final clearance times in the last week of voting. Don't risk a fine.

State-enrolled voters can register for free VoterAlert SMS and email reminders at **vec.vic.gov.au**




vec.vic.gov.au | (03) 8619 1443


For enquiries in languages other than English call our interpreting service:

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- Dinka 9209 0119 Dinka • Ελληνικά 9209 0103 Greek • Italiano 9209 0104 Italian • ភ្នំ 9209 0192 Khmer • 한국어 9209 0194 Korean • Македонски 9209 0105 Macedonian
- 國語 9209 0106 Mandarin • ماڻھو 9209 0185 Persian • Русский 9209 0196 Russian • Српски 9209 0107 Serbian • Soomaali 9209 0108 Somali • Español 9209 0109 Spanish
- Türkçe 9209 0110 Turkish • Việt-N 9209 0111 Vietnamese • All other non-English languages 9209 0112

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Appendix 2.5: Reminder notice for Maroondah City Council

Maroondah City Council postal election

Your council, your vote



Check the mail for your ballot pack

Ballot packs containing voting material were mailed to enrolled voters from **Tuesday 6 October 2020**.

This is a postal election only.

If you do not receive your ballot pack by **Friday 16 October 2020**, please call (03) 8619 1443 during office hours to arrange a replacement.

How to vote correctly

You must complete your ballot paper correctly for your vote to count. Put the number **1** in the box next to the candidate you most want to see elected, then number **ALL** the other boxes in order of your choice. You must number **EVERY BOX** and only use each number once.

How to return your completed ballot paper

Follow the instructions on your ballot paper to complete your vote. To return your completed ballot paper, put it in the ballot paper envelope then use the reply-paid envelope provided or hand-deliver it during office hours to:

259–261 Maroondah Highway, Ringwood

Voting is compulsory

Voting is compulsory for all voters who were on the State roll at **4 pm** on **Friday 28 August 2020**.

You may be fined if you do not vote — this includes homeowners and tenants.

You are encouraged to vote, but you will not be fined if you don't vote, if:

- you live outside this local council area **OR**
- you are enrolled directly with the Council to be on the voters' roll for this election.

Your completed ballot pack must be in the mail or hand-delivered by 6 pm* Friday 23 October

*Local mail clearance times vary. Ballot packs must be mailed before final clearance times in the last week of voting. Don't risk a fine.

State-enrolled voters can register for free VoterAlert SMS and email reminders at **vec.vic.gov.au**




vec.vic.gov.au | (03) 8619 1443


For enquiries in languages other than English call our interpreting service:

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- Dinka 9209 0119 Dinka • Ελληνικά 9209 0103 Greek • Italiano 9209 0104 Italian • ភ្នំ 9209 0192 Khmer • 한국어 9209 0194 Korean • Македонски 9209 0105 Macedonian
- 國語 9209 0106 Mandarin • ماڻھو 9209 0185 Persian • Русский 9209 0196 Russian • Српски 9209 0107 Serbian • Soomaali 9209 0108 Somali • Español 9209 0109 Spanish
- Türkçe 9209 0110 Turkish • Việt-N 9209 0111 Vietnamese • All other non-English languages 9209 0112

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

@electionsvic




Maroondah City Council

Appendix 2.6: Notice of results for Maroondah City Council

Maroondah City Council election

Declaration of results






The following candidates were elected to the Maroondah City Council at the general election held in October 2020:


Barnggeong Ward	Tarralla Ward
GRAHAM, Marijke	MACDONALD, Paul
Bungalook Ward	Wicklow Ward
DIB, Tony (elected unopposed)	DAMANTE, Tasa
Jubilee Ward	Wombolano Ward
SYMON, Mike	SPEARS, Kylie
McAlpin Ward	Wonga Ward
STOJANOVIC, Suzanne	LAMONT, Nora
	Yarrunga Ward
	STEANE, Rob

Further details about the results are available at vec.vic.gov.au

Sandi Miller
Election Manager
Thursday 5 November 2020

vec.vic.gov.au | 131 832

@electionsvic   

 Victorian Electoral Commission

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

Maroondah City Council

Appendix 3: Schedule of media releases and advisories

Maroondah City Council Council-specific media releases and advisories

Enrol now for the Maroondah City Council election	7 August 2020
Call for candidates for the upcoming Maroondah City Council election	24 August 2020
Candidates announced for the Maroondah City Council election	23 September 2020
Ballot packs mailed this week for Maroondah City Council election	5 October 2020
Voting closes soon for the Maroondah City Council election	12 October 2020
New councillors for Maroondah City Council	5 November 2020

Statewide media releases and advisories

Victorians urged to enrol for upcoming council elections	7 August 2020
October local council elections to proceed under COVIDSafe election plan	19 August 2020
Last chance to enrol for Victorian council elections	21 August 2020
Enrolment closes tomorrow for October's council elections	26 August 2020
Nominations open soon for Victorian local council elections	31 August 2020
Council election information one click away on VEC website	4 September 2020
Accessing candidate information for the 2020 Victorian local council elections	14 September 2020
Victorian voters encouraged to sign up for free election reminders	16 September 2020
Nominations are in for the October council elections	23 September 2020
Authority granted for postal vote contingency	30 September 2020
Voting underway for Victoria's local council elections	5 October 2020
Mobile numbers not from VEC	12 October 2020
Local council elections voting deadline looms	19 October 2020
Strong voter response to local council elections	20 October 2020
Results timeline for Victorian local council elections (media advisory, not for publication)	21 October 2020
Final day of voting shows high voter turnout for council elections	23 October 2020
VEC won't risk public health for quick results in record turnout	28 October 2020
A win for democracy in a challenging year	13 November 2020
Didn't vote in the election? Please explain.	8 February 2021

Maroondah City Council

Appendix 4: VoterAlert advisories

Appendix 4.1: SMS alerts

4.1.1 close of roll – sent from Wednesday 19 August to Wednesday 26 August 2020



Council elections will be held by post in October. Make sure you are correctly enrolled by 4pm 28 Aug. More info or unsubscribe at: <https://voteralert.vec.vic.gov.au/s/tohMhA5I>

4.1.2 uncontested ward - Friday 25 September 2020



VEC VoterAlert: the election in **Council Name Council, Ward Name Ward** was uncontested and you do not have to vote. More info or unsubscribe at: <https://voteralert.vec.vic.gov.au/s/t2of6wcY>

4.1.3 mail out of ballot pack Friday 9 October to Friday 13 October 2020



VEC has posted a ballot pack to your enrolled address. Voting in council elections is compulsory. More info or unsubscribe at: <https://voteralert.vec.vic.gov.au/s/ufDvSRO7>

4.1.4 reminder close of voting - Monday 19 October 2020




Council elections: voting closes 6pm Friday. Post your vote or return it to your election office ASAP. More info or unsubscribe: <https://voteralert.vec.vic.gov.au/s/usSUBkIM>

Maroondah City Council

Appendix 4.2: Email alerts

4.2.1 Close of roll email

VoterAlert Victorian Electoral Commission

2020 Local council elections

Hello,

Local council elections will be held in Victoria by post this October. It is important that you are correctly enrolled so you receive a ballot pack at your correct address.

Enrolment closes at 4 pm on Friday 28 August 2020.

If you haven't changed your postal address, residential address or name, there is no need to do anything.

Are your details up to date?

You can check your details online on the VEC's Check My Enrolment portal. Complete all fields, making sure you:

- enter your first and middle names in the 'Given names' field
- start to enter your suburb and pick it from the list suggested
- start to enter your street name only and pick it from the list suggested.

CHECK MY ENROLMENT

Do you need to update your details?

CHANGE MY DETAILS

Are you eligible to vote in another council?

In a council election, there are two types of enrolment: State enrolment and council enrolment.

You are receiving this message because you are State-enrolled.

But if you own property or pay rates in another council, you may be enrolled or eligible to enrol directly with that council.

Find out more: [Enrolling for council elections](#)

Do I have to vote at these elections?

Voting is compulsory for State-enrolled voters. Don't risk a fine!

If you are on the roll for Melbourne City Council, it is also compulsory for council enrolled voters to vote.




FIND OUT MORE

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

Our mailing address is:
Level 11, 530 Collins Street, Melbourne VIC 3000

This message was sent to you by the Victorian Electoral Commission because your contact details are listed on the Victorian electoral roll.


UNSUBSCRIBE



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Maroondah City Council

4.2.2 Uncontested ward email

VoterAlert

Your election was uncontested

Hello **Voter Name**

At the close of nominations, the number of candidates who nominated for the **Council Name** Council election in **Ward Name** Ward was the same as the number of vacancies.

This is known as an uncontested election.

The candidates who nominated are successful and you are not required to vote.

Are you eligible to vote in another council?

If you have an enrolment entitlement in another council, you may be on the roll for that council.

[Find out more information about council enrolment on our website](#)

More information




For more information [visit our website](#).

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

Our mailing address is:
Level 11, 530 Collins Street, Melbourne VIC 3000

This message was sent to you by the Victorian Electoral Commission because your contact details are listed on the Victorian electoral roll.

UNSUBSCRIBE




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Maroondah City Council

4.2.3 Ballot Pack mailout email

Please do not reply to this email. Replies go to an unmonitored inbox. For any queries, [contact us](#).

VoterAlert Victorian Electoral Commission

2020 local council elections

Hello

You are enrolled to vote in the 2020 local council elections in Council Name

Voting in this election will be **by post**. We posted you a ballot pack between Tuesday 6 and Thursday 8 October 2020.

Please follow the instructions in your ballot pack to cast your vote and mail it back to us as soon as possible. Voting closes at 6 pm on Friday 23 October 2020, but local mail clearance times may be earlier than the cut-off. We recommend you return your completed vote as soon as possible.

Didn't get a ballot pack?

If you don't get a ballot pack by Friday 16 October, call your local Election Office to request a replacement. You can find [Election Office contact details](#) on our website.

Are you away from your enrolled address?

If you are away from your enrolled address call your local Election Office to request a replacement ballot pack. You can find [Election Office contact details](#) on our website.

Do I have to vote?

Voting is compulsory for everyone on the State and Melbourne City Council voters' rolls. Don't risk a fine!




FIND OUT MORE ABOUT THE ELECTION

Authorised by W. Gearty, AM, Electoral Commissioner, 830 Collins Street, Melbourne, Victoria

Our mailing address is:
Level 11, 510 Collins Street, Melbourne VIC 3000

This message was sent to you by the Victorian Electoral Commission because your contact details are listed on the Victorian electoral roll.

UNSUBSCRIBE

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Maroondah City Council

4.2.4 Last week to vote email

Please do not reply to this email. Replies go to an unmonitored inbox. For any queries, [contact us](#).

VoterAlert

 Victorian Electoral Commission

2020 local council elections

Disregard this email if you have already voted.

Hello

You are enrolled to vote in the 2020 local council elections in Council Name Council.

Voting closes 6 pm this Friday 23 October.

How to vote

As soon as possible, make sure you:

mail your completed ballot paper in the reply-paid envelope provided

OR

drop your completed ballot paper off at [your local Election Office](#).

Please note: voting closes at 6 pm on Friday 23 October. However, local mail clearance times vary and we recommend you return your completed vote as soon as possible.

Didn't get a ballot pack?

If you haven't received a ballot pack, [check our website to understand your options](#).

Do I have to vote?

Voting is compulsory for everyone on the State and Melbourne City Council voters' rolls. Don't risk a fine!

[FIND OUT MORE ABOUT THE ELECTION](#)

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

Our mailing address is:

Level 11, 530 Collins Street, Melbourne VIC 3000

This message was sent to you by the Victorian Electoral Commission because your contact details are listed on the Victorian electoral roll.

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[VEC website](#) | [Contact us](#) | [Privacy](#) | [Legal](#)

Maroondah City Council

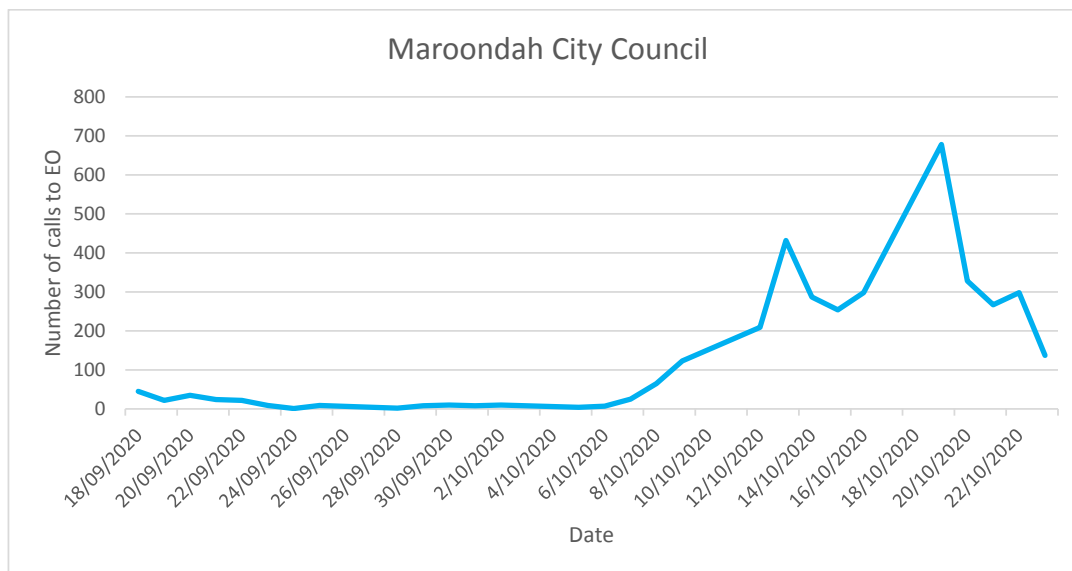
Appendix 5: Voter engagement program and initiatives

Program	Program Details
Be Heard Democracy Ambassador program	This program normally provides face-to-face electoral education sessions and was adapted to an online delivery model, providing peer-led electoral education to residents in specialist disability services and culturally and linguistically diverse (CALD) communities. A total of 47 sessions were provided to people with disabilities and a total of 80 sessions were provided to CALD communities through councils and community organisations hosting online sessions.
Myth busting campaign.	This offline campaign addressed myths around enrolling and voting for those experiencing homelessness or with unstable housing. Four myths were dispelled and displayed on billboards and street posters, in metropolitan Melbourne areas with high populations of people experiencing homelessness. During the enrolment period, no-fixed-address enrolment forms were distributed with 4,500 meals to those suffering financial hardship, through a sponsorship with StreetSmart. This partnership included social media and Electronic Direct Mail distribution to StreetSmart's database of homeless services and community partners. A 1800 freecall number was also established to support those with financial hardship to provide support for enrolling and voting. This phone number was advertised on posters distributed through homelessness agencies, drug and alcohol services and services providing COVID-19 testing in hotels.
CALD in-language social media videos.	This project produced a series of three videos in 10-12 different languages which provided electoral information on how to enrol, how to vote by post, and how to respond to an Apparent Failure to Vote Notice. These were widely distributed and shared through the VEC's social media platforms and community networks.
Aboriginal short videos.	This project produced five videos in collaboration with Reconciliation Victoria. Two videos featured Aboriginal Elders and other leading Aboriginal community members discussing the value and ways to engage with local council elections. A further three videos, using culturally relevant animation, explained what services councils are responsible for, how to vote and the role of a councillor. These were shared through Aboriginal community channels and organisations.
DemGraphics young people co-designed social media project.	This project involved conducting research to identify barriers to enrolling and voting with a diverse group of young people. This information was then used to pilot a social media campaign in selected councils to encourage engagement in the elections for those aged 18-29.
Easy English tutor guide and worksheets.	These were produced for people with low English proficiency and designed as a co-read product where a person supports the learner through the worksheets. The tutor guide and worksheets were based on the VEC's Easy English guides for local council elections and were available for download from the VEC's website in PDF and Word formats.

Maroondah City Council

Appendix 6: Daily telephone enquiries

The following graph shows the number of telephone calls recorded by the election office telephone enquiry service including those received by the VEC's overflow call centre and tagged as relating to Maroondah City Council during the 2020 local government elections.



Maroondah City Council

Appendix 7: Final list of candidates in ballot paper order

Maroondah City Council election

The candidates, in ballot paper order, were as follows:

Barnegeong Ward election

GRAHAM, Marijke

WHITE, David

Jubilee Ward election

BRIGHTSIDE, Emily

SYMON, Mike

McAlpin Ward election

CANAVAN, Melinda Audrey

STOJANOVIC, Suzanne

MALONEY, David

MOON, Sebastian

STEVENS, Veronica Claire

Tarralla Ward election

GREANEY, Todd

BEECHER, Nadine

BHAT, Jay

YOUSSEF, Christy

ROSE, Neil

MACDONALD, Paul

OZEER, Saarah

Maroondah City Council

Wicklow Ward election

SALLOUM, Peter

DAMANTE, Tasa

WILLMOTT, Les

TAYLOR, Jo-anne

Wombolano Ward election

SPEARS, Kylie

KENT, Steve

KINGSBURY, Alex

Wonga Ward election

LAMONT, Nora

FEENEY, Peter

MacKINNON, Donna

Yarrunga Ward election

STEANE, Rob

SCHAFER, Andrew

Maroondah City Council

Appendix 7.1: Candidate statements and photographs**Maroondah City Council election****Barneong Ward election (see Appendix 7.2.1 for candidate statement leaflet)**

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
2	2	2

Bungalook Ward election (see Appendix 7.3.1 for uncontested ward leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
1	1	1

Jubilee Ward election (see Appendix 7.2.2 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
2	2	2

McAlpin Ward election (see Appendix 7.2.3 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
6	5	5

Tarralla Ward election (see Appendix 7.2.4 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
7	7	7

Wicklow Ward election (see Appendix 7.2.5 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
4	4	4

Wombolano Ward election (see Appendix 7.2.6 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
3	3	3

Maroondah City Council

Wonga Ward election (see Appendix 7.2.7 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
3	3	3

Yarrunga Ward election (see Appendix 7.2.8 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
2	2	2

Maroondah City Council

Appendix 7.2: Candidate statement leaflets

Appendix 7.2.1: Candidate statement leaflet for Barnegeong Ward election

Don't Risk a Fine
VOTING CLOSSES 6.00 PM
Friday 23 October 2020

Your ballot paper is attached to this leaflet.
Complete and return as soon as possible.
See the ballot paper envelope for voting instructions.


VOTING IN THIS ELECTION IS BY POST ONLY

Your completed ballot material must be posted or in the hands of the Election Manager on or before **6.00 pm on Friday 23 October 2020**.
Local mail clearance times may vary. Ballot material must be mailed before final clearance times in the last week of voting. Late votes cannot be included in the count. Alternatively, you may hand-deliver your envelope during business hours to:
259 - 261 Maroondah Highway
Ringwood

CANDIDATE QUESTIONNAIRES
Completed candidate questionnaires are available at vec.vic.gov.au or alternatively from the Election Manager.

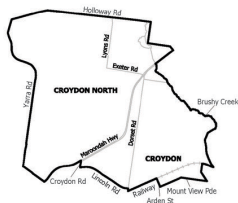
COMPULSORY VOTING PROVISIONS APPLY
You have received this ballot pack because you are enrolled for this election. Voting is compulsory if you were on the Victorian State electoral roll for this council on Friday 28 August 2020.
Further information on voting entitlements can be found at vec.vic.gov.au

You may receive an Apparent Failure To Vote Notice if you complete and return your ballot material after the close of voting.



2020 Council Election
VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election




Barnegeong Ward

THIS IS A POSTAL ELECTION ONLY.
Voting is compulsory for residents.

For further information visit vec.vic.gov.au or phone (03) 8619 1443 during business hours.

VEC Victorian Electoral Commission
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NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.




GRAHAM, Marijke

It's been an honour to represent you since 2016 and to be the Deputy Mayor this year. I'm a born and raised Maroondah resident committed to representing our whole community. I was a secondary school teacher; I now work at a university. My husband and I are raising our 2 kids in Croydon North. My qualifications focused on Urban Geography, my thesis on transport at the local government level. Maroondah is on an exciting sustainability and livability journey and I want to keep bringing my energy, passion and experience of developing equitable policies and innovative thinking to the decision making table. We need to keep protecting and enhancing our leafy-green environment with strategic tree planting and refusals of inappropriate developments. We need improvements around neighbourhood hubs and to keep upgrading our playgrounds, kinders, community and sports facilities. I will keep advocating for upgrades to intersections such as Yarra Rd & Maroondah Highway and for public transport improvements (especially buses). I will ensure that Council uses our rates for good by continuing to deliver Covid-19 recovery and relief programs for rate-payers, community groups and businesses. I will keep empowering locals by listening and encouraging participation in planning, project and policy community consultations. Some of the work I'm most proud of includes; the reduction of our carbon footprint due to innovative energy initiatives, the upgrades and vision for the Croydon Town Centre, the Tarral Creek rejuvenation, our work on youth and family mental health with the Communities of Wellbeing, supporting volunteer organisations and upgrades to various sporting facilities. After 12 challenging months we need committed Councillors who listen to the community and consistently advocate for the needs of all residents. I am committed to leading with passion and integrity. Vote 1 for me, your independent candidate www.marijkegraham.com

1

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WHITE, David

Hello there. My name is David White. I live in Croydon North. I am offering myself to be your Councillor for the Barnegeong Ward. Let me tell you about myself. I have worked in the Commonwealth public service and in the mining industry. More recently I have been a home tutor for VCE students. I have a Graduate Diploma in Arts from the University of Melbourne which is excellent training for balancing issues faced by Council. I am retired so I can freely put my time into the responsibilities of being a Councillor. If you wish to contact me you can do so on my mobile: 0429 403 489 or by email: david_a_white@gmx.net. My best wishes to you in this COVID-19 environment. May I look forward to your vote?

2

Maroondah City Council

Don't Risk a Fine

VOTING CLOSES 6.00 PM

Friday 23 October 2020

Your ballot paper is attached to this leaflet.
Complete and return as soon as possible.
See the ballot paper envelope for voting instructions.

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Ringwood

CANDIDATE QUESTIONNAIRES

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COMPULSORY VOTING PROVISIONS APPLY

You have received this ballot pack because you are enrolled for this election. Voting is compulsory if you were on the Victorian State electoral roll for this council on Friday 28 August 2020.

Further information on voting entitlements can be found at vec.vic.gov.au

You may receive an Apparent Failure To Vote Notice if you complete and return your ballot material after the close of voting.



2020 Council Election

VOTING CLOSES 6.00 PM

Friday 23 October 2020

New or changed boundaries are in place for this election



Jubilee Ward

THIS IS A POSTAL ELECTION ONLY.

Voting is compulsory for residents.

For further information visit vec.vic.gov.au or phone (03) 8619 1443 during business hours.


Victorian Electoral Commission

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BRIGHTSIDE, Emily

I've decided to run for council this year as I believe it's time for change. I feel that we should be represented by people who live in the communities that they're elected to represent. I live near Federation Estate with my two daughters. I went to high school at Heathmont College, my kids go to a school within the Maroondah area. I will be an advocate for the smaller issues we have, such as emptying bins at our parks, getting the unfinished footpaths to full footpaths in our streets, and keeping residents informed about developments in our area. I support keeping our historical buildings and limiting the overdevelopment of our suburbs. I am not a member of any political party, nor am I a career politician.



SYMON, Mike

I have been a resident in Maroondah for over 35 years and live in Heathmont with my wife Cheryl and our two daughters. I was elected to Council in 2016, and as the Mayor of Maroondah. I seek your support to build on our achievements over the last 4 years. By working together with State and Federal governments Maroondah has received funding for community facilities like Maroondah Nets, the HE Parker sporting pavilion and the Athletics Pavilion at Proclamation Park. As the former MP for Deakin from 2007-2013 I worked closely with Maroondah to fund Community projects like Aquanation, the Soccer and Boxing pavilion at Jubilee park and the AG Lavis Baseball pavilion in Heathmont. I will keep Ringwood and Dorset Golf as 18-hole courses, upgrading facilities at both, and increase Council's budget for new footpaths, after more than tripling it over the last 4 years. We need to enhance our planning controls so that inappropriate over-development is restricted, and our attractive leafy green environment is retained. I will build new sporting pavilions at Jubilee Park and Proclamation Park, upgrade the Rings Basketball centre and refurbish the Karraalyka Theatre and events centre. We need better access to public transport and parking at Railway stations and I will work with the community to find the best solutions to provide more spaces. Derelict buildings are an eyesore and attract crime. I will push for Council to be given more power to order repairs or demolition at the owners expense. Council rates need to be kept as low as possible while keeping our budget sound, and I support the State Government Rate Cap. I will keep in place Maroondah's individually tailored Covid 19 hardship policy for rates, for as long as it's needed. 0456 631 612 mikesymon4maroondah@bigpond.com Vote 1 Mike Symon for Jubilee Ward

1

2

Maroondah City Council

Appendix 7.2.3: Candidate statement leaflet for McAlpin Ward election

Don't Risk a Fine

VOTING CLOSSES 6.00 PM

Friday 23 October 2020

Your ballot paper is attached to this leaflet.
Complete and return as soon as possible.
See the ballot paper envelope for voting instructions.

VOTING IN THIS ELECTION IS BY POST ONLY

Your completed ballot material must be posted or in the hands of the Election Manager on or before **6.00 pm on Friday 23 October 2020**.
Local mail clearance times may vary. Ballot material must be mailed before final clearance times in the last week of voting. Late votes cannot be included in the count.
Alternatively, you may hand-deliver your envelope during business hours to:
259 - 261 Maroondah Highway
Ringwood


CANDIDATE QUESTIONNAIRES

Completed candidate questionnaires are available at vec.vic.gov.au or alternatively from the Election Manager.

COMPULSORY VOTING PROVISIONS APPLY

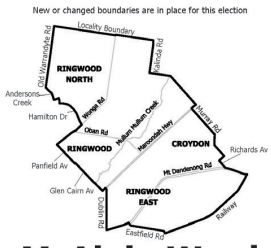
You have received this ballot pack because you are enrolled for this election. Voting is compulsory if you were on the Victorian State electoral roll for this council on Friday 28 August 2020.
Further information on voting entitlements can be found at vec.vic.gov.au

You may receive an Apparent Failure To Vote Notice if you complete and return your ballot material after the close of voting.




2020 Council Election
VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election




McAlpin Ward

THIS IS A POSTAL ELECTION ONLY.
Voting is compulsory for residents.
For further information visit vec.vic.gov.au or phone (03) 8619 1443 during business hours.

 Victorian Electoral Commission
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CANAVAN, Melinda Audrey
I'm Melinda Canavan. A hard-working health care worker for the last 16 years. I'm standing for Maroondah Council because I'm passionate about caring for others and my community. If you vote for me, you will get someone who listens and puts the welfare of people above all else. If it benefits the community, I'll support it. If it doesn't, I'll oppose it. No matter how big or small an issue is, the best decisions are made with real feedback from real people. Consulting the community before making decisions is what you can expect if I'm elected. I love this community and I want to see it thrive. I've lived in Maroondah my entire life. I grew up in Ringwood. I went to Heathmont Secondary College. I now live in Heathmont with my 3 amazing children. I cherish the fact that local sports and recreation, which has played such a big role in my life, is now being taken up by my kids. It's an important way to bring families and communities together. A healthy community is a happy community. Our elderly have been treated as disposable lately. I want that changed! I want our elderly to maintain their dignity and receive the optimal care that they are entitled to. I would like to see more available independent living for our capable elderly. Council can take a lead role in creating an environment that promotes happy healthy living for our elderly. This quote best sums up my values: How far you go in life depends on your being tender with the young, compassionate with the aged, sympathetic with the striving and tolerant of the weak and strong. Because someday in life you will have been all. I'm asking you to please Vote 1 for Melinda Canavan for McAlpin Ward.

1


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STOJANOVIC, Suzanne
I know many in my community are doing it really tough. I am here to listen, and work with you to make things better where we can. I will represent your voice honestly on council. As a long-time resident in Ringwood East whose children have and are attending local public schools, I have loved volunteering in the classroom, being a member of the Kalinda Parents and Friends Association and being an enthusiastic Maroondah Magic mum. I am also a member of the amazing Eastern Regional Coop and have a strong environmental sustainability focus. I currently work for the City of Whittlesea as a Family Violence Project Officer leading a team project and collaborating in the northern metropolitan region. I am well-versed in the operation of council and have studied and attended many training sessions and council meetings in preparation for the position of councillor. I am independent and self-funded. As a rate payer, I want, like everyone, accountability and transparency around expenditure of rates. I will consult with community on all big decisions and will always address your concerns. I understand the challenges businesses are facing right now because I grew up in a family business. I know that COVID has made doing business very hard for many. I am here to represent you too. My local knowledge, strong collaborative and advocacy skills, together with my real passion to energetically represent the community of McAlpin Ward, make me the best candidate to fill the position of councillor. I ask that you vote 1 Suzanne Stojanovic to represent McAlpin Ward. If you have any questions, please contact me, Suzy, on Suzanne.stojanovic.naam@gmail.com, 0491 602 049, on Facebook @ Suzanne.for.Maroonah.McAlpin.Ward, LinkedIn @SuzyStojanovic.

2

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MALONEY, David
G'day I'm David Maloney. I'm a local dad living locally with my wife, I have two adult daughters. In fact, I've lived in our community for 58 years. I went to school locally. I volunteer locally. My second home for the last 4 decades either playing or volunteering has been the East Ringwood football club. I've seen a lot of change over the years. Our buildings are taller and freeways wider. But one thing that hasn't changed is our strong community spirit. I believe The people of Maroondah genuinely care for each other. We come together in parks, clubs, pavilions, walking tracks, community halls, elderly citizens centers, bike paths and shopping strips. It's these small everyday interactions which have shaped the place we call home. In these difficult days of isolation, that's where council now has an even bigger part to play. The events of this year have inspired me to take the plunge and stand for election. Whether you live in East, South or North Ringwood I want to be a strong voice for you on Maroondah council. If elected, I'll get straight to work. I care about our native habitats and will ensure the Mullum creek area native program continues. I want to ensure local traders are given support, so our community shopping strips not only survive but flourish. We need to manage council finances carefully over the next few years. Families and elderly residents simply can't afford rate increases in the current economic environment. Our sport and recreation facilities are world-class, but we need a council-led campaign to actively engage our community and get kids, in particular, active again once government restrictions are eased. Please contact me on 0407504188 if you would like to chat about issues that concern you. I kindly ask for your vote.

3

Election Report Local Government elections 2020

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2020 Council Election Report from the Victorian Electoral Commission

Page 82

Maroondah City Council

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**MOON, Sebastian**

I'm Sebastian Moon, a 37 yr old single resident of Ringwood since 2016. In my relatively short time coming from Vermont South I've seen a lot of Ringwood, and a lot that can be improved! I've never been a Chairman, Fundraiser, Committee President or a Board Member. What I am is a working resident of Ringwood who has had enough of council bureaucracy. Doesn't matter if you're a small business owner, single resident, small or large family, rate payer or renter, we all pay good money to live here, and would simply like to pick up the phone, report a problem and get it sorted! With a background of 15+ years working in Logistics and Client (End to End) Service industries, I want to invest my time into matters that affect us all living here, and reinvent how a small town relationship can be if you only need to deal with the one person. I have no interest in being a Council bureaucrat, rather a Community agent who will provide end to end municipal service to you. Cutting red tape, fast-tracking small business applications, and fixing day to day issues that matter. E.g. Pot holes and rough roads affecting our cars! My campaign slogan is "Back to Basics" and I precisely mean that, now is not the time for flashy projects, but to keep rates low and repair the damage from Covid-19! That means a return to basic values and basic rights! You deserve better, McAlpin Ward and Greater Maroondah deserve better! Let's start fresh and get back to basics!

4

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**STEVENS, Veronica Claire**

Vote 1 for Veronica Stevens for McAlpin Ward. Manager at Early Childhood Centre. Mother. Community Focussed. Hi, I'm Veronica. I've lived in our local Maroondah community all my life. I'm a mother of two young children and a Manager of an Early Childhood Learning Centre. I'm standing for Maroondah Council because I want a council that is more family friendly and focused on community needs. Every day, I speak to local families. Council can do more to assist them. If you give me the privilege of representing you on Council, rest assured that I will listen to you and work for you. I'll fight hard to achieve the following: Rate relief for struggling families with a zero per cent rate increase in the next council budget; Expand our maternal and child health services; Efficiently managed local government Early Education Centres to meet the current booming demand in our City for places; Increase home support services for our isolated elderly; Protection of our natural habitat and public open spaces; Fight for our fair share of Federal and State Government funding for local roads and traffic management. Targeted development programmes for small and homebased businesses, to help grow jobs locally; Remove all graffiti from our City in a major clean-up drive; Beautification of our precious parklands; Improve participation rates in sports by having better facilities and higher quality ovals and grounds. All these things can be realistically achieved. But I need your support. Please Vote 1 for Veronica Stevens on your voting papers. Remember to read the voting instructions to make sure you vote correctly. To get in touch, call 0438633193 or email Vote1VeronicaStevens@gmail.com. I look forward to hearing from you. Let's work together to make McAlpin Ward an even better place to live, work and raise a family.

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Maroondah City Council

Don't Risk a Fine

VOTING CLOSSES 6.00 PM Friday 23 October 2020

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2020 Council Election

VOTING CLOSSES 6.00 PM Friday 23 October 2020

New or changed boundaries are in place for this election



Tarralla Ward

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 **Victorian Electoral Commission**

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GREANEY, Todd

I vote 1 Todd Greaney for Tarralla Ward. It would be an honour to represent you on the Maroonah City Council. I live in the ward and have lived in the Maroonah Council my entire life. If elected I will work tirelessly to protect and improve our local community. I currently work in a community safety and engagement role servicing the State of Victoria. I'm active and engaged in our local area: from volunteering as a coach for women's self-defence classes, to local schooling and sporting groups. Knowing the people you seek to represent matters. With your vote, I will be a strong voice on the Maroonah City Council. I'll fight for the following issues: Development in youth, open parks and sports grounds; Upgrading the South Crofton Football Club Pavilion; Keep vacant land at the old Crofton South primary school in community hands; Reject any inappropriate developments that lead to an increase in traffic congestions; Fund the enhancement of Tarralla creek with a shared pass for bike tracks and an underground water storage system; Ensure the Dorset golf course remains an 18 hole course; Improve community services for the elderly; Oppose any further development of Eastfield Park by private developers; Responsible financial management, with no rate increases for the next financial year to help ease the burden on local families; Genuinely consult residents on planning issues. Tarralla Ward is a wonderful community to live in. I want to work to keep it that way. If elected, I seek to be an effective, active and accessible Councillor. Please vote 1 for Todd Greaney. Remember to fill in all the boxes on your ballot paper to make sure your vote counts. If you have any questions about voting or about my policies, please call 0492500340 or email Toddgreaney4Tarralla@gmail.com

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BEECHER, Nadine

It would be my honour to serve as your councillor on the Maroonah City Council. I moved into the area as a very young, disadvantaged child in desperate need of a new beginning. The Maroonah community welcomed my family with support and opportunities to prosper. It is because of this support, I am able to study a Bachelor of Law, service victims of medical-negligence, offer pro-bono services back into our community and participate in individual and team sports. As councillor and representative of the Tarralla Ward, I will strive to make sure each and every member of our community is awarded the same opportunity. If I am elected, I will fight for: Government funding for mental health, child, and hardship services; Job opportunities and training programs; Community engagement for our elderly; Introduction of sustainable environmental practices; Growth in our small business and local economy; Lower rates and council expenses; Improved roads, foot paths and infrastructure; Appropriate sanitation of public facilities and parks I am serious about change and will use my position in the council to voice all your concerns. I will consult with you on the matters brought before the council and listen to your ideas ahead of my own. I will stand to create and continue a community that feels like family for another young child. Please vote 1 for Nadine Beecher. Remember to fill in all the boxes on your ballot paper to make sure your vote counts. Together let's make a real difference!

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BHAT, Jay

Hi Tarralla Ward residents: My Name Is Jay Bhat, and I am running to be your local council representative for the city of Maroonah. As a resident of Maroonah, with a young family, I know the importance of council services. Whilst many services are of high standards, our Council can always do better. I strongly believe in serving our community by collaborating and consulting with the community and working towards resolving needs and issues facing them. If elected, I will make the Council more accountable when deciding to spend ratepayers money. I will work to ensure that the Council continues to deliver high-quality Services that assist youth, seniors and families from all faiths and cultures. I will make our neighbourhood safer and cleaner. My focus will be: To liaise with other councillors and council and see how we can support local small business back on track and create more jobs, Better elder and disability services. About me: I am a management graduate working in the financial sector. I have been living in Maroonah for the last 9 years with my wife and a 7-year-old son. Professionally I am a banker, my past work experience include working in Retail industry, postal services and various Customer service based roles. I have volunteered for local organisations associated with the council, participated in fundraising activities for the RMH, Movember, Cancer Council Victoria, Eastern Health and RSPCA. You have a strong voice and each vote matters. For a fresh face on council who will represent this community with rigour and will not be afraid to support what matters most. I seek your vote. Vision: "Is to meet resident needs of today, without compromising the future." Mission: I Love our local area and it is time we focus on the things that matter to us.

Maroondah City Council

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**YOUSSEF, Christy**

It would be an honor to serve as your Ward Councillor. I'm asking for your vote so I can deliver results for our community. I have lived in the Maroondah area all my life and I am a manager of local business. I have the energy and enthusiasm to make a positive contribution to our local council. I'm passionate about protecting the local environment, avoiding over-development and keeping council finances in good shape. Last election councillors promised to save the former South Croydon school site for public open space, yet four years on we still have no answer whether the site will be saved for open space or sold to a developer to turn into a large housing estate. A new housing development on this site would create many problems for the area that would raise many questions. How would the developer access to work on the subdivision and when the subdivision is finished will all the local roads be opened as through roads for the new estate? We have many big challenges facing us in Maroondah, so, in order to continue enjoying and improving the great amenities this community has to offer, we must protect our parks and gardens. Therefore, council is looking to develop Eastfield park into a professional sporting area rather than a park for the people to enjoy. My family and I love walking around the golf course, unfortunately, I have heard that the council is looking to change the courses from 18-hole to a 9-hole course. However, the golf course makes a profit now, so why change it now, or is the council looking to sell the surplus land to a developer for a housing estate? Please vote 1 Christy Youssef so I can address all issues for the needs of all community.

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**ROSE, Neil**

My family and I have lived in South Croydon since I joined the Victoria Police Force in 1975. During that time, I have worked with South Croydon Primary, Tintern Grammar and Irabina Schools Committees. I have also worked on Belmont Park, South Croydon Scouts, Croydon Soccer Club and METEC Committees. When I left Council in 2005, there was \$12M in the bank that was used to build the Croydon Pool. Since then, Council spent \$54M and borrowed \$25M to build the Ringwood Pool and have budgeted \$28M to relocate the offices to Eastland. There is nothing for Croydon South or Bayswater North in the 2020 budget except for the maximum 2% rate and 6% garbage charge increases in this Pandemic Year. If elected, I will work with other like-minded Councillors to have a moratorium on rate increases to minimise the financial impact on families and local businesses. I will also complete the now defunct promise to acquire the vacant South Croydon Primary School and soon to be vacant Croydon Community School Sites for community use and stop the possibility of their sell off for housing development. I want some of that \$28M planned for Eastland to use it in Croydon and Bayswater North. I do not want another Civic Centre empty and decaying like Croydon. I wish to redraft the Croydon Civic Centre Masterplan to ensure that USA Croydon and the Croydon RSL and Croydon Bowls Club and other community organisations get decent accommodation. I will see that the Cheong Park Pavilion and Tarralla Creek upgrades are completed. I will work to save the leafy environment of our city and limit overdevelopment, keep Dorset Golf Course intact, maintain Eastfield Park and not relocate the Croydon Outdoor Pool but relocate some services back to Croydon. Please - Vote 1 Neil Rose.

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**MACDONALD, Paul**

No rate increases. As your current Councillor I have voted to keep rate increases at zero and will continue to do so. I am seeking your support for re-election to continue the COVID 19: Relief and Recovery Project, a program designed to assist businesses and the community who are suffering financial and emotional hardship. I'm married to Kathy and we have two sons, Michael and David. I have lived in Maroondah for all my life and grew up in South Croydon. My family has a police background with my father a member of the Victorian Police Force for 28 years. I have worked a government and have successfully run my own business for the last 29 years. I have a lifetime of local knowledge to draw upon, having attended primary and secondary schools locally and been a volunteer in many community organisations, including as President of South Croydon Football Club. I will fight to protect our public open space and ensure that the South Croydon Primary School site and Dorset Golf Course remain in community hands and are not sold to developers. I will advocate to ensure there is not an over development of Eastfield Park. New residential developments need to blend into the existing neighbourhood character. I want to see a safer crossing at the Gateway Estate and Dorset Road intersection. I will address the affordable housing shortfalls in our community. I will advocate for a more open and transparent Council and for Council governance reform. I will listen to residents without prejudice and help solve community issues, so we can have a better place for our families to live and work. I'm asking for your vote so together we can continue to make our community a better place to live and work. Endorsed by the Ratepayers Maroondah Group.

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**OZEER, Saarah**

A fresh voice for Maroondah. I am excited to be running for Tarralla Ward within Maroondah City Council. Tarralla Ward covers some parts of Croydon, Croydon South and Bayswater North, the traditional lands of the Wurundjeri people of the Kulin nation. As a proud local resident of Maroondah, I understand the diverse needs and voices of our vibrant community. I am running because I have a vision to represent and be an advocate for our diverse and growing community during these unprecedented times. As your councillor I will support and champion initiatives to boost economic development for our businesses and wider community. I will ensure there will be delivery of high quality and accessible services for our residents and have a vision to develop our council into a prosperous, safe, healthy and active one. I am an entrepreneur, business woman, with a legal and health background. I am a passionate community volunteer and sports enthusiast. I have a wide range of professional exposure and have advocated for human rights issues, education reforms, health and wellbeing initiatives, supporting sporting clubs and organisations. I have been a community representative for local councils and NGOs, advocating for communities on both local and global platforms. I love living in Maroondah with my family. I love the diversity Maroondah represents, its vibrant mix of local businesses, access to great recreational facilities, range of educational institutions, beautiful trails and parks. Our resilient and vibrant community is dealing with challenging times and local government matters to support in the recovery. I will ensure your voice is heard and I will work with all levels of government as your representative for Tarralla Ward. I want to hear your voices and what matters to you, please contact me on E: SaarahForMaroondah@gmail.com, M: 0452 603 135 or FB: @SaarahForMaroondah

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Maroondah City Council

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Maroondah
City Council

2020 Council Election

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New or changed boundaries are in place for this election




Wicklow Ward

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SALLOUM, Peter

I am a civil engineer living in Croydon. I am standing for Council to be a diverse voice in Wicklow Ward and to use my knowledge for the benefits of my community in a way to build Maroonahood to be a better place to live, work, and play. I'm seeking for your vote to represent you as your Ward Council member on Maroonahood City Council. I will act to maintain our distinctive neighborhoods. Like you, I believe in the need to protect our leafy open space, our recreation reserves, and balance new residential and commercial areas. Moreover, I pledge to balance the needs of our families and single members households, students and workers, young people and older residents. I strongly support well-resourced libraries, ample child and home care. One of my main priorities is to improve council services for vulnerable residents, including better roads, safer walking and bicycle paths, and for an improved community infrastructure. Now, it's the time to get Croydon moving again. For too long, our town center has been neglected and permitted to become rundown. It seems that all you see are more vacant shopfronts and gutted buildings. I will take tough action to stop developers from sitting on vacant shops, cut the red tape and reduce bureaucracy for small businesses and residents. I will ensure council provides essential services such as more footpaths, improved sporting facilities, quality public spaces, and support for community groups. I believe that it is important to work with other levels of government for better results in all areas facing our residents. I will protect the interests of the residents I will consult with you. I pledge to provide initiative, reliability, and strong advocacy in Council. Vote 1 Peter Salloum and vote 2 Les Wilmoth, then other candidates in your order of choice.

1

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DAMANTE, Tasa

to us hearing to see how our community has banded together to support one another this year. We've all had to dig in deep and make many sacrifices. Thank you to all those who've painted rainbows, created Spoonville characters and put teddy bears in the windows of your home. They're a message of hope. This is what we need to be as a community. Thank you to everyone who has shopped small and supported local business, because every dollar spent in our community goes back into our community and supports local employment. Thank you to all the local community groups and volunteers supporting those residents in need, providing essential services and care, you are the backbone of our community. Thank you to the patience of all the local sporting clubs, players and supporters. We will be back cheering you on very soon. Thank you to all the neighbours who check in on one another. I'm sure we've all come to know one another much better than before. As your local representative on council, I see all your good work, and you have my full support. I come from among us, as a Croydon small business owner, resident, parent of school and kinder aged children, active member of local soccer, baseball and tennis clubs, and Scouts group. Over the past two years, I have been your independent voice on council championing safe local roads and footpaths, inclusive community services and facilities, particularly for those with disabilities, and the accessibility and special needs; improving and protecting our parks and reserves; and defending against inappropriate development; investments in youth and seniors programs and services; ongoing support for families, parents and carers; and support to lift local trade and commerce. Vote 1 Or Tassa Dame. Bringing Our Community Together. Contact me at thatalvalenciafornarodato@gmail.com

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WILLMOTT, Les

Dear Resident, you cast your vote. I am your most experienced candidate, experience counts. OAM (Order of Australia Medal) Justice of the Peace, Paul Harris fellow, Council is a multimillion-dollar business do no waste your vote on an amateur! I know where and how to get results for you. I am not a member of any political party. Party representatives are doing it tough and finding it difficult to make ends meet, yet Maroonadah's 9 councillors voted 6 to 3 to increase the rate by the maximum allowed by the state government. Many households and businesses will find this difficult to pay, council needs to reassess the rate burden on the community, and look at ways to reduce the burden for the immediate future. Maroonadah has an annual budget of 163 million dollars. It is important that councillors have a comprehensive understanding of council economics to ensure comprehensive business practices are applied to your dollar. Our environment is important. I support canopy and habitat corridor tree protection. We must protect, maintain and enhance our natural and beautiful environment. To do this we need sound planning provisions and councillors with the strength and experience to enforce them. We must continue to have community consultation meetings, to ensure that the residents concerns are heard and acted upon. It is important to continue to pressure the Federal and State Governments to provide adequate funding for maintenance, and improvement of existing and future services, especially for our seniors, children, and youth. Almost 30 years ago we were the very original seniors, last year we were the very young Maroonadah. Formerly known as the Melbourne Metropolitan waste board, Director Eastern Regional State Board, Director Incolink, Director Co-ast, Director Australian Bone marrow institute. Vote 1 Les Willmott OAM.

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Maroondah City Council

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TAYLOR, Jo-anne

We need councillors that care more about the community rather than visions of grandeur. We need councillors who listen to all the community, not just the groups with the loudest voices. CPI is at zero or minus, council has sacked approximately 480 workers, many council services have been cancelled or are inaccessible yet our rates went up by the maximum amount, another 2%, mine have gone up by 30% in 5 years with no improvements. Other councils are giving refunds, others are not increasing. In the current climate and over the next 4 years it will be hard, really hard. We need councillors that are willing to scrutinise the budget and trim the fat. No more \$20m spent on new council offices, - another \$23m in this years budget to fit out (\$43m to date) the biggest single budget item, no more regional facilities that are available in every other council, no more money wasting, it's not an endless resource. We need to start putting back into our own community. Mental health will become more of an issue, more people have had their income slashed, home schooling has had a stressful effect on students & parents, isolation & social distancing has been hard on all of us, even my own business is closed until December, we need people who really understand the situation, who know the struggles of making every dollar count. We need Councillors that understand these are unusual times and we need to change services & the way they are delivered. At the moment only 8.9% of the budget is spent on community, this needs to double or even triple over the next few years. Please contact me 0409003048 or jo-annetaylor4@bigpond.com or look at my fb page <https://www.facebook.com/Elect-Jo-anne-Taylor-Wicklow-ward-Maroonдах-Council-2020-114308203750519> thank you.

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Maroondah City Council

Appendix 7.2.6: Candidate statement leaflet for Wombolano Ward election

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SPEARS, Kylie

As a resident for 30+ years, I'm standing for re-election because I am a passionate and independent voice determined to make our local community a better place to live, work and play for all. It has been my honour to represent the residents and ratepayers of Arrabai Ward as a Councillor for the past four years and to have been Deputy Mayor in 2019. Your ongoing support will enable me to keep making the improvements our community deserves. Listening to you and representing your views honestly, is what I care about. I have excellent working relationships with all levels of government, which is important for our advocacy platform.
I am approachable, responsive and dedicated to achieving the best outcomes for Wombolano ratepayers. Already, we've achieved so much together: \$16.5m Maroondah Nets, \$4.5m HE Parker Pavilion including female friendly facilities, \$2.3m increased investment on footpaths across the municipality, reviewed, updated and introduced the Disability Policy and Action Plan for 2019-2021, \$2.7m Coopersmith Pavilion at East Ringwood Reserve including the Chin Community Hub, new Maroondah Golf Strategy, Dog Park at Eastfield reserve, Annual Maroondah Kindergarten Expo and much more. The hard work must continue and your vote will enable me to keep delivering the improvements our community deserves. Protecting our leafy green environment and stopping inappropriate development. Advocating to State Government to ensure their planning laws don't ruin our amenity. Maintaining core service levels while fighting to eliminate waste in Council's budget and operations. Building more new footpaths and shared trails to improve accessibility. Improving car parking at stations and shopping centres. Upgrading community and sporting facilities for more inclusive activities. I am proud of serving my community to make our wonderful city even better, always with your needs at the front of my mind. Please vote 1 Kylie Spears M:0412977961, kyliespears1@gmail.com



KENT, Steve

I am determined to ensure that your voice matters within Maroondah Council. I care about the local community because I live, and I am raising my family in the ward of Wombolano. More than ever we need representation on council that will listen to the community and ensure that the council during this difficult period, provides the essential services and support that we all expect. During this Covid Pandemic I support a freeze on rates and fee increases as well as continued support to the many people that have been financially impacted. As a former President of the Ringwood Highland Games I recognise the value of community events and the many hard-working volunteers who put in so much time and effort to make these events happen. Local community groups and events are so important in uniting and uplifting our community. Council needs to provide our local community and sporting clubs with the tools and assistance to not only survive during covid but to also prosper moving forward. I will advocate for council to maintain and improve the vital local community services, including aged and disability services. I will protect Maroondah's leafy green suburbs by advocating for sensible town planning, so we do not have inappropriate structures within our community. As a small business owner, I understand the significant impact Covid has had on local businesses. I support the need for council to provide more in relation to rate and fee concessions, waivers and relief to the many businesses that have been affected. I look forward to representing you in council and providing a clear and balanced voice that reflects the views of our wonderful local community.



KINGSBURY, Alex

I am a proud resident of Maroondah and the Wombolano ward where I live with my husband and four children. We were drawn to living in this beautiful part of the world because of the lovely greenery, easy access to public transport and great shops, and most importantly, the wonderful community. This unprecedented period of time has brought our local environment and wellbeing into sharp relief, and I believe that council has a critical role to play in ensuring that everyone in Maroondah has a chance to feel supported and uplifted. Protecting and enhancing the green spaces that we all enjoy is important for our wellbeing, as is providing the many services that enrich our community, from the elderly, working families, and the vulnerable. As a Professional Engineer, and graduate of the Australian Institute of Company Directors, I will bring a fresh, invigorated approach to the leadership of our local area. I would be humbled to be your local representative, and I give you my assurance that I will listen to you, and I will act in the best interests of our community. Together we will build a stronger Maroondah.

Election Report Local Government elections 2020

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2020 Council Election Report from the Victorian Electoral Commission

Page 88

Maroondah City Council

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LAMONT, Nora

Maroonland is a truly wonderful place to live. As we move through the pandemic and the economic fallout it's more important than ever to have steady leadership and experience to navigate through the next few years. It has been my pleasure and privilege to have been a Councillor and twice Mayor for the past 12 years representing you at Maroonland City Council. I will continue to be a voice for fiscal restraint. This year I fought for a zero rate increase and voted against a rate increase! I will continue to be a voice for lower rates, because I believe that's the best way to ensure we can continue to provide my advocacy for community groups, sporting clubs and facilities to ensure we continue the redevelopments of our community facilities and provide access for all regardless of ability. I am a strong advocate for our tree canopy and open spaces, and I will fight to maintain our leafy green neighbourhoods and continue to fight against inappropriate development. Our local businesses will need support during and after the pandemic. I will use my experience to continue to ensure that we have a lot of business opportunities for local growth, cut red tape that hinders them, and focus on our ability to attract and retain new business. As your community representative I have been focused on delivering for the community for 12 years and will continue to not only be a community representative for the Wonga Ward but throughout the Maroonland municipality. I am committed to continuing this advocacy on your behalf. As your Wonga Ward Councillor I will continue to make your community a better place to live, work, and to raise your family. I would be honoured to be elected to the 2024 Vote 1 Nara Lamont delivery for the community since 2008.

1

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FEENEY, Peter

I have lived and worked in Maroonhead for 45 years. A widower with a daughter and granddaughter, both of whom live in Maroonhead, I am retired after a successful career in Information Technology and Logistics. I am actively involved in the community working in organisations that include Communities of Wellbeing, Yarrunga Community Centre and National Seniors Australia. Over the years I have served on numerous government committees and on the committees of the Ringwood and Croaydon Chambers of Commerce, Maroonhead HomeBiz, National Council of National Seniors Australia, the board of Life Activities Clubs Victoria and the Maroonhead Photographic Society. In 2013 I was recognised as Maroonhead Citizen of the Year for my service to a wide range of community groups. 2020 has been a year of unprecedented environmental, health, and economic disasters from which Australia and the rest of the world will take years to recover. Amid these disasters, we have learnt that what we need most is a local community that we can rely upon. Now more than ever we need our local community, our local shops, our local tradespeople and our local jobs; and we need a Council that helps this to happen. What we need are Councillors who are not politicians but real people who care about their community, are compassionate enough to look after everyone in this town and concerned to divide us along party lines. I understand that the Maroonhead Community Centre is a Council priority, fight for a compassionate Council that cares for the community, more opportunities for local employment and local business, infrastructure that enables and connects people, protection of a leafy green Maroonhead, and a transparent Council that keeps the community informed. Vote 1 Peter Feeney 2 Donna MacKinnon 3 Our candidate.

To contact or learn more about me the website www.petrefeenev.com.au

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NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.



MacKINNON, Donna

As a 39-year-old resident of Wonga ward, a parent and a teacher, I understand this community inside and out. I believe in fairness and equity and will always put our community first. Over the years, I have been involved in our community both as a volunteer and in my years as a local secondary Maths teacher. I have always been a strong advocate for young people, women, and anyone in our community needing support. I am running for council because I know that we need a local with a real understanding of the community and someone who can make sure our council is doing the right thing. Our council needs to shift its focus to better support residents and small businesses. As a councillor, I will prioritise the provision of quality services and fight for secure employment that is accessible to all. We need a council that is ready to do things differently, is responsive to, and consults with the community to put the needs of ratepayers first. I am passionate about protecting the environment we live in. We need responsible development of community infrastructure and services that meet the needs of the community. We need a council of a high quality and meet high sustainability benchmarks. Local government can directly improve the lives of residents. It is a place for positive, long-term change but this requires community voices to be heard. I elected, I listened, be accountable and work hard towards achieving the best results for our community. I am here for all of you. A new ward, we need new energy, new ideas and a new level of commitment, care and compassion for our community and environment. Contact me on 08 9426 2888 or donna.wonga@gmail.com or per 0424 472 752 (vib). Donna MacKinnon, 2021 Feeney, then all other candidates.

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Maroondah City Council

Appendix 7.2.8: Candidate statement leaflet for Yarrunga Ward election

Don't Risk a Fine

VOTING CLOSSES 6.00 PM

Friday 23 October 2020

Your ballot paper is attached to this leaflet.

Complete and return as soon as possible.

See the ballot paper envelope for voting instructions.

VOTING IN THIS ELECTION IS BY POST ONLY

Your completed ballot material must be posted or in the hands of the Election Manager on or before **6.00 pm on Friday 23 October 2020**.

Local mail clearance times may vary. Ballot material must be mailed before final clearance times in the last week of voting. Late votes cannot be included in the count.

Alternatively, you may hand-deliver your envelope during business hours to:
259 - 261 Maroondah Highway
Ringwood

CANDIDATE QUESTIONNAIRES

Completed candidate questionnaires are available at vec.vic.gov.au or alternatively from the Election Manager.

COMPULSORY VOTING PROVISIONS APPLY

You have received this ballot pack because you are enrolled for this election. Voting is compulsory if you were on the Victorian State electoral roll for this council on Friday 28 August 2020.


Further information on voting entitlements can be found at vec.vic.gov.au

You may receive an Apparent Failure To Vote Notice if you complete and return your ballot material after the close of voting.



2020 Council Election
VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election



Yarrunga Ward


THIS IS A POSTAL ELECTION ONLY.

Voting is compulsory for residents.

For further information visit vec.vic.gov.au or phone (03) 8619 1443 during business hours.

 **Victorian Electoral Commission**

Printed on 100% Australian made recycled stock



STEANE, Rob

I am your current Ward Councillor and twice Mayor. I'm a family man, with family values and former Police Sergeant having been stationed locally, before establishing my consultancy and training business. I'm married to a policewoman, together, we understand community safety. I have a history of community involvement having previously served on local business committees, two school councils, including Croydon Hills Primary School, and I'm currently on a local Bendigo Community Bank board. I initiated the 9-installment option for the paying of rates and I will continue to ensure that with the current Covid-19 issues, residents are given every assistance for the paying of rates, without financial penalty. I advocated more strongly than others to ensure Aquanation received state and federal funding and got built, resulting in the magnificent facility that provides a return to ratepayers. Those advocacy skills ensured that at the last federal election, as Mayor, I was able to secure over \$140m in funding for Maroondah. The results of that sees the soon to be constructed multi-deck commuter car park at Croydon Station, the redevelopment of Dorset Road between Maroondah Highway & Hull Road and a significant number of sporting & community facility upgrades. I will continue advocating for the Croydon level crossing removal. Our children have asked for more places to ride their bikes. I will ensure the jumps at Yarrunga remain, are enhanced, and safe but away from residents. I have a record of refusing inappropriate development and I will ensure that Yarrunga remains, predominantly, a single house on a single block, green, leafy community that it is today. I am asking for your support, so together, we can continue to make Yarrunga and Maroondah more broadly, an even better place to live, work & play. Now, more than ever, experience counts. 0419 334 794

1



SCHAFER, Andrew

Vote 1 for Andrew Schaffer for Yarrunga Ward. I'm an owner operator of a plumbing business that employs 10 local workers. Myself, partner and our 5 kids are blessed to call Maroondah home. To represent your community, it's important to be active in it. I play vets football for North Ringwood FC; Coached junior football for 9 years; Member of Aquanation and MVC; and sponsor numerous local sporting clubs and charities. I'll bring my business skills to council to ensure ratepayers get real value. With our economy in recession, local families are doing it tough. My first priority is to freeze 2021 rate increases and offer 12-month deferral of rate payments for proven hardship. Sport brings our community together. I'll inject funding into junior sports, create first class sporting facilities, and upgrade rooms to be female friendly, which will also assist to improve female participation in local sports. With your vote, I'll prioritise the repair and installation of new footpaths. I'll open up council land to create more parklands, with trails, for community and recreational use. I'll work with the community and town planners to ensure minimal congestion to our suburbs. Opening up new housing opportunities for people to move into our wonderful municipality must be done in a responsible way. We must preserve the wonderful flora and tree-canopied character of our suburbs. We must jump-start our local economy. Jobs give people purpose, especially our youth. I'll work to facilitate part-time youth employment by introducing a council registry for local job hunters to match local employers. Let's not just buy local, let's employ local. I've got the skills, passion and work ethic to be your representative for Yarrunga Ward. Please Vote 1 for Andrew Schaffer for Yarrunga Ward. For more info, call me on 0417814355 or email andrew.schafer@hydraciv.com.au.

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Election Report Local Government elections 2020

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2020 Council Election Report from the Victorian Electoral Commission

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Maroondah City Council

Appendix 7.3: Uncontested ward leaflets

Appendix 7.3.1: Uncontested ward leaflet for Bungalook Ward election







Maroondah City Council elections
Bungalook Ward
October 2020

At the close of nominations for the Bungalook Ward election, one nomination was received for the single vacancy.
Therefore, Tony Dib will be elected unopposed.

You are not required to vote.

Sandi Miller, Election Manager
Information: (03) 8619 1443

@electionsvic   

vec.vic.gov.au 

Maroondah City Council

Appendix 8: Daily breakdown of the general mail-out

Maroondah City Council election

6 October 2020	7 October 2020	8 October 2020	Total
25,969	25,969	24,442	76,380

Barnggeong Ward election

6 October 2020	7 October 2020	8 October 2020	Total
3,253	3,253	3,063	9,569

Jubilee Ward election

6 October 2020	7 October 2020	8 October 2020	Total
3,268	3,268	3,077	9,613

McAlpin Ward election

6 October 2020	7 October 2020	8 October 2020	Total
3,384	3,384	3,184	9,952

Tarralla Ward election

6 October 2020	7 October 2020	8 October 2020	Total
3,209	3,209	3,020	9,438

Wicklow Ward election

6 October 2020	7 October 2020	8 October 2020	Total
3,512	3,512	3,305	10,329

Wombolano Ward election

6 October 2020	7 October 2020	8 October 2020	Total
2,935	2,935	2,763	8,633

Wonga Ward election

6 October 2020	7 October 2020	8 October 2020	Total
3,297	3,297	3,103	9,697

Maroondah City Council

Yarrunga Ward election			
6 October 2020	7 October 2020	8 October 2020	Total
3,111	3,111	2,927	9,149

Appendix 8.1 Daily breakdown of the uncontested leaflet mail-out

Bungalook Ward election			
6 October 2020	7 October 2020	8 October 2020	Total
3,023	3,023	2,846	8,892

Maroondah City Council

Appendix 9: Result information

Maroondah City Council election

Barnegeong Ward Count summary

Enrolment: 9,569**Formal votes:** 7,778**Informal votes:** 342 (4.21% of the total votes)**Voter turnout:** 8,120 (84.86% of the total enrolment)

Candidates (in ballot paper order)	First preference votes	Percentage
GRAHAM, Marijke	6,349	81.63%
WHITE, David	1,429	18.37%

Successful candidate

GRAHAM, Marijke

Bungalook Ward – uncontested election

DIB, Tony (Elected unopposed)

Jubilee Ward Count summary

Enrolment: 9,616**Formal votes:** 7,682**Informal votes:** 311 (3.89% of the total votes)**Voter turnout:** 7,993 (83.12% of the total enrolment)

Candidates (in ballot paper order)	First preference votes	Percentage
BRIGHTSIDE, Emily	2,246	29.24%
SYMON, Mike	5,436	70.76%

Successful candidate

SYMON, Mike

Maroondah City Council

McAlpin Ward Count summary

Enrolment: 9,953**Formal votes:** 8,353**Informal votes:** 252 (2.93% of the total votes)**Voter turnout:** 8,605 (86.46% of the total enrolment)

Candidates (in ballot paper order)	First preference votes	Percentage
CANAVAN, Melinda Audrey	1,696	20.30%
STOJANOVIC, Suzanne	2,178	26.07%
MALONEY, David	1,959	23.45%
MOON, Sebastian	1,159	13.88%
STEVENS, Veronica Claire	1,361	16.29%

Successful candidate

STOJANOVIC, Suzanne

Tarralla Ward Count summary

Enrolment: 9,438**Formal votes:** 7,484**Informal votes:** 248 (3.21% of the total votes)**Voter turnout:** 7,732 (81.92% of the total enrolment)

Candidates (in ballot paper order)	First preference votes	Percentage
GREANEY, Todd	913	12.20%
BEECHER, Nadine	1,169	15.62%
BHAT, Jay	210	2.81%
YOUSSEF, Christy	262	3.50%
ROSE, Neil	1,034	13.82%
MACDONALD, Paul	3,264	43.61%
OZEER, Saarah	632	8.44%

Successful candidate

MACDONALD, Paul

Maroondah City Council

Wicklow Ward Count summary**Enrolment:** 10,329**Formal votes:** 8,199**Informal votes:** 198 (2.36% of the total votes)**Voter turnout:** 8,397 (81.30% of the total enrolment)

Candidates (in ballot paper order)	First preference votes	Percentage
SALLOUM, Peter	1,589	19.38%
DAMANTE, Tasa	2,298	28.03%
WILLMOTT, Les	2,297	28.02%
TAYLOR, Jo-anne	2,015	24.58%

Successful candidate

DAMANTE, Tasa

Wombolano Ward Count summary**Enrolment:** 8,633**Formal votes:** 6,948**Informal votes:** 208 (2.91% of the total votes)**Voter turnout:** 7,156 (82.89% of the total enrolment)

Candidates (in ballot paper order)	First preference votes	Percentage
SPEARS, Kylie	3,575	51.45%
KENT, Steve	1,359	19.56%
KINGSBURY, Alex	2,014	28.99%

Successful candidate

SPEARS, Kylie

Maroondah City Council

Wonga Ward Count summary

Enrolment: 9,697**Formal votes:** 7,922**Informal votes:** 203 (2.50% of the total votes)**Voter turnout:** 8,125 (83.79% of the total enrolment)

Candidates (in ballot paper order)	First preference votes	Percentage
LAMONT, Nora	3,719	46.95%
FEENEY, Peter	1,732	21.86%
MacKINNON, Donna	2,471	31.19%

Successful candidate

LAMONT, Nora

Yarrunga Ward Count summary

Enrolment: 9,149**Formal votes:** 7,796**Informal votes:** 315 (3.88% of the total votes)**Voter turnout:** 8,111 (88.65% of the total enrolment)

Candidates (in ballot paper order)	First preference votes	Percentage
STEANE, Rob	4,228	54.23%
SCHAFER, Andrew	3,568	45.77%

Successful candidate

STEANE, Rob

Maroondah City Council

Appendix 10: Election participation statistics

Note: Participation is measured by the number of marks on the roll as a percentage of total enrolment and can vary from turnout (total ballot papers counted as a percentage of total enrolment).

Maroondah City Council election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Maroondah City Council general election	Comparator for 2016 Maroondah City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	87.69%	80.05%	86.27%
aged 18 to 69 years old on election day	87.21%	80.49%	85.48%
aged 70 years and over on election day	90.01%	77.60%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	62.83%	54.94%	60.96%
Council total	85.99%	77.67%	84.12%

Barnggeong Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Maroondah City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	88.46%	86.27%
aged 18 to 69 years old on election day	88.16%	85.48%
aged 70 years and over on election day	90.24%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	53.25%	60.96%
Ward total	86.71%	84.12%

Maroondah City Council

Jubilee Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Maroondah City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	87.22%	86.27%
aged 18 to 69 years old on election day	87.02%	85.48%
aged 70 years and over on election day	88.15%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	66.49%	60.96%
Ward total	85.17%	84.12%

McAlpin Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Maroondah City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	89.77%	86.27%
aged 18 to 69 years old on election day	89.08%	85.48%
aged 70 years and over on election day	92.80%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	61.66%	60.96%
Ward total	88.17%	84.12%

Maroondah City Council

Tarralla Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Maroondah City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	85.47%	86.27%
aged 18 to 69 years old on election day	85.07%	85.48%
aged 70 years and over on election day	87.67%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	61.34%	60.96%
Ward total	83.71%	84.12%

Wicklow Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Maroondah City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	85.15%	86.27%
aged 18 to 69 years old on election day	83.83%	85.48%
aged 70 years and over on election day	90.57%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	63.37%	60.96%
Ward total	83.43%	84.12%

Maroondah City Council

Wombolano Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Maroondah City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	86.10%	86.27%
aged 18 to 69 years old on election day	85.82%	85.48%
aged 70 years and over on election day	87.48%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	67.36%	60.96%
Ward total	84.55%	84.12%

Wonga Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Maroondah City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	87.71%	86.27%
aged 18 to 69 years old on election day	87.08%	85.48%
aged 70 years and over on election day	90.77%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	62.80%	60.96%
Ward total	85.70%	84.12%

Maroondah City Council

Yarrunga Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Maroondah City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	91.47%	86.27%
aged 18 to 69 years old on election day	91.46%	85.48%
aged 70 years and over on election day	91.49%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	58.87%	60.96%
Ward total	90.64%	84.12%

Maroondah City Council

Appendix 11: Complaints

Written complaints received by the VEC

Date	Nature of the complaint	Action taken by the VEC
25 August 2020	Complex Complaint - Candidates and Parties (Donations)	Investigated. No response provided as anonymous submission
25 August 2020	Complex Complaint - Candidates and Parties (Conduct of Candidate or Party)	Action taken and responded
11 September 2020	Notification of potential breach of the law - External Agency as Regulator - Candidates and Parties (Misleading or Deceptive Information)	Response provided
21 September 2020	Complex Complaint - Candidates and Parties (Nominations)	Action taken and responded
24 September 2020	Notification of potential breach of the law - External Agency as Regulator - Candidates and Parties (Candidate Eligibility or Fitness)	Response provided
25 September 2020	Complex Complaint - Candidates and Parties (Misleading or Deceptive Information)	Referred to LGI
26 September 2020	Criticism - VEC Administration (Lack of information)	Response provided
28 September 2020	Notification of potential breach of the law - External Agency as Regulator - Candidates and Parties (Location of Signs)	Response provided
30 September 2020	Simple Complaint - Candidates and Parties (Candidate Statement or Questionnaire)	Response provided
8 October 2020	Simple Complaint - Voting (COVID-19)	Action taken and responded
8 October 2020	Suggestion - Voting (Ballot Papers)	Action taken and responded
9 October 2020	Complex Complaint - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
10 October 2020	Suggestion - Voting (Ballot Papers)	Response provided
12 October 2020	Notification of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Referred to LGI
12 October 2020	Simple Complaint - Voting (Ballot Papers)	Action taken and responded
16 October 2020	General Question - VEC Administration (Electoral Boundaries)	Response provided
19 October 2020	Simple Complaint - Candidates and Parties (Conduct of Candidate or Party)	Response provided
19 October 2020	Simple Complaint - Voting (Ballot Papers)	Action taken and responded
20 October 2020	Simple Complaint - A Voting Centre or Election Office (Ballot Papers)	Action taken and responded

Maroondah City Council

20 October 2020	Notification of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Authorisation)	Referred to LGI
23 October 2020	Simple Complaint - Enrolment (Entitlements)	Response provided
26 October 2020	Clarification of Process, Procedure or Legislation - Voting (Postal Vote Never Received)	Response provided
26 October 2020	Simple Complaint - Voting (Postal Vote Never Received)	Response provided
27 October 2020	Simple Complaint - Voting (Postal Vote Arrived Late)	Response provided
28 October 2020	Simple Complaint - Voting (Postal Vote Never Received)	Response provided
28 October 2020	Simple Complaint - Voting (Ballot Papers)	Response provided
1 November 2020	Simple Complaint - Voting (Postal Vote Never Received)	Response provided
4 November 2020	Simple Complaint - Voting (Results)	Response provided
22 November 2020	Complex Complaint - Voting (Postal Vote Arrived Late)	Response provided

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Report to Parliament on the 2020 Local Government elections

August 2021



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(Victorian Electoral Commission)
August 2021.

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Level 11, 530 Collins Street
Melbourne Victoria 3000
T 131 832
info@vec.vic.gov.au
vec.vic.gov.au

Report to Parliament on the 2020 Local Government elections

Victorian Electoral Commission

Acknowledgement of country

The VEC pays respect to Victoria's traditional owners and their elders past and present who have been custodians of this country for many thousands of years. Their living culture and their role in the life of Victoria is acknowledged by the VEC.

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Commissioner's foreword



The 2020 local government elections were like no other held in Victoria. The constraints imposed by the coronavirus (COVID-19) pandemic added further complexity to an already demanding schedule of work for all participants in the election program. Yet on 11 November 2020, following the declaration of results for all 298 elections for 76 councils, it was concluded that the program was very successful.

These elections realised the highest average turnout for Victorian local government elections at 81.47% – a 9% increase compared to 2016. The informality rate, at 4.76%, was lower than in 2016 at 6.29%, perhaps indicating less pressure on the time of voters. Furthermore, the elections realised a voters' roll of 4.29 million voters, as well as the highest number of candidates (2,186) and simultaneous elections to date (298). These figures and the fact that all compliance, integrity, accuracy and service delivery targets were met provides assurance as to the program's success.

The VEC commenced 2020 with a strong Election Service Plan and good relationships with the 76 councils having an election. This was a necessary foundation for the unfolding circumstances of the year. With a State of Emergency imposed in Victoria in mid-March along with the requirement to stay at home, the VEC quickly transitioned to working offsite. This continued for most of the year, with only occasional critical election projects requiring office attendance, and then with minimum personnel and great caution.

In response to the coronavirus (COVID-19) pandemic, the VEC developed a specific COVIDSafe Election Plan that supplemented the service plan. Operating procedures and plans were constantly reviewed and adjusted to align with evolving Chief Health Officer directions, and other work health and safety obligations. The VEC established a working group to implement the directions and instructions, and to ensure each workplace was safe. The VEC also proactively adopted and applied the government's restrictions of 31 May 2020 on movement and interaction as a planning principle throughout the elections, to withstand potential outbreaks and the ever-present risk of tightening restrictions. The VEC established a high-level reference group to provide independent expert advice on its plans and responses. While the elections were conducted entirely by postal voting, as determined by the Minister for Local Government on 15 May 2020, a casual workforce of 6,000 people operating from up to 80 venues was required. Their safety, along with that of all other election participants, was paramount. By way of success, no election participant, employee or venue was affected by the coronavirus (COVID-19) disease.

Yet there were other challenges running alongside the pandemic. A new *Local Government Act 2020* received Royal Assent on 24 March 2020 with changes affecting the ward structures of councils, elector entitlements and candidate training. Further, Local Government (Electoral) Regulations were made on 7 July 2020, just seven weeks before the close of the roll, which required an immediate response by the VEC. Important provisions specific to coronavirus (COVID-19) were included, allowing candidate nominations to be taken other than in person and for the Election Manager to limit scrutineer numbers in certain circumstances. There were also changes to Ministerial portfolio responsibilities in June 2020, which complicated reporting. Lobbying to postpone the elections by elements of the local government sector continued into July 2020. The government only confirmed on 19 August 2020 that the elections would proceed on 24 October 2020 as scheduled. The certainty and relief this brought to the VEC was palpable.

The critical weeks of the election program between the opening of nominations and the declaration of results were dynamic. Bringing together nominations, candidate statements, candidate photographs and responses to candidate questionnaires, and then printing almost five million ballot packs required close monitoring. Thereafter, election offices were busy receiving and processing returned ballot papers in preparation for counting activities either by data entry and computer calculation, or through manual counting. I am pleased that all elections were declared two days ahead of the VEC's target date of 13 November 2020 despite coronavirus (COVID-19) restrictions.

It is easy to overlook the role of the many service providers the VEC contracted, who were critical to the delivery of the local government election program. Not least Australia Post, whose performance was critical to the success of the State-wide postal voting election activity, and had a contracted agreement to manage the delivery and return of some 4.25 million ballot packs over a three-and-a-half week period. It can be said that despite workforce constraints, a booming parcel business and some community scepticism, Australia Post met their addressed mail delivery obligation, evident in part by the increased participation rate. The same can be said for the printers, mail houses and transport providers, who successfully managed their risks and contributed to the overall logistical effort.

I also acknowledge the 76 councils for their assistance in developing the voters' rolls, providing election office space in some locations, and their general support and understanding of restricted vote counting processes, results declarations and swearing in of elected councillors.

As with any election, our staff were critical to our success. Notwithstanding coronavirus (COVID-19) restrictions, our people's commitment to service delivery was noteworthy. I also acknowledge the resilience and patience of those in the election offices and counting venues across the State. I note specifically the challenges presented in rapidly moving election official training to an online format and rearranging community outreach programs where in-person engagement was impossible. Similarly, the changes to manuals and instructions, and producing a myriad of handbooks

and coronavirus (COVID-19) material proved an enormous challenge that was well met. I sincerely thank all VEC staff and officials involved in the elections.

There is much detail in this report on the activities that made up the 2020 local government election program, including where process and operational improvements can be made. There are also several recommendations for the government's consideration in its legislative change agenda.

Every whole-of-State electoral event in Victoria is large and complex, and the 2020 local government elections were no exception. However, the challenge of conducting an election in the circumstances of a global pandemic sets 2020 apart. Despite the prevailing restrictions, disruptions, changes and community anxieties, the VEC delivered an election program that was compliant, accurate and – above all – safe, allowing every Victorian to elect their local council representative. In all, it was a program of work that was very well done.



Warwick Gately AM
Electoral Commissioner

Report to Parliament on the Local Government elections 2020

Introduction

About this report

This publication has been prepared by the Victorian Electoral Commission (VEC) to report on the conduct of the 76 Victorian local government elections held in October 2020.

The report provides information on the planning and functions of the VEC throughout the election timeline and its performance in the execution of the 2020 local government elections.

Also provided in this report is information on the implications of the coronavirus (COVID-19) pandemic, its impact on the elections and the VEC's strategies to adapt election planning in the everchanging environment.

Details relating to voting statistics, results of elections, stakeholder feedback post-election, and recommendations for future elections are summarised throughout this publication.

Image: Maroondah City Council Election Office entrance

About the Victorian Electoral Commission

The VEC is an independent and impartial statutory authority established under Victoria's *Electoral Act 2002*. The VEC conducts:

- › State elections
- › local government elections
- › certain statutory elections and polls
- › fee-for-service elections
- › electoral representation processes for councils and the Electoral Boundaries Commission for State electoral boundaries.

The VEC is also responsible for maintaining the Victorian register of electors, administering political funding and donation disclosure laws, conducting electoral research, providing communication and education services, and informing and engaging Victorians in the democratic process.



Responses to date to the 2016 local council election recommendations

In its Report to Parliament on the 2016 Local Government elections the VEC included a number of recommendations for consideration by the Victorian Government. The table below and on the next page provides an overview of the outcome to date of those recommendations. Further information can be found later in this report. Recommendations not yet addressed remain relevant in providing further improvement to the administration of elections.

- Addressed
- Not directly addressed
- Not addressed

No.	Recommendation from 2016	Outcome
1	The VEC recommends that consideration is given to providing clarity around the inclusion of preference information in candidate statements submitted in accordance with Regulations 35–37 of the Local Government (Electoral) Regulations 2016.	■ Not addressed.
2	The VEC recommends that a review of the questions included in the candidate questionnaire be conducted to respond to feedback from voters.	■ Although the candidate questionnaire was updated by the <i>Local Government (Electoral) Regulations 2020</i> , post-election feedback from voters received by the VEC identifies that the product is still deficient and does not meet the needs of voters. Refer to Recommendation 5.
3	The VEC recommends that consideration is given to providing the Electoral Commissioner with the ability under the LG Act to resolve timeline conflicts caused by physical, natural or other incidents in a local area during the election period.	■ Addressed.
4	The VEC recommends that section 46 of the LG Act 1989 be amended to provide clarity for the Municipal Electoral Tribunal when responding to situations where a candidate who is declared elected, is subsequently determined to be ineligible to nominate as a candidate.	■ The VEC notes that VCAT now hears disputed returns for local council elections in its original jurisdiction (see sections 311 and 312 of the <i>Local Government Act 2020</i>).
5	The VEC recommends that the CoM Act is amended to respond to the situation where a Group of candidates registered for the Melbourne City Council Election of Councillors is affected by the retirement or death of one or more candidates participating in that Group.	■ Not addressed.

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No.	Recommendation from 2016	Outcome
6	The VEC recommends consideration is given to amending section 3(1) of the LG Act to account for declining newspaper consumption and replacing it with other mechanisms for increasing awareness of public notices, particularly in relation to entitlement provisions for non-citizen resident ratepayers, corporations and occupiers of properties with rates responsibility and located within the local government area.	<p>■ The <i>Local Government Act 2020</i> and <i>Local Government (Electoral) Regulations 2020</i> now allow for the VEC to publish public notices on its website. The content and format required for these notices mean they are not necessarily effective for communicating complex official election information for all electors. As a result, messages are duplicated and some prospective voters may miss critical information. See <i>Debrief and evaluation – Findings Recommendation 6</i> regarding the VEC's response to the declining distribution and readership of print media. See <i>Recommendation 8</i> regarding opportunities for consistent contact with voters in relation to their council-administered enrolment entitlement.</p>
7	The VEC recommends consideration is given to increasing the period between the final lodgement of candidate products and the first day for despatch of ballot packs for postal elections.	<p>■ Meeting the requirements within the short timeframes required by the legislation continues to be a challenge for the VEC. See <i>Debrief and evaluation-Findings Recommendation 7</i> in relation to changing the timeline for the production of postal ballot material.</p>
8	The VEC recommends consideration is given to amending Regulation 119(2)(e) of the Regulations so that a voter can be excused if their declaration is received by the VEC within 7 days of the close of the extended postal vote receipt period.	<p>■ The VEC notes that cross-reference in this recommendation should be updated to refer to Regulation 84(2)(c) of the <i>Local Government (Electoral) Regulations 2020</i>.</p>
9	The VEC recommends consideration of a remedy for the increased level of unintentional informal voting in elections with high numbers of candidates.	<p>■ While recent changes to the <i>Local Government Act 2020</i> establishing default, electoral structures comprised of single-councillor wards may reduce the number of wards with high numbers of candidates, this problem has not been resolved for situations where high numbers of candidates still occur.</p>
10	The VEC recommends consideration of a consistent application process for activating CEO List entitlements. Given that this would require voters to actively engage in the process of enrolment, further consideration could be given to the relevance of extending the compulsory voting obligation to this group.	<p>■ The <i>Local Government Act 2020</i> has shifted to all council-administered enrolment entitlements to be by application. While the 2020 local council elections allowed for a transitional arrangement for council-enrolled voters, this will not apply for future elections and the compulsory voting obligation will apply more consistently. See <i>Debrief and evaluation-Findings Recommendation 1</i> in relation to the risk of inconsistencies in this area for the next Casey City Council and Whittlesea City Council general elections.</p>

1. Frameworks and electoral landscape

Local government elections in Victoria are governed by the following legislative frameworks:

- › *Constitution Act 1975*
- › *Local Government Act 2020*
- › *City of Melbourne Act 2001*
- › *Electoral Act 2002*
- › *Infringements Act 2006*
- › *Fines Reform Act 2014*.

Legislation

The 2020 local government elections were the first to be governed by Victoria's new *Local Government Act 2020* (the LG Act). The legislation was passed by Parliament in March 2020, and the electoral provisions of the LG Act came into effect in April 2020 in readiness for the elections.

At a high level, the LG Act carried over the previous requirement for all councils to hold a general election on the fourth Saturday of October every four years. It also retained and strengthened the principles which ensure accountable and transparent local democracy in Victoria.

At a more detailed level, the LG Act introduced greater consistency across councils and elections, including uniform electoral structures and a common voting system. It also phases out the automatic entitlement for non-resident property owners to be enrolled. By the next local government general elections in 2024, all non-resident property owners with a voting entitlement will need to apply to be enrolled.

The *City of Melbourne Act 2001* (the CoM Act) continued to provide enrolment and election requirements for Melbourne City Council elections.

Legislation excluded Casey City Council, South Gippsland Shire Council and Whittlesea City Council from having a general election in 2020 as they remained under administration.

Regulations

Following the passage of the LG Act, the Governor in Council made the Local Government (Electoral) Regulations 2020 (the LG Regulations) on 7 July 2020.

The Regulations were amended twice during September 2020 to provide necessary procedural and technical changes due to the evolving COVID-19 pandemic.

For the Melbourne City Council elections, as well as relying on the Regulations, the City of Melbourne (Electoral) Regulations 2012 (the CoM Regulations) include specific arrangements that only apply to Melbourne City Council elections. The CoM Regulations were also amended in September 2020 to incorporate necessary changes resulting from the new LG Act and the Regulations.

Postponed elections

The Central Goldfields Shire Council had been governed by administrators since it was dismissed in August 2017. The 2020 local government general elections resulted in the Council returning to elected councillors.

As a result of the dismissal of the South Gippsland Shire Council in mid-2019, the general election for the South Gippsland Shire Council was postponed to October 2021.

Casey City Council and Whittlesea City Council were placed into administration in early 2020. General elections for these councils were postponed until October 2024.

Representation reviews and subdivisions

Under Division 2 of Part 10 of the *Local Government Act 1989* (the LG Act 1989), the VEC was responsible for conducting regular electoral representation reviews of all councils in Victoria.

The purpose of an electoral representation review was to recommend an electoral structure that provided 'fair and equitable representation for the persons who are entitled to vote at a general election of the council.'¹

The matters considered by a review were:

- › the appropriate number of councillors (between five and twelve)
- › the electoral structure of the council (whether the council should be unsubdivided or divided into wards and, if subdivided, the details of the ward boundaries and the number of councillors per ward).

¹⁰ Section 219D of the *Local Government Act 1989*.

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Each council was required to be reviewed before every third general election after the council's last review (approximately every 12 years), or earlier if gazetted by the Minister for Local Government. A review could not commence until two years before a council's general election and had to be completed no later than six months before the general election.

Legislative reform

The Victorian Government's legislative reform of the LG Act 1989 overlapped with the VEC's 2019–20 electoral representation and subdivision review program. The electoral provisions of the new LG Act came into operation on 6 April 2020, at which time the VEC was in the process of reviewing the final two councils (Mitchell Shire Council and Whittlesea City Council) of the 31 councils in the representation review program.

Under the LG Act, in future, an electoral representation advisory panel is to be established by the Minister for Local Government to consider council electoral arrangements.

According to these provisions, the VEC is no longer the statutory reviewer conducting electoral representation reviews. The LG Act required any electoral representation reviews underway under the LG Act 1989 to cease, while subdivision reviews for seven councils were to continue.

The LG Act stipulates a uniform system of single-councillor wards for all Victorian local councils. The Minister for Local Government may decide, however, that in some cases a local council can be unsubdivided or consist of multi-councillor wards with an equal number of councillors per ward.

Of the electoral structures recommended to the Minister following the representation review program conducted in accordance with the LG Act 1989, only two of the VEC's final recommendations (Banyule City Council and Nillumbik Shire Council) complied with the new requirement for councils to consist of single-councillor wards. The VEC did, however, recommend unsubdivided electoral structures for eight regional councils, including Swan Hill Rural City Council and Mansfield Shire Council.

The immediate impact was the cancellation of the electoral representation reviews for Mitchell Shire Council and Whittlesea City Council, the final reports of which were scheduled to be released on 8 April 2020. The proclamation of the new LG Act did not have a direct impact on the subdivision reviews, which were completed according to the review schedule.

During the 2019–20 electoral representation review program for the 31 councils, the reviewed councils varied greatly in terms of their social and demographic character, and their electoral structure.

The table on the next page provides an overview of each review and recommendation for the local council's electoral structure developed by the VEC, and the outcome of the review.

In accordance with Division 3 of Part 10 of the LG Act 1989, the VEC conducted subdivision reviews for seven councils (Hume City Council, Monash City Council, Moorabool Shire Council, Stonnington City Council, Surf Coast Shire Council, Wyndham City Council, and Yarra Ranges Shire Council). Under the LG Act 1989, a subdivision review was required where a council was not due for an electoral representation review, but where the number of voters enrolled for at least one ward was likely to deviate beyond the legislated $\pm 10\%$ tolerance by the next general election. In these reviews, the VEC restored enrolment numbers to comply with the LG Act 1989 by making comparatively minor changes to ward boundaries.

Ward boundary reviews have replaced subdivision reviews in the LG Act. These will continue to be conducted by the VEC, and the VEC will continue to monitor enrolment trends in subdivided council areas as part of its ward boundary review responsibility.

Voting system

A key reform of the LG Act stipulates that a single voting system (either attendance voting or postal voting) must be used for general elections and by-elections and must be determined by the Minister.

In accordance with the Minister's determination², all elections were held by postal voting.

¹¹ The Minister published this decision in the Government Gazette on 18 May 2020















1. Frameworks and electoral landscape

- The VEC completed an electoral representation review of this council. The VEC's recommended structure was accepted and the recommended number of councillors and electoral structure (shown) took effect at the 2020 local council elections.
- The electoral structure of this council was determined by the Minister for Local Government in accordance with the provisions of the LG Act.
- The VEC completed an electoral representation review of this council; the number of councillors and electoral structure (shown) remained unchanged for the 2020 local council elections.

Council	Change	Current number of Councillors	Current electoral structure
■ Ararat	No change	7	Unsubdivided
■ Banyule	Change from seven councillors elected from 7 x single-councillor wards	9	9 x single-councillor wards
■ Bayside	Change from three wards (1 x three-councillor ward and 2 x two-councillor wards)	7	7 x single-councillor wards
■ Benalla	No change	7	Unsubdivided
■ Boroondara	Change from 10 councillors elected from 10 x single-councillor wards	11	11 x single-councillor wards
■ Buloke	No change	7	1 x three-councillor ward 2 x two-councillor wards
■ Campaspe	No change	9	2 x three-councillor wards 3 x single-councillor wards
■ Cardinia	Change from three wards (1 x four-councillor ward, 1 x three-councillor ward and 1 x two-councillor ward)	9	9 x single-councillor wards
■ Casey ³	No change	11	5 x two-councillor wards 1 x single-councillor ward
■ Colac Otway	No change	7	Unsubdivided
■ Darebin	Change from nine councillors elected from 3 x three-councillor wards	9	9 x single-councillor wards
■ East Gippsland	No change	9	Unsubdivided
■ Glenelg	No change	7	Unsubdivided
■ Golden Plains	No change	7	Unsubdivided
■ Greater Dandenong	Change from four wards (3 x three-councillor wards and 1 x two-councillor ward)	11	11 x single-councillor wards

¹² Casey City Council's general election has been postponed to October 2024

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Council	Change	Current number of Councillors	Current electoral structure
 Hepburn	No change	7	2 x two-councillor wards 3 x single-councillor wards
 Kingston	Change from nine councillors elected from 3 x three-councillor wards	11	11 x single-councillor wards
 Manningham	Change from 3 x three-councillor wards	9	9 x single-councillor wards
 Mansfield	Change from 5 wards (1 x two-councillor ward and 3 x single-councillor wards)	5	Unsubdivided
 Maroondah	Change from 3 x three-councillor wards	9	9 x single-councillor wards
 Mitchell	Adjustments to ward boundaries	9	3 x three-councillor wards
 Moira	No change	9	Unsubdivided
 Moyne	No change	7	Unsubdivided
 Murrindindi	Adjustments to ward boundaries	7	7 x single-councillor wards
 Nillumbik	Adjustments to current ward boundaries	7	7 x single-councillor wards
 Northern Grampians	No change	7	1 x three-councillor ward 1 x two-councillor ward 2 x single-councillor wards
 Borough of Queenscliffe	No change	5	Unsubdivided
 Southern Grampians	No change	7	Unsubdivided
 Swan Hill	Change from 4 wards (1 x four-councillor ward and three x single-councillor wards)	7	Unsubdivided
 Whitehorse	Change from 10 councillors elected from 5 x two-councillor wards	11	11 x single-councillor wards
 Whittlesea ⁴	No change	11	2 x four-councillor wards 1 x three-councillor ward

¹³ Whittlesea City Council's general election has been postponed to October 2024

Responsibilities

Electoral Commissioner

The functions and responsibilities of the Commission under the *Electoral Act 2002* are to produce voters' rolls under the LG Act, assist Melbourne City Council with the preparation of voters' rolls under the CoM Act and to conduct all elections and polls under the LG Act and the CoM Act.

To facilitate the conduct of local government elections, the Electoral Commissioner is responsible for:

- › the administration of the State's register of electors
- › the appointment of an Election Manager to each council election, pursuant to Regulation 21 of the Regulations
- › the appointment of a prosecution officer to enforce compulsory voting, pursuant to section 267 of the LG Act.

Image: The VEC website during the 2020 Local Government election period

Victorian Electoral Commission

The VEC is responsible for conducting fair, efficient and impartial elections in accordance with the relevant legislation. The VEC is the statutory provider for local government elections in Victoria.

The VEC's responsibilities include:

- › conducting local government elections, by-elections and countbacks
- › preparation of the voters' roll⁵
- › acting as the enforcement agency for compulsory voting enforcement
- › promoting public understanding and awareness of elections and electoral matters through information and education programs
- › reporting to Parliament on the VEC's activities.



COVID-19

Providing safe elections

We have a plan in place to make sure voters, candidates and VEC staff are safe from the coronavirus disease (COVID-19).

[Learn more about our COVIDSafe election plan →](#)



Voter education sessions

We can provide online voter education sessions to community groups anywhere in Victoria. Our sessions cover how elections work or help people check their details and enrol to vote.

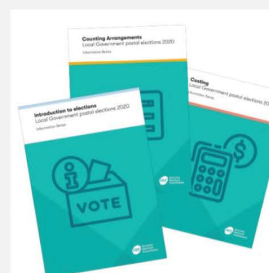
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2020 local council election information series

Read our 2020 local council election information series booklets.

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14 The Chief Executive Officer of the City of Melbourne is responsible for the preparation of the voter's roll for Melbourne City Council elections

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Councils

Councils play an essential role in assisting with the delivery of their elections. The VEC and each council work in close partnership throughout the election timeline, from initial consultation and planning through to post-election activities such as feedback and evaluation.

Councils are responsible for maintaining the Chief Executive Officer's list (CEO list) in accordance with section 248 of the LG Act which is provided to the VEC and combined with the Electoral Commissioner's List (EC List) to create the voters' roll (except for Melbourne City Council who are responsible for the creation of their roll which is then provided to the VEC). Councils are also responsible for handling complaints regarding alleged breaches of local laws which are received through the VEC's complaints team throughout the election timeline and referred to councils for action.

The most significant change to the LG Act affecting councils at the 2020 elections was that non-resident owners who were automatically enrolled on the council's last voters' roll under section 13 of the LG Act 1989, were again enrolled without application, provided they retained their entitlement for the relevant property. People who had become non-resident (or resident) property owners since then, and who were not otherwise on the State roll, needed to apply to enrol under section 242 of the LG Act. For subsequent elections, all non-resident owners that are not otherwise enrolled on the State roll will need to apply to council to be enrolled on the voters' roll.

For the 2020 local government elections, LGV published safe campaigning guidelines for candidates in response to the coronavirus (COVID-19) pandemic. The guidelines were updated regularly during the election timeline to reflect the changing public health situation and the Chief Health Officer's directions that impacted campaigning activity.

LGV also developed and hosted the online candidate training which was mandatory for all prospective candidates to complete before lodging a nomination form. The mandatory training was a new requirement for local government elections introduced under the LG Act. While face-to-face training was not an option for the 2020 local government elections due to the coronavirus (COVID-19) pandemic restrictions, the training was available online from mid-August 2020.

Local Government Inspectorate

The Local Government Inspectorate (LGI) is responsible for the investigation and prosecution of alleged breaches of the LG Act. The VEC and the LGI are committed to maintaining a productive working relationship which was evident throughout the election period.

A Memorandum of Understanding (MOU) was established to ensure robust and high-quality electoral practices at local government elections in Victoria and the LGI's responsibilities under the LG Act to enforce and prosecute non-compliance. The MOU was established on 1 July 2020 and expires on 30 June 2024.

Local Government Victoria

Local Government Victoria (LGV) is the division of the Department of Jobs, Precincts and Regions which provides advice and support to Victoria's local government sector and the Minister for Local Government. Given its role in administering the legal and policy framework governing local councils in Victoria, including local council elections, the VEC works closely with LGV in the lead up to any local council election.

2. Election Service Plan

The VEC prepared a draft 2020 Local Government Election Service Plan in October 2019, which included learnings from the feedback and evaluation from the 2016 local government elections⁶ and outlined the VEC's proposed work at each stage of the election timeline and detailed the areas where local councils would be contributing to preparations for the elections. This was circulated to councils and stakeholders for feedback.

The final 2020 Local Government Election Service Plan was released in December 2019 and included information on key initiatives and changes from the 2016 local council elections. In July 2020, this was updated to reflect changes related to the new LG Act. The election service plan followed two principles:

Local focus for election services

The VEC committed to appoint an Election Manager for each local council election and for each election to be managed locally. Accordingly, the management of candidates, enquiries from the public, and vote counting took place locally within the local council area, for the most part. Contingency plans were put in place to cover overflow enquiries from voters.

Cost effective

The VEC's election service plan aimed to provide high quality cost-effective election services. All activities and initiatives implemented in the 2020 local council election program were comprehensively analysed for their cost and benefits.

Although cost increases in some areas of the program were unavoidable, the VEC was committed to seeking opportunities to minimise cost increases where possible.

Performance targets

The VEC set out specific performance targets for the preparation, conduct and outcomes of the 2020 local council elections. Details of these targets and comments against each can be found in Figure 1, Figure 2 and Figure 3 on the following pages.

Image: 2020 Local government elections – Service plan



⁶ Report on Conduct of the 2016 Local Government elections, Victorian Electoral Commission

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- Achieved
- Partially achieved
- Continuous

Figure 1: Election preparation targets

No.	Service Plan Performance Target	Outcome
1	Establish all election service agreements with local councils by 29 May 2020.	■ Agreements were in place with all councils except four by the due date. Four councils chose not to return their agreement until their council structure had been formalised.
2	Establish election offices that are accessible and suitably located within the local council area and publish accurate information on their accessibility ratings.	■ Election offices were established in consultation with councils and where possible utilized premises provided by council. Each election office was audited for accessibility utilising the VEC's accessibility audit tool. Accessibility information was published on the VEC website.
3	Conduct a public awareness campaign to inform all Victorians of their opportunity to enrol and vote with a focus on culturally and linguistically diverse (CALD) communities, people experiencing homelessness, people living with a disability, and the Indigenous community.	<p>■ The VEC advertised the elections in local newspapers, on radio including non-English programs/stations, online, via social media and through direct mail. The VEC also provided electoral education sessions to CALD communities and people living with a disability. A range of videos were implemented using a mix of animations and interviews with notable Aboriginal and Torres Strait Islander figures and made available across Facebook and YouTube. The also undertook a campaign for people experiencing homelessness regarding enrolling and voting.</p> <p>Email messaging among community, school, and sporting groups regarding the local government elections was also undertaken.</p>
4	Appropriately evaluate and respond to complaints and enquiries, including timely referral of compliance matters to the relevant investigating authority.	<p>■ A total of 2,083 complaints were processed and responded to throughout the election period. Of these complaints, only three formal reassessments of cases were sought by customers.</p> <p>Complaints for investigating authorities external to the VEC were referred appropriately with the average time taken to refer these complaints being six business days.</p>

Figure 2: Election conduct targets

No.	Service Plan Performance Target	Outcome
5	Achieve at least 99.95% accuracy in each municipal voters' roll, excluding processing errors outside of the VEC's control.	■ The VEC successfully produced voters' rolls for the 76 Victorian local government elections. ⁷
6	Ensure all communication products are produced in an accurate and timely manner, are compliant with the legislation, and are focused on enhancing electoral understanding and participation.	■ Achieved. There were no legislative errors in statutory advertisement produced by the VEC. The VEC successfully published all statutory advertising notices online within the required timeframes.

⁷ The VEC is not the Registrar for the Melbourne City Council.

7	Provide information to assist prospective candidates and ensure systems provide efficient processing of nominations and candidate information.	<p>■ The VEC's candidate information session was recorded and available for online streaming from the VEC website. Additionally, five interactive seminars, two of which were specific to the Melbourne City Council elections were implemented that complemented the candidate information session. The VEC's candidate and scrutineer handbooks were reviewed and updated and made available on the VEC website along with an online candidate kit. Candidate statements and questionnaires were processed and published within prescribed timelines.</p>
8	Lodge all postal ballot material with Australia Post within the required timeframes	<p>■ Achieved.</p>
9	Declare all elections before 5 pm on Friday 13 November 2020.	<p>■ All elections were declared by Wednesday 11 November 2020.</p>
10	Continue to maximise opportunities to increase voter participation in local council elections, with a particular focus on those traditionally under-represented in the electoral process and in areas with predicted high unintentional informality and low turnout.	<p>■ The VEC conducted numerous engagement activities for groups that are traditionally under-represented in the electoral process: culturally and linguistically diverse (CALD) communities, people experiencing homelessness, people living with a disability, and the Indigenous community.</p>

Figure 3: Election outcomes targets

No.	Service Plan Performance Target	Outcome
11	Establish robust election procedures so that no election can be overturned as a result of the VEC's processes.	<p>■ No elections were overturned as a result of VEC processes.⁸</p>
12	Evaluate its performance at each level of the local council election program and ensure its reporting obligations are met.	<p>■ Statutory reports on each local council's elections were transmitted within six months of the election.</p>
13	Implement reconciliation and integrity checks to ensure correct recording of results during counting activities and during the packaging, movement and storage of election material.	<p>■ Satisfactory reconciliation achieved for all offices. Results integrity checks were completed prior to all declarations. The VEC implemented stronger integrity checks with a dedicated team assigned to this responsibility.</p>
14	Maintain accountability for the cost of local council elections and continue to identify opportunities to minimise the cost impost on councils.	<p>■ The VEC continued to apply a marginal costs recovery model for the 2020 local government elections.</p> <p>Independent auditors reviewed the VEC's costing model and confirmed that it applied marginal cost recovery principles and that the costing program was being effectively managed. The introduction of the Local Government Costing Framework has significantly improved the governance of the program.</p>

⁸ At the time of printing, four matters were still before the Victorian Civil and Administrative Tribunal. A finding of fault against the VEC or its processes was not anticipated.

3. Initiatives



Image: The opening of the Brimbank City Council Election Office

Candidate information

The VEC developed a suite of resources that were accessible to prospective candidates prior to the nomination period. From early September, candidates were able to access the VEC's information about the process of nominating and becoming a candidate for the election.

The VEC encouraged intending candidates to attend a candidate information session prior to the conduct of the election. At least one session per council had previously been conducted face-to-face by the Election Manager and covered the election timeline, candidate eligibility and other rules relevant to candidates, including any changes to legislation. For the 2020 elections, the VEC's candidate information session was recorded and available for online streaming from the VEC website. The session was complemented by three state-wide interactive seminars based on the information session video and consisted of a panel from the VEC's leadership and executive teams who were able to answer questions regarding the election process or clarify information presented.

This arrangement also allowed prospective candidates to review the session at a time of their choosing and was more accessible to those who would normally be unable to attend an in-person session.

VoterAlert advisories

For the 2020 local government elections the VEC's notification service, VoterAlert, was successfully used to send key election reminders to State-enrolled voters by SMS, email or both. VoterAlert reminders were sent to almost two million voters during the election period where the voters were reminded to check their enrolment details prior to the close of rolls, and to vote via two reminders sent during the voting period. See section 6 of this report.

Office based computer counting

Computerised counts for local government elections have previously been conducted at venues such as colleges and universities, which have the established infrastructure and hardware required for such counts, as well as security measures and controlled access to the venue. Due to coronavirus (COVID-19) restrictions that applied throughout the election period, most such venues were unable to host computer count activity in 2020.

In the absence of these establishments, the VEC revisited its model for computerised counts and computer counts were either conducted locally within the election office (33 such counts took place), or at one of the VEC's three centralised computer count centres.

The primary centralised computer count centre was located at the Melbourne Showgrounds, from which computerised count for 11 councils were conducted. Other centres were located at the Geelong Showgrounds and Sandown Park. The Geelong Showgrounds hosted counts for four councils and Sandown Park for five councils.

Following the completion of the elections VEC identified a number of benefits utilising election offices as count centres for councils with lower enrolment numbers. The counts themselves proved to be more time efficient and less costly than at previous elections. Additionally, there was a reduction in the movement of ballot papers as counting within the election office reduced the need for couriers to deliver ballot papers to count venues and return them to the election office at the conclusion of the count.

Centralised counting for metropolitan and larger regional councils will continue to be implemented as they remain cost efficient and can readily be staffed and there are benefits utilising the same staff at each count as a consistent methodology can be applied to not only the count, but to checking and reconciliation processes. The VEC is further considering the benefits and efficiency of using centralised computer count centres to possibly include more councils in 2024.

Election staff training

Election Managers and Assistant Election Managers would usually complete an integrated program comprised of online, home study, and face-to-face training activities in preparation for their roles. With the onset of COVID-19 restrictions the VEC had to redesign its program to deliver all activities online with the exception of a two day in office training program for election management teams in the week prior to the office opening.

The online training program consisted of three learning paths, within each learning path was a number of smaller, individual modules that dealt with each activity required to deliver a local government election starting with an introduction to local government elections and finishing with the pack up and close down of the election office. Learning path one covered setting up the election office, personnel management, OH&S, communication and electoral integrity and compliance. Learning path two dealt with the voters' roll, candidate services (nominations, candidate statements, photographs and questionnaires), candidate management and electoral material and complaints. Learning path three covered ballot material, voting, counting and the end of election activities.

The benefit of implementing a full suite of online training for election management teams was further realised during the elections as staff could take a refresher course at any time.

The fourth learning path consisted of in-office system-based activities that allowed the election management team in each office to put into practice what they had learnt during the online training program. Additionally, this allowed the VEC to test its systems in advance of the go live date.

The training for staff appointed to election casual roles varied. For office assistants, on-the-job training was provided, supplemented by hard copy support materials. Staff involved in the extraction and manual or computerised counts received a mix of online and face-to-face training depending on the role they were undertaking. Additionally, a suite of training videos was made available to staff appointed as data entry operators at computerised counts. Staff were able to access these videos at any time throughout their appointment.

Centralised fulfilment of replacement votes

For the first time at local government elections the VEC implemented a centralised fulfilment service to support the issuing of replacement votes for the 46 regional councils. Further support was also provided to a small number of metropolitan councils that received a large number of requests for replacement voting material. The requests were processed in EMS at each election office however once processed they were prepared and distributed from the VEC head office. Each evening replacement votes processed that day were collected from the VEC by an Australia Post courier and delivered to the Dandenong Letter Centre for processing and delivery to voters. Implementation of this process reduced the turnaround time for mail delivery by upwards of two days for regional councils. By the close of voting the centralised fulfilment centre had processed 43,849 replacement votes in support of election offices.

Updates to the VEC's Ballot Paper Envelope Reconciliation Process (BPER)

Embedded in the VEC's election management system is a module that captures all returned votes. The ballot paper envelope reconciliation (BPER) module is used by each election office to reconcile the number of general mail-out and replacement votes and whether they were accepted or rejected. Data processed via the BPER provides each election manager with the number of votes to progress to extraction.

For the 2020 local government elections, several enhancements were made to the BPER process in the election management system. Primarily the changes allowed for the processing of returned postal votes in numbered batch groups to provide more alignment with the manual sorting process undertaken each day mail is received at the office. Additional reporting was also added to allow for ease of reconciliation with the physical items. During the 2020 elections, the new process was found to be more simplified than at previous elections and provided better system driven reconciliation than at previous events.

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WIFI at election offices

For the first time at a major electoral event the VEC's election office computer infrastructure used Wifi for connectivity of computers and laptops back to the VEC's head office. Prior to establishing each election office, the VEC undertook a successful pilot of the solution to test it was able to fully support the elections. Utilising Wifi at election offices reduced the amount of cabling previously required. The VEC will give further consideration as to how Wifi could be extended to other devices at election offices.

VEC Mythbusting campaign

Traditional outreach activity ceased in early 2020 due to the COVID-19 pandemic, when many support services closed their doors or had limited access. The VEC had to devise alternative ways to deliver voter education to this marginalised group for the 2020 local government elections.

The result was a street poster campaign (titled Mythbusting) targeting suburbs with high populations of people experiencing homelessness. The Mythbusting campaign aimed to address myths about enrolling and voting for people experiencing homelessness or residing in insecure housing.

From July to September 2020, four election myths were displayed on billboards and street posters in more than 100 locations across Melbourne. The billboards aimed to raise public awareness on the myths surrounding the intersect between homelessness and elections. See section 6 of this report.

CALD short video project

Throughout the COVID-19 pandemic, the VEC's Democracy Ambassadors were an invaluable resource to reach priority communities with electoral education and information for the 2020 elections.

A series of three short instructional videos were created in 12 languages for the elections - featuring multi-lingual Democracy Ambassadors and VEC staff.

The videos were distributed via social media and on the VECs website and covered how to:

- › enrol to vote
- › complete ballot papers correctly (with an additional video for voting in Melbourne City Council)
- › respond upon receiving an Apparent Failure to Vote Notice.

These videos were widely viewed on Facebook and received very positive feedback from the VEC's external stakeholders who work with these community groups. See section 6 of this report.

4. Coronavirus (COVID-19) Planning and implementation

In response to the coronavirus (COVID-19) global pandemic, a State of Emergency was declared in Victoria on 16 March 2020. While the VEC was well advanced in planning for the elections, some uncertainty arose due to speculation that the elections could be rescheduled.

Following the Local Government Minister's confirmation on 15 May 2020 that the elections would proceed as scheduled, the VEC's operating model was adjusted to deliver compliant elections while meeting health, safety, social distancing and hygiene obligations to voters, election staff, councils, candidates and all other stakeholders.

On Wednesday 1 September 2020, the Governor in Council made amendments to the regulations to allow certain provisions to be varied in response to the pandemic. Specifically, the amendments allowed the VEC to determine an appropriate method for eligible candidates to lodge their nomination form and pay their nomination fee electronically; and to allow the Election Manager to determine the maximum number of scrutineers that may be present for any activity at any one time. The amended regulations commenced the day after they were made and remained in place until 26 April 2021.

On 29 September 2020, the Governor in Council made further changes to the Regulations to provide greater clarity of mitigation options for any disruptions to the voting timeline, including delays across the postal network that could threaten the integrity of the elections. The changes allowed the Electoral Commissioner to alter the last day of voting and/or the extended postal vote receipt deadline if necessary, to maintain and protect election integrity. In the end, neither the last day of voting nor the postal receipt deadline were altered.

The VEC developed a COVIDSafe Election Plan⁹ in consultation with the Department of Health and Human Services which complemented the VEC's Service Plan. The COVIDSafe Election Plan outlined the VEC's actions and strategies to deliver safe and compliant local government elections.

The plan considered all electoral operations and activities and included changes such as (but not limited to):

- › acquiring larger election office spaces to accommodate social distancing practices
- › moving operations from face-to-face to online (when legislation permitted), for example:
 - the VEC's briefing meetings with individual councils

- the candidate information sessions
- › modifying the timeline for ballot paper extraction and counting activities
- › modifying scrutineer practices.

The VEC acknowledges the collaboration and contributions of council officers in navigating the changes required to the program due to coronavirus (COVID-19).

Additional COVIDSafe measures

In addition to the VEC's COVIDSafe Election Plan, the VEC produced two COVIDSafe handbooks, covering election office operations and the centralised computer count venues. The handbooks outlined measures to ensure that the VEC met government health and safety guidelines, while mitigating the risk of any coronavirus (COVID-19) event that could have affected election staff, voters, candidates and other members of the public.

The handbooks were regularly reviewed and updated to align with evolving health advice and directions, to ensure compliance with all requirements. The Department of Health and Human Services indicated their satisfaction that appropriate public health risk mitigation strategies had been considered and integrated into election arrangements.

Furthermore, required health measures were put in place at all VEC election delivery venues including the application of social distancing and density quotients. The VEC also appointed a 'COVID Marshal' in venues with more than 10 staff to ensure compliance with the health measures, to assist with temperature checking of all persons entering election venues and to undertake additional cleaning.

Election Managers and other venue managers had multiple support and escalation points during the election in relation to COVIDSafe practices. In addition, an emergency contact number was established to allow the VEC to mobilise and immediately respond to any positive case in any of the locations and mitigate further exposure risks to staff or the public.

No election venues needed to be closed due to coronavirus (COVID-19).

⁹ 'VEC COVIDSafe election plan' – <https://www.vec.vic.gov.au/about-us/publications/local-council-election-reports-and-plans>.

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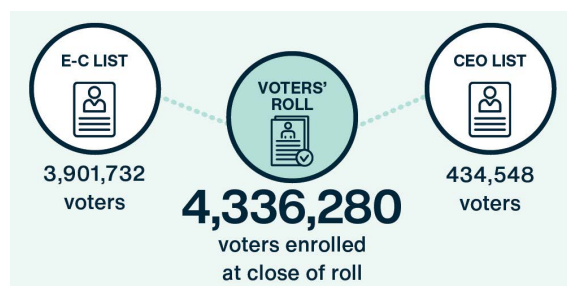


Image: COVIDSafe posters in an election office

5. Voters' roll

Preparation of the voters' roll commenced well in advance of the local government elections. The VEC has traditionally provided support to councils for roll production activities by attending the Revenue Management Association Annual Country Conference. However, the 2020 Conference was cancelled due to the impact of coronavirus (COVID-19). Additionally, due to the impact of the new council structures resulting from the 2019 2020 representation review program in April 2020, as well as the anticipated release of the LG Regulations – which were not made until July 2020 – the VEC provided information and updates about roll production electronically from May 2020 onwards. On 10 July 2020 the VEC issued guidance to councils about the transitional entitlement scheme prescribed by section 240 of the LG Act.

To compile a voter's roll for each council election, the Electoral Commissioner's list (EC List) of State-enrolled voters and the Chief Executive Officer's list (CEO list) provided by the council are combined. Every effort is made to identify records that appear on both lists and, in accordance with the LG Act, any duplicate records from the CEO List is removed.



Council enrolment entitlements

Enrolment entitlements for council elections differ from those that apply at State elections. Enrolment entitlements for 75 of the 76 Victorian councils that held a general election in 2020 were specified under the LG Act, with the CoM Act setting out the entitlement provisions for Melbourne City Council elections.

General provisions

Under section 240 of the LG Act, a person can only be enrolled on the voters' roll of a council if the person is a resident in the municipal district of the council or a ratepayer to the council. A person can only be enrolled once in a council.

State-enrolled voters (the EC list) - (s 241 of the LG Act)

Residents in a council area who are on the State electoral roll as at the close of roll are automatically enrolled for local government elections. To enrol, an enrolment form must be received prior to the close of roll. Entitlement is based on the residential address on the enrolment form.

State-enrolled voters comprised 89.93% of the voters' rolls across all councils in 2020. The EC List database has been designed and maintained for the purpose of producing electoral rolls for State and local government elections.

CEO List entitlements

Several CEO List entitlements applied at the 2020 local government elections, these entitlements are managed by councils and each is described below.

Owner ratepayers – by application

Under s242 of the LG Act, a person who at the close of roll was at least 18 years old (or would be 18 on or before election day) and owned rateable property solely or jointly in the municipality, was entitled to apply to be enrolled on the voters' roll for the ward in which the rateable property was located. Section 242 includes applications made by non-citizen residents who pay rates in a municipality.

A person enrolled under section 242 of the LG Act could resign the enrolment by an application delivered to council before the close of the roll.

Owner/occupier of rateable property - automatically enrolled

A transitional arrangement applied for the 2020 local government elections for owners/occupiers of rateable property.

Non-resident ratepayers who were enrolled on the last voters' roll for a municipality were automatically entitled without application on the 2020 voters' roll (except for the City of Melbourne). These automatic entitlements are in effect until the 2024 local government elections and apply for any by-election conducted before the second general by-election, pursuant to s257(1)(b) of the LG Act.

Occupier ratepayers – by application

Under section 244 of the LG Act, a person who at the close of roll was at least 18 years old (or would be 18 on or before election day) and occupied rateable property, either solely or jointly, in the municipality and paid rates on that property was entitled to apply to be enrolled on the voters' roll for the ward where the rateable property is located.

Corporation entitlement – by application

Under section 245 of the LG Act, a corporation that owned rateable property in a municipality prior to the close of roll was entitled to appoint one person to represent it at the council elections, provided that person did not have another entitlement in the same council and made an appropriate application to council.

Corporations may only appoint one person to represent them pursuant to s245 of the Act, regardless of how many properties they own or occupy in a municipality.

Melbourne City Council enrolment entitlements

The voters' roll for the Melbourne City Council elections was prepared by the City of Melbourne in accordance with the CoM Act. The VEC was available to assist Melbourne City Council during the compilation of their voters' roll.

Enrolment entitlements for Melbourne City Council elections vary slightly from those that apply for all other councils in Victoria. In addition to the resident entitlements listed above, the following CEO entitlements also apply:

- › A person who occupies a rateable property in the City of Melbourne and resides within the City of Melbourne area, but is not on the State roll (including non-Australian citizens) can apply to council to enrol before the close of roll. If the person is a resident occupier, they must have been a resident for at least one month prior to the close of roll.
- › A person who is a director or company secretary of a corporation (or holds an equivalent position) that owns or occupies a rateable property solely or jointly within the City of Melbourne can apply to council to enrol before the close of roll. If the company does not appoint two voting representatives by the close of roll, Melbourne City Council is required to enrol company officers using data provided by the Australian Securities and Investments Commission.

Roll production

Considerable time and effort is devoted to roll production with the intricate checking of names and addresses in an effort to prepare voters' rolls that are as accurate as possible.

Voters' roll production

The VEC was responsible for the preparation of the voters' rolls for 75 of the 76 participating councils (Melbourne City Council produced their own voters' roll). Roll production starts many months prior to election day and involves close collaboration between the VEC and councils to ensure voters' rolls are accurate, timely and compliant with the LG Act.

The Electoral Commissioner appointed the VEC's Director, Electoral Enrolment Branch as the Registrar for these elections. The VEC is not the Registrar for the Melbourne City Council elections; as required under section 11D(5) of the CoM Act, this responsibility is held by the Chief Executive Officer of the Melbourne City Council.

During each phase of roll preparation, and to ensure the secure transfer of enrolment data between the VEC and councils, all data transfers used the VEC's secure data exchange service, DEX.

Voters' roll production proceeded through four phases: data matching, preliminary roll production, primary roll production and update processing.

Data matching

Once the EC list and CEO list data were merged, the VEC carefully scrutinised the roll and removed any duplications. Roll production for the 2020 local government elections commenced in September 2019.

Preliminary roll production

Preliminary roll production commenced in late February 2020. This is the first phase of full roll production designed to allow the VEC and councils to resolve any issues early in the production process ahead of legislative timeframes.

Before participating in preliminary roll production and receiving a copy of the Electoral Commissioner's List, councils were required to complete a declaration that enrolment data provided to them would only be used for the permitted purpose of roll production and that it was understood that penalties would apply for any misuse of enrolment information. The VEC received completed declarations for all 76 councils by Tuesday 31 March 2020.

During preliminary roll production, the VEC provided detailed feedback to councils on matters that could potentially delay final roll processing or affect the overall quality of the voters' roll. Councils received reports which included possible duplicates between the EC List and the CEO List, as well as the names of deceased electors.

5. Voters' roll

The VEC committed to provide preliminary roll feedback to councils by Tuesday 30 June 2020. Due to a range of factors, including the impact of coronavirus (COVID-19) on the VEC's election program, gazettal announcements for new local council structures prompted by the LG Act, and the anticipated release of the LG Regulations – which did not occur until July 2020 – the VEC extended this deadline to 17 July 2020.

Primary roll production

Primary roll production commenced in July 2020, with councils required to provide primary CEO List data extracts to the VEC by Thursday 30 July 2020. Primary processing was similar to preliminary roll production, with councils receiving feedback reports to action (albeit within a tighter timeframe) and make final decisions about potential duplicate records. The VEC's matching software was used to identify and remove duplicates and the names of deceased voters. Councils were then given a draft voters' roll for quality assurance purposes.

On Friday 10 July 2020, the VEC issued guidance to councils regarding the transitional entitlement scheme prescribed by section 240 of the LG Act. As part of this guidance, councils were advised to ensure that their CEO List data extracts did not include the details of non-resident ratepayers who were not automatically entitled to be enrolled. The VEC worked closely with councils throughout July and August 2020 to ensure the extracts were compliant with legislation. In addition, during primary roll production the VEC wrote to councils to encourage them to contact non-resident ratepayers that may have been affected by the transitional entitlement scheme.

Production of the certified voters' rolls

Following the close of roll at 4 pm on Friday 28 August 2020, each council was required to provide a certified CEO List data extract to the VEC. Extracts contained the details of ratepayers who were entitled to be enrolled as at the close of roll. The VEC cross-checked changes to the CEO List between primary processing and the close of roll with the EC List. As part of this process, the VEC conducted quality assurance checks to ensure that

the final voters' rolls were accurate and compliant with legislation. The VEC worked with councils to identify data extracts that may have inadvertently included individuals who were not automatically entitled to be on the voters' roll. All entitlement decisions were made by councils at this stage of roll processing.

The voters' rolls for the 2020 local government elections were certified by the VEC's Registrar, and the Registrar for the Melbourne City Council elections on Thursday 16 September.

For the Melbourne City Council elections, the Registrar fixed an earlier date for the provision of preliminary roll data, which was 16 July 2020

Enrolment

A total of 4,336,280 voters were enrolled at the close of rolls for the 2020 local government elections. A total of 3,901,732 voters were on the EC List and 434,548 on the CEO List. This excluded Casey City Council, South Gippsland Shire Council and Whittlesea City Council.

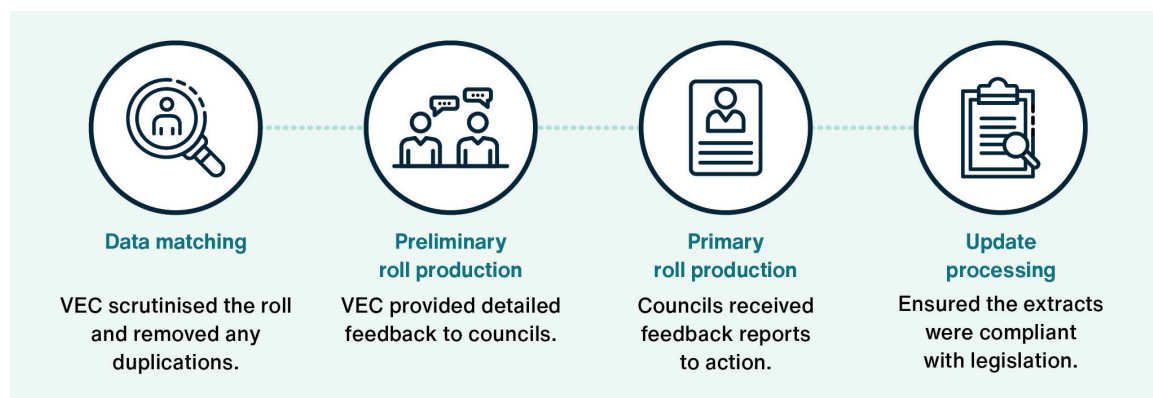
The table in Appendix 3 shows voter numbers by ward and voting entitlement for each council.

Amendments to the voters' rolls

In accordance with section 250 of the LG Act, any error or admission in the preparation, printing or copying of the voters' roll may be amended, and any misnomer or inaccurate description of any person, place or thing on the voters' roll may be corrected.

All voters added to the roll were issued a ballot pack. Where a voter was deleted from the roll after the mail-out of ballot material, the VEC had systems in place to ensure that returned votes from the deleted voters could be identified and excluded from the extraction and count.

Across all 76 participating councils, there were 141 additions, 478 deletions and four amendments made to the voters' rolls after the certification date. This was a significant decrease from 2016 where there were 1,794 additions and 917 deletions following the close of rolls.



6. Local Government Elections 2020 in review

Planning and preparation

Planning for the 2020 local government elections commenced 18 months prior to the event, in April 2019. Early planning provides the VEC with the opportunity to:

- › recruit and train staff
- › consult with councils
- › ensure adequate preparation for compilation of the voters' roll
- › provide councils with service agreements, estimates and quotes for their election
- › coordinate the sourcing and set up of each individual election office.

The preparation phase included the implementation of electoral service agreements with each of the 76 participating councils. The service agreements established the costing arrangements for the preparation, conduct, and closure of each election and summarised contingency election services that may be required during the 2020–2024 council term.

Council consultation

The VEC provided six election service updates to councils in the lead up to the election period, which commenced in February 2020. The election service updates included relevant and timely information for councils in relation to the implementation of the VEC's service plan.

The VEC's Client Liaison team met with councils online in June and July 2020 to finalise their election arrangements. At these meetings, Client Liaison Officers reinforced the key elements of the election service plan and discussed requirements for each council's individual election.

Election offices

The VEC established an election office within each local council area, which all underwent a comprehensive audit to ensure they met the required standards.

When determining the suitability of accommodation, the following factors are assessed and considered:

- › security – the venue is secure and has a separate lockable storage space for ballot material

- › location – within council boundaries and is conveniently positioned for the public
- › budget – within reasonable budget
- › accessibility – the venue has wheelchair access and suitable accessible parking
- › office area – suitable size to meet OHS and COVIDSafe requirements.

In the first instance the VEC worked with councils to identify if they had suitable space available for a prospective election office within their own premises, or other premises owned or operated by council. Where this was not possible, the VEC leased suitable office space.

All prospective election offices were assessed by the VEC to ensure that not only was the VEC the sole occupant of the premises during the election period, but more importantly they met the strict standards for occupational health and safety including social distancing, accessibility, security and storage.

Assessments were conducted in 2020 identifying that 36 election offices were able to be provided by councils with the VEC leasing 40 election offices. There were 12 election offices that required additional accommodation to cater for their full use as alternative extraction and count locations. In response to social distancing requirements associated with COVID-19 the need for additional space was constantly under review.

The VEC conducted operations across more than 100 venues, including election offices and extraction and counting locations, all requiring detailed instructions for full-time VEC staff and election management staff in order to operate safely.

The VEC required access to election offices from the end of July 2020 in order to deliver necessary furniture and materials and install and commission telephones and computers in time for the opening of the office on Wednesday 16 September 2020. The collection of materials and equipment from election offices commenced as soon as practicable once declarations had been completed. The final collection took place on Wednesday 25 November 2020.

Human resources and support services

The planning of an electoral event requires consideration of staff numbers so that each election can be executed to the highest standard and in a timely manner.

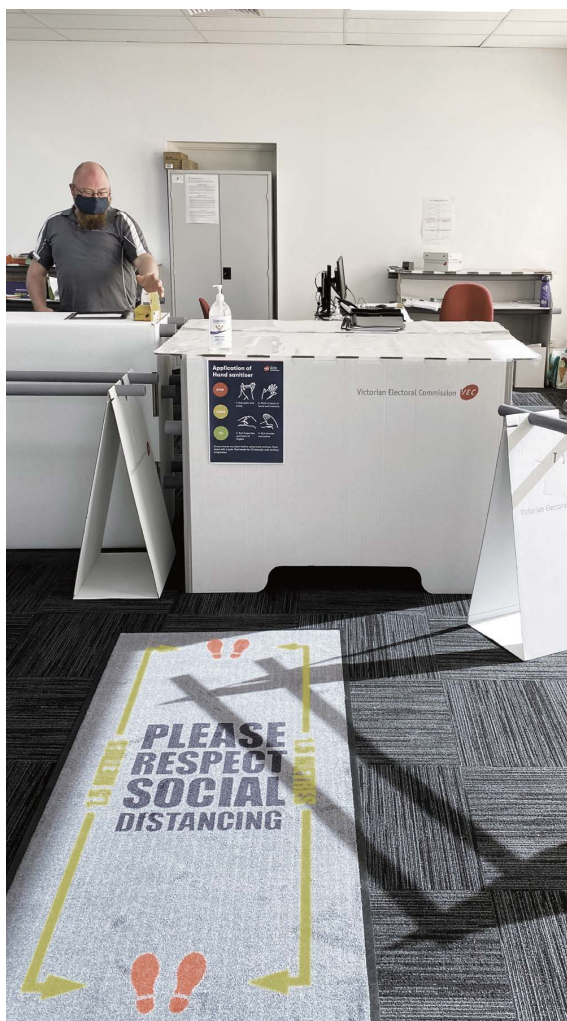


Image: COVIDSafe in practice at the East Gippsland Shire Council Election Office

In accordance with section 17A of the *Electoral Act 2002* and section 75 of the *Equal Opportunity Act 2010*, the VEC may discriminate against a person in relation to offering employment on the basis of that person's political belief or activity. All staff appointed to roles for the 2020 local government elections were required to complete a disclosure of political activities. The disclosure was then assessed to ensure that there could be no perception of political bias in relation to their work.

The VEC rejected a total of 15 applications on the basis of their political disclosure at the 2020 elections.

Client Liaison Officers

Relationships between councils and the VEC were managed by a team of six Client Liaison Officers who reported to the Client Liaison Manager. Due to the coronavirus (COVID-19) pandemic, the team predominantly operated offsite in the planning and preparation phase. The client liaison team acted as a

key liaison and source of information for councils, and represented the VEC during consultation, negotiation and evaluation discussions with council officers which were conducted online. Client Liaison Officers informed councils of legislative and regulatory changes as well as changes to be implemented due to coronavirus (COVID-19). The Local Government Program Manager oversaw the functions of the client liaison team and ensured high level legislative and operational changes were implemented and communicated to council contacts.

Election Support Officers

During the election period, Election Managers were supported by a team of eight Election Support Officers based at the VEC's head office. The Election Support Officers provided Election Managers with procedural guidance and advice relating to legislation.

The Election Support Officers were assisted by two field support officers who were positioned to provide on-site assistance at election offices throughout the election timeline. Due to the impact of the COVID restrictions the field support officers mostly provide a back-up support to the Election Support Officers on site at the VEC.

Election Managers and Assistant Election Managers

The VEC maintains a pool of staff who may be appointed as either an Election Manager or Assistant Election Manager, or as an election casual to support election office activities.

Election Managers are impartial and independent election staff who are responsible for the management of their appointed election.

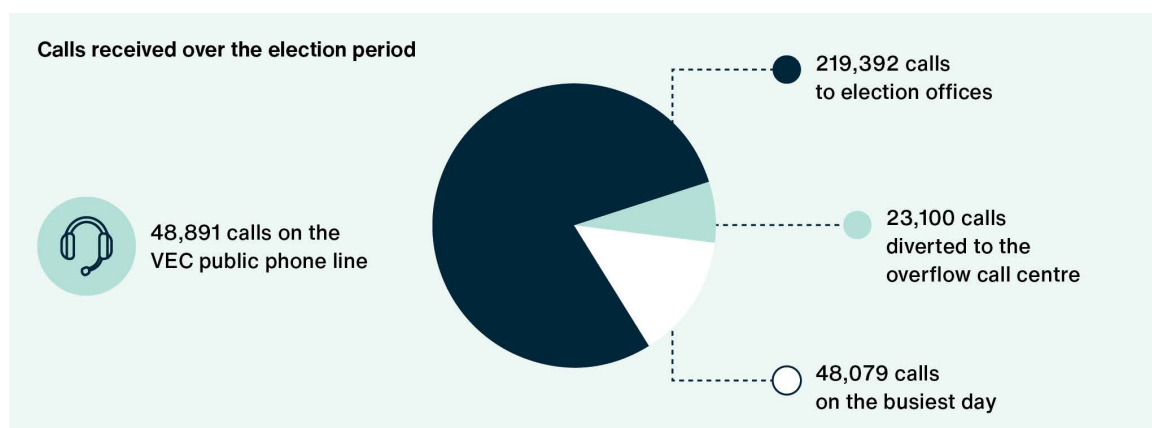
The Electoral Commissioner appointed 76 Election Managers (one for each participating council) and 92 Assistant Election Managers.

As in previous elections, Election Managers and Assistant Election Managers were selected from a pool of available senior election officials. Once roles were finalised, Election Managers and Assistant Election Managers undertook training for their role.

See Appendix 2 for a list of Election Managers and election office details.

The VEC also engaged a number of fully trained 'reserve' senior election officials who were able to step in if an Election Manager or Assistant Election Manager was unable to continue in their role. There were four changes to election management teams during the election.

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Casual staff

The VEC is committed to being an equal opportunity employer and employing a diverse range of individuals to fill election roles.

Almost 3,000 casual staff were appointed to fulfil a variety of roles at the 76 election offices around the state. Staff appointed to election casual roles came from a broad range of backgrounds and included:

- > people who speak languages common in the council area
- > people with disabilities
- > Aboriginal or Torres Strait Islander people
- > people under 25.

Public enquiries

The VEC head office and election offices experienced unprecedented call demand during the elections. Phone calls were the main method that voters used to directly contact their election office and the VEC. From 16 September to 23 October 2020, the VEC established a telephone enquiry service at each election office and an overflow call centre at its head office. The overflow call centre handled calls that were diverted to it when election office lines were at capacity.

During this period, election offices received 219,392 incoming calls, of which 23,100 were diverted to the overflow call centre. The busiest day was 19 October, on which 48,079 calls were received.

Separately the VEC public phone line (131 832) received 48,891 calls during the period, with almost all calls related to election enquiries.

Interpreter calls

A total of 2,138 calls spanning 51 languages and dialects were made to VEC head office and election offices from Wednesday 16 September to Friday 23 October 2020.

Of these, 2,002 calls were made via Language Loop and 136 via the Translating and Interpreter Service.

Callers speaking Vietnamese and Mandarin made up almost 50% of all calls. The top five languages accounted for 74.65% of all calls.

The top five languages are outlined in the table below.

Language	Percentage of interpreter calls
Vietnamese	25.82
Mandarin	23.71
Cantonese	11.55
Arabic	8.61
Greek	4.96

Election Management System (EMS)

The VEC's Election Management System (EMS) is a secure, computerised system developed by the VEC to support the end-to-end administration and management of elections. EMS is used by election office staff throughout the election period and by head office staff for oversight of each election.

Prior to the 2020 local government elections, several new functions and enhancements were made to EMS. Improvements included updates to the overall user experience and navigation, updates required as a result of legislative change, as well as a new dashboard providing a summary of nomination activities across all elections.

Significant improvements were also made to the processing and reconciliation of returned postal votes to streamline election office activities. Changes were also made to various aspects of the system as a result of legislative change.

Candidates

Candidate information sessions

While candidate information sessions were previously presented by the Election Manager in person, the 2020 information session was pre-recorded and available for online streaming from the VEC website in early September 2020. The video covered the election timeline, and the procedures and rules relevant to candidates. It also emphasised the new mandatory candidate training, as well as candidate campaigning and advertising rules.

The candidate information session was complemented by three state-wide interactive seminars, which provided prospective candidates the opportunity to ask questions about the nomination process and the elections.

The seminars were held on:

- › Wednesday 9 September 2020 at 7 pm
- › Sunday 13 September 2020 at 1 pm
- › Tuesday 15 September 2020 at 5 pm.

The video and seminars directed viewers to Election Managers' contact details on the VEC website so they could access more information and organise their nomination appointment.

Candidate Information Sessions for Melbourne City Council

Due to the differences in legislation for the Melbourne City Council elections, separate online candidate information sessions were held for these prospective candidates.

The sessions were held on:

- › Thursday 10 September 2020 at 7 pm
- › Monday 14 September 2020 at 1 pm.

The online candidate information sessions received positive feedback from council stakeholders, with 91.11% of surveyed council contacts supporting the use of video content for future elections.

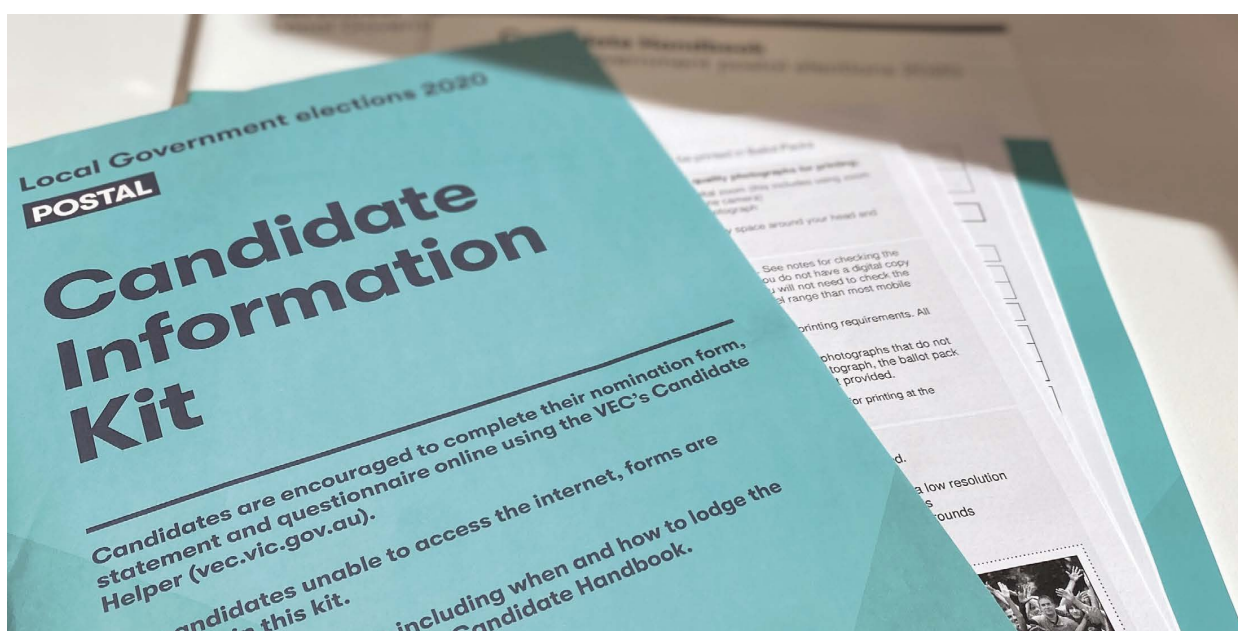
Candidate Helper and information kits

As in previous council elections, the VEC's Candidate Helper application was available to candidates through the VEC website. Candidate Helper provided candidates with the opportunity to create and edit their candidacy material online. When printed, the material included a barcode that candidates could provide to the Election Manager at their nomination appointment. Barcodes were scanned at the election office and all previously entered information could be retrieved on the VEC's network and uploaded to EMS. This significantly reduced processing times at nomination appointments and streamlined quality assurance practices.

The VEC updated Candidate Helper prior to the 2020 local council elections to ensure it aligned with changes in legislation. The candidate questionnaire was also updated, as required by the LG Act.

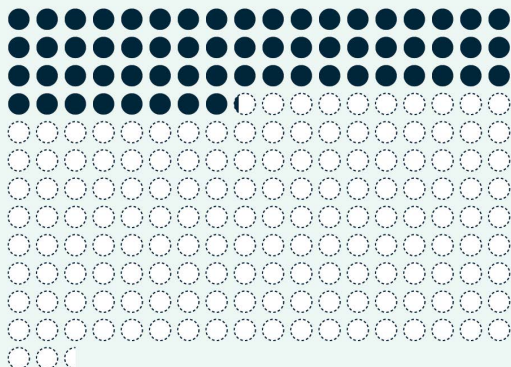
A candidate kit containing handbooks, forms and other resources, was available on the VEC website and at election offices for prospective candidates. Candidate kits were tailored for candidates in the Melbourne City Council elections to reflect the relevant legislation.

Image: Candidate Information Kit



Vacancies and nominations

● = 10 vacancies
○ = 10 nominations



622 vacancies
2,186 active nominations

As at the close of nominations, the VEC received the highest number of nominations on record with 2,186 candidates nominating for 622 vacancies across the 298 individual elections.

Uncontested elections

If, at the close of nominations, the number of candidates is the same as the number of vacancies, the election is uncontested and candidates are elected unopposed.

Across the 76 councils, a total of 26 elections in 17 councils were uncontested. In Northern Grampians Shire Council, three of the four wards (Central, Kara Kara and Stawell wards) were uncontested, and the election in South West Ward failed as no candidates nominated for the single vacancy. In Hindmarsh Shire Council, the East Ward election had fewer candidates than the number of vacancies. By-elections for Northern Grampians Shire Council, South West Ward and Hindmarsh Shire Council, East Ward were conducted in December 2020 to fill the remaining vacancies.

Nominations

Nominations opened at 9 am on Thursday 15 September 2020 and closed at 12 noon on Tuesday 20 September 2020. Due to the impact of coronavirus (COVID-19), Election Managers only accepted nominations by appointment during this period. Also, while amendments to legislation allowed for eligible candidates to lodge their nomination form and pay their nomination fee electronically, no candidate took advantage of this option.

Late nominations were not accepted. The fee to nominate was \$250 per candidate (as set by the LG Act), or \$250 per pair for the Melbourne City Council Leadership Team election.

A total of 2,194 nominations for 622 vacancies in 298 separate elections were received during the nomination period. Eight nominations were withdrawn or retired, leaving 2,186 active nominations at the close of nominations. Whilst Melbourne City Council Leadership Team nominations are counted here as individual active nominations, candidates are treated as a pair throughout the election. This was an increase from 2016, where there were 2,135 active nominations at the close of nominations. See Appendix 4 for a full list of candidates at the close of nominations.

Of the candidates, 87.92% (1,929) completed their nomination form using the online Candidate Helper, an increase from 73.99% in 2016.

The Melbourne City Council Councillor election had the most nominations (59), followed by the Wyndham City Council, Harrison Ward election, with 38 nominations.

The ballot draw

Following the close of nominations, a ballot draw is conducted for contested elections by the Election Manager to determine the order of the candidates' names on the ballot paper. In all but one instance, ballot draws were conducted electronically using the VEC's computerised ballot draw application. The ballot draw for Benalla Rural City Council was the only council where the Election Manager conducted a manual ballot draw due to a power outage on nomination day.

Due to coronavirus (COVID-19) restrictions on non-essential gatherings, ballot draws for the 2020 elections were not open for public viewing. Instead, the VEC engaged independent witnesses to attend the ballot draws to ensure the integrity of the event was observed.

Candidate statements and questionnaires

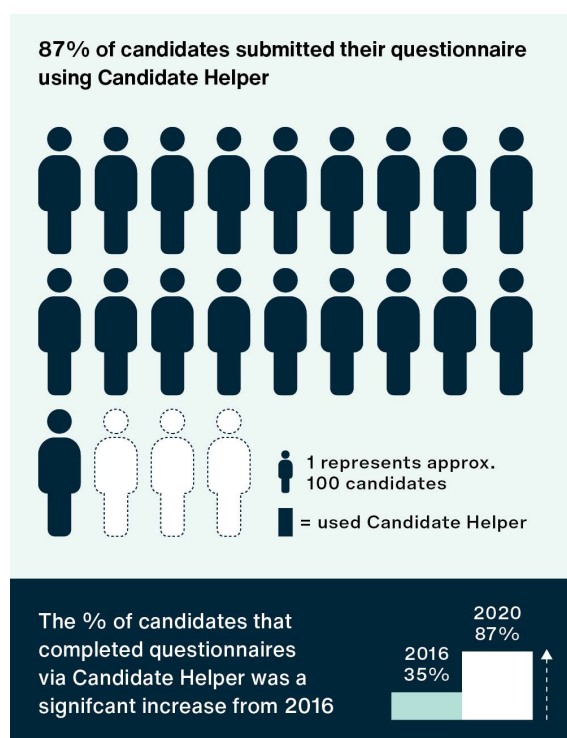
Candidates were able to submit a candidate statement of up to 300 words (an increase from 250 words in 2016) and Melbourne City Council Leadership Team and Councillor Group candidates could submit up to 350 words. All candidates were able to supply a photograph for the VEC to include in the ballot pack mailed to voters.

Candidate statements were published exactly as they were received by the VEC. The VEC made no corrections to grammar or spelling in statements.

All statements were quality assured by VEC staff within publication and printing deadlines. A total of 1,905 (87.15%) candidates submitted a candidate statement using Candidate Helper. There were 36 candidates who did not submit a statement.

The LG Regulations introduced changes to the candidate questionnaire, including an additional set of prescribed questions that each candidate was invited to respond to. Voters could access the completed questionnaires on the VEC website and at election offices. The questionnaire asked candidates about their experience and training applicable to the role of councillor and whether they were endorsed by a registered political party.

The candidate questionnaire submission period closed at 12 noon on Wednesday 23 September 2020. A total of 1,880 questionnaires (86%) were completed via Candidate Helper – a significant increase from the 35.41% who used the online system in 2016. There were 110 candidates who did not submit a questionnaire.



Candidate teams and groups – Melbourne City Council

A pair of candidates standing jointly for the office of Lord Mayor and Deputy Lord Mayor can request that their names appear on the ballot paper together with a team name. The Election Manager must receive these requests by 12 noon on the second day after nomination day. By the 12-noon deadline on Thursday 24 September 2020, all nine teams had submitted and registered a team name.

Two or more candidates nominating in the Melbourne City Council Councillor election can request to have their names grouped together on the ballot paper with a specific group name. When a group registers with the Election Manager, the group can register up to two group voting tickets. When the tickets are registered,

the group receives a square above-the-line on the ballot paper. Candidate group and group name registration closed at 12 noon on Thursday 24 September. By the deadline, 18 groups had registered and four candidates remained ungrouped.

Leadership Team candidates and ungrouped candidates were able to submit an indication of preferences to be included in the ballot pack. All Leadership Teams, and two of the four ungrouped candidates, submitted their indication of preferences by the deadline of 12 noon on Monday 28 September.

Rolls for candidates

Once nominations closed, the VEC was required to distribute enrolment data to candidates. The VEC used its data exchange server, DEX to distribute roll data to candidates who nominated in contested wards. Candidates obtained access to the server by way of an email invitation which enabled them to download the roll data from the data exchange facility. The email also included a privacy declaration that the candidate would only use the data for the purposes of conducting their election campaign. Candidates had to agree to the data usage requirements in order to access the information.

A total of 909 candidates received access to roll data on 22 September 2020. There were 22 candidates who could not access DEX. The VEC distributed roll data to these candidates using a secure cloud transfer service hosted within the VEC's network. These candidates were also required to declare they would use the data only to conduct their election campaign.

On 24 November 2020, the VEC wrote to all candidates who had downloaded enrolment data to remind them of the legislative requirements to destroy the files. The VEC is not required by legislation to write to candidates but does so as part of its broader commitment to securing the enrolment information it holds about Victorians.

Candidate bulletins

Election Managers provided candidates with regular email bulletins during the election period. The bulletins contained information on the electoral timeline, reminders of processes, and deadlines for certain candidate activities.

Candidate bulletins provided a streamlined and standardised approach for Election Managers to communicate with candidates, with tailored information for wards within subdivided councils.

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Election material and products

The VEC produced an extensive suite of products and resources to support the conduct of the 2020 local government elections. While ensuring all products complied with the requirements of the LG Act and the CoM Act, ballot packs were designed to be user-friendly and informative for the voter. Product generation was fully automated which ensured the VEC was able to meet the high volume, time critical printing and legislative dispatch timeframes for the mail-out of ballot packs.

Ballot packs

Ballot packs included:

- › a ballot paper envelope with flap
- › a ballot paper attached to a leaflet with candidate statements, instructions on how to vote, and information on how to return the completed ballot paper
- › a pre-paid return envelope.

See Appendix 12 for a sample ballot pack.

Ballot packs for the Melbourne City Council elections included:

- › a postal vote declaration envelope
- › two single ballot papers (one for Leadership Team candidates and another for Councillor candidates)
- › a booklet containing Leadership Team statements, photos and preferences
- › a booklet for the Councillor election containing statements, photos, group voting tickets and preferences for ungrouped candidates
- › a pre-paid return envelope
- › an information wrap that described the products included in the ballot pack.

Multi-language leaflets were also included as standard for all metropolitan councils (excluding Melbourne City Council where languages were printed inside the Leadership Team and Councillor booklets). Multi-language leaflets were optional for regional councils, with 20 regional councils opting to include the leaflet in their ballot packs.

The paper stock used for printing the ballot leaflets was 100% recycled paper with carbon neutral and forest management certified (FSC) credentials and was made locally in Victoria.

Production and mail-out of ballot packs

The printing of ballot material for local government general elections is a large and complex task. The VEC's contracted direct mail and third-party logistics service provider has extensive experience in elections, having been engaged by the VEC for previous major electoral events.

The LG Regulations require that at least 15 days before the close of voting, ballot material is posted or delivered to each person on the voters' roll with no more than 35% of voters, randomly selected being mailed each day. This places significant pressure on print production and mail delivery processes.

As in previous years, the VEC extracted ballot paper and candidate statement data from the EMS using Extensible Mark-up Language (XML). The extracted XML data populated pre-prepared ballot paper and candidate statement templates. Each template was specifically coded to accept the exact number of candidates that had nominated for that corresponding election. This process ensured the quick turnaround of print-ready ballot paper and candidate statement artwork (including the ballot paper, candidate statements and photographs). A similar process was used to produce the Leadership Team ballot paper, Councillor ballot paper, and candidate statement booklets for the Melbourne City Council elections.

Ballot packs were mailed between Tuesday 6 October and Thursday 8 October 2020. Over the three-day period, the VEC mailed out 3,715,881 ballot packs for the contested elections.

For the Melbourne City Council elections, VEC staff supervised direct deliveries of ballot packs to a number of high-rise dwellings and law chambers within the City of Melbourne.



Image: The mailhouse during the election period

Uncontested leaflets

Voters in uncontested wards received a leaflet informing them that their election was uncontested, and they were not required to vote. The leaflet provided the names of the candidates who had nominated and would be declared elected. The uncontested leaflet was sent to reduce confusion among voters who were aware of the election but did not receive a ballot pack.

A total of 82,879 uncontested leaflets were produced and mailed to voters in uncontested wards.

In Northern Grampians Shire Council, where the whole election was contested, the leaflet was replaced by a notice in the local press.

Leaflet specific to Hindmarsh Shire Council

Voters in East Ward in Hindmarsh Shire Council received a leaflet to advise that only one nomination had been received for the two vacancies, and that a by-election would be required to fill the remaining vacancy.

Return of ballot paper envelopes

Voters were provided with a priority reply-paid envelope for the return of their ballot paper envelope containing their completed ballot paper(s). The return mail was delivered to each election office from local postal facilities or mail distribution centres. The VEC's service arrangement with Australia Post allowed returned mail to be pre-sorted into wards where applicable, before being received by the Election Manager.

Voters who chose to hand-deliver their completed vote to the election office were able to do so by placing their ballot paper envelope into a ballot box located at

the election office. The ballot boxes allowed voters to drop off their ballot paper envelopes without interaction with staff, therefore remaining compliant with a COVIDSafe election.

Voting closed at 6 pm on Friday 23 October 2020. While this date was declared a public holiday, it was still maintained as the close of voting and all election offices were open on the day. By the close of voting a total of 2,833,614 ballot paper envelopes had been returned across all councils.

The LG Regulations allowed for the Election Manager to admit returned ballot paper envelopes received by post before 12 noon on Friday 30 October 2020, if they were satisfied that the vote had been completed by the voter prior to the close of voting. Election Managers across all councils received a total of 721,636 returned ballot paper envelopes during the extended postal vote receipt period. This was an increase of 42% when compared to the 2016 local government elections, where 421,109 ballot paper envelopes were received during the extended postal vote receipt period.

In total, Election Managers admitted 3,473,718 ballot paper envelopes to extraction processes across all the elections. Any ballot paper envelopes not signed by the voter or, unenrolled votes that were not found to have an entitlement, were not admitted to the extraction and count.

The graph below shows the pattern of ballot paper envelopes returned for postal elections from the mailout on Tuesday 6 October to the close of the extended postal vote receipt period on Friday 30 October 2020.



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Services for people who are blind or have low vision

The VEC worked with Vision Australia and Blind Citizens Australia (Vic) to provide key election information to their clients about the elections. The information was provided to 4,403 members in Digital Accessible Information System/CD/audio, braille, large print and e-text formats. Vision Australia also posted the information on the 'News' section of their website and on various social media platforms. The communication, sent in the week commencing Monday 10 August 2020, contained information on the VEC's 'opt-in' program for braille or large print ballot papers, as well as general enrolment and election information.

Of the recipients, six people registered for braille ballot papers and a further 115 people registered for large print ballot papers.

The special format ballot packs included the ballot paper (or two ballot papers for voters in Melbourne City Council), a ballot paper envelope and voting instructions in braille or large print. Voters registered to receive large print ballot papers also received a large print copy of the candidate statements. A pre-paid Australia Post satchel was also included for the return of the completed ballot material.

All braille products were produced by Vision Australia, which ensured the instructions were written in an appropriate style.

Overall, a total of 46 braille and 167 large print ballot packs were issued to voters for the 2020 local council elections.

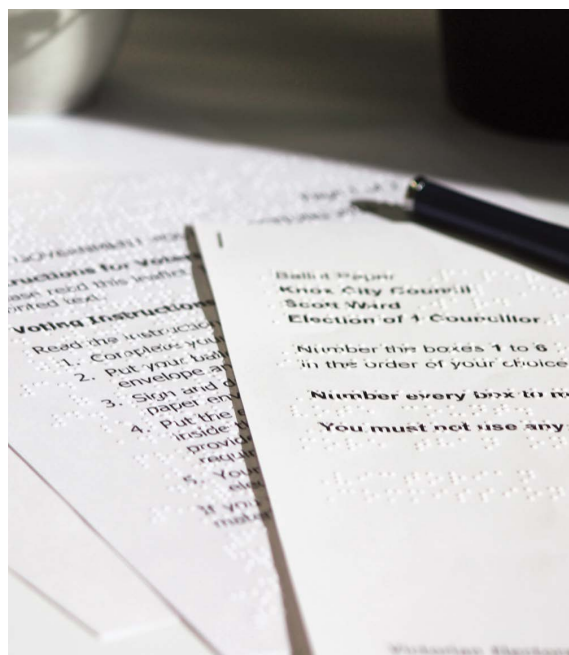


Image: Braille ballot material

Communications campaign

The VEC delivered a comprehensive communication campaign aimed at increasing voter awareness and participation in the elections. The campaign included print advertising, media releases and election notices published on the VEC website. A state-wide awareness campaign also ran on radio, social media and digital channels. This was complemented by targeted communication projects to ensure key election messages had a wide reach throughout the state.

Each council's advertising and communication campaign comprised the following components:

- > statutory press advertisements
- > electronic direct mail targeted at community groups
- > election information on the VEC website
- > communication toolkits provided for use by councils
- > downloadable Easy English guides
- > an organic social media campaign on Facebook, Twitter, LinkedIn and Instagram
- > a mailout to Vision Australia/Blind Citizens Australia (Vic) clients
- > VoterAlert SMS and email reminders
- > statewide advertising comprising radio, social media and digital media
- > statewide media releases, with key releases adapted to radio format and translated into 13 languages other than English.

Statutory advertising

Four statutory notices are required to be published during the conduct of a local government election:

- > close of roll
- > notice of election
- > voting details
- > declaration of results.

Notices were published on the VEC website and in nominated newspapers (as requested by councils) to meet obligations detailed in the LG Act and Regulations. Each council was also offered the option of including a 'voting reminder' advertisement, which was published in the week prior to election day.

More than 800 statutory notices were placed during the 2020 local council election program.

As many metropolitan and regional newspaper outlets suspended their print editions due to the impact of coronavirus (COVID-19), some advertisements were not able to be published in newspapers for several councils. With the changes to the definition of 'publish' in the LG Act, all notices were published on the VEC website to ensure councils with no available local newspapers had a platform for their notices to be viewed.

Statewide advertising

The VEC's statewide advertising campaign ran from August through to October 2020, using radio, social media and digital media channels.

The VEC co-designed the 2020 local government elections communication campaign in partnership with second-year RMIT advertising students as part of a work-integrated learning arrangement. The students assisted in the development of a creative concept that would appeal broadly to Victorians with a focus on voters aged 18-29 years old due to this age group being traditionally under-represented in voter participation figures. The student team who developed the strongest concept was engaged by the VEC on a short-term internship.

Media relations

The VEC's media relations campaign focused on increasing news coverage of the electoral process; driving awareness and participation.

The campaign comprised of four phases: enrolment, nominations, voting, and results, aimed at increasing news coverage through the dissemination of media releases containing key electoral information.

The VEC conducted an online media briefing on Friday 21 August 2020 and published a recording of the briefing along with a media kit on its website.

During the election period, the VEC issued 19 statewide media releases, 380 individual council-specific releases and four radio releases. Four key media releases were also translated into 13 languages and distributed to a range of multilingual print and online publications across Victoria.

VEC representatives appeared in 28 radio interviews and three TV interviews, mostly regarding enrolment and voting.

The VEC fielded 271 media enquiries with the most frequent queries related to enrolment, postal voting, elections, campaigning, authorisation of political material, results and counting activities.

Social media campaign

The VEC rolled out a comprehensive schedule of organic social media posts via its four key channels: Facebook, Twitter, Instagram and LinkedIn.

Under the hashtag #LG2020, the VEC published a schedule of general interest posts to build interest and insight into the electoral process.

Social media was a key source of website traffic, with 155,351 visits generated from social media channels¹⁰. It accounted for 7.65% of traffic to the website during the election period.

155,351

Total visits to VEC website
via social media during
election period

Highlights between Friday 7 August to
Monday 30 November 2020 :

Facebook



101 posts
314 message enquiries
1,189 new followers
8,476 reactions, comments, shares

Twitter



460 tweets
583 new followers
679 retweets
1691 likes
465 replies

Instagram*



40 posts
1795 new followers
33 comments

LinkedIn



39 posts
179 new followers
739 likes, comments, shares

*Excludes results from the youth pilot
DemGraphics campaign

¹⁰ Compared to 111,881 in 2016.

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Image: Street posters from the Mythbusting campaign

Public education and outreach campaign

The VEC consulted with its community advisory group members and partnered with community-based organisations to deliver a range of electoral education initiatives for the 2020 local council elections. These initiatives targeted community groups who were traditionally under-represented in the electoral process. Due to lockdown measures introduced in Victoria in response to the coronavirus (COVID-19) pandemic, the VEC's programs, usually delivered in-person, were redesigned to operate online.

Be Heard Democracy Ambassador program

The Democracy Ambassador program provided online peer-led electoral education to culturally and linguistically diverse (CALD) communities, and residents in specialist disability services. Democracy Ambassadors delivered 35 sessions reaching a total of 567 people living with a disability. A further 80 sessions were provided to CALD communities, reaching 1,972 participants.

VEC Mythbusting campaign

The VEC targeted areas with higher populations of people experiencing homelessness where homeless services are located. The Mythbusting campaign aimed to address myths about enrolling and voting for people experiencing homelessness or residing in insecure housing. From July to September 2020, four election

myths were displayed on billboards and street posters in more than 100 locations across Melbourne.

The billboards aimed to raise public awareness on the myths surrounding the intersect between homelessness and elections.

In addition to the billboards, the campaign included:

- › distributing 'no fixed address' enrolment forms along with 4,500 meals to people experiencing financial hardship through a partnership with 'StreetSmart', a non-profit organisation who specialize in the area of homelessness support
- › social media and an electronic email campaign distributed to StreetSmart's database of homelessness services, community partners and social media followers
- › 1,500 pocket cards containing the Mythbusting messages, packaged with 'no fixed address' enrolment forms, distributed by services including Star Health, Windana, Eastern Homeless Network, Medically Supervised Injecting Room and Sacred Heart Mission
- › the free call number 1800 TO VOTE, or 1800 86 86 83, established to support people experiencing financial hardship to contact the VEC about enrolling and voting, was advertised in homelessness agencies, drug and alcohol support services and services providing COVID-19 testing in hotels.

CALD short video project

The VEC produced a series of videos in 12 languages featuring multilingual Democracy Ambassadors and VEC staff. Four videos were distributed via social media and community stakeholders covering the following topics:

- › how to enrol to vote
- › how to vote correctly in local council elections
- › how to enrol and vote in the Melbourne City Council elections
- › what happens if a person does not vote.

The videos were produced in Amharic, Arabic, Cantonese, Dari, Dinka, Hazaragi, Italian, Korean, Mandarin, Nepali, Punjabi and Vietnamese. The combined viewing audience of the first three videos in all languages was 5,819.

Aboriginal short video project

A collaboration with Reconciliation Victoria resulted in the production of eight videos using a mix of animations and interviews featuring Aboriginal and Torres Strait Islander leaders. Four videos featured Aboriginal Elders and other leading Aboriginal community members discussing the following topics:

- › how to enrol
- › why you should engage in local council elections
- › why you should consider standing as a candidate
- › how to let the community know you are standing as a candidate.

Four animations were produced covering the following topics:

- › What do local councils do?
- › What is the role of a councillor?
- › How to vote correctly in local council elections.
- › What happens if you didn't vote in the local council elections?

The videos were shared through Aboriginal community networks and organisations using social media.



Image: Video still from 'What is the role of a Councillor?'



Image: Video still from 'What does council do?'

DemGraphics – social media co-design pilot with young people

Prior to the 2020 elections, a research project identified barriers to enrolling and voting with a representative group of young people typically disengaged with the electoral process. This information was used to develop DemGraphics – a simple, highly engaging, shareable social media campaign for people aged 18–29.

The campaign covered key concepts and information about the democratic process in language and communication styles most relevant to young people. The pilot project targeted three local council areas: Greater Shepparton City Council, Moreland City Council and Yarra City Council. DemGraphics comprised a mix of 11 paid and organic Instagram posts. The paid campaign was seen by 83,440 people resulting in 5,286 clicks through to the VEC website.

Easy English guides

The VEC produced election information in Easy English for people with low English literacy, learning and cognitive disabilities, or anyone who would benefit from information in Easy English. Easy English is information in simple sentences with supporting pictures. The guides are used to support co-reading between two people, to ensure that the text and pictures support the reader's understanding of the information.

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The series of guides included:

- › Vote in the 2020 local council postal elections
- › Enrolling and Voting – for people out of home
- › Vote in the Melbourne City Council postal elections

Additionally, the VEC produced a flyer *What happens if I do not vote?* The guides and the flyer were available for download from the VEC website, and links were shared with existing networks and Be Heard newsletter subscribers.

Figure 4 lists the total number of downloads for each guide from the VEC website.

Figure 4: Number of downloads for guides

Guide	Downloads
Vote in the 2020 local council elections	621
Enrolling and voting for people out of home	163
Voting in the 2020 Melbourne City Council election	107
What happens if I do not vote?	175

VEC website

The VEC website was redeveloped to coincide with the launch of the statewide advertising campaign. Focusing on a mobile-first and contemporary design, ease of use, and simple language, the website exceeded all comparable visitation measures to 2016.

The website featured comprehensive information about local council elections, as well as specific information for each council. Content was updated at each milestone in the election timeline.

Visitors to the website were able to:

- › search for their address and be directed to information specific to their council election
- › view video animations that explained the process of enrolment, voting, vote counting, and what to expect if they did not vote
- › read information in 20 languages and view videos in 10 languages outlining key election information
- › download Easy English booklets
- › download statutory election notices.

From Wednesday 5 August to Wednesday 11 November 2020, more than 1.2 million users visited the website, a 77.6% increase compared to 2016. Almost two thirds (56.8%) of users accessed the website via a mobile phone, 38% used a desktop or laptop computer, and the remaining 5.2% used a tablet device.

Increased awareness of the elections resulted in more organic (web searches) and direct traffic to the VEC website. Meanwhile, direct campaigns such as VoterAlert drove almost 200,000 people to the website and a further 300,000 people to the Check My Enrolment portal ahead of the close of rolls.

VoterAlert

VoterAlert is the VEC's free SMS and email notification service which is sent to all State-enrolled Victorians who have previously provided their mobile or email contact details to the VEC. It has an integral role in raising awareness of electoral events and encouraging community participation. More than two million voters are registered to receive VoterAlert.

The VEC also conducted a radio campaign and contact audit, which resulted in more than 55,000 new subscribers. VoterAlert had a very low opt-out rate, with approximately 10,000 people unsubscribing from the service (0.005%).

Six messages were planned and delivered:

- › Welcome to VoterAlert: campaign to grow subscribers, sent to people on the roll who had provided contact details but had not indicated a preference to receive VoterAlert
 - › Close of roll: reminder of the close of roll date
 - › Ballot pack mailout: notification regarding the mailout of ballot packs in contested elections
 - › Uncontested elections: notification to voters in uncontested wards advising that they were not required to vote
 - › Dismissed councils: reminder to voters in Casey City Council, South Gippsland Shire Council and Whittlesea City Council that there was no election being held in their council in 2020
 - › Last week to vote: reminder to voters in contested elections about the voting close date*.
- * Due to pressure on telephone lines, this message was paused, therefore not all voters received this alert.

Counting and results

Close of voting

The close of voting for all elections was 6 pm on Friday 23 October 2020.

Legislation allows for a five-day extended postal vote receipt period after election day, where votes can be admitted if the Election Manager is satisfied that the voter completed their postal vote declaration prior to the close of voting. The close of the extended postal vote receipt period for the 2020 elections was 12 noon on Friday 30 October.

The extraction of ballot papers began after the close of voting and finished at the end of the extended postal vote receipt period. Where space was restricted, ballot papers may have been extracted at a separate location to the count.

Counting

The VEC counted votes in two stages. The first stage included votes received up until the close of voting. First preference counts for elections to be counted manually were conducted from the Monday following the close of voting and continued during that week. Data entry for computerised counts also took place during the same period. The second stage included all votes received up to the close of the extended postal vote receipt period. These were included in the count from 12 noon Friday 30 October 2020.

For single-councillor wards where no candidate had achieved an absolute majority (more than 50% of the total formal vote) preference distributions were conducted once all first preference counts were complete. For multiple vacancy elections, computer count results were calculated once all formal ballot papers had been entered into the VEC's computer count application and the total number of informal votes to be included had been updated. All manual and computer counts were finalised by Tuesday 10 November 2020.

Manual counts

Manual counts took place for single-councillor wards and occurred in 147 of the 271 contested wards. Sixteen councils consisted solely of single-councillor wards and were counted manually within the council area.

Computer counts

Computer counts were conducted for elections where a proportional representation count was required, including unsubdivided councils and wards with multiple vacancies. A total of 122 computer counts were conducted for 52 councils. Trained data entry operators, in the presence of scrutineers and election officials, entered preferences from ballot papers into the VEC's computer count application. A calculation step follows the completion of the computer count to determine the successful candidates.

Image: Centralised computer count centre at Melbourne Showgrounds



Computer counts took place from Tuesday 27 October 2020, with the final computer count concluding on Monday 9 November 2020. Calculations were conducted progressively as data entry was completed.

Calculations continued as a public event where candidates, scrutineers and other interested parties were invited to attend, however the VEC had appropriate measures in place to ensure all events complied with COVIDSafe guidelines.

The VEC usually conducts computer counts at venues such as colleges and universities, which have the established infrastructure and hardware required for counts, as well as security measures and controlled access. Due to coronavirus (COVID-19) restrictions that applied throughout the election period, a number of previously identified venues were unable to host computer count activity in 2020.

In the absence of these establishments, computer counts were conducted locally within 33 election offices or at one of the VEC's three centralised computer count centres. The primary centralised computer count centre was located at the Melbourne Showgrounds, which included the computer count for 11 councils. Other centres were located at Geelong Showgrounds and Sandown Park.

The VEC is considering the benefits and efficiency of using centralised computer count centres to include more councils in 2024.

Recounts

In some cases, an Election Manager may decide to conduct a recount of votes before the election has been declared. A recount may also be conducted at the written request of a candidate, or if results distribution reports indicate that there are critical margins that may warrant a recount.

For the 2020 local council elections, 41 recount requests were received, of which 36 requests were considered valid requests¹¹. Three requests proceeded to recount while the remainder were declined.

The most common reason for a candidate to request a recount was due to perceived close margins. Figure 5 summarises the primary reason provided for the 41 recount requests received from candidates.

Where recount requests based on close margins were rejected, the critical margins were such that a recount would not have changed the result of the election.

Figure 5: Details of recount requests from candidates

Primary reason stated in candidate request	No. of requests received	Proceeded to recount	Requests declined
Close margin	25	3	22
Insufficient scrutineer access	3	0	3
Operational concerns	3	0	3
Lack of belief in results	5	0	5
Lack of trust in election ¹²	3	0	3
No reason given	2	0	2
Total	41	3	38

¹¹ Four of the five invalid requests were received after the declaration of results, and the fifth was received from a candidate in a different election.

¹² Some candidates requested recounts based on events in other elections, namely recounts due to close margins in Maribyrnong City Council, Yarraville Ward, and irregular activity identified by the VEC in Moreland City Council, North West Ward. As these events had no direct impact on other elections, the requests were declined.

Figure 6: Recounts conducted

Council	Mansfield Shire Council	Latrobe City Council	Maribyrnong City Council	Maribyrnong City Council	Wyndham City Council
Ward	Unsubdivided	South Ward	Yarraville Ward	Yarraville Ward	Chaffey Ward
Initiated by	Election Manager	Candidate	Election Manager	Candidate	Candidate

Figure 7: Turnout and informality percentages compared to previous elections¹³

	Turnout %			Informality %		
	2012	2016 ¹⁴	2020	2012	2016 ¹⁵	2020
All Councils	70.96	72.15	81.47	5.51	6.29	4.76
Attendance	63.62	61.49	N/A	10.09	8.44	N/A
Postal	72.53	73.75	81.47	4.66	6.02	4.76

In addition to the 41 recount requests received, two recounts were initiated by the Election Manager (for Mansfield Shire Council and Maribyrnong City Council) due to close margins at critical exclusions.

A total of five recounts were conducted, made up of one partial recount, one full manual recount and three full computer recounts. Figure 6 summarises the recounts.

Of 2,194¹⁶ candidates for the 2020 local council elections, 1,664 were eligible to receive a refund of their nomination fee. This resulted in the VEC issuing \$416,000 worth of refunds. A total of 504 candidates did not meet the above provisions, therefore \$126,000 was forfeited to councils.

Declaration of results

The results for all elections were declared by Wednesday 11 November 2020. A table showing the successful candidates and declaration dates can be found at Appendix 9.

The Electoral Commissioner advised the Minister for Local Government of the declared results for all elections on Thursday 12 November 2020.

Refund of nomination fees

Candidates are eligible to receive a refund of their \$250 nomination fee if:

- › they are declared elected
- › the total number of first preference votes they received is at least 4% of the total number of first preference votes.

Members of a Councillor group for the Melbourne City Council election received a refund of their nomination fee if all members of the group are elected or the members of the group received more than 4% of the total number of valid first preference votes cast in the election.

Statistical information

Voter turnout

Voter turnout is measured as the number of formal and informal votes counted, as a percentage of voters enrolled on the voters' roll.

At the 2020 local government elections, the average voter turnout (excluding elections for Melbourne City Council's Leadership Team) was 81.47%. This is an increase compared to the 2016 elections, where the average voter turnout was 72.15%. Furthermore, the informality rate decreased from 6.29% in 2016 to 4.76% in 2020.

13 Excluding elections for Melbourne City Council's Leadership Team

14 The 2016 voter turnout does not include the Greater Geelong City Council election which was held in October 2017

15 The 2016 informality rate does not include the Greater Geelong City Council election which was held in October 2017

16 This number includes eight candidates who withdrew their nomination prior to the close of nominations or were retired.

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Voter participation by enrolment category

Overall, voter participation at the 2020 local government elections was 84.12% (excluding Melbourne City Council). Voter participation is generally higher for voters enrolled on the EC List due to voting being compulsory, as opposed to CEO List voters, for whom voting is encouraged but not compulsory. Voter participation for the EC List at the elections was 86.69%, higher than the 77.17% EC List participation rate in 2016. In contrast, voter participation for CEO List voters was 61.85%, compared to 49.09% in 2016.

Increases in the participation rate for both the EC List and the CEO List can be partially attributed to the impact of coronavirus (COVID-19). It is likely that awareness of the elections, and awareness of receiving ballot packs, increased due to more individuals being present in their homes due to the lockdowns.

Age-specific voter participation followed expected trends based on past elections. In general, older voters voted at higher rates than younger voters. In the 18 to 69 age group, 85.92% of EC List voters voted, compared to 90.45% in the 70 and over age group.

Informal voting rates

A vote is classified as informal when the voter does not complete the ballot paper in accordance with instructions or if their voting intention cannot be determined. Votes classified as informal cannot be admitted to a count.

The informal rate for the 2020 local government elections was 4.72% of all votes. This was a substantial decrease from the 6.29% recorded in 2016, and in fact the lowest rate recorded since the 2004/05 elections (when it was 4.6%). This was a welcome reversal of a trend to increasing informal voting that has been evident since 2008.

The number of candidates contesting an election is probably the biggest single factor affecting informality rates. The number of candidates ranged from two to 38 for the 2020 elections and informality rates ranged from 0.36% (West Wimmera Shire) to 15.38% (Harrison Ward, Wyndham City Council). The more candidates there were in an election, the higher the informal vote tended to be.

There appear to be two main reasons for the decrease in informal voting in 2020 – one related to the election method and the other to the number of candidates.

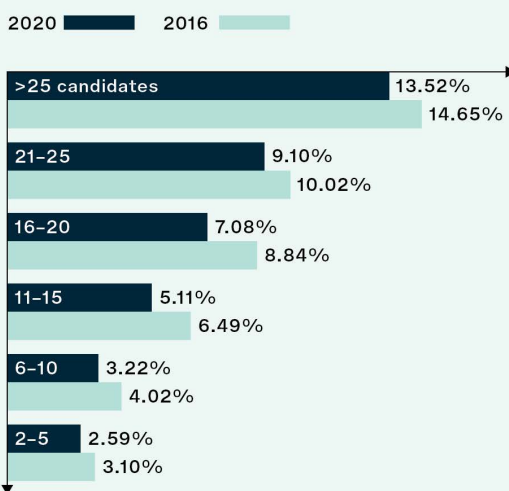
In 2020, for the first time, all elections were conducted by post. Attendance elections have had consistently higher informal voting rates than postal elections. In 2016, the informal voting rate for the attendance elections was 8.44%, while the rate for the postal elections was 6.02%. In 2020, informal voting declined sharply in the six formerly attendance election councils (Banyule, Greater Dandenong, Knox, Moreland,

Port Phillip and Yarra City councils), by an average of 3.96 percentage points.

Following the passage of the LG Act, the electoral structures of eight councils (Bayside, Cardinia, Darebin, Greater Dandenong, Kingston, Manningham, Maroondah and Whitehorse councils) changed from multi-councillor wards to single-councillor wards. One result was that there were fewer candidates per ward in these councils. The informal vote in these councils also fell significantly, by an average of 3.35 percentage points. Greater Dandenong, which both changed from attendance to postal and from multi-councillor wards to single-councillor wards, had the greatest decline in the informal vote (5.93 percentage points).

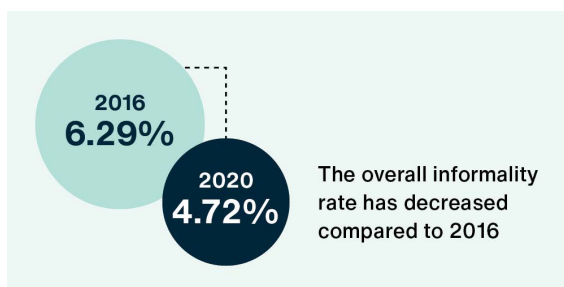
Outside these two groups, the change in the informal vote was much more variable, with an average decline of 0.82 percentage points. The informal vote rose in some elections, and this increase was usually associated with an increase in the number of candidates. For example, in Moonee Valley's Buckley Ward the 3.11 percentage point increase in the informal vote was paralleled by the number of candidates growing from 10 to 18 from 2016 to 2020. Conversely, significant declines in the informal vote were usually associated with fewer candidates, as in Brimbank's Harvester Ward, where the number of candidates fell from 19 to 11, and the informal vote declined by 5.04 percentage points.

Average informal votes by number of candidates 2020 compared to 2016



The more candidates there were in an election, the higher the informal vote tended to be. This can be measured by the correlation between the number of candidates and the informal voting rate, which was $+0.869783^*$. This has been a consistent pattern since at least the 2005 local council elections.

* excluding the election for the City of Melbourne's Councillors, which had a different voting system.



Informal voting analysis

The VEC conducted informal vote analysis across seven councils from the 2020 local government elections to assess trends in the errors made on ballot papers. As far as possible, the VEC analysed the same elections as at the 2016 local government elections.

Specifically, the VEC sought to learn whether most informal votes were accidental or the consequence of a deliberate decision to spoil the vote. The results of the analysis provide valuable information for future council elections.

The councils included in the informal ballot paper analysis were from a wide range of municipalities. They included both metropolitan and rural councils, and municipalities with varying proportions of residents with diverse cultural and linguistic backgrounds. The number of candidates in the elections ranged from two to 38. The key finding of the analysis, as in 2016, was that more than two thirds of the informal votes analysed were cast by voters who expressed a clear preference, but their vote could not be counted because of the formality rules in the LG Act. This pattern was particularly marked in the two elections with the most candidates.

See Appendix 12 for the detailed results of the analysis.

Complaints management

The VEC worked closely with the LGI to develop a new customer feedback framework and policy to streamline how it receives and manages feedback and complaints from the public. During the elections, customers were able to provide feedback and complaints through an online submission form.

The VEC established a dedicated complaints team to manage complaints. The complaints handling process was developed in consultation with councils and the LGI.

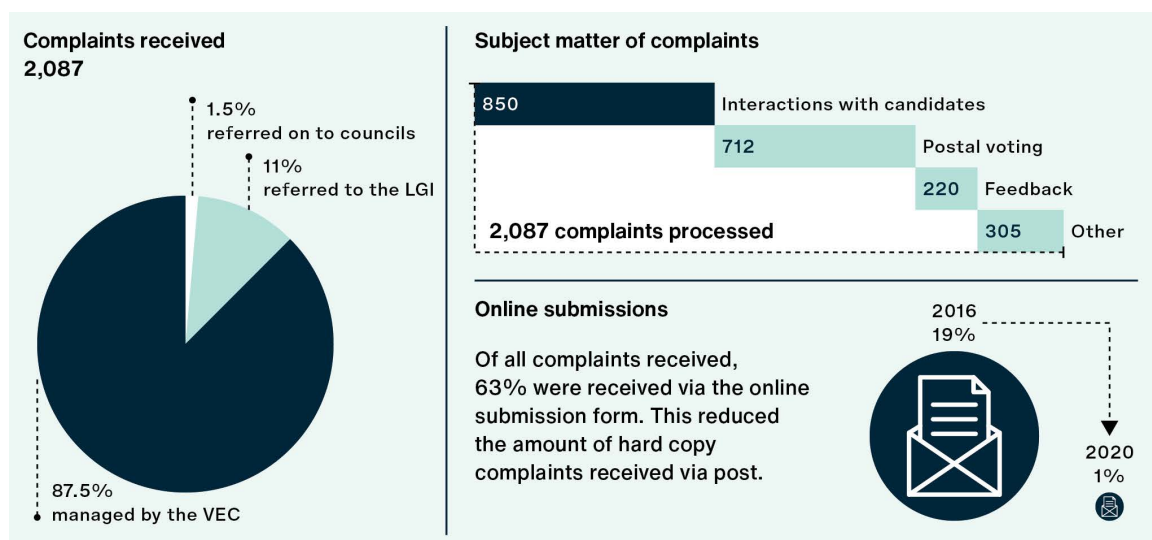
The complaints generally fell into two broad categories:

- > complaints regarding the conduct of candidates and other participants in the election, at times alleging a breach of the LG Act or local laws
- > complaints about the administration of the election and services to voters.

The VEC processed and responded to 2,087 complaints during the election period. Of those complaints, 1.5% were referred on to councils as they related to local laws. Another 11% were referred to the LGI as they related to possible breaches of the LG Act.

Of all complaints received, 63% were received via the online submission form. This reduced the amount of hard copy complaints received via post, which accounted for 1% of complaints received in 2020, compared to 19% in 2016.

A total of 850 cases related to interactions with or the behaviour of candidates, specifically relating to the nomination period and campaigning in the coronavirus (COVID-19) environment. This included allegations concerning advertising, misleading electoral material and qualifications of candidates.



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Another 712 cases related to postal voting, including the method for voting in a coronavirus (COVID-19) environment, ballot packs and the voting process.

The VEC received 220 pieces of feedback or suggestions for improvement, along with 19 compliments. Only three customers sought a formal reassessment of their case.

The VEC committed to responding to simple complaints within five working days or providing an update to complex complaints after 10 working days. The average response time was six working days.

Post-election activities

Applications to the Victorian Civil and Administrative Tribunal

The Victorian Civil and Administrative Tribunal (VCAT) hears disputes into the validity of local council elections. Following receipt of an application, VCAT has broad powers to resolve the matter in dispute, and can uphold or dismiss an application, change the declaration of an election, or declare an election void and require a new election. Applications for an inquiry into an election may be made within 14 days after the declaration of the election, either by a candidate in that election, a group of at least 10 people who were entitled to vote in the election, or the VEC.

Following the elections, nine applications were made to VCAT in relation to eight separate elections. Seven applications were made by individual candidates, one application was made by a group of at least 10 voters, and one application was made by the Electoral Commissioner.

Five applications were withdrawn before proceeding to a substantive hearing. As at the time of preparing this report, the four remaining applications include:

- › An application by the Electoral Commissioner for an inquiry into the Moreland City Council, North-West Ward election following suspected postal vote tampering detected by the VEC.
- › An application by a candidate in the Loddon Shire Council, Boort Ward election for an inquiry into actions and messages by other persons associated with the election.
- › Two applications – one by a candidate and one by a group of voters – in the Loddon Shire Council, Wedderburn Ward election for an inquiry into actions and messages by other persons associated with the election.

The application into the Moreland City Council, North-West Ward election is being held in parallel with a criminal investigation after the VEC referred the matter to the LGI and Victoria Police. The 17 candidates from the election are all listed as parties to the proceeding as it progresses through VCAT.

The three applications relating to Loddon Shire Council are being heard together by consent of all the parties, and is scheduled to proceed to hearing in August 2021.

Election reports to councils

Under clause 83 of the LG Regulations, the VEC must prepare and submit a report to the Chief Executive Officer (CEO) of each council on the conduct of the election within six months of election day.

The VEC sent election reports to all council CEOs by the legislated deadline of Friday 23 April 2021. As set out by the LG Act, each report included a certified record of the printed, issued, used, spoiled, and returned ballot papers, and declarations.

Comprehensive details of planning, milestones and statistical information regarding the elections were included in each report and individualised for each council.

Compulsory voting enforcement

Section 266 of the LG Act and Part 7 of the Regulations set out the provisions for compulsory voting enforcement for local government elections. Section 19 of the CoM Act sets out the provisions for compulsory voting for Melbourne City Council elections.

Voting in local government elections is compulsory for all State-enrolled voters (the EC list) but is not compulsory for those enrolled on the CEO list. An exception to this is for the Melbourne City Council elections where voting is compulsory for all enrolled voters. From the 2024 local government elections onwards, it will be compulsory for everyone on the roll to vote.

The enforcement program undertaken by the VEC involves three stages. During each stage, councils are provided with updates regarding the process. Penalties collected during the infringement notice and penalty reminder notice periods are forwarded to councils.

List of non-voters

Following the 2020 council elections, the VEC prepared the non-voter list for each council.

Before dispatching the first notice in the enforcement program (the Apparent Failure to Vote Notice), a preliminary process takes place to exclude non-voters who are exempt from voting, such as people who had submitted an overseas notification form to the VEC.

Voters are also excused where their ballot material was received by the VEC within seven days of the close of the extended postal vote receipt period (Friday 6 November 2020) and they had signed and dated their material before the close of voting on Friday 23 October 2020.

Postal vote declarations received after the cut-off date and voter excuses received during the elections were processed between November and December 2020.

From early January 2021, the VEC prepared the list of non-voters for each council according to the Regulations. Any non-voters who are automatically exempt from voting were excluded at this point.

Enforcement process

The VEC began its enforcement program in early February 2021 for the 75 contested council elections. The first step in the process is required by the LG Act (and CoM Act for the Melbourne City Council elections), and the remaining steps are required by the *Infringements Act 2006*.

Apparent Failure to Vote Notice

In February 2021, the VEC prepared and sent Apparent Failure to Vote Notices to enrolled voters who appeared not to have voted, and who were not excused or automatically exempt. A total of 354,245 Apparent Failure to Vote Notices were mailed, and recipients had 28 days to reply.

Infringement Notice

Between Wednesday 24 March and Friday 14 May 2021, the VEC sent Infringement Notices with an \$83 penalty to non-voters who did not respond to the Apparent Failure to Vote Notice or whose response to the Apparent Failure to Vote Notice was not deemed sufficient. Recipients had 35 days to respond. A total of 270,171 Infringement Notices were issued, of which 249,457 were because the recipient did not respond to the Apparent Failure to Vote Notice. A further 20,714 were issued because the response provided to the Apparent Failure to Vote Notice was not deemed sufficient.

During the infringement period, non-voters have the following options under the *Infringements Act 2006*:

- › paying the penalty in full
- › applying for a payment plan
- › requesting an internal review of the infringement (within certain criteria)
- › requesting that the matter be heard in the Magistrates' Court.

The VEC commences proceedings against any non-voters who elect to go to court at the end of the Infringement Notice or Penalty Reminder Notice stages. Prosecution involves significant time and resources, and matters referred to the Magistrates' Court are usually expected to continue into future financial years.

Penalty Reminder Notice

At the close of the Infringement Notice period, the VEC prepares and sends Penalty Reminder Notices to non-voters who have not responded to the Infringement Notice. This notice includes the original penalty amount plus a \$25.80 penalty reminder notice fee. Recipients have 28 days to respond, and have the same payment, review or court referral options as with the Infringement Notice.

Between Tuesday 25 May and Tuesday 29 June 2021, the VEC sent a total of 216,263 Penalty Reminder Notices to non-voters with an outstanding infringement.

Non-voter analysis

The number of non-voters for the 2020 local government elections was much lower than at previous elections (see 'Voter turnout' on page 38 for more information and analysis). Significantly between 2004/05 and 2016, voter turnout during local government elections averaged 72.92%. Voter turnout in 2020 was above that observed across all major rounds of local government general elections since 2014/15 increasing the overall average to 74.63%. The increase in turnout can, in part, be attributed to the fact that all elections were conducted by post in 2020.

Analysis of 2020 voting data shows that of those voters enrolled on the EC list, where voting is compulsory, 86.09% participated in the elections. This translates to around 532,174 enrolled voters who did not exercise their right to vote.

After preliminary processing of exemptions, this number was reduced to 354,245. Apparent Failure to Vote Notices were issued to this group.

The following table below shows response statistics from the dispatch of Apparent Failure to Vote Notices for the 2016 and 2020 local government elections.

It is important to note with respect to 2020 that 249,457 (70.41%) apparent non-voters did not respond to the Apparent Failure to Vote Notice which provided them the opportunity to state a reason for not voting or provide evidence that they did vote, at which point enforcement action would likely have ceased.

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Additionally, with respect to Infringement Notices, the opportunity to request a review is available and as at 30 June 2021 the VEC had received 10,400 requests for review resulting in 9,435 infringements being withdrawn and 960 being confirmed. Those withdrawn were generally as a result of the provision of further supporting documentation. It is anticipated that further requests for review will be received during the Penalty Reminder Notice stage.

Invoicing

The VEC aims to provide cost-efficient election services to councils in Victoria. The VEC acknowledges that inflation may have increased some of the costs associated with the local government elections. Cost increases have been evident with:

- > communication and advertising costs
- > Australia Post postage rates
- > rates of pay for election officials
- > market rent for election office accommodation
- > paper used to produce ballot materials
- > transport and logistics in relation to the movement and delivery of equipment and ballot materials

In addition, the coronavirus (COVID-19) pandemic was an unforeseen element that further impacted costings for the 2020 local council elections.

As in previous local government elections, the VEC applied a marginal cost recovery model to the 2020 elections, where all direct costs are recovered.

The VEC invoiced in three stages:

Stage 1:

An invoice for election services was sent to councils from late April to early /May 2021

Stage 2:

An invoice for the dispatch and processing of Apparent Failure to Vote Notices (AFTVNs) and Infringement Notices was sent to councils in June 2021. Further invoices will be issued if prosecution costs are incurred. These will be raised in the following financial years.

Stage 3:

An invoice for the dispatch and processing of the Penalty Reminder Notice will be sent to councils in December 2021. Further invoices will be issued if prosecution costs are incurred. These will be raised in the following financial years.

	2016	2020
Apparent Failure to Vote Notices (AFTVN) issued (as a percentage of total enrolment)	13.53% (598,913)	8.33% (354,245)
Response rate to Apparent Failure to Vote Notice	41.55% (248,878)	29.58% (104,788)
Invalid responses as percentage of total responses	32.23% (80,227)	19.76% (20,714)
No response to AFTVN	58.45% (350,035)	70.41% (249,457)
Percentage of voters excused based on returned AFTVNs	67.76% (168,651)	80.23% (84,074)
Infringement Notices issued as percentage of AFTVNs	71.84% (430,262)	76.27% (270,171)

6. Local Government Elections 2020 in review

Compulsory voting infringement notices

Apparent Failure to
Vote Notice

354,245 mailed
Recipients had 28 days to reply

If response is invalid:
Invalid Response Notice
(with \$83 penalty)

If no response received:
No Response Notice
(with \$83 penalty)

270,171 mailed
Recipients had 35 days to reply

If no response received:
Penalty Reminder Notice
(with additional \$25.80 costs)

216,263 mailed
Recipients had 28 days to reply

7. Debrief and evaluation

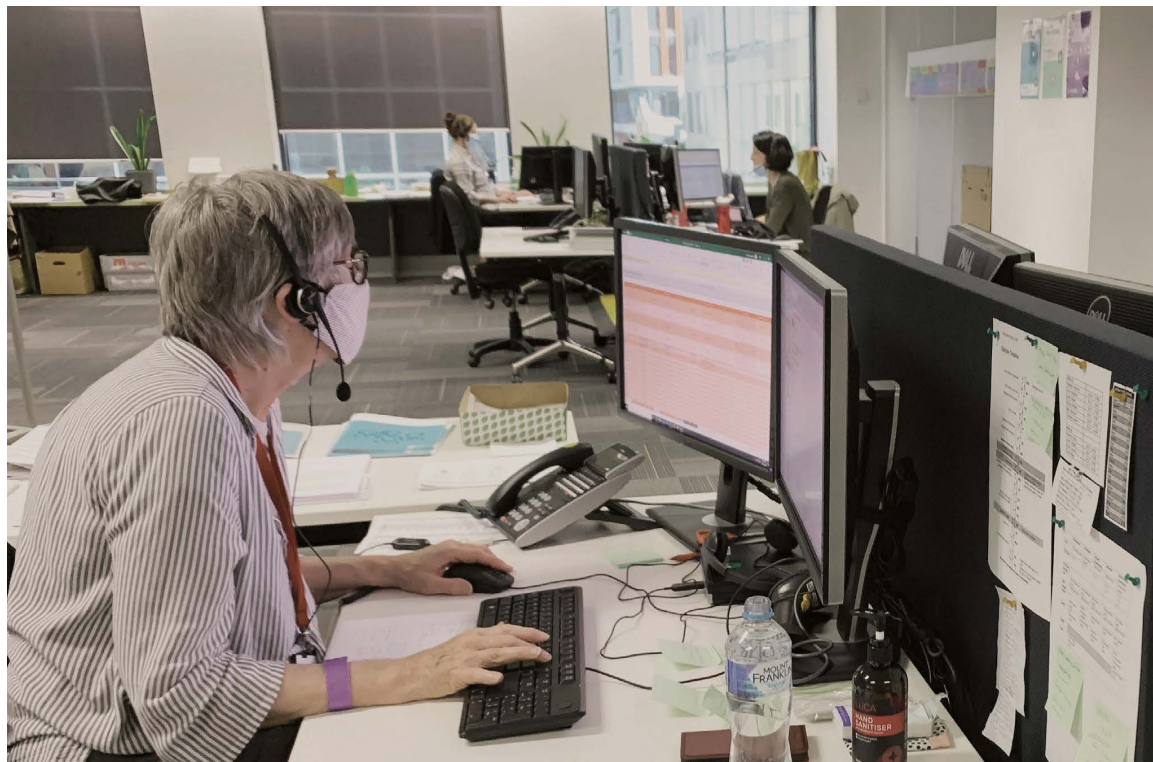


Image: VEC Head Office staff during the election period

After each electoral event, the VEC leads an extensive debriefing and evaluation program, inviting feedback from councils, voters, candidates and staff. All feedback received is considered during the preparation and planning of future local council elections.

Councils

On Wednesday 2 December 2020, Victorian councils were invited to complete an online evaluation survey following the conclusion of the 2020 local government elections. The aim of the survey was to assess the VEC's performance in the execution of the elections and obtain feedback for future council elections. The survey took approximately 15 minutes to complete. Out of the 76 councils who had elections in 2020, 51 completed the survey.

Overall, 85.07% of responding councils were satisfied or extremely satisfied with the VEC's performance at the 2020 elections.

Council stakeholders highlighted the communication between the VEC and council as an area of satisfaction. The conduct of the elections in accordance with

COVIDSafe measures was also an area where the VEC received positive feedback. In particular, 92.16% of councils were satisfied or extremely satisfied with the initiatives and program changes made by the VEC to accommodate coronavirus (COVID-19) restrictions.

One such initiative was the transition of the candidate information sessions to an online format where 91.11% of respondents supported the use of video resources for these sessions in future elections.

Voters

In late 2020 the VEC launched its online research panel. The first research exercise that used the panel was a survey to gauge voter satisfaction with the services provided by the VEC for the 2020 local council elections. The survey was conducted in December 2020.

A total of 1,154 invitations were sent to members of the panel, based on a sample representative of location, age and gender. The VEC received responses from 919 panel members.

Of the total, 890 respondents indicated that they had voted in the 2020 elections and 29 did not vote.

The table below outlines the most common reasons for voting.

Statement	Responses
'I think voting is an important part of the democratic process'	661
'It's important to have my say'	421
'I didn't want to get a fine'	345
'I am interested in local council issues'	318
'I am interested in a particular local council issue'	86
'I wanted to vote for a particular candidate'	73

The survey also captured reasons for not voting with the most common reason being a change in address. Included in the results were 11 respondents who did not vote and felt a reminder email/SMS would encourage them to vote in future.

Overall, respondents rated their experience of voting in the 2020 local council elections at an average of 7.9 (on a scale of one to 10) and the VEC's performance at 8.2.

Candidates

The VEC sent a survey in March 2021 to all candidates who nominated for the 2020 local government elections to gauge their satisfaction with the VEC's services. This was completed by 526 candidates (366 full and 160 partial completions). Responding candidates rated their satisfaction with the written materials and information provided by the VEC (including the website) at an average of 7.2 on a scale of one to 10. Overall satisfaction with the level of support provided to candidates by election staff was rated at an average of 7.4.

This suggests that most candidates considered the support and assistance provided by election staff and by the VEC was highly effective. Indeed, candidates identified the work of election staff and Election Managers as particularly supportive and helpful.

Nonetheless, there was a small but not insignificant number of candidates dissatisfied with election staff and/or the support provided by the VEC. This included the systems designed to support the nomination process.

The overall experience of standing as a candidate was rated at an average of 6.7 on a scale of one to 10. Coronavirus (COVID-19) restrictions impacted all aspects of the election process, and while many candidates acknowledged these impacts, some felt the

VEC could have done more to support candidates in such an environment. Other areas which appear to have diminished the experience of candidates included the behaviour of other candidates and a lack of support in some instances, especially for first-time candidates.

In general, candidates were interested in measures for creating a more even playing field, so that all candidates had the same chance at being elected.

Election staff feedback

The VEC sought feedback from election staff throughout the election cycle, gathering information about all aspects of election planning and delivery.

Data collection and reporting

Feedback was collected from Election Management Teams (EMTs – Election Managers and Assistant Election Managers) through five separate mediums (surveys, a self-reporting register, a weekly 'pulse check', virtual office visits and in-person debriefs) across their employment timelines.

The weekly 'pulse check' surveys focused on support, confidence and wellbeing of EMTs during the different phases of the election. These surveys had an average response rate of 75% and provided valuable feedback on particular pressure points for the VEC to address.

Eight post-election debrief sessions were held in Melbourne (four), Ballarat, Lorne, Shepparton and Warragul. The debrief sessions explored the themes raised in the feedback, and were attended by 86% of EMTs.

A survey was also sent to all election casuals following the elections with a response rate of 32%.

A preliminary report on the feedback was shared with EMTs within a month of the completion of the elections, and this report was used to facilitate the debrief sessions. Additional reports were prepared for work teams across the VEC, sharing feedback specific to their work programs, with a final report on all staff feedback completed after the debrief sessions.

Findings

The feedback covered four broad themes, highlighting areas for improvement for the VEC in delivering further elections, namely:

- ▶ improving clarity and consistency in training and instructional products
- ▶ streamlining communication methods between Head Office and election offices

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- providing more opportunities for skills development and facilitating support networks between election offices
- improving specific electoral processes (nominations, replacement vote issuance, usage of staffing profiles, and development and implementation of count plans).

Both electoral processes and VEC operations during council elections are currently being reviewed in line with this feedback, with opportunities identified for improvements to be made in forthcoming by-elections and other election events.

Summary of the 2020 local government election recommendations

1. That the **Government introduces** legislation that ensures enrolment entitlements and compulsory voting obligations for the next Casey City Council and Whittlesea City Council general elections in October 2024 are aligned with all other local councils going to election at the same time.

Under transitional provisions in the Local Government Act 2020 (the LG Act), council-administered enrolment entitlements for the 2020 local government elections (that is, the first election for those councils that went to election) were structured differently than they will be for future elections. However, unlike all other councils in Victoria, Casey City Council and Whittlesea City Council will not have had an election under the Act before the 2024 local government elections. Accordingly, legislative provision will need to be made to ensure enrolment arrangements and compulsory voting obligations are aligned.

2. That the **Government notes** the total possible number of scrutineers able to be appointed for an election under the ordinary operation of the Local Government (Electoral) Regulations 2020 (the LG Regulations) may be unsustainable if social distancing protocols extend beyond current regulatory relief arrangements.

In response to the coronavirus (COVID-19) pandemic, the LG Regulations were amended to allow election managers to adjust candidates' entitlement from one scrutineer per election official to a lower number in order to maintain appropriate physical distancing. This regulatory relief exists for a 'prescribed period' in the LG Regulations, and is scheduled to end on 26 April 2022 (noting it was recently extended from 26 April 2021).¹⁷ Given the level of uncertainty this ordinary entitlement causes for election planning and the significant variation in the sizes of locations used for counting and other activities where properly appointed scrutineers are permitted, the ordinary entitlement may not be sustainable in the long term. The VEC would prefer to provide candidates with certainty in respect to their scrutineering arrangements so the important role of scrutineers in elections is maintained.

3. That the **local government sector notes** the VEC's growing difficulty with sourcing suitable local counting venues.

The VEC has previously sourced local venues for counting activities where pre-existing facilities (such as computer infrastructure and network connections) and controlled access/security protocols have been available, such as schools, TAFEs and university campuses. With both increasing sophistication in the technology used for counting, and extended counting timelines, the availability and readiness of these locations to support these activities are decreasing. While the VEC is committed to using local services wherever possible, centralised locations are becoming increasingly necessary and significantly more cost effective and secure than other locations.

Due to public health restrictions in place for the 2020 local government elections, a number of previously identified venues across Victoria were no longer available or suitable for hosting the activities planned there. Computer counts, for example, were conducted locally in 33 election offices or at one of the VEC's three centralised computer count centres. The largest centralised computer count centre was established at the Melbourne Showgrounds and was responsible for counting for 11 local council elections. Other centres were located at the Geelong Showgrounds in Breakwater and Sandown Park in Springvale.

4. That the **Government notes** the increasing role of political parties in local government elections and the community's desire for transparency in respect to candidate-party affiliations.

The VEC observed that political parties played an increasingly overt role in the 2020 local government elections by endorsing, promoting and supporting candidates running for their local council. Post-election feedback from voters identified that candidates are not consistently disclosing their affiliation with political parties and other interest groups, noting that candidates who choose to complete the candidate questionnaire are only asked to disclose their association when they are endorsed by a political party. The public's desire for information about candidates' political party associations appears to call for a lower threshold than formal endorsement.

5. That the **Government notes** voters have reported that the candidate questionnaire is not fit-for-purpose.

Respondents to the VEC's post-election voter survey reported dissatisfaction with the candidate questionnaire. Many voters were not aware of the candidate questionnaire and, among those who were, many felt the questions and responses were inadequate. When given the opportunity to provide additional

¹⁷ Local Government (Electoral) Regulations 2020 (Vic), reg 91.

commentary, respondents most often made suggestions for improving access to, and quality of, information provided by candidates.

This feedback is consistent with numerous survey results where respondents from across the community have urged the VEC to provide more detailed information about candidates. This would improve long-term electoral participation.

6. That the **Government notes** that reach and readership of local newspaper continues to decline, and that news and information consumption is largely digital.

As previously reported, the distribution and readership of printed news media – particularly community newspapers – is continuing to decline. Legislation now permits 'public notices' to be published online and the VEC progressed this for the 2020 local government elections by publishing a digital copy of each public notice on its website. However, the information contained in each notice was generally duplicated with information published elsewhere on the website and through other communication channels (for example, social media). Due to the decline in local newspapers, the VEC will continue to increasingly rely on online platforms for distributing official election information.

7. That the **Government amends** the deadline for candidates to lodge their candidate statements, photographs and candidate questionnaires to align with the close of nominations.

The VEC printed, collated and dispatched 4,251,540 postal ballot packs for the 270 contested ward elections during the short period between the deadline for candidate statements and the mail-out period. As previously reported, the increasing enrolment observed at each round of local government elections and the high degree of accuracy, accountability and security required for these processes continues to leave minimal resilience should the production process be disrupted in any substantive way. The shift towards more single-councillor wards, which is projected to continue in accordance with the LG Act, places increased pressure on this process because of the growing numbers of separate products. If it is possible for these products to be finalised 24 hours earlier by shifting the deadline, this will restore some tolerance within the production timeline. Furthermore, it will also streamline the nomination process and motivate candidates to settle all their official paperwork during the one visit to the election office.

8. That the **Government amends** legislation to require councils to directly contact eligible council-enrolled voters and notify them in relation to their enrolment eligibility, application deadlines and obligation to vote (once enrolled).

As a consequence of the transition to all CEO List enrolments being by application under the LG Act, the total number of council-enrolled voters declined from 626,894 in 2016 to 434,548 in 2020. While the LG Act requires contact with voters whose enrolment applications are scheduled to expire before each general election, the VEC supports efforts by councils to contact all eligible council-enrolled voters to alert them to their enrolment entitlement, provide information about how to update their contact details with council and how to make an application to be enrolled (if they are not already enrolled). This is particularly important for those council-enrolled voters whose enrolment applications are not subject to expire. This is not an activity that can be achieved by the VEC as it relies on having ready access to the council's rates database.

9. That the **Government amends** the prescribed list of excuses for failing to vote in the Local Government (Electoral) Regulations 2020 to include voters who were unable to vote at an election because they were experiencing homelessness.

The VEC notes that section 163(3)(f) of the *Electoral Act 2002* provides electors experiencing homelessness with an excuse for failing to vote at State elections, and this should also be prescribed in the list of valid excuses for failing to vote at local council elections.

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Appendix 1: Election Timelines

LOCAL GOVERNMENT ELECTIONS 2020 ELECTION TIMELINE

Council primary enrolment data	JUL 13	MON	(Date fixed by VEC)
Public notice of Close of Roll Date (Published during this period)	AUG 8	SAT	
	AUG 14	FRI	
Close of Roll	AUG 28	FRI	4.00 pm (57 days before Election Day)
Publication of Election Notice (Published during this period)	AUG 31	MON	
	SEP 5	SAT	
Opening of election office	SEP 16	WED	
Certification of voters' roll Opening of nominations	SEP 17	THU	
Nomination Day	SEP 22	TUE	Nominations close at 12 noon Ballot draw to follow
Lodgement of candidate statements, photographs and questionnaires	SEP 23	WED	Candidate statements, photos and questionnaires close at 12 noon
	SEP 25	FRI	
Mail-out of ballot packs/ Uncontested ward leaflets	OCT 6	TUE	
	OCT 7	WED	
	OCT 8	THU	
CLOSE OF VOTING	OCT 23	FRI	Voting closes at 6.00 pm (AFL Grand Final public holiday)
Election Day	OCT 24	SAT	
Postal vote receipt period	OCT 26	MON	
	OCT 30	FRI	Postal vote receipt closes at 12 noon
	NOV 3	TUE	(Melbourne Cup Day public holiday for parts of Victoria)
All elections to be declared by Friday 13 November.			

Report to Parliament on the Local Government elections 2020

MELBOURNE CITY COUNCIL ELECTIONS 2020

COUNCILLOR ELECTION TIMELINE

Council primary enrolment data	JUN 10	WED	(Date fixed by Registrar)
Public notice of Close of Roll Date (Published during this period)	AUG 8	SAT	
	AUG 14	FRI	
	AUG 28	FRI	4.00 pm; 57 days before Election Day
Publication of Election Notice (Published during this period)	AUG 31	MON	
	SEP 5	SAT	
	SEP 7	MON	
Public telephone enquiry service commences	SEP 16	WED	
Opening of election office	SEP 17	THU	
Certification of voters' roll Opening of nominations	SEP 22	TUE	Nominations close at 12 noon
Candidate groups and name registration	SEP 24	THU	Close at 12 noon Ballot draw to follow
	SEP 25	FRI	
Lodgement of statements, group voting tickets, ungrouped indications of preferences, and questionnaires	SEP 28	MON	Close at 12 noon
	OCT 6	TUE	
	OCT 7	WED	
Mail-out of ballot packs	OCT 8	THU	
	OCT 23	FRI	Voting closes at 6.00 pm (AFL Grand Final public holiday)
Election Day	OCT 24	SAT	
Postal vote receipt period	OCT 26	MON	
	OCT 30	FRI	Postal vote receipt closes at 12 noon
	NOV 3	TUE	(Melbourne Cup Day public holiday)
Election to be declared by Friday 13 November.			

MELBOURNE CITY COUNCIL ELECTIONS 2020

LEADERSHIP TEAM ELECTION TIMELINE

Council primary enrolment data	JUN 10	WED	(Date fixed by Registrar)
Public notice of Close of Roll date	AUG 8	SAT	
(Published during this period)	AUG 14	FRI	
Close of Roll	AUG 28	FRI	4.00 pm; 57 days before Election Day
Publication of Election Notice	AUG 31	MON	
(Published during this period)	SEP 5	SAT	
Public telephone enquiry service commences	SEP 7	MON	
Opening of election office	SEP 16	WED	
Certification of voters' roll Opening of nominations	SEP 17	THU	
Nomination Day	SEP 22	TUE	Nominations close at 12 noon
Team name registration	SEP 24	THU	Closes at 12 noon Ballot draw to follow
	SEP 25	FRI	
Lodgement of team statements, preferences and candidate questionnaires	SEP 28	MON	Close at 12 noon
Mail-out of ballot packs	OCT 6	TUE	
	OCT 7	WED	
	OCT 8	THU	
CLOSE OF VOTING	OCT 23	FRI	Voting closes at 6.00 pm (AFL Grand Final public holiday)
Election Day	OCT 24	SAT	
Postal vote receipt period	OCT 26	MON	
	OCT 30	FRI	Postal vote receipt closes at 12 noon
	NOV 3	TUE	(Melbourne Cup Day public holiday)
Election to be declared by Friday 13 November.			

Report to Parliament on the Local Government elections 2020

Appendix 2: Election Managers and Election Offices

Council name	Election Manager	Election office address
Alpine Shire Council	Andrew Robertson	104C Gavan Street, Bright
Ararat Rural City Council	Colin Nicholson	Gum San Great Hall, 31-33 Lambert Street, Ararat
Ballarat City Council	Lynne Josephs	117 Learmonth Street, Alfredton
Banyule City Council	Ken Seiler	Banyule Council Offices, Level 2, 1 Flintoff Street, Greensborough
Bass Coast Shire Council	Janine Taylor	Old Post Office, 76 McBride Avenue, Wonthaggi
Baw Baw Shire Council	Phil Robinson	The Goods Shed, Warragul Railway Station, 3 Alfred Street, Warragul
Bayside City Council	Donna McLean	Holy Trinity Anglican Church Hall, 14 Thomas Street, Hampton
Benalla Rural City Council	Jo Wise	52 Carrier Street, Benalla
Boroondara City Council	Mark Hughson	Ground Floor, Building C1, 192 Burwood Road, Hawthorn
Borough Of Queenscliff Council	Richard Trigg	Council Offices, 50 Learmonth Street, Queenscliff
Brimbank City Council	Ian Herron	City West Plaza, Unit 1 484 Ballarat Road, Sunshine North
Buloke Shire Council	Bevan Spencer	Buloke Shire Council Offices, 65 Horace Street, Sea Lake
Campaspe Shire Council	Kate O'Connor	174 Annesley Street, Echuca
Cardinia Shire Council	Amanda Golding	James Bathe Recreation Reserve, 67 Caversham Drive, Pakenham
Central Goldfields Shire Council	Angela Ang	53 Burns Street, Maryborough
Colac Otway Shire Council	Elizabeth Reeves	13 Murray Street, Colac
Corangamite Shire Council	Julie Baud	McCabe Room, Killara Complex, 210-212 Manifold Street, Camperdown
Darebin City Council	Gerard Cartwright	264 Plenty Road, Preston
East Gippsland Shire Council	Sandra Wood	54B Service Street, Bairnsdale
Frankston City Council	Peter Williams	146 Young Street, Frankston
Gannawarra Shire Council	Vanessa Reynolds	Patchell Plaza, 47 Victoria Street, Kerang
Glen Eira City Council	Adrienne Osborne	Moorleigh Community Village, 90-92 Bignell Road, Bentleigh East
Glenelg Shire Council	David Lanyon	Drill Hall, 26 Bentinck Street, Portland
Golden Plains Shire Council	Richard Shiells	Bannockburn Cultural Centre, 27 High Street, Bannockburn
Greater Bendigo City Council	Carl Chirgwin	384 Hargreaves Street, Bendigo
Greater Dandenong City Council	Bill Irvine	279 Lonsdale Street, Dandenong
Greater Geelong City Council	Brian Cullen	Geelong West Town Hall, 153 Pakington Street, Geelong West
Greater Shepparton City Council	Mick Bastian	207 High Street, Shepparton
Hepburn Shire Council	Mark Taylor	Shop 1 26 Vincent Street, Daylesford
Hindmarsh Shire Council	Lynne Sargent	Jeparit Hall, 12 Roy Street, Jeparit
Hobsons Bay City Council	Jude Blackwood	Williamstown Town Hall, 104 Ferguson Street, Williamstown
Horsham Rural City Council	Graeme Sargent	23 Roberts Avenue, Horsham
Hume City Council	Gordon McFarlane	Broadmeadows Town Hall, 10 Dimboola Road, Broadmeadows
Indigo Shire Council	Steve Wilson	4 Mellish Street, Beechworth
Kingston City Council	Jill Esplan	Building 25, 121 Rayhur Street, Clayton South
Knox City Council	Leonie Taylor	4/1849 Ferntree Gully Road, Ferntree Gully
Latrobe City Council	Janette Gibson	2/5 Saskia Way, Morwell
Loddon Shire Council	Jenny Campbell	Serpentine Shire Offices, 37 Peppercorn Way, Serpentine
Macedon Ranges Shire Council	Kate Daniel	Kyneton Mechanics Institute, 81 Mollison Street, Kyneton
Manningham City Council	Brian Kelly	Office 7, The Point Corporate Centre, 600 Doncaster Road, Doncaster
Mansfield Shire Council	Jim Randle	30B & 30E High Street Mansfield

Council name	Election Manager	Election office address
Maribyrnong City Council	Yvonne Goudie	78 Maribyrnong Street, Footscray
Maroondah City Council	Sandi Miller	259-261 Maroondah Highway, Ringwood
Melbourne City Council	Bill Lang	Drill Hall Multicultural Hub, 26 Therry Street, Melbourne
Melton City Council	Peter Long	Heathdale Christian College, Block B, 102-112 Centenary Avenue, Melton
Mildura Rural City Council	Trevor Leighton	Ground Floor, 154 Deakin Avenue, Mildura
Mitchell Shire Council	Louise Byrne	former Killara Children's Centre, 42/80 Bentinck Street, Wallan
Moira Shire Council	Peter Lee	Shop 1, 37 Bank Street, Cobram
Monash City Council	Bill Kennedy	Monash Seminar & Training Centre, 1A Atherton Road, Oakleigh
Moonee Valley City Council	Peter Featherston	The Clocktower Centre, 750 Mount Alexander Road, Moonee Ponds
Moorabool Shire Council	Noel Shillito	Shop 1, 2 Graham Street, Bacchus Marsh
Moreland City Council	Norena Kavanagh	Brunswick Town Hall, 233 Sydney Road, Brunswick
Mornington Peninsula Shire Council	Julie Allan	Shop 13, 143 Point Nepean Road, Dromana
Mount Alexander Shire Council	Dean Curtis	Ray Bradfield Room, Forest Street, Castlemaine
Moyne Shire Council	Gordon McLeod	Blackwood Community Centre, 172 Commercial Road, Koroit
Murrindindi Shire Council	Anne Williams	Murrindindi Shire Council Service Centre, 15 The Semi Circle, Yea
Nillumbik Shire Council	Doug Hocking	Unit 7/256 Bolton Street, Eltham
Northern Grampians Shire Council	Clarissa Hyland	Media Centre, Grandstand 1, Central Park, 10-12 Main Street, Stawell
Port Phillip City Council	Trevor Sutherland	Port Melbourne Town Hall, 333 Bay Street, Port Melbourne
Pyrenees Shire Council	Alan Dennis	1 Lawrence Street, Beaufort
Southern Grampians Shire Council	Leanne Huf	140 Thompson Street, Hamilton
Stonnington City Council	Mike Harrison	Banquet Hall, Malvern Town Hall, 1251 High Street, Malvern
Strathbogie Shire Council	Derek Duncan	Old SES Building, 1A Bury Street, Euroa
Surf Coast Shire Council	Noel McPhee	40 Baines Crescent, Torquay
Swan Hill Rural City Council	John Lyons	125 - 127 Campbell Street, Swan Hill
Towong Shire Council	Harold Cover	Towong Shire Council Offices, 32 Towong Street, Tallangatta
Wangaratta Rural City Council	Chris Browne	48-50 Murphy Street, Wangaratta
Warrnambool City Council	Ian Sadler	110 Liebig Street, Warrnambool
Wellington Shire Council	Rick Coleman	118 Raymond Street, Sale
West Wimmera Shire Council	Iain McNee	Old Library Building, 49 Elizabeth Street, Edenhope
Whitehorse City Council	Jo McCoy	Level 1, 353 Whitehorse Road, Nunawading
Wodonga City Council	Trevor Deacon	170 High Street, Wodonga
Wyndham City Council	Heidi Burnell	Shop 5, 201 - 219 Old Geelong Road, Hoppers Crossing
Yarra City Council	Brenda Novak	Level 2, 620 Church Street, Richmond
Yarra Ranges Shire Council	Greg Shillabeer	Seville Hall, 590 Warburton Highway, Seville
Yarriambiack Shire Council	Cam McKenzie	Yarriambiack Shire Council Offices, 34 Lyle Street, Warracknabeal

Report to Parliament on the Local Government elections 2020

Appendix 3: Voter numbers and roll amendments by electorate

Council name	Ward	E-C List	Chief Executive Officers List							Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total	Additions		Deletions		
Alpine Shire Council		9,565	1,598	5			1		1,604	11,169			11,169
	Total	9,565	1,598	5			1		1,604	11,169	0	0	11,169
		8,202	724	28			1		753	8,955			8,955
Ararat Rural City Council		8,202	724	28			1		753	8,955	0	0	8,955
	Central	25,871	2,084	156			3		2,243	28,114			28,114
	North	27,556	1,292	121			1		1,414	28,970			28,970
Ballarat City Council	South	26,076	1,406	127			1		1,534	27,610	1	1	27,610
	Total	79,503	4,782	404			5		5,191	84,694	1	1	84,694
		10,312	718	1					719	11,031			11,031
Banyule City Council	Bakewell	10,312	718	1					719	11,031			11,031
	Beale	10,488	254	1					255	10,743			10,743
	Chelsworth	9,448	634	3					637	10,085			10,085
	Griffin	9,904	547	4			2		553	10,457			10,457
	Grimshaw	10,284	633	3			1		637	10,921			10,921
	Hawdon	10,681	378	7					385	11,066		1	11,065
	Ibbott	9,349	602	3					605	9,954		1	9,953
	Olympia	9,753	796	5					801	10,554		2	10,552
	Sherbourne	10,239	456	1			3		460	10,699			10,699
	Total	90,458	5,018	28			6		5,052	95,510	0	4	95,506
Bass Coast Shire Council	Bunurong	12,439	3,253	16			3		3,272	15,711			15,711
	Island	7,066	5,986	13			2		6,001	13,067	1	2	13,066
	Western Port	9,844	4,002	3					4,005	13,849	1		13,850
Baw Baw Shire Council	Total	29,349	13,241	32			5		13,278	42,627	2	2	42,627
	Central	13,625	404					2	406	14,031			14,031
	East	12,663	917						917	13,580			13,580
	West	14,204	777						777	14,981	3	1	14,983
	Total	40,492	2,098					2	2,100	42,592	3	1	42,594

Council name	Ward	E-C List	Chief Executive Officers List						Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total		Additions	Deletions	
Bayside City Council	Beckett	10,181	268	11				279	10,460	1		10,461
	Bleazby	11,359	4	5				9	11,368			11,368
	Boyd	10,850	422	9				431	11,281		1	11,280
	Castlefield	11,398	351					351	11,749		1	11,748
	Dendy	10,629	33	6			1	40	10,669	1		10,670
	Ebden	9,598	494	1		4	1	500	10,098			10,098
	Ivison	9,954	440	1				441	10,395		1	10,394
	Total	73,969	2,012	33		4	2	2,051	76,020	2	3	76,019
	Total	11,205	548			2		550	11,755	1	0	11,756
	Total	12,253	426					426	12,679		1	12,678
Benalla Rural City Council	Bellevue	11,384	446	1				447	11,831	1		11,832
	Cotham	11,582	609					609	12,191			12,191
	Gardiner	9,386	1,755		1			1,756	11,142			11,142
	Glenferrie	9,215	1,447	1				1,448	10,663			10,663
	Junction	11,188	566					566	11,754			11,754
	Lynden	10,417	453	1				454	10,871		1	10,870
	Maling	10,993	445	1				446	11,439			11,439
	Maranoa	9,327	1,234	1				1,235	10,562			10,562
	Riversdale	10,775	421	2				423	11,198			11,198
	Solway	11,337	951	1				952	12,289			12,289
Borough of Queenscliffe Council	Total	117,857	8,753	8	1			8,762	126,619	1	2	126,618
	Total	2,735	1,272	93		40	3	1,408	4,143			4,143
Brimbank City Council	Total	2,735	1,272	93		40	3	1,408	4,143	0	0	4,143
	Grasslands	34,999	1,784		1		1	1,786	36,785	4		36,789
	Harvester	34,459	2,944	5	2	3		2,954	37,413	21	1	37,433
	Horseshoe Bend	21,400	1,213			1	1	1,215	22,615	2		22,617
	Taylors	35,402	1,192	1			1	1,194	36,596	2		36,598
Total		126,260	7,133	6	3	4	3	7,149	133,409	29	1	133,437

Report to Parliament on the Local Government elections 2020

Council name	Ward	E-C List	Chief Executive Officers List							Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total	Additions		Deletions		
Buloke Shire Council	Lower Avoca	1,441	195					195	1,636	2		1,638	
	Mallee	1,210	245					245	1,455			1,455	
	Mount Jeffcott	2,084	228			1		229	2,313			2,313	
	Total	4,735	668			1		669	5,404	2	0	5,406	
Campaspe Shire Council	Echuca	10,305	524	2				526	10,831			10,831	
	Kyabram-Deakin	9,648	187					187	9,835			9,835	
	Rochester	3,086	185					185	3,271			3,271	
	Waranga	2,859	365	1				366	3,225			3,225	
	Western	3,134	196			1		197	3,331			3,331	
	Total	29,032	1,457	3		1		1,461	30,493	0	0	30,493	
Cardinia Shire Council	Beacon Hills	8,454	280					280	8,734	1		8,735	
	Bunyip	8,047	320					320	8,367			8,367	
	Central	8,198	684					684	8,882	1		8,883	
	Henty	7,881	627			3		630	8,511		1	8,510	
	Officer	8,619	525					525	9,144	1		9,145	
	Pakenham Hills	7,840	1,209	1				1,210	9,050			9,050	
	Ranges	9,341	320					320	9,661			9,661	
	Toomuc	7,764	742	1				743	8,507		1	8,506	
	Westernport	7,703	429			3		432	8,135		2	8,133	
	Total	73,847	5,136	2		6		5,144	78,991	3	4	78,990	
Central Goldfields Shire Council	Flynn	1,360	235	1				236	1,596			1,596	
	Maryborough	6,066	154		18			172	6,238	2		6,240	
	Paddys Ranges	1,393	188		4			192	1,585			1,585	
	Tullaroop	1,620	128		2			130	1,750			1,750	
	Total	10,439	705	1	24			730	11,169	2	0	11,171	
Colac Otway Shire Council		16,486	3,002	202		7		3,211	19,697			19,697	
	Total	16,486	3,002	202		7		3,211	19,697	0	0	19,697	

Appendices

Council name	Ward	E-C List	Chief Executive Officers List						Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total		Additions	Deletions	
Corangamite Shire Council	Central	5,581	434		1			435	6,016			6,016
	Coastal	1,464	233					233	1,697			1,697
	North	1,467	248					248	1,715			1,715
	South-Central	1,941	78					78	2,019			2,019
	South-West	1,749	87					87	1,836			1,836
	Total	12,202	1,080		1			1,081	13,283	0	0	13,283
Darebin City Council	Central	11,171	1,001	4	2			1,007	12,178		4	12,174
	North Central	11,279	986			1		987	12,266			12,266
	North East	11,166	1,145	3				1,148	12,314		1	12,313
	North West	11,852	848					848	12,700	1		12,701
	South	12,292	1,198	2	1			1,201	13,493			13,493
	South Central	11,565	1,544	1				1,545	13,110	1	2	13,109
	South East	11,993	1,188			1		1,189	13,182			13,182
	South West	10,511	1,020	5				1,025	11,536			11,536
	West	12,352	972	3				975	13,327	4		13,331
	Total	104,181	9,902	18	3	2		9,925	114,106	6	7	114,105
East Gippsland Shire Council		36,576	4,642	117				4,759	41,335			41,335
	Total	36,576	4,642	117				4,759	41,335	0	0	41,335
Frankston City Council	North-East	36,797	2,402	2				2,404	39,201			39,201
	North-West	28,773	3,852	1				3,853	32,626	3	4	32,625
	South	32,879	2,508	2				2,510	35,389			35,389
	Total	98,449	8,762	5				8,767	107,216	3	4	107,215
Gannawarra Shire Council	Avoca	987	263			1		264	1,251			1,251
	Murray	1,237	217					217	1,454			1,454
	Patchell	3,337	329					329	3,666			3,666
	Yarran	2,606	151			1		152	2,758			2,758
	Total	8,167	960			2		962	9,129	0	0	9,129

Report to Parliament on the Local Government elections 2020

Council name	Ward	E-C List	Chief Executive Officers List						Certified Roll Total	Roll Amendments		Amended Roll Total	
			N	A	P	O	T	Total		Additions	Deletions		
Glen Eira City Council	Camden	31,951	2,137	71			4	2,212	34,163			2	34,161
	Rosstown	32,002	3,257	87				3,344	35,346			1	35,345
	Tucker	33,910	1,719	89	1	2		1,811	35,721		1	1	35,721
	Total	97,863	7,113	247	1	6		7,367	105,230		1	4	105,227
Glenelg Shire Council		15,379	1,475	4	1	3		1,483	16,862				16,862
	Total	15,379	1,475	4	1	3		1,483	16,862		0	0	16,862
Golden Plains Shire Council		17,108	1,439	72		24		1,535	18,643				18,643
	Total	17,108	1,439	72		24		1,535	18,643		0	0	18,643
Greater Bendigo City Council	Eppalock	26,313	1,948	36				1,984	28,297			1	28,296
	Lockwood	29,129	1,037	20				1,057	30,186		1	1	30,186
	Whipstick	31,375	1,994	40				2,034	33,409				33,409
	Total	86,817	4,979	96				5,075	91,892		1	2	91,891
Greater Dandenong City Council	Cleeland	7,826	998	1				999	8,825		1		8,826
	Dandenong	6,237	1,856	2		1		1,859	8,096				8,096
	Dandenong North	9,024	431	2				433	9,457				9,457
	Keysborough	9,457	377	3				380	9,837			1	9,836
	Keysborough South	8,947	386	18				404	9,351		1	1	9,351
	Noble Park	8,798	730					730	9,528				9,528
	Noble Park North	8,884	587	4				591	9,475				9,475
	Springvale Central	8,352	682					682	9,034				9,034
	Springvale North	7,326	900					900	8,226			1	8,225
	Springvale South	9,285	389					389	9,674				9,674
	Yarraman	7,367	898					898	8,265				8,265
	Total	91,503	8,234	30		1		8,265	99,768		2	3	99,767
Greater Geelong City Council	Bellarine	49,983	8,877	279		1		9,157	59,140				59,140
	Brownbill	53,470	2,795	128				2,923	56,393				56,393
	Kardinia	51,210	2,686	158				2,844	54,054		1	1	54,054
	Widmermere	32,484	1,944	77				2,021	34,505			1	34,504
	Total	187,147	16,302	642		1		16,945	204,092		1	2	204,091

Council name	Ward	E-C List	Chief Executive Officers List						Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total		Additions	Deletions	
Greater Shepparton City Council		45,224	1,014	4				1,018	46,242			46,242
	Total	45,224	1,014	4				1,018	46,242	0	0	46,242
Hepburn Shire Council	Birch	3,403	793				3	796	4,199	2	2	4,199
	Cameron	1,649	318	1			1	320	1,969			1,969
	Coliban	1,824	435				1	436	2,260	1		2,261
	Creswick	4,065	311	1				312	4,377		1	4,376
	Holcombe	1,579	473				1	474	2,053	1		2,054
	Total	12,520	2,330	2			6	2,338	14,858	4	3	14,859
Hindmarsh Shire Council	East	1,410	154	1				155	1,565			1,565
	North	1,306	160	2				162	1,468			1,468
	West	1,577	81	4				85	1,662			1,662
	Total	4,293	395	7				402	4,695	0	0	4,695
Hobsons Bay City Council	Cherry Lake	18,352	1,479	36				1,516	19,868	1	1	19,868
	Strand	26,337	1,917	54				1,971	28,308			28,308
	Wetlands	18,538	1,586	20			1	1,607	20,145	1	1	20,145
	Total	63,227	4,982	110			1	5,094	68,321	2	2	68,321
Horsham Rural City Council		15,151	1,019	35			1	1,055	16,206			16,206
	Total	15,151	1,019	35			1	1,055	16,206	0	0	16,206
Hume City Council	Aitken	54,045	4,587	69	4			4,660	58,705	6	2	58,709
	Jacksons Creek	35,928	3,048		1			3,049	38,977	1		38,978
	Meadow Valley	51,000	3,781	6	1			3,788	54,788			54,788
	Total	140,973	11,416	75	6			11,497	152,470	7	2	152,475
Indigo Shire Council		12,912	736				3	739	13,651		3	13,648
	Total	12,912	736				3	739	13,651	0	3	13,648

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Council name	Ward	E-C List	Chief Executive Officers List							Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total	Additions		Deletions		
Kingston City Council	Banksia	10,269	743	1				744	11,013	1		11,014	
	Bunjil	10,288	1,050	3		1		1,054	11,342			11,342	
	Caruana	10,452	471					471	10,923			10,923	
	Chicquita	10,145	537	4				541	10,686			10,686	
	Como	10,346	1,129	3		3	1	1,136	11,482	2	1	11,483	
	Karkarook	10,071	1,248			1		1,249	11,320			11,320	
	Longbeach	9,589	658	9				667	10,256			10,256	
	Melaleuca	10,426	716	6		1		723	11,149			11,149	
	Sandpiper	9,872	369	5				374	10,246			10,246	
	Wattle	9,180	678	7				685	9,865		1	9,864	
	Yammerbook	9,988	504	5				509	10,497		1	10,496	
	Total	110,626	8,103	43		6	1	8,153	118,779	3	3	118,779	
Knox City Council	Baird	12,159	1,166	1				1,167	13,326			13,326	
	Chandler	11,565	583	1				584	12,149			12,149	
	Collier	12,042	711	4				715	12,757			12,757	
	Dinsdale	11,589	926					926	12,515			12,515	
	Dobson	13,607	459	3				462	14,069			14,069	
	Friberg	13,520	524	2				526	14,046	1		14,047	
	Scott	12,054	583	7				590	12,644		1	12,643	
	Taylor	13,538	375					375	13,913			13,913	
	Tirhatuan	11,384	558	2				560	11,944			11,944	
	Total	111,458	5,885	20					5,905	117,363	1	1	117,363
Latrobe City Council	Central	11,990	538					538	12,528	1		12,529	
	East	24,911	679	4				683	25,594		1	25,593	
	South	6,427	335	1				336	6,763			6,763	
	West	12,841	444					444	13,285	1		13,286	
	Total	56,169	1,996	5					2,001	58,170	2	1	58,171

Council name	Ward	E-C List	Chief Executive Officers List						Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total		Additions	Deletions	
Loddon Shire Council	Boort	1,221	181					181	1,402	1	2	1,401
	Inglewood	1,336	203					203	1,539			1,539
	Tarnagulla	1,005	388					388	1,393	1		1,394
	Terrick	1,175	147					147	1,322			1,322
	Wedderburn	1,067	349					349	1,416	1		1,417
	Total	5,804	1,268					1,268	7,072	3	2	7,073
Macedon Ranges Shire Council	East	11,581	629	1				630	12,211	2		12,213
	South	12,716	331	1				332	13,048			13,048
	West	12,160	645	3		1		649	12,809	2		12,811
	Total	36,457	1,605	5		1		1,611	38,068	4	0	38,072
Manningham City Council	Bolin	10,099	351	15				366	10,465			10,465
	Currawong	9,080	244	11	1			256	9,336			9,336
	Manna	8,784	352	11				363	9,147			9,147
	Ruffey	9,549	265	18	1			284	9,833			9,833
	Schramm	8,972	681	16	10			707	9,679			9,679
	Tullamore	8,867	524	26	6			556	9,423			9,423
	Waldau	9,186	246	13	1			260	9,446			9,446
	Westerfolds	9,362	249	4	1			254	9,616		1	9,615
	Yarra	10,153	150	6	1			157	10,310			10,310
	Total	84,052	3,062	120	21			3,203	87,255	0	1	87,254
Mansfield Shire Council		7,085	3,066	54				3,120	10,205			10,205
	Total	7,085	3,066	54				3,120	10,205	0	0	10,205
Maribyrnong City Council	River	16,235	2,724					2,724	18,959		2	18,957
	Stony Creek	16,859	2,116					2,116	18,975		1	18,974
	Yarraville	22,671	2,850	1				2,851	25,522	2	1	25,523
	Total	55,765	7,690	1				7,691	63,456	2	4	63,454

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Council name	Ward	E-C List	Chief Executive Officers List						Certified Roll Total	Roll Amendments		Amended Roll Total	
			N	A	P	O	T	Total		Additions	Deletions		
Maroondah City Council	Barangeong	9,092	477						477	9,569			9,569
	Bungalook	8,335	557						557	8,892			8,892
	Jubilee	8,663	950	2					952	9,615	1		9,616
	McAlpin	9,387	565		1				566	9,953			9,953
	Tarralla	8,750	688						688	9,438			9,438
	Wicklow	9,510	819						819	10,329			10,329
	Wombolano	7,916	716	1					717	8,633			8,633
	Wonga	8,912	783	1			1		785	9,697			9,697
	Yarrunga	8,918	231						231	9,149			9,149
	Total	79,483	5,786	4	1	1			5,792	85,275	1	0	85,276
Melbourne City Council													
		61,370	53,335		234	10,364	11,861	75,794	137,164	25	367	136,822	
Total		61,370	53,335		234	10,364	11,861	75,794	137,164	25	367	136,822	
Melton City Council	Cambridge	31,468	1,666	2			2	1,670	33,138	2	2	33,138	
	Coburn	42,968	3,384	6		2		3,392	46,360		1	46,359	
	Watts	23,511	997	4				1,001	24,512	1		24,513	
Total		97,947	6,047	12		2	2	6,063	104,010	3	3	104,010	
Mildura Rural City Council													
		38,604	2,106	10				2,116	40,720		1	40,719	
Total		38,604	2,106	10				2,116	40,720	0	1	40,719	
Mitchell Shire Council	Central	10,920	502	25		1		528	11,448			11,448	
	North	11,801	811	46				857	12,658		2	12,656	
	South	9,902	557	30				587	10,489		1	10,488	
Total		32,623	1,870	101		1		1,972	34,595	0	3	34,592	
Moira Shire Council													
		22,530	1,756			4		1,760	24,290			24,290	
Total		22,530	1,756			4		1,760	24,290	0	0	24,290	
Monash City Council	Glen Waverley	21,845	1,220	3				1,223	23,068		2	23,066	
	Mount Waverley	29,547	1,887	9				1,896	31,443			31,443	
	Mulgrave	29,754	1,205	3				1,208	30,962			30,962	
	Oakleigh	30,966	4,375	6		3		4,384	35,350			35,350	
Total		112,112	8,687	21		3	3	8,711	120,823	0	2	120,821	

Council name	Ward	E-C List	Chief Executive Officers List						Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total		Additions	Deletions	
Moonee Valley City Council	Buckley	27,476	2,128	4				2,132	29,608			29,608
	Myrnong	28,892	3,110	5	2	1		3,118	32,010			32,010
	Rose Hill	30,946	1,357	1		1		1,359	32,305			32,305
	Total	87,314	6,595	10	2	2		6,609	93,923	0	0	93,923
Moorabool Shire Council	Central Moorabool	3,374	257		3	2		262	3,636			3,636
	East Moorabool	16,036	839	9				848	16,884			16,884
	West Moorabool	3,341	466	1	5	1		473	3,814		2	3,812
	Woodlands	3,030	581	2				583	3,613			3,613
Moreland City Council	Total	25,781	2,143	12	8	3		2,166	27,947	0	2	27,945
	North-East	42,848	3,689	4			1	3,694	46,542		1	46,541
	North-West	44,130	3,437	15			1	3,453	47,583			47,583
	South	31,472	6,019	13		2		6,034	37,506	3	1	37,508
Mornington Peninsula Shire Council	Total	118,450	13,145	32		2	2	13,181	131,631	3	2	131,632
	Briars	45,283	2,330	8		3		2,341	47,624	1	1	47,624
	Cerberus	13,987	687	1				688	14,675			14,675
	Nepean	14,213	12,730	1		2		12,733	26,946			26,946
Mount Alexander Shire Council	Red Hill	9,893	2,720	2		3		2,725	12,618			12,618
	Seawinds	29,287	9,455	1		1		9,457	38,744			38,744
	Watson	13,595	445		1	3		449	14,044			14,044
	Total	126,258	28,367	13	1	12		28,393	154,651	1	1	154,651
Moyness Shire Council	Calder	1,980	192	1				193	2,173			2,173
	Castlemaine	7,449	269	5				274	7,723			7,723
	Coliban	1,910	309					309	2,219			2,219
	Loddon River	2,007	280	1				281	2,288			2,288
Moyness Shire Council	Tarngower	1,793	310	1				311	2,104			2,104
	Total	15,139	1,360	8				1,368	16,507	0	0	16,507
		12,680	1,281	7				1,288	13,968	1		13,969
	Total	12,680	1,281	7				1,288	13,968	1	0	13,969

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Council name	Ward	E-C List	Chief Executive Officers List							Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total	Additions		Deletions		
Murrindindi Shire Council	Cathedral	1,307	453	6				459	1,766				1,766
	Cheviot	1,754	218	3				221	1,975				1,975
	Eildon	1,266	590	5		1		596	1,862				1,862
	King Parrot	1,739	248	1		2		251	1,990				1,990
	Kinglake	1,927	181	1				182	2,109				2,109
	Koriella	1,376	380	5				385	1,761			1	1,760
	Red Gate	2,024	120					120	2,144				2,144
	Total	11,393	2,190	21		3		2,214	13,607	0		1	13,606
Nillumbik Shire Council	Blue Lake	7,104	149	1				150	7,254				7,254
	Bunjil	6,422	150	1		1		152	6,574				6,574
	Edendale	7,168	100	2				102	7,270				7,270
	Ellis	6,586	215	2		1		218	6,804				6,804
	Sugarloaf	6,208	182	1				183	6,391			2	6,389
	Swipers Gully	7,157	141					141	7,298				7,298
	Wingrove	6,250	254	6				260	6,510				6,510
	Total	46,895	1,191	13		2		1,206	48,101	0		2	48,099
Northern Grampians Shire Council	Central	1,170	250	3		1		254	1,424				1,424
	Kara Kara	2,403	479	3		2		484	2,887				2,887
	South West	1,115	398	9				407	1,522				1,522
	Stawell	4,381	205	5				210	4,591				4,591
	Total	9,069	1,332	20	3			1,355	10,424	0		0	10,424
Port Phillip City Council	Canal	24,740	5,021	18		1	2	5,042	29,782			2	29,780
	Gateway	22,733	5,303	22			2	5,327	28,060			4	28,056
	Lake	24,504	5,893	28		1		5,922	30,426		2	4	30,424
	Total	71,977	16,217	68	2	4		16,291	88,268	2		10	88,260

Council name	Ward	E-C List	Chief Executive Officers List							Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total	Additions		Deletions		
Pyrenees Shire Council	Avoca	1,240	180	11			2		193	1,433			1,433
	Beaufort	1,371	166	14			5		185	1,556			1,556
	De Cameron	772	529	20					549	1,321			1,321
	Ercildoune	1,061	288	17			3		308	1,369			1,369
	Mount Emu	1,137	228	15			4		247	1,384			1,384
	Total	5,581	1,391	77			14		1,482	7,063	0	0	7,063
Southern Grampians Shire Council		12,368	670	18			2		690	13,058			13,058
	Total	12,368	670	18			2		690	13,058	0	0	13,058
Stonnington City Council	East	27,062	2,833	26					2,859	29,921			29,920
	North	24,615	6,664	22			1		6,687	31,302			31,302
	South	23,572	4,790	15					4,805	28,377			28,375
	Total	75,249	14,287	63			1		14,351	89,600	0	3	89,597
Strathbogie Shire Council	Honeysuckle Creek	1,223	149				4		153	1,376			1,376
	Hughes Creek	1,201	124				6		130	1,331		1	1,332
	Lake Nagambie	2,412	507	1			23		531	2,943			2,943
	Mount Wombat	1,094	235	1			3		239	1,333			1,333
	Seven Creeks	2,655	159				9		168	2,823			2,823
	Total	8,585	1,174	2			45		1,221	9,806	1	0	9,807
Surf Coast Shire Council	Anglesea	3,820	2,999	16			21		3,036	6,856	1		6,857
	Lorne	1,741	1,662	1			13		1,676	3,417			3,417
	Torquay	13,157	2,528	4			8		2,540	15,697		1	15,696
	Winchelsea	7,279	395						395	7,674			7,674
	Total	25,997	7,584	21			42		7,647	33,644	1	1	33,644
Swan Hill Rural City Council		13,902	629						629	14,531		2	14,529
	Total	13,902	629						629	14,531	0	2	14,529
Towong Shire Council		4,750	514						514	5,264			5,264
	Total	4,750	514						514	5,264	0	0	5,264

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Council name	Ward	E-C List	Chief Executive Officers List							Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total	Additions		Deletions		
Wangaratta Rural City Council	City	12,668	631				2		633	13,301			13,301
	North	3,215	172				1		173	3,388			3,388
	South	2,956	273						273	3,229			3,229
	Warby	3,248	98				3		101	3,349			3,349
	Total	22,087	1,174				6		1,180	23,267	0	0	23,267
Warrnambool City Council		26,006	1,230	40			3		1,273	27,279	7		27,286
	Total	26,006	1,230	40			3		1,273	27,279	7	0	27,286
Wellington Shire Council	Central	13,328	701	1					702	14,030			14,030
	Coastal	6,437	5,765	2					5,767	12,204	2		12,206
	Northern	13,051	934	1					935	13,986	1		13,987
	Total	32,816	7,400	4					7,404	40,220	3	0	40,223
West Wimmera Shire Council		3,034	440	3					443	3,477	1		3,478
	Total	3,034	440	3					443	3,477	1	0	3,478
Whitehorse City Council	Cootamundra	9,566	675	12					687	10,253			10,253
	Eley	9,722	537	14		3		4	558	10,280			10,280
	Elgar	9,010	1,126	35					1,161	10,171			10,171
	Kingsley	9,608	724	21			2		747	10,355			10,355
	Lake	9,589	535	13					548	10,137			10,137
	Mahoneys	10,365	594	14				1	609	10,974			10,974
	Simpson	9,939	473	9			1		483	10,422			10,422
	Sparks	8,406	1,290	41		2		5	1,338	9,744			9,744
	Terrara	9,730	367	10					377	10,107			10,107
	Walker	9,994	915	19					934	10,928			10,928
	Wattle	8,292	967	10					977	9,269			9,269
	Total	104,221	8,203	198	5		3	10	8,419	112,640	0	0	112,640
Wodonga City Council		30,388	2,039	2				1	2,042	32,430		1	32,429
	Total	30,388	2,039	2				1	2,042	32,430	0	1	32,429

Council name	Ward	E-C List	Chief Executive Officers List						Certified Roll Total	Roll Amendments		Amended Roll Total
			N	A	P	O	T	Total		Additions	Deletions	
Wyndham City Council	Chaffey	49,325	3,839	18				3,857	53,182		8	53,174
	Harrison	50,836	7,340	76		1		7,417	58,253	1	1	58,253
	Iramoo	40,003	2,952	11	2	1		2,966	42,969		4	42,965
	Total	140,164	14,131	105	2	2		14,240	154,404	1	13	154,392
Yarra City Council	Langridge	23,694	4,388	3				4,391	28,085			28,085
	Melba	21,988	4,156	14		7		4,177	26,165	3	1	26,167
	Nicholls	21,088	3,448	2	5			3,455	24,543			24,543
	Total	66,770	11,992	19	5	7		12,023	78,793	3	1	78,795
Yarra Ranges Shire Council	Billanook	14,122	232	1				233	14,355			14,355
	Chandler	12,240	260	4	2			266	12,506			12,506
	Chirnside	12,826	322	6				328	13,154			13,154
	Lyster	12,342	293	4	1			298	12,640			12,640
	Melba	12,868	511	1				512	13,380			13,380
	O'Shannassy	12,233	827	3	1			831	13,064			13,064
	Ryrie	13,294	494	5				499	13,793		1	13,792
	Streeton	12,127	287	1				288	12,415			12,415
	Walling	11,812	462	1	1			464	12,276			12,276
	Total	113,864	3,688	26	5			3,719	117,583	0	1	117,582
Yarriambiack Shire Council	Dunmunkle	1,534	204					204	1,738			1,738
	Hopetoun	1,360	199					199	1,559			1,559
	Warracknabeal	2,189	217					217	2,406			2,406
	Total	5,083	620					620	5,703	0	0	5,703
Total across all councils									141	478		

Report to Parliament on the Local Government elections 2020

Appendix 4: List of candidates

Council	Candidate Name	Ward
Alpine Shire Council	FLETCHER, Mickey	
Alpine Shire Council	VACCARO, Mario	
Alpine Shire Council	FORSYTH, John	
Alpine Shire Council	CHALWELL, Katarina	
Alpine Shire Council	KNAPPSTEIN, Kitty	
Alpine Shire Council	PRIME, Kelli	
Alpine Shire Council	RONCO, Jean-Pierre Louis	
Alpine Shire Council	KEEBLE, Tony	
Alpine Shire Council	KELLEY, Simon	
Alpine Shire Council	VINCENT, Charlie	
Alpine Shire Council	JANAS, Ron	
Alpine Shire Council	NICHOLAS, Sarah	
Alpine Shire Council	PEARCE, Daryl	
Ararat Rural City Council	GONINON, Jane	
Ararat Rural City Council	WATERSTON, William Alexander	
Ararat Rural City Council	BURRIDGE, Henry	
Ararat Rural City Council	SANDERS, Bob	
Ararat Rural City Council	McKENZIE, Colin	
Ararat Rural City Council	ATKINSON, Bernardine	
Ararat Rural City Council	ARMSTRONG, Jo	
Ararat Rural City Council	ALLGOOD, Gwenda	
Ararat Rural City Council	ARMSTRONG, Rob	
Ararat Rural City Council	BEALES, Peter	
Ararat Rural City Council	FRESLE, Cecilia	
Ararat Rural City Council	MANNING, Neil	
Ballarat City Council	SHADY, Nick	Central Ward
Ballarat City Council	SIMPSON, Kumuda	Central Ward
Ballarat City Council	JONES, Stephen	Central Ward
Ballarat City Council	HOWARD, Geoff	Central Ward
Ballarat City Council	HARRIS, Mark	Central Ward
Ballarat City Council	COATES, Belinda	Central Ward
Ballarat City Council	DOOLEY, John	Central Ward
Ballarat City Council	McINTOSH, Samantha	Central Ward
Ballarat City Council	MORRISON, Jay	North Ward
Ballarat City Council	MOLONEY, Daniel	North Ward
Ballarat City Council	HARRIS, David	North Ward
Ballarat City Council	EDDY, Peter	North Ward
Ballarat City Council	JOHNSON, Amy	North Ward
Ballarat City Council	TILLET, Grant	North Ward
Ballarat City Council	HILLS, Bryn	North Ward
Ballarat City Council	BURNS, Ellen	North Ward
Ballarat City Council	HUDSON, Des	South Ward
Ballarat City Council	AITCHISON, Bridget	South Ward
Ballarat City Council	JAKOBI, Susan	South Ward

Council	Candidate Name	Ward
Ballarat City Council	TAYLOR, Ben	South Ward
Ballarat City Council	HARGREAVES, Tracey	South Ward
Ballarat City Council	MUIR, Rachel	South Ward
Ballarat City Council	RINALDI, Jim	South Ward
Ballarat City Council	SNEP, Jackson	South Ward
Banyule City Council	GEORGE, Katie	Bakewell Ward
Banyule City Council	DIPASQUALE, Mark	Bakewell Ward
Banyule City Council	SAMMARTINO, Gary	Bakewell Ward
Banyule City Council	GRACE, Brian	Bakewell Ward
Banyule City Council	NEALY, Elizabeth	Beale Ward
Banyule City Council	COPSEY, Michael	Beale Ward
Banyule City Council	ALLEN, Jonah	Beale Ward
Banyule City Council	MOLONEY, Brad	Beale Ward
Banyule City Council	PHILLIPS, Wayne	Beale Ward
Banyule City Council	DIXON, Mark	Beale Ward
Banyule City Council	CRICCO, Robert John	Beale Ward
Banyule City Council	LIBAN, Amina	Chelsworth Ward
Banyule City Council	McKERN, Alida	Chelsworth Ward
Banyule City Council	CROCKER, Jeremy	Chelsworth Ward
Banyule City Council	BIAGGINI, Kevin	Chelsworth Ward
Banyule City Council	DILLON, Tanya	Chelsworth Ward
Banyule City Council	FENTON, Emily	Chelsworth Ward
Banyule City Council	SAMUEL, Emma	Chelsworth Ward
Banyule City Council	ZIEBELL, Carl	Chelsworth Ward
Banyule City Council	MAZURCZUK, Peter	Chelsworth Ward
Banyule City Council	DIXON, Chris	Chelsworth Ward
Banyule City Council	BERGMAN, Dora	Chelsworth Ward
Banyule City Council	AYOUB, Houwaida	Chelsworth Ward
Banyule City Council	BENTON, Kerry-Anne	Griffin Ward
Banyule City Council	STEEL, Helen	Griffin Ward
Banyule City Council	MOSS, Bev	Griffin Ward
Banyule City Council	CASTALDO, Peter	Griffin Ward
Banyule City Council	MULHOLLAND, Jenny	Griffin Ward
Banyule City Council	RUTHERFORD, Kate	Griffin Ward
Banyule City Council	BHATIA, Raj	Grimshaw Ward
Banyule City Council	WADE, Stephen	Grimshaw Ward
Banyule City Council	GAROTTI, Rick	Grimshaw Ward
Banyule City Council	McLEAN, Toafa	Grimshaw Ward
Banyule City Council	ROBSON-GARTH, Tracey	Hawdon Ward
Banyule City Council	HAWORTH, Michael	Hawdon Ward
Banyule City Council	MITSIKOS, Fiona	Hawdon Ward
Banyule City Council	WILLIAMS, Emilia	Hawdon Ward
Banyule City Council	McDOWELL, Nola	Hawdon Ward
Banyule City Council	FERNANDEZ, Anthony	Hawdon Ward
Banyule City Council	BIEBER, Emily	Hawdon Ward
Banyule City Council	MELICAN, Tom	Ibbott Ward
Banyule City Council	GOODMAN, Matthew	Ibbott Ward
Banyule City Council	LANGDON, Craig	Olympia Ward

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Council	Candidate Name	Ward
Banyule City Council	McCOLL, Karen-Joy	Olympia Ward
Banyule City Council	DIMARELOS, Peter	Olympia Ward
Banyule City Council	WILD, Martyn	Olympia Ward
Banyule City Council	DEVESSEUX, Shirley	Olympia Ward
Banyule City Council	HILL, Kevan	Olympia Ward
Banyule City Council	TOWNSON, Leanne	Sherbourne Ward
Banyule City Council	VIDLER, Dani	Sherbourne Ward
Banyule City Council	CHAMPION, Alison	Sherbourne Ward
Banyule City Council	GIOVAS, Michelle	Sherbourne Ward
Bass Coast Shire Council	NUGENT, Michael	Bunurong Ward
Bass Coast Shire Council	TESSARI, Brett	Bunurong Ward
Bass Coast Shire Council	LARKE, Les	Bunurong Ward
Bass Coast Shire Council	LAING, Leticia	Bunurong Ward
Bass Coast Shire Council	BROWN, Julian	Bunurong Ward
Bass Coast Shire Council	JOBE, Jeni	Island Ward
Bass Coast Shire Council	SILVA, Darrell	Island Ward
Bass Coast Shire Council	BELSAR, Ash	Island Ward
Bass Coast Shire Council	BARLOW, Mikhaela	Island Ward
Bass Coast Shire Council	WHELAN, Michael	Island Ward
Bass Coast Shire Council	ROOKS, David	Island Ward
Bass Coast Shire Council	CERINI, Trish	Island Ward
Bass Coast Shire Council	BAUER, Ron	Island Ward
Bass Coast Shire Council	ELLIS, Geoff	Western Port Ward
Bass Coast Shire Council	KENT, Bruce	Western Port Ward
Bass Coast Shire Council	HALSTEAD, Rochelle	Western Port Ward
Bass Coast Shire Council	LE SERVE, Clare	Western Port Ward
Baw Baw Shire Council	TAURU, Jazmin	Central Ward
Baw Baw Shire Council	GOSS, Danny	Central Ward
Baw Baw Shire Council	GAUCI, Joe	Central Ward
Baw Baw Shire Council	FARNHAM, Wayne	Central Ward
Baw Baw Shire Council	FIRDOUS, Farhat	Central Ward
Baw Baw Shire Council	KOSTOS, Peter	East Ward
Baw Baw Shire Council	LEANEY, Michael	East Ward
Baw Baw Shire Council	MITCHELL, Teresa	East Ward
Baw Baw Shire Council	HART, Graeme	East Ward
Baw Baw Shire Council	MITCHELL, Inge	East Ward
Baw Baw Shire Council	KHAN, Arfa	East Ward
Baw Baw Shire Council	WALLACE, Darren	East Ward
Baw Baw Shire Council	LUCAS, Ben	West Ward
Baw Baw Shire Council	JONES, Tricia	West Ward
Baw Baw Shire Council	McCABE, Annemarie	West Ward
Baw Baw Shire Council	COOK, Keith	West Ward
Bayside City Council	WILLIAMS, David	Beckett Ward
Bayside City Council	MARTIN, Clarke William	Beckett Ward
Bayside City Council	RANGLES, Jennifer A.	Beckett Ward
Bayside City Council	CARTWRIGHT, Crystal	Beckett Ward
Bayside City Council	MATTHEWS, Albert Hamilton Strettle	Beckett Ward
Bayside City Council	VARSAMIS, Peter	Beckett Ward

Council	Candidate Name	Ward
Bayside City Council	KALIMNAKIS, Paul	Beckett Ward
Bayside City Council	KIMBER, Karen	Bleazby Ward
Bayside City Council	TONCICH, Carlo	Bleazby Ward
Bayside City Council	GRECH, Rosie	Bleazby Ward
Bayside City Council	DEL PORTO, Alex	Bleazby Ward
Bayside City Council	WOLF, Steve	Bleazby Ward
Bayside City Council	KIOUSSIS, Thalia	Bleazby Ward
Bayside City Council	MITCHELL, Darren	Bleazby Ward
Bayside City Council	JOFFE, Lindsey	Bleazby Ward
Bayside City Council	FONDA, David	Bleazby Ward
Bayside City Council	GOLDBERG, Phillip	Bleazby Ward
Bayside City Council	PERSONIS, Stavroula	Bleazby Ward
Bayside City Council	MILLS, Jack	Bleazby Ward
Bayside City Council	TACHOS, Helen	Bleazby Ward
Bayside City Council	VAN SPALL, Cedric	Bleazby Ward
Bayside City Council	PATERSON, Jamie	Boyd Ward
Bayside City Council	HARKIN, Colleen	Boyd Ward
Bayside City Council	RUSSELL, Olivia	Boyd Ward
Bayside City Council	NORRIS, Michael	Boyd Ward
Bayside City Council	McINTOSH, Kylie	Boyd Ward
Bayside City Council	STITFOLD, Fiona	Boyd Ward
Bayside City Council	PACKER, Evan	Boyd Ward
Bayside City Council	FRANCIS, Craig	Boyd Ward
Bayside City Council	WARD, Alistair	Castlefield Ward
Bayside City Council	SAMUEL-KING, Jo	Castlefield Ward
Bayside City Council	WOOD, Arron	Castlefield Ward
Bayside City Council	HOWARD, Kevin	Castlefield Ward
Bayside City Council	BATZIALAS, Nicholas	Castlefield Ward
Bayside City Council	GRINTER, Rob	Castlefield Ward
Bayside City Council	LONG, James	Castlefield Ward
Bayside City Council	BATT, Jessica	Castlefield Ward
Bayside City Council	WOOD, Timothy	Castlefield Ward
Bayside City Council	ROTHFIELD, David	Castlefield Ward
Bayside City Council	GOLDSTAT, Joshua Simon	Dendy Ward
Bayside City Council	SEOUD, Sam	Dendy Ward
Bayside City Council	CULLEN, Daniel	Dendy Ward
Bayside City Council	FITZGERALD, Anne	Dendy Ward
Bayside City Council	FARRUGIA, Judy	Dendy Ward
Bayside City Council	LURIE, David	Dendy Ward
Bayside City Council	EL MOUALLEM, Hanna	Dendy Ward
Bayside City Council	HEFFERNAN, Michael	Dendy Ward
Bayside City Council	MERRICK, Sarah	Dendy Ward
Bayside City Council	BRYANT, Joanne	Dendy Ward
Bayside City Council	KNIGHT, John	Ebden Ward
Bayside City Council	EVANS, Laurence	Ebden Ward
Bayside City Council	WILSON, Derek	Ebden Ward
Bayside City Council	BROWN, Carolyn Diane	Ebden Ward
Bayside City Council	KAMINSKY, Leah	Ebden Ward

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Council	Candidate Name	Ward
Bayside City Council	RABINOV, Anna	Ebden Ward
Bayside City Council	MAILLARD, Clifford	Ebden Ward
Bayside City Council	JOHNSON, Marlene J.	Ivison Ward
Bayside City Council	NAIR, Kannan	Ivison Ward
Bayside City Council	FINN, Nicole	Ivison Ward
Bayside City Council	BARBER, Marcus	Ivison Ward
Bayside City Council	DEKIERE, Sarah	Ivison Ward
Bayside City Council	FITZPATRICK, Gio	Ivison Ward
Bayside City Council	CASTELLI, Sonia	Ivison Ward
Bayside City Council	PORTEOUS, Scott	Ivison Ward
Bayside City Council	LANGER, Shani Y.	Ivison Ward
Bayside City Council	HOULT, Brandon	Ivison Ward
Benalla Rural City Council	HORAN, David	Ivison Ward
Benalla Rural City Council	VAN WERSCH, Willie	Ivison Ward
Benalla Rural City Council	THOMAS, Lindsay Roger	Ivison Ward
Benalla Rural City Council	RICHARDS, Margaret	Ivison Ward
Benalla Rural City Council	O'BRIEN, Gail	Ivison Ward
Benalla Rural City Council	FIRTH, Don	Ivison Ward
Benalla Rural City Council	DAVIS, Peter	Ivison Ward
Benalla Rural City Council	BRANIGAN, Vincent Michael	Ivison Ward
Benalla Rural City Council	CLARIDGE, Danny	Ivison Ward
Benalla Rural City Council	HEARN, Bernie	Ivison Ward
Benalla Rural City Council	HEWA GUNARATNE, Punarji	Ivison Ward
Benalla Rural City Council	KING, Justin R.	Ivison Ward
Boroondara City Council	PARKE, Jim	Bellevue Ward
Boroondara City Council	WATSON, Sienna	Bellevue Ward
Boroondara City Council	SAWYER, Alex	Bellevue Ward
Boroondara City Council	BALL, Greg	Bellevue Ward
Boroondara City Council	JUDGE, Astrid	Bellevue Ward
Boroondara City Council	KING, Austin	Bellevue Ward
Boroondara City Council	YOUNG, Bill	Cotham Ward
Boroondara City Council	SINFELD, Felicity	Cotham Ward
Boroondara City Council	LONG, Keiron	Cotham Ward
Boroondara City Council	SELKIRK, Greg	Gardiner Ward
Boroondara City Council	DIGGINS, Catherine	Gardiner Ward
Boroondara City Council	GUTHRIDGE, Terence	Gardiner Ward
Boroondara City Council	DENTON, Simon James	Gardiner Ward
Boroondara City Council	FRANCO, Victor	Gardiner Ward
Boroondara City Council	KERR, Henry	Glenferrie Ward
Boroondara City Council	PARBERY, Lindon Brian	Glenferrie Ward
Boroondara City Council	EDWARDS, Florence	Glenferrie Ward
Boroondara City Council	BALASINGAM, Luke	Glenferrie Ward
Boroondara City Council	HURD, Steve	Glenferrie Ward
Boroondara City Council	GAULT, Wes	Glenferrie Ward
Boroondara City Council	KREIN, Ralph	Junction Ward
Boroondara City Council	STORY, Rowan	Junction Ward
Boroondara City Council	GILLIES, Di	Junction Ward
Boroondara City Council	DEAKIN, Greg	Junction Ward

Council	Candidate Name	Ward
Boroondara City Council	HOLLINGSWORTH, Lisa	Lynden Ward
Boroondara City Council	LE, Carl	Lynden Ward
Boroondara City Council	WANG, Charlotte	Lynden Ward
Boroondara City Council	ADDIS, Jane	Maling Ward
Boroondara City Council	CAMPBELL, Peter	Maling Ward
Boroondara City Council	DENNIS, Robert	Maling Ward
Boroondara City Council	DAMCHES, James	Maling Ward
Boroondara City Council	McILVENNA, Kristy Joy	Maling Ward
Boroondara City Council	BARCLAY, Peter	Maling Ward
Boroondara City Council	WILSON, Richard	Maling Ward
Boroondara City Council	DEICMANIS, Anthony Robert	Maling Ward
Boroondara City Council	WATSON, Cynthia	Maranoa Ward
Boroondara City Council	BROWN, Bonnie	Maranoa Ward
Boroondara City Council	TORRISI, Yolanda	Maranoa Ward
Boroondara City Council	PATTAS, Chris	Maranoa Ward
Boroondara City Council	WHELAN, Dennis	Maranoa Ward
Boroondara City Council	TSOUTSOUVAS, Helen Grace	Maranoa Ward
Boroondara City Council	NEWLAN, Mark	Maranoa Ward
Boroondara City Council	DIPNALL, Paul	Maranoa Ward
Boroondara City Council	BIGGAR, Susan	Maranoa Ward
Boroondara City Council	KUSAY, Emily	Maranoa Ward
Boroondara City Council	MIFTARI, Sali	Maranoa Ward
Boroondara City Council	BIEBER, Nicholas	Maranoa Ward
Boroondara City Council	BAILLIEU, Robert	Maranoa Ward
Boroondara City Council	THOMPSON, Garry	Solway Ward
Boroondara City Council	FITCHETT, Sam	Solway Ward
Boroondara City Council	JANE, Alan	Solway Ward
Boroondara City Council	CLARK, Amelia	Studley Ward
Boroondara City Council	SULLIVAN, Kym	Studley Ward
Boroondara City Council	STAVROU, Nick	Studley Ward
Boroondara City Council	PEDERSEN, Ander	Studley Ward
Boroondara City Council	YATES, Annabel	Studley Ward
Boroondara City Council	CHEN, Qiqi	Studley Ward
Boroondara City Council	AGUSTIN-GUARINO, Michele	Studley Ward
Borough of Queenscliffe Council	SALTER, Susan	
Borough of Queenscliffe Council	TOLHURST, Isabelle	
Borough of Queenscliffe Council	GROUT, Michael	
Borough of Queenscliffe Council	MINTY, Robert	
Borough of Queenscliffe Council	PIERCE, Jacqui	
Borough of Queenscliffe Council	EBBELS, Ross	
Borough of Queenscliffe Council	MATHEWS, Geoffrey	
Borough of Queenscliffe Council	GRIGAU, Donnie	
Borough of Queenscliffe Council	HEWITT, Fleur	
Borough of Queenscliffe Council	HOYSTED, Amanda	
Borough of Queenscliffe Council	WALTERS, Zelda	
Brimbank City Council	DANG, Thuy	Grasslands Ward
Brimbank City Council	PHAM, Duyen Anh	Grasslands Ward
Brimbank City Council	MIJATOVIC, Vesna	Grasslands Ward

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Council	Candidate Name	Ward
Brimbank City Council	AZIZ, Janev	Grasslands Ward
Brimbank City Council	NGUYEN, Alexis	Grasslands Ward
Brimbank City Council	LUU, Chris	Grasslands Ward
Brimbank City Council	BORG, Victoria	Grasslands Ward
Brimbank City Council	HUSSAIN, Syed Tanveer	Grasslands Ward
Brimbank City Council	O'REILLY, Christopher	Grasslands Ward
Brimbank City Council	KARTALIS, Bill	Grasslands Ward
Brimbank City Council	GABRIEL, Frank	Grasslands Ward
Brimbank City Council	AUMUA, Pat	Grasslands Ward
Brimbank City Council	BRANTON, Sarah	Grasslands Ward
Brimbank City Council	EDDY, Natalie	Grasslands Ward
Brimbank City Council	PHAN, Thang	Grasslands Ward
Brimbank City Council	MAYAR, Ring	Grasslands Ward
Brimbank City Council	ATANASOVSKI, Troy	Grasslands Ward
Brimbank City Council	GOMEZ BENITEZ, Cecilia	Harvester Ward
Brimbank City Council	NGUYEN, Jasmine	Harvester Ward
Brimbank City Council	LUU, Trung	Harvester Ward
Brimbank City Council	HUSKY NGUYEN, Michael	Harvester Ward
Brimbank City Council	TRUONG, Kim Thien	Harvester Ward
Brimbank City Council	TABBAN, Steven	Harvester Ward
Brimbank City Council	O'REILLY, Thomas	Harvester Ward
Brimbank City Council	CHANG, Andrew	Harvester Ward
Brimbank City Council	DAVID, Sam	Harvester Ward
Brimbank City Council	NIKOLIC, Katharine	Harvester Ward
Brimbank City Council	DOUGLAS, Ian	Harvester Ward
Brimbank City Council	PAPALIA, Jae	Horseshoe Bend Ward
Brimbank City Council	WHITER, Jason	Horseshoe Bend Ward
Brimbank City Council	ACKERMAN, Frederick	Horseshoe Bend Ward
Brimbank City Council	TA, Nghi	Horseshoe Bend Ward
Brimbank City Council	TACHOS, Virginia	Horseshoe Bend Ward
Brimbank City Council	TRAN, Vu Long	Horseshoe Bend Ward
Brimbank City Council	ISA, Jenny	Horseshoe Bend Ward
Brimbank City Council	ANDRIANOPOULOS, Hannah Robertson	Horseshoe Bend Ward
Brimbank City Council	LANGOULANT, Emma	Horseshoe Bend Ward
Brimbank City Council	MAKARY, George	Horseshoe Bend Ward
Brimbank City Council	LANCASHIRE, Bruce	Taylors Ward
Brimbank City Council	WALIA, Wally Harpreet Singh	Taylors Ward
Brimbank City Council	DILBER, Dario	Taylors Ward
Brimbank City Council	AHMET, Bilal	Taylors Ward
Brimbank City Council	PAROLMA, Rafael	Taylors Ward
Brimbank City Council	CAO, Chien Duc	Taylors Ward
Brimbank City Council	OSMIC, Sanela	Taylors Ward
Brimbank City Council	LAPPOS, Andrew	Taylors Ward
Brimbank City Council	KERR, Maria	Taylors Ward
Brimbank City Council	HUNICHEN, Neil John	Taylors Ward
Brimbank City Council	GIUDICE, Margaret	Taylors Ward
Brimbank City Council	ZYBERT, Josef	Taylors Ward
Brimbank City Council	JEKIC, Mark	Taylors Ward

Council	Candidate Name	Ward
Brimbank City Council	RASIC, Ranka	Taylors Ward
Brimbank City Council	HAVELAS, Despina	Taylors Ward
Brimbank City Council	SYNAK, Andrew	Taylors Ward
Brimbank City Council	PAPAFOTIOU, Georgina	Taylors Ward
Buloke Shire Council	STEWART, Carolyn	Lower Avoca Ward
Buloke Shire Council	GETLEY, Kelvin	Lower Avoca Ward
Buloke Shire Council	POLLARD, David Thomas	Lower Avoca Ward
Buloke Shire Council	GETLEY, Alan Ronald	Mallee Ward
Buloke Shire Council	VIS, David	Mallee Ward
Buloke Shire Council	WARREN, Daryl	Mount Jeffcott Ward
Buloke Shire Council	MILNE, Graeme Leon	Mount Jeffcott Ward
Buloke Shire Council	SIMPSON, Bronwyn	Mount Jeffcott Ward
Campaspe Shire Council	WELLER, Christine	Echuca Ward
Campaspe Shire Council	WILLIAMS, Peter Baker	Echuca Ward
Campaspe Shire Council	MUNRO, Kristen	Echuca Ward
Campaspe Shire Council	BURGESS, Rohan	Echuca Ward
Campaspe Shire Council	AMOS, Robert	Echuca Ward
Campaspe Shire Council	MARWOOD, Tony	Echuca Ward
Campaspe Shire Council	NORMAN, Janita	Echuca Ward
Campaspe Shire Council	GATES, Colleen	Kyabram-Deakin Ward
Campaspe Shire Council	ZOBEC, John	Kyabram-Deakin Ward
Campaspe Shire Council	MACKRELL, Daniel	Kyabram-Deakin Ward
Campaspe Shire Council	NEELE, Vicki	Kyabram-Deakin Ward
Campaspe Shire Council	HUNTLEY, Steven	Rochester Ward
Campaspe Shire Council	JARMAN, Paul	Rochester Ward
Campaspe Shire Council	HARRISON, Paul	Rochester Ward
Campaspe Shire Council	WESTON, Adrian	Waranga Ward
Campaspe Shire Council	PENTREATH, Leanne	Western Ward
Cardinia Shire Council	McNABB, Andrew	Beacon Hills Ward
Cardinia Shire Council	SAMUEL, Lyndon	Beacon Hills Ward
Cardinia Shire Council	OWEN, Brett	Beacon Hills Ward
Cardinia Shire Council	MARSHALL, Jack	Beacon Hills Ward
Cardinia Shire Council	ANDREWS, Chris	Bunyip Ward
Cardinia Shire Council	MOORE, Graeme	Bunyip Ward
Cardinia Shire Council	VERSCHAEREN, Sharon	Bunyip Ward
Cardinia Shire Council	HAMILTON, Kylie	Bunyip Ward
Cardinia Shire Council	ROSS, Collin	Central Ward
Cardinia Shire Council	PARIKH, Brijal	Central Ward
Cardinia Shire Council	FERNANDO, Chandon	Central Ward
Cardinia Shire Council	HORSLEY, Naomi	Central Ward
Cardinia Shire Council	DALLA-ZANNA, Maria	Henty Ward
Cardinia Shire Council	COOK, Andrew	Henty Ward
Cardinia Shire Council	RYAN, Carol	Henty Ward
Cardinia Shire Council	BILLING-SMITH, Cheryl	Henty Ward
Cardinia Shire Council	SUROPADA, Jasbir	Henty Ward
Cardinia Shire Council	LEMPRIERE, Kate	Henty Ward
Cardinia Shire Council	MALHI, Nav	Henty Ward
Cardinia Shire Council	DALTON, Tom	Officer Ward

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Council	Candidate Name	Ward
Cardinia Shire Council	BLAIR, Zoe	Officer Ward
Cardinia Shire Council	RADFORD, Tammy	Officer Ward
Cardinia Shire Council	PREMI, Mandeep Singh	Officer Ward
Cardinia Shire Council	SUNJIDA, Shoheli	Officer Ward
Cardinia Shire Council	BAL, Navdeep Singh	Officer Ward
Cardinia Shire Council	DAMOUNI, Larissa	Officer Ward
Cardinia Shire Council	DHANO, Nav Singh	Officer Ward
Cardinia Shire Council	PATEL, Nileskumar	Officer Ward
Cardinia Shire Council	CUMMING, Daniel Henry	Officer Ward
Cardinia Shire Council	CUMMING, John	Pakenham Hills Ward
Cardinia Shire Council	KOWARZIK, Jack	Pakenham Hills Ward
Cardinia Shire Council	SPRINGFIELD, Jeff	Ranges Ward
Cardinia Shire Council	DAVIES, Stephanie	Toomuc Ward
Cardinia Shire Council	BUDD, Taylah	Toomuc Ward
Cardinia Shire Council	SINGH, Manbir	Toomuc Ward
Cardinia Shire Council	VERSCHAEREN, Greg	Toomuc Ward
Cardinia Shire Council	SCHILLING, Michael Jon	Toomuc Ward
Cardinia Shire Council	HAMILTON, Travis	Toomuc Ward
Cardinia Shire Council	BROWN, Ray	Westernport Ward
Cardinia Shire Council	REHBURG, Siegfried	Westernport Ward
Cardinia Shire Council	CAMERON, Kaye	Westernport Ward
Central Goldfields Shire Council	LONG, Liesbeth	Flynn Ward
Central Goldfields Shire Council	DA COSTA, Marion	Flynn Ward
Central Goldfields Shire Council	MURPHY, Gerard	Maryborough Ward
Central Goldfields Shire Council	ROUGHEAD, Brendan Terence	Maryborough Ward
Central Goldfields Shire Council	SPROULL, Wayne	Maryborough Ward
Central Goldfields Shire Council	PARKER, Vanessa K.	Maryborough Ward
Central Goldfields Shire Council	CANTERBURY, Anne	Maryborough Ward
Central Goldfields Shire Council	COLLICOAT, Narrina	Maryborough Ward
Central Goldfields Shire Council	JEFFS, Peter John	Maryborough Ward
Central Goldfields Shire Council	LOVETT, Geoff	Maryborough Ward
Central Goldfields Shire Council	DE HAAN, Matt	Maryborough Ward
Central Goldfields Shire Council	ANKETELL, Candice	Maryborough Ward
Central Goldfields Shire Council	LA VELLA, Grace	Maryborough Ward
Central Goldfields Shire Council	MEDDOWS-TAYLOR, Chris	Paddys Ranges Ward
Central Goldfields Shire Council	WRIGHT, Sonia	Tullaroop Ward
Central Goldfields Shire Council	DE VILLIERS, Anna	Tullaroop Ward
Colac Otway Shire Council	McCRACKEN, Joe	
Colac Otway Shire Council	COSTIN, Graham Leslie	
Colac Otway Shire Council	LOFTS, Carol	
Colac Otway Shire Council	McCALLUM, Mark	
Colac Otway Shire Council	ARNOTT, Max	
Colac Otway Shire Council	HART, Stephen	
Colac Otway Shire Council	WHITE, Margaret	
Colac Otway Shire Council	LANGRIDGE, Susan	
Colac Otway Shire Council	HANSON, Kate	
Colac Otway Shire Council	FINNIGAN, Tosh-Jake	
Colac Otway Shire Council	BELL, Jamie	

Council	Candidate Name	Ward
Colac Otway Shire Council	CLARK, Maxwell N.	
Colac Otway Shire Council	POTTER, Chris	
Colac Otway Shire Council	EBELING, Catriona	
Corangamite Shire Council	CONHEADY, Geraldine	Central Ward
Corangamite Shire Council	GSTREIN, Ruth	Central Ward
Corangamite Shire Council	O'FLYNN, Catherine Mary	Central Ward
Corangamite Shire Council	ROBILLIARD, Lance Wilson	Central Ward
Corangamite Shire Council	HICKEY, Laurie	Central Ward
Corangamite Shire Council	VOGELS, Jamie John	Coastal Ward
Corangamite Shire Council	FORSAYETH, Catherine	North Ward
Corangamite Shire Council	COLE, Nicholas Thornton	North Ward
Corangamite Shire Council	BEARD, Joanne	South-Central Ward
Corangamite Shire Council	MAKIN, Kate	South-West Ward
Darebin City Council	MESSINA, Lina	Central Ward
Darebin City Council	CAMERON, Brendan John	Central Ward
Darebin City Council	HASSAN, Omar	Central Ward
Darebin City Council	GONIS, Peter	Central Ward
Darebin City Council	SURIYAKUMARAN, Nalliah	Central Ward
Darebin City Council	SHEN, Jim	Central Ward
Darebin City Council	WALTERS, Craig	Central Ward
Darebin City Council	KENNEDY, Esther	Central Ward
Darebin City Council	WILLIAMS, Julie	North Central Ward
Darebin City Council	PASCUZZI, Benny	North Central Ward
Darebin City Council	EVANS, Seb	North Central Ward
Darebin City Council	SULLIVAN, Jessica	North Central Ward
Darebin City Council	MADDINENI, Alice	North Central Ward
Darebin City Council	TRANTAFILLIDIS, Melanie	North Central Ward
Darebin City Council	KEEL, Monique	North Central Ward
Darebin City Council	KENNEY-SHEN, Louise	North Central Ward
Darebin City Council	SINGH, Kush	North East Ward
Darebin City Council	CHIMINELLO, Greg	North East Ward
Darebin City Council	TAIR, Lutvi	North East Ward
Darebin City Council	LAURENCE, Tim	North East Ward
Darebin City Council	EDWARDS, Bryony	North East Ward
Darebin City Council	CURSIO, Adam	North East Ward
Darebin City Council	LEE, Dave	North East Ward
Darebin City Council	CHANG, Steven	North East Ward
Darebin City Council	LAHIFF-JENKINS, Carmen	North West Ward
Darebin City Council	WILMOT, Alec	North West Ward
Darebin City Council	BOTTOMLEY, Adam	North West Ward
Darebin City Council	LEITCH, Douglas	North West Ward
Darebin City Council	GRECO, Gaetano	North West Ward
Darebin City Council	KOTANIDIS, Sofia	North West Ward
Darebin City Council	RENNIE, Susan	South Central Ward
Darebin City Council	DABSCHECK, Ross	South Central Ward
Darebin City Council	ZISIADIS, Kathy	South Central Ward
Darebin City Council	VERMA, Ash	South Central Ward
Darebin City Council	WARD, Roz	South Central Ward

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Council	Candidate Name	Ward
Darebin City Council	DE KOK, Harriet	South Central Ward
Darebin City Council	PASHOS, Agapi	South Central Ward
Darebin City Council	WILLIS, Peter	South Central Ward
Darebin City Council	DIMITRIADIS, Emily	South East Ward
Darebin City Council	LENEHAN, Jess	South East Ward
Darebin City Council	SUTTON, Philip David	South East Ward
Darebin City Council	O'BRIEN, Julie	South East Ward
Darebin City Council	WALSH, Oliver	South East Ward
Darebin City Council	HANNAN, Tom	South East Ward
Darebin City Council	LAWRY, Chiara	South East Ward
Darebin City Council	MORRIS-DALTON, Hugh	South East Ward
Darebin City Council	WARD, Liam	South East Ward
Darebin City Council	GALBALLY, Zac	South East Ward
Darebin City Council	McCARTHY, Trent	South West Ward
Darebin City Council	WHITEHEAD, Adrian	South West Ward
Darebin City Council	SANAGHAN, Brian	South West Ward
Darebin City Council	McCUBBIN, Nick	South West Ward
Darebin City Council	HOGG, Ali	South West Ward
Darebin City Council	MACLEAN, Archibald Alan	South West Ward
Darebin City Council	KANJERE, George	West Ward
Darebin City Council	JACKSON, Isabel	West Ward
Darebin City Council	FONTANA, Samuel	West Ward
Darebin City Council	NEWTON, Susanne	West Ward
Darebin City Council	TSALKOS, Vasilios	West Ward
Darebin City Council	MERCURI, John	West Ward
East Gippsland Shire Council	URIE, Mendy	
East Gippsland Shire Council	GREACEN, Jane	
East Gippsland Shire Council	CROOK, Tom	
East Gippsland Shire Council	BEHAN, Tim	
East Gippsland Shire Council	NEAL, Peter	
East Gippsland Shire Council	STOW, Trevor	
East Gippsland Shire Council	BARLING, Ray	
East Gippsland Shire Council	DUTTON, Kim	
East Gippsland Shire Council	SCHRODER, Jeremy	
East Gippsland Shire Council	McNEILL, Jeff	
East Gippsland Shire Council	NEOPHYTOU, George	
East Gippsland Shire Council	ROWE, Jane	
East Gippsland Shire Council	ELLIS, Dick	
East Gippsland Shire Council	BUCKLEY, Sonia	
East Gippsland Shire Council	ROBERTS, Luke	
East Gippsland Shire Council	ALLEN, Arthur	
East Gippsland Shire Council	WHITE, John	
East Gippsland Shire Council	REEVES, Mark	
East Gippsland Shire Council	KENDALL, Sally	
East Gippsland Shire Council	ELLIS, Simon	
East Gippsland Shire Council	VAN DIGGELE, Kirsten	
Frankston City Council	KAPP, Parker	North-East Ward
Frankston City Council	ASKER, David	North-East Ward

Council	Candidate Name	Ward
Frankston City Council	KAY, Henryk	North-East Ward
Frankston City Council	JOHNSTONE, Jay	North-East Ward
Frankston City Council	HARBECK, Geoffrey Justin	North-East Ward
Frankston City Council	TAYLER, Suzette	North-East Ward
Frankston City Council	RENDELL, Richard	North-East Ward
Frankston City Council	PHILIP, Prasad	North-East Ward
Frankston City Council	CONROY, Nathan	North-East Ward
Frankston City Council	OSBORNE, Shane	North-East Ward
Frankston City Council	KENT, Karan	North-East Ward
Frankston City Council	HAMPTON, Colin	North-East Ward
Frankston City Council	SINGH, Rupinder	North-East Ward
Frankston City Council	TURNER, Justin	North-West Ward
Frankston City Council	TORRES, Jocelyn	North-West Ward
Frankston City Council	MIDDLETON, Alan	North-West Ward
Frankston City Council	HUGHES, Steven	North-West Ward
Frankston City Council	AITKEN, Glenn	North-West Ward
Frankston City Council	BAKER, Sue	North-West Ward
Frankston City Council	DORIC, Stan	North-West Ward
Frankston City Council	NORRIS, Gabriel	North-West Ward
Frankston City Council	WONG, Banson	North-West Ward
Frankston City Council	SHELLEY, Jeff	North-West Ward
Frankston City Council	BOLAM, Kris	North-West Ward
Frankston City Council	O'REILLY, Michael	North-West Ward
Frankston City Council	HILL, Brad	South Ward
Frankston City Council	HARVEY, Claire	South Ward
Frankston City Council	McDONALD, Stephen	South Ward
Frankston City Council	TAYLOR, Darrel	South Ward
Frankston City Council	CLOW, Evalyn	South Ward
Frankston City Council	MALONE, Peter	South Ward
Frankston City Council	HUGHES, Liam	South Ward
Frankston City Council	GRIFFITHS, Carmen	South Ward
Frankston City Council	TOMS, Steve	South Ward
Frankston City Council	HUGHES, Jerome	South Ward
Gannawarra Shire Council	GILLINGHAM, Charles	Avoca Ward
Gannawarra Shire Council	MYHILL, Yvette	Murray Ward
Gannawarra Shire Council	TASKER, Steven	Murray Ward
Gannawarra Shire Council	STANTON, Ross	Murray Ward
Gannawarra Shire Council	BURT, Kelvin John	Patchell Ward
Gannawarra Shire Council	HIBBET, Rodney	Patchell Ward
Gannawarra Shire Council	GANNON, Neil William	Patchell Ward
Gannawarra Shire Council	FAWCETT, Jenny L.	Patchell Ward
Gannawarra Shire Council	DONOVAN, Paul	Patchell Ward
Gannawarra Shire Council	COLLIER, Travis	Patchell Ward
Gannawarra Shire Council	OGDEN, Jane E	Patchell Ward
Gannawarra Shire Council	OTTO, Andrea	Yarran Ward
Gannawarra Shire Council	LINK, Keith Harold	Yarran Ward
Gannawarra Shire Council	SMITH, Garner J.	Yarran Ward
Gannawarra Shire Council	GOULDING, Neville	Yarran Ward

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Council	Candidate Name	Ward
Glen Eira City Council	ZYNGIER, David	Camden Ward
Glen Eira City Council	GROSSBARD, Alan	Camden Ward
Glen Eira City Council	GRAEVE, Harry	Camden Ward
Glen Eira City Council	IAMPOLSKI, Rachel	Camden Ward
Glen Eira City Council	KARSLAKE, Jane	Camden Ward
Glen Eira City Council	MILEIKOWSKI, Ethan	Camden Ward
Glen Eira City Council	ZMOOD, Simone	Camden Ward
Glen Eira City Council	MANSFIELD, Jesse Dean	Camden Ward
Glen Eira City Council	STECKOLL, Ricci	Camden Ward
Glen Eira City Council	TEROLLI, Jon	Camden Ward
Glen Eira City Council	SIMPKINS, Cameron	Camden Ward
Glen Eira City Council	KHOROSHINA, Nellie	Camden Ward
Glen Eira City Council	PARASOL, Sam	Camden Ward
Glen Eira City Council	OSWALD, Markus	Rosstown Ward
Glen Eira City Council	PTOK, Gregor	Rosstown Ward
Glen Eira City Council	ATHANASOPOULOS, Tony	Rosstown Ward
Glen Eira City Council	HO, Kelvin	Rosstown Ward
Glen Eira City Council	DARIOL, Jack	Rosstown Ward
Glen Eira City Council	PILLING, Neil	Rosstown Ward
Glen Eira City Council	ZOIS, Con	Rosstown Ward
Glen Eira City Council	PENNICUIK, Sue	Rosstown Ward
Glen Eira City Council	ESAKOFF, Margaret	Rosstown Ward
Glen Eira City Council	OZA, Dev	Rosstown Ward
Glen Eira City Council	SPAULDING, Robert	Rosstown Ward
Glen Eira City Council	BALZER, Simon	Rosstown Ward
Glen Eira City Council	VAN NOORDEN, John	Rosstown Ward
Glen Eira City Council	BEILBY, Joanne	Tucker Ward
Glen Eira City Council	ZHANG, Li	Tucker Ward
Glen Eira City Council	BREWSTER, Neil	Tucker Ward
Glen Eira City Council	MAGEE, Jim	Tucker Ward
Glen Eira City Council	BACH, Joshua	Tucker Ward
Glen Eira City Council	DZIALOSHINSKY, Jacob	Tucker Ward
Glen Eira City Council	CADE, Anne-Marie	Tucker Ward
Glen Eira City Council	DE'ATH, Philip Blair	Tucker Ward
Glen Eira City Council	MARTIN, Declan	Tucker Ward
Glen Eira City Council	SANTOS, Cristina	Tucker Ward
Glenelg Shire Council	WILSON, Gilbert	Tucker Ward
Glenelg Shire Council	ALEXANDER, Malcolm	Tucker Ward
Glenelg Shire Council	RANK, Anita	Tucker Ward
Glenelg Shire Council	SMITH, Jayden M.	Tucker Ward
Glenelg Shire Council	CARR, Michael	Tucker Ward
Glenelg Shire Council	STEPHENS, Karen	Tucker Ward
Glenelg Shire Council	NORTHCOTT, John	Tucker Ward
Glenelg Shire Council	WILSON, David	Tucker Ward
Glenelg Shire Council	HAWKER, Chrissy	Tucker Ward
Glenelg Shire Council	KOZAREVSKI, George	Tucker Ward
Glenelg Shire Council	MARTIN, Scott	Tucker Ward
Glenelg Shire Council	McDONALD, Alistair	Tucker Ward

Council	Candidate Name	Ward
Glenelg Shire Council	WHITE, Geoff	Tucker Ward
Glenelg Shire Council	PALMER, Alan	Tucker Ward
Glenelg Shire Council	McDONALD, Robyn	Tucker Ward
Golden Plains Shire Council	GAMBLE, Gavin	
Golden Plains Shire Council	HARROP, Tim	
Golden Plains Shire Council	STEELE, Cameron	
Golden Plains Shire Council	ROWE, Les	
Golden Plains Shire Council	SHARKEY, Owen	
Golden Plains Shire Council	GILBERT, Joanne	
Golden Plains Shire Council	CUNNINGHAM, Brett	
Golden Plains Shire Council	HANSFORD, Nathan J.	
Golden Plains Shire Council	KIRBY, Helena Angela	
Golden Plains Shire Council	NYARY, Greg	
Golden Plains Shire Council	WHITFIELD, Clayton	
Golden Plains Shire Council	GETSOM, Ian	
Golden Plains Shire Council	MAHON, Andrea	
Greater Bendigo City Council	JACOBS, Gregory Arthur	Eppalock Ward
Greater Bendigo City Council	MITCHELL, Brett	Eppalock Ward
Greater Bendigo City Council	FLACK, George	Eppalock Ward
Greater Bendigo City Council	HEWITT, David	Eppalock Ward
Greater Bendigo City Council	CHAPMAN, Robin David	Eppalock Ward
Greater Bendigo City Council	FREEMAN-HARRISON, Lewis	Eppalock Ward
Greater Bendigo City Council	PENNA, Gregory	Eppalock Ward
Greater Bendigo City Council	LEACH, Helen	Eppalock Ward
Greater Bendigo City Council	EVANS, Matthew	Eppalock Ward
Greater Bendigo City Council	O'ROURKE, Margaret	Eppalock Ward
Greater Bendigo City Council	HAWKE, Susie	Eppalock Ward
Greater Bendigo City Council	COOPER, John Drake	Eppalock Ward
Greater Bendigo City Council	FYFFE, Rod	Eppalock Ward
Greater Bendigo City Council	McLELLAND-HOWE, Vyonne Maree	Eppalock Ward
Greater Bendigo City Council	BYRNE, Narelle Jayne	Eppalock Ward
Greater Bendigo City Council	LYONS, Barry	Eppalock Ward
Greater Bendigo City Council	ALDEN, Jennifer	Eppalock Ward
Greater Bendigo City Council	ROGERS, Nathan	Eppalock Ward
Greater Bendigo City Council	WILLIAMS, Vaughan	Eppalock Ward
Greater Bendigo City Council	SLOAN, Julie	Whipstick Ward
Greater Bendigo City Council	MURTAGH, Pauline	Whipstick Ward
Greater Bendigo City Council	MARTIN, Luke	Whipstick Ward
Greater Bendigo City Council	FLAHERTY, Sharon	Whipstick Ward
Greater Bendigo City Council	GOLDSMITH, Michelle	Whipstick Ward
Greater Bendigo City Council	PETHYBRIDGE, Malcolm	Whipstick Ward
Greater Bendigo City Council	ROUEL, James	Whipstick Ward
Greater Bendigo City Council	METCALF, Andrea	Whipstick Ward
Greater Bendigo City Council	QUIN, Andrew James	Whipstick Ward
Greater Bendigo City Council	FAGG, David	Whipstick Ward
Greater Bendigo City Council	PRINCE, Thomas	Whipstick Ward
Greater Bendigo City Council	PAGLIARO, Jan	Whipstick Ward
Greater Bendigo City Council	STANISLAWSKI, Kathryn	Whipstick Ward

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Council	Candidate Name	Ward
Greater Dandenong City Council	SAULA, Dalibor	Cleeland Ward
Greater Dandenong City Council	LONG, Angela	Cleeland Ward
Greater Dandenong City Council	ARDILES, Solange	Cleeland Ward
Greater Dandenong City Council	PAUL, Lidia	Cleeland Ward
Greater Dandenong City Council	RAHIMI, Hayat	Cleeland Ward
Greater Dandenong City Council	ANDESHA, Reza	Cleeland Ward
Greater Dandenong City Council	WARNAKULASURIYA, Madhu	Cleeland Ward
Greater Dandenong City Council	MAES, Gabrielle	Dandenong North Ward
Greater Dandenong City Council	MILKOVIC, Bob	Dandenong North Ward
Greater Dandenong City Council	MELHEM, Zaynoun	Dandenong North Ward
Greater Dandenong City Council	MEMETI, Jim	Dandenong Ward
Greater Dandenong City Council	KHAN, Liaqat	Dandenong Ward
Greater Dandenong City Council	FEKRAT, Naser	Dandenong Ward
Greater Dandenong City Council	GONSALVEZ, Geraldine	Dandenong Ward
Greater Dandenong City Council	GARAD, Rhonda	Keysborough South Ward
Greater Dandenong City Council	PHUNG, My Dung	Keysborough South Ward
Greater Dandenong City Council	HALLIDAY, Jessica	Keysborough South Ward
Greater Dandenong City Council	SENG, Sandra	Keysborough South Ward
Greater Dandenong City Council	EL-SUKKARI, Ramy	Keysborough South Ward
Greater Dandenong City Council	FANOUS, Stephen	Keysborough South Ward
Greater Dandenong City Council	MENG, Thineng	Keysborough South Ward
Greater Dandenong City Council	LE, Gam	Keysborough South Ward
Greater Dandenong City Council	WILLIAMS, Jeruisha	Keysborough South Ward
Greater Dandenong City Council	DESAI, Vivekkumar	Keysborough South Ward
Greater Dandenong City Council	NAIDOO, Moonsamy	Keysborough South Ward
Greater Dandenong City Council	SYED, Irfan	Keysborough Ward
Greater Dandenong City Council	PINCHEIRA, Reinaldo	Keysborough Ward
Greater Dandenong City Council	DARK, Tim	Keysborough Ward
Greater Dandenong City Council	DANH, Phillip	Keysborough Ward
Greater Dandenong City Council	PERIKA, Neelima	Keysborough Ward
Greater Dandenong City Council	AFRA, Sam	Keysborough Ward
Greater Dandenong City Council	GVOZDENKO, Eugene	Keysborough Ward
Greater Dandenong City Council	PALMER, Maria	Keysborough Ward
Greater Dandenong City Council	SOK, Kun	Keysborough Ward
Greater Dandenong City Council	SAMY, Sheree	Keysborough Ward
Greater Dandenong City Council	HEWAVITHARANA, Pradeep	Noble Park North Ward
Greater Dandenong City Council	McMAHON, Silvana	Noble Park North Ward
Greater Dandenong City Council	ASHKAR, Nizar	Noble Park North Ward
Greater Dandenong City Council	FORMOSO, Lana	Noble Park North Ward
Greater Dandenong City Council	WOODFORD, Brad	Noble Park North Ward
Greater Dandenong City Council	SAMPEY, Maria	Noble Park North Ward
Greater Dandenong City Council	WALTON, Sue	Noble Park Ward
Greater Dandenong City Council	FORBES, Alexander	Noble Park Ward
Greater Dandenong City Council	POND, Matt	Noble Park Ward
Greater Dandenong City Council	JUGO, Yasmin	Noble Park Ward
Greater Dandenong City Council	TAN, Sophie	Noble Park Ward
Greater Dandenong City Council	LIM, Richard	Springvale Central Ward
Greater Dandenong City Council	TRAN, Thi Gam	Springvale Central Ward

Council	Candidate Name	Ward
Greater Dandenong City Council	HUYNH, Theresa	Springvale Central Ward
Greater Dandenong City Council	TRAN, Minh Van	Springvale Central Ward
Greater Dandenong City Council	O'REILLY, Sean	Springvale North Ward
Greater Dandenong City Council	BUENSUCESO, Ricardo	Springvale North Ward
Greater Dandenong City Council	HOLL, Angela	Springvale North Ward
Greater Dandenong City Council	KONG, Leang Vuorch	Springvale South Ward
Greater Dandenong City Council	BILLINGS, William P.J.	Springvale South Ward
Greater Dandenong City Council	TRUONG, Loi	Springvale South Ward
Greater Dandenong City Council	SHANMUGAM, Suresh	Springvale South Ward
Greater Dandenong City Council	YIM, Thay Horn	Springvale South Ward
Greater Dandenong City Council	MIGLIACCIO, Giorgio	Springvale South Ward
Greater Dandenong City Council	ICHIM, Jonathan	Yarraman Ward
Greater Dandenong City Council	SHUKRI, Ahmed	Yarraman Ward
Greater Dandenong City Council	DANG, Cam	Yarraman Ward
Greater Dandenong City Council	TANIWAL, Gul Rahman	Yarraman Ward
Greater Dandenong City Council	SALIU, Jet	Yarraman Ward
Greater Dandenong City Council	FOSTER, Eden	Yarraman Ward
Greater Dandenong City Council	SHANKAR, Ravi	Yarraman Ward
Greater Dandenong City Council	CHEN, Hengshan	Yarraman Ward
Greater Geelong City Council	O'CONNOR, Tom	Bellarine Ward
Greater Geelong City Council	WILKINSON, Elise	Bellarine Ward
Greater Geelong City Council	ASHER, Stephanie	Bellarine Ward
Greater Geelong City Council	SULLIVAN, Trent	Bellarine Ward
Greater Geelong City Council	ADAMS, Naomi	Bellarine Ward
Greater Geelong City Council	MASON, Jim	Bellarine Ward
Greater Geelong City Council	FAIRWEATHER, Michael	Bellarine Ward
Greater Geelong City Council	WOLVERTON, Cory	Bellarine Ward
Greater Geelong City Council	HARRISON, Tom	Bellarine Ward
Greater Geelong City Council	SIMMONDS, Stephen John	Bellarine Ward
Greater Geelong City Council	DWYER, Sandi	Brownbill Ward
Greater Geelong City Council	FRANKE, Bernie	Brownbill Ward
Greater Geelong City Council	CSAR, Alex	Brownbill Ward
Greater Geelong City Council	MURRIHY, Peter John	Brownbill Ward
Greater Geelong City Council	KONTELJ, Stretch	Brownbill Ward
Greater Geelong City Council	MANSFIELD, Sarah	Brownbill Ward
Greater Geelong City Council	KONTELJ, Eddy	Brownbill Ward
Greater Geelong City Council	WENYIKA, Gabriel	Brownbill Ward
Greater Geelong City Council	HOPE, Dean Frederick	Brownbill Ward
Greater Geelong City Council	HEHIR, Louis	Brownbill Ward
Greater Geelong City Council	RODRIGUEZ, Jose	Brownbill Ward
Greater Geelong City Council	CADWELL, Melissa	Brownbill Ward
Greater Geelong City Council	WILLIAMS, Jack	Brownbill Ward
Greater Geelong City Council	NELSON, Ron	Brownbill Ward
Greater Geelong City Council	RICHARDS, Andy	Brownbill Ward
Greater Geelong City Council	MURNANE, Pat	Brownbill Ward
Greater Geelong City Council	SINGH, Atamjit	Brownbill Ward
Greater Geelong City Council	MOLONEY, Belinda	Brownbill Ward
Greater Geelong City Council	HAMILTON-SMITH, Anthony	Brownbill Ward

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Council	Candidate Name	Ward
Greater Geelong City Council	HARWOOD, Bruce	Brownbill Ward
Greater Geelong City Council	ALEXANDER, Andrew	Brownbill Ward
Greater Geelong City Council	BRUNGER, Mark	Brownbill Ward
Greater Geelong City Council	GAMBLE, Jen	Brownbill Ward
Greater Geelong City Council	STANGEL, Michael	Brownbill Ward
Greater Geelong City Council	HAQUE, Enamul	Windermere Ward
Greater Geelong City Council	GRZYBEK, Kylie	Windermere Ward
Greater Geelong City Council	CONNELL, Monique	Windermere Ward
Greater Geelong City Council	AITKEN, Anthony	Windermere Ward
Greater Geelong City Council	HATHWAY, Sarah	Windermere Ward
Greater Shepparton City Council	O'KEEFFE, Kim	
Greater Shepparton City Council	TURNER, Allan	
Greater Shepparton City Council	HAYDAR BIG, Zahra	
Greater Shepparton City Council	DOBSON, Geoffrey Dennis	
Greater Shepparton City Council	JAMES, Gregory	
Greater Shepparton City Council	ABDULLAH, Seema	
Greater Shepparton City Council	PRIESTLY, Robert	
Greater Shepparton City Council	SPINKS, Sam	
Greater Shepparton City Council	ADEM, Dinny	
Greater Shepparton City Council	SUTTON, Shelley Anne	
Greater Shepparton City Council	BOCK, Andrew	
Greater Shepparton City Council	BROPHY, Anthony John	
Greater Shepparton City Council	JAMES, Royden	
Greater Shepparton City Council	LADSON, Ben	
Greater Shepparton City Council	NEFF, Steve	
Greater Shepparton City Council	SALI, Shane	
Greater Shepparton City Council	SUMMER, Fern	
Hepburn Shire Council	ROBSON, Fiona	Birch Ward
Hepburn Shire Council	WALDRON, Celia	Birch Ward
Hepburn Shire Council	HEWITT, Lesley Dawne	Birch Ward
Hepburn Shire Council	BRAY, Jen	Birch Ward
Hepburn Shire Council	CARTER, Gary Robert	Birch Ward
Hepburn Shire Council	STEWART, Anne E.	Birch Ward
Hepburn Shire Council	HALLIDAY, Tessa Louise	Cameron Ward
Hepburn Shire Council	RUSSELL, Dorothy	Cameron Ward
Hepburn Shire Council	AYRES-WEARNE, Nicholas	Cameron Ward
Hepburn Shire Council	HOOD, Brian	Coliban Ward
Hepburn Shire Council	KOKOCINSKI, Licia	Coliban Ward
Hepburn Shire Council	BROWN, Ethan	Coliban Ward
Hepburn Shire Council	DRYLIE, Tim	Creswick Ward
Hepburn Shire Council	HENDERSON, Don	Creswick Ward
Hepburn Shire Council	JONAS, Stuart	Creswick Ward
Hepburn Shire Council	COTTRELL, John	Holcombe Ward
Hepburn Shire Council	McMILLAN, Daniel	Holcombe Ward
Hepburn Shire Council	McCLENAGHAN, Bill	Holcombe Ward
Hepburn Shire Council	SIMPSON, Juliet Astrid Ingham	Holcombe Ward
Hindmarsh Shire Council	NELSON, Debra	East Ward
Hindmarsh Shire Council	MALONEY, Sharon	North Ward

Council	Candidate Name	Ward
Hindmarsh Shire Council	LOWE, Ronald	North Ward
Hindmarsh Shire Council	ISMAY, Ron	North Ward
Hindmarsh Shire Council	IRELAND, Brett Anthony	North Ward
Hindmarsh Shire Council	BYWATERS, Wendy	West Ward
Hindmarsh Shire Council	GERSCH, Rob	West Ward
Hindmarsh Shire Council	ALBRECHT, Melanie	West Ward
Hobsons Bay City Council	KOTAK, Shavita	Cherry Lake Ward
Hobsons Bay City Council	DAWSON, David	Cherry Lake Ward
Hobsons Bay City Council	KELLANDER, Daria	Cherry Lake Ward
Hobsons Bay City Council	DYBALA, Dominique	Cherry Lake Ward
Hobsons Bay City Council	KADENDE, Augustin	Cherry Lake Ward
Hobsons Bay City Council	GEIGER, Angelica	Cherry Lake Ward
Hobsons Bay City Council	BRIFFA, Tony	Cherry Lake Ward
Hobsons Bay City Council	ALEXANDER, Ross	Strand Ward
Hobsons Bay City Council	ASSAF, Wajde Wade	Strand Ward
Hobsons Bay City Council	HEMPHILL, Peter	Strand Ward
Hobsons Bay City Council	GIRI, Damian	Strand Ward
Hobsons Bay City Council	WARD, Angus	Strand Ward
Hobsons Bay City Council	SUTTON-LEGAUD, Pamela	Strand Ward
Hobsons Bay City Council	WHOOLEY, Helen	Strand Ward
Hobsons Bay City Council	BENTLEY, Lisa	Strand Ward
Hobsons Bay City Council	CHRISTIE, Lachlan	Strand Ward
Hobsons Bay City Council	KADE, Daniel	Strand Ward
Hobsons Bay City Council	MARSDEN, Jonathon	Strand Ward
Hobsons Bay City Council	McKINNON, Daniel	Strand Ward
Hobsons Bay City Council	LAMBRA, Ranbir	Wetlands Ward
Hobsons Bay City Council	McGUIRE, Graham	Wetlands Ward
Hobsons Bay City Council	CURRIE, Stephen	Wetlands Ward
Hobsons Bay City Council	GRIMA, Diana	Wetlands Ward
Hobsons Bay City Council	TORR, Adele	Wetlands Ward
Hobsons Bay City Council	TYLER, Matt	Wetlands Ward
Hobsons Bay City Council	HILL, Amanda	Wetlands Ward
Hobsons Bay City Council	QUINLAN, Ian	Wetlands Ward
Hobsons Bay City Council	RICHEY, Grant	Wetlands Ward
Hobsons Bay City Council	ANREP, John	Wetlands Ward
Horsham Rural City Council	FLYNN, Penny	
Horsham Rural City Council	BOWE, David John	
Horsham Rural City Council	HAENEL, Claudia	
Horsham Rural City Council	ROSS, Ian	
Horsham Rural City Council	GULLINE, Robyn	
Horsham Rural City Council	BASHAM, Brian	
Horsham Rural City Council	POWER, Leslie Victor	
Horsham Rural City Council	REDDEN, Robert	
Horsham Rural City Council	BELL, Di	
Hume City Council	OSMAN, Abdul	Aitken Ward
Hume City Council	MALOKA, Iamir	Aitken Ward
Hume City Council	SILVA, Roshan	Aitken Ward
Hume City Council	SINGH, Guri	Aitken Ward

Report to Parliament on the Local Government elections 2020

Council	Candidate Name	Ward
Hume City Council	SANDHU, Smiley	Aitken Ward
Hume City Council	SANDHU, Sarwan Singh	Aitken Ward
Hume City Council	JOSEF, Louie	Aitken Ward
Hume City Council	JACKSON, Jodi	Aitken Ward
Hume City Council	DEOL, Taqdir Singh	Aitken Ward
Hume City Council	CAMPBELL, Paul	Aitken Ward
Hume City Council	MORKOS, Sam	Aitken Ward
Hume City Council	HIRMIZ, Imad Hanna	Aitken Ward
Hume City Council	ALI, Shehzad	Aitken Ward
Hume City Council	JAYASINGHA, Chulan	Aitken Ward
Hume City Council	KAPEKE, Kevin	Aitken Ward
Hume City Council	HANNA, Dalal	Aitken Ward
Hume City Council	OVEREND, Jim	Aitken Ward
Hume City Council	MOORE, Carly	Aitken Ward
Hume City Council	JESSOP, Drew	Aitken Ward
Hume City Council	ABBOUCHE, Moe	Aitken Ward
Hume City Council	YIGIT, Yasemin	Aitken Ward
Hume City Council	RAGUPATHY, Ravi	Aitken Ward
Hume City Council	HAWEL, Joseph	Aitken Ward
Hume City Council	ZOGHEIB, Golda	Aitken Ward
Hume City Council	BAMUNUSINGHE, Chandra	Aitken Ward
Hume City Council	KAUR, Ravinder	Aitken Ward
Hume City Council	NISSAN, Jonathan	Aitken Ward
Hume City Council	PRICE, Bridgit	Jacksons Creek Ward
Hume City Council	KARAGIANNIDIS, John	Jacksons Creek Ward
Hume City Council	MARTIN, Kylie	Jacksons Creek Ward
Hume City Council	DANCE, Trevor	Jacksons Creek Ward
Hume City Council	CASEY, Stephanie	Jacksons Creek Ward
Hume City Council	POTTER, Ann Therese	Jacksons Creek Ward
Hume City Council	GOULD, Andrew	Jacksons Creek Ward
Hume City Council	BELL, Jarrod	Jacksons Creek Ward
Hume City Council	MEDCRAFT, Jack	Jacksons Creek Ward
Hume City Council	RODRIGUEZ-DELLER, Juan Carlos	Jacksons Creek Ward
Hume City Council	COTTOM, Simone	Jacksons Creek Ward
Hume City Council	SADKIEWICZ, Mikaela	Jacksons Creek Ward
Hume City Council	VALE, William A.	Jacksons Creek Ward
Hume City Council	MISHO, Sam	Meadow Valley Ward
Hume City Council	GIDDINGS, Chris	Meadow Valley Ward
Hume City Council	SHUKOOR, Khalid Suhale	Meadow Valley Ward
Hume City Council	YOUHANA, Joseph	Meadow Valley Ward
Hume City Council	EL-BARDOUH, Nazim	Meadow Valley Ward
Hume City Council	EL ALI, Paskal	Meadow Valley Ward
Hume City Council	THOMAS, Sargon	Meadow Valley Ward
Hume City Council	KURT, Naim	Meadow Valley Ward
Hume City Council	ELMARHBE, Khodr	Meadow Valley Ward
Hume City Council	ATMACA, Adem	Meadow Valley Ward
Hume City Council	SENER, Gazi	Meadow Valley Ward
Hume City Council	AWAN, Ali	Meadow Valley Ward

Council	Candidate Name	Ward
Hume City Council	TATE, Sheriden	Meadow Valley Ward
Hume City Council	MOURADIAN, Vikein	Meadow Valley Ward
Hume City Council	MARR, Graeme David	Meadow Valley Ward
Hume City Council	AGUILUS, Joe	Meadow Valley Ward
Hume City Council	HOLLOW, Chris	Meadow Valley Ward
Hume City Council	MITCHELL, John	Meadow Valley Ward
Hume City Council	DI BIASE, Phillip	Meadow Valley Ward
Hume City Council	SHERRY, Karen	Meadow Valley Ward
Indigo Shire Council	O'CONNOR, Jenny	
Indigo Shire Council	TEISSEL, Emmerick	
Indigo Shire Council	HORNE, Roberta	
Indigo Shire Council	DILLON, Troy	
Indigo Shire Council	GOLD, Sue	
Indigo Shire Council	WATKINS, Peter	
Indigo Shire Council	SUTHERLAND, Kate	
Indigo Shire Council	RADEMAN, Sheila	
Indigo Shire Council	PARENTE, Remo	
Indigo Shire Council	GOLDSWORTHY, Larry	
Indigo Shire Council	McLOUGHLIN, Frank	
Indigo Shire Council	CROUCHER, Peter	
Indigo Shire Council	FUNSTON, Neil Gerard	
Indigo Shire Council	PRICE, Sophie	
Indigo Shire Council	HARVEY, John	
Indigo Shire Council	SHEPHEARD, Diane	
Indigo Shire Council	LENAZ, Carol	
Indigo Shire Council	GAFFNEY, Bernard	
Indigo Shire Council	PALMER, Geoffrey	
Kingston City Council	TILLEY, Pat	Banksia Ward
Kingston City Council	SHEWAN, Trevor	Banksia Ward
Kingston City Council	ELLIS, Lisa	Banksia Ward
Kingston City Council	HAMILTON, Alex	Banksia Ward
Kingston City Council	HERRIDGE, Greg	Banksia Ward
Kingston City Council	CUNNINGHAM, Alex	Banksia Ward
Kingston City Council	HOWE, Cameron	Banksia Ward
Kingston City Council	GIAMPA, Luisa	Bunjil Ward
Kingston City Council	TILSLEY, Sarah	Bunjil Ward
Kingston City Council	SUN, Jacky	Bunjil Ward
Kingston City Council	STAIKOS, Steve	Bunjil Ward
Kingston City Council	SMITH, Jordan	Caruana Ward
Kingston City Council	SPITZER, Nick	Caruana Ward
Kingston City Council	LOWTHER, Scott	Caruana Ward
Kingston City Council	PEULICH, Sav	Caruana Ward
Kingston City Council	BARTH, Tamara	Caruana Ward
Kingston City Council	HAMILTON, Grace	Caruana Ward
Kingston City Council	HUA, George	Caruana Ward
Kingston City Council	CARTY, Mike	Caruana Ward
Kingston City Council	WEST, Rosemary	Chicquita Ward
Kingston City Council	RIANT, Kevin R.	Chicquita Ward

Report to Parliament on the Local Government elections 2020

Council	Candidate Name	Ward
Kingston City Council	BUTLER, Jack	Chicquita Ward
Kingston City Council	DAVIES, Tracey	Chicquita Ward
Kingston City Council	DAVIES, Hayden	Chicquita Ward
Kingston City Council	MENZIES, Steven R.	Chicquita Ward
Kingston City Council	BALDOCK, Ian	Chicquita Ward
Kingston City Council	NOLAN, Robyn	Como Ward
Kingston City Council	CAREY, James M.	Como Ward
Kingston City Council	HILL, Chris	Como Ward
Kingston City Council	SERPELL, Jonathan	Como Ward
Kingston City Council	VAN DEN DUNGEN, Alison	Como Ward
Kingston City Council	GAPSYS, Tadas	Karkarook Ward
Kingston City Council	BOTTI, Michael Angelo	Karkarook Ward
Kingston City Council	SAAB, Hadi	Karkarook Ward
Kingston City Council	MEISELBACH, Bonnie	Karkarook Ward
Kingston City Council	BEVINAKOPPA, Gandhi	Karkarook Ward
Kingston City Council	CAMPBELL, Martin	Karkarook Ward
Kingston City Council	XU, Chelsea	Karkarook Ward
Kingston City Council	SURENDER, Suren	Karkarook Ward
Kingston City Council	DODIC, Mario	Karkarook Ward
Kingston City Council	ANTHONY, Silvana	Karkarook Ward
Kingston City Council	PROFYRIS, Michael	Karkarook Ward
Kingston City Council	RISELEY, Dallas	Karkarook Ward
Kingston City Council	OXLEY, Georgina	Longbeach Ward
Kingston City Council	HALSALL, Robert	Longbeach Ward
Kingston City Council	AGIRTAN, Jane	Longbeach Ward
Kingston City Council	CURRIE, Bronwyn	Longbeach Ward
Kingston City Council	LEVINA, Dina	Longbeach Ward
Kingston City Council	WALKER, David	Longbeach Ward
Kingston City Council	CHAMBERLAIN, Keith	Longbeach Ward
Kingston City Council	COCHRANE, Tim	Melaleuca Ward
Kingston City Council	FITZGERALD, Vikki	Melaleuca Ward
Kingston City Council	STYLES, Dylan	Melaleuca Ward
Kingston City Council	GLEDHILL, Geoff	Melaleuca Ward
Kingston City Council	BAKER, Nola	Melaleuca Ward
Kingston City Council	FIRTH, Natalie	Melaleuca Ward
Kingston City Council	DAVIS, Anthony	Sandpiper Ward
Kingston City Council	OXLEY, Victoria	Sandpiper Ward
Kingston City Council	EDEN, David	Sandpiper Ward
Kingston City Council	PRIESTLEY, Andrew	Sandpiper Ward
Kingston City Council	FOUNTAIN, Graham	Sandpiper Ward
Kingston City Council	WOODCOCK, Janet	Sandpiper Ward
Kingston City Council	EDEN, Pamela	Wattle Ward
Kingston City Council	RELLA, Cindy	Wattle Ward
Kingston City Council	DAVEY-BURNS, Jenna	Wattle Ward
Kingston City Council	WILSON, Heath	Wattle Ward
Kingston City Council	CHOWDHURY, Rez	Wattle Ward
Kingston City Council	CARTER, Sharon	Yammerbook Ward
Kingston City Council	TAYLOR, Julian	Yammerbook Ward

Council	Candidate Name	Ward
Kingston City Council	BEARSLEY, Tamsin	Yammerbook Ward
Kingston City Council	CLARKE, Cameron	Yammerbook Ward
Kingston City Council	VAN, Jillian	Yammerbook Ward
Kingston City Council	WILLIAMS, Damien	Yammerbook Ward
Kingston City Council	DUNCAN, Chris	Baird Ward
Kingston City Council	ALLRED, Yvonne	Baird Ward
Kingston City Council	LOCKWOOD, Peter	Baird Ward
Kingston City Council	SMITH, Xavier	Chandler Ward
Kingston City Council	MORTIMORE, John	Chandler Ward
Kingston City Council	DWIGHT, Jude	Chandler Ward
Kingston City Council	McSPADDEN, Mark	Chandler Ward
Kingston City Council	TIMMERS-LEITCH, Marcia	Collier Ward
Kingston City Council	WILLIAMS, Robert	Dinsdale Ward
Kingston City Council	LAVIN, Rosemary	Dinsdale Ward
Kingston City Council	GRASSO, Sorina	Dinsdale Ward
Kingston City Council	CADMAN, Lance	Dinsdale Ward
Kingston City Council	BAKER, Meagan	Dobson Ward
Kingston City Council	GUINANE, Christopher	Dobson Ward
Kingston City Council	KOCLEGA, Mike	Dobson Ward
Kingston City Council	HOLLAND, Tony	Friberg Ward
Kingston City Council	VAN de VREEDE, Mick	Friberg Ward
Kingston City Council	LAUKENS, Susan	Friberg Ward
Kingston City Council	LUO, Jiean	Scott Ward
Kingston City Council	CHURCH, Andrew	Scott Ward
Kingston City Council	CLARKE, David	Scott Ward
Kingston City Council	COOPER, Lisa	Scott Ward
Kingston City Council	PORRITT, Anna	Taylor Ward
Kingston City Council	PEARCE, Darren	Taylor Ward
Kingston City Council	MASSEY, David	Taylor Ward
Kingston City Council	VAN HEERDEN, Rochelle	Taylor Ward
Kingston City Council	ANDERSON, Pamela	Taylor Ward
Kingston City Council	SUTCLIFFE, Phil	Tirhatuan Ward
Kingston City Council	SPELMAN, Rebekah	Tirhatuan Ward
Kingston City Council	SEYMOUR, Nicole	Tirhatuan Ward
Latrobe City Council	DARLING, Ella	Central Ward
Latrobe City Council	BOOTHMAN, Carlyne	Central Ward
Latrobe City Council	MCFARLANE, Alan	Central Ward
Latrobe City Council	MIDDLEMISS, Graeme	Central Ward
Latrobe City Council	LUND, Tracie	Central Ward
Latrobe City Council	GIBSON, Pollyanna	Central Ward
Latrobe City Council	LONG, Dorothy L.	Central Ward
Latrobe City Council	O'CALLAGHAN, Kellie	East Ward
Latrobe City Council	PRIGG, Ian	East Ward
Latrobe City Council	MARINO, Claudio Giuseppe	East Ward
Latrobe City Council	RICHARDS, Mark	East Ward
Latrobe City Council	LANGLEY, Jannette	East Ward
Latrobe City Council	HARRIMAN, Dale	East Ward
Latrobe City Council	CLANCEY, Dan	East Ward

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Council	Candidate Name	Ward
Latrobe City Council	HOWE, Darren John	East Ward
Latrobe City Council	CAMPBELL, Joanne	East Ward
Latrobe City Council	WHITE, Darrell	South Ward
Latrobe City Council	HOLM, Antoinette	South Ward
Latrobe City Council	FERGUSON, Melissa	South Ward
Latrobe City Council	POTTER, Leanne	South Ward
Latrobe City Council	DOHERTY, Alastair	West Ward
Latrobe City Council	LAW, Bradley	West Ward
Latrobe City Council	GIBSON, Sharon	West Ward
Latrobe City Council	MERSON, Anthea	West Ward
Loddon Shire Council	BEATTIE, Neil Edward	Boort Ward
Loddon Shire Council	PATTISON, Ken	Boort Ward
Loddon Shire Council	CATTO, Glenn Andrew	Inglewood Ward
Loddon Shire Council	CONDLIFFE, Colleen Mary	Inglewood Ward
Loddon Shire Council	MURPHY, Wendy	Inglewood Ward
Loddon Shire Council	SHAUNE-BOULD, Brook	Tarnagulla Ward
Loddon Shire Council	JUNGWIRTH, Linda	Tarnagulla Ward
Loddon Shire Council	ANGELO, Nick	Tarnagulla Ward
Loddon Shire Council	STRAUB, Dan	Terrick Ward
Loddon Shire Council	HOLT, Reginald Stanley Ormond	Wedderburn Ward
Loddon Shire Council	HOLT, Gavan Lindsay	Wedderburn Ward
Macedon Ranges Shire Council	ALFORD-KERR, Deborah	East Ward
Macedon Ranges Shire Council	NEIL, Geoffrey Allan	East Ward
Macedon Ranges Shire Council	WEST, Bill	East Ward
Macedon Ranges Shire Council	DEATH, Annette	East Ward
Macedon Ranges Shire Council	BLEECK, Henry	East Ward
Macedon Ranges Shire Council	GAYFER, Natasha	East Ward
Macedon Ranges Shire Council	GUTHRIE, Rob	South Ward
Macedon Ranges Shire Council	AMENTA, J. S.	South Ward
Macedon Ranges Shire Council	BONANNO, Dominic	South Ward
Macedon Ranges Shire Council	MOORE, Anne	South Ward
Macedon Ranges Shire Council	GAUCI, Adrian	South Ward
Macedon Ranges Shire Council	HACKETT, Graham	South Ward
Macedon Ranges Shire Council	WALKER, Christine	South Ward
Macedon Ranges Shire Council	RIDGEWAY, Mark	West Ward
Macedon Ranges Shire Council	WALSH, Hayden	West Ward
Macedon Ranges Shire Council	ANDERSON, Jennifer	West Ward
Macedon Ranges Shire Council	PEARCE, Janet	West Ward
Macedon Ranges Shire Council	TURNER, Wes	West Ward
Macedon Ranges Shire Council	WILSON, Brian	West Ward
Macedon Ranges Shire Council	ABRUZZI, Diana	West Ward
Macedon Ranges Shire Council	THOMPSON, Lenka	West Ward
Manningham City Council	GOUGH, Geoff	Bolin Ward
Manningham City Council	CHARITAKIS, Christina	Bolin Ward
Manningham City Council	BONANNI, Guido	Bolin Ward
Manningham City Council	SHAW, Luke	Bolin Ward
Manningham City Council	RUAN, William	Currawong Ward
Manningham City Council	CONLON, Andrew	Currawong Ward

Council	Candidate Name	Ward
Manningham City Council	LAW, Alex	Currawong Ward
Manningham City Council	CLARK, Peter	Currawong Ward
Manningham City Council	McLEISH, Paul	Manna Ward
Manningham City Council	LIGHTBODY, Tomas	Manna Ward
Manningham City Council	KILMARTIN, Darryl	Manna Ward
Manningham City Council	FRAWLEY, Ben	Manna Ward
Manningham City Council	MAYNE, Stephen	Ruffey Ward
Manningham City Council	OAKLEY, Naomi M.	Ruffey Ward
Manningham City Council	GRIVOKOSTOPOULOS, Jim	Ruffey Ward
Manningham City Council	BAIN, Peter Timothy	Ruffey Ward
Manningham City Council	LEUNG, Kai	Ruffey Ward
Manningham City Council	HAYNES, Dot	Schramm Ward
Manningham City Council	GARNER, Jett	Schramm Ward
Manningham City Council	SUN, Sophia	Schramm Ward
Manningham City Council	MAYNE, Laura	Schramm Ward
Manningham City Council	YEE, Stella	Tullamore Ward
Manningham City Council	CONLON, Luke	Tullamore Ward
Manningham City Council	ROY, Grace	Tullamore Ward
Manningham City Council	DIAMANTE, Deirdre	Tullamore Ward
Manningham City Council	LAI, Raymond	Waldau Ward
Manningham City Council	SHANMUGAPALAN, Thuraiarah	Waldau Ward
Manningham City Council	CHEN, Anna	Waldau Ward
Manningham City Council	BURNHAM, Cyndy	Waldau Ward
Manningham City Council	KHOURY, Bernadette	Waldau Ward
Manningham City Council	SALEHI, Aryan	Waldau Ward
Manningham City Council	KLEINERT, Michelle	Westerfolds Ward
Manningham City Council	BEYNON, Bob	Westerfolds Ward
Manningham City Council	McINTOSH, Michelle	Westerfolds Ward
Manningham City Council	HINDS, Alanna	Westerfolds Ward
Manningham City Council	CRONSHAW, Benjamin	Westerfolds Ward
Manningham City Council	ZAFIROPOULOS, Mike	Westerfolds Ward
Manningham City Council	LANGE, Carli	Yarra Ward
Manningham City Council	DYASON, David	Yarra Ward
Manningham City Council	BRENAN, Maxine	Yarra Ward
Manningham City Council	DOWNIE, Meg	Yarra Ward
Mansfield Shire Council	WESTENDORP, Harry	
Mansfield Shire Council	SLADDIN, Paul	
Mansfield Shire Council	MARTIN, Ross James	
Mansfield Shire Council	TEHAN, James	
Mansfield Shire Council	HOLCOMBE, Mark	
Mansfield Shire Council	GRAVES, Robert	
Mansfield Shire Council	DUNN, Des	
Mansfield Shire Council	BARKER, Joh	
Mansfield Shire Council	RABIE, Steve	
Mansfield Shire Council	WEBB, Rohan	
Mansfield Shire Council	CORDNER HUNT, Kammy	
Mansfield Shire Council	ZIERK-MAHONEY, Pam	
Mansfield Shire Council	WAHREN, Michael	

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Council	Candidate Name	Ward
Mansfield Shire Council	ELDER, Lynn	
Maribyrnong City Council	CARTER, Sarah	River Ward
Maribyrnong City Council	NGUYEN, Huy	River Ward
Maribyrnong City Council	McCAUL, Matt	River Ward
Maribyrnong City Council	TRAN, Andrew	River Ward
Maribyrnong City Council	THREDGOLD, Toa	River Ward
Maribyrnong City Council	LA, Machi	River Ward
Maribyrnong City Council	TRAN, Anthony	River Ward
Maribyrnong City Council	LE, Thuy-Kim	River Ward
Maribyrnong City Council	WALSH, Liz	River Ward
Maribyrnong City Council	GU, Yvonne	River Ward
Maribyrnong City Council	FOSTER, Duncan	River Ward
Maribyrnong City Council	YENGI, Susan	River Ward
Maribyrnong City Council	GRANGER, Chay	River Ward
Maribyrnong City Council	THOMAS, Bernadette	Stony Creek Ward
Maribyrnong City Council	NGUYEN, Minh Quan	Stony Creek Ward
Maribyrnong City Council	KANG, Rajdeep Kaur	Stony Creek Ward
Maribyrnong City Council	MERRIFIELD, Eddie	Stony Creek Ward
Maribyrnong City Council	TIWARI, Pradeep	Stony Creek Ward
Maribyrnong City Council	HANG, Judy	Stony Creek Ward
Maribyrnong City Council	BRIDGER-DARLING, Megan	Stony Creek Ward
Maribyrnong City Council	LAM, Cuc	Stony Creek Ward
Maribyrnong City Council	SEMRA, Mohamed	Stony Creek Ward
Maribyrnong City Council	BETTS, Ken	Stony Creek Ward
Maribyrnong City Council	CHARLES, Andrew	Stony Creek Ward
Maribyrnong City Council	BOLTON, Cameron	Stony Creek Ward
Maribyrnong City Council	CLARKE, Michael	Stony Creek Ward
Maribyrnong City Council	COWARD, Sara	Stony Creek Ward
Maribyrnong City Council	CRAWFORD, Simon	Stony Creek Ward
Maribyrnong City Council	PEREDES, Rufo	Stony Creek Ward
Maribyrnong City Council	NGUYEN, Jeremie	Stony Creek Ward
Maribyrnong City Council	NGUYEN, Toan	Stony Creek Ward
Maribyrnong City Council	WINGATE, Peter	Stony Creek Ward
Maribyrnong City Council	CANNY, Jo	Stony Creek Ward
Maribyrnong City Council	JORQUERA, Jorge Andres	Stony Creek Ward
Maribyrnong City Council	WEBB, Verity	Stony Creek Ward
Maribyrnong City Council	BURMEISTER, Angela	Stony Creek Ward
Maribyrnong City Council	LE, Paul Nam	Stony Creek Ward
Maribyrnong City Council	GIRARDI, Grace	Stony Creek Ward
Maribyrnong City Council	PARNALL-GILBERT, Miles	Stony Creek Ward
Maribyrnong City Council	ZAKHAROV, MARTIN	Stony Creek Ward
Maribyrnong City Council	WALLER, Matt	Stony Creek Ward
Maroondah City Council	GRAHAM, Marijke	Barangeong Ward
Maroondah City Council	WHITE, David	Barangeong Ward
Maroondah City Council	DIB, Tony	Bungalook Ward
Maroondah City Council	BRIGHTSIDE, Emily	Jubilee Ward
Maroondah City Council	SYMON, Mike	Jubilee Ward
Maroondah City Council	CANAVAN, Melinda Audrey	McAlpin Ward

Council	Candidate Name	Ward
Maroondah City Council	STOJANOVIC, Suzanne	McAlpin Ward
Maroondah City Council	MALONEY, David	McAlpin Ward
Maroondah City Council	MOON, Sebastian	McAlpin Ward
Maroondah City Council	STEVENS, Veronica Claire	McAlpin Ward
Maroondah City Council	GREANEY, Todd	Tarralla Ward
Maroondah City Council	BEECHER, Nadine	Tarralla Ward
Maroondah City Council	BHAT, Jay	Tarralla Ward
Maroondah City Council	YOUSSEF, Christy	Tarralla Ward
Maroondah City Council	ROSE, Neil	Tarralla Ward
Maroondah City Council	MACDONALD, Paul	Tarralla Ward
Maroondah City Council	OZEER, Saarah	Tarralla Ward
Maroondah City Council	SALLOUM, Peter	Wicklow Ward
Maroondah City Council	DAMANTE, Tasa	Wicklow Ward
Maroondah City Council	WILLMOTT, Les	Wicklow Ward
Maroondah City Council	TAYLOR, Jo-anne	Wicklow Ward
Maroondah City Council	SPEARS, Kylie	Wombolano Ward
Maroondah City Council	KENT, Steve	Wombolano Ward
Maroondah City Council	KINGSBURY, Alex	Wombolano Ward
Maroondah City Council	LAMONT, Nora	Wonga Ward
Maroondah City Council	FEENEY, Peter	Wonga Ward
Maroondah City Council	MacKINNON, Donna	Wonga Ward
Maroondah City Council	STEANE, Rob	Yarrunga Ward
Maroondah City Council	SCHAFER, Andrew	Yarrunga Ward
Melbourne City Council	LARKIN, Kath	Leadership Team
Melbourne City Council	DADICH, Daniel Nair	Leadership Team
Melbourne City Council	RUSSIAN, Nick	Leadership Team
Melbourne City Council	BURGE, Michael	Leadership Team
Melbourne City Council	TSENG, Wayne	Leadership Team
Melbourne City Council	YANG, Gricol	Leadership Team
Melbourne City Council	REED, Philip	Leadership Team
Melbourne City Council	CHAU, Wesa	Leadership Team
Melbourne City Council	SABARATNAM, Apsara	Leadership Team
Melbourne City Council	INGLETON, Roxane	Leadership Team
Melbourne City Council	WOOD, Arron Richard	Leadership Team
Melbourne City Council	TEH, Lisa	Leadership Team
Melbourne City Council	CAPP, Sally	Leadership Team
Melbourne City Council	REECE, Nicholas	Leadership Team
Melbourne City Council	YANG, Jennifer	Leadership Team
Melbourne City Council	GEE, Sandra	Leadership Team
Melbourne City Council	MORGAN, Gary	Leadership Team
Melbourne City Council	HOWIE, Mary-Lou	Leadership Team
Melbourne City Council	GRIFFITHS, Davydd	Councillors
Melbourne City Council	DELAHUNTY, Mary	Councillors
Melbourne City Council	ALI, Hamdi	Councillors
Melbourne City Council	DOIDGE, Elizabeth Mary	Councillors
Melbourne City Council	PICK, Charles	Councillors
Melbourne City Council	VISA, Moti	Councillors
Melbourne City Council	SAINOVSKI, Bedri	Councillors

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Council	Candidate Name	Ward
Melbourne City Council	CHANG, Jason	Councillors
Melbourne City Council	CLARKE, Peter	Councillors
Melbourne City Council	PINDER, Beverley Frances	Councillors
Melbourne City Council	ALI, Abdirahman I.	Councillors
Melbourne City Council	HONIG, Beverley	Councillors
Melbourne City Council	POULAKIS, Mary K.	Councillors
Melbourne City Council	SWEETMAN, Fiona	Councillors
Melbourne City Council	BELCHER, Richard	Councillors
Melbourne City Council	TERRY, Bettina	Councillors
Melbourne City Council	HAKIM, Jamal	Councillors
Melbourne City Council	HAKIM, Safaa	Councillors
Melbourne City Council	LOUEY, Kevin	Councillors
Melbourne City Council	CAMPBELL, Roshena	Councillors
Melbourne City Council	MCMILLAN, Mark David	Councillors
Melbourne City Council	DAVIDGE, Tania	Councillors
Melbourne City Council	YOUNG, James	Councillors
Melbourne City Council	KUEK, Tina	Councillors
Melbourne City Council	BANGAAR, Rabin	Councillors
Melbourne City Council	WHITFIELD, Rod	Councillors
Melbourne City Council	PATTICHI, Artemis	Councillors
Melbourne City Council	MENDIETA NINO, Adriana	Councillors
Melbourne City Council	SILVERBERG, Paul	Councillors
Melbourne City Council	NEWMAN, Faith	Councillors
Melbourne City Council	CORCORAN, Janette	Councillors
Melbourne City Council	MASTERS, Mary	Councillors
Melbourne City Council	TRAN, Samantha	Councillors
Melbourne City Council	SHEIKH, Sainab	Councillors
Melbourne City Council	ALI, Fatuma	Councillors
Melbourne City Council	ROWSE, Andrew	Councillors
Melbourne City Council	DANIELL, John	Councillors
Melbourne City Council	WATTS, Jackie	Councillors
Melbourne City Council	KENNEDY, Michael	Councillors
Melbourne City Council	ALDAGHLAS, Haya	Councillors
Melbourne City Council	ZHANG, Dashi	Councillors
Melbourne City Council	LIU, Philip Le	Councillors
Melbourne City Council	JIANG, Serena Lu	Councillors
Melbourne City Council	SHERSON, Lauren	Councillors
Melbourne City Council	SCHADE, Darin	Councillors
Melbourne City Council	LEPPERT, Rohan	Councillors
Melbourne City Council	BALL, Olivia	Councillors
Melbourne City Council	CORCORAN, Emily	Councillors
Melbourne City Council	JEFFERY, David	Councillors
Melbourne City Council	THOMSON, Nakita	Councillors
Melbourne City Council	GEORGE, Charlotte	Councillors
Melbourne City Council	DI PASQUALE, Christopher	Councillors
Melbourne City Council	LAMBOURN, Jesse	Councillors
Melbourne City Council	BURKE, Joseph	Councillors
Melbourne City Council	MACH, Michael	Councillors

Council	Candidate Name	Ward
Melbourne City Council	ROBSON, Scott	Councillors
Melbourne City Council	DOWNING, Luke	Councillors
Melbourne City Council	BATEMAN, Philip Jonathan	Councillors
Melbourne City Council	WARD, Andrew	Councillors
Melton City Council	MANN, Sukhpreet Singh	Cambridge Ward
Melton City Council	KUMAR, Shalini Ashika	Cambridge Ward
Melton City Council	SINGH, Kunwarpal	Cambridge Ward
Melton City Council	ABBOUSHI, Steve	Cambridge Ward
Melton City Council	CAMILLERI, Ujjala	Cambridge Ward
Melton City Council	SMITH, Annie	Cambridge Ward
Melton City Council	VERMA, Gary	Cambridge Ward
Melton City Council	SINGH, Gurjant	Cambridge Ward
Melton City Council	KESIC, Goran	Cambridge Ward
Melton City Council	PERERA, Mano	Cambridge Ward
Melton City Council	PASUPULATE, Ajay Kumar	Cambridge Ward
Melton City Council	HAQUE, Golam	Cambridge Ward
Melton City Council	APAP, Charlie	Cambridge Ward
Melton City Council	MAJDLIK, Kathy	Cambridge Ward
Melton City Council	SHANNON, Julie	Coburn Ward
Melton City Council	TURNER, Bob	Coburn Ward
Melton City Council	RAMSEY, Sophie	Coburn Ward
Melton City Council	VANDENBERG, Ashleigh	Coburn Ward
Melton City Council	DE SANTIS, Melissa	Coburn Ward
Melton City Council	MAJDLIK, Andrew	Coburn Ward
Melton City Council	PERERA, Jason Spencer	Coburn Ward
Melton City Council	KLAIR, Rajinder	Coburn Ward
Melton City Council	BRAR, Surinder Singh	Coburn Ward
Melton City Council	KESIC, Una	Coburn Ward
Melton City Council	JUSTICE, Lance	Coburn Ward
Melton City Council	KHANAL, Kubir Lal	Coburn Ward
Melton City Council	HARDY, Kenneth	Coburn Ward
Melton City Council	SHARMA, Vivek	Coburn Ward
Melton City Council	FOX, Jo	Coburn Ward
Melton City Council	DE SANTIS, Nib	Coburn Ward
Melton City Council	DEEMING, Moira	Watts Ward
Melton City Council	CARLI, Lara	Watts Ward
Melton City Council	MARAVIC, Aleksandar	Watts Ward
Melton City Council	VALLONE, Simon	Watts Ward
Melton City Council	ROMEO, John	Watts Ward
Melton City Council	ALURKAR, Deepti	Watts Ward
Melton City Council	TRIFUNOVSKI, Sonya	Watts Ward
Melton City Council	HERNANDEZ, Cecilia Rachel	Watts Ward
Melton City Council	FARRUGIA, Justine	Watts Ward
Melton City Council	PRYGIEL, Henry	Watts Ward
Melton City Council	ROWE, Wesley Alan	Watts Ward
Mildura Rural City Council	WOOD, Liam Andrew	
Mildura Rural City Council	ARNEY, Ian Richard	
Mildura Rural City Council	KINGDON, Kym	

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Council	Candidate Name	Ward
Mildura Rural City Council	ECKEL, Mark	
Mildura Rural City Council	O'NEILL, Paul	
Mildura Rural City Council	MODICA, Jason	
Mildura Rural City Council	CAPOGRECO, Domenico	
Mildura Rural City Council	DE PIERI, Stefano	
Mildura Rural City Council	SEDGMEN, Gavin	
Mildura Rural City Council	CLEMENTS, Katie	
Mildura Rural City Council	BAILEY, Troy	
Mildura Rural City Council	POWER, Cyndi	
Mildura Rural City Council	MILNE, Glenn	
Mildura Rural City Council	FIKARIS, Angy	
Mildura Rural City Council	WATERS, Julie	
Mildura Rural City Council	HEALY, Helen	
Mildura Rural City Council	WICKHAM, Dean	
Mildura Rural City Council	REYNOLDS, Jodi	
Mitchell Shire Council	GOBLE, Annie	Central Ward
Mitchell Shire Council	HUMM, Bob	Central Ward
Mitchell Shire Council	BANNISTER, Louise	Central Ward
Mitchell Shire Council	KOCHAR, Jasdeep	Central Ward
Mitchell Shire Council	CLARK, Nathan	Central Ward
Mitchell Shire Council	SANDERSON, Rhonda	North Ward
Mitchell Shire Council	CHISHOLM, Bill	North Ward
Mitchell Shire Council	STEVENS, Fiona	North Ward
Mitchell Shire Council	TULLETT, Carol M	North Ward
Mitchell Shire Council	SINGH, Bikram	South Ward
Mitchell Shire Council	CORNISH, Bob	South Ward
Mitchell Shire Council	LOWE, David Andrew	South Ward
Mitchell Shire Council	GOVENDER, Vasalia	South Ward
Mitchell Shire Council	BANKS, Christine	South Ward
Mitchell Shire Council	LANGBORNE, Neal	South Ward
Mitchell Shire Council	ELDRIDGE, Rob	South Ward
Moira Shire Council	MANSFIELD, Peter	
Moira Shire Council	MARTIN, Marie	
Moira Shire Council	HEATHER, Judy	
Moira Shire Council	ELLIOTT, Peter	
Moira Shire Council	BEITZEL, John	
Moira Shire Council	MUSTICA, Libro	
Moira Shire Council	LIMBRICK, Wayne	
Moira Shire Council	OLSON, Scott A	
Moira Shire Council	BROOKS, Julie	
Moira Shire Council	BOURKE, Kevin J.	
Moira Shire Council	GOLDMAN, Andrew	
Moira Shire Council	CAMPBELL, Geoff	
Moira Shire Council	BUCK, Wendy	
Moira Shire Council	COX, Ed	
Moira Shire Council	MCPHEE, Don	
Moira Shire Council	LAWLESS, Peter Joseph	
Moira Shire Council	DOUGLAS, Fred	

Council	Candidate Name	Ward
Monash City Council	SALOUMI, Lynnette	Glen Waverley Ward
Monash City Council	LAKE, Geoff	Glen Waverley Ward
Monash City Council	HAFNER, Reynie	Glen Waverley Ward
Monash City Council	PATEL, Amit	Glen Waverley Ward
Monash City Council	LUO, Nicky	Glen Waverley Ward
Monash City Council	DWYER, Shane	Glen Waverley Ward
Monash City Council	CHIN, Calvin	Glen Waverley Ward
Monash City Council	FINNIGAN, Tarity	Glen Waverley Ward
Monash City Council	CHEAH, Chan	Glen Waverley Ward
Monash City Council	WAN, Danny	Mount Waverley Ward
Monash City Council	PEWTRESS, Thomas	Mount Waverley Ward
Monash City Council	DAVIS, Jillian	Mount Waverley Ward
Monash City Council	DE SILVA, Anjalee	Mount Waverley Ward
Monash City Council	KUSHWAHA, Narendra	Mount Waverley Ward
Monash City Council	WENG, Lin	Mount Waverley Ward
Monash City Council	SHARKEY, John	Mount Waverley Ward
Monash City Council	PATERSON, Rebecca	Mount Waverley Ward
Monash City Council	NGO, Maria	Mount Waverley Ward
Monash City Council	LITTLE, Brian	Mount Waverley Ward
Monash City Council	DAYANDAS, Bill	Mount Waverley Ward
Monash City Council	TSOI, Mt Pang	Mount Waverley Ward
Monash City Council	KOCHHAR, Shashi	Mulgrave Ward
Monash City Council	QUACH, B. Long	Mulgrave Ward
Monash City Council	HAYHOE, Brett	Mulgrave Ward
Monash City Council	KOJADELIAN, Lena	Mulgrave Ward
Monash City Council	CHOWDHURY, Mazharul	Mulgrave Ward
Monash City Council	ANAMIKA, Anamika	Mulgrave Ward
Monash City Council	CHERUKARA-MATHEW, Immanuel	Mulgrave Ward
Monash City Council	McCLUSKEY, Shane	Mulgrave Ward
Monash City Council	BAUER, Stefanie	Mulgrave Ward
Monash City Council	SAMARDZIJA, Tina	Mulgrave Ward
Monash City Council	MILLER, Simon	Mulgrave Ward
Monash City Council	ANGAPPAN, Chitra Dhanalakshmi	Mulgrave Ward
Monash City Council	WALKER, Liz	Mulgrave Ward
Monash City Council	FERNANDEZ, Marcus	Mulgrave Ward
Monash City Council	KLISARIS, Paul	Mulgrave Ward
Monash City Council	COLLINS, Danny	Oakleigh Ward
Monash City Council	LAKSHANA, Esha	Oakleigh Ward
Monash City Council	SOULSBY, Pierce Thomas	Oakleigh Ward
Monash City Council	FERGEUS, Josh	Oakleigh Ward
Monash City Council	LEE, Rachel Alexi	Oakleigh Ward
Monash City Council	SILVA, Francisco	Oakleigh Ward
Monash City Council	ZOGRAPHOS, Theo	Oakleigh Ward
Monash City Council	HICKS, Tamika	Oakleigh Ward
Monash City Council	LIU, Rachel	Oakleigh Ward
Monash City Council	VAN DER END, Alex	Oakleigh Ward
Monash City Council	JAMES, Stuart	Oakleigh Ward
Monash City Council	GARDNER, Michael James	Oakleigh Ward

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Council	Candidate Name	Ward
Monash City Council	CHOUDHRY, Naureen	Oakleigh Ward
Monash City Council	JAEGER, Jennifer	Oakleigh Ward
Moonee Valley City Council	JONES, Hamish	Buckley Ward
Moonee Valley City Council	GALLUS, Michael	Buckley Ward
Moonee Valley City Council	BATES, Kate	Buckley Ward
Moonee Valley City Council	LAWRENCE, Richard	Buckley Ward
Moonee Valley City Council	GIULIANO, Paul J.	Buckley Ward
Moonee Valley City Council	LJUBICIC, Miro	Buckley Ward
Moonee Valley City Council	WILSON, Travis	Buckley Ward
Moonee Valley City Council	ADAMS, Ava	Buckley Ward
Moonee Valley City Council	O'NEIL, Jessica	Buckley Ward
Moonee Valley City Council	CHANTRY, Jan	Buckley Ward
Moonee Valley City Council	BEARD, Rebecca	Buckley Ward
Moonee Valley City Council	GAUCI MAURICI, Rebecca	Buckley Ward
Moonee Valley City Council	BARONESSA, Angelo	Buckley Ward
Moonee Valley City Council	SCHWEITZER, Claire	Buckley Ward
Moonee Valley City Council	HILL, Michael	Buckley Ward
Moonee Valley City Council	NIKOLAOU, Alexandros	Buckley Ward
Moonee Valley City Council	NATION, Cam	Buckley Ward
Moonee Valley City Council	SHARPE, Narelle	Buckley Ward
Moonee Valley City Council	BETTIO, Jacob	Myrnong Ward
Moonee Valley City Council	CUSACK, Jim	Myrnong Ward
Moonee Valley City Council	CLARK, Nicola	Myrnong Ward
Moonee Valley City Council	ISER, Rose	Myrnong Ward
Moonee Valley City Council	BAIN, Benjamin	Myrnong Ward
Moonee Valley City Council	AFIF, Brittany Jo	Myrnong Ward
Moonee Valley City Council	PICKERING, Rob	Myrnong Ward
Moonee Valley City Council	HODGSON, Katrina	Myrnong Ward
Moonee Valley City Council	WILLIAMS, James	Myrnong Ward
Moonee Valley City Council	TAWIL GROSSE-HOHL, Marianne	Myrnong Ward
Moonee Valley City Council	BECCACCIOLI, Ottavia	Rose Hill Ward
Moonee Valley City Council	TYSON, Pierce	Rose Hill Ward
Moonee Valley City Council	PICCOLO, Tania	Rose Hill Ward
Moonee Valley City Council	BYRNE, Samantha	Rose Hill Ward
Moonee Valley City Council	PAPORAKIS, Alexander	Rose Hill Ward
Moonee Valley City Council	PORTER, Gordon	Rose Hill Ward
Moonee Valley City Council	PICCOLO, Maria Rosa	Rose Hill Ward
Moonee Valley City Council	NICHOLL, Geoff	Rose Hill Ward
Moonee Valley City Council	RANSON, Barry	Rose Hill Ward
Moonee Valley City Council	SURACE, Andrea Julia	Rose Hill Ward
Moonee Valley City Council	REDDY, Shrikan	Rose Hill Ward
Moonee Valley City Council	MUSCARA, Luisa	Rose Hill Ward
Moonee Valley City Council	SIPEK, John	Rose Hill Ward
Moonee Valley City Council	GUNTER, Andrew	Rose Hill Ward
Moorabool Shire Council	ROBINSON, Renée Rachelle	Central Moorabool Ward
Moorabool Shire Council	DAVISON, Ben	Central Moorabool Ward
Moorabool Shire Council	GRAINGER, Verity Julia	Central Moorabool Ward
Moorabool Shire Council	TATCHELL, Paul	Central Moorabool Ward

Council	Candidate Name	Ward
Moorabool Shire Council	TATCHELL, Helen	East Moorabool Ward
Moorabool Shire Council	WARD, Rodney	East Moorabool Ward
Moorabool Shire Council	BERRY, Moira	East Moorabool Ward
Moorabool Shire Council	GAUR, Prabhat	East Moorabool Ward
Moorabool Shire Council	HASSAN, Seray	East Moorabool Ward
Moorabool Shire Council	DUDZIK, Tonia	East Moorabool Ward
Moorabool Shire Council	BINGHAM, Jarrod James	East Moorabool Ward
Moorabool Shire Council	EDWARDS, David Charles	East Moorabool Ward
Moorabool Shire Council	LANE, Nicola	East Moorabool Ward
Moorabool Shire Council	SCARFF, Margaret	East Moorabool Ward
Moorabool Shire Council	WESTON, Larissa	East Moorabool Ward
Moorabool Shire Council	WATTERS, Lindsay	West Moorabool Ward
Moorabool Shire Council	SULLIVAN, Thomas Gerard	West Moorabool Ward
Moorabool Shire Council	MUNARI, Ally	Woodlands Ward
Moorabool Shire Council	MORRIS, Phaedra	Woodlands Ward
Moorabool Shire Council	KEOGH, John	Woodlands Ward
Moreland City Council	FAILLA, Paul Paolo	North-East Ward
Moreland City Council	JOSEPH, Lynton Michael	North-East Ward
Moreland City Council	O'CALLAGHAN, Dean Norman	North-East Ward
Moreland City Council	HELOU, Anthony	North-East Ward
Moreland City Council	BOLTON, Sue	North-East Ward
Moreland City Council	UL MURTAZA, Muhammad Nisar	North-East Ward
Moreland City Council	PULFORD, Adam	North-East Ward
Moreland City Council	NAIM, Haissam	North-East Ward
Moreland City Council	CARLI HANNAN, Annalivia	North-East Ward
Moreland City Council	ELACHKAR, Rasheed	North-East Ward
Moreland City Council	TIMPANO, Francesco	North-East Ward
Moreland City Council	GLOVER, Margee	North-East Ward
Moreland City Council	PAVLIDIS-MIHALAKOS, Helen	North-East Ward
Moreland City Council	CLARKE, Jason	North-East Ward
Moreland City Council	FARAH, Gloria	North-East Ward
Moreland City Council	STREET, Meghan	North-East Ward
Moreland City Council	DHEDHY, Hamza	North-East Ward
Moreland City Council	THIVEOS, Ismene	North-East Ward
Moreland City Council	HOGAN, Rebekah	North-East Ward
Moreland City Council	YILDIZ, Oscar	North-West Ward
Moreland City Council	ELMUSTAPHA, Mohamad	North-West Ward
Moreland City Council	MINEHAN, Shaun	North-West Ward
Moreland City Council	DAVIDSON, Helen	North-West Ward
Moreland City Council	TAYLOR, Daniel	North-West Ward
Moreland City Council	EL-HALABI, Milad	North-West Ward
Moreland City Council	HARTE, Monica	North-West Ward
Moreland City Council	KUMAR, Praveen	North-West Ward
Moreland City Council	BONACCI-ROCCA, Catherine	North-West Ward
Moreland City Council	DUZOVA, Baris A.	North-West Ward
Moreland City Council	KARANTZALIS, Georgios	North-West Ward
Moreland City Council	MILES, Chris	North-West Ward
Moreland City Council	MULIPOLA, Alesio	North-West Ward

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Council	Candidate Name	Ward
Moreland City Council	GRINDROD, Darren Leslie	North-West Ward
Moreland City Council	TENACE, Lou	North-West Ward
Moreland City Council	PERERA, Shanaka T.	North-West Ward
Moreland City Council	PANOPOULOS, Angelica	North-West Ward
Moreland City Council	GALVIN, Pauline	South Ward
Moreland City Council	JACKSON, Shirley	South Ward
Moreland City Council	BREIER, Helen	South Ward
Moreland City Council	CONLAN, James	South Ward
Moreland City Council	YUAN, Melissa	South Ward
Moreland City Council	PAYNE, Rachel	South Ward
Moreland City Council	TAPINOS, Lambros	South Ward
Moreland City Council	JIMENEZ, Nahui	South Ward
Moreland City Council	TARABY, Sultan	South Ward
Moreland City Council	ANDREWARTHA, Jacob	South Ward
Moreland City Council	RILEY, Mark	South Ward
Moreland City Council	GEORGIU, George	South Ward
Moreland City Council	DURKACZ, Robert	South Ward
Moreland City Council	DURRANT, John	South Ward
Moreland City Council	EVANS, Shea	South Ward
Mornington Peninsula Shire Council	O'CONNOR, Despi	Briars Ward
Mornington Peninsula Shire Council	STREET, Janet	Briars Ward
Mornington Peninsula Shire Council	ORTON, Peter	Briars Ward
Mornington Peninsula Shire Council	McCARTHY, Julia	Briars Ward
Mornington Peninsula Shire Council	MARSH, Anthony	Briars Ward
Mornington Peninsula Shire Council	HINTON, Wayne	Briars Ward
Mornington Peninsula Shire Council	BATTY, Stephen	Briars Ward
Mornington Peninsula Shire Council	FITZGERALD, Peter	Briars Ward
Mornington Peninsula Shire Council	MULLETT TRELOAR, Dion	Briars Ward
Mornington Peninsula Shire Council	O'REILLY, Barbara	Briars Ward
Mornington Peninsula Shire Council	WARD, Andrew	Briars Ward
Mornington Peninsula Shire Council	RODMAN, Belinda	Briars Ward
Mornington Peninsula Shire Council	STANSZUS, Jill	Briars Ward
Mornington Peninsula Shire Council	HOLLAND, Steve	Briars Ward
Mornington Peninsula Shire Council	RANKEN, Bruce	Briars Ward
Mornington Peninsula Shire Council	BIGGINS, Neil	Cerberus Ward
Mornington Peninsula Shire Council	DIXON, Lisa	Cerberus Ward
Mornington Peninsula Shire Council	ROPER, Kate	Cerberus Ward
Mornington Peninsula Shire Council	BARNFIELD, Darren	Cerberus Ward
Mornington Peninsula Shire Council	MULVANY, Simon	Nepean Ward
Mornington Peninsula Shire Council	RACE, Sarah	Nepean Ward
Mornington Peninsula Shire Council	NAUGHTON, Gary	Nepean Ward
Mornington Peninsula Shire Council	BISSINGER, Susan	Nepean Ward
Mornington Peninsula Shire Council	CHEERS, Mechelle	Nepean Ward
Mornington Peninsula Shire Council	FRASER, Hugh	Nepean Ward
Mornington Peninsula Shire Council	DAVIS, Mark	Nepean Ward
Mornington Peninsula Shire Council	BREADMORE, David	Red Hill Ward
Mornington Peninsula Shire Council	THORN, Claire	Red Hill Ward
Mornington Peninsula Shire Council	GOFFIN, Melissa	Red Hill Ward

Council	Candidate Name	Ward
Mornington Peninsula Shire Council	GILL, David	Red Hill Ward
Mornington Peninsula Shire Council	DAVIES, Tim	Red Hill Ward
Mornington Peninsula Shire Council	BROOKS, Simon	Seawinds Ward
Mornington Peninsula Shire Council	GALLI, Simon	Seawinds Ward
Mornington Peninsula Shire Council	MAR, Debra	Seawinds Ward
Mornington Peninsula Shire Council	McCAFFERTY, Kerri	Seawinds Ward
Mornington Peninsula Shire Council	CONRAD, George	Seawinds Ward
Mornington Peninsula Shire Council	TIPPING, Jared	Seawinds Ward
Mornington Peninsula Shire Council	CELI, Antonella	Seawinds Ward
Mornington Peninsula Shire Council	MERCURIO, Paul	Watson Ward
Mornington Peninsula Shire Council	PAGE, Louise	Watson Ward
Mornington Peninsula Shire Council	STEPHENS, Michael	Watson Ward
Mornington Peninsula Shire Council	BORZECKI, Stefan	Watson Ward
Mornington Peninsula Shire Council	LOOIS, Bernhard	Watson Ward
Mount Alexander Shire Council	CORDY, Anthony Glenn	Calder Ward
Mount Alexander Shire Council	McCLURE, Gary William	Castlemaine Ward
Mount Alexander Shire Council	LESSER, Max	Castlemaine Ward
Mount Alexander Shire Council	CASSIDY, Keppel	Castlemaine Ward
Mount Alexander Shire Council	MALTBY, Bill	Castlemaine Ward
Mount Alexander Shire Council	HEYDON, Toby	Castlemaine Ward
Mount Alexander Shire Council	RASELLI, Stacey J.	Castlemaine Ward
Mount Alexander Shire Council	MAYFAIR, Susan	Castlemaine Ward
Mount Alexander Shire Council	JOHNSTON, Michael Anthony	Castlemaine Ward
Mount Alexander Shire Council	ANNEAR, Rosie	Castlemaine Ward
Mount Alexander Shire Council	PAAS, Hans	Castlemaine Ward
Mount Alexander Shire Council	SUTHERLAND, Glenn	Castlemaine Ward
Mount Alexander Shire Council	HENDERSON, Christine	Coliban Ward
Mount Alexander Shire Council	KINGSBURY, Damien	Loddon River Ward
Mount Alexander Shire Council	HAZELTINE, Hilton G.	Loddon River Ward
Mount Alexander Shire Council	DRISCOLL, Matthew	Loddon River Ward
Mount Alexander Shire Council	McHUGH, Genine	Tarrengower Ward
Mount Alexander Shire Council	GARDNER, Stephen William	Tarrengower Ward
Moyne Shire Council	WALLACE, Ian	
Moyne Shire Council	RYAN, Colin	
Moyne Shire Council	GLEESON, Damian John	
Moyne Shire Council	MACKEY, Stephen	
Moyne Shire Council	GRANT, Genevieve	
Moyne Shire Council	IDDON, Penny	
Moyne Shire Council	MEADE, Daniel	
Moyne Shire Council	PURCELL, James	
Moyne Shire Council	LOCKETT, Jordan	
Moyne Shire Council	GOODALL, Kelvin	
Moyne Shire Council	FOSTER, Karen J.	
Moyne Shire Council	LENEHAN, Viva-Lyn	
Moyne Shire Council	SMITH, Ian	
Moyne Shire Council	HOEY, Arthur John	
Moyne Shire Council	ROBINSON, Bill	
Moyne Shire Council	DOUKAS, Jim	

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Council	Candidate Name	Ward
Murrindindi Shire Council	McAULAY, Sandice	Cathedral Ward
Murrindindi Shire Council	CARPENTER, Sue	Cheviot Ward
Murrindindi Shire Council	BREW, Allan James	Cheviot Ward
Murrindindi Shire Council	KENNEDY, John	Cheviot Ward
Murrindindi Shire Council	HASLAM, Karine	Eildon Ward
Murrindindi Shire Council	ELLIS, Robyn Joy	Eildon Ward
Murrindindi Shire Council	LORDING, Eric	King Parrot Ward
Murrindindi Shire Council	TRAVERS, Kim	King Parrot Ward
Murrindindi Shire Council	GERENCSE, Ilona	Kinglake Ward
Murrindindi Shire Council	NEEVES, Adam	Koriella Ward
Murrindindi Shire Council	WALSH, John Christopher	Koriella Ward
Murrindindi Shire Council	STEER, John	Koriella Ward
Murrindindi Shire Council	GALLAGHER, Damien	Red Gate Ward
Murrindindi Shire Council	WALSH, Robyn	Red Gate Ward
Murrindindi Shire Council	McKASKILL, Ian Fraser	Red Gate Ward
Nillumbik Shire Council	FARLEY, Susan	Blue Lake Ward
Nillumbik Shire Council	BULLOCK, Jennifer	Blue Lake Ward
Nillumbik Shire Council	GUY, Pamela	Blue Lake Ward
Nillumbik Shire Council	HENDERSON, Anna	Blue Lake Ward
Nillumbik Shire Council	GRIFFITHS, Peter	Blue Lake Ward
Nillumbik Shire Council	STOCKMAN, Richard	Blue Lake Ward
Nillumbik Shire Council	BROOKER, Grant	Blue Lake Ward
Nillumbik Shire Council	WOODHOUSE, Bruce	Blue Lake Ward
Nillumbik Shire Council	GRAHAM, Hannah	Bunjil Ward
Nillumbik Shire Council	SIMPSON, Sue	Bunjil Ward
Nillumbik Shire Council	EGAN, Karen Jane	Bunjil Ward
Nillumbik Shire Council	PENROSE, Bill	Bunjil Ward
Nillumbik Shire Council	VAN HULSEN, Anika	Bunjil Ward
Nillumbik Shire Council	ROSENHAIN, Sue	Bunjil Ward
Nillumbik Shire Council	MULLINS, Steve	Bunjil Ward
Nillumbik Shire Council	WALLACE, James	Bunjil Ward
Nillumbik Shire Council	HUNTER, Sarah	Bunjil Ward
Nillumbik Shire Council	TIBBETTS, Carol	Bunjil Ward
Nillumbik Shire Council	VEERMAN, Brian	Bunjil Ward
Nillumbik Shire Council	NELSON, Melanie	Bunjil Ward
Nillumbik Shire Council	DOVILE, Tania	Bunjil Ward
Nillumbik Shire Council	SINCLAIR, Stuart	Edendale Ward
Nillumbik Shire Council	HALL, Colin	Edendale Ward
Nillumbik Shire Council	O'SHANNASSY, Michael	Edendale Ward
Nillumbik Shire Council	McCLINTOCK, Jason	Edendale Ward
Nillumbik Shire Council	DUMARESQ, John	Edendale Ward
Nillumbik Shire Council	DUFFY, Natalie	Edendale Ward
Nillumbik Shire Council	KLEIN, Meralyn	Edendale Ward
Nillumbik Shire Council	SEWELL-STAPLES, Keith	Edendale Ward
Nillumbik Shire Council	SWEENEY, David	Edendale Ward
Nillumbik Shire Council	DAGHASH, Wassim	Edendale Ward
Nillumbik Shire Council	PERKINS, Peter	Ellis Ward
Nillumbik Shire Council	FRIEDE, Naomi Yvette	Ellis Ward

Council	Candidate Name	Ward
Nillumbik Shire Council	METLA, Venu	Ellis Ward
Nillumbik Shire Council	CROCK, Damian	Sugarloaf Ward
Nillumbik Shire Council	RAMCHARAN, Ben	Sugarloaf Ward
Nillumbik Shire Council	RUTTEN, Cath	Sugarloaf Ward
Nillumbik Shire Council	COPE, Kim	Sugarloaf Ward
Nillumbik Shire Council	JORGENSEN, Rhiannon	Sugarloaf Ward
Nillumbik Shire Council	HOLMES, Janet	Sugarloaf Ward
Nillumbik Shire Council	VINCENT, Don	Sugarloaf Ward
Nillumbik Shire Council	CLARK, Mary	Sugarloaf Ward
Nillumbik Shire Council	STERRETT, Charlotte	Sugarloaf Ward
Nillumbik Shire Council	CAMPBELL, Narelle	Sugarloaf Ward
Nillumbik Shire Council	SCATURCHIO, Vincent Edward Robert	Sugarloaf Ward
Nillumbik Shire Council	THROSSELL, Karen	Sugarloaf Ward
Nillumbik Shire Council	RUCHEL, Virginia	Sugarloaf Ward
Nillumbik Shire Council	CAROLYN-NOEL	Sugarloaf Ward
Nillumbik Shire Council	MILNER, Meg	Sugarloaf Ward
Nillumbik Shire Council	CLARK, Graham	Sugarloaf Ward
Nillumbik Shire Council	FECONDO, John	Swipers Gully Ward
Nillumbik Shire Council	EYRE, Frances	Swipers Gully Ward
Nillumbik Shire Council	CUSACK, Simone	Swipers Gully Ward
Nillumbik Shire Council	MELOCCO, John	Swipers Gully Ward
Nillumbik Shire Council	HASZLER, Henry Charles	Swipers Gully Ward
Nillumbik Shire Council	GERALI, Biljana	Swipers Gully Ward
Nillumbik Shire Council	KIROV, Nerida	Swipers Gully Ward
Nillumbik Shire Council	LOMBARDO, Zac	Swipers Gully Ward
Nillumbik Shire Council	PETERSON, Michelle	Swipers Gully Ward
Nillumbik Shire Council	MUSTAFA, Jerry	Swipers Gully Ward
Nillumbik Shire Council	WORONIUK, Mick	Swipers Gully Ward
Nillumbik Shire Council	McCARTHY, Sigrid	Wingrove Ward
Nillumbik Shire Council	ALEXANDER, Wayne	Wingrove Ward
Nillumbik Shire Council	SENESE, Brad	Wingrove Ward
Nillumbik Shire Council	DINSDALE, Adrian	Wingrove Ward
Nillumbik Shire Council	BONGA, Sharon	Wingrove Ward
Nillumbik Shire Council	KOTTEK, Juanita	Wingrove Ward
Nillumbik Shire Council	NALATO, Isabel	Wingrove Ward
Nillumbik Shire Council	DJORDJEVIC, Peter	Wingrove Ward
Nillumbik Shire Council	KINRADE, Wayne	Wingrove Ward
Nillumbik Shire Council	STUTCHBURY, Charlie	Wingrove Ward
Nillumbik Shire Council	COLEMAN, Helen	Wingrove Ward
Nillumbik Shire Council	GALTRY, Peter	Wingrove Ward
Nillumbik Shire Council	DIXON, Lou	Wingrove Ward
Nillumbik Shire Council	PAINE, Geoff	Wingrove Ward
Nillumbik Shire Council	MUSTAFA, Florie	Wingrove Ward
Nillumbik Shire Council	GRIMES, Alex	Wingrove Ward
Nillumbik Shire Council	MULHOLLAND, David	Wingrove Ward
Nillumbik Shire Council	GREGORY, Chris	Wingrove Ward
Northern Grampians Shire Council	ERWIN, Kevin	Central Ward
Northern Grampians Shire Council	DRISCOLL, Tony	Kara Kara Ward

Report to Parliament on the Local Government elections 2020

Council	Candidate Name	Ward
Northern Grampians Shire Council	HYSLOP, Karen Joy	Kara Kara Ward
Northern Grampians Shire Council	DEMPSEY, Lauren Pamela	Stawell Ward
Northern Grampians Shire Council	HASWELL, Rob	Stawell Ward
Northern Grampians Shire Council	EMERSON, Murray	Stawell Ward
Port Phillip City Council	CRAWFORD, Louise	Canal Ward
Port Phillip City Council	CAHIR, Warwick	Canal Ward
Port Phillip City Council	PIANELLA, Lesley G.	Canal Ward
Port Phillip City Council	CLARK, Rhonda	Canal Ward
Port Phillip City Council	ARMSTRONG, Steven	Canal Ward
Port Phillip City Council	McDONALD, Jo	Canal Ward
Port Phillip City Council	BAXTER, Tim	Canal Ward
Port Phillip City Council	GROSS, Dick	Canal Ward
Port Phillip City Council	BILIC, Dennis	Canal Ward
Port Phillip City Council	BLAY, Maddy	Canal Ward
Port Phillip City Council	MAHER, Sami	Gateway Ward
Port Phillip City Council	CUNSOLO, Heather	Gateway Ward
Port Phillip City Council	GYLES, Stan	Gateway Ward
Port Phillip City Council	LEWIS, Trina	Gateway Ward
Port Phillip City Council	PEARL, Marcus	Gateway Ward
Port Phillip City Council	JAMES, Earl	Gateway Ward
Port Phillip City Council	MARTIN, Peter	Gateway Ward
Port Phillip City Council	PAPAGEORGIOU, Cleo	Gateway Ward
Port Phillip City Council	BOND, Andrew	Lake Ward
Port Phillip City Council	JACKSON, Adrian	Lake Ward
Port Phillip City Council	COPSEY, Katherine	Lake Ward
Port Phillip City Council	MANDILE, Bernard	Lake Ward
Port Phillip City Council	WARD, Roger	Lake Ward
Port Phillip City Council	SIRAKOFF, Christina	Lake Ward
Port Phillip City Council	CONAGHAN, Geoffrey	Lake Ward
Port Phillip City Council	NYAGUY, Robbie	Lake Ward
Pyrenees Shire Council	DUNLOP, Jo	Avoca Ward
Pyrenees Shire Council	EASON, Ronald	Avoca Ward
Pyrenees Shire Council	FERRARI, Damian	Beaufort Ward
Pyrenees Shire Council	VANCE, Robert J.	De Cameron Ward
Pyrenees Shire Council	TOL, Simon A.	Ercildoune Ward
Pyrenees Shire Council	CLARK, David	Ercildoune Ward
Pyrenees Shire Council	KEHOE, Tanya	Mount Emu Ward
Southern Grampians Shire Council	McADAM, Greg	
Southern Grampians Shire Council	ROBERTSON, David	
Southern Grampians Shire Council	COLLITON, Bruach	
Southern Grampians Shire Council	BROWN, Mary-Ann	
Southern Grampians Shire Council	SHARPLES, Chris	
Southern Grampians Shire Council	DWIGHT, Bronwyn J.	
Southern Grampians Shire Council	LEWIS, Lyn	
Southern Grampians Shire Council	BROWN, Nick	
Southern Grampians Shire Council	CALVANO, Albert	
Southern Grampians Shire Council	MALONE, Fran	
Southern Grampians Shire Council	FOLEY, Peter	

Council	Candidate Name	Ward
Southern Grampians Shire Council	COOKE, Ama	
Southern Grampians Shire Council	RAINSFORD, Katrina	
Southern Grampians Shire Council	CAMPBELL, Ken	
Southern Grampians Shire Council	HENRY, Helen	
Stonnington City Council	HILL, Benny	East Ward
Stonnington City Council	MORGAN, Polly	East Ward
Stonnington City Council	HAMMOND, Peter	East Ward
Stonnington City Council	BEVILACQUA, Claudio	East Ward
Stonnington City Council	KLISARIS, Jami	East Ward
Stonnington City Council	SANGHVI, Sonali	East Ward
Stonnington City Council	DAVIS, Sally	East Ward
Stonnington City Council	GIANFRIDDO, Joe	East Ward
Stonnington City Council	MOORE, William	East Ward
Stonnington City Council	STURZAKER, Twyla	East Ward
Stonnington City Council	MORAN, Michaela	East Ward
Stonnington City Council	LEW, Alexander	East Ward
Stonnington City Council	BHARWADA, Chintan	East Ward
Stonnington City Council	GRIFFIN, Marcia	North Ward
Stonnington City Council	VELOS, John	North Ward
Stonnington City Council	VAN DOORNIK, Michael	North Ward
Stonnington City Council	KOCE, Matthew	North Ward
Stonnington City Council	WINTER, Patrick	North Ward
Stonnington City Council	SPENCER, Ingram	North Ward
Stonnington City Council	TSAMIS, Martha	North Ward
Stonnington City Council	SANDFORD, Emma	North Ward
Stonnington City Council	MERIVALE, Daniel	North Ward
Stonnington City Council	BARTON, Sarah	North Ward
Stonnington City Council	GILLESPIE, David	North Ward
Stonnington City Council	HELY, Kate	North Ward
Stonnington City Council	TAYLOR, Alexander	North Ward
Stonnington City Council	STAKER-GUNN, Tim	South Ward
Stonnington City Council	D'ALESSANDRO, James	South Ward
Stonnington City Council	BATAGOL, Nicki	South Ward
Stonnington City Council	SEHR, Melina	South Ward
Stonnington City Council	HINDLE, Judy	South Ward
Stonnington City Council	MORAN, Stacey	South Ward
Stonnington City Council	SCOTT, Mike	South Ward
Stonnington City Council	COLLINS, Gina	South Ward
Stonnington City Council	KOPF, Adam	South Ward
Stonnington City Council	SIDOTI, Ilja	South Ward
Stonnington City Council	MONCK, Rebecca	South Ward
Stonnington City Council	BUCH, Henry	South Ward
Stonnington City Council	STEPHENSON, Patrick	South Ward
Stonnington City Council	LANIGAN, Matthew	South Ward
Stonnington City Council	ATHANASOPOULOS, Lucas	South Ward
Stonnington City Council	STEFANOPOULOS, Steve	South Ward
Strathbogie Shire Council	MAHER, Tom	Honeysuckle Creek Ward
Strathbogie Shire Council	RAEBURN, Chris	Honeysuckle Creek Ward

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Council	Candidate Name	Ward
Strathbogie Shire Council	ARNOLD, Jen	Hughes Creek Ward
Strathbogie Shire Council	SHEAHAN, Dale	Hughes Creek Ward
Strathbogie Shire Council	MURRAY, Paul	Hughes Creek Ward
Strathbogie Shire Council	DICKINSON, Reg	Lake Nagambie Ward
Strathbogie Shire Council	LIKOS, Melanie	Lake Nagambie Ward
Strathbogie Shire Council	ANDREWS, David	Lake Nagambie Ward
Strathbogie Shire Council	WEATHERALD, Robin Hull	Lake Nagambie Ward
Strathbogie Shire Council	AYTON, Paul	Lake Nagambie Ward
Strathbogie Shire Council	TAME, Mark B.	Mount Wombat Ward
Strathbogie Shire Council	SAXON, Andrew John	Mount Wombat Ward
Strathbogie Shire Council	BINKS, Laura	Mount Wombat Ward
Strathbogie Shire Council	HOURIGAN, Kristy	Seven Creeks Ward
Strathbogie Shire Council	SAYWELL, Shirley	Seven Creeks Ward
Strathbogie Shire Council	HAYES-BURKE, Sally	Seven Creeks Ward
Surf Coast Shire Council	STAPLETON, Libby	Anglesea Ward
Surf Coast Shire Council	REVELL, Tony	Anglesea Ward
Surf Coast Shire Council	FORDHAM, Raylene	Anglesea Ward
Surf Coast Shire Council	BODSWORTH, Mike	Anglesea Ward
Surf Coast Shire Council	WOOD, Liz	Anglesea Ward
Surf Coast Shire Council	ALLEN, Gary G.	Lorne Ward
Surf Coast Shire Council	COLE, Maurice	Torquay Ward
Surf Coast Shire Council	POTTER, Amber	Torquay Ward
Surf Coast Shire Council	GAZZARD, Kate	Torquay Ward
Surf Coast Shire Council	DUKE, Martin	Torquay Ward
Surf Coast Shire Council	BARKER, Paul	Torquay Ward
Surf Coast Shire Council	HODGE, Rose	Torquay Ward
Surf Coast Shire Council	BULLEN, Rob	Torquay Ward
Surf Coast Shire Council	WINSTON, Monica	Torquay Ward
Surf Coast Shire Council	PATTISON, Liz	Torquay Ward
Surf Coast Shire Council	BELL, David K.	Torquay Ward
Surf Coast Shire Council	METCALF, Kirsty Louise	Winchelsea Ward
Surf Coast Shire Council	WELLINGTON, Heather	Winchelsea Ward
Surf Coast Shire Council	SCHONFELDER, Adrian Dwight	Winchelsea Ward
Surf Coast Shire Council	MCINTYRE, James	Winchelsea Ward
Surf Coast Shire Council	PHELPS, Tony	Winchelsea Ward
Swan Hill Rural City Council	BENHAM, Jade	
Swan Hill Rural City Council	GOODWIN, Robert	
Swan Hill Rural City Council	JEFFERY, Chris	
Swan Hill Rural City Council	RIDGEWAY, Allen	
Swan Hill Rural City Council	KING, Stuart	
Swan Hill Rural City Council	McPHEE, Les	
Swan Hill Rural City Council	McKAY, Nicole	
Swan Hill Rural City Council	LEVER, Deon	
Swan Hill Rural City Council	SUMMERS, Russell	
Swan Hill Rural City Council	MAGEE, Ainsley	
Swan Hill Rural City Council	KELLY, Jacquie	
Swan Hill Rural City Council	MOAR, William	
Swan Hill Rural City Council	YOUNG, Ann	

Council	Candidate Name	Ward
Towong Shire Council	WHITEHEAD, Andrew James	
Towong Shire Council	DIKSCHER, Peter John	
Towong Shire Council	WEDDALL, Chris	
Towong Shire Council	LAZZAROTTO, Ellen Claire	
Towong Shire Council	TREHARNE, Bradley	
Towong Shire Council	SPRATT, Stuart	
Towong Shire Council	WORTMANN, David John	
Towong Shire Council	ANDERSON, Denise Joy	
Towong Shire Council	SCALES, Aaron	
Wangaratta Rural City Council	HERRY, Jack	City Ward
Wangaratta Rural City Council	CRUMPTON, Thomas	City Ward
Wangaratta Rural City Council	FIDGE, Julian	City Ward
Wangaratta Rural City Council	FULLER, David Arthur Clifford	City Ward
Wangaratta Rural City Council	DIMOPOULOS, George	City Ward
Wangaratta Rural City Council	WEDLER, Rose	City Ward
Wangaratta Rural City Council	VERDON, Simon	City Ward
Wangaratta Rural City Council	FITZPATRICK, Ashlee	City Ward
Wangaratta Rural City Council	O'KEEFE, Joe	City Ward
Wangaratta Rural City Council	CLARKE, Kenneth John	City Ward
Wangaratta Rural City Council	REES, Dean	City Ward
Wangaratta Rural City Council	BENTON, Harvey John	North Ward
Wangaratta Rural City Council	GARRETT, Jennifer Anne	South Ward
Wangaratta Rural City Council	CHRISTISON, Suz	South Ward
Wangaratta Rural City Council	LAWRENCE, David	South Ward
Wangaratta Rural City Council	BUSSELL, Harry	South Ward
Wangaratta Rural City Council	GRANT, Irene	Warby Ward
Wangaratta Rural City Council	FRY, Rho	Warby Ward
Wangaratta Rural City Council	SENIOR, Helen	Warby Ward
Warrnambool City Council	BLAIN, Ben	
Warrnambool City Council	ANDERSON, Jacinta Catherine	
Warrnambool City Council	BURKE, Jim	
Warrnambool City Council	TOGNI, Tracey	
Warrnambool City Council	ARNOTT, Debbie	
Warrnambool City Council	McCLUSKEY, Michael	
Warrnambool City Council	PASPALIARIS, Angie	
Warrnambool City Council	CAMPBELL, Bruce	
Warrnambool City Council	MOORE, Steve	
Warrnambool City Council	ZIEGELER, Richard	
Warrnambool City Council	CASSIDY, Sue	
Warrnambool City Council	NEOH, Michael	
Warrnambool City Council	EARNSHAW, Anthony	
Warrnambool City Council	GASTON, Kylie	
Warrnambool City Council	CAMPBELL, Thomas Edwin	
Warrnambool City Council	PRIGG, Cassandra	
Warrnambool City Council	JELLIE, Vicki	
Warrnambool City Council	TAYLOR, Max	
Warrnambool City Council	OWEN, David	
Warrnambool City Council	WALSH, Matthew	

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Council	Candidate Name	Ward
Warrnambool City Council	HUDSON, Lynn	
Warrnambool City Council	SQUIRES, Andrew	
Warrnambool City Council	SYCOPOULIS, Peter	
Warrnambool City Council	AKOCH, Otha Thon	
Wellington Shire Council	WOOD, Jill	Central Ward
Wellington Shire Council	STRAUSS, David	Central Ward
Wellington Shire Council	BOWERS, Akarna	Central Ward
Wellington Shire Council	BYE, Ian	Central Ward
Wellington Shire Council	McCUBBIN, Darren	Central Ward
Wellington Shire Council	ROSSETTI, Scott	Central Ward
Wellington Shire Council	MACLEAN, Dirk	Central Ward
Wellington Shire Council	GUNNING, Deanna	Central Ward
Wellington Shire Council	MANSFIELD, Kathy	Central Ward
Wellington Shire Council	KELLY, Alison	Coastal Ward
Wellington Shire Council	MAHER, Gayle	Coastal Ward
Wellington Shire Council	STEPHENS, Garry John	Coastal Ward
Wellington Shire Council	MCKENZIE, Marcus	Coastal Ward
Wellington Shire Council	HOLE, Malcolm	Northern Ward
Wellington Shire Council	CROSSLEY, Carolyn	Northern Ward
Wellington Shire Council	TATTERSON, John	Northern Ward
Wellington Shire Council	ILIOPOULOS, Christos	Northern Ward
Wellington Shire Council	RIPPER, Carmel	Northern Ward
West Wimmera Shire Council	PRETLOVE, Jodie	
West Wimmera Shire Council	MEYER, Bruce H.	
West Wimmera Shire Council	HOULIHAN, Tom	
West Wimmera Shire Council	MEYER, Tim	
West Wimmera Shire Council	DOMASCHENZ, Trevor John	
West Wimmera Shire Council	HICKS, Richard W.	
Whitehorse City Council	MUNROE, Andrew	Cootamundra Ward
Whitehorse City Council	MORAN, Jane	Cootamundra Ward
Whitehorse City Council	CRAWFORD, Brad	Cootamundra Ward
Whitehorse City Council	SKILBECK, Trudy	Eley Ward
Whitehorse City Council	SOLLY, David	Eley Ward
Whitehorse City Council	SU, Susannah	Eley Ward
Whitehorse City Council	ZHENG, Honglin	Eley Ward
Whitehorse City Council	LI, Sandy	Elgar Ward
Whitehorse City Council	O'BRIEN, Stephen	Elgar Ward
Whitehorse City Council	COOK, Caroline	Elgar Ward
Whitehorse City Council	HARRIS, Matthew	Elgar Ward
Whitehorse City Council	BARKER, Blair	Elgar Ward
Whitehorse City Council	McNEILL, Amanda	Kingsley Ward
Whitehorse City Council	ELLIS, Sharon	Kingsley Ward
Whitehorse City Council	KELLY, Xzavier	Kingsley Ward
Whitehorse City Council	MA, Harry	Kingsley Ward
Whitehorse City Council	MASSOUD, Denise	Lake Ward
Whitehorse City Council	BLACKWOOD, Rodney	Lake Ward
Whitehorse City Council	BRANAGAN, Wendy	Lake Ward
Whitehorse City Council	GADANI, Nildhara	Mahoneys Ward

Council	Candidate Name	Ward
Whitehorse City Council	COOMBS, David	Mahoneys Ward
Whitehorse City Council	MAKHIJANI, Anne Verma	Mahoneys Ward
Whitehorse City Council	LANE, Mark	Mahoneys Ward
Whitehorse City Council	MARTIN, Jason	Mahoneys Ward
Whitehorse City Council	CUTTS, Prue	Simpson Ward
Whitehorse City Council	DAW, Philip	Simpson Ward
Whitehorse City Council	ALCORDO, Sam	Simpson Ward
Whitehorse City Council	EDWARDS, Jill	Simpson Ward
Whitehorse City Council	LEI, Mingzhi	Sparks Ward
Whitehorse City Council	KENNEDY, Thomas	Sparks Ward
Whitehorse City Council	LIU, Michelle	Sparks Ward
Whitehorse City Council	LIU, Tina	Sparks Ward
Whitehorse City Council	FITZGERALD, Dennis	Sparks Ward
Whitehorse City Council	CHHABRA, Sumeet Singh	Sparks Ward
Whitehorse City Council	CHANDLER, Peter	Sparks Ward
Whitehorse City Council	WU, Minwen	Sparks Ward
Whitehorse City Council	TAN, Philip	Sparks Ward
Whitehorse City Council	CARR, Raylene	Terrara Ward
Whitehorse City Council	JAISWAL, Amit	Terrara Ward
Whitehorse City Council	GUNN, Jarrod	Terrara Ward
Whitehorse City Council	KHAN, Jeff	Terrara Ward
Whitehorse City Council	PARTRIDGE, Sharon Lee	Walker Ward
Whitehorse City Council	STENNETT, Ben	Walker Ward
Whitehorse City Council	CHITTAJALLU, Sunny	Walker Ward
Whitehorse City Council	KURBAN, Jean-Marc	Wattle Ward
Whitehorse City Council	DAVENPORT, Andrew	Wattle Ward
Whitehorse City Council	WHITESIDE, Santi	Wattle Ward
Wodonga City Council	POULTON, Kev	
Wodonga City Council	THOMSEN, Joseph	
Wodonga City Council	LEES, Andrew	
Wodonga City Council	WATSON, John K.D.	
Wodonga City Council	MANLEY, Willem	
Wodonga City Council	HALL, Libby	
Wodonga City Council	O'SHEA, Beth	
Wodonga City Council	MILDREN, Ron	
Wodonga City Council	FRASER, Michael John	
Wodonga City Council	BENNETT, Kat	
Wodonga City Council	WELSH, Simon	
Wodonga City Council	SIMPENDORFER, Graeme Charles	
Wodonga City Council	LOWE, Danny Richard	
Wodonga City Council	QUILTY, Olga	
Wodonga City Council	SQUIRE, Bernard	
Wodonga City Council	KAUR, Rupinder	
Wodonga City Council	DEL MONTE, Rick	
Wodonga City Council	MITCHELL, Brian	
Wodonga City Council	CHAMBERLAIN, Danny P	
Wyndham City Council	MAHFOUD, Marcel John	Chaffey Ward
Wyndham City Council	AJAJ, Khaled	Chaffey Ward

Report to Parliament on the Local Government elections 2020

Council	Candidate Name	Ward
Wyndham City Council	ALI, Md Yousuf	Chaffey Ward
Wyndham City Council	GABA, Geetanjali	Chaffey Ward
Wyndham City Council	KAHMA, Kamaldip	Chaffey Ward
Wyndham City Council	WAUGH, Melba	Chaffey Ward
Wyndham City Council	VILLAGONZALO, Walter	Chaffey Ward
Wyndham City Council	PERVAZ, Nelson	Chaffey Ward
Wyndham City Council	ISLAM, Nusrat	Chaffey Ward
Wyndham City Council	SZATKOWSKI, Robert	Chaffey Ward
Wyndham City Council	SATI, Arnav	Chaffey Ward
Wyndham City Council	SHEIKH, Mehak	Chaffey Ward
Wyndham City Council	GILLIGAN, Josh	Chaffey Ward
Wyndham City Council	PATEL, Ketankumar Narayanbhai	Chaffey Ward
Wyndham City Council	HASAN, Firas	Chaffey Ward
Wyndham City Council	HASHMI, Ali	Chaffey Ward
Wyndham City Council	PRABHAKAR, Rishi	Chaffey Ward
Wyndham City Council	McGUIRE, Shannon Jay Dunbar	Chaffey Ward
Wyndham City Council	SINGH, Tejpreet	Chaffey Ward
Wyndham City Council	FAROOQ, Khalid	Chaffey Ward
Wyndham City Council	COOK, Alan	Chaffey Ward
Wyndham City Council	SINGH, Preet	Chaffey Ward
Wyndham City Council	THAKKAR, Kapil	Chaffey Ward
Wyndham City Council	HASSAN, Khalid	Chaffey Ward
Wyndham City Council	BARRERA, Jennie	Chaffey Ward
Wyndham City Council	RAMESH, Sahana	Harrison Ward
Wyndham City Council	ASLAM, Sayeed	Harrison Ward
Wyndham City Council	MAZUMDER, Zahid	Harrison Ward
Wyndham City Council	GOLLAND, Marc William	Harrison Ward
Wyndham City Council	AN, Aaron	Harrison Ward
Wyndham City Council	SINGH, Navpreet	Harrison Ward
Wyndham City Council	STANOJCIC, Bo	Harrison Ward
Wyndham City Council	McINTYRE, Susan Ann	Harrison Ward
Wyndham City Council	MOINUDDIN, Aijaz	Harrison Ward
Wyndham City Council	HOWARD, Karen Jane	Harrison Ward
Wyndham City Council	LAKRA, Bobby	Harrison Ward
Wyndham City Council	PRAJAPATI, Monty	Harrison Ward
Wyndham City Council	HABIB, Azhar	Harrison Ward
Wyndham City Council	HILL, Jasmine	Harrison Ward
Wyndham City Council	PATWARY, Tawhid Millat	Harrison Ward
Wyndham City Council	BRYAN, Katrina Nicole	Harrison Ward
Wyndham City Council	SIU, Patrick	Harrison Ward
Wyndham City Council	ISLAM, Md Mofizul	Harrison Ward
Wyndham City Council	JAVED, Kamran	Harrison Ward
Wyndham City Council	MUSE, Eli	Harrison Ward
Wyndham City Council	SULTAN, Alaa	Harrison Ward
Wyndham City Council	BALWANT, Singh	Harrison Ward
Wyndham City Council	HEGEDICH, Adele Albina	Harrison Ward
Wyndham City Council	BHARTI, Bir	Harrison Ward
Wyndham City Council	KHERA, Sachin	Harrison Ward

Appendices

Council	Candidate Name	Ward
Wyndham City Council	SINGH, Rohit	Harrison Ward
Wyndham City Council	NAIM, Hasan	Harrison Ward
Wyndham City Council	SMITH, Tully	Harrison Ward
Wyndham City Council	TALEB, Ousman	Harrison Ward
Wyndham City Council	RAMANI, Ghanshyam	Harrison Ward
Wyndham City Council	GREWAL, Gary	Harrison Ward
Wyndham City Council	THAKAR, Karnav	Harrison Ward
Wyndham City Council	SMALL, Kelvin	Harrison Ward
Wyndham City Council	MOSTADIR, Mohammad	Harrison Ward
Wyndham City Council	ZHAO, Larry	Harrison Ward
Wyndham City Council	SHARMA, Pratibha	Harrison Ward
Wyndham City Council	SHERWAL, Ashok	Harrison Ward
Wyndham City Council	DATO, Florence M.	Harrison Ward
Wyndham City Council	MURPHY, Gayle	Iramoo Ward
Wyndham City Council	MARCUS, Heather	Iramoo Ward
Wyndham City Council	WYATT, Donna	Iramoo Ward
Wyndham City Council	McKENZIE, John	Iramoo Ward
Wyndham City Council	SCICLUNA, Jamie	Iramoo Ward
Wyndham City Council	SHOHAG, Sazedul	Iramoo Ward
Wyndham City Council	COLEE, Justin	Iramoo Ward
Wyndham City Council	ZUZE, Charmaine	Iramoo Ward
Wyndham City Council	MOHAMMED, Lateefuddin	Iramoo Ward
Wyndham City Council	MAYNARD, Peter John	Iramoo Ward
Wyndham City Council	ROWEN, Mick	Iramoo Ward
Wyndham City Council	MULCAHY, Kodei Jaymes	Iramoo Ward
Wyndham City Council	KAUR, Amandeep	Iramoo Ward
Wyndham City Council	JOSHI, Munish	Iramoo Ward
Wyndham City Council	SINGH, Karnjit	Iramoo Ward
Wyndham City Council	GIBBONS, John Ernest	Iramoo Ward
Wyndham City Council	ELSE, Ian L.	Iramoo Ward
Wyndham City Council	TRIVEDI, Dhiren	Iramoo Ward
Wyndham City Council	SHAW, Mia	Iramoo Ward
Wyndham City Council	DYALL, Ivor Gerard	Iramoo Ward
Wyndham City Council	CICHELO, Domenic	Iramoo Ward
Wyndham City Council	KIRBY, David	Iramoo Ward
Wyndham City Council	FIELD, Lisa	Iramoo Ward
Yarra City Council	GLYNATSI, Michael	Langridge Ward
Yarra City Council	PAYNE, Rowan	Langridge Ward
Yarra City Council	JOLLY, Stephen	Langridge Ward
Yarra City Council	TRAN, Hai	Langridge Ward
Yarra City Council	BAE, James	Langridge Ward
Yarra City Council	DOUGLAS, Karen	Langridge Ward
Yarra City Council	HUDE, Peter	Langridge Ward
Yarra City Council	MOHAMUD, Anab	Langridge Ward
Yarra City Council	COWEN, Jeremy	Langridge Ward
Yarra City Council	de VIETRI, Gabrielle	Langridge Ward
Yarra City Council	ACHOL, Matoc Mordecai	Langridge Ward
Yarra City Council	HO, Meca	Melba Ward

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Council	Candidate Name	Ward
Yarra City Council	ASH, Don	Melba Ward
Yarra City Council	CROSSLAND, Edward	Melba Ward
Yarra City Council	TSIPOURAS, Dora	Melba Ward
Yarra City Council	WITTY, Sarah	Melba Ward
Yarra City Council	DRAKE, Kate	Melba Ward
Yarra City Council	NGUYEN, Claudia	Melba Ward
Yarra City Council	HORSEMAN, David	Melba Ward
Yarra City Council	BIGNELL, Julie	Melba Ward
Yarra City Council	FORD, Matthew	Melba Ward
Yarra City Council	DRUMMOND, Penelope	Melba Ward
Yarra City Council	SARATHY, Sandeep	Melba Ward
Yarra City Council	PRICE, Mitchell	Melba Ward
Yarra City Council	RADONIC, Katarina	Melba Ward
Yarra City Council	LANDES, Herschel	Melba Ward
Yarra City Council	FISHER, Gerald	Nicholls Ward
Yarra City Council	BEITNER, Sasha	Nicholls Ward
Yarra City Council	BARKER, Guy Ewan	Nicholls Ward
Yarra City Council	THORPE, Debra	Nicholls Ward
Yarra City Council	WADE, Sophie	Nicholls Ward
Yarra City Council	SAGE, Em	Nicholls Ward
Yarra City Council	ANDERSON, Amber	Nicholls Ward
Yarra City Council	O'BRIEN, Bridgid	Nicholls Ward
Yarra City Council	NOONE, Catherine	Nicholls Ward
Yarra City Council	STONE, Amanda	Nicholls Ward
Yarra City Council	WILSON, Annabelle	Nicholls Ward
Yarra Ranges Shire Council	DI BATTISTA, Lisa	Billanook Ward
Yarra Ranges Shire Council	MARANIK, Liz	Billanook Ward
Yarra Ranges Shire Council	HEENAN, Tim	Billanook Ward
Yarra Ranges Shire Council	JANCZUK, Tim	Billanook Ward
Yarra Ranges Shire Council	CALLANAN, Jason	Billanook Ward
Yarra Ranges Shire Council	MUSILLI, Matthew	Billanook Ward
Yarra Ranges Shire Council	KILLIN, Peter	Billanook Ward
Yarra Ranges Shire Council	EASTHAM, David	Chandler Ward
Yarra Ranges Shire Council	ARTHUR, Damian	Chandler Ward
Yarra Ranges Shire Council	JONES, Laetitia	Chandler Ward
Yarra Ranges Shire Council	HORN, Roxanne	Chandler Ward
Yarra Ranges Shire Council	HIGGINS, Richard	Chirnside Ward
Yarra Ranges Shire Council	CUMMING, Vanessa	Chirnside Ward
Yarra Ranges Shire Council	SCANLON, David J	Chirnside Ward
Yarra Ranges Shire Council	KRINS, Jeff	Lyster Ward
Yarra Ranges Shire Council	BOER, Jesse	Lyster Ward
Yarra Ranges Shire Council	DUNN, Samantha	Lyster Ward
Yarra Ranges Shire Council	WONG, William	Lyster Ward
Yarra Ranges Shire Council	SKELTON, Johanna	Lyster Ward
Yarra Ranges Shire Council	BRINDLE, Bill	Lyster Ward
Yarra Ranges Shire Council	MCGREGOR, Mia	Lyster Ward
Yarra Ranges Shire Council	DIELEMAN, Martin	Melba Ward
Yarra Ranges Shire Council	TODOROV, Sophie	Melba Ward

Council	Candidate Name	Ward
Yarra Ranges Shire Council	FORSTER, Nerida	Melba Ward
Yarra Ranges Shire Council	TEMPLER, Chris	Melba Ward
Yarra Ranges Shire Council	DI BATTISTA, Don	Melba Ward
Yarra Ranges Shire Council	DUKE, Karen	O'Shannassy Ward
Yarra Ranges Shire Council	CHILD, Jim	O'Shannassy Ward
Yarra Ranges Shire Council	RUFFINO, Megan	Ryrie Ward
Yarra Ranges Shire Council	HILL, Dave	Ryrie Ward
Yarra Ranges Shire Council	McALLISTER, Fiona	Ryrie Ward
Yarra Ranges Shire Council	MACDONALD, Doug	Streeton Ward
Yarra Ranges Shire Council	MURATORE, Amy	Streeton Ward
Yarra Ranges Shire Council	FULLAGAR, Andrew Kelsham	Streeton Ward
Yarra Ranges Shire Council	LOCKETT, Jeremy William	Streeton Ward
Yarra Ranges Shire Council	VINCENT, David	Streeton Ward
Yarra Ranges Shire Council	BURNETT-WAKE, Cathrine	Streeton Ward
Yarra Ranges Shire Council	GAME, Jennifer	Streeton Ward
Yarra Ranges Shire Council	NANGLE, Brett	Walling Ward
Yarra Ranges Shire Council	BRANNIGAN, Bec	Walling Ward
Yarra Ranges Shire Council	STRUTTON, Jaclyn	Walling Ward
Yarra Ranges Shire Council	STEVENSON, Tony	Walling Ward
Yarra Ranges Shire Council	ROLSTON, Roxana	Walling Ward
Yarra Ranges Shire Council	COX, Len	Walling Ward
Yarriambiack Shire Council	HEINTZE, Corinne	Dunmunkle Ward
Yarriambiack Shire Council	HAMILTON, Tom	Dunmunkle Ward
Yarriambiack Shire Council	ROBERTS, Shane James	Hopetoun Ward
Yarriambiack Shire Council	McLEAN, Andrew Robert	Hopetoun Ward
Yarriambiack Shire Council	LEHMANN, Chris	Hopetoun Ward
Yarriambiack Shire Council	KIRK, Karly	Warracknabeal Ward
Yarriambiack Shire Council	WILSON, Carol Anne	Warracknabeal Ward
Yarriambiack Shire Council	ZANKER, Kylie	Warracknabeal Ward
Yarriambiack Shire Council	MASSEY, Graeme	Warracknabeal Ward

Report to Parliament on the Local Government elections 2020

Appendix 5: Sample of ballot pack

Outer Envelope

IF UNCLAIMED, RETURN TO
Locked Bag 0000, SAMPLE VIC 000

**SAMPLE
LOGO**

Local Government elections 2020
OFFICIAL ELECTION MATERIAL

Don't risk a fine
Voting closes 6.00 pm
Friday 23 October

Ballot Paper Envelope

BALLOT PAPER ENVELOPE

VOTING INSTRUCTIONS

1. Detach and complete your ballot paper.
2. Put your completed ballot paper in this envelope and seal the envelope.
3. **Sign** and **date** the flap on this envelope.
An election official will remove the flap before opening the envelope to ensure the secrecy of your vote.
4. Place this envelope in the reply paid envelope, seal and post it straight away.

NOTES

- Any voter unable to vote without assistance may authorise a person to sign on their behalf. The authorised person must ensure their name is clearly written beneath their signature along with the words "authorised signatory".
- Date of birth information may be provided to council to maintain accuracy of Council rolls.

VOTING IS SECRET

VEC Victorian Electoral Commission M931P 2020

Reply Paid Envelope

**SAMPLE
LOGO**

Delivery Address:
Locked Bag 0000
SAMPLE VIC 0000

No stamp required
if posted in Australia

Post your completed
ballot material
**BEFORE *6.00 pm on
Friday 23 October**

Election Manager
Sample Election Office
Reply Paid 00000
SAMPLE VIC 0000

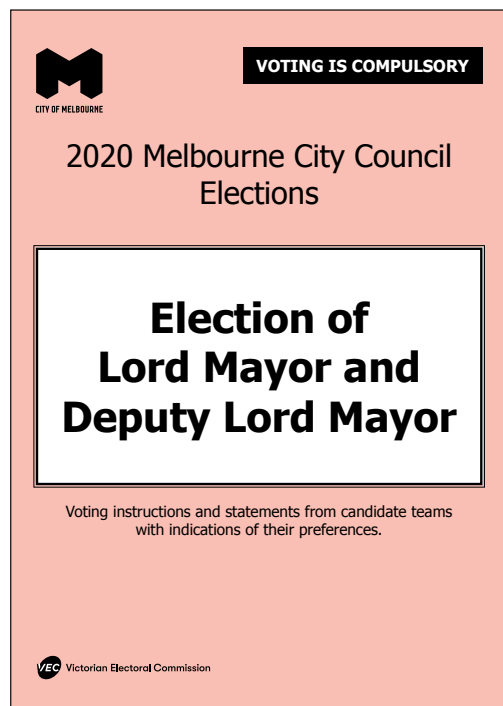
*Note: Local mail clearance times may vary. Ballot material must be mailed before final clearance times in the last week of voting.

Sample – Print Ballot Leaflet

<p>BALLOT PAPER (Please detach before completing)</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>
	<div> <p>CANDIDATE, Name</p> <p> <small> Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vestibulum cursus interdum laoreet. Sed accumsan quam eu consectetur laculis. Vivamus maximus, diam in fermentum vestibulum, arcu velit mollis sapien, non accumsan nisi lectus sit amet nisi. Duis tempus et nisi eget faucibus. Sed tincidunt lorem ipsum, non volutpat nulla placerat sed. Nunc interdum libero lacinia, efficitur nunc non, faucibus lacus. Nullam vel magna sit amet tellus elementum elementum. In vestibulum magna sollicitudin pellentesque dignissim. Vivamus luctus mi vitae dapibus hendrerit. Duis faucibus mollis massa vel lacinia. </small> </p> </div>	<div> <p>CANDIDATE, Name</p> <p> <small> Vestibulum in libero odio. Sed mattis vel ligula sed efficitur. Suspendisse potenti. Curabitur laoreet mollis augue sed interdum. Cras eu varius ex, vel ornare libero. Mauris dui erat, suscipit ac malesuada eu, varius ac nisi. Vivamus porttitor viverra elit, ut posuere justo mattis at. Praesent sed dolor id erat mattis lobortis. Duis ultrices dignissim quam in aliquet. Sed scelerisque vulputate eusmod. Proin facilisis vehicula est nec aliquam. In vestibulum magna sollicitudin pellentesque dignissim. Vivamus luctus mi vitae dapibus hendrerit. Duis faucibus mollis massa vel lacinia. </small> </p> </div>
1	2	

<p>Don't Risk a Fine VOTING CLOSSES 6.00 PM Friday 23 October 2020 Your ballot paper is attached to this leaflet. Complete and return as soon as possible. See the ballot paper envelope for voting instructions.</p> <p>VOTING IN THIS ELECTION IS BY POST ONLY</p> <p>Your completed ballot material must be posted or in the hands of the Election Manager on or before 6.00 pm on Friday 23 October 2020. Local mail clearance times may vary. Ballot material must be mailed before final clearance times in the last week of voting. Late votes cannot be included in the count. Alternatively, you may hand-deliver your envelope during business hours to:</p> <p> Sample Council Offices Address Line 1 Address Line 2 </p> <p>CANDIDATE QUESTIONNAIRES Completed candidate questionnaires are available at vec.vic.gov.au or alternatively from the Election Manager.</p> <p>COMPULSORY VOTING PROVISIONS APPLY You have received this ballot pack because you are enrolled for this election. Voting is compulsory if you were on the Victorian State electoral roll for this council on Friday 28 August 2020.</p> <p>Further information on voting entitlements can be found at vec.vic.gov.au</p> <p>You may receive an Apparent Failure To Vote Notice if you complete and return your ballot material after the close of voting.</p>	<p>SAMPLE LOGO</p> <p>2020 Council Election VOTING CLOSSES 6.00 PM Friday 23 October 2020</p> <p>MAP</p> <p>THIS IS A POSTAL ELECTION ONLY. Voting is compulsory for residents.</p> <p>For further information visit vec.vic.gov.au or phone (03) 8619 1443 during business hours.</p> <p> Victorian Electoral Commission <small>Printed on 100% Australian made recycled stock</small></p>	<p></p> <p>Sample Ward Sample Council Ballot Paper <i>Election of 1 Councillor</i></p> <p>Number the boxes 1 and 2 in the order of your choice.</p> <p>LAST NAME, First name <input type="text"/></p> <p>LAST NAME, First name <input type="text"/></p>
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Report to Parliament on the Local Government elections 2020

Appendix 5: Sample ballot pack – Melbourne City Council**Melbourne City Council – Leadership Team Statement Information Booklet****Melbourne City Council – Leadership Team – Ballot Paper**

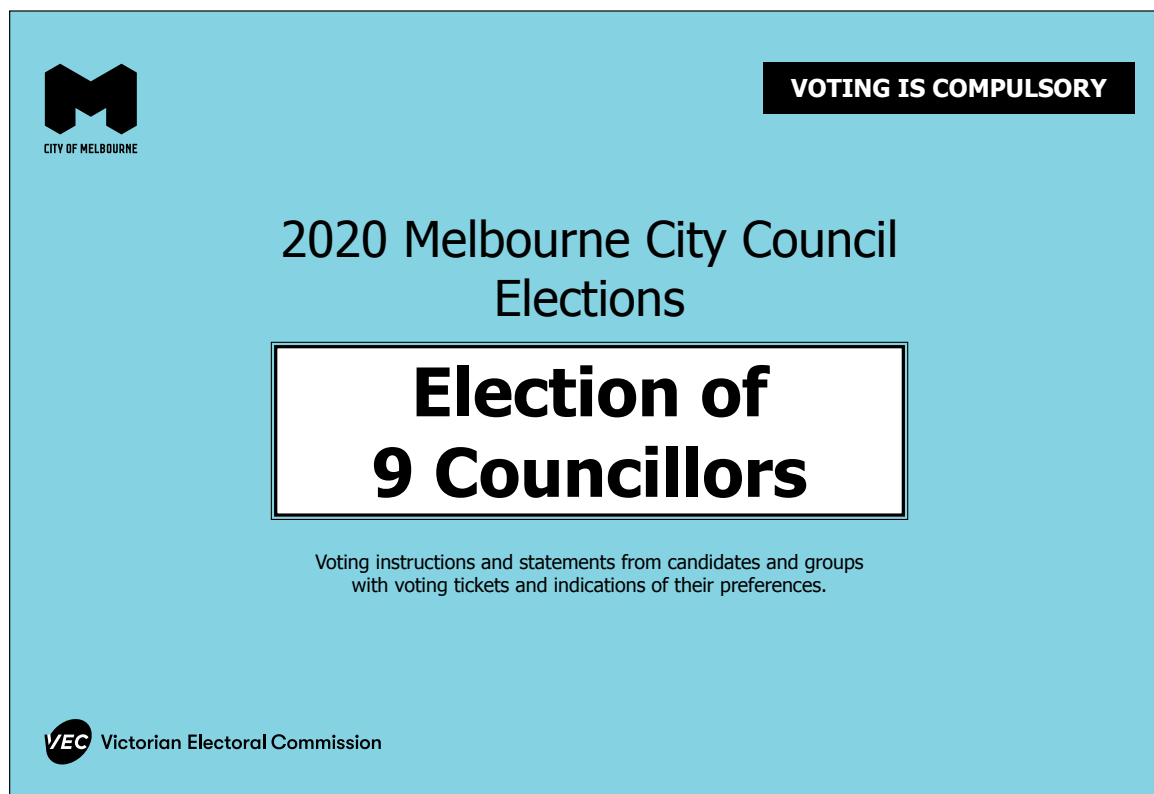
Ballot Paper

Election of the Leadership Team of the Melbourne City Council
LORD MAYOR and DEPUTY LORD MAYOR
 Number the boxes 1 to 9 in the order of your choice.
 Number every box to make your vote count.
 You must not use any number more than once.

<input type="checkbox"/>	CANDIDATE, Name CANDIDATE, Name	Lord Mayor Deputy Lord Mayor	GROUP ONE
<input type="checkbox"/>	CANDIDATE, Name CANDIDATE, Name	Lord Mayor Deputy Lord Mayor	GROUP TWO
<input type="checkbox"/>	CANDIDATE, Name CANDIDATE, Name	Lord Mayor Deputy Lord Mayor	GROUP THREE
<input type="checkbox"/>	CANDIDATE, Name CANDIDATE, Name	Lord Mayor Deputy Lord Mayor	GROUP FOUR
<input type="checkbox"/>	CANDIDATE, Name CANDIDATE, Name	Lord Mayor Deputy Lord Mayor	GROUP FIVE
<input type="checkbox"/>	CANDIDATE, Name CANDIDATE, Name	Lord Mayor Deputy Lord Mayor	GROUP SIX
<input type="checkbox"/>	CANDIDATE, Name CANDIDATE, Name	Lord Mayor Deputy Lord Mayor	GROUP SEVEN
<input type="checkbox"/>	CANDIDATE, Name CANDIDATE, Name	Lord Mayor Deputy Lord Mayor	GROUP EIGHT
<input type="checkbox"/>	CANDIDATE, Name CANDIDATE, Name	Lord Mayor Deputy Lord Mayor	GROUP NINE

VEC Victorian Electoral Commission

Melbourne City Council – Councillors – Information Booklet



Melbourne City Council – Councillors – Ballot Paper

Ballot Paper

City of Melbourne – Election of 9 Councillors of the Melbourne City Council

D I R E C T I O N S

EITHER

Place the single figure 1 in one, and one only, of these columns to indicate the group voting ticket which you wish to cast for your vote.

OR

Place the numbers 1 to 98 in the column immediately to the left of the names of the respective candidates in order to indicate the order of your preferences for those candidates.


GROUP VOTING TICKET	CANDIDATE
<input type="checkbox"/> LAND FOR MELBOURNE	<input type="checkbox"/> GARYSON, David
<input type="checkbox"/> BACK TO BUSINESS	<input type="checkbox"/> JACK, David
<input type="checkbox"/> TEAM ANDREW WOOD	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> TEAM MELBOURNE TEAM GET IT DONE	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> SUSTAINABLE AUSTRALIA PARTY - STOP OVERDEVELOPMENT / CORRUPTION	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> TEAM HARMON LOCAL INDEPENDENT	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> TEAM SALLY CAPP	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> ANIMAL JUSTICE PARTY	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> ANTONIO PATRICK INDEPENDENT LOCAL VOICE	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> LIBERAL DEMOCRATS	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> RESIDENTS FIRST	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> MELBOURNE - WE ALL MATTER	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> IMMEDIATE MELBOURNE STARTUP THE CITY	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> MELBOURNE UNITED TEAM	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> BRING BACK MELBOURNE	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> THE GREENS	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> VICTORIAN SOCIALISTS	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> IT WILL BE OKAY MELBOURNE	<input type="checkbox"/> KAPLAN, David
<input type="checkbox"/> UNREGISTERED	<input type="checkbox"/> KAPLAN, David

State Group Voting Tickets and Indication of Preferences are published in the blue booklet provided in your ballot pack.

Report to Parliament on the Local Government elections 2020

Appendix 6: Leaflets

Uncontested ward leaflet sample






Sample Council elections
Sample Ward
 October 2020


At the close of nominations for the Sample Ward election, one nomination was received for the single vacancy. Therefore, Candidate Name will be elected unopposed.

You are not required to vote.

Name, Election Manager
 Information: 1300 108 807


vec.vic.gov.au

@electionsvic   



Victorian
Electoral
Commission

Hindmarsh East Ward leaflet






Hindmarsh Shire Council elections
East Ward
 October 2020


At the close of nominations for the East Ward election, only one nomination was received for the two vacancies, therefore Debra Nelson will be elected unopposed and a by-election will be required in November to fill the remaining vacancy. Further details, including the timeline for the by-election will be available shortly.

You are not required to vote.

Lynne Sargent, Election Manager
 Information: 1300 112 757

vec.vic.gov.au

@electionsvic   




Victorian
Electoral
Commission

Appendix 7: Example Council-specific advertising

Close of roll example – Statutory (postal elections)

Brimbank City Council postal election

Your council, your vote



You must be enrolled to vote

A general election will be held for Brimbank City Council in October 2020. To be able to vote in the election, you must be enrolled by the close of roll at **4 pm on Friday 28 August 2020**. Two categories of voters can be enrolled to vote in the Brimbank City Council election: State-enrolled voters and Council-enrolled voters.

State-enrolled voters

Am I enrolled to vote?

You are automatically enrolled for this election if:

- you will be 18 years of age or over on Saturday 24 October 2020 **AND**
- you live in the City of Brimbank **AND**
- you are on the State electoral roll for your current address.

You need to enrol if:

- you are an Australian citizen aged 18 or over on Saturday 24 October 2020 **AND**
- you live in the City of Brimbank and you are not on the State electoral roll **OR**
- you have lived at your current residential address within the City of Brimbank for at least a month and have not yet updated your enrolment details, including any changes to your postal address.

How do I enrol?

You can enrol online at vec.vic.gov.au

You can also download an enrolment form from the website. All enrolment applications must be received by the Victorian Electoral Commission by the close of roll at **4 pm on Friday 28 August 2020**.

How can I check my State enrolment?

You can check your enrolment details online at vec.vic.gov.au at any time, or call 1300 805 478.

Council-enrolled voters

Am I enrolled to vote?

To be a Council-enrolled voter, you must be:

- 18 years of age or over on Saturday 24 October 2020 **AND**
- not a State-enrolled voter within the City of Brimbank.

You are automatically enrolled for this election if you were enrolled as a non-resident owner at the most recent election for your local area. This includes any by-elections held since the last general election.

If your circumstances have changed since the most recent election and you are no longer a non-resident owner of that property, you will not be automatically enrolled for this election. Depending on your circumstances, you may still be eligible to apply to be enrolled as a Council-enrolled voter.

Who else can enrol & vote?

You may also apply to enrol if:

- you have purchased a rateable property in the City of Brimbank since the last election or by-election and you are not automatically enrolled **OR**
- you are not an Australian citizen and you live in, and pay rates for, a property within the City of Brimbank **OR**
- you pay rates on a property you occupy in the City of Brimbank, for example you are a shop tenant and pay rates to the Council for the tenancy, and you have no other voting entitlement within the City of Brimbank **OR**
- you are a director or company secretary of a corporation that pays rates to Brimbank City Council and you have no other voting entitlement within the City of Brimbank.

How do I apply to be a Council-enrolled voter?

If you meet any of the mentioned criteria and wish to enrol, contact Brimbank City Council on (03) 9249 4000 for a council enrolment form. Council enrolment forms must be received by the Council by the close of roll at **4 pm on Friday 28 August 2020**.

How can I check if I am Council-enrolled?

You can check your enrolment details by contacting the Council on (03) 9249 4000.

Thinking about standing for election?

Candidate requirements have recently changed. To nominate as a candidate for Brimbank City Council, you must:

- be an Australian citizen and enrolled on the voters' roll for Brimbank City Council **AND**
- be eligible to become a councillor should you be elected **AND**
- have completed the mandatory candidate training before lodging your nomination with the Election Manager.

For further information, visit vec.vic.gov.au

Enrolment closes

4 pm Friday 28 August

State-enrolled voters can register for free VoterAlert SMS and email reminders at vec.vic.gov.au

vec.vic.gov.au | 131 832


For enquiries in languages other than English call our interpreting service:

- 0905 9209 0190 Amharic • 0905 9209 0100 Arabic • 0905 9209 0191 Bosnian • 0905 9209 0101 Cantonese • 0905 9209 0102 Croatian • 0905 9209 0193 Dari
- 0905 9209 0115 Dinka • 0905 9209 0103 Greek • 0905 9209 0104 Italian • 0905 9209 0192 Khmer • 0905 9209 0194 Korean • 0905 9209 0105 Macedonian
- 0905 9209 0106 Mandarin • 0905 9209 0108 Persian • 0905 9209 0196 Russian • 0905 9209 0107 Serbian • 0905 9209 0109 Somali • 0905 9209 0106 Spanish
- 0905 9209 0110 Turkish • 0905 9209 0111 Vietnamese • All other non-English languages 9209 0112

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

@electionsvic

Facebook Twitter Instagram



Report to Parliament on the Local Government elections 2020

Notice of Election example – Statutory

Hepburn Shire Council postal election

Your council, your vote

Vote by post this October

Voting

Ballot packs will be mailed to voters enrolled in the Hepburn Shire Council election from Tuesday 6 October 2020. Return your completed ballot material by mail ASAP or hand-deliver it to the Election Manager by the close of voting at 6 pm on Friday 23 October 2020.

If you will be away

If you will be away when ballot packs are mailed, or your address has changed since Friday 28 August 2020, you can request for your ballot pack to be redirected by writing to:

Election Manager
Hepburn Shire Council election
c/- Victorian Electoral Commission
Level 11, 530 Collins Street
Melbourne VIC 3000

Alternatively, you can email your request to:
redirections@vec.vic.gov.au

Please include the address for redirection. Each voter requesting redirection must sign their request.

Requests for redirection must be received by Thursday 17 September 2020.

Large print and braille ballot papers

Large print or braille ballot papers are available for voters who are blind or have low vision—please register by Tuesday 15 September 2020. To register, call (03) 8620 1222 during business hours.

Request an early postal vote

To apply for an early postal vote, contact the Election Manager from Wednesday 23 September 2020 on 1300 112 740 and make an application. You must provide a valid reason.

How to nominate as a candidate

Candidate requirements have recently changed. To nominate as a candidate, you must:

- be an Australian citizen and enrolled on the voters' roll for Hepburn Shire Council AND
- be eligible to become a councillor should you be elected AND
- have completed the mandatory candidate training before lodging your nomination with the Election Manager.

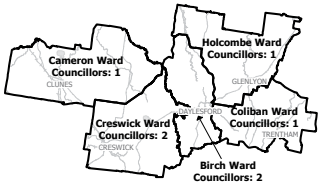
To nominate, complete the nomination form and lodge it with the Election Manager together with the \$250 nomination fee. Nomination forms can be lodged by appointment during business hours from Thursday 17 September 2020 until 12 noon on Tuesday 22 September 2020 at:

1/26 Vincent Street, Daylesford

Visit vec.vic.gov.au for more information and to pre-complete your nomination form using the online Candidate Helper. The online Candidate Helper will be available from Thursday 3 September 2020.

If you use the online Candidate Helper, print your pre-completed form and make an appointment to lodge it with the Election Manager along with the nomination fee.

Call the Election Manager from Wednesday 16 September 2020 on 1300 112 740 to make a nomination appointment.



Online candidate information session

Due to COVID-19 restrictions, the VEC's recorded candidate information session can be streamed online from Thursday 3 September 2020 complemented by state-wide interactive candidate seminars based on the information video. To watch the information session or find out how to join an online interactive seminar, visit vec.vic.gov.au

Nominations close
12 noon Tuesday 22 September

State-enrolled voters can register for free VoterAlert SMS and email reminders at vec.vic.gov.au

vec.vic.gov.au | 131 832

For enquiries in languages other than English call our interpreting service:

- **Amharic** 9209 0190 • **Arabic** 9209 0100 • **Bosanski** 9209 0191 • **Bosnian** • **Chinese** 9209 0101 • **Cantonese** • **Hrvatski** 9209 0102 • **Croatian** • **Dari** 9209 0193
- **Dinka** 9209 0119 • **Dinka** • **Ελληνικά** 9209 0103 • **Greek** • **Italiano** 9209 0104 • **Italian** • **Isi** 9209 0192 • **Khmer** • **한국어** 9209 0194 • **Korean** • **Македонски** 9209 0105 • **Macedonian**
- **普通话** 9209 0106 • **Mandarin** • **فارسی** 9209 0195 • **Persian** • **Русский** 9209 0196 • **Russian** • **Српски** 9209 0107 • **Serbian** • **Soomali** 9209 0108 • **Somali** • **Español** 9209 0109 • **Spanish**
- **Türkçe** 9209 0110 • **Turkish** • **Việt Nam** 9209 0111 • **Vietnamese** • All other non-English languages 9209 0112

Authorised by W. Gotelji, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

Voting Details example – Statutory

Hume City Council postal election

Your council, your vote

Check the mail for your ballot pack

Ballot packs containing voting material will be mailed to enrolled voters from Tuesday 6 October 2020.

This is a postal election only.

If you do not receive your ballot pack by Friday 16 October 2020, please call (03) 8619 1433 during office hours to arrange a replacement.

How to vote correctly

You must complete your ballot paper correctly for your vote to count. Put the number 1 in the box next to the candidate you most want to see elected, then number ALL the other boxes in order of your choice. You must number EVERY BOX and only use each number once.

How to return your completed ballot paper

Follow the instructions on your ballot paper to complete your vote. To return your completed ballot paper, put it in the ballot paper envelope then use the reply-paid envelope provided or hand-deliver it during office hours to:

Town Hall Broadmeadows, 10 Dimboola Road, Broadmeadows

Voting is compulsory

Voting is compulsory for all voters who were on the State roll at 4 pm on Friday 28 August 2020.

You may be fined if you do not vote — this includes homeowners and tenants.

You are encouraged to vote, but you will not be fined if you don't vote, if:

- you live outside this local council area OR
- you are enrolled directly with the Council to be on the voters' roll for this election.

Your completed ballot pack must be in the mail or hand-delivered by 6 pm* Friday 23 October

*Local mail clearance times vary. Ballot packs must be mailed before final clearance times in the last week of voting. Don't risk a fine.

State-enrolled voters can register for free VoterAlert SMS and email reminders at vec.vic.gov.au

vec.vic.gov.au | (03) 8619 1433

For enquiries in languages other than English call our interpreting service:


- **Amharic** 9209 0190 • **Arabic** 9209 0100 • **Bosanski** 9209 0191 • **Bosnian** • **Chinese** 9209 0101 • **Cantonese** • **Hrvatski** 9209 0102 • **Croatian** • **Dari** 9209 0193
- **Dinka** 9209 0119 • **Dinka** • **Ελληνικά** 9209 0103 • **Greek** • **Italiano** 9209 0104 • **Italian** • **Isi** 9209 0192 • **Khmer** • **한국어** 9209 0194 • **Korean** • **Македонски** 9209 0105 • **Macedonian**
- **普通话** 9209 0106 • **Mandarin** • **فارسی** 9209 0195 • **Persian** • **Русский** 9209 0196 • **Russian** • **Српски** 9209 0107 • **Serbian** • **Soomali** 9209 0108 • **Somali** • **Español** 9209 0109 • **Spanish**
- **Türkçe** 9209 0110 • **Turkish** • **Việt Nam** 9209 0111 • **Vietnamese** • All other non-English languages 9209 0112

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Voting Reminder example – Non-statutory

Mansfield Shire Council postal election

Your council, your vote



MANSFIELD SHIRE

Check the mail for your ballot pack

Ballot packs containing voting material were mailed to enrolled voters from Tuesday 6 October 2020.

This is a postal election only.

If you do not receive your ballot pack by **Friday 16 October 2020**, please call 1300 116 423 during office hours to arrange a replacement.

How to vote correctly

You must complete your ballot paper correctly for your vote to count. Put the number **1** in the box next to the candidate you most want to see elected, then number **ALL** the other boxes in order of your choice. You must number **EVERY BOX** and only use each number once.

How to return your completed ballot paper

Follow the instructions on your ballot paper to complete your vote. To return your completed ballot paper, put it in the ballot paper envelope then use the reply-paid envelope provided or hand-deliver it during office hours to:

30B & 30E High Street, Mansfield

Voting is compulsory

Voting is compulsory for all voters who were on the State roll at **4 pm** on **Friday 28 August 2020**.

You may be fined if you do not vote – this includes homeowners and tenants.

You are encouraged to vote, but you will not be fined if you don't vote, if:

- you live outside this local council area **OR**
- you are enrolled directly with the Council to be on the voters' roll for this election.

Your completed ballot pack must be in the mail or hand-delivered by 6 pm* Friday 23 October

*Local mail clearance times vary. Ballot packs must be mailed before final clearance times in the last week of voting. Don't risk a fine.




State-enrolled voters can register for free VoterAlert SMS and email reminders at vec.vic.gov.au


vec.vic.gov.au | 1300 116 423

For enquiries in languages other than English call our interpreting service:

• **Amharic** 9209 0190 • **Arabic** 9209 0100 • **Bosnian** 9209 0191 • **Cantonese** 9209 0101 • **Croatian** 9209 0102 • **Dari** 9209 0193 • **Dinka** 9209 0119 • **English** 9209 0103 • **Greek** 9209 0104 • **Italian** 9209 0105 • **Khmer** 9209 0192 • **Korean** 9209 0194 • **Macedonian** 9209 0106 • **Mandarin** 9209 0107 • **Persian** 9209 0195 • **Russian** 9209 0108 • **Serbian** 9209 0109 • **Somali** 9209 0110 • **Spanish** 9209 0111 • **Turkish** 9209 0112 • **Vietnamese** 9209 0113 • **Other non-English languages** 9209 0114

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

@electionsvic   




Victorian Electoral Commission

Results notice example – Statutory

Moorabool Shire Council election

Declaration of results



MOORABOOL SHIRE COUNCIL

The following candidates were elected to the Moorabool Shire Council at the general election held in October 2020:




Central Moorabool Ward	Woodlands Ward
TATCHELL, Paul	MUNARI, Ally
East Moorabool Ward	
WARD, Rodney (1st elected)	
BERRY, Moira (2nd elected)	
EDWARDS, David Charles (3rd elected)	
DUDZIK, Tonia (4th elected)	
West Moorabool Ward	
SULLIVAN, Thomas Gerard	


Further details about the results are available at vec.vic.gov.au

Noel Shillito
Election Manager
Thursday 5 November 2020

vec.vic.gov.au | 131 832

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

@electionsvic   



Victorian Electoral Commission

Report to Parliament on the Local Government elections 2020

Melbourne City Council – Close of roll – Statutory

Melbourne City Council postal elections

Your Melbourne, your vote



You must be enrolled to vote

A general election will be held for Melbourne City Council in October 2020. To be able to vote in this election, you must be enrolled by the close of roll at **4 pm on Friday 28 August 2020**. Two categories of voters can vote in the Melbourne City Council election: State-enrolled voters and Council-enrolled voters.

State-enrolled voters

Am I enrolled to vote?

You are already enrolled for this election if:

- you will be 18 years of age or over on Saturday 24 October 2020 **AND**
- you live in the City of Melbourne **AND**
- you are on the State electoral roll for your current address.

You need to enrol if:

- you are an Australian citizen aged 18 or over on Saturday 24 October 2020 **AND**
- you live in the City of Melbourne and you are not on the State electoral roll **OR**
- you have lived at your current residential address within the City of Melbourne for at least a month and have not yet updated your enrolment details, including any changes to your postal address.

How do I enrol?

You can enrol online at vec.vic.gov.au

You can also download an enrolment form from the website.

All enrolment applications must be received by the Victorian Electoral Commission by the close of roll at **4 pm on Friday 28 August 2020**.

How can I check if I am State-enrolled?

You can check your enrolment details online at vec.vic.gov.au at any time, or call 1300 805 478.

Voting is compulsory

Voting is compulsory for everyone who is enrolled in the Melbourne City Council election, including non-Australian citizens and corporation voting representatives.

Thinking about standing for election?

Candidate requirements have recently changed. To nominate as a candidate for Melbourne City Council, you must:

- be an Australian citizen and enrolled on the voters' roll for Melbourne City Council **AND**
- be eligible to become a councillor should you be elected **AND**
- have completed the mandatory candidate training before lodging your nomination with the Election Manager.

For further information, visit vec.vic.gov.au

This notice is published by the Victorian Electoral Commission on behalf of the Registrar for the Melbourne City Council voters' roll.

vec.vic.gov.au | 131 832

For enquiries in languages other than English call our interpreting service:

- አማርኛ 9209 0190 Amharic • عربي 9209 0100 Arabic • **Bosanski** 9209 0191 Bosnian
- 粵語 9209 0101 Cantonese • **Hrvatski** 9209 0102 Croatian • دڙي 9209 0193 Dari
- **Dinka** 9209 0119 Dinka • Ελληνικά 9209 0103 Greek • **Italiano** 9209 0104 Italian • ខ្មែរ 9209 0192 Khmer
- 한국어 9209 0194 Korean • Македонски 9209 0105 Macedonian • 國語 9209 0106 Mandarin
- فارسی 9209 0195 Persian • Русский 9209 0196 Russian • Српски 9209 0107 Serbian
- **Soomaali** 9209 0108 Somali • Español 9209 0109 Spanish • Türkçe 9209 0110 Turkish
- Việt-ngữ 9209 0111 Vietnamese • All other **non-English** languages 9209 0112

Authorised by W. Gatelly, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

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Council-enrolled voters

Am I enrolled to vote?

You are already enrolled for this election if you own or occupy rateable property within the municipality and live in Australia, but you are not a resident of the City of Melbourne. A maximum of two owners and two occupiers can be enrolled as Council-enrolled voters for any one property.

Who else can enrol & vote?

You may also apply to enrol if:

- you own or occupy rateable property in the City of Melbourne and reside in the council area, but are not on the State electoral roll (includes non-Australian citizens) **OR**
- you own rateable property in the City of Melbourne but live outside Australia **OR**
- you are a director or company secretary of a corporation (or hold an equivalent position in an Association) that occupies rateable property solely or jointly within the council area*.

*If a corporation that solely owns or occupies rateable property in the City of Melbourne does not validly appoint two voting representatives by **4 pm on Friday 28 August 2020**, Melbourne City Council is required by law to enrol the first two of the following (to be taken in alphabetical order):

- the company secretaries whose postal addresses are in Victoria
- the company secretaries whose postal addresses are elsewhere in Australia
- the directors whose postal addresses are in Victoria
- the directors whose postal addresses are elsewhere in Australia.

How do I apply to be a Council-enrolled voter?

If you meet any of the mentioned criteria and wish to enrol, contact Melbourne City Council on 1300 735 427 or visit melbourne.vic.gov.au/elections for a council enrolment form.

Council enrolment forms must be received by Melbourne City Council by the close of roll at **4 pm on Friday 28 August 2020**.

How can I check if I am Council-enrolled?

You can check your enrolment details online from mid-August at melbourne.vic.gov.au/elections or anytime by contacting the Melbourne City Council election helpline on 1300 735 427.

Enrolment closes

4 pm Friday 28 August

State-enrolled voters can register for free VoterAlert SMS and email reminders at vec.vic.gov.au

Melbourne City Council – Notice of Election – Statutory


Melbourne City Council postal elections

Your Melbourne, your vote

Two simultaneous elections will be held for Melbourne City Council this October—one to elect the Leadership Team (Lord Mayor and Deputy Lord Mayor) and the other to elect nine councillors.

Voting

Ballot packs will be delivered to enrolled voters from Tuesday 6 October 2020. Your completed ballot papers must be returned in the mail ASAP or hand-delivered to the Election Manager by the close of voting at **6 pm on Friday 23 October 2020**.



If you will be away

If you will be away when ballot packs are mailed, or your address has changed since Friday 28 August 2020, your ballot pack can be redirected by writing to:

Election Manager
Melbourne City Council elections
C/- Victorian Electoral Commission
Level 11, 530 Collins Street
Melbourne VIC 3000

Alternatively, you can email your request to:
redirections@vec.vic.gov.au

Please include the address for redirection. Each voter requesting redirection must sign their request.

Requests for redirection must be received by **Thursday 17 September 2020**.

Large print and braille ballot papers

Large print or braille ballot papers are available for voters who are blind or have low vision—please register by **Tuesday 15 September 2020**. To register, call (03) 8620 1222 during business hours.

Request an early postal vote

To apply for an early postal vote, contact the Election Manager from **Wednesday 23 September 2020** on (03) 8619 1444 and make an application. You must provide a valid reason.

How to nominate as a candidate

Candidate requirements have recently changed. To nominate as a candidate, you must:

- be an Australian citizen and enrolled on the voters' roll for Melbourne City Council **AND**
- be eligible to become a councillor should you be elected **AND**
- have completed the mandatory candidate training before lodging your nomination with the Election Manager.

To nominate, complete the nomination form and lodge it with the Election Manager together with the \$250 nomination fee. Nomination forms can be lodged by appointment during business hours from **Thursday 17 September 2020** until **12 noon on Tuesday 22 September 2020** at:

Drill Hall Multicultural Hub
51-57 Victoria Street, Melbourne

Candidates for the Leadership Team must nominate in pairs. Candidates nominating for a councillor position must nominate as individuals, but can request to be grouped with other candidates under a group name.

Visit vec.vic.gov.au for more information and to pre-complete your nomination form using the online Candidate Helper. The online Candidate Helper will be available from **Thursday 3 September 2020**.

If you use the online Candidate Helper, print your pre-completed form and make an appointment to lodge it with the Election Manager along with the nomination fee.

Call the Election Manager from **Monday 7 September 2020** on (03) 8619 1444 to make a nomination appointment.

Online candidate information sessions

Due to COVID-19 restrictions, the Victorian Electoral Commission's candidate information sessions will be conducted online at:

- **7 pm on Thursday 10 September 2020**
- AND**
- **1 pm on Monday 14 September 2020**

To watch an information session, visit vec.vic.gov.au

Nominations close

12 noon Tuesday 22 September

State-enrolled voters can register for free VoterAlert SMS and email reminders at vec.vic.gov.au


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For enquiries in languages other than English call our interpreting service:

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Report to Parliament on the Local Government elections 2020

Melbourne City Council – Voting Details – Statutory

Melbourne City Council postal elections

Your Melbourne, your vote



Check the mail for your ballot pack

Melbourne City Council elections are underway. Ballot packs containing voting material will be mailed to enrolled voters from **Tuesday 6 October 2020**.

This is a postal election only.

If you do not receive your ballot pack by **Friday 16 October 2020**, please call (03) 8619 1444 during business hours to arrange a replacement.

Candidates

Candidates who have nominated for election are listed in the ballot pack and at vec.vic.gov.au. The ballot pack contains booklets with photos and statements (if these have been provided by the candidates), for the Leadership Team and councillor positions.

Responses to a candidate questionnaire, where provided, are also available at vec.vic.gov.au.

How to vote correctly for both elections

You will vote in two elections—one to elect the Leadership Team (Lord Mayor and Deputy Lord Mayor) and the other to elect nine councillors. You must complete your ballot papers correctly for your vote to count.

Leadership Team

(Lord Mayor and Deputy Lord Mayor)

Put the number **1** in the box next to the team you most want to see elected, then number **ALL** the other boxes in order of your choice. You must number **EVERY BOX** and only use each number once.

Councillors

You can vote in one of two ways for the nine councillors. Either vote for a group by putting the number **1** in just one of the boxes above-the-line.

Or vote for individual candidates by numbering **ALL** the boxes below-the-line in order of your choice. If you vote below-the-line, you must number **EVERY BOX** and only use each number once.

How to return your completed ballot papers

Follow the instructions on your ballot papers to complete your vote. To return your completed ballot papers, put them in the ballot paper envelope then use the reply-paid envelope provided or hand-deliver it during office hours to:

Drill Hall Multicultural Hub
51–57 Victoria Street, Melbourne

Voting is compulsory

Voting is compulsory for everyone who is enrolled in the Melbourne City Council elections, including non-Australian citizens and corporation voting representatives.

If you don't vote and do not have a valid excuse, you may be fined.

Your completed ballot pack must be in the mail or hand-delivered by 6 pm* Friday 23 October

*Local mail clearance times vary. Ballot packs must be mailed before final clearance times in the last week of voting. Don't risk a fine.

State-enrolled voters can register for free VoterAlert SMS and email reminders at vec.vic.gov.au

vec.vic.gov.au | (03) 8619 1444

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Melbourne City Council – Reminder – Non-statutory

Melbourne City Council postal elections

Your Melbourne, your vote



Check the mail for your ballot pack

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This is a postal election only.

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Candidates

Candidates who have nominated for election are listed in the ballot pack and at vec.vic.gov.au. The ballot pack contains booklets with photos and statements (if these have been provided by the candidates), for the Leadership Team and councillor positions.

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How to vote correctly for both elections

You will vote in two elections—one to elect the Leadership Team (Lord Mayor and Deputy Lord Mayor) and the other to elect nine councillors. You must complete your ballot papers correctly for your vote to count.

Leadership Team (Lord Mayor and Deputy Lord Mayor)

Put the number 1 in the box next to the team you most want to see elected, then number **ALL** the other boxes in order of your choice. You must number **EVERY BOX** and only use each number once.

Councillors

You can vote in one of two ways for the nine councillors. Either vote for a group by putting the number 1 in just one of the boxes above-the-line.

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51–57 Victoria Street, Melbourne

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Your completed ballot pack must be in the mail or hand-delivered by 6 pm* Friday 23 October

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vec.vic.gov.au | (03) 8619 1444


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Report to Parliament on the Local Government elections 2020

Melbourne City Council – Results – Statutory

Melbourne City Council elections



Declaration of results

The following candidates were elected to the Melbourne City Council at the general elections held in October 2020:

Leadership Team

Lord Mayor

CAPP, Sally

Deputy Lord Mayor

REECE, Nicholas

Councillors

LOUEY, Kevin (1st elected)

LEPPERT, Rohan (2nd elected)

CHANG, Jason (3rd elected)

GRIFFITHS, Davydd (4th elected)

CAMPBELL, Roshena (5th elected)

BALL, Olivia (6th elected)

LIU, Philip Le (7th elected)

HAKIM, Jamal (8th elected)

DOIDGE, Elizabeth Mary (9th elected)

Further details about the results are available at vec.vic.gov.au

Bill Lang**Election Manager**

Wednesday 4 November 2020

vec.vic.gov.au | 131 832

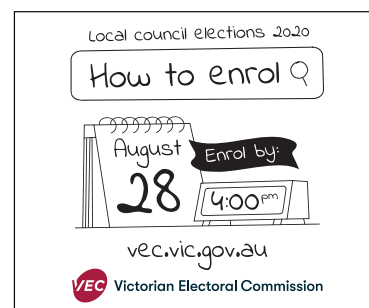
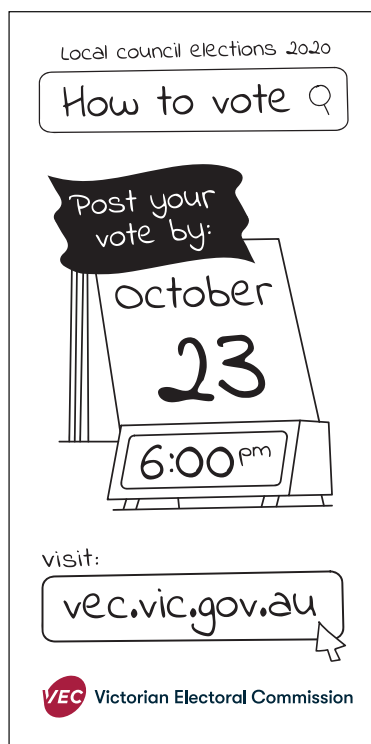
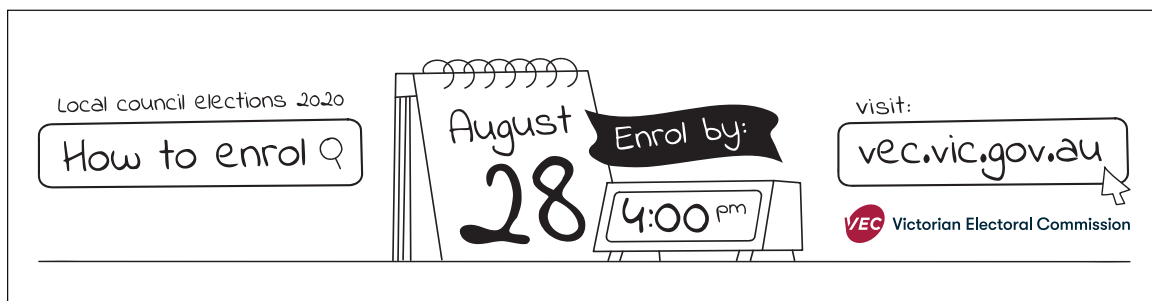
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Appendix 8: Statewide communication campaign



Report to Parliament on the Local Government elections 2020

Appendix 9: Declaration of results

Council Name	Ward	Vacancies	Successful Candidates	Declaration
Alpine Shire Council		7	JANAS, Ron PRIME, Kelli KEEBLE, Tony VINCENT, Charlie CHALWELL, Katarina NICHOLAS, Sarah FORSYTH, John	11 am Thursday 5 November
Ararat Shire Council		7	ARMSTRONG, Jo BEALES, Peter WATERSTON, William Alexander SANDERS, Bob BURRIDGE, Henry ALLGOOD, Gwenda ARMSTRONG, Rob	11 am Wednesday 4 November
Ballarat City Council	Central Ward	3	COATES, Belinda HARRIS, Mark McINTOSH, Samantha	11 am Friday 6 November
	North Ward	3	JOHNSON, Amy EDDY, Peter MOLONEY, Daniel	
	South Ward	3	HUDSON, Des TAYLOR, Ben HARGREAVES, Tracey	
Banyule City Council	Bakewell Ward	1	DI PASQUALE, Mark	1 pm Friday 6 November
	Beale Ward	1	NEALY, Elizabeth	
	Chelsworth Ward	1	McKERN, Alida	
	Griffin Ward	1	CASTALDO, Peter	
	Grimshaw Ward	1	GAROTTI, Rick	
	Hawdon Ward	1	MITSinIKOS, Fiona	
	Ibbott Ward	1	MELICAN, Tom	
	Olympia Ward	1	DIMARELOS, Peter	
Bass Coast Shire Council	Bunurong Ward	3	TESSARI, Brett LAING, Leticia LARKE, Les	12 noon Friday 6 November
		3	WHELAN, Michael BAUER, Ron ROOKS, David	
	Western Port Ward	3	KENT, Bruce HALSTEAD, Rochelle LE SERVE, Clare	

Appendices

Council Name	Ward	Vacancies	Successful Candidates	Declaration
Baw Baw Shire Council	Central Ward	3	GOSS, Danny TAURU, Jazmin GAUCI, Joe	12 noon Thursday 5 November
	East Ward	3	LEANEY, Michael KOSTOS, Peter WALLACE, Darren	
	West Ward	3	LUCAS, Ben JONES, Tricia McCABE, Annemarie	
Bayside City Council	Beckett Ward	1	MARTIN, Clarke William	12 noon Wednesday 11 November
	Bleazby Ward	1	DEL PORTO, Alex	
	Boyd Ward	1	STITFOLD, Fiona	
	Castlefield Ward	1	SAMUEL-KING, Jo	
	Dendy Ward	1	EL MOUALLEM, Hanna	
	Ebden Ward	1	EVANS, Laurence	
	Iverson Ward	1	CASTELLI, Sonia	
Benalla Rural City Council		7	DAVIS, Peter CLARIDGE, Danny KING, Justin R. HEARN, Bernie O'BRIEN, Gail HEWA GUNARATNE, Punarji FIRTH, Don	1 pm Thursday 5 November
Boroondara City Council	Bellevue Ward	1	PARKE, Jim	10 am Monday 9 November
	Cotham Ward	1	SINFIELD, Felicity	
	Gardiner Ward	1	FRANCO, Victor	
	Glenferrie Ward	1	GAULT, Wes	
	Junction Ward	1	GILLIES, Di	
	Lynden Ward	1	HOLLINGSWORTH, Lisa	
	Maling Ward	1	ADDIS, Jane	
	Maranoa Ward	1	WATSON, Cynthia	
	Riversdale Ward	1	BIGGAR, Susan	
	Solway Ward	1	THOMPSON, Garry	
	Studley Ward	1	STAVROU, Nick	
Borough of Queenscliffe		5	EBBELS, Ross GRIGAU, Donnie GROUT, Michael SALTER, Susan HEWITT, Fleur	4 pm Wednesday 4 November

Report to Parliament on the Local Government elections 2020

Council Name	Ward	Vacancies	Successful Candidates	Declaration
Brimbank City Council	Grasslands Ward	3	BORG, Victoria BRANTON, Sarah DANG, Thuy	1 pm Friday 6 November
	Harvester Ward	3	NGUYEN, Jasmine DAVID, Sam LUU, Trung	
	Horseshoe Bend Ward	2	TACHOS, Virginia PAPALIA, Jae	
	Taylors Ward	3	RASIC, Ranka LANCASHIRE, Bruce KERR, Maria	
Buloke Shire Council	Lower Avoca Ward	2	STEWART, Carolyn POLLARD, David Thomas	6 pm Monday 2 November
	Mallee Ward	2	GETLEY, Alan Ronald (elected unopposed) VIS, David (elected unopposed)	
	Mount Jeffcott Ward	3	WARREN, Daryl (elected unopposed) MILNE, Graeme Leon (elected unopposed) SIMPSON, Bronwyn (elected unopposed)	
Campaspe Shire Council	Echuca Ward	3	MARWOOD, Tony AMOS, Robert WELLER, Christine	3 pm Wednesday 4 November
	Kyabram-Deakin Ward	3	GATES, Colleen MACKRELL, Daniel ZOBEC, John	
	Rochester Ward	1	JARMAN, Paul	
Campaspe Shire Council	Waranga Ward	1	WESTON, Adrian (elected unopposed)	12 noon Thursday 5 November
	Western Ward	1	PENTREATH, Leanne (elected unopposed)	
Cardinia Shire Council	Beacon Hills Ward	1	OWEN, Brett	10 am Tuesday 10 November
	Bunyip Ward	1	MOORE, Graeme	
	Central Ward	1	ROSS, Collin	
	Henty Ward	1	RYAN, Carol	
	Officer Ward	1	RADFORD, Tammy	
	Pakenham Hills Ward	1	KOWARZIK, Jack	
	Ranges Ward	1	SPRINGFIELD, Jeff (elected unopposed)	
	Toomuc Ward	1	DAVIES, Stephanie	
	Westernport Ward	1	BROWN, Ray	

Council Name	Ward	Vacancies	Successful Candidates	Declaration
Central Goldfields Shire Council	Flynn Ward	1	LONG, Liesbeth	4 pm Wednesday 4 November
	Maryborough Ward	4	MURPHY, Gerard LA VELLA, Grace SPROULL, Wayne LOVETT, Geoff	
	Paddys Ranges Ward	1	MEDDOWS-TAYLOR, Chris (elected unopposed)	
	Tullaroop Ward	1	DE VILLIERS, Anna	
Colac Otway Shire Council		7	McCRACKEN, Joe POTTER, Chris COSTIN, Graham Leslie HANSON, Kate HART, Stephen BELL, Jamie WHITE, Margaret	11.30 am Thursday 5 November
Corangamite Shire Council	Central Ward	3	CONHEADY, Geraldine GSTREIN, Ruth HICKEY, Laurie	11.30 am Wednesday 4 November
	Coastal Ward	1	VOGELS, Jamie John (elected unopposed)	
	North Ward	1	COLE, Nicholas Thornton	
	South-Central Ward	1	BEARD, Joanne (elected unopposed)	
	South-West Ward	1	MAKIN, Kate (elected unopposed)	
Darebin City Council	Central Ward	1	MESSINA, Lina	10 am Monday 9 November
	North Central	1	WILLIAMS, Julie	
	North East Ward	1	LAURENCE, Tim	
	North West Ward	1	GRECO, Gaetano	
	South Ward	1	HANNAN, Tom	
	South Central Ward	1	RENNIE, Susan	
	South East Ward	1	DIMITRIADIS, Emily	
	South West Ward	1	McCARTHY, Trent	
East Gippsland Shire Council		9	VAN DIGGELE, Kirsten	3 pm Monday 9 November
			URIE, Mendy	
			BUCKLEY, Sonia	
			ALLEN, Arthur	
			STOW, Trevor	
			GREACEN, Jane	
			WHITE, John	
			CROOK, Tom	
			REEVES, Mark	

Report to Parliament on the Local Government elections 2020

Council Name	Ward	Vacancies	Successful Candidates	Declaration
Frankston City Council	North-East Ward	3	CONROY, Nathan ASKER, David TAYLER, Suzette	12 noon Wednesday 4 November
	North-West Ward	3	HUGHES, Steven BOLAM, Kris BAKER, Sue	
	South Ward	3	HILL, Brad HARVEY, Claire HUGHES, Liam	
Gannawarra Shire Council	Avoca Ward	1	GILLINGHAM, Charles (elected unopposed)	11.30 am Monday 9 November
	Murray Ward	1	STANTON, Ross	
	Patchell Ward	3	BURT, Kelvin John COLLIER, Travis OGDEN, Jane E	
	Yarran Ward	2	SMITH, Garner J. LINK, Keith Harold	
Glen Eira City Council	Camden Ward	3	PARASOL, Sam ZMOOD, Simone ZYNGIER, David	11.30 am Wednesday 4 November
	Rosstown Ward	3	ESAKOFF, Margaret ATHANASOPOULOS, Tony PILLING, Neil	
	Tucker Ward	3	CADE, Anne-Marie MAGEE, Jim ZHANG, Li	
Glenelg Shire Council		7	WILSON, Gilbert RANK, Anita STEPHENS, Karen MARTIN, Scott CARR, Michael HAWKER, Chrissy SMITH, Jayden M.	11.30 am Thursday 5 November
Golden Plains Shire Council		7	CUNNINGHAM, Brett SHARKEY, Owen GETSOM, Ian KIRBY, Helena Angela GAMBLE, Gavin WHITFIELD, Clayton ROWE, Les	6 pm Thursday 5 November

Council Name	Ward	Vacancies	Successful Candidates	Declaration
Greater Bendigo City Council	Eppalock Ward	3	O'ROURKE, Margaret PENNA, Gregory EVANS, Matthew	3 pm Friday 6 November
	Lockwood Ward	3	FYFFE, Rod ALDEN, Jennifer WILLIAMS, Vaughan	
	Whipstick Ward	3	METCALF, Andrea FAGG, David SLOAN, Julie	
Greater Dandenong City Council	Cleeland Ward	1	LONG, Angela	2 pm Tuesday 10 November
	Dandenong Ward	1	MEMETI, Jim	
	Dandenong North Ward	1	MILKOVIC, Bob	
	Keysborough Ward	1	DARK, Tim	
	Keysborough South Ward	1	GARAD, Rhonda	
	Noble Park Ward	1	TAN, Sophie	
	Noble Park North Ward	1	FORMOSO, Lana	
	Springvale Central Ward	1	LIM, Richard	
	Springvale North Ward	1	O'REILLY, Sean	
	Springvale South Ward	1	TRUONG, Loi	
	Yarraman Ward	1	FOSTER, Eden	
Greater Geelong City Council	Bellarine Ward	3	ASHER, Stephanie SULLIVAN, Trent MASON, Jim	2.30 pm Wednesday 4 November
	Brownbill Ward	3	MANSFIELD, Sarah KONTELJ, Eddy MURRIHY, Peter John	
	Kardinia Ward	3	HARWOOD, Bruce NELSON, Ron MOLONEY, Belinda	
	Windermere Ward	2	AITKEN, Anthony GRZYBEK, Kylie	
Greater Shepparton City Council		9	O'KEEFFE, Kim PRIESTLY, Robert SALI, Shane JAMES, Gregory ABDULLAH, Seema SUMMER, Fern DOBSON, Geoffrey Dennis BROPHY, Anthony John SPINKS, Sam	4 pm Thursday 5 November

Report to Parliament on the Local Government elections 2020

Council Name	Ward	Vacancies	Successful Candidates	Declaration
Hepburn Shire Council	Birch Ward	2	BRAY, Jen HEWITT, Lesley Dawne	12 noon Thursday 5 November
	Cameron Ward	1	HALLIDAY, Tessa Louise	
	Coliban Ward	1	HOOD, Brian	
	Creswick Ward	2	HENDERSON, Don DRYLIE, Tim	
	Holcombe Ward	1	SIMPSON, Juliet Astrid Ingham	
Hindmarsh Shire Council	East Ward	2	NELSON, Debra (elected unopposed) By-election required to fill second vacancy	4.45 pm Monday 2 November
	North Ward	2	ISMAY, Ron IRELAND, Brett Anthony	
	West Ward	2	ALBRECHT, Melanie GERSCH, Rob	
Hobsons Bay City Council	Cherry Lake Ward	2	BRIFFA, Tony KELLANDER, Daria	4.30 pm Thursday 5 November
	Strand Ward	3	MARSDEN, Jonathon HEMPHILL, Peter SUTTON-LEGAUD, Pamela	
	Wetlands Ward	2	TYLER, Matt GRIMA, Diana	
Horsham Rural City Council		7	FLYNN, Penny BELL, Di GULLINE, Robyn POWER, Leslie Victor ROSS, Ian HAENEL, Claudia BOWE, David John	5 pm Wednesday 4 November
Hume City Council	Aitken Ward	4	MOORE, Carly JACKSON, Jodi HAWEL, Joseph OVEREND, Jim	2 pm Thursday 5 November
	Jacksons Creek Ward	3	MEDCRAFT, Jack BELL, Jarrod DANCE, Trevor	
	Meadow Valley Ward	4	HOLLOW, Chris SHERRY, Karen KURT, Naim MISHO, Sam	
Indigo Shire Council		7	O'CONNOR, Jenny PRICE, Sophie CROUCHER, Peter GOLDSWORTHY, Larry HORNE, Roberta SHEPHEARD, Diane GAFFNEY, Bernard	11 am Friday 6 November

Appendices

Council Name	Ward	Vacancies	Successful Candidates	Declaration
Kingston City Council	Banksia Ward	1	HOWE, Cameron	9.30 am Wednesday 11 November
	Bunjil Ward	1	STAIKOS, Steve	
	Caruana Ward	1	HUA, George	
	Chicquita Ward	1	DAVIES, Tracey	
	Como Ward	1	HILL, Chris	
	Karkarook Ward	1	SAAB, Hadi	
	Longbeach Ward	1	OXLEY, Georgina	
	Melaleuca Ward	1	COCHRANE, Tim	
	Sandpiper Ward	1	EDEN, David	
	Wattle Ward	1	DAVEY-BURNS, Jenna	
	Yammerbook Ward	1	BEARSLEY, Tamsin	
Knox City Council	Baird Ward	1	ALLRED, Yvonne	9 am Friday 6 November
	Chandler Ward	1	DWIGHT, Jude	
	Collier Ward	1	TIMMERS-LEITCH, Marcia (elected unopposed)	
	Dinsdale Ward	1	GRASSO, Sorina	
	Dobson Ward	1	BAKER, Meagan	
	Friberg Ward	1	LAUKENS, Susan	
	Scott Ward	1	COOPER, Lisa	
	Taylor Ward	1	PEARCE, Darren	
	Tirhatuan Ward	1	SEYMOUR, Nicole	
Latrobe City Council	Central Ward	2	MIDDLEMISS, Graeme LUND, Tracie	11 am Monday 9 November
	East Ward	4	O'CALLAGHAN, Kellie CLANCEY, Dan HOWE, Darren John HARRIMAN, Dale	
	South Ward	1	FERGUSON, Melissa	
	West Ward	2	GIBSON, Sharon LAW, Bradley	
Loddon Shire Council	Boort Ward	1	BEATTIE, Neil Edward	4.15 pm Wednesday 4 November
	Inglewood Ward	1	MURPHY, Wendy	
	Tarnagulla Ward	1	JUNGWIRTH, Linda	
	Terrick Ward	1	STRAUB, Dan (elected unopposed)	
	Wedderburn Ward	1	HOLT, Gavan Lindsay	
Macedon Ranges Shire Council	East Ward	3	DEATH, Annette WEST, Bill NEIL, Geoffrey Allan	12.30 pm Thursday 5 November
	South Ward	3	GUTHRIE, Rob BONANNO, Dominic MOORE, Anne	
	West Ward	3	ANDERSON, Jennifer PEARCE, Janet RIDGEWAY, Mark	

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Council Name	Ward	Vacancies	Successful Candidates	Declaration
Manningham City Council	Bolin Ward	1	GOUGH, Geoff	10 am Friday 6 November
	Currawong Ward	1	CONLON, Andrew	
	Manna Ward	1	LIGHTBODY, Tomas	
	Ruffey Ward	1	MAYNE, Stephen	
	Schramm Ward	1	MAYNE, Laura	
	Tullamore Ward	1	DIAMANTE, Deirdre	
	Waldau Ward	1	CHEN, Anna	
	Westerfolds Ward	1	KLEINERT, Michelle	
	Yarra Ward	1	LANGE, Carli	
Mansfield Shire Council		5	TEHAN, James HOLCOMBE, Mark WEBB, Rohan SLADDIN, Paul RABIE, Steve	3.30 pm Thursday 5 November
Maribyrnong City Council	River Ward	2	CARTER, Sarah TRAN, Anthony	2.15 pm Saturday 7 November
	Stony Creek Ward	2	LAM, Cuc THOMAS, Bernadette	
	Yarraville Ward	3	CLARKE, Michael CRAWFORD, Simon JORQUERA, Jorge Andres	
Maroondah City Council	Barneong Ward	1	GRAHAM, Marijke	10 am Thursday 5 November
	Bungalook Ward	1	DIB, Tony (elected unopposed)	
	Jubilee Ward	1	SYMOM, Mike	
	McAlpin Ward	1	STOJANOVIC, Suzanne	
	Tarralla Ward	1	MACDONALD, Paul	
	Wicklow Ward	1	DAMANTE, Tasa	
	Wombolano Ward	1	SPEARS, Kylie	
	Wonga Ward	1	LAMONT, Nora	
	Yarrunga Ward	1	STEANE, Rob	
Melbourne City Council 2020	Councillors	9	LOUEY, Kevin LEPPERT, Rohan CHANG, Jason GRIFFITHS, Davydd CAMPBELL, Roshena BALL, Olivia LIU, Philip Le HAKIM, Jamal DOIDGE, Elizabeth Mary	2 pm Wednesday 4 November
	Leadership Team	2	CAPP, Sally / REECE, Nicholas	

Appendices

Council Name	Ward	Vacancies	Successful Candidates	Declaration
Melton City Council	Cambridge Ward	3	MAJDLIK, Kathy ABBOUSHI, Steve KESIC, Goran	12 noon Thursday 5 November
	Coburn Ward	4	TURNER, Bob VANDENBERG, Ashleigh RAMSEY, Sophie SHANNON, Julie	
	Watts Ward	2	CARLI, Lara DEEMING, Moira	
Mildura Rural City Council		9	MILNE, Glenn ARNEY, Ian Richard WOOD, Liam Andrew MODICA, Jason DE PIERI, Stefano ECKEL, Mark HEALY, Helen POWER, Cyndi REYNOLDS, Jodi	2.30 pm Thursday 5 November
Mitchell Shire Council	Central Ward	3	BANNISTER, Louise CLARK, Nathan GOBLE, Annie	12.30 pm Friday 6 November
	North Ward	3	SANDERSON, Rhonda STEVENS, Fiona CHISHOLM, Bill	
	South Ward	3	CORNISH, Bob ELDRIDGE, Rob BANKS, Christine	
Moira Shire Council		9	MUSTICA, Libro BOURKE, Kevin J. LIMBRICK, Wayne ELLIOTT, Peter MANSFIELD, Peter MARTIN, Marie GOLDMAN, Andrew BROOKS, Julie LAWLESS, Peter Joseph	11.30 am Friday 6 November
Monash City Council	Glen Waverley Ward	2	LAKE, Geoff LUO, Nicky	12 noon Thursday 5 November
	Mount Waverley Ward	3	PATERSON, Rebecca LITTLE, Brian DE SILVA, Anjalee	
	Mulgrave Ward	3	KLISARIS, Paul McCLUSKEY, Shane SAMARDZIJA, Tina	
	Oakleigh Ward	3	ZOGRAPHOS, Theo FERGEUS, Josh JAMES, Stuart	

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Council Name	Ward	Vacancies	Successful Candidates	Declaration
Moonee Valley City Council	Buckley Ward	3	NATION, Cam SHARPE, Narelle ADAMS, Ava	11 am Wednesday 11 November
	Myrnong Ward	3	BETTIO, Jacob ISER, Rose HODGSON, Katrina	
	Rose Hill Ward	3	BYRNE, Samantha SPEK, John TYSON, Pierce	
Moorabool Shire Council	Central Moorabool Ward	1	TATCHELL, Paul	11 am Thursday 5 November
	East Moorabool Ward	4	WARD, Rodney BERRY, Moira EDWARDS, David Charles DUDZIK, Tonia	
	West Moorabool Ward	1	SULLIVAN, Thomas Gerard	
	Woodlands Ward	1	MUNARI, Ally	
Moreland City Council	North-East Ward	4	CARLI HANNAN, Annalivia PULFORD, Adam BOLTON, Sue PAVLIDIS-MIHALAKOS, Helen	2 pm Thursday 5 November
	North-West Ward	4	YILDIZ, Oscar DAVIDSON, Helen PANOPOULOS, Angelica EL-HALABI, Milad	
	South Ward	3	TAPINOS, Lambros RILEY, Mark CONLAN, James	
Mornington Peninsula Shire Council	Briars Ward	3	HOLLAND, Steve O'CONNOR, Despi MARSH, Anthony	3 pm Friday 6 November
	Cerberus Ward	1	DIXON, Lisa	
	Nepean Ward	2	RACE, Sarah FRASER, Hugh	
	Red Hill Ward	1	GILL, David	
	Seawinds Ward	3	CELI, Antonella McCAFFERTY, Kerri MAR, Debra	
	Watson Ward	1	MERCURIO, Paul	
Mount Alexander Shire Council	Calder Ward	1	CORDY, Anthony Glenn (elected unopposed)	6 pm Wednesday 4 November
	Castlemaine Ward	3	ANNEAR, Rosie MALTBY, Bill McCLURE, Gary William	
	Coliban Ward	1	HENDERSON, Christine (elected unopposed)	
	Loddon River Ward	1	DRISCOLL, Matthew	
	Tarngower Ward	1	GARDNER, Stephen William	

Council Name	Ward	Vacancies	Successful Candidates	Declaration
Moyne Shire Council	Unsubdivided	7	MEADE, Daniel	11.30 am Thursday 5 November
			DOUKAS, Jim	
			GLEESON, Damian John	
			LOCKETT, Jordan	
			FOSTER, Karen J.	
			PURCELL, James	
			SMITH, Ian	
Murrindindi Shire Council	Cathedral Ward	1	McAULAY, Sandice (elected unopposed)	10 am Thursday 5 November
	Cheviot Ward	1	CARPENTER, Sue	
	Eildon Ward	1	HASLAM, Karine	
	King Parrot Ward	1	LORDING, Eric	
	Kinglake Ward	1	GERENCSEK, Ilona (elected unopposed)	
	Koriella Ward	1	WALSH, John Christopher	
	Red Gate Ward	1	GALLAGHER, Damien	
Nillumbik Shire Council	Blue Lake Ward	1	STOCKMAN, Richard	3.30 pm Friday 6 November
	Bunjil Ward	1	EGAN, Karen Jane	
	Edendale Ward	1	DUFFY, Natalie	
	Ellis Ward	1	PERKINS, Peter	
	Sugarloaf Ward	1	RAMCHARAN, Ben	
	Swipers Gully Ward	1	EYRE, Frances	
	Wingrove Ward	1	PAINE, Geoff	
Northern Grampians Shire Council	Central Ward	1	ERWIN, Kevin (elected unopposed)	5.30 pm Monday 26 October
	Kara Kara Ward	2	DRISCOLL, Tony (elected unopposed)	
			HYSLOP, Karen Joy (elected unopposed)	
	South West Ward	1	By-election required	
	Stawell Ward	3	DEMPSEY, Lauren Pamela (elected unopposed)	
			HASWELL, Rob (elected unopposed)	
			EMERSON, Murray (elected unopposed)	
Port Phillip City Council	Canal Ward	3	CRAWFORD, Louise	11 am Friday 6 November
			CLARK, Rhonda	
			BAXTER, Tim	
	Gateway Ward	3	PEARL, Marcus	
			CUNSOLO, Heather	
			MARTIN, Peter	
	Lake Ward	3	COPSEY, Katherine	
			BOND, Andrew	
			SIRAKOFF, Christina	

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Council Name	Ward	Vacancies	Successful Candidates	Declaration
Pyrenees Shire Council	Avoca Ward	1	EASON, Ronald	4 pm Monday 2 November
	Beaufort Ward	1	FERRARI, Damian (elected unopposed)	
	De Cameron Ward	1	VANCE, Robert J. (elected unopposed)	
	Ercildoune Ward	1	CLARK, David	
	Mount Emu Ward	1	KEHOE, Tanya (elected unopposed)	
Southern Grampians Shire Council		7	ROBERTSON, David	12 noon Thursday 5 November
			COLLITON, Bruach	
			HENRY, Helen	
			BROWN, Mary-Ann	
			CALVANO, Albert	
			McADAM, Greg	
			RAINSFORD, Katrina	
Stonnington City Council	East Ward	3	KLISARIS, Jami	1.30 pm Thursday 5 November
			LEW, Alexander	
			MORGAN, Polly	
	North Ward	3	GRIFFIN, Marcia	
			HELY, Kate	
			KOCE, Matthew	
	South Ward	3	SEHR, Melina	
			SCOTT, Mike	
			BATAGOL, Nicki	
Strathbogie Shire Council	Honeysuckle Creek Ward	1	RAEBURN, Chris	4.30 pm Wednesday 4 November
	Hughes Creek Ward	1	MURRAY, Paul	
	Lake Nagambie Ward	2	LIKOS, Melanie	
			DICKINSON, Reg	
	Mount Wombat Ward	1	BINKS, Laura	
	Seven Creeks Ward	2	HOURIGAN, Kristy	
			HAYES-BURKE, Sally	
Surf Coast Shire Council	Anglesea Ward	2	STAPLETON, Libby	11.30 am Thursday 5 November
			BODSWORTH, Mike	
	Lorne Ward	1	ALLEN, Gary G. (elected unopposed)	
	Torquay Ward	4	GAZZARD, Kate	
			PATTISON, Liz	
			HODGE, Rose	
			BARKER, Paul	
	Winchelsea Ward	2	WELLINGTON, Heather	
			SCHONFELDER, Adrian Dwight	
Swan Hill Rural City Council		7	BENHAM, Jade McPHEE, Les KING, Stuart McKAY, Nicole MOAR, William YOUNG, Ann JEFFERY, Chris	12 noon Monday 9 November

Council Name	Ward	Vacancies	Successful Candidates	Declaration
Towong Shire Council		5	WORTMANN, David John WHITEHEAD, Andrew James DIKSCHEI, Peter John SCALES, Aaron ANDERSON, Denise Joy	11 am Wednesday 4 November
Wangaratta Rural City Council	City Ward	4	REES, Dean HERRY, Jack FULLER, David Arthur Clifford FITZPATRICK, Ashlee	11 am Thursday 5 November
	North Ward	1	BENTON, Harvey John (elected unopposed)	
	South Ward	1	BUSSELL, Harry	
	Warby Ward	1	GRANT, Irene	
Warrnambool City Council		7	JELLIE, Vicki AKOCH, Otha Thon PASPALIARIS, Angie ARNOTT, Debbie BLAIN, Ben TAYLOR, Max ZIEGELER, Richard	11.30 am Tuesday 10 November
Wellington Shire Council	Central Ward	3	BYE, Ian ROSSETTI, Scott WOOD, Jill	11.30 am Thursday 5 November
	Coastal Ward	3	STEPHENS, Garry John MAHER, Gayle MCKENZIE, Marcus	
	Northern Ward	3	HOLE, Malcolm TATTERSON, John CROSSLEY, Carolyn	
West Wimmera Shire Council		5	PRETLOVE, Jodie MEYER, Bruce H. DOMASCHENZ, Trevor John HOULIHAN, Tom MEYER, Tim	11 am Wednesday 4 November
Whitehorse City Council	Cootamundra Ward	1	MUNROE, Andrew	2 pm Wednesday 11 November
	Eley Ward	1	SKILBECK, Trudy	
	Elgar Ward	1	BARKER, Blair	
	Kingsley Ward	1	McNEILL, Amanda	
	Lake Ward	1	MASSOUD, Denise	
	Mahoneys Ward	1	LANE, Mark	
	Simpson Ward	1	CUTTS, Prue	
	Sparks Ward	1	LIU, Tina	
	Terrara Ward	1	CARR, Raylene	
	Walker Ward	1	STENNETT, Ben	
	Wattle Ward	1	DAVENPORT, Andrew	

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Council Name	Ward	Vacancies	Successful Candidates	Declaration
Wodonga City Council		7	BENNETT, Kat POULTON, Kev SIMPENDORFER, Graeme Charles HALL, Libby MILDREN, Ron WATSON, John K.D. QUILTY, Olga	12 noon Friday 6 November
Wyndham City Council	Chaffey Ward	4	GILLIGAN, Josh BARRERA, Jennie MAHFOUD, Marcel John SZATKOWSKI, Robert	3 pm Monday 9 November
	Harrison Ward	4	McINTYRE, Susan Ann RAMESH, Sahana HILL, Jasmine HEGEDICH, Adele Albina	
	Iramoo Ward	3	SHAW, Mia MARCUS, Heather MAYNARD, Peter John	
Yarra City Council	Langridge Ward	3	JOLLY, Stephen MOHAMUD, Anab de VIETRI, Gabrielle	12 noon Friday 6 November
	Melba Ward	3	CROSSLAND, Edward NGUYEN, Claudia LANDES, Herschel	
	Nicholls Ward	3	O'BRIEN, Bridgid WADE, Sophie STONE, Amanda	
Yarra Ranges Shire Council	Billanook Ward	1	HEENAN, Tim	3 pm Friday 6 November
	Chandler Ward	1	EASTHAM, David	
	Chirnside Ward	1	HIGGINS, Richard	
	Lyster Ward	1	SKELTON, Johanna	
	Melba Ward	1	TODOROV, Sophie	
	O'Shannassy Ward	1	CHILD, Jim	
	Ryrie Ward	1	McALLISTER, Fiona	
	Streeton Ward	1	BURNETT-WAKE, Cathrine	
	Walling Ward	1	COX, Len	
Yarriambiack Shire Council	Dunmunkle Ward	2	HEINTZE, Corinne (elected unopposed)	6 pm Monday 2 November
			HAMILTON, Tom (elected unopposed)	
	Hopetoun Ward	2	LEHMANN, Chris McLEAN, Andrew Robert	
			MASSEY, Graeme	
	Warracknabeal Ward	3	ZANKER, Kylie	
			KIRK, Karly	

Appendix 10: Successful candidates and statistics

Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Alpine Shire Council 2020		7	13	83.76	4.96	11,169
Alpine Shire Council	JANAS, Ron	7	13	83.76	4.96	11,169
	PRIME, Kelli					
	KEEBLE, Tony					
	VINCENT, Charlie					
	CHALWELL, Katarina					
	NICHOLAS, Sarah					
	FORSYTH, John					
Ararat Rural City Council 2020		7	12	83.80	4.10	8,955
Ararat Rural City Council	ARMSTRONG, Jo	7	12	83.80	4.10	8,955
	BEALES, Peter					
	WATERSTON, William Alexander					
	SANDERS, Bob					
	BURRIDGE, Henry					
	ALLGOOD, Gwenda					
	ARMSTRONG, Rob					

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Ballarat City Council 2020		9	24	83.62	3.21	84,694
Central Ward	COATES, Belinda HARRIS, Mark	3	8	82.47	2.91	28,114
North Ward	McINTOSH, Samantha JOHNSON, Amy EDDY, Peter	3	8	84.68	3.48	28,970
South Ward	MOLONEY, Daniel HUDSON, Des TAYLOR, Ben HARGREAVES, Tracey	3	8	83.67	3.23	27,610
Banyule City Council 2020		9	52	84.71	2.56	95,506
Bakewell Ward	DIPASQUALE, Mark	1	4	83.38	2.51	11,031
Beale Ward	NEALY, Elizabeth	1	7	87.95	2.18	10,743
Chelsworth Ward	McKERN, Alida	1	12	85.83	3.62	10,085
Griffin Ward	CASTALDO, Peter	1	6	85.00	1.80	10,457
Grimshaw Ward	GAROTTI, Rick	1	4	86.24	2.37	10,921
Hawdon Ward	MITSIKOS, Fiona	1	7	87.45	2.51	11,065
Ibbott Ward	MELICAN, Tom	1	2	85.22	2.82	9,953
Olympia Ward	DIMARELOS, Peter	1	6	75.77	2.71	10,552
Sherbourne Ward	CHAMPION, Alison	1	4	85.48	2.65	10,699

Appendices

Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Bass Coast Shire Council 2020		9	17	81.65	3.09	42,627
Bunurong Ward	TESSARI, Brett LAING, Leticia LARKE, Les	3	5	83.48	2.65	15,711
Island Ward	WHELAN, Michael BAUER, Ron ROOKS, David	3	8	80.65	4.10	13,066
Western Port Ward	KENT, Bruce HALSTEAD, Rochelle LE SERVE, Clare	3	4	80.53	2.66	13,850
Baw Baw Shire Council 2020		9	16	83.87	2.94	42,594
Central Ward	GOSS, Danny TAURU, Jazmin GAUCI, Joe	3	5	84.59	2.41	14,031
East Ward	LEANEY, Michael KOSTOS, Peter WALLACE, Darren	3	7	85.38	3.77	13,580
West Ward	LUCAS, Ben JONES, Tricia McCABE, Annemarie	3	4	81.84	2.67	14,983
Bayside City Council 2020		7	66	85.50	3.62	76,019
Beckett Ward	MARTIN, Clarke William DEL PORTO, Alex	1	7	88.18	2.87	10,461
Bleazby Ward	STITFOLD, Fiona SAMUEL-KING, Jo	1	14	85.33	5.18	11,368
Castlefield Ward	EL MOUALLEM, Hanna EVANS, Laurence	1	8	85.76	3.47	11,280
Dendy Ward	CASTELLI, Sonia	1	10	86.48	3.66	11,748
Ebden Ward		1	10	83.25	3.48	10,670
Iverson Ward		1	7	86.25	2.68	10,098
		1	10	83.17	3.88	10,394

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Benalla Rural City Council 2020		7	12	84.67	4.27	11,756
Benalla Rural City Council	DAVIS, Peter	7	12	84.67	4.27	11,756
	CLARIDGE, Danny					
	KING, Justin R.					
	HEARN, Bernie					
	O'BRIEN, Gail					
	HEWA GUNARATNE, Punarji					
	FIRTH, Don					
Boroondara City Council 2020		11	58	84.50	2.15	126,618
Bellevue Ward	PARKE, Jim	1	6	87.42	1.84	12,678
Cotham Ward	SINFELD, Felicity	1	3	86.99	2.02	11,832
Gardiner Ward	FRANCO, Victor	1	5	86.10	1.98	12,191
Glenferrie Ward	GAULT, Wes	1	6	77.07	2.47	11,142
Junction Ward	GILLIES, Di	1	4	79.10	1.79	10,663
Lynden Ward	HOLLINGSWORTH, Lisa	1	3	86.95	1.89	11,754
Maling Ward	ADDIS, Jane	1	8	87.59	2.27	10,870
Maranoa Ward	WATSON, Cynthia	1	7	86.55	2.73	11,439
Riversdale Ward	BIGGAR, Susan	1	6	79.32	2.42	10,562
Solway Ward	THOMPSON, Garry	1	3	88.11	1.97	11,198
Studley Ward	STAVROU, Nick	1	7	83.09	2.31	12,289
Borough of Queenscliffe Council 2020		5	11	87.11	4.18	4,143
Queenscliffe Borough Council	EBBELS, Ross	5	11	87.11	4.18	4,143
	GRIGAU, Donnie					
	GROUT, Michael					
	SALTER, Susan					
	HEWITT, Fleur					

Appendices

Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Brimbank City Council 2020		11	55	82.98	6.56	133,437
Grasslands Ward	BORG, Victoria	3	17	82.96	7.73	36,789
	BRANTON, Sarah					
	DANG, Thuy					
Harvester Ward	NGUYEN, Jasmine	3	11	80.31	5.18	37,433
	DAVID, Sam					
	LUU, Trung					
Horseshoe Bend Ward	TACHOS, Virginia	2	10	81.03	4.41	22,617
	PAPALIA, Jae					
Taylor's Ward	RASIC, Ranka	3	17	86.94	7.98	36,598
	LANCASHIRE, Bruce					
	KERR, Maria					
Buloke Shire Council 2020		7	8	82.91	0.88	1,638
Lower Avoca Ward	STEWART, Carolyn	2	3	82.91	0.88	1,638
	POLLARD, David Thomas					
Mallee Ward [U]	GETLEY, Alan Ronald	2	2	N/A	N/A	0
	VIS, David					
Mount Jeffcott Ward [U]	WARREN, Daryl	3	3	N/A	N/A	0
	MILNE, Graeme Leon					
	SIMPSON, Bronwyn					
Campaspe Shire Council 2020		9	16	81.91	2.97	23,937
Echuca Ward	MARWOOD, Tony	3	7	79.28	3.77	10,831
	AMOS, Robert					
	WELLER, Christine					
Kyabram-Deakin Ward	GATES, Colleen	3	4	83.87	2.15	9,835
	MACKRELL, Daniel					
	ZOBEC, John					
Rochester Ward	JARMAN, Paul	1	3	84.68	2.96	3,271
Waranga Ward [U]	WESTON, Adrian	1	1	N/A	N/A	0
Western Ward [U]	PENTREATH, Leanne	1	1	N/A	N/A	0

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Cardinia Shire Council 2020		9	41	80.66	3.32	69,329
Beacon Hills Ward	OWEN, Brett	1	4	86.50	2.02	8,735
Bunyip Ward	MOORE, Graeme	1	4	83.75	2.70	8,367
Central Ward	ROSS, Collin	1	4	80.61	3.00	8,883
Henty Ward	RYAN, Carol	1	7	77.18	3.90	8,510
Officer Ward	RADFORD, Tammy	1	10	81.99	3.77	9,145
Pakenham Hills Ward	KOWARZIK, Jack	1	2	73.10	5.26	9,050
Ranges Ward [U]	SPRINGFIELD, Jeff	1	1	N/A	N/A	0
Toomuc Ward	DAVIES, Stephanie	1	6	79.67	3.05	8,506
Westernport Ward	BROWN, Ray	1	3	82.84	3.04	8,133
Central Goldfields Shire Council 2020		7	16	84.38	4.46	9,586
Flynn Ward	LONG, Liesbeth	1	2	81.20	4.78	1,596
Maryborough Ward	MURPHY, Gerard	4	11	84.60	4.41	6,240
	LA VELLA, Grace					
	SPROULL, Wayne					
	LOVETT, Geoff					
Paddys Ranges Ward [U]	MEDDOWS-TAYLOR, Chris	1	1	N/A	N/A	0
Tullaroop Ward	DE VILLIERS, Anna	1	2	86.51	4.36	1,750
Colac Otway Shire Council 2020		7	14	84.61	5.04	19,697
Colac Otway Shire Council	McCRACKEN, Joe	7	14	84.61	5.04	19,697
	POTTER, Chris					
	COSTIN, Graham Leslie					
	HANSON, Kate					
	HART, Stephen					
	BELL, Jamie					
	WHITE, Margaret					

Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Corangamite Shire Council 2020		7	10	86.59	2.06	7,731
Central Ward	CONHEADY, Geraldine	3	5	87.17	1.83	6,016
	GSTREIN, Ruth					
	HICKEY, Laurie					
Coastal Ward [U]	VOGELS, Jamie John	1	1	N/A	N/A	0
North Ward	COLE, Nicholas Thornton	1	2	84.55	2.90	1,715
South-Central Ward [U]	BEARD, Joanne	1	1	N/A	N/A	0
South-West Ward [U]	MAKIN, Kate	1	1	N/A	N/A	0
Darebin City Council 2020		9	60	80.82	3.00	114,105
Central Ward	MESSINA, Lina	1	8	78.72	3.42	12,174
North Central Ward	WILLIAMS, Julie	1	8	78.35	3.44	12,266
North East Ward	LAURENCE, Tim	1	8	81.66	3.61	12,313
North West Ward	GRECO, Gaetano	1	6	82.35	3.66	12,701
South Central Ward	RENNIE, Susan	1	8	78.85	3.00	13,109
South East Ward	DIMITRIADIS, Emily	1	5	82.13	2.71	13,182
South Ward	HANNAN, Tom	1	5	81.34	1.88	13,493
South West Ward	McCARTHY, Trent	1	6	82.29	2.63	11,536
West Ward	NEWTON, Susanne	1	6	81.66	2.78	13,331
East Gippsland Shire Council 2020		9	21	82.71	9.96	41,335
East Gippsland Shire Council	VAN DIGGELE, Kirsten	9	21	82.71	9.96	41,335
	URIE, Mendy					
	BUCKLEY, Sonia					
	ALLEN, Arthur					
	STOW, Trevor					
	GREACEN, Jane					
	WHITE, John					
	CROOK, Tom					
	REEVES, Mark					

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Frankston City Council 2020		9	35	79.58	6.11	107,215
North-East Ward	CONROY, Nathan ASKER, David TAYLER, Suzette	3	13	82.14	6.98	39,201
North-West Ward	HUGHES, Steven BOLAM, Kris BAKER, Sue	3	12	74.47	6.55	32,625
South Ward	HILL, Brad HARVEY, Claire HUGHES, Liam	3	10	81.44	4.78	35,389
Gannawarra Shire Council 2020		7	15	83.32	1.98	7,878
Avoca Ward [U]	GILLINGHAM, Charles	1	1	N/A	N/A	0
Murray Ward	STANTON, Ross	1	3	82.87	1.74	1,454
Patchell Ward	BURT, Kelvin John COLLIER, Travis OGDEN, Jane E	3	7	80.91	2.53	3,666
Yarran Ward	SMITH, Garner J. LINK, Keith Harold	2	4	86.77	1.42	2,758
Glen Eira City Council 2020		9	36	83.18	5.16	105,227
Camden Ward	PARASOL, Sam ZMOOD, Simone ZYNGIER, David	3	13	81.27	5.49	34,161
Rosstown Ward	ESAKOFF, Margaret ATHANASOPOULOS, Tony PILLING, Neil	3	13	82.74	5.57	35,345
Tucker Ward	CADE, Anne-Marie MAGEE, Jim ZHANG, Li	3	10	85.45	4.46	35,721

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Glenelg Shire Council 2020		7	15	83.98	5.84	16,862
Glenelg Shire Council	WILSON, Gilbert	7	15	83.98	5.84	16,862
	RANK, Anita					
	STEPHENS, Karen					
	MARTIN, Scott					
	CARR, Michael					
	HAWKER, Chrissy					
	SMITH, Jayden M.					
Golden Plains Shire Council 2020		7	13	86.63	5.41	18,643
Golden Plains Shire Council	CUNNINGHAM, Brett	7	13	86.63	5.41	18,643
	SHARKEY, Owen					
	GETSOM, Ian					
	KIRBY, Helena Angela					
	GAMBLE, Gavin					
	WHITFIELD, Clayton					
	ROWE, Les					
Greater Bendigo City Council 2020		9	32	82.85	4.60	91,991
Eppalock Ward	O'ROURKE, Margaret	3	11	83.43	4.46	28,296
	PENNA, Gregory					
	EVANS, Matthew					
Lockwood Ward	FYFFE, Rod	3	8	84.43	3.65	30,186
	ALDEN, Jennifer					
	WILLIAMS, Vaughan					
Whipstick Ward	METCALF, Andrea	3	13	80.93	5.61	33,409
	FAGG, David					
	SLOAN, Julie					

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Greater Dandenong City Council 2020		11	67	81.76	3.22	99,767
Cleeland Ward	LONG, Angela	1	7	74.77	4.55	8,826
Dandenong North Ward	MILKOVIC, Bob	1	3	85.07	2.46	9,457
Dandenong Ward	MEMETI, Jim	1	4	72.57	4.07	8,096
Keysborough South Ward	GARAD, Rhonda	1	11	87.32	3.23	9,351
Keysborough Ward	DARK, Tim	1	10	86.61	3.40	9,836
Noble Park North Ward	FORMOSO, Lana	1	6	83.26	3.28	9,475
Noble Park Ward	TAN, Sophie	1	5	81.74	2.84	9,528
Springvale Central Ward	LIM, Richard	1	4	83.35	2.55	9,034
Springvale North Ward	O'REILLY, Sean	1	3	80.80	2.72	8,225
Springvale South Ward	TRUONG, Loi	1	6	85.39	2.22	9,674
Yarraman Ward	FOSTER, Eden	1	8	75.70	4.73	8,265
Greater Geelong City Council 2020		11	39	84.37	4.34	204,091
Bellarine Ward	ASHER, Stephanie	3	10	85.24	4.61	59,140
	SULLIVAN, Trent					
	MASON, Jim					
Brownbill Ward	MANSFIELD, Sarah	3	12	83.95	4.88	56,393
	KONTELJ, Eddy					
	MURRIHY, Peter John					
Kardinia Ward	HARWOOD, Bruce	3	12	85.95	4.32	54,054
	NELSON, Ron					
	MOLONEY, Belinda					
Windermere Ward	AITKEN, Anthony	2	5	81.11	2.98	34,504
	GRZYBEK, Kylie					

Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Greater Shepparton City Council 2020		9	17	83.65	7.11	46,242
Greater Shepparton City Council	O'KEEFE, Kim	9	17	83.65	7.11	46,242
	PRIESTLY, Robert					
	SALI, Shane					
	JAMES, Gregory					
	ABDULLAH, Seema					
	SUMMER, Fern					
	DOBSON, Geoffrey Dennis					
	BROPHY, Anthony John					
	SPINKS, Sam					
Hepburn Shire Council 2020		7	19	83.81	2.38	14,859
Birch Ward	BRAY, Jen	2	6	81.78	2.77	4,199
	HEWITT, Lesley Dawne					
Cameron Ward	HALLIDAY, Tessa Louise	1	3	85.83	2.37	1,969
Coliban Ward	HOOD, Brian	1	3	85.85	1.60	2,261
Creswick Ward	HENDERSON, Don	2	3	84.80	2.56	4,376
	DRYLIE, Tim					
Holcombe Ward	SIMPSON, Juliet Astrid Ingham	1	4	81.69	2.15	2,054
Hindmarsh Shire Council 2020		6	8	86.61	1.70	3,130
East Ward [U]		2	1	N/A	N/A	0
North Ward	ISMAY, Ron	2	4	86.58	1.26	1,468
	IRELAND, Brett Anthony					
West Ward	ALBRECHT, Melanie	2	3	86.64	2.08	1,662
	GERSCH, Rob					

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Hobsons Bay City Council 2020		7	29	82.74	4.15	68,321
Cherry Lake Ward	BRIFFA, Tony	2	7	82.18	3.08	19,868
	KELLANDER, Daria					
Strand Ward	MARSDEN, Jonathon	3	12	83.12	4.78	28,308
	HEMPHILL, Peter					
	SUTTON-LEGAUD, Pamela					
Wetlands Ward	TYLER, Matt	2	10	82.75	4.31	20,145
	GRIMA, Diana					
Horsham Rural City Council 2020		7	9	84.33	3.53	16,206
Horsham Rural City Council	FLYNN, Penny	7	9	84.33	3.53	16,206
	BELL, Di					
	GULLINE, Robyn					
	POWER, Leslie Victor					
	ROSS, Ian					
	HAENEL, Claudia					
	BOWE, David John					
Hume City Council 2020		11	60	80.83	9.36	152,475
Altken Ward	MOORE, Carly	4	27	80.75	11.66	58,709
	JACKSON, Jodi					
	HAWEL, Joseph					
	OVEREND, Jim					
Jacksons Creek Ward	MEDCRAFT, Jack	3	13	81.23	6.10	38,978
	BELL, Jarrod					
	DANCE, Trevor					
Meadow Valley Ward	HOLLOW, Chris	4	20	80.63	9.23	54,788
	SHERRY, Karen					
	KURT, Naim					
	MISHO, Sam					

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Indigo Shire Council 2020		7	19	84.52	8.14	13,648
Indigo Shire Council	O'CONNOR, Jenny	7	19	84.52	8.14	13,648
	PRICE, Sophie					
	CROUCHER, Peter					
	GOLDSWORTHY, Larry					
	HORNE, Roberta					
	SHEPHEARD, Diane					
	GAFFNEY, Bernard					
Kingston City Council 2020		11	73	84.73	2.75	118,779
Banksia Ward	HOWE, Cameron	1	7	82.26	3.07	11,014
Bunjil Ward	STAIKOS, Steve	1	4	82.86	2.10	11,342
Caruana Ward	HUA, George	1	8	88.12	2.62	10,923
Chicquita Ward	DAVIES, Tracey	1	7	86.10	2.89	10,686
Como Ward	HILL, Chris	1	5	84.24	1.98	11,483
Karkarook Ward	SAAB, Hadi	1	12	83.14	4.97	11,320
Longbeach Ward	OXLEY, Georgina	1	7	83.66	3.11	10,256
Melaleuca Ward	COCHRANE, Tim	1	6	84.91	2.11	11,149
Sandpaper Ward	EDEN, David	1	6	85.89	2.58	10,246
Wattle Ward	DAVEY-BURNS, Jenna	1	5	83.57	2.54	9,864
Yammerbook Ward	BEARSLEY, Tamsin	1	6	87.48	2.30	10,496
Knox City Council 2020		9	30	84.38	2.56	104,606
Baird Ward	ALLRED, Yvonne	1	3	80.98	2.74	13,326
Chandler Ward	DWIGHT, Jude	1	4	82.16	2.73	12,149
Collier Ward [U]	TIMMERS-LEITCH, Marcia	1	1	N/A	N/A	0
Dinsdale Ward	GRASSO, Sorina	1	4	82.01	2.48	12,515
Dobson Ward	BAKER, Meagan	1	3	85.02	3.40	14,069
Friberg Ward	LAUKENS, Susan	1	3	85.91	2.26	14,047
Scott Ward	COOPER, Lisa	1	4	86.17	2.14	12,643
Taylor Ward	PEARCE, Darren	1	5	87.21	2.26	13,913
Tirhatuan Ward	SEYMOUR, Nicole	1	3	85.18	2.42	11,944

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Latrobe City Council 2020		9	24	79.27	3.51	58,171
Central Ward	MIDDLEMISS, Graeme LUND, Tracie	2	7	74.50	3.93	12,529
East Ward	O'CALLAGHAN, Kellie CLANCEY, Dan	4	9	82.75	4.16	25,593
	HOWE, Darren John HARRIMAN, Dale					
South Ward	FERGUSON, Melissa	1	4	79.91	2.13	6,763
West Ward	GIBSON, Sharon LAW, Bradley	2	4	76.73	2.52	13,286
Loddon Shire Council 2020		5	11	83.93	2.71	5,751
Boort Ward	BEATTIE, Neil Edward	1	2	85.87	3.24	1,401
Inglewood Ward	MURPHY, Wendy	1	3	83.82	1.16	1,539
Tarnagulla Ward	JUNGWIRTH, Linda	1	3	84.15	1.96	1,394
Terrick Ward [U]	STRAUB, Dan	1	1	N/A	N/A	0
Wedderburn Ward	HOLT, Gavan Lindsay	1	2	81.93	4.65	1,417
Macedon Ranges Shire Council 2020		9	21	84.35	3.38	38,072
East Ward	DEATH, Annette WEST, Bill	3	6	83.24	3.34	12,213
	NEIL, Geoffrey Allan					
South Ward	GUTHRIE, Rob BONANNO, Dominic	3	7	85.52	3.47	13,048
	MOORE, Anne					
West Ward	ANDERSON, Jennifer PEARCE, Janet	3	8	84.20	3.31	12,811
	RIDGEWAY, Mark					

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Manningham City Council 2020		9	41	86.46	2.52	87,254
Bolin Ward	GOUGH, Geoff	1	4	86.68	2.09	10,465
Currawong Ward	CONLON, Andrew	1	4	88.92	2.22	9,336
Manna Ward	LIGHTBODY, Tomas	1	4	86.26	2.94	9,147
Ruffey Ward	MAYNE, Stephen	1	5	87.27	2.39	9,833
Schramm Ward	MAYNE, Laura	1	4	83.23	2.73	9,679
Tullamore Ward	DIAMANTE, Deirdre	1	4	83.56	2.60	9,423
Waldau Ward	CHEN, Anna	1	6	86.98	3.15	9,446
Westerfolds Ward	KLEINERT, Michelle	1	6	86.08	2.40	9,615
Yarra Ward	LANGE, Cari	1	4	88.96	2.28	10,310
Mansfield Shire Council 2020		5	14	79.83	5.58	10,205
Mansfield Shire Council	TEHAN, James	5	14	79.83	5.58	10,205
	HOLCOMBE, Mark					
	WEBB, Rohan					
	SLADDIN, Paul					
	RABIE, Steve					
Maribymong City Council 2020		7	41	77.31	6.02	63,454
River Ward	CARTER, Sarah	2	13	74.74	6.24	18,957
	TRAN, Anthony					
Stony Creek Ward	LAM, Cuc	2	12	78.53	4.81	18,974
	THOMAS, Bernadette					
Yarraville Ward	CLARKE, Michael	3	16	78.31	6.76	25,523
	CRAWFORD, Simon					
	JORQUERA, Jorge Andres					

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Maroondah City Council 2020		9	29	84.10	3.23	76,384
Barnggeong Ward	GRAHAM, Marijke	1	2	84.86	4.21	9,569
Bungalook Ward [U]	DIB, Tony	1	1	N/A	N/A	0
Jubilee Ward	SYMON, Mike	1	2	83.12	3.89	9,616
McAlpin Ward	STOJANOVIC, Suzanne	1	5	86.46	2.93	9,953
Tarralla Ward	MACDONALD, Paul	1	7	81.92	3.21	9,438
Wicklow Ward	DAMANTE, Tasa	1	4	81.30	2.36	10,329
Wombolano Ward	SPEARS, Kylie	1	3	82.89	2.91	8,633
Wonga Ward	LAMONT, Nora	1	3	83.79	2.50	9,697
Yarrunga Ward	STEANE, Rob	1	2	88.65	3.88	9,149
Melbourne City Council 2020		10	68	66.80	2.62	136,823
Councillors	LOUEY, Kevin	9	59	66.70	1.85	136,823
	LEPPERT, Rohan					
	CHANG, Jason					
	GRIFFITHS, Davydd					
	CAMPBELL, Roshena					
	BALL, Olivia					
	LIU, Philip Le					
	HAKIM, Jamal					
	DOIDGE, Elizabeth Mary					
Leadership Team	CAPP, Sally / REECE, Nicholas	1	9	66.90	3.38	136,823

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Melton City Council 2020		9	41	81.21	6.71	104,010
Cambridge Ward	MAJDLIK, Kathy ABBOUSHI, Steve KESIC, Goran	3	14	83.86	7.04	33,138
Coburn Ward	TURNER, Bob VANDENBERG, Ashleigh RAMSEY, Sophie SHANNON, Julie CARLI, Lara DEEMING, Moira	4	16	76.61	7.89	46,359
Watts Ward		2	11	86.31	4.30	24,513
Mildura Rural City Council 2020		9	18	76.84	7.94	40,719
Mildura Rural City Council	MILNE, Glenn ARNEY, Ian Richard WOOD, Liam Andrew MODICA, Jason DE PIERI, Stefano ECKEL, Mark HEALY, Helen POWER, Cyndi REYNOLDS, Jodi	9	18	76.84	7.94	40,719
Mitchell Shire Council 2020		9	16	81.53	3.05	34,592
Central Ward	BANNISTER, Louise CLARK, Nathan GOBLE, Annie	3	5	83.30	2.76	11,448
North Ward	SANDERSON, Rhonda STEVENS, Fiona CHISHOLM, Bill CORNISH, Bob ELDRIDGE, Rob BANKS, Christine	3	4	80.22	2.78	12,656
South Ward		3	7	81.19	3.70	10,488

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Moira Shire Council 2020		9	17	80.75	6.98	24,290
Moira Shire Council	MUSTICA, Libro	9	17	80.75	6.98	24,290
	BOURKE, Kevin J.					
	LIMBRICK, Wayne					
	ELLIOTT, Peter					
	MANSFIELD, Peter					
	MARTIN, Marie					
	GOLDMAN, Andrew					
	BROOKS, Julie					
	LAWLESS, Peter Joseph					
Monash City Council 2020		11	50	84.49	4.98	120,821
Glen Waverley Ward	LAKE, Geoff	2	9	87.46	2.91	23,066
	LUO, Nicky					
Mount Waverley Ward	PATERSON, Rebecca	3	12	84.65	4.33	31,443
	LITTLE, Brian					
	DE SILVA, Anjalee					
Mulgrave Ward	KLISARIS, Paul	3	15	86.75	5.64	30,962
	McCLUSKEY, Shane					
	SAMARDZIJA, Tina					
Oakleigh Ward	ZOGRAPHOS, Theo	3	14	80.45	6.41	35,350
	FERGEUS, Josh					
	JAMES, Stuart					

Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Moonee Valley City Council 2020		9	42	82.66	6.01	93,923
Buckley Ward	NATION, Cam	3	18	83.36	7.30	29,608
	SHARPE, Narelle					
	ADAMS, Ava					
Myrnong Ward	BETTIO, Jacob	3	10	78.89	4.11	32,010
	ISER, Rose					
	HODGSON, Katrina					
Rose Hill Ward	BYRNE, Samantha	3	14	85.77	6.60	32,305
	SIPEK, John					
	TYSON, Pierce					
Moorabool Shire Council 2020		7	20	83.41	3.96	27,945
Central Moorabool Ward	TATCHELL, Paul	1	4	83.91	2.56	3,636
East Moorabool Ward	WARD, Rodney	4	11	83.42	4.54	16,884
	BERRY, Moira					
	EDWARDS, David Charles					
	DUDZIK, Tonia					
West Moorabool Ward	SULLIVAN, Thomas Gerard	1	2	81.98	3.68	3,812
Woodlands Ward	MUNARI, Ally	1	3	84.36	3.02	3,613

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Moreland City Council 2020		11	51	78.23	7.60	131,632
North-East Ward	CARL HANNAN, Annalivia PULFORD, Adam BOLTON, Sue PAVLIDIS-MIHALAKOS, Helen	4	19	79.41	8.10	46,541
North-West Ward	YILDIZ, Oscar DAVIDSON, Helen PANOPOULOS, Angelica EL-HALABI, Milad TAPINOS, Lambros RILEY, Mark CONLAN, James	4	17	80.81	7.89	47,583
South Ward		3	15	73.50	6.52	37,508
Mornington Peninsula Shire Council 2020		11	43	81.48	4.17	154,651
Briars Ward	HOLLAND, Steve O'CONNOR, Despi MARSH, Anthony DIXON, Lisa RACE, Sarah FRASER, Hugh GILL, David CELI, Antonella McCAFFERTY, Kerri MAR, Debra MERCURIO, Paul	3	15	84.90	6.39	47,624
Cerberus Ward		1	4	78.34	2.75	14,675
Nepean Ward		2	7	77.47	3.62	26,946
Red Hill Ward		1	5	82.97	1.85	12,618
Seawinds Ward		3	7	79.49	3.77	38,744
Watson Ward		1	5	84.95	2.05	14,044

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Mount Alexander Shire Council 2020		7	18	84.99	3.20	12,115
Calder Ward [U]	CORDY, Anthony Glenn	1	1	N/A	N/A	0
Castlemaine Ward	ANNEAR, Rosie	3	11	85.95	3.39	7,723
	MALTBY, Bill					
	McCLURE, Gary William					
Coliban Ward [U]	HENDERSON, Christine	1	1	N/A	N/A	0
Loddon River Ward	DRISCOLL, Matthew	1	3	82.17	1.91	2,288
Tarngower Ward	GARDNER, Stephen William	1	2	84.55	3.88	2,104
Moyness Shire Council 2020		7	16	85.29	5.39	13,969
Moyness Shire Council	MEADE, Daniel	7	16	85.29	5.39	13,969
	DOUKAS, Jim					
	GLEESON, Damian John					
	LOCKETT, Jordan					
	FOSTER, Karen J.					
	PURCELL, James					
	SMITH, Ian					
Murrumbidgee Shire Council 2020		7	15	80.66	3.11	9,731
Cathedral Ward [U]	McAULAY, Sandice	1	1	N/A	N/A	0
Cheviot Ward	CARPENTER, Sue	1	3	82.63	2.02	1,975
Eildon Ward	HASLAM, Karine	1	2	78.95	2.99	1,862
King Parrot Ward	LORDING, Eric	1	2	75.73	4.64	1,990
Kinglake Ward [U]	GERENCSEK, Ilona	1	1	N/A	N/A	0
Korriella Ward	WALSH, John Christopher	1	3	81.93	3.81	1,760
Red Gate Ward	GALLAGHER, Damien	1	3	83.86	2.34	2,144

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Nilumbik Shire Council 2020		7	79	88.17	3.59	48,099
Blue Lake Ward	STOCKMAN, Richard	1	8	86.90	3.38	7,254
Bunjil Ward	EGAN, Karen Jane	1	13	88.03	3.66	6,574
Edendale Ward	DUFFY, Natalie	1	10	89.02	3.06	7,270
Ellis Ward	PERKINS, Peter	1	3	87.17	2.18	6,804
Sugarloaf Ward	RAMCHARAN, Ben	1	16	88.20	5.00	6,389
Swipers Gully Ward	EYRE, Frances	1	11	88.76	2.81	7,298
Wingrove Ward	PAINE, Geoff	1	18	89.09	5.26	6,510
Northern Grampians Shire Council 2020		7	6	N/A	N/A	N/A
Central Ward [U]	ERWIN, Kevin	1	1	N/A	N/A	N/A
Kara Kara Ward [U]	DRISCOLL, Tony	2	2	N/A	N/A	N/A
	HYSLOP, Karen Joy					
South West Ward	DEMPSEY, Lauren Pamela	1	0	N/A	N/A	N/A
Stawell Ward [U]	HASWELL, Rob	3	3	N/A	N/A	N/A
	EMERSON, Murray					
Port Phillip City Council 2020		9	26	69.55	3.73	88,260
Canal Ward	CRAWFORD, Louise	3	10	69.86	4.33	29,780
	CLARK, Rhonda					
	BAXTER, Tim					
Gateway Ward	PEARL, Marcus	3	8	69.99	3.48	28,056
	CUNSOLO, Heather					
	MARTIN, Peter					
Lake Ward	COPSEY, Katherine	3	8	68.84	3.35	30,424
	BOND, Andrew					
	SIRAKOFF, Christina					

Appendices

Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Pyrenees Shire Council 2020		5	7	83.69	3.20	2,802
Avoca Ward	EASON, Ronald	1	2	83.74	3.50	1,433
Beaufort Ward [U]	FERRARI, Damian	1	1	N/A	N/A	0
De Cameron Ward [U]	VANCE, Robert J.	1	1	N/A	N/A	0
Ercildoune Ward	CLARK, David	1	2	83.64	2.88	1,369
Mount Emu Ward [U]	KEHOE, Tanya	1	1	N/A	N/A	0
Southern Grampians Shire Council 2020		7	15	86.35	5.79	13,058
Southern Grampians Shire Council	ROBERTSON, David	7	15	86.35	5.79	13,058
	COLLITON, Bruach					
	HENRY, Helen					
	BROWN, Mary-Ann					
	CALVANO, Albert					
	McADAM, Greg					
	RAINSFORD, Katrina					
Stonnington City Council 2020		9	42	74.59	6.11	89,597
East Ward	KLISARIS, Jami	3	13	82.79	5.48	29,920
	LEW, Alexander					
	MORGAN, Polly					
North Ward	GRIFFIN, Marcia	3	13	69.03	6.02	31,302
	HELY, Kate					
	KOCE, Matthew					
South Ward	SEHR, Melina	3	16	72.06	6.96	28,375
	SCOTT, Mike					
	BATAGOL, Nicki					

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Strathbogie Shire Council 2020		7	16	84.09	2.26	9,807
Honeysuckle Creek Ward	RAEBURN, Chris	1	2	85.47	2.72	1,376
Hughes Creek Ward	MURRAY, Paul	1	3	84.01	4.02	1,332
Lake Nagambie Ward	LIKOS, Melanie	2	5	80.56	2.45	2,943
	DICKINSON, Reg					
Mount Wombat Ward	BINKS, Laura	1	3	85.22	1.58	1,333
Seven Creeks Ward	HOURLIGAN, Kristy	2	3	86.61	1.35	2,823
	HAYES-BURKE, Sally					
Surf Coast Shire Council 2020		9	21	84.45	3.26	30,227
Anglesea Ward	STAPLETON, Libby	2	5	85.45	2.20	6,857
	BODSWORTH, Mike					
Lorne Ward [U]	ALLEN, Gary G.	1	1	N/A	N/A	0
Torquay Ward	GAZZARD, Kate	4	10	83.49	3.85	15,696
	PATTISON, Liz					
	HODGE, Rose					
	BARKER, Paul					
Winchelsea Ward	WELLINGTON, Heather	2	5	85.51	3.03	7,674
	SCHONFELDER, Adrian Dwight					
Swan Hill Rural City Council 2020		7	13	78.79	5.01	14,529
Swan Hill Rural City Council	BENHAM, Jade	7	13	78.79	5.01	14,529
	McPHEE, Les					
	KING, Stuart					
	McKAY, Nicole					
	MOAR, William					
	YOUNG, Ann					
	JEFFERY, Chris					

Appendices

Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Towong Shire Council 2020		5	9	80.17	3.41	5,264
Towong Shire Council	WORTMANN, David John	5	9	80.17	3.41	5,264
	WHITEHEAD, Andrew James					
	DIKSCHER, Peter John					
	SCALES, Aaron					
	ANDERSON, Denise Joy					
Wangaratta Rural City Council 2020		7	19	81.68	3.13	19,879
City Ward	REES, Dean	4	11	80.08	3.85	13,301
	HERRY, Jack					
	FULLER, David Arthur Clifford					
	FITZPATRICK, Ashlee					
North Ward [U]	BENTON, Harvey John	1	1	N/A	N/A	0
South Ward	BUSSELL, Harry	1	4	83.93	1.37	3,229
Warby Ward	GRANT, Irene	1	3	85.88	2.12	3,349
Warrnambool City Council 2020		7	24	86.03	8.79	27,286
Warrnambool City Council	JELLIE, Vicki	7	24	86.03	8.79	27,286
	AKOCH, Otha Thon					
	PASPALIARIS, Angie					
	ARNOTT, Debbie					
	BLAIN, Ben					
	TAYLOR, Max					
	ZIEGELER, Richard					

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Wellington Shire Council 2020		9	18	78.35	2.89	40,223
Central Ward	BYE, Ian	3	9	80.46	3.34	14,030
	ROSSETTI, Scott					
	WOOD, Jill					
Coastal Ward	STEPHENS, Garry John	3	4	70.76	2.79	12,206
	MAHER, Gayle					
	MCKENZIE, Marcus					
Northern Ward	HOLE, Malcolm	3	5	82.86	2.52	13,987
	TATTERSON, John					
	CROSSLEY, Carolyn					
West Wimmera Shire Council 2020		5	6	81.02	1.70	3,478
West Wimmera Shire Council	PRETLOVE, Jodie	5	6	81.02	1.70	3,478
	MEYER, Bruce H.					
	DOMASCHENZ, Trevor John					
	HOULIHAN, Tom					
	MEYER, Tim					
Whitehorse City Council 2020		11	47	85.62	2.34	112,640
Cootamundra Ward	MUNROE, Andrew	1	3	87.15	2.07	10,253
Eley Ward	SKILBECK, Trudy	1	4	87.04	2.12	10,280
Elgar Ward	BARKER, Blair	1	5	83.73	2.11	10,171
Kingsley Ward	McNEILL, Amanda	1	4	86.53	1.71	10,355
Lake Ward	MASSOUD, Denise	1	3	86.76	2.40	10,137
Mahoneys Ward	LANE, Mark	1	5	85.35	2.35	10,974
Simpson Ward	CUTTS, Prue	1	4	87.63	2.07	10,422
Sparks Ward	LIU, Tina	1	9	81.67	4.05	9,744
Terrara Ward	CARR, Raylene	1	4	88.36	2.31	10,107
Walker Ward	STENNETT, Ben	1	3	85.81	2.62	10,928
Wattle Ward	DAVENPORT, Andrew	1	3	81.10	2.08	9,269

Appendices

Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Wodonga City Council 2020		7	19	76.58	8.48	32,429
Wodonga City Council	BENNETT, Kat	7	19	76.58	8.48	32,429
	POULTON, Kev					
	SIMPENDORFER, Graeme Charles					
	HALL, Libby					
	MILDREN, Ron					
	WATSON, John K.D.					
	QUILTY, Olga					
Wyndham City Council 2020		11	86	79.53	12.45	154,392
Chaffey Ward	GILLIGAN, Josh	4	25	81.28	10.90	53,174
	BARBERA, Jennie					
	MAHFOUD, Marcel John					
	SZATKOWSKI, Robert					
Harrison Ward	McINTYRE, Susan Ann	4	38	77.56	15.38	58,253
	RAMESH, Sahana					
	HILL, Jasmine					
	HEGEDICH, Adele Albina					
Iramoo Ward	SHAW, Mia	3	23	80.03	10.55	42,965
	MARCUS, Heather					
	MAYNARD, Peter John					

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Council / ward name U = Uncontested	Elected	Number of vacancies	Number of candidates	% of Voter Turnout in Contested Election	% Informality Rate in Contested Election	Voters in Contested Election
Yarra City Council 2020		9	37	70.15	5.20	78,795
Langridge Ward	JOLLY, Stephen MOHAMUD, Anab de VIETRI, Gabrielle	3	11	68.96	4.22	28,085
Melba Ward	CROSSLAND, Edward NGUYEN, Claudia LANDES, Herschel	3	15	69.79	6.70	26,167
Nicholls Ward	O'BRIEN, Bridgid WADE, Sophie STONE, Amanda	3	11	71.89	4.72	24,543
Yarra Ranges Shire Council 2020		9	44	84.37	3.05	117,582
Billanook Ward	HEENAN, Tim	1	7	86.05	3.19	14,355
Chandler Ward	EASTHAM, David	1	4	84.96	2.57	12,506
Chirnside Ward	HIGGINS, Richard	1	3	86.38	2.52	13,154
Lyster Ward	SKELTON, Johanna	1	7	85.06	2.96	12,640
Melba Ward	TODOROV, Sophie	1	5	83.27	3.15	13,380
O'Shannassy Ward	CHILD, Jim	1	2	81.28	4.58	13,064
Ryrie Ward	McALLISTER, Fiona	1	3	83.47	2.44	13,792
Streeton Ward	BURNETT-WAKE, Cathrine	1	7	85.03	2.97	12,415
Walling Ward	COX, Len	1	6	83.73	3.15	12,276
Yarriambiack Shire Council 2020		7	9	83.88	1.83	3,965
Dunmunkle Ward [U]	HEINTZE, Corinne	2	2	N/A	N/A	0
Hopetoun Ward	HAMILTON, Tom LEHMANN, Chris	2	3	83.32	1.69	1,559
Warracknabeal Ward	McLEAN, Andrew Robert MASSEY, Graeme ZANKER, Kylie KIRK, Karly	3	4	84.25	1.92	2,406

Appendix 11: 2020 and 2016 - A comparison

2020											2016						
	Number of vacancies	Number of electorates	Number of candidates	Average # candidates/ election	% voter turnout	% informal votes	Voters in Contested elections	# informal votes	Total Votes	Number of vacancies	Number of candidates	% voter turnout	% informal votes	Voters in contested elections	Total Votes	change in % voter turnout	change in % informal votes
All Councils (ex City of Melbourne Leadership Team)	621	297	2,168	7.30	81.47	4.76	4,251,540	165,027	3,463,911	646	2,170	72.35	6.30	4,470,670	3,234,542	9.12	-1.54
All Councils	622	297	2,177	7.33	81.48	4.80	4,251,540	166,437	3,464,176	647	2,177	72.35	6.34	4,470,670	3,234,488	9.13	-1.54
All Councils (inc City of Melbourne Leadership Team)	622	297	2,177	7.33	81.48	4.80	4,251,540	166,437	3,464,176	647	2,177	72.35	6.34	4,470,670	3,234,488	9.13	-1.54
Postal (ex City of Melbourne Leadership Team)	621	297	2,168	7.30	81.47	4.76	4,251,540	165,027	3,463,911	590	1,965	73.90	6.05	3,911,720	2,890,864	7.57	-1.29
Postal (inc City of Melbourne Leadership Team)	622	297	2,177	7.33	81.48	4.80	4,251,540	166,437	3,464,176	591	1,972	73.90	6.09	3,911,720	2,890,810	7.58	-1.29

2020											2016						
	Number of vacancies	Number of electorates	Number of candidates	Average # candidates/ election	% voter turnout	% informal votes	Voters in contested elections	# informal votes	Total Votes	Number of vacancies	Number of candidates	% voter turnout	% informal votes	Voters in contested elections	Total Votes	change in % voter turnout	change in % informal votes
Melbourne City Council	1	1	9	9.00	66.90	3.38	136,823	3,096	91,531	1	7	55.15	3.60	133,801	73,795	11.75	-0.22
*Leadership Team	9	0	59	59.00	66.70	1.85	136,823	1,686	91,266	9	43	55.19	1.96	133,801	73,849	11.51	-0.11

*For Melbourne City Council Leadership Team 9 pairs of candidates nominated

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	2020										2016						change in % informal votes
	Postal Metropolitan	Number of vacancies	Number of electorates	Number of candidates	Average # candidates/election	% voter turnout	% informal votes	Voters in contested elections	# informal votes	Total Votes	Number of vacancies	Number of candidates	% voter turnout	% informal votes	Voters in contested elections	Total Votes	
Banyule City Council		9	9	52	5.78	84.71	2.56	95,506	2,074	80,906	7	19	68.86	4.86	70,073	48,252	-2.30
Bayside City Council		7	7	66	9.43	85.50	3.62	76,019	2,352	64,996	7	33	70.42	5.84	76,187	53,649	-2.22
Boroondara City Council		11	11	58	5.27	84.50	2.15	126,618	2,295	106,990	10	33	74.20	2.81	115,739	85,878	-0.66
Brimbank City Council		11	4	55	13.75	82.98	6.56	133,437	7,262	110,728	11	67	74.45	8.98	134,592	100,199	-2.42
Casey City Council	No Election in 2020										11	84	73.45	7.04	197,874	145,345	N/A
Darebin City Council		9	9	60	6.67	80.82	3.00	114,105	2,767	92,225	9	60	70.29	10.50	111,669	78,495	-7.50
Frankston City Council		9	3	35	11.67	79.58	6.11	107,215	5,216	85,318	9	35	70.65	6.12	106,203	75,030	-0.01
Glen Eira City Council		9	3	36	12.00	83.18	5.16	105,227	4,515	87,531	9	33	72.38	5.38	104,265	75,469	-0.22
Greater Dandenong City Council		11	11	67	6.09	81.76	3.22	99,767	2,623	81,574	11	43	66.16	9.15	102,245	67,648	-5.93
Hobsons Bay City Council		7	3	29	9.67	82.74	4.15	68,321	2,346	56,528	7	37	75.34	5.34	67,667	50,977	-1.19
Hume City Council		11	3	60	20.00	80.83	9.36	152,475	11,534	123,246	11	47	74.49	7.55	134,257	100,013	1.81
Kingston City Council		11	11	73	6.64	84.73	2.75	118,779	2,767	100,640	9	45	75.99	6.84	118,354	89,934	-4.09
Knox City Council		9	9	30	3.33	84.38	2.56	104,606	2,257	88,268	9	34	71.07	6.07	91,522	65,046	-3.51
Manningham City Council		9	9	41	4.56	86.46	2.52	87,254	1,903	75,439	9	32	77.41	5.46	88,265	68,325	-2.94
Maribyrnong City Council		7	3	41	13.67	77.31	6.02	63,454	2,952	49,055	7	25	66.28	3.77	61,961	42,307	2.25
Maroondah City Council		9	9	29	3.22	84.10	3.23	76,384	2,077	64,239	9	32	76.39	5.14	85,556	65,360	-1.91
Monash City Council		11	4	50	12.50	84.49	4.98	120,821	5,080	102,087	11	69	77.69	7.76	124,194	96,481	-2.78
Moonee Valley City Council		9	3	42	14.00	82.66	6.01	93,923	4,667	77,640	9	29	75.67	4.23	91,834	69,487	1.78
Moreland City Council		11	3	51	17.00	76.23	7.60	131,632	7,825	102,976	11	47	62.29	12.43	126,435	78,752	-4.83
Nillumbik Shire Council		7	7	79	11.29	88.17	3.59	48,099	1,521	42,407	7	69	80.97	3.67	48,214	39,037	-0.08

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2020										2016								
Postal Metropolitan	Number of vacancies	Number of electorates	Number of candidates	Average # candidates/ election	% voter turnout	% informal votes	Voters in contested elections	# informal votes	Total Votes	Number of vacancies	Number of candidates	% voter turnout	% informal votes	Voters in contested elections	Total Votes	change in % voter turnout	change in % informal votes	
Port Phillip City Council	9	3	26	8.67	69.55	3.73	88,260	2,287	61,382	9	30	48.60	8.03	90,188	43,832	20.95	-4.30	
Stonnington City Council	9	3	42	14.00	74.59	6.11	89,597	4,082	66,827	9	26	62.12	4.59	91,030	56,545	12.47	1.52	
Whitehorse City Council	11	11	47	4.27	85.62	2.34	112,640	2,258	96,437	10	34	76.61	3.54	115,885	88,778	9.01	-1.20	
Whittlesea City Council	No Election in 2020										11	36	75.87	6.10	140,236	106,393	N/A	N/A
Wyndham City Council	11	3	86	28.67	79.53	12.45	154,392	15,290	122,782	11	95	70.35	14.93	141,010	99,202	9.18	-2.48	
Yarra City Council	9	3	37	12.33	70.15	5.20	78,795	2,872	55,272	9	32	51.15	8.05	78,487	40,148	19.00	-2.85	

2020										2016							
Postal Regional and Rural	Number of vacancies	Number of electorates	Number of candidates	Average # candidates /election	% voter turnout	% informal votes	Voters in contested elections	# informal votes	Total Votes	Number of vacancies	Number of candidates	% voter turnout	% informal votes	Voters in contested elections	Total Votes	change in % voter turnout	change in % informal votes
Alpine Shire Council	7	1	13	13.00	83.76	4.96	11,169	464	9,355	7	13	76.33	5.45	11,821	9,023	7.43	-0.49
Ararat Rural City Council	7	1	12	12.00	83.80	4.10	8,955	308	7,504	7	13	78.97	5.77	9,233	7,291	4.83	-1.67
Ballarat City Council	9	3	24	8.00	83.62	3.21	84,694	2,274	70,820	9	28	75.82	3.84	80,585	61,096	7.80	-0.63
Bass Coast Shire Council	9	3	17	5.67	81.65	3.09	42,627	1,077	34,807	9	24	72.95	3.59	44,051	32,135	8.70	-0.50
Baw Baw Shire Council	9	3	16	5.33	83.87	2.94	42,594	1,050	35,725	9	21	77.27	3.51	39,454	30,486	6.60	-0.57
Benalla Rural City Council	7	1	12	12.00	84.67	4.27	11,756	425	9,954	7	20	80.12	7.56	11,731	9,399	4.55	-3.29
Borough of Queenscliffe	5	1	11	11.00	87.11	4.18	4,143	151	3,609	5	11	78.17	4.43	4,334	3,388	8.94	-0.25
Buloke Shire Council	7	3	8	2.67	82.91	0.88	1,638	12	1,358	7	11	81.13	1.21	5,818	4,720	1.78	-0.33
Campaspe Shire Council	9	5	16	3.20	81.91	2.97	23,937	583	19,606	9	16	75.60	2.72	20,504	15,500	6.31	0.25
Cardinia Shire Council	9	9	41	4.56	80.66	3.32	69,329	1,856	55,920	9	21	72.75	4.32	70,205	51,076	7.91	-1.00
Central Goldfields Shire Council	7	4	16	4.00	84.38	4.46	9,586	361	8,089	7	10	77.57	2.75	9,556	7,413	6.81	1.71

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2020										2016						change in % voter turnout	change in % informal votes
Postal Regional and Rural	Number of vacancies	Number of electorates	Number of candidates	Average # candidates /election	% voter turnout	% informal votes	Voters in contested elections	# informal votes	Total Votes	Number of vacancies	Number of candidates	% voter turnout	% informal votes	Voters in contested elections	Total Votes		
Mitchell Shire Council	9	3	16	5.33	81.53	3.05	34,592	860	28,204	9	17	74.65	3.29	31,323	23,382	6.88	-0.24
Moira Shire Council	9	1	17	17.00	80.75	6.98	24,290	1,369	19,614	9	17	77.50	7.03	24,344	18,866	3.25	-0.05
Moorabool Shire Council	7	4	20	5.00	83.41	3.96	27,945	924	23,308	7	13	74.40	3.87	22,633	16,839	9.01	0.09
Mornington Peninsula Shire Council	11	6	43	7.17	81.48	4.17	154,651	5,256	126,002	11	50	73.18	5.13	156,170	114,290	8.30	-0.96
Mount Alexander Shire Council	7	5	18	3.60	84.99	3.20	12,115	330	10,297	7	15	76.99	2.75	11,858	9,129	8.00	0.45
Moynes Shire Council	7	1	16	16.00	85.29	5.39	13,969	642	11,914	7	17	81.97	6.14	14,398	11,802	3.32	-0.75
Murrindindi Shire Council	7	7	15	2.14	80.86	3.11	9,731	244	7,849	7	11	72.54	4.11	6,041	4,382	8.12	-1.00
Northern Grampians Shire Council	7	4	6	1.50	Uncontested					7	10	76.51	1.97	4,648	3,556	N/A	N/A
Pyrenees Shire Council	5	5	7	1.40	83.69	3.20	2,802	75	2,345	5	7	77.46	5.24	2,959	2,292	6.23	-2.04
South Gippsland Shire Council	No election in 2020									9	32	79.89	4.27	28,745	22,964	N/A	N/A
Southern Grampians Shire Council	7	1	15	15.00	86.35	5.79	13,058	653	11,276	7	13	81.68	4.52	13,188	10,772	4.67	1.27
Strathbogie Shire Council	7	5	16	3.20	84.09	2.26	9,807	186	8,247	7	19	79.57	2.67	9,843	7,832	4.52	-0.41
Surf Coast Shire Council	9	4	21	5.25	84.45	3.26	30,227	833	25,526	9	15	73.53	2.32	29,333	21,569	10.92	0.94
Swan Hill Rural City Council	7	1	13	13.00	78.79	5.01	14,529	573	11,447	7	16	75.43	3.12	12,635	9,531	3.36	1.89
Towong Shire Council	5	1	9	9.00	80.17	3.41	5,264	144	4,220	5	5	Uncontested				N/A	N/A
Wangaratta Rural City Council	7	4	19	4.75	81.68	3.13	19,879	508	16,237	7	20	81.16	2.99	22,902	18,588	0.52	0.14
Warramboul City Council	7	1	24	24.00	86.03	8.79	27,286	2,063	23,473	7	25	83.20	9.22	26,655	22,177	2.83	-0.43
Wellington Shire Council	9	3	18	6.00	78.35	2.89	40,223	910	31,516	9	20	71.89	2.93	42,284	30,400	6.46	-0.04

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Victorian Electoral Commission

Appendix 12: Informal vote analysis

As after the 2016 local government elections, the VEC conducted an analysis of informal voting at the 2020 local government elections by examining informal votes from seven councils to learn the types of mistakes that voters made. This analysis served two purposes: to provide a comparison with the VEC's 2016 findings; and to be a pilot survey in a long-term research project that the VEC is conducting in collaboration with Professor Lisa Hill of the University of Adelaide and Associate Professor Rodrigo Praino of Flinders University.

As far as possible, the VEC surveyed the same elections as in 2016. The elections chosen were from a wide range of municipalities, including both metropolitan and rural councils, and municipalities with varying proportions of residents of Culturally and Linguistically Diverse (CALD) backgrounds. The number of candidates ranged from two to 38. There was also a wide range in the informal vote, from 2.12% to 15.38% per cent. When combined, the elections appear to offer a representative cross-section of Victorian informal voters.

The elections surveyed were:

- › Banyule – Ibbott Ward. Metropolitan. Two candidates for one position. Informal vote 2.82%
- › Brimbank – Harvester Ward. Metropolitan. 11 candidates for three positions. Informal vote 5.18%
- › Glen Eira – Rosstown Ward. Metropolitan. 13 candidates for three positions. Informal vote 5.57%
- › Monash – Glen Waverley Ward. Metropolitan. Nine candidates for two positions. Informal vote 2.91%
- › Moyne. Regional. 16 candidates for seven positions. Informal vote 5.39%
- › Wangaratta – Warby Ward. Regional. Three candidates for one position. Informal vote 2.12%
- › Wyndham – Harrison Ward. Metropolitan. 38 candidates for four positions. Informal vote 15.38%. The VEC surveyed about one third of the informal votes in this ward to prevent it dominating the whole survey.

The VEC used more categories than in previous surveys of informal votes, in an effort to learn more about how and why voters invalidated their votes. As previously, the VEC wanted to discover whether most informal votes were accidental or were apparently the consequence of a deliberate decision to spoil the vote.

The categories of informal votes were:

- › Blank (The bulk of these ballot papers were probably deliberately informal, though they might include ballot papers lodged by people who had difficulties with the whole voting process.)
- › Drawing – ballot paper crossed out
- › Drawing – offensive
- › Drawing – other
- › Writing – against compulsory voting
- › Writing – against political corruption and/or lack of trust
- › Writing – voting makes no difference
- › Writing – unresponsive nature of politics
- › Writing – none of the above, including write-in candidate
- › Writing – other protest
- › Writing – other
- › Numbers – 1 only
- › Numbers – 1 and other symbols
- › Numbers – tick/cross instead of 1, and all other boxes numbered
- › Numbers – no 1, but preferences expressed, such as A, B, C
- › Numbers – insufficient (ballot papers lacking sufficient numbers to constitute a formal vote)
- › Numbers – sequence error, apparently non-deliberate
- › Numbers – one box left blank and one number missing
- › Numbers – repeated (Langer style voting)
- › Numbers – starts with 0
- › Numbers – obscured (including mutilated ballots)
- › Numbers – apparently deliberate (ballot papers including number sequences such as all '1', or '1', '10', '300', which indicate an intention to cast an informal vote)

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- › Numbers – other
- › Ticks/crosses – preference (ballot papers indicating a clear preference for candidates through ticks or crosses for the number of candidates to be elected)
- › Ticks/crosses – apparently deliberate (Ballot papers with ticks or crosses in every square, indicating an intention to reject all the candidates.)
- › Ticks/crosses – other

- › Administrative error (ballot papers that were really formal, but were classified as informal by election officials)

A few ballot papers included both numbering errors and writing. Such ballot papers were sorted to the category that appeared to best indicate the voter's intention.

Table 1 shows the results of the survey.

Table 1: Detailed categories of informal votes

Category	Banyule: Ibbott Ward	Brimbank: Harvester Ward	Glen Eira: Rosstown Ward	Monash: Glen Waverley Ward	Moyne	Wangaratta: Warby Ward	Wyndham: Harrison Ward	TOTAL
Blank	52 21.85%	198 12.72%	238 14.7%	114 19.42%	93 14.49%	26 42.62%	213 11.41%	934 14.21%
Drawing – ballot paper crossed out	8 3.36%	83 5.33%	123 7.6%	36 6.13%	21 3.27%	4 6.56%	41 2.2%	316 4.81%
Drawing – offensive	0	1 0.06%	5 0.31%	0	2 0.31%	0	1 0.05%	9 0.14%
Drawing – other	3 1.26%	4 0.26%	9 0.56%	5 0.85%	1 0.16%	0	2 0.11%	24 0.37%
Writing – against compulsory voting	1 0.42%	2 0.13%	0	0	0	0	1 0.05%	4 0.06%
Writing – corruption	0	0	0	0	0	0	1 0.05%	1 0.02%
Writing – voting makes no difference	0	0	0	0	0	0	0	0
Writing – unresponsive system	0	6 0.39%	8 0.49%	4 0.68%	6 0.93%	0	16 0.86%	40 0.61%
Writing – none of the above	15 6.3%	21 1.35%	23 1.42%	13 2.21%	11 1.71%	1 1.64%	27 1.45%	111 1.69%
Writing – other protest	4 1.68%	33 2.12%	25 1.54%	7 1.19%	4 0.62%	2 3.28%	21 1.12%	96 1.46%
Writing – other	1 0.42%	6 0.39%	22 1.36%	5 0.85%	0	2 3.285	4 0.21%	40 0.61%
Numbers – 1 only	0	139 8.93%	77 4.76%	43 7.33%	17 2.65%	4 6.56%	105 5.62%	385 5.86%
Numbers – 1 and other symbols	0	0	0	2 0.34%	0	0	3 0.16%	5 0.08%
Numbers – tick/cross instead of 1, all others numbered	1 0.42%	0	0	0	1 0.16%	0	0	2 0.03%
Numbers – no 1, but preferences expressed	3 1.26%	2 0.13%	2 0.12%	2 0.34%	0	0	0	9 0.14%

Appendices

Category	Banyule: Ibbott Ward	Brimbank: Harvester Ward	Glen Eira: Rosstown Ward	Monash: Glen Waverley Ward	Moyne	Wangaratta: Warby Ward	Wyndham: Harrison Ward	TOTAL
Numbers – insufficient	0	218 14%	216 13.34%	65 11.07%	76 11.84%	0	365 19.55%	940 14.31%
Numbers – sequence error	0	525 33.72%	641 39.59%	183 31.18%	352 54.83%	1 1.64%	835 44.72%	2,537 38.61%
Numbers – one box left blank, one number missing	0	42 2.7%	60 3.7%	15 2.56%	30 4.67%	0	103 5.52%	250 3.8%
Numbers – repeated	0	11 0.71%	11 0.68%	4 0.68%	0	0	7 0.37%	33 0.5%
Numbers – starts with 0	0	4 0.26%	1 0.06%	3 0.51%	3 0.47%	2 3.28%	2 0.11%	15 0.23%
Numbers – obscured	0	1 0.06%	0	0	0	0	35 1.87%	36 0.55%
Numbers – deliberate	29 12.18%	71 4.56%	73 4.51%	27 4.6%	13 2.02%	4 6.56%	26 1.39%	243 3.7%
Numbers – other		5 0.32%	5 0.31%	1 0.17%	0	0	3 0.16%	14 0.21%
Ticks/crosses – preference	109 45.8%	119 7.64%	29 1.79%	44 7.5%	5 0.78%	11 18.03%	16 0.86%	333 5.07%
Ticks/crosses – deliberate	12 5.04%	55 3.53%	37 2.29%	13 2.21%	7 1.09%	4 6.56%	11 0.59%	139 2.12%
Ticks/crosses – other	1 0.42%	8 0.51%	0	0	1 0.16%	0	0	16 0.24%
Really formal	0	3 0.19%	14 0.86%	1 0.17%	0	0	21 1.12%	39 0.59%
TOTAL	238	1,557	1,619	587	642	61	1,867	6,571

Note: The largest category for each election is in bold.

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'Numbers – sequence error' was by far the largest category – both overall and in five of the seven elections surveyed. It is significant that the more candidates there were for an election, the higher the proportion of this type of informal votes tended to be. This pattern applied regardless of the nature of the municipality. In Moyne Shire (16 candidates), almost 55% of informal votes fell into this category, while in Wyndham's Harrison Ward (38 candidates) almost 45% did so. These votes appeared overwhelmingly to be cast by voters who had made an effort to vote correctly, but made a numbering error while doing so.

'Numbers – insufficient' was another category that tended to rise with the number of candidates, from 0 in Banyule's Ibbott Ward (two candidates) and Wangaratta's Warby Ward (three candidates) to 19.55% in Wyndham's Harrison Ward. Many of these voters completed about half the boxes on the ballot paper but then appeared to give up. Others completed as many boxes as the number of councillors to be elected.

'Numbers – 1 only' was also a significant category, with between 5 and 9% of informal voters in most elections. Regardless of the instructions on the ballot paper, some voters vote just for the single candidate that they want.

In elections with few candidates, other categories came to the fore. In Banyule's Ibbott Ward (two candidates), the largest category, with 45.8% of the total, was 'Ticks and crosses – preference'. In a two-candidate contest, the 'Numbers – 1 only' and 'Numbers – insufficient' cannot exist (because a '1 only' vote is a formal vote),

which would increase the relative size of other categories. Even so, the high proportion of ticks and crosses is somewhat surprising, as this type of voting is usually associated with a high immigrant population. Possibly, faced with only two choices, many voters automatically ticked or crossed one of the boxes. In Wangaratta's Warby Ward this category was also substantial at 18.03% of the total.

Blank ballot papers were also largest in the elections with fewest candidates, making up 42.62% of the informal votes in Wangaratta's Warby Ward and 21.85% of those in Banyule's Ibbott Ward. Blanks were a sizeable category in the other elections. There was a clear negative correlation between the number of candidates and the proportion of blank ballot papers, which ranged from 11.41% in Wyndham's Harrison ward to 42.62% in Wangaratta's Warby Ward.

Some categories were very meagrely represented in this survey. Only nine ballot papers (0.14% of the total) portrayed offensive drawings. Even fewer – four ballot papers – explicitly protested against compulsory voting. The number of ballot papers starting with 0 was barely larger at 15. The number of ballot papers including 'none of the above' or a similar message was slightly higher at 111. Some of these ballot papers carried a message from the sovereign citizen movement along the lines of 'none are suitable to carry out my will'.

Table 2 shows the types of informal votes in broader categories.

Table 2: Broader categories of informal votes

Election	Blank	Drawing	Writing	Numbers	Ticks/ crosses	Really formal	Total
Banyule – Ibbott Ward	52 21.85%	11 4.62%	21 8.82%	32 13.45%	122 51.26%	0	238
Brimbank – Harvester Ward	198 12.72%	88 5.65%	68 4.37%	1,018 65.38%	182 11.69%	3 0.19%	1,557
Glen Eira – Rosstown Ward	238 14.7%	137 8.46%	78 4.82%	1,086 67.08%	66 4.08%	14 0.86%	1,619
Monash – Glen Waverley Ward	114 19.42%	41 6.98%	29 4.94%	345 58.77%	57 9.71%	1 0.17%	587
Moyne	93 14.49%	24 3.74%	21 3.27%	491 76.48%	13 2.02%	0	642
Wangaratta – Warby Ward	26 42.62%	4 6.56%	5 8.2%	11 18.03%	15 24.59%	0	61
Wyndham – Harrison Ward	213 11.41%	44 2.36%	70 3.75%	1,484 79.49%	35 1.87%	21 1.12%	1,867
TOTAL	934 14.21%	349 5.31%	292 4.44%	4,467 67.98%	490 7.46%	39 0.59%	6,571

The table confirms the primacy of numbering errors in elections with large numbers of candidates. The more candidates there were, the higher the proportion of numbering errors, from 13.45% in Banyule's Ibbott Ward (2 candidates) to 79.49% in Wyndham's Harrison Ward. Ticks and crosses were most frequent in the two elections with fewer than four candidates and were also significant in Brimbank's Harvester Ward and Monash's Glen Waverley Ward, which have high proportions of CALD residents. Drawing and writing were fairly small categories in all elections.

Note: 'Drawing – other', 'Writing – other', 'Numbers – obscured', 'Numbers – other' and 'Ticks and crosses – other' are not included, as they were neither deliberate nor expressed a preference.

Apparently deliberate informal votes were a sizeable category everywhere except Moyne Shire and Wyndham's Harrison Ward. The two elections with two or three candidates had the highest proportions of deliberately informal votes – probably because the short, simple ballot papers in these elections made it harder to make a mistake while voting. Although some ballot papers contained comments disparaging the Council or the candidates, overall deliberately informal ballot papers were clearly in the minority.

The key fact emerging from the survey, as in 2016, was that more than two thirds of the informal votes were cast by voters who expressed a clear preference, but whose vote could not be accepted because of the formality rules in the LG Act. This pattern was particularly marked in the two elections with the most candidates.

Table 3: groups the apparently deliberate informal votes and those showing a clear preference.

Election	Deliberate	Deliberate including blank	Preference	Total
Banyule – Ibbott Ward	69 28.99%	121 50.84%	113 47.48%	238
Brimbank – Harvester Ward	287 18.43%	485 31.15%	1,048 67.31%	1,557
Glen Eira – Rosstown Ward	306 18.9%	544 33.6%	1,039 64.18%	1,619
Monash – Glen Waverley Ward	107 18.23%	221 37.65%	355 60.48%	587
Moyne	67 10.44%	160 24.92%	481 74.92%	642
Wangaratta – Warby Ward	17 27.87%	43 70.49%	16 26.23%	61
Wyndham – Harrison Ward	154 8.25%	367 19.66%	1,448 77.56%	1,867
TOTAL	1,007 15.32%	1,941 29.54%	4,500 68.48%	6,571

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Appendix 13: Election Participation by Category

All councils	
Enrolment Category	Participation
	Participation records marks on roll and can vary from turnout (total ballot papers counted)
Voters enrolled on the Electoral Commissioner's List	86.09%
- aged 18-69 years old on election day	85.28%
- aged 70 years and over on election day	90.10%
Voters enrolled on the Chief Executive Officer's List	61.40%
Total	83.62%

All councils excluding Melbourne City Council	
Enrolment Category	Participation
	Participation records marks on roll and can vary from turnout (total ballot papers counted)
Voters enrolled on the Electoral Commissioner's List	86.27%
- aged 18-69 years old on election day	85.48%
- aged 70 years and over on election day	90.14%
Voters enrolled on the Chief Executive Officer's List	60.96%
Total	84.12%

Melbourne City Council	
Enrolment Category	Participation
	Participation records marks on roll and can vary from turnout (total ballot papers counted)
Voters enrolled on the Electoral Commissioner's List	75.41%
- aged 18-69 years old on election day	74.25%
- aged 70 years and over on election day	85.79%
Voters enrolled on the Chief Executive Officer's List	63.40%
Total	68.79%



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

27th National General Assembly

20 – 23 June 2021
CANBERRA

WORKING TOGETHER
FOR OUR COMMUNITIES

RESOLUTIONS

1 City of Newcastle, NSW**Carried**

That the National General Assembly:

1. Notes with disappointment that Local Government remains unrepresented on the National Cabinet and requests that First Ministers review the decision to exclude Local Government from the national decision-making table;
2. Recognise the importance of having local government representation on National Cabinet and the value of partnerships with councils in achieving the objectives of the National Cabinet and the national reform agenda; and
3. Includes a representative from the Australian Local Government Association on the National Cabinet, to ensure local government's interests are strongly represented at the national level.

2 South Burnett Regional Council, QLD and Shellharbour Council, NSW - Carried

This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

3 Cootamundra Gundagai Regional Council, NSW**Withdrawn**

The National General Assembly calls on the federal government to undertake a review of the current financial distribution arrangement of the Financial Assistance Grants (FAGs) with the purpose of developing a formula which will redistribute the funds and increase the amount currently apportioned to regional and rural local government areas across the nation for a fairer share.

3 Forbes Shire Council, NSW**Carried**

That this National General Assembly calls on the Federal Government to not vary the financial distribution of Financial Assistance Grants (FAGs) until the FAGs level is increased to 1% of Commonwealth tax revenue.

4 Maroondah City Council, VIC**Carried**

That this National General Assembly calls upon the Federal Government to provide a one-off increase in the amount of Financial Assistance Grants made to Local Government for the 2021/22 year in recognition of the substantial costs incurred and revenue losses for all Councils as a result of the COVID-19 pandemic and the financial impacts of the resultant Federal, State and Territory Government restrictions imposed to mitigate the spread of the disease.

5 Tenterfield Shire Council, NSW**Carried**

The National General Assembly call on the Australian Government to provide grant funding to Regional and Rural Councils in advance and not in arrears so as to avoid impacting unfavourably on such Councils' cash flow.

6 Frankston City Council, VIC

Carried

The National General Assembly call on the Australian Government to:

- Increase in real terms its financial assistance to local government to ensure that Councils can continue to provide the necessary financial support to local businesses and the community for its economic recovery in the face of the continuing impacts of COVID-19; and
- Reverse its decision to exclude employees of subsidiary organisations to local government from any future JobKeeper payment support that may be necessary for businesses significantly affected by the coronavirus (COVID-19).

7 Brimbank Shire Council, VIC

Carried

The National General Assembly calls on the Federal Government to partner with respective State and Territory Governments, as well as Local Government Areas (LGAs), to establish and administer dedicated Jobs and Skills Partnerships for LGAs, to help create local job pathways, align and improve employment, skill, and learning outcomes for local communities across Australia in response to COVID-19. Local Jobs and Skills Partnership would be responsible for the review, coordination and monitoring of Federal, State and local government efforts and resources, including social services, libraries and neighbourhood houses, right through to schools, TAFE, and higher education; as to ensure meaningful pathways are identified and created to employment on local infrastructure projects, as well as with relevant industries that require labour and will provide future job opportunities across respective regions.

7A Wyndham City Council, VIC

Carried

That this National General Assembly call on the Federal Government to partner with State and Territory Governments and Local Governments, to roll out nationally a locally coordinated place-based employment services program for disadvantaged job seekers under the New Employment Services Model (NESM), including in particular support for refugees and humanitarian entrants who require Enhanced Services delivered through employment services providers under the NESM.

These national enhanced employment services are proposed to build on the recent Regional Employment Trials, administered by the Federal Department of Education, Skills and Employment, which have shown success in using a place-based approach to draw on local stakeholder expertise in developing employment projects, coordinated by local government.

8 City of Melbourne, VIC

Carried

That the National General Assembly calls on the Australian Government to implement a funding program directed through local government to support those in sectors most impacted by the COVID-19 pandemic. In seeking support, the NGA advises that the new funding program should:

1. Be separate to, and provide funding above and beyond that offered by, Financial Assistance Grants.
2. Require local government to directly employ local people in the arts, entertainment and events industries, noting these are heavily impacted industries that have been least supported by the JobKeeper program due to a high instance of casual and contract labour, and which have been overlooked by significant stimulus funding from the Commonwealth Government.
3. Recognise the ability of local government to expend stimulus funding efficiently and fairly.
4. Place a focus on the importance of creative practitioners in developing solutions in local communities as part of economic recovery and community development.

9 Tenterfield Shire Council, NSW

Carried

The National General Assembly calls on the Australian Government to either cease the practice of expecting Council co-contributions when applying for Federal Government Grants or allow Council's in-kind contributions to be eligible as the co-contribution from Councils.

10 Central Highlands Regional Council, QLD

Carried

The National General Assembly calls on the Federal Government to introduce funding opportunities for regional airports to offset reductions in income due to the COVID-19 pandemic to ensure regional communities are not further disadvantaged.

11 Albury City Council, NSW

Carried

The National General Assembly calls on Australian, State and Territory Governments to:

- harmonise legislation, regulation, policies and practices to mitigate the financial and social impacts of anomalies on border communities across the nation, and
- adopt a national approach to management of the COVID-19 pandemic to eliminate the closure of State and Territory borders.

12 Bendigo City Council, VIC

Carried

That this National General Assembly calls on the Australian Government to address the economic hardship people in rural and regional areas are experiencing due to the unique combined impacts of COVID-19, unprecedented bushfires, long running drought and/or flooding by providing additional support for recovery.

That this relief include:

- a. Initiatives targeting the tourism and creative industries
- b. an evaluation of and response to the youth and gender impacts of COVID-19
- c. initiatives that will boost jobs and long-term community resilience to climate
- d. restoration of funding for local government Financial Assistance Grants (FAGs) to a level equal to at least 1% of Commonwealth taxation revenue.

13 Shoalhaven City Council, NSW

Lost

This National General Assembly calls on the Australian Government to establish a permanent Disaster Levy as an income tax levy, to establish a funding base to empower Local Government to support our communities with resilience and disaster recovery.

14 Bellingen Shire Council, NSW

Carried

This National General Assembly calls on the Federal Government to release the \$4 billion in unallocated Emergency Response Funds to the 537 State and Territory Local Government Councils across the nation to increase local community capacity to implement sustainable and effective community disaster recovery, preparedness and resilience initiatives.

15 Bega Valley Shire Council, NSW

Carried

That the National General Assembly call on the Federal Government to audit, report on, and hasten financial relief to those who have applied for bushfire relief.

16 Bega Valley Shire Council, NSW

Carried

That this National General Assembly of Local Government call on the Commonwealth and states and Territory Governments to ensure that ALGA, State Associations and local Councils are appropriately represented on advisory groups and projects linked to the new National Resilience, Relief and Recovery Agency being established by the Department of Prime Minister and Cabinet to ensure that both local government local and community voices are heard in the important work that will be led by this agency.

17 Nillumbik Shire Council, VIC

Carried

This National General Assembly calls on the Australian Government to work closely with state and local government to develop appropriate implementation frameworks and make available greater funding – either through the extension of its Smart Cities and Suburbs program or a new initiative, to enable local governments and their

communities to implement the latest networking and monitoring technology in their efforts to improve bushfire preparedness and climate resilience.

18 Balonne Shire Council, QLD

Carried

This National General Assembly calls on the Australian Government to include a 'pandemic' under the definition of an 'eligible disaster' under the Disaster Recover Funding Arrangements (DRFA) Guidelines to enable local government costs to be claimed in line with other 'disaster' events.

19 Lake Macquarie City, NSW

Carried

The National General Assembly calls on the Australian Government to provide funding and resources for circular economy capability building and support for the development of Circular Economy Action Plans for local government.

20 Penrith City Council, NSW

Carried

The National General Assembly calls on Australian Government to fund and invite industry and local government representatives to establish a National Waste and Resource Recovery Working Group to develop clear standards and guidelines for the management, storage, and collection of resource recovery material from all development types (residential, commercial, industrial and mixed-use).

21 Shoalhaven City Council, NSW

Carried

This National General Assembly expresses its support for Federal Government investment in a jobs-rich conservation and land management stimulus package as part of the economic response to COVID-19.

22 Maribyrnong City Council, VIC

Carried

That the National General Assembly calls on the Federal Government to provide sector wide non-competitive grants for Local Government to implement Urban Forest Strategies and landscape restoration projects.

23 Lockyer Valley Regional Council, QLD

Carried

That the National General Assembly calls on the Australian Government to establish a mechanism to enable the provision of funding and resources to local governments in order for them to review the Environmental Impact Statements of Major Projects assessed in accordance with the Environment Protection and Biodiversity Conservation Act 1999.

24 Mitcham Council, SA

Carried

That the National General Assembly calls on the Federal Government to investigate the environmental impacts of artificial turf and more environmentally appropriate alternatives for sporting surfaces.

25 Maribyrnong City Council, VIC

Carried

That this National General Assembly calls on the Federal Government to:

- formally recognise we are in a state of climate emergency;
- appoint a Minister for Climate Change/Emergency to champion climate change efforts across the country
- establish a National Climate Change Taskforce to enable a whole-of-government approach to climate action
- commit to actively work with Local Government, industry and communities to:
- reduce waste production,
- set a zero emissions target
- support the development of renewable energy industries
- provide incentives to all sectors to change to more efficient technologies
- significantly increase urban vegetation cover and rehabilitate degraded rural environments
- increase support for households to access energy efficient demands

26. Yarra City Council, VIC

Carried

This National General Assembly calls on the Federal Government to establish a funding stream for local governments to support their efforts in climate adaptation and mitigation in their local communities.

27 Paroo Shire Council, QLD

Carried

This National General Assembly calls on the Australian Government to develop a revised Carbon Farming Initiative (Program) that is able to adapt to local community circumstances to maximise its intended benefits and minimise any cumulative and unintended negative consequences.

28 Randwick City Council, NSW

Carried

This National General Assembly of Local Government calls on the Australian Government to:

Support a just transition to an environmentally and socially sustainable economy and society by:

- a. upholding the Sovereignty demands of Aboriginal and Torres Strait Islander people expressing Inherent Custodial Rights to protect land, water, sky, culture and community;
- b. transitioning to net zero emissions by 2050;
- c. developing policies across the economic, environmental, social, education/training and labour portfolios needed to provide an enabling environment for enterprises, workers, investors and consumers to drive the transition towards an environmentally sustainable and inclusive economy and society; and
- d. integrating provisions for a just transition into national plans and policies for the achievement of the Sustainable Development Goals and national environmental and climate change action plans.

29 Lockyer Valley Regional Council, QLD

Carried

This National General Assembly calls on the Australian Government to consider a range of alternate water sources when determining the eligibility of projects under the National Water Infrastructure Development Fund grants scheme in order to ensure water security for communities and industry across Australia.

30 Mildura Rural City Council, VIC

Carried

This National General Assembly calls on the Australian Government for a review on how low the environmental water allocation became and how we move to rectify this oversight.

31 Central Highlands Regional Council, QLD

Carried

The National General Assembly calls on the Federal and State Governments to provide a funding stream aimed to tackle drought mitigation projects that will also provide positive outcomes for firefighting purposes and managing stock routes.

32 Leeton Shire Council, NSW

Carried

This National General Assembly calls on the Australian Government to protect national food security and the sustainability of regional irrigation communities by:

- acknowledging irrigation communities were purposefully built by governments to feed and drought-proof the nation
- acknowledging the unintended adverse impacts on regional communities of certain water policy decisions and the operation of water trading markets
- acknowledging that the nation's primary producers are adept at using water efficiently and responsibly
- providing enhanced water access for general security water holders in regional communities who depend on the availability of this water for their livelihoods

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- ensuring decisions foster diversity in agriculture and value adding industries
- reviewing and adjusting timelines for the completion of Murray-Darling Basin projects and plans such as the Murray-Darling Basin Plan Sustainable Diversion Limit Adjustment Measures (SDLAM) Projects and Water Sharing Plans.

33 Melbourne City Council, VIC**Carried**

That the National General Assembly seeks the express support of the Minister for Energy and Emissions Reduction and Treasurer for new resources direct to regional groupings of Councils to implement programs that accelerate renewable energy procurement and energy efficiency upgrade projects, especially those that bring Councils, businesses and other organisations together to collectively work towards achieving zero carbon emissions.

34 Town of Gawler Council, SA**Carried**

The National General Assembly calls on the Federal Government to amend the National Greenhouse and Energy Reporting (NGER) Framework to establish a legal definition of what is required to buy renewable electricity via the electricity grid and claim 100% renewable electricity use and zero emissions. This will establish market-based accounting for renewable electricity, create a single nationally consistent method that applies to electricity and renewable electricity consumption and prevent double counting for all customers including for councils, seeking legally assured, clearly defined and fairly priced renewable electricity.

35 South Burnett Regional Council, QLD**Carried**

That this National General Assembly calls on the Federal Government to consider a consistent National Energy Policy approach and legislation that ensures responsible investment in renewable energy projects.

36 Shoalhaven City Council, NSW**Carried**

This National General Assembly calls on the Australian Government to provide employment opportunities nationwide to support Cultural Burning (Indigenous fire management) as a resilience strategy. This would take the form of a core jobs program, amalgamated with conservation management.

37 Shoalhaven City Council, NSW**Lost**

This National General Assembly calls on the Australian Government to enact legislation to:

1. Exempt hazard reduction burns and the construction of APZs (asset protection zones) from any limitations within Acts or Regulations which restrict any authorised authority from doing so.

2. Repeal or create an easement over any section of a National Park where part of the Park falls within a 200m APZ and vest the management of that land in the local Council.
3. Require private land holders (including Aboriginal Land) to create and maintain a parkland-like cleared area of 200m to act as an APZ at the interface with any urban development requiring an APZ.
4. Require any Government Authority who manages forested areas to properly maintain and improve the construction of fire trails.
5. Consider the construction strategic fire breaks through forested areas including National Parks of a similar width to a major electricity easement.

38 Randwick City Council, NSW

Carried

This National General Assembly of Local Government calls on the Australian Government to:

- 1) acknowledge that Local Government across Australia continue to demonstrate strong leadership in support of Aboriginal and Torres Strait Islander Peoples by undertaking a range of actions across the nation such as:
 - a) supporting the Uluru Statement from the Heart which calls on the Australian people to walk with First Nations in a people's movement for Voice, Treaty, Truth.
 - b) by endorsing the Uluru Statement and sharing this support by publicly displaying the Uluru Statement and putting up posters in prominent locations throughout local council areas; and
 - c) encouraging all Councils to register support for the Uluru Statement from the Heart on the website <https://www.1voiceuluru.org/>
- 2) calls on the Australian Government to support Constitutional Recognition for Aboriginal and Torres Strait Islander peoples and the key principles of the 'Uluru Statement from the Heart'.

39 Darebin City Council, VIC

Carried

That this National General Assembly call for the establishment of an appropriate advisory structure and/or representative voice to Local Government comprising of Aboriginal and Torres Strait Islander peoples from across Australia to ensure that Aboriginal and Torres Strait Islander peoples have a say about Councils' decisions that affect them and to guide Councils' broader work relating to First Nations peoples, truth telling, sovereignty, treaty-making and addressing systemic racism.

40 East Arnhem Regional Council, NT

Carried

The National General Assembly (NGA) calls on the Federal, State and Territory Governments to commit to nationally consistent recognition of Indigenous Local Government Councils as an Aboriginal controlled entity across Australia at all levels

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of Government. Indigenous Local Government Council being a Local Government Council with a majority representation of both Elected Officials and Constituency of Indigenous Australians.

41 Darwin City Council, NT

Carried

That this National General Assembly

- a) Calls on Australian Local Government Association, as the lead member and advocacy body for Local Government in Australia to develop a Reconciliation Action Plan for the Australian Local Government Association.
- b) Calls on the Australian Government to fund a national Aboriginal and Torres Strait Islander Cultural Awareness and Safety Training Program for all Local Government Elected Members and Council Staff as an act of reconciliation between Aboriginal and Torres Strait Islander peoples and the wider Australian community.

42 Newcastle City Council, NSW

Carried

The National General Assembly calls on the Commonwealth Government to:

1. Endorse the 'Racism Not Welcome' campaign, headed up by former Socceroos Captain, SBS commentator and human rights campaigner, Craig Foster, at the national level, as a symbol of Australia's commitment to multiculturalism, inclusivity, and the International Day for the Elimination of Racial Discrimination
2. Partner with peak national bodies, including the Federation of Ethnic Communities' Councils of Australia, the Refugee Council of Australia, and the Inner West Multicultural Network, to implement the 'Racism Not Welcome' campaign on a national level.

43 Inner West Council, NSW

Carried

The National General Assembly calls on all Councils:

1. To note that the #RacismNotWelcome campaign was created by the Inner West Multicultural Network (IWMN) as a grassroots anti-racism campaign for local Councils and communities to create safe places;
2. To endorse the #RacismNotWelcome campaign; and
3. To write to the Prime Minister and relevant Minister/s to:
 - a. Express grave concern at the rise of racism in Australia;
 - b. Request funding be made available to Councils to support the rollout of the #RacismNotWelcome campaign.

44 Isaac Regional Council, QLD**Carried**

That this National General Assembly calls on the Australian Government to urgently conduct an Inquiry and engage rural communities to assess the effectiveness of the 2019 Stronger Rural Health Strategy, and in particular, to identify any anomalies in the strategy that are symptomatic of the diversity of rural Australia and its health.

45 Lake Macquarie City Council, NSW**Carried**

The National General Assembly calls on the Australian Government to investigate and explore a partnership between local government and Headspace National Youth Mental Health Foundation to ensure young people in rural, remote, isolated and public transport-deprived areas gain access to appropriate and relevant youth mental health services.

46 Glen Innes Severn Council, NSW**Carried**

The National General Assembly (NGA) calls on the Australian Government to:

1. Formulate a Liveability Plan for Regional Australia and to take immediate action to manage and ultimately eliminate the Mental Health issues currently affecting young people living in Regional Australia.
2. Make a lasting and meaningful commitment to provide sustained financial support to proven intervention services or directly to Councils to assist in local programs or engage external services such as Youth In-search.

The Liveability Plan should urgently address the following significant issues, which are being felt so extensively throughout Regional Australia:

- Healthcare;
- Mental Health;
- Connectivity;
- Housing Availability;
- Traineeships and Apprenticeships for youth.
- The expansion and assistance with Renewable Energy projects, which will inject significant employment into Regional Australia.

47 Blacktown City Council, NSW**Carried**

The National General Assembly calls on the Australian Government to ensure that:

1. local government receives an appropriate and equitable share of Federal arts and cultural funding
2. local councils are recognised as arts organisations and made eligible to apply for all funding opportunities.

To support this campaign, the National General urges councils across Australia to adapt the ALGA arts and culture position statement and assist with joint advocacy.

48 Penrith City Council, NSW

Carried

The National General Assembly calls on the Australian Government to continue to invest in arts and culture stimulus programs (including capital investments) to ensure this sector of the economy can rebuild and that investments reach local communities.

49 Broken Hill City Council, NSW

Carried

That the Federal Government provides funding for the development of state and territory wide Museum Strategies and provide sufficient resources to ensure cultural heritage led vibrancy, collection care and local storytelling initiatives are supported, developed and maintained for communities throughout the nation.

50 Leeton Shire Council, NSW

Carried

This National General Assembly calls on the Australian Government to improve the welfare of migrants and resolve the labour shortages affecting businesses and industries in rural and regional Australia by:

1. Revising the visa regime to grant work rights to all bridging visa holders
2. Granting amnesty to undocumented workers, specifically undocumented farm workers.

51 Tweed Shire Council, NSW

Carried

The National General Assembly calls on the Federal Government to provide a significant and transformational funding stream for regenerative landscape management as an economic stimulus and job creator, that is easily accessible for rural landholders (including consideration of US and EU models of farm payments) to maintain and restore rural lands and provide the large scale change that is required to mitigate the increasing natural disasters that Australia is experiencing with Climate Change.

52 Yarra City Council, VIC

Carried

That this Assembly resolves that:

- a) the Federal Government's revised rate of the Jobseeker payment of \$44 per day is considered inadequate and will result in millions of Australian citizens being unnecessarily trapped in poverty as after 25 years with no increase to the incomes of unemployed Australians an increase of just \$3.57 per day above the previous rate of the Newstart payment is insufficient;

- b) it supports the demands from the Australian Council of Social Service (ACOSS) “Raise the Rate for Good” campaign for:
 - I. an increase to the base rate of JobSeeker Payment by at least \$25 a day, and ensure everyone receives at least \$65 a day;
 - II. ongoing indexation of payments in line with wage movements at least twice per year; and
 - III. establishment of a Social Security Commission to advise the Parliament on the ongoing adequacy of income support payments; and
- c) member Councils be encouraged to register as Organisational Supporters of the ACOSS “Raise the Rate for Good” campaign

53 Maribyrnong City Council, VIC**Carried**

That this National General Assembly call on the Federal Government to fund a permanent and ongoing increase to the JobSeeker Payment and Youth Allowance to above the poverty line.

54 Brimbank City Council, VIC**Carried**

The National General Assembly calls on the Federal Government to retain and expand the JobKeeper and JobSeeker Programs, to support ongoing response and recovery efforts to the COVID-19 Pandemic throughout local communities for at least the duration of 2021.

55 Lockyer Valley Regional Council, QLD**Carried**

The National General Assembly calls on the Australian Government to provide support for the concept of a universal entitlement to aged care that recognises the preference of many community members to stay in their own home and in their own regions. This support should ensure an equitable standard of aged care support across the nation.

56 Central Highlands Regional Council, QLD**Carried**

The National General Assembly calls on the Federal Government to collaboratively develop relevant models of aged care for rural and remote areas.

57 Maribyrnong City Council, VIC**Carried**

That the National General Assembly calls on the Federal Government to have the Aged Care Amendment (Staffing Ratios Disclosure) Bill 2019 re-presented & brought into legislation.

58 City of Boroondara, VIC**Carried**

The National General Assembly calls on the Australian Government to maintain the current volunteer management activity (VMA) funding arrangements for all volunteer support agencies and to increase the allocation in the next Federal Budget, as volunteering is key to keeping people feeling connected and supplied with essential services and critical support, particularly vulnerable, isolated and disengaged residents, at a time of high unemployment.

59 Liverpool City Council, NSW**Lost**

That the National General Assembly call on the Federal Government for a national consultation process involving all levels of government, that will provide the opportunity to re-assess and implement new planning controls that will ensure the delivery of future Pandemic Safe Housing and Development.

60 Brimbank City Council, VIC**Carried**

The National General Assembly calls on the Federal Government to invest in social and affordable housing, working in partnership with state, territory and local governments to meet local demand and deliver post-pandemic economic stimulus.

61 Darebin City Council, VIC, Fremantle City Council, WA, Mount Isa City Council, QLD, Randwick City Council, NSW, City of West Torrens, SA**Carried**

The National General Assembly calls on The Australian Government to sign and ratify the Treaty on the Prohibition of Nuclear Weapons.

62 Orange City Council, NSW**Carried**

The National General Assembly calls on the Australian Government to take action to make local communities and workplaces safer and more inclusive for women, including by:

- fully responding to the 55 recommendations in the Australian Human Rights Commission's Respect@Work report of the National Inquiry into Sexual Harassment in Australian Workplaces 2020
- lifting public funding for the prevention of gendered violence to world's best practice
- working with State and Territory Governments to introduce legislation to promote gender equality and require gender equity audits of government practices at all levels of government.

63 Isaac Regional Council, QLD**Carried**

That this National General Assembly of Local Government calls on the Australian Government to urgently implement Recommendations 1 and 2 of The Senate Economics Reference Committee December 2020 Final Report on the Inquiry into the indicators of, and impact of, regional inequality in Australia.

Recommendation 1 recommends the Australian Government fundamentally re-examine its regional infrastructure spending plan and make an expanded infrastructure programme the basis for its stimulus plan for Australia's economic recovery from the impacts of the COVID-19 pandemic; and

Recommendation 2 recommends, in order to achieve the most appropriate response for regional investment, the Australian Government undertake a series of round table consultations with:

- Commonwealth departments and agencies;
- State and local governments;
- Regional associations; and
- Community organisations.

64 Shoalhaven City Council, NSW**Carried**

This National General Assembly calls on the Australian Government to undertake a nationwide educative project on cybersecurity, in particular to help protect vulnerable members of our community against online fraud.

65 Orange City Council, NSW**Carried**

The National General Assembly recognises the significant value to Australian society of regional TV news bulletins; and calls on the Australian Government to review and implement changes to relevant legislation to ensure commercial regional broadcasters are required to produce significant local bulletins.

66 Shoalhaven City Council, NSW**Carried**

This National General Assembly calls on the Australian Government to implement a formal transparent framework of contacts for Local Government to liaise effectively with Federal Government partners.

67 Broken Hill City Council, NSW**Carried**

That the Federal Government provides funding to financially support local councils in the restoration and remediation of local cemeteries that have been severely damaged from climatic conditions and drought.

68 Tenterfield Shire Council, NSW**Carried**

The National General Assembly calls on the Australian Government to provide grant funding to assist Councils deal with the costs incurred in correcting historical errors in mapping of actual roads so that ratepayers do not have to meet these costs.

69 Newcastle City Council, NSW**Carried**

That the National General Assembly calls on the Australian Government to:

1. Note that in some jurisdictions, Councillors, Mayors and Lord Mayors are not entitled to the Superannuation Guarantee Contribution, despite Councillors being paid the appropriate superannuation entitlements in other jurisdictions;
2. Note that this sets a poor community standard and sends the wrong message to the community, given that superannuation should be a universal system to support all workers in Australia; and
3. Rationalise the Superannuation system for elected representatives from the local government level and ensure that all Councillors across Australia receive the Superannuation Guarantee Contribution.

70 Litchfield Council, NT**Carried**

The National Assembly calls on the Commonwealth Government to facilitate the harmonisation of Long Service Leave (LSL) laws in Australia which would provide all States and Territories with a consistent set of LSL laws. This regulatory inconsistency should be addressed through an intergovernmental agreement vis-a-vis Work Health and Safety laws, to enable governments from each State and Territory and the Commonwealth to formally commit to the harmonisation of LSL laws. The intention is to harmonise these laws (including the Regulations that underpin them) to deliver the same LSL entitlements to all Australians.

71 Leeton Shire Council, NSW**Carried**

This National General Assembly calls on the Australian Government to hold a referendum to amend the Constitution to recognise local government as an important, legitimate and essential element in Australia's system of government.

72 Mildura Rural City Council, VIC**Carried**

This National General Assembly calls on the Australian Government to both increase Financial Assistance Grants overall, and address the rural and metropolitan rates divide that results in an imbalance in the capacity of rural councils to service communities and rural ratepayers to service rates.

Amendment by City of Melbourne agreed.

73 Mitchell Shire Council, VIC**Carried**

That the National General Assembly advocate to the Federal Government, and in particular the Minister for Local Government, for an increase in the Financial Assistance Grants to support local governments to deliver a range of services including roads maintenance.

74 Wakefield Regional Council, SA**Carried**

This National General Assembly calls on the Australian Government to work with state/territory Local Government Grants Commissions across Australia, to ensure the allocation of federal road funding is distributed to local governments in accordance with the National Principles of horizontal equalisation as required by the Local Government (Financial Assistance) Act 1995.

75 Liverpool City Council, NSW**Carried**

The National General Assembly request that the Federal Government investigate a forward funding acquisition scheme that will enable local governments to provide infrastructure supporting the development of national assets; and that the investigation also consider funding opportunities through a value capture process or increased funds generated in the existing tax regime due to higher land values and transaction volumes associated with areas of major infrastructure delivery.

76 Penrith City Council, NSW**Carried**

The National General Assembly calls on the Australian Government to invest in nation building projects where it can be established, they will facilitate better road and transport connections between cities and with regions around Australia. The criteria for these projects should be based on the economic opportunities they create for freight and passenger movement, migration, service provision and business support, as these are known to contribute best to our national productivity. This motion has been developed in collaboration with the Lachlan Shire Council and will be submitted jointly.

77 Central Highlands Regional Council, QLD**Carried**

The National General Assembly calls on the Australian Government to implement a centrally funded aviation security mechanism that includes all airports providing domestic flights.

78 Broken Hill City Council, NSW**Carried**

That the Federal Government ensures an adequate provision of charging points for electric vehicles in regional areas in order that regional areas are not deprived of the opportunity to purchase vehicles and also to ensure that people living in metropolitan areas can travel to regional and remote areas. Once the use of electric vehicles

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gains momentum, regional Australia should not miss out on tourism due to not having adequate charging bays.

79 Mitchell Shire Council, VIC

Carried

That the National General Assembly call on the Federal and State Government to:

- Develop a clear long-term investment pathway for major social infrastructure and accompanying health, community and educational services in outer urban growth areas
- Call for an equitable and consistent allocation of funding announcements that focuses on emerging communities in outer urban growth areas
- Prioritise the planning and early funded delivery of community services and infrastructure in emerging communities, in order to avoid the costly, and often inadequate, retrofitting of emerging communities.

80 Bega Valley Shire Council, NSW

Carried

That the National General Assembly urges the Environment Minister to better monitor and enforce relevant company membership of the Australian Packaging Covenant Organisation.

81 Shellharbour Council, NSW

Carried

That this National General Assembly of Local Government call on the Federal Government and Opposition to commit to net zero carbon emissions by 2050 in line with the 2015 Paris Agreement.

82 Central Highlands Regional Council, QLD

Carried

The National General Assembly calls on the Bureau of Meteorology (BOM) to take the lead in maintaining and providing assets for flood modelling / forecasting purposes in regional areas.

83 South Burnett Regional Council, QLD

Carried

That this National Assembly calls on the Federal Government to fund ABC transmission black spot sites to ensure coverage for all communities in the event of Natural Disaster.

84 Parkes Shire Council, NSW

Carried

The National General Assembly calls on the Australian Government to initiate a "Natural Disaster Preventative Measures Fund" to provide financial assistance to Local Government for planning mitigation strategies for extreme natural disaster events.

85 Shoalhaven City Council, NSW**Carried**

This National General Assembly calls on the Australian Government to accept and implement the recommendations of the Royal Commission on National Natural Disasters pertaining to an enhanced role for the Commonwealth in coordinating the established levels of state, territory and local council response, and affording Commonwealth assistance as requested by established local and state authorities. This will ensure a national response to emergencies that will facilitate our communities' resilience following disasters.

86 Central Highlands Regional Council, QLD**Carried**

The National General Assembly calls on the federal government to commit increased funding to proportionately enhance regional connectivity to the digital economy.

87 Tamworth Regional Council, NSW**Carried**

That the National General Assembly calls on the Federal Government to investigate the failings of the National Broadband Network in rural and regional Australia and the exorbitant cost of connection for some businesses and residents.

88 Hobart City Council, TAS**Carried**

The National General Assembly calls upon the Australian Government to ensure a fair balance is made between the requirements of telecommunications carriers to roll out 5G technology and the protection of public spaces from undesirable infrastructure proliferation as has occurred in other jurisdictions.

89 Cowra Shire Council, NSW**Carried**

That this National General Assembly of Local Government calls on the Federal Government to institute discussions with all telecommunications providers, as a matter of priority, with a view to rapidly bringing services in regional and rural areas of Australia up to standards comparable with those in metropolitan areas.

90 Tamworth Regional Council, NSW**Carried**

That the National General Assembly calls on the Federal Government to ensure the current review of the National Medical Workforce Strategy, and in particular how a "District of Workforce Shortage" is determined when allocating Medicare Provider Numbers, provides flexibility and opportunities for Medical Practitioners and Specialists to relocate to regional and rural communities so that they are not disadvantaged in the delivery of adequate and essential medical services.

91 Leeton Shire Council, NSW**Carried**

This National General Assembly calls on the Australian Government to dedicate funds to increase drug and alcohol treatment and rehabilitation options in rural and regional areas as a matter of priority.

92 Parkes Shire Council, NSW**Carried**

The National General Assembly calls on the State and Federal Governments to invest further in social and affordable housing.

93 Moreland City Council, VIC**Carried**

The National General Assembly calls on the Federal Government to take action to strengthen the delivery of social and affordable housing across Australia by:

- Matching the direct funding being put forward by the States and Territories in Australia which are investing in social and affordable housing.
- Preparing a National Housing Strategy.

94 Darebin City Council, VIC**Carried**

The National General Assembly calls on the Federal Government to take action to strengthen the delivery of social and affordable housing across Australia by:

- Preparing a National Housing Strategy
- The National Housing Strategy to encourage nationally consistent approaches to State and Territory Planning legislation to facilitate Inclusionary Zoning for Affordable Housing, as a tool that can be utilised by Governments and metropolitan

and growth Councils (and any Councils where they so choose) to require affordable housing contributions as part of private development.

95 Byron Shire Council, NSW**Carried**

The National General Assembly asks that all levels of government work together to investigate ways of making the delivery of affordable and accessible housing easier. We ask that the Federal Government consider:

- a) investing more money into social housing,
- b) reviewing the impact of current tax arrangements like negative gearing on housing affordability,
- c) reviewing the effectiveness of rental assistance in its current form,
- d) increasing the grant percentage of the National Housing and Infrastructure Finance Corporation finance from 20% to 50% to local councils,

- e) implement a national RAPID program, supported by state and local governments to address homelessness,
- f) where appropriate, donating crown land to be used for the provision of social and affordable housing,
- g) changing policy and regulatory settings to better support and fund councils in addressing the affordable and accessible housing crisis in the Northern Rivers Region and other areas throughout the country. This could include enabling controls on existing housing that is kept empty for visitor accommodation, for example in Byron Shire, where approximately half the residential rental stock, over 3,500 properties, are listed, 80% whole houses and most are available year round for short term holiday letting,
- h) exploring supporting councils to directly facilitate development through planning, the provision of land and financial levels such as subsidies.

96 Liverpool City Council, NSW**Carried**

That the National General Assembly calls on the Federal Government to recommit to genuine partnership between three levels of Government in the City Deal model, and commit resources to progress stalled negotiations; reconcile real progress against planned outcomes such as in the Western Sydney City Deal; and leverage the learnings from the current City Deals to inform improved and replicable models for future Deals.

97 Northern Midlands Council, TAS**Carried**

The National General Assembly calls on the Australian Government to consider the implementation of additional Regional Deals throughout the country.

98 Salisbury City Council, SA**Carried**

The National General Assembly calls on the Federal Government to provide funding support to Councils across Australia for conducting citizenship ceremonies that have become a significant cost burden to local communities for undertaking a role on behalf of the Commonwealth of Australia.

99 Darebin City Council, VIC**Carried**

The National General Assembly calls on the Australian Local Government Association to establish an advisory structure or mechanism formed with people with expertise from culturally and linguistically diverse backgrounds to inform its work relating to cultural diversity and inclusion and have a say about decisions that affect them and guide Councils' broader work relating to multicultural communities.

100 Wattle Range Council, SA**Lost**

The National General Assembly calls on the Australian Taxation Office to consider introducing a unique tax-free threshold for elected member allowances of \$50,000.

101 City of Canterbury Bankstown, NSW**Carried**

That this National General Assembly call on the Federal Government to reverse its 2014/15 decision to withdraw funding to pensioners and reinstate the 5% contribution towards the pensioner rate rebate.

102 Leeton Shire Council, NSW**Carried**

This National General Assembly calls on the Australian Government to develop and implement a weed management plan to protect agricultural land from incursions of well-established weeds such as Fleabane (*Conyza* spp.) and Silverleaf Nightshade (*Solanum elaeagnifolium*) in order to maintain the productivity of agricultural land and ensure the sustainability of regional communities by acknowledging that:

- Some well-established weeds are resistant to standard registered herbicides including Glyphosate
- Limited state and federal funding is provided for the control of such weeds under the Biosecurity Act 2015 through the General Biosecurity Duty
- the NSW Government Weed Action plan is focused on new and emerging weed varieties. Many weeds do not meet this criterion and therefore attract no State or Federal funding for their management.



MAROONDAH CITY COUNCIL

2021 STANDARD FORM

COMMUNITY FACILITY LEASE

This lease package is a controlled document and is one of a suite of documents used by Council when granting third parties the use of Council premises. Permission for the use of this document by Council staff must be obtained from Council's Manager Leisure.

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Maroondah City Council 2021 standard community facility lease package

This lease has been developed for use in the lease of community facilities by Maroondah City Council (**Council**). It is based on a standard document prepared by Council's lawyers, modified for Council's own purposes.

The Council documents used to lease or licence the use of Council premises include:

- This standard community facility lease;
- A standard community facility licence;
- Standard documents to vary, surrender and renew community facility leases and community facility licences;
- A suite of documents relating to the seasonal allocation of Council premises (through a form of licence); and
- Overarching policy documents, including –
 - Community Facilities Occupancy policy (2020); and
 - Community Facilities Pricing policy (2020).

This community facility lease consists of two parts:

Part One – Recitals and Execution Page

The Recitals set out the factual circumstances in which the lease was entered into. They do not form an operative part of the lease (i.e. grant rights or create obligations) but Council can rely and may be able to take action based on any representations made by the tenant (usually in Recital I).

The execution page is where Council and the tenant formally sign (or execute) the lease to confirm their mutual acceptance of the terms and conditions of the lease.

Part Two – Particulars, Standard Clauses and Annexures

The Particulars are the specific details of each lease: the parties to the lease, the land being leased, the period of the lease, the rent etc. There are then 24 standard clauses which set out Council's community facility lease terms. These Particulars must be completed for the standard terms to be able to have effect.

There are four Annexures to each Council lease:

- Annexure A records any amendments to the standard clauses and includes any additional special conditions (which prevail over standard clauses).
- Annexure B inserts a plan of the premises. It is this plan that shows the specific land and buildings being leased to the tenant.
- Annexure C inserts a copy of the Ministerial Determination dated 13 October 2014¹.
- Annexure D are Council's standard documents to exercise any option to extend the term of the Lease.

¹ This Determination exempts certain Local Government leases from retail tenancy lease laws.



Part One – Recitals

- A. Maroondah City Council owns the land known as –
- [insert street address]
 - [insert title details – volume and folio]
- (Council's Land)
- B. [insert tenant's name] (insert ABN and/or ACN) is a Not for Profit incorporated association that is registered in Victoria and operates within the municipality of Maroondah (**Tenant**).
[make sure to check the legal status of the tenant, it may be a company limited by guarantee.²]
- C. The Tenant wishes to lease part or all of the Council Land from Council.
- D. Council has granted the Tenant a lease of the part of Council's Land bounded in red on the aerial photograph or other plan shown in Annexure B of Part Two of this lease package on the terms and conditions set out in this lease (**Premises**).
- E. Located on the Premises are the following Council assets –
Example ONLY – please modify as required
- Kindergarten building
 - Arrabri Shade Sail (Blue) Over Play Equipment,
 - Arrabri Kinder, Storage Shed – Adjacent to Building,
 - Arrabri Kinder, Water Tank, (playground)
- F. Located on the Premises are the following assets not owned by Council: the Tenant's property
- G. Subject to the terms of this lease, the Tenant has the exclusive use of the Premises and all Council assets located on the Premises.
- H. The purpose of Council granting this lease to the Tenant is to enable the Tenant to carry on the activities normally associated with a soccer club (cricket etc.)
- I. In granting this lease to the Tenant, the Tenant acknowledges it has made and Council has relied upon the following representations –
- The Premises will only be used for Not for Profit purposes and not for any commercial purposes;
 - The Tenant will only use the Premises in a manner that complies with the terms and conditions of this lease;
 - The Tenant is financially sound and will be able to pay its rent and all other of its debts as and when they fall due; and
 - The Tenant has disclosed to Council all matters about the Tenant and about this lease known by the Tenant which may materially affect either Council's decision to grant this lease to the Tenant or the terms of this lease.

² Council generally does not lease premises to individuals, unincorporated associations, partnerships or similar.



Part One – Execution Page

The Council leases the Premises to the Tenant subject to the terms contained in this Lease.

This Lease is executed as a deed on the day of 20

The Common Seal of Maroondah)
City Council was affixed in the)
presence of:)

..... Councillor

..... Chief Executive Officer

Dated this day of 20

Executed for and on behalf of [insert)
name of Tenant] in accordance with its)
Constitution by:)

(Signed)

..... PRINT name and position held

(Signed)

..... PRINT name and position held

Dated this day of 20



Part Two – Standard terms of Maroondah City Council community facility lease

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Particulars

Item 1. Council: (Clause 1)	Maroondah City Council of Braeside Avenue, Ringwood 3134
Item 2. Tenant: (Clause 1)	[Insert the name of Tenant, its ACN if a company or its association number if an incorporated association, its ABN and its address including email address]
Item 3. Land: (Clause 1)	The land contained in certificate of title volume [Volume] folio [Folio] and known as [Insert address of Premises]
Item 4. Premises: (Clause 1)	That part of the Land shown bounded in red on the plan in Annexure B
Item 5. Commencement Date: (Clause 1)	[Insert]
Item 6. Term: (Clause 1)	[Insert] years
Item 7. Further Term(s): (Clause 1 & 3.2)	[Insert the number of Further Terms] further term(s) of [Insert length of each Further Term] year(s) [If there are no Further Terms, insert 'Not applicable']
Item 8. First and Last dates for exercising the Option for the Further Term: (Clause 3.2.1)	[If there are any Further Terms, insert the dates that are 6 months and 3 months prior to the expiry of the Term and each Further Term. If there are no Further Terms, insert 'Not applicable']
Item 9. Rent : (Clause 1 & 3)	Year 1: \$[Insert] incl GST Year 2: \$[Insert] incl GST Year 3: \$[Insert] incl GST Year 4: \$[Insert] incl GST Year 5: \$[Insert] incl GST The Rent is payable annually in advance, within 30 days of Council issuing an invoice for the Rent, commencing on the Commencement Date, and then on each anniversary of the Commencement Date during the Term and any Further Term. This payment obligation also applies to the payment of Rent during any Further Term.
Item 10. Rent During Further Term: (Clause 1 and 5)	[To be determined by Council if the option is exercised]



Particulars (continued)

- | | |
|---|---|
| Item 11. Security Deposit:
(Clause 1 & 8.1) | \$1,000 plus GST |
| Item 12. Community Use:
(Clause 1 & 14.1) | The carrying on of Not for Profit activities normally associated with a soccer club (cricket, boxing etc.) |
| Item 13. Hours of Use
(Clause 14.4) | [If no set hours are to be prescribed, insert 'Not applicable' and delete clause 14.4 of this Lease (by noting this in section one of Annexure A)] |
| Item 14. Special Conditions:
(Clause 1 & 22.6) | The Special Conditions in section two of Annexure A form part of this Lease. |
| Item 15. Changes to Council's standard terms:
(Clause 23.6) | <p>The following standard clauses have been amended (as set out in section one of Annexure A):</p> <ul style="list-style-type: none">▪ [##insert] |



1. Definitions

In this Lease unless expressed or implied to the contrary³:

AGM Report means the annual report submitted by the Tenant to its Annual General Meeting.

Child Safe Policy means a child safety policy maintained by the Tenant from time to time including but not limited to WWC Checks.

Commencement Date means the date specified in Item 5.

Community Use means the permitted use of the Premises specified in Item 12 which falls within the uses specified in the Determination.

Council means Maroondah City Council as stated in Item 1 and includes the Council's successors and assigns and where it is consistent with the context includes the Council's employees and agents.

Council's Fixtures means all fittings, fixtures, and chattels contained in the Premises at the Commencement Date or installed by the Council during the Term.

CPI means the Consumer Prices Index – All Groups (Melbourne) or agreed equivalent

Determination means the Ministerial Determination dated 13 October 2014, a copy of which is attached at Annexure C.

Financial Year means a period of twelve months commencing on 1 July of each year and ending on 30 June of the following year.

Further Term means the further term(s) specified in Item 7.

Hours of Use means the hours specified in Item 13.

Item means an item in the Particulars to the Lease.

Land means the land specified in Item 3.

Lease means this Lease.

Lettable Area(s) means the lettable area of the Land assessed for Rates and Taxes as determined by a surveyor engaged by the Council.

Maintenance Schedule means the schedule published on Council's internet website⁴ which sets out the repair and maintenance responsibilities of the parties to the Lease.

Municipal Emergency Management Plan means the management plan prepared by Council and other agencies that is applied in the event of an emergency.

³ Note: clause, Particular and annexure are defined in clause 23.5.1.

⁴ Subject to Council complying with the requirements of clause 23.10 which require notice to the Tenant and an explanation of any changes made compared to the preceding version (if any).



Not for Profit means:

- (i) an individual who is not conducting activities for the purposes of deriving a financial return for themselves or anyone else; or
- (ii) an organisation that exists exclusively for charitable purposes or as an amateur sporting group, arts, craft or other special interest group established for the benefit of the community of the Maroondah City Council and which is primarily run by voluntary staff and/or a committee; or
- (iii) an organisation which provides services to the Maroondah community, consisting of primarily paid staff and which returns all profits into the operation of the organisation to carry out its purposes.

Part means one of the two (2) parts to this Lease, which collectively constitute and form the terms of this Lease.

Premises means the premises specified in Item 4 and includes the Council's Fixtures.

Rates and Taxes means the rates, taxes, charges and levies specified in clause 6.1.

Rent means the amount specified in Item 9 as reviewed, adjusted or increased under this Lease.

Security Deposit means a Security Deposit for the amount specified in Item 11.

Services refers to utilities in connection with the Premises including but not limited to electricity, gas, water, telephone, internet and cable communications or entertainment services.

Special Conditions means the conditions referred to in Item 14.

Tenant means the Tenant specified in Item 2 and includes the Tenant's successors and assigns and where it is consistent with the context includes the Tenant's employees, contractors, agents, invitees and persons the Tenant allows in the Premises.

Tenant's Property means all property in the Premises including all fixtures and fittings owned or leased by the Tenant but excluding the Council's Fixtures.

Term means the term specified in Item 6 and includes any period of overholding.

WS Act means the *Worker Screening Act 2020* (Vic)

WWC means Working with Children.

WWC Check means checks conducted by the Tenant and issued by the Department of Justice and Community Safety pursuant to the WS Act.

2. Compliance with *Local Government Act 2020* (Vic)

Where applicable, the grant of this Lease is subject to the Council giving notice of its intention to grant this Lease and resolving to grant this Lease pursuant to the requirements of the *Local Government Act 2020* (Vic).



3. Duration of the Lease

3.1 Term

This Lease is for the Term starting on the Commencement Date.

3.2 Option for a Further Term

The Council will agree to the Lease being extended for the Further Term if the Tenant:

- 3.2.1 gives the Council written notice in a form similar to the relevant letter in Annexure D asking to exercise the option to extend the term of the Lease, provided such notice is given not earlier than 6 months nor later than 3 months before the end of the Term (the first and last dates for exercising the option for the Further Term are specified in Item 8);
- 3.2.2 has remedied any breach of this Lease of which the Tenant has received written notice from the Council;
- 3.2.3 has not persistently defaulted under this Lease where the Council has given written notice of the defaults; and
- 3.2.4 complies with all reasonable requirements of the Council.

3.3 Process to exercise an option for a Further Term

The process to exercise an option for a Further Term once Council has received the written request from the Tenant's pursuant to clause 3.2.1 above is –

- 3.3.1 Council will advise the Tenant in writing whether Council agrees to the option for the Further Term being exercised⁵;
- 3.3.2 If Council agrees to the option being exercised, then Council will send the Tenant an exercise of option agreement in a form similar to the relevant letter in Annexure D; and
- 3.3.3 The Tenant must then execute the exercise of option agreement and return it to the Council within 28 days of receipt failing which the option lapses at Council's discretion. If an option for a Further Term lapses, then Council will confirm same to the Tenant in writing⁶.

3.4 Commencement and terms of the Further Term

Where an option for a Further Term has been exercised then the Further Term will commence on the day after the initial Term ends and operates on the same terms and conditions as the initial Term save that

- 3.4.1 there will be with no option for a Further Term where the last option for a Further Term has been exercised; and
- 3.4.2 the Rent for the Further Term will be the Rent stated in Item 10.

⁵ If the Tenant has complied with the four requirements of clause 3.2 then Council is required to agree to the option being exercised. The option is the Tenant's, not Council's.

⁶ This signed letter of agreement is the formal documentation confirming the lease has been extended for the Further Term. It should be added to both parties' copy of the Lease. Council does not execute a new lease when an option is exercised.



3.5 Overholding

If the Tenant continues in occupation of the Premises after the end of the Term, without objection by the Council:

- 3.5.1 the Tenant occupies the Premises subject to the same terms and conditions contained in this Lease;
- 3.5.2 the Council or the Tenant may end this Lease during any period of overholding by giving 30 days written notice to the other party expiring at any time; and
- 3.5.3 the Council may increase the Rent and the amount of any Security Deposit by giving the Tenant one month's written notice and those increases will apply from the end of the notice, even where the Tenant has already paid Rent further in advance.

4. Payment of Rent

The Tenant must pay the Rent to the Council in the manner specified by the Council in Item 9.

5. Rent for any Further Term

The Rent for any Further Term will be set for each year of the Further Term by Council prior to the Further Term commencing. The Rent will be determined by the application of any relevant policy adopted by Council or by reference to the historical and expected future movement in the CPI rounded up or down to the nearest \$50 or \$100 as Council reasonably determines.

6. Outgoings

6.1 Rates and Taxes

Subject to clause 6.2, the Tenant must pay to the Council, or the relevant authority 100% of the following:

- 6.1.1 water rates and charges, including water usage charges;
- 6.1.2 sewerage and drainage rates and charges;
- 6.1.3 essential safety measures (if applicable);
- 6.1.4 land tax (assessed on a single holding basis) (if applicable); and
- 6.1.5 all other rates, taxes, charges and levies assessed in connection with the Premises save that the Tenant will not be required to pay for the waste collection services set out in clause 18.7 that Council will provide.



6.2 Proportion of Rates and Taxes

If any Rates and Taxes are not separately assessed in connection with the Premises, the Tenant must pay to the Council within 30 days of demand the proportion of the Rates and Taxes that the area of the Premises bears to the total Lettable Area assessed.

6.3 Receipt for Payment

The Tenant must provide to the Council receipts for any Rates and Taxes paid by the Tenant within 30 days of request by the Council.

7. Other expenses

7.1 Services

The Tenant must, by the due date specified on the demand, pay for all Services in connection with the Premises, and where any Service is not separately metered, the Tenant must pay for a reasonable proportion of those Services as determined by Council, acting reasonably.

7.2 Costs and Duty

The Tenant must pay to the Council within 30 days of demand:

- 7.1.1 Council's reasonable costs of preparing, negotiating and finalising this Lease;
- 7.1.2 the stamp duty payable on this Lease (including penalties and fees) (if any);
- 7.1.3 the Council's reasonable costs in considering the granting of any consent or approval under this Lease (regardless of whether the Council actually gives such consent or approval);
- 7.1.4 the Council's architects or contractor's fees payable pursuant to clause 11.3;
- 7.1.5 the Council's costs (including charges on a solicitor-own client basis) incurred as a result of a breach of this Lease by the Tenant; and
- 7.1.6 the Council's reasonable costs in the exercise or attempted exercise by the Council of any right or remedy against the Tenant.

8. GST

8.1 Definitions

In this clause:

- 8.1.1 words and expressions that are not defined in this Lease, but which have a defined meaning in the GST Law have the same meaning as in the GST Law;
- 8.1.2 GST Law has the meaning given to that term in the A New Tax System (*Goods and Services Tax*) Act 1999.



8.2 GST Exclusive

Except as otherwise provided by this clause, all consideration payable under this Lease in relation to any supply is exclusive of GST.

8.3 Increase in Consideration

If GST is payable in respect of any supply made by a supplier under this Lease (**GST Amount**), the recipient will pay to the supplier an amount equal to the GST payable on the supply.

8.4 Payment of GST

Subject to clause 8.3 the recipient will pay the GST Amount at the same time and in the same manner as the consideration for the supply is to be provided under this Lease.

8.5 Tax Invoice

The supplier must provide a tax invoice to the recipient before the supplier will be entitled to payment of the GST Amount under clause 8.4.

8.6 Reimbursements

If this Lease requires a party to reimburse an expense or outgoing of another party, the amount to be paid or reimbursed by the first party will be the sum of:

8.6.1 the amount of the expense or outgoing less any input tax credits in respect of the expense or outgoing to which the other party is entitled; and

8.6.2 if the payment or reimbursement is subject to GST, an amount equal to that GST.

8.7 Adjustment events

If an adjustment event occurs in relation to a taxable supply under this Lease:

8.7.1. the supplier must provide an adjustment note to the recipient within 7 days of becoming aware of the adjustment; and

8.7.2. any payment necessary to give effect to the adjustment must be made within 7 days after the date of receipt of the adjustment note.

9. Security Deposit

9.1 Council's Right to Use Security Deposit

The Council may call up payment of the Security Deposit required by clause 9.2 if the Tenant does not comply with any of its obligations under this Lease.

9.2 Delivery of Security Deposit

The Tenant must:

9.1.2 pay to the Council the Security Deposit by way of bank cheque together with the Tenant's tax file number on or before the Commencement Date; or



9.1.3 if the Council requires, deliver to the Council a bank guarantee for an amount equal to the Security Deposit (the bank guarantee must be on terms acceptable to the Council acting reasonably) on or before the Commencement Date; and

9.1.4 pay any additional amount towards the Security Deposit within 14 days of demand to maintain the Security Deposit at the required level.

9.3 Tenant to replace Security Deposit

The Tenant must, within 14 days of demand, replace any amount of the Security Deposit used by the Council (including providing a replacement or additional bank guarantee).

9.4 Return of Security Deposit

The Council must, if the Tenant has complied with all of its obligations under this Lease, return the Security Deposit to the Tenant within 60 days of the end of this Lease.

9.5 Sale of the Land

The Tenant must provide the Security Deposit to any future owner of the Land if this Lease continues beyond the sale of the Land.

10. Payment requirements

10.1 No Deduction or Right of Set-off

The Tenant must pay all amounts due under this Lease to the Council (including the Rent and Rates and Taxes) without deduction or right of set-off.

10.2 Interest on Late Payments

The Tenant must pay to the Council on demand interest at the rate per annum equal to the current rate fixed under section 2 of the *Penalty Interest Rates Act 1983* (Vic) on any money payable by the Tenant under this Lease and remaining unpaid after the due date. Interest will be computed from the date on which such payment became due.

10.3 Payment after Termination

The Tenant must:

10.3.1 make all payments due under this Lease; and

10.3.2 provide all information to the Council under this Lease to calculate any such payments,

even if this Lease has ended.

10.4 Method of payment

The Tenant must make all payments under this Lease in such manner as the Council reasonably requires, which may include by electronic funds transfer or direct debit.



11. Repairs, Refurbishment and Alterations

11.1 Repairs and Maintenance

11.1.1 The Tenant must maintain⁷ and repair the Premises in accordance with Maintenance Schedule, published on Council's internet website. For the sake of certainty, the Tenant's obligations as set out in the Maintenance Schedule from time to time form part of its obligations under this Lease.

11.1.2 Without limiting clause 11.1.1, the Tenant must:

- (a) keep the Premises and the Tenant's Property clean and free from rubbish, store all rubbish in proper containers and have it regularly removed;
- (b) keep the Premises in the same condition as it was in at the date the Tenant first entered occupation of the Premises (fair wear and tear excepted);
- (c) pay to Council any costs incurred by Council in maintaining, repairing or replacing items in the Premises that are damaged, worn or destroyed with items of at least the same quality which are:
 - (i) the Tenant's responsibility under the Maintenance Schedule; or
 - (ii) not listed on the Maintenance Schedule,

and which are not maintained, repaired or replaced by the Tenant as required under this Lease⁸;

- (d) make good any damage caused to any adjacent property by the Tenant;
- (e) take all reasonable measures to ensure that any fair wear and tear to the Premises does not cause any loss or damage to the Premises or to any person;
- (f) give the Council prompt written notice of any material damage to the Premises or anything likely to be a risk to the Premises or any person or property in or near the Premises; and
- (g) comply with the procedures for maintenance and repairs set out in Council's Community Facilities Occupancy Policy (provided a copy is given to the Tenant) to the extent that Policy is not inconsistent with this Lease.

11.2 Electrical Equipment

The Tenant must ensure that all electrical equipment and appliances are inspected, tested and tagged in accordance with, and as often as required by, the standards contained in the Standard Inspection and Testing AS/NZS 3760.

⁷ Maintenance includes the regular servicing of specific items such as air conditioners, heaters, dishwashers and the like.

⁸ As the failure to repair or replace is a breach of this Lease then Council can immediately access the Tenant's Security Deposit, if there is one, rather than making demand for payment from the Tenant. Refer to clause 9.2.



11.3 Alterations to Premises

The Tenant must ensure any alterations or works to the Premises, any services to the Premises or the Tenant's Property are carried out strictly in accordance with the process set out in Council's policy for alterations to premises under a community facilities lease published on Council's internet website⁹.

The Tenant is not required to seek the Council's consent to making any alterations to the display of the Tenant's property in the Premises.

11.4 Not Interfere with Services

The Tenant must not interfere, misuse or overload any services to the Premises, including electricity, gas and water.

11.5 Defacing Premises

The Tenant must not deface or damage the Premises (including drilling holes in the Premises) except where approved by the Council in accordance with clause 11.3.

11.6 Failure to Repair and Maintain

If the Tenant does not carry out any repairs, maintenance or other works required under this Lease within 14 days of receiving written notice from the Council to do so, then the Council may enter the Premises to carry out such repairs, maintenance and works at any reasonable time after giving the Tenant further reasonable notice. The cost of all such repairs, maintenance and works must be paid by the Tenant to the Council on demand¹⁰.

11.7 Repairs to Council's Fixtures

The Tenant must reimburse the Council for the cost of any repairs to the Council's Fixtures within 14 days of demand¹¹.

12. Insurance¹²

12.1 Public Liability and Glass Insurance

12.1.1 The Tenant must throughout this Lease maintain insurance, in the name of the Tenant and with Council named as an interested party for:

- (a) public liability for the amount of \$20 million for each single event (or such greater sum as reasonably required by the Council); and
- (b) any windows and any other glass in the Premises for their full replacement value

⁹ Subject to Council complying with the requirements of clause 23.10 which require notice to the Tenant and an explanation of any changes made compared to the preceding version. A policy titled 'Process for a tenant carrying out any alterations or works to the Premises' was published in 2013.

¹⁰ As the failure to repair or maintain is a breach of this Lease then Council can immediately access the Tenant's Security Deposit, if there is one, rather than making demand for payment from the Tenant. Refer to clause 9.2.

¹¹ A failure to reimburse entitles Council to access the Tenant's Security Deposit, if there is one. Refer to clause 9.2.

¹² Insurance of Council buildings and improvements (e.g. tennis courts, baseball fields, soccer fields etc) and Council's fixtures (generally anything fixed to the building or improvement) are Council's responsibility. Tenants are not required to insure these.



- 12.1.2 The Tenant acknowledges that the insurance set out in clause 12.1.1(a) must extend to the whole of the Premises and all activities of the Tenant including the activities of any volunteers and invitees of the Tenant.

12.2 Tenant's Property

The Tenant must insure the Tenant's Property for loss and damage from risks including fire and water damage for its full replacement value.

12.3 Payment and Production of Policies

The Tenant must pay all insurance premiums on or before the due date for payment and produce to the Council copies of the certificate of currency at any time on reasonable request.

12.4 Not Invalidate Policies

The Tenant must:

- 12.4.1 not do anything which may make any insurance effected by the Council or the Tenant invalid, capable of being cancelled (by the insurer) or rendered ineffective, or which may increase any insurance premium payable by the Council; and
- 12.4.2 pay any increase in any insurance premium payable by the Council where such increase has been caused by the Tenant's act, default or use of the Premises.

12.5 Requirements by Insurer

The Tenant must comply with all reasonable requirements of the Council's insurer in connection with the Premises.

12.6 Other Insurance

The Tenant must, at its cost, effect and maintain workers' compensation insurance for its employees, to the reasonable satisfaction of Council.

13. Release, Indemnity, Compensation and Liability

13.1 Release

The Tenant uses and occupies the Premises at its own risk and releases the Council from all claims resulting from any damage, loss, death or injury in connection with the Premises except to the extent that such claims arise out of the Council's negligence.

13.2 Indemnity

The Tenant must indemnify and hold harmless the Council against all claims resulting from any damage, loss, death or injury in connection with the Premises and the use and occupation of the Premises by the Tenant. The Tenant's liability to indemnify the Council will be reduced proportionally to the extent that the Council's negligence contributed to the loss or liability.



13.3 No Compensation

The Council is not liable to the Tenant for any loss or damage incurred by the Tenant due to:

- 13.3.1 any damage to the Premises;
- 13.3.2 the failure of the Council's Fixtures or any plant and equipment (including air conditioning and water or other heaters) to operate properly;
- 13.3.3 the interruption or damage to any services (including electricity, gas or water) to the Premises; and
- 13.3.4 the overflow or leakage of water in the Premises.

13.4 No Liability

The Tenant acknowledges and agrees that the Council will not be liable to the Tenant under this Lease (including but not limited to a breach of the covenant of quiet enjoyment or a derogation of the grant of this Lease) for any acts or omissions of the Council undertaken in any capacity including (but not limited to) in exercising any powers under the *Local Government Act 2020* (Vic) or the *Planning and Environment Act 1987* (Vic) except nothing in this clause releases Council from any obligations it owes to the Tenant under this Lease in its capacity as the owner of the Premises.

14. Community Use

14.1 Permitted Use

- 14.1.1 The Tenant must use the Premises for the Community Use and not use the Premises for any other purpose, with the intention being that the Tenant will maximise community use of the Premises within the **Community Use**.
- 14.1.2 If there are times where the Tenant is not using all or part of the Premises for the Community Use, then subject to clause 16 and Special Condition 1, Council may permit the Tenant to make the Premises or part thereof available for use or hire by other organisations, community groups or individuals in the wider Maroondah community ("the Hirer") who shall use the Premises in a manner that reflects the best fit with the Community Use, the needs of the intended Hirer and the other terms of this Lease.

14.2 No Warranty

The Tenant:

- 14.2.1 acknowledges that the Council does not represent that the Premises are suitable for the Community Use; and
- 14.2.2 must make its own enquiries as to the suitability of the Premises for the Community Use.

14.3 Illegal Purpose

The Tenant must not use the Premises for any illegal purpose or carry on a noxious or offensive activity on the Premises.



14.4 Hours of Use

The Tenant:

- 14.4.1 must only use the Premises during the Hours of Use set out in Item 13;
- 14.4.2 may use the Premises outside the Hours of Use if the Tenant complies with all laws and first obtains:
 - (a) the written consent¹³ of the Council; and
 - (b) any permits and consents required for such use at the Tenant's cost and provides copies of any such permits or consents to the Council upon request; and
 - (c) pays any additional costs incurred by Council in allowing the Premises to be used outside of the Hours of Use.

15. Other obligations concerning the Premises

15.1 Compliance with Laws

The Tenant must comply with all laws and any requirements of any authority in connection with the Premises and the Tenant's use and occupation of the Premises including but not limited to, any requirements of the *Equal Opportunity Act 2010* (Vic), *Occupational Health and Safety Act 2004* (Vic), *Accident Compensation Act 1985* (Vic), *Workplace Injury Rehabilitation and Compensation Act 2013* (Vic), *Worker Screening Act 2020* (Vic) and the *Workers Compensation Act 1958* (Vic) if applicable, except the Tenant will not be required to carry out any structural works unless the need for such works arises from:

- 15.1.1 the negligent act or omission of the Tenant;
- 15.1.2 the failure by the Tenant to comply with its obligations under this Lease; or
- 15.1.3 the Tenant's use of the Premises.

15.2 Licences and Permits

The Tenant must maintain all licences and permits required for the Tenant's use of the Premises and obtain the prior written consent¹⁴ of the Council before varying any licence or permit or applying for any new licence or permit.

15.3 Nuisance

The Tenant must not do anything in connection with the Premises which may:

- 15.3.1 cause a nuisance or interfere with any other person; or
- 15.3.2 be dangerous or offensive in the Council's reasonable opinion.

¹³ Clause 22.12 provides how Council can exercise this consent right.

¹⁴ Clause 22.12 provides how Council can exercise this consent right.



15.4 Security

The Tenant must:

- 15.4.1 keep the Premises secure at all times when the Premises are not being used by the Tenant;
- 15.4.2 comply with any building security policy or procedure, key policy or procedure or similar policy or procedure published by Council on its internet website¹⁵;
- 15.4.3 not have additional keys cut or install any security system without the prior written consent¹⁶ of Council. The Tenant acknowledges that the Council may (in granting such consent) require the Tenant to provide Council with any access codes, cards or key servicing the Premises. If the Tenant fails to comply with any such condition Council may remove or temporarily or permanently disable the security system servicing the Premises at the Tenant's cost;
- 15.4.4 be able, at all times, to identify the person in possession of any key issued to the Tenant by Council. If the Tenant is not able to identify such persons to Council's reasonable satisfaction then, in addition to any other rights or remedies under this Lease, Council reserves the right to change the locks and re-key the Premises and issue new keys, the costs of which becomes a debt due and payable to Council by the Tenant upon the written demand of Council;
- 15.4.5 pay the cost of all security attendance at the Premises unless a police report is produced, or panel fault is identified;
- 15.4.6 ensure all alarm codes are kept secure and that all alarms are in good working order¹⁷ and are properly de-armed during the Tenant's use of the Premises and re-armed after the Tenant's use of the Premises. If any Council officer, contractor or an emergency service, including, but not limited to a fire brigade, attends the Premises in response to an alarm that is triggered other than in an emergency situation, then the Tenant will be responsible for paying directly or reimbursing Council in respect of any cost or payment that must be made to the Council officer, contractor and/or emergency service as a result.

15.5 Signs

The Tenant must seek the prior written consent¹⁸ of the Council before displaying or affixing any signs, advertisements or notices to any part of the Premises where such signs, advertisements or notices are visible from outside the Premises.

15.6 No Smoking

The Tenant must:

- 15.6.1 not permit any smoking in the Premises; and
- 15.6.2 display 'no smoking' signs in the Premises if requested by the Council.

¹⁵ Subject to Council complying with the requirements of clause 23.10 which require notice to the Tenant and an explanation of any changes made compared to the preceding version. A policy titled 'Maroondah Key Policy 2012' was published in 2013.

¹⁶ Clause 22.12 provides how Council can exercise this consent right.

¹⁷ Council, at its cost, will undertake regular inspection and maintenance of Council provided security systems. If there is any fault in a security system, the Tenant is to promptly inform Council so an inspection can be undertaken.

¹⁸ Clause 22.12 provides how Council can exercise this consent right.



15.7 Reputation

The Tenant shall not, and shall ensure that its employees, agents, volunteers, participants and any other people representing the Tenant (other than mere attendees) shall not, do anything which brings, or would be likely to bring, either the Council or the Tenant into disrepute, harm the reputation or interests of the Council or which could reasonably be expected to lead to unwanted or unfavourable publicity to the Council.

15.8 Vacation of Premises

The Tenant must not leave the Premises vacant for more than 45 continuous days without the prior written consent¹⁹ of Council.

15.9 Emergency Procedures

The Tenant must:

- 15.9.1 keep a fully stocked first aid kit at the Premises and replenish it when required;
- 15.9.2 establish and display an emergency evacuation plan, and test the utility of any such evacuation plan, at regular intervals during each year of the Term; and
- 15.9.3 only use emergency equipment at the Premises for genuine emergencies and must promptly inform Council if emergency equipment is utilised by the Tenant and the reasons for such utilisation. If Council is of the view that the emergency equipment has been properly and reasonably used, then Council will replenish the emergency equipment at Council's cost. However, if Council is not satisfied that the emergency equipment has been properly and reasonably used for an emergency, then the Tenant will be responsible for replenishing the emergency equipment at the Tenant's cost.

15.10 Heavy Objects and Flammable Substances

The Tenant must not:

- 15.10.1 store any flammable or explosive substances in the Premises unless they are required for the Community Use; or
- 15.10.2 store any unreasonably heavy objects in the Premises or store anything likely to damage the Premises.

Where flammable or explosive substances are stored in the Premises not in breach of this Lease, then the Tenant must give Council written notice of same including details of the substances, their volume, storage container and location.²⁰

15.11 Television and Radio

The Tenant must not install any televisions, radios, music systems or other equipment in the Premises which can be heard outside the Premises without obtaining the prior written consent²¹ of the Council.

¹⁹ Clause 22.12 provides how Council can exercise this consent right.

²⁰ This notification enables Council to determine whether additional safety measures, such as emergency services warning signs, are required for the Premises. If there are any questions or concerns about chemicals in the Premises, then Tenants are encouraged to contact Council so Council's corporate occupational health and safety adviser can review the circumstances and situation.

²¹ Clause 22.12 provides how Council can exercise this consent right.



15.12 Endanger Premises

The Tenant must not do or permit anything to be done in connection with the Premises which in the opinion of the Council may endanger the Premises or be a risk to any person or property.

15.13 Tenant's Employees

The Tenant must use all reasonable endeavours to ensure that the Tenant's employees, agents, contractors and invitees observe and comply with the Tenant's obligations under this Lease, where appropriate.

15.14 Animals

The Tenant must not allow any animals other than assistance dogs to enter the Premises, unless the animals are required for or part of the Community Use of the Premises.

15.15 Auction Sales

The Tenant must not conduct or allow to be conducted any auctions, garage sales, car boot sales, fetes or similar activities without the prior written consent²² of Council.

15.16 Liquor Licence

The Tenant must:

- 15.16.1 seek the prior written consent²³ of the Council before applying for any licence or permit under the *Liquor Control Reform Act 1998* (Vic) ("Licence or Permit"), or applying for any variation, removal, transfer, surrender or release of the licence or permit or nominating any person to be a licensee or permittee;
- 15.16.2 produce the Licence or Permit to the Council for inspection upon demand;
- 15.16.3 comply with any conditions of the Licence or Permit imposed by the Council;
- 15.16.4 comply with all conditions of the Licence or Permit and all laws relating to the Licence or Permit;
- 15.16.5 not allow the Licence or Permit to be cancelled or suspended;
- 15.16.6 renew the Licence or Permit and notify the Council in writing within 14 days of the renewal;
- 15.16.7 promptly notify the Council in writing if the Licence or Permit is cancelled or suspended or if the Tenant receives any notice, summons or fine in relation to the Licence or Permit;
- 15.16.8 indemnify the Council for any damages or costs incurred in relation to the Licence or Permit or a breach of this clause by the Tenant; and
- 15.16.9 surrender the Licence or Permit within 21 days of receiving a written notice from the Council, which the Council may give to the Tenant if the Tenant's use of the Premises is causing or likely to cause a nuisance to local residents.

²² Clause 22.12 provides how Council can exercise this consent right.

²³ Clause 22.12 provides how Council can exercise this consent right.



15.17 Gambling

- 15.17.1 The Tenant must not conduct any form of gambling on or associated with the Premises, whether such gambling requires a permit or licence or not, without the prior written consent²⁴ of Council.
- 15.17.2 The Tenant must not apply for a licence or permit pursuant to the *Gambling Regulation Act 2003* (Vic) (GRA) without the prior written consent of Council.
- 15.17.3 The Tenant must provide a copy of any licence or permit issued pursuant to the GRA to Council.

15.18 Tenant Membership

The Tenant will:

- 15.18.1 permit residents and ratepayers of the municipality of Maroondah to become members of the Tenant upon satisfying the Tenant's reasonable requirements for membership;
- 15.18.2 upon demand, inform the Council of the overall number of members of the Tenant and the number of Maroondah residents that are members of the Tenant; and
- 15.18.3 within 7 days of demand, provide the Council with access to all necessary documents to enable the Council to verify the membership of the Tenant. For the sake of clarity, Council will not copy or record the personal details of any member of the Tenant during any verification inspection.

15.19 Tenant Reporting Obligations

The Tenant must give Council by no later than the last day of February each year the following reports for the just completed (preceding) Financial Year:

- 15.19.1 an audited financial report or review (as per the requirements of the *Associations Incorporation Reform Act 2012* (Vic)) including a statement of assets and liabilities and profit and loss statement for the Tenant; or
- 15.19.2 if an audited report is not legislatively required, then a copy of the AGM Report together with any additional information requested by Council from time to time; and
- 15.19.3 a written report in a format similar to the template report for Tenants that Council makes available on its internet website²⁵ and, as a minimum, detailing:
 - (a) If not comprised within the AGM report, the activities conducted by the Tenant during the preceding year and, where applicable, a list of the groups which have used the Premises;
 - (b) the elected office bearers of the Tenant for the next year;
 - (c) if requested in writing by Council, any significant or cyclical maintenance of the Premises undertaken by the Tenant in accordance with the Maintenance Schedule or otherwise;

²⁴ Clause 22.12 provides how Council can exercise this consent right.

²⁵ Subject to Council complying with the requirements of clause 23.10 which require notice to the Tenant and an explanation of any changes made compared to the preceding version



- (d) a current list of each person who holds a key to the Premises including a reference to the key number (if any) allocated to the key by Council;
- (e) If requested in writing by Council, annual reports of all OH&S incidents (including near misses and those causing injury) arising on, in or near the Premises or in connection with the Tenant's use of the Premises;
- (f) a copy of the Tenant's Child Safe policy and record of all employees, contractors and volunteers;
- (g) copies of current permits and licences required for the conduct of the Tenant's business from the Premises; and
- (h) copy Certificate of Currency of Insurance current as at the date of submitting the report;
- (i) if requested in writing by Council, a report on the current number of active members of the Tenant and how many of the active members live within the municipality of Maroondah.

15.19.4 Notwithstanding clause 15.20.3(e), the Tenant shall report to Council all OH&S incidents (including near misses and those causing injury) arising on, in or near the Premises or in connection with the Tenant's use of the Premises immediately such incident occurs.

15.20 Working with Children Checks and Child Safety

- 15.20.1 The Tenant shall do all such acts and things as may be required to comply with the WS Act. In particular, the Tenant must at all times maintain an up to date Child Safe Policy and ensure compliance by itself and all current and prospective employees, contractors, volunteers and participants, who are or shall be engaged in activities where children would be expected to be present. Participants refers to training, playing, assisting, mentoring, coaching or other work (excluding incidental or occasional contact with children), whether paid or volunteer; but does not include barrack or attend.
- 15.20.2 The Tenant agrees that it shall maintain an up to date register of WWC Checks for all employees, contractors and volunteers and shall, in addition to its reporting obligations in clause 15.20, submit a copy of the register to Council at any time upon reasonable request.
- 15.20.3 The Tenant warrants that it shall implement and maintain at all times the Child Safe Standards as prescribed in the National Principles for Child Safe Organisations (if applicable).²⁶
- 15.20.4 This clause does not apply if the Tenant's activities do not include children as participants, spectators or bystanders.

²⁶ The Child Safe standards can be found on the <https://ccyp.vic.gov.au/child-safety/being-a-child-safe-organisation/the-child-safe-standards/> website



15.21 Determination Warranty and Obligations

15.21.1 The Tenant acknowledges that the Council has entered into this Lease on the basis that the Tenant warrants that:

- (a) the Tenant is a body corporate that exists for the purposes of providing community or similar facilities or promoting community objectives and that it applies its profits in promoting its objects and prohibits payment of any dividend or amount to its members; and
- (b) accordingly, pursuant to the Determination, the *Retail Leases Act 2003* (Vic) does not apply to this Lease.

15.21.2 The Tenant warrants that its constitution or rules of association prohibit payment of any dividend, benefit or other amount to its members.

15.21.3 The Tenant agrees and acknowledges that during the Term and any further term:

- (a) it must apply any profits that it receives in promoting its objects;
- (b) it must not amend its rules or its constitution without the prior written consent²⁷ of Council; and
- (c) it must provide a copy of its constitution or rules to Council within 7 days of the Commencement Date and otherwise upon demand by Council.

15.22 Tax Exempt

The Tenant must not undertake any activity or permit anything to be done which may cause it to cease being exempt from Commonwealth income tax under the *Income Tax Assessment Act 1997* (Cth). Dealing with Interest in the Premises

16. Dealing with Interest in the Premises

16.1 No Parting with Possession

16.1.1 Subject to clause 14, the Tenant must not give up possession of the Premises including assigning this Lease, subleasing the Premises or granting to any person a licence in respect of the Premises, without the prior written consent²⁸ of Council.

16.1.2 For the sake of certainty, having regard to the positive obligation of the Tenant to maximise community use of the Premises under clause 14.1, Council permits the temporary hiring of the Premises on a regular or casual basis pursuant to Special Condition1 of this Lease.

²⁷ Clause 22.12 provides how Council can exercise this consent right.

²⁸ Clause 22.12 provides how Council can exercise this consent right.



16.2 Change in Shareholding

If the Tenant is a corporation (other than a corporation listed on any stock exchange in Australia) a change in the control of the corporation as such control existed at the Commencement Date (whether occurring at the one time or through a series or succession of issues or transfers) or a change in the holding of more than one-half of the issued share capital, either beneficially or otherwise, will be deemed to be a novation or assignment of this Lease. Before any such novation or assignment of this Lease can be effective and binding upon the Council the Tenant must seek the Council's prior written consent²⁹.

16.3 Mortgage of Lease

The Tenant must not create any security over this Lease or the Tenant's Property.

17. Tenant's obligations at the end of this Lease

17.1 Tenant's Obligations

At the end of this Lease, the Tenant must:

- 17.1.1 vacate the Premises and give the Premises back to the Council in a condition consistent with the Tenant having complied with its obligations under this Lease;
- 17.1.2 remove the Tenant's Property (including all signs and lettering) and reinstate the Premises in the condition the Premises were in prior to the installation of the Tenant's Property including making good any damage caused by the removal of the Tenant's Property; and
- 17.1.3 give to the Council all keys and other security devices for the purposes of obtaining access to and securing the Premises.

17.2 Tenant's Property Left in Premises

Anything left in the Premises after 7 days of the end of this Lease will be deemed to be abandoned by the Tenant and will become the property of the Council and may be kept or removed or disposed of (including being sold by private sale) by the Council at the Tenant's cost and at the Tenant's risk.

18. Council's rights and obligations

18.1 Quiet Enjoyment

As long as the Tenant does not breach this Lease, the Council must not interfere with the Tenant's use and occupation of the Premises except as provided by this Lease.

²⁹ Clause 22.12 provides how Council can exercise this consent right.



18.2 Alterations to the Premises

The Council may carry out any works, alterations, renovation or refurbishment of the Premises which may include extending or reducing any buildings on the Premises at any reasonable time after giving the Tenant reasonable notice of any work proposed pursuant to this clause.

18.3 Dealing with the Land

The Council may:

- 18.3.1 subdivide the Land or grant easements or other rights over the Land or the Premises except where it will unreasonably interfere with the Tenant's use and occupation of the Premises;
- 18.3.2 install, repair and replace pipes, cables and conduits in the Premises; and
- 18.3.3 use the roof and external walls of the Premises for any purposes the Council determines.

18.4 Entry by Council

The Council may enter the Premises at any reasonable time after giving the Tenant reasonable notice to:

- 18.4.1 inspect the condition of the Premises;
- 18.4.2 rectify any default by the Tenant under this Lease;
- 18.4.3 carry out any inspection, repairs, maintenance, works or alterations in the Premises which the Council decides to or is required to carry out by any law or authority.

For the purposes of this clause, where the Tenant has previously lodged a maintenance request and Council is entering the Premises to action that request, then prior notice of entry from Council to the Tenant is not required.

The Council must use all reasonable endeavours to cause as little disruption as possible to the Tenant's use of the Premises in exercising the Council's rights under this clause.

18.5 Emergency Entry, Municipal Emergencies and Disasters

- 18.5.1 The Council may enter the Premises at any time without giving notice to the Tenant in an emergency.
- 18.5.2 If the Council's Municipal Emergency Management Plan or Business Continuity Plan (or equivalent plans however titled) is activated then, notwithstanding any other provision of this Lease, Council reserves the right to enter and assume control of part or all of the Premises for emergency management or business continuity purposes for as long as is reasonably needed.
- 18.5.3 If Council assumes control of the Premises pursuant to clause 18.5.2 then Council must:
 - (a) use reasonable efforts to secure and protect the Tenant's Property, including data and confidential/personal information;
 - (b) return the Premises to the Tenant in the same condition that the Premises were in when Council assumed control of the Premises;



- (c) acting in good faith, pay a reasonable proportion of any Rates and Taxes or Services assessed to the Premises during the period of the Council's occupation of the Premises; and
- (d) reduce the Rent on a proportionate basis during the Council's occupation of the Premises.

18.5.4 The Tenant acknowledges and agrees that under no circumstance will the Tenant hinder the Council's use of the Premises or the Council's ability to respond to or deal with a municipal emergency or business continuity situation.

18.6 Reletting and Sale

The Council may:

- 18.6.1 once the Tenant has indicated that they will not exercise the option for a further term, affix a 'For Lease' sign on the Premises and show the Premises to intending tenants at any reasonable time upon reasonable notice to the Tenant during the 6 months prior to the end of the Term (except where the Tenant has validly exercised an option for a Further Term); and
- 18.6.2 affix a 'For Sale' sign on the Premises and show the Premises to intending purchasers of the Premises at any reasonable time upon reasonable notice to the Tenant during the Term.

Any sign erected by the Council must not unreasonably interfere with the Tenant's use and occupation of the Premises.

18.7 Waste services

Council will provide, without charge to the Tenant, two (2) two hundred and forty (240) litre waste bins and two (2) two hundred and forty (240) litre recyclables bins for the use of the Tenant in accordance with Council's waste collection practices current at the time. Any additional waste collection services that Council agrees to provide will be provided at the Tenant's cost.

19. Termination of Lease

19.1 Re-entry

The Council may re-enter the Premises and terminate this Lease if:

- 19.1.1 any part of the Rent is in arrears for 30 days (whether or not the Council has demanded payment);
- 19.1.2 the Tenant breaches this Lease and does not remedy the breach within 14 days of receipt of written notice from the Council; or
- 19.1.3 any funding or service agreement between Council and the Tenant ends.

**19.2 Damages following Determination**

If this Lease is terminated by the Council, the Tenant agrees to compensate the Council for any loss or damage the Council suffers arising in connection with the Tenant's breach of this Lease including the loss of the benefit of the Tenant performing its obligations under this Lease up to the expiration of the Term.

19.3 Essential Terms

The essential terms of this Lease are clauses 3, 4, 6.1, 7, 8, 9, 11.1, 11.3, 11.7, 12, 14.1, 15.1, 15.7, 15.15, 15.16, 15.17, 15.18, 15.19, 15.20, 16.1, 18.5 and any special condition that is expressed to be an essential term of this Lease. The breach of an essential term is a repudiation of this Lease.

19.4 No Deemed Termination

If the Tenant vacates the Premises, the Council will not be deemed to have terminated this Lease merely by the acceptance of keys from the Tenant, entry into the Premises for any purpose, or the showing of the Premises to prospective tenants or purchasers. This Lease will be deemed to continue until such time as the Council gives notice to the Tenant terminating this Lease, or otherwise agrees with the Tenant that this Lease is terminated.

20. Insolvency Event**20.1 If:**

- 20.1.1 the Tenant is insolvent or admits or is presumed to be so;
- 20.1.2 an application or order is made for the winding up or dissolution of the Tenant, or a resolution is passed, or any steps are taken to pass a resolution for a winding up or dissolution of the Tenant;
- 20.1.3 an administrator, provisional liquidator or person having a similar or analogous function under the laws of any relevant jurisdiction is appointed in respect of the Tenant, or any action is taken to appoint any such person and the action is not stayed, withdrawn or dismissed within fourteen days; or
- 20.1.4 the Tenant enters into, or takes any action to enter into, an arrangement (including a scheme of arrangement or deed of company arrangement), composition or compromise with, or an assignment for the benefit of, all or any class of its creditors or members or a moratorium involving any of them,
- 20.1.5 the Tenant is de-registered even if solvent; ASIC commences a strike-off application; or the Tenant ceases to have any directors

then an act of insolvency has occurred, and the Council may then terminate this Lease at any time by giving the Tenant 14 days written notice.



21. Destruction or Damage of Premises

21.1 Reduction in Rent

If the Premises, or any part of the Premises, are destroyed or damaged to the extent that the Tenant cannot use or have access to the Premises (except if the Tenant causes or contributes to the destruction or damage, or the Council's insurer is not legally required to reinstate the Premises because the Tenant caused or contributed to the destruction or damage) then the Council will reduce the Rent and any outgoings by a reasonable amount depending upon the nature and extent of destruction or damage until the Tenant can use or have access to the Premises.

21.2 Reinstatement of Premises

If the Premises or any part of the Premises are destroyed or damaged, the Council may, within 6 months from the date of such damage or destruction, give notice to the Tenant:

- 21.2.1 terminating this Lease, where the Council considers that the damage or destruction is such that repairing it is impracticable or undesirable; or
- 21.2.2 that the Council will commence reinstatement of the Premises to a condition where the Tenant can use or have access to the Premises.

The Council does not have to reinstate the Premises.

21.3 Tenant's Right of Termination

Where the Tenant has not caused or contributed to the damage or destruction of the Premises and the payment of the insurance for the Premises is not refused due to the act or default of the Tenant, the Tenant may give written notice to the Council terminating this Lease where the Council does not:

- 21.3.1 give notice to the Tenant pursuant to clause 21.2; or
- 21.3.2 commence reinstatement within 12 months of the date of damage or destruction.

Upon termination of this Lease, each party is released from all further obligations under this Lease except nothing in this clause releases either party from any breach of this Lease arising prior to the date of termination.

21.4 No Compensation

The Tenant acknowledges that if the Premises are destroyed or damaged, the Tenant is not entitled to receive any compensation from the Council. If however, the damage is at Council's fault then any insurance excess will be compensated.



22. Dispute Resolution

- 22.1** In the event of any dispute between the parties, each party agrees to mediate in good faith for the purpose of resolving the dispute.
- 22.2** In the event that any such dispute is unable to be resolved by mediation, the dispute shall be referred to arbitration before an arbitrator appointed by agreement between the parties or failing agreement an arbitrator nominated by the President for the time being of the Law Institute of Victoria. In any arbitration, each party shall be required to co-operate in the arbitration and do all such acts and things as may be necessary for the effective conduct of the arbitration proceedings.
- 22.3** Each party may be represented by a legal practitioner in the arbitration. The decision of the arbitrator shall be final and binding upon the parties.
- 22.4** Each party shall bear its own costs of any mediation or arbitration. The fees of any mediator or arbitrator shall be borne equally by the parties.
-

23. General

23.1 Notices

Any notice required to be served under this Lease must be in writing and must be served by post, email transmission, or hand delivered to:

- 23.1.1** the Tenant at its address or email address set out in this Lease, the Tenant's registered office address, the Premises, or the last known address or email address of the Tenant; and
- 23.1.2** the Council at its address set out in this Lease or any other address notified in writing to the Tenant by the Council.
- 23.1.3** notices sent by email need not be marked for the attention of a specific person. However, the email must state the first and last name of the sender. Notices sent by email are taken to be signed by the named sender and constitute a notice in writing for the purpose of this clause 23.1.

23.2 Time of Service

A notice or other communication is deemed served:

- 23.2.1** if served personally or left at the person's address, upon service;
- 23.2.2** if posted, 2 business days after posted;
- 23.2.3** if served by email:
- (a) when the sender receives an automated message confirming delivery; or
 - (b) 30 minutes after the time sent (as recorded on the device from which the sender sent the email) unless the sender receives an automated message that the email has not been delivered



whichever happens first; and

23.2.4 received after 6.00 pm in the place of receipt or on a day which is not a business day, at 9.00 am on the next business day.

23.3 Entire Understanding

This Lease contains the entire understanding between the parties as to the subject matter contained in it. All previous agreements, representations, warranties, explanations and commitments, expressed or implied, affecting this subject matter are superseded by this Lease and have no effect.

23.4 Variation of this Lease³⁰

This Lease may only be varied by agreement recorded in a written document headed 'Variation of Lease' or similar and signed or executed by both parties.

23.5 Waiver

If the Council accepts the Rent or any other monies under this Lease (before or after the end of this Lease) or does not exercise or delays exercising any of the Council's rights under this Lease, it will not be a waiver of the breach of this Lease by the Tenant or of the Council's rights under this Lease.

23.6 Special Conditions

This Lease is subject to the Special Conditions set out in section two of Annexure A. The Special Conditions override any inconsistent provisions in this Lease.

23.7 Standard terms

The twenty three (23) clauses contained in this Part Two constitute Council's standard terms for a community facilities lease. Changes to those clauses noted in section one of Annexure A are deemed to be made to the relevant clauses in this Lease.

23.8 Council's Consent

If Council's consent is required under this Lease, Council may withhold or give its consent in its absolute discretion and, if it gives its consent, it may give its consent subject to such conditions as, in its absolute discretion, it requires.

23.9 Relationship of parties

This Lease does not create any relationship between the parties other than as landlord and tenant in respect of the Lease of the Premises. The Tenant must not hold itself out or allow anyone associated with the Tenant to hold themselves out, as being an agent of Council or being in any other way entitled to make any contract or representation for or on behalf of Council or to bind Council to the performance, variation, release or discharge of any obligation.

³⁰ A renewal of this lease (by the exercise of an option, if any, to extend its term) is not a variation. Similarly, an exercise of an option is on the same terms and conditions. If the parties wish to change any terms and conditions when exercising an option then they must execute a formal variation (which can be done at the same time that the options is exercised).



24. Interpretation

24.1 Governing Law and Jurisdiction

This Lease is governed by and is to be construed in accordance with the laws of Victoria. Each party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of Victoria and waives any right to object to proceedings being brought in those courts.

24.2 Persons

In this Lease, a reference to a person includes a firm, partnership, association, corporation or other corporate body.

24.3 Joint and Several

If a party consists of more than 1 person, this Lease binds them jointly and each of them severally.

24.4 Legislation

In this Lease, a reference to a statute, determination, standard, guideline, policy or similar document includes regulations under the statute and any consolidations, amendments, re-enactments, replacements or updates of any of them.

24.5 Clauses and Headings

In this Lease:

24.5.1 a reference to a clause, Particulars or Annexure is a reference to a clause, Particulars or Annexure in or to this Lease; and

24.5.2 headings and sub-headings and footnotes are inserted for ease of reference only and do not affect the interpretation of this Lease.

24.6 Severance

In this Lease:

24.6.1 if a provision is held to be illegal, invalid, void, voidable or unenforceable, that provision must be read down to the extent necessary to ensure that it is not illegal, invalid, void, voidable or unenforceable; and

24.6.2 if it is not possible to read down a provision as required in this clause, that provision is severable without affecting the validity or enforceability of the remaining part of that provision or the other provisions in this Lease.

24.7 Number and Gender

In this Lease, a reference to:

24.7.1 the singular includes the plural and vice versa; and

24.7.2 a gender includes the other genders.



24.8 Exclusion of Statutory Provisions

The following statutory provisions are excluded from this Lease:

- 24.8.1 Section 144 of the *Property Law Act* 1958 (Vic); and
- 24.8.2 Division 7 of Part IV of the *Transfer of Land Act* 1958 (Vic).

24.9 No restriction of Council's powers, duties or discretions

Nothing in this Lease fetters or restricts the powers, duties or discretions of Council in the exercise of its statutory or other functions, powers, duties and authority.

24.10 Council documents relevant to this Lease published on Council's internet website

- 24.10.1 Where this Lease requires the Tenant to comply with a document, policy, procedure or form ("Documents") published on Council's internet website then Council must give written notice to the Tenant of the publishing of the Document and the Document's general intent and effect before the Tenant is bound by that Document.
- 24.10.2 If Council makes any changes to a Documents published pursuant to clause 24.10.1 then those changes only apply to the Tenant once the Tenant is given written notice (including by email) by Council of the change to the relevant Document and the intent and effect of any changes.
- 24.10.3 For clarity, it is not intended by Council that Documents published by Council pursuant to this clause 24.10 will impose additional financial burden on the Tenant or shift liabilities or responsibilities of Council under this Lease to the Tenant. The Documents are intended to be policy and procedural documents forming part of this Lease.

24.11 General

To the extent permitted by law, no rule of interpretation must be applied in the interpretation of this Lease to the disadvantage of one party on the basis that it prepared or put forward any document comprising part of this Lease.



Annexure A

Section One – Changes to Council’s standard community lease terms

The following standard clauses from Part Two of this Lease are amended as noted below:

Clause	How amended (changes tracked)	Final form of amendment (untracked)



Section Two - Special Conditions

[Insert where premises may be hired to third party]

1. Hire Agreement

1.1 For the purposes of this Special Condition:

Certification means a process of obtaining prior written certification from Council to enter into a Hire Agreement with third parties under the terms of the Lease.

Hire Agreement means a hire agreement between the Tenant and a third party to temporarily use the Premises on the terms and conditions set out in this Lease.

Hire Fee means the fee payable by the third party to the Tenant under the Hire Agreement for the use of the Premises.

Hirer means any third party user pursuant to a Hire Agreement.

1.2 The Tenant may only enter into a Hire Agreement if it has obtained prior Certification from Council and uses its best endeavours to ensure that any Hire Agreement complies with Council's Community Facilities Hire Policy as published on Council's website from time to time and using a form substantially the same or similar to Council's Community Facilities Hire Agreement.

1.3 The Council and the Tenant acknowledge and agree that the Hire Agreement may provide for the Tenant to charge a Hire Fee provided that the Tenant applies the Hire Fee towards maintaining the Premises or promoting its objects in accordance with clause 15.23 of this Lease.

1.4 The Tenant must not grant a Hire Agreement that grants any rights to a third party Hirer which exceeds the rights of the Tenant under this Lease. If there is any inconsistency between the rights and obligations of the parties to the Hire Agreement and the terms of the Lease, the provisions of this Lease prevail to the extent of any inconsistency.

1.5 The Council accepts no responsibility for any third party who enters into a Hire Agreement with the Tenant. The Tenant's Release and Indemnity as set out in clause 13 of the Lease is specifically extended to any Hire Agreement pursuant to this clause. The Tenant acknowledges that it is solely liable for and responsible for:

- (a) the actions or omissions of the Hirer during the term of the Hire Agreement;
- (b) whether the Hirer and/or the purpose of the Hire Agreement is appropriate for the Premises, other users of the Premises (if any) and the surrounding residents

and that any breach of the terms of the Lease by a Hirer constitutes a breach of the Lease by the Tenant.

1.6 This Special Condition is an essential term of this Lease.

[Insert where the Tenant requires access over land owned by council but not forming part of the Premises. Delete if the grant of a licence is not required]



2. Licence

2.1 Definitions

In this Special Condition:

Licensed Area means [Insert description of the licensed area],

2.2 Grant of Licence

The Council grants the Tenant a licence to use the Licensed Area for the Term starting on the Commencement Date:

2.2.1 in common with the Council and all persons authorised by the Council;

2.2.2 in accordance with the terms and conditions of this Lease, and the terms contained in Special Condition 2.3; and

2.2.3 subject to Special Condition 2.4.

2.3 Terms of Licence

The Tenant must:

2.3.1 only use the Licensed Area for the purposes of [Insert permitted use of the licensed area (e.g. access to and egress from the Premises)];

2.3.2 keep the Licensed Area clean and tidy;

2.3.3 not obstruct the Licensed Area;

2.3.4 pay or refund to the Council, within 14 days of demand, such proportion as the Council determines in its absolute discretion of:

(a) all rates, taxes (including land tax assessed on the basis that the Licensed Area is the only land owned by the Council) and all other charges and levies assessed in connection with the Licensed Area; and

(b) all Services used in connection with the Licensed Area (if applicable).

This Special Condition 2.3 is an essential term of this Lease.

2.4 End of Licence

The licence granted to the Tenant pursuant to this Special Condition automatically terminates when this Lease ends.

[Insert where the Tenant will be required to share common areas on the Premises. Delete if are no common areas]



3. Common Areas

- 3.1 In addition to the exclusive use of the Premises, pursuant to the terms of the Lease, the Tenant shall be entitled to the shared use of that area marked **yellow** on the attached plan of the Premises including but not limited to entry foyers, hallways, kitchens, breezeways, bathrooms and toilets for the purpose of use and entry to and exit from the Premises by the Tenant and its invitees ("the Common Areas"). The Tenant shall keep the Common Areas secure at all times and ensure that any of its invitees behave in an appropriate and respectful manner while on the Premises. The Tenant shall comply with the reasonable directions at all times of Council in respect of the Common Areas, particularly in relation to cleaning and keeping such areas clean, tidy and secure.
- 3.2 If the Council and the Tenant have entered into a Memorandum of Understanding ("MOU") in which the parties have agreed on terms addressing the use and access by the Tenant of Common Areas and/or Council's Fixtures prior to the execution of this Lease, the terms of the MOU are incorporated into this Lease as if set out in full in this Lease.

[Insert where this Lease applies to a kindergarten otherwise delete.]

4. Kindergartens

4.1 Definitions

In this Special Condition:

Service Approval means service approval granted by the Department of Education and Training Early Childhood to operate an education and care service under the *Education and Care Services National Law Act 2010* (Vic).

Governance Training means training in the roles and responsibilities of committees of management of early childhood services.

4.2 Capacity of the Premises

The Tenant must accept enrolments and offer class sizes which reflect the full capacity of the Premises. If the Tenant's Service Approval (or other relevant authority relating to the number of places offered at the Premises) allows for a number of places which is less than the full capacity of the Premises, then the Tenant must apply to have the Service Approval (or other authority) amended to allow for a number of places which reflects the full capacity of the Premises.

4.3 Central Enrolment Scheme

- 4.3.1 The Tenant must be a member of the Maroondah Integrated Kindergartens Association and must nominate a representative who must attend Maroondah Integrated Kindergartens Association meetings.
- 4.3.2 The Tenant must participate in the central enrolment scheme operated by Maroondah Integrated Kindergartens Association for 3 year old and 4 year old programs.

4.4 Committee of Management

- 4.4.1 The Tenant must ensure that at all times at least two people holding an executive position on the Tenant's committee of management ("Committee") have



successfully completed Governance Training with the Early Learning Association Australia (ELAA) or other similar organisation as nominated by the Council from time to time:

- (a) within the first six months after their appointment to the Committee; and
- (b) at least once in every two years on an ongoing basis.

4.4.2 At all times during the Term, at least two members of the Committee must hold current Governance Training in accordance with clause 4.4.1 and shall provide evidence of completion of Governance Training to Council at any time upon reasonable request.

[Insert where Council requires the ability to relocate the Tenant to an alternative premises during the term of the Lease. Delete if no relocation of the Tenant is contemplated]

5. Relocation

5.1 Relocation

If the Council wants to redevelop the Land and/or the Premises, subdivide the Land, grant easements or other rights over the Land or carry out any works on the Land and/or the Premises, which the Council cannot adequately carry out due to the Tenant's occupation of the Premises under this Lease, the Council may give written notice to the Tenant:

- 5.1.1 requiring the Tenant to surrender this Lease by executing a deed of surrender in a form prepared by the Council (**Deed**) on a date being not earlier than 6 months after receipt of the notice by the Tenant; and
- 5.1.2 offering the Tenant a new lease of alternative premises on suitable land (**Alternative Premises**) which must, as far as practicable, be suitable for the Community Use.

The Council must also provide to the Tenant at the time of giving the Tenant the notice specified above, reasonable details of the Council's proposal for any redevelopment, works or other use determined by Council.

5.2 Terms of New Lease on the Land

The new lease of the Alternative Premises offered to the Tenant under Special Condition 5.1 must be on the same terms as this Lease except:

- 5.2.1 the term of the new lease will be equal to the remainder of the Term as at the date that this Lease is to be surrendered by the Tenant; and
- 5.2.2 the Alternative Premises will be in a location selected by the Council taking into account any reasonable requirements of the Tenant.

5.3 Surrender of Lease and New Lease

- 5.3.1 If the Council gives the Tenant a notice under Special Condition 5.1, the Tenant must:



- (a) execute and return the Deed to the Council within 30 days of receipt by the Tenant;
- (b) give notice within 30 days of receipt of the notice under Special Condition 3.1 to the Council either accepting or rejecting the offer of a new lease of the Alternative Premises; and
- (c) where the Tenant accepts the new lease of the Alternative Premises, execute and return to the Council the new lease within 30 days of receipt of the new lease by the Tenant.

5.3.2 If the Tenant does not give the Council any notice under Special Condition 5.3.1(b), the Tenant will be deemed to have rejected the offer of the new lease of the Alternative Premises.

5.3.3 If the Tenant gives the Council a notice rejecting the offer of the new lease of the Alternative Premises or is deemed to have rejected such offer under Special Condition 5.3.2, the Tenant must vacate the Premises in accordance with the terms of this Lease and the Deed on the date specified in the notice under Special Condition 5.1.

5.4 No Compensation

The Tenant acknowledges that it is not entitled to receive any compensation from the Council where the Council requires the Tenant to surrender this Lease in accordance with this Special Condition and, on and from the date of the surrender of this Lease, (irrespective of whether the Deed is executed by the Tenant), the Tenant releases the Council from all further obligations under this Lease.

5.5 Limit on Relocation

The Council must not serve a notice on the Tenant pursuant to Special Condition 5.1 more than once during the Term.

5.6 Relocation Period

If requested by the Tenant in the notice given by the Tenant to the Council pursuant to Special Condition 5.1, the Council will provide that the new lease of the Alternative Premises will commence 30 days prior to the expiration of this Lease, during which time the Tenant may complete the relocation of the Tenant's Property, so long as the Tenant has complied with its obligations under this Special Condition.

[Insert where Council requires the ability to terminate the lease as a result of a proposed demolition of the Premises. Delete if no demolition is contemplated]

6. Demolition

6.1 Notice to the Tenant

The Council may give a notice to the Tenant, which provides for the termination of the Lease on the grounds of a proposed demolition, on a date not being earlier than 6 months after receipt of the notice by the Tenant.



6.2 Surrender of Lease

If the Council gives the Tenant a notice under Special Condition 6.1, the Tenant must execute and return to the Council a deed of surrender of this Lease within 14 days of receipt by the Tenant.

6.3 Compensation

The Tenant acknowledges that it is not entitled to receive any compensation from the Council where the Council requires the Tenant to surrender this Lease in accordance with this Special Condition and, on and from the date of surrender of this Lease (irrespective of whether a deed of surrender of lease is executed by the Tenant), the Tenant releases the Council from all further obligations under this Lease.

[Insert any other Special Conditions to apply in respect of this Lease]



Annexure B

Plan of Premises

[Attach a plan of the Premises. The land leased to the Tenant pursuant to this Lease must be shown hatched on this plan]



Annexure C

Determination



Victoria Government Gazette

No. S 362 Monday 13 October 2014

By Authority of Victorian Government Printer

Retail Leases Act 2003

DETERMINATION UNDER SECTION 5

Premises Not Constituting Retail Premises

I, Russell Northe MP, Minister for Small Business, and Minister responsible for administering the **Retail Leases Act 2003** (the Act), determine under section 5(1)(e) of the Act –

1. The following kinds of leases are leases of premises to which section 4(2)(h) of the Act applies, being premises which are not 'retail premises':
 - (a) A lease of premises under which the rent payable is not greater than \$10,000 per annum and under which the premises are used wholly or predominantly for any one or more of the following purposes –
 - (i) public or municipal purposes;
 - (ii) charitable purposes;
 - (iii) the education and training of persons to be ministers of religion;
 - (iv) as a residence of a practising minister of religion;
 - (v) as a club for or a memorial to persons who served in the First or Second World War or in any other war, hostilities or special assignment referred to in the **Veterans Act 2005**;
 - (vi) the purposes of the Returned Services League of Australia;
 - (vii) the purposes of the Air Force Association (Victoria Division); or
 - (viii) the purposes of the Australian Legion of Ex-Servicemen and Women (Victorian Branch).
 - (b) A lease of premises under which the rent payable is not greater than \$10,000 per annum and under which the premises are used wholly or predominantly by a body or association, whether incorporated or unincorporated –
 - (i) that exists for the purposes of (and which uses the premises for) providing or promoting community, cultural, sporting, recreational or similar facilities or activities or objectives; and
 - (ii) that applies its profits in promoting its objects; and
 - (iii) that prohibits the payment of any dividend or other amount to its members –
- whether or not the premises are occupied by the tenant, held by the tenant in trust for the occupant or sub-leased by the tenant to another person.
2. The Ministerial Determination dated 22 July 2008 made by the Minister for Small Business and notified in the Victoria Government Gazette No. S209 on Thursday



24 July 2008 (the former Determination) is revoked.

3. The revocation of the former Determination by this Determination does not affect the operation of the former Determination in relation to leases to which the former Determination applied. Accordingly, any leases to which the former Determination applied, that was in force immediately before 31 December 2014, continues to be excluded from the definition of **retail premises** in section 4 of the **Retail Leases Act 2003** until –
- (a) the lease expires or is terminated under the Act; or
 - (b) it is no longer possible, under the terms of the lease, for the tenant to exercise an option to renew the lease.

This Ministerial Determination comes into effect on 1 January 2015.

Dated 6 October 2014

THE HON. RUSSELL
NORTHE MP
Minister for Small Business

SPECIAL

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Annexure D

Pro-forma letter from the Tenant to Council providing notice pursuant to clause 3.2.1

[Date]

[Council officer name and title]
Maroondah City Council
P.O. Box 156
Ringwood Vic 3134

Dear [salutation],

Lease of [insert premises details] by [insert tenant details] (Tenant)
Notice of desire to exercise the option to renew the lease

Please accept this letter as formal notice pursuant to clause 3.2.1 of the above lease that the Tenant wishes to exercise the option to renew the lease for a further term of [insert number of years].

To my knowledge the Tenant is not currently in breach of any provision of the lease nor has the Tenant persistently defaulted under the lease. The Tenant also agrees to comply with all reasonable requirements of Council in renewing the lease.

Under the lease I understand the next step is Council will respond in writing to this notice.

I look forward to hearing from you.

Yours sincerely,

[Insert name]

[Insert position held at the Tenant e.g. public officer and the Tenant's name]



Annexure D (continued)

Pro-forma Letter from Council granting the Tenant a new lease for a Further Term pursuant to clause 3.3.2

[Date]

[Tenant officer name and title]

[Tenant name and address]

... Vic 31..

Dear [salutation],

Lease of [insert premises details] by [insert tenant details] (Tenant) Confirmation of the exercise of an option to renew the lease

Council confirms receipt of the Tenant's notice dated [insert date] indicating the Tenant's wishes to exercise the option to renew the lease for a **Further Term** of [insert number of years].

Please accept this letter as formal notice pursuant to clause 3.3.2 of the above lease that Council agrees to the option for a Further Term being exercised. Please sign the enclosed duplicate of this letter and return it to Council. These exchanges of letters constitute the exercise of the option for to extend this lease for the Further Term.

This means the key details of the option term of the lease will be:

1. Commencement date of the **Further Term**: [insert time and date]
2. End date of the **Further Term**: [insert time and date]
3. Rent for each year of the Further Term:
 - a. **Further Term** year one – \$ [insert amount]
 - b. **Further Term** year two – \$ [insert amount]
 - c. **Further Term** year three – \$ [insert amount]
 - d. **Further Term** year four – \$ [insert amount]
 - e. **Further Term** year five – \$ [insert amount]
4. **Additional Further Terms**: [insert, if none write 'nil']

All other terms of the Lease remain as the same terms and conditions for the initial term of the Lease.

Council looks forward to receiving the return of the enclosed duplicate of this letter, executed by [insert name of the Tenant] and to your continued occupation and use of the Premises.

Yours sincerely,

[Insert Council officer name]

[Insert Council officer title]

Then create a duplicate of the letter with the following execution clause for the Tenant at the end –

The Tenant agrees to extend the term of the above Lease of the above Premises for the Further Term on the terms and conditions contained in the letter from Council dated [insert date] of one page of which this is a reformatted duplicate:

.....
Signed for and on behalf of [insert Tenant's name] in accordance with its constitution by –

Issued: Authorised by: **Manager** Leisure TRIM ref: **13/5473**

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pfpc044_211129_014.doc



PRINT name:
Position held:
Date:



MAROONDAH CITY COUNCIL

2021 STANDARD FORM

COMMUNITY FACILITY LICENCE

This licence package is a controlled document and is one of a suite of documents used by Council when granting third parties the use of Council premises. Permission for the use of this document by Council staff must be obtained from Council's Manager Leisure.



Maroondah City Council 2021 standard community facility lease package

This licence has been developed for use in the licence of community facilities by Maroondah City Council (**Council**). It is based on a standard document prepared by Council's lawyers, modified for Council's own purposes.

The Council documents used to lease or licence the use of Council premises include:

- This standard community facility lease;
- A standard community facility licence;
- Standard documents to vary, surrender and renew community facility leases and community facility licences;
- A suite of documents relating to the seasonal allocation of Council premises (through a form of licence); and
- Overarching policy documents, including –
 - Community Facilities Occupancy policy (2020); and
 - Community Facilities Pricing policy (2020).

This community facility lease consists of two parts:

Part One – Recitals and Execution Page

The Recitals set out the factual circumstances in which the licence was entered into. They do not form an operative part of the licence (i.e. grant rights or create obligations) but Council can rely and may be able to take action based on any representations made by the Licensee (usually in Recital I).

The execution page is where Council and the Licensee formally sign (or execute) the lease to confirm their mutual acceptance of the terms and conditions of the licence.

Part Two – Particulars, Standard Clauses and Annexures

The Particulars are the specific details of each lease: the parties to the licence, the land being licenced, the period of the licence, the rent etc. There are then 25 standard clauses which set out Council's community facility licence terms. These Particulars must be completed for the standard terms to be able to have effect.

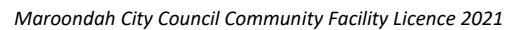
There are four Annexures to each Council licence:

- Annexure A records any amendments to the standard clauses and includes any additional special conditions (which prevail over standard clauses).
- Annexure B inserts a plan of the premises. It is this plan that shows the specific land and buildings being leased to the Licensee.
- Annexure C comprises Council's standard documents to exercise any option to extend the term of the Licence.



Part One – Recitals

- A. Maroondah City Council owns the land known as –
(i) XX
(ii) Volume XX and Folio XX
(Council's Land)
- B. NAME OF ORGANISATION . ABN XX XXX XXX XXX is a Not for Profit incorporated association that is registered in Victoria and operates within the municipality of Maroondah (Licensee).
- C. The Licensee wishes to occupy under a licence, part or all of the Council Land from Council.
- D. Council has granted the Licensee a licence of the part of Council's Land represented in the plan shown in Annexure B of Part Two of this lease package on the terms and conditions set out in this licence (Premises).
- E. The licence agreement does not provide to the Licensee exclusive rights to the facility. Council may make the facility available for the use of other community groups at times outside of the agreed hours of use stipulated within this agreement. However, Council will not permit other usage in such a manner as will unreasonably and adversely impact the Licensee's usage of the facility.
- F. Located on the Premises are the following Council assets –
(i) Eg: Bill Wilkins Lodge - scout hall
- G. Located on the Premises are the following assets not owned by Council: the Licensee's property.
- H. Subject to the terms of this licence, the Licensee has the non-exclusive use of the Premises and all Council assets located on the Premises.
- I. The purpose of Council granting this licence to the Licensee is to enable the Licensee the carrying on of activities normally associated with a eg: a calisthenics club.
- J. In granting this licence to the Licensee, the Licensee acknowledges it has made and Council has relied upon the following representations –
(i) The Premises will only be used for Not for Profit purposes and not for any commercial purposes;
(ii) The Licensee will only use the Premises in a manner that complies with the terms and conditions of this lease;
(iii) The Licensee is financially sound and will be able to pay its rent and all other of its debts as and when they fall due; and
(iv) The Licensee has disclosed to Council all matters about the Licensee and about this licence known by the Licensee which may materially affect either Council's decision to grant this licence to the Licensee or the terms of this licence.



The Council has agreed to licence the Premises to the Licensee subject to the terms contained in this Licence.

Signed on behalf of **MAROONDAH CITY COUNCIL** by its delegate Adam Todorov, Director Operations, Assets and Leisure, in the exercise of his authority to act on Council's behalf, which includes the authority conferred by the Instrument of Sub-Delegation from Council's Chief Executive Officer dated 31 August 2020.

.....
Date:

Executed for and on behalf of [insert name of Licensee] in accordance with its Constitution by:

(Signed)

```
..... PRINT name and position held
```

(Signed)

```
..... PRINT name and position held
```

Dated this day of 20.....



Part Two – Standard terms of Maroondah City Council community facility licence

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Particulars

Item 1. Council: (Clause 1)	Maroondah City Council of 179 Maroondah Highway Ringwood 3134
Item 2. Licensee: (Clause 1)	NAME OF ORGANISATION identifying number (if any) address and email contact address
Item 3. Land: (Clause 1)	The land contained in certificate of title volume XXX folio XXX and known as Street Address
Item 4. Premises: (Clause 1)	That part of the Land shown bounded in red on the plan in Annexure B
Item 5. Commencement Date: (Clause 1)	1 July/ 1 January 20XX
Item 6. Term: (Clause 1)	Two (2) years
Item 7. Further Term(s): (Clause 1 & 4.2)	One (1) further term of two (2) year(s)
Item 8. First and Last dates for exercising the Option for the Further Term: (Clause 4.2.1)	[If there are any Further Terms, insert the dates that are 6 months and 3 months prior to the expiry of the Term and each Further Term. If there are no Further Terms, insert 'Not applicable']
Item 9. Rent : (Clause 1 & 4)	<p>Year 1: \$XXXX incl GST</p> <p>Year 2: \$XXXX incl GST</p> <p>The Rent is payable annually in advance, within 30 days of Council issuing an invoice for the Rent, commencing on the Commencement Date, and then on each anniversary of the Commencement Date during the Term and any Further Term. This payment obligation also applies to the payment of Rent during any Further Term.</p>
Item 10. Rent During Further Term: (Clause 1 and 6)	To be determined by Council if the option is exercised



Particulars (continued)

Item 11. Security Deposit: (Clause 1 & 10.1)	\$1,000 plus GST										
Item 12. Community Use: (Clause 1 & 15.1)	The carrying on of Not for Profit activities normally associated with a eg.calisthenics club										
Item 13. Licensee's Proportion of Outgoings	<p>Council will invoice the Licensee the following proportion of utilities charges for the premises:</p> <table> <tr> <td>Gas:</td><td>0%</td></tr> <tr> <td>Electricity:</td><td>0%</td></tr> <tr> <td>Water:</td><td>0%</td></tr> <tr> <td>Cleaning</td><td>0%</td></tr> <tr> <td>Pure Hygiene</td><td>0%</td></tr> </table> <p>* Utility costs are subject to review throughout the year</p>	Gas:	0%	Electricity:	0%	Water:	0%	Cleaning	0%	Pure Hygiene	0%
Gas:	0%										
Electricity:	0%										
Water:	0%										
Cleaning	0%										
Pure Hygiene	0%										
Item 14. Hours of Use (Clause 15.4)	[If no set hours are to be prescribed, insert 'Not applicable' and delete clause 15.4 of this Licence (by noting this in section one of Annexure A)]										
Item 15. Special Conditions: (Clause 1 & 24.6)	The Special Conditions in section two of Annexure A form part of this Licence.										
Item 16. Changes to Council's standard terms: (Clause 24.6)	<p>The following standard clauses have been amended (as set out in section one of Annexure A):</p> <ul style="list-style-type: none"> ▪ 										



1. Definitions

In this Licence unless expressed or implied to the contrary¹:

AGM Report means the annual report submitted by the Licensee to its Annual General Meeting.

Child Safe Policy means a child safety policy maintained by the Licensee from time to time including but not limited to WWC Checks.

Commencement Date means the date specified in Item 5.

Community Use means the permitted use of the Premises specified in Item 12.

Council means Maroondah City Council as stated in Item 1 and includes the Council's successors and assigns and where it is consistent with the context includes the Council's employees and agents.

Council's Fixtures means all fittings, fixtures, and chattels contained in the Premises at the Commencement Date or installed by the Council during the Term.

CPI means the Consumer Prices Index – All Groups (Melbourne) or agreed equivalent

Financial Year means a period of twelve months commencing on 1 July of each year and ending on 30 June of the following year.

Further Term means the further term(s) specified in Item 7.

Hours of Use means the hours specified in Item 13.

Item means an item in the Particulars to the Licence.

Land means the land specified in Item 3.

Licence means this Licence. For the sake of certainty, a licence is the granting of a permission to use the land in consideration of a fee subject to the conditions set out in the licence. This licence does not grant exclusive possession or create or transfer an interest in the land.

Lettable Area(s) means the lettable area of the Land assessed for Rates and Taxes as determined by a surveyor engaged by the Council.

Maintenance Schedule means the schedule published on Council's internet website² which sets out the repair and maintenance responsibilities of the parties to the Licence.

Municipal Emergency Management Plan means the management plan prepared by Council and other agencies that is applied in the event of an emergency.

¹ Note: clause, Particular and annexure are defined in clause 25.5.1.

² Subject to Council complying with the requirements of clause 25.10 which require notice to the Tenant and an explanation of any changes made compared to the preceding version (if any).



Not For Profit means:

- (i) an individual who is not conducting activities for the purposes of deriving a financial return for themselves or anyone else; or
- (ii) an organisation that exists exclusively for charitable purposes or as an amateur sporting group, arts, craft or other special interest group established for the benefit of the community of the Maroondah City Council and which is primarily run by voluntary staff and/or a committee; or
- (iii) an organisation which provides services to the Maroondah community, consisting of primarily paid staff and which returns all profits into the operation of the organisation to carry out its purposes.

Part means one of the two (2) parts to this Licence, which collectively constitute and form the terms of this Licence.

Premises means the premises specified in Item 4 and includes the Council's Fixtures.

Rates and Taxes means the rates, taxes, charges and levies specified in clause 6.1.

Rent means the amount specified in Item 9 as reviewed, adjusted or increased under this Licence.

Security Deposit means a Security Deposit for the amount specified in Item 11.

Services refers to utilities in connection with the Premises including but not limited to electricity, gas, water, telephone, internet and cable communications or entertainment services.

Special Conditions means the conditions referred to in Item 14.

Licensee means the Licensee specified in Item 2 and includes the Licensee's successors and assigns and where it is consistent with the context includes the Licensee's employees, contractors, agents, invitees and persons the Licensee allows in the Premises.

Licensee's Property means all property in the Premises including all fixtures and fittings owned or licence by the Licensee but excluding the Council's Fixtures.

Term means the term specified in Item 6 and includes any period of overholding.

WS Act means the *Worker Screening Act 2020* (Vic)

WWC means Working with Children.

WWC Check means checks conducted by the Licensee and issued by the Department of Justice and Community Safety pursuant to the WS Act.

2. Compliance with *Local Government Act 2020* (Vic)

Where applicable, the grant of this licence is subject to the Council giving notice of its intention to grant this Licence and resolving to grant this Licence pursuant to the requirements of the *Local Government Act 2020* (Vic).



3. Grant of the Licence

3.1 Grant

The Licensor grants to the Licensee a licence to use the Premises for the Term.

3.2 Contract only

This Licence is contractual only. It does not create a tenancy or give the Licensee any other interest in the Premises or entitle the Licensee to quiet enjoyment of the Premises.

4. Duration of the Licence

4.1 Term

This Licence is for the Term starting on the Commencement Date.

4.2 Option for a Further Term

The Council will agree to the Licence being extended for the Further Term if the Licensee:

- 4.2.1 gives the Council written notice in a form similar to the relevant letter in Annexure C asking to exercise the option to extend the term of the Licence, provided such notice is given not earlier than 6 months nor later than 3 months before the end of the Term (the first and last dates for exercising the option for the Further Term are specified in Item 8);
- 4.2.2 has remedied any breach of this Licence of which the Licensee has received written notice from the Council;
- 4.2.3 has not persistently defaulted under this Licence where the Council has given written notice of the defaults; and
- 4.2.4 complies with all reasonable requirements of the Council.

4.3 Process to exercise an option for a Further Term

The process to exercise an option for a Further Term once Council has received the written request from the Licensee's pursuant to clause 4.2.1 above is –

- 4.3.1 Council will advise the Licensee in writing whether Council agrees to the option for the Further Term being exercised³;
- 4.3.2 If Council agrees to the option being exercised then Council will send the Licensee an exercise of option agreement in a form similar to the relevant letter in Annexure C; and

³ If the Licensee has complied with the four requirements of clause 4.2 then Council is required to agree to the option being exercised. The option is the Licensee's, not Council's.



- 4.3.3 The Licensee must then execute the exercise of option agreement and return it to the Council within 28 days of receipt failing which the option lapses at Council's discretion. If an option for a Further Term lapses then Council will confirm same to the Licensee in writing⁴.

4.4 Commencement and terms of the Further Term

Where an option for a Further Term has been exercised then the Further Term will commence on the day after the initial Term ends and operates on the same terms and conditions as the initial Term save that

- 4.4.1 there will be with no option for a Further Term where the last option for a Further Term has been exercised; and

- 4.4.2 the Rent for the Further Term will be the Rent stated in Item 10.

4.5 Overholding

If the Licensee continues in occupation of the Premises after the end of the Term, without objection by the Council:

- 4.5.1 the Licensee occupies the Premises subject to the same terms and conditions contained in this Licence;
- 4.5.2 the Council or the Licensee may end this Licence during any period of overholding by giving 30 days written notice to the other party expiring at any time; and
- 4.5.3 the Council may increase the Rent and the amount of any Security Deposit by giving the Licensee one months' written notice and those increases will apply from the end of the notice, even where the Licensee has already paid Rent further in advance.

5. Payment of Rent

The Licensee must pay the Rent to the Council in the manner specified by the Council in Item 9.

6. Rent for any Further Term

The Rent for any Further Term will be set for each year of the Further Term by Council prior to the Further Term commencing. The Rent will be determined by the application of any relevant policy adopted by Council.

⁴ This signed letter of agreement is the formal documentation confirming the licence has been extended for the Further Term. It should be added to both parties copy of the Licence. Council does not execute a new licence when an option is exercised.



7. Outgoings

7.1 Rates and Taxes

Subject to clause 7.2, the Licensee must pay to the Council, or the relevant authority 100% of the following:

- 7.1.1 water rates and charges, including water usage charges;
- 7.1.2 sewerage and drainage rates and charges;
- 7.1.3 essential safety measures (if applicable);
- 7.1.4 land tax (assessed on a single holding basis) (if applicable); and
- 7.1.5 all other rates, taxes, charges and levies assessed in connection with the Premises save that the Licensee will not be required to pay for the waste collection services set out in clause 19.7 that Council will provide.

7.2 Proportion of Rates and Taxes

If any Rates and Taxes are not separately assessed in connection with the Premises, the Licensee must pay to the Council within 30 days of demand the proportion of the Rates and Taxes that the area of the Premises bears to the total Lettable Area assessed.

7.3 Receipt for Payment

The Licensee must provide to the Council receipts for any Rates and Taxes paid by the Licensee within 30 days of request by the Council.

8. Other expenses

8.1 Services

The Licensee must, by the due date specified on the demand, pay for all Services in connection with the Premises and where any Service is not separately metered, the Licensee must pay for a reasonable proportion of those services as determined by Council, acting reasonably.

8.2 Costs and Duty

The Licensee must pay to the Council within 30 days of demand:

- 8.2.1 Council's reasonable costs of preparing, negotiating and finalising this Licence;
- 8.2.2 the Council's reasonable costs in considering the granting of any consent or approval under this Licence (regardless of whether the Council actually gives such consent or approval);
- 8.2.3 the Council's architects or contractor's fees payable pursuant to clause 12.3;
- 8.2.4 the Council's costs (including charges on a solicitor-own client basis) incurred as a result of a breach of this Licence by the Licensee; and



- 8.2.5 the Council's reasonable costs in the exercise or attempted exercise by the Council of any right or remedy against the Licensee.

9. GST

9.1 Definitions

In this clause:

- 9.1.1 words and expressions that are not defined in this Licence but which have a defined meaning in the GST Law have the same meaning as in the GST Law;
- 9.1.2 GST Law has the meaning given to that term in the A New Tax System (*Goods and Services Tax*) Act 1999.

9.2 GST Exclusive

Except as otherwise provided by this clause, all consideration payable under this Licence in relation to any supply is exclusive of GST.

9.3 Increase in Consideration

If GST is payable in respect of any supply made by a supplier under this Licence (**GST Amount**), the recipient will pay to the supplier an amount equal to the GST payable on the supply.

9.4 Payment of GST

Subject to clause 9.3 the recipient will pay the GST Amount at the same time and in the same manner as the consideration for the supply is to be provided under this Licence.

9.5 Tax Invoice

The supplier must provide a tax invoice to the recipient before the supplier will be entitled to payment of the GST Amount under clause 9.4.

9.6 Reimbursements

If this Licence requires a party to reimburse an expense or outgoing of another party, the amount to be paid or reimbursed by the first party will be the sum of:

- 9.6.1 the amount of the expense or outgoing less any input tax credits in respect of the expense or outgoing to which the other party is entitled; and
- 9.6.2 if the payment or reimbursement is subject to GST, an amount equal to that GST.

9.7 Adjustment events

If an adjustment event occurs in relation to a taxable supply under this Licence:

- 9.7.1 the supplier must provide an adjustment note to the recipient within 7 days of becoming aware of the adjustment; and



- 9.7.2 any payment necessary to give effect to the adjustment must be made within 7 days after the date of receipt of the adjustment note.

10. Security Deposit

10.1 Council's Right to Use Security Deposit

The Council may call up payment of the Security Deposit required by clause 10.2 if the Licensee does not comply with any of its obligations under this Licence.

10.2 Delivery of Security Deposit

The Licensee must:

- 10.2.1 pay to the Council the Security Deposit by way of bank cheque together with the Licensee's tax file number on or before the Commencement Date; or
- 10.2.2 if the Council requires, deliver to the Council a bank guarantee for an amount equal to the Security Deposit (the bank guarantee must be on terms acceptable to the Council acting reasonably) on or before the Commencement Date; and
- 10.2.3 pay any additional amount towards the Security Deposit within 14 days of demand to maintain the Security Deposit at the required level.

10.3 Licensee to replace Security Deposit

The Licensee must, within 14 days of demand, replace any amount of the Security Deposit used by the Council (including providing a replacement or additional bank guarantee).

10.4 Return of Security Deposit

The Council must, if the Licensee has complied with all of its obligations under this Licence, return the Security Deposit to the Licensee within 60 days of the end of this Licence.

10.5 Sale of the Land

The Licensee must provide the Security Deposit to any future owner of the Land if this Licence continues beyond the sale of the Land.

11. Payment requirements

11.1 No Deduction or Right of Set-off

The Licensee must pay all amounts due under this Licence to the Council (including the Rent and Rates and Taxes) without deduction or right of set-off.

11.2 Interest on Late Payments

The Licensee must pay to the Council on demand interest at the rate per annum equal to the current rate fixed under section 2 of the *Penalty Interest Rates Act 1983* (Vic) on any money payable by the Licensee under this Licence and remaining unpaid after the due date. Interest will be computed from the date on which such payment became due.



11.3 Payment after Termination

The Licensee must:

- 11.3.1 make all payments due under this Licence; and
- 11.3.2 provide all information to the Council under this Licence to calculate any such payments,

even if this Licence has ended.

11.4 Method of payment

The Licensee must make all payments under this Licence in such manner as the Council reasonably requires, which may include by electronic funds transfer or direct debit.

12. Repairs, Refurbishment and Alterations

12.1 Repairs

12.1.1 The Tenant must maintain⁵ and repair the Premises in accordance with Maintenance Schedule, published on Council's internet website. For the sake of certainty, the Tenant's obligations as set out in the Maintenance Schedule from time to time form part of its obligations under this Lease.

12.1.2 Without limiting clause 12.1.1 the Licensee must

- (a) keep the Premises and the Tenant's Property clean and free from rubbish, store all rubbish in proper containers and have it regularly removed;
- (b) keep the Premises in the same condition as it was in at the date the Licensee first entered occupation of the Premises (fair wear and tear excepted);
- (c) pay to Council any costs incurred by Council in maintaining, repairing or replacing items in the Premises that are damaged, worn or destroyed with items of at least the same quality which are:
 - (i) the Licensee's responsibility under the Maintenance Schedule; or
 - (ii) not listed on the Maintenance Schedule,and which are not maintained, repaired or replaced by the Licensee as required under this Lease⁶;
- (d) make good any damage caused to any adjacent property by the Licensee;
- (e) take all reasonable measures to ensure that any fair wear and tear to the Premises does not cause any loss or damage to the Premises or to any person;

⁵ Maintenance includes the regular servicing of specific items such as, air conditioners, heaters, dishwashers and the like.
⁶ As the failure to repair or replace is a breach of this Licence then Council can immediately access the Licensee's Security Deposit, if there is one, rather than making demand for payment from the Licensee. Refer to clause 10.2.



- (f) give the Council prompt written notice of any material damage to the Premises or anything likely to be a risk to the Premises or any person or property in or near the Premises; and
- (g) comply with the procedures for maintenance and repairs set out in Council's Community Facilities Occupancy Policy (provided a copy is given to the Tenant) to the extent that Policy is not inconsistent with this Licence.

12.2 Electrical Equipment

The Licensee must ensure that all electrical equipment and appliances are inspected, tested and tagged in accordance with, and as often as required by, the standards contained in the Standard Inspection and Testing AS/NZS 3760.

12.3 Alterations to Premises

The Licensee must ensure any alterations or works to the Premises, any services to the Premises or the Licensee's Property are carried out strictly in accordance with the process set out in Council's policy for alterations to premises under a community facilities lease or licence published on Council's internet website⁷.

The Licensee is not required to seek the Council's consent to making any alterations to the display of the Licensee's property in the Premises.

12.4 Not Interfere with Services

The Licensee must not interfere, misuse or overload any services to the Premises, including electricity, gas and water.

12.5 Defacing Premises

The Licensee must not deface or damage the Premises (including drilling holes in the Premises) except where approved by the Council in accordance with clause 12.3.

12.6 Failure to Repair and Maintain

If the Licensee does not carry out any repairs, maintenance or other works required under this Licence (if any) within 14 days of receiving written notice from the Council to do so, then the Council may enter the Premises to carry out such repairs, maintenance and works at any reasonable time after giving the Licensee further reasonable notice. The cost of all such repairs, maintenance and works must be paid by the Licensee to the Council on demand.⁸

12.7 Repairs to Council's Fixtures

The Licensee must reimburse the Council for the cost of any repairs to the Council's Fixtures within 14 days of demand⁹.

⁷ Subject to Council complying with the requirements of clause 25.10 which require notice to the Licensee and an explanation of any changes made compared to the preceding version. A policy titled 'Process for a Tenant carrying out any alterations or works to the Premises' was published in 2013.

⁸ As the failure to repair or maintain is a breach of this Licence then Council can immediately access the Licensee's Security Deposit, if there is one, rather than making demand from the Licensee. Refer to clause 10.2

⁹ A failure to reimburse entitles Council to access the Licensee's Security Deposit, if there is one. Refer to clause 10.2.



13. Insurance¹⁰

13.1 Public Liability and Glass Insurance

13.1.1 The Licensee must throughout this Licence maintain insurance, in the name of the Licensee and with Council named as an interested party, for:

- (a) public liability for the amount of \$20 million for each single event (or such greater sum as reasonably required by the Council); and
- (b) any windows and any other glass in the Premises for their full replacement value.

13.1.2 The Licensee acknowledges that the insurance set out in clause 13.1.1(a) must extend to the whole of the Premises and all activities of the Licensee including the activities of any volunteers and invitees of the Licensee.

13.2 Licensee's Property

The Licensee must insure the Licensee's Property for loss and damage from risks including fire and water damage for its full replacement value.

13.3 Payment and Production of Policies

The Licensee must pay all insurance premiums on or before the due date for payment and produce to the Council copies of the certificate of currency at any time on reasonable request.

13.4 Not Invalidate Policies

The Licensee must:

- 13.4.1 not do anything which may make any insurance effected by the Council or the Licensee invalid, capable of being cancelled (by the insurer) or rendered ineffective, or which may increase any insurance premium payable by the Council; and
- 13.4.2 pay any increase in any insurance premium payable by the Council where such increase has been caused by the Licensee's act, default or use of the Premises.

13.5 Requirements by Insurer

The Licensee must comply with all reasonable requirements of the Council's insurer in connection with the Premises.

13.6 Other Insurance

The Licensee must, at its cost, effect and maintain workers' compensation insurance for its employees to the reasonable satisfaction of Council.

¹⁰ Insurance of Council buildings and improvements (e.g. tennis courts, baseball fields, soccer fields etc) and Council's fixtures (generally anything fixed to the building or improvement) are Council's responsibility. Licensees are not required to insure these.



14. Release, Indemnity, Compensation and Liability**14.1 Release**

The Licensee uses and occupies the Premises at its own risk and releases the Council from all claims resulting from any damage, loss, death or injury in connection with the Premises except to the extent that such claims arise out of the Council's negligence.

14.2 Indemnity

The Licensee must indemnify and hold harmless the Council against all claims resulting from any damage, loss, death or injury in connection with the Premises and the use and occupation of the Premises by the Licensee. The Licensee's liability to indemnify the Council will be reduced proportionally to the extent that the Council's negligence contributed to the loss or liability.

14.3 No Compensation

The Council is not liable to the Licensee for any loss or damage incurred by the Licensee due to:

- 14.3.1 any damage to the Premises;
- 14.3.2 the failure of the Council's Fixtures or any plant and equipment (including air conditioning and water or other heaters) to operate properly;
- 14.3.3 the interruption or damage to any services (including electricity, gas or water) to the Premises; and
- 14.3.4 the overflow or leakage of water in the Premises.

14.4 No Liability

The Licensee acknowledges and agrees that the Council will not be liable to the Licensee under this Licence for any acts or omissions of the Council undertaken in any capacity including but not limited to exercising any powers under the *Local Government Act 1989* (Vic) or the *Planning and Environment Act 1987* (Vic) except nothing in this clause releases Council from any obligations it owes to the Licensee under this Licence in its capacity as the owner of the Premises.

15. Community Use**15.1 Permitted Use**

- 15.1.1 The Licensee must use the Premises for the Community Use and not use the Premises for any other purpose with the intention being that the Licensee will maximise community use of the Premises within the Community Use. This means the Licensee is under a positive obligation to maximise the use of the Premises.
- 15.1.2 If there are times when the Licensee is not using all or part of the Premises, then subject to clause 17 and Special Condition 1, Council may permit the Tenant to make the Premises or part thereof available for use or hire by other community groups or individuals provided those other groups or individuals are Not for Profit



and use the Premises in a manner that complies with the Community Use and other terms of this Licence.

15.2 No Warranty

The Licensee:

- 15.2.1 acknowledges that the Council does not represent that the Premises are suitable for the Community Use; and
- 15.2.2 must make its own enquiries as to the suitability of the Premises for the Community Use.

15.3 Illegal Purpose

The Licensee must not use the Premises for any illegal purpose or carry on a noxious or offensive activity on the Premises.

15.4 Hours of Use

The Licensee

- 15.4.1 must only use the Premises during the Hours of Use set out in Item 13;
- 15.4.2 may use the Premises outside the Hours of Use if the Licensee complies with all laws and first obtains:
 - (a) the consent of the Council; and
 - (b) where relevant pays any additional costs incurred by Council in allowing the Premises to be used outside of the Hours of Use.

16. Other obligations concerning the Premises

16.1 Compliance with Laws

The Licensee must comply with all laws and any requirements of any authority in connection with the Premises and the Licensee's use and occupation of the Premises including but not limited to, any requirements of the *Equal Opportunity Act 2010* (Vic), *Occupational Health and Safety Act 2004* (Vic), *Accident Compensation Act 1985* (Vic), *Workplace Injury Rehabilitation and Compensation Act 2013* (Vic), *Worker Screening Act 2020* (Vic), and the *Workers Compensation Act 1958* (Vic) if applicable.

16.2 Licences and Permits

The Licensee must maintain all licences and permits required for the Licensee's use of the Premises and obtain the prior written consent¹¹ of the Council before varying any licence or permit or applying for any new licence or permit.

¹¹ Clause 24.8 provides how Council can exercise this consent right.



16.3 Nuisance

The Licensee must not do anything in connection with the Premises which may:

- 16.3.1 cause a nuisance or interfere with any other person; or
- 16.3.2 be dangerous or offensive in the Council's reasonable opinion.

16.4 Security

The Licensee must:

- 16.4.1 keep the Premises secure at all times when the Premises are not being used by the Licensee;
- 16.4.2 comply with any building security policy or procedure, key policy or procedure or similar policy or procedure published by Council on its internet website¹²;
- 16.4.3 not have additional keys cut or install any security system without the prior written consent¹³ of Council. The Licensee acknowledges that the Council may (in granting such consent) require the Licensee to provide Council with any access codes, cards or key servicing the Premises. If the Licensee fails to comply with any such condition Council may remove or temporarily or permanently disable the security system servicing the Premises at the Licensee's cost;
- 16.4.4 be able, at all times, to identify the person in possession of any key issued to the Licensee by Council. If the Licensee is not able to identify such persons to Council's reasonable satisfaction then, in addition to any other rights or remedies under this Licence, Council reserves the right to change the locks and re-key the Premises and issue new keys, the costs of which becomes a debt due and payable to Council by the Licensee upon the written demand of Council;
- 16.4.5 pay the cost of any attendance at the Premises by the provider of Council contracted security monitoring services.;
- 16.4.6 ensure all alarm codes are kept secure and that all alarms are in good working order¹⁴ and are properly de-armed during the Licensee's use of the Premises and re-armed after the Licensee's use of the Premises. If any Council officer, contractor or an emergency service, including, but not limited to a fire brigade, attends the Premises in response to an alarm that is triggered other than in an emergency situation, then the Licensee will be responsible for paying directly or reimbursing Council in respect of any cost or payment that must be made to the Council officer, contractor and/or emergency service as a result.

16.5 Signs

The Licensee must seek the prior written consent¹⁵ of the Council before displaying or affixing any signs, advertisements or notices to any part of the Premises where such signs, advertisements or notices are visible from outside the Premises.

16.6 No Smoking

¹² Subject to Council complying with the requirements of clause 25.10 which require notice to the Licensee and an explanation of any changes made compared to the preceding version. A policy titled 'Maroondah Key Policy 2012' was published in 2013.

¹³ Clause 24.8 provides how Council can exercise this consent right.

¹⁴ Council, at its cost, will undertake regular inspection and maintenance of Council provided security systems. If there is any fault in a security system the Licensee is to promptly inform Council so an inspection can be undertaken.

¹⁵ Clause 24.8 provides how Council can exercise this consent right.



The Licensee must:

- 16.6.1 not permit any smoking in the Premises; and
- 16.6.2 display 'no smoking' signs in the Premises if requested by the Council.

16.7 Reputation

The Tenant shall not, and shall ensure that its employees, agents, volunteers, participants and any other people representing the Tenant (other than mere attendees) shall not, do anything which brings, or would be likely to bring, either the Council or the Tenant into disrepute, harm the reputation or interests of the Council or which could reasonably be expected to lead to unwanted or unfavourable publicity to the Council.

16.8 Vacation of Premises

The Tenant must not leave the Premises vacant for more than 45 continuous days without the prior written consent¹⁶ of Council.

16.9 Emergency Procedures

The Licensee must:

- 16.9.1 keep a fully stocked first aid kit at the Premises and replenish it when required;
- 16.9.2 test the utility of any displayed evacuation plan, at regular intervals during each year of the Term; and
- 16.9.3 only use emergency equipment at the Premises for genuine emergencies and must promptly inform Council if emergency equipment is utilised by the Licensee and the reasons for such utilisation. If Council is of the view that the emergency equipment has been properly and reasonably used then Council will replenish the emergency equipment at Council's cost. However, if Council is not satisfied that the emergency equipment has been properly and reasonably used for an emergency, then the Licensee will be responsible for replenishing the emergency equipment at the Licensee's cost.

16.10 Heavy Objects and Flammable Substances

The Licensee must not:

- 16.10.1 store any flammable or explosive substances in the Premises unless they are required for the Community Use; or
- 16.10.2 store any unreasonably heavy objects in the Premises or store anything likely to damage the Premises.

Where flammable or explosive substances are stored in the Premises not in breach of this Licence, then the Licensee must give Council written notice of same including details of the substances, their volume, storage container and location.¹⁷

¹⁶ Clause 24.8 provides how Council can exercise this consent right.

¹⁷ This notification enables Council to determine whether additional safety measures, such as emergency services warning signs, are required for the Premises. If there are any questions or concerns about chemicals in the Premises then Licensees are encouraged to contact Council so Council's corporate occupational health and safety adviser can review the circumstances and situation.



16.11 Television and Radio

The Licensee must not install any televisions, radios, music systems or other equipment in the Premises which can be heard outside the Premises without obtaining the prior written consent¹⁸ of the Council.

16.12 Endanger Premises

The Licensee must not do or permit anything to be done in connection with the Premises which in the opinion of the Council may endanger the Premises or be a risk to any person or property.

16.13 Licensee's Employees

The Licensee must use all reasonable endeavours to ensure that the Licensee's employees, agents, contractors and invitees observe and comply with the Licensee's obligations under this Licence, where appropriate.

16.14 Animals

The Licensee must not allow any animals other than assistance dogs to enter the Premises, unless the animals are required for or part of the Community Use of the Premises.

16.15 Auction Sales

The Licensee must not conduct or allow to be conducted any auctions, garage sales, car boot sales, fetes or similar activities without the prior written consent¹⁹ of Council.

16.16 Liquor Licence

The Licensee must:

- 16.16.1 seek the prior written consent²⁰ of the Council before applying for any licence or permit under the *Liquor Control Reform Act 1998* (Vic) (licence or permit), or applying for any variation, removal, transfer, surrender or release of the licence or permit or nominating any person to be a licensee or permittee;
- 16.16.2 produce the licence or permit to the Council for inspection upon demand;
- 16.16.3 comply with any conditions of the licence or permit imposed by the Council;
- 16.16.4 comply with all conditions of the licence or permit and all laws relating to the licence or permit;
- 16.16.5 not allow the licence or permit to be cancelled or suspended;
- 16.16.6 renew the licence or permit and notify the Council in writing within 14 days of the renewal;
- 16.16.7 promptly notify the Council in writing if the licence or permit is cancelled or suspended or if the Licensee receives any notice, summons or fine in relation to the licence or permit;
- 16.16.8 indemnify the Council for any damages or costs incurred in relation to the licence or permit or a breach of this clause by the Licensee; and

¹⁸ Clause 24.8 provides how Council can exercise this consent right.

¹⁹ Clause 24.8 provides how Council can exercise this consent right.

²⁰ Clause 24.8 provides how Council can exercise this consent right.



- 16.16.9 surrender the licence or permit within 21 days of receiving a written notice from the Council, which the Council may give to the Licensee if the Licensee's use of the Premises is causing or likely to cause a nuisance to local residents.

16.17 Gambling

- 16.17.1 The Licensee must not conduct any form of gambling on or associated with the Premises, whether such gambling requires a permit or licence or not, without the prior written consent²¹ of Council.
- 16.17.2 The Licensee must not apply for a licence or permit pursuant to the *Gambling Regulation Act 2003* (Vic) (**GRA**) without the prior written consent of Council.
- 16.17.3 The Licensee must provide a copy of any licence or permit issued pursuant to the GRA to Council.

16.18 Licensee Membership

The Licensee will:

- 16.18.1 permit residents and ratepayers of the municipality of Maroondah to become members of the Licensee upon satisfying the Licensee's reasonable requirements for membership;
- 16.18.2 upon demand, inform the Council of the overall number of members of the Licensee and the number of Maroondah residents that are members of the Licensee; and
- 16.18.3 within 7 days of demand, provide the Council with access to all necessary documents to enable the Council to verify the membership of the Licensee. For the sake of clarity, Council will not copy or record the personal details of any member of the Licensee during any verification inspection.

16.19 Licensee Reporting Obligations

The Licensee must give Council by no later than the last day of February each year the following reports for the just completed (preceding) Financial Year:

- 16.19.1 an audited financial report or review (as per the requirements of the *Associations Incorporation Reform Act 2012* (Vic)) including a statement of assets and liabilities and profit and loss statement for the Licensee; or
- 16.19.2 if an audited report is not legislatively required, then a copy of the AGM Report together with any additional information requested by Council from time to time; and
- 16.19.3 a written report in a format similar to the template report for Tenants that Council makes available on its internet website²² and, as a minimum, detailing:

²¹ Clause 24.8 provides how Council can exercise this consent right.

²² Subject to Council complying with the requirements of clause 25.10 which require notice to the Licensee and an explanation of any changes made compared to the preceding version.



- (a) if not comprised within the AGM report, the activities conducted by the Licensee during the preceding year and, where applicable, a list of the groups which have used the Premises;
- (b) the elected office bearers of the Licensee for the next year;
- (c) a current list of each person who holds a key to the Premises including a reference to the key number (if any) allocated to the key by Council;
- (d) if requested in writing by Council, annual reports of all OH&S incidents (including near misses and those causing injury) arising on, in or near the Premises or in connection with the Licensee's use of the Premises
- (e) a copy of the Tenant's Child Safe policy and record of all employees, contractors and volunteers;
- (f) copies of current permits and licences required for the conduct of the Tenant's business from the Premises; and
- (g) copy Certificate of Currency of Insurance current as at the date of submitting the report;
- (h) if requested in writing by Council, a report on the current number of active members of the Licensee and how many of the active members live within the municipality of Maroondah.

16.19.4 Notwithstanding clause 16.20.3(d), the Tenant shall report to Council all OH&S incidents (including near misses and those causing injury) arising on, in or near the Premises or in connection with the Tenant's use of the Premises immediately such incident occurs.

16.20 Working with Children Checks and Child Safety

- 16.20.1 The Tenant shall do all such acts and things as may be required to comply with the WS Act. In particular, the Tenant must at all times maintain an up to date Child Safe Policy and ensure compliance by itself and all current and prospective employees, contractors, volunteers and participants, who are or shall be engaged in activities where children would be expected to be present. Participants refers to training, playing, assisting, mentoring, coaching or other work (excluding incidental or occasional contact with children), whether paid or volunteer; but does not include barrack or attend.
- 16.20.2 The Tenant agrees that it shall maintain an up to date register of WWC Checks for all employees, contractors and volunteers and shall, in addition to its reporting obligations in clause 16.20, submit a copy of the register to Council at any time upon reasonable request.
- 16.20.3 The Tenant warrants that it shall implement and maintain at all times the Child Safe Standards as prescribed in the National Principles for Child Safe Organisations (if applicable).²³
- 16.20.4 This clause does not apply if the Tenant's activities do not include children as participants, spectators or bystanders.

16.21 Warranty and Obligations

²³ The Child Safe standards can be found on the <https://ccyp.vic.gov.au/child-safety/being-a-child-safe-organisation/the-child-safe-standards/> website



- 16.21.1 The Licensee acknowledges that the Council has entered into this Licence on the basis that the Licensee warrants that the Licensee is a body corporate that exists for the purposes of providing community or similar facilities or promoting community objectives and that it applies its profits in promoting its objects and prohibits payment of any dividend or amount to its members.
- 16.21.2 The Licensee warrants that its constitution or rules of association prohibit payment of any dividend, benefit or other amount to its members.
- 16.21.3 The Licensee agrees and acknowledges that during the Term and any further term:
- (a) it must apply any profits that it receives in promoting its objects;
 - (b) it must not amend its rules or its constitution without the prior written consent²⁴ of Council; and
 - (c) it must provide a copy of its constitution or rules to Council within 7 days of the Commencement Date and otherwise upon demand by Council.

16.22 Tax Exempt

The Licensee must not undertake any activity or permit anything to be done which may cause it to cease being exempt from Commonwealth income tax under the *Income Tax Assessment Act 1997* (Cth).

17. Dealing with Interest in the Premises

17.1 No Parting with Possession

- 17.1.1 Subject to clause 15, the Licensee must not give up possession of the Premises, including assigning this Licence, sub-licensing the Premises or granting any person licence in respect of the premises or without the prior written consent of Council.
- 17.1.2 For the sake of certainty, having regard to the positive obligation of the Licensee to maximise community use of the Premises under clause 15.1, Council permits the temporary hiring of the Premises on a regular or casual basis pursuant to Special Condition 1 of this Licence.

17.2 Change in Shareholding

If the Tenant is a corporation (other than a corporation listed on any stock exchange in Australia) a change in the control of the corporation as such control existed at the Commencement Date (whether occurring at the one time or through a series or succession of issues or transfers) or a change in the holding of more than one-half of the issued share capital, either beneficially or otherwise, will be deemed to be a novation or assignment of this Lease. Before any such novation or assignment of this Lease can be effective and binding upon the Council the Tenant must seek the Council's prior written consent²⁵.

17.3 Security over Licence

The Tenant must not create any security over this Licence or the Tenant's Property.

²⁴ Clause 24.8 provides how Council can exercise this consent right.

²⁵ Clause 24.8 provides how Council can exercise this consent right.



18. Licensee's obligations at the end of this Licence

18.1 Licensee's Obligations

At the end of this Licence, the Licensee must:

- 18.1.1 vacate the Premises and give the Premises back to the Council in a condition consistent with the Licensee having complied with its obligations under this Licence;
- 18.1.2 remove the Licensee's Property (including all signs and lettering) and reinstate the Premises in the condition the Premises were in prior to the installation of the Licensee's Property including making good any damage caused by the removal of the Licensee's Property; and
- 18.1.3 give to the Council all keys and other security devices for the purposes of obtaining access to and securing the Premises.

18.2 Licensee's Property Left in Premises

Anything left in the Premises after 7 days of the end of this Licence will be deemed to be abandoned by the Licensee and will become the property of the Council and may be kept or removed or disposed of (including being sold by private sale) by the Council at the Licensee's cost and at the Licensee's risk.

19. Council's rights and obligations

19.1 Alterations to the Premises

The Council may carry out any works, alterations, renovation or refurbishment of the Premises which may include extending or reducing any buildings on the Premises at any reasonable time however wherever possible will give the Licensee reasonable notice of any work proposed.

19.2 Dealing with the Land

The Council may:

- 19.2.1 subdivide the Land or grant easements or other rights over the Land or the Premises except where it will unreasonably interfere with the Licensee's use and occupation of the Premises;
- 19.2.2 install, repair and replace pipes, cables and conduits in the Premises; and
- 19.2.3 use the roof and external walls of the Premises for any purposes the Council determines.

19.3 Entry by Council

The Council may enter the Premises at any reasonable time without prior notice to the Licensee to:

- 19.3.1 inspect the condition of the Premises;



- 19.3.2 rectify any default by the Licensee under this Licence;
- 19.3.3 carry out any inspection, repairs, maintenance, works or alterations in the Premises which the Council decides to or is required to carry out by any law or authority.

19.4 Emergency Entry, Municipal Emergencies and Disasters

- 19.4.1 The Council may enter the Premises at any time without giving notice to the Licensee in an emergency.
- 19.4.2 If the Council's Municipal Emergency Management Plan or Business Continuity Plan (or equivalent plans however titled) is activated then, notwithstanding any other provision of this Licence, Council reserves the right to enter and assume control of part or all of the Premises for emergency management or business continuity purposes for as long as is reasonably needed.
- 19.4.3 If Council assumes control of the Premises pursuant to clause 19.5.2 then Council must:
 - (a) use reasonable efforts to secure and protect the Licensee's Property, including data and confidential/personal information;
 - (b) return the Premises to the Licensee in the same condition that the Premises were in when Council assumed control of the Premises;
 - (c) acting in good faith, pay a reasonable proportion of any Rates and Taxes or Services assessed to the Premises during the period of the Council's occupation of the Premises; and
 - (d) reduce the Rent on a proportionate basis during the Council's occupation of the Premises.
- 19.4.4 The Licensee acknowledges and agrees that under no circumstance will the Licensee hinder the Council's use of the Premises or the Council's ability to respond to or deal with a municipal emergency or business continuity situation.

19.5 Waste services

Council will provide the Licensee waste services in accordance with Council's waste collection practices current at the time. Any additional waste collection services that Council agrees to provide will be provided at the Licensee's cost.

20. Termination of Licence

20.1 Re-entry

The Council may terminate this Licence if:

- 20.1.1 any part of the Rent is in arrears for 30 days (whether or not the Council has demanded payment);



20.1.2 the Licensee breaches this Licence and does not remedy the breach within 14 days of receipt of written notice from the Council; or

20.1.3 any service agreement between Council and the Licensee ends.

20.2 Damages following Determination

If this Licence is terminated by the Council, the Licensee agrees to compensate the Council for any loss or damage the Council suffers arising in connection with the Licensee's breach of this Licence including the loss of the benefit of the Licensee performing its obligations under this Licence up to the expiration of the Term.

20.3 No Deemed Termination

If the Licensee vacates the Premises, the Council will not be deemed to have terminated this Licence merely by the acceptance of keys from the Licensee, entry into the Premises for any purpose, or the showing of the Premises to prospective Licensees or purchasers. This Licence will be deemed to continue until such time as the Council gives notice to the Licensee terminating this Licence, or otherwise agrees with the Licensee that this Licence is terminated.

21. Insolvency Event

21.1 If:

- 21.1.1 the Licensee is insolvent or admits or is presumed to be so;
- 21.1.2 an application or order is made for the winding up or dissolution of the Licensee, or a resolution is passed or any steps are taken to pass a resolution for a winding up or dissolution of the Licensee;
- 21.1.3 an administrator, provisional liquidator or person having a similar or analogous function under the laws of any relevant jurisdiction is appointed in respect of the Licensee, or any action is taken to appoint any such person and the action is not stayed, withdrawn or dismissed within fourteen days; or
- 21.1.4 the Licensee enters into, or takes any action to enter into, an arrangement (including a scheme of arrangement or deed of company arrangement), composition or compromise with, or an assignment for the benefit of, all or any class of its creditors or members or a moratorium involving any of them,
- 21.1.5 the Licensee is de-registered even if solvent, ASIC commences a strike-off application or the Licensee ceases to have any directors

then an act of insolvency has occurred, and the Council may then terminate this Licence at any time by giving the Licensee 14 days written notice.



22. Destruction or Damage of Premises

22.1 Reduction in Rent

If the Premises, or any part of the Premises, are destroyed or damaged to the extent that the Licensee cannot use or have access to the Premises (except if the Licensee causes or contributes to the destruction or damage, or the Council's insurer is not legally required to reinstate the Premises because the Licensee caused or contributed to the destruction or damage) then the Council will reduce the Rent and any outgoings by a reasonable amount depending upon the nature and extent of destruction or damage until the Licensee can use or have access to the Premises.

22.2 Reinstatement of Premises

If the Premises or any part of the Premises are destroyed or damaged, the Council may, within 6 months from the date of such damage or destruction, give notice to the Licensee:

- 22.2.1 terminating this Licence, where the Council considers that the damage or destruction is such that repairing it is impracticable or undesirable; or
- 22.2.2 that the Council will commence reinstatement of the Premises to a condition where the Licensee can use or have access to the Premises.

The Council does not have to reinstate the Premises.

22.3 Licensee's Right of Termination

Where the Licensee has not caused or contributed to the damage or destruction of the Premises and the payment of the insurance for the Premises is not refused due to the act or default of the Licensee, the Licensee may give written notice to the Council terminating this Licence where the Council does not:

- 22.3.1 give notice to the Licensee pursuant to clause 22.2; or
- 22.3.2 commence reinstatement within 12 months of the date of damage or destruction.

Upon termination of this Licence, each party is released from all further obligations under this Licence except nothing in this clauses releases either party from any breach of this Licence arising prior to the date of termination.

22.4 No Compensation

The Licensee acknowledges that if the Premises are destroyed or damaged, the Licensee is not entitled to receive any compensation from the Council. If however, the damage is at Council's fault then any insurance excess will be compensated.

23. Dispute Resolution

- 23.1 In the event of any dispute between the parties, each party agrees to mediate in good faith for the purpose of resolving the dispute.



- 23.2** In the event that any such dispute is unable to be resolved by mediation, the dispute shall be referred to arbitration before an arbitrator appointed by agreement between the parties or failing agreement an arbitrator nominated by the President for the time being of the Law Institute of Victoria. In any arbitration, each party shall be required to co-operate in the arbitration and do all such acts and things as may be necessary for the effective conduct of the arbitration proceedings.
- 23.3** Each party may be represented by a legal practitioner in the arbitration. The decision of the arbitrator shall be final and binding upon the parties.
- 23.4** Each party shall bear its own costs of any mediation or arbitration. The fees of any mediator or arbitrator shall be borne equally by the parties.

24. General

24.1 Notices

Any notice required to be served under this Licence must be in writing and must be served by post, email transmission or hand delivered to:

- 24.1.1** the Licensee at its address or email address set out in this Licence, the Licensee's registered office address, the Premises, or the last known address of the Licensee; and
- 24.1.2** the Council at its address set out in this Licence or any other address notified in writing to the Licensee by the Council.
- 24.1.3** notices sent by email need not be marked for the attention of a specific person. However, the email must state the first and last name of the sender. Notices sent by email are taken to be signed by the named sender and constitute a notice in writing for the purpose of this clause 24.1.

24.2 Time of Service

A notice or other communication is deemed served:

- 24.2.1** if served personally or left at the person's address, upon service;
- 24.2.2** if posted, 2 business days after posted;
- 24.2.3** if served by email:
- (a) when the sender receives an automated message confirming delivery; or
 - (b) 30 minutes after the time sent (as recorded on the device from which the sender sent the email) unless the sender receives an automated message that the email has not been delivered
- whichever happens first; and
- 24.2.4** if received after 6.00 pm in the place of receipt or on a day which is not a business day, at 9.00 am on the next business day.

24.3 Entire Understanding

This Licence contains the entire understanding between the parties as to the subject matter contained in it. All previous agreements, representations, warranties, explanations and



commitments, expressed or implied, affecting this subject matter are superseded by this Licence and have no effect.

24.4 Variation of this Licence²⁶

This Licence may only be varied by agreement recorded in a written document headed 'Variation of Licence' or similar and signed or executed by both parties.

24.5 Waiver

If the Council accepts the Rent or any other monies under this Licence (before or after the end of this Licence) or does not exercise or delays exercising any of the Council's rights under this Licence, it will not be a waiver of the breach of this Licence by the Licensee or of the Council's rights under this Licence.

24.6 Special Conditions

This Licence is subject to the Special Conditions set out in section two of Annexure A. The Special Conditions override any inconsistent provisions in this Licence.

24.7 Standard terms

The twenty-five (25) clauses contained in this Part Two constitute Council's standard terms for a community facilities licence. Changes to those clauses noted in section one of Annexure A are deemed to be made to the relevant clauses in this Licence.

24.8 Council's Consent

If Council's consent is required under this Licence, Council may withhold or give its consent in its absolute discretion and, if it gives its consent, it may give its consent subject to such conditions as, in its absolute discretion, it requires.

24.9 Relationship of parties

This Licence does not create any relationship between the parties other than as licensor and Licensee in respect of the Licence of the Premises. The Licensee must not hold itself out, or allow anyone associated with the Licensee to hold themselves out, as being an agent of Council or being in any other way entitled to make any contract or representation for or on behalf of Council or to bind Council to the performance, variation, release or discharge of any obligation.

25. Interpretation

25.1 Governing Law and Jurisdiction

This Licence is governed by and is to be construed in accordance with the laws of Victoria. Each party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of Victoria and waives any right to object to proceedings being brought in those courts.

25.2 Persons

²⁶ A renewal of this licence (by the exercise of an option, if any, to extend its term) is not a variation. Similarly, an exercise of an option is on the same terms and conditions. If the parties wish to change any terms and conditions when exercising an option then they must execute a formal variation (which can be done at the same time that the option is exercised).



In this Licence, a reference to a person includes a firm, partnership, association, corporation or other corporate body.

25.3 Joint and Several

If a party consists of more than 1 person, this Licence binds them jointly and each of them severally.

25.4 Legislation

In this Licence, a reference to a statute, determination, standard, guideline, policy or similar document includes regulations under the statute and any consolidations, amendments, re-enactments, replacements or updates of any of them.

25.5 Clauses and Headings

In this Licence:

25.5.1 a reference to a clause, Particulars or Annexure is a reference to a clause, Particulars or Annexure in or to this Licence; and

25.5.2 headings and sub-headings are inserted for ease of reference only and do not affect the interpretation of this Licence.

25.6 Severance

In this Licence:

25.6.1 if a provision is held to be illegal, invalid, void, voidable or unenforceable, that provision must be read down to the extent necessary to ensure that it is not illegal, invalid, void, voidable or unenforceable; and

25.6.2 if it is not possible to read down a provision as required in this clause, that provision is severable without affecting the validity or enforceability of the remaining part of that provision or the other provisions in this Licence.

25.7 Number and Gender

In this Licence, a reference to:

25.7.1 the singular includes the plural and vice versa; and

25.7.2 a gender includes the other genders.

25.8 Exclusion of Statutory Provisions

The following statutory provisions are excluded from this Licence:

25.8.1 Section 144 of the *Property Law Act* 1958 (Vic); and

25.8.2 Division 7 of Part IV of the *Transfer of Land Act* 1958 (Vic).

25.9 No restriction of Council's powers, duties or discretions

Nothing in this Licence fetters or restricts the powers, duties or discretions of Council in the exercise of its statutory or other functions, powers, duties and authority.



25.10 Council documents relevant to this Licence published on Council's internet website

- 25.10.1 Where this Licence requires the Licensee to comply with a document, policy, procedure or form ("Documents") published on Council's internet website then Council must give written notice to the Licensee of the publishing of the Document and the Document's general intent and effect before the Licensee is bound by that Document.
- 25.10.2 If Council makes any changes to a Documents published pursuant to clause 25.10.1 then those changes only apply to the Licensee once the Licensee is given written notice (including by electronic mail) by Council of the change to the relevant Document and the intent and effect of any changes.
- 25.10.3 For clarity, it is not intended by Council that Documents published by Council pursuant to this clause 25.10 will impose additional financial burden on the Licensee or shift liabilities or responsibilities of Council under this Licence to the Licensee. The Documents are intended to be policy and procedural documents forming part of this Licence.

25.11 General

To the extent permitted by law, no rule of interpretation must be applied in the interpretation of this Licence to the disadvantage of one party on the basis that it prepared or put forward any document comprising part of this Licence.



Annexure A

Section One – Changes to Council's standard community licence terms

The following standard clauses from Part Two of this Licence are amended as noted below:

Clause	How amended (changes tracked)	Final form of amendment (untracked)

Section Two - Special Conditions

1. Hire Agreement [if this clause does not apply, when deleting 1.1-1.6 leave the number in and mark 'Not Used']

1.1 For the purposes of this Special Condition:

Certification means a process of obtaining prior written certification from Council to enter into a Hire Agreement with third parties under the terms of the Licence.

Hire Agreement means a hire agreement between the Licensee and a third party to temporarily use the Premises on the terms and conditions set out in this Licence.

Hire Fee means the fee payable by the third party to the Licensee under the Hire Agreement for the use of the Premises.

Hirer means any third party user pursuant to a Hire Agreement.

1.2 The Licensee may only enter into a Hire Agreement if it has obtained prior Certification from Council and uses its best endeavours to ensure that any Hire Agreement complies with Council's Community Facilities Hire Policy as published on Council's website from time to time and using a form substantially the same or similar to Council's Community Facilities Hire Agreement.

1.3 The Council and the Licensee acknowledge and agree that the Hire Agreement may provide for the Licensee to charge a Hire Fee provided that the Licensee applies the Hire Fee towards maintaining the Premises, or promoting its objects in accordance with clause 16.22 of this Licence.

1.4 The Licensee must not grant a Hire Agreement that grants any rights to a third party Hirer which exceeds the rights of the Tenant under this Lease. If there is any inconsistency between the rights and obligations of the parties to the Hire Agreement and the terms of the Licence, the provisions of this Licence prevail to the extent of any inconsistency.

1.5 The Council accepts no responsibility for any third party who enters into a Hire Agreement with the Licensee. The Licensee's Release and Indemnity as set out in clause 14 of the Licence is specifically extended to any Hire Agreement pursuant to this clause. The Licensee acknowledges that it is solely liable for and responsible for:



- (a) the actions or omissions of the Hirer during the term of the Hire Agreement;
- (b) whether the Hirer and/or the purpose of the Hire Agreement is appropriate for the Premises, other users of the Premises (if any) and the surrounding residents

and that any breach of the terms of the Licence by a Hirer constitutes a breach of the Licence by the Licensee.

2. Common Areas [if this clause does not apply, it can be deleted.]

- 2.1 In addition to the use of the Premises, pursuant to the terms of the Licence, the Licensee shall be entitled to the shared use of that area marked **yellow** on the attached plan of the Premises including but not limited to entry foyers, hallways, kitchens, breezeways, bathrooms and toilets for the purpose of use and entry to and exit from the Premises by the Licensee and its invitees ("the Common Areas"). The Licensee shall keep the Common Areas secure at all times and ensure that any of its invitees behave in an appropriate and respectful manner while on the Premises. The Licensee shall comply with the reasonable directions at all times of Council in respect of the Common Areas, particularly in relation to cleaning and keeping such areas clean, tidy and secure.
- 2.2 If the Council and the Licensee have entered into a Memorandum of Understanding ("MOU") in which the parties have agreed on terms addressing the use and access by the Licensee of Common Areas and/or Council's Fixtures prior to the execution of this Licence, the terms of the MOU are incorporated into this Licence as if set out in full in this Licence.

3. Relocation

3.1 Relocation

If the Council wants to redevelop the Land and/or the Premises, subdivide the Land, grant easements or other rights over the Land or carry out any works on the Land and/or the Premises, which the Council cannot adequately carry out due to the Licensee's occupation of the Premises under this Licence, the Council may give written notice to the Licensee:

- 3.1.1 requiring the Licensee to surrender this Licence by executing a deed of surrender in a form prepared by the Council (**Deed**) on a date being not earlier than 6 months after receipt of the notice by the Licensee; and
- 3.1.2 offering the Licensee use of alternative premises on suitable land (**Alternative Premises**) which must, as far as practicable, be suitable for the Community Use.

The Council must also provide to the Licensee at the time of giving the Licensee the notice specified above, reasonable details of the Council's proposal for any redevelopment, works or other use determined by Council.

3.2 No Compensation

The Licensee acknowledges that it is not entitled to receive any compensation from the Council where the Council requires the Licensee to surrender this Licence in accordance with this Special Condition and, on and from the date of the surrender of this Licence, (irrespective of whether the Deed is executed by the Licensee), the Licensee releases the Council from all further obligations under this Licence.



4. Demolition

4.1 Notice to the Licensee

The Council may give a notice to the Licensee, which provides for the termination of the Licence on the grounds of a proposed demolition, on a date not being earlier than 6 months after receipt of the notice by the Licensee.

4.2 Surrender of Licence

If the Council gives the Licensee a notice under Special Condition 3.1, the Licensee must execute and return to the Council a deed of surrender of this Licence within 14 days of receipt by the Licensee.

4.3 Compensation

The Licensee acknowledges that it is not entitled to receive any compensation from the Council where the Council requires the Licensee to surrender this Licence in accordance with this Special Condition and, on and from the date of surrender of this Licence (irrespective of whether a deed of surrender of licence is executed by the Licensee), the Licensee releases the Council from all further obligations under this Licence.



Annexure B

Plan of Premises



Annexure C

Pro-forma letter from the Licensee to Council providing notice pursuant to clause 4.2.1

[Date]

[Council officer name and title]
Maroondah City Council
P.O. Box 156
Ringwood Vic 3134

Dear [salutation],

**Licence of [insert premises details] by [insert Licensee details] (Licensee)
Notice of desire to exercise the option to renew the licence**

Please accept this letter as formal notice pursuant to clause 4.2.1 of the above Licence that the Licensee wishes to exercise the option to renew the Licence for a further term of [insert number of years].

To my knowledge the Licensee is not currently in breach of any provision of the Licence nor has the Licensee persistently defaulted under the Licence. The Licensee also agrees to comply with all reasonable requirements of Council in renewing the Licence.

Under the Licence, I understand the next step is Council will respond in writing to this notice.

I look forward to hearing from you.

Yours sincerely,

[Insert name]
[Insert position held at the Licensee e.g. public officer and the Licensee's name]



Annexure C (continued)

Pro-forma Letter from Council granting the Licensee a new licence for a Further Term pursuant to clause 4.3.2

[Date]

[Licensee officer name and title]

[Licensee name and address]

... Vic 31..

Dear [salutation],

Licence of [insert premises details] by [insert Licensee details] (Licensee) Confirmation of the exercise of an option to renew the Licence

Council confirms receipt of the Licensee's notice dated [insert date] indicating the Licensee's wish to exercise the option to renew the Licence for a **Further Term** of [insert number of years].

Please accept this letter as formal notice pursuant to clause 4.3.2 of the above Licence that Council agrees to the option for a Further Term being exercised. Please sign the enclosed duplicate of this letter and return it to Council. These exchanges of letters constitute the exercise of the option for to extend this lease for the Further Term.

This means the key details of the option term of the Licence will be:

1. Commencement date of the **Further Term**: [insert time and date]
2. End date of the **Further Term**: [insert time and date]
3. Rent for each year of the Further Term:
 - a. **Further Term** year one – \$ [insert amount]
 - b. **Further Term** year two – \$ [insert amount]

All other terms of the Licence remain as the same terms and conditions for the initial term of the Licence, amended only insofar as is required to reflect the new term of the Licence.

Council looks forward to receiving the return of the enclosed duplicate of this letter, executed by [insert name of the Licensee] and to your continued occupation and use of the Premises.

Yours sincerely,

[Insert Council officer name]

[Insert Council officer title]

Then create a duplicate of the letter with the following execution clause for the Licensee at the end –

The Licensee agrees to extend the term of the above Licence of the above Premises for the Further Term on the terms and conditions contained in the letter from Council dated [insert date] of one page of which this is a reformatted duplicate:

.....
Signed for and on behalf of [insert Licensee's name] in accordance with its constitution by –

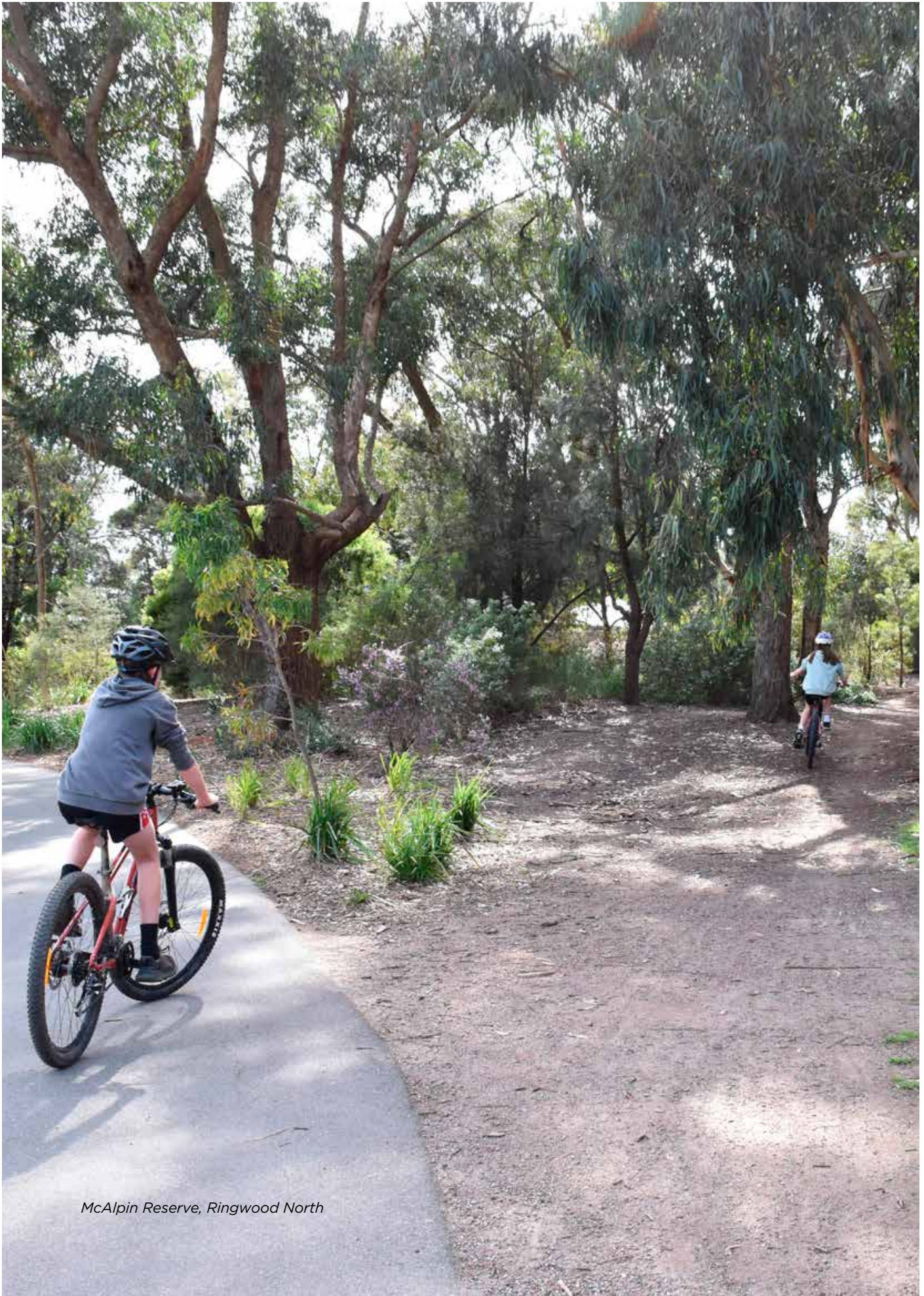
PRINT name:

Position held:

Date:

Maroondah City Council Annual Report 2020/21





McAlpin Reserve, Ringwood North

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Acknowledgment of Country

We, in the spirit of Reconciliation, acknowledge the Wurundjeri People of the Kulin Nation as Traditional Custodians of the land now known as the City of Maroondah, where Indigenous Australians have performed age old ceremonies. We acknowledge and respect their unique ability to care for Country and their deep spiritual connection to it. We pay our respects to their Elders, past, present and emerging.

Cover: As part of the 20-Minute Neighbourhood Place Activation Pilot Project, a pop up park was built at Eastfield Shopping Centre, Croydon South

Welcome to the Maroondah City Annual Report 2020/21

The Annual Report provides a record of the achievements, performance and financial management of Maroondah City Council for the 2020/21 financial year in delivering a wide range of services to its community.

Council is committed to transparent reporting and accountability to the community. This Annual Report is a key tool used to advise the Maroondah community of Council's performance during the financial year against the *Council Plan 2017-2021 (Year 4: 2020/21)* and *Annual Budget 2020/21*.

The *Local Government Act 2020* states that all Victorian Councils must prepare an annual financial year report.

Requirements include a report of Council's operations, audited performance statement, audited financial statements, and copies of the auditor's reports on the performance and financial statements.

Council endorsed the financial report in principle at its meeting on 16 August 2021 and the Audit and Risk Committee reviewed these financial statements at its meeting on 19 August 2021. The Standard and Performance Statements were certified by the Principal Accounting Officer (Manager Finance and Governance), the Chief Executive Officer and two nominated Councillors. The Victorian Auditor General's office has certified the Performance Statement and the Financial Report including the Standard Statements.

How to use this Annual Report

The 2020/21 Annual Report is divided into seven sections:

1	Our Highlights	Provides reflections from the Mayor and CEO and outlines key capital works and highlights from 2020/21.
2	Our City	Profiles the City of Maroondah outlines our vision and details Council's integrated planning framework.
3	Our Council	Provides details of our Councillors, Wards and the Council organisation.
4	Our Performance	Identifies 2020/21 achievements relating to Council's eight outcome areas outlined in the <i>Council Plan 2017-2021 (Year 4: 2020/21)</i> . Each outcome area includes information on achievements, challenges, future directions, interesting facts and statistics, as well as Council's performance against the commitments identified in the Council Plan.
5	Corporate Governance	Reports on governance procedures and risk management.
6	Statutory Information	Provides information linked to statutory requirements including the Victorian Local Government performance indicators and the Local Government Performance Reporting Framework.
7	Financial Report	Includes detailed financial statements which fulfil Council's reporting requirements.

Our highlights

Message from the Mayor and Chief Executive Officer

We are pleased to present the 2020/21 Maroondah City Council Annual Report to the Maroondah community and to the Minister for Local Government.

While the Annual Report reflects on Council's activities during 2020/21, we continue to have our sights firmly set on the future. To ensure we are well placed for the future, we have developed the new four year *Council Plan 2021-2025*, based on the community directions in *Maroondah 2040 - Our future together*, and the feedback from our community through the many consultation activities undertaken recently.

Other strategic and long-term planning has taken place resulting in the completion of a new Children and Families Strategy; a new 2 year Youth Strategy Action Plan; and a new Liveability and Wellbeing Strategy, which will provide longer-term direction and the key priorities to improve the health and wellbeing of the Maroondah community. In response to the ongoing COVID-19 pandemic, Council has also prepared a *Maroondah COVID-19 Recovery Plan*.

We have continued to plan for the future of our two key Activity Centres. The Ringwood Metropolitan Activity Centre Masterplan 2018 was adopted by Council in November 2018 replacing the 2004 Ringwood Transit City Masterplan. Council has prepared *Amendment C130* to implement the objectives and strategies of the Masterplan. The process for inclusion of C130 in the Maroondah Planning Scheme progressed over the past 12 months, with a Planning Panel hearing held in July 2020 and a report to Council in December 2020. The Amendment has been submitted to the Department of Land, Water and Planning.

Council has continued to work with key stakeholders, user groups, and the community on the development of the Croydon Community Wellbeing Precinct Masterplan and the development of concept plans for the various community and recreational hubs. This long-term project will bring together a range of community services, programs and activities for people of all ages and abilities within a parkland setting in the Croydon Activity Centre.

Council continued its advocacy to the Victorian Government and the Australian Government to seek funding opportunities for a range of significant projects that will benefit the Maroondah community. Commitments during 20/21 include



Victorian Government funding of \$8.6 million for intersection and bridge improvements at Canterbury and Heathmont Roads, \$2 million for Dorset Recreation Reserve and \$2.5 million for JW Manson Reserve, \$600K for McAlpin and Yarrunga Reserves, and \$275K for a new dog park in Ringwood North, as well as funding from both levels of government for a range of other sporting and community facilities.

We continue to actively support and participate in regional partnerships and initiatives, including the Eastern Regional Group of Councils (ERG). Chaired by the Maroondah Mayor, the ERG works collaboratively to achieve integrated advocacy and planning as well as joint procurement for shared services, which is supported by a new four-year plan. The ERG works closely with other regional groups including the Eastern Alliance for Greenhouse Action, Eastern Transport Coalition and the Eastern Affordable Housing Alliance.

We have successfully completed the fourth year of the four-year Council Plan during one of the most challenging years in recent times.

The COVID-19 pandemic was declared on March 11, 2020, with a profound impact on our community. Council has continued to provide the majority of its services during the various stages of the pandemic and the government restrictions over the past 12 months. However, the long-term closures during 2020 and short reactive shutdowns during the first half of 2021 has resulted in a cumulative loss of approximately \$20 million across the 2019/20 and 2020/21 financial years. These closures and shutdowns particular impacted our leisure facilities, including Karralyka, Aquanation, Aquahub, our stadiums and golf courses. It has also meant a redirection of resources and/or funding in excess of \$10 million to respond to COVID-19 in the 2019/20 and 2020/21 financial years.

While noting the above, Council's 2020/21 Budget and Long Term Financial Strategy (LTFS) continued to be based on sound financial management, as well as an understanding of the rising cost of living facing ratepayers along with consideration of the significant financial impacts of the COVID-19 pandemic.

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The LTFS outlines Council's projected financial position for the next 10 years and provides a guide to the community, Council and management in their analysis of options and decision-making about the future directions and operations of Council.

The LTFS demonstrates our long term financial sustainability and ensures we can continue to invest in community facilities and services while operating within the rate cap environment as set out in *The Local Government (Fair Go Rates) Act 2015*. Maroondah City Council complied with the Victorian Government's 2020/21 rate cap of 2.0 per cent over the average property rate of Council.

While we continue to manage the impacts of COVID-19, we are very proud of the work that has been achieved by the organisation, in partnership with the Councillors and the community. Council has continued its best practice service delivery while ensuring prudent financial management and investment in Council's employees to ensure they have the skills, knowledge and tools to meet the needs of the Maroondah community.

The significant achievements of the past year should be celebrated and are detailed throughout this report. We commend it as a record of the extent of what has been accomplished to ensure our City, and the Maroondah community, continues to be active, prosperous, vibrant, sustainable, accessible, thriving, inclusive and empowered.

Key highlights

The COVID-19 pandemic continued to significantly impact the Maroondah community in 2020/21, and Council continued to implement an organisational structure to implement a coordinated relief and recovery framework. The framework aims to support a community led recovery through: the provision of up-to date community information and engagement; coordination of personal support; referrals for emergency shelter, food, material aid, relief and counselling; recovery initiatives that build on community strengths and needs; monitoring of the social and economic impacts of COVID-19; support for our CALD community; support for local business and economic activity; while ensuring the continuation of Council service delivery. Further information can be found on page 10 and 11, and throughout this report.

Maternal & Child Health service supporting families

Maternal and Child Health service has developed strong partnerships to improve the mental health wellbeing of children and their families through improved referral pathways. In addition, the increased demand due to COVID-19 saw a range of services offered via Zoom, phone or Facebook.

In March 2020 the service expanded its face to face offering when it opened a centre in Eastland, providing a convenient alternative for parents.

Walking sports provides options for people over 50

A variety of walking sport programs, including football, netball cricket and pickleball provide modified sports that provide low-intensity cardio, strength, flexibility and balance for people aged over 50. These programs have been designed so anyone can play, regardless of age, ability or fitness level, with a number of come and try days held over the past 12 months.

Improvements to sporting pavilions

The redevelopment of the Griff Hunt Sporting Pavilion in Croydon North was completed in 2020/21. The project included the rebuild of ageing changeroom facilities with focus on inclusiveness and accessibility for all abilities. The Pavilion is home to the Maroondah Rugby Club and Maroondah United Football Club.

The design for the \$1.5 million Cheong Pavilion redevelopment includes the demolition and reconstruction of the changerooms and amenities and includes the provision of female friendly and accessible facilities. The project will also include umpires changerooms, storerooms, and major improvements to the existing multipurpose area.

A number of new facilities were formally opened, including the new HE Parker multi sports pavilion in April 2021 and the Silcock Pavilion in May 2021. Both facilities will provide significant improvements for their user groups, providing female friendly facilities with designs that ensures inclusiveness and all-abilities access.

Small Business Friendly Charter

Council became a signatory to the Small Business Friendly Council (SBFC), in partnership with 54 local councils to provide small business owners with the support they need to do business. Charter commitments are aimed at creating a fair and competitive trading environment for small businesses.

Developing youth leadership

The annual Student Wellbeing Action Team (SWAT) program saw a select group of Year 10 students from six Maroondah secondary schools participate in this annual leadership program. SWAT supports young people to uncover their strengths and use their new skills to lead a wellbeing project in their own school. The 2021 topics included teamwork, leadership skills and knowledge of personal and community wellbeing.

Karralyka goes online and launches new website

A new look Karralyka website was launched in February 2021 to coincide with the start of the new theatre season. The new website is responsive to all devices and includes a new online ticketing system. While many performances have been cancelled during 2021, it will be a valuable resource for our patrons in coming years. And despite the cancellation or postponement of many onsite events and performances, Karralyka continued to offer livestreaming of selected performances that could be accessed free from home.

Christmas in Maroondah

With many events impacted by the pandemic restrictions, including the annual Maroondah Carols, a number of smaller events were organised to share the Christmas spirit. Wyreena Community Arts Centre provided a magical series of Christmas windows with vignettes created by local designers. The Elf on the Shelf campaign encouraged the community to find one of Santa's 'elves' at shopfronts and other locations in Maroondah and residents were encouraged to decorate their houses through the Light Up Maroondah competition. Spreading cheer in the community was also achieved through Christmas banners and decorations on display throughout local shopping precincts, and nativity scenes at Ringwood Clocktower Park.

Carbon Neutral Certification

In 2008 Council made the commitment to becoming carbon neutral and in December 2020 achieved Carbon Neutral certification by Climate Active. Certification recognises

that through our operations, Council is removing as much carbon from the atmosphere as we are contributing. Over the recent years, changes have been made to services and facilities in order to achieve this commitment including: 5-Star GreenStar certification for the Realm office; delivering building energy efficiency upgrades to Aquahub, Aquanation, Maroondah Federation Estate, Realm and The Rings under an Energy Performance Contract; and replacing street lighting with LEDs.

Standards for Canopy Tree provision

The development of the Maroondah Minimum Standards for Canopy Tree Provision is a key step towards ensuring urban development contributes to sustaining Maroondah's current high levels of canopy cover into the future. These standards establish landscaping requirements, to ensure that newly planted canopy trees can achieve their full potential in terms of growth, health and longevity.

Accessibility improvement works

A range of accessibility improvement works were undertaken during 20/21 and include the construction of a new footpath on the east side of Laurence Grove in Ringwood East linking Knaith Road to Railway Avenue; construction of three indented disabled parking spaces adjacent to Knaith Road Reserve; construction of an accessible ramp to the Senior Citizens Centre in Knaith Road Reserve; and the conversion of the existing pedestrian crossing at the intersection of Laurence Grove and Railway Avenue into a raised crossing.

20-Minute Neighbourhood project

Following the success of Stage 1 of this project Council received two Victorian Government grants to deliver place activation projects at Croydon South and Ringwood East.

These projects have allowed a new approach to be trialled that encourages community connection to place, as well as supporting social and economic recovery from coronavirus (COVID-19) through the delivery of temporary place activations, infrastructure, and community events in our local activity centres.

Activations at the Eastfield Shopping Centre in Croydon South provided a temporary 'pop-up' space to improve the vibrancy of the centre by delivering place-based, community-focused activities including local events and public art projects.

Tarralla Creek Stormwater Harvesting Scheme

In partnership with the Victorian Government and Yarra Valley Water, Council is delivering the Tarralla Creek Stormwater Harvesting Scheme. The scheme will provide irrigation for four sportsfields within the Croydon precinct and include the construction of a Gross Pollutant Trap, a 900kL underground storage tank within the Town Park Athletics field, a 500kL header tank at Croydon Park Oval and associated treatment and pumping infrastructure. Construction works are scheduled to commence in early 2022.

Social Technology Project for our older residents

The Social Technology Project is the first of its kind for Maroondah and was offered to existing and new Kerrabee members as a way to stay connected while in isolation. Many people in the community are unable to navigate online programs, so Council offered 1:1 training using a free loan device with data to encourage people to give online activities a go. Council also established a new online social group program, Virtual Engagement Recreation Activities (VERA) with a focus on activities for the body, mind and spirit while connecting with other people. An added benefit for participants was being able to use their new skills to also connect online with family and friends.

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Homelessness Charter

Council has partnered with twelve other municipalities in adopting a Homelessness Charter and advocacy campaign calling for more social housing to end homelessness. The Charter focuses on a shared commitment to advocating for inclusive housing growth, scoping and identifying land in areas to be repurposed for adaptable housing, and advocating together for inclusive housing growth including mandatory inclusionary zoning.

Implementing the new Local Government Act 2020

The new Local Government Act is being implemented in four transitional stages, during which time it will co-exist with many of the provisions within the former Local Government Act 1989, up until 1 July 2021. Council is committed to working through each phase and has actively participated in developing key policies, while also meeting all timeframes for implementation.

Keeping our community informed and engaged

Council continues to provide information across a range of channels and platforms, both traditional and digital. Multimedia and video output increased during 20/21, the fortnightly eNewsletter provides news on Council's services, activities and events and as well as this important COVID health and support information to our community. Information has also been supplemented with a number of printed bulletins sent directly to our residents.

Awards and recognition

Maroondah City Council is proud to be recognised for its commitment to leadership and service excellence. A selection of the honours received during 2020/21 are highlighted below:

2020 AILA National Landscape Architecture Awards - Eastern Regional Trails Strategy - Infrastructure Category Winner

The Eastern Regional Trails Strategy is a document that establishes priority linking projects across seven local government areas with a view toward an interconnected shared trail network. A total of twenty-two existing or potential trails were identified and assessed as part of this study. It is a guiding document that will underpin the development of a cohesive trail network in Melbourne's outer-east by equipping decision-makers with tools to advocate for investment in open-space infrastructure. The Strategy was developed in partnership between Maroondah City Council and six Local Government Area partners, in conjunction with Fitzgerald Frisby Landscape Architecture, who were the lead consultants on the project. Sport and Recreation Victoria were a funding partner.

2020 Planning Institute of Australia Excellence Awards (Victoria) - 20 Minute Neighbourhood Project - Healthy Active by Design Category Winner

2020 Planning Institute of Australia Excellence Awards (Victoria) - 20 Minute Neighbourhood Project - Best Planning Ideas Large Project Category Commendation. This award recognised Maroondah City Council, GTA Consultants and Department of Environment Land Water and Planning on a collaboration project that supports healthy and active living with the intent to increase a community's physical activity and health outcomes in the built environment.

The 20-minute neighbourhood project in Croydon South is all about 'living locally' - giving people the ability to meet most of their daily needs within a 20-minute walk from home, with safe cycling and local transport options.

Judges were impressed with the project's health outcomes and that it seeks to improve the public amenity, accessibility and attractiveness of the Eastfield Shopping Centre and surrounding community suburbs.

2021 LGPro Awards for Excellence - 2020 Reconciliation Week Program - Indigenous Community Partnership Category Finalist

The 2020 Reconciliation Week program was developed in partnership between Maroondah City Council, Mullum Mullum Indigenous Gathering Place (MMIGP) and Maroondah Movement for Reconciliation. The program resulted in a strengthened partnership between the three organisations, increased audiences and capacity building. While the organisations have worked together to present annual Reconciliation Week events over a number of years, the particular challenges of 2020 (COVID pandemic) resulted in very high levels of trust and collegiality and strong outcomes. The online program was well received and the enhanced rapport between the organisations has led to new programs to benefit the MMIGP community.

Australia Day awards

The Maroondah Australia Day Awards recognise the achievements of Australians and the contribution they make to the Maroondah community. The nomination process for the awards is open throughout the year, with the annual awards presented on Australia Day, and in three categories.

Maroondah's Citizen of the Year was awarded to Anupa Shah for her significant support to the Maroondah community. After moving to Australia in 1999, she started volunteering her services to a range of organisations.

Anupa works as a volunteer for the Sikh Volunteers Australia Organisation, a non-profit volunteer organisation focusing on reducing distress in the community by providing free food to disadvantaged families.

Anupa also participates in the Food and Blanket Drive Project where she provides support for homeless people, distributing home-cooked food and blankets. She also volunteers to visit older people in their homes who are isolated from society, providing a friendly face and conversation; and she provides respite support for foster families.

Young Citizen of the Year was awarded to Lachlan Kennedy for his contribution to the wellbeing of young people in Maroondah. Lachlan was one of the Heathmont College school captains for 2020 before he finished his VCE.

Lachlan is a current member of the Maroondah Youth Wellbeing Advocates program which provides two-way engagement between Council and young people. Lachlan has shown maturity in providing feedback on important Council documents and is always willing to share his opinion in a respectful manner. Lachlan also created a wellbeing project at school as part of the Maroondah Student Wellbeing Action Teams project.

Lachlan MC'd the 2020 Maroondah Youth Awards, has been involved in multiple video projects with Council, and is following his passion for working with people by studying a Bachelor of Youth Work in 2021.

The Community Event of the Year was awarded to Glen Park and Eastland Food Relief Collection Services, for their partnership to provide meals during the COVID pandemic. Glen Park Community Centre pivoted its Order and Collect service to provide food relief meal distribution, to help keep those in need fed during the challenging time for Victorians.

The Centre partnered with Eastland and launched the Eastland Order & Collect service in May 2020, allowing customers to place an order directly over the phone at any participating Eastland retailer and collect on the same day from the convenience and safety of their car through the Eastland Valet area.

This partnership has allowed Glen Park to be able to connect with people in need who may not have known about or had access to Glen Park Community Centre previously, enabling more members of the community who may be struggling to gain support and easier access given Eastland's proximity to public transport. The service will continue to support the Maroondah community post this pandemic.

Community endorsement

Council's overall Community Satisfaction results provided good news with the Maroondah community continuing to rate Council's overall performance at a level significantly higher than the state-wide average. This is evidence of the high standard of work across all areas of Council, including our strategic leadership.

Council's 2021 results remain steady when compared with the past five years and continues to perform well in terms of 'overall performance' (65) when compared the state-wide average results (61).

Performance across some individual service areas has improved in the past year, in particular relating to Council's response to the coronavirus (COVID-19) pandemic including increases for 'family support services' (66 to 69), 'elderly support services' (64 to 67), 'disadvantaged support services' (60 to 64), and 'emergency and disaster management' (67 to 72).

Other highlights of the 2021 survey include:

- The rating for 'recreational facilities' (79) was four points higher compared to the metropolitan Melbourne average (75), and eight points higher than the state wide average (71)
- The rating for 'waste management' (74) is five points higher compared to the state-wide average (69)
- The rating for 'condition of sealed roads' (67) is ten points higher compared to the state-wide average (57)

This Victorian Government initiated survey is just one of a range of tools used to measure Council's progress towards the vision and outcomes highlighted in *Maroondah 2040 - Our future together*. The survey is one of the processes by which Council receives important community feedback to ensure its activities are well targeted, performing efficiently and are relevant to the community.

Council continues its commitment to continuous improvement and effective community consultation and encourages active involvement and participation to ensure we continue to be responsive to the needs of the community.



Cr Kylie Spears
Mayor



Steve Kozlowski
CEO

Responding to the impact of the coronavirus (COVID-19) pandemic

The COVID-19 pandemic is unlike any other event in recent times. Its impacts have been global, deep and profound, and has changed the way we live and almost every aspect of our lives for the foreseeable future.

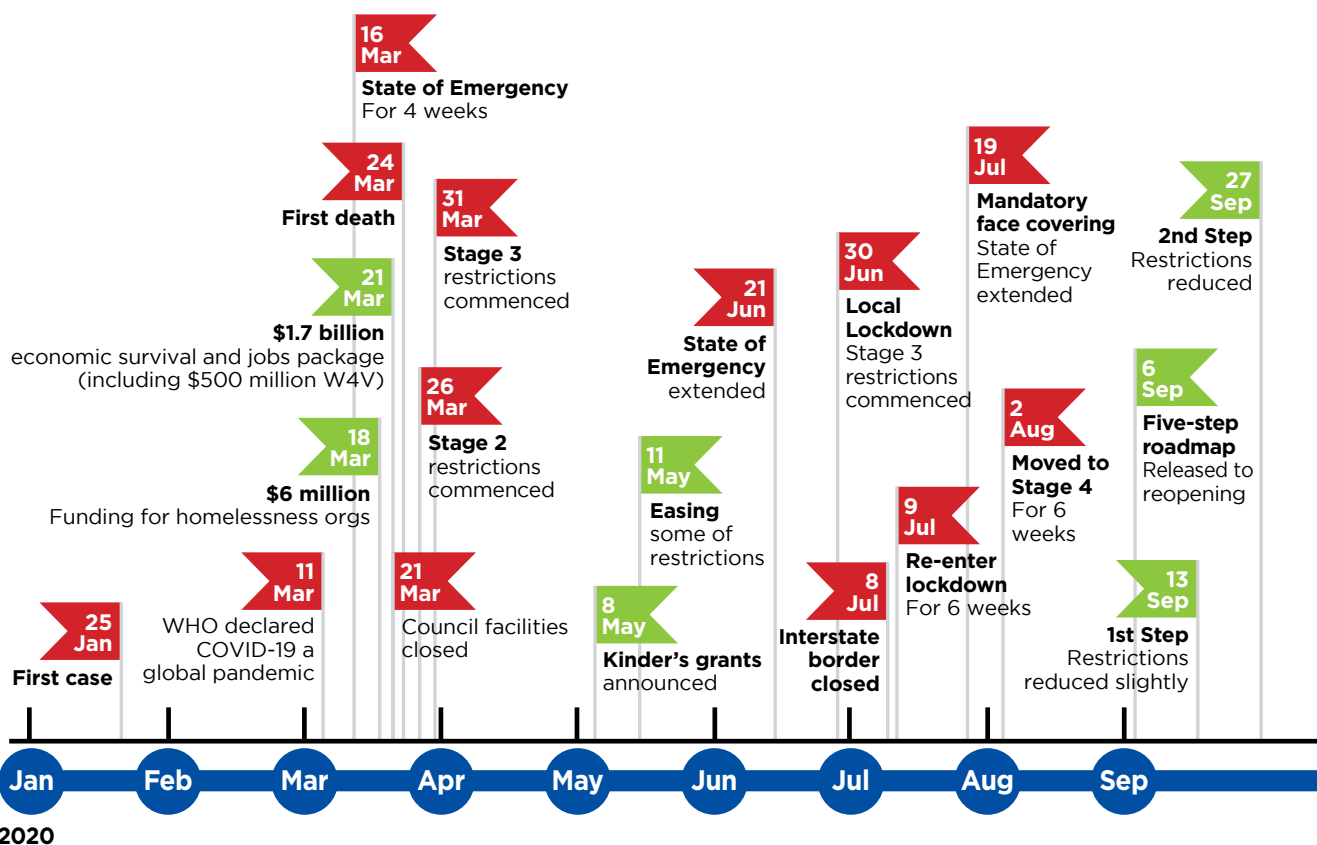
COVID-19 was first identified in Wuhan, China in December 2019. The first case outside of China was recorded on 13 January 2020. Since then, there have been over 190+ million confirmed cases and over 4.08 million deaths. These numbers are expected to continue to grow with more recent strains of the virus more infectious.

Compared to most other countries, Australia has been relatively successful in containing the spread of COVID-19, as a result of prolonged national border closures (since March 2020) and localised state and capital city lockdowns and restrictions. Nationally, (as at 17 July 2021) there have been 31,771 confirmed cases and 913 lives lost.

Australia's COVID-19 vaccine rollout is underway, with over 10 million doses administered to 17 July 2021.

Victoria has fared far worse than any other Australian state, experiencing a second wave of COVID-19 from June to October 2020, followed by a further three periods of lockdown. Victorians have now been living with various forms of restrictions since March 2020. As at 17 July 2021, there have been over 20,785 confirmed cases in Victoria (40% of national total) and 820 deaths (47% of national total).

The City of Maroondah has had relatively few COVID-19 cases - only 113 since the pandemic began. This is fewer than any other Eastern Metropolitan Region Council. Despite having few cases in the municipality, the impact of staged restrictions on Council and the community has been significant.



Impacts of COVID-19

Throughout the 2020/21 financial year the complexity of recovery and providing certainty in planned actions were exacerbated by the continuing threat of community infection and the lack of a definitive timeframe for the complete rollout of the vaccine program. As a series of staged restrictions were implemented in Greater Melbourne across the financial year to reduce transmission, a broad range of social and economic impacts were felt by our Maroondah community.

The social and economic impacts have implications for individuals, families and communities and exacerbate pre-existing social problems. Like all disasters, the impacts of the pandemic are not distributed evenly across the community, with some groups more disadvantaged and impacted than others.

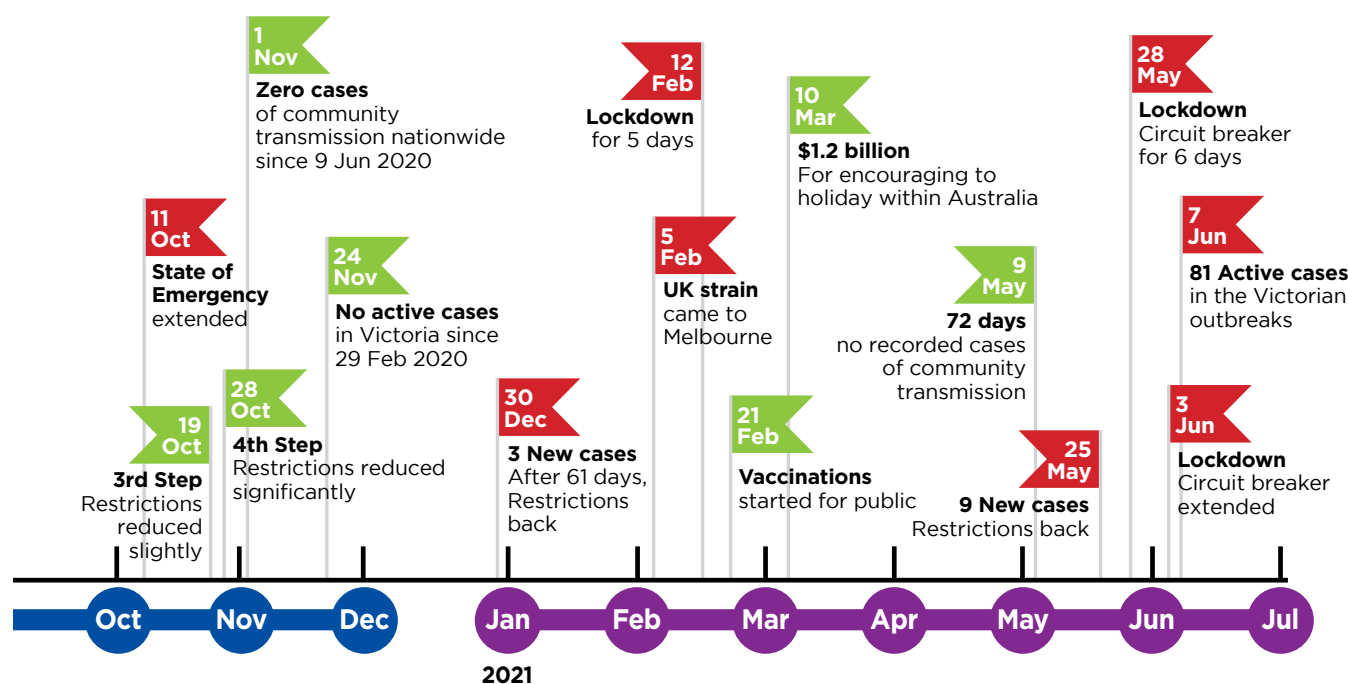
The community highlighted both positive and negative impacts. In July and August 2020, Council asked the Maroondah community how they had been affected by the pandemic. Feeling part of the community was identified as the top positive impact whilst the inability to undertake recreation activities, hobbies and interests was the top negative impact.

The community has also spent more time feeling anxious, worried or experiencing mental health concerns, and mental health support was identified as the most needed support for the community - receiving almost twice as many responses as any other support mechanism.

Maroondah businesses have also been severely impacted with 95% of businesses indicating that they have been, or will be, affected by COVID-19. Revenue loss was the number one impact followed by customer loss and increased costs. The key areas of support identified as required by Maroondah businesses was financial support, followed by financial guidance and information.

The pandemic has occurred at a time when Council had a range of key activities underway including implementation of the *Local Government Act 2020*, Council elections, as well as the transition of Council's administrative facilities to Realm.

Council's facilities have been required to close under Chief Health Officer direction on up to five occasions, resulting in over nine months of closures for most of Council's leisure, customer service, library, arts and youth facilities. The long-term facility closures during 2020 and short circuit-breaker shutdowns during 2021 have resulted in a cumulative loss of approximately \$20 million across the 2019/20 and 2020/21 financial years.



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A broad range of essential Council services (i.e. emergency relief, waste collection, road and footpath repair) have continued to operate during COVID-19 restrictions, whilst the service delivery model of other Council services has been adapted in order to continue to provide a service to the Maroondah community that complied with restrictions (e.g. online/phone maternal child health consultations).

Council's 2021/22 comprehensive result was \$28.5M less than forecast. Despite this, Council remains in a sound position financially with all VAGO financial sustainability risk indicators showing results within acceptable low to medium risk levels. In 2020/21, Council received over \$3.3m in Victorian Government Grants related to the COVID-19 pandemic.

Council's response to COVID-19

Councils play an essential role in the state's emergency management arrangements by preparing communities to respond to and recover from emergencies. To navigate the COVID-19 pandemic, Council established a Crisis Management Team in March 2020. During peak periods of the pandemic, the Team was meeting daily to respond to the rapidly changing situation and restrictions.

The Team has been supported by the COVID Action Team and three Working Groups. Council also put in place dedicated a temporary resourcing structure in May 2020, initially for a three month period. This was extended as the pandemic continued, with a number of roles currently in place until October or December 2021.

At a local level, the coordinator of relief and recovery is local government. Councils are often a conduit between state government agencies, local communities, not-for-profit organisations and service providers.

An effective response to emergencies affecting the Maroondah community was only achieved through building on the strong partnerships that already exist. These partnerships involved non-government and government organisations, community-based groups, service clubs, churches and the private sector working closely together throughout the year with the people and communities affected by the emergency.

These partnerships also provided an opportunity to support the establishment of a local vaccination clinic in the ex administration facilities in Ringwood East and a number of pop-up COVID Testing Clinics within the City.

Council's service delivery and activities have supported the needs of our community in the form of fee and permit relief, deferral of due dates, coordination of emergency relief, provision of community support, provision of business support, implementing early recovery initiatives, and reprioritisation/adaption of service delivery.

Community recovery from COVID-19

Following considerable background research, liaison with agencies and community engagement with our community, the *Maroondah COVID-19 Recovery Plan* was developed to provide clear strategic direction to guide and focus Council's priorities for recovery for the City of Maroondah.



Ratepayers

- Interest waiver on outstanding rates
- Rate payment arrangements based on individual circumstances



Sports clubs

- No charges for winter training or competition
- Summer clubs charged a pro rata free from the start of competition



People sleeping rough

- Established a new service for people experiencing homelessness to access showers using local sporting facilities



Business

- Charges waived or deferred for outdoor dining permits and some renewal fees
- Design and digital distribution of health and wellbeing tips
- Provision of free expert business and mental health assistance

The Plan was informed by engagement with over 1,100 stakeholders (via phone calls and survey) and almost 3,000 Maroondah community members (via surveys and a focus group).

Council officers worked with leading recovery experts to consider a holistic overview of the recovery priorities and how the social, economic, cultural, human, political, natural and built environments have a profound impact on health and wellbeing.

The priorities highlighted in the *Maroondah COVID-19 Recovery Plan* are based on input from over 2800 responses to various community consultation activities, local social and economic data, service delivery impacts and feedback from local agencies, community groups, organisations and specialist advisory committees.

Through this plan, Council has delivered a broad range of community recovery activities with many detailed further in this Annual Report.

Some of the community recovery activities of Council during the 2020/21 financial year have included:

- providing information on available services and support that is accessible, repeated, includes translations and in different formats
- supporting community relief agencies through the Maroondah Emergency Relief Network to meet increased demand from vulnerable individuals and households
- introducing the MaroondahConnect support service
- implementing a series of Be Kind Maroondah initiatives to support community connection, social inclusion and mental wellbeing
- delivering a wide range of mental health and wellbeing promotion events and activities
- delivering a range of programs to facilitate community connections, reduce isolation, enhance mental wellbeing and connect with vulnerable residents
- supporting agencies in the rollout of the COVID-19 vaccination program
- facilitating the expansion of outdoor dining areas for hospitality businesses
- delivering place activation projects in Croydon South and Ringwood East
- undertaking a shop local business promotion campaign
- facilitating support for volunteer-led organisations in partnership with Eastern Volunteers
- liaising with key partners such as Migrant Information Centre and culturally and linguistically diverse (CALD) community leaders to understand needs and provide support
- providing support and guidance for sporting clubs and associations to facilitate return to sport in a COVID-safe manner
- offering a fee subsidy program for arts and cultural groups and creative practitioners to increase access to facilities
- promoting participation in activities that connect people and nature, such as the City Nature Challenge.



Community grants

- One-off grants to support emergency relief agencies and community organisations supporting mental health and social inclusion



Community engagement

- 130+ people expressed an interest in supporting community recovery activities



Libraries

- 287,888 loans and renewals adapted to Click and Collect and Click and Deliver
- 1,118 requests for children's activity packs



Community facilities

- Fees and permits waived for facilities not in use

Maroondah at a glance

Maroondah is home to...



We provide...





Our city

The City of Maroondah covers a land area of 61.4 square kilometres in Melbourne's outer east, 22 kilometres from the Central Business District. The area is a substantially developed peri-urban residential municipality, with an estimated population of 119,401 residents and 47,021 households with an average of 2.54 people per household.

It includes the suburbs of Bayswater North, Croydon, Croydon Hills, Croydon North, Croydon South, Heathmont, Kilsyth South, Ringwood, Ringwood East, Ringwood North and Warranwood. The city also includes small sections of Kilsyth, Park Orchards, Vermont and Wonga Park.

With little remaining land available for greenfield residential development, future population growth will be mainly stimulated by housing consolidation and medium density development.

Maroondah has the strategic advantage of being located at the north-eastern junction of the Eastern Freeway - EastLink corridor. There are two train lines and many bus routes linking the city with other regions. Our sustainable transport links continue to expand, with on-road cycling paths and 39 kilometres of shared trails, including the Mullum Mullum Creek Trail, the EastLink Trail, Taralla Creek Trail and the Dandenong Creek Trail.



Location of the City of Maroondah



Aerial view along Maroondah Highway with Realm and Ringwood Station in the foreground, looking towards the Melbourne CBD

Our history

Before European colonisation, the Wurundjeri Woiwurrung People of the Kulin Nation were the traditional custodians of the land now known as the City of Maroondah for more than 35,000 years. The Wurundjeri People have a deep spiritual connection to the land and a unique ability to care for Country.

The Kulin Nation refers to an alliance of five tribes (language groups) who are the Traditional Owners and lived across a geographic area that encompasses Melbourne and its outer regions. Their collective territory extends around Port Phillip and Western Port, up into the Great Dividing Range and the Loddon and Goulburn River valleys. The five Kulin Nation language groups are:

- Boonwurrung (Boon-wur-rung)
- Dja Dja Wurrung (Jar-Jar-Wur-rung)
- Taungurung (Tung-ger-rung)
- Wathaurung (Wath-er-rung)
- Woiwurrung (Woy-wur-rung), commonly known as Wurundjeri.

The language groups were connected through shared moieties (divided groups) – the Bunjil (wedge-tailed eagle) and Waa (crow). Bunjil is the creation spirit of the Kulin and Waa the protector of the waterways.

The Wurundjeri People take their name from the Woiwurrung language word 'wurun' meaning the Manna Gum (*Eucalyptus viminalis*) which is common along 'Birrarung' (Yarra River), and 'djeri', the grub which is found in or near the tree. The traditional Country of the Wurundjeri Woiwurrung People are defined by natural and environmental features, significantly by water. The direction of water flow provides a clear indication of the shape of Country and reflects the cultural understanding of the Wurundjeri People as the "people of the Birrarung" (Yarra River). The Birrarung and the waters flowing into it are considered to be the traditional Country of the Wurundjeri Woiwurrung People.

European settlers arrived in the 1830s and commenced using the land for grazing cattle. The original Ringwood village emerged in the mid to late 19th century, following the initial sale of land and the local proliferation of grazing, fruit growing, antimony mining and brick making activities.

The first constructed road through the area led to Mount Dandenong and was known as Sawmill Road, then Oxford Road, then finally given its current name of Mount Dandenong Road. The area became better known as it was used by bullock teams heading for the gold fields in Woods Point and the Great Dividing Range.

The railway line from Melbourne commenced its eastward development in 1861 extending to Lilydale through Ringwood and Croydon in December 1882. This resulted in a consolidation of township facilities, including the provision of local churches, banks and schools to accommodate a growing population. The line to Ferntree Gully followed soon afterwards.

The proclamation in 1924 of the Borough of Ringwood coincided with the electrification of the railway line, encouraging township development and subdivision. Electric trains were in service between Ringwood and Croydon in 1924 and were extended to Lilydale in 1925.

During its early days, Croydon was part of the Shire of Lilydale's South-West Riding. Unlike some neighbouring towns, it had not been planned and proclaimed a town by the Department of Crown Lands and Survey, but resulted from the private subdivision of crown land in the Parishes of Warrandyte, Mooroolbark and Ringwood. Severance of Croydon from Lilydale Shire was requested in 1957 since it was the most densely populated part of the Shire. The Shire of Croydon was declared in 1961.

Considerable suburban expansion during the post-war period gave rise to the declaration of the City of Ringwood in 1960 and formal recognition as part of the broader metropolitan region. Eastland was established in 1967 as a major 'new format' retail centre. In 1971, the City of Croydon was declared, reflecting increased residential development and population growth in this area.

Maroondah City Council was formed on 15 December 1994 by the amalgamation of the former Cities of Croydon and Ringwood, and parts of the former Shire of Lilydale and the former City of Doncaster and Templestowe. The term 'Maroondah' is named after an aboriginal word meaning 'leaf' which symbolises the green environment of the city.

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Our community

Maroondah has an estimated population of 119,401 residents and 47,021 households with a similar age structure to the State's average.

Compared with metropolitan Melbourne, Maroondah has a slightly higher proportion of residents aged 50 and over and a lower proportion of residents aged between 20 to 34 years.

Maroondah is an increasingly culturally and linguistically diverse community. According to the 2016 ABS Census, 566 Maroondah residents identified as Aboriginal and/or Torres Strait Islander. The number of Aboriginal and/or Torres Strait Islander individuals with a significant connection to Maroondah, that is those that live, work or play in the municipality is likely to be significantly higher.

Nearly one in four Maroondah residents were born overseas. The most common countries of birth for overseas residents are England, China, India, Myanmar and New Zealand.

There is a strong sense of community participation within Maroondah embodied by a large number of committed volunteers. More than two thirds of parents in Maroondah are actively involved in their local schools and one third of Maroondah's residents are members of organised community groups.



Nature Play Week event at Barneong Reserve

Our environment

Maroondah is currently home to 650 hectares of open space in the form of reserves, conservation areas, regional parks, trails, sporting fields, neighbourhood parks and more.

Maroondah's 42 bushland reserves offer residents and visitors the enjoyment of wildflowers, wildlife, bush walks and wetlands. There are also many areas of recreational open space in Maroondah. The City has 565 parks and reserves with 51 sports ovals, two golf courses, 133 public playgrounds, three skate areas, and five outdoor exercise equipment locations. Mobility and connectiveness is supported by 39 kilometres of shared trails associated with these open space areas.

There are more than 750,000 trees (mostly native species) in parks and reserves providing shade and shelter, helping to control water runoff, evaporation and erosion and providing a home for wildlife. Thousands of trees, shrubs and grasses are planted annually throughout Maroondah, either in place of plants that have reached the end of their lifecycle, or to build on our leafy environment. Where possible, Council plants indigenous species to ensure longevity of existing plant and wildlife populations.

Maroondah's residents and businesses are great recyclers: over 27,498.14 tonnes of recycling and green waste was diverted from landfill in 2020/21. Maroondah continues to have a high diversion rate of waste from landfill.

Maroondah City Council has been certified as Carbon Neutral by Climate Active for its operations as a public statutory body. Council has implemented emission reduction measures across built infrastructure, plant and fleet and natural environments, and fostered partnerships to mitigate and adapt to the effects of climate change. For unavoidable greenhouse gas emissions, Council has taken responsibility by investing in carbon offset projects that reduce or remove emissions from the atmosphere.

Our economy

Maroondah has a diverse economy with nearly 9700 businesses employing 44,000 people. 97 percent of these businesses are small business, employing less than 20 people. The majority of businesses are in the construction, property and business services; finance and insurance; retail trade; and manufacturing sectors.

The largest industry employers are the construction, manufacturing, retail trade and health care sectors. In total, businesses in Maroondah provide employment for over 44,000 people and the municipality has an annual economic output of \$14.8 billion.

Maroondah has four activity centres at Croydon, Ringwood, Heathmont and Ringwood East. Ringwood is one of the largest in Melbourne. In addition, a range of key service and retail precincts are clustered along the Maroondah Highway corridor and 31 neighbourhood, community and local shopping centres are spread throughout the municipality.

Maroondah is well positioned to take advantage of Victoria's future growth. Ringwood is identified as a Metropolitan Activity Centre within Plan Melbourne, the Victorian Government's metropolitan planning strategy. Croydon is also identified as a Major Activity Centre with concentrated retail opportunities and medium density housing development continuing to strengthen its town centre.

The Bayswater Business Precinct (BBP) is a thriving business and employment community which is home to 5,000 businesses and supports more than 30,000 local jobs.

Well known across Australia and internationally for its skills in heavy vehicle, fibreglass, metals, pharmaceuticals, medical technology, defence and construction, the Bayswater Business Precinct is an economic powerhouse which contributes more than \$14 billion to the local and Victorian economies. Renowned as a hub for innovation and excellence, the Precinct has long been recognised for its tradition, technology and specialist skills in advanced manufacturing.

In recognition of the important role this precinct plays within the regional economy, the Maroondah, Knox, and Yarra Ranges Councils; and Regional Development Australia, have partnered to maximise further investment, business development, employment, and supplier opportunities for the precinct businesses.



Maroondah Highway looking towards Ringwood

Our Community Vision

Maroondah will be a vibrant and diverse city with a healthy and active community, living in green and leafy neighbourhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.



Our future outcomes

Council worked with the community to develop a vision for the future of Maroondah which was adopted in June 2014. In 2018 and 2019, Council refreshed the Maroondah 2040 Community Vision to capture the latest community aspirations and priorities, along with emerging themes and trends. This refreshed Maroondah 2040 Community Vision was adopted by Council on 22 June 2020.

Maroondah 2040 - Our future together provides the strategic blueprint for Council and the community to continue to work together to shape the future of Maroondah to the year 2040.

Maroondah 2040 - Our future together identifies a range of preferred outcomes for the community looking ahead to the year 2040.

The community's future vision is:

A safe, healthy and active community

In 2040, Maroondah will be a safe, healthy and active community where all people have the opportunity to experience enhanced levels of social, emotional and physical wellbeing.

A prosperous and learning community

In 2040, Maroondah will be a thriving regional centre of economic activity and education, where the sustainable growth of local businesses is supported, and diverse lifelong learning opportunities are accessible for all community members.

A vibrant and culturally rich community

In 2040, Maroondah will be a vibrant and creative community recognised for celebration of the arts, cultural expression and diverse entertainment options.

A clean, green and sustainable community

In 2040, Maroondah will be a resilient community committed to sustainable living, enhancing our natural environment, and providing leadership in responding to climate change.

An accessible and connected community

In 2040, Maroondah will be accessible for all ages and abilities with walkable neighbourhoods, sustainable transport options, and a safe integrated transport network.

An attractive, thriving and well built community

In 2040, Maroondah will be an attractive, sustainable and well built community with thriving activity centres and a network of neighbourhoods where everyone has the opportunity to live, work and play locally.

An inclusive and diverse community.

In 2040, Maroondah will be an inclusive and equitable community where all people are valued, supported and socially connected, and diversity is embraced and celebrated.

A well governed and empowered community

In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Our organisational vision



We will foster a prosperous, healthy and sustainable community.

Our mission

We are dynamic and innovative leaders, working in partnership to enhance community wellbeing.

Our enablers

- There is a range of enablers that support Council working towards our vision and acting on our mission:
- We are adaptable, capable, positive and engaged.
- In delivering services, we are people focused, proactive, integrated and responsive.
- In our approach to our roles, we are collaborative, strategic, sustainable and best practice.

Our values

- We are **accountable** to each other and our community
- We collaborate in an adaptable and **supportive** workplace
- We **perform** at our best
- We are open, honest, **inclusive** and act with integrity
- We ensure everyone is heard, valued and **respected**
- We are brave, bold and aspire for **excellence**

How we plan

Council's strategic documents are linked by an Integrated Planning Framework. The Framework seeks to ensure Council's activities and resources are aligned to meet the aspirations, needs and expectations of the Maroondah community.

The *Maroondah 2040 - Our future together* and the *Council Plan 2017-2021*, along with associated legislation and regulatory requirements, provide the direction for Council strategy, policies, plans and service delivery.

These strategic documents in turn guide internal service delivery plans that identify activities and projects to be undertaken by Council to meet community needs and expectations.

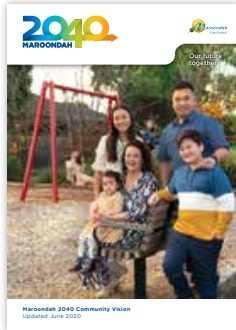
The Framework includes a number of other key planning documents, Financial Plan, Asset Plan, Service Delivery Plans and Budget; as well as a range of supporting strategies and policies adopted by Council.

All community focused plans, strategies and policies have been formally adopted by Council and can be accessed on Council's website.



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Maroondah 2040 - Our future together



Council's Integrated Planning Framework is underpinned by the shared long-term community vision outlined in *Maroondah 2040 - Our future together*, which was refreshed in 2019/20 following extensive community engagement and consideration of emerging trends.

The aspirations and priorities for the future have been grouped into eight broad outcomes.

Under each of these outcomes, a range of key directions have been identified that are high level strategies aimed at guiding the activities of Council and the community in working toward the achievement of the vision.

Council Plan



From *Maroondah 2040 - Our future together* evolves a four-year Council Plan that establishes Council's medium-term key directions (strategies) and resourcing to deliver on the outcomes identified within the vision.

The Council Plan outlines the role of Council in delivering on the

Maroondah 2040 Community Vision. A refreshed *Council Plan 2017-2021 (Year 4: 2020/21)* was adopted on 27 July 2020 to guide Council's activities for the 2020/21 to 2021/22 period.

This Annual Report reports on the achievements and progress towards 2020/21 priority actions in the *Council Plan 2017-2021 (Year 4: 2020/21)*.

Financial Plan

The Financial Plan describes the financial resources required to give effect to the Council Plan and other strategic plans of Council and expresses them over a rolling 10-year period.

Asset Plan

The Asset Plan provides information about maintenance, renewal, acquisition, expansion, upgrade, disposal and decommissioning of assets under the control of Council over a rolling 10-year period.

Revenue and Rating Plan

The Revenue and Rating Plan describes how Council will generate income to deliver on the Council Plan, programs and services, and capital works commitments over a 4-year period.

Other major plans

In addition to *Maroondah 2040 - Our future together* and the Council Plan, there are a range of other strategic documents that have a significant influence on Council's service delivery and the Maroondah community.

These include:

- The **Maroondah Planning Scheme (including the Municipal Planning Strategy)** contains policies and controls that affect how land can be used and developed. The Municipal Planning Strategy includes strategic directions about how Maroondah is expected to change through the implementation the planning scheme.
- The **Maroondah Health and Wellbeing Plan** provides directions and guidelines for working in partnership with key community stakeholders towards the improved health and wellbeing of the Maroondah community.
- The **Municipal Emergency Management Plan** addresses the prevention of, response to, and recovery from, emergencies within the municipality of Maroondah.

Other Council policies, strategies and plans

There are many other policies, strategies and plans that also contribute to the delivery of outcomes and key directions within *Maroondah 2040 - Our future together* and the Council Plan. All community facing policies, strategies and plans can be found on Council's website at www.maroondah.vic.gov.au

Service Delivery Plans

The provision of strategic direction through *Maroondah 2040 - Our future together*, the *Council Plan 2017-2021*, Financial Plan and Asset Plan set the direction for Service Delivery Plans across each of Council's service areas. These plans are reviewed annually to meet community needs and expectations.

Long Term Financial Strategy

The Long Term Financial Strategy takes the outcome areas and key directions as specified in the *Council Plan 2017-2021* and expresses them in financial terms over a rolling 10-year period.

Budget

The Budget documents the financial and non-financial resources required by Council to implement the key directions and priority actions identified in the *Council Plan 2017-2021* for each of the eight outcome areas.

Consultation is conducted on the draft Budget and feedback is considered before Council adopts the final Budget.

Key principles

Overarching governance principles

Maroondah City Council is committed to performing its role in accordance with the overarching governance principles of the *Local Government Act 2020*, and supporting principles relating to community engagement, public transparency, strategic planning, financial management and service performance.

Charter of Human Rights

Council recognises and protects the rights, interests and responsibilities of individuals, the community, and public bodies in the City of Maroondah in accordance with the Charter of Human Rights and Responsibilities. Council's strategies, policies and decision-making procedures are compatible with the Charter of Human Rights. Council aims to ensure that it pursues a human rights approach across all areas of Council activity.

Risk management

Council continues to build upon its culture of risk management as an integral part of corporate governance and operations, developing strategies and systems to minimise risks. This ensures the sustainable delivery of services and amenities enjoyed by ratepayers, residents and visitors. The identification and management of risk will continue to be undertaken in a systematic process, implementing the principles set out in the *Australian Standards for Risk Management AS/NZS ISO 31000:2018*. The Maroondah City Council *Strategic Risk Management Plan and Policy* provide the framework for this to be achieved.



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Community engagement

Council is committed to engaging with the Maroondah community in a meaningful, accountable, responsive and equitable way. Our community and stakeholders play a vital role in shaping the City of Maroondah. We consider community engagement to be an essential component of good governance and leadership.

Community engagement is a planned process that provides a range of opportunities for our community to be involved in Council's decision making, relationship building and community strengthening. Effective community engagement enables Council to make well-informed decisions at an operational and strategic level and creates a better level of understanding between Council and our community. Community engagement is achieved when the community is and feels part of a process.

Council's approach to community and stakeholder engagement is guided by the community engagement principles set out under Section 56 of the *Local Government Act 2020 (the Act)*.

The Act and a range of other legislation set out minimum requirements for some specific consultations. In many instances, Council will go above and beyond the minimum requirements to gain a strong understanding of our community's wants and needs to ensure we are achieving the best possible outcomes for our community.

Community Engagement Policy

Maroondah's *Community Engagement Policy 2021* is a formal expression of Council's commitment to engaging with the Maroondah community and understanding the different views, experiences and expertise our community has to offer.

The Policy is built upon a set of commitments that

guide the planning, development, implementation, evaluation and continuous improvement of community engagement processes undertaken by Council. These commitments are built upon the core values identified by the International Association for Public Participation and will be undertaken in accordance with *Council's Privacy Policy 2014*.

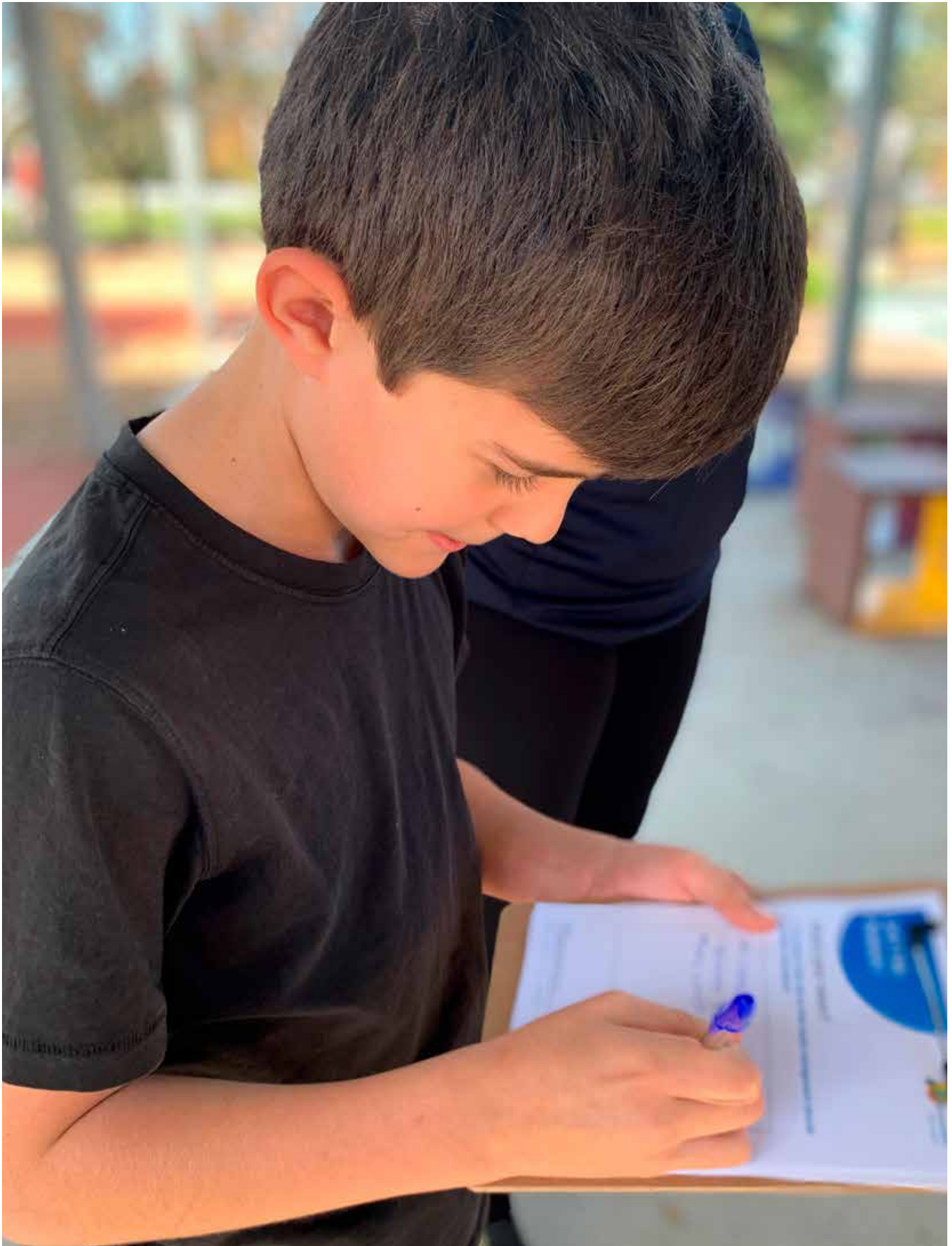
The Policy outlines Council's position, role and commitment to ensure community engagement is integrated into Council activities. The Policy also seeks to improve Council's engagement processes and outcomes by encouraging a consistent approach and continual learning through evaluation, and through expanding the range of engagement methods used.

The Policy is supported by a comprehensive *Community Engagement Toolkit* designed to guide Council officers in the effective planning, implementation and evaluation of community engagement activities.

Deliberative engagement

Deliberative engagement is an approach which encourages community members to critically test, weigh up and consider a range of information, perspectives, inputs and evidence to reach a consensus or make recommendations.

Section 55 of the *Local Government Act 2020* specifies that Council's Community Engagement Policy is required to give effect to deliberative engagement practices capable of being applied to the development of the Community Vision, Council Plan, Financial Plan and Asset Plan.



Maroondah City Council is committed to engaging with the community

Our Council

The role and function of Council



Section 64A (1) of the *Victorian Constitution Act 1975* describes local government as a distinct and essential tier of government consisting of democratically elected Councils having the functions and powers that the Parliament considers are necessary to ensure the peace, order and good government of each municipal district.

The role of a Council is defined in the *Local Government Act 2020*, which formalises a Council's legal status, purpose and objectives; delegates Council with specific functions and powers; and imposes Council with various duties.

At Maroondah City Council, our role is to:

- deliver services that meet the needs and expectations of the Maroondah community
- advocate on behalf of community needs to other levels of government
- facilitate the delivery of outcomes by working in partnership with residents, businesses, community organisations and key stakeholders.

Over 120 different services are provided by Council including: aged and disability support services, business support, community planning and development, children and youth services, infrastructure maintenance and renewal, leisure and sporting facilities, maternal and child health, parks and reserves, planning and building, drainage, roads and footpaths, and waste and recycling.

Our Councillors and wards

The municipality is divided into nine wards: Barnegeong, Bungalook, Jubilee, McAlpin, Tarralla, Wicklow, Wombolano, Wonga and Yarrunga. Each ward is represented by one Councillor.

Councillors are responsible for the stewardship and governance of Council. The nine Councillors are the elected representatives of all residents and ratepayers across the City.

Section 28 of the *Local Government Act 2020* defines the role of a Councillor to:

- participate in the decision making of the Council
- present the interests of the municipal community in that decision-making
- contribute to the strategic direction of the Council through the development and review of key strategic documents of the Council, including the Council Plan.

Mayor and Deputy Mayor

Cr Kylie Spears was unanimously elected to the position of Mayor on 11 November 2020. Cr Spears is Maroondah's 25th Mayor. During the financial year, Cr Spears served as Mayor from 11 November 2020 to 30 June 2021.

As Mayor of Maroondah, Cr Spears is the Chair of the Eastern Region Group of Councils and a representative on the Victorian Local Government Women's Charter. Cr Nora Lamont was elected to the position of Deputy Mayor on 11 November 2020. The Deputy Mayor position provides support to the Mayor during the mayoral term.

From 1 July to 23 October 2020 (shortened period due to 2020 Council Election), Cr Mike Symon held the position of Mayor, and Cr Marijke Graham was Deputy Mayor.



Maroondah City Council's civic and administrative offices are located in Realm at Ringwood Town Square

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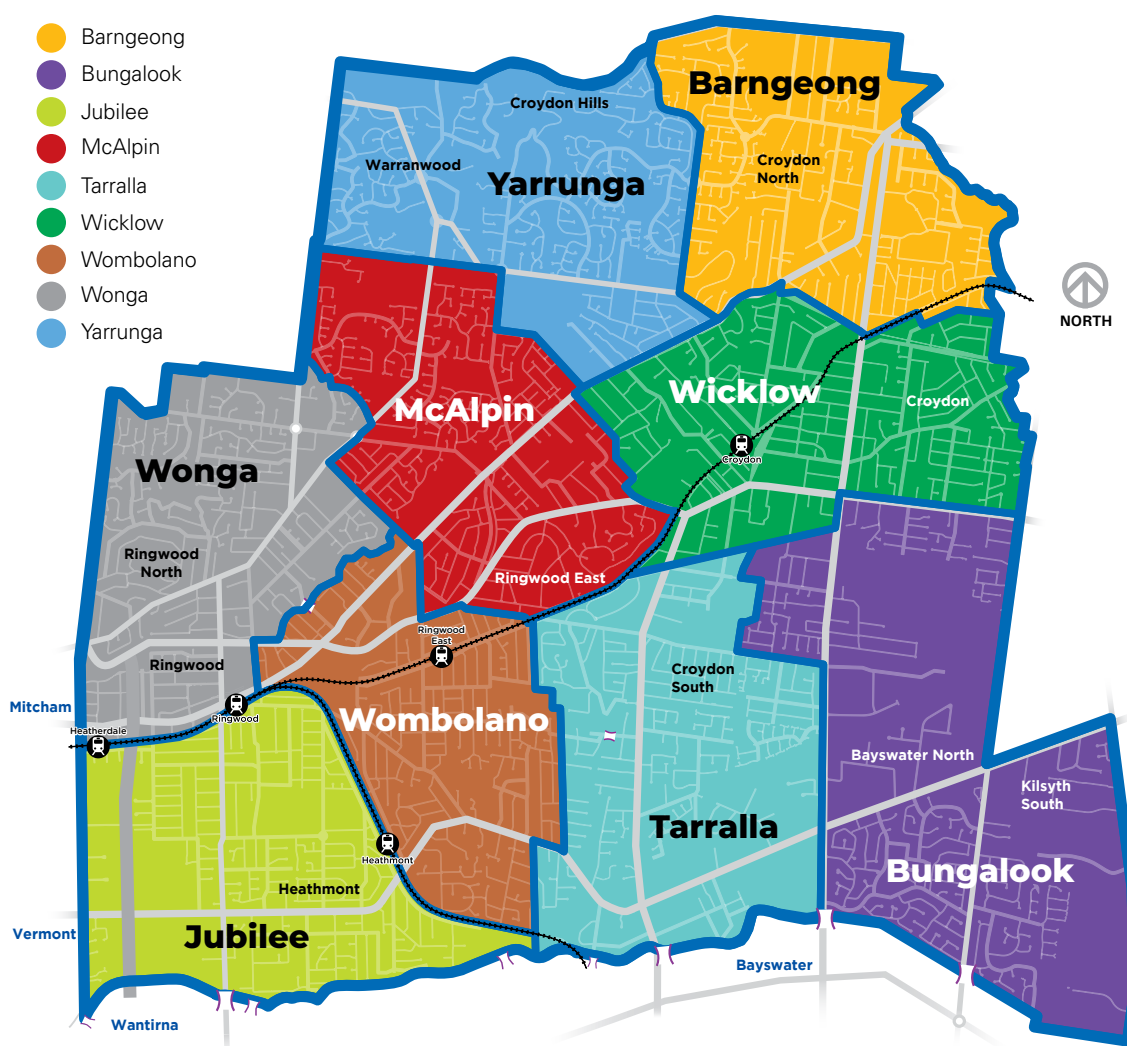
Council election

Local Government Elections in Victoria are for a term of four years and are conducted by the Victorian Electoral Commission. The last general election for Maroondah City Council was held on 24 October 2020. The next general election for Council will be held on 26 October 2024.

Mayoral election

The position of Mayor and Deputy Mayor is elected by the Councillors for a one-year term. The role of Mayor is significant as a community leader and Council spokesperson. The Mayor performs an important leadership, social and ceremonial function and chairs all Council meetings.

The position of Deputy Mayor provides support to the Mayor during the Mayoral term.



Meet your Councillors

Barnggeong Ward



Cr Marijke Graham

Deputy Mayor July to Oct 2020
Mobile: 0418 109 015
marijke.graham@
maroondah.vic.gov.au

Bungalook Ward



Cr Tony Dib OAM JP

Mobile: 0438 515 089
tony.dib@
maroondah.vic.gov.au

Jubilee Ward



Cr Mike Symon

Mayor July to Oct 2020
Mobile: 0436 002 080
mike.symon@
maroondah.vic.gov.au

McAlpin Ward



Cr Suzy Stojanovic

Mobile: 0429 916 094
suzanne.stojanovic@
maroondah.vic.gov.au

Tarralla Ward



Cr Paul Macdonald

Mobile: 0436 001 760
paul.macdonald@
maroondah.vic.gov.au

Wicklow Ward



Cr Tasa Damante

Mobile: 0436 704 819
tasa.damante@
maroondah.vic.gov.au

Wombolano Ward



Cr Kylie Spears

Mayor Nov 2020 to June 2021
Mobile: 0436 003 660
kylie.spears@
maroondah.vic.gov.au

Wonga Ward



Cr Nora Lamont

Deputy Mayor
Nov 2020 to June 2021
Mobile: 0428 394 581
nora.lamont@
maroondah.vic.gov.au

Yarrunga Ward



Cr Rob Steane

Mobile: 0407 519 986
rob.steane@
maroondah.vic.gov.au

Corporate Management Team

Within the framework of strategic leadership and representative government, a position of Chief Executive Officer (CEO) is established by the *Local Government Act 2020* to oversee the day-to-day management of Council operations in accordance with the strategic directions of the Council Plan.

At Maroondah, the CEO, together with four Directors, form the Corporate Management Team (CMT) that lead the organisation. CMT meets formally on a weekly basis to oversee and manage the operations of Council, discuss forthcoming Council agendas and strategic and policy issues. Members of CMT attend all Council meetings to provide information and advice enabling the Council to make informed decisions.

CMT is supported by Service Area Managers and employees with specialist skills to develop, implement, manage and deliver the operational, service and administrative activities required to meet the needs and expectations of the community.



Chief Executive Officer - Steve Kozlowski

Steve has 32 years of senior local government management experience at Chief Executive Officer and Director levels, including 10 years with Maroondah City Council from 1994 to 2003. From the start of 2004, he was Chief Executive Officer at East Gippsland Shire until he rejoined Maroondah City Council on 8 September 2014 as Chief Executive Officer.

Steve has held executive positions on a number of national, state and regional committees across a range of interests including: economic development, environmental planning, tourism, coastal settlement development and community development. Steve is chair of the Melbourne Metropolitan Regional Development Australia (RDA) Committee having been jointly appointed to the position by the State and Federal Governments. He is a member of the Metropolitan Development Advisory Panel that provides advice to the State Ministers for Planning and Suburban Development. In addition, Steve is also Chair of the Eastern Region Economy and Planning Working Group, a member of the Victorian Government's Eastern Metropolitan Regional Partnership, and a member of the Eastern Region Group of Councils (ERG).

Steve is a fellow of a number of professional associations including the Australian Institute of Company Directors (AICD) and Local Government Professionals (LGPro). He holds an MBA, Grad. Dip. in Business Administration and a Bachelor of Business (Local Government).



Director Corporate Services - Marianne Di Giallonardo

Marianne is responsible for Finance and Governance; Workplace People and Culture; Information Technology; and Revenue, Property and Customer Service.

Marianne has over 40 years' experience in a range of local and Victorian Government arenas, including senior leadership and management across the portfolios of Corporate, Community and Leisure, and Infrastructure Services management. Her tertiary qualifications include Certified Manager with the Institute of Managers and Leaders, MBA, Grad Dip Bus, BA (Youth Affairs) and Dip YW. She is a member of a number of sector boards including the Local Government Professionals Director Special Interest Group Executive and holds professional memberships with Australian Human Resources Institute (AHRI), Australian Institute of Company Directors (AICD), Institute of Managers and Leaders (IML), Committee for Economic Development of Australia (CEDA), Institute of Public Administration Australia (IPAA), Local Government Professionals (LGPro) and Victorian Chamber of Commerce and Industry (VECCI).

**Director Development and Amenity - Andrew Fuaux**

Andrew is responsible for Engineering and Building; Health, Local Laws and Emergency Management; and Statutory Planning.

Andrew has 22 years local government experience. He commenced with Maroondah City Council in 2010 as Manager Statutory Planning, bringing a wealth of experience from his leadership and management roles at Whitehorse and Yarra Ranges Councils across a diverse range of service areas, including planning, engineering, health services, local laws and environmental management.

Andrew's tertiary qualifications include a Graduate Diploma in Urban Policy & Planning and a Degree in Social Science (Environmental Assessment and Policy). He is a Fellow of the Institute of Managers and Leaders (previously AIM), and member of the Victorian Planning and Environment Law Association, and the Australian Institute of Company Directors (AICD).

**Director Operations, Assets and Leisure - Adam Todorov**

Adam is responsible for Operations, Assets and Leisure, including the Maroondah Leisure facilities.

Adam joined Maroondah City Council in 2001 and has over 20 years' experience spanning Engineering, Infrastructure Management, Assets and Facilities. He was responsible for leading the development of the Infor Public Sector Asset Management System which supports the management of Council's \$1.9 billion in community assets. It is now recognised as an industry leader in the management of community assets.

Adam's tertiary qualifications include a Bachelor of Engineering (Civil) attaining Upper Second Class Honours. He is an Associate Fellow of the Institute of Managers and Leaders (IML), and a Member of Engineers Australia.

**Director Strategy and Community - Phil Turner**

Phil is responsible for Business and Activity Centre Development (including Council's involvement in the Ringwood Metropolitan Activity Centre); Community Services; and Integrated Planning.

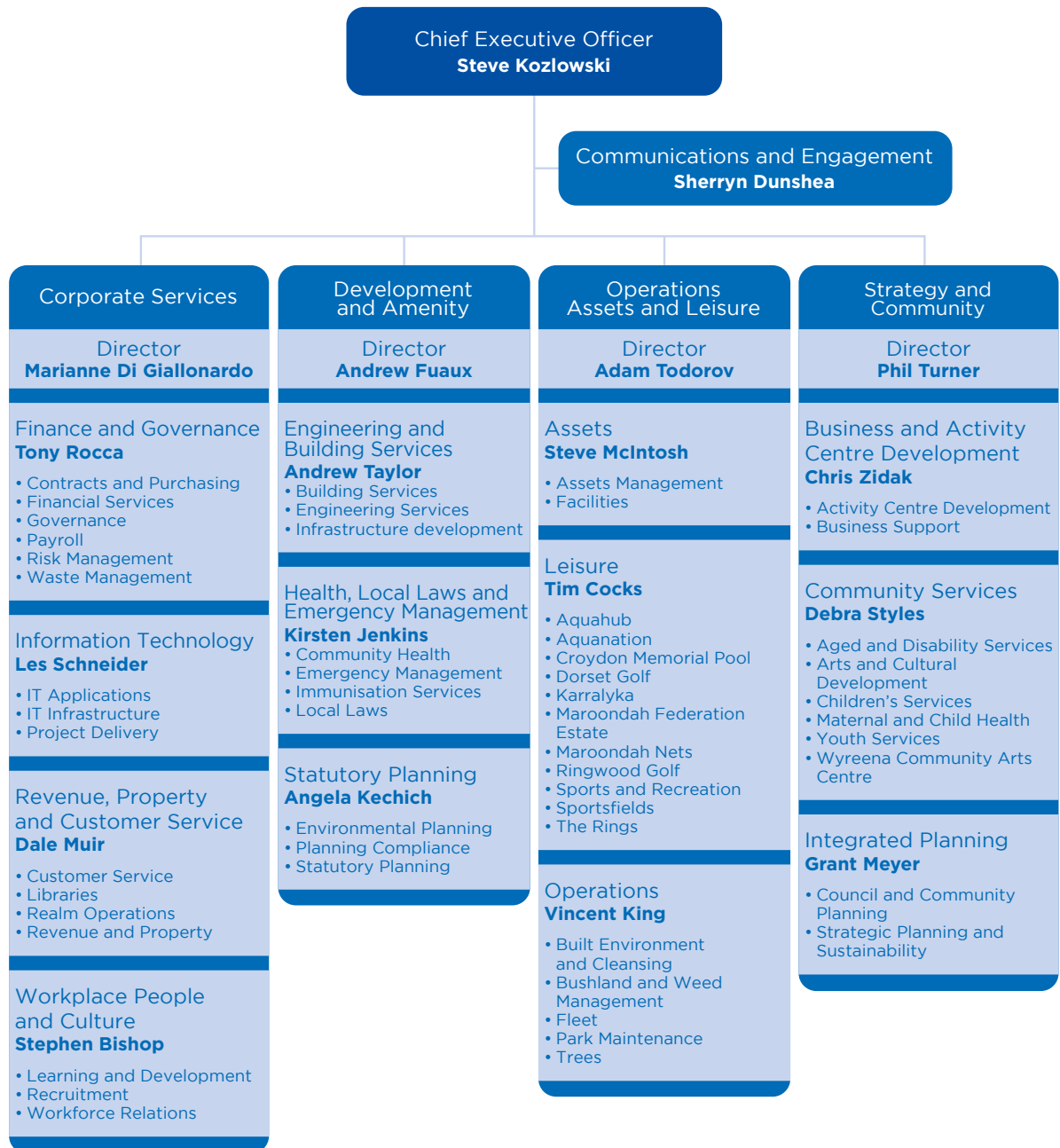
Phil commenced with the former City of Ringwood in 1985 and has over 36 years' experience in local government. His experience spans the management of Town Planning; Economic Development; Corporate and Business Planning; Local Laws; and Building Services.

Phil's tertiary qualifications include a Bachelor of Applied Science in Town Planning and a Graduate Diploma in Business Administration and Urban Research and Policy.

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Organisation structure

The following chart details the organisational structure of Maroondah City Council as at 30 June 2021. There are 14 service area managers and 1168 employees (524.68 EFT) that work to deliver outcomes for the local community.



Corporate performance and values

The CEO, Directors and service area managers are employed under fixed-term employment contracts and their performance is measured and reviewed annually against key performance indicators.

Councillors review the performance of the CEO, whilst the CEO reviews the performance of Directors and service area managers. Employee activities are strongly guided by Council's values.

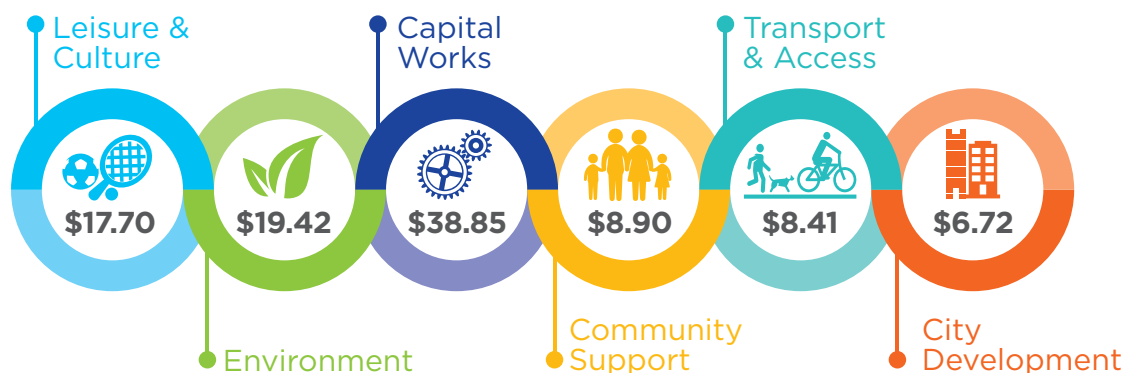
These values guide the behaviour of employees and service areas across the organisation, contributing to Council's ability to meet community needs and expectations.

Allocation of resources for service delivery

The diagram below outlines how Maroondah City Council allocates available resources for the provision of a broad range of services to the community.

For more information on Council's financial performance during 2020/21, please see the Financial Report.

In 2020/21, for every \$100 of rates, Council spent:



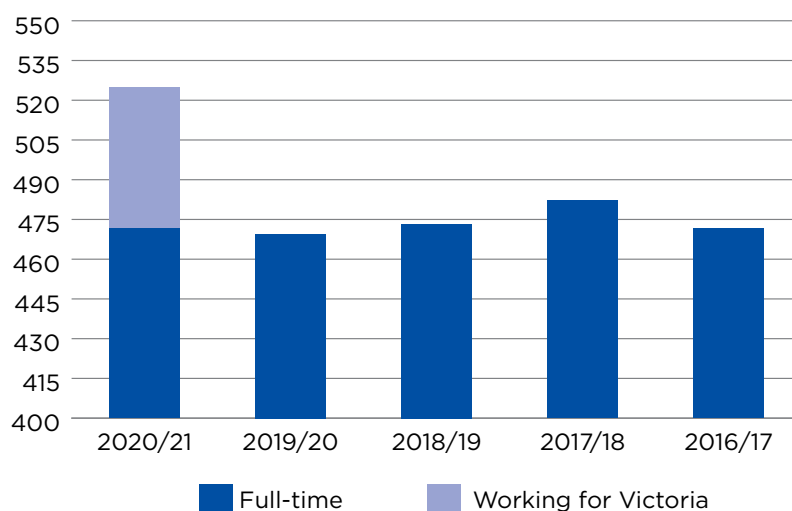
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Organisational profile

There was a total of 1168 employees at Maroondah City Council as at 30 June 2021, including 54 employees employed under the State Government's Working for Victoria (WfV) grant scheme. The 1168 comprises 381 full-time, 313 part-time, and 474 casual employees; resulting in an equivalent of 524.68 full-time employees (including 53.4 eft for WfV). The following provides an overview of Council's workforce:

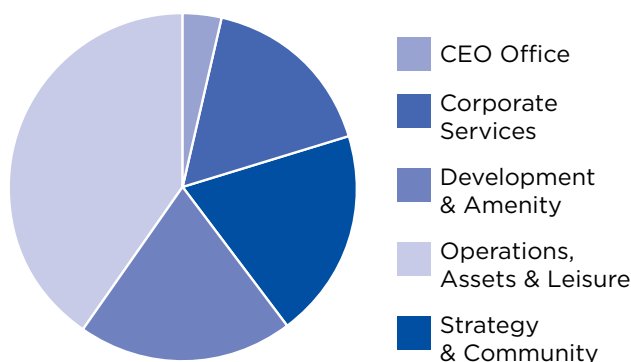
Total equivalent full-time employees (annually as at 30 June 2021)

Year	EFT
2020/21	524.68
2019/20	469.50
2018/19	473.28
2017/18	482.09
2016/17	471.5



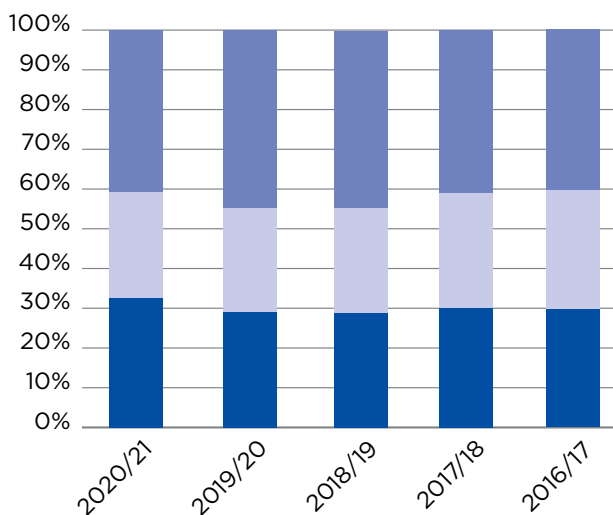
Equivalent full-time employees by Directorate (as at 30 June 2021)

	EFT
CEO Office	17.17
Corporate Services	87.73
Development & Amenity	104.62
Operations, Assets & Leisure	212.59
Strategy & Community	102.57
Total	448.38



Categories of Employees (% of total employees as at 30 June 2021)

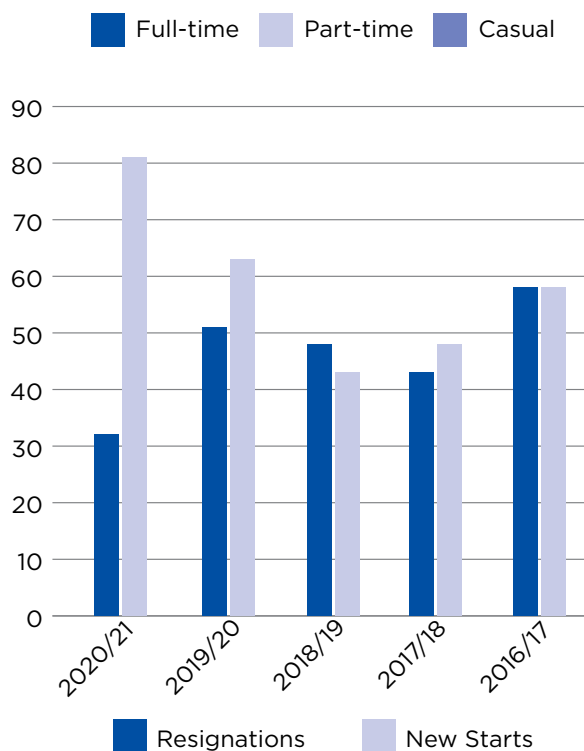
Year	Full-time	Part-time	Casual
2020/21	32.6%	26.8%	40.6%
2019/20	29.2%	26.1%	44.7%
2018/19	28.8%	26.5%	44.5%
2017/18	30.2%	28.8%	41.0%
2016/17	29.6%	30.1%	40.3%



Resignations and new starts

Year	Resignations	New Starts
2020/21	32	81
2019/20	32	33
2018/19	48	43
2017/18	43	48
2016/17	58	58

Note: This data represents Full time Employees only



Employee recognition

Major milestones of long service for employees at Maroondah City Council are typically acknowledged and recognised in June each year. As a consequence of the coronavirus (COVID-19) pandemic the 2020 Milestone event was postponed but these employees will be recognised at the 2021 event (subject to COVID-19 restrictions at the time). These service milestones demonstrate strong people leadership within the organisation. In 2020/21, 24 Council employees achieved 10 years of service, five employees achieved 20 years of service, one employee achieved 30 years of service.

Employees achieving exceptional performance are recognised through the Recognising Extra Value (REV) Program with five employees receiving a REV Award during 2020/21. Recognition is also given to employees for successful study completion. In 2020/21, three employees successfully completed their studies.

Workplace People and Culture

Workplace People and Culture is committed to the provision of quality services and activities to meet the aspirations, needs and expectations of Council and the community. Our commitment to continuous improvement and innovation ensures an ongoing review of our organisational systems and processes, continually looking for better ways of working, creating greater effectiveness and increased efficiency.

Council as a service provider is a people focused organisation. Given that change is inevitable in today's world, human resources initiatives and strategies must evolve and respond to changing business, community, market and regulatory needs and demands whilst maintaining a positive workplace culture.

Maroondah City Council's Workforce People and Culture Strategy operates from values-based principles that place 'people' at the heart of Council operations and simultaneously seeks improvement in service effectiveness for the community and employee wellbeing.

The Workforce People and Culture Strategy 2016–2020 has now concluded and the 2021–2025 is currently being developed as part of Council's strategic planning framework. The Strategy will aim to provide an organisational direction for the development, implementation, review and measurement of Workforce People and Culture initiatives, activities and systems for the next four years and as a means of achieving optimal and sustainable outcomes with finite resources.

Council recognises the need to attract quality people and to optimise their performance and retention in order to continue to provide vital services to the community. Furthermore, implementing active workforce strategies in an environment of continuous change, potential uncertainty and continuous improvement requires a considered approach.

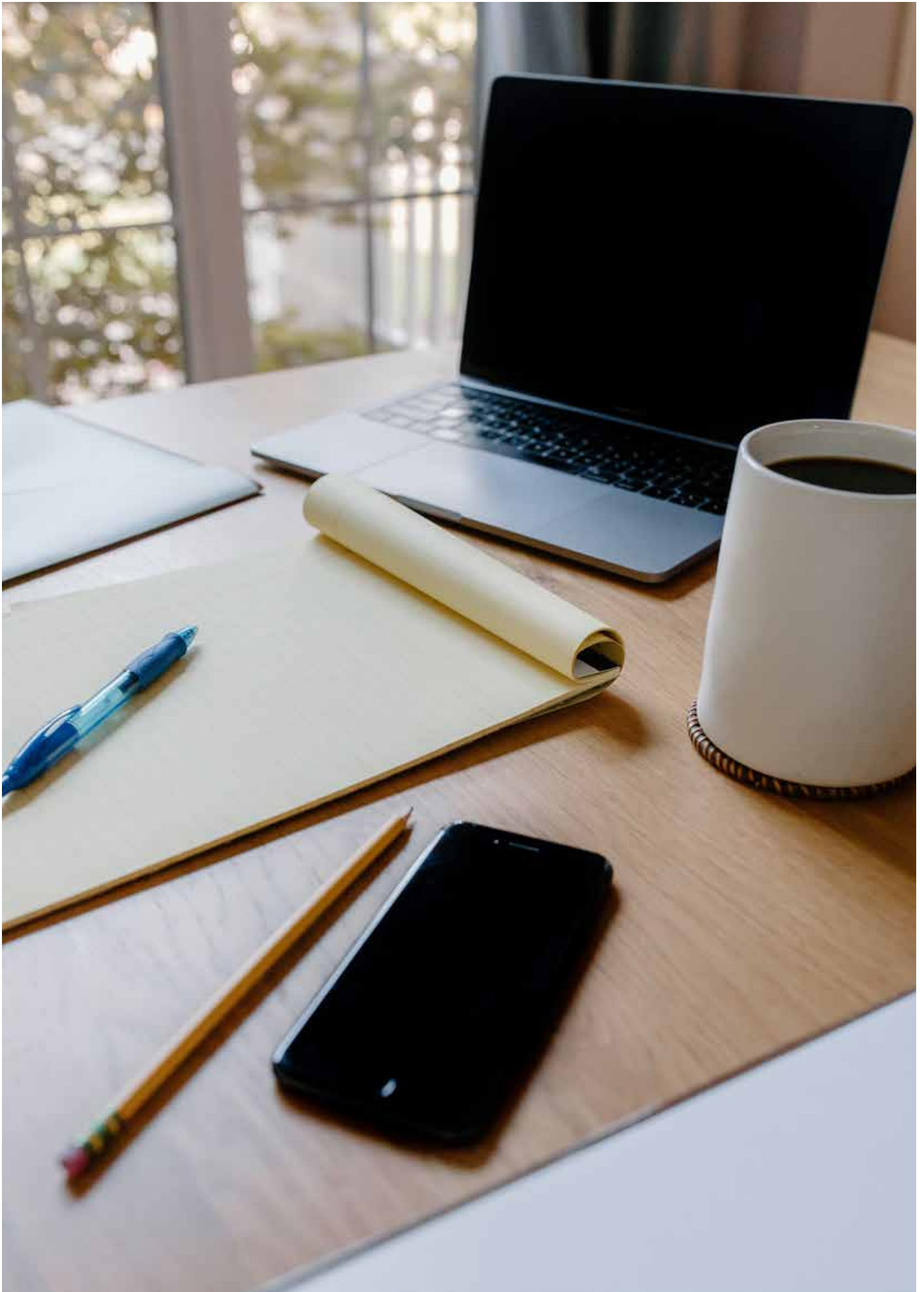
Consistent with an increased focus on managing risk, corporate governance and people, the development and implementation of the Strategy will constitute an essential document for Council's Corporate Management Team, line management, key organisational stakeholders and human resource professionals.

Valuing diversity

Maroondah City Council promotes a culture of awareness and acceptance of diversity. Council values and promotes equality in the workplace and commits to providing redress for people who have been discriminated against, harassed, or bullied. Council continues to pride itself on ensuring our employees are well educated in all aspects of equal opportunity and valuing diversity.

Workplace giving

Employees at Maroondah City Council continue to donate to various charities on a monthly schedule, through direct payroll deductions. The charities selected reflect employee interest or involvement, with all charities being registered fundraisers in Australia. A total of \$32,551 was donated by employees in 2020/21.



Annual Report 2020/21



A safe, healthy and active community

Our vision

In 2040, Maroondah will be a safe, healthy and active community where all people have the opportunity to experience enhanced levels of social, emotional and physical wellbeing.

Our commitments

Through the *Council Plan 2017-2021 (Year 4: 2020/21)*, Council identified 11 priority actions to be delivered during the 2020/21 financial year to work towards a safe, healthy and active community.

Establish a regional cricket hub at the Jubilee Park sporting precinct



Status: In progress

Responsibility: Operations, Assets and Leisure

The Jubilee Park sporting precinct is home to a range of local sporting clubs and includes the Russell Lucas Oval, which is a Premier Grade cricket ground. Successful Council advocacy to the Victorian Government resulted in \$2 million in funding for the redevelopment of the RO Spencer Pavilion at Jubilee Park which will become home to the Ringwood District Cricket Association and to Cricket Victoria's new Eastern Metro Zone Association. The design and construction contract for RO Spencer Sporting Pavilion was endorsed by Council in September 2020 and is due for completion in 2021. Further advocacy for Stage 2 of the precinct is currently underway.

Did you know?

755 personal training sessions were offered at Aquanation and Aquahub (since 1 February 2021).

Design and construct sporting/multipurpose pavilion redevelopments at HE Parker Reserve; Silcock Reserve; Proclamation Park; and at Springfield and Ainslie Park



Status: In progress

Responsibility: Operations, Assets and Leisure

As a result of funding by the Federal Government, Victorian Government and Council, several significant redevelopments are underway for multipurpose pavilions located in sporting reserves across Maroondah. The \$4.25 million redevelopment of the HE Parker Sporting Pavilion was completed in April 2020 and includes four female-friendly change rooms as well as a large multipurpose room and amenities. The facility is home to the Heathmont Cricket Club, Heathmont Football Club and Sport and Life Training (SALT). The \$3.2 million redevelopment of Silcock Reserve is now complete. The facility includes multipurpose spaces for enhanced community use, new flexible change rooms, enhanced amenities, storage areas, office space, and kitchen areas. To support the pavilion redevelopment, a \$1.7 million sportsfield renovation was also completed with new lighting and cricket training nets.

The \$3.25 million Proclamation Park Sporting Pavilion redevelopment is underway and will see the demolition of the existing pavilion and the construction of a new two storey facility, including female change facilities to meet the growing female participation in cricket and baseball. Redevelopment of sporting pavilions are also planned at Springfield and Ainslie Park. The \$3.2 million Springfield Multipurpose Pavilion redevelopment at Croydon Park includes significantly improved accessibility, female friendly change rooms and amenities for the Gridiron Club and EFL umpires, as well as multipurpose space for the community groups and the Vacation Care program.

The \$1.5 million Ainslie Park Pavilion redevelopment includes for improved accessibility, female friendly change rooms and amenities, umpire change room, public toilets and social space and spectator viewing improvements.

Undertake a strategic review of Maroondah Golf



Status: Complete

Responsibility: Operations, Assets and Leisure

To ensure golf in Maroondah is sustainable in the future, Council has undertaken a review of Maroondah Golf. The *Maroondah Golf Strategy 2020-2030* outlines key priority actions that will enable golf within Maroondah to remain financially sustainable, achieve performance targets and see participation continue to increase and diversify. Maroondah City Council owns and operates two 18-hole public golf courses, Dorset Golf Course (Dorset) and Ringwood Golf Course (Ringwood) which are collectively known as Maroondah Golf.

Annual Report 2020/21

Plan and implement the Dorset Recreation Reserve and Eastfield Park Enhancement Plans and undertake staged redevelopment works



Status: In progress

Responsibility: Operations, Assets and Leisure

The Dorset Recreation Reserve redevelopment will include a new multipurpose pavilion, two soccer fields and upgraded lighting, carparking and landscaping. The new multipurpose community and sports hub will be home to Croydon City Soccer Club and Maroondah's Burmese/Myanmar community. The facility is being funded by Council with \$2 million from the Australian Government and \$2 million from the Victorian Government for the soccer precinct.

The Dorset Recreation Reserve Enhancement Plan has been endorsed by Council and schematic design for the Stage 1 works has begun. Demolition of the old pavilion is now complete and construction for the new pavilion is currently in progress with works expected to be completed by October 2021. The remainder of the civil and enhancement works are expected to be complete by April 2022.

Develop a Liveability and Wellbeing Strategy 2021-2031 (incorporating the Municipal Public Health Plan)



Status: In progress

Responsibility: Strategy and Community

The current *Maroondah Health and Wellbeing Strategy 2017-2021* is due to conclude in 2021 and will be replaced by the new *Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031*.

Extensive background research and community consultation has been undertaken on six key topics including: celebrating diversity; healthy lifestyles; liveable neighbourhoods; safe communities; social inclusion; and social harms.

The strategy will incorporate a range of future health and wellbeing priorities for Council, including those associated with longer-term community recovery arising from the coronavirus (COVID-19) pandemic, building upon the adopted *Maroondah COVID-19 Recovery Plan*. Once finalised, the Strategy will provide overarching strategic direction that inform action plans for health and wellbeing, disability, active and healthy ageing, and gender equality.

Work with partners of Together for Equality and Respect (TFER): A Strategy to Prevent Violence Against Women in Melbourne East



Status: Complete

Responsibility: Strategy and Community

The '16 Days of Activism Against Gender Based Violence' is a global campaign which runs from 25 November (International Day for the Elimination of Violence Against Women) to 10 December (Human Rights Day). In the Eastern Metropolitan Region (EMR), the campaign is supported by partners of Together for Equality and Respect - the regional strategy for Preventing Violence Against Women. The Strategy, led by Women's Health East, is a partnership between the seven local governments of the EMR, community health services and other agencies that focus on primary prevention efforts to end violence against women. To support the 16 days of activism, Council displayed billboards in Maroondah from 23 November to 19 December 2020 including key messages about preventing violence.

Work in partnership to enhance the Maroondah Hoarding and Squalor website



Status: In progress

Responsibility: Development and Amenity

The Maroondah Hoarding and Squalor Network commenced in 2014 for agencies and community groups confronted with hoarding and squalor. The group provides partners with an opportunity to develop relationships, share skills and knowledge, and establish positive collaborative outcomes. A major achievement of the Network is the development of a dedicated website for support workers, and the family and friends of people with hoarding tendencies, which contributes to awareness of the condition and available avenues of assistance.

The current website, while Maroondah focussed, is accessed by people from across the state. With funding from the Outer East Primary Care Partnership (OEPCP), the website has now been updated to include coronavirus (COVID-19) related information. A *Buried in Treasures* Program was established providing a six-week, two-hour self-help action group for people living with hoarding behaviour. Offering a judgment-free environment, the program encourages individuals to make positive changes to their home environment.

Develop and deliver services in the Croydon Community Wellbeing Precinct



Status: In progress

Responsibility: Strategy and Community

Council has commenced planning for the delivery of a range of services from the Croydon Community Wellbeing Precinct (CCWP). The transformation of the Precinct will focus on delivering enhanced community spaces and functionality in relation to wellbeing facilities, family and children facilities, arts and cultural spaces, sport and recreation facilities, and open space. These combined elements will also enhance accessibility and connectivity for the community.

Annual Report 2020/21

Implement Council's annual sportsfield improvement program



Status: Complete

Responsibility: Operations, Assets and Leisure

The sportsfield improvement program for 2020/21 focused on enhancements to playing fields at Silcock Reserve, which consist of two cricket ovals and four soccer pitches. Works included the renewal of the playing surfaces including striping and releveling of existing surfaces, the installation of subsurface drainage and an irrigation system, centre cricket wickets with synthetic runups, and soccer goals. Works were completed in April 2021 with both ovals now open for use.

Local Government Victoria's Councils and Emergencies project



Status: In progress

Responsibility: Development and Amenity

This project seeks to 'enhance the capability and capacity of Local Governments to meet their obligations in the management of emergencies'. While this has been delayed due to the coronavirus (COVID-19) pandemic, consultation with local Councils has started progressing on four key themes: councils and emergencies phase three; secondary impact assessment; recovery toolkit; and local government assurance. The *Emergency Management Legislation Amendment Act 2018* also came into effect in December 2020 and Council has commenced implementation of changes related to this new legislation. The Council and Emergencies Project is led by the Department of Jobs, Precincts and Regions (DJPR) through Local Government Victoria (LGV).

Implement the changes from the reform of the Environment Protection Act



Status: Complete

Responsibility: Development and Amenity

Implementation of changes to the *Environment Protection Act 2017* have been postponed until 1 July 2021 to ease the burden on business, industries and community members due to impacts of coronavirus (COVID-19). In the interim, Council officers have been attending workshops and forums to better understand the new legislation and the impacts.



Did you know?

A total of 2814 community members had their say on the development of the Maroondah COVID-19 Recovery Plan.

The community showed incredible generosity and kindness during the COVID19 pandemic



A safe, healthy and active community

Our strategic indicator results

Indicator/Measure	Target 2020/21	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Overall Maternal and Child Health service client participation in key ages and stages visits	100%	96.99%	98.3 %	98.87%	101.2%
Attendance at Council aquatic and leisure facilities as a proportion of the residential population (LGPRF - Number of visits per head of population)	9.0	1.55*	9.93	10.11	8.75
Community satisfaction with recreation facilities (Local Government Community Satisfaction Survey)	78	79	76	80	80

* The annual utilisation of aquatic facilities remains low due to coronavirus (COVID-19) capacity restrictions and facility closures

Our achievements

In addition to the Council Plan priority actions, Council has also undertaken a wide range of other activities in working towards a safe, healthy and active community. Some highlights from the year are detailed below.

Working towards a safe community

Support for women and families experiencing domestic violence

Council has continued to partner with Together for Equality and Respect (TFER) to support women and families experiencing domestic violence. TFER provides a platform for organisations in the Eastern Metropolitan Region (EMR) to prioritise and work together to enable gender equality and equal and respectful relationships between women and men. This involves long term, coordinated actions across individual, community, organisational and societal levels together with more than 30 partner organisations. A key focus of the TFER partnership during 2020/21 has involved development of a Sexual and Reproductive Health Strategy for the region to inform collaborative work and targeted initiatives.

Partnerships to improve mental health outcomes and address family violence

Council's Maternal and Child Health service has developed strong partnerships to improve the mental health wellbeing of children and their families through improved referral pathways. Key partners include Eastern Access Community Health (EACH); Eastern Health Mental Health Services; Eastern Community Legal Centre (ECLC); Eastern Health Perinatal Emotional Health Service (PEHS) for women experiencing emotional health issues including: postnatal depression and trauma impacting mental health during the first 12 months post birth; The O'Connell Centre providing early parenting support for vulnerable families; and Child and Youth Mental Health Services. Maternal and Child Health have seen an increase in mental health and family violence issues during coronavirus (COVID-19) restrictions with corresponding increase in referrals to specialist services.

Women's safety walks

Council has recently partnered with Women's Health East (WHE) to undertake women's safety walks in open space areas where Council projects are proposed or in progress. These walks are intended to place a gender lens of access, use and amenity in public open spaces and to elevate the voices of women in response to identified safety concerns. The walks also provide an excellent opportunity to engage with local women and provide valuable consumer feedback on major projects. During the coronavirus (COVID-19) pandemic in 2020, a successful walk was held in a virtual setting to inform development of the Croydon Structure Plan. This Walk was attended by 18 women plus Council representatives from a range of departments.

Maroondah Liquor Accord updated

The Maroondah Liquor Accord was established in 2015 and is a joint initiative between licensees, Victoria Police, Council and the Victorian Commission for Gambling and Liquor Regulation. Liquor Accords are voluntary partnerships among community members that aim to reduce alcohol-related issues, anti-social behaviour and violence. Any Maroondah licensee can participate and become a member of the Maroondah Liquor Accord. The Maroondah Liquor Accord meets twice a year for networking, information and training opportunities and is one of the largest and most dynamic Accords in Victoria, attracting 50-80 attendees at meetings. The coronavirus (COVID-19) pandemic meant that the Accord did not meet during 2020, however meetings were able to recommence in 2021.

VicHealth Risky Drinking Project

Knox and Maroondah Councils successfully applied to VicHealth for two years of grant funding to work with senior and junior sporting clubs to explore the shared norms and behaviour that contribute to risky levels of drinking. The project is one of three initiatives announced by VicHealth aiming to change the social pressure to drink when people get together. The joint project will explore opportunities to positively influence organisational and cultural change through a range of codesigned interventions with sporting clubs through an analysis of current club practices. Initial engagement commenced in 2020 but the project was delayed due to the coronavirus (COVID-19) pandemic. With the restart of local sport, the project was able to recommence in February 2021 with two football clubs and will extend until December 2022.

Alliance for Gambling Reform

Council is a leadership partner in the Alliance for Gambling Reform along with 22 other Victorian Councils. The Alliance is a national advocacy organisation which works to prevent and minimise the harm from gambling. Its aim is to remove the shame that surrounds gambling addiction, have the problem treated as a public health issue, and achieve the legislative changes needed to protect our communities. As part of the Alliance, Council supported advocacy efforts relating to: operating hours of poker machines, gambling advertising reform, reduction of gambling in sports sponsorship, pokies-free AFL clubs; and online activities during Gambling Harm Awareness Week.



A safe, healthy and active community

Our achievements

Working towards a healthy community

Support for the community to return to daily life in a COVIDSafe environment

Council has put in place several COVIDSafe measures to assist the community to return to public life and to use Council facilities safely. Reusable masks funded by the Victorian Government were distributed to vulnerable residents. Council owned and managed facilities were provided with highly visible COVIDSafe communication materials, posters, and decals to promote physical distancing, hygiene measures, and COVIDSafe behaviour.

Mental health events to support the community during COVID-19

Council held several free online community events to promote mental health during the coronavirus (COVID-19) pandemic. *From Surviving to Thriving* was held in October 2020 with guest speaker Dr Lucy Hone who shared tips on how to adapt to change and stressful events in healthy and constructive ways. *Women's resilience in lockdown - share, learn and laugh together with Georgie Dent* was held in December 2020 in partnership with Eastern Melbourne Councils: Cities of Boroondara, Kingston, Knox, Manningham, Maroondah, Monash, Whitehorse and the Shire of Yarra Ranges. An invited panel gave a light-hearted discussion about women's experiences of hardship and resilience during the coronavirus (COVID-19) pandemic. *Living Life with Anxiety with Sarah Wilson* in partnership with Eastern Regional Libraries, Eastern Action Community Health (EACH) and Neami National, was held in March 2021, offering advice for building resilience through life's ups and downs. A range of other mental health workshops on anxiety, resilience, mindfulness and mental health first aid were also offered during the year.

Be Kind Maroondah

The *Be Kind Maroondah* campaign was launched during the coronavirus (COVID-19) pandemic to keep the community connected during social isolation and encourage kindness and goodwill. Several initiatives were undertaken within three major themes; Be kind to yourself; Be kind to others; and Be kind to business. A range of associated initiatives were undertaken to support the Maroondah community during the pandemic as part of this campaign.

Knit One, warm one project (Be Kind Maroondah initiative)

Council partnered with local community houses to offer a chance for knitters to help those sleeping rough or struggling financially during the coronavirus (COVID-19) pandemic. There was an overwhelming response to the project with hundreds of knitted scarves, beanies, gloves, mittens and blankets donated. This project enabled over 50 experienced knitters, past knitters and new knitters as well as some knitting groups to band together to help others. Items have been donated to several different agencies across Maroondah including Wellways, Uniting Crisis and Homelessness Service, Maroondah Community Meals programs, Maroondah Supported Residential Services, and the Safer Futures Foundation.

The Sunflower Effect project (Be Kind Maroondah initiative)

As part of *Be Kind Maroondah*, residents were encouraged to participate in *The Sunflower Effect* project and plant sunflower seeds in their front garden or in a pot to bring some hope and brightness into Maroondah streets. Commencing October 2020, seed packets were made available through Customer Service and community houses and more than 5,000 seeds were distributed resulting in streets of bright and cheerful sunflowers.

Maroondah Moments photography project (Be Kind Maroondah initiative)

The *Maroondah Moments* photography project encouraged residents to take care of their mental health by taking photographs of people, things and places that make them feel happy. Research has shown that participating in the arts can have a positive effect on your wellbeing and photography offers a different way to express feelings without using words. Capturing things that make us happy also promotes gratitude by recognising the positive things in life which in turn enhance mental wellbeing. Photographs were shared on Council's Facebook page or tagged as #MaroondahMoments on Instagram.

Let's Get Neighbourly Maroondah (Be Kind Maroondah initiative)

Council in conjunction with Neighbourhood Connect and local community houses offered free workshops for people interested in making a difference in their neighbourhood by becoming a 'Community Connector'. A range of new neighbourhood level community connection groups were established across Maroondah, led by community members, in response to this project the community was also encouraged to shop locally and support small businesses, in turn supporting local job growth and helping to build strong, vibrant communities.

Maroondah Health and Wellbeing Plan

The *Maroondah Health and Wellbeing Plan 2017-2021* is a strategic plan that describes how Council and partners will work together to achieve improved health and wellbeing for our local community. The Plan was adopted in late 2017 involving input from local community members, partners and stakeholders from the health and community service sectors.

A range of actions were undertaken by Council over the past year including: alcohol-harm reduction in sporting club settings; delivery of mental health workshops; implementation of Be Kind Maroondah initiatives; developing a position statement and implementation plan for the introduction of Healthy Options at Council's leisure facilities; coordination support for the Maroondah Emergency Relief Network during the coronavirus (COVID-19) pandemic; partnering with the Outer East Primary Care Partnership (OEPCP) to promote a collaborative approach to community recovery with community services agencies; working in partnership to support volunteers and volunteer based organisations in response to the coronavirus (COVID-19) pandemic; commencing delivery of a Certificate of Wellbeing in partnership with Communities of Wellbeing; participation in a Regional Homelessness Charter

project, continued advocacy through the Eastern Affordable Housing Alliance and Alliance for Gambling Reform; participation in the Together for Equality and Respect (TFER) partnership; and social inclusion partnerships with community houses, indigenous groups and culturally and linguistically diverse (CALD) communities.

Emergency meals assistance from Karralyka

Council's Karralyka Centre significantly increased their meals output as part of the response to the coronavirus (COVID-19) pandemic and the requirement for older vulnerable residents to self-isolate. Up to 250 clients were provided high-quality meals each week, totalling over 40,000 meals a year. Meals provided during the pandemic were supported through additional Australian Government funding. This funding was used to produce extra subsidised meals as well as for the redeployment of staff to cover the loss of volunteers involved in meal delivery.

Good Food for Me program for older residents

The successful program *Good Food for Me* is helping to teach older residents important yet simple, practical ways on how improve wellbeing and independence through better nutrition. The short course is offered based upon demand. Open to residents aged 65 and over, the program introduced the dietary needs of older people, while learning how to easily prepare daily meals independently, on a budget, and with minimal waste. The program is funded by the Commonwealth Home Support Program or individual Home Care Packages and referred through My Aged Care.

Victorian Government's Healthy Choices framework to be implemented in Council facilities

Council has continued the implementation of the Victorian Government's Healthy Choices Framework and standards as part of the funding agreement for Maroondah Nets. Healthy Choices aims to improve the availability and promotion of healthier foods and drinks in community settings, and sport and recreation centres. Council has commenced development of policies and associated implementation plans for identified Council facilities and for Council employees. In November 2020, on the reopening of facilities after coronavirus (COVID-19) restrictions eased, the Ringwood and Dorset golf courses commenced a trial to determine the impact of implementing healthy choices for beverages.



A safe, healthy and active community

Occupational therapy service continues to address the needs of the community

Council's occupational therapy service aims to improve safety in the home and maximise independence by providing home safety assessments, recommending equipment and strategies to use at home and providing methods to complete daily tasks independently. Funded by the Australian Government's Commonwealth Home Support Program, the service encourages individuals to make positive changes to their home environment and wellbeing. Throughout this year, innovative programs have included support for people who are impacted by hoarding behaviours including 16-week Buried in Treasures (BITS) self-help action group for people motivated to make a change for themselves, BITS peer support group for anyone impacted by hoarding behaviour, and 1:1 Less is More for short-term support to set goals and action decluttering at home where safety of the home environment is a concern.

Maternal and Child Health service continues to support parents

With increased demand for support services because of the coronavirus (COVID-19) pandemic, Council's Maternal and Child Health service has continued to adapt and offer face-to-face appointments and support for families throughout 2020/21 providing information and advice service to families regarding concerns about child health as well as the health of parents. Maternal and Child Health home visits, breastfeeding support, an early parenting program, a First Time Parents Group, and the Supported Playgroup Program continued during restrictions via Zoom, phone or Facebook. All these programs have continued to adapt to varying levels of coronavirus (COVID-19) restrictions with services gradually returning to face-to-face delivery.

New Maternal and Child Health services

In March 2020, Council's Maternal and Child Health Service opened a 'pop-up' centre in Eastland Shopping Centre bringing services to an additional location and offering a convenient alternative to parents that may be visiting the shopping centre. Offered in partnership with Eastland, the centre offers appointments with nurses, outreach services and 'pop-up' playgroups inviting families to attend activities such as reading and enjoying music for babies, infants and toddlers. Council has received Victorian Government funding for the redevelopment of the Taralla Kindergarten and Maternal and Child Health site.

The Maternal and Child Health Centre will be extended from a two room to three room centre enabling additional services and partnerships to be delivered. The new centre is due to open in early 2022, during the construction phase, the Taralla Maternal and Child Health Centre has temporarily relocated to Civic Square Croydon for all appointments. Council has also received additional funding from the Department of Health (DHS) to extend Sleep and Settling programs whilst Council's Early Parenting Program has been extended to include outreach services. Parent education sessions for 0-3 year olds have commenced and services will continue to roll out in the coming months.

Hoarding Persona Project

Council's Aged and Disability Services and Outer East Primary Care Partnership (OEPCP) worked with stakeholders, including residents from Maroondah, Knox and Yarra Ranges, and members of the Maroondah Hoarding and Squalor Network, including local support agencies, emergency services and staff from Maroondah, Knox and Yarra Ranges Councils, to produce a resource to better understand the lived experience of residents impacted by hoarding behaviours and professional staff who work with them. The resource aims to promote and guide best practice to appropriately support people affected by hoarding behaviour, through non-judgemental, practical and collaborative approaches. OEPCP provided funding and practical resources to complete the research including interviews and workshops to inform a Hoarding Persona resource.

Maroondah Positive Education Network

Council continues to work in partnership to deliver the Maroondah Positive Education Network to increase the wellbeing and educational outcomes of students in Maroondah through the implementation of targeted wellbeing initiatives. The Victorian Government has committed ongoing funds to ensure the work of the network is continued and to enable the work to be extended to other areas.



Council's Maroondah and Child Health services continued to support services during the COVID-19 pandemic



A safe, healthy and active community

Our achievements

Working towards an active community

Support for the community to re-engage Maroondah Leisure facilities

Council supported Aquahub and Aquanation members and the broader community to keep active from home during coronavirus (COVID-19) restrictions through the Maroondah Leisure App with more than 80 different on demand workouts where users collect 'MOVES', the app's unit of measure. Popular features included the ability to connect to other apps and devices and track outdoor activity. A fitness challenge in September 2020, saw over 30,000 'MOVES' collected by Maroondah Leisure members during the month. During the shutdown of facilities, Council undertook maintenance and refurbishment of leisure facilities including: new gym equipment for Aquanation and Aquahub, upgrading and expanding the Aquahub mind body studio; and retiling of Aquahub swimming pools. Following the easing of restrictions, Maroondah Leisure facilities has seen a strong return from members and the community.

Support for the community to re-engage with indoor and outdoor sports

The return of gymnastics, basketball and other stadium sports following the easing of coronavirus (COVID-19) restrictions saw participation rates return to pre-COVID levels. Community participation has continued to grow for both Ringwood and Dorset Golf facilities over the past year. Participation in games of golf has increased by 3.7 percent and secondary spend has increased by 27 percent on the previous twelve months. The new Maroondah Golf online booking system allows members and guests to easily view and select preferred tee-off times.

Walking football, netball, cricket and pickle ball programs

Council has offered walking football, netball cricket and pickleball programs to bring together variety of low-intensity cardio, strength, flexibility and balance in modified sports. These programs have been designed so anyone can play, regardless of age, ability or fitness level. Council together with Melbourne East Netball Association (MENA) commenced a walking netball program at Maroondah Nets. Council also continued the Walking Football Program in partnership with U3A Croydon. Walking football is a modified version of soccer that does not involve running or tackling. Targeted at participants aged over 50, walking football aims to improve the physical and mental health outcomes for older residents and empower them to be physically active every day.

Walking cricket is a social, modified version of cricket that doesn't involve running, uses modified equipment and is played in a small enclosed area. Aimed at participants aged over 50, walking cricket is designed to help people keep an active lifestyle irrespective of their age and fitness level.

Pickleball is a modified tennis/badminton style game played with a plastic low bounce ball and light weight paddles. The sport was trialled during the months prior to the start of the coronavirus (COVID-19) pandemic and has returned strongly with an additional evening introduced to meet the growing demand. On 23 April 2021, over 95 people participated in a Come and Try Walking Sports for Seniors event to promote Maroondah's walking sports opportunities to over 50's. Participants were also provided with a free 10 session pass to attend any of the four sport programs over the following month.

Maroondah Night Run

The Maroondah Night Run was held in March 2021 as part of the Get Active campaign. Open to all ages and abilities, options included walking or running through the 5 kilometre light-filled course at Ringwood Golf. All participants all received a ribbon at the finish line.

Fun walk and cycle event

A Fun Walk and Cycle event was held on 11 April 2021 along local walking and cycle as part of the wider Croydon South 20-Minute Neighbourhood project. The event is an opportunity for residents to come together and enjoy a 'self-guided' walk or cycle along the trails surrounding the Eastfield Shops, including the Tarralla Creek Trail. Participants could choose from a 3 or 9 kilometre walk, or a 5 or 15 kilometre ride. Following the event, participants were encouraged to return to the lawn at the south end of Eastfield Shops for a picnic.

Health and exercise services for older residents

In response to the temporary closure of Maroondah sports and recreation facilities during the coronavirus (COVID-19) pandemic, Council developed alternative physical and social programs for the community. Sports and recreation staff were redeployed to assist the volunteer workforce delivering emergency meals to older and vulnerable residents and provide advice and instruction on undertaking safe exercise at home.

School holiday activities

Council's Vacation Care program continues to be conducted during the school holidays with a focus on primary school children aged 5 to 12. Activities encourage children to socialise, have fun, be active and learn with a mix of safe and inclusive activities and excursions.

Successful advocacy for funding for new dog park in Ringwood North

Maroondah is one of five Melbourne Councils to receive up to \$275,000 in funding under the Victorian Government's Suburban Parks Program, for an off-leash dog park. The purpose-built dog park in Ringwood North will include a designated ball play area, rockeries, education and agility equipment and seating. Local councils were invited to nominate sites for the new parks, which were assessed by an independent panel then selected for funding based on their accessibility by road, public transport or well-linked to bike and walking tracks.

Improvements to sporting pavilions

Construction for the Griff Hunt Sporting Pavilion in Croydon North was completed in 2020/21, including the rebuild of ageing changeroom facilities with focus on inclusiveness and accessibility for all abilities and construction. The Pavilion is home to the Maroondah Rugby Club and Maroondah United Football Club. The \$1.5 million Cheong Pavilion Redevelopment will include the demolition and reconstruction of the change rooms and amenities, including female friendly and accessible facilities. The project will also include umpires changerooms, storerooms, and major improvements to the existing multipurpose area. Design work is currently underway, with construction to commence in 2021/22.

Successful advocacy for a new sporting pavilion at JW Manson Reserve

Council has successfully advocated for \$2.5million in funding for a new double story pavilion for JW Manson Reserve, which is home to the St Andrews Cricket Club as well as junior and women's sides from Ringwood City Soccer and Aquinas Old Collegians Football Club. The announcements are the result of a concerted advocacy campaign which will continue in the approach to the next Federal and State elections.

Improved lighting sportsfield and tennis lighting

Council has completed the installation of sportsfield lighting to both the Northern and Southern Ovals at Silcock Reserve. Before the lighting was installed, the four pitches at the reserve were underutilised with only sections near the existing towers were available for training outside of daylight hours. The project included the installation of lighting poles and LED lighting around the oval including seven 30 metre lighting towers; 150 lux across both pitches; and LED lamp heads.

The new lighting meets the Australian Standards for sportsfield lighting and will improve safety for players and cater for increased demand for soccer training and possible night matches in the future. Lighting improvements were also completed at Cheong Park, Quambee Reserve and Gracedale Tennis Club.



A safe, healthy and active community

Looking ahead

In continuing to work towards a safe, healthy and active community during 2021/22, Council will:

Implement the Maroondah COVID-19 Recovery Plan

Council's emergency relief and recovery framework includes strategic community recovery planning which will include the coordinated delivery of recovery initiatives to meet the social, health and wellbeing and economic needs of the community. Over the next 12 months, Council will continue to identify community needs and impacts through consultation, data analysis and development of partnerships with key stakeholder agencies. Council will seek to support emerging social, health and wellbeing issues through recovery planning and agency collaboration.

Review, update and implement Council's Physical Activity Strategy, and develop and implement an Indoor High Ball (basketball, netball and volleyball) Strategy

In 2021/22 Council plans to recommence the review of the Physical Activity Strategy including project planning and the collation of participation data, for endorsement by June 2022.

Design and construct sporting infrastructure upgrades at Jubilee (regional cricket hub), Proclamation, Springfield, Cheong and Ainslie Parks, and at Dorset Recreation and Silcock Reserves

As a result of funding by the Federal Government, Victorian Government and Council, several significant redevelopments are underway for multipurpose pavilions located in sporting reserves across Maroondah. Council will continue to design and construct multipurpose pavilions and associated infrastructure at Jubilee, Proclamation, Springfield, Cheong, Ainslie Park and Dorset Recreation.

Design and construct a dog park in Ringwood North

Council was successful in advocating for up to \$275,000 in funding for a purpose-built dog park Ringwood North. In 2021/22, Council will commence community engagement and design of the space.

Finalise and implement Council's Liveability, Wellbeing and Resilience Strategy 2021-2031 (incorporating the Municipal Public Health Plan and Active and Healthy Ageing Initiative)

The current Maroondah Health and Wellbeing Strategy 2017-2021 is due to conclude in 2021 and will be replaced by the new Maroondah Liveability and Wellbeing Strategy 2021-2031. The Strategy will provide a long-term holistic strategy covering key priorities to improve the health, wellbeing and resilience of Maroondah residents. The Strategy will meet Council's requirements under the Public Health and Wellbeing Act 2008 and support the longer-term community recovery from the coronavirus (COVID-19) pandemic

Work in partnership with a broad range of service providers and agencies, to develop and deliver services and cultural experiences in the Croydon Community Wellbeing Precinct

The transformation of the existing Croydon Civic Precinct into the Croydon Community Wellbeing Precinct (CCWP) will focus on delivering enhanced community spaces and functionality in relation to wellbeing facilities, family and children facilities, arts and cultural spaces, sport and recreation facilities, and open space. These combined elements will also enhance accessibility and connectivity for the community. Since relocating to the Precinct in January 2021, the Maroondah Occasional Care and Croydon Central Kindergarten have had an increase in utilisation. Council will continue engage with the range of services and user groups in the Precinct to plan transitional moves and ensure that community needs are met.

Our core services

Council delivers a wide range of services aimed at promoting a safe, healthy and active community. These services include:

Community Health (Health, Local Laws and Emergency Management)

The Community Health team plays an instrumental role in protecting and promoting the health and wellbeing of the community through education and prevention strategies. The team also initiates regulatory intervention where there is a risk to the health, wellbeing and/or safety of our community. A broad range of proactive and reactive activities are undertaken that include the registration and assessment of food and health businesses; statutory food and water sampling; communicable disease investigations; preventative health services; direct immunisation services including a flu program; and general health promotion and education activities.

Emergency Management (Health, Local Laws and Emergency Management)

Activities supporting prevention, response, and recovery from disasters within the Maroondah municipality and the surrounding Eastern region are a key focus of the Emergency Management team. The team is currently playing a significant role in Council's response to the coronavirus (COVID-19) pandemic in coordination, relief and recovery planning.

Local Laws (Health, Local Laws and Emergency Management)

The Local Laws team provide a broad range of services to ensure the amenity, function and safety of the City of Maroondah is maintained to a high standard. The activities include the registration and management of domestic animals; ensuring the management of safe and accessible car parking; protection of resident and business amenity and safety; fire preparedness and prevention; and managing Maroondah's 74 school crossings.

Maroondah Golf and Sportsfields (Leisure)

Maroondah's golf courses and sportsfields are operated by Council. Maroondah Golf offers two 18-hole public courses to the community. Ringwood Golf is on Canterbury Road and is often referred to as one of Melbourne's leading public access courses. Dorset Golf is located on Trawalla Road, Croydon. The Maroondah Golf team also provide maintenance of Council's sportsfields. This includes grass mowing and maintenance of landscaped areas within the municipality.



Maroondah Golf offers two 18-hole public golf courses to the Maroondah community

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Maroondah Leisure (Leisure)

Maroondah Leisure operate Maroondah's aquatic and leisure facilities - Aquanation, Aquahub and Croydon Memorial Pool. The facilities provide a wide range of activities and programs at affordable prices, to ensure that all the Maroondah community, and visitors to the region, can access healthy lifestyle options. Integrated services and programs across all Maroondah Leisure facilities ensure that participants have the flexibility to mix and match leisure choices.

The Maroondah Leisure Sales and Membership team work in conjunction with the Maroondah Leisure facility teams and Communications and Engagement in acquiring new perpetual members as well as the management of existing Maroondah Leisure members. The membership team facilitates the needs of the business and customers through business planning, financial management, communication internally and externally and maintaining positive customer relationships. The major focus is to ensure an exceptional customer experience through service delivery.

Maternal and Child Health (Community Services)

The Maternal and Child Health (MCH) service is a state-wide universal service for families with children from birth to school age. The service is delivered from seven Maternal and Child Health centres across the municipality and is provided in partnership with the Department of Education and Training. The service supports families, and their children, in the areas of parenting, development and assessment, promotion of health and development, wellbeing and safety, social supports, referrals and links with communities. It includes key ages and stages consultations and a flexible service component.

Council's enhanced MCH service focuses on children, mothers and families at risk of poor health and wellbeing outcomes, where multiple risk factors for poor health outcomes are present. The team also delivers parent education programs, drop-in sessions and a lactation service. A new addition to the MCH Service is the Supported Playgroup Program which includes five facilitated playgroups for vulnerable families with children who have needs.

Sport and Recreation (Leisure)

Sport and Recreation supports and encourages increased community involvement in physical activity by coordinating the delivery of programs, activities and events such as the annual Maroondah Festival and Run Maroondah. The team also seeks to maximise opportunities for community-based physical activity by supporting club capacity and improving infrastructure. This is achieved through advocacy; providing information and skill development to local clubs and groups; establishing partnerships; and monitoring participation patterns to ensure local service planning remains relevant to community needs. Sport and Recreation is also responsible for managing occupancy of Council's sporting facilities and pavilions including seasonal allocations, leases, licences and casual use.

The Rings and Maroondah Nets (Leisure)

The Rings is a four-court indoor stadium in Ringwood. The venue offers a range of both junior and adult competitions and programs, mainly catering for basketball and netball. The Rings conducts school holiday activities including multisport programs and skills coaching.

Maroondah Nets is a new facility which commenced operations in May 2019. The indoor facility has multipurpose rooms, gym, café and caters for four netball courts, six volleyball, pickle ball and badminton courts plus table tennis. In addition, there are also four outdoor netball courts. The facility caters for junior and senior training and competitions, casual hire and holiday programs.



Annual Report 2020/21



A prosperous and learning community

Our vision

In 2040, Maroondah will be a thriving regional centre of economic activity and education, where the sustainable growth of local businesses is supported, and diverse lifelong learning opportunities are accessible for all community members.

Our commitments

Through the *Council Plan 2017-2021 (Year 4: 2020/21)*, Council identified seven priority actions to be delivered during the 2020/21 financial year to work towards a prosperous and learning community.

Undertake a strategic review of shopping centres in Maroondah



Status: In progress

Responsibility: Strategy and Community

A strategic review of Maroondah's 31 shopping centres is currently being undertaken to complement the 20-Minute Neighbourhood Project and provide a basis for prioritising amenity works in the centres, including replacement of bins, targeted cleaning, weed management and graffiti removal. The scope for strategic review was amended to include coronavirus (COVID-19) economic recovery responses focusing on short-term actions to improve financial outcomes across each of the 31 shopping centres. Maroondah received \$100,000 through the Neighbourhood Activity Centre Renewal Fund to support the reopening of the Ringwood East Shopping precinct. Council is also contributing \$100,000 to encourage people to stay longer in this Precinct through initiatives including the extension of outdoor dining, providing more open space, plantings, seating and an art mural.

Did you know?

Manufacturing accounts
for 33.1% or \$5.04 billion of
Maroondah's economic output.

Work in partnership to implement the Bayswater Business Precinct Strategy to assist local businesses and promote investment attraction



Status: In progress

Responsibility: Strategy and
Community

The Bayswater Business Precinct Strategy is a partnership with Knox and Yarra Ranges Councils to maintain and strengthen the economic value of the Bayswater Business Precinct (BBP). The three Councils are working with key stakeholders, including local businesses, to attract future investment, maximise business performance and generate employment growth for the region. Work has continued growing the usage of the Business to Business (B2B) social platform 'BBP Connect' which was launched in 2020. In partnership with the Victorian Government, the development of a transformation strategy is underway, which will guide the activities over the short, medium and long-term. The design for the widening of Canterbury Road, part of Victoria's principal freight network, is progressing and being led by the Victorian Government.

Develop and promote the BizHub Coworking Space



Status: In progress

Responsibility: Strategy and
Community

The BizHub Coworking Space is located within Realm providing a flexible working space for local businesses on a permanent or casual basis. Following the closure of the space due to coronavirus (COVID-19) restrictions, an online collaboration platform was developed to maintain connections with members and the BizHub team. With the easing of restrictions, the space has reopened with COVIDSafe capacities and practices in place.

Plan and implement carparking improvements



Status: In progress

Responsibility: Development and
Amenity

A review of the Ringwood and Croydon parking strategies has commenced with internal consultation underway. Both strategies are expected to be completed in 2021/22 following external community consultation.

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Work in partnership to facilitate appropriate development within the Ringwood Metropolitan Activity Centre and Croydon Major Activity Centre



Status: In progress

Responsibility: Strategy and Community

The partnership between Council and key stakeholders has focused on developing an engaging, community focused program to position and promote the Ringwood Metropolitan Activity Centre (MAC) and the Croydon Major Activity Centre as two of Melbourne's premier urban destinations. During 2020/21, several current activity centre projects have been put on hold to focus on economic recovery support during the coronavirus (COVID-19) pandemic. This has included the planned upgrade development of an upgrade of Maroondah Highway boulevard and a Masterplan for the future development of Staley Gardens. Other works have progressed including the development of the Croydon Community Wellbeing Precinct (CCWP) and the Croydon Structure Plan. Stakeholder engagement has also continued with Queensland Investment Corporation (QIC), who own and operate Eastland, and Croydon Main Street Traders Association. Council provided support to local businesses and these peak organisations during coronavirus (COVID-19) restrictions and the following recovery phase.

Plan and deliver the Croydon Library integrated Customer Service Project



Status: In progress

Responsibility: Corporate Services

In late 2019, Council shifted its customer service presence from the former Croydon Civic Offices into the Croydon Library. This integration of customer service within the library will serve as a working model in preparation for the new hub within the Croydon Community Wellbeing Precinct (CCWP) into the future.

Implement Better Business Approvals Project



Status: In progress

Responsibility: Strategy and Community

The Better Approvals Project, which is a collaboration between Council and Small Business Victoria, aims to improve the small business customer experience. The project went live in September 2020 and provides a streamlined approach to obtaining business permits from Council. This approach is enabled through improved customer information on Council's website and the introduction of a concierge to help navigate the process as well as linking to BizHub support offerings.

Our strategic indicator results

Indicator/Measure	Target 2020/21	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Library membership as a proportion of the residential population	16.20%	13.84% ***	15.88%	16.26%	16.18%
Participant satisfaction with business support workshops	90%	96.7% *	100%	97%	97%
Increase in new business skills and networking achieved through BizWeek activities	90%	90.9%	N/A**	98%	97%

* Provision of workshops by partners (ASBAS, SBV, ATO and others) delivered online due to coronavirus (COVID-19)

** BizWeek postponed in 2019/20 due to the COVID-19 pandemic

*** The number of active library borrowers within the municipality can be expected to vary over time. Borrowing can include print and audio-visual materials, which were restricted during the coronavirus (COVID-19) pandemic, and digital materials which were popular during COVID-19 restrictions due to ease of online access. Social distancing requirements (capped building occupancy), library closures and other movement restrictions had a major impact on reduced borrowing of physical items.



Main Street, Croydon



A prosperous and learning community

Our achievements

In addition to the Council Plan priority actions, Council has also undertaken a wide range of other activities in working towards a prosperous and learning community. Some of the highlights from the year are detailed below.

Working towards a prosperous community

Business support for Ringwood East Neighbourhood Activity Centre

Council was successful in advocating for Victorian Government funding of \$100,000 through the Victorian Government's Neighbourhood Activity Centre Renewal Fund, to fund infrastructure improvements to support local business recovery at Ringwood East Neighbourhood Activity Centre. This funding supported the creation of parklets, landscaping, footpath improvements and arts and cultural installations. Activation of vacant shops and enhancement of existing business shopfronts through art installations provided an additional 'talking point' that encouraged visitation to the centres and boosted this local shopping strips. This funding is a part of the Suburban Revitalisation Plan which sees the Victorian Government partner with local governments to deliver streetscape improvements to support outdoor dining, 'pop-up' parks, footpath and bike path upgrades, public art, greening and other local infrastructure.

Support for women in business

Council held an online event in collaboration with Knox City Council and Yarra Ranges Council in December 2020 to support women in business during the coronavirus (COVID-19) pandemic. Women on the Go: Building a Bold Business and Brand featured speakers including local businesswomen to inspire recovery and resilience in small business in Maroondah. Topics included; learning how to build a business, bold business practice, branding, and a speaker coach. Speakers shared their stories of resilience and triumph on their way to business success. Participants learnt how to develop a message that connects with customers; craft a brand experience that customers will remember; build business confidence; and resilience and how to be an agile business in a changing market.

Support for business to expand outdoor dining opportunities

Council applied to the Victorian Government for \$500,000 from the Outdoor Eating and Entertainment grants package to be used in consultation with our local businesses and trader associations. Temporary outdoor dining options were introduced to help hospitality businesses expand their dining and table services during the coronavirus (COVID-19) pandemic through the Street Activities Extension Permit scheme. During 2020/21, 84 hospitality businesses across Maroondah have been supported to extend their service outdoors, expanding their service onto footpaths, streets, laneways and on-street car parking spaces. A waiver of permit fees was also introduced until June 2021 and assessments undertaken to determine the safest options to expand trading beyond shopfronts.

BizHub supports our businesses during COVID-19

In response to the coronavirus (COVID-19) pandemic, Council's BizHub Team mobilised quickly to establish a triage service for our small to medium enterprises (SMEs). This service linked businesses to a range of professional advice including business, legal, financial and mental health support services. The focus of this service has evolved to suit the current business environment as recovery from the coronavirus (COVID-19) pandemic continues. Local businesses have been supported with the 'We're Still Open' and 'Be Kind to Business' campaigns run for local shopping centres, support for businesses via online workshops, mentoring and various communication channels. Social distancing decals on footpaths and the distribution of 500 contactless digital thermometers provided by Victorian Government have assisted businesses during the recovery phases.

Businesses affected by the coronavirus (COVID-19) pandemic have been able to access free online workshops to plan for a stronger future and take advantage of new opportunities. Extensive engagement processes with community and businesses have been undertaken at regular intervals during the financial year to ensure services can adapt to new and emerging needs. Delivery of expert business advice relating to business operation, legal, health and wellbeing has continued to be delivered with new small businesses supported by streamlining relevant application, permits and approval processes through Council.

BizWeek

Celebrating its 20th year, BizWeek in 2021 consisted of online events and training sessions to accelerate business in Maroondah, focusing on equipping and strengthening businesses to respond to unpredictability. With last year's event cancelled due to the coronavirus (COVID-19) pandemic, the event was delivered online. The event provided businesses with opportunities to be inspired, connect with other businesses, gain tips from experts, inspirational speakers and learn through the workshops. Highlights included seminars and workshops on marketing, social media, starting a business and an entrepreneur event featuring Simon Griffiths, CEO and co-founder of 'Who Gives a Crap'.

New offerings for our small business community

Council has broadened its support offerings to Maroondah's small business community by strengthening its partnerships with the Victorian Chamber of Commerce and Industry and the Australian Small Business Advisory Service Digital Solutions. These partnerships enabled access to a broader range of workshops and development programs for our small to medium enterprises (SMEs). The coronavirus (COVID-19) pandemic saw many of these offerings transferred online to enable SMEs to continue to gain value from the webinars and other business support incentives rolled out by Council during the pandemic. Partners are moving to offer blended interactions - in person and online - and adjust in line with current COVIDSafe guidelines.

Small Business Friendly Charter

Council is rolling out the Small Business Friendly Council (SBFC) initiative in partnership with 54 local councils to provide small business owners with the support they need to do business. The SBFC outlines shared goals for the Victorian Small Business Commission (VSBC) and participating local councils in working together to create a fair and competitive trading environment for small businesses. When signing the Charter, local councils are making important commitments including to: pay small business supplier invoices within 14 days; support local businesses in managing the disruption caused by infrastructure projects; streamline approval processes for people looking to open a business in the area; and to help set up and support local business networks.

Working with our main street traders

Recognising that Activity Centres are a visible indicator of social connection and vitality, Council intensified its working relationships with traders' associations and retail centre businesses as part of its response to the impact of coronavirus (COVID-19). Support included establishing outdoor dining facilities, supporting traders' associations with grant applications, the Be Kind Maroondah initiative, and gaining Victorian Government funding to enable 'pop-up' activations at centres including Croydon South and Ringwood East. The strong relationship with Eastland continued with support for their community focused initiatives. Council continued supporting the reopening of centres, following COVIDSafe guidelines, to bring people back to support business and build a sense of community.

Supporting the Maroondah Business Group

Council continues to be an active member and supporter of the Maroondah Business Group (MBG) formed in 2019. The MBG actively supports the local business community by promoting shared learning, collaboration, engagement and advocacy.

Continue to develop Regional Service Partnerships such as procurement efficiencies, services and advocacy

The Eastern Regional Group of Councils has progressed joint advocacy in support of funding to key Council and community services, housing affordability and homelessness. This has included cost recovery for support to fire affected councils, and access to JobKeeper for Council staff impacted by coronavirus (COVID-19).

Working towards a learning community

Maroondah parenting information sessions

Council has delivered a series of online parenting information sessions for parents, grandparents and carers in Maroondah, to support families in their parenting journeys with children and young people. Webinars were delivered by a range of professionals to shed light on topics including: understanding your teen and helping their transition to become a young adult; anxious kids; and understanding communication differences and anxiety in young children on the autism spectrum. During these programs, there was a strong emphasis on understanding anxiety in children and young people and empowering them to thrive.

Support for local kindergartens during COVID-19

Council offered increased assistance to kindergartens during the coronavirus (COVID-19) pandemic, supporting early education providers as they adapted their services to deliver programs both on-site and at home. This support ensured that children and families continued to be engaged.

Developing youth leadership

Through the annual Student Wellbeing Action Team (SWAT) program in 2021, Council worked with a select group of Year 10 students from Maroondah schools who were keen to take their leadership to the next level. SWAT supports young people to uncover their strengths and use their new skills to lead a wellbeing project in their own school. The 2021 program immersed 21 students from six secondary schools in Maroondah in topics such as teamwork, leadership skills and knowledge of personal and community wellbeing. In 2021 the Junior SWAT Program was introduced, which provided the same leadership and wellbeing training for 25 grade 5 students from 13 local primary schools who will lead wellbeing projects in their schools.

Accessible library services during COVID-19

Despite the suspension of Maroondah's libraries and the click-and-collect service as a result of coronavirus (COVID-19) restrictions, Eastern Regional Libraries arranged for the community to continue accessing books, magazines and DVDs through a 'click for home delivery' postal service. To keep children at home entertained, Storytime Live was streamed live to the Eastern Regional Libraries (ERL) Facebook page each weekday at 11am.

Community houses offer education programs and essential services during COVID-19

In response to the coronavirus (COVID-19) pandemic, Maroondah's community houses continued to provide a focal point for community engagement, making changes to their service delivery and activities to comply with coronavirus restrictions. Throughout the year, community houses continued to offer a range of accredited education programs and community program via online mediums, provide childcare services for essential workers and support emergency relief services.

Central Ringwood Community Centre was successful in receiving a Victorian Government *Let's Stay Connected* grant to implement three interconnected programs, including: support resources modified for culturally and linguistically diverse (CALD) and First People; a digital device loan scheme for isolated and vulnerable community members; and a wellness program adapted to suit the needs and preferences of the community. Glen Park Community Centre established a partnership with Eastland to provide 'click-and-collect' meals for community members, provide an emergency relief donation point and deliver an employability program to prepare young people for work in hospitality, cleaning, security, guest services and maintenance roles.

Continued implementation of the work experience and student placement program

Council continued to provide its volunteering and student placement program until placements were put on hold due to the coronavirus (COVID-19) pandemic. As restrictions eased, these programs have been renewed. The program provides opportunities for volunteers and students to support the wider community, support and supplement their studies and provide practical work experience, as a prerequisite for securing future career opportunities. Council volunteers assist with programs such as delivered meals, maintaining our bushland, reserves and community gardens, and arts and cultural programs. In addition to assisting with program delivery Council's volunteering opportunities provide a valuable means of building and strengthening relationships and building social and community cohesion, while providing volunteers with a sense of purpose, meaning and connection.

Maroondah supports young drivers through its L2P program

The L2P program continued for its sixth year. The program matches learner drivers with a fully licensed volunteer mentor to help them gain the required 120 hours of driving experience to be eligible for a probationary driver's licence. The program is particularly valuable for those learner drivers who do not have easy access to either a car or supervisor with a full licence. Volunteer mentor drivers are provided with comprehensive training and support. Although driving sessions were not able to run for a significant period of 2020 due to coronavirus (COVID-19) restrictions, the program continued to support vulnerable young people through relevant information and referral pathways as well as supporting mentors through training opportunities and online social connections. The program has attracted an increased number of volunteer mentors with seven new mentors joining in the past 12 months. The program recommenced in 2021 once restrictions were lifted.

Road safety education programs delivered

Road safety education program and events were restricted in 2020 due to the coronavirus (COVID-19) restrictions which involved closures of early years, schools and community events. The *Be Safe, Stay Safe* Program resumed in 2021, with 355 prep and grade 1 students from four primary schools learning about pedestrian safety. Five schools participated in National *Ride2School* Day in 2020 and 2021. Heathmont East Primary School endorse a school travel plan in which was launched in March 2021. The Active Travel Plan is a collaboration between the school and Council, featuring a mix of infrastructure considerations, such as the new Armstrong Street Shared Pathway, and education programs. Heathmont East Primary School is the first school in Maroondah to install the innovative 'tag-on' System to record student travel to school.



The L2P program matches learner drivers with a fully licensed volunteer mentor



A prosperous and learning community

Looking ahead

In continuing to work towards a prosperous and learning community during 2021/22, Council will:

Complete a strategic review of shopping centres in Maroondah, and plan and implement infrastructure and amenity improvements

The focus of the Maroondah Shopping Centres Strategic Review was amended as part of the coronavirus (COVID-19) economic recovery planning, to focus on short-term actions to improve amenity and activate 31 shopping centres across Maroondah. In 2021/22, a capital works plan will be developed for centres. Work will continue identifying and implementing place activations as part of Councils continued focus on developing 20-minute neighbourhoods building on the success of the Croydon South and Ringwood East Neighbourhood Activity Centres projects.

Work in partnership to implement the Bayswater Business Precinct transformation strategy and investigate and implement opportunities to enhance business capability, skill development, employment and education pathways for the manufacturing sector

The Bayswater Business Precinct Strategy is a partnership with Knox and Yarra Ranges Councils to maintain and strengthen the economic value of the Bayswater Business Precinct. Consultants have been funded by the Victorian government to develop a transformation strategy for the precinct. Once finalised, it will be formally adopted by the three councils and guide the work in the precinct. During 2021/22, work will continue the implementation of *BBP Connect* (Business-to-Business platform) as well as a focus on transport and amenity.

Work in partnership with the Victorian Government to plan for and support the rollout of funded three year old kindergarten in Maroondah

Council is working closely with the Department of Education and Training (DET) to support the rollout of funded three-year-old kindergarten in Maroondah. In 2022, three-year-old-children will be able to access five hours a week in a free kindergarten program, this will increase to 15 hours per week by 2029. Through DET funding, Council has employed a Kindergarten Initiative Project Officer to work with services to understand their needs and ensure that infrastructure will meet community demand.

Facilitate co-working opportunities in Maroondah

In 2021/22 Council will review the needs of businesses and its co-working offerings. The BizHub team will continue to strengthen its partnership with Waterman in the lead up to their opening their service office operations in Eastland and the co-working space will continue to operate in a COVIDSafe manner.

Our core services

Council delivers several services aimed at promoting a prosperous and learning community. These services include:

Business and Activity Centre development

Business and Activity Centre development delivers support and programs for the business community and manages the relationships between Council, businesses and community. The team delivers a collaborative co-working space, programs, information, training, and opportunities for businesses to connect and support business growth and employment throughout the region. The team also stewards development of the Ringwood Metropolitan Activity Centre and the Croydon Major Activity Centre by fostering partnerships that improve the viability and prosperity of these important commercial hubs. These partnerships are enhanced through co-ordination of activations and programs at Realm and Ringwood Town Square.

Libraries

(Revenue, Property and Customer Service)

Council provides two library facilities – one at Realm in Ringwood and one at Civic Square in Croydon. The library service is delivered under a regional partnership model by Eastern Regional Libraries Corporation.



Enjoying a quiet moment at Realm

Annual Report 2020/21



A vibrant and culturally rich community

Our vision

In 2040, Maroondah will be a vibrant and creative community recognised for celebration of the arts, cultural expression and diverse entertainment options.

Our commitments

Through the *Council Plan 2017-2021 (Year 4: 2020/21)*, Council identified two priority actions to be delivered during the 2020/21 financial year to work towards a vibrant and culturally rich community.

Design the Karralyka redevelopment, and undertake staged works



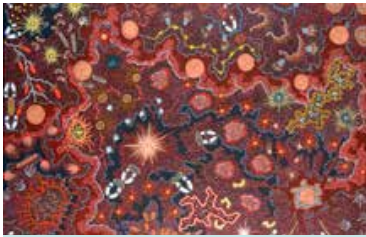
Status: In progress

Responsibility: Operations, Assets and Leisure

Design has commenced for the staged Karralyka redevelopment and work will continue over the next few years subject to funding. The proposed redevelopment will include a new entrance foyer, an additional function room, outdoor plaza space and improved accessibility. Stage One works were completed in 2020/21 including a major upgrade to heating, cooling, the electrical systems and a backup generator. Foyer expansion works will also be completed in 2021/22.

*Did you know?*4 public art projects
completed and launched.

Implement the new Arts and Cultural Development Strategy 2020-2025



Status: In progress

Responsibility: Strategy and
Community

The Maroondah Arts and Cultural Development Strategy 2020-2025 was developed through extensive consultation and research, guided by the Maroondah Arts Advisory Committee. Endorsed by Council in March 2020, the Strategy represents a significant commitment by Council to lead, partner and support arts and cultural development across Maroondah over the next five years. It is built around the following key strategic themes: a culturally active, engaged and connected community; vibrant places and spaces; city that is creative, flourishing and values the arts.

Our strategic indicator results

Indicator/Measure	Target 2020/21	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Community satisfaction with arts and cultural facilities	78	74	77	82	78
Participation in Maroondah Festival activities	27,000	N/A*	27,000	27,000	30,000

* Events did not go ahead in 2020/21 due to coronavirus (COVID-19) restrictions



A vibrant and culturally rich community

Our achievements

In addition to the Council Plan priority actions, Council has also undertaken a wide range of other activities in working towards a vibrant and culturally rich community. Some of the highlights from the year are detailed below.

Working towards a vibrant and culturally rich community

Indigenous arts and culture celebrated

During 2020/21, Council continued to support and work in close partnership with the local community as well as with artists, community leaders and organisations from across Victoria and Australia to promote a wide range of arts and cultural practice within Maroondah. Contemporary visual arts practice and poetry were celebrated with a three-month program in the Ringwood Arts Precinct including the ArtSpace at Realm exhibition *Before time: Angkamuthi meets Gunditjmara*, with works by Teho Ropeyarn and Vicki Couzens, curated by Kelly Koumalatsos. Poems by proud Wailwan and Mullum Indigenous Gathering Place Elder Aunty Irene Norman were presented in the Realm windows and Eastland as part of the annual RingWORD program. Ringwood-based artist Simone Thomson (Yorta-Yorta and Wurundjeri) created the mural *I am the land, the land is me* for the Realm ArtWall, exploring her story and her cultural connection to the local landscape.

New public art celebrates indigenous culture

Two significant permanent Indigenous public art commissions were installed in 2020/21 ensuring lasting legacy, awareness and appreciation of Indigenous arts and culture in Maroondah. Council's first Indigenous public art commission was installed in the foyer of the new Council Chamber at Realm. Indigenous artist, Marcus Lee consulted with Indigenous elder Aunty Janet Turpie-Johnstone for his work *Journey of Discovery*. Council has worked closely with Mullum Mullum Indigenous Gathering Place (MMIGP) and leading Indigenous artists Robert Young and Simone Thomson to create a series of public artworks as part of the Ringwood East Place Activation Project. The new laneway park on Railway Avenue in Ringwood East is the central site for *Dancing with Creation*, a significant series of newly installed public art elements which include a large wall mural, a pavement mural, and decorated planter boxes located along Railway Avenue. Alongside the park, a temporary 'pop-up' exhibition and arts activation site was installed as part of Reconciliation Week activities, showcasing work by MMIGP. This public artwork was jointly funded by Council and the Victorian Government.

All-ages live music event at EV's Youth Centre

The FReeZA team delivered a range of online events during 2020/21 including a 1980's inspired workout video and an online murder mystery event, reaching 211 participants. In 2021, the FReeZA team returned to running live events, successfully delivering a family and friends event and an eco-friendly 'pop-up' op-shop, craft station and live music event.

Ringwood arts precinct attractions

Ringwood Arts Precinct, including Realm, the Town Square, the Backyard and Maroondah Federation Estate, has an outstanding collection of outdoor urban artworks that attract visitors from across Melbourne. While a range of events, exhibitions and programs had to be suspended during coronavirus (COVID-19) pandemic restrictions, strong interest and participation continues in this unique precinct. Program highlights of the 2020/21 program included the sell-out season of 'Romeo and Juliet' by Fresh Theatre in the Backyard during February 2021 and the popular and successful Ringwood Urban Art Tours presented by Council in partnership with Eastland.

New public art

The provision of public art around Maroondah is guided by Council's Public Art Policy 2015, which demonstrates Council's commitment to public art in Maroondah and responds to the community's desire for traditional and contemporary art forms in public settings. Several key locations for future public art developments were identified within the Arts and Cultural Development Strategy 2020-2025, including within new multi-level carparks which are being constructed adjacent to railway stations in Maroondah. Commissioning processes have commenced for works to be installed in 2021-2022. Artwork undertaken by a local artist, Tricia Van Der-Kuyp was displayed on the temporary hoarding around the construction site and a painted mural was established by street artists Chuck Mayfield and Bryan Kearns who worked with young people from the Croydon area.

Karralyka events and performances online

Despite the cancellation or postponement of all onsite events and performances due to the coronavirus (COVID-19) pandemic, Karralyka continued to offer livestreaming of selected performances that residents could access free from home. Toe Tapping Tuesday's offered livestreamed performances by well-known performers and up and coming talent across a range of genres. The Little Mermaid performed by the Victorian State Ballet was also livestreamed from Karralyka. Resumption of the season recommenced in March 2021.

Support for arts and cultural groups during COVID-19

Council has developed a wide range of support and advice for the creative community impacted by coronavirus (COVID-19) in recognition of the invaluable contribution that creative industries make to local employment, community wellbeing and vitality, tourism and economic development. This support included subsidies for the hire of Council's cultural facilities, and a Creative Recovery Forum. Council's 'Arts in Maroondah' social media and other online platforms have provided information and opportunities for networking for individuals and groups. Engagement with arts, community and creative industry stakeholders was undertaken in 2020 to inform priorities for arts and cultural recovery.

Children's Week activities

This year's National Children's Week focused on nature play and exploring outside. Due to coronavirus (COVID-19) restrictions, activities were adapted to make sure children and families had the resources to focus on exploring the outdoors together, while complying with COVIDSafe guidelines. A Hop to it chalk pack and Nature Play Pack with clay, magnifier, minibeast ID cards and activity sheets were used to encourage families to explore their neighbourhoods by looking for minibeasts, teddy bears, Spoonvilles and rainbows.

Events for Children at Artspace

The Land of Nod performances by Thomas and Wells at Artspace at Realm was held throughout March 2021, and included adventures filled with lullabies and stories for preschool children and their families. Created by performers Neil Thomas and David Wells, Land of Nod is a playful investigation into the world of sleep.

Online engagement during coronavirus (COVID-19) restrictions

In response to the coronavirus (COVID-19) restrictions, Council offered creative online classes for children at Wyreena during 2020/21 including imaginative storytelling and adventure children aged 5 to 10 years with Sim Sala Bim. Online drawing, painting and craft classes were offered to 5 to 8 years while a targeted program of creative movement was delivered in partnership with AusDance for older participants experiencing isolation. A range of exhibitions were also delivered online.

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Re-engagement through creative expression including writing, storytelling, song writing, visual and performing arts

One of the priorities identified for coronavirus (COVID-19) social and cultural recovery is for targeted projects which connect parts of the community to creatively share stories/experiences. Notes of Kindness is an intergenerational and multi-art form cultural recovery project that involves working with local choirs for community healing and resilience. Notes of Kindness used some of the powerful letters of kindness that were exchanged between people living in nursing homes and primary school children in Maroondah during the coronavirus (COVID-19) lockdowns during 2020. Choirs and other members of the community have commenced working with local artists and cultural leaders to develop a series of installations and performances incorporating storytelling, music, film and visual installations that will be presented at Karralyka in July 2021. In addition, Council has provided advice and grants to support locally based groups to deliver a range of recovery projects. One of the 2020/21 recipients of Maroondah's Arts and Cultural Grant Program was Yarrunga Community Centre's ISO Art. This program allowed participants to express their experiences of isolation during coronavirus (COVID-19) restrictions supporting the community to share emotions through art, assisting with mental health self-care and recovery.

Cultural tourism and supporting local creative industries

Council has provided subsidised use of cultural facilities for local arts and cultural groups and creative practitioners including rehearsal, presentation, and exhibition spaces at Karralyka, Maroondah Federation Estate, Wyreena Community Arts Centre, and halls across Maroondah. Cultural tourism initiatives are being incorporated into arts activation strategies within 20-minute neighbourhoods and key activity centres, providing opportunities for our artists and creative industries to regain sustainability and add to the cultural vibrancy and social value of these centres. After many months of limited activity due to coronavirus (COVID-19) restrictions, galleries returned to their usual programming, with several new exhibitions featuring local artists. Local artists have taken centre stage for many of the exhibitions at Maroondah Federation Estate Gallery and Wyreena's Arts Lounge in 2021.

Christmas in Maroondah

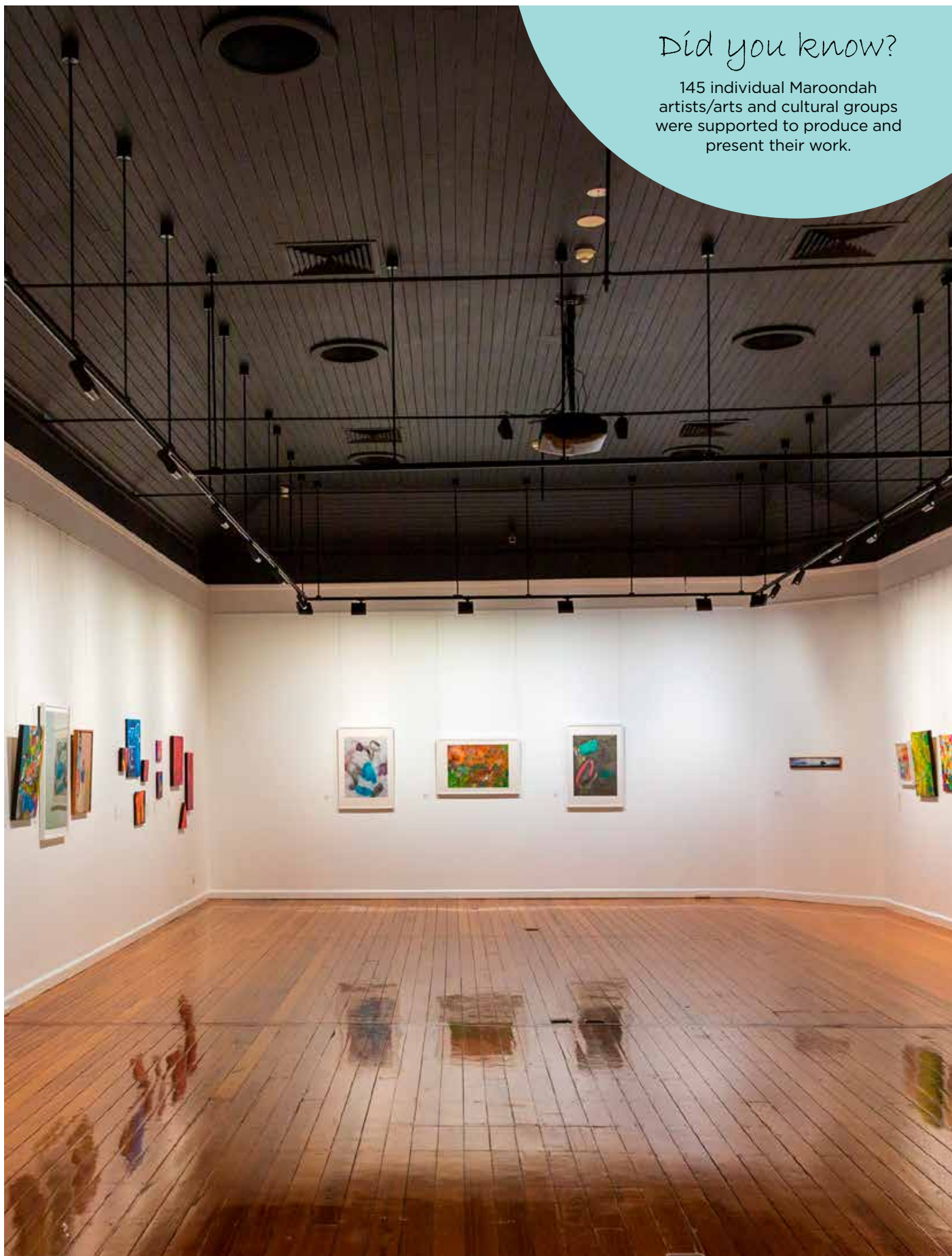
With many events impacted by coronavirus (COVID-19), including the annual Maroondah Carols, Maroondah coordinated a number of smaller events to share the Christmas spirit. Wyreena Community Arts Centre provided a magical series of Christmas windows with vignettes created by local designers. The Elf on the Shelf campaign encouraged the community to find one of Santa's 'elves' at shopfronts and other locations in Maroondah and residents were encouraged to decorate their houses through the Light Up Maroondah competition. Spreading cheer in the community was also achieved through Christmas banners and decorations on display throughout local shopping precincts, and nativity scenes at Ringwood Clocktower Park.

New look Karralyka website

A new look Karralyka website was launched to coincide with the start of the new theatre season. The new website is now responsive to all devices and includes a new online ticketing system.

Did you know?

145 individual Maroondah artists/arts and cultural groups were supported to produce and present their work.



Maroondah Federation Estate Gallery, Ringwood



A vibrant and culturally rich community

Looking ahead

In continuing to work towards a vibrant and culturally rich community during 2021/22, Council will:

Deliver the 20 Minute Neighbourhood Place Activation Projects in the Croydon South local activity centre and Ringwood East neighbourhood activity centre

A community art project entitled 'Croydon South Neighbourhood Snap Shoot' has been planned for May-August 2021, encouraging community members to get involved and be part of celebrating a collective community identity. A mural will be made up of black and white photographs of the community and will be displayed on the brick wall to the south of the Eastfield Shopping Centre for approximately six weeks. The photos will be supported by a short message from residents highlighting the community sentiments around place and will provide an opportunity for community to connect with one another. Council will continue to monitor and evaluate the community's response to the place activation activities.

Design the Karralyka Centre redevelopment, and undertake staged redevelopment works

Design has commenced for the staged Karralyka redevelopment and work will continue over the next few years subject to funding. The proposed redevelopment will include a new entrance foyer, an additional function room, outdoor plaza space and improved accessibility. Council will continue design of the Karralyka redevelopment and review staging options.

Implement the Arts and Cultural Development Strategy 2020-2025 and work with the Maroondah Arts Advisory Committee to maximise arts and cultural opportunities across Maroondah

Key projects and focus areas for 2021/22 include significant public art commissions for multi-level carparks and for Realm and planning for the integration of arts and cultural facilities within the Croydon Community Wellbeing Precinct. Further development of the very successful integration of arts activations into the regeneration of local shopping centres and 20-minute neighbourhoods will take place alongside further innovative programming and marketing of the Ringwood arts precinct. Cultural recovery priorities identified in the *Maroondah COVID-19 Recovery Plan* will continue to be a focus for 2021/22.



Jane duRand, *Leaf Totems*, 2014

Our core services

Council delivers a number of services aimed at promoting a vibrant and culturally rich community. These services include:

Arts and Cultural Development (Community Services)

Arts and Cultural Development work in partnership with the community, artists and cultural producers, and across Council to realise the community's vision for a creative and culturally vibrant Maroondah. The team delivers a range of facilities, programs and services, which attract high levels of visitation from Maroondah and the eastern region. These include ArtSpace at Realm and other initiatives across the Ringwood arts precinct; Wyreena Community Arts Centre in Croydon; Maroondah Federation Estate Gallery and the Maroondah City Council Art Collection, as well as the Public Art Collection located in sites across Maroondah. Local artists, creative industry professionals, community and cultural groups are supported through capacity building, skills development and networking opportunities in addition to financial support through the Arts and Cultural Grants program. The team provides cultural planning advice and expertise across Council contributing to creative placemaking, the appreciation of cultural heritage, and embedding the value of the arts and creativity for wellbeing and quality of life across social, environmental and economic domains.

Karralyka, Maroondah Federation Estate and Maroondah community halls (Leisure)

Karralyka opened in 1980 and is a premier theatre and function centre in Melbourne's eastern suburbs and the only facility of this size in Maroondah. The theatre has a seating capacity of 428 and generates positive demand as a 'venue for hire' as well as presenting its own programs to bring performing arts to the Maroondah community.

Karralyka is a flexible function venue with a total capacity for 550 seated guests. The kitchen facilities at Karralyka are also used to prepare food for Council's Delivered Meals service. The team at Karralyka also oversee the management and booking of Maroondah Federation Estate and eight Maroondah community halls.



Roger Archbold, Carnifex, 2021

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A clean, green and sustainable community

Our vision

In 2040, Maroondah will be a resilient community committed to sustainable living, enhancing our natural environment, and providing leadership in responding to climate change.

Our commitments

Through the *Council Plan 2017-2021 (Year 4: 2020/21)*, Council identified five priority actions to be delivered during the 2020/21 financial year to work towards a clean, green and sustainable community.

Work in partnership to implement the Reimagining Tarralla Creek project



Status: In progress

Responsibility: Development and Amenity/Strategy and Community

Council is working in partnership with Melbourne Water, Yarra Valley Water and the Department of Environment, Land, Water and Planning (DELWP) on the project design and construction delivery of the Tarralla Creek Connects project. The project is one of five trial sites for Melbourne Water's 'Re-imagining Your Creek' program and looks to enhance the natural environment, create a place for community to connect to nature and one another, improve connectivity, and deliver a resilient and maintainable waterway. The section to be reimagined extends from Dorset Road to Eastfield Road in Croydon. Council is working with project partners to enhance the area by adopting contemporary urban design and landscaping ideas and incorporating suggestions from the community. Works carried out by Melbourne Water to construct the section between Norton Road and Vinter Avenue in Croydon commenced in early 2021 and is scheduled to be completed in October 2021.

Did you know?

Just over 27,498 tonnes of garden organics and recyclables were collected in 2020/21.

Complete the tender and implement contracts for waste collection, landfill and the receipt and sorting of recyclables



Status: In Progress

Responsibility: Corporate Services

Council has developed a ten-year Waste, Litter and Resource Recovery Strategy, which will drive the needs of each of Maroondah's waste contracts. Key changes over the next decade include introducing a food and garden organics service; sending waste to an advanced waste and resource recovery facility instead of landfill; a glass only recycling service; and standardising bin lids to meet Standards Australia's colour, markings and designation requirements for mobile waste containers. These new services, alongside a comprehensive action plan of resource recovery, litter, illegal dumping and education initiatives, will result in significant improvements to how waste and litter is managed in Maroondah. Tenders and contracts for waste collection, landfill and the receipt and sorting of recyclables are planned to be completed in conjunction with the strategy. Work has commenced in 2021 for an implementation of the new collection and processing contracts in 2022.

Introduce the Maroondah Environmentally Sustainable Design Policy into the Maroondah Planning Scheme



Status: In progress

Responsibility: Strategy and Community

The Maroondah Environmentally Sustainable Design (ESD) Local Policy Planning Scheme Amendment was exhibited in early 2021. Submissions were considered, and the Amendment was adopted by Council at the 22 March 2021 Council Meeting. Council has requested approval of the Amendment from the Minister of Planning.

Implement an accelerated streetscape enhancement program, including a significant increase in tree planting

Status: In progress

Responsibility: Operations, Assets and Leisure

The streetscape enhancement program has continued 2020/21 with significant tree planting.

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Undertake a review and update Council's Sustainability Strategy and Carbon Neutral Strategy



Status: In progress

Responsibility: Strategy and Community

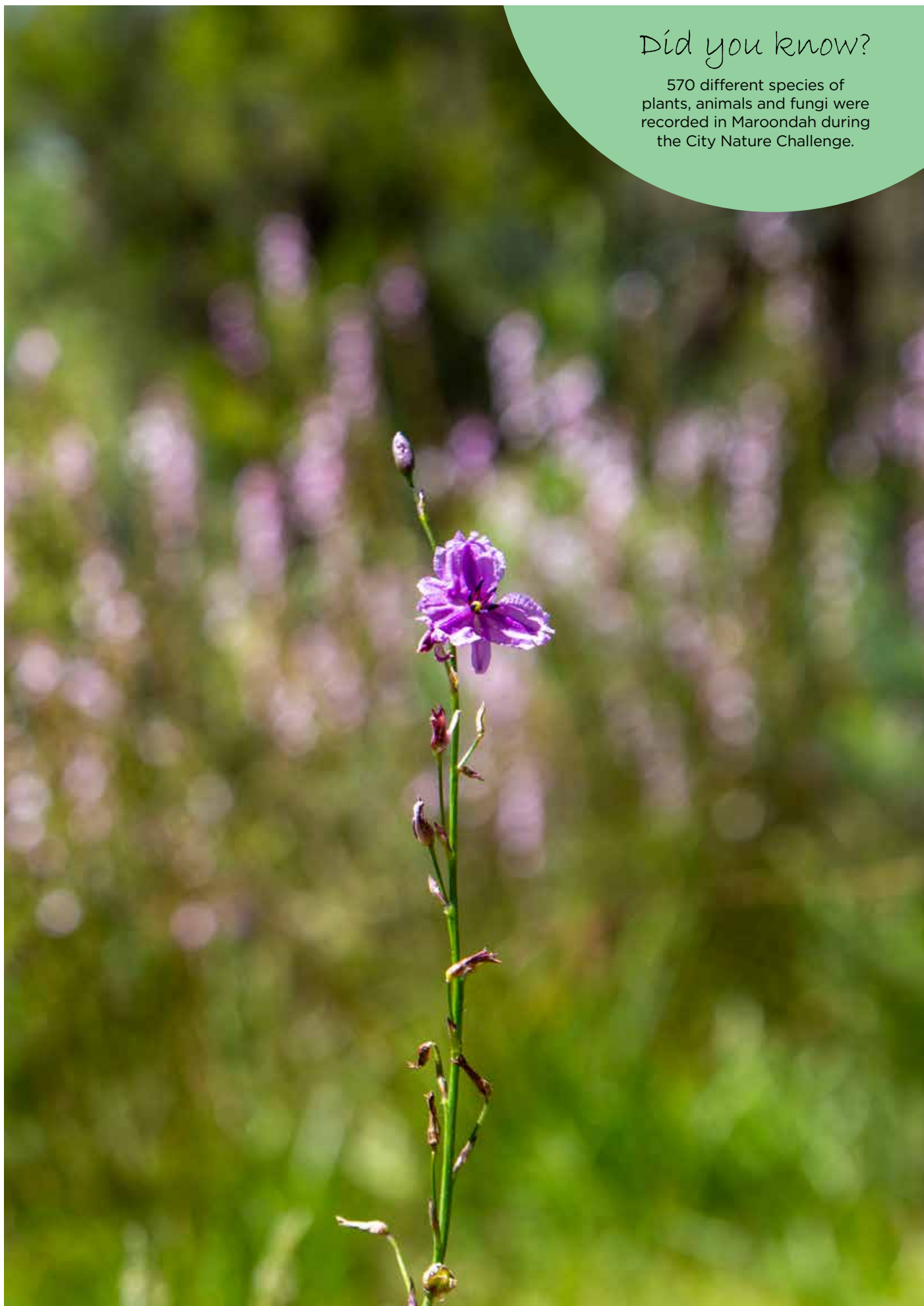
Following the completion of the Sustainability Strategy evaluation process and preparation of an Activities Report for 2016-2020, work has commenced on the preparation of a new *Sustainability Strategy 2021-2030*. A series of research papers have been prepared which will be used to inform the development of an Issues and Options Paper expected to be released for public comment in July 2021. Engagement with the Maroondah Environment Advisory Committee has commenced, with feedback and advice also informing the development of the paper. A draft Strategy will then be developed for further consultation before the preparation of the final Strategy for endorsement towards the end of 2021. Project planning has also commenced for the review of the Carbon Neutral Strategy, which will be undertaken in 2021/22.

Our strategic indicator results

Indicator/Measure	Target 2020/21	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Annual understory plantings and grasses planting within Maroondah	15,000	31,650	23,000	17,500	25,000
Recycling diversion rate from landfill	54%	56.71%	56.83%	54.56%	54.14%

Did you know?

570 different species of plants, animals and fungi were recorded in Maroondah during the City Nature Challenge.





A clean, green and sustainable community

Our achievements

In addition to the Council Plan priority actions, Council has also undertaken a wide range of other activities in working towards a clean, green and sustainable community. Some of the highlights from the year are detailed below.

Working towards a clean community

Domestic Wastewater Management Strategy Action Plan developed

An Action Plan for the implementation of the Domestic Wastewater Management Strategy over the next year is being developed. Some of the actions undertaken include providing detailed information about onsite wastewater system maintenance on the Maroondah website and updating mapping overlays with newly sewered properties on Council's web-based Geographic Information System (GIS) mapping data viewer. A project to provide new residential property owners with information regarding septic systems was delayed due to the impending introduction of the new *Environment Protection Act*.

Desilting completed

Council has undertaken pond rehabilitation works in Croydon Hills and Warranwood. Desilting works has been completed at Settlers Orchard in Croydon Hills, including a redesign of the reserve pond. Pond rehabilitation works has been undertaken in Narr Maen Reserve in Croydon Hills. Works included draining two of the ponds and desilting works as part of Council's ongoing maintenance schedule. In addition, works have been undertaken to maintain and desilt the dam at Yanggai Barrage in Warranwood including draining the dam and further desilting works.



Desilting works were completed at Settlers Orchard in Croydon Hills

Working towards a green community

City Nature Challenge to connect people with nature

The City Nature Challenge is an annual global event coordinated by the California Academy of Sciences and the Los Angeles County Natural History Museum, that was first run in 2016. In 2021, Maroondah teamed up with seven other Councils in Eastern Melbourne (Boroondara, Greater Dandenong, Knox, Manningham, Monash, Stonnington and Whitehorse) along with the Field Naturalists Club of Victoria and the Entomological Society of Victoria, to compete against 419 cities from 44 countries under the collaborative banner 'Melbourne - Eastern Metropolitan area'. During the Challenge's recently completed four-day observation period (30 April to 3 May 2021), residents in all eight municipalities were encouraged to find, photograph and document (on the iNaturalist online platform) the native fauna and flora that lives and grows in our neighbourhoods. As part of the Challenge, Council organised ten guided walks through different reserves across the municipality, each led by someone with local knowledge and expertise of nature and/or the reserve. Following the success of the City Nature Challenge, Council will participate in the 2021 Great Southern Bioblitz in October.

Nature Play

Nature Play Week in Maroondah was held from 14- 25 April 2021. Children and their families were invited to explore, play and imagine outside at Barnegeong Reserve in Croydon. Activities included; building cubbies, creating with clay and nature, covering with a game of 'seek and find', going on a bush walk, bird watching and nature craft. The *Nature Play* page was launched on Council's website providing children and families information about enjoying unstructured play activities outside. A number of parks, walking trails and bushland reserves are listed on the page encouraging children to participate in nature to enhance mindfulness and confidence, increase physical strength, improve resilience and reduce stress. A range of nature play activities are suggested and tips are offered for staying safe outdoors.

Work in partnership to undertake renewal works on the Mullum Mullum shared trail

Project planning for Mullum Mullum Creek shared trail renewal works commenced in 2019/20, however construction was deferred until 2021/22 due to the coronavirus (COVID-19) pandemic. The Mullum Mullum Creek Trail is approximately 5.5 kilometres in length, extending from the Eastlink Trail at Sherbrook Park in Ringwood through to Highland Avenue in Croydon.

Standards for Canopy Tree Provision

Development of the Maroondah Minimum Standards for Canopy Tree Provision during 2020/21 has marked a key step towards ensuring urban development contributes to sustaining Maroondah's current high levels of canopy cover into the future. These standards provide clear and justifiable standards for the provision of canopy trees as part of landscaping requirements in the Maroondah Planning Scheme, to ensure that newly planted canopy trees can achieve their full potential in terms of growth, health and longevity. These are expected to be more formally incorporated into the planning scheme in the future.

Council's annual planting program

Council commenced its annual street tree planting program in June with around 2500 new trees being planted in nature strips across the municipality. This was part of Council's new capital works tree improvement program, to sustainably build and maintain the leafy character of Maroondah. The new trees were to be a mixture of native and exotic species with the most appropriate species being selected for each site based on available space and existing tree character. Urban trees also provide many benefits to our community such as filtering urban pollutants, providing food and protection for birds and other animals. 6,650 understory plantings and grasses and 540 trees have been planted at our parks and reserves, with around 25,000 indigenous plants and trees now at home in bushland reserves.

Maintaining our bushland

Council in partnership with volunteer groups, undertook a continuous maintenance program during 2020/21 that involved control of weed species, planting of new trees to maintain tree canopy and other works to both conserve the bushland reserves and enhance their biodiversity.



A clean, green and sustainable community

Our achievements

Working towards a sustainable community

Environmental Upgrade Agreement

In October 2019, Council endorsed proceeding with Environmental Upgrade Finance (EUF), a financing mechanism enabling Maroondah building owners to better access finance (lower rates and longer terms) for environmental upgrades to existing non-residential buildings. An EUF is a three-party agreement between a building owner (borrower), a financial institution (lender) and a Local Government Authority. An Environmental Upgrade Agreement is used to levy an Environmental Upgrade Charge on the property which is payable back to the lender through the rates system. Council is using this approach to support industries and enterprises to prosper and develop by facilitating low carbon businesses, stimulating a green economy, and facilitating resource efficient businesses. In 2020/21, one business accessed the mechanism to install a 99kW solar photovoltaic system onto the roof of their business. The installation is expected to result in an environmental benefit of 129 tonnes CO2 emissions reduction per annum.



Carbon Neutral Certification

Council committed to becoming carbon neutral in 2008 and in December 2020 achieved Carbon Neutral certification by Climate Active for Council's operations. Certification recognises that through our operations, Council is removing as much carbon from the atmosphere as we are contributing. Over the recent years, changes have been made to services and facilities in order to achieve this commitment including: 5-Star Green Star certification for the Realm offices; delivering building energy efficiency upgrades to Aquahub, Aquanation, Maroondah Federation Estate, Realm and The Rings under an Energy Performance Contract program; replacing street lighting with LEDs; and switching from hardcopy to electronic payrolls. Council will continue to implement further projects to reduce our greenhouse gas emissions, purchase carbon offsets and annually report on our emissions to support our ongoing certification.

Sustainability Fair

Central Ringwood Community Centre organised a sustainability fair on 28 March 2021 at the Bedford Park Community Garden. Local businesses and community groups hosted stalls and food vans featuring sustainably sourced foods. Children and families participated in an Easter egg hunt, live music, guest speakers and demonstrations including the Indigenous Mindfulness practice Wayapa Wuurk and West African Drumming.

Looking ahead

In continuing to work towards a clean, green and sustainable community during 2021/22, Council will:

Implement Council's *Environmentally Sustainable Design Local Planning Policy* into the Maroondah Planning Scheme

The Maroondah Environmentally Sustainable Design (ESD) Local Policy Planning Scheme Amendment was adopted by Council at the 22 March 2021 Council Meeting. Council has requested approval of the Amendment from the Minister of Planning.

Review, update and implement Council's Sustainability Strategy, and Climate Change Risk and Adaptation Strategy

Following the completion of the Sustainability Activities Report for 2016-2020, project planning will now commence on preparing a new Sustainability Strategy that responds to the evaluation of the past strategy and the advice of the Maroondah Environment Advisory Committee. A review of the Carbon Neutral Strategy will be undertaken in 2021.

Review, update and implement Council's Carbon Neutral Strategy, including participation in the power purchasing agreement

Project planning has also commenced for the review of the Carbon Neutral Strategy, which will be undertaken in 2021/22.

Work in partnership to implement the Reimagining Tarralla Creek project

The Reimagining Tarralla Creek Project seeks to enhance Tarralla Creek and surrounds in Croydon through an integrated partnership with Melbourne Water, Yarra Valley Water, and Department of Environment, Land, Water, and Planning (DELWP). The project is one of five trial sites for Melbourne Water's 'Re-imagining Your Creek' program and looks to enhance the natural environment; create a place for community to connect to nature and one another; improve connectivity; create a space for arts, culture, and education; and deliver a resilient and maintainable waterway. Detailed design for the project has been developed in partnership with Melbourne Water, Yarra Valley Water, and the Croydon community. The project will be delivered in four stages with Stage 1 currently under construction and marked for completion by late 2021. Stages 2 - 4 are currently unfunded but will be pursued by project partners through a Federal and State advocacy campaign.

Implement Council's Waste, Litter and Resource Recovery Strategy

In 2021/22, a number of supporting strategic documents will be developed to align with the implement the Strategy. These will include a Litter and Illegal Dumping Education Strategy and the Waste Education Strategy which will include rewards for households who recycle, school programs, community workshops and competitions, education materials and other initiatives. Other implementation initiatives will include design and planning of the new Food Organics and Garden Organics service, changeover of the current maroon garden organics bin lids to the Australian Standard of lime green, and new recycling stations rolled out to Council's Realm and Croydon Library buildings. Council's Compost Revolution Program will continue to offer rebates and free delivery on a range of home composting, worm farming and fermentation systems and community drop off recycling events will be expanded to trial the inclusion of polystyrene, textiles and cardboard. Council will host a household chemical collection event in partnership with Sustainability Victoria.

Prepare and implement a Maroondah Habitat Connectivity Action Plan

Following adoption of the *Maroondah Vegetation Strategy 2020-2030* by Council in March 2020, a number of actions have commenced to implement the strategy. A critical action already underway includes the identification of the best locations for improving habitat connectivity across the municipality to enable more nature throughout Maroondah. The project has been guided by an Advisory Group made up of internal and external representatives with local knowledge and expertise. A spatial modelling program is being used to model existing connectivity based on parameters for key focal species, identifying locations which offer the greatest opportunity for improving connectivity. Detailed action plans will be prepared to enable progressive implementation over the coming years.

Implement an enhanced streetscape enhancement program, including a significant increase in tree planting

The streetscape enhancement program will continue in 2020/21 with significant tree planting. Council is also investigating the potential to undertake planned fuel reduction burns in selected bushland reserves in partnership with the Country Fire Authority (CFA).



A clean, green and sustainable community

Our core services

Council delivers a range of services aimed at promoting a clean, green and sustainable community. These services include:

Bushland and Waterways (Operations)

The Bushland team maintains 44 bushland reserves, which involves proactively supporting, conserving and enhancing biodiversity and maintaining appropriate fire breaks. The team also maintains water sensitive urban design elements and waterways that are under Council management.

Park Maintenance (Operations)

Park Maintenance maintains Council managed parks and gardens including proactive and reactive maintenance of landscaped areas, grass mowing, and programmed tree planting in parks and reserves. The team also maintains Council's playgrounds in accordance with Australian Standards and Best Practice, Council's reserve fence line half cost fencing program, and Marveloo hire bookings.

Tree Maintenance (Operations)

Tree Maintenance maintains Council's tree assets including all street trees and trees within parks and reserves. They undertake proactive tree inspections; remedial tree work and reactive inspections in response to customer requests or storm events; and Council's street tree planting program.

Waste Management (Finance and Governance)

The Waste Management team provides residential and commercial waste services to the Maroondah community, including public recycling bins, street litter bins, parks and reserves bins, and Council facility bins. The team manages the contracts for kerbside collection, receipt and sorting, green organics, and land fill collection. Services also include on-call hard waste collection, a schools and community waste education program and strategic planning to meet future waste management needs.



Council's Bushland team maintains 44 bushland reserves

Did you know?

Just over 27,498 tonnes of
garden organics and recyclables
were collected in 2020/21.



Annual Report 2020/21



An accessible and connected community

Our vision

In 2040, Maroondah will be accessible for all ages and abilities with walkable neighbourhoods, sustainable transport options, and a safe integrated transport network.

Our commitments

Through the *Council Plan 2017-2021 (Year 4: 2020/21)*, Council identified eleven priority actions to be delivered during the 2020/21 financial year to work towards an accessible and connected community.

Complete the Lincoln Road upgrade, east of Dorset Road in Croydon



Status: Complete

Responsibility: Development and Amenity

Council received funding from Federal Roads to Recovery for the rehabilitation of Lincoln Road between Dorset Road and Hull Road in Croydon. The second stage of the Lincoln Road upgrade works from Dornoch Court to Dorset Road was completed in October 2020. The works included reconstruction and widening of the road, kerb and channel, drainage upgrades, bicycle lanes, installation of street lighting, pedestrian operated signals at Mount View Parade and improvements to the service roads.

Did you know?

\$2.5million worth of drainage projects were delivered in 2020-21.

Undertake the renewal of New Street in Ringwood, including flood mitigation works, between Maroondah Highway and Sylvia Grove



Status: In progress

Responsibility: Development and Amenity

The construction contract for the road and drainage upgrade at New Street in Ringwood was awarded in August 2020 with construction commencing in October 2020. Works completed in 2020/21 include the pipe drainage upgrade component along with required service relocation works and commencement of road reconstruction activities including pavement renewal, kerb and channel renewal, and footpath works. The remainder of the works are expected to be completed in 2021/22.

Advocate for public transport improvements in the Bayswater Business Precinct



Status: In progress

Responsibility: Strategy and Community

A survey has been conducted to inform the development of the Bayswater Business Precinct (BBP) Transformation Strategy. One of the key elements of this strategy will be transportation, including public transport. The BBP has thousands of people utilising their own vehicles to get to and from work. A 2019 survey of businesses and employees identified that one of the reasons for not using public transport was the current routes and frequencies of service. Advocacy has continued to focus on changes to public transport to the BBP.

Design and construct Activity Centre carparks in Croydon, Ringwood, Heathmont; and Heatherdale station



Status: In progress

Responsibility: Operations, Assets and Leisure

The Australian Government has provided funding of \$81.6 million for new Activity Centre carparks in Croydon, Ringwood, Heathmont and at Heatherdale Station. The carpark in Devon Street in Croydon is progressing during the construction phase with completion expected in November 2021, including the removal of the existing carpark layout, to be replaced with an Activity Centre carpark that will include improved disability parking and access. Other design features include improvements to Pierson Drive, safer and more legible pedestrian paths, additional landscaping and trees, safer traffic movements and screened bin storage at the rear of the Croydon Main Street shops. There has also been progress on the Ringwood, Heathmont and Heatherdale carparks, with locations now identified for both Ringwood and Heathmont and community consultation now in progress, and a feasibility study has been undertaken for a suitable location for a new Activity Centre carpark in Heatherdale.

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Undertake improvement works at the carpark at McAlpin Reserve Ringwood North



Status: Complete

Responsibility: Development and Amenity

Modifications will be carried out to the McAlpin Reserve carpark to improve the functionality, provide further accessible carparking, expand the existing gravel carpark, resurface the access road and create a new sealed pathway from Wonga Road to the reserve's internal pathways. The works commenced in April 2021 and was completed in June 2021.

Advocate to the Commonwealth and Victorian Government for provision of new and upgraded major transportation infrastructure in Maroondah; including freeway connections, upgrade to arterial roads and intersections and major public transport enhancements



Status: In progress

Responsibility: Communications and Engagement

Council has continued its advocacy campaign to State and Federal Members and Ministers for a range of key priority transportation projects. Council's comprehensive advocacy strategy resulted in approximately \$26.3 million in budget commitments for the Maroondah community across both Victorian and Australian levels of government. This included: an additional \$17.7 million towards the Croydon and Ringwood Activity Centre carparks and \$8.6 million towards intersection and pedestrian improvements at Canterbury Road and Heathmont Road, Heathmont.

Deliver an expanded footpath construction program



Status: Complete

Responsibility: Development and Amenity

Council has continued the implementation of its footpath construction program to provide improved pedestrian safety. Council's footpath construction program for 2020/21 is now complete with 3.95 kilometres of footpath constructed at a total value of \$880,000. Completed works include: New Street (100 New Street to Sylvia Grove); Balmoral Road (Lockhart Road to Melview Drive); Strathallyn Road (Warrandyte Road to Mullum Mullum Road); Laurence Grove (Knaith Road to Railway Avenue); Towerhill Drive (Wonga Road to Frederic Drive); Tunbury Avenue (Towerhill Drive to Major Street); Major Street (Wonga Road to Tunbury Avenue); Holyrood Crescent (Stonington Place to Towerhill Drive); Patterson Street (Eastfield Road to Fairview Avenue); Eastfield Road (Bayswater Road to Railway Avenue); Seares Drive (Maroondah Highway to Old Lilydale Road); Ian Avenue (Holland Road to Seares Drive); Ireland Street (City Road to Reilly Street); and Bellbird Court (Wantirna Road to Clarke Drive).

Undertake carpark improvement works at Hughes Park Croydon North; Merrindale Shopping Centre Croydon South; and Ainslie Park Croydon



Status: In progress

Responsibility: Development and
Amenity

Planned carpark improvement works at Merrindale Shopping Centre in Croydon South and Ainslie Park in Croydon were deferred due to the impacts of the coronavirus (COVID-19) pandemic. Works are now expected to commence in 2020/21.

Implement the Maroondah Carparking Framework action plan



Status: In progress

Responsibility: Development and
Amenity

The Maroondah Carparking Framework provides a greater consistency to Council's approach to planning parking, resolving issues, applying restrictions and the issuing of parking permits throughout the municipality. In 2020/21, Council has continued to implement the Framework including: parking guidelines for specific land use areas; enhancing traffic safety; increasing the use of sustainable transport modes; developing a Maroondah car share policy; adopting a best practice approach to dealing with parking complaints and safety concerns; reviewing the Ringwood and Croydon Activity Centre Parking Strategies; reviewing the parking management strategy around Maroondah Hospital; and addressing overflow parking issues across the municipality.

Undertake road renewal works for Caroline Street in Ringwood, Emerald Street in Ringwood; and Norton Road in Croydon



Status: Deferred

Responsibility: Development and
Amenity

Planned road renewal works for Emerald Street in Ringwood and Norton Road in Croydon were deferred due to the impacts of the coronavirus (COVID-19) pandemic.

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Work in partnership to implement intersection improvement works at the corner of Reilly Street and Wantirna Road in Ringwood; and Plymouth Road and Kirtain Drive in Croydon



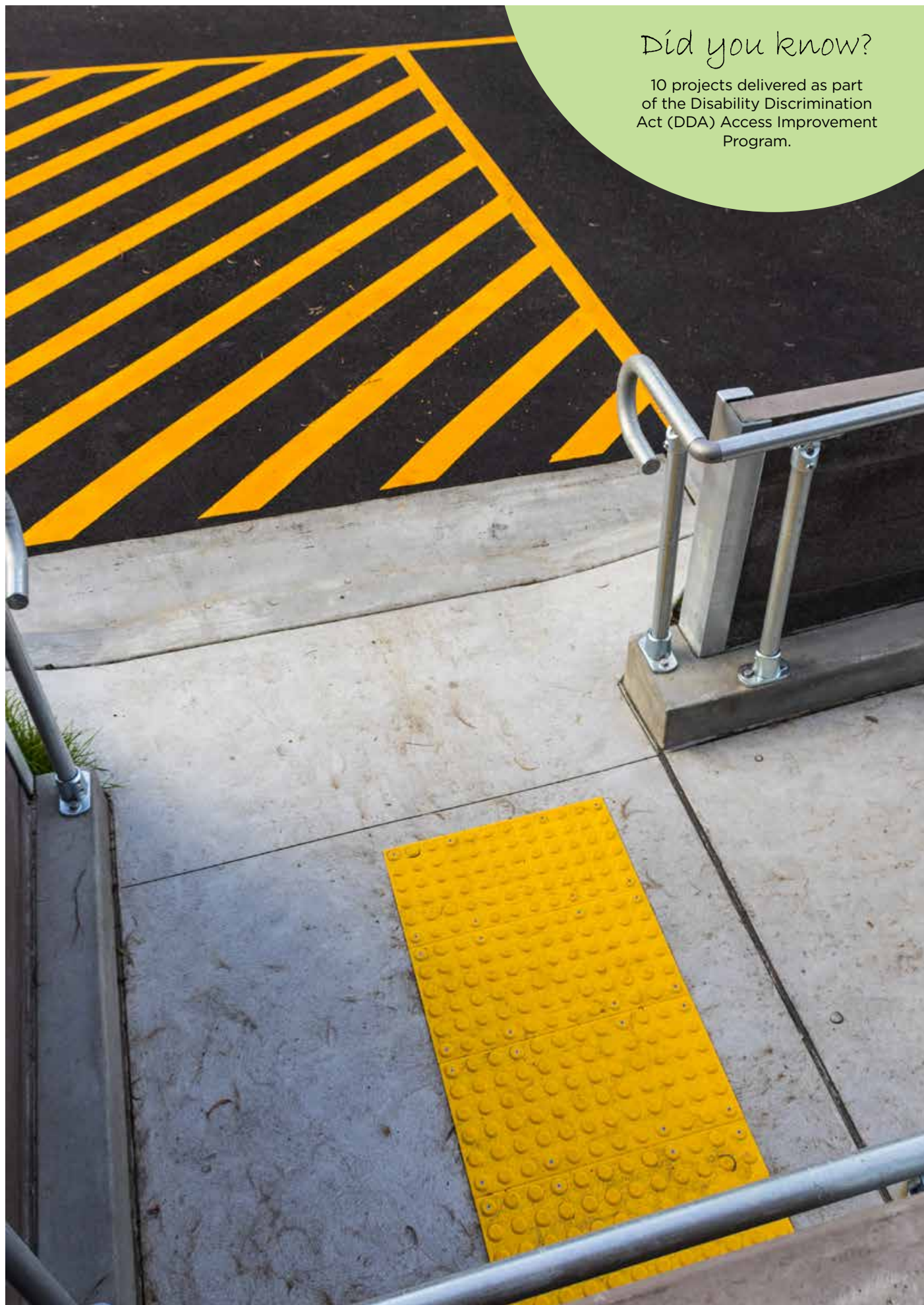
Status: In progress

Responsibility: Development and Amenity

Council has continued to work in partnership with Department of Transport/VicRoads on the development of design and community consultation for improvement works at the corner of Reilly Street and Wantirna Road, Ringwood; and Plymouth Road and Kirtain Drive, Croydon. The construction of traffic signals by VicRoads at the intersection of Reilly Street and Wantirna Road is expected to commence in 2021/22.

Our strategic indicator results

Indicator/Measure	Target 2020/21	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Proportion of sealed roads below the set intervention level	3%	2%	2%	2.69%	2.75%
Square metres of sealed local roads reconstructed	3500	2548	17,352	3499	14,501





An accessible and connected community

Our achievements

In addition to the Council Plan priority actions, Council has also undertaken a wide range of other activities in working towards an accessible and connected community. Some of the highlights from the year are detailed below.

Working towards an accessible and connected community

Safe and accessible outdoor dining infrastructure

In order to support hospitality businesses and provide COVIDSafe opportunities for people to meet, Council has worked with a number of centres and traders' associations to provide safe outdoor dining facilities, which has been supported by funding from the Victorian Government. Council adjusted permit processes and fees to help bring activity and people back to centres.



Safe outdoor dining areas were provided during the COVID-19 pandemic

Infrastructure renewal and accessibility improvement works

The Australian Government has committed funding through the Local Roads and Community Infrastructure Program for infrastructure renewal works in Laurence Grove in Ringwood East to address the deteriorated condition of the existing kerb, channel and road pavement. Key elements of the renewal works include: reconstruction of the existing concrete kerb and channel on both sides of the road; reconstruction of all vehicle crossovers; installation of additional drainage infrastructure; and application of new asphalt surface. Accessibility improvement works include: construction of a new footpath on the east side of the road, linking Knaith Road to Railway Avenue; construction of three indented disabled parking spaces adjacent to Knaith Road Reserve; construction of an accessible ramp to the Senior Citizens Centre in Knaith Road Reserve; and the conversion of the existing pedestrian crossing at the intersection of Laurence Grove and Railway Avenue into a raised pedestrian crossing. Works commenced in October 2020 and were completed in February 2021. In October 2020, an additional \$1 billion in Australian Government funding was announced through the Local Roads and Community Infrastructure Program. Council is seeking an allocation for improvement works including streetlights, footpaths, bike paths and walking tracks.

Local area traffic management improvements

In conjunction with the Safe Travel in Local Streets program funded by the Transport Accident Commission (TAC), Council allocated funds in its Capital Works Program to install traffic calming measures. Traffic calming measures were installed in Allendale Road in Croydon including; three raised pavements and street lighting upgrades spaced along the length of Allendale Road; and the removal of the two existing slow points at Yallambee Way and Lindisfarne Avenue (to be replaced with raised pavements). Works have also been undertaken to reinstate the roadway outside 8-10 Bond Street in Ringwood, and to upgrade the existing pedestrian crossing. Works involved the reconstruction of the kerb, footpath, pedestrian crossing, central traffic island and the removal of the kerb outstand. The pedestrian crossing was reconstructed as a wombat crossing (and a set of speed cushions will also be installed outside 20-22 Bond Street. Traffic calming measures have also been installed in Morinda Street in Ringwood East (four raised pavements) and Loma Street (three raised pavements), Parkgate Drive in Ringwood (one raised pavement) and also in Reilly Street Ringwood (two raised pavements). Traffic calming measures have also been completed in Mount View Parade and Newman Road in Croydon including the installation of six raised pavements along Mount View Parade and two along Newman Parade. Intersection upgrade works have also been undertaken to improve intersection safety at Mount View Parade and Newman Road to change intersection priority that will provide consistency along Mount View Parade whilst also improving the available sight distance at the intersection. Traffic calming measures have also been completed in Patrick Avenue, Palmer Avenue and Warrien Road in Croydon. Works included the installation of four speed cushions along Patrick Avenue, one in Palmer Avenue and four along Warrien Road. Intersection upgrade works have also been undertaken at Patrick Avenue and Palmer Avenue to improve intersection operation and safety.

Successful advocacy for carparking improvements in Ringwood and Croydon

Council successfully advocated for new car parks for the Ringwood Metropolitan Activity Centre (MAC) and the Croydon Major Activity Centre, with the Australian Government committing \$30 million of funding in February 2019 for these car parks. Council was successful in advocating for an additional \$3.0 million for Croydon in July 2020 and \$14.7 million for Ringwood in May 2021. Based on the initial concept design, the new Devon Street carpark in Croydon Activity Centre is targeting 402 car spaces subject to funding. Council is currently reviewing options in the Ringwood Metropolitan Activity Centre with approximately 400 new spaces being targeted subject to funding. Community consultation and a concept design will be commenced in 2021/22 for the site located at 1A Bedford Road.

Asphalt resurfacing

As part of Council's annual road rehabilitation program, Tereddin Drive in Kilsyth South and Laurence Grove, Ringwood East were identified for asphalt road resurfacing works. This type of road resurfacing will enhance the longevity of the road pavement and provide a smoother trafficable surface.



An accessible and connected community

Looking ahead

In continuing to work towards an accessible and connected community during 2021/22, Council will:

Work in partnership with the Victorian Government to implement road improvement works at New Street Ringwood, Reilly Street and Wantirna Road Ringwood, Plymouth Road and Kirtain Drive Croydon; and undertake carpark improvement works at Dorset Recreation Reserve

In 2021/22, Council will continue to work with Department of Transport/VicRoads on the delivery of road improvement works at Reilly Street and Wantirna Road in Ringwood, Plymouth Road and Kirtain Drive in Croydon; and undertake carpark improvement works at Dorset Recreation Reserve. Council is currently working with VicRoads in finalising the project scope and design concepts before they complete the final design for tender of the works. The construction of improvement works by VicRoads at the intersection of Reilly Street and Wantirna Road is expected to commence in the 2021/22 year. Carpark improvement works will be undertaken at Dorset Recreation Reserve in conjunction with construction of a new multipurpose community sports and two new soccer pitches, with works due to commence in early 2022.

Design and construct Activity centre carparks in Croydon, Ringwood and Heathmont; and Heatherdale station

The Croydon Activity Centre Carpark is scheduled for construction completion in November 2021. The Activity Centre Carparks at Ringwood and Heathmont will progress the community consultation and design phases.

Work in partnership to undertake renewal works on the Mullum Mullum Creek and Colchester Road shared trails; and continue footpath construction in the Principle Pedestrian Network

In 2021/22, renewal works on the Mullum Mullum Creek shared trail is scheduled for construction. The Colchester Road shared trail from Collier Road to Dandenong Creek is scheduled for reconstruction in 2024/25.

Advocate to the Australian and Victorian Government for provision of new and upgraded major transportation infrastructure in Maroondah including public transport enhancements

Council will continue its robust advocacy to address the major transport needs of the Maroondah community.

Our core services

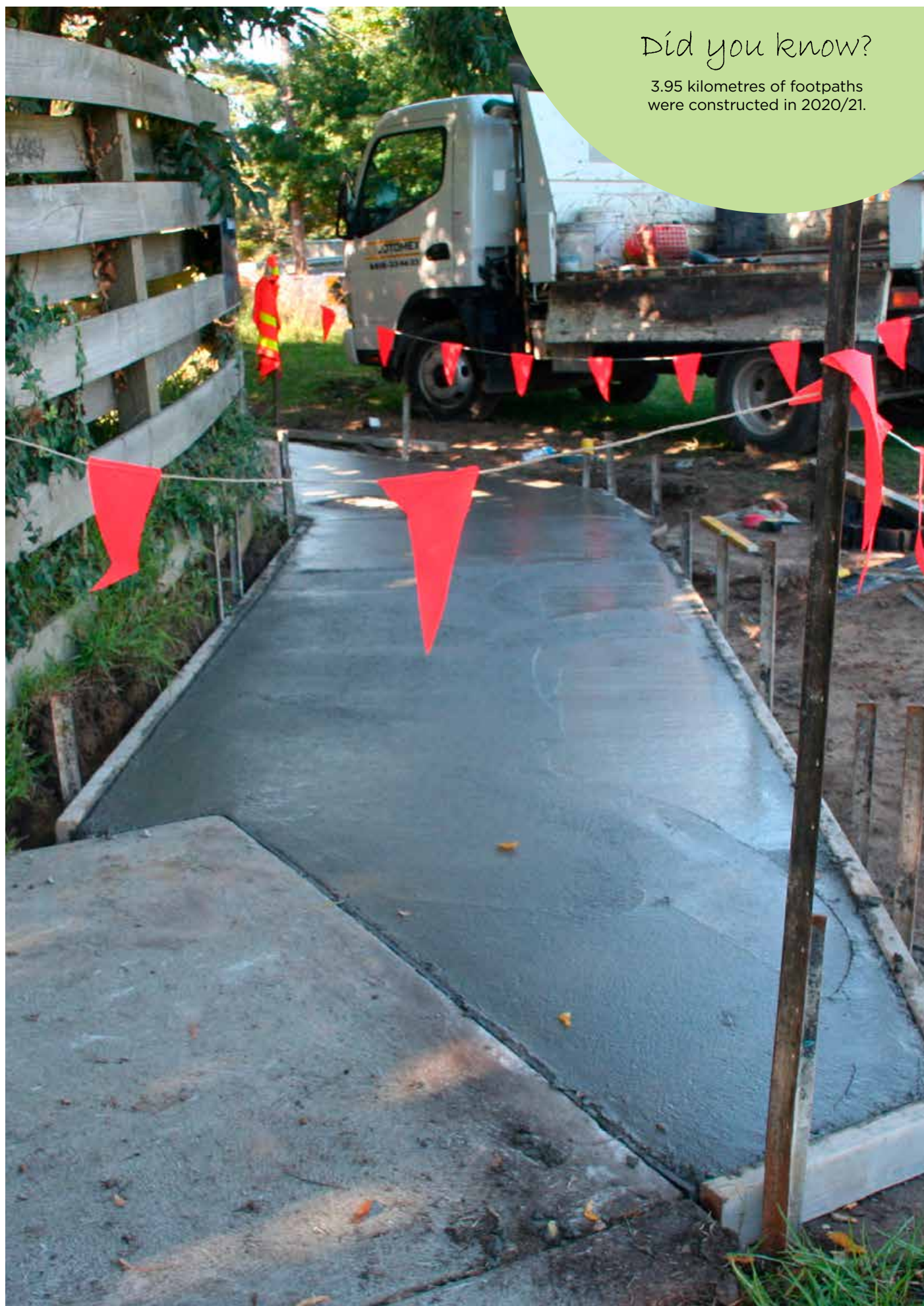
Council delivers a number of services aimed at promoting an accessible and connected community. These services include:

Built Environment (Operations)

The Built Environment team provides proactive and reactive maintenance of Council's infrastructure assets including roads, footpaths and drains. The team provides proactive cleaning of all drainage pits within road reserves and programmed street sweeping. The team also provides all logistical and fleet maintenance services for Council.

Engineering Services (Engineering and Building Services)

Engineering Services provides engineering technical expertise in areas of traffic and transportation planning, drainage investigation and strategy, engineering development approvals, and project management. Council manages assets such as roads, footpaths, drainage, and bicycle paths which provide important links to services and enhance community wellbeing.



Annual Report 2020/21



An attractive, thriving and well built community

Our vision

In 2040, Maroondah will be an attractive, sustainable and well built community with thriving activity centres and a network of neighbourhoods where everyone has the opportunity to live, work and play locally.

Our commitments

Through the *Council Plan 2017-2021 (Year 4: 2020/21)*, Council identified ten priority actions to be delivered during the 2020/21 financial year to work towards an attractive thriving and well-built community.

Continue the upgrade of drainage, including flood mitigation works in Acacia Court catchment in Ringwood; Power Street catchment in Croydon North; and Scenic Avenue catchment in Ringwood East



Status: Deferred

Responsibility: Development and Amenity

A range of drainage works were deferred until 2021/22 due to the impacts of the coronavirus (COVID-19) pandemic. These include the planned upgrade of drainage, including flood mitigation works in Acacia Court catchment in Ringwood; Power Street catchment in Croydon North; and Scenic Avenue catchment in Ringwood East.

Did you know?

There are more than 790 lineal kilometres of stormwater drains.

Implement the Greening the Greyfields project in partnership with stakeholders to facilitate a sustainable approach to urban redevelopment in identified residential precincts



Status: In progress

Responsibility: Strategy and Community

Greening of the Greyfields is an innovative approach to residential renewal involving landowners working together and redeveloping at the same time, to positively transform neighbourhoods to be more sustainable and with greater neighbourhood character appeal. Council exhibited a Planning Scheme Amendment in early 2021 for the two Greening the Greyfields precincts in Maroondah in Ringwood North and Croydon South. Community submissions to the Amendment were discussed by Council in March 2021 and it was resolved that Planning Panels Victoria be requested to appoint a Panel for the consideration of submissions. The Panel is expected to take place in mid-July 2021 with recommendations to then be considered by Council.

Develop a new Croydon Structure Plan and commence preparation of a planning scheme amendment to incorporate the policy into the Maroondah Planning Scheme



Status: In progress

Responsibility: Strategy and Community

The Croydon Structure Plan was first adopted by Council in 2006 and has successfully influenced the function and form of this Major Activity Centre. During 2020/21, Council undertook background research into the current and emerging issues facing Croydon to more accurately plan for the future growth of the Croydon community. This work considered demographic, employment and business, and the supply and demand of both land and housing. This work has been summarised into a Discussion Paper on Issues and Opportunities that was made available for public comments from 9 April to 14 May 2021. Feedback from the consultation will help inform the draft Croydon Structure Plan to be developed in mid-2021.

Annual Report 2020/21

Undertake the staged redevelopment of the Croydon Community Wellbeing Precinct



Status: In progress

Responsibility: Operations, Assets and Leisure

The transformation of the existing Croydon Civic Precinct into the Croydon Community Wellbeing Precinct (CCWP) will focus on delivering enhanced community spaces and functionality in relation to wellbeing facilities, family and children facilities, sport and recreation facilities, and open space. The creation of a number of integrated community hubs will also enhance the accessibility and connectivity for the community. The CCWP Masterplan was endorsed by Council in July 2020 and works commenced in early 2021. The first of the community groups (Kinder and Occasional Care) have moved into Community Hub B (former Croydon Civic Building) and the remainder of the community groups based in the Precinct will be moved in during 2021.

Develop and implement the Flood Mapping Communications Plan



Status: Complete

Responsibility: Development and Amenity

A Flood Mapping Communications Plan has been finalised and actions within the Plan will be implemented in 2020/21 and beyond. The Council Plan 2021-2025 highlights flood mitigation projects to be undertaken in New Street, Ringwood, Sherbrook Avenue catchment in Ringwood, Scenic Avenue and Wingate Avenue catchments in Ringwood East.

Develop and commence implementation of priority open space and public realm enhancement plans



Status: In progress

Responsibility: Operations, Assets and Leisure

Public realm enhancement plans are intended to ensure our community spaces meet evolving community needs. The Jubilee Park Enhancement Plan and the Croydon Community Wellbeing Precinct (CCWP) Masterplan were endorsed by Council on 27 July 2020. Work will commence on enhancements for sporting facilities and accessibility at Jubilee Park, while detailed design work has commenced for the Croydon Community Wellbeing Precinct. Council has been consulting with key user groups and the broader community regarding the proposed elements being considered for Eastfield Park. These include protecting and enhancing the natural environment and improvements to Benson's Pavilion, including female-friendly change facilities. Council has also created an Improvement Plan for Ainslie Park Reserve in Croydon, including the interactions with Melba College. Feedback received has highlighted a number of opportunities including improvements to existing lighting, resurfacing of existing gravel car park, improvements to running/walking paths, and new exercise equipment.

Implement the new Ringwood Metropolitan Activity Centre Masterplan into the Maroondah Planning Scheme



Status: In progress

Responsibility: Development and Amenity

The Ringwood Metropolitan Activity Centre (MAC) Masterplan was adopted by Council in late 2018 to position Ringwood as the principal retail, commercial, community, entertainment and employment focal point for the region. The directions and objectives of the Masterplan will be incorporated into a planning scheme amendment during 2021/22. Part of this Masterplan involves the implementation of a Developer Contributions Plan to help fund the future infrastructure needed to support the increased number of residents, workers and visitors to the centre.

Work in partnership to develop flood mitigation solutions for the central Croydon area



Status: In progress

Responsibility: Development and Amenity

Development of flood mitigation solutions for the central Croydon area is continuing. A flood mitigation works prioritisation framework and 2020/21 works program is under development. Future reporting on the flood mitigation actions for the Croydon area catchment is anticipated to include specific project actions within the *Council Plan 2021-2025*.

Deliver Council's drainage improvement program and drainage flood mitigation program



Status: Complete

Responsibility: Development and Amenity

The delivery of Council's drainage improvement program and drainage flood mitigation program for 2020/21 is complete. Programmed works completed at a total value of \$2.50 million included: Warrandyte Road (Ringwood) drainage diversion works; Campbell Street (Heathmont) drainage relining project; Wingate Avenue (Ringwood East) stage 1 construction of earthen flood levee project; Parry Street (Croydon) easement drain upgrade; Todd Court (Croydon) drainage upgrade; Derwent Street (Ringwood North) flood mitigation drainage upgrade and retarding basin; New Street (Ringwood) renewal and flood mitigation works and drainage and sewer works; Sherbrook East Drainage Catchment pollutant traps and drainage works (Ringwood). The design of the next stage of the Scenic Avenue (Ringwood East) was completed in the 2020/21 financial year with construction scheduled for the 2022/23 financial year.

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Implement the results of the Neighbourhood Character and Vegetation Reviews



Status: In progress

Responsibility: Strategy and Community

Following adoption of the Maroondah Vegetation Strategy 2020-2030 by Council in March 2020, implementation of the strategy has commenced. A critical action involves the identification of the best locations for improving habitat connectivity across the municipality to enable more nature throughout Maroondah. An advisory group comprising internal and external representatives with local knowledge and expertise has been guided the project. A sophisticated spatial modelling program is being used to map existing connectivity based on parameters for key species of interest, and then to identify locations that offer the greatest opportunity for improving connectivity. It is expected that once the highest priority locations and management actions have been determined, detailed action plans will be prepared to enable progressive implementation over the coming years.

Our strategic indicator results

Indicator / Measure	Target 2020/21	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Council's infrastructure renewal/maintenance ratio	114%	104%	83%	97%	94%
Proportion of planning applications assessed within statutory timeframes	82%	83%	86%	81%	82%
Community satisfaction with general town planning policy	56	59	57	58	54

Did you know?

There are over 510 Council
buildings and structures
in Maroondah.



Heathmont Sporting Pavilion, HE Parker Reserve, Heathmont



An attractive, thriving and well built community

Our achievements

In addition to the Council Plan priority actions, Council has also undertaken a range of other activities in working towards an attractive, thriving and well built community. Some of the highlights from the year are detailed below:

Working towards an attractive, thriving and well built community

Graffiti blitz

Graffiti in Ringwood and Croydon town centres was targeted in a three-month blitz initiated by Council. The Proactive Graffiti Patrol team was out and about patrolling and responding to graffiti in known hotspots quickly, with the objective of reducing graffiti. This was in addition to responding to graffiti requests from the public or reported by another agency such as VicRoads, Victoria Police or a neighbouring Council.

Enhancements to McAlpin and Yarrunga Reserves

Council was successful in advocating for \$600,000 in Victorian Government funding for enhancements at McAlpin and Yarrunga reserves. At McAlpin Reserve in Ringwood North, the existing playspace will be upgraded to include all-inclusive equipment to benefit all ages and abilities. The project will see the creation of a new playspace closer to amenities, upgraded furniture, shelters, pathways, and landscaping. Further accessible carparking, and a new sealed pathway from Wonga Road to the reserve's internal pathways are also part of planned enhancements. Funding secured for Yarrunga Reserve in Croydon Hills will provide a safer space for pre-teens and young adults, improve a pedestrian bridge and enhance BMX jumps. Over recent times, Yarrunga Reserve has seen the construction of unauthorised bike jumps in bush and vegetation areas. Council will be working with the community and users of the jumps to ensure they have a say on the final design. Council will also contribute significant funding to the two projects.

Playspace renewal

During 2020/21, a number of playground improvement works were undertaken at a number of parks and reserves across Maroondah. Improvement works were undertaken at the Nangathan Way Reserve in Croydon North including: a large climbing structure with senior and junior slides; track slide; interactive elements; two-bay community swing; basket swing; balance and scramble area made from sculptural elements and rocks. A new picnic and shelter area with seating, basketball and netball multi-sports area were installed and landscaping works were completed. Playground improvement works at Cobain Reserve and Waterloo Reserve to update the playspace equipment. The improvement works replaced the existing playground equipment with: a custom designed combination climbing structure with: safety slide; track slide; monkey bar; scramble net; interactive elements; a two-bay community swing (toddler and sling swing); motion rocker; comet spinner. The designs allowed for interactive and imaginative play for all ages and abilities to utilise the space.

Flood mitigation works

In response to ongoing stormwater flooding concerns in Derwent and Mersey Streets in Ringwood North and Wingate Avenue in Ringwood East, Council allocated funds in its 2020/21 Capital Works Program to undertake drainage improvements. The works will assist with improved stormwater capture within the roadway whilst also diverting excess overland flows to a newly constructed basin to provide further capacity within the stormwater network. Works commenced in November 2020 and were completed in December 2020. The works in Wingate Avenue in Ringwood East involved the construction of a flood levee to prevent the overtopping of stormwater flows from the adjacent waterway. Additionally, to address concerns of stormwater flooding for residential properties in New Street Ringwood, Council has allocated funds in its 2020/21 and 2021/22 Capital Works Program to undertake drainage improvement works in conjunction with major road renewal and footpath construction works. The works involve the installation of new drainage infrastructure under New Street from 98 New Street to Molan Street, including additional grated drainage pits and also raising the footpath on the western side of the road to increase the overland flow capacity. Works commenced in October 2020 and are due to be completed in late 2021. As part of Council's annual stormwater drainage infrastructure renewal program, the drainage infrastructure within the rear easement of 180-193 Lincoln Road and 3-8 Todd Court in Croydon, 31 Grey Street in Ringwood East, and 2-12 Parry Street in Croydon have also been upgraded.

Tarralla Creek Stormwater Harvesting Scheme

In partnership with Department of Environment, Land, Water and Planning (DELWP) and Yarra Valley Water, Council has committed funding to deliver the Tarralla Creek Stormwater Harvesting Scheme. The harvesting scheme will provide irrigation for four sportsfields within the Croydon precinct and include the construction of a Gross Pollutant Trap, a 900kL underground storage tank within the Town Park Athletics field, a 500kL header tank at Croydon Park Oval and associated treatment and pumping infrastructure. Construction works are scheduled to commence in early 2022.

20-Minute Neighbourhood Pilot Project

In 2018, Maroondah City Council was selected by the Victorian Government to implement one of three pilots for the 20-Minute Neighbourhood Pilot Project (Stage 1). At the core of the 20-Minute Neighbourhood Project is the idea of 'living locally' and giving people the ability to meet most of their everyday needs within a 20-minute walk from home, with access to safe and convenient cycling and local transport options. Council has focused on delivering Victorian Government policy objectives as outlined in Plan Melbourne, whilst also developing its own understanding of what a 20-Minute Neighbourhood means for Council and communities across Maroondah. Consultation with community has been undertaken to better understanding of local needs, values, knowledge, and place-based activities in Croydon South. Following the success of Stage 1 and in response to the impacts of coronavirus (COVID-19), Council was awarded two Victorian Government grants of \$120,000 and \$100,000 to deliver place activation projects at Croydon South and Ringwood East.

These projects aim to trial a new approach for Council in encouraging community connection to place, as well as supporting social and economic recovery from coronavirus (COVID-19) through the delivery of temporary place activations, infrastructure, and community events in our local activity centres.

Activations at Croydon South and Ringwood East

Activations at the Eastfield Shopping Centre in Croydon South provide a temporary 'pop-up' space to improve the vibrancy of the local activity centre by and delivering place-based, community-focused activities including local events and public art projects. Project activities encourage increased partnership with Council and community stakeholders, enhanced social cohesion throughout the community, and local business recovery and support. These events and activities have sought to respond to the liveability gaps identified by the local community during Stage 1 of the 20-Minute Neighbourhoods Pilot Program and have encouraged a renewed sense of community connection to place.



An attractive, thriving and well built community

Looking ahead

In continuing to work towards an attractive, thriving and well built community during 2021/22, Council will:

Develop a new Croydon Structure Plan and prepare a planning scheme amendment to incorporate the policy into the Maroondah Planning Scheme

Council undertook background research into the issues facing Croydon, including demographic, employment and business, land and housing supply and demand, to more accurately plan for the future growth of the Croydon community. Feedback from the consultation on the discussion paper will inform the draft Croydon Structure Plan. It is anticipated that after the final Structure Plan for Croydon Major Activity Centre is adopted by Council, a request to the Minister for a planning scheme amendment will be prepared.

Work in partnership to implement the Greening the Greyfields project to facilitate a sustainable approach to urban redevelopment in identified residential precincts

This ground-breaking approach to residential renewal involves landowners working together and redeveloping at the same time, to positively transform neighbourhoods to be more sustainable and with greater neighbourhood character appeal. Council exhibited the Planning Scheme Amendment in early 2021 for the two Greening the Greyfields precincts. At the Council Meeting on 22 March 2021, Council resolved to request the Planning Panels Victoria to appoint a Panel for the consideration of submissions. The Panel is expected to take place in mid-July 2021 with recommendations to be provided for Council consideration. Following the Planning Scheme Amendment, it is anticipated that further additional precincts will be identified, and a similar approach applied to transform neighbourhoods in the municipality.

Undertake the staged redevelopment of the Croydon Community Wellbeing Precinct

The transformation of the existing Croydon Civic Precinct into the Croydon Community Wellbeing Precinct (CCWP) will focus on delivering enhanced community spaces and functionality in relation to wellbeing facilities, family and children facilities, sport and recreation facilities, and open space. These combined elements, proposed to become integrated community hubs, will also enhance the accessibility and connectivity for the community. Following the development of a draft masterplan in 2019/20 and the move of community organisations into Community Hub B during 2020/21; further community consultation, design planning and early works will be undertaken in 2021/22. Council will continue with community consultation with the view to developing staged concept plans for Hubs A and C.

Undertake flood mitigation works in New Street, Ringwood, Sherbrook Avenue catchment in Ringwood, and Scenic Avenue and Wingate Avenue catchments in Ringwood East; and work in partnership to develop flood mitigation solutions for central Croydon

The Council Plan 2021-2025 highlights future partnership work to develop flood mitigation solutions for central Croydon. This includes projects to be undertaken in New Street, Ringwood, Sherbrook Avenue catchment in Ringwood, Scenic Avenue and Wingate Avenue catchments in Ringwood East. Design of the Sherbrook East drainage catchment from Nelson Street to Maroondah highway is scheduled for 2021/22. The next stage of the drainage upgrade works from Nelson Street to Bourke Street is scheduled for 2022/23. Design of the next stage of the Scenic Avenue (Ringwood East) was completed in the 2019/20 financial year with construction scheduled for the 2021/22 financial year. Works in Wingate Avenue (Ringwood East) (Stage 2) involve realignment and upgrade of the floodway pipe drainage with works expected to commence in 2021/22.

Our core services

Council delivers a range of services aimed at promoting an attractive, thriving and well built community. These services include:

Asset Management (Assets)

The Asset Management team is responsible for the strategic long-term planning and management of all of Council's community assets and provides specialist advice and support to facilitate improved asset management capabilities for the organisation. The function provides advice on strategic direction, policy development and capital works in relation to all of Council's community assets

Assets Project and Facilities (Assets)

Responsible for the overall delivery and management of Council's community facility assets and provides specialist advice and support in relation to all building construction works and reactive and proactive maintenance associated with facilities.

Building Services (Engineering and Building Services)

The Building Services team provides services that are dictated by statutory and legislative requirements. Although this limits the ability to introduce new initiatives, it requires work practices and services/service levels to be responsive to legislative changes and community expectations. The team also ensures the compliance of existing and proposed buildings with the Building Act and regulations and provides advice on variations to building regulations and swimming pool/spa safety barriers.

Statutory Planning (Planning)

Council has the responsibility for delivering town planning land use and development advice and assessments to a diverse community of over 118,000 residents and over 9000 businesses.

These residential and commercial land uses are set in a unique urban environment with high levels of amenity protected by various landscape and environmental controls, as set out in the Maroondah Planning Scheme. The role of statutory planning is to manage and consult with the community to ensure that land use changes are to the social, environmental and economic betterment of the city.

Strategic Planning and Sustainability (Integrated Planning)

The Strategic Planning and Sustainability team is responsible for the development of land use and planning policies and strategies to ensure the most sustainable land use patterns; and administering and reviewing the Maroondah Planning Scheme including amendments to the scheme. The team also guides the integration of sustainability into Council and community activities and operations. Council takes a holistic and strategic approach to sustainability focusing on reducing its environmental footprint, helping the community adapt to a changing climate, enhancing the quality of the local environment and promoting sustainable transport and active travel options.

Annual Report 2020/21



An inclusive and diverse community

Our vision

In 2040, Maroondah will be an inclusive and equitable community where all people are valued, supported and socially connected, and diversity is embraced and celebrated.

Our commitments

Through the *Council Plan 2017-2021 (Year 4: 2020/21)*, Council identified four priority actions to be delivered during the 2020/21 financial year to work towards an inclusive and diverse community.

Monitor the National Disability Insurance Scheme and My Aged Care reform agenda and implement transitional arrangements for relevant areas of Council service delivery



Status: In progress

Responsibility: Strategy and Community

Council continues to provide support for people to understand and access the National Disability Insurance Scheme (NDIS). This service assists local residents with information, support and advocacy as they navigate this system and remains in high demand. Council's NDIS Coordinator was acknowledged as the recipient of the Tandem Award for Mental Health for Exceptional Service by an individual for demonstrating compassion and family-inclusive practice. Tandem is Victoria's peak body representing families and friends supporting people living with mental health issues. Council also continues to monitor the My Aged Care reform agenda and is awaiting the Commonwealth response to the Aged Care Royal Commission to inform future service delivery.

Did you know?

Council's oldest volunteer is 96 years with our youngest volunteer is 17 years of age.

Continue implementation of the Corporate Volunteering Program that recruits, promotes and manage volunteers who support the provision of services and community activities



Status: In progress

Responsibility: Corporate Services

Council will continue to implement its volunteering and student placement programs during 2020/21. These programs provide opportunities for volunteers and students to support the wider community. Council's volunteers assist with programs such as Meals on Wheels, Maroondah's Disability Advisory Committee, maintaining our bushland and reserves, arts and cultural programs, community gardens and many more. Council's Work Experience Program is offered across all areas of Council and provides an opportunity for students to learn and give back to the community. In 2021 Council commissioned a formal review of its volunteering programs against best practice indicators. The outcome of this independent review will help to shape and prioritise the strategic direction of volunteering programs and initiatives.

Continue implementation of Council's Disability Policy and Action Plan 2019-2021



Status: Complete

Responsibility: Strategy and Community

Council adopted a new Disability Policy and Action Plan 2019-2021 in April 2019. The Policy and Action Plan incorporates a range of initiatives across the breadth of Council operations to remove barriers to discrimination and meet the legislative obligations for people with disabilities, their families and carers. A range of actions were undertaken by Council during 2020/21 across themes of social and economic inclusion, services and information, design, infrastructure and transport, and advocacy and leadership. Projects during 2020/21 included: working in partnership to broaden the scale of the Porn is not the Norm project; ongoing NDIS support for local recipients; advocating for the inclusion of sensory rooms in key community facilities, a workshop with local carers to provide input and understand service needs during the coronavirus (COVID-19) pandemic; and the continued leadership of Council's Disability Advisory Committee.

Annual Report 2020/21

Finalise development of a Children and Families Strategy



Status: Complete

Responsibility: Strategy and Community

Following completion of extensive community consultation with children, young people, parents, carers and school staff, detailed analysis was undertaken to inform Council's new Children and Families Strategy and Action Plan. The Strategy was adopted by Council in August 2020, and the Action Plan was approved in April 2021.

Our strategic indicator results

Indicator/Measure	Target 2020/21	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Number of volunteers engaged within the organisation	380	386	369	400	348

Did you know?

126 clients were supported
at Kerrabee with
20,053 hours planned
activities/social support.





An inclusive and diverse community

Our achievements

In addition to the Council Plan priority actions, Council has also undertaken a wide range of other activities in working towards an inclusive and diverse community. Some of the highlights from the year are detailed below.

Working towards an inclusive community

International Women's Day breakfast with a focus on wellbeing

This year's International Women's Day breakfast at Maroondah Federation Estate was held in March 2021. Mandy Hose and Kate Jones, Maroondah-based presenters of *Too Peas in a Podcast*, spoke about how they created a podcast to reach out and support people parenting children with disabilities and additional needs, and how along the way they discovered a connection with an audience of supportive, strong and determined women.

Council celebrates IDAHOBIT Day

Council celebrated the International Day Against Homophobia, Biphobia and Transphobia (IDAHOBIT Day) in May 2021 by flying the rainbow flag at locations in Ringwood and Croydon, along with placing messages of support to the lesbian, gay, bisexual, transgender and intersex community (LGBTIQ+) on social media and Council's web platform. In undertaking these actions, Council sought to demonstrate its support for, and commitment to, reducing the barriers faced by the LGBTIQ+ community and a commitment to providing excellent services to people of all sexualities, sex and gender identities.

Gender Equity in Victorian Sport and Recreation Pilot Program

In 2019/20, Council secured Victorian Government funding to work with tenant clubs of the RO Spencer Pavilion at Jubilee Park on a primary prevention project. The project subsequently received further funding and an 18 month extension to create additional Gender Equality resources for Maroondah sporting clubs and to deliver gender equality education to South Croydon Football and Cricket Clubs and Ringwood Baseball Club.

Support for older people and vulnerable residents during COVID-19

Council ensured the continuation of essential support services for older and vulnerable residents during the past 12 months, involving escalated service delivery in response to the coronavirus (COVID-19) pandemic. Services provided included delivered meals, the adaptation of the Shopping Bus service and additional welfare calls to clients of the Regional Assessment Service and socially isolated clients through the Maroondah Police Seniors Register regardless of their usual contact schedule (increase from 106 clients to over 360). Council partnered with Victoria Police and a network of local churches who provided and delivered 400 hampers to isolated community members of the Maroondah Police Seniors Register in the weeks leading up to Christmas. Council also worked in partnership with support providers, agencies and volunteers to provide food relief to disadvantaged people as demand for food increased, with free takeaway meals being available six nights a week, across three different venues. Over the winter months of 2020, Council also partnered with Winter Shelter and Central Ringwood Community House to provide bathroom and shower services to people experiencing homelessness at a temporary location until regular services could be restored. A range of services were delivered creatively to Kerrabee clients during coronavirus (COVID-19) restrictions such as virtual programs, home and telephone check-ins. Online programs included baking, group games, and gentle exercise. An Australian Government emergency grant enabled the delivery of 200 themed activity packs each week.

Seniors Letter writing initiative

The positive power of letter writing has been helping isolated older residents across Maroondah stay connected with their community. More than 500 handwritten letters from seven local primary schools were distributed. These heartfelt letters brought feelings of hope and joy to residents during coronavirus (COVID-19) restrictions when regular social activities were postponed or cancelled. Children shared messages of hope, their hobbies, jokes, puzzles and how they felt about lockdown. Letters were then exchanged back to the children.

Social Technology Project

The Social Technology Project is the first of its kind for Maroondah City Council and was offered to existing and new Kerrabee members as a way to stay connected while in isolation. Many people in the community are unable to navigate online programs, so Council offered 1:1 training using a free loan device with data to encourage people to give online activities a go. Council also established a new online social group program, Virtual Engagement Recreation Activities (VERA) with a focus on activities for the body, mind and spirit while connecting with other people. VERA continues to be offered on weekdays. An added benefit for participants was being able to use their new skills to also connect online with family and friends.

Seniors Week recognises the contribution of older people in our community

Seniors Week in October 2020 was disrupted by the coronavirus (COVID-19) pandemic, however community members were connected with online options on offer to recognise the achievements and contributions of older people within our community.

Tackling Ageism Together campaign

Funded by Inner East Primary Care Partnership, this campaign is a collaboration of the seven Eastern Metropolitan Region Councils and based on the EveryAGE Counts advocacy materials developed by the Benevolent Society. Partner Councils including Maroondah City coordinated a series of social media campaigns to challenge stereotypes of older people and ageism at any age. As part of the campaign, Mayors from each of the seven participating Councils signed the EveryAGE counts pledge on 15 June, World Elder Abuse Awareness Day.





An inclusive and diverse community

Proud Houses Project

Glen Park Community Centre received a Victorian Government Pride Events and Festivals Fund grant to undertake project entitled 'Proud Houses' involving the creation of two videos. The aim of the project is to promote neighbourhood houses as welcoming and inclusive spaces for LGBTIQ people and their families. The first video, entitled 'your house', will be used as an educational tool for staff and volunteers across the sector, providing advice and tips on how they can make their neighbourhood house a more inviting space for their local LGBTIQ+ community. The second video, entitled 'our house' will be for external use, sharing the wonderful experiences LGBTIQ+ people have had participating at their local neighbourhood house. The project was a partnership between Glen Park Community Centre, Central Ringwood Community Centre and Mountain District Learning Centre.

Local Government Women's Charter

The Local Government Women's Charter was formed in 1997 and has been adopted by 73 out of 79 Victorian Councils. Councillors Spears, Lamont, Graham, Stojanovic and Damante as well as Marianne Di Giallonardo (Director of Corporate Services) are endorsed Women's Charter Champions. Since endorsing the Victorian Local Government Association (VLGA) Women's Charter in August 2010, Council has undertaken a range of programs and projects to support the three key principles: gender equity; diversity; and active citizenship. An annual report on related activities was presented to Council on 21 September 2020.

Workplace equality

The new *Gender Equality Act 2020* came into effect from 31 March 2021. The new Act places a greater onus on the Victorian public sector to improve workplace gender equality with the aim of influencing equality for communities in policy, programs and service delivery. The Act is the first of its kind in Australia, and will require all public organisations, including Councils, to take ongoing positive action to achieve gender equality. As part of our obligations under the new Act, Council will need to undertake gender impact assessments and audits, develop an Action Plan and submit progress reports. Over the past twelve months, Council has proactively pursued a range of organisational readiness initiatives to fulfil the requirements of the legislation. A cross-Council Workplace Equality Working Group was established to seek employee feedback on how gender and equal opportunity has influenced their working life, review Equal Opportunity policies and processes, identify gender equality improvements and initiatives and build awareness of workplace equality and inclusion principles. Through the work of this group, Council is well placed to respond to requirements of the new Act and ensure Council is an inclusive and respectful workplace for all.

Support for young people during COVID-19

In December 2020, Maroondah City Council, Yarra Ranges Council and Knox City Council officially launched the *ConnectUs* online service directory for young people aged 10-25 in the outer east. *ConnectUs* is for young people, parents, families, carers, schools, coaches or anyone who has a young person in their life and wants to support them to connect with services and supports that will help them to be their best. *ConnectUs* is anonymous and localised and can connect you or your young person to local supports and services.

Neighbour Day Celebrations

Neighbour Day held on 8 March is Australia's annual celebration of community, encouraging people to connect with their neighbours. The Neighbour Day 2021 theme was 'Every day is neighbour day' building on the growing movement of people taking neighbourly actions every day of the year. Australian research has found that neighbours helping out and doing things together has positive effects on life satisfaction. Through Council's Let's Get Neighbourly, Maroondah program, participants were given the opportunity to make new friends while turning their streets into their own communities, including tips, skills and tools to make it happen with fun workshops and one-on-one mentoring.

Homelessness Charter

Council has partnered with together with twelve other municipalities in adopting a joint Homelessness Charter and advocacy campaign calling for urgent action for more social housing to end homelessness. The Charter focuses on a shared commitment to advocating for inclusive housing growth, scoping and identifying land in areas to be repurposed for adaptable housing, and advocate together for inclusive housing growth including mandatory inclusionary zoning. Councils are often the first-responders to people in the community at-risk of or experiencing homelessness and provide outreach support to assist community members to navigate the available housing and community support services. Local Government areas that are signatories to the Charter comprise: City of Casey, City of Cardinia, Frankston City Council, City of Greater Dandenong, Knox City Council, City of Kingston, Manningham City Council, City of Monash, Maroondah City Council, Mornington Peninsula Shire, City of Whitehorse, Yarra Ranges Council and Bayside Council. This Charter is also supported by Eastern Affordable Housing Alliance (EAHA), the Municipal Association of Victoria (MAV), Eastern Region Group of Councils and the Department of Families, Fairness and Housing (DFFH).

Additional female changing facilities at local sporting venues

Several projects have been identified to provide additional female changing facilities at sporting pavilions across Maroondah. Construction has been completed at HE Parker Pavilion in Heathmont, Quambee Pavilion in Waranwood, R.O. Spencer in Jubilee Park, Ringwood Griff Hunt Pavilion in Croydon North, and Springfield Pavilion in Croydon.

Development of the new Active and Healthy Ageing Framework

The *Active and Health Ageing Initiative 2015-2020* has recently concluded and a new Framework is under development. The new Framework will document the role of Council and its partners in working with, and for, Maroondah residents aged 55 years and over. The Active and Healthy Ageing Framework will be integrated into Council's new *Maroondah Liveability and Wellbeing Strategy 2021-2031*.

Support for Active and healthy ageing

Supported by a *Moving for Life* grant provided by Australian Multicultural Community Services, Council encouraged residents aged 50 and over to be physically and socially active through face to face activities such as Come and Try Walking Sports, an aqua therapy program for Burmese seniors and a series of online activities including dance, yoga and exercise programs. The Prism Digital Storytelling project was a partnership involving seniors groups who produced videos featuring stories of older Maroondah residents who are active volunteers in the Maroondah community. The videos were launched through Maroondah's social media channels over several months.

Development of second Maroondah Youth Strategy Action Plan 2019-2021

The Maroondah Youth Strategy is Council's key strategic document regarding its work with, and for, young people aged 10-25 who live, work, study or play in Maroondah. The development of the Strategy was informed by extensive community consultation and research and is supplemented by a series of two-year Action Plans. The development of the second Action Plan was approved in April 2021 and will guide Council's activities during the 2021/22 and 2022/23 financial years.



An inclusive and diverse community

Our achievements

Working towards a diverse community

Implementation of the Maroondah Reconciliation Action Plan

Council's first Reconciliation Action Plan was endorsed by Council in April 2019. Council has a strong commitment to promote and work towards greater reconciliation in the City of Maroondah. The Plan was endorsed by Reconciliation Australia and developed in conjunction with our local Aboriginal and Torres Strait Islander community. The Plan identifies practical actions and measures for building relationships, promoting a respectful culture and creating opportunities to celebrate traditional and contemporary Indigenous cultures, knowledge and customary practices. A range of actions have been undertaken over past 12 months and implementation of the Plan will continue into 2021/22.

Celebration of National Reconciliation Week

National Reconciliation Week is a time for people of all ages to come together and strengthen relationships between Indigenous and non-Indigenous people. Council worked in partnership with Mullum Mullum Indigenous Gathering Place (MMIGP) and the Maroondah Movement for Reconciliation (MMR), to plan a number of Reconciliation Week events although the primary event was cancelled due to coronavirus (COVID-19) restrictions introduced in May 2021.

Australia Day celebrations and Citizenship ceremony

Maroondah Australia Day recipients were announced as part of Australia Day activities at Ringwood Lake Park. Anupa Shah was named our Citizen of the Year. Anupa volunteers with various organisations including Sikh Volunteers Australia Organisation and the Food and Blanket Drive Project. She helps to provide free food and blankets for families and those living on the streets. She also visits isolated older people in their homes and provides respite support for foster families. The Young Citizen of the Year, Lachlan Kennedy is a member of the Maroondah Youth Wellbeing Advocates program which provides two-way engagement between Council and young people. Lachlan was also part of the

Maroondah Student Wellbeing Action Teams project and last year presented at the 2020 Maroondah Youth Awards. The Community Event of the Year went to the Glen Park and Eastland Food Relief Collection Services. The Day was also a chance to welcome 36 new Australian citizens to our community in one of several Citizenship Ceremonies held annually in Maroondah.

Support for linguistically and culturally diverse groups during COVID-19

Council's emergency relief and referral system during the coronavirus (COVID-19) pandemic implemented partnerships with local relief agencies as well as culturally and linguistically diverse groups to ensure services to vulnerable people despite restrictions. Throughout 2020, information on coronavirus (COVID-19) restrictions was offered in Council's website in a range of different languages including Burmese, Chin, Karen, Hindi, Tamil and Chinese in order to cater for a diverse cross-section of language and community groups. As part of the COVID-19 Engagement Survey from July to October 2020, Council provided translated surveys for culturally and linguistically diverse (CALD) communities in nine languages in both online and electronic formats. Results from the engagement process were also translated to share with local communities. In December 2020, Council received a funding grant through the Victorian Government CALD Communities Taskforce, to support translation activities and support the provision of culturally relevant emergency relief support to local Burmese communities.

Maternal and Child Health partnerships

Maternal and Child Health (MCH) partnerships continue to offer direct services to Maroondah parents with children aged 0-5 years. These include a speech therapy service at Croydon MCH; access to EACH family counselling services; joint home visits to vulnerable families by MCH and Child, Youth and Mental Health Services (CHYMS); and the co-location of the Eastern Health Perinatal Emotional Health Service at Croydon MCH. Despite the coronavirus (COVID-19) pandemic, these services have been maintained and adapted to meet the various types of restrictions in place across the year whilst still delivering services to local families. During the year, Council's Maternal and Child Health team completed cultural awareness training to ensure that the service is well placed to meet the needs of the Aboriginal and Torres Strait Islander community.

Supported playgroups and parent education sessions for culturally diverse groups

Supported playgroups encourage social connections, embrace diversity and integration and support parents to understand children's emotional and physical needs. In 2020/21, Council has received 80 referrals to attend the supported playgroup program. The majority of referrals have been for families from a refugee background. Programs are aimed at families developing positive relationships with children, encouraging social connections, parent education, improving mental health and wellbeing and reducing post-trauma stress disorder symptoms. Council's MCH service offers a variety of parent education programs to refugee families, with interpreters to support non-English speaking families. The six-week MCH facilitated parent groups have continued throughout 2020/21 for Burmese first time parents with these groups following onto the supported playgroup program. Both programs are an ongoing part of the MCH education program and were adapted during the year to meet evolving coronavirus (COVID-19) restrictions. There are currently nine supported playgroups running weekly during school term with up to 15 families enrolled in each group. Five of these groups are language specific to support families from Myanmar. Families have been assisted with referrals to early start kindergarten and agencies to assist with material aid.

Power of Connection multilingual event

Power of Connection was a free guided online event presented by Esther Xu held on 5 May 2021. Esther Xu is a motivational speaker who is keen to help guide others to find connection in their daily lives. She openly discusses her battle with cancer focusing on the importance of community connection throughout her struggles. A downloadable workbook included mindfulness exercises with a guided meditation at the end. As a multi-lingual event, the presentation and workbook was provided in both English and Mandarin.

Aboriginal and Torres Strait Islander cultural awareness at Maroondah Occasional Care

The introduction of a Maroondah Occasional Care Reconciliation Action Plan (RAP) has been instrumental in fostering a greater understanding of Aboriginal and Torres Strait Islander heritage and culture. The RAP has had a meaningful impact around the Centre, in terms of signage reflecting different cultures, Aboriginal perspective in our sand play and craft, and learning words and phrases from the language of the Wurundjeri people. Every aspect of the program in relation to Aboriginal and Torres Strait Island culture is ethically considered and culturally appropriate. The service has introduced Floral Friday which is a Torres Strait Islander tradition where children and educators dress in bright floral clothing and are involved in yarnning about culture, cooking, song and dance.



The Maroondah Occasional Care Reconciliation Action Plan fosters greater understanding



An inclusive and diverse community

Looking ahead

In continuing to work towards an inclusive and diverse community during 2021/22, Council will:

Work in partnership to support volunteer-based organisations and facilitate volunteerism within Maroondah

Council will continue to implement its volunteering and student placement programs during 2021/22. These programs provide opportunities for volunteers and students to support the wider community.

Investigate and implement additional female changing facilities at local sporting venues

In 2021/22, Council has scheduled sporting pavilion works which include additional women's, unisex and accessible amenities at Cheong Pavilion in Croydon South, Ainslie Pavilion in Croydon, and Proclamation Pavilion in Ringwood.

Implement the Children and Families Strategy and Action Plan; and the Youth Strategy and Action Plan

Following completion of extensive community consultation with children, young people, parents, carers and school staff, detailed analysis was undertaken to inform Council's new *Children and Families Strategy* and Action Plan, and the new Action Plan for Council's existing *Youth Strategy*. The 2022/22 - 2022/23 action plans for both the *Children and Families Strategy* and *Youth Strategy* will be implemented over the next two financial years.

Implement the Gender Equality Act 2020, including Council's Gender Equality Action Plan

During 2021/22, Council will continue to implement a range of initiatives in response to the new *Gender Equality Act 2020*. These activities will include participating in public sector employee survey, developing a Gender Equality Action Plan, conducting gender impact assessments and continuing to promote a cross-organisational approach to workplace equality.



Our core services

Council delivers a range of services aimed at promoting an inclusive and diverse community. These services include:

Aged and Disability Services (Community Services)

Council provides both Commonwealth Home Support Program (CHSP) Services and the Home and Community Care Program for Younger People (HACC PYP). These programs include intake, assessment and care coordination, domestic assistance, personal care and individual social support, respite care, occupational therapy and allied health, vulnerable persons support, food services (Delivered Meals), Supported Residential Services (SRS) social support program, social support groups and home maintenance services to eligible residents. The CHSP aims to support frail older people and their carers to maximise their independence by supporting them to remain safely living at home and stay connected to their community. HACC PYP assists people with disability during the transition to National Disability Insurance Scheme (NDIS) and supports those people under the age of 65 who may not be eligible for NDIS. Aged and Disability Services also provide active and healthy ageing activities, facilitate carer support groups and provide support to senior citizens and older persons groups.

Council and Community Planning (Integrated Planning)

The Council and Community Planning team oversees the integrated planning of Council activities and seeks to proactively strengthen community wellbeing. The team consists of three functions: Council Planning, Community Planning, and Community Development. The Council Planning function coordinates the preparation of the Council Plan, the Annual Report, corporate strategy and policy development, and the cyclical service delivery planning process, along with the Maroondah 2040 Community Vision. The Community Planning function oversees social research and policy development, and the Maroondah Health and Wellbeing Plan.

The Community Development function builds partnerships aimed at strengthening community wellbeing and advocating for community needs. This includes work in the following areas: disability, culturally and linguistically diverse communities, marginalised communities, gender equity, life-long learning, reconciliation, and community safety.

Youth and Children's Services (Community Services)

Youth and Children's Services works to raise the wellbeing of Maroondah's children and young people. The mission of Youth and Children's Services is to build a future where all children and young people can achieve their potential through:

- Service delivery, including programs, services, and events for young people; vacation care, family day care, and occasional care services for children; and information and education sessions for parents.
- Providing information and resources to community members and professionals in Maroondah.
- Providing support and coordination to the local child and youth sectors through provision of professional learning, networking opportunities, capacity building initiatives, sector coordination projects, supporting local kindergartens and schools, and facility management.
- Planning and strategy work - including consultation and engagement, and strategic planning to meet local needs and leverage strengths.



A well governed and empowered community

Our vision

In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Our commitments

Through the *Council Plan 2017-2021 (Year 4: 2020/21)*, Council identified fifteen priority actions to be delivered during the 2020/21 financial year to work towards a well governed and empowered community.

Develop and implement a COVID-19 Recovery Plan (including social and economic recovery initiatives), following community consultation and engagement



Status: In progress

Responsibility: Development and Amenity

Council's emergency relief and recovery framework includes strategic community recovery planning which will include the coordinated delivery of recovery initiatives to meet the social, health and wellbeing and economic needs of the community. Over the past twelve months, Council has sought to identify community needs and impacts of the coronavirus (COVID-19) pandemic through consultations. This involved extensive liaison with community service agencies, schools, organisations and local businesses; and a COVID-19 Community Survey, translated into nine languages, which received nearly 3,000 responses. The *Maroondah COVID-19 Recovery Plan* was adopted in March 2021 and includes a range of implementation activities across themes of human, social, built, political, financial, cultural and natural capitals. Reporting on priority initiatives and elevated service delivery resulting from the *Maroondah COVID-19 Recovery Plan* may be found throughout this Annual Report.

Did you know?

In 2020/21 we received 100,183 customer service calls.

Develop and implement a COVID-19 community emergency relief referral process



Status: In progress

Responsibility: Strategy and Community

As part of Council's emergency response to the coronavirus (COVID-19) pandemic, a local relief and referral system was implemented to solidify partnerships with local relief agencies to ensure services to vulnerable people and groups continue despite restrictions. During the pandemic, the referral service was expanded to include practical and emotional support through the MaroondahConnect initiative, including linking community members to local social inclusion and community participation initiatives.

Develop a new Customer Service Strategy that will continue to advance Council's commitment to be highly responsive and customer focused



Status: In progress

Responsibility: Corporate Services

Council has been developing a new Customer Service Strategy during 2021. Key projects and programs highlighted in the Strategy include: improved integrated service partnerships; multi-channel customer connectivity; advances in technology and innovation; simplifying customer processes; and self-service offerings.

Advocate on key local issues in the lead up to the State and Federal elections in 2022



Status: In progress

Responsibility: Communications and Engagement

Council has continued its advocacy campaign to State and Federal Members and Ministers for a range of key priority infrastructure, sporting and transportation improvement projects that will benefit the Maroondah community. This has included local briefings and meetings in Canberra during the ALGA Conference in June 2021.

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Implement the new Local Government Act following its enactment



Status: In progress

Responsibility: Corporate Services

The new *Local Government Act 2020* (the Act) is being implemented in four transitional stages, during which time it will co-exist with many provisions within the former *Local Government Act 1989*, up until 1 July 2021. The first phase of reforms took effect on 6 April 2020, which put in place these governance principles that provide the framework for the new Act. The new Act requires Council to adopt specific policies within set timeframes within 2020/21 and beyond.

Following the Council election prepare a new Council Plan 2021-2025



Status: Complete

Responsibility: Strategy and Community

During 2020/21, Council has worked with the Maroondah community and elected representatives to prepare a new Council Plan for the 2021-2025 period which was adopted on 28 June 2021. To support development of the Council Plan 2021-2025, a community panel of 40 representatives participated in a deliberative engagement process over ten sessions to provide input to Council on a broad range of topics including health and wellbeing, liveable neighbourhoods, environmental sustainability and Council assets. This document forms Council's medium-term plan in responding to the aspirations and outcomes arising from the community vision identified in *Maroondah 2040 - Our future together*.

Progress Council's digital transformation that enables innovation and improved Customer Service delivery models including access to information, engagement and online payments



Status: In progress

Responsibility: Corporate Services

Council has continued its focus on providing more effective services through the utilisation of new and improved technologies and industry best practice processes. These have included the mobilisation of Council's workforce, the targeted improvement of key digital processes, and a more considered focus on cyber security. The wider adoption of more mobile technologies has enabled Council to maintain the timely and efficient delivery of core services to our community whilst also providing increased resilience and preparedness for emergency response.

Identify and implement additional ways of providing digital services associated with planning permits that will improve the overall customer experience



Status: In progress

Responsibility: Development and Amenity

Council has continued to implement additional ways of providing digital services associated with planning permits including; the ability for customers to lodge plans and documents for endorsement via Council's online portal; and a method of mail delivery to the community. New processes to improve the existing digital planning process will allow staff and the community to benefit from improved efficiencies with these processes.

Develop and implement the Workforce People and Culture Plan 2021-2025



Status: In progress

Responsibility: Corporate Services

Council will continue the development of a new Workforce People and Culture Plan Strategy for the 2021-2025 period. Key areas of focus will include the strategic alignment of workplace people and culture strategies with Council objectives; strategic workforce planning; investing in workforce skills and competencies; improving organisational efficiency and effectiveness; and effectively managing a diverse and multi-generational workforce.

Advocate for Maroondah to become a "Smart City"



Status: In progress

Responsibility: Development and Amenity

The term 'smart cities' has emerged in recent years to describe the transformative effect modern technology is having on the way urban infrastructure is used, operated and managed. Council commenced a 12-month Smart City pilot project in June 2020. The pilot includes the installation of two gateways and three types of LoRaWAN Internet of Things (IoT) smart sensors fitted to a range of community assets to capture real time data about capacity and usage. The sensors include a bin sensor to monitor usage and capacity; a carpark sensor to monitor the usage, and people counters to monitor visits and duration of visit. It is anticipated that the pilot will demonstrate how Council can better: collect real time data about asset capacity and use; identify usage patterns and trends for improved asset efficiency and service provision; advocate for community needs and interests based on data findings and community feedback; and promote evidence-based, transparent decision making.

Annual Report 2020/21

Work in partnership with the Victorian Electoral Commission to coordinate a Council Election in October 2020 for the 2020-2024 period



Status: Complete

Responsibility: Corporate Services

Council entered into a new contract with the Victorian Electoral Commission (VEC) to conduct the elections for Council in October 2020, in order to ensure compliance with the *Local Government Act 2020* and associated regulations.

Implement the Council Caretaker Policy for the Council election in October 2020 and transition to the new Council following the election

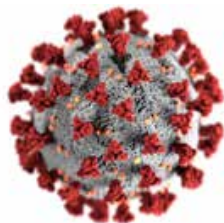


Status: Complete

Responsibility: Corporate Services

In the lead up to Local Government elections, the Victorian Local Government sector adopts an election period mode (or caretaker mode) to avoid actions and decisions that may be interpreted as influencing voters or binding an incoming Council. Specific provisions have been incorporated into the Local Government Act 1989 and Local Government Act 2020 which prohibit Council making major policy decisions or publishing or distributing electoral matter during the election period. Maroondah City Council is committed to the principle of fair and democratic elections and adopted the Election Period Policy 2020 at the Council Meeting held on 31 August 2020. This Policy was implemented ahead of and during the 2020 Council Election held on 24 October 2020. Transition of the new Council has commenced, including the implementation of a program of induction activities as prescribed by the Local Government Act 2020.

Review and update Council's Business Continuity Plan to enable Council to continue to provide key services to the community in the event of a disaster



Status: Complete

Responsibility: Corporate Services

Council developed an updated Business Continuity Plan (BCP) in order to respond to the coronavirus (COVID-19) pandemic. The BCP facilitated the establishment of a Crisis Management Team in March 2020 which enabled Council to respond effectively to the challenges the presented by the pandemic throughout the 2020/21 financial year.

Package Council's wide range of integrity policies, action plans and processes into a comprehensive Integrity Framework to deliver high ethical standards organisation wide



Status: In progress

Responsibility: Corporate Services

Council has implemented a comprehensive Integrity Framework in order to mitigate the risk of fraud and corruption and to ensure compliance with legislation. In 2020/21, a major focus has involved reviewing COVIDSafe plans across Council facilities and ensuring compliance with Victorian Government directives.

Develop and implement a risk management approach to public health operations that will improve effectiveness of operations



Status: Deferred

Responsibility: Corporate Services

The project to develop and implement a risk management approach to public health operations has been delayed due to the increased focus on coronavirus (COVID-19) related priorities.

Our strategic indicator results

Indicator/Measure	Target 2020/21	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Community satisfaction with overall performance of Council	66	65	65	69	67
Community satisfaction with overall direction of Council	56	55	56	59	58
Community satisfaction with customer service provided by Council	74	72	74	80	73
Community satisfaction with Council engagement	56	55	56	58	56
Community satisfaction with Council lobbying/advocacy	57	56	56	61	57
Average liabilities per assessment	\$1,038	\$1,727	\$1785	\$1034	\$1010
Operating result per assessment	\$787	\$825	\$202	\$509	\$253
Average rates and charges per residential assessment	\$1,802	\$1,788	\$1736	\$1718	\$1614



A well governed and empowered community

Our achievements

In addition to the Council Plan priority actions, Council has also undertaken a wide range of other activities in working towards a well governed and empowered community. Some of the highlights from the year are detailed below:

Working towards a well governed community

COVID-19 relief and recovery response framework

The coronavirus pandemic (COVID-19) significantly impacted the Maroondah community in 2020 and 2021 resulting in a broad range of social, health and economic challenges. In response to the pandemic, Council put in place a temporary change to the organisational structure to implement a coordinated relief and recovery framework. The framework aims to ensure a community-led recovery through: the provision of up-to-date community information and engagement; coordination of personal support; referrals for emergency shelter, food, material aid relief and counselling; recovery initiatives that build on community strengths and needs; monitoring of the social and economic impacts of coronavirus COVID-19; support for local business and economic activity; and ensuring the continuation of Council service delivery. The *Maroondah COVID-19 Recovery Plan* is central to the framework and has been developed following an initial impact assessment process, extensive community consultation, service delivery impacts and research and learnings from other disasters.

COVID-19 community emergency relief response

In response to the coronavirus (COVID-19) pandemic, Council coordinated the establishment of an emergency relief referral system in partnership with agency members of the Maroondah Emergency Relief Network. The system provided a centralised process for managing Victorian Government referrals for requests of emergency food and other support for people in mandatory or self-isolation. The ongoing partnership between Council and seven emergency relief agencies enabled a quick response in addressing the needs of the wider community. During the peak pandemic period (March to December 2020),

this coordinated emergency relief response in Maroondah involved the provision of 18,633 community meals, distribution of 8000 masks to vulnerable community members and supply of 10,738 food parcels to local households.

COVID-19 community grants to kickstart community recovery

The COVID-19 Community Grants Funding Program was established to address the immediate needs within the community arising from the coronavirus (COVID-19) pandemic by funding eligible community organisations and charities to continue to deliver, expand and introduce new programs, initiatives and services to the Maroondah community. Through this program, nine agencies were provided with \$75,685 in funding as part of the COVID-19 Emergency Relief Grants Scheme. A further 14 community organisations were provided with \$41,178 in funding through the COVID-19 Community Wellbeing Grants Scheme.

Implementation activities associated with the new Local Government Act 2020

The new *Local Government Act 2020* (the Act) received Royal Assent on 24 March 2020, and was implemented in four transitional stages, while co-existing with many the provisions within the former *Local Government Act 1989*, until 1 July 2021. The new Act aims to improve local government democracy, accountability and Council operations by introducing a set of overarching guiding principles which include; community engagement, public transparency; strategic planning; good practice guidelines; service performance; and expanded financial management principles. The first phase of reforms took effect on 6 April 2020, which put in place these governance principles that provide the foundational framework for the new Act.

Council has adopted a number of policies, as required by the new Act, including election, public transparency and audit and risk policies, as well as strengthening governance procedures based on good governance and transparency.

Introduction of nine Council wards

Following a review of ward boundaries conducted by the Victorian Electoral Commission in 2019, Maroondah has constituted a new nine ward structure, with one Councillor per ward. The nine ward names were chosen by Council based on a range of factors, including geographical and historical references: Barneong, Bungalook, Jubilee, McAlpin, Tarralla, Wicklow, Wonga, Wombalano and Yarrunga.

Maroondah's Community Grants Funding Program supports 64 local community groups

A total of 64 Maroondah community organisations benefitted from more than \$170,578 in funding from Council's 2020/21 Community Grants Funding Program. The annual grants are allocated to eligible projects that increase community participation; address a community need; or provide assistance to a group in need. There are three schemes covering community development, small equipment, and emergency food relief. A diverse range of programs were funded including emergency food relief for vulnerable people, support packages for at-risk young families, mental health and life skills programs for local sporting clubs, a youth careers forum, enhancement to programs at local kindergartens and support for local events.

Update Council's administrative facilities

The upgrade of Council's administrative facilities, including the Operations Centre administrative building and the extension at Realm, was completed during the 2020/21 financial year. Since its opening in October 2015, Realm has proven to be a highly successful community facility in the heart of Ringwood. The Realm extension enables a cost-effective integration of Council's services, functions and civic activities, formerly undertaken at the Braeside Avenue and Croydon Civic offices. From August 2020, Council consolidated its administrative functions at Realm, providing improved access to Council services for the Maroondah community from one central location with better public transport links.

Expansion of e-services for Statutory Planning

Additional e-services have been introduced in 2020/21 to provide a more efficient and transparent planning process for our customers and community. New services include the capability to lodge more application types, as well as improvements

to internal systems to ensure electronic communication is delivered in a timelier manner.

High level of service delivery in Statutory Planning maintained

Council has continued to deliver a high percentage of Statutory Planning decisions within specified timeframes. During the 2020/21 period, just fifteen percent of Council decisions have been set aside by VCAT. Council's consistent decision making in accordance with the planning scheme continues to be supported by the Tribunal.

Implementation of Domestic Animal Management Plan

Council's *Domestic Animal Management Plan 2017-2021* prioritises animal management projects. Highlights include cleansing of Council's animal registration database; continued partnership with Animal Aid to address state wide concerns on animal abandonment; activities aimed at reducing the number of stray and lost animals being impounded; and increasing the number of animals being reunited with families. The *Domestic Animal Management Plan 2017-2021* is currently under development for the 2021-2025 period with community input sought in June and July 2021.

Redesign of Council's corporate information technology networks

Council has commenced a comprehensive information technology network review and redevelopment project to support the migration of Council's core infrastructure to external data centres. This has included a process to ensure minimal impact on the production environment during migration of core infrastructure. The design incorporates the appropriate storage and systems architecture to facilitate the migration of core infrastructure to the cloud including the mobilisation of Council's workforce, increasing agility and resilience to disasters, and enhanced business continuity capabilities.

Review the current use of CCTV for its effectiveness in controlling waste dumping

Council has undertaken a review of the effectiveness of current Closed-Circuit Television (CCTV) technology, which has informed the purchase of new cameras. These long-range wireless cameras will further assist in the investigation and potential enforcement/prosecution of illegal dumping while realising a cost saving for Council and footage can now be accessed remotely. Trials of this new technology are currently underway and new policies and procedures have also been developed to guide their use in monitoring the dumping of waste.



A well governed and empowered community

Working towards an empowered community

Undertake a review of Council's Community Engagement Policy

Council has conducted a review of the Community Engagement Framework and Policy to ensure it reflects best practice, outcomes of the proposed new *Local Government Act 2020* (the Act) and community expectations. The new Policy was finalised in March 2021 in accordance with statutory implementation timeframes for the new Act. Over recent years, Council has built capacity across the organisation and increased our community engagement activities, including the development of the Your Say Maroondah online platform, which gives people an opportunity to participate at a time, convenient to them. The draft policy reaffirms our engagement commitment and increased community engagement activities.

COVID-19 Community Survey

Council sought input from the Maroondah community on the impacts of the coronavirus (COVID-19) pandemic through the COVID-19 Community Survey conducted from July to September 2020. The survey explored the level of impact the coronavirus (COVID-19) pandemic has had on residents across a number of key areas and where they thought support was most needed in Maroondah. More than 3000 responses including online and telephone surveys were received, with the survey translated into a range of languages. The survey looked at immediate needs, aspirational responses including hopes for once the pandemic passes, as well as the positive outcomes arising from the pandemic that people would look to continue in the future. Community feedback received in the survey informed responsive Council service delivery during 2020/21, the development of the COVID-19 Relief and Recovery Plan adopted in March 2021, and development of the Liveability Wellbeing and Resilience Strategy 2021-2031.

Customer engagement and support during COVID-19

Maroondah residents were able to access up-to-date emergency information during the coronavirus (COVID-19) pandemic, which was promptly made available on Council's website and supported with a progressive live chat feature integrated across Council's website. This included information provided by the Victorian Government, along with local information regarding Council facility closures, event cancellations and service adaptations. These webpages also included links to relevant information relating to public health guidelines and current restrictions on the Department of Health and Human Services website. Translated information was made available along with plain English versions for key messaging.

MaroondahConnect supports residents during COVID-19

During the coronavirus (COVID-19) pandemic, Council supported residents by providing a referral service for vital community programs, as well as practical support for people impacted by coronavirus (COVID-19). A new community support telephone helpline, MaroondahConnect was launched to help Maroondah residents access a range of emotional, practical and social community programs. Services included social connections, food relief, financial support, family support, mental health, youth services, senior support, disability support, drug and alcohol support, family violence support, gambling support, housing and homelessness, legal services and access to masks for vulnerable community members. The MaroondahConnect service was implemented with the support of Victorian Government funding provided through the Community Activation and Social Inclusion (CASI) initiative.

Online customer engagement channels trial

Progressive customer contact centre technology has been delivered and continues to enable Council to deliver a proactive and engaging digital contact channels, including, live chat, short message service (SMS), email and outbound customer contact campaigns. The online web chat facility has been enhanced over the past twelve months to include the use of artificial intelligence for common customer enquiries in lieu of providing direct contact with a live human. These improved multi-channel capabilities for customer service have assisted with the increased customer service demand following the changing customer expectations that rapidly evolved through the coronavirus (COVID-19) restrictions.

Management of Customer Service Knowledge system

Council has continued to improve customer service by increasing internal knowledge and emphasising first point of contact resolution through enhanced internal service partnerships. Overall, this has improved the ability to resolve customer enquiries, questions or needs the first time they call with no follow-up required. Council aims to provide a seamless 'one stop shop' experience for all our customers with customer service employees having the knowledge and information needed to manage and direct all Council enquiries efficiently and effectively.

Maroondah Community Panel

As part of developing the Council Plan 2021-2025 and to support the development of a range of other strategic work, Council established a Deliberative Panel to enable the community to guide Council priorities. As part of the panel, 40 community members assessed how we are progressing towards the Maroondah 2040 Community Vision and helped to shape priorities for inclusion in future Council plans and strategies to align with community needs and aspirations. The Panel met over ten sessions in February and March 2021 to provide input to Council on a broad range of topics including health and wellbeing, liveable neighbourhoods, environmental sustainability and Council assets. Following the Panel, a set of recommendations were provided to Council in April 2021 for consideration. Input from the Community Panel informed the Council Plan 2021-2025 and Financial Plan finalised in 2020/21; and will also inform the Asset Plan, Sustainability Strategy, and Liveability Wellbeing and Resilience Strategy to be finalised in 2021/22.

Community engagement to inform a range of projects

Council's commitment to community engagement is reflected in our Community Engagement Policy and toolkit, which was endorsed by in March 2021. The policy adheres to the International Association of Public Participation (IAP2) principles which is the bench mark for the engagement sector. Over the past twelve months there have been 47 projects out for community consultation ranging from enhancement plans, infrastructure projects, and strategy and policy development. Some of these projects include: Draft Council Plan 2021-2025 and Proposed Budget 2021/22, Domestic Animal Management Plan 2021-2025, Draft Road Management Plan, Aquahub Feasibility Study, Croydon Major Activity Centre Structure Plan, Draft Waster Litter and Resource Recovery Strategy, Ringwood East Place Activation Project, Proposed Heathmont Carpark, Croydon Multi-level Carpark, Jubilee Park Enhancement Plan, Draft Maroondah COVID-19 Recovery Plan, Greening the Greyfields Project, Croydon South: 20 minute neighbourhood Proposed Local Law No. 15 - Common Seal and Conduct at Meeting.

Council advocates for support at the national level

Council advocates for support at the Federal level of governments as well as with the state level. While at the National Assembly for the Australian Local Government Association (ALGA), Council advocated strongly for funding for several sport and community projects and sought support for the Bayswater Business Precinct. Maroondah City Council presented a motion to the Assembly seeking a one-off increase in the amount of Financial Assistance Grants made to Local Government for the 2021/22 year. The motion recognises the substantial costs incurred, and revenue lost, for all Councils as a result of the COVID-19 pandemic and the Federal, State and Territory Government restrictions imposed to mitigate the spread of the virus. This motion received unanimous support, and was referred to by the ALGA President in her address at the National Press Club.

Connecting through social media

Council's 25 social media channels continue to connect exceptionally well with our community, with more than 41,000 people following our Facebook, Twitter and Instagram messaging, and an average weekly reach of more than 77,000 people (up from 71,000 a year ago).

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Recognition of volunteers from our Corporate Volunteers Program

Council's volunteers are formally thanked and recognised at a Volunteer Recognition each year. This annual event officially acknowledges volunteers who assist Council by delivering important services and activities for the community. At the event, Council publicly recognises the significant contribution of our long-serving volunteers. Due to coronavirus (COVID-19) restrictions, the event in 2020 was unable to be held and will instead be rolled into an event in 2021.

At the Volunteer Recognition event there is also a presentation of the Bill Wilkins Volunteer Award. Named in honour of community stalwart Bill Wilkins, the award will be presented annually in honour of those volunteers who inspire and embody the spirit of volunteerism through their exemplary contribution to the community. The 2020 winner was Dr Graeme Lorimer in recognition of their conservation efforts including the protection of the Kilsyth South Spider-orchid and development of burning and weed management practices in Maroondah bushland.



A well governed and empowered community

Looking ahead

In continuing to work towards a well governed and empowered community during 2021/22, Council will:

Implement the new *Local Government Act 2020*

The new *Local Government Act 2020* (the Act) is being implemented in four transitional stages, during which time it will co-exist with many the provisions within the former Local Government Act 1989, up until 1 July 2021. The first phase of reforms took effect on 6 April 2020, which put in place these governance principles that provide the foundation framework for the new Act. The new Act requires Council to adopt specific policies within set timeframes within 2020/21 and beyond.

Advocate on key local issues on behalf of the Maroondah community, including in the lead up to the State and Federal Government Elections in 2022

Council will continue its robust advocacy to both levels of Government to seek funding to address a range of key priority infrastructure, sporting and transportation improvement projects that will benefit the Maroondah community.

Implement the new Customer Service Strategy that will continue to advance Council's commitment to be highly responsive and customer focused

Council will develop a new Customer Service Strategy in 2021 in line with changing and evolving customer expectations. This will include the development and growth of online engagement channels and further strengthening and development of internal service partnerships.

Keep our community informed and engaged

To assist our community to stay informed and engaged with important Council news regarding services, events and activities, we will increase the frequency of printed newsletters and provide improved distribution methods to all households and businesses. Distribution will also be improved through additional Council and community facilities and services and in local outlets. All newsletters will continue to be distributed electronically to our registered database and via our social media channels.





A well governed and empowered community

Core services

Our core services Council delivers a broad range of services aimed at promoting a well governed and empowered community. These services include:

Communications and Engagement

The role of the Communications and Engagement team is to promote the work and achievements of Council and to keep the community informed and engaged. The team is responsible for the management of communication and engagement strategy and planning; Council branding; management and coordination of print, online, digital and social media communication and channels; content creation; media and public relations; advocacy; community engagement activity; internal communications; and the promotion, branding and marketing of Maroondah City Council's services, activities and events including Maroondah Leisure facilities.

The team also provides support to the Elected Representatives, including calendar and administrative support for the Mayor and Councillors; management of civic, corporate and capital project events; activities related to the Mayor, Councillors and Council Meetings; and coordination of policies, processes and reporting related to the Mayor and Councillors.

Customer Service (Revenue, Property and Customer Service)

The Customer Service team manages and operates Council's 1300 Contact Centre and two service centres: in Croydon Civic Square and Realm. The team provides information and referral on Council services, supporting the customer interface for key Council services such as Waste, Local Laws, operations and Maroondah Leisure, referral and triage of customer requests, and cash receipting for payment of all accounts and fees.

Financial Services (Finance and Governance)

This Financial Services team provides sound financial management that complies with legislative requirements, and also ensures that planning and budgeting activities meet Maroondah's vision and the long-term financial sustainability of Council. The core services include: accounts payable, financial accounting (including reconciliations, financial accounts and statutory returns), management accounting (including long term financial strategy, annual budget, monitoring and reporting) strategic project analysis and coordination of Council's internal audit projects for the Audit and Risk Advisory Committee.

Governance and Procurement (Finance and Governance)

The Governance function assists Council service areas in providing high quality, timely and reliable governance advice and support services to all service areas across Council. The Procurement function assists service areas in the purchasing of goods and services through the strategic development and co-ordination of the purchasing, tendering and contract management processes.

Information Technology

The Information Technology team provides a diverse range of services, supporting the delivery of high quality, convenient, and cost-effective services. This is achieved primarily through: the enablement of Council employees by increasing organisational efficiency through the adoption and use of technology to underpin core service delivery to the Maroondah community; and by focusing on our citizens needs and expectations, increasing the convenience of interacting with Council by securely providing more services online, delivering increased accessibility beyond traditional business hours.

**Management Accounting and Payroll
(Finance and Governance)**

The Management Accounting Team ensures that planning, budgeting and forecasting activities are undertaken to assist the delivery of Maroondah's long-term vision to ensure Council's long-term financial sustainability. The Team also delivers Council's Payroll function, ensuring all salaries are delivered accurately and on time.

**Realm Operations
(Revenue, Property and Customer Services)**

The Realm Operations team is the organisation's contact point for Realm operational issues and is responsible for the day to day Realm operational duties and requests, hall keeping duties, courier services, technical support and meeting room bookings and functionality.

**Revenue and Property
(Revenue, Property and Customer Service)**

The Revenue and Property team provides, develops and implements Council's revenue policy and strategy, the annual rating strategy, statutory declarations and notices, and rates and charges generation. The team issues rate notices, develops revenue projections, manages concessions, sundry debtor invoicing, leads Council's debt recovery, Electoral Roll production, manages the property database recording ownership changes, new property creations, street numbering and road naming. The team also manages the Name and Address register and ePathway registration requests for the organisation, along with Council's geographic information system (mapping) database. The team also collect the Fire Services Property Levy (FSPL) on behalf of the Victorian Government. The property component has carriage of Council's land portfolio including, buying, selling, encroachments, and statutory requirements in relation to its land holdings.

**Risk, Information and Integrity
(Finance and Governance)**

The Risk, Information and Integrity oversees the development, implementation and review of the risk management framework across Council which includes the development and maintenance of strategic and operational risks including risk treatment plans and administration of the risk register. The function also provides risk management advice and training to Council service areas. Mitigation of Council's liability is achieved through effective claims management and maintains appropriate insurance cover for insurable assets and liabilities. This team also helps ensure compliance in regard to statutory registers, freedom of information and privacy as well as the organisation's information management component, which relates to the accurate and compliant storage of corporate documents.

Workplace People and Culture

The Workplace People and Culture team delivers strategic, operational and advisory workforce support services and programs designed to attract, develop and retain high performing employees who are committed to achieving excellence in accordance with the workplace values and strategic goals. Key functions of the team include: human resources advisory services; recruitment and selection, workforce/ industrial relations; learning and development; organisational development; occupational health and safety; WorkCover and injury management; and volunteer and student placement management.

Corporate Governance

Maroondah City Council is constituted under the *Local Government Act 1989* and the new *Local Government Act 2020* to provide democratic local government for the Maroondah community. The purposes and objectives of Council as well as the functions and powers of a local government are also defined in both Acts.

The new *Local Government Act 2020* received Royal Assent on 24 March 2020 and marks the first comprehensive overhaul of local government in Victoria for over 30 years, replacing the *Local Government Act 1989*. The new Act is being implemented in four (4) transitional stages, during which time it will co-exist with a large number of the provisions within the former 1989 Act, up until 1 July 2021.

Democratic governance in Maroondah is supported by policies and protocols associated with both the functions of Council and of Council employees.

Transparency in decision-making

There are a number of underlying processes that contribute to Council's decision making; some of which are formal and structured, while others less formal. Formal decisions are made by Council at Council Meetings, by Council Officers or under formal powers of delegation. In this way Council's decision making remains transparent and accountable to the community.

Council meetings

Council determines policy and makes other decisions at Council Meetings on an ongoing basis. Policies and budgets endorsed by Council provide the framework for the provision of services and programs and for day-to-day operational decision-making.

Council Officers provide advice and expertise to assist Council decision-making. At formal Council meetings, the CEO and Directors present written reports on matters requiring a Council decision. These reports make up the Council Meeting Agenda and provide background to, details of and recommendations about each matter being considered.

Councillor Briefing Sessions/workshops

Before making decisions at a Council Meeting, it is important that Councillors first satisfy themselves about the detail of the issues. As a means of providing this information, Council holds briefings or workshops called Councillor Briefings. Councillors do not make legally binding decisions in these informal forums.

These briefing sessions are an important forum for advice and discussion, on what are often complex issues facing the municipality in the lead up to formal decisions being made by Councillors at Council Meetings. At Councillor Briefings, or outside them, Councillors also have the opportunity of requesting additional information to assist in the decision-making process. These briefing sessions, which are not open to the public, are also attended by Council Officers and sometimes Consultants, to provide Councillors with a detailed knowledge and understanding of issues under consideration, to a level of detail that would inhibit timely decision-making that would not be possible in an open Council meeting, where decision-making related debate is governed by strict meeting procedures and time limits.

Councillor Briefings include a planned or scheduled meeting, comprising at least five Councillors and one member of Council staff, that considers matters that are intended or likely to be:

- the subject of a decision of the Council
- subject to the exercise of a delegated function, duty or power of Council.

Livestreaming of Council meetings

Livestreaming of Council Meetings commenced on 20 February 2017 to enhance processes and provide ratepayers with a greater opportunity to observe Council's decision-making.

Community consultation

Council also has an ongoing commitment to community consultation and ensuring that residents within the municipality are empowered to participate in the decision-making processes which ultimately affect them.

Council recognises that engaging its residents is essential in achieving effective decision-making and has adopted its *Community Engagement Policy 2021*, which can be viewed on the Maroondah website. This policy is a formal expression of Council's commitment to engaging the Maroondah community in decision making processes through the use of appropriate, effective and inclusive practices. The policy applies to activities initiated by Council, including statutory processes, service provision, projects, strategic planning and policy development, and other key activities that will have appreciable impacts on the Maroondah community. This occurs through a range of measures including surveys, public forums, focus groups and targeted consultations.

Council's Governance Rules makes provision for public participation at Ordinary Meetings of Council via Public Question Time.

Statutory planning process

Council also conducts public consultation meetings, as are an integral part the process when considering Planning Applications in accord with the *Planning and Environment Act 1987*.

Ward Councillors determine whether or not a consultation meeting is required, which is largely dependent upon the number of objections received to an application. These meetings, which are not decision-making forums, provide opportunities for:

- the applicant to explain the proposed development and respond to objections
- residents to express their views and ask questions of the applicant and Councillors.

Councillor Code of Conduct

Council's *Code of Conduct* is intended to ensure all Councillors agree to the standards of conduct and behaviour documented within this Code. This *Code of Conduct* incorporates the statutory requirements specified for a *Code of Conduct* in accordance with section 139 of the *Local Government Act 2020* which has provided the statutory direction for the 2020/21 financial year. Many of the standards of conduct and behaviour are prescribed within the Act.

From the October 2016 Council elections, a candidate elected to be a Councillor is not capable of acting as a Councillor until they have read the Councillor *Code of Conduct* and made a declaration stating that they will abide by the Code. It is the personal responsibility of individual Councillors to ensure that they will understand, accept and comply with, the provisions of this Code.

Councillors completed a review of the Code which was adopted at a Council Meeting held on 15 February 2021.

The code requires that all Councillors:

- act with integrity;
- impartially exercise their responsibilities in the interests of the local community;
- not improperly seek to confer an advantage or disadvantage on any person;
- avoid conflicts between their public duties as a Councillor and their personal interests and obligations;
- act honestly and avoid statements (oral or in writing) or actions that will or are likely to mislead or deceive a person;
- treat all persons with respect and have due regard to the opinions, beliefs, rights and responsibilities of other Councillors, Council employees and other persons;
- exercise reasonable care and diligence and submit themselves to the lawful scrutiny that is appropriate to their office;
- endeavour to ensure that public resources are used prudently and solely in the public interest;
- act lawfully and in accordance with the trust placed in them as an elected representative; and
- support and promote these principles by leadership and example and act in a way that secures and preserves public confidence in the office of Councillor.

Delegations

Council has delegated specific functions to nominated employees, which enables routine decisions to be made more speedily and ensures that Council meetings are not engaged with procedural and operational administrative decisions. It also enables Council to utilise the technical knowledge, training and experience of its employees to provide the best possible service to the community.

Delegations are made by resolution of Council at a formal Council meeting and specify the degree of decision making and action for which employees are empowered. In exercising their delegated powers, employees must observe the strategies, policies and guidelines that have been adopted by Council. Through the CEO, Directors and Managers, Council monitors the actions of its employees to ensure that they exercise their delegated authority within the general framework it has determined. Employees to whom delegated authority has been given include the CEO, Directors, Managers, planning employees, environmental health employees, local laws employees, the and Municipal Building Surveyor and building surveyors. Many routine decisions of Council are made by these employees.

Council must also keep a register of all delegations, which is available for public inspection.

Councillor representation

Council appoints Council delegates at the commencement of a new mayoral term on an annual basis. It provides clear communication and delegate identification for Councillors, the community and the organisations or bodies/ advisory groups to which a Councillor is a delegate.

There are two types of bodies requiring formal Council representation, either internal or external. Internal bodies/advisory groups have been initiated by Council and are serviced administratively. They typically consider in-depth issues that are related to Council policy or activities. Their primary purpose is to advise Council on issues. An extension of these committees has been the development of internal committees with a large degree of community representation.

External bodies are those outside the control of Council as they operate under their own charter and determine their own procedures, policies and practices. In these instances, Council involvement is to participate and influence the activities of those external groups where those activities are in the interests of Maroondah residents. Committee representation is reviewed on an annual basis and aligns with the election of Mayor.

Convention indicates that where the Mayor is a member of an internal Committee of Council, they would automatically act as the Chair, unless they relinquish that role. Additionally, in accordance with good governance practice where the Mayor is not a specific member of a Committee, they may exercise the option to attend any committee in an ex-officio capacity.

Council involvement on internal advisory committees

These committees provide Council advice from key stakeholders on a range of issues.

Representation on Council Advisory Committees	
Council Advisory Committee	Council Representative/s
Audit and Risk Advisory Committee	July to October 2020: Mayor of the Day and Cr Spears November to June 2021: Mayor of the Day and Cr Symon
Arts Advisory Committee	July 2020 to October 2020: Cr Spears, Cr Graham and Cr Symon November to June 2021: Cr Macdonald, Cr Stojanovic and Cr Symon
Disability Advisory Committee	July 2020 to October 2020: Cr Spears and Cr Dib Substitute representative: July 2020 to October 2020: Program Manager Community Planning and Development November 2020 to June 2021: Cr Spears, Cr Dib and Cr Steane
Maroondah Access Equity and Inclusion Committee reps	Cr Graham, Cr Lamont and Cr Stojanovic
Maroondah Community Health and Wellbeing Advisory Committee (previously known as Maroondah Partners in Community Wellbeing Committee) reps	Cr Damante, Cr Dib and Cr Stojanovic
Maroondah Community Safety Committee	July 2020 to October 2020: Cr Lamont, Cr Steane and Cr Macdonald Substitute representative: July 2020 to October 2020: Community Safety Officer
Maroondah Liveability, Safety and Amenity Committee (previously known as Maroondah Community Safety Committee)	November 2020 to June 2021: Cr Damante, Cr Lamont and Cr Steane
Maroondah Business Advisory Committee	July 2020 to June 2021: Cr Spears, Cr Steane and Cr Damante
Maroondah Partners in Community Wellbeing Committee	July 2020 to October 2020: Cr Mazzuchelli and Cr Damante Substitute representatives: July 2020 to October 2020: Social Planning and Development Officer and Program Manager Community Planning and Development
Maroondah Environment Advisory Committee	July 2020 to October 2020: Cr Mazzuchelli, Cr Graham and Cr Macdonald November 2020 to June 2021: Cr Graham, Cr Macdonald and Cr Stojanovic

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Council involvement on external committees

These regional committees provide Council with the opportunity to represent local residents on a broad range of issues.

Representation on External Committees	
External Committee	Council Representative/s
Eastern Affordable Housing Alliance / Committee	<p>July 2020 to October 2020: Cr Dib</p> <p>Substitute representatives: July 2020 to October 2020: Program Manager Community Planning & Development and/or Manager Integrated Planning</p> <p>November 2020 to June 2021: Cr Macdonald</p> <p>Substitute representatives: November 2020 to June 2021: Cr Stojanovic</p>
Eastern Regional Group - Mayors and CEO's	<p>July to October 2020: The Mayor of the Day, Deputy Mayor of the Day and the Chief Executive Officer</p> <p>Substitute representatives: July 2020 to October 2020: Cr Spears</p> <p>November 2020 to June 2021: The Mayor of the Day, Deputy Mayor of the Day and the Chief Executive Officer</p> <p>Substitute representatives: November 2020 to June 2021: Cr Symon</p>
Eastern Regional Libraries Corporation	<p>July 2020 to October 2020: Cr Spears and Cr Damante</p> <p>Substitute representatives: July 2020 to October 2020: Cr Paul Macdonald and Director Corporate Services (or nominee) and Manager Revenue, Property and Customer Service</p> <p>November 2020 to June 2021: Cr Spears and Cr Damante</p> <p>Substitute representatives: November 2020 to June 2021: Cr Lamont</p>
Eastern Alliance for Greenhouse Action	<p>July 2020 to October 2020: Cr Graham</p> <p>Substitute representatives: July 2020 to June 2020: Cr Paul Macdonald, and Director Planning and Community and/or Manager Integrated Planning</p> <p>November 2020 to June 2021: Cr Graham</p> <p>Substitute representatives: November 2020 to June 2021: Cr Stojanovic</p>
Eastern Transport Coalition	<p>July 2020 to October 2020: Cr Damante</p> <p>Substitute representatives: July 2020 to October 2020: Cr Graham and the Transport & Sustainability Planner and/or Team Leader Strategic Planning & Sustainability</p> <p>November 2020 to June 2021: Cr Graham</p> <p>Substitute representatives: November 2020 to June 2021: Cr Damante</p>

Representation on External Committees	
External Committee	Council Representative/s
Local Government Safe Cities Network	July 2020 to June 2021: Cr Steane Substitute representatives: July 2020 to June 2021: Cr Lamont
Maroondah Age-Friendly Cities and Communities Network	July 2020 to October 2020: Cr Dib, Cr Lamont and Cr Graham
Maroondah - Communities of Wellbeing Steering Committee	June to October 2020: Cr Mazzuchelli and Cr Graham Substitute representatives: Manager Integrated Planning November 2020 to June 2021: Cr Graham and Cr Macdonald
Metec (Metropolitan Training Education Centre Inc.)	July 2020 to October 2020: Cr Lamont Substitute representatives: July 2020 to October 2020: Cr Mazzuchelli November 2020 to June 2021: Cr Steane Substitute representatives: November 2020 to June 2021: Cr Lamont
Metropolitan Local Governments' Waste Forum	July 2020 to October 2020: Cr Symon Substitute representatives: July 2020 to October 2020: Director Corporate Services, Manager Finance and Governance, and Waste Management Coordinator
Metropolitan Waste Resource Recovery Group Forum (previously known as Metropolitan Local Governments' Waste Forum)	November 2020 to June 2021: Cr Symon Substitute representatives: November 2020 to June 2021: Cr Graham, Director Corporate Services, Manager Finance & Governance and Coordinator Waste Management
Municipal Association of Victoria State Council	July 2020 to June 2021: Cr Symon Substitute representatives: July 2020 to June 2021: Cr Spears
Victorian Local Government Women's Charter	July 2020 to October 2020: Cr Mazzuchelli, Cr Graham, Cr Spears, Cr Lamont, Cr Damante and the Director of Corporate Services as Council's representatives/Charter Champions November 2020 to June 2021: Cr Stojanovic, Cr Graham, Cr Spears, Cr Lamont, Cr Damante and the Director of Corporate Services as Council's representatives/Charter Champions

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Council meeting attendance

From July 2020 to June 2021, 12 ordinary Council meetings, one (1) Special Council and one (1) Statutory Council meetings were held. Councillor attendance at the meetings in 2020/21 was as follows:

Councillor attendance at Council Meetings – July 2020 to October 2020						
Councillors	Meetings eligible to attend	Attendance				Leave of absence granted (# of mtgs)
		Ordinary Council Meetings	Special Council Meetings	Statutory Council Meetings	Total attendance	
Arrabri Ward Councillors						
Cr Tony Dib OAM JP	5	4	1	0	5	0
Cr Paul Macdonald	5	3	1	0	4	0
Cr Kylie Spears	5	4	1	0	5	0
Mullum Ward Councillors						
Cr Nora Lamont	5	4	1	0	5	0
Cr Samantha Mazzuchelli	5	4	1	0	5	0
Cr Mike Symon Mayor	5	4	1	0	5	0
Wyreena Ward Councillors						
Cr Tasa Damante	5	4	1	0	5	0
Cr Marijke Graham Deputy Mayor:	5	4	1	0	5	0
Cr Rob Steane	5	4	1	0	5	0

Councillor attendance at Council Meetings – November 2020 to June 2021						
Councillors	Meetings eligible to attend	Attendance				Leave of absence granted (# of mtgs)
		Ordinary Council Meetings	Special Council Meetings	Statutory Council Meetings	Total attendance	
Jubilee Ward Councillor						
Cr Mike Symon	9	7	0	1	8	1*
McAlpin Ward Councillor						
Cr Suzy Stojanovic	9	7	0	1	8	0
Tarralla Ward Councillor						
Cr Paul Macdonald	9	8	0	1	9	0
Wicklow Ward Councillor						
Cr Tasa Damante	9	7	0	1	8	0
Wonga Ward Councillor						
Cr Nora Lamont Deputy Mayor	9	7	0	1	8	1*
Wombalano Ward Councillor						
Cr Kylie Spears Mayor	9	8	0	1	9	0
Yarrunga Ward Councillor						
Cr Rob Steane	9	7	0	1	8	0

*Notes:

Cr Nora Lamont was granted Leave of Absence from the Ordinary Council Meeting held 26 April 2021

Cr Mike Symon was granted Leave of Absence from the Ordinary Council Meeting held 10 May 2021

Conflict of interest

Conflict of Interest provisions as defined in the *Local Government Act 1989*, continued to operate until 24 October 2020, at which time provisions within the new *Local Government Act 2020* now apply.

The *Local Government Act 2020* defines the circumstances that give rise to a Conflict of Interest for Councillors, Council employees and members of Council special committees. It also specifies the actions that should be taken to resolve a Conflict of Interest.

Councillors are elected by the residents and ratepayers of their municipality to act in the best interests of the community. This is a position of trust and it needs to be clear that Councillors are acting in the public interest. When a Council delegates its powers to a Council officer or a Committee, the officer or the Committee Members also need to act in the public interest.

A person in public office has a Conflict of Interest when they have a personal or private interest that might compromise their ability to act in the public interest. A Conflict of Interest exists even if no improper act results from it. Under the *Local Government Act 2020*, there are two types of conflict of interest, Section 127 General Conflict of Interest and Section 128 Material Conflict of Interest.

General conflict of interest in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty.

- **private interests** mean any direct or indirect interest of a relevant person that does not derive from their public duty and does not include an interest that is only a matter of personal opinion or belief;
- **public duty** means the responsibilities and obligations that a relevant person has to members of the public in their role as a relevant person.

Material conflict of interest in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter.

(2) The benefit may arise, or the loss incurred:

- (a) directly or indirectly; or
- (b) in a pecuniary or non-pecuniary form

(3) For the purposes of this section, any of the following is an affected person:

- (a) the relevant person;
- (b) a family member of the relevant person;
- (c) a body corporate of which the relevant person or their spouse or domestic partner is a Director or a member of the governing body;
- (d) an employer of the relevant person, unless the employer is a public body;
- (e) a business partner of the relevant person;
- (f) a person for whom the relevant person is a consultant, contractor or agent;
- (g) a beneficiary under a trust or an object of a discretionary trust of which the relevant person is a trustee;
- (h) a person from whom the relevant person has received a **disclosable gift**.

Declaration of a Conflict of Interest is a standard agenda item for all Ordinary Council, Special Council, Assembly of Councillor briefings, and Committee meetings.

While the procedures may vary depending on the circumstances, in general they involve disclosing the relevant interests in a specific way and then stepping aside from the relevant decision-making process or from the exercise of their public duty.

During 2020/2021, four (4) conflict of interest disclosures were made at Special and Ordinary Meetings of Council.

Conflict of Interest Disclosures at Ordinary and Special Meetings of Council			
	Councillor	Officer	Total
Direct interest (section 77B)			
Indirect interest by close association (section 78)	1		1
Indirect financial interest (section 78A)			
Indirect interest because of conflicting duties (section 78B)			
Indirect interest due to receipt of a gift, being of \$200 value or more (section 78C)			
Indirect interest as a consequence of becoming party to civil proceedings (section 78D)			
Indirect interest because of impact on residential amenity (section 78E)			
Conflicting personal interest (section 79B)			
General Conflict of Interest (LGA 2020)	3		
Material Conflict of Interest (LGA 2020)			

Note: Conflict of Interest is expressed differently under the new *Local Government Act 2020*, which has introduced the new concepts of General Conflict of Interest and Material Conflict of Interest - (refer Part 6, Division 2, Sections 126 to 131, which was enacted on 24 October 2020):.

Councillor allowances

In accordance with Section 39 of the *Local Government Act 2020*, Councillors are entitled to receive an allowance while performing their duty as a Councillor. The Mayor is also entitled to receive a higher allowance.

The Victorian Government sets the upper and lower limits for all allowances paid to Councillors and Mayors. Councils are divided into three categories based on the income and population of each Council. Maroondah City Council is recognised as a Category Two Council.

The following table contains a summary of the Councillor Allowance paid to each Councillor during the 2020/21 financial year.

Councillors	Allowance
Cr Marijke Graham Deputy Mayor July to October 2020	\$27,721.15
Cr Tony Dib JP	\$27,721.15
Cr Mike Symon Mayor July to October 2020	\$46,487.00
Cr Suzy Stojanovic Elected October 2020	\$18,759.74
Cr Paul Macdonald	\$27,721.15
Cr Tasa Damante	\$27,721.15
Cr Nora Lamont Deputy Mayor November 2020 to June 2021	\$27,721.15
Cr Kylie Spears Mayor November 2020 to June 2021	\$66,002.39
Cr Rob Steane	\$27,721.15
Cr Samantha Mazzuchelli Term concluded October 2020	\$8,961.41

Councillor expenses

In accordance with Section 40 and 42 of the *Local Government Act 2020* which has provided the statutory direction for the 2020/21 financial year, Council is required to reimburse a Councillor for expenses incurred whilst performing his or her duties as a Councillor. Council is also required to adopt and maintain a Policy in relation to the reimbursement of expenses for Councillors. The Policy provides guidance for the payment of reimbursements of expenses and the provision of resources, facilities and other support to the Mayor, Deputy Mayor and Councillors to enable them to discharge their duties. A budget of \$102,000 in the 2020/21 financial year was allocated for the expenses and reimbursement of Councillors.

Council also publishes in its Annual Report the details of the expenses, including reimbursement of expenses for each Councillor and member of a Council Committee paid by the council. The details of the expenses for the 2020/21 financial year are set out in the table below.

Councillor	TR (\$)	CM (\$)	CC (\$)	IC (\$)	CT (\$)	CCA (\$)	Total (\$)
Cr Marijke Graham Deputy Mayor July to October 2020	525.24	0	80.39	1489.81	6422.27	137.00	8654.71
Cr Tony Dib JP	0	0	0	1250.38	0	35.64	1286.02
Cr Mike Symon Mayor July to October 2020	1062.04	4140.09*	0	1282.40	3217.06	403.36	10104.95*
Cr Suzy Stojanovic Elected October 2020	0	0	225.00	664.07	694.85	184.76	1768.68
Cr Paul Macdonald	1252.17	112.60	0	1375.83	2686.44	297.79	5724.83
Cr Tasa Damante	0	0	326.45	1220.99	454.54	229.57	2231.55
Cr Nora Lamont Deputy Mayor November 2020 to June 2021	0	0	0	1132.74	200.27	137.14	1470.15
Cr Kylie Spears Mayor November 2020 to June 2021	1193.06	7633.33*	0	1630.12	4101.79	492.55	15050.85*
Cr Rob Steane	1610.03	205.64	0	1325.23	2420.91	732.71	6294.52
Cr Samantha Mazzuchelli Term concluded October 2020	0	0	0	695.62	77.00	0	772.62

Legend: TR-Travel, CM-Car Mileage (*A budget allocation of \$12,000 is attached to the Office of Mayor for the provision of a vehicle), CC-Child Care, IC-Information and Communication expenses, CT-Conferences and Training expenses, CCA-Civic and Community Attendance.

Note: No expenses were paid by Council, including reimbursements, to members of Council committees during the year.

Accountability

Audit and Risk Advisory Committee

The Audit and Risk Committee is established pursuant to Section 53 of the *Local Government Act 2020* which has provided the statutory direction for the 2020/21 financial year. The Committee assists Council in the discharge of its responsibility for financial reporting, maintaining internal controls, protecting the integrity of Council assets and facilitating good corporate governance. The Committee has an independent monitoring role and reports directly to Council.

Role

The role of the Audit and Risk Committee is to oversee, monitor and report upon the effectiveness of Council in carrying out its responsibilities for accountable financial management, good corporate governance, maintaining a system of internal control and risk management, and fostering an ethical environment.

Responsibilities

The responsibilities of the Audit and Risk Advisory Committee include providing assurance that:

- financial and management reporting is reliable
- high standards of corporate governance are maintained
- accounting policies are appropriate
- council maintains compliance with all relevant legislation and regulations
- risk management frameworks are effective
- internal and external audit functions are effective and efficient
- business continuity and disaster recovery planning is appropriate and effective
- council maintains and fosters an ethical environment.

Key activities

The Committee met on a quarterly basis during 2020/21 and its activities included a

- a detailed review of quarterly and annual financial statements
- identification and assessment of strategic, organisational, and operational level risks (including risks associated with the coronavirus (COVID-19) pandemic)
- assessing the content and priorities of the internal audit program
- reviewing results from the conduct of internal audits.

Membership

Membership consists of five members, three external members (one of which is the chair), the Mayor and one additional Councillor. Councillor representatives are appointed annually. External member positions are advertised, and successful candidates are appointed for a three year term with a maximum of six years. The Chief Executive Officer, Director Corporate Services, Manager Finance and Governance attend for advice and administrative support while the internal auditor and the external auditor attend meetings by invitation, to assist the committee with information requests.

Audit and Risk Advisory Committee membership		
Period	July 2020 to November 2020	November 2020 to June 2021
External Members	Mr John Watson (Chair)	Mr John Watson (Chair)
	Mr Bruce Potgieter	Mr Bruce Potgieter
	Mr Michael Ulbrick	Mr Michael Ulbrick
Councillor Members	Cr. Rob Steane (Mayor)	Cr. Kylie Spears (Mayor)
	Cr. Mike Symon	Cr. Mike Symon

External audit

Council is externally audited by the Victorian Auditor-General. In 2020/21, the Office of the Auditor-General appointed RSM Australia as their representative. An external audit is undertaken each year on Council's Financial and Standard Statements, and Performance Statement.

Risk Management

Maroondah City Council continues its commitment to proactive risk management as an integral part of its corporate governance system and operational service delivery performance. The fundamental aim is to support and enable Council to achieve its objectives through the identification and management of risks and the maximisation of opportunities.

Enterprise Risk Management

A risk management framework is defined as a set of components that provide the foundations and organisational arrangements for designing, implementing, monitoring, reviewing and continually improving risk management throughout the organisation. Council has adopted a comprehensive *Risk Management Framework* which includes strategic, organisational and operational level risks.

The purpose of the *Risk Management Framework* is to align effective risk management practices across Council within a common framework, based on the Australian standard. The effectiveness of embedding such a framework is measured by its state of maturity of the management of Council's risk which includes benchmarking across the local government throughout Australia. Council has developed a risk aware culture and has increased risk knowledge and used its application to facilitate decision making processes, leadership commitment, reporting and evaluation. The *Risk Management Framework* reflects the current risk activity within Council.

Risk Register

The Risk Register includes strategic organisational, operational and coronavirus (COVID-19) pandemic related risks and is reviewed in its entirety every quarter. The fundamental risk assessment process is used in the identification, treatment and rating of risks. This review includes evaluation of the existing risks and addition of new or emerging risks. Treatment plans are also formulated for any high or extreme level risks, to lower the level of risk to a more acceptable medium/low risk target.

Risk Management Committee

The Risk Management Group's key function is to monitor the risk management framework across Council. The group has broad management representation across operational service areas. Activities of this group are routinely reported to the Audit and Risk Committee.

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Freedom of Information requests

The *Freedom of Information Act 1982* (the Act) provides the right for individuals to access information held by Council, subject to the exemptions contained within the Act.

The Act has four basic principles:

1. Local governments are required to publish information about the documents they hold, particularly those which affect members of the public in their dealings with Council.
2. Each person has a legally enforceable right to access information, limited only by exemptions within the Act (necessary for the protection of the public interest and the private and business affairs of persons from whom information is collected by Council).
3. People may appeal against a decision not to give access to information or not to amend a personal record.
4. People may request inaccurate, incomplete, out of date or misleading information in their personal records be amended.

Pursuant to the Act sections 65AA 'Report by Council', and section 64(3) the following information is supplied relating to Freedom of Information applications for the period 1 July 2020 to 30 June 2021.

	2020/21	2019/20	2018/19	2017/18	2016/17
Total number of new requests	20	7	9	10	12
Access granted in full	1	0	6	7	6
Access granted in part	13	7	2	1	1
Other (Withdrawn, no documents found, Not proceeded with etc)	6	-	-	-	3
Access denied in full	0	0	-	1	1
Requests still under consideration	1	0	1	1	1
Number of reviews by FOI Commissioner sought (Internal Reviews prior to 2012/13)	1	0	1	-	-
Appeals lodged with VCAT	0	0	-	-	-
Notices served pursuant to section 12(1) of the Act	0	0	-	-	-
Occasions where disciplinary action was taken against any officer regarding the administration of this Act	0	0	-	-	-
Application fees collected	\$592	\$177.60	\$173.40	\$170.40	\$279.00
Access charges collected	\$0	\$0	\$36.20	\$0	\$85.00

No other facts are relevant pursuant to section 64(3)(a) to (j) of the Act. Freedom of information requests must be made in writing and be accompanied by a \$29.60 application fee. Applicants should also indicate how they would like to receive the information. Under legislation, Council must decide if the information will be provided within 30 days.

All enquiries relating to accessing documents under freedom of information should be directed to Council's Risk, Information and Integrity Team. The Freedom of Information Officer made all decisions on requests.

Information regarding Freedom of Information including an outline of the process, initial application fee and application form is published on Council's website at www.maroondah.vic.gov.au

Privacy Risk

Maroondah City Council has adopted a Privacy Policy to regulate the use and access by Council to the personal information and health information that it collects from both its residents and clients.

To provide services all Councils are required to collect and use personal, confidential and sensitive information of individuals. Council is required to balance the rights of individuals to have controls over the use of their personal information to ensure that the right information is available for services to operate and function.

Both the *Privacy and Data Protection Act 2014* (the Act) and the *Health Records Act 2001* require all Victorian Councils to comply with a series of privacy principles that are tailored for either the collection and use of personal information or the collection and use of health information. Maroondah is fully committed to its privacy obligations.

Council has adopted a Privacy Policy to regulate the use and access by Council to the personal and health information that it collects from both its residents and clients.

Maroondah City Council has always regarded privacy as very important and has appointed a Privacy Officer to assist in the handling of any enquiries.

The privacy officer can be contacted on 1300 88 22 33 or via email privacy@maroondah.vic.gov.au

Procurement

Council's *Procurement Policy 2019* aims to provide a framework that ensures Maroondah City Council's purchasing procedures and processes are undertaken in a manner conversant with occupational health and safety, risk management practices, relevant legislation, purchasing principles and Council's corporate objectives.

This Policy establishes the framework within which Council employees undertake the purchasing of goods and services for the efficient and effective functioning of their service area.

In accordance with this policy, Council did not enter into any contracts valued at \$150,000 or greater for services or \$200,000 or greater for works of a kind specified in section 186(5)(a) and (c) of the Act. There were 3 instances of Council engaging a contractor for works valued over \$200,000, without first engaging in a competitive process.

Public Interest Disclosures

The *Protected Disclosure Act 2012* (the Act) commenced operation in February 2013 and was amended in 2019 which includes new protections for anyone making a public interest disclosure and included changing the name of this legislation to the *Public Interest Disclosure Act 2012* (PID Act). The amendments came into effect on 1 January 2020. The purpose of the PID Act is to encourage and facilitate the disclosure of any improper conduct. Any person who has reasonable grounds to believe that improper or corrupt conduct has occurred may make a disclosure. For Local Government, disclosures can be made about Councillors and any Council employees directly to the Independent broad-based anti-corruption commission (IBAC). Protection is provided by the PID Act to those persons within an organisation disclosing corrupt behaviour.

Maroondah City Council recognises the value of transparency and accountability in its administrative and management practices. Council is committed to the aims and objectives of the *Public Interest Disclosure Act 2012*. A policy handling public interests' disclosures have been adopted to comply with the provisions of the PID Act. Copies of this Policy are available on Council's website at www.maroondah.vic.gov.au

During 2020/21, Council did not receive any public interest disclosures.

Legislation

Council delivers a wide range of services and operates within a highly regulated environment.

These Acts and regulations can either:

- have a direct impact on Council and require significant compliance
- contain specific provisions relevant to Council
- have indirect influence and require knowledge by employees carrying out their duties.

Legislation that impacts upon Council activities (but is not limited to) is identified below:

- | | |
|---|---|
| • <i>Aboriginal Heritage Act 2006</i> | • <i>National Law Regulations 2011</i> |
| • <i>Aged Care Act 1997 (Commonwealth)</i> | • <i>Education and Training Reform Act 2006</i> |
| • <i>Associations Incorporation Reform Act 2012</i> | • <i>Electricity Safety Act 1998</i> |
| • <i>Australian Accounting Standards</i> | • <i>Emergency Management Act 2013</i> |
| • <i>Building Act 1993</i> | • <i>Environment Protection Act 2017</i> |
| • <i>Building Regulations 2018</i> | • <i>Environmental Protection Regulations 2021</i> |
| • <i>Carers Recognition Act 2012</i> | • <i>Estate Agents Act 1980</i> |
| • <i>Catchment and Land Protection Act 1994</i> | • <i>Fences Act 1968</i> |
| • <i>Charter of Human Rights and Responsibilities Act 2006</i> | • <i>Fire Rescue Victoria Act 1958 (formerly known as the Metropolitan Fire Brigades Act)</i> |
| • <i>Child Wellbeing and Safety Act 2005</i> | • <i>Fire Services Property Levy Act 2012</i> |
| • <i>Children Youth and Families Act 2005</i> | • <i>Flora and Fauna Guarantee Act 1988</i> |
| • <i>Children's Services Regulations 1998</i> | • <i>Flora and Fauna Guarantee Regulations 2020</i> |
| • <i>City of Melbourne Act 2001</i> | • <i>Food Act 1984</i> |
| • <i>City of Melbourne (Electoral) Regulations 2012</i> | • <i>Freedom of Information Act 1982</i> |
| • <i>Climate Change Act 2017</i> | • <i>Gambling Regulation Act 2003</i> |
| • <i>Conservation, Forests and Land Act 1987</i> | • <i>Geographical Place Names Act 1998</i> |
| • <i>Constitution Act 1975</i> | • <i>Geothermal Energy Resources Regulations 2016</i> |
| • <i>Country Fire Authority Act 1958</i> | • <i>Graffiti Prevention Act 2007</i> |
| • <i>Country Fire Authority (Community Fire Refuges) Regulations 2014</i> | • <i>Health (Immunisation) Regulations 1999</i> |
| • <i>Crown Land (Reserves) Act 1978</i> | • <i>Health Records Act 2001</i> |
| • <i>Cultural and Recreational Lands Act 1963</i> | • <i>Heavy Vehicle National Law Application Act 2013</i> |
| • <i>Dangerous Goods (Explosives) Regulations 2011</i> | • <i>Heritage Act 2017</i> |
| • <i>Dangerous Goods Act 1985</i> | • <i>Housing Act 1983</i> |
| • <i>Development Victoria Act 2003 (formerly known as Urban Renewal Authority Victoria Act 2003, Victorian Urban Development Authority Act)</i> | • <i>Impounding of Livestock Act 1994</i> |
| • <i>Disability Act 2006</i> | • <i>Independent Broad-Based Anti-Corruption Commission Act 2011</i> |
| • <i>Domestic Animals Act 1994</i> | • <i>Infringements Act 2006</i> |
| • <i>Drugs, Poisons and Controlled Substances Regulations 2017</i> | • <i>Infringements Regulations 2016</i> |
| • <i>Education and Care Services National Law Act 2010</i> | • <i>Land Acquisition and Compensation Act 1986</i> |
| • <i>Education and Care Services</i> | • <i>Land Acquisition and Compensation Regulations 2010</i> |
| | • <i>Land Act 1958</i> |

- *Liquor Control Reform Act 1998*
- *Local Government Act 2020*
- *Local Government Act 1989*
- *Local Government (Electoral) Regulations 2020*
- *Local Government (General) Regulations 2015*
- *Local Government (Governance and Integrity) Regulations 2020*
- *Local Government (Long Service Leave) Regulations 2012*
- *Local Government (Planning and Reporting) Regulations 2020*
- *Magistrates' Court Act 1989*
- *Major Transport Projects Facilitation Act 2009*
- *Mineral Resources (Sustainable Development) Act 1990 (formerly known as Mineral Resources Development Act)*
- *Municipal Association Act 1907*
- *Municipalities Assistance Act 1973*
- *Occupational Health and Safety Act 2004*
- *Occupational Health and Safety Regulations 2017*
- *Privacy and Data Protection Act 2014*
- *Planning and Environment Act 1987*
- *Planning and Environment Regulation 2015*
- *Planning and Environment (Fees) Regulations 2016*
- *Public Interest Disclosure Act 2012 (formerly the Protected Disclosure Act 2012)*
- *Public Health and Wellbeing Act 2008*
- *Public Health and Wellbeing Regulations 2019*
- *Public Records Act 1973*
- *Public Records Regulations 2013*
- *Residential Tenancies Act 1997*
- *Road Management Act 2004*
- *Road Management (General) Regulations 2016*
- *Road Management (Works and Infrastructure) Regulations 2015*
- *Road Safety (General) Regulations 2019*
- *Road Safety (Traffic Management) Regulations 2019*
- *Road Safety (Vehicles) Regulations 2020*
- *Road Safety Act 1986*
- *Road Safety Road Rules 2017*
- *Second Hand Dealers and Pawnbrokers Act 1989*
- *Sex Work Act 1994 (formerly known as the Prostitution Control Act)*
- *Sheriff Act 2009*
- *Sport and Recreation Act 1972*
- *Subdivision (Fees) Regulations 2016*
- *Subdivision (Procedures) Regulations 2011*
- *Subdivision (Registrar's Requirements) Regulations 2011*
- *Subdivision Act 1988*
- *Summary Offences Act 1966*
- *Tobacco Act 1987*
- *Transfer of Land Act 1958*
- *Transport (Safety Schemes Compliance and Enforcement) Act 2014*
- *Transport Integration Act 2010*
- *Valuation of Land Act 1960*
- *Victorian Local Government Grants Commission Act 1976 (formerly known as Victoria Grants Commission Act)*
- *Victoria State Emergency Service Act 2005*
- *Victorian Inspectorate Act 2011*
- *Water Act 1989*

The full text of Victorian Acts and Regulations is online at: www.legislation.vic.gov.au

Full text of Commonwealth legislation is online at: www.legislation.gov.au

Occupational Health and Safety

Maroondah City Council has continued to actively work with its employees, contractors and volunteers in order to maintain and improve positive safety performance and minimise potentially adverse consequences.

Council continues to focus on incorporating safety considerations into all aspects of service delivery and operational activities, via a positive safety culture. The ongoing maintenance of effective consultative processes such as Council's OHS committee structures continue to assist with fostering a positive and action orientated organisational safety culture. Other aspects of Council's Occupational Health and Safety (OHS) systems such as policies, procedures and processes have been further developed and improved, with a particular focus on lone workers; contractor management; and plant safety.

The outcomes of audit and review processes continue to guide and inform potential opportunities for further improvements to Council's safety management system elements.

Workplace incidents continue to be actively reported and investigated in order to facilitate the implementation of effective countermeasures and corrective actions. Council's proactive injury management processes continue to assist with the effective management of an ageing workforce, and with minimising the impacts of work-related injuries or illnesses.

Equal opportunity, harassment and bullying prevention

Maroondah City Council is committed to providing a workplace free of all forms of unlawful discrimination, harassment, victimisation, bullying and vilification and aims for equality of opportunity for all employees, Councillors, consultants, contractors, and volunteers.

Discrimination, harassment, victimisation, bullying and vilification are not only unacceptable at Council, they are unlawful and Council will ensure that all employees, Councillors, consultants, contractors, and volunteers are educated in the prevention of unlawful equal opportunity (EO) acts.

Maroondah City Council is committed to:

- implementing policies, practices, training and education to ensure compliance with all relevant legislation, with a particular emphasis in 2021/22 on *Gender Equality Act 2020* and the VAGO recommendations in relation to Sexual Harassment in Local Government
- creating a working environment which is free from discrimination, harassment, victimisation, bullying and vilification, where all Employees, Councillors, Consultants, contractors, and volunteers are treated with dignity, courtesy and respect
- implementing training and awareness raising strategies to ensure that all parties know their rights and responsibilities, as far as is reasonably practicable
- providing an effective procedure for complaints raising and resolution, based on the principles of natural justice
- treating all complaints in a sensitive, fair, timely, and confidential manner

- protection from any victimisation or reprisals
- encouraging the reporting of inappropriate behaviour
- promoting appropriate standards of conduct at all times.

Maroondah City Council convenes an Equal Opportunity Consultative Committee (EOCC) that meets several times a year. The purpose of the EOCC is to:

- stand for the awareness of a fair and equitable workplace
- raise awareness on issues and concerns around EO within the workplace
- identify opportunities and issues that relate to our workplace and facilitate actions to drive change
- raise prevailing issues that exist within the organisation
- provide direction to the broader organisation on diversity and inclusion.

Victorian Local Government Performance Reporting Framework: governance and management checklist

The following statement provides the results in the prescribed form of Council's assessment against the governance and management checklist as part of the Local Government Performance Reporting Framework.

#	Governance and Management Items	Assessment	
1	Community Engagement Policy (policy under section 55 of the Act outlining Council's commitment to engaging with the community on matters of public interest)	Adopted in accordance with section 55 of the Act Date of adoption: 15 February 2021	<input checked="" type="checkbox"/>
2	Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	Guidelines Date of commencement of current guidelines: 21 June 2016	<input checked="" type="checkbox"/>
3	Financial Plan (plan under section 91 of the Act outlining financial and non-financial resources required for at least the next 10 financial years)	Adopted in accordance with section 91 of the Act Date of adoption: 28 June 2021	<input checked="" type="checkbox"/>
4	Asset Plan (plan under section 92 of the Act setting out the assets maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Adopted in accordance with section 92 of the Act Date of adoption: 16 October 2015 Council's current Asset Management Plans were adopted in 2015/16. An Asset Plan is currently under development to meet new requirements of the Local Government Act 2020 pursuant to section 92 due for implementation 30 June 2022.	<input checked="" type="checkbox"/>
5	Revenue and Rating Plan (plan under section 93 of the Act setting out the rating structure of Council to levy rates and charges)	Adopted in accordance with section 93 of the Act Date of adoption: 28 June 2021	<input checked="" type="checkbox"/>
6	Annual Budget (plan under section 94 of the Act setting out the services to be provided and initiatives to be undertaken during the budget year and the funding and other resources required)	Adopted in accordance with section 94 of the Act Date of adoption: 28 June 2021	<input checked="" type="checkbox"/>
7	Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations)	Policy Date of commencement of current policy: 7 June 2021	<input checked="" type="checkbox"/>
8	Fraud policy (policy outlining Council's commitment and approach to minimising the risk of fraud)	Policy Date of commencement of current policy: 10 May 2021	<input checked="" type="checkbox"/>
9	Municipal Emergency Management Plan (plan under section 20 of the Emergency Management Act 1986 for emergency prevention, response and recovery)	Prepared and maintained in accordance with section 20 of the Emergency Management Act 1986 Date of preparation: 17 Feb 2020	<input checked="" type="checkbox"/>

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#	Governance and Management Items	Assessment	
10	Procurement Policy (policy under section 186A of the Act outlining the principles, processes and procedures that will apply to the purchase of goods and services by Council)	Adopted in accordance with section 186A of the Act Date of adoption: 24 August 2020 A Procurement Policy is currently being developed under the new requirements of the <i>Local Government Act 2020</i> pursuant to s 108, due for implementation 31 December 2021.	<input checked="" type="checkbox"/>
11	Business continuity plan (plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster)	Plan Date of commencement: 2 August 2018	<input checked="" type="checkbox"/>
12	Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	Plan Date of commencement: 14 November 2018	<input checked="" type="checkbox"/>
13	Risk Management Framework (framework outlining Council's approach to managing risks to the Council's operations)	Framework Date of operation of current framework: 7 June 2021	<input checked="" type="checkbox"/>
14	Audit and Risk Committee (see sections 53 and 54 of the Act)	Established in accordance with sections 53 and 54 of the Act Date of establishment: 1 October 1994 At Maroondah, this Committee is known as the Audit and Risk Advisory Committee	<input checked="" type="checkbox"/>
15	Internal audit (independent accounting professionals engaged by Council to provide analysis and recommendations aimed at improving Council's governance, risk and management controls)	Engaged Date of engagement of current provider: 1 September 2016	<input checked="" type="checkbox"/>
16	Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 98 of the Act)	Framework Date of operation of current framework: 26 April 2017	<input checked="" type="checkbox"/>
17	Council Plan reporting (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first 6 months of the financial year)	Report Date of report: 15 February 2021	<input checked="" type="checkbox"/>
18	Quarterly budget reports (quarterly reports to Council under section 97 of the Act comparing actual and budgeted results and an explanation of any material variations)	Reports presented to Council in accordance with section 97(1) of the Act Dates reports presented: 16 October 2020 14 December 2020 15 February 2021 24 May 2021	<input checked="" type="checkbox"/>

#	Governance and Management Items	Assessment	
19	Risk Reports (quarterly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)	Reports Date of reports: 30 September 2020 31 December 2020 31 March 2021 30 June 2021	<input checked="" type="checkbox"/>
20	Performance reports (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 98 of the Act)	Report Date of report for the first six months of financial year: 17 August 2020 Date of report for the second six months of financial year: 15 February 2021	<input checked="" type="checkbox"/>
21	Annual Report (annual report under sections 98 and 99 of the Act containing a report of operations and audited financial and performance statements)	Presented at a meeting of Council in accordance with section 100 of the Act Date of presentation: 12 October 2020	<input checked="" type="checkbox"/>
22	Councillor Code of Conduct (Code under section 139 of the Act setting out standards of conduct to be followed by Councillors and other matters)	Reviewed and adopted in accordance with section 139 of the Act Date reviewed: 15 February 2021	<input checked="" type="checkbox"/>
23	Delegations (a document setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff in accordance with sections 11 and 47 of the Act)	Reviewed in accordance with sections 11(7) of the Act and a register kept in accordance with sections 11(8) and 47(7) of the Act Date reviewed and adopted: 31 August 2020	<input checked="" type="checkbox"/>
24	Meeting procedures (Governance Rules under section 60 of the Act governing the conduct of meetings of Council and delegated committees)	Governance Rules adopted in accordance with section 60 of the Act Date Governance Rules adopted: 31 August 2020	<input checked="" type="checkbox"/>

I certify that this information presents fairly the status of Council's governance and management arrangements.



Steve Kozlowski
Chief Executive Officer
Dated: 7 September 2021



Cr. Kylie Spears
Mayor
Dated: 7 September 2021

Statutory information

The information in this section is provided in accordance with legislative and other requirements applying to Council. Topics within this section and the applicable legislation/regulations are listed below:

Topic	Relevant legislation/regulation (if applicable)
Carers Recognition	<i>Carers Recognition Act 2012</i>
Disability Policy and Action Plan	<i>Disability Act 2006</i>
Documents to be made available for public inspection	<i>Local Government Act 2020 and Local Government (General) Regulations 2015</i>
Domestic Animal Management	<i>Domestic Animals Act 1994</i>
Food Act Ministerial Directions	<i>Food Act 1984</i>
Freedom of Information requests	<i>Freedom of Information Act 1982</i>
Infrastructure and development contributions	<i>Local Government Act 2020</i>
Local Laws	<i>Local Government Act 2020</i>
National Competition Policy	<i>Local Government Act 2020</i>
Privacy	<i>Privacy and Data Protection Act 2014 and the Health Records Act 2001</i>
Procurement	<i>Local Government Act 2020</i>
Protected Disclosure	<i>Local Government Act 2020</i>
Road Management	<i>Road management Act 2004</i>
Victorian Local Government Indicators	<i>Local Government Act 2020</i>
Victorian Local Government Performance Reporting Framework: Service Performance Indicators	<i>Local Government (Planning and Reporting) Regulations 2020</i>
Victorian Local Government Performance Reporting Framework: Service Performance Indicators	<i>Local Government (Planning and Reporting) Regulations 2014 amending Local Government Act 1989</i>

Carers recognition

Maroondah City Council has taken all practicable measures to comply with its responsibilities outlined in the *Carers Recognition Act 2012* (the Act). Council has promoted the principles of the Act to people in care relationships who receive Council services, to people in care relationships, and to the wider community by:

- distributing printed material through relevant Council services
- providing information regarding the Act to Maroondah Healthy Ageing Network, Maroondah Police Seniors Register, Senior Citizens Clubs, older people's groups, and clients of Council's Aged and Disability Services
- providing links to resource materials on Council's website
- providing Information regarding the Act in the Active and Healthy Ageing Newsletter, Maroondah Healthy Ageing Network Chatterbox newsletter and Commonwealth Home Support Program Client Information booklet
- providing written information regarding the Act within Client Information Packs
- distributing printed material to all Aged and Disability employees and volunteers

Council has taken all practicable measures to ensure employees, Council agents and volunteers working for Council are informed about the principles and obligations of the Act by including information on the care relationship in:

- Council induction and training programs for employees working in front-line positions with the general community
- internal information sessions for all of Council's Aged and Disability employees and volunteers at team meetings.

Council has taken all practicable measures to review and modify policies, procedures and supports to include recognition of the carer relationship and has provided the following additional activities and resources to recognise the care relationship:

- facilitation of the Maroondah Carer Support Group
- facilitation of Akuna, a Dementia Carers Support Group
- inclusion of people with Dementia and mild memory loss in Social Support Group programs to support carers of people with dementia
- shared training/professional development opportunities with other local services responding to people with dementia and their carers
- ongoing staff professional development
- Council Occupational Therapist will work with carers to solve and improve safety issues in the home and community.

Disability Policy and Action Plan

In accordance with section 38 of the Disability Act 2008, Council must report on the implementation of the Disability Policy and Action Plan in its Annual Report. During 2020/21 Council undertook a wide range of activities in delivering on this Plan. These included:

- An estimated additional \$2.3 million of National Disability Insurance Scheme (NDIS) approved plans for Maroondah residents has been achieved by Council's role supporting people accessing and transitioning into the National Disability Insurance Scheme (NDIS).
- Feedback from the Disability Advisory Committee was received by Council in review of emergency practices in line with the Vulnerable People in Emergencies Policy. Changes were made to the Emergency Relief Centres guidelines and Council's coronavirus (COVID-19) recovery priorities and action as a result.
- Council completed the Geographic Information Systems (GIS) Layer, improving emergency management processes.
- Council's website shared COVID-19 information produced by several external organisations in Easy English and Auslan.
- Council's submission to the Royal Commission into Mental Health in Victoria was acknowledged and the Maroondah Positive Education Network was noted as a recommendation for government explore expanding the project to other areas.
- The Porn is not the Norm project, received \$900,000 over a three-year period through Westpac's 2020 Impact Grant, Safer Children, Safer Communities program. Council's role will evolve to providing support and advice through the project steering group.
- Council's 2020/21 community facilities improvement program was delivered consisting of more than 250 individual projects, many of which facilitate enhanced accessibility and inclusive design elements. Springfield, Jubilee, Dorset and Proclamation multipurpose pavilions will all feature female friendly accessible changerooms. The McAlpin Reserve Play-space renewal project has been designed with an accessible carousel and accessible jumper (trampoline).
- Forced closures of Council facilities enabled maintenance programs to be brought forward such as the retiling of the Aquahub warm water pool.
- The move to working safely from home for much of 2020 was supported by a register of transferred Council owned ergonomic equipment (chairs and screens) to individuals, with further support available on a case by case basis. Additional support for Council staff wellbeing was offered through the Employee Health and Wellbeing Program run in collaboration with Healthy Business.
- Local businesses continued to be encouraged to connect with initiatives like the Small Business Wellbeing hotline, that promotes awareness and support for mental health.
- Mental Health First Aid training was provided online to representatives from a broad range of Maroondah organisations.
- Council's Community Development Grants program in 2020 awarded funding to six different disability groups to better enable access and participation.
- A Multicultural Community Services grant enabled the 'Moving for Life the Way I Like It' program tailored physical activities to our Burmese community elders. This program was later adapted to online delivery.
- Council's online channels are WCAG 2.0AA accessible and compliant. Council's online resources are reviewed and updated each quarter along with reporting and repair of any broken links.
- Maternal Child Health commenced new inclusive programs and referral pathways for families with additional vulnerabilities.
- Council continued to support the Pathway for Carers program which provides support and information to carers of people with disabilities or mental health concerns.
- Eastern Disability Action Group is now being facilitated by Eastern Volunteers.
- Council continued to provide public artworks and art activations in public spaces that are inclusive of people with disabilities, utilising a range of locations and formats.

- A regional approach is taken on advocacy for public transport and public safety improvements with the Eastern Region Group and Eastern Transport Coalition for accessibility improvements as part of Box Hill and Croydon interchange upgrades.
- Council consults with Queensland Investment Corporation (QIC) in the establish a sensory room at the Eastland Shopping Centre. This space opened in May 2021. Training for Eastland employees was provided.
- Council progressed an innovative planning scheme amendment for the Greening the Greyfields initiative during 2020 within two precincts - Ringwood and Croydon South.
- The State Government's \$6 billion Big Housing Build announcement in 2020 was consistent with the advocacy efforts of the Eastern Affordable Housing Alliance of which Council is an active member. The program is anticipated to result in new social and affordable housing being constructed in Maroondah.
- The Outer East Opening Doors Leadership program for social inclusion is supported.



Documents to be made available for public inspection

Council is committed to open and transparent governance. Section 57 of the *Local Government Act 2020* (the Act) entitles any person to inspect and take copies where appropriate (subject to applicable fees, if any) of prescribed documents and records. Pursuant to the *Local Government (General) Regulations 2015*, which was proclaimed and commenced on 23 October 2015, the following prescribed documents and records were available for inspection during the 2020/21 financial year.

For the purposes of section 57 of the *Local Government Act 2020*, which has provided the statutory direction for the 2020/21 financial year, the following are prescribed documents:

- Council Meeting Agendas;
 - Statutory Registers required by the Act; and
 - Council Policies.
- a) A document containing details of overseas or interstate travel (other than interstate travel by land for less than 3 days) undertaken in an official capacity by any Councillor or member of Council staff in the previous 12 months, including:
 - i. the name of the Councillors or member of Council staff
 - ii. the date on which the travel began and ended
 - iii. the destination of the travel
 - iv. the purpose of the travel
 - v. the total cost to the Council of the travel, including accommodation costs;
 - b) the agendas for, and minutes of, ordinary and special meetings held in the previous 12 months which are kept under section 93 of the Act, other than those agendas and minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act;
 - c) the minutes of meetings of special committees established under section 86 of the Act and held in the previous 12 months, other than those minutes relating to a part of a meetings which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act;
 - d) a register of delegations kept under sections 87(1) – delegations to special committees – and 98(4) – delegations to staff – of the Act, including the dates on which the last reviews took place under sections 86(6) and 98(6) respectively, of the Act took place;
 - e) a document containing details of all leases involving land which were entered into by the Council as the lessor, including the lessee and the terms and the value of the lease;
 - f) a register maintained under section 224(1A) of the Act of authorised officers appointed under that section;
 - g) a list of donations and grants made by the Council in the previous 12 months, including the names of persons or bodies which, have received a donation or grant and the amount of each donation or grant;
 - h) Written Public Record of an Assembly of Councillors, in accordance with section 80A of the Act;
 - i) Annual Report – available online;
 - j) Budget for current financial year – available online;
 - k) Council agenda and minutes for the last 12 months – available online;
 - l) Councillors' Code of Conduct – available online;
 - m) Council Plan – available online;
 - n) Councillor Expenses Policy – available online;
 - o) Local Laws operative within Maroondah – available online;
 - p) Procurement Policy – available online;
 - q) Public Notices – available online;
 - r) Register of election campaign donation returns – available online;
 - s) Register of Interests of Councillors, Management Group, Senior Officers, Nominated Officers and independent members of the Audit and Risk Advisory Committee.

In accordance with Section 57 of the *Local Government Act 2020* inspection of these documents can be arranged by contacting Council's Governance Team on 1300 88 22 33. These documents are available for inspection at the City Offices, 179 Maroondah Highway, Ringwood. The documents may be viewed, but not removed, and some are also available online.

Domestic animal management

The *Domestic Animals Act 1994* (The Act) requires Council's across Victoria to prepare and implement a Domestic Animal Management Plan (DAMP) every four years. Section 68A of the Act requires Councils to periodically evaluate any program, service strategy or review outlined in the DAMP and publish the evaluation in Council's Annual Report.

Council is currently reviewing the *Domestic Animal Management Plan 2017-2021* for 2022-2026 and continues to promote and support responsible pet ownership within Maroondah. Further details of the progress of the review can be found on Council's website.

Responsible pet ownership programs and activities continue to ensure that the community is aware of all aspects of responsible pet ownership and the importance of effective animal management. These include:

- education programs to inform the community of the responsibilities of pet ownership
- school visits to educate students on responsible pet ownership
- demonstrations and information on responsible pet ownership at the Maroondah Festival
- programmed and random patrols of parks and reserves
- property inspections of the owners of dog at large
- annual inspections for declared menacing and dangerous dogs
- inspections of properties for extra animal permits
- inspections of domestic animal businesses
- promotion of new and renewal registration for dogs and cats
- training of animal management officers in best practice responsible pet ownership
- promotion of de-sexing with vets including vouchers for reduced cost
- participation and support in community events such as Adventure Dog
- analysis of trends and statistics on registration rates, reunification of lost animals to ensure best practise principles and seek opportunities for improvement.

Food Act Ministerial directions

In accordance with section 7E of the *Food Act 1984*, Council is required to publish a summary of any Ministerial Directions received during the financial year in its annual report. No such Ministerial Directions were received by Council during the 2020/21 financial year.

Infrastructure and development contributions

In accordance with section 46GM and 46QD of the *Planning and Environment Act 1987*, any Council that is a collecting or development agency must prepare and give a report to the Minister for Planning on infrastructure and development contributions including levies and works in kind. The report must be published in Council's annual report.

For the 2020/21 financial year the following information about infrastructure and development contributions is disclosed:

Council has no Infrastructure Contribution Plans.

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Development contributions

Total DCP levies received in 2020/21	
DCP name (Year approved)	Levies received in 2020/21 financial year
Ringwood Development Contributions Plan Overlay (2006)	\$411,826
Total	\$411,826

No DCP land, works, services or facilities were accepted in kind in 2020/21

Total DCP contributions received and expended to date				
DCP name (Year approved)	Total levies received \$	Total levies expended \$	Total works-in-kind accepted \$	Total DCP contributions received (levies and works-in-kind)
Ringwood Development Contributions Plan Overlay (2006)	\$0	\$0	\$0	\$411,826
Total	\$0	\$0	\$0	\$411,826

Land, works, services or facilities delivered in 2020/21 from DCP levies collected								
Project description	Project ID	DCP name (Year approved)	DCP fund expended \$	Works-in-kind accepted \$	Council's contribution \$	Other contributions \$	Total project expenditure \$	Percentage of item delivered
			\$0	\$0	\$0	\$0	\$0	\$0
Total			\$0	\$0	\$0	\$0	\$0	\$0

Local Laws

There are a number of Council rules designed to make the community a safe and pleasant place to live in. Local laws are reviewed regularly and altered if necessary to meet the needs of the community. Sometimes new laws are required to control a particular problem. Maroondah City Council is responsible for the management and enforcement of various matters covered by local laws.

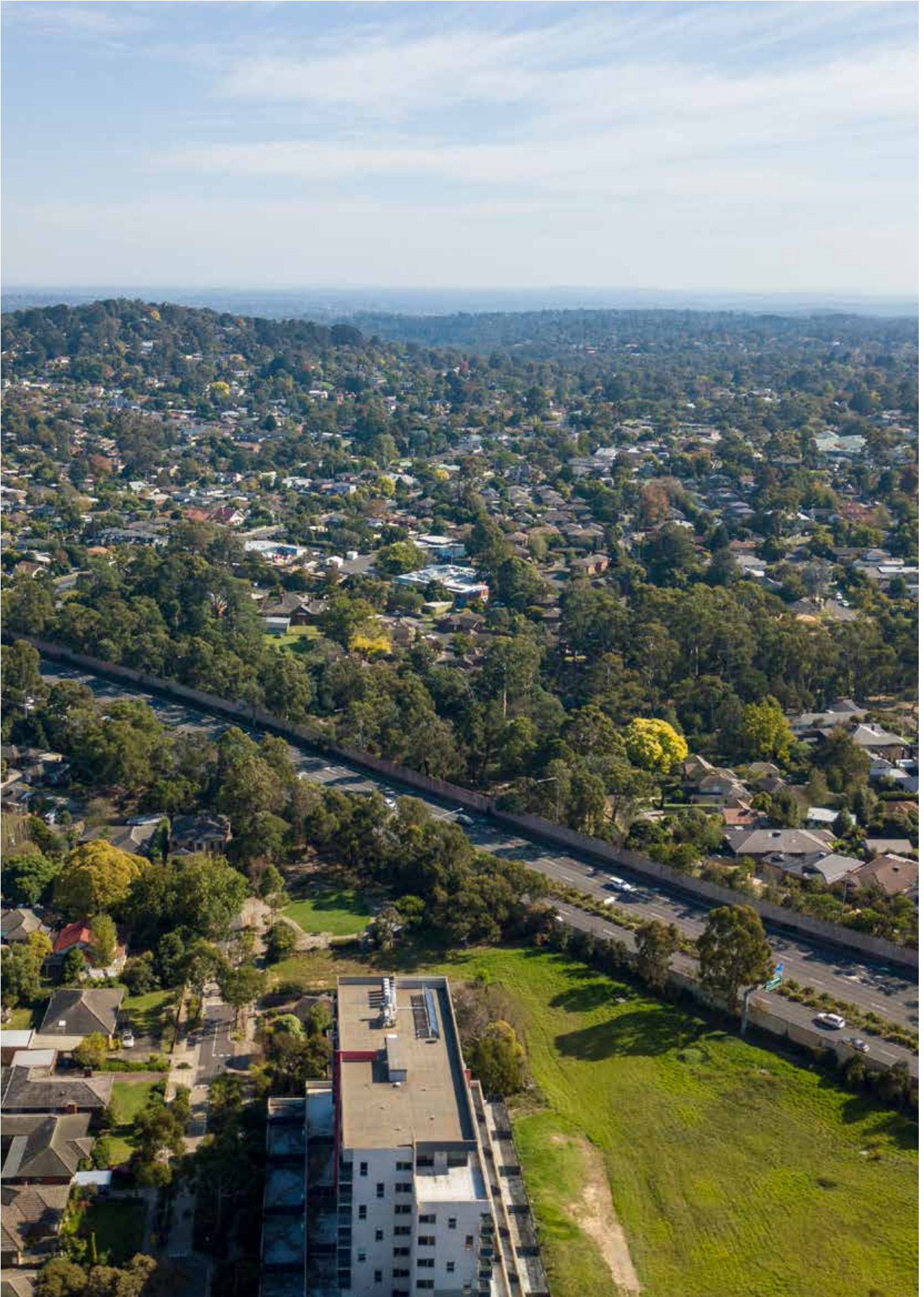
Local Laws (as at 30 June 2021)	
Local Law No. 11 - General Local Law	<p><i>Local Law No. 11</i> aims to assure equitable, orderly and enjoyable use by people of community facilities, including roads.</p> <p>The objectives of <i>Local Law No 11 - General Local Law</i> are to:</p> <ul style="list-style-type: none"> • revoke Local Laws 8 and 10 made by Council • provide for and assure equitable, orderly and enjoyable use by people of community facilities, including roads • protect Council Property and other community assets from loss or unnecessary or avoidable damage • support provision by Council of a safe, clean and healthy environment in areas under its control and management • provide generally for the peace, order and good government of the Municipal District. <p><i>Local Law No. 11</i> was adopted by Council on 14 December 2015 and came into effect on Friday 1 January 2016.</p> <p><i>Local Law No. 11</i> was also amended incorporating Local Law No. 13 and came into effect on 1 September 2016.</p>
Local Law No. 12 - Meetings Procedure and Use of Common Seal	<p>The objectives of <i>Local Law No. 12 - Meetings Procedure & Use of Common Seal</i> are to regulate the:</p> <ul style="list-style-type: none"> • proceedings of Ordinary and Special Meetings of the Maroondah City Council • election of the Mayor and Acting Chairman • use of the Common Seal of the Maroondah City Council and • proceedings of special committees. <p><i>Local Law 15</i> was adopted by Council at its meeting on 28 June 2021 and came into effect on 1 July deeming Local Law 12 repealed.</p>
Local Law No. 13 - General (Amendment) Local Law	<p><i>Local Law 13</i> amends <i>Local Law No.11</i> by clarifying when fires can be lit or remain alight in the open air or an incinerator, and in particular allows for fires in the open air for heating purposes by:</p> <ul style="list-style-type: none"> • Amending the existing General <i>Local Law 11</i> • Inserting a new Clause 30.1 – Incinerators and Burning <p><i>Local Law No. 13</i> was adopted by Council on 22 August 2016 and came into effect on 1 September 2016.</p>
Local Law No. 14 - General (Amendment) Local Law	<p><i>Local Law No. 14</i> amends Local Law No. 11 by:</p> <ul style="list-style-type: none"> • prohibiting smoking of tobacco products in Ringwood and Croydon Town Squares. <p><i>Local Law No.14</i> was adopted by Council on 26 November 2018 and came into effect on 1 January 2019.</p>
Local Law No. 15 - Common Seal and Conduct at Meeting	<p><i>Local Law No. 15 - Common Seal and Conduct at Meeting</i></p> <p>Maroondah City Council, at its meeting on 26 April 2021, resolved to commence the process for the making of Local Law No. 15.</p> <p>The purpose of Local Law 15 is to:</p> <ul style="list-style-type: none"> • regulate the use of the common seal • prohibit unauthorised use of the common seal or any device resembling the common seal • provide for a set of offences and associated penalties relating to conduct at meetings - with reference to the requirements of the Governance Rules document. <p>Local Law 15 was adopted by Council at its meeting on 28 June 2021 and came into effect on 1 July 2021 deeming Local Law 12 repealed.</p>

Road management

The *Road Management Act 2004* provides that Council has a statutory obligation to inspect, maintain and repair a public road, and that a Road Management Plan may be developed to set reasonable standards in relation to the performance of road management functions for the maintenance of its public roads and associated road-related assets.

Maroondah City Council has adopted the *Road Management Plan 2021* to set reasonable standards in relation to the performance of road management functions, including the inspection, maintenance and repair of all Council's roads as listed in its Register of Public Roads.

In accordance with section 22 of the *Road Management Act 2004* (the Act), Council must publish a copy or summary of any Ministerial direction in its Annual Report. No such Ministerial Directions were received by Council during the financial year.



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Victorian Local Government Indicators

The following indicators track Council sustainability and performance over time.

Indicator	Target	Actual Results			
	2020/21	2020/21	2019/20	2018/19	2017-18
Affordability/cost of Governance					
Average rates and charges per assessment The average revenue derived by Council out of general rates and garbage services for each property in the municipality.	\$1,885	\$1,871	\$1816	\$1,795	\$1,707
Average rates and charges per residential assessment The average revenue derived by Council out of general rates and garbage services for each residential property in the municipality (i.e. excluding all commercial and industrial properties)	\$1,802	\$1,788	\$1736	\$1,718	\$1,614
Sustainability					
Average liabilities per assessment The average value for each property in the municipality of monies owed by Council at financial year-end in respect of the supply of goods and services, the provision of loans and the accrued costs of employee salaries and entitlements.	\$1,038	\$1,727	\$1785	\$1034	\$1010
Operating result per assessment³ The difference between the average operating revenue and average operating expenditure for each property in the municipality. Council rates and charges comprise the major part of its operating revenue. The operating result has been adjusted by excluding the revenue from property, infrastructure, plant and equipment not previously recognised and the expenditure in relation to disposal, obsolescence and adjustments in relation to property and infrastructure. This allows for a better basis of comparison.	\$787	\$825	\$202	\$509	\$253
Services					
Community satisfaction rating for overall performance generally of Council Overall satisfaction with Council performance as rated by Maroondah City residents who were surveyed as part of Victorian Government commissioned independent state-wide community satisfaction survey.	64	65	65	69	67

Indicator	Target	Actual Results			
	2020/21	2020/21	2019/20	2018/19	2017-18
Average operating expenditure per assessment The average cost of operating and maintaining all Council services to the community for each property in the municipality. This cost excludes the cost of acquiring or expanding its asset base used in the delivery of those services but includes the costs of all administrative and governance services supporting that delivery.	\$2,394	\$2,535	\$2583	\$2654	\$2562
Infrastructure					
Average Capital expenditure per assessment The average cost for each property in the municipality of acquiring new assets and expanding, upgrading or renewing existing assets used in the delivery of all its services to the community.	\$1,674	\$1,579	\$893	\$951	\$513
Renewal gap The sum of all capital expenditure on renewal of existing infrastructure assets expressed as a percentage of the total depreciation charge on all Council infrastructure assets. Such annual depreciation charge is Council's best estimate of the value of those assets 'consumed' during the year's operations.	118%	105%	78%	96%	92%
Renewal and maintenance gap The sum of all capital expenditure on renewal of existing infrastructure assets together with the annual costs of maintenance of all Council infrastructure assets expressed as a percentage of the total depreciation and maintenance charges on all such infrastructure assets.	114%	104%	83%	97%	94%
Governance					
Community satisfaction rating for Council's Advocacy and Community Representation on key local issues Overall satisfaction with Council performance in advocacy and community representation as rated by Maroondah City residents who were surveyed as part of Victorian Government commissioned independent state-wide community satisfaction survey.	57	56	56	61	57
Community satisfaction rating for Council's Engagement in decision making on key local issues Overall satisfaction with Council performance in engaging the community in decision making on key local issues as rated by Maroondah City residents who were surveyed as part of Victorian Government commissioned independent state-wide community satisfaction survey.	56	55	56	58	56

Victorian Local Government Performance Reporting Framework: Statement of service performance

The following statement provides the results of the prescribed Local Government Performance Reporting Framework service performance indicators and measures, including explanation of any material variations. Please note that a change of less than +/- 10% compared with the previous year is not considered significant, and therefore not a material variation.

More detailed Council comments on 2020 LGPRF service performance indicator results will be available once data is released by the Victorian Government at www.knowyourcouncil.vic.gov.au

Service/indicator/measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
Aquatic Facilities					
Service standard Health inspections of aquatic facilities Number of health inspections per Council aquatic facility <i>Expected range: 1 to 4 inspections</i>	2.00	3.33	2.00	2.00	Inspections are carried out annually by Council's Community Health team for each of the municipality's three aquatic facilities, with a follow up inspection if required. Health inspections and tracking on schedule.
Utilisation Utilisation of aquatic facilities The number of visits to aquatic facilities per head of municipal population. <i>Expected range: 1 to 10 visits</i>	8.75	10.11	7.57	3.34	The municipality has three Council-owned and operated aquatic facilities. The 2020/21 period faced several challenges including frequent capacity restrictions and facility closures as a result of the coronavirus (COVID-19) pandemic.
Service Cost Cost of aquatic facilities The direct cost less any income received of providing aquatic facilities per visit. <i>Expected range: \$3 to \$20</i>	-	-	\$0.81	\$5.70	This measure considers the overall cost to Council of running its aquatic facilities less revenue received. The cost per visit also increased due to the significant impacts of the coronavirus (COVID-19) pandemic on utilisation of aquatic facilities.

Service/indicator/ measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
Animal Management					
Timeliness Time taken to action animal requests The average number of days it has taken for Council to action animal management related requests. <i>Expected range: 1 to 10 days</i>	1.88	1.24	2.01	1.05	This measure relates to the average number of days between the receipt and the first response action for all animal management requests. There was a slight increase in time taken to action animal requests in 2020/21 with requests still actioned on average within two days.
Service standard Animals reclaimed The percentage of collected registrable animals under the <i>Domestic Animals Act 1994</i> reclaimed. <i>Expected range: 30% to 90%</i>	6.74%	76.87%	62.55%	48.2%	This measure considers the percentage of collected registrable animals reclaimed under the <i>Domestic Animals Act 1994</i> . There has been a slight decrease in animals reclaimed compared to the previous financial year which is attributed to the overall increase in the number of impounded animals.
Service standard Animals rehomed The percentage of collected registrable animals under the <i>Domestic Animals Act 1994</i> that are rehomed. <i>Expected range: 20% to 80%</i>	-	-	51.90%	44.01%	This measure considers the percentage of collected registrable animals under the <i>Domestic Animals Act 1994</i> that are rehomed. The decrease in animals rehomed is attributed to more residents returning to the workplace after the easing of coronavirus (COVID-19) restrictions.
Service cost Cost of animal management service per population The direct cost of the animal management service per municipal population. <i>Expected range: \$3 - \$40</i>	\$4.94	\$5.49	\$4.03	\$4.20	This measure captures the direct cost of the animal management service per registrable animal under the <i>Domestic Animals Act 1994</i> . The increase in cost is mostly attributed to staff vacancies being filled.

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Victorian Local Government Performance Reporting Framework: Statement of service performance

Service/indicator/measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
Health and safety Animal management prosecutions Health Inspections of aquatic facilities <i>Expected range: 50% - 200%</i>	-	-	100.00%	0.00%	This measure captures the percentage of successful animal management prosecutions under the <i>Domestic Animals Act 1994</i> . This measure has changed to a percentage value instead of a numeric value. There have been no prosecutions due to delays in processing infringements.
Food Safety					
Timeliness Time taken to action food complaints The average number of days it has taken for Council to action food complaints received from members of the public about the safety or handling of food for sale. <i>Expected range: 1 to 10 days</i>	1.88	1.24	2.01	1.95	The indicator measures the average number of days taken for Council to respond to food complaints from receipt to first response action. Data shown is for the 2021 calendar year to align with reporting to the Department of Health (DoH). Council have put in place processes to ensure that wherever possible, the customer request is addressed within 24 hours.
Service standard Food safety assessments The percentage of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment. <i>Expected range: 50% to 120%</i>	98.00%	100.00%	100.00%	93.61%	This measure relates to the percentage of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment. Data shown is for the 2021 calendar year to align with reporting to the Department of Health (DoH). The percentage of food safety assessments has slightly decreased as a result of coronavirus (COVID-19) restrictions, whereby officers attended essential inspections only.

Service/indicator/ measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
<p>Service cost</p> <p>Cost of food safety service</p> <p>The direct cost of the food safety service per food premises registered by Council, or for which Council has received notification, during the year.</p> <p><i>Expected range: \$300 to \$1,200</i></p>	\$738.76	\$689.36	\$690.11	\$599.36	This measure captures the direct cost of providing food safety services per food premises. The direct cost of food safety service has decreased from the prior year due to increase in the overall number of food premises.
<p>Health and safety</p> <p>Critical and major non-compliance notifications</p> <p>The percentage of critical and major non-compliance outcome notifications that are followed up by Council.</p> <p><i>Expected range: 60% to 100%</i></p>	100.00%	99.06%	100.00%	100.00%	This indicator measures the percentage of critical and major non-compliance outcome notifications that are followed up by Council. Council aims to respond to 100% of these notifications. Data shown is for the 2020 calendar year to align with reporting to the Department of Health (DoH). The percentage of critical and major non-compliance notifications followed up is tracking in accordance with previous financial years.
Governance					
<p>Transparency</p> <p>Council resolutions at meetings closed to the public</p> <p>The percentage of council resolutions made at an ordinary or special meeting of council, or at a meeting of a special committee consisting only of councillors, closed to the public under section 89(2) of the <i>Local Government Act 1989</i> (the Act).</p> <p><i>Expected range: 0% to 30%</i></p>	13.74%	8.52%	6.59%	13.13%	This indicator measures the percentage of Council resolutions made at an ordinary or special Council meeting, or at a meeting of a special committee consisting only of Councillors, closed to the public under Section 89(2) of the <i>Local Government Act 1989</i> . The increase in decisions made closed to the public is a result of an increase in tender evaluation recommendations which are considered confidential "in-camera" decisions made at Council meetings.

Victorian Local Government Performance Reporting Framework: Statement of service performance

Service/indicator/measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
<p>Consultation and engagement</p> <p>Satisfaction with community consultation and engagement</p> <p>The community satisfaction rating out of 100 with the consultation and engagement efforts of the council. This includes consulting and engaging directly with the community on key local issues requiring decisions by council.</p> <p><i>Expected range: 40 to 70</i></p>	56.00	58.00	56.00	55.00	The Local Government Community Satisfaction Survey is conducted by the Department of Jobs, Precincts and Regions (DJPR) on behalf of Council. A total of 400 local residents and ratepayers within the municipality over 18 years of age are selected at random to participate. The survey asks the respondent to rate the performance of Council in relation to community consultation and engagement. The rating is consistent with the 2019/20 result and the score achieved in the 2016/17 period which covered the last Council election/caretaker cycle.
<p>Attendance</p> <p>Council attendance at Council meetings</p> <p>The percentage of attendance at ordinary and special council meetings by councillors.</p> <p><i>Expected range: 80% to 100%</i></p>	86.32%	88.89%	85.47%	92.86%	Each year, a range of ordinary and special meetings of Council are held. This indicator measures the overall attendance levels for these meetings. The percentage of attendance at Council meetings increased when compared to 2019/20 when coronavirus (COVID-19) restrictions were in place.
<p>Service cost</p> <p>Cost of elected representation</p> <p>The direct cost of delivering council's governance service per councillor.</p> <p><i>Expected range: \$30,000 to \$80,000</i></p>	\$45,744.44	\$48,959.51	\$47,451.22	\$46,640.44	This measure captures the direct cost of delivering the governance service per elected representative. There was a slight decrease in the direct cost of the governance service in 2020/21 due to a reduction of expenditure and allowances during coronavirus (COVID-19) restrictions.

Service/indicator/ measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
Decision making Satisfaction with Council decisions The community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community. <i>Expected range: 40 to 70</i>	59.00	62.00	59.00	60.00	The Local Government Community Satisfaction survey is conducted by the Department of Jobs, Precincts and Regions (DJPR) on behalf of Council. A total of 400 local residents and ratepayers within the municipality over 18 years of age are selected at random to participate. The survey asks the respondent to rate the performance of Council in relation to its decision making. This satisfaction rating slightly increased in 2020/21.
Libraries					
Utilisation Physical library collection usage The number of physical library collection item loans per physical library collection item. <i>Expected range: 1 to 9 items</i>	10.58	10.47	9.15	4.97	Maroondah is a member of the Eastern Regional Libraries Corporation, which is a co-operative venture serving three outer eastern metropolitan councils. These results relate to libraries in the Maroondah municipality, which are located in Croydon and Ringwood (Realm). The decrease in physical library collection usage is attributed to the recent facility capacity restrictions and library closures due to coronavirus (COVID-19).
Resource standard Recently purchased library collection The percentage of the library collection that has been purchased in the last 5 years. <i>Expected range: 40% to 90%</i>	75.47%	72.39%	69.81%	79.27%	This measure refers to the percentage of the library collection that has been purchased in the last five years. There was an increase in the proportion of the library collection purchased in 2020/21. This indicator is subject to cyclical fluctuations.

Annual Report 2020/21

Victorian Local Government Performance Reporting Framework: Statement of service performance

Service/indicator/ measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
Participation Active library borrowers in municipality The percentage of the municipal population that are active library borrowers. <i>Expected range:</i> 10% to 40%	16.18%	16.26%	15.88%	13.83%	This indicator highlights the percentage of the municipal population that are active library members. There was a decrease in active library members in 2020/21 compared with the previous financial year due to coronavirus (COVID-19) social distancing requirements and library closures.
Service cost Cost of library service per population The direct cost of the library service per population. <i>Expected range:</i> \$10 to \$90	\$18.20	\$18.26	\$18.59	\$17.37	This measure captures the direct cost of the library service per municipal population. The cost of delivering the library service in Maroondah decreased in 2020/21 compared with the previous financial year reflecting the reduction on Council's contribution when compared to the previous financial year.
Maternal and Child Health					
Service standard Infant enrolments in the MCH service % of infants enrolled in the MCH service <i>Expected range:</i> 90% to 110%	101.06%	101.06%	100.99%	101.34%	The MCH service enrolls newborn infants in the service at the home visit following receipt of a birth notification from the hospital. All birth notifications received by Council result in an MCH enrolment, however, the phasing of birth notifications and enrolment across reporting periods can result in the reported figure being less than or greater than 100%.

Service/indicator/ measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
<p>Service cost</p> <p>Cost of the MCH service</p> <p>The cost of the MCH service per hour of service delivered.</p> <p><i>Expected range:</i> \$50 to \$200</p>	\$71.22	\$87.20	\$82.83	\$97.53	<p>This measure captures the direct cost of the library service per municipal population. The cost of delivering the library service in Maroondah slightly decreased in 2020/21 compared with the previous financial year.</p>
<p>Participation</p> <p>Participation in MCH service</p> <p>The percentage of children enrolled who participate in the MCH service.</p> <p><i>Expected range:</i> 70% to 100%</p>	73.88%	78.11%	76.18%	76.19%	<p>This measure highlights the percentage of children enrolled who participate in the MCH service, which can vary due to the timing of appointments during the financial year. Full year participation rates are in line with the Victorian State average.</p>
<p>Participation</p> <p>Participation in MCH service by Aboriginal children</p> <p>The percentage of Aboriginal children enrolled who participate in the MCH service.</p> <p><i>Expected range:</i> 60% to 100%</p>	69.90%	72.63%	76.24%	78.31%	<p>This measure captures the percentage of Aboriginal children enrolled who participate in the MCH service. Participation rates for this measure tend to fluctuate between reporting periods.</p>
<p>Satisfaction</p> <p>Participation in 4-week Key Age and Stage visit</p> <p>The percentage of infants enrolled in the MCH service who participated in 4-week Key Age and Stage visit.</p> <p><i>Expected range:</i> 90% to 110%</p>	-	-	98.17%	97.31%	<p>This measure considers the percentage of infants enrolled in the Maternal Child Health (MCH) service who participated in 4-week Key Age and Stage visit. The percentage remains at 100%. Anything below 100% reflects appointments made but not yet attended within the financial year.</p>

Victorian Local Government Performance Reporting Framework: Statement of service performance

Service/indicator/measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
Roads					
Satisfaction of use Sealed local road requests The number of sealed local road requests per 100 kilometres of sealed local road. <i>Expected range: 10 to 120 requests</i>	98.35	108.04	115.87	93.96	Road requests are defined as customer requests logged within the Council corporate customer service application, Infor Pathway. Requests include line marking, pothole repairs, damaged roads, and patching and road sweeping. The number of sealed road requests reduced due to less motorists being on the road due to coronavirus (COVID-19) restrictions, as well as better overall management of the road network where Council is working to proactively mitigate potential sealed road issues.
Condition Sealed local roads maintained to condition standards The percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal. <i>Expected range: 80% to 100%</i>	97.25%	97.31%	99.06%	98.85%	Council defines a technical level of service intervention figure to be a Pavement Condition Index (PCI) of 5 in Council's pavement management system, SMEC Pavement Management System. There was only minor variation when compared to the same time in the previous year.

Service/indicator/ measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
<p>Service cost</p> <p>Cost of sealed local road reconstruction</p> <p>The direct reconstruction cost per square metre of sealed local roads reconstructed.</p> <p><i>Expected range: \$20 to \$200</i></p>	\$87.98	\$221.08	\$114.19	\$250.31	<p>The total project cost associated with the reconstruction of a sealed local road is considered. The project cost may include but is not limited to traffic control, road base, road surface, kerb, stormwater drain and traffic management device costs. Reconstructions for a full road block as defined in Council's asset register has been included in this figure. Isolated reconstructions are not included but may have occurred throughout the financial year. Costs to deliver projects over the last 12 months have increased due to the complexity of projects and higher costs for labour and materials.</p>
<p>Service cost</p> <p>Cost of sealed local road resealing</p> <p>The direct resealing cost per square metre of sealed local roads resealed.</p> <p><i>Expected range: \$4 to \$30</i></p>	\$26.60	\$119.99	\$34.24	\$25.37	<p>Council only uses asphalt products for resealing in line with community expectations. Generally, where advanced pavement deterioration is present (i.e. crocodile cracking) Council undertakes deep lift patching prior to resealing. Only reseals for a full road block as defined in Council's asset register has been included in this figure. Reseals that do not cover an entire road block are considered to be a patch and are not included.</p>
<p>Satisfaction</p> <p>Satisfaction with sealed local roads</p> <p>The community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.</p> <p><i>Expected range: 50 to 100</i></p>	68.00	70.00	64.00	67.00	<p>The Local Government Community Satisfaction Survey is conducted by the Department of Jobs, Precincts and Regions (DJPR) on behalf of Council. A total of 400 local residents and ratepayers within the municipality over 18 years of age are selected at random to participate. The survey asks participants to rate the condition of local streets in your area on a scale from very good to very poor. The satisfaction rating varies from year to year depending on a number of factors.</p>

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Service/indicator/measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
Statutory Planning					
<p>Timeliness</p> <p>Time taken to decide planning applications</p> <p>The median number of days taken between receipt of a planning application and a decision on the application.</p> <p><i>Expected range: 30 to 110 days</i></p>	35.00	34.00	28.00	28.00	<p>This measure looks at the median number of days taken between receipt of a planning application and a decision on the application. In addition to Councils dedication to provide timely decisions, Councils electronic planning application processes allowed for more efficient processing time. There was no difference in the number of days taken to decide planning applications in 2020/21 compared to the previous financial year.</p>
<p>Service standard</p> <p>Planning applications decided within required time frames</p> <p>The percentage of regular and VicSmart planning application decisions made within legislated time frames.</p> <p><i>Expected range: 40% to 100%</i></p>	82.45%	81.63%	88.60%	86.87%	<p>In accordance with the <i>Planning and Environment Act 1987</i>, a Council is permitted 60 statutory days to determine a planning application. The 60 statutory days includes weekends, public holidays and commences when the application is lodged. The legislation allows for the 60-day statutory clock to be stopped and re-started in certain circumstances. Increased work in 2020/21 with VCAT matters, as well as resourcing (staff movements) has slightly extended these timeframes. Maroondah continues to be among the leaders in meeting this requirement in comparison to the Metropolitan Council Average of 63.8% and exceeds its target of 80%.</p>

Service/indicator/ measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
<p>Service cost</p> <p>Cost of statutory planning service</p> <p>The direct cost of the statutory planning service per planning application received</p> <p><i>Expected range: \$500 to \$4,000</i></p>	\$1860.81	\$1869.80	\$1851.06	\$1918.93	<p>This measure looks at the direct cost of Council to provide the statutory planning service per planning application received. The direct cost of statutory planning increased due to a reduction in the number of planning applications received during the financial year.</p>
<p>Decision making</p> <p>Planning decisions upheld at VCAT</p> <p>The percentage of planning application decisions subject to review by VCAT that were not set aside.</p> <p><i>Expected range: 30% to 100%</i></p>	90.41%	90.24%	92.59%	81.82%	<p>If an applicant disagrees with the decision of Council in relation to a planning application, they have the opportunity to appeal the decision at the Victorian Civil and Administrative Tribunal (VCAT). This indicator measures the percentage of planning application decisions made by Council, appealed by an applicant and subject to review by VCAT that were not set aside (i.e. VCAT agreed with the decision of Council). The measure showed a lower percentage of decisions upheld at VCAT compared to the previous financial year, which may reflect the smaller number of decisions being considered by the Tribunal and lengthy VCAT timeframes because of COVID-19. Increased wait times are seeing a greater number of applicants negotiating outcomes with Council in the lead up to the VCAT hearing, which in turn increases the number of consent orders granted.</p>

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Service/indicator/ measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
Waste Collection					
<p>Satisfaction</p> <p>Kerbside bin collection requests</p> <p>The number of kerbside bin collection requests per 1000 kerbside bin collection households</p> <p><i>Expected range: 10 to 300 requests</i></p>	72.05	71.93	68.93	76.91	<p>Council provides a comprehensive waste management service that strives to meet best practice standards in terms of kerbside collection. This indicator focuses on the kerbside bin collection service. Council provides a three-bin waste collection service (garbage, recyclables, and green organics). These requests relate to cancellations, damaged bin repairs/replacements or replacing stolen bins. This figure tends to fluctuate according to population movement in the municipality. The number of requests per 1000 households increased slightly in 2020/21.</p>
<p>Service standard</p> <p>Kerbside collection bins missed</p> <p>The number of kerbside collection bins missed per 10,000 scheduled kerbside collection bin lifts.</p> <p><i>Expected range: 1 to 20 bins</i></p>	3.38	3.49	4.06	4.55	<p>This indicator identifies the ratio of bins missed compared to scheduled bin collections. This includes 120L, 80L, second bin and fortnightly recycling kerbside bin collection. The increase in missed bins could be attributed to the 'stay at home' restrictions from coronavirus (COVID-19) restrictions whereby residents were placed to more readily report issues with their bin collections.</p>

Service/indicator/ measure	Result 2017/18	Result 2018/19	Result 2019/20	Result 2020/21	Comment
<p>Service cost</p> <p>Cost of kerbside garbage bin collection service</p> <p>The direct cost of the kerbside garbage bin collection service per kerbside garbage collection bin.</p> <p><i>Expected range:</i> \$40 to \$150</p>	\$103.19	\$106.11	\$107.56	\$109.55	This measure looks at the direct cost of Council to provide the kerbside garbage bin collection service per kerbside garbage bin. The service cost increased in 2020/21, due to a 4.2% increase in waste tonnage.
<p>Service cost</p> <p>Cost of kerbside recyclables bin collection service</p> <p>The direct cost of the kerbside recyclables collection service (including the contract cost of collection) per kerbside recyclables collection bin.</p> <p><i>Expected range:</i> \$10 to \$80</p>	\$43.36	\$62.59	\$71.43	\$77.43	This measure looks at the direct cost of Council to provide the kerbside recyclables collection service per kerbside recyclables bin. The increase in 2020/21 is due to an increase cost in gate fee and an increase collection, in tonnage, of recyclable materials.
<p>Waste diversion</p> <p>Kerbside collection waste diverted from landfill</p> <p>The percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill.</p> <p><i>Expected range:</i> 20% to 60%</p>	54.14%	53.66%	56.83%	56.71%	This measure refers to the percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill. There was a slight decrease in the proportion of waste diverted from landfill in 2020/21 which is within a normal range of variance.





Annual Financial Report and Performance Statement

For the year ended 30 June 2021

Understanding the Financial Report

Introduction

The Financial Report shows how Council performed financially during the 2020/21 financial year and shows its overall financial position at the end (30 June 2021) of the financial year.

Council presents its financial report in accordance with Australian Accounting Standards.

Particular terms required by the Standards may not be familiar to some readers. Further, Council is a government organisation and some of the generally recognised terms used in private sector company reports are not appropriate for Council's reports.

Council is committed to accountability and transparency. It is in this context that the plain English guide has been developed to assist readers to understand and analyse the financial report.

What is contained in the Annual Financial Report?

Council's financial report has two sets of Statements:

1. Financial Statements
2. Performance Statement

Each of these Statements is prepared by Council employees, examined by Council's Audit and Risk Advisory Committee and by the members of Council, and are audited by the Victorian Auditor-General.

Financial Statements

The Financial Statements report on how Council performed financially during the year and shows its overall financial position as at the end of the year.

The face of the Financial Statements include a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works. The Financial Statements also contain Notes, which set out Council's accounting policies and details of the line item amounts contained in the face of the statements.

Comprehensive Income Statement

The Comprehensive Income Statement is sometimes referred to as a 'Profit and Loss Statement' in the private sector and shows the:

- Sources of Council's revenue under various income headings
- Expenses incurred in running the Council during the year. These expenses relate only to the 'Operations' of Council, and do not include the costs associated with the purchase or building of assets. While asset purchase costs are not included in Expenses, asset depreciation costs are included.

The surplus or deficit for the year is the key figure to look at on the Comprehensive Income Statement to assess Council's financial performance. It is calculated by deducting the total expenses for the year from total revenues.

The comprehensive result on the Comprehensive Income Statement includes items that will not be reclassified to surplus or deficit in future periods. The main item affecting the comprehensive income/expense of Council relates to the revaluation of its assets.

Balance Sheet

The Balance Sheet is a summary of Council's financial position as at 30 June. It shows what Council owns as assets and what it owes as liabilities. The bottom line of this Statement is Net Assets. This is the equity or net worth of Council, which has been built up over the life of the Council.

The assets and liabilities are separated into Current and Non-Current. Current generally means those assets which will be received or liabilities which will be paid within the next 12 months. Non-Current are all those assets and liabilities which are held for a longer term.

The net current assets or working capital as it is sometimes called is an important measure of Council's ability to meet its debts as and when they fall due.

Balance Sheet

The components of the Balance Sheet are:

Current and Non-Current Assets

Cash and cash equivalent assets include cash and investments i.e. cash held in the bank and in petty cash and the market value of Council's investments with a maturity of less than 90 days.

Trade and other receivables are monies owed to Council by ratepayers and others.

Financial assets are the market value of investments held with a maturity of greater than 90 days.

Inventories are stocks held for sale or consumption in Council's services.

Other assets include prepayments of expenses that Council has paid for in advance and assets held for resale which are in a position of being marketed and sold.

Investments in associates represent Council's investment in Eastern Regional Libraries Corporation and Narre Warren User Group.

Intangibles represent non-current assets held by Council that are not tangible.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, drains, vehicles, equipment etc. which has been built up by Council over many years.

Right-of-use assets represent Council's right to use an underlying asset as agreed to under the terms of a lease agreement.

Current and Non-Current Liabilities

Trade and other payables are those to whom Council owes money as at 30 June.

Trust fund and deposits represent monies held in trust by Council i.e. security deposits.

Provisions represent estimates of future obligations and include accrued Long Service and Annual Leave owed to employees.

Interest-bearing liabilities are borrowings of Council.

Unearned income represents amounts received by Council in exchange for the provision of services or products that are yet to be delivered or fully completed.

Lease liabilities represent Council's obligations as a result of entering into lease agreements.

Net Assets

This term is used to describe the difference between the value of Total Assets and the value of Total Liabilities. It represents the net worth of Council as at 30 June.

Total Equity

This always equals Net Assets. It is made up of the following components:

- Assets revaluation reserve, which reflects the net change in the value of Council's revalued assets given their current valuation. This component of equity is impacted by Other Comprehensive Income in the Comprehensive Income Statement.
- Accumulated surplus, which is reflective of the cumulative surplus'/deficits Council has achieved over its lifetime, as stated in the Comprehensive Income Statement for each financial year.

Annual Report 2020/21

Statement of Cash Flows

The Statement of Cash Flows summarises Council's cash payments and cash receipts for the year. This Statement is presented according to a very specific Accounting Standard and needs some care in analysis. The values may differ from those shown in the Comprehensive Income Statement because the Comprehensive Income Statement is prepared on an accrual accounting basis.

Cash in this Statement refers to bank deposits and other forms of highly liquid investments that can be readily converted to cash.

Council's cash arises from, and is used in, three main areas.

1. Cash flows from operating activities:

- Receipts – all cash received into Council's bank account from ratepayers and others who owe money to Council. Receipts also include the interest earnings from Council's cash investments. It does not include the costs associated with the sale of assets.
- Payments – all cash paid by Council from its bank account to employees, creditors and other persons. It does not include the costs associated with the creation of assets.

2. Cash flows from investing activities:

- This section shows the cash invested in the creation or purchase of property, infrastructure, plant and equipment assets and the cash received from the sale of these assets. This section also shows Council's activity from investing in term deposits throughout the period.

3. Cash flows from financing activities:

- This is where the receipt and repayment of borrowed funds are recorded.

The bottom line of the Cash Flows Statement is the cash and cash equivalents at end of financial year. This shows the capacity of Council to meet its cash debts and other liabilities.

Statement of Changes in Equity

During the course of the year the value of Total Equity as set out in the Balance Sheet changes. This Statement shows the values of such changes and how these changes arose.

The main reasons for a change in equity stem from:

- the 'surplus or deficit' from operations, described in the Comprehensive Income Statement as Comprehensive Result for the year
- a revaluation of assets which takes place on a regular basis to ensure the most up-to-date value is included in Council's books.

Notes to the Financial Statements

The Notes are a very important and informative section of the Financial Statements. The Australian Accounting Standards are not prescriptive regarding a lot of issues. Therefore, to enable the reader to understand the basis on which the values shown in the face of the Statements are established, it is necessary to provide details of Council's significant accounting policies.

Apart from the accounting policies, the Notes also give details and context behind many of the summary figures contained in the face of the Statements. The Note numbers are shown beside the relevant items in the Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity and the Statement of Cash Flows, and should be read in conjunction with these items to give a clearer picture of the accounts.

The Notes also include information that Council wishes to disclose but which cannot be incorporated into the face of the Statements. Other notes include:

- The breakdown of expenses, revenues, reserves and other assets
- Contingent liabilities
- Transactions with persons related to Council.

Certification by the Principal Accounting Officer, Chief Executive Officer (CEO) and Councillors

The Certification of the Principal Accounting Officer is made by the person responsible for the financial management of Council that, in her/his opinion, the Financial Statements have met all the statutory and professional reporting requirements.

The Certification of the CEO and Councillors is made by two Councillors and the CEO on behalf of Council that, in their opinion, the Financial Statements are fair and not misleading or inaccurate.

Performance Statement

The Performance Statement reflects the Council performance on indicators included in the Local Government Performance Reporting Framework. Please note that the source for some of the data included in this framework is derived from external sources such as the Local Government Satisfaction Survey, the Australian Bureau of Statistics and the Department of Health and Human Services.

Auditor General's Report

The Independent Audit Report provides the reader with an external and independent opinion on the Financial Statements. It confirms that the Financial Report has been prepared in accordance with relevant legislation and professional standards and that it represents a fair picture of the financial affairs of the Council.

A separate Independent Audit Report is also provided with respect to the information contained within Council's Performance Statement.

Annual Report 2020/21

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Certification of the Financial Statements

In my opinion, the accompanying financial statements have been prepared in accordance with the Local Government Act 1989, the *Local Government (Planning and Reporting) Regulations 2014* (as per the transitional provisions of the Local Government Act 2020), the Australian Accounting Standards and other mandatory professional reporting requirements.



Antonio Rocca, CA
Principal Accounting Officer

Date: Monday, 16 August 2021
Melbourne

In our opinion the accompanying financial statements present fairly the financial transactions of Maroondah City Council for the year ended 30 June 2021 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.



K. Spears
Mayor

Date: Monday, 16 August 2021
Melbourne



M. Symon
Councillor

Date: Monday, 16 August 2021
Melbourne



S. Kozlowski
Chief Executive Officer

Date: Monday, 16 August 2021
Melbourne

Victorian Auditor General's Report Financial Statements



Independent Auditor's Report

To the Councillors of Maroondah City Council

Opinion	<p>I have audited the financial report of Maroondah City Council (the council) which comprises the:</p> <ul style="list-style-type: none"> • balance sheet as at 30 June 2021 • comprehensive income statement for the year then ended • statement of changes in equity for the year then ended • statement of cashflows for the year then ended • statement of capital works for the year then ended • notes to the financial statements, including significant accounting policies • certification of the financial statements. <p>In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2021 and their financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 6 of the <i>Local Government Act 1989</i> and applicable Australian Accounting Standards.</p>
Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Auditing Standards. I further describe my responsibilities under that Act and those standards in the <i>Auditor's Responsibilities for the Audit of the Financial Report</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the financial report in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
Councillors' responsibilities for the financial report	<p>The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the <i>Local Government Act 1989</i>, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.</p> <p>In preparing the financial report, the Councillors are responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless it is inappropriate to do so.</p>

Auditor's responsibilities for the audit of the financial report

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors
- conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Sanchu Chummar

as delegate for the Auditor-General of Victoria

MELBOURNE
27 August 2021

Annual Report 2020/21

Comprehensive Income Statement

For the Year Ended 30 June 2021

	Note	2021 \$'000	2020 \$'000
Income			
Rates and charges	3.1	96,033	92,769
Statutory fees and fines	3.2	4,357	4,606
User fees	3.3	14,094	20,441
Grants - operating	3.4	10,808	8,921
Grants - capital	3.4	23,664	8,539
Contributions - monetary	3.5	10,205	5,142
Contributions - non monetary	3.5	25	378
Net gain / (loss) on disposal of property, infrastructure, plant and equipment	3.6	12,689	289
Share of net profits / (loss) of associates and joint ventures	6.2	156	131
Other income	3.7	412	1,123
Total income		172,443	142,339
Expenses			
Employee costs	4.1	54,924	55,463
Materials and services	4.2	47,577	49,378
Depreciation	4.3	22,849	21,992
Amortisation - intangible assets	4.4	279	243
Amortisation - right of use assets	4.5	807	324
Bad and doubtful debts	4.6	17	-
Borrowing costs	4.7	843	902
Finance costs - leases	4.8	72	35
Other expenses	4.9	2,759	3,667
Total expenses		130,127	132,004
Surplus / (deficit) for the year		42,316	10,335
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation increment / (decrement)	6.1	91,936	(32,288)
Total comprehensive result		134,252	(21,953)

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Balance Sheet

As at 30 June 2021

	Note	2021 \$'000	2020 \$'000
Assets			
Current assets			
Cash and cash equivalents	5.1	27,914	47,256
Trade and other receivables	5.1	13,589	21,441
Other financial assets	5.1	37,917	20,598
Inventories	5.2	421	404
Other assets	5.2	1,338	924
Non-current assets classified as held for sale	6.3	-	6,799
Total current assets		81,179	97,422
Non-current assets			
Trade and other receivables	5.1	571	277
Other financial assets	5.1	1,057	1,057
Investments in associates, joint arrangements and subsidiaries	6.2	3,732	3,578
Property, infrastructure, plant and equipment	6.1	1,937,472	1,788,458
Right-of-use assets	5.8	2,149	1,287
Intangible assets	5.2	874	784
Total non-current assets		1,945,855	1,795,441
Total assets		2,027,034	1,892,863
Liabilities			
Current liabilities			
Trade and other payables	5.3	15,036	8,963
Trust funds and deposits	5.3	6,466	5,576
Unearned income	5.3	30,963	30,876
Provisions	5.5	14,389	13,429
Interest-bearing liabilities	5.4	1,541	2,618
Lease liabilities	5.8	934	513
Total current liabilities		69,329	61,975
Non-current liabilities			
Trust funds and deposits	5.3	330	6
Unearned income	5.3	1,952	10,780
Provisions	5.5	1,507	1,863
Interest-bearing liabilities	5.4	14,277	15,817
Lease liabilities	5.8	1,252	789
Total non-current liabilities		19,318	29,255
Total liabilities		88,647	91,230
Net assets		1,938,387	1,801,633
Equity			
Accumulated surplus		837,204	793,386
Reserves	9.1	1,101,183	1,008,247
Total Equity		1,938,387	1,801,633

The above balance sheet should be read in conjunction with the accompanying notes.

Annual Report 2020/21

Statement of Changes in Equity

For the Year Ended 30 June 2021

	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2021					
Balance at beginning of the financial year		1,801,633	793,386	997,247	11,000
Adjustment for prior periods - property, infrastructure, plant and equipment	6.1	2,502	2,502	-	-
Adjusted Opening balance		1,804,135	795,888	997,247	11,000
Surplus / (deficit) for the year		42,316	42,316	-	-
Net asset revaluation increment / (decrement)	6.1	91,936	-	91,936	-
Transfers to other reserves	9.1	1,000	-	-	1,000
Transfers from other reserves	9.1	(1,000)	(1,000)	-	-
Balance at end of the financial year		1,938,387	837,204	1,089,183	12,000

		Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2020					
Balance at beginning of the financial year		1,861,473	820,938	1,029,535	11,000
Impact of change in accounting policy - AASB 15 Revenue from Contracts with Customers		(80)	(80)	-	-
Impact of change in accounting policy - AASB 1058 Income of Not-for-Profit Entities		(2,550)	(2,550)	-	-
Adjustment for prior periods - property, infrastructure, plant and equipment	6.1	(35,257)	(35,257)	-	-
Adjusted Opening balance		1,823,586	783,051	1,029,535	11,000
Surplus / (deficit) for the year		10,335	10,335	-	-
Net asset revaluation increment / (decrement)	6.1	(32,288)	-	(32,288)	-
Balance at end of the financial year		1,801,633	793,386	997,247	11,000

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the Year Ended 30 June 2021

	Note	2021 Inflows/ (Outflows) \$'000	2020 Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges		95,458	91,677
Statutory fees and fines		4,362	4,621
User fees		14,664	23,676
Grants - operating		18,111	20,003
Grants - capital		16,606	26,317
Contributions - monetary		10,321	5,239
Interest received		367	994
Trust funds and deposits taken		42,597	18,583
Net GST refund / (payment)		9,336	7,249
Employee costs		(54,067)	(53,810)
Materials and services		(58,136)	(62,012)
Short-term, low value and variable lease payments		(75)	(114)
Trust funds and deposits repaid		(41,383)	(17,830)
Net cash provided by / (used in) operating activities	9.2	58,161	64,593
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment		(58,385)	(49,438)
Proceeds from sale of property, infrastructure, plant and equipment		2,518	928
Payments for investments		(127,726)	(73,262)
Proceeds from sale of investments		110,407	89,881
Net cash provided by / (used in) investing activities		(73,186)	(31,891)
Cash flows from financing activities			
Finance costs		(843)	(460)
Repayment of borrowings		(2,617)	(691)
Interest paid - lease liability		(72)	(35)
Repayment of lease liabilities		(785)	(309)
Net cash provided by / (used in) financing activities		(4,317)	(1,495)
Net increase / (decrease) in cash and cash equivalents		(19,342)	31,207
Cash and cash equivalents at the beginning of the financial year		47,256	16,049
Cash and cash equivalents at the end of the financial year		27,914	47,256
Financing arrangements	5.6		
Financial assets	5.1		

The above statement of cash flows should be read in conjunction with the accompanying notes.

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Statement of Capital Works

For the Year Ended 30 June 2021

	Note	2021 \$'000	2020 \$'000
Property			
Land		8,310	4,196
Total land		8,310	4,196
Buildings		55,866	23,832
Total buildings		55,866	23,832
Total property		64,176	28,028
Plant and equipment			
Plant, machinery and equipment		1,058	2,365
Fixtures, fittings and furniture		358	-
Computers and telecommunications		50	37
Total plant and equipment		1,466	2,402
Infrastructure			
Roads		4,329	3,298
Footpaths and cycleways		2,296	3,436
Drainage		3,110	2,594
Waste management		20	27
Parks, open space and streetscapes		5,246	4,610
Off street car parks		374	489
Other infrastructure		46	727
Total infrastructure		15,421	15,181
Total capital works expenditure		81,063	45,611
Represented by:			
New asset expenditure		53,877	16,696
Asset renewal expenditure		21,907	15,481
Asset upgrade expenditure		5,279	13,435
Total capital works expenditure	1.2, 6.1	81,063	45,611

The above statement of capital works should be read in conjunction with the accompanying notes.

Notes to the Financial Report

For the Year Ended 30 June 2021

OVERVIEW

Introduction

The Maroondah City Council ("The Council") was established by an Order of the Governor in Council on 15 December 1994 and is a body corporate. The Council's main office is located at 179 Maroondah Highway Ringwood, VIC 3134.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1989*, and the *Local Government (Planning and Reporting) Regulations 2014* (as per the transitional provisions of the Local Government Act 2020).

Significant accounting policies

Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of employee provisions (refer to Note 5.5)
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of AASB 15 *Revenue from Contracts with Customers* or AASB 1058 *Income of Not-for-Profit Entities* (refer to Note 3)
- the determination, in accordance with AASB 16 *Leases*, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value (refer to Note 5.8)
- other areas requiring judgements

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

Disclosure of COVID-19 impacts on the current reporting period

On 16 March 2020 a state of emergency was declared in Victoria due to the global pandemic COVID-19 virus, known as coronavirus. A state of disaster was subsequently declared on 2 August 2020. Maroondah City Council and its employees, stakeholders and constituents have been subject to variable levels of restrictions since this period of time up until the date of these annual financial statements, 30 June 2021.

COVID-19 had a significant impact on the operations of Council in the current reporting period ending 30 June 2021. The financial implications of the pandemic have been considered in the preparation of these financial statements.

The significant effects on the financial statements and estimates, as a result of the pandemic, have been reflected and can be observed in the following components of these financial statements:

- Performance against budget (refer to Note 1)
- Statutory fees and fines (refer to Note 3.2)
- User fees (refer to Note 3.3)
- Funding from other levels of government (refer to Note 3.4)
- Employee costs (refer to Note 4.1)
- Reserves, in relation to the decision making of reserve allocations for the year (refer to Note 9.1)

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Note 1 Performance against budget

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$1 million where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 27 July 2020. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014* (as per the transitional provisions of the *Local Government Act 2020*).

1.1 Income and expenditure

	Budget 2021 \$'000	Actual 2021 \$'000	Variance 2021 \$'000	Variance 2021 %	Ref
Income					
Rates and charges	96,240	96,033	(207)	(0%)	
Statutory fees and fines	5,145	4,357	(788)	(15%)	1
User fees	20,162	14,094	(6,068)	(30%)	2
Grants - operating	8,384	10,808	2,424	29%	3
Grants - capital	26,557	23,664	(2,893)	(11%)	4
Contributions - monetary	4,726	10,205	5,479	116%	5
Contributions - non monetary	-	25	25	NA	
Net gain / (loss) on disposal of property, infrastructure, plant and equipment	12,075	12,689	614	5%	
Share of net profits / (losses) of associates and joint ventures	-	156	156	NA	
Other income	1,134	412	(722)	(64%)	6
Total income	174,423	172,443	(1,980)	(1%)	
Expenses					
Employee costs	56,574	54,924	1,650	3%	7
Materials and services	50,360	47,577	2,783	6%	8
Depreciation	24,441	22,849	1,592	7%	9
Amortisation - intangible assets	-	279	(279)	NA	
Amortisation - right of use assets	516	807	(291)	(56%)	10
Bad and doubtful debts	-	17	(17)	NA	
Borrowing costs	861	843	18	2%	
Finance costs - leases	41	72	(31)	(76%)	11
Other expenses	1,482	2,759	(1,277)	(86%)	12
Total expenses	134,275	130,127	4,148	3%	
Surplus / (deficit) for the year	40,148	42,316	2,168	5%	

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Statutory fees and fines	The unfavourable variance relates mainly to fines (\$675k). Traffic fines were lower than budgeted due to the impact of the COVID pandemic (\$529k). Election fines were also lower than anticipated (\$133k), the Victorian Electoral Commission has advised that Maroondah had a much higher level of voter participation than in previous elections and that they applied a higher level of concession in not fining individuals for a failure to vote due to the COVID pandemic.

1.1 Income and expenditure (cont'd)

Variance Ref	Item	Explanation
2	User fees	The continued impact of the COVID pandemic on Council has been profound. During the various lockdowns throughout the year, the required closure and/or reduced operating capacity of leisure facilities including Karralyka, Federation Estate, Aquanation, Aquahub, Ringwood Golf, The Rings and Maroondah Nets resulted in a loss of anticipated user fee income of \$6.4m. This is against a budget that was already partially moderated for anticipated impacts of the pandemic, however, it was not foreseeable that Council would face multiple lockdowns leading to facility closures.
3	Grants - operating	The favourable variance relates mainly to the receipt of the Working for Victoria grant (\$1.3m) and the COVID-19 Outdoor Dining grant (\$285k) both from the State Government and also the Meals on Wheels Emergency Support grant (\$185k) from the Federal Government all of which had not been budgeted. All these are offset by associated expenditure that was also unbudgeted, but a direct result of obtaining these grants. The Federal Government Financial Assistance Grant (\$190k) was less than budgeted and part payment received is in relation to 21/22 grants.
4	Grants - capital	The unfavourable variance relates mainly to car park development (Ringwood \$7m, Heathmont \$760k) due to delays in commencement of construction and ensuring the correct application of AASB 1058 in terms of income recognition. Additionally, there have been revised construction programs for pavilion redevelopments (Dorset Multipurpose \$2m, Ainslie Park \$500k and Springfield Sports \$500k). Capital projects \$2.9m (including Pavilion redevelopment \$2.8m) which had not been budgeted for were undertaken during the period.
5	Contributions - monetary	The improved position compared to budget was due to several factors including developer contributions (\$3.3m) including the Maroondah Transform project (\$3.2m), Public Open Space funds (\$1.6m), and contributions for capital projects (\$395k). Public Open Space funds and developers contributions have restrictions and set requirements in relation to how and what they are spent on.
6	Other income	The unfavourable variance is due to lower than anticipated interest rates for investments held (\$423k) and lower than budgeted commercial rent (\$305k) with the COVID pandemic being a contributing factor for some rental relief.
7	Employee costs	The continued impact of the COVID pandemic on Council has been profound. During the various lockdowns throughout the year, the required closure and/or reduced operating capacity of leisure facilities including Karralyka, Aquanation, Aquahub, Ringwood Golf, Dorset Golf, The Rings and Maroondah Nets resulted in a reduction of anticipated employee costs (\$1.4m).
8	Materials and services	The favourable variance relates to a number of factors including, electricity (\$530k) (Leisure facilities \$362k), water (\$289k), and gas (\$155k) were all less than budgeted with the main impact due to closure of and/or reduced operating capacity in leisure facilities during the various lockdowns throughout the year. Savings were achieved in Street Lighting (\$211k) reflecting use of energy efficient options. Council's advertising and marketing and promotion was also underspent (\$301k), impacted by the COVID pandemic lockdowns with many planned activities cancelled and advertising/marketing and promotion not required. Fuel costs (\$133k) were also down compared to budget, less vehicle usage during the pandemic. Waste management services (\$1.3m) were underspent for the period in the areas domestic, recyclables and green waste collection, however, will be spent in future years given the Waste Strategy targets. Tree maintenance, including reactive and storm damage were higher than budgeted specifically due to recent storm events (\$978k).
9	Depreciation	The favourable variance in depreciation compared to the adopted budget is reflective of an asset base that was adjusted downwards at year-end 2019/20, post the 2020/21 Budget having been adopted. This resulting in a over inflated depreciation figure reflected in the 2020/21 budget compared to the actual result during the year, which was calculated on a lower asset base.
10	Amortisation - right of use assets	AASB 16 Leases requires right of use assets and related liabilities for all lease agreements to be recognised on the balance sheet. The Statement of Comprehensive Income is to separately recognise the amortisation of the right of use asset, and the finance costs relating to the lease. The unfavourable variance relates to the amortisation of IT equipment (\$153k) and Leisure Facility (\$120k) leases, both of which had not been budgeted for.
11	Finance costs - leases	Council had higher than budgeted for additions of right of use assets/liabilities during the period, and as such, had higher corresponding financing costs in relation to them. Refer to Note 5.8 for details of additions during the period.
12	Other expenses	Other expenses are lower than expected due to savings in lease payments (\$331k), however this category also includes expenses related to assets written off during the period (\$2.2m), which is subject to variation. Refer to Note 4.9.

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Note 1 Performance against budget (cont'd)

1.2 Capital works

	Budget 2021 \$'000	Actual 2021 \$'000	Variance 2021 \$'000	Variance 2021 %	Ref
Property					
Land	-	8,310	(8,310)	NA	1
Total land	-	8,310	(8,310)	NA	
Buildings	69,284	55,866	13,418	19%	2
Total buildings	69,284	55,866	13,418	19%	
Total property	69,284	64,176	5,108	7%	
Plant and equipment					
Plant, machinery and equipment	1,634	1,058	576	35%	3
Fixtures, fittings and furniture	383	358	25	7%	
Computers and telecommunications	678	50	628	93%	4
Total plant and equipment	2,695	1,466	1,229	46%	
Infrastructure					
Roads	2,890	4,329	(1,439)	(50%)	5
Footpaths and cycleways	3,051	2,296	755	25%	6
Drainage	2,576	3,110	(534)	(21%)	7
Waste management	-	20	(20)	NA	
Parks, open space and streetscapes	4,117	5,246	(1,129)	(27%)	8
Off street car parks	250	374	(124)	(50%)	9
Other infrastructure	603	46	557	92%	10
Total infrastructure	13,487	15,421	(1,934)	(14%)	
Total capital works expenditure	85,466	81,063	4,403	5%	
Represented by:					
New asset expenditure	54,817	53,877	940	2%	
Asset renewal expenditure	25,757	21,907	3,850	15%	11
Asset upgrade expenditure	4,892	5,279	(387)	(8%)	
Total capital works expenditure	85,466	81,063	4,403	5%	

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Land	This was not anticipated to occur during the year, hence there was no budget against it. Opportunity arose to undertake a Land exchange with the Department of Education and Training during the year (\$8.3M).
2	Buildings	The Ringwood Multi Level Car Park development schedule is extended with the project deliverables expanding slightly. Timing as a result of further scope works and analysis leading to an extended timeframe (\$9.7M). The Proclamation Park Pavilion development project completion is extended to 2021/22 (\$2.0M). The Dorset Multipurpose Pavilion Redevelopment construction will start in 2021/22 (\$2.0M).
3	Plant, machinery and equipment	There was an underspend in this class of capital, given there were supply availability issues as a direct impact of COVID. The underspend is partially offset against lower than anticipated income received, given assets were not turned over as planned.
4	Computers and telecommunications	The majority of the cloud migration project has now been completed. There is a change to the hardware replacement policy to a cloud subscription option (operating rather than capital) with funds to be transferred from capital to operating cost in 2021/22 (\$400K).
5	Roads	The grant funded Roads to Recovery - Lincoln Road project is completed ahead of schedule with future funding brought forward (\$1.0M). The Local Area Traffic Management funding program was extended to 2020/21 with eligible projects being 50% funded. Future funding for eligible future projects were utilised to take advantage of the extension (\$0.4M).

1.2 Capital works (cont'd)

Variance Ref	Item	Explanation
6	Footpaths and cycleways	Projects were completed ahead of time during the 2019/20 financial year, however, established post the 2020/21 Budget being adopted. Hence, 2020/21 funding was allocated towards these program of works/projects (\$0.4m). Reducing the actual spend during the current financial period.
7	Drainage	The Stormwater Drainage Renewal program of works were completed ahead of time during the 2019/20 financial year, however, established post the 2020/21 Budget being adopted. Hence, 2020/21 funding was allocated towards these program of works (\$0.4m) and reduced actual spend during the current financial period.
8	Parks, open space and streetscapes	The Silcock Ovals Redevelopment project is ahead of schedule with future funding utilised (\$0.4m). The Quambee Reserve Surface Renovation project was ahead of schedule in the 2019/20 financial year with 2020/21 funding allocated during 2019/20.
9	Off street car parks	The Car Park Improvement program of works was completed ahead of schedule during the 2019/20 financial year, however, established post the 2020/21 Budget being adopted. Hence, future funding was allocated towards these program of works (\$0.1m).
10	Other infrastructure	The Street Lighting Improvement projects is significantly delayed as the product shipment has been delayed affecting the installation works (\$0.4m).
11	Asset renewal expenditure	The Proclamation Park Pavilion development project completion is extended to 2021/22 (\$2.0m). The Dorset Multipurpose Pavilion Redevelopment construction schedule will now commence in 2021/22 (\$2.0m).

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Note 2 Analysis of Council results by program

Council delivers its functions and activities through the following programs/directorates.

(a) Chief Executive Office

The Chief Executive Officer is the principal advisor to Council and the key liaison between the elected Council and Council administration. The responsibility of the office is to ensure that Council's vision is realised through the organisation's activities and that policies and programs of Council are effectively managed.

Corporate Services

The directorate is responsible for the provision of corporate services to operational areas of Council, and includes:

- Finance and Governance, including Waste Management and Risk Management
- Workplace People and Culture
- Information Technology
- Revenue, Property and Customer Service including library services.

Development and Amenity

The directorate is responsible for:

- Engineering and Building Services, which delivers the engineering related component of Council's Capital Works program including traffic management, stormwater drainage and flood management, and advice on private subdivisions and developments. Building Services issue building permits and carry out inspections, essential services, swimming pool audits and complaint resolution
- Statutory Planning manages Council's statutory and compliance activities, including the provisions of the Planning and Environmental Act and the Maroondah Planning Scheme
- Health, Local Laws and Emergency Management; manages a range of Council's statutory and compliance activities: including the Public Health and Wellbeing Act, Food Act, Emergency Management Act and Council's Local Laws. It includes Environmental Health, Immunisation, Emergency Management and Local Laws teams.

Operations, Assets and Leisure

The directorate is responsible for:

- Assets, which include strategic asset management, open space strategic direction and policy development, capital works renewal program development for roads, car parks, community facilities and public open spaces, and the delivery of community facility and open space capital works projects
- Leisure, which provides opportunities, activities and events to encourage increased community involvement and physical activity. In addition, it manages Karralyka, Maroondah Federation Estate and Council's Maroondah Leisure facilities, including Aquanation, Aquahub, Ringwood and Dorset Golf, The Rings, The Nets and Croydon Memorial Pool. It is also responsible for overall occupancy of Council's sporting facilities and pavilions including seasonal allocations, leases, licences and casual use
- Operations maintains Maroondah's community assets, including parks, gardens, bushland, roads and footpath; as well as fleet management and maintenance.

Strategy and Community

The directorate is responsible for:

- Business and Development, which coordinates Council's efforts in major projects such as the Ringwood Metropolitan Activity Centre, including Realm. The team also facilitates and supports the sustainable growth of the local economy and business networks
- Community Services, which provides maternal & child health, children's, youth, and aged and disability services to meet the needs of a diverse community, as well as Arts and Cultural Development
- Integrated Planning which looks after strategic land use, environmental sustainability, Maroondah Planning Scheme amendments, and community and policy development.

Note 2 Analysis of Council results by program

(b) Summary of revenues, expenses, assets and capital expenses by program

	Income	Expenses	Surplus / (Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2021					
Chief Executive Office	179	2,886	(2,707)	-	-
Corporate Services	102,447	35,199	67,248	5,434	89,279
Development and Amenity	14,430	10,831	3,599	143	-
Operations, Assets and Leisure	50,131	67,048	(16,917)	25,231	1,937,755
Strategy and Community	5,256	14,163	(8,907)	3,663	-
	172,443	130,127	42,316	34,472	2,027,034
	Income	Expenses	Surplus / (Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2020					
Chief Executive Office	181	2,377	(2,196)	-	-
Corporate Services	99,950	33,207	66,743	5,416	97,357
Development and Amenity	9,529	10,804	(1,275)	116	-
Operations, Assets and Leisure	27,495	71,108	(43,613)	8,596	1,795,506
Strategy and Community	5,184	14,508	(9,324)	3,332	-
	142,339	132,004	10,335	17,460	1,892,863

Commentary on allocations

Amounts included in the above categories that Council does not allocate for internal reporting purposes include:

Corporate Services: rates revenue including supplementary, Victorian grants commission, insurances

Operations, Assets and Leisure: capital grants, depreciation

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Note 3 Funding for the delivery of our services**3.1 Rates and charges**

2021	2020
\$'000	\$'000

Council uses capital improved value ("CIV") as the basis of valuation of all properties within the municipal district. The CIV of a property is the market value of land and improvements.

The valuation base used to calculate general rates for 2020/21 was \$37.47 billion (2019/20 \$35.64 billion).

General rates	79,379	76,868
Waste management charge	15,742	14,770
Special rates and charges	156	153
Supplementary rates and rate adjustments	414	785
Interest on rates and charges	324	175
Cultural and recreational	18	18
Total rates and charges	96,033	92,769

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2021, and the valuation will be first applied in the rating year commencing 1 July 2021.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

2021	2020
\$'000	\$'000

Infringements and costs	772	1,038
Court recoveries	204	258
Town planning fees	1,422	1,548
Land information certificates	104	91
Permits	1,743	1,512
Other	112	159
Total statutory fees and fines	4,357	4,606

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

3.3 User fees

2021	2020
\$'000	\$'000

Active leisure centres	9,536	14,808
Aged and health services	453	473
Asset Protection	349	295
Child care and children's programs	264	273
Community facilities recreation	461	412
Community health	12	17
Local laws	45	25
Occupation road reserve	221	179
Performing arts, functions and conferences	1,249	2,883
Public notices	104	97
Youth programs	-	3
Other fees and charges	1,400	976
Total user fees	14,094	20,441

User fees by timing of revenue recognition

User fees recognised at a point in time	14,094	20,441
Total user fees	14,094	20,441

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

3.4 Funding from other levels of government

2021	2020
\$'000	\$'000

Grants were received in respect of the following:

Summary of grants

Commonwealth funded grants	25,834	13,388
State funded grants	8,638	4,072
Total grants income	34,472	17,460

3.4 Funding from other levels of government (cont'd)	2021	2020
(a) Operating Grants	\$'000	\$'000
<i>Recurrent - Commonwealth Government</i>		
Children's services	419	391
Community health	104	95
Financial assistance grants	4,743	5,127
Aged care	1,044	836
Sport and recreation	20	-
Other	1	-
<i>Recurrent - State Government</i>		
Aged care	537	539
Council and community planning	73	-
Children services	1	1
Youth services	32	69
Maternal and child health	1,065	1,035
Other	124	-
Total recurrent operating grants	8,163	8,093
<i>Non-recurrent - Commonwealth Government</i>		
Asset management	32	8
Aged care	-	31
<i>Non-recurrent - State Government</i>		
Sport and recreation	180	8
Asset management	11	42
Waste management	138	289
Community health	27	20
Maternal child and health	131	82
Youth services	230	237
Integrated planning	43	50
Children's services	85	55
Council and community planning	3	-
Working 4 Victoria	1,324	-
COVID - 19	428	-
Other	13	6
Total non-recurrent operating grants	2,645	828
Total operating grants	10,808	8,921
(b) Capital Grants	2021	2020
	\$'000	\$'000
<i>Non-recurrent - Commonwealth Government</i>		
Buildings	45	1,122
Roads	3,527	858
Car parks	15,896	4,810
Recreational, leisure and community facilities	2	110
<i>Non-recurrent - State Government</i>		
Buildings	2,924	759
Roads	582	439
Footpaths and cycleways	24	9
Drainage	51	15
Recreational, leisure and community facilities	418	417
Parks and open space	6	-
Commercial centres	189	-
Total non-recurrent capital grants	23,664	8,539
Total capital grants	23,664	8,539
(c) Unspent grants received on condition that they be spent in a specific manner	2021	2020
	\$'000	\$'000
<i>Operating</i>		
Balance at start of year	11,231	1,640
Received during the financial year and remained unspent at balance date	1,507	11,039
Received in prior years and remained unspent at balance date	140	192
Received in prior years and spent during the financial year	(165)	(1,442)
Balance at year end	12,713	11,231

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3.4 Funding from other levels of government (cont'd)

(c) Unspent grants received on condition that they be spent in a specific manner (cont'd)

	2021	2020
	\$'000	\$'000
Capital		
Balance at start of year	30,203	2,613
Received during the financial year and remained unspent at balance date	5,254	28,368
Received in prior years and remained unspent at balance date	8,000	1,835
Received in prior years and spent during the financial year	(20,228)	(778)
Balance at year end	<u>23,229</u>	<u>30,203</u>

Grant income is recognised at the point in time when the council satisfies its performance obligations as specified in the underlying agreement.

3.5 Contributions

	2021	2020
	\$'000	\$'000
Monetary	10,205	5,142
Non-monetary	25	378
Total contributions	<u>10,230</u>	<u>5,520</u>

Contributions of non monetary assets were received in relation to the following asset classes:

Land	-	157
Drainage	-	187
Plant machinery and equipment	-	34
Roads	25	-
Total non-monetary contributions	<u>25</u>	<u>378</u>

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

3.6 Net gain/(loss) on disposal of property, infrastructure, plant and equipment

	2021	2020
	\$'000	\$'000
Proceeds of sale - monetary	619	854
Proceeds of sale - non-monetary	20,310	-
Written down value of assets disposed	(8,240)	(565)
Total net gain/(loss) on disposal of property, infrastructure, plant and equipment	<u>12,689</u>	<u>289</u>

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

3.7 Other income

	2021	2020
	\$'000	\$'000
Interest on investments	250	811
Interest other	3	2
Rent	159	310
Total other income	<u>412</u>	<u>1,123</u>

Interest is recognised as it is earned. Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Note 4 The cost of delivering services

4.1 (a) Employee costs

	2021	2020
	\$'000	\$'000
Wages and salaries	49,446	49,923
Workcover	297	379
Superannuation	4,686	4,648
Fringe benefits tax	495	513
Total employee costs	<u>54,924</u>	<u>55,463</u>

(b) Superannuation

Council made contributions to the following funds:

Defined benefit fund

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	201	251
	<u>201</u>	<u>251</u>
Employer contributions payable at reporting date.	-	-

Accumulation funds

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	2,353	2,462
Employer contributions - other funds	2,132	1,935
	<u>4,485</u>	<u>4,397</u>

Employer contributions payable at reporting date.

Refer to note 9.3 for further information relating to Council's superannuation obligations.

4.2 Materials and services	2021	2020
	\$'000	\$'000
Agency staff	651	829
Apprentices	534	484
Bank charges	325	368
Cleaning	915	926
Communications, postage and advertising	1,181	1,222
Consultants	673	976
Cost of goods sold	630	794
Fire services levy	116	110
Food costs - meals on wheels	516	508
Fuels, oil, registrations and running costs - plant and fleet	904	1,034
Grants to the community	663	438
Insurance	1,014	888
Legal fees	449	611
Library contribution	2,543	2,679
Licence fees	252	191
Maintenance	3,756	3,740
Marketing and promotion	78	355
Materials - depot and golf courses	1,238	1,258
Memberships and subscriptions	184	306
Printing and stationary	218	142
Security	582	378
Training	304	370
Uniforms	97	103
Utilities	3,217	3,553
Other	2,953	3,426
Contract payments - waste	13,099	12,830
Contract payments - operations	4,201	4,457
Contract payments - valuations	25	76
Contract payments - election	461	-
Contractors - other	5,798	6,326
Total materials and services	47,577	49,378
4.3 Depreciation	2021	2020
	\$'000	\$'000
Property	5,228	4,530
Plant and equipment	2,008	2,090
Infrastructure	15,613	15,372
Total depreciation	22,849	21,992
Refer to note 5.2(c), 5.8 and 6.1 for a more detailed breakdown of depreciation and amortisation charges and accounting policy.		
4.4 Amortisation - intangible assets	2021	2020
	\$'000	\$'000
Software	279	243
Total amortisation - intangible assets	279	243
4.5 Amortisation - right of use assets	2021	2020
	\$'000	\$'000
Photocopiers	42	29
IT equipment	590	275
Leisure equipment	171	20
Land	4	-
Total amortisation - right of use assets	807	324
4.6 Bad and doubtful debts	2021	2020
	\$'000	\$'000
Other debtors	17	-
Total bad and doubtful debts	17	-

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4.6 Bad and doubtful debts (cont'd)

Movement in provisions for doubtful debts

Balance at the beginning of the year	26	49
New provisions recognised during the year	17	(19)
Amounts already provided for and written off as uncollectible	(4)	(4)
Amounts provided for but recovered during the year	-	-
Balance at end of year	39	26

Provision for doubtful debt is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.

4.7 Borrowing costs

	2021	2020
	\$'000	\$'000
Interest - borrowings	843	902
Total borrowing costs	843	902

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.

4.8 Finance costs - leases

	2021	2020
	\$'000	\$'000
Interest - lease liabilities	72	35
Total finance costs	72	35

4.9 Other expenses

	2021	2020
	\$'000	\$'000
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	69	76
Auditors' remuneration - internal	71	132
Councillors' allowances	307	317
Operating lease rentals	75	202
Assets written-off / impaired	2,237	2,940
Total other expenses	2,759	3,667

Note 5 Our financial position

5.1 Financial assets

	2021	2020
	\$'000	\$'000
(a) Cash and cash equivalents		
Cash on hand	23	25
Cash at bank	1,308	10,213
Term deposits	26,583	37,018
Total cash and cash equivalents	27,914	47,256
(b) Other financial assets		
Term deposits - current	37,917	20,598
Term deposits - non-current	1,057	1,057
Total other financial assets	38,974	21,655
Total financial assets	66,888	68,911

Councils cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

- Trust funds and deposits (Note 5.3)	6,796	5,582
Total restricted funds	6,796	5,582
Total unrestricted cash and cash equivalents	21,118	41,674

Intended allocations

Although not externally restricted the following amounts have been allocated for specific future purposes by Council:

- cash held to fund carried forward capital works (inclusive of grant funded works)	11,379	2,075
- Grants received during the financial year, or previous financial years that remain unspent at balance date (excluding cash held to fund carry forward capital works that are grant funded)	24,563	30,876
Total funds subject to intended allocations	35,942	32,951

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts. Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost.

5.1 Financial assets (cont'd)

(c) Trade and other receivables

	2021	2020
	\$'000	\$'000
Current		
<i>Statutory receivables</i>		
Rates debtors	3,811	3,290
Garbage charges - debtors	767	645
Infringement debtors	170	165
Provision for doubtful debts - infringements	(4)	(9)
<i>Non statutory receivables</i>		
Loans and advances to community organisations	35	33
Interest accrued - other investments	41	73
Other debtors	8,804	17,261
Provision for doubtful debts - other debtors	(35)	(17)
Total current trade and other receivables	13,589	21,441
Non-current		
<i>Statutory receivables</i>		
Rates debtors	41	41
Infringement debtors	1	-
<i>Non statutory receivables</i>		
Loans and advances to community organisations	74	60
Interest accrued - other investments	5	73
Other debtors	450	103
Total non-current trade and other receivables	571	277
Total trade and other receivables	14,160	21,718

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

(d) Ageing of receivables

The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	5,247	3,020
Past due by up to 30 days	617	13,658
Past due between 31 and 180 days	2,948	65
Past due between 181 and 365 days	67	607
Past due by more than 1 year	529	236
Total trade and other receivables	9,408	17,586

(e) Ageing of individually impaired receivables

At balance date, other debtors representing financial assets with a nominal value of \$177,766 (2020: \$84,820) were impaired. The amount of the provision raised against these debtors was \$17,777 (2020: \$8,482). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

The ageing of receivables that have been individually determined as impaired at reporting date was:

Current (not yet due)	-	-
Past due by up to 30 days	-	-
Past due between 31 and 180 days	-	-
Past due between 181 and 365 days	2	31
Past due by more than 1 year	176	53
Total individually impaired receivables	178	84

5.2 Non-financial assets

(a) Inventories

	2021	2020
	\$'000	\$'000
Inventories held for distribution	145	138
Inventories held for sale	276	266
Total inventories	421	404

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

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5.2 Non-financial assets (cont'd)

(b) Other assets

	2021 \$'000	2020 \$'000
Prepayments	1,312	923
Accrued income	26	1
Total other assets	1,338	924

(c) Intangible assets

	2021 \$'000	2020 \$'000
Software	874	784
Total intangible assets	874	784

Gross carrying amount

	Software \$'000	Total \$'000
Balance at 1 July 2019	1,790	1,790
Additions	245	245
Disposals - fully amortised	(639)	(639)
Balance at 1 July 2020	1,396	1,396
Additions	369	369
Disposals - fully amortised	(152)	(152)
Balance at 30 June 2021	1,613	1,613

Accumulated amortisation and impairment

	Software \$'000	Total \$'000
Balance at 1 July 2019	1,008	1,008
Amortisation expense	243	243
Disposals - fully amortised	(639)	(639)
Balance at 1 July 2020	612	612
Amortisation expense	279	279
Disposals - fully amortised	(152)	(152)
Balance at 30 June 2021	739	739

Net book value at 30 June 2020

Net book value at 30 June 2021

784	784
874	874

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life. Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

5.3 Payables

(a) Trade and other payables

	2021 \$'000	2020 \$'000
Trade payables	13,721	7,704
Accrued expenses	1,315	1,259
Total trade and other payables	15,036	8,963

(b) Trust funds and deposits

	2021 \$'000	2020 \$'000
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Current

Refundable deposits	3,921	3,323
Fire services levy	525	405
Retention amounts	698	642
Other refundable deposits	1,164	551
Special rate assessment	158	655
Total current trust funds and deposits	6,466	5,576

Non-current

Other refundable deposits	6	6
Special rate assessment	324	-
Total non-current trust funds and deposits	330	6

Total trust funds and deposits

6,796	5,582
--------------	--------------

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

5.3 Payables (cont'd)

(b) Trust funds and deposits

Purpose and nature of items

Refundable / Other Refundable Deposits - Deposits are taken by council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Service Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

(c) Unearned income	2021	2020
	\$'000	\$'000
Current		
Grants received in advance - operating	12,573	11,066
Grants received in advance - capital	18,390	19,810
Total current unearned income	30,963	30,876
Non-current		
Grants received in advance - capital	1,952	10,780
Total current unearned income	1,952	10,780
Total unearned income	32,915	41,656

Non-current unearned income amounts represent grant funding received by Council in relation to large, multi-year capital construction agreements. The non-current portion has been identified via planned expenditure and progress towards the projects as per Council's 10 year capital works program and adopted budget.

5.4 Interest-bearing liabilities	2021	2020
	\$'000	\$'000
Current		
Borrowings - secured	1,541	2,618
Total current interest-bearing liabilities	1,541	2,618
Non-current		
Borrowings - secured	14,277	15,817
Total non-current interest-bearing liabilities	14,277	15,817
Total interest-bearing liabilities	15,818	18,435

Borrowings are secured by a deed of charge over Council rates.

(a) The maturity profile for Council's borrowings is:

Not later than one year	1,541	2,618
Later than one year and not later than five years	6,967	6,637
Later than five years	7,310	9,180
	15,818	18,435

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method. The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

5.5 Provisions

2021	Total
	\$ '000
Balance at beginning of the financial year	15,292
Additional provisions	4,571
Amounts used	(3,878)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	(89)
Balance at the end of the financial year	15,896

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5.5 Provisions (cont'd)

2020

Balance at beginning of the financial year	13,849
Additional provisions	5,205
Amounts used	(3,912)
Change in the discounted amount arising because of time and	150
Balance at the end of the financial year	15,292

(a) Employee provisions

Current provisions expected to be wholly settled within 12 months

	2021	2020
	\$'000	\$'000
Annual leave	3,357	3,168
Long service leave	1,101	1,089
Service gratuities	5	5
	4,463	4,262

Current provisions expected to be wholly settled after 12 months

Annual leave	1,467	1,148
Long service leave	8,402	7,942
Service gratuities	57	77
	9,926	9,167

Total current employee provisions

14,389 13,429

Non-current

Long service leave

Total non-current employee provisions

1,507 1,863
1,507 1,863

Aggregate carrying amount of employee provisions:

Current	14,389	13,429
Non-current	1,507	1,863
Total aggregate carrying amount of employee provisions	15,896	15,292

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Wages and salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. LSL is measured at present value. Unconditional LSL is disclosed as a current liability. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability.

Key assumptions:

	2021	2020
- weighted average discount rate	0.88%	0.57%
- inflation rate	2.95%	4.25%

5.6 Financing arrangements

The Council has the following funding arrangements in place:

	2021	2020
	\$'000	\$'000
Bank overdraft	1,300	1,300
Corporate purchasing cards	300	300
Total facilities	1,600	1,600
Used facilities	16	111
Unused facilities	1,584	1,489

5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	Total \$'000
2021					
Operating					
Recycling	1,311	334	-	-	1,645
Waste management	12,457	3,177	-	-	15,634
Cleaning contracts for council buildings	1,085	310	141	-	1,536
Other	1,086	543	449	-	2,078
Total	15,939	4,364	590	-	20,893
Capital					
Buildings	19,989	281	227	-	20,497
Roads	3,067	-	-	-	3,067
Parks and reserves	1,138	592	1,559	-	3,289
Total	24,194	873	1,786	-	26,853
2020					
Operating					
Recycling	1,290	329	-	-	1,619
Waste management	10,308	2,628	-	-	12,936
Other	2,783	1,553	1,393	-	5,729
Cleaning contracts for council buildings	959	626	634	-	2,219
Total	15,340	5,136	2,027	-	22,503
Capital					
Buildings	2,329	-	-	-	2,329
Roads	1,439	-	-	-	1,439
Parks and reserves	122	-	-	-	122
Total	3,890	-	-	-	3,890

5.8 Leases

At inception of a contract, all entities would assess whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- The customer has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- The customer has the right to direct the use of the asset.

This policy is applied to contracts entered into, or changed, on or after 1 July 2019.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located.

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5.8 Leases (cont'd)

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments;
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Council has elected to apply the temporary option available under AASB 16 Leases which allows not-for-profit entities to not measure right-of-use assets at initial recognition at fair value in respect of leases that have significantly below-market terms.

Right-of-use assets	Photocopiers	IT equipment	Leisure equipment	Land	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Balance at 1 July 2019	18	-	25	-	43
Additions	121	1,411	36	-	1,568
Amortisation charge	(29)	(275)	(20)	-	(324)
Balance at 1 July 2020	110	1,136	41	-	1,287
Additions	67	755	836	11	1,669
Amortisation charge	(42)	(590)	(171)	(4)	(807)
Balance at 30 June 2021	135	1,301	706	7	2,149

Lease liabilities	2021	2020
	\$'000	\$'000
Maturity analysis - contractual undiscounted cash flows		
Less than one year	989	555
One to five years	1,298	815
More than five years	-	-
Total undiscounted lease liabilities as at 30 June:	2,287	1,370

Lease liabilities included in the Balance Sheet at 30 June:

Current	934	513
Non-current	1,252	789
Total lease liabilities	2,186	1,302

Short-term and low value leases

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of AUD\$10,000), including IT equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

Expenses relating to:	2021	2020
	\$'000	\$'000
Short-term leases	75	114
Total	75	114

Non-cancellable lease commitments - short-term and low-value leases

Commitments for minimum lease payments for short-term and low-value leases are payable within:

One year	3	18
Total lease commitments	3	18

Note 6 Assets we manage
6.1 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment

	At fair value 30 June 2020	Adjustments for prior periods	Additions	Contributions	Revaluation	Depreciation	Write off	Disposals	Transfers	At fair value 30 June 2021
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property	1,117,176	-	43,437	-	73,858	(5,228)	(5)	(1,350)	10,603	1,238,491
Plant and equipment	9,554	248	1,437	-	-	(2,008)	(70)	(90)	358	9,429
Infrastructure	640,743	2,254	4,835	25	18,078	(15,613)	(2,027)	-	3,897	652,192
Work in progress	20,985	-	31,354	-	-	-	(121)	-	(14,858)	37,360
	1,788,458	2,502	81,063	25	91,936	(22,849)	(2,223)	(1,440)	-	1,937,472

Summary of work in progress

	Opening WIP	Additions	Write Off	Transfers	Closing WIP
	\$'000	\$'000	\$'000	\$'000	\$'000
Property	13,040	20,739	-	(10,614)	23,165
Plant and equipment	543	29	(121)	(422)	29
Infrastructure	7,402	10,586	-	(3,822)	14,166
Total	20,985	31,354	(121)	(14,858)	37,360

1 July 2020

\$'000

Adjustments for prior periods

Council has brought to account a number of additional assets inadvertently omitted, overstated or not discovered during prior recognition processes. This has been adjusted against opening asset balances for Property, Infrastructure, Plant and Equipment and Accumulated Surplus at 1 July 2020.

Works of Art	248
Roads	919
Footpaths and cycleways	109
Drainage	1,226
	2,502

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6.1 Property, infrastructure, plant and equipment (cont'd)
(a) Property

	Land - specialised	Land - non specialised	Total Land	Buildings - non specialised	Total Buildings	Work In Progress	Total Property
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2020	232,560	682,191	914,751	312,880	312,880	13,040	1,240,671
Accumulated depreciation at 1 July 2020	-	-	-	(110,455)	(110,455)	-	(110,455)
	232,560	682,191	914,751	202,425	202,425	13,040	1,130,216
Movements in fair value							
Additions	-	8,310	8,310	35,127	35,127	20,739	64,176
Write off	-	-	-	(9)	(9)	-	(9)
Revaluation	(37)	81,701	81,664	-	-	-	81,664
Transfers	-	-	-	10,603	10,603	(10,614)	(11)
Disposals	-	(1,350)	(1,350)	-	-	-	(1,350)
	(37)	88,661	88,624	45,721	45,721	10,125	144,470
Movements in accumulated depreciation							
Adjustment for prior period	-	-	-	-	-	-	-
Depreciation and amortisation	-	-	-	(5,228)	(5,228)	-	(5,228)
Revaluation	-	-	-	(7,806)	(7,806)	-	(7,806)
Write off	-	-	-	4	4	-	4
Transfers	-	-	-	-	-	-	-
	-	-	-	(13,030)	(13,030)	-	(13,030)
At fair value 30 June 2021	232,523	770,852	1,003,375	358,601	358,601	23,165	1,385,141
Accumulated depreciation at 30 June 2021	-	-	-	(123,485)	(123,485)	-	(123,485)
	232,523	770,852	1,003,375	235,116	235,116	23,165	1,261,656

6.1 Property, infrastructure, plant and equipment (cont'd)
(b) Plant and Equipment

	Plant machinery and equipment	Fixtures fittings and furniture	Computers and telecomms	Work In Progress	Total Plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2020	12,177	6,117	1,209	543	20,046
Accumulated depreciation at 1 July 2020	(5,844)	(3,051)	(1,054)	-	(9,949)
	6,333	3,066	155	543	10,097
Movements in fair value					
Adjustment for prior period	-	248	-	-	248
Additions	1,046	341	50	29	1,466
Contributions	-	-	-	-	-
Write off	(236)	(290)	(24)	(121)	(671)
Transfers	203	155	-	(422)	(64)
Disposals	(711)	-	-	-	(711)
	302	454	26	(514)	268
Movements in accumulated depreciation					
Adjustment for prior period	-	-	-	-	-
Depreciation and amortisation	(1,528)	(413)	(67)	-	(2,008)
Write off	200	256	24	-	480
Disposals	621	-	-	-	621
	(707)	(157)	(43)	-	(907)
At fair value 30 June 2021	12,479	6,571	1,235	29	20,314
Accumulated depreciation at 30 June 2021	(6,551)	(3,208)	(1,097)	-	(10,856)
	5,928	3,363	138	29	9,458

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6.1 Property, infrastructure, plant and equipment (cont'd)
(c) Infrastructure

	Roads	Footpaths and cycleways	Drainage	Parks open spaces and streetscapes	Off street car parks	Work In Progress	Total Infrastructure
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2020	455,136	110,750	432,940	73,532	23,221	7,402	1,102,981
Accumulated depreciation at 1 July 2020	(169,690)	(81,429)	(165,107)	(34,686)	(3,922)	-	(454,836)
	285,446	29,321	267,833	38,844	19,299	7,402	648,145
Movements in fair value							
Adjustment for prior period	952	109	1,226	-	-	-	2,287
Additions	1,123	867	959	1,603	283	10,586	15,421
Revaluation	3,673	908	24,606	-	198	-	29,385
Contributions	25	-	-	-	-	-	25
Write-off	(147)	-	(297)	(3,040)	-	-	(3,484)
Transfers	1,848	437	457	1,022	133	(3,822)	75
	7,474	2,321	26,951	(415)	614	6,764	43,709
Movements in accumulated depreciation							
Adjustment for prior period	(33)	-	-	-	-	-	(33)
Depreciation and amortisation	(7,069)	(1,451)	(3,953)	(2,738)	(402)	-	(15,613)
Revaluation	(1,346)	(562)	(9,374)	-	(25)	-	(11,307)
Write-off	34	-	113	1,310	-	-	1,457
Transfers	-	-	-	-	-	-	-
	(8,414)	(2,013)	(13,214)	(1,428)	(427)	-	(25,496)
At fair value 30 June 2021	462,610	113,071	459,891	73,117	23,835	14,166	1,146,690
Accumulated depreciation at 30 June 2021	(178,104)	(83,442)	(178,321)	(36,116)	(4,349)	-	(480,332)
	284,506	29,629	281,570	37,001	19,486	14,166	666,358

Note 6 Assets we manage (cont'd)*Acquisition*

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Asset recognition thresholds and depreciation periods	Depreciation period Years	Threshold limit \$'000
Property		
land	-	-
Buildings		
buildings	25 - 150	10
Plant and equipment		
plant, machinery and equipment	2 - 10	3
fixtures, fittings and furniture	2 - 15	0.7
works of art	-	-
computers and telecommunications	2 - 10	0.7
Infrastructure		
road pavements and seals	36 - 65	20
road substructure	36	20
road formation and earthworks	150 - 200	20
road kerb, channel and minor culverts	65	5
road appurtenance	10 - 65	5
footpaths and cycleways	50 - 80	5
drainage	110	5
Parks, reserves and recreational		
sub-surface drainage	10	5
irrigation	10	5
lake improvement works	60 - 80	5
sporting grounds surfaces	20 - 50	5
playground equipment	15 - 20	5
public seating	15 - 20	5
Intangible assets		
intangible assets	5	2

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed above and are consistent with the prior year unless otherwise stated.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

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Note 6 Assets we manage (cont'd)

Valuation of land and buildings

The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or un-serviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

An indexed based revaluation was conducted on land in the current year by a qualified independent valuer (Alvin Lee - Certified Practising Valuer No. 62944), and a full revaluation will be conducted in 2021/22.

Full revaluations for financial reporting purposes are conducted bi-annually by Council, with the most recent previous revaluation undertaken in May 2020 by a qualified independent valuer (James Graps AAPI - Certified Practising Valuer No. 101826).

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2021 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
Land	-	12,723	758,129	Jun-21
Specialised land	-	-	232,523	Jun-21
Buildings	-	1,929	233,187	Jun-21
Total	-	14,652	1,223,839	

Valuation of infrastructure

The date of the current valuation is detailed in the following table. An index based revaluation was conducted in the current year, this valuation was based on Rawlinsons Australian Construction Handbook 2021 - Edition 39. The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2021 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
Roads	-	-	284,506	Jun-21
Footpaths and cycleways	-	-	29,629	Jun-21
Drainage	-	-	281,570	Jun-21
Parks open spaces and streetscapes	-	-	37,001	Jun-21
Off street car parks	-	-	19,486	Jun-21
Total	-	-	652,192	

Description of significant unobservable inputs into level 3 valuations

Specialised land (land under roads) is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values of 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values average \$543.94 per square metre.

Non specialised land is valued using a market based mass modelling technique. Significant unobservable inputs include the extent and impact of restriction of use. The extent and impact of restrictions on use varies, and the market value of land varies significantly depending on the location of the land and the current market conditions.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2021 \$'000	2020 \$'000
Reconciliation of specialised land		
Land under roads	232,523	232,560
Total specialised land	232,523	232,560

6.2 Investments in associates, joint arrangements and subsidiaries	2021	2020
	\$'000	\$'000
(a) Investments in associates		
Investments in associates accounted for by the equity method are:		
- Eastern Regional Library Corporation	3,471	3,305
- Narre Warren User Group	261	273
Total	3,732	3,578

Eastern Regional Library Corporation

Background

Council's equity share in the Eastern Regional Library Corporation as at 30 June 2021, based on the Corporation's unaudited financial report, is disclosed as a non-current investment.

The equity holders in the Eastern Regional Library Corporation are:

Maroondah City Council - 24.89%

Knox City Council - 36.39%

Yarra Ranges Shire Council - 38.72%

Council's share of accumulated surplus / (deficit)

Council's share of accumulated surplus / (deficit) at start of year	3,305	3,150
Reported surplus / (deficit) for year	166	155
Council's share of accumulated surplus / (deficit) at end of year	3,471	3,305

Narre Warren User Group

Background

Council holds a 15.94% interest in the net assets relating to the use of the now closed Narre Warren regional landfill facility. The investment held by the Narre Warren User Group is used for monitoring of the site, receipt of royalties and interest on the investment. Refer to Note 8.1 Contingent assets and liabilities.

Council's share of accumulated surplus / (deficit)

Council's share of accumulated surplus / (deficit) at start of year	273	297
Reported surplus / (deficit) for year	(12)	(24)
Council's share of accumulated surplus / (deficit) at end of year	261	273

Associates are all entities over which Council has significant influence but not control or joint control. Investments in associates are accounted for using the equity method of accounting, after initially being recognised at cost.

Investments in joint arrangements are classified as either joint operations or joint ventures depending on the contractual rights and obligations each investor has, rather than the legal structure of the joint arrangement.

For joint operations, Council recognises its direct right to, and its share of jointly held assets, liabilities, revenues and expenses of joint operations.

Interests in joint ventures are accounted for using the equity method. Under this method, the interests are initially recognised in the consolidated balance sheet at cost and adjusted thereafter to recognise Council's share of the post-acquisition profits or losses and movements in other comprehensive income in profit or loss and other comprehensive income respectively.

Committees of management

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

6.3 Non-current assets classified as held for sale	2021	2020
	\$'000	\$'000
Land and buildings - carrying amount	-	6,799
	-	6,799

Non-current assets classified as held for sale (including disposal groups) are measured at the lower of its carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.

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Note 7 People and relationships

7.1 Council and key management remuneration

2021 No.	2020 No.
-------------	-------------

(a) Related Parties

Parent entity

Maroondah City Council is the parent entity.

Subsidiaries and Associates

Interests in subsidiaries and associates are detailed in Note 6.2.

(b) Key Management Personnel

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

Councillors

T. Damante

T. Dib

M. Graham (including as Deputy Mayor July 2020 - September 2020)

N. Lamont (including as Deputy Mayor November 2020 to current)

P. Macdonald

S. Mazzuchelli (from July 2020 - September 2020)

K. Spears (including as Mayor November 2020 to current)

R. Steane

S. Stojanovic (from November 2020 to current)

M. Symon (including as Mayor July 2020 - September 2020)

Key Management Personnel

Chief Executive Officer

Director - Corporate Services

Director - Development and Amenity

Director - Operations, Assets and Leisure

Director - Strategy and Community

Total Number of Councillors

10	9
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Total of Chief Executive Officer and other Key Management Personnel

5	5
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Total Number of Key Management Personnel

15	14
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(c) Remuneration of Key Management Personnel

2021 \$'000	2020 \$'000
----------------	----------------

Total remuneration of key management personnel was as follows:

Short-term benefits

1,589	1,562
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Long-term benefits

26	(26)
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Post employment benefits

154	150
-----	-----

Total Remuneration of Key Management Personnel

1,769	1,686
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The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

\$1,000 - \$9,999

2021 No.	2020 No.
-------------	-------------

\$10,000 - \$19,999

1	-
---	---

\$20,000 - \$29,999

1	-
---	---

\$40,000 - \$49,999

6	7
---	---

\$50,000 - \$59,999

1	-
---	---

\$60,000 - \$69,999

-	1
---	---

\$230,000 - \$239,999

1	1
---	---

\$240,000 - \$249,999

-	1
---	---

\$260,000 - \$269,999

2	1
---	---

\$270,000 - \$279,999

-	2
---	---

\$390,000 - \$399,999

2	-
---	---

\$400,000 - \$409,999

-	1
---	---

1	-
---	---

15	14
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7.1 Council and key management remuneration (cont'd)

(d) Senior Officer Remuneration

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

a) has management responsibilities and reports directly to the Chief Executive; or

b) whose total annual remuneration exceeds \$151,000

The number of Senior Officers are shown below in their relevant income bands:

Income Range:	2021 No.	2020 No.
\$151,000 - \$169,999	3	3
\$170,000 - \$179,999	9	10
\$180,000 - \$189,999	2	4
\$190,000 - \$199,999	3	-
	17	17
Total Remuneration for the reporting year for Senior Officers included above, amounted to:	3,014	2,974

7.2 Related party disclosure

(a) Transactions with related parties

During the period Council entered into the following transactions with related parties.

There were 12 transactions that occurred during the current period with one related party for mowing services. The total of these transactions was \$53,678, and were made on standard terms through an open tender process. There were 4 transactions that occurred during the current period with one related party, as contributions to the Eastern Regional Libraries. The total of these transactions was \$2,532,706.

**2021
\$'000**

2,586

**2020
\$'000**

2,716

(b) Outstanding balances with related parties

The following balances are outstanding at the end of the reporting period in relation to transactions with related parties.

There were no outstanding balances with related parties for the period ending 30 June 2021.

- 9

(c) Loans to / from related parties

The aggregate amount of loans in existence at balance date that have been made, guaranteed or secured by the council to a related party as follows:

No loans to / from related parties for the 2020/21 year.

(d) Commitments to / from related parties

The aggregate amount of commitments in existence at balance date that have been made, guaranteed or secured by the council to a related party are as follows:

Commitments to related parties noted for the 2020/21 year.

2,771

These commitments are related to contributions to the Eastern Regional Libraries.

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Note 8 Managing uncertainties**8.1 Contingent assets and liabilities****(a) Contingent liabilities**

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined in Note 9.3. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Insurance claims

Council regularly receives claims and demands arising from incidents which occur on land belonging to Council or that arise from the actions or omissions of Council and or its officers. Council is a participant of the MAV Liability Mutual Insurance (LMI) Scheme. Council carries \$600m of public liability insurance and \$600m of professional indemnity insurance, both with a policy excess of \$50,000 each. The maximum liability of Council in any single claim is the extent of its excess. There are no above excess claims of which Council is aware which would either fall outside the terms of Council's insurance policies or that have not been reported to the LMI scheme.

Legal matters

The Council is presently involved in several confidential legal matters, which are being conducted through Council's solicitors. As the matters are yet to be finalised, and the financial outcomes are unable to be estimated, no allowance for these contingencies have been made in the financial report.

Liability Mutual insurance

Council is a participant of the MAV Liability Mutual Insurance (LMI) Scheme. The LMI scheme provides public liability and professional indemnity insurance cover. The LMI scheme states that each participant will remain liable to make further contributions to the scheme in respect of any insurance year in which it was a participant to the extent of its participant's share of any shortfall in the provision set aside in respect of that insurance year, and such liability will continue whether or not the participant remains a participant in future insurance years.

Other contingent liabilities

Approximately \$1,641,315 (\$1,715,275 in 2020) is held by Whitehorse City Council in a Landfill Site Aftercare Reserve in relation to the Narre Warren Landfill Site to deal with any environmental problems that could arise in relation to the completed landfill site. Based on experience during operation no problems are expected but the Reserve will continue to be held for approximately the next 20 years until the site is safe. Council's exposure is 15.94% per cent of any works that are required to be completed.

(b) Guarantees for loans to other entities

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that the right will be exercised.

Maroondah City Council acts as guarantor against the borrowings for Ringwood Diving Inc. The liability is limited to \$25,000.

8.2 Change in accounting standards

Certain new Australian Accounting Standards and Interpretations have been published that are not mandatory for the 30 June 2021 reporting period. Council has assessed the impact of these new standards, and as at 30 June 2021, there are no new or pending accounting standards and interpretations issued by the Australian Accounting Standards Board (AASB) applicable for the year ending 30 June 2022 that are expected to impact Council.

8.3 Financial instruments**(a) Objectives and policies**

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

8.3 Financial instruments (cont'd)**(b) Market risk (cont'd)****Interest rate risk**

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes council to fair value interest rate risk. Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment products;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. Credit risk exists in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- council have a policy for establishing credit limits for the entities council deal with;
- council may require collateral where appropriate; and
- council only invest surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the council's financial assets is minimal because the main debtor is secured by a charge over the rateable property. There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 8.1(a).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset. To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 8.1(b), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 5.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of +1% and -1% in market interest rates (AUD) from year-end rates of 0.10%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

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8.4 Fair value measurement*Fair value hierarchy*

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. *AASB 13 Fair value measurement*, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 2 to 5 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

Note 9 Other matters

9.1 Reserves

	Balance at beginning of reporting period \$'000	Adjustments for prior periods \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
(a) Asset revaluation reserves				
2021				
Property				
Land	499,956	-	81,664	581,620
Buildings	65,739	-	(7,806)	57,933
	565,695	-	73,858	639,553
Infrastructure				
Roads	249,992	-	2,327	252,319
Footpaths and cycleways	27,699	-	346	28,045
Drainage	153,415	-	15,232	168,647
Off street car parks	447	-	173	620
	431,553	-	18,078	449,631
Total asset revaluation reserves	997,247	-	91,936	1,089,183
2020				
Property				
Land	549,322	-	(49,366)	499,956
Buildings	63,449	-	2,290	65,739
	612,771	-	(47,076)	565,695
Infrastructure				
Roads	243,352	-	6,640	249,992
Footpaths and cycleways	26,953	-	746	27,699
Drainage	146,459	-	6,956	153,415
Off street car parks	-	-	447	447
	416,764	-	14,789	431,553
Total asset revaluation reserves	1,029,535	-	(32,288)	9,972,477

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

	Balance at beginning of reporting period \$'000	Adjustments for prior periods \$'000	Transfer from accumulated surplus \$'000	Balance at end of reporting period \$'000
(b) Other reserves				
2021				
General	11,000	-	1,000	12,000
Total Other reserves	11,000	-	1,000	12,000
2020				
General	11,000	-	-	11,000
Total Other reserves	11,000	-	-	11,000

The general reserve is used to record funds set aside for future possible contingencies e.g. unfunded superannuation call, unplanned capital expenditure.

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9.2 Reconciliation of cash flows from operating activities to surplus / (deficit)	2021 \$'000	2020 \$'000
Surplus / (deficit) for the year	42,316	10,335
Depreciation and amortisation	23,935	22,559
(Profit) / loss on disposal of property, infrastructure, plant and equipment	(12,689)	(289)
Assets written off and adjustments	2,225	2,718
Finance costs	915	937
Contributions - non-monetary assets	(25)	(378)
Other	(1,227)	(205)
<i>Change in assets and liabilities:</i>		
(Increase) / decrease in trade and other receivables	7,558	(9,883)
(Increase) / decrease in prepayments	(414)	(454)
Increase / (decrease) in trade and other payables	2,507	(1,959)
Increase / (decrease) in trust funds and other deposits	1,214	753
(Increase) / decrease in inventories	(17)	(11)
Increase / (decrease) in unearned income	(8,741)	39,027
Increase / (decrease) in provisions	604	1,443
Net cash provided by / (used in) operating activities	58,161	64,593

9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper / Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2021, this was 9.5% as required under Superannuation Guarantee (SG) legislation).

Defined benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119 *Employee Benefits*.

Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

A triennial actuarial review for the Defined Benefit category as at 30 June 2020 was conducted and completed by the due date of 31 December 2020. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 104.6%. The financial assumptions used to calculate the VBI were:

Net investment returns 5.6% pa
Salary information 2.5% pa for two years, and 2.75% pa thereafter
Price inflation (CPI) 2.0% pa

As at 30 June 2021, an interim actuarial investigation is underway as the Fund provides lifetime pensions in the Defined Benefit category.

Vision Super has advised that the estimated VBI at 30 June 2021 was 109.7%. The financial assumptions used to calculate its VBI were:

Net investment returns 4.8% pa
Salary information 2.75% pa
Price inflation (CPI) 2.25% pa

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2020 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

9.3 Superannuation (cont'd)**Employer contributions***Regular contributions*

On the basis of the results of the 2020 triennial actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2021, this rate was 9.5% of members' salaries (9.5% in 2019/2020). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2020 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

The 2020 triennial actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation conducted every three years and interim actuarial investigations are conducted for each intervening year. A full investigation was conducted as at 30 June 2020.

The Fund's actuarial investigations identified the following for the Defined Benefit category of which Council is a contributing employer:

	2020 \$'000 Triennial	2019 \$'000 Interim
A VBI surplus	100,000	151,300
A total service liability surplus	200,000	233,400
A discount accrued benefits surplus	217,800	256,700

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2020.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2020.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2020.

Council was notified of the 30 June 2020 VBI during August 2020 (2019: August 2019).

The 2021 interim actuarial investigation

An interim actuarial investigation is being conducted for the Fund's position as at 30 June 2021 as the Fund provides lifetime pensions in the Defined Benefit category. It is anticipated that this actuarial investigation will be completed by October 2021. Council was notified of the 30 June 2021 VBI during August 2021 (2020: August 2020).

Performance Statement

For the Year Ended 30 June 2021

Description of municipality

The City of Maroondah covers a land area of 61.4 square kilometres in Melbourne's outer east, 22 kilometres from the Central Business District (CBD). The area is a substantially developed peri-urban residential municipality, with an estimated population of 119,401 residents¹ and 47,021 households with an average of 2.54 people per household.²

The City of Maroondah includes the suburbs of Bayswater North, Croydon, Croydon Hills, Croydon North, Croydon South, Heathmont, Kilsyth South, Ringwood, Ringwood East, Ringwood North and Waranwood. The City also includes small sections of Kilsyth, Park Orchards, Vermont and Wonga Park. With little remaining land available for greenfield residential development, future population growth will be mainly stimulated by housing consolidation and medium density development.

Maroondah has the strategic advantage of being located at the north-eastern junction of the Eastern Freeway - EastLink corridor. There are two train lines and a large number of bus routes linking the City with other regions. Our sustainable transport links continue to expand, with on-road cycling paths and shared paths on major trails, including the Mullum Mullum Creek Trail, the EastLink Trail, Taralla Creek Trail and the Dandenong Creek Trail.

Disclosure of COVID-19 impacts on the current reporting period

On 11 March 2020, the novel coronavirus (COVID-19) was declared a global pandemic by the World Health Organisation. COVID-19 had a significant impact on the operations of Council in the current reporting period ending 30 June 2021.

The effect on information contained within this performance statement because of the pandemic has been considered in commentary on material variations and is reflected in results across several indicators contained within this report.

This Performance Statement reflects Council performance on indicators included in the Local Government Performance Reporting Framework. Please note that the source for some of the data included in this framework is derived from external sources such as the Local Government Community Satisfaction Survey, the Australian Bureau of Statistics and the Department of Health and Human Services.

¹ Estimated Residential Population, Australian Bureau of Statistics, 2019.

² Maroondah Population Forecasts, Id Consulting, 2019.

Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014 (as per the transitional provisions of the Local Government Act 2020).



Antonio Rocca CA

Principal Accounting Officer

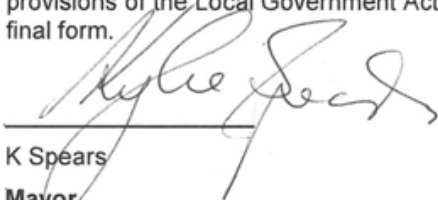
Dated: 16 August 2021

In our opinion, the accompanying performance statement of Maroondah City Council for the year ended 30 June 2021 presents fairly the results of council's performance in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014 (as per the transitional provisions of the Local Government Act 2020).

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014 (as per the transitional provisions of the Local Government Act 2020) to certify this performance statement in its final form.



K Spears

Mayor

Dated: 16 August 2021



M Symon

Councillor

Dated: 16 August 2021



S Kozlowski

Chief Executive Officer

Dated: 16 August 2021



Victorian Auditor-General's Office

Independent Auditor's Report

To the Councillors of Maroondah City Council

Opinion

I have audited the accompanying performance statement of Maroondah City Council (the council) which comprises the:

- description of municipality for the year ended 30 June 2021
- sustainable capacity indicators for the year ended 30 June 2021
- service performance indicators for the year ended 30 June 2021
- financial performance indicators for the year ended 30 June 2021
- other information and
- certification of the performance statement.

In my opinion, the performance statement presents fairly, in all material respects, the performance of the council for the year ended 30 June 2021 in accordance with the performance reporting requirements of Part 6 of the *Local Government Act 1989*.

Basis for Opinion

I have conducted my audit in accordance with the *Audit Act 1994* which incorporates the Australian Standards on Assurance Engagements. I further describe my responsibilities under that Act and those standards in the *Auditor's Responsibilities for the Audit of the performance statement* section of my report.

My independence is established by the *Constitution Act 1975*. I and my staff are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the performance statement in Victoria and have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Councillors' responsibilities for the performance statement

The Councillors are responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the *Local Government Act 1989* and for such internal control as the Councillors determines is necessary to enable the preparation and fair presentation of the statement of performance that is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the performance statement

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance Engagements will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance statement.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the performance statement, including the disclosures, and whether performance statement represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
27 August 2021



Sanchu Chummar

as delegate for the Auditor-General of Victoria

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Sustainable Capacity Indicators

For the Year Ended 30 June 2021

Indicator / measure	Results				Material Variations
	2018	2019	2020	2021	
Population					
Expenses per head of municipal population [Total expenses / Municipal population]	\$1,095	\$1,134	\$1,113	\$1,090	No material variation.
Infrastructure per head of municipal population [Value of infrastructure / Municipal population]	\$7,066	\$7,457	\$7,369	\$7,823	Although the variance is not significant, when comparing like-for-like municipalities in the prior period, Maroondah has spent anywhere between \$500 to nearly \$3,000 per head more on infrastructure than those comparable municipalities (Know Your Council website). This is reflective of Maroondah's view on placing importance on community infrastructure, as well as this, the large capital program that has been supplemented by grant funding and an opportunity to stimulate the economy during COVID.
Population density per length of road [Municipal population / Kilometres of local roads]	244	246	248	245	No material variation.

Indicator / measure	Results				Material Variations
	2018	2019	2020	2021	
Own-source revenue					
Own-source revenue per head of municipal population <i>[Own-source revenue / Municipal population]</i>	\$995	\$1,045	\$1,007	\$1,070	No material variation.
Recurrent grants					
Recurrent grants per head of municipal population <i>[Recurrent grants / Municipal population]</i>	\$102	\$95	\$68	\$68	No material variation.
Disadvantage					
Relative socio-economic disadvantage <i>[Index of Relative Socio-Economic Disadvantage by decile]</i>	9	9	9	9	No material variation.
Workforce turnover					
Percentage of staff turnover <i>[Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100</i>	9.0%	13.0%	8.5%	9.4%	There were a number of retirements during the year, as well as resignations, mainly driven by people relocating to other states. However, the 2020/21 turnover of 9.40% is lower than the average of the previous three periods of 10.16%.

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Definitions

"adjusted underlying revenue" means total income other than:

(a) non-recurrent grants used to fund capital expenditure; and

(b) non-monetary asset contributions; and

(c) contributions to fund capital expenditure from sources other than those referred to above

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the Year Ended 30 June 2021

Service / indicator / measure	Results				Material Variations
	2018	2019	2020	2021	
Aquatic facilities					
Utilisation					
Utilisation of aquatic facilities	8.75	10.11	7.57	3.34	The annual utilisation of aquatic facilities decreased further during the 2020/21 period as a direct result of the COVID pandemic. The facilities were closed 151 days during the 2020/21 year, compared to 63 days of closure during the 2019/20 year. Additionally, when the facilities were re-opened, there were capacity limits in place.
[Number of visits to aquatic facilities / Municipal population]					
Animal management					
Health and safety					
The percentage of successful animal management prosecutions	-	-	100.00%	0.00%	The number of successful prosecutions remains low due to delays in processing infringements and not as a result of unsuccessful prosecutions. Animal prosecutions cannot be controlled by Council and will arise as matters progress through the lifecycle of an infringement, or as matters such as dog attacks are reported and are taken to court. The Chief Magistrate has also set a 20-week lag time for matters to be lodged at court which means Council are working through a backlog of matters.
[Number of successful animal management prosecutions / Total number of animal management prosecutions] x 100					
Food safety					
Health and safety					
Critical and major non-compliance outcome notifications	100.0%	99.06%	100.00%	100.00%	Data shown is for the 2020 calendar year to align with reporting to the Department of Health (DoH). The percentage of critical and major non-compliance notifications followed up is tracking in accordance with previous financial years.
[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about a food premises] x100					

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Service / Indicator / measure	Results				Material Variations
	2018	2019	2020	2021	
Governance					
Satisfaction					
Satisfaction with council decisions	59	62	59	60	No material variation.
[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]					
Libraries					
Participation					
Active library borrowers in municipality	16.18%	16.26%	15.88%	13.83%	The number of active library borrowers within the municipality can be expected to vary over time. Borrowing can include print and audio-visual materials, which were restricted during the COVID pandemic, and digital materials which were popular during restrictions due to ease of online access. Social distancing requirements (capped building occupancy), library closures and other movement restrictions had a major impact on reduced borrowing of physical items.
[Number of active library borrowers in the last three years / The sum of the population for the last three years] x100					
Maternal and child health					
Participation					
Participation in the MCH service	73.88%	78.11%	76.18%	76.19%	This measure captures participation of children in key age and stage appointments which can vary due to timing of appointments during the financial year. Full year participation rates remain consistent with the Victorian state average.
[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100					

Service / indicator / measure	Results				Material Variations
	2018	2019	2020	2021	
Participation					
Participation in the MCH service by Aboriginal children <i>[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100</i>	69.90%	72.63%	76.24%	78.31%	Participation rates for aboriginal children vary over time due to Aboriginal families moving in and out of Maroondah, accessing services beyond municipal boundaries and children entering home care. MCH outreach services including Enhanced Home Visiting, Supported Playgroups, new Eastland Centre and drop in service, have seen participation rates steadily rising.
Roads					
Satisfaction Satisfaction with sealed local roads <i>[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]</i>	68	70	64	67	This satisfaction rating can vary year on year due to variety of reasons including but not limited to: the term 'local road' not being defined; some respondents may take into account the condition of VicRoads' arterial roads when responding; the term 'condition' not being defined; and some respondents taking into account traffic congestion and safety when responding. The associated additional works undertaken during the year could correlate to an improved satisfaction result.
Statutory Planning					
Decision making Council planning decisions upheld at VCAT <i>[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100</i>	90.41%	90.24%	92.59%	81.82%	The measure showed a lower percentage of decisions upheld at VCAT compared to the previous financial year, which may reflect the smaller number of decisions being considered by the Tribunal and lengthy VCAT timeframes because of the coronavirus COVID pandemic. Increased wait times are seeing a greater number of applicants negotiating outcomes with Council in the lead up to the VCAT hearing, which in turn increases the number of consent orders granted.

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Service / Indicator / measure	Results				Material Variations
	2018	2019	2020	2021	
Waste Collection					
Waste diversion					
Kerbside collection waste diverted from landfill	54.14%	53.66%	56.83%	56.71%	No material variation.
[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x 100					
Definitions					
"Aboriginal child" means a child who is an Aboriginal person					
"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006					
"active library member" means a member of a library who has borrowed a book from the library					
"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act					
"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English					
"class 1 food premises" means food premises, within the meaning of the <i>Food Act 1984</i> , that have been declared as class 1 food premises under section 19C of that Act					
"class 2 food premises" means food premises, within the meaning of the <i>Food Act 1984</i> , that have been declared as class 2 food premises under section 19C of that Act					
"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth					
"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the <i>Food Act 1984</i> , or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health					
"food premises" has the same meaning as in the <i>Food Act 1984</i>					

<p>"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth</p> <p>"HACC service" means home help, personal care or community respite provided under the HACC program</p> <p>"local road" means a sealed or unsealed road for which the council is the responsible road authority under the <i>Road Management Act 2004</i></p> <p>"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the <i>Food Act 1984</i>, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken</p> <p>"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age</p> <p>"population" means the resident population estimated by council</p> <p>"target population" has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act 1985 of the Commonwealth</p> <p>"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the <i>Occupational Health and Safety Act 2004</i>.</p>
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Financial Performance Indicators

For the Year Ended 30 June 2021

Dimension / indicator / measure	Results				Forecasts				Material Variations	
	2018	2019	2020	2021	2022	2023	2024	2025		
Efficiency										
Revenue level										
Average rate per property assessment	-	-	\$1,520	\$1,565	\$1,602	\$1,628	\$1,664	\$1,694	Increase is in the acceptable and expected parameters, as are the forward-looking forecasts across the next four years.	
[Total rate revenue (general rates and municipal charges) / Number of property assessments]										
Expenditure level										
Expenses per property assessment	\$2,562	\$2,654	\$2,583	\$2,551	\$2,781	\$2,830	\$2,899	\$2,941	Movement has been consistent across the past four years with the current year actuals within \$40 of the past three-year average. The increment in the expenses per property assessment mainly relates to increased materials and services expenditure in 21/22, however, this also has other corresponding income recognised during the year or that is	
[Total expenses / Number of property assessments]										

Dimension / indicator / measure	Results					Forecasts				Material Variations
	2018	2019	2020	2021		2022	2023	2024	2025	
Liquidity Working capital Current assets compared to current liabilities <i>[Current assets / Current liabilities] x100</i>	204.09%	199.11%	157.20%	117.09%		123.39%	157.90%	145.42%	146.71%	not reflected in this measure. This is similarly applicable to the future periods.
										Changes/fluctuations in the 2019/20 and 2020/21 liquidity ratio are a result of newly adopted accounting standards, which have increased the value of Council's short-term liabilities. As well as this, Council's cash balance has been significantly impacted due to the COVID Pandemic, with 2020/21 alone, resulting in reduction in user fees of over \$6m. The indicator then looks to stabilise in future years.

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Results						Forecasts				Material Variations
Dimension / indicator / measure	2018	2019	2020	2021	2022	2023	2024	2025		
Unrestricted cash										
Unrestricted cash compared to current liabilities	2.45%	9.69%	14.08%	30.46%	35.31%	46.77%	42.05%	42.45%	Unrestricted cash is as per the accounts 2020/21. At 30 June 2021, Council had \$38m in term deposits due to mature within 90 days. These deposits are not reflected in this measure as they are included in Other Financial Assets, being term deposits held with an original maturity term greater than 90 days.	
[Unrestricted cash / Current liabilities] x100										
Obligations										
Asset renewal and upgrade										
Asset renewal and upgrade compared to depreciation	-	-	131.48%	118.98%	114.33%	85.79%	112.85%	111.58%	This was a new indicator in 2019/20, which includes renewal and upgrade expenditure. The drop during the 2020/21 period was expected, given the level of dollars directed towards new infrastructure, which were mostly grant funded. However, the ratio is still within the range that is considered low risk and one Council considers to be meeting targeted ranges. The	
[Asset renewal and asset upgrade expenses / Asset depreciation] x100										

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2018	2019	2020	2021	2022	2023	2024	2025	
Loans and borrowings Loans and borrowings compared to rates <i>[Interest bearing loans and borrowings / Rate revenue] x100</i>	23.60%	20.77%	19.90%	16.50%	24.57%	21.10%	17.69%	14.61%	future forecasts are based on the 10 year capital works program, with a dip below expected ranges in 2022/23 that will be consistently reviewed, given cumulative COVID pandemic impacts.
									This indicator measures total interest-bearing liabilities compared to rate revenue. Due to impact of the COVID pandemic, Council deferred one of the bi-annual loan repayments. With that, Council then made three (one additional) loan repayments during 2020/21 period. In 2021/22, this figure is expected to increase given Council's Budget 2021/22 has proposed new borrowings included in its forecasts. This percentage is then expected to decline year-on-year from 2022/23 onwards.

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Dimension / indicator / measure	Results				Forecasts				Material Variations
	2018	2019	2020	2021	2022	2023	2024	2025	
Loans and borrowings									
Loans and borrowings repayments compared to rates	2.71%	2.56%	1.24%	3.61%	3.59%	3.46%	3.32%	3.23%	The indicator increases for the current period, however, it will have a decreasing trend from 2021/22 onwards. Due to impact of the COVID pandemic, Council deferred one of the bi-annual loan repayments in 2019/20. In 2020/21 we have made three (one additional) loan repayments, hence the increase in 2020/21. Next year, this figure is expected to be similar, given Council's Budget 2021/22 has proposed new borrowings included in its forecasts. This percentage is then expected to decline year-on-year from 2022/23 onwards.
<i>[Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100</i>									

Dimension / indicator / measure	Results				Forecasts				Material Variations
	2018	2019	2020	2021	2022	2023	2024	2025	
Indebtedness									
Non-current liabilities compared to own source revenue	17.23%	15.41%	24.51%	15.12%	18.23%	15.92%	12.77%	10.74%	The 2019/20 year was the first year of new Accounting Standard implementation, in relation to income earning for both operating and capital grants, has led to higher than otherwise predicted non-current liability amounts. Future forecasts remain quite steady, with a slight increase projected in 2021/22 (additional borrowings projected) and gradually decline, as Council repays borrowings over time.
<i>[Non-current liabilities / Own source revenue] x100</i>									

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Dimension / indicator / measure	Results				Forecasts				Material Variations
	2018	2019	2020	2021	2022	2023	2024	2025	
Operating position									
Adjusted underlying result									
Adjusted underlying surplus (or deficit)	5.35%	6.58%	1.06%	12.52%	2.64%	3.53%	4.90%	4.76%	The impact of the COVID Pandemic on Council has been significant. Council has experienced a material decrease in user fees income (over \$6m compared to budget) and partial decrease in the associated costs. However, achieving a higher underlying surplus been the result of one-off gains from the sale of Warrandyte Rd and other land swap transactions (non-cash transactions). Future forecasts would indicate levels that are more normalised over time, with not as many one-off events currently anticipated when compared to those events that impacted the 2020/21 outcome.
$[Adjusted\ underlying\ surplus\ (deficit) / Adjusted\ underlying\ revenue] \times 100$									

Dimension / indicator / measure	Results					Forecasts				Material Variations
	2018	2019	2020	2021		2022	2023	2024	2025	
Stability										
Rates concentration										
Rates compared to adjusted underlying revenue	62.97%	63.09%	69.42%	64.45%		68.02%	68.10%	67.61%	68.00%	The impact of the COVID pandemic has resulted in reduced user fees income, hence resulting in a concentration in rates, however, slightly masked by grants and net gain on sales income. In future years, it is anticipated that this percentage will increase slightly as Council recovers from COVID impacts and has less net gains on disposals than what was achieved during 2020/21.
<i>[Rate revenue / Adjusted underlying revenue] x100</i>										
Rates effort										
Rates compared to property values	0.26%	0.23%	0.26%	0.25%		0.26%	0.26%	0.27%	0.27%	No material variation.
<i>[Rate revenue / Capital improved value of rateable properties in the municipality] x100</i>										

Annual Report 2020/21

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Other Information

For the Year Ended 30 June 2021

Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014 (as per the transitional provisions of the Local Government Act 2020).

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).









The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014 (as per the transitional provisions of the Local Government Act 2020) requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.





The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 28 June 2021 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.

Annual Report 2020/21

Our integrated service delivery

Council delivers a broad range of services that all play a role in delivering on the Maroondah 2040 Community Vision and the associated outcome areas. The table below indicates the range of primary outcome areas for different services delivered by Council.

								
Council service	A safe, healthy and active community	A prosperous and learning community	A vibrant and culturally rich community	A clean, green and sustainable community	An accessible and connected community	An attractive, thriving and well built community	An inclusive and diverse community	A well governed and empowered community
Aged and Disability Services	•	•			•		•	•
Arts and Cultural Development		•	•			•	•	•
Asset Management	•			•	•	•	•	•
Building Services	•			•	•	•		
Built Environment	•			•	•	•		
Bushland and Waterways	•			•		•		
Business and Activity Centre Development	•	•	•			•		
Communications and Engagement	•	•	•		•		•	•
Community Health	•			•				
Council and Community Planning	•	•			•		•	•
COVID-19 Recovery	•	•	•	•	•	•	•	•
Customer Service								•
Emergency Management								•
Engineering Services	•			•	•	•		
Financial Services								•
Governance and Procurement								•
Information Technology		•						•
Karralyka, Maroondah Federation Estate and Community Halls			•				•	

								
Council service	A safe, healthy and active community	A prosperous and learning community	A vibrant and culturally rich community	A clean, green and sustainable community	An accessible and connected community	An attractive, thriving and well built community	An inclusive and diverse community	A well governed and empowered community
Libraries		•	•					
Local Laws	•				•		•	•
Management Accounting and Payroll								•
Maroondah Golf and Sportsfields	•			•			•	
Maroondah Leisure	•						•	
Maternal and Child Health	•	•					•	•
Park Maintenance	•			•	•	•		
Projects and Facilities	•			•	•	•	•	•
Realm Operations								•
Revenue and Property						•	•	•
Risk, Information and Integrity								•
Sport and Recreation	•			•	•		•	
Statutory Planning	•			•		•		•
Strategic Planning and Sustainability				•	•	•		•
The Rings and Maroondah Nets	•						•	
Tree Maintenance	•			•		•		
Waste Management				•		•		
Workplace People and Culture	•	•					•	•
Youth and Children's Services	•	•	•				•	•

Glossary

Access Key: Customised accessibility guides that provide convenient and accurate information about venues or events including but not limited to venue layout, parking, access in and around including ease of movement, customer service/ticketing, toilets including environmental specifications, accessible offerings, procedural and sequential information on accessing services and sensory elements.

Activity centre: Areas that provide a focus for services, employment, housing, transport and social interaction. They range in size and intensity of use from smaller neighbourhood centres to major suburban centres and larger metropolitan centres.

Advisory Committee: Specialist appointees who form a committee that provides advice and recommendations to Maroondah City Council on matters relating to the delivery of strategies, services and activities.

Advocacy: To provide support to a cause or to make public recommendation on behalf of others.

Annual Report: A report on the activities of Council over the previous financial year. The report includes a report of operations, audited financial statements and an audited performance statement.

Aquahub: Formerly known as Croydon Leisure and Aquatic Centre, Aquahub comprises a fully equipped gym, group fitness studio, cycle room, multipurpose room, multisport indoor stadium, family leisure pool, 25m pool, warm water program pool, spa and sauna.

Aquanation: A state of the art regional and leisure centre in Ringwood that incorporates the State Diving Centre, a 66.5 metre 10 lane swimming and diving pool, warm water pool, a dedicated learn to swim pool, a large gym with three separate group fitness rooms, dry diving training room, child care facilities and a cafe.

Asset: An asset is a facility or part of a facility that has value, enables a service to be provided and has an economic life greater than 12 months.

Asset expansion expenditure: Expenditure that extends the capacity of an existing asset to provide benefits to new users at the same standard as is provided to existing beneficiaries.

Asset Plan: Provides information about maintenance, renewal, acquisition, expansion, upgrade, disposal and decommissioning of assets under the control of Council over a rolling 10-year period.

Asset renewal and maintenance gap: The variance between what Councils need to spend on their existing infrastructure to maintain or renew it to its original service potential or useful life, and what Councils actually spend on renewal and maintenance.

Asset renewal expenditure: Expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability.

Asset upgrade expenditure: Expenditure that either enhances an existing asset to provide a higher level of service or increases the life of the asset beyond its original life.

Auditor-General: An independent parliamentary officer appointed by legislation to examine and report to State Parliament and the community on the management of public sector resources and provide assurance on the financial integrity of Victoria's system of government.

Bayswater Business Precinct: Business precinct within the suburbs of Bayswater, Bayswater North, Croydon South, Boronia, Kilsyth and Kilsyth South which is home to over 5,000 businesses that support more than 30,000 jobs.

Benchmarking: Qualitative and quantitative comparisons with similar services/service organisations that provide a benchmark for service standards and therefore, ensure Council is providing services to the municipality at or above the best possible service quality standards.

Best Practice: To adopt or develop standards, actions or processes for the provision of goods, services or facilities which are equal to or better than the best available on a state, national or international scale.

Bizhub: Resource for Maroondah business which includes education, skill and business development opportunities, collaborative workspaces and meeting spaces.

Black Spot program: A road safety program to identify and raise awareness of hazardous spots on Victoria's roads initiated by the State and Australian Governments.

Budget: Documents the financial and non-financial resources required by Council to implement the key directions and priority actions identified in the Council Plan.

Biodiversity: Different plants, animals and microorganisms make a variety of life incorporating their genes and the ecosystems.

Canopy cover: The fraction of ground area covered by the vertical projection of tree crown perimeters.

Capital replacement ratio: Compares the rate of spending on infrastructure, property, plant and equipment, and intangibles with its depreciation and amortisation. A ratio less than 1.0 means the spending on capital works has not kept pace with consumption of assets.

Capital Works: Projects undertaken to establish, renew, expand, upgrade and dispose of assets owned by Maroondah City Council in the community.

Capital works expenditure: Expenditure on non-current assets and includes new assets, asset renewal, asset expansion and asset upgrade.

Carbon Neutral certification: Endorsement that entity that has meet the requirements of the Climate Active Carbon Neutral Standard.

Charter of Human Rights and Responsibilities Act 2006: Legislation created to protect and promote human rights. It sets out freedoms, rights and responsibilities.

Climate Active: An ongoing partnership between the Australian Government and Australian businesses to drive voluntary climate action.

Community Grants: Council funding made available to local not-for-profit community groups and organisations to assist in the provision of activities and services not available through state, federal and private resources.

Community engagement: The process of Council working with residents, businesses and community groups to address issues that impact their wellbeing. Council adopted principles regarding community engagement are outlined in the *Community Engagement Policy 2021*.

Community Engagement Policy: A formal expression of Council's commitment to engaging with the Maroondah community and understanding the different views, experiences and expertise our community has to offer.

Community indicators of progress: Selected indicators that will be used to identify how successful the initiatives of Council, businesses, community groups and individuals have been in working towards the future outcomes and key directions outlined in the Maroondah 2040 Community Vision.

Community Satisfaction Survey: A Victorian Government survey conducted annually to gauge community satisfaction levels with Council services.

Community Vision: Description of the municipal community's aspirations for the future of the municipality for at least the next 10 financial years. The Maroondah 2040 Community Vision represents the strategic direction of Council as required by section 90 of the *Local Government Act 2020*. Also see Maroondah 2040 Community Vision.

Continuous improvement: The process that ensures ongoing review and improvement practices are built into operational activities.

Core services: External and internal facing services of Council.

Corporate governance: Council's responsibility for the economic and ethical performance of the municipality.

Corporate Management Team: A team comprising of the Chief Executive Officer and four Directors, responsible for overseeing and managing the operations of Council, and strategic and policy issues.

Council: The role of a Council is to provide good governance in its municipal district for the benefit and wellbeing of the municipal community

Council Plan: A four-year plan which provides the medium-term framework for Council operations by outlining: the strategic direction of Council (Community Vision); strategic objectives for achieving the strategic direction (future outcomes); strategies for achieving the objectives for a period of at least the next four financial years (key directions); strategic indicators for monitoring the achievement of objectives (Council Plan indicators); and a description of Council's initiatives and priorities for service, infrastructure and amenity (priority actions).

Glossary

Council Plan indicators: Performance measures that assist Council to monitor progress toward achievement of future outcomes (strategic objectives) and the Community Vision (strategic direction). The Council Plan indicators comprise of both community indicators of progress and service delivery performance measures and represent the strategic indicators for monitoring the achievement of objectives as required by section 90 of the *Local Government Act 2020*.

Councillor: A member of the community elected in accordance with the *Local Government Act 1989* and the new *Local Government Act 2020* to represent the residents of a ward within the municipality, as a member of Council.

COVID-19 pandemic: a global pandemic caused by the transmission of the severe acute respiratory syndrome coronavirus.

COVIDSafe: A system of measures including the use of the COVIDSafe App, wearing masks and social distancing to prevent the spread of coronavirus (COVID-19).

Croydon Community Wellbeing Precinct: An integrated wellbeing and recreational precinct for the community located in Croydon.

Croydon Memorial Pool: A seasonal outdoor heated 50m pool, with toddlers' pool, grandstand and shaded lawn areas.

Croydon Town Square: Was opened in 2019 and provides new vibrant open space in the heart of Croydon, providing improved pedestrian connections between the railway station with Main Street.

Current Assets: Assets where Council expects to receive the future economic benefit within the next 12 months unless the asset is restricted from being exchanged or used to settle a liability for at least 12 months after the reporting date.

Current Liabilities: Liabilities where Council expects to fulfil its obligation within the next 12 months unless the Council does not have an unconditional right to defer settlement of the liability for at least 12 months after reporting date.

Deliberative engagement: An approach which encourages community members to critically test, weigh up and consider a range of information, perspectives, inputs and evidence to reach a consensus or make recommendations.

Development Contributions Plan: A plan developed by Council that identifies financial contributions required from developers towards the provision of shared community infrastructure to service new developments and communities. Items or infrastructure funded by way of a Development Contributions Plan may include (but are not limited to) the construction or widening of roads, provision of bus stops, public parks and recreation facilities, provision of stormwater drainage and community centres.

Dorset Golf: A secluded 18-hole public golf course located in Trawalla Rd, Croydon offering a fully stocked golf shop and golf lessons.

Environment Protection Authority: A statutory authority established under the *Environment Protection Act 1970* to ensure the protection and control of air, land and water pollution, and industrial noise.

Equity: Financial term referring to residual interest in the assets of Council after deductions of its liabilities, which is made up of accumulated surplus and reserves. Total equity is also equal to net assets.

Feasibility study: An analysis and evaluation of a proposed project to determine if it is technically feasible, is feasible within the estimated costs, and will be profitable. Studies also often consider the potential impact of the project and discuss options.

Financial Plan: Takes the outcome areas and key directions as specified in the Council Plan and expresses them in financial terms over a rolling 10-year period

Financial resources: Includes income, expenditure, assets, liabilities, equity, cash and capital works required to deliver the services and initiatives in the Budget.

Future outcomes: Key areas of future opportunity and challenge as identified by the community in the Maroondah 2040 Community Vision. They describe the ideal future for Maroondah in very broad terms. Each Council Plan priority action contributes to one or more future outcomes. The primary relationship is the future outcome area that the priority action makes a major contribution to. Secondary relationships are the future outcome areas that the priority action makes a supporting contribution to. These future outcomes represent the strategic objectives of Council in accordance with section 90 of the *Local Government Act 2020*.



Glossary

Gender Equality Action Plan: Strategies and measures for promoting gender equality in the workplace. Under the *Gender Equality Act 2020*, Council is required to develop a Gender Equality Action Plan every four years.

Governance: How Council operates as a decision-making body, its relationship with the administration and the ways that Council engages with their community.

Greenfield: Undeveloped land identified for residential or industrial/commercial development, generally on the fringe of metropolitan Melbourne.

Herfindahl Index: Measure of industry diversity based on share of jobs by industry in Maroondah relative to that of the Victorian economy.

Home and Community Care: Council service which assists elderly and disabled residents with essential house cleaning and daily living tasks so that they can remain living independently in their own homes.

Indebtedness: Ability to pay the principal and interest on borrowings, as and when they fall due, from the funds generated (own-sourced revenue). The lower the ratio, the less revenue required to repay total debt.

Infrastructure: Constructed assets required for the functioning of the community, such as roads, drains, footpaths, lighting, paths, play equipment, public buildings, signage, streetscapes and waste systems.

Infrastructure renewal/maintenance ratio: Variance between what Council need to spend on their existing infrastructure to maintain or renew it to its original service potential or useful life, and what Council actually spends on renewal and maintenance, expressed as a ratio.

Initiatives: Budget initiatives are actions that are one-off in nature and/or lead to improvements in service. These are a sub-set of the Council Plan priority actions.

Integrated Planning Framework: A hierarchy of strategic documents and processes that ensure all of Council's activities and financial resources are aligned in order to meet the aspirations, needs and expectations of the Maroondah community. This framework includes the key statutory planning and reporting documents that are required to be prepared by Council to ensure accountability to the local community in the performance of functions and exercise of powers under the *Local Government Act 2020*.

Internal financing: Ability to finance capital works using cash generated by operating cash flows. The higher the percentage, the greater the ability to finance capital works from own funds.

International Association for Public Participation: peak body for the community and stakeholder engagement sector.

Karralyka: An architecturally award-winning function venue and theatre located on Mines Road, Ringwood East. The venue offers outstanding facilities and services for live theatre, corporate events, wedding receptions, private celebrations, conventions and exhibitions.

Key directions: Strategies to achieve the Maroondah 2040 Community Vision and future outcomes. These directions guide Council service delivery and inform priority actions for each financial year. These key directions represent the strategies for achieving the objectives (future outcomes) of Council over the 2021-2025 period in accordance with section 90 of the *Local Government Act 2020*.

Liabilities: Future sacrifices of economic benefits that Council is presently obliged to make to other entities as a result of past transactions or other past events.

Liquidity ratio: Ability to pay existing liabilities in the next 12 months. A ratio greater than 1.0 means there are more cash and liquid assets than short-term liabilities.

Local Laws: The laws adopted by Council that prohibit, regulate and control activities, events, practices and behaviours within Maroondah.

Local Government Act 2020: The new *Local Government Act 2020* (the Act 2020) marks the first comprehensive overhaul of local government in Victoria for over 30 years. This Victorian Government legislation outlines the intention for Councils to provide a democratic and efficient system of local government in Victoria. It provides Councils with the authority to meet the needs of their communities and provides the basis for an accountable system of local governance in Victoria.

Local Government Act 1989: This Victorian Government legislation outlines the intention for Councils to provide a democratic and efficient system of local government in Victoria. It provides Councils with the authority to meet the needs of their communities and provides the basis for an accountable system of local governance in Victoria. Most of Council's statutory requirements under this Act remained in place for the full 2019/20 financial year.

Local Government Performance Reporting Framework: A Victorian Government planning and reporting framework that seeks to provide a comprehensive picture of Council performance. The framework comprises four indicator sets: service performance, financial performance, sustainable capacity and governance and management.

Local Government (Planning and Reporting) Regulations 2020: Supports the operation of the Local Government Performance Reporting Framework for Councils under the *Local Government Act 2020*.

Local Planning Policy Framework: The Framework provides the strategic basis for land use planning as controlled by the Maroondah Planning Scheme. The Framework consists of the Municipal Strategic Statement together with local planning policies.

Major Activity Centre: A place that provides a suburban focal point for services, employment, housing, public transport and social interaction. *Plan Melbourne* identifies 121 existing and future Major Activity Centres across Melbourne (i.e. Croydon).

Major Initiatives: Budget major initiatives are significant activities of Council that will directly contribute to the achievement of the Council Plan during a given financial year and have a major focus in the budget. They are determined on an annual basis and represent a sub-set of the Council Plan priority actions for the financial year.

Maroondah 2040 - Our future together: The long-term community and Council vision for the City of Maroondah. The Vision identifies the future outcome areas and key directions for Maroondah looking ahead to the year 2040. Also see Community Vision.

Maroondah Federation Estate: A community, cultural and arts facility located on the site of the former Ringwood Primary School in Greenwood Avenue, Ringwood. The facility incorporates the Maroondah Art Gallery, a cultural centre, a lifestyle centre, the 'AMazing Space' accessible playspace, landscaped gardens, tree sculptures, Sensory Time Trail, and a courtyard.

Maroondah Nets: An indoor four court, multisports complex that enables training and competition for netball, volleyball, badminton and table tennis with grandstand seating for approximately 300 people. There are also four outdoor netball courts with spectator viewing areas. The stadium has a cafe, male and female toilets, a Changing Places toilet facility, change facilities, officials and first aid rooms, sport association offices, a gym and a multipurpose room.

Medium density housing: housing usually associated with units, townhouses, and semi-detached dwellings.

Metropolitan Activity Centre: A higher-order centre (i.e. Ringwood) intended to provide a diverse range of jobs, activities and housing for regional catchments that are well served by public transport. The centre plays a major service delivery role, including government, health, justice and education services, as well as retail and commercial opportunities. *Plan Melbourne* identifies nine existing and two future Metropolitan Activity Centres across Melbourne.

Mission Statement: The overall corporate philosophy that articulates how the Maroondah 2040 community vision will be achieved.

Municipal Emergency Coordination Centre (MECC): The centre responsible for the coordination of the provision of human and material resources within the municipality, during response and recovery phases of emergencies.

Municipal Emergency Management Plan: Addresses the prevention of, response to, and recovery from emergencies within the municipality of Maroondah.

Glossary

Municipal Planning Strategy (MPS): The MPS is part of the Maroondah Planning Scheme. It sets out the vision for future use and development and provides an overview of important planning issues in Maroondah. It includes thematic strategic directions relating to how Maroondah is expected to change through the application of the policy and controls in the planning scheme. Council must take into account and give effect to the MPS when making planning decisions.

Municipal Public Health and Wellbeing Plan: Sets the broad mission, goals and priorities to promote municipal public health and wellbeing; and inform the operational processes of Council and local organisations. In Maroondah, this Plan is incorporated within the *Maroondah Liveability, Wellbeing and Resilience Strategy 2021-2031*.

Municipal Strategic Statement (MSS): Outlines the key land use and development objectives and strategies for the municipality. The MSS provides the basis for zones, overlays and particular provisions. Council will review the MSS every three years.

Municipality: A geographical area that is delineated for the purpose of local government.

Neighbourhood centre: Local centres that provide access to local goods, services and employment opportunities and serve the needs of the surrounding community (i.e. Heathmont, Ringwood East).

Net assets: Financial term referring to the difference between total assets and total liabilities, which represents Council's net worth. Net assets are also equal to total equity.

Net result: How much of each dollar collected as revenue translates to net result. A positive result indicates a surplus, and the larger the percentage, the stronger the result.

New asset expenditure: Expenditure that creates a new asset that provides a service that does not currently exist.

Non-financial resources: Resources other than financial resources required to deliver the services and initiatives.

Our mission: A shared understanding of the purpose of the organisation that articulates how Council will work towards the achievement of the Maroondah 2040 Community Vision in conjunction with the community.

Our values: Represent attitudes and beliefs within Council that underpin organisational practices, processes, and behaviours.

Our vision: A statement of the preferred direction for the City of Maroondah that defines the aspirations of the community and serves to guide all Council activities.

Outcome areas: See *future outcomes*.

Overarching governance principles: The expected standards that Councils should adhere to in ensuring accountability defined in section 9 of the *Local Government Act 2020*.

Pavement condition index: A number derived by Council's SMEC pavement management system taking into account a road's use, condition and performance. Condition scores range between zero and ten, with a higher score representing a better condition road.

Performance statement: A statement including the results of the prescribed service outcome indicators, financial performance indicators and sustainable capacity indicators for the financial year and included in the Annual Report.

Plan: A focused and structured detail of action to be undertaken, involving a series of specific steps, to implement the outcomes and key directions of an overarching strategy.

Plan Melbourne: The metropolitan planning strategy prepared by State government.

Planning Scheme: The planning scheme sets out policies and requirements for the use, development and protection of land located within the City of Maroondah.

Policy: A set of principles intended to influence and provide direction for Council decisions, actions, programs and activities.

Power purchasing agreement: A project to secure renewable energy to power municipal offices, leisure centres, streetlights and community buildings.

Principle Pedestrian Network: A designated network of existing and planned routes in a given area that provides pedestrian facilities which support walking trips into and around key destinations, such as activity centres, schools and transport nodes.



Glossary

Priority actions: Initiatives to be undertaken by Council that will significantly contribute to the achievement of the four-year Council Plan key directions (strategies). These actions include the major initiatives of Council for each financial year as identified within the Budget in accordance with section 94 of the *Local Government Act 2020*.

Productivity Commission: The Australian Government's independent research and advisory body established to consider a range of economic, social and environmental issues that affect the welfare of Australians. Its role is to help governments make better policies in the long term interest of the Australian community.

Rate and Charges Income: Income received from ratepayers in relation to general rates, garbage rates and special rate schemes.

Realm: Council's new library, learning and cultural centre on Maroondah Highway in Ringwood that is the centrepiece of the new Ringwood Town Square. The facility integrates a library, a learning centre, an art gallery and Council service centre.

Renewal gap ratio: Compares the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1.0 indicate that spending on existing assets is faster than the depreciation rate.

Revenue: Revenue is the amount of money that Council actually receives from its activities, mostly from rates and services provided to customers and ratepayers.

Revenue and Rating Plan: Describes how Council will generate income to deliver on the Council Plan, programs and services, and capital works commitments over a 4-year period.

Ringwood Golf: An 18 hole public golf course located at the corner of EastLink and Canterbury Rd offering golf lessons, a fully stocked golf shop and a café.

Ringwood Town Square: Ringwood Town Square was opened in October 2015 and integrates with the Ringwood Station and Realm, Council's library, learning and cultural centre.

Risk Management: A discipline for developing appropriate procedures to minimise or eliminate the risk of adverse effects resulting from future events and activities. Principles for managing risk are set out in the Australian Standards for risk management AS/NZS ISO 31000:2018.

Service Area Managers: Employees with specialist skills to develop, implement, manage and deliver the operational, service and administrative activities of Council required to meet the needs and expectations of the community.

Service Centre: Council's customer service centres handle requests, enquiries and payments from the general community.

Service delivery performance measures: Selected indicators that will be used to identify how successful the initiatives and service of Council have been in meeting community needs and expectations.

Service Delivery Plan: A detailed four-year work plan to guide how a particular Council service area will support the achievement of relevant Maroondah 2040 Community Vision future outcomes and key directions as outlined in the Council Plan.

Socio-economic advantage and disadvantage: People's access to material and social resources, and their ability to participate in society.

Statement of capital works: A statement which shows all capital expenditure of a Council in relation to non-current assets and asset expenditure type.

Statement of human resources: A statement which shows all council staff expenditure and numbers of full-time equivalent council staff.

Statements of non-financial resources: A statement which describes the non-financial resources including human resources, and is made of the Statement of human resources, and summary of planned human resource expenditure (including a summary of the planned number of fulltime equivalent Council staff categorised according to the organisation structure of the Council and full-time/part-time status).

Statutory Authority: Organisations established under an Act of the Victorian Parliament or Australian Parliament for a public purpose.

Statutory incomes: Incomes that are derived from Government payments and allowances.

Statutory timeframes: Timeframe stimulated by legislation in which an activity, service or outcome must be delivered or determined.

Strategic direction: See *Community Vision*.

Strategic indicators: See *Council Plan indicators*.

Strategic objectives: See *future outcomes or outcome areas*.

Strategy: A long term systematic plan of action to achieve defined outcomes in an area of Council activity or responsibility. A series of key directions is set out to meet these outcomes and specific actions are outlined to deliver on these key directions.

Structure Plan: A land-use document that provides direction for planning and development of a defined geographic area or precinct. Structure plans are subject to community consultation and may be incorporated into the Maroondah Planning Scheme.

Subjective wellbeing index: Ratings of personal wellbeing across the domains of: standard of living, health, achievements in life, community connection, personal relationships, safety, and future security; converted into an index score with a range of 0 (completely dissatisfied) to 100 (completely satisfied).

Summary of planned human resources

expenditure: A summary of permanent Council staff expenditure and numbers of full-time equivalent staff categorised according to the organisational structure of Council.

Summary of planned capital works expenditure:

A summary of capital expenditure in relation to non-current assets classified according to the model statement of capital works in the Local Government Financial Report, by asset expenditure type and funding source.

Supporting strategies and plans: A long-term systematic plan of action to achieve defined outcomes in an area of Council activity or responsibility.

Sustainability: The principle of providing for the needs of the present community without compromising the ability of future generations to meet their own needs. The principle seeks to achieve long-term health and well-being across social, economic, environmental and cultural domains.

The Rings: Formerly known as Maroondah Indoor Sports Centre, The Rings is a four court indoor stadium, catering primarily for basketball and netball users.

Values: Represent underlying attitudes and beliefs within Council that are demonstrated through organisational practices, processes, and behaviours.

Victorian Auditor General's Office: A public sector audit organisation providing auditing services to the Victorian Parliament and Victorian public sector agencies and authorities.

Vision: A statement of direction that defines the shared aspirations of Council and the Maroondah community. The Maroondah 2040 Community Vision serves to guide all of Council's service delivery and operations.

Wards: A geographical area which provides a fair and equitable division of a local government area. The City of Maroondah is divided into nine wards, each with nine elected Council representatives.

Wyreena Community Arts Centre: A classic English Tudor-style building set on four acres of lawns and gardens on Hull Road, Croydon. The facility incorporates a recently redeveloped Adventure Playground, the Wyreena Gallery, and the Conservatory Café. A range of short courses, ongoing courses, after school programs and school holiday programs are offered in the creative arts.

X Space: A children's playground and activity space adjacent to the Y Space in Croydon Park.

Y Space: An outdoor activity space in Croydon Park designed to enable a variety of activities that meet the needs of young people and the wider community.

20-minute neighbourhood: Principle is based on the idea that all residents should have access to the places, services and facilities they use daily within a 20-minute journey from home. This includes local shops, schools, parks, jobs, recreation facilities, and a range of community services.

Commonly used acronyms

AAS: Australian Accounting Standards	ICT: Information and Communications Technologies
ABS: Australian Bureau of Statistics	IFRS: International Finance Reporting Standards
ALGA: Australian Local Government Association	IPAA: Institute of Public Administration Australia
AS/NZS ISO 31000:2018: Australian Standards for Risk Management	IT: Information Technology
ATO: Australian Taxation Office	KPI: Key Performance Indicator
BBP: Bayswater Business Precinct	KSA: Key Strategic Activity
BCP: Business Continuity Plan	LASPLAN: Local Authorities Superannuation Plan
CALD: Culturally and Linguistically Diverse	LGPA: Local Government Professionals Australia
COVID-19: Novel coronavirus disease 2019	LGPro: Local Government Professionals
CBD: Central Business District	LGV: Local Government Victoria
CCTV: Closed Circuit Television	LLEN: Local Learning and Employment Network
CCWP: Croydon Community Wellbeing Precinct	MAV: Municipal Association of Victoria
CEO: Chief Executive Officer	MAC: Metropolitan Activity Centre
CFA: Country Fire Brigade	MBS: Municipal Building Surveyor
CIV: Capital Improved Value	MCC: Maroondah City Council
CMT: Corporate Management Team	MCH: Maternal and Child Health
COAG: Council of Australian Governments	MECC: Municipal Emergency Coordination Centre
CP: Council Plan	MENA: Melbourne East Netball Association
CPA: Certified Practising Accountants	MEM: Municipal Emergency Manager
DCP: Development Contributions Plan	MERC: Municipal Emergency Response Coordinator
DH: Department of Health	MEREDG: Melbourne East Regional Economic Development Group
DHHS: Department of Health and Human Services	MERO: Municipal Emergency Resource Officer
DELWP: Department of Environment, Land, Water and Planning	MFPO: Municipal Fire Prevention Officer
DFFH: Department of Families, Fairness and Housing	MFB: Melbourne Fire Brigade
DJPR: Department of Jobs, Precincts and Regions	MRM: Municipal Recovery Manager
DVD: Digital Video Disk	MSS: Municipal Strategic Statement
EAHA: Eastern Affordable Housing Alliance	NAC: Neighbourhood Activity Centre
EBA: Enterprise Bargaining Agreement	NBN: National Broadband Network
EDMS: Electronic Document Management System	NCP: National Competition Policy
EEO: Equal Employment Opportunity	OH&S: Occupational health and safety.
EFT: Equivalent full-time	OEPCP: Outer East Primary Care Partnership
EMR: Eastern Metropolitan Region	PC: Personal Computer
EOC: Equal Opportunity Commission	PCP: Primary Care Partnership
EPA: Environment Protection Authority	SBFC: Small Business Friendly Council
ERL: Eastern Regional Libraries	SDP: Service Delivery Plan
FDC: Family Day Care	SME: Small to Medium Enterprise
FOI: Freedom of Information	SWAT: Student Wellbeing Action Team
FSC: Fire Services Levy	TAC: Transport Accident Commission
GIS: Geographic Information System	UDF: Urban Design Framework
GST: Goods and Services Tax	VCAT: Victorian Civil Administrative Tribunal
HACC: Home and Community Care	VLGA: Victorian Local Governance Association
IBAC: Independent Broad-based Anti-Corruption Commission	



To contact Council






- phone 1300 88 22 33 or (03) 9298 4598
- SMS 0480 020 200
- visit our website at www.maroondah.vic.gov.au
- email maroondah@maroondah.vic.gov.au

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**Planning
Panels
Victoria**

**Maroondah Planning Scheme
Amendments C134maro and C136maro
Greening the Greyfields**

Panel Report

Planning and Environment Act 1987

9 August 2021



How will this report be used?

This is a brief description of how this report will be used for the benefit of people unfamiliar with the planning system. If you have concerns about a specific issue you should seek independent advice.

The planning authority must consider this report before deciding whether or not to adopt the Amendment.

[section 27(1) of the *Planning and Environment Act 1987* (the PE Act)]

The planning authority is not obliged to follow the recommendations of the Panel, but it must give its reasons if it does not follow the recommendations. [section 31 (1) of the PE Act, and section 9 of the *Planning and Environment Regulations 2015*]

If approved by the Minister for Planning a formal change will be made to the planning scheme. Notice of approval of the Amendment will be published in the Government Gazette. [section 37 of the PE Act]

Planning and Environment Act 1987

Panel Report pursuant to section 25 of the PE Act

Maroondah Planning Scheme

Amendments C134maro and C136maromaro

9 August 2021



Rodger Eade, Chair



Elizabeth McIntosh, Member

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Glossary and abbreviations

BADS	Better Apartment Design Standards
CMAC	Croydon Major Activity Centre
Council	Maroondah City Council
Croydon South DCP	Croydon South Greyfield Precinct, Development Contributions Plan
CSGP	Croydon South Greyfield Precinct
DCPO	Development Contributions Plan Overlay
DELWP	Department of Environment, Land, Water and Planning
DoT	Department of Transport
DPO	Development Plan Overlay
GtG	Greening the Greyfields
GRZ	General Residential Zone
MSS	Municipal Strategic Statement
NRZ	Neighbourhood Residential Zone
PE Act	<i>Planning and Environment Act 1987</i>
PPF	Planning Policy Framework
PPN	Planning Practice Note
RGP	Ringwood Greyfield Precinct
RGP Concept Plan	Ringwood Greyfield Precinct Design Framework and Concept Plan
RGZ	Residential Growth Zone
Ringwood DCP	Ringwood Greyfield Precinct, Development Contributions Plan

RMeAC	Ringwood Metropolitan Activity Centre
SLO	Significant Landscape Overlay
VPP	Victoria Planning Provisions

Overview

Amendments summary

The Amendments	Maroondah Planning Scheme Amendments C134maro and C136maro
Common name	Greening the Greyfields
Brief description	To implement a 'Greening the Greyfields' framework to redevelop two residential precincts through the application of local policy, zones and overlays
Subject land	C134maro - Ringwood Precinct – Approximately 15 hectares of land bounded by Loughnan Road to the north, Warrandyte Road to the east, Reynolds Avenue to the south and Ringwood Street to the west. C136maro - Croydon South Precinct – Approximately 12 hectares of land bounded by Eastfield Road to the north, Blazey Road to the east, Thomas Street to the south and Bayswater Road to the west
The Proponent	Maroondah City Council
Planning Authority	Maroondah City Council
Authorisation	3 January 2020
Exhibition	25 January to 26 February 2021
Submissions	C134maro Submissions: 9 (5 opposed in part or full) (1 late) C136maro Submissions: 10 (7 opposed in part or full)

Panel process

The Panel	Rodger Eade (Chair) and Elizabeth McIntosh
Directions Hearing	By video conference, 17 May 2021
Panel Hearing	By video conference, 28 and 29 June 2021
Site inspections	Unaccompanied, 13 May and 11 July 2021
Citation	Maroondah PSA C134maro and C136maro [2021] PPV
Date of this report	9 August 2021

Executive summary

Maroondah Planning Scheme Amendments C134maro and C136maro (the Amendments) seek to implement the Greening the Greyfields concept in two established residential precincts in Ringwood and Croydon South through zones, overlay and policy.

The Greening the Greyfields concept is new and innovative, and the Amendments pilot its first application in Victoria. It aims to redevelop greyfield areas, being established residential areas with renewal potential, with coordinated development that overcomes canopy tree loss and piecemeal redevelopment that is typical in these areas.

Maroondah City Council worked in partnership with Swinburne University to develop the pilot. The two precincts were selected for their locations adjoining the Ringwood Metropolitan Activity Centre and the Eastfield Road local centre, and the ageing dwelling stock. The proposed controls seek medium density built form, to incentivise lot consolidation and set landscaping extents.

The Amendments support the implementation of planning policy objectives and Plan Melbourne 2017-2050. They unlock greyfield areas for housing choice and renewal in and around existing activity centres. They support greener city outcomes, a reduction of heat island effects new active travel links. They support coordinated development and the application of infrastructure levies for necessary infrastructure.

The Amendments received 17 resident submissions and one agency submission (Department of Transport) to each Amendment. Some expressed support for the concept. The other submissions raised issues about the precincts' suitability for and feasibility of renewal and amenity impacts of the proposed development format, increased traffic volumes and on street parking and infrastructure needs.

The Panel supports the Amendments overall as they provide for net community benefit and sustainable development. The precincts are suitable locations for medium density renewal and the urban form sought responds to context, encourages housing diversity and manages amenity.

Part of the Panel's consideration, though not underpinning its conclusion, is the pilot nature of the Amendments, lack of precedents to reference, and risks associated with the vision not eventuating. The vision relies on landowners collaborating to assemble lots and developers gaining sufficient economic return. The Panel considers there is demonstrable support for the concept to suggest it is implementable and that the risks associated with the vision failing to be realised are acceptable.

The Panel concludes:

- The Amendments are strategically justified and supported by State and local policy.
- There is demonstrable community and development industry support for the Amendments.
- The built form and landscaping provisions are appropriate and will implement 'greening', subject to some changes for clarification and consistency between both Development Plan Overlays.
- The proposed pedestrian and cycling links are appropriate and will improve walking and cycling, subject to some changes.
- The expected traffic generated by redevelopment in each precinct can be readily accommodated within the existing road network and the parking provisions are appropriate.

- The Development Contribution Plans (DCPs) are appropriate subject to exempting redevelopment of the Eastfield Road local centre and some minor changes.
- Owners of land required for infrastructure should be compensated either by listing the land as a DCP project or suitably adjusted DCP liabilities.
- Any flooding and drainage issues will not impact on implementation of the Amendments.
- The risks associated with approval and implementation of the Amendments as 'pilot projects' are acceptable.

Recommendations

Based on the reasons set out in this Report, the Panel recommends that Maroondah Planning Scheme Amendments C134maro and C136maro be adopted as exhibited subject to the following:

- 1. Amend Development Plan Overlay Schedules 7 and 8: in accordance with the Panel recommended versions at Appendix D to this Report, and:**
 - a) combining the plan at 'Figure 1: Indicative Concept Plan' with the plan at 'Figure 2: Building Height Plan' into one plan in each Schedule.
 - b) clarifying Clause 4 to specify whether side setbacks of a minimum of 1.4 metres apply where the adjoining building is 'up to 9 metres in height' or '9 metres or more in height'.
 - c) deleting the 'potential pedestrian link' extending between Mackenzie Court and Thomas Street from the Indicative Concept Plan at Figure 1 of Schedule 8.
- 2. Amend the Strategic Framework Plan at Clause 21.02 to include representation of the Ringwood and Croydon South Greyfield Renewal area and amend the legend to the plan accordingly.**
- 3. Amend Clauses 21.06 and 21.10 to replace references to 'Ringwood North' with 'Ringwood'.**
- 4. Amend the preamble paragraph to Clause 22.02, Residential Neighbourhood Character, of the Maroondah Planning Scheme to add the words "a Greyfields Renewal Precinct" at the end of the paragraph, and amend the Neighbourhood Character map accordingly.**
- 5. Amend the Development Contributions Plans as follows:**
 - a) The sub-section in section 6.3 headed, Payment of Development Contributions, be amended to read:

"The Development Infrastructure Levy will be levied by Council at the planning permit stage, subdivision stage or building permit stage of development, in accordance with the timing points indicated in this DCP and whichever timing point occurs first. This payment must be made no later than the date of issue of a building permit under the Building Act 1993. If Council seeks payment at the:

 - **Planning Permit Stage, it must be made before the start of construction.**
 - **Subdivision Permit Stage, it must be made before a statement of compliance is issued for the subdivision."**

- b) The sub-section in section 6.3 headed, *Deferral of Payment*, be amended to replace the words “ *at an alternative date*” with “*before a specified time or event*”.
 - c) Amend Table 2 and Figure 3 to remove the costs of, and a reference to the MacKenzie Court to Thomas Street “potential pedestrian path” and recalculate the development levies accordingly
6. Add the following to the list of exemptions at section 6.5 of the Croydon South Greyfield Precinct Development Contributions plan: “This DCP does not apply to development within the activity centre located at the junction of Eastfield Road and Bayswater Road where land is zoned Commercial 1 Zone or Public Use Zone 6.
7. Amend Table 2 at Clause 2 of the Development Contributions Plan Overlay Schedule 3, to make it consistent with the recalculated Development Contributions Plan as shown in Recommendation 5c).

1 Introduction

1.1 The Amendments

(i) Description of the Amendments

The Amendments seeks to implement a 'Greening the Greyfields' (GtG) planning framework into the Maroondah Planning Scheme through the application of local policy, zone and overlays. They aim to facilitate redevelopment of two residential precincts with medium density housing and greening through lot consolidation.

Specifically, Amendment C134maro proposes to:

- introduce Schedule 3 to Clause 32.08 – General Residential Zone (GRZ) and rezone land within Ringwood Greyfield Precinct from the Neighbourhood Residential Zone (NRZ) Schedule 3 to the GRZ3
- introduce Schedule 7 to Clause 43.04 – Development Plan Overlay (DPO) and apply DPO7 to the Ringwood Greyfield Precinct
- introduce Schedule 2 Clause 45.06 – Development Contributions Plan Overlay (DCPO) and apply DCPO2 to the Ringwood Greyfield Precinct to give effect to the Ringwood Greyfield Precinct, Development Contributions Plan (15 May 2019)(Ringwood DCP)
- amend Clause 72.04 Documents Incorporated in this Planning Scheme to incorporate the Ringwood DCP
- amend Clauses 21.02, 21.06, 21.07 and 21.10 of the Municipal Strategic Statement (MSS) to support the strategic basis of the Amendments in accordance with the *Maroondah City Council Plan 2017-2021*, *Maroondah 2040: Our future together* (Maroondah Council Plan) and *The Places We Live: Maroondah Housing Strategy* (Maroondah Housing Strategy)
- amend Clause 22.02 (Residential Neighbourhood Character) to exclude the Ringwood Greyfield Precinct from the neighbourhood character designations.

Specifically, Amendment C136maro proposes to:

- introduce Schedule 3 to Clause 32.08 – General Residential Zone (GRZ) and rezone land within the Croydon South Greyfield Precinct from the GRZ1 to GRZ3
- introduce Schedule 8 to Clause 43.04 – DPO and apply to the Croydon South Greyfield Precinct
- introduce Schedule 3 to Clause 45.06 – DCPO and apply to the Croydon South Greyfield Precinct to give effect to the Croydon South Greyfield Precinct, Development Contributions Plan (16 May 2019)(Croydon South DCP)
- amend Clause 72.04 Documents Incorporated in this Planning Scheme to incorporate the Croydon South DCP
- amend Clauses 21.02, 21.06, 21.07 and 21.10 of the MSS to support the strategic basis of the Amendments in accordance with the Maroondah Council Plan and Maroondah Housing Strategy
- amend Clause 22.02 (Residential Neighbourhood Character) to exclude the Croydon South Greyfield Precinct from the neighbourhood character designations.

(ii) The subject land

Amendment C134maro applies to land shown in Figure 1. The land sits directly north of Ringwood Metropolitan Activity Centre (RMeAC) beyond the Ringwood Bypass. It is bounded by Loughnan Road (north), Warrandyte Road (east), Ringwood Bypass (south) and Ringwood Street (west). It is roughly 280 metres wide and 600 metres long. The land falls generally 30 metres from north to south. The proposed precinct layout is shown in Figure 2. This land is referred to in this report as the Ringwood Greyfield Precinct (RGP) area.

Figure 1 Maroondah C134maro land



Source: Explanatory Report C134maro, p1

Figure 2 Ringwood Greyfield Precinct



Source: DPO7, Figure 1

Amendment C136maro applies to land shown in Figure 3. The land is bounded by Eastfield Road (north), Blazey Road (east), Thomas Street (south) and Bayswater Road (west). The land includes the Eastfield Road local centre and is approximately 1.5 kilometres from the core of the Croydon Major Activity Centre (CMAC). The land is roughly 220 metres wide and 580 metres long. The land falls generally 15 metres from south-east to north-west. The proposed precinct layout is shown in Figure 4. This land is referred to in this report as the Croydon South Greyfield Precinct (CSGP) area.

Figure 3 Maroondah C136maro land



Source: Explanatory Report C136maro p1

Figure 4 Croydon South Greyfield Precinct



Source: DPO8, Figure 1

1.2 Background

The Amendments respond to the identified state and local strategic need to increase housing densities within the established middle ring suburbs of Melbourne. These areas are termed 'greyfields' as distinguished from housing on former farmland ('greenfields') and on former industrial land ('brownfields'). The purpose of the Amendments is to accommodate a growing

population and changing demographic profile of smaller household sizes. It aims to achieve this through lot assembly to accommodate medium density housing with urban greening.

The GtG is a pilot project of Maroondah City Council (Council) in partnership with the Swinburne University. The Maroondah Housing Strategy identifies that GtG is needed to address redevelopment that occurs ad hoc with suboptimum design and amenity outcomes.¹ The Maroondah Housing Strategy considers that providing precinct level strategic guidance on preferred design outcomes will ready the precincts for redevelopment when developers begin seeking greyfield opportunities. It lists actions for implementation which, after planning approval, are to partner with State and Federal Government to facilitate redevelopment and work with infrastructure and utility providers to assist modelling future infrastructure needs according to residential hierarchy. Council's review of the Maroondah Residential Development Framework, which is anticipated to articulate this hierarchy, is underway.

1.3 Procedural issues

In response to matters raised at the Directions Hearing, the Panel directed (Direction 1 – Mediation of Issues) that the Council officers should discuss with officers of the Department of Transport (DoT), the issues outlined in its submission and which remained unresolved. A written statement was subsequently circulated (Document 3) which indicated that DoT issues had been resolved.

At the Directions Hearing, Ms Baltas raised the issue of some residents not being aware of the proposed Amendments. Council subsequently advised of the extent of notification that occurred. At the Directions Hearing the Panel advised Ms Baltas that residents who had supposedly not been notified should contact Council and seek to make late submissions. Only one late submission was received and it is unknown whether this resulted from further action by Ms Baltas. Ms Baltas made a written submission post Hearing, but this was not able to be considered by the Panel.

Member McIntosh made a declaration at the Directions Hearing, that she has worked on contract with the Victorian Planning Authority providing advice on a program which Maroondah Council subsequently received funding from in respect of this project. Ms McIntosh did not make the funding decision. No party raised any objections or concerns. A similar declaration was made before the Hearing (Document 10).

1.4 Summary of issues raised in submissions

The key issues for Amendment C134maro were:

- precinct suitability for change
- development feasibility
- urban design outcomes and amenity impacts
- increased traffic volume impacts
- increased on street parking impacts
- maintenance and security of private and shared assets.

The key issues for Amendment C136maro were:

- precinct suitability for change
- development feasibility

¹ Maroondah Housing Strategy, page 45

- neighbourhood character changes and amenity impacts
- increased traffic volume impacts
- increased on street parking impacts
- pedestrian and cycling access changes
- increased social infrastructure needs
- property value impacts
- construction and noise pollution nuisance.

All submissions remained unresolved with exception to the submission from the DoT which was withdrawn. The Panel notes that there are no provisions in the Act for submissions to be withdrawn but the Panel regards this issue as resolved and comments only on one related implementation issue in Chapter 4.8.

The Panel has assessed the Amendments against the principles of net community benefit and sustainable development, as set out in Clause 71.02-3 (Integrated decision making) of the Planning Scheme.

The Panel considered all written submissions made in response to the exhibition of the Amendments, observations from site visits, and submissions, evidence and other material presented to it during the Hearing. It has reviewed a large volume of material and has had to be selective in referring to the more relevant or determinative material in the Report. All submissions and materials have been considered by the Panel in reaching its conclusions, regardless of whether they are specifically mentioned in the Report.

This Report deals with the issues under the following headings:

- Planning context
- Strategic justification
- Planning issues.

1.5 Limitations

The Panel has not addressed any changes to the background document. It can be useful for background documents to reflect the approved version of a control; however it is not necessary. Clause 72.08 states:

A background document does not form part of this planning scheme. A background document may:

- Have informed the preparation of, or an amendment to, this planning scheme.
- Provide information to explain the context within which a provision has been framed.
- Assist the understanding of this planning scheme.

2 Planning context

2.1 Planning policy framework

Council submitted that the Amendments are supported by various clauses in the Planning Policy Framework (PPF), which the Panel has summarised below.

Victorian planning objectives

The Amendments will assist in implementing State policy objectives set out in section 4 of the *Planning and Environment Act(1987)*(the PE Act) by:

- (a) [providing] for the fair, orderly, economic and sustainable use, and development of land;
- (c) [securing] a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria;
[...]
- (f) [facilitating] development in accordance with the objectives set out in paragraphs (a), ... (c), ...

Clause 11 (Settlement)

The Amendments support Clause 11 by:

- anticipating and responding to the needs of existing and future communities through provision of zoned and serviced land for housing, open space and infrastructure
- promoting sustainable growth and development and deliver choice and opportunity including through urban renewal (Clause 11.01-1S)
- creating a more consolidated, sustainable city (Clause 11.01-1R)
- facilitating the orderly development of urban areas (Clause 11.02-2S).

Clause 12 (Environmental and Landscape Values)

The Amendments support Clause 12 by:

- protecting and conserving Victoria's biodiversity (Clause 12.01-1S)
- ensuring there is no net loss of biodiversity as a result of removal, destruction or lopping of native vegetation (Clause 12.01-2S)
- protecting and enhancing significant landscapes that contribute to character, identity and sustainable environments (Clause 12.05-2S).

Clause 15 (Built Environment)

The Amendments support Clause 15 by:

- creating urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity (Clause 15.01-1S)
- achieving neighbourhoods that foster healthy, active living and community wellbeing (Clause 15.01-4S)
- recognising, supporting and protecting neighbourhoods character including by ensuring the preferred neighbourhood character is consistent with the medium and higher density housing outcomes in areas identified for increasing housing (15.01-5S).

Clause 16 (Housing)

The Amendments support Clause 16 by:

- providing for housing diversity and ensure the efficient provision of supporting infrastructure (Clause 16)
- facilitating well-located, integrated and diverse housing that meets community needs including through:
 - diverse housing that offers choice and meets changing household needs (16.01-1S)
 - managing the support of new housing to meet population growth and create a sustainable city by development housing and mixed use development opportunities in areas including greyfield renewal areas, particularly through opportunities for land consolidation (Clause 16.01-1R)
 - providing certainty about the scale of growth by prescribing appropriate height and site coverage provisions for different areas (Clause 16.01-1R)
- delivering more affordable housing closer to jobs, transport and services (Clause 16.01-2S).

Clause 21 (the Municipal Strategic Statement)

Council submitted that the Amendments support the following clauses of the MSS.

Clause 21.02-1 (Maroondah Vision) lists the eight focus areas over the 2013-2017 period which relevantly includes:

- infrastructure
- natural environment
- urban design and development.

Clause 21.02-2 (Strategic Framework) illustrates key land use components and provides a focus for development potential in the municipality. The precincts are located in areas where residential development is supported. The RGP is adjacent the RMeAC and the CSGP is located in proximity to the CMAC (Clause 21.02-2).

Clause 21.06 (Built form and Urban Design)

The Amendments support Clause 21.06 by:

- planning for development that responds to the two defining and distinct built form areas within Maroondah that have shaped the way the municipality has developed being the:
 - main commercial areas of RMeAC and CMAC
 - ridgeline area defined by Wicklow Hills Ridge (Clause 21.06).
- ensuring the ongoing development of quality and attractive built environment based on sound planning and consistent urban design principles (Clause 21.06-2)
- protecting and enhancing visual amenity of residential precincts and streetscapes (Clause 21.06-2).

Clause 21.07 (Housing and Residential Land Use)

The Amendments support Clause 21.07 by:

- providing housing opportunities which complement the environmental character of Maroondah (Clause 21.07-2).

2.2 Other relevant planning strategies and policies

(i) Plan Melbourne

Plan Melbourne 2017-2050 (Plan Melbourne) sets out strategic directions to guide Melbourne's development to 2050, to ensure it becomes more sustainable, productive and liveable as its population approaches eight million. It is accompanied by a separate implementation plan that is regularly updated and refreshed every five years.

Plan Melbourne is structured around seven Outcomes, which deliver against the principles of the plan. The Outcomes are supported by Directions, Policies and Actions. Outcomes that are relevant to the Amendments are set out in Table 1.

Table 1 Relevant parts of Plan Melbourne

Outcome	Directions	Policies	Actions
2 Melbourne provides housing choice in locations close to jobs and services	2.2 Deliver more housing closer to jobs and public transport	2.2.4 Provide support and guidance for greyfield areas to deliver more housing choice and diversity	Action 23 'Redevelopment of greyfield areas' Support Councils to identify greyfield areas suitable for redevelopment for medium density and lot consolidation
5 Melbourne is a city of inclusive, vibrant and healthy neighbourhoods	5.2 Create neighbourhoods that support safe communities and healthy lifestyles	5.2.1 Improve neighbourhoods to enable walking and cycling as part of daily life	-
6 Melbourne is a sustainable and resilient city	6.4 Make Melbourne cooler and greener	6.4.1 Support a cooler Melbourne by greening urban areas, buildings, transport corridors and open spaces to create an urban forest	-

Direction 2.2, Plan Melbourne defines greyfield areas as residential areas where building stock is nearing the end of its useful life and land values make redevelopment attractive. It identifies that many residential areas qualify as greyfield in the established middle suburbs and that redevelopment of greyfields provide ideal opportunity for greater housing diversity for existing and new residents through lot consolidation. It states that methods for identifying and planning for greyfield areas need to be developed through a coordinated approach.

Action 23, Plan Melbourne identifies an initiative in progress is the 'unlocking the potential of greyfield areas' which creates tools to help identify, consult on and implement greyfield urban renewal precincts for medium density housing developments. The Plan encourages Councils to work with Swinburne University and its existing related work.

2.3 Planning scheme provisions

A common zone and overlay purpose is to implement the MSS and the PPF.

(i) Zones

The RGP land is in the NRZ. The purposes of the Zone include:

- to recognise areas of predominantly single and double storey residential development
- to manage and ensure that development respects the identified neighbourhood character, heritage, environmental or landscape characteristics.

The CSGP land is mostly in the GRZ. The purposes of the Zone include:

- to encourage development that respects the neighbourhood character of the area
- to encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.

Part of the CSGP land is in the Commercial 1 Zone (C1Z). The purposes of this Zone include:

- to create vibrant mixed use commercial centres for retail, office, business, entertainment and community uses
- to provide for residential uses at densities complementary to the role and scale of the commercial centre.

Part of the CSGP land is in Schedule 6 to the Public Use Zone (PUZ6). The purposes of this Zone include:

- to recognise public land use for public utility and community services and facilities
- to provide for associated uses that are consistent with the intent of the public land reservation or purpose.

The purpose of the public land use for PUZ6 is 'local government'.

(ii) Overlays

The RGP and CSGP land is subject to the Significant Landscape Overlay (SLO). The purposes of the Overlay include:

- to identify significant landscapes
- to conserve and enhance the character of significant landscapes.

The RGP land is partially subject to the Heritage Overlay. The purposes of the Overlay include:

- to conserve and enhance heritage places of natural or cultural significance
- to ensure that development does not adversely affect the significance of heritage places.

The CSGP land is partially subject to the Vegetation Protection Overlay. The purposes of the Overlay include:

- to protect areas of significant vegetation
- to ensure that development minimises loss of vegetation
- to preserve existing trees and other vegetation
- to recognise vegetation protection areas as locations of special significance natural beauty, interest and importance
- to maintain and enhance habitat and habitat corridors for indigenous fauna
- to encourage the regeneration of native vegetation.

2.4 Ministerial Directions and Practice Notes

Ministerial Directions

The Explanatory Report discusses how the Amendments meets the relevant requirements of Ministerial Direction 11 (Strategic Assessment of Amendments) and *Planning Practice Note 46: Strategic Assessment Guidelines*, August 2018 (PPN46). That discussion is not repeated here.

Ministerial Direction on the Form and Content of Planning Schemes

This Direction requires planning scheme amendments be prepared and presented in accordance with the specified style guide. The Explanatory Reports state the Amendments are consistent with the Direction.

Ministerial Direction No. 9 - Metropolitan Strategy

Ministerial Direction No. 9 seeks to ensure planning scheme amendments have regard to the Metropolitan Planning Strategy. The Explanatory Reports state that the Amendments are consistent with the Strategy, namely Plan Melbourne, by implementing objectives and outcomes at the municipal level.

Ministerial Direction No. 15 – The Planning Scheme Amendment Process

This Direction seeks to set timelines for completing steps in the planning scheme amendment process. The Explanatory Report addresses the requirements outlined in this Direction.

Three requests for exemptions to Ministerial Direction 15 were sought by Council and approved by the Minister for Planning from 10 February 2020 to 2 June 2020. Exhibition commenced on 1 February 2021.

Planning Practice Notes (PPN)

PPN12 Applying the Flood Provisions in Planning Schemes

PPN12 provides guidance about applying the flood provisions including the preparation of policy, identifying land affected by flooding, preparing a local floodplain development plan and the application and operation of the flood provisions, including the preparation of schedules.

PPN13 Incorporated and Background Documents

PPN13 identifies the role of Incorporated and Background Documents and how they should be applied.

PPN23 Applying the Incorporation Plan and Development Plan Overlay

PPN23 provides guidance on when to use an Incorporated Plan Overlay or Development Plan Overlay, noting the common elements of these controls and criteria for how to choose the most appropriate overlay.

PPN43 Understanding Neighbourhood Character

PPN43 provides guidance for applicants, the community and councils about understanding what is meant by neighbourhood character.

PPN59 The Role of Mandatory Provisions in Planning Schemes

PPN59 provides guidance on when mandatory controls may be appropriate including where a mandatory provision will provide certainty and ensure preferable and efficient outcome.

PPN90 Planning for Housing

PPN90 provides guidance on planning for housing growth and protecting neighbourhood character to ensure a balanced approach to managing residential development in planning schemes.

PPN91 Using the Residential Zones

PPN91 provides guidance on how to use the residential zones, implement strategic work and use local policies and overlays with the residential zones.

2.5 Other strategy documents and guidelines

Maroondah Housing Strategy

The Maroondah Housing Strategy guides how housing will be planned within Maroondah until 2040. It states the community vision and identifies major changes to residential zones. It updates the 1997 Maroondah Housing Strategy (which is not a reference document) and is adopted.

The Maroondah Housing Strategy forecasts a demand for around 500 dwellings per year or 12,500 dwellings to 2041. Most growth is expected from lone person and couple with no children households and mainly in the Ringwood and Croydon.

The Maroondah Housing Strategy identifies the GtG concept of planning for redevelopment at the precinct level to address the suboptimal (and less 'green') design outcomes resulting from piecemeal lot redevelopment.

Development Contribution Guidelines

The *Development Contributions Guidelines*, Department of Sustainability and Environment 2003, revised 2007, guide the appropriate and practical development of DCPs.

2.6 Discussion and conclusion

The Panel concludes that the Amendments are consistent with the relevant Ministerial Directions and Practice Notes.

The Amendments deliver on a specific action from Plan Melbourne, namely the coordinated redevelopment of greyfield areas. The Amendments weave in delivery on broader objectives for encouraging higher density outcomes in and around activity centres and providing for a greener and cooler Melbourne.

The strategic justification of the Amendments is considered in Chapter 3.1.

3 Strategic justification

3.1 Strategic justification of the Amendments

(i) The issues

The issues are:

- whether Amendments C134maro and C136maro are strategically justified in state and local policy
- whether the RGP and CSGP locations are strategically justified in state and local policy.

(ii) Evidence and submissions

Council submitted the Amendments were strategically justified and consistent with state and local policy. It submitted the Amendments will improve the sustainability requirements for dwellings in the precincts, ensure continued protection of environmental and heritage qualities and improve the quality of the precincts through built form, streetscapes, walkability and canopy cover.

Council identified that the GtG concept was integrated into Plan Melbourne and the Maroondah Housing Strategy and highlighted the latter which states:

...the [GtG] initiative has the potential to unlock significant additional housing capacity (that)...can be achieved through the retro-fitting of existing housing stock which through renovation and modification, rather than complete renewal, can 'be adapted to meet a wider range of housing needs for our growing and changing population.'²

Council advised that its review of the Maroondah Residential Development Framework is underway and expected to articulate a hierarchy of residential development. Primary housing needs are expected to be met by RMeAC and CMAC, and secondary needs through Neighbourhood Activity Centres (NAC) and local activity centres. It submitted:

While Council's GtG work is not proposed as the primary means of addressing housing demand in the municipality, it is proposed as an additional, alternative response to the potential of these existing residential areas to meet housing demand outside of MeAC and MACs.³

Council submitted the Amendments implement objectives of the Maroondah Housing Strategy which is to deliver growth that is already occurring but in a different format.

On precinct selection, Council submitted that:

The Ringwood and Croydon South Greyfield Precincts were identified based on extensive economic, architectural and planning assessment, along with community consultation, as being suitable locations to delivery improved housing choice and diversity.⁴

In evidence for Council, Mr Buxton cited a raft of PPF policy and concluded that the Amendments provide an appropriately balanced response to policy by facilitating development that:

... gives an improved community benefit, rather than ad-hoc, site by site development. Surrounding property owners, the community and/or developers are encouraged to amalgamate individual sites into larger parcels of land, allowing for better development outcomes, and transformed neighbourhoods with improved housing options, open space

² Council Part A submission, para 123

³ Council Part A submission, para 131

⁴ Council Part A submission, para 116

and canopy tree coverage, less hard surface treatments, better walking and cycling connections and the potential for improvements to shared assets, such as parks, paths and accessways.⁵

Mr Hrelja of HillPDA provided development contribution and economic evidence for Council. His evidence addressed potential population change impacts as a result of COVID-19 on strategic justification for the Amendments. He opined the overall strategic need for more housing supply and diversity remains relevant due to high house prices in the short term, driven by historically low interest rates, and the return of immigration impacts on population growth in the long term.

Submissions which commented on this aspect, generally supported the GtG concept for providing greener and better designed neighbourhoods. However, many submissions questioned the strategic underpinnings of the Amendments.

In addressing the issue of whether the RGP and CSGP were appropriate locations for GtG renewal, submissions 4R and 5R sought no change in the RGP. Submissions 2CS and 5CS opposed the CSGP for lack of convenient access to the CMAC (and train station). Submissions 3R, 6R, 1CS, 3CS, 6CS and 10CS submitted that the building stock was not at the end of its useful life. Submissions 2R, 3R, 1CS and 2CS observed that the many strata titled properties would make amalgamation difficult. Submission 5CS questioned the impacts of COVID-19 on population growth.

In closing, Council submitted that dwelling stock in the precincts makes them attractive for redevelopment as already evident and that Amendments seek to ensure it occurs in planned way.

(iii) Discussion

The Panel considers the Amendments are strategically justified by state and local policy. The Amendments support broad state policy housing objectives to increase the proportion of housing in under-utilised established areas and reduce the share of new dwellings in greenfield and fringe areas. The Amendments embed Plan Melbourne's 20-minute neighbourhood principles and explicitly implement on actions to redevelop greyfield sites and manage the oft 'ungreening' outcomes that result from lot-by-lot redevelopment, and tie in policy responses to green and cool urban areas and improve walking and cycling options.

The Panel sees various references to and support for the GtG concept in local policy and strategies. The vision identified in the Maroondah Council Plan is for a diverse range of available housing options. The Maroondah Housing Strategy specifically references the GtG project as a major initiative to manage growth and changing housing needs in a sustainable way.

The Panel considers the Amendments will deliver net community benefit and sustainable development. They seek increased housing densities and housing diversity in locations where policy already supports. They encourage sustainable development through greener and more compact designs. The Panel agrees with Mr Buxton's town planning evidence that overall, the Amendments provide opportunities for improved community outcomes from existing provisions.

The Panel deems both the RGP and CSGP are suitable locations for greyfield renewal precincts.

The Panel concurs with Mr Buxton that state policy supports for development around, not just in, activity centres and that locating the RGP adjacent the RMeAC is consistent with policy. The RMeAC is one of nine such highest order activity centres in metropolitan Melbourne where growth

⁵ Mr Buxton's evidence, para 2.3.11

is prioritised and a range of services exist or are planned. Redevelopment on consolidated lots within the RGP has already occurred and is likely to continue based on existing policy support it.

The Panel considers that the CSGP is a suitable location for a GtG precinct. It determines it unnecessary that each precinct enjoys the same attributes but that overall, each set of attributes will culminate to support nearby higher density outcomes. The CSGP benefits from the Eastfield Road local centre and facilities located beyond its boundaries that support greyfield renewal.

State policy supports higher density outcomes around all activity centres, albeit of lower intensity for lower order centres. The Maroondah Housing Strategy specifically encourages greater development in smaller neighbourhood centres to accommodate residential growth which will be used to inform the Residential Land Use Framework work which Council noted is underway. Although the Eastfield Road local centre does not have NAC classification in local policy, its ability to provide daily needs gives it sufficiently similar attributes for the purposes of CSGP location suitability for greyfield renewal. The centre provides a range of local services and, whilst not as broad as the Ringwood MeAC, it provides for proximate daily needs. The range of nearby facilities include regional parks, local parks, schools and childcare centres.

The Panel accepts Mr Hrelja's views in relation to the age of building stock and likelihood of amalgamation for strata titled lots being that there is already evidence of dwelling replacements in the local contexts and that redevelopment will likely focus on larger lots containing single dwellings, at least in the short term.

(iv) Conclusion

The Panel concludes:

- Amendments C134maro and C136maro are supported by state and local policy.
- The locations of the RGP and CSGP are strategically justified by state and local policy.

3.2 Strategic context

Council advised that the GtG project which these two Amendments implement, are regarded as 'pilot projects'. Considerable work on the GtG concept has been undertaken both by Council and the Centre for Urban Transitions at Swinburne University, the latter supported by the Department of Land, Water and Planning (DELWP). Such extensive work would not normally be justified for Amendments of the scale of those being considered. This work may however be justified if the Amendments are considered as pilots for possible wider implementation.

The Panel notes that its primary responsibility with respect to the two Amendments is to assess and make recommendations on the Amendments based on net community benefit taking into account unresolved issues raised by submitters. However, because these are pilot projects the Panel considers that there are extra factors which it should take into account as part of its broader consideration of the Amendment. Before outlining these, the Panel makes clear that it is not its role to evaluate the appropriateness of the proposal as pilot projects. Nor does the Panel see it as its role to attempt to identify the types of learnings which might arise from the pilot projects and how these might be translated into wider implementation of GtG either elsewhere in Maroondah or indeed in other municipalities. Such work is most appropriately undertaken as part of an evaluation of the projects at some stage in the future.

There are however a couple of issues associated with the pilot nature of this project that the Panel considers it should examine. The first of these is the implementability of the projects which the

Amendments underpin. There are a number of aspects of this including the appropriateness of the proposed planning scheme controls which form part of the assessment of any amendment. However, with respect to community consultation a Panel might normally wish to assure itself that appropriate engagement has occurred. In this instance the Panel considers that because these are pilot projects it is important that there is both community and development industry support for the proposals. Failing this there would appear to be little point in recommending approval of Amendments that stand little chance of being effectively implemented. This issue is addressed in Chapter 4.4 and 4.15.

The second issue is that in the Victorian context at least, there are no precedents to fall back on in an attempt to understand the full implications of the approval of these Amendments. Consequently, it is difficult to be certain about how the implementation of these Amendments may actually play out in terms of redevelopment that occurs as a result of the approval of the Amendments. This is not intended to call into question the extensive research that has been undertaken. The corollary of this is what may occur if the Amendments fail to achieve redevelopment outcomes approaching those that are intended. The Panel considers that it must assure itself to the best of its ability that landowners, households and businesses will not be left worse off if the Amendments fail to achieve intended outcomes. This issue is addressed in Chapter 4.15.

The submissions and evidence put before the Panel identified a number of aspects of the pilot that will need to be considered as part of the broader implementation of GtG. As indicated above, the Panel does not see it as its role to comment on or indeed make recommendations on these but considers it important to list issues that have come to its attention which will need further consideration before wider implementation. These include:

- **The appropriate planning scheme controls.** The Amendments utilise existing controls from the Victorian Planning Provisions (VPP) 'toolbox'. Mr Buxton supported use of the DPO and suggested however, that in wider implementation of GtG, consideration be given to developing a new or revised Particular Provision in the VPPs geared to supporting state policy in implementing Greening of the Greyfields. There were no submissions which opposed the planning tools.

The Panel makes brief remarks on use of DPOs and impacts on landowners. A DPO is usually applied to land with limited, rather than multiple, landowners given there is no public approval process for development plans. Instead, each proposed DPO schedule contemplates approval of multiple development plans, each of which is intended to affect a limited number of landowners. The proposed DPO provisions allow implementation of an approved development plan in stages. Acknowledging the parent DPO provisions exempt notice requirements, it would be unreasonable if landowners were not party to preparation of a development plan which restricted their use and development of land.

- **The size and nature of the implementation precincts.** In this instance there was little discussion of the appropriate size of the precincts chosen. Council acknowledged the precincts were relatively small and submitted it purposely sought a manageable size to deliver the new vision in a way that was understandable for the community. The Panel notes in Chapter 4.12 that precincts of the size chosen are not of optimum size for the use of DCPs to collect contributions towards infrastructure.

- **Development Contributions.** If precincts broadly the size of those being considered in these Amendments continue to be utilised consideration could be given to utilising an alternative to a standard DCP as provided for in existing legislation. A standard infrastructure contributions charge could be considered.
- **Proposed infrastructure impacted by partial redevelopment.** It is likely that these and future precincts will be impacted at least in the short to medium term by only a proportion of properties being redeveloped. Therefore, proposed infrastructure such as pathways and laneways which require land from a number of existing properties may not be able to be constructed because of the failure of one or more of the required properties to be redeveloped. This issue is addressed in Chapter 4.15.

4 Planning issues

4.1 Post-exhibition changes to Amendment documentation

At its meeting of 22 March 2021, Council resolved to make changes to the exhibited DPO7 and DPO8 in response to submissions. The Panel considers the resolved changes to be appropriate to the extent that they do not contradict with other changes it recommends in this report. A further minor change was made to the plan in Clause 21.02 to include the two precincts as 'greyfield renewal areas'.

Council also suggested several changes to ensure consistency between the two DPOs, which the Panel considers to be appropriate:

- require a minimum 50 per cent direct sunlight to communal open space in both DPOs
- require new canopy trees of a minimum height of 4 metres in both DPOs
- require that dwellings provide outlook to abutting communal open space and parks in both DPOs.

These changes were not opposed and the Panel accepts Council's position.

The Panel recommends:

Amend Development Plan Overlay Schedules 7 and 8: in accordance with the Panel recommended versions at Appendix D to this Report.

Amend the Strategic Framework Plan at Clause 21.02 to include representation of the Ringwood and Croydon South Greyfield Renewal area and amend the legend to the plan accordingly.

4.2 Local policy

(i) The issue

The issue is whether the proposed revisions to local policy are appropriate.

(ii) Evidence and submissions

The Amendments propose to incorporate the GtG framework into local policy by:

- identifying the RGP and CSGP in the strategic framework plan at Clause 21.02
- including objectives, strategies and implementation for greyfield renewal precincts generally, and in the RGP and CSGP specifically, at Clauses 21.06, 21.07 and 21.10
- excluding greyfield renewal precincts and the RGP and CSGP specifically, from the neighbourhood character designations at Clause 22.01.

Council submitted the proposed revisions to local policy were appropriate. It considered it important that the GtG concept is:

applied accurately and that places recognised for this type of development at a local level, are properly represented in the Scheme.⁶

Mx Buxton viewed the local policy changes as appropriate as:

⁶ Council Part B submission, para 12

...they will give clear strategic directions for the implementation of the Greyfields Renewal Precincts through a strategic and place-based approach.⁷

The Panel questioned whether excluding the RGP and CSGP from neighbourhood character designations was appropriate and whether character would be sufficiently guided through the Amendments. Mr Buxton considered the change was appropriate as guidance for neighbourhood character was found in both DPOs.

No submissions raised concern about the proposed revisions to local policy. Council maintained the local policy changes were appropriate.

(iii) Discussion

The Panel views the proposed changes to local policy as appropriate. They build on and do not repeat state policy to suitably embed the outcomes sought for greyfield renewal precincts and how they will be achieved. The changes provide the necessary guidance for specific outcomes sought in the RGP and CSGP. The Panel considers:

- identifying the RGP and CSGP as focus areas for development potential in the strategic framework plan at Clause 21.02 provides the necessary indication of redevelopment sought for the precincts
- adding strategies and implementation steps at Clause 21.06 for the development formats sought for greyfield renewal precincts is needed to distinguish these from standard format outcomes
- providing guidance at Clause 21.07 on outcomes sought in the RGP and CSGP by identifying the precincts in the residential land use framework plan and listing the RGP and CSGP Design Framework and Concept Plans (Concept Plans) as reference documents is appropriate and consistent with direction in the Maroondah Housing Strategy⁸
- including objectives at Clause 21.10 for the natural environment protection 'greening' outcomes sought for the RGP and CSGP and how these will be implemented is needed
- removing the Clause 22.02 neighbourhood character designations of the precincts are appropriate
- that guidance for character outcomes is provided by the neighbourhood character objectives at GRZ3 and further design provisions in both DPO.

The Panel supports Council's suggested change to Clause 21.02 and considers further minor corrections are required to address inconsistent references of 'Ringwood North' with 'Ringwood'.

The Amendments propose to exclude each of the Greyfield renewal precincts from Clause 22.02, Residential Neighbourhood Character. The Panel understands that it is proposed to do this by stating them as exempt from the policy and adding them as 'exempt' areas in the plan in Clause 22.02. It is not clear to the Panel that they are stated as exempt in the exhibited Clause 22.02. The Panel concludes then that the precincts should be stated as exempt areas in that Clause.

(iv) Conclusion

The Panel concludes:

- The exhibited and subsequently revised changes to local policy are appropriate subject minor corrections for consistency.

⁷ Mr Buxton's evidence, para 4.1.3-4.1.4.

⁸ Maroondah Housing Strategy, page 45-46

- The Ringwood and Croydon South Greyfield precincts should be added as “exempt” in Clause 22.02.

4.3 Recommendations

The Panel recommends:

Replace references to ‘Ringwood North’ in Clause 21.06 and Clause 21.10 with ‘Ringwood’.

Amend the preamble paragraph to Clause 22.02, Residential Neighbourhood Character, of the Maroondah Planning Scheme to add the words “a Greyfields Renewal Precinct” at the end of the paragraph and amend the Neighbourhood Character map accordingly.

4.4 Community and industry support for the Amendments

(i) The issues

Submissions identified that because of the nature of these Amendments, they could be approved but would not be effectively implemented unless there is support from both the resident community and the development industry.

The issues are:

- whether appropriate community consultation has occurred
- whether there is appropriate community support for the proposed Amendments
- whether there is appropriate engagement with the development industry support from it for the proposed Amendments.

(ii) Relevant policies, strategies and studies

The PE Act states the planning authority:

- must give notice of amendments to the owners ... and occupiers of land that it believes may be materially affected by the amendment⁹
- may take any other steps it thinks necessary to tell anyone who may be affected by the amendment about its preparation.¹⁰

Council’s undertook notice of the Amendments by providing:

- direct notice to owners and occupiers all of the properties in the RGP and CSGP
- direct notice, in accordance DELWP’s recommendation of authorisation, to:
 - owners and occupiers of the properties opposite the RGP on the north side of Loughnan Road, the east side of Warrandyte Road and the west side of Ringwood Street for Amendment C134maro
 - owners and occupiers of the properties opposite the CSGP on the north side of Eastfield Road, the east side of Blazey Road, the south side of Thomas Street and the west side of Bayswater Road for Amendment C136maro
 - Melbourne Water, VicRoads, the Metropolitan Fire Brigade, the Department of Health and Human Services (and then known) and Native Title Services Victoria for the Amendments

⁹ PE Act, s19(1)(b)

¹⁰ PE Act, s19(7)

- public notice of the Amendments in The Age newspaper on 28 January 2021.¹¹

The RGP and CSGP Concept Plans outline various consultation steps undertaken with:

- residents of the RGP and CSGP
- development industry, to overview the project, its benefits, receive feedback and assess interest of the developer community to contribution to the design and implementation of the project.

(iii) Evidence and submissions

Council submitted that appropriate consultation with the community and development industry was undertaken and collectively indicated support for the Amendments.

Council argued that the relatively few submissions and limited criticisms of the Amendments inferred the extensive community involvement and support.¹²

Council's Part A submission detailed engagement with the development industry as set out below:

Key outcomes from engagement with the development industry include the following:

- advice on project objectives with developers, such as the Nightingale project, with a focus on sustainable built environment; a
- advice and inputs on the draft contents of the "Playbooks"
- advice on potential statutory options and increased understanding of the key drivers to encourage lot amalgamation and landowner participation
- workshops on the dwelling typologies that have a market in the City of Maroondah
- discussions around the potential of this project approach to be scaled up to affordable housing outcomes.¹³

Council advised it initially consulted with developers via a May 2019 forum attended by various departments of Council, Swinburne University academics, architects and local developers. Council summarised the feedback as 'positive and encouraging' with specific concerns including that:

- Council be responsible for maintenance of roads, parks and other infrastructure
- feasibility assumptions are transparent
- there are clear design expectations and planning controls
- Council provide a dedicated GtG officer to facilitate implementation.

Council indicated it continued engagement including on 'project feasibility work' with forum participants following the forum. It submitted that the development industry participants urged Council to 'be ambitious'.¹⁴

Mr Buxton's oral evidence variously referenced the community input into the Amendments. In response to questions from the Panel, Mr Buxton specified that developers were involved in the Amendments process, and in his view, this engagement was an important part of the work.

Submission 4R raised concern with consultation which is dealt with at Chapter 1.3.

Submission 7CS considered the information session held on 27 February 2021, being after the exhibition close date, left landowners unable to ask further questions before the submission

¹¹ Council Part A submission, para 44-55

¹² Council Part B submission, para 97

¹³ Council Part A submission, para 33

¹⁴ Council Part B submission, para 169

deadline. Council did not address this, but the Panel was presented with no evidence that consultation was inadequate.

During its closing submission, the Panel further questioned Council on the level of development industry engagement. Council's position was that this engagement was extensive and comprehensive, and that feedback was positive and receptive to the GtG concept:

Council has engaged with a variety of local, medium scale developers and other regional multi-lot developers such as HipVHype and CoDev who did not raise any objection to the concept of GtG. Council received support from these developers at the prospect of residential infill policies and higher densities.¹⁵

(iv) Discussion

The Panel accepts that appropriate community consultation has occurred. The Amendment documentation and Council's submission identified various consultation with owners and occupiers in the RGP and CSGP and immediate surrounds. These activities occurred both before and during the exhibition period, including in-person sessions.

The Panel shares Council's view that the relatively few community submissions received infers a reasonable level of support. In the Panel's experience, less than 20 resident submissions on Amendments which alter planning controls to both increase and encourage the intensity of residential development across two established precincts and which exempt third party appeal rights, is reasonably low. It is satisfied there is appropriate community support for the Amendments, notwithstanding the specific issues raised by submitters.

Council did not indicate that notice of the exhibition extended to the development industry. No submissions were received from industry. The Panel's consideration of whether there is appropriate development industry support for the Amendments, relies on Council's accounts of its engagement activities and summaries of feedback.

The Panel considers that there is a sufficient level of development industry support for GtG implementation given the information distributed by Council, the topics of discussions Council indicated took place and Council's summary of feedback.

Council indicated the draft documentation, including design typologies and playbooks were sent the development industry, including Development Victoria, for comment. Its reports were that discussions included scale of amalgamation, design, draft feasibility work and potential statutory options and key drivers to encourage lot amalgamation and landowner participation. The Panel was not provided with copies of any comments (presumably not public documents), but rather Council's perspective of key takeaways being:

- waiving third party appeal rights was a significant incentive for developers to participate
- developers showed confidence in getting participation from landowners
- design typologies were considered reasonable to achieve.

Key to the Panel's view is developers having been provided opportunity to comment on the planning approval process, achievability on lot amalgamation and proposed design typologies.

The GtG concept is new in its application and there are limited precedents upon which to draw reference and guidance. The Amendments rely on the development industry to enable the GtG concept to come to fruition. Matters of development delivery from the development industry

¹⁵ Council's final further response, para 16

were not raised in submissions, presumably because developers are not yet landowners. These might otherwise speak to development incentives and primarily building height limits, DCP levy amounts and infrastructure delivery.

The Panel has some concern about the lack of direct support of potential developers, that is those who will need to invest in the precincts to ensure that the proposed development will occur. It requested further information from Council about its engagement with industry. Subsequent to the Hearing, the Panel was provided with notes of an industry forum held on 6 May 2019 (Document 36). These do little to provide the Panel with the comfort it was seeking. The notes indicate broad support for the concept but little evidence that developers will take up the opportunities offered. In fact, the notes indicate that existing local developers may not have the capacity to undertake the type of development proposed.

The Panel falls back on the evidence of Mr Hrelja who set out a number of scenarios which demonstrate acceptable returns for those prepared to invest in the precincts.¹⁶ This will be further assisted by the reduced development approval times facilitated by the GRZ3 and DPOs. The Panel acknowledges the returns were assessed on feasibility modelling based on standard development outcomes, rather than considerable topographical variances that will likely apply, and without detailed internal and external site layout consideration. The Panel accepts that this is the best assurance that can be provided at this time.

The Panel foresees that consultation undertaken as part of any future monitoring and review steps could bring forth formal and specific development industry views for Council to then address.

(v) Conclusions

The Panel concludes:

- The Amendments underwent an appropriate level of community consultation.
- There is appropriate community support for the Amendments.
- There is appropriate development industry support for the Amendments.

4.5 Built form controls

The Amendments propose to control built form through the application of GRZ3 and DPOs which nominate building height limits, dwelling densities and setbacks and list the RGP and CSGP Concept Plans as referenced documents.

The GRZ3 contains objectives:

- to encourage development to occur on amalgamated development sites to deliver community benefits including infrastructure, open space and landscaping improvements
- to allow increased building heights and reduced building setbacks on consolidated lots contingent on design outcomes derived from precinct design guidelines.

The overarching issues addressed in this section are:

- whether the proposed built form controls are appropriate
- whether the proposal controls are appropriately and consistently applied.

¹⁶ Mr Hrelja's evidence, para 29-38

4.5.1 Building heights

(i) The issue

The issue is whether the building heights are appropriate.

(ii) Relevant provisions and Planning Practice Notes

GRZ3 proposes a mandatory maximum building height limit of 13.5 metres (four storeys). Both DPOs designate three sub-precincts of different height limits that are contingent on minimum site areas.

Most of the RGP is proposed for taller building height limits than the current 9 metre provisions. DPO7 applies mostly 11 metre (three storey) limits, with selected areas of 13.5 metres and 9 metres.

Most of the CSGP is proposed for shorter building height limits than the current 11 metre provisions. DPO8 applies mostly 9 metre limits, with selected areas of 13.5 metres and 11 metres.

Both DPOs require minimum sites areas of 2,000 square metres to activate the 13.5 metre building height limits and 1,000 square metres to activate the 11 metre limits in the respective sub-precincts. If the minimum site area is not met, 9 metres limits apply. Both DPOs permit minor variations to height limits in response to topography.

PPF strategies include to develop housing in greyfield renewal areas particularly through land consolidation. Others include to provide certainty about the scale of growth by prescribing appropriate heights for different areas.

PPN91 states that:

Applying the right residential zone must be derived from the municipal-wide strategic framework plan or residential development framework plan contained in a Municipal Planning Strategy (MPS).¹⁷ ... As a general principle, applying a residential zone should align with either existing building heights if they are sought to be maintained, or align with future building heights identified in strategic work.¹⁸

PPN91 further states the GRZ is applied to areas where housing development of three storeys exists or is planned in locations offering good access to services and transport.

(iii) Evidence and submissions

Council submitted the proposed building height limits were appropriate. It anticipated a variation in constructed heights throughout the precincts in response to individual lot contexts. It observed the NRZ3 and GRZ1 currently allow development of up to 9 metres and 11 metres respectively and that single lot developments are making full use of these heights.

Council emphasised the Amendments were seeking to protect the high quality residential environmental characteristics of the neighbourhood which are valued and which the current 'single lot' style redevelopment is gradually eroding.

Council's submissions responded to late Submission 9R which sought heights taller than 9 metres in the RGP based on general locational attributes and site conditions. Council replied that the

¹⁷ PPN91, page 4

¹⁸ PPN91, page 6

topography of the land west of Warrandyte Road makes 9 metres heights appropriate and that taller heights would result in inappropriate overshadowing, visual amenity and overlooking.

Mr Buxton's evidence was that the 13.5 metre heights limits of GRZ3 were appropriate and:

... [would] allow residential development to be constructed up to this height, but not necessarily at this height, and enable the variation in heights in the three sub-precincts of between 9 and 13.5 metres.¹⁹

The Panel questioned Mr Buxton on whether the locational attributes of the RGP warranted taller building height limits in the sub-precinct nominated for 9 metres. He supported the heights as these were based on site analysis and community input.

The Panel further questioned Mr Buxton on the rationale for designating the CSGP as 'renewal' yet lowering some building heights. He responded that he initially questioned this logic but did not recommend different limits. He explained the heights limits were based on landscape, vegetation and drainage considerations and viewed that a future review process could address any implementation shortcomings on limits.

The Panel questioned whether the provisions would sufficiently manage amenity in the likely outcome of taller structures sitting alongside single storey dwellings, particularly given the DPO parent provision exempts notice and third-party review rights. Mr Buxton considered amenity would be sufficiently managed.

Submissions 2CS, 5CS and 7CS sought reduced heights for reasons of loss of amenity and sense of openness and change in neighbourhood character in the CSGP. Conversely, late Submission 9R sought to increase the 9 metre heights on its RGP property due to locational attributes and ability to manage overlooking and overshadowing.

On formatting, Mr Buxton recommended the DPOs be redrafted to combine the plan at 'Figure 1: Indicative Concept Plan' and at 'Figure 2: Building Height Plan' into one plan for each of reader navigation.²⁰

Council provided no further comment on heights in its closing submission.

(iv) Discussion

The Panel finds that the proposed heights are appropriate.

The Panel considers that with maximum building height limits of 13.5 metres, GRZ3 is appropriate. The Amendments seek more housing choice and diversity in an established area of mostly one and two storey dwellings. Redevelopment is sought at mostly two and three, and some four, storeys.

The Panel considers varying the heights limits across the precincts is a sound approach. This provides clear expectations to the development industry and the community about where taller residential forms are encouraged. The Panel accepts the general principles presented in the Amendment documentation and evidence for nominating the tallest heights closest to the activity centres and along Principal Public Transport Routes as this is consistent with the locations that PPF policies already encourage increased residential density. It accepts locating taller forms along main roads, in preference to along local streets. Providing the lower heights in areas subject to land constraints is logical.

¹⁹ Mr Buxton's evidence, para 4.1.6

²⁰ Mr Buxton's evidence, para 4.1.13

The Panel finds using the controls to incentivise lot amalgamation, being the key objective of greyfield renewal precincts, is appropriate. Incentivising preferred design outcomes, particularly through increased height limits, is an accepted practice in planning and the Panel finds the application in the RGP and CSGP appropriate. The DPO control and proposed provisions provide the needed flexibility to accommodate the changed urban form sought.

That said, the Panel was not provided with a sufficient level of evidence as to how the specific height limit metrics and delineation of precincts were derived. Neither was it provided with evidence to support greater height. The Panel understands arguments for increasing the building height limits but was not presented with evidence to support any change.

The Panel accepts the height limits as proposed by Council. It observes the limits are relatively modest as is the level of growth expected, being roughly 75 per cent increase in dwellings up to 2035. The Amendments seek to accommodate growth that is already occurring in a different format, rather than additional growth capacity per se.

The Panel accepts the height limits expressed in DPO7 for the RGP. The tallest limit of four storeys is nominated in the area where three storey developments exist inside and outside the RGP. Three storey limits are proposed where two storey redevelopments are already occurring.

The Panel appreciates there are topographical considerations to inform appropriate height limits along Warrandyte Road and accepts 9 metre limits in the relevant sub-precinct for this reason. It does not accept that 9 metre limits are needed to manage overlooking and overshadowing as, consistent with the views of Mr Buxton, these would be appropriately managed by Clause 55 provisions in any case. As indicated to Submitter 9R the Panel revisited the submitters site after the Hearing but finds no reason to change the proposed height limit.

The Panel turned its mind to the appropriateness of height limits in the CSGP for consistency, notwithstanding no submissions sought these be increased. It accepts the limits expressed in the DPO8. The tallest 13.5 metres limit is nominated adjacent the NAC. Lots fronting the busy thoroughfare of Eastfield Road are nominated for 11 metre limits. The remaining land, which mostly contains single storey dwellings, is suitable for 9 metre limits based on community input.

The Panel finds it necessary to clarify the 'default' building height limits on lots less than 1,000 square metres in sub-precinct B as none were proposed in either DPO. It finds it necessary to correct a minor inconsistency in the way in which both DPOs express building height limits in Tables 2 and Figures 2, being definitive and using 'less than' metrics respectively.

The Panel agrees with Mr Buxton's recommended change combine the plans at Figures 1 and 2 into one plan in the respective DPO schedules.

The Panel concurs with Mr Buxton that future monitoring and review can consider the appropriateness of the building heights relevant to this future time, and confirms it finds the limits are appropriate in the current circumstances.

(v) Conclusion

The Panel concludes:

- The building height limits are appropriate, subject to changes to add consistency and clarity between the two DPO including improving reader navigation of the DPOs.
- Table 2 of both DPOs should be amended to specify maximum building heights for sites less than 1000 square metres.

4.5.2 Densities

(i) The issue

The issue is whether the densities are appropriate.

(ii) Relevant provisions and Planning Practice Notes

The DPOs guide dwelling densities through both metrics and housing types (dwelling sizes).

The DPOs require that development plans meet the nominated density metrics in Table 1. The metrics apply dwelling numbers and housing densities dependent on site area (irrespective of sub-precincts). Post-exhibition, Council resolved to correct inconsistencies between the DPOs with the intent to apply the same 'indicative density' metrics.

Both exhibited DPOs require 'a mix of' housing types including one, two and three (or more) bedroom dwellings. Council resolved to require 'an even mix' of these housing types.

Clause 55.02-3 encourages developments of ten or more dwellings to provide a range of dwelling sizes and types and dwellings with a different number of bedrooms.

PPN91 guides that residential zones should not specify the density, typology or number of dwellings in residential zones unless strategically justified.

(iii) Evidence and submissions

Council submitted the densities were appropriate:

A key outcome [proposed] is the delivery of varied housing choice and affordability. ... Large amalgamated lots may deliver a higher density development at a more affordable level where smaller lots may deliver less density and larger dwelling sizes.²¹

Council's reasons to require 'an even mix of' housing types was to ensure the intended mix of housing was achieved to bring a greater mix of housing configurations in the Precincts.

Mr Buxton's evidence supported the densities sought by the Amendments and highlighted the various PPF policies which seek higher densities in established areas. He supported Council's changes to density provisions to ensure consistency between the precincts.²²

The Panel questioned Mr Buxton on whether the density metrics were intended to be applied on a mandatory or discretionary basis as the two DPOs were inconsistent and lacked clarity in intent. It questioned the correlation between dwelling densities and building height limits as both were dependent on site area yet the densities were blanket in their application across the precinct whereas heights were not. Mr Buxton opined the densities were intended as maximum density outcomes and could vary across the RGP and CSGP.

Submission 5CS opposed the densities in general terms for contravening the sense of openness in neighbourhood character in the CSGP. Submission 10CS questioned how dwelling size variation will be enforced.

In closing, in response to Panel questions, Council tabled further versions of DPO7 and DPO8 (Document 35) to ensure the consistency of density requirements between the two schedules.

²¹ Council Part B submission, para 50

²² Mr Buxton's evidence, para 5.1.10

(iv) Discussion

The Panel views the densities as appropriate. Including dwelling densities in the DPOs provides a clear indication to the development industry and community on the expected outcomes.

The Panel agrees that the density metrics should be consistent in the RGP and CSGP as the DPOs otherwise guide the same built form parameters in terms of site coverage, setbacks and building height limits. That is not to say that constructed outcomes will be the same across the two precincts as each development will respond to individual site conditions and sub-precinct building height limits. The Panel finds further minor changes are required to ensure this consistency including to apply to upper density limit to sites of more than 2,000 square metres.

The Panel concurs with Mr Buxton that the dwelling densities should be discretionary. It would be difficult, if not impossible, to set dwelling numbers and dwelling densities according to site area when building heights vary across the precincts and also depend on site area. The Panel finds further minor changes are required to ensure this intended application.

The Panel considers the DPO provision which requires a mix of housing types appropriately guides the sought dwelling size variation, including in developments of less than ten dwellings where the related Clause 55 provision is not applicable. The Panel prefers composite wording of the exhibited and Council-resolved versions to require 'a mix of approximately an even number of' housing types to remove ambiguity.

(v) Conclusion

The Panel concludes:

- The dwelling densities are appropriate, subject to changes to ensure consistency between the two DPO schedules, clarify application of the metrics and remove ambiguity in the mix of housing types sought.

4.5.3 Setbacks**(i) The issue**

The issue is whether the setbacks will enable viable planting outcomes.

(ii) Relevant provisions and Planning Practice Notes

Both DPOs propose various setbacks:

- mandatory 6 metre front setbacks (or Clause 55 specified setbacks if lesser)
- mandatory 1.2 metre boundary setbacks to basements, excluding vehicle access ramps
- discretionary 1.4 metre side setbacks for 40 per cent of the boundary length dependent on heights of adjoining buildings and incentivised by landscaping and building layout.

Both DPOs propose to apply the maximum 50 per cent site coverage to the basement level. Both DPOs guide new canopy trees located in front setbacks, private open space and communal areas.

Clause 55.07-4 guides sites ratios and minimum dimensions contingent on site area for deep soil areas and canopy trees.

(iii) Evidence and submissions

Submission 3R expressed concern the setbacks in combination is basement parking would limit the ability to provide proposed landscaping.

Council submitted the setbacks were appropriate and that they would minimise sub-optimal impacts on planting viability. Nonetheless, it suggested that both DPOs be amended to allow native or exotic trees to provide more vegetation options for screening of basement car parking areas and to improve the landscaping quality of the area in general.

Mr Buxton considered that the setbacks were appropriate and supported Council's suggested change. He opined the metrics were based on detailed design analysis and upheld their appropriateness.

(iv) Discussion

The Panel considers the setbacks will enable viable planting. Importantly, in the Panel's view, the DPOs propose to contain the basement and building footprints to the same extent which will enable deep soil planting.

The Panel concurs with Council's suggested change to allow exotic trees so species selection can respond to site conditions and that this should occur 'where possible' in both precincts.

The Panel considers incentivising side setback depths with preferred on-site building layouts and landscaping extents further embeds opportunity for viable planting. The Panel acknowledges there were no submissions made in relation to the side setback depths of 1.4 metres however, it finds that the provision requires clarity on whether it applies to adjoining building of 'up to' 9 metres or 9 metres 'or more'.

(v) Conclusions

The Panel concludes:

- The setbacks will enable viable planting subject to Council's suggested change to allow exotic trees and 'where possible' and clarifying where side setbacks are sought.
- Council should clarify whether side setbacks of at least 1.4 metres applies to adjoining buildings of 'up to 9 metres' or '9 metres or more' in each of the DPOs.

4.5.4 Recommendations

The Panel recommends further amending the Panel recommended versions of Development Plan Overlays Schedules 7 and 8 at Appendix D:

Combining the plan at 'Figure 1: Indicative Concept Plan' with the plan at 'Figure 2: Building Height Plan' into one plan in each Schedule.

Clarifying Clause 4 to specify whether side setbacks of a minimum of 1.4 metres apply where the adjoining building is 'up to 9 metres in height' or '9 metres or more in height'.

4.6 Public spaces and linkages

Figures 1 in both exhibited DPOs identify "potential pedestrian and cycling links". Council resolved to specify these as 'pedestrian and cyclists movements only' in response to DoT's request.

Both proposed DPOs required new dwelling entries be oriented to public accessways.

(i) The issues

The issues are:

- whether the pedestrian links are appropriate
- whether the guidance on public spaces is appropriate.

(ii) Relevant provisions and policies

Proposed GRZ3 includes a neighbourhood character objective:

- to improve walkability through the upgrading of existing laneways and the provision of additional pedestrian connections.

Planning Policy Framework (PPF) strategies include to ensure greyfields precincts provide opportunities to promote more walking and cycling. Others are to protect and enhance personal safety at the public and private realm interface and encourage front fences support informal surveillance across this interface.

The RGP Concept Plan identifies relatively good levels of walkability in the precinct, with lowest levels to the west. The CSGP Concept Plan identifies poor pedestrian connectivity across Tarralla Creek and Eastfield Road.

(iii) Evidence and submissions

Council submitted new walking and cycling paths will improve connectivity in the RGP and CSGP and were directly responsive to PPF policy objectives and Plan Melbourne outcomes.

Council tabled walking infrastructure assessments in and around the RGP and CSGP (Document 14). The assessments relevantly recommended a future cycling link in the RGP along the existing laneway from Loughan Street to Kennedy Avenue and potentially through to the Eastlink. For the CSGP they recommended a new Eastfield Road pedestrian crossing to link the Tarralla Creek trail and a pedestrian bridge over Tarralla Creek at Thomas Street.

Council suggested the CSGP Mackenzie Court link to Thomas Street be deleted in response to Submission 8CS as it reviewed:

... the location of this proposed laneway and considered the development that has recently occurred in this vicinity.²³

Mr Buxton considered better walking and cycling connections was a factor that would contribute to improved community outcomes from the Amendments.

The Panel questioned Mr Buxton on whether all the pedestrian links in the RGP were required given the high degree of permeability they provided. He opined the links were justified for inclusion in DPO7 but viewed that not all may ultimately be delivered because they will be harder to realise as redevelopment progresses.

Submissions variously commented on the links and associated outcomes:

- Submission 2R expressed concern the additional foot and bike traffic through new links would exacerbate the current security issues including reported incidents of vandalism and graffiti.

²³ Council Part A submission, para 74

- Submission 5CS opposed the Eastfield Road pedestrian crossing for reasons it would severely hinder traffic flow on the major thoroughfare, while Submission 8CS supported it (no explanation).
- Submission 2CS questioned how the high car dependency and low figures for walking and cycling would be addressed with higher densities outcomes.
- Submission 8CS refuted the CSGP had significant walkability issues and objected to the pedestrian link between Mackenzie Court to Thomas Street as it would traverse the neighbouring property and impact of current use of the court.

Council made no further submissions in closing.

(iv) Discussion

The Panel agrees with Council and Mr Buxton that providing more direct connections will improve walking and cycling options foresees the links will contribute to reduced car dependency.

The Panel views the pedestrian crossing over Eastfield Road to link the Tarralla Creek path is appropriate. Neither of the available alternatives are safe nor desirable, being redirected some 140 metres to the Bayswater Road signals or cross at Eastfield Road without signals. The design and location of the new crossing will be appropriately considered by DoT and Council.

The Panel supports deletion of the CSGP laneway from Mackenzie Court to Thomas Street in DPO8 (and the DCP). The Panel concludes the link is not needed to improve pedestrian and walking movements, notwithstanding Council's reasons are based on the likelihood of the link being delivered. It finds the link does not greatly decrease walking distances to key destinations given Yvonne Avenue and Percy Street offer proximate alternative north-south throughfares.

The Panel considers the appropriateness of the RGP links is less clear. These links are situated on private land to be transferred to Council and the related mechanisms are not specified in the proposed controls nor was any relationship with open space contributions. Neither was a needs assessment for each link provided in the documents submitted by Council. That said, the Panel's site inspections generally confirmed the RGP Concept Plan observations of lesser walking permeability in the west of the precinct.

The Panel agrees with Council's submission that development plans are tools that sit somewhere between strategic and statutory planning. It appreciates that providing flexibility for the precise locations of the links would be beneficial in a precinct where land amalgamation is sought and incentivised in the controls, and where ultimate urban grain is unknown. This must be balanced however, with the potential that uncertainty on the exact locations or inequity of compensation would discourage their delivery.

The Panel accepts Mr Buxton's views that application of the Public Acquisition Overlay (PAO) is not required at this stage. It acknowledges that application of a PAO is not always necessary to acquire land and that other mechanisms can be used and negotiated at the planning permit application stage. Whatever mechanism is used however, the Panel views is important that it provides equity and certainty. This issue is addressed further in Chapter 4.12.

The Panel deals with matters relating to interim management, partial delivery and collection of associated DCP levies at Chapter 4.10.

The Panel considers the DPO and Clause 55 provisions will appropriately manage the safety along the pedestrian links. Notably, the provisions discourage, for example, the current condition of RGP

Loughnan Street to Kennedy Avenue laneway as dwellings are not oriented to this laneway and the high fence prevents passive surveillance. The Panel views that increased foot traffic will encourage casual surveillance opportunities and increased safety generally.

(v) Conclusions

The Panel concludes:

- The pedestrian and cycling links are appropriate and will improve walking and cycling options in the precincts, subject to removing the Mackenzie Court to Thomas Street link.
- The proposed provisions appropriately guide public spaces design and safety.

(vi) Recommendations

The Panel recommends: that the Panel recommended version of Development Plan Overlay Schedule 8 at Appendix D DPO8 be revised:

Deleting the 'potential pedestrian link' extending between Mackenzie Court and Thomas Street from the Indicative Concept Plan at Figure 1.

4.7 Landscaping

(i) The issue

The issue is whether the landscaping proposed is appropriate and will appropriately implement the 'greening' aspect of the proposed Amendments.

(ii) Relevant provisions and policies

The Amendments seek to 'green' the RGP and CSGP through the GRZ3 and DPO provisions.

The objectives of GRZ3 include to:

- encourage development to occur on amalgamated development sites to deliver community benefits including ... landscaping improvements.

Both DPOs include an objective to:

- enhance the residential and landscape character ... through increased tree coverage and open space areas and reduced site coverage, hard surface areas and heat island effects.

In terms of site coverage and layout, both DPOs set a maximum 50 per cent site coverage and a minimum 35 per cent permeable, varying Clause 55 provisions for 60 per cent and 20 per cent, respectively. Both DPOs set 30 per cent landscaped areas and GRZ3 'switches off' minimum garden area requirements. Both DPOs guide colour and shading of asphalted areas.

Both DPOs guide the retention of existing canopy trees and planting of new canopy trees with 12 to 14 metres mature heights in front setbacks, private open spaces and common garden areas.

Both DCPOs include projects with street tree planting. The RGP DCPO includes projects for greening streetscape improvements to Notlen Street and Kennedy Avenue.

PPF policies include strategies to reduce the urban heat island effect by greening urban areas with vegetation. Plan Melbourne states that greening 'must be' integrated into planning frameworks for established areas to address canopy loss typical in lot-by-lot redevelopment.

(iii) Evidence and submission

Council submitted that the proposed landscaping provisions are appropriate and necessary as:

[a]cross its municipality, Council has observed a trend towards tandem style multi dwelling developments devoid of significant vegetation, garden area and large percentages of lot coverage and hard stand surfacing²⁴.

Mr Buxton opined a key outcome of the Amendments was increased landscaping cover and variously emphasised they would improve outcomes from current practices.

Submission 8CS supported maintaining trees and grass in redevelopments. Submission 10CS supported the site permeability and landscape area provisions.

Submission 6R considered high density does not result in greening.

(iv) Discussion

The Panel finds that the Amendments provide appropriate landscaping provisions to give effect to the 'greening' objectives of the GtG project and as supported in policy. The Panel supports consistent landscaping provisions in both DPOs.

The Panel observed during site inspections of the RGP and CSGP that recent multi-unit redevelopments had comparatively less vegetation cover than other sites. Vegetation was often contained to front setbacks, limited in extent and surrounded by extensive hardscaping.

Importantly, in the Panel's view, the GRZ3 and DPOs objectives embed landscaping into the planning framework as a key land use and development outcome sought. Specifying this objective alongside those for increased densities will encourage these outcomes to occur together.

The Panel considers the DPO provisions will provide for a depth of greening across sites. The provisions guide that front setback and private and communal open spaces contain canopy trees with mature heights commensurate with proposed building height. Below the canopy, greening outcomes are guided beyond Clause 55 provisions in terms of building footprints, permeability extents and managed asphalted areas.

The Panel notes that allowing new canopy trees of exotic species, as it supports in Chapter 4.5.3, provides the necessary opportunity for tree selection to both contribute to reduced heat island effect (particularly in summer) whilst responding to site configurations in considering opportunities for sunlight and daylight access to open spaces and dwellings (particularly during winter).

The Panel accepts Council's response to its questions that the DPOs can operate alongside of and without contradiction to the existing SLOs which also seek to maintain canopy cover. This includes avoiding the use of SLO tree permit exemptions to overcome the DPO tree retention provisions.²⁵

(v) Conclusions

The Panel concludes:

- The proposed landscaping provisions are appropriate and will appropriately implement the 'greening' aspect of the Amendments.
- Clause 4 of DPO7 and DPO8 should be amended to allow for a mix of native and exotic trees.

²⁴ Council Part B submission, para 68

²⁵ Document 4

4.8 Traffic and parking

(i) The issues

The issues are:

- whether traffic generated by development in each precinct can be readily accommodated
- whether the parking provisions proposed are appropriate.

(ii) Relevant provisions and policies

The Amendments rely on Clause 52.06 for car space provisions. These require one resident space per one- or two-bedroom dwellings or two resident spaces per three or more bedroom dwellings plus one visitor space per five dwellings.

PPF policies seek to develop an efficient and safe network. Strategies include to encourage consolidated car parking facilities for efficiency and ensuring greyfield redevelopment areas provide opportunities to promote walking and cycling.

Clause 56.01-1 requires traffic volumes and movements on adjacent roads and streets to be considered in subdivision applications of 60 lots or more.

(iii) Evidence and submissions

Council submitted that the Amendments would not result in an immediate significant increase in traffic or car parking demand. It submitted that traffic volume increases would be gradual. It highlighted that Warrandyte Road, Loughan Road and Ringwood Street (all Road Zones), were used to carrying larger traffic volumes. It argued the nearby existing and proposed active and public transport links encouraged a shift from private car to these alternative transport modes.

In response to the DoT submissions, Council resolved to include in DPO7 a provision to require that planning applications for at least three amalgamated lots and which increase dwelling numbers along roads intersecting with Warrandyte Road be assessed and referred to DoT.

Mr Buxton deferred to Council's Engineering Department's views on road network capacity, being:

... the internal and surrounding road network can adjust to any increases in traffic demand resulting from the incremental development anticipated from the proposed Amendments. Any alterations to access along ... Road Zones are subject to comment from the DoT ... as a statutory referral authority for planning applications.²⁶

Mr Buxton considered that the applied parking provisions at Clause 52.06 were appropriate, including visitor parking in responses to questions from Submitter 2CS concerning Eastfield Road.

Submissions 2CS and 5CS were concerned the projected population would increase traffic volumes beyond the road network capacity. Submission 2R was concerned for traffic conflicts along Warrandyte Road. Submission 5CS raised concern for service delivery vehicle movements.

Submissions 3R, 2CS, 5CS and 7CS expressed concern for increases in what was viewed as already high levels of on-street parking in areas reported as highly car dependent. Submission 1R questioned where the additional cars would be parked in broad terms. Submission 5CS disputed the Clause 52.06 parking provisions were sufficient.

²⁶ Mr Buxton's evidence, para 5.1.14

(iv) Discussion

The Panel considers the traffic generated by redevelopments in the RGP and CSGP can be readily accommodated by the local road network and that the parking provisions are appropriate.

The Panel agrees with Council's submission that the traffic volume increase from the projected additional 210 and 120 dwellings for the RGP and CSGP, respectively²⁷ will be incremental. It accepts Mr Buxton's support of the Council's views that the traffic volume increase can be absorbed by the road network. Council and DoT, as appropriate, can consider impacts of individual redevelopment proposals as well as broader implications of service delivery vehicles.

The Panel observes that increased traffic flows in and out of Warrandyte Road from the RGP will be assessed by DoT through its requested DPO7 requirement, as adopted by Council.

The Panel agrees with Mr Buxton that the car parking rates at Clause 52.06 are appropriate and will be sufficient. The Panel appreciates submitter concerns for an increase in on street parking, particularly for visitors. It finds however sufficient existing guidance in the Clause 52.06 provisions, which includes consideration for convenient visitor parking location and anticipated car ownership rates and visitor numbers.

The Panel accepts Council's submission that the RGP and CSGP locations foster the use of active and public transport modes and that the Amendments provide for additional active transport links.

(v) Conclusions

The Panel concludes:

- The traffic expected to be generated by development in each precinct can be readily accommodated by the existing road network.
- The proposed parking provisions are appropriate.

4.9 Development Contributions Plans

(i) Background

DCPs are proposed for each of the two precincts to allow Councils to collect contributions towards infrastructure which development generates the need for, and to ensure the successful implementation of the GtG pilot projects. No submitters raised issues with the DCP, but the Panel raised some implementation issues with Council.

As noted in Chapter 3.2, compared with many other DCPs these are very small in terms of the total value of infrastructure they are intended to part finance. The Panel notes this as an issue for consideration in the wider roll out of GtG in the future as DCPs can be relatively costly to prepare and administer. Other than the issues raised below the Panel expresses no other concerns with the DCPs.

(ii) The issues

The issues are:

- whether the point at which the DCP levy is proposed to be charged is clear and unambiguous

²⁷ RGP DCP page 11, CSGP DCP page 11

- whether the proposed end date of 2035 of the DCP is appropriate
- whether the cost of acquiring land for proposed paths and laneways should be included in the DCP
- whether the proposed list of DCP projects is appropriate
- how the Eastfield Road local centre should be treated within the DCP.

(iii) Evidence and submissions

Section 6.3 of each of the proposed DCPs states that the payment of development contributions should be paid at one of the following points in the development process:

- subdivision stage
- planning permit stage
- building permit stage.

The DCPs do not make clear which of these is the preferred stage of collection. The Panel raised this issue, asking whether Council's preferred point of collection should be made clearer within the DCP to alleviate any possible uncertainty.

Following the Hearing, Council responded stating that it was its intention to collect the levy at the first possible opportunity and proposed that the wording of the relevant section of the DCP be amended as follows:

The Development Infrastructure Levy will be levied by Council at the planning permit stage, subdivision stage or building permit stage of development, in accordance with the timing points indicated in this DCP and whichever timing point occurs first. This payment must be made no later than the date of issue of a building permit under the Building Act 1993. If Council seeks payment at the:

- Planning Permit Stage, it must be made before the start of construction.
- Subdivision Permit Stage, it must be made before a statement of compliance is issued for the subdivision.²⁸

Council further proposed that the section of the DCPs referring to the possible deferral of payment of the levy be slightly amended as follows:

The Collecting Agency may at its discretion, agree to defer levy payment to a later date, subject to the applicant entering into an agreement under section 173 of the Planning and Environment Act 1987 to pay the levy before a specified time or event.²⁹

The Panel understands that this deferral clause is primarily intended to provide for some deferred payments in the case of staged development.

The Panel observed that the proposed end date for the DCP of 2035 means that the DCP would have a relatively short life compared with many DCPs. The Panel further notes that net international immigration for Australia appears likely to remain low for at least 2021 and probably 2022 and may take some time to ramp up again after that. Net migration is a driver of at least some development, albeit somewhat delayed from the arrival date of immigrants. This may have the impact of effectively reducing the time period to collect contributions.

Questioned by the Panel, Mr Hrelja acknowledged this as a potential issue. On the other hand, Mr Buxton when questioned by the Panel on the same issue responded that his preference was to

²⁸ Council post Hearing submission para 5 (Document 35)

²⁹ Council post Hearing submission, para 6 (Document 35)

keep the end date of the DCP as exhibited so that Council would move forward on delivering the proposed infrastructure.

Subsequent to the Hearing, Council responded to this issue stating:

Council is also content to extend the proposed DCP to account for unanticipated effects of COVID-19 and to make any necessary or consequential adjustments.³⁰

The Panel raised with Council the issue of whether the cost of acquiring land for the proposed paths and laneways should be included in the DCP. When questioned on this Mr Hrelja stated that his instructions were not to include land acquisition in the DCP. He acknowledged that this created potential inequities. Mr Buxton stated that there were other mechanisms to provide the land, such as a PAO, but opined against that at this stage on the precinct redevelopment. He viewed the DPO provided the appropriate intent for land to be provided. In its further response to the Panel provided after the Hearing (Document 35), Council made no further comment on this issue.

As indicated in Chapter 4.7 the Panel recommends that the laneway proposed to link MacKenzie Court to Thomas Street should be deleted. For this reason, it should be removed as a DCP funded project.

The DCP maps include the Eastfield Road local centre. However, Amendment C136maro focuses on residential redevelopment and the DCP projects in the CSGP are focussed entirely on facilitating the movement of residents. In evidence Mr Hrelja addressed this anomaly and suggested that for the sake of clarity the Eastfield Road local centre should be listed as an exemption from DCP levies. He offered the alternative of revising the DCP to exclude the Eastfield Road local centre.

(iv) Discussion

The Panel accepts the revisions to the point at which the DCP levies are to be charged as proposed by Council.

With respect to the proposed end date of the DCP, the Panel acknowledges that Council is in a difficult position as it appears to have no firm evidence base at this stage upon which to make adjustments to the DCP. However, if Council proceeds with the DCPs as advertised it may find that the rate of development up to 2035 is lower than its pre-COVID-19 forecasts and there the revenue collection is lower than forecasts it may be left with a considerably higher than expected funding gap. Indeed, given its own threshold of 65 per cent of development occurring before it commits to provide proposed infrastructure it could find itself in a difficult position.

The Panel has no objection to Council making minor adjustments to the exhibited DCPs, as long as the levies proposed to be charged are not higher than those exhibited and the same infrastructure is proposed to be provided than in the exhibited DCPs (other than deleting the Mackenzie Court to Thomas Street link as recommended at Chapter 4.6. The simplest adjustment would be to revise the end date of the DCP out by two or three years, and other minor adjustments may also be made. Council would need to assure itself that it has an evidence base for any proposed changes.

With respect to the exclusion of the acquisition of land as an infrastructure item in the DCP, the Panel expresses some concern. The alternative to including land in the DCP is to require the land be provided as a condition of development from those properties on which laneways or paths are to be located or to acquire it through some other mechanism. The Panel understands the administrative simplicity and therefore the attractiveness of the proposed approach.

³⁰ Council post Hearing submission, para 7 (Document 35)

One of the principles underpinning DCPs is the fair and equitable sharing of costs.³¹ An argument can be made that a property owner having land set aside for infrastructure without being compensated is being treated inequitably vis a vis a property owner who does not. However, the Panel considers that if the landowner who is giving up land for a path or laneway can still achieve the same development outcomes for increased dwellings as a same sized property that does not have land set aside for infrastructure, then it can be argued that no inequity exists. The 'costs' of any land provided to accommodate paths or laneways may well be offset by the access benefits that the new infrastructure affords future residents.

The only issue that concerns the Panel with not including land as an infrastructure item in the DCPs is if a maximum site coverage of 50 per cent as specified in Clause 4 of DPOs 7 and 8 means a lesser development outcome for the property from which land is set aside for infrastructure. This can be readily overcome by amending the DPOs to ensure that when measuring site coverage, the total site area be defined to include that portion of the site that is required to provide infrastructure.

The Panel agrees that the MacKenzie Court to Thomas Street laneway should be removed from the DCP and the DCP be recalculated accordingly.

The Panel accepts the evidence and recommendation of Mr Hrelja with respect to the Eastfield Road local centre. In the Panel's view any development in the Eastfield Road local centre should be exempt from the DCP. This might be considered potentially inequitable if residential development was to occur however, the Panel considers that if this eventuates the future residents of the Eastfield Road local centre would not benefit from the proposed infrastructure.

(v) Conclusions

The Panel concludes:

- The exhibited DCPs should be amended to make clear the point at which the DCP levies will be collected.
- The exhibited DCPs should be amended to make clearer the circumstances in which a deferral of the collection on DCP levies will be considered.
- Minor adjustments may be made to the exhibited DCPs to allow for possible slower than anticipated development as long as the proposed levies are no higher than those exhibited and that the infrastructure items proposed are retained.
- Owners of land required for infrastructure should be compensated either by the land being included as an infrastructure project in the DCP or having their DCP liabilities adjusted for the value of land provided.
- Redevelopment in the Eastfield Road local centre should be exempt from charges under the DCP.

³¹ Development Contributions Guidelines, 2007, p13

4.10 Recommendations

The Panel recommends that the DCPs be revised as follows:

Replace the wording in the sub-section of 6.3 headed, Payment of Development Contributions, with the following wording:

“The Development Infrastructure Levy will be levied by Council at the planning permit stage, subdivision stage or building permit stage of development, in accordance with the timing points indicated in this DCP and whichever timing point occurs first. This payment must be made no later than the date of issue of a building permit under the Building Act 1993. If Council seeks payment at the:

- **Planning Permit Stage, it must be made before the start of construction.**
- **Subdivision Permit Stage, it must be made before a statement of compliance is issued for the subdivision.”**

Replace the words “...at an alternative date” in the subsection of 6.3 headed, Deferral of Payment, with the words ... “before a specified time or event”

Amend Table 2 and Figure 3 of the Development Contributions Plan to remove the costs of a reference to the MacKenzie Court to Thomas Street “potential pedestrian path” and recalculate the development levies accordingly.

Add the following to the list of exemptions at section 6.5 of the Croydon South Greyfield Precinct Development Contributions plan: “This DCP does not apply to development within the activity centre located at the junction of Eastfield Road and Bayswater Road where land is zoned Commercial 1 Zone or Public Use Zone 6

The Panel recommends that DCPO3 be revised as follows:

Amend Table 2 at Clause 2, consistent with the recalculated DCP resulting the removal of the MacKenzie Court to Thomas Street pedestrian path.

4.11 Flooding and drainage

(i) The issue

The issue is whether there are significant flooding and drainage issues in the precincts which may materially impact the implementation of the Amendments.

(ii) Relevant provisions and policies and Planning Practice Notes

Both Concept Plans identify flooding as a key issue, particularly around Tarralla Creek in the CSGP and around Notlen Park and south-west portion of the RGP.

The Notlen Street Catchment Discussion Report formed part of the Amendment C134maro exhibition material. It provides options for needed drainage upgrades and informed the RGP DCP projects.

PPF policies seek to mitigate flood impacts including by ensuring development responds to and does not intensify impacts. Others seeks to minimise stormwater flow from developed areas including by managing flows both onsite and at scale through development contributions. Local policy includes implementation steps to apply the Special Building Overlay (SBO) to land affected by overland flows in storm events that exceed underground drainage system capacity.

PPN12 notes Council and Melbourne Water as responsible for flood information collection. It states the purpose of the SBO is to manage development within stormwater overland flow areas.

(iii) Evidence and submissions

Submission 2CS raised concerns about potential flood impacts from Tarralla Creek on new basement parking in the CGSP. Oral submissions from submitter 3CS mirrored these concerns.

No submissions were made regarding flood in the RGP. Nor did Melbourne Water make a submission on either Amendment.

In closing, Council considered its flood modelling was complete and up to date. It referred the Panel to flood mapping available online. Council submitted that the CSGP had no real drainage infrastructure issues of note. It advised the RGP is located in one of the priority catchments for which Council will seek to apply a SBO in the future however this was not considered a priority compared to other strategic work.

At the close of the Hearing, Council tabled a 'Storm and Flood Emergency Plan' (Document 33). It used 2013 data to model the one per cent Annual Exceedance Probability (AEP) flood, being a common flood measure of one per cent flood occurrence chance in any given year, up to 30 centimetres. This extended over limited sections of the CSGP, generally around Tarralla Creek.

The 'Storm and Flood Emergency Plan' for the RGP area modelled the one per cent AEP extent up to 30 centimetres. It extended along an existing pipe in the west of the precinct, across some eight properties near Reynolds Avenue, some 11 properties abutting Notlen Park and the park itself.

(iv) Discussion

The Panel finds the flooding and drainage issues do not materially impact on implementation of the Amendments. It relies on both tabled documents and material available on Council's website to draw its conclusion on flooding.

Flooding and drainage impacts of proposals made within the RGP and CSGP under the proposed controls will be considered by Council, as required by the Clause 65.01 decision guidelines. The Maroondah Flood Management Plan 2016, prepared by Council and Melbourne Water, indicates existing flood mapping is used to assess planning applications.³²

That said, the Panel encourages Council to progress the work to apply the SBO in a timely fashion to provide a clearer indication of development constraints and potential across the two precincts to facilitate a more efficient and transparent planning application process. This is particularly important given flooding affects the sub-precincts with tallest building heights limits and thereby development potential.

The Panel considers that future partial application of the SBO over the RGP and CSGP land would not prevent redevelopment nor basement car parking. Rather, it would require certain site design to mitigate potential flood impacts via referral to Melbourne Water. The Panel understands this is common practice where old metropolitan drainage systems experience strains from urban infill.

No submissions were made on drainage and flooding issues in the RGP and on this basis, the Panel provides no comment on the appropriateness of the Notlen Street Catchment Discussion Report

³² Flood Management Plan 2016, page 28

nor the DCP related projects other than to note that the Report provides justification for the projects.

(v) Conclusion

The Panel concludes:

- There are no significant flooding and drainage issues in the precincts which will materially impact the implementation of the Amendments.

4.12 Implementation issues

(i) The issues

The issues are:

- whether proceeding with the proposal might result in partially constructed or unconstructed infrastructure
- whether proceeding with the proposal may result in levies being collected in respect of projects such as pathways and laneways which cannot proceed within the proposed timeframe because not all relevant properties are being redeveloped
- whether the implementation of the proposal may result in unacceptable short term amenity impacts as some properties are redeveloped and others are not
- what are the implications for the pilot precincts if the Amendments do not generate the outcomes expected.

(ii) Discussion

The issues addressed here are those raised by the Panel rather than by submitters.

Implementation issues are not commonly raised in respect of Amendments to Planning Schemes because in most cases implementation follows well-travelled and understood paths. This is usually because Amendments are proponent based or based on precedents. That it not the case in this instance and the Panel considered it important to briefly address some issues it considers relevant.

The Panel expressed concern that implementation of the Amendments could result in partially constructed infrastructure, particularly partially constructed laneways. Council submitted that it would not commit to providing infrastructure until, or in tandem with, 65 per cent of a sub area of the precinct being redeveloped.³³ The Panel accepts this as some guarantee that partially constructed infrastructure can be guarded against. However, laneways and paths which require land acquisition from more than one existing property could result in some land for a proposed path or laneway being acquired or set aside but the remainder not being able to be acquired, even in the longer term. This could result in land being set aside and unable to be developed. The Panel considers that Council should have clear contingency plans for how to deal with such eventualities. These could be included in Development Plans.

If the streetscape upgrades identified in the RGP DCP and the pedestrian crossing and bridge identified in the CSGP DCP are not ultimately delivered, the Panel considers it is likely that the precincts could still function as they do now, albeit the result will be less amenable in comparison.

³³ Ringwood Greyfield Precinct DCP, section 4.3

It is also possible that development levies are collected which cannot be used for their intended purpose either because the 65 per cent development threshold is not reached or as in the situation above a piece of planned infrastructure cannot be provided. The Panel notes that there are provisions with the Act to deal with such a situation.

With respect to amenity impacts during implementation the Panel considers there are two types of impacts. Firstly, those caused by the construction itself and the second amenity impacts caused by higher density development on existing low-density dwellings. The Panel considers that the first of these can be addressed through construction management plans. With respect to the second type of amenity impact, the requirements of Clause 55 of the planning scheme will need to be met. Mr Buxton's opinion was that these requirements would manage any amenity impacts even with the notice exemptions afforded by the DPOs.

The Panel has considered what is the worst thing that might happen if the proposal which underpins these Amendments is not able to deliver its intended outcomes. In its submission in reply, Council stated that no one would be worse off. The Panel considers that if there is a failure to take up the opportunities made possible through these Amendments it would appear that the most likely outcome is that the existing piecemeal redevelopment is likely to continue. No evidence was presented to lead the Panel to conclude that anyone would be worse off.

However, if Amendment C136maro is approved and the maximum building height in substantial parts of the Croydon South Precinct is reduced from the existing 11 metres under GRZ1 to the proposed 9 metres, there is a possibility that land values may be lower than surrounding GRZ1 areas. The evidence of Mr Hrelja at Table 4 supports this. Mr Hrelja shows that land value is higher in Maroondah in zones which allow higher intensity development. However, the Panel understands that the reduced height in substantial parts of the Croydon South precinct has been proposed in response to community feedback. The Panel further observes that planning does not as a matter of course take into account impacts on individual property values.

The approval and implementation of these Amendments is not without unknowns and risks. The same observation might be made about many innovations. The Panel considers that it is not its role to seek to avoid risk. To do so would stifle innovation. In the Panel's assessment there is a net community benefit and that the type of innovation proposed should not be discouraged.

In Chapter 3.2 the Panel raised the issue of the implementability of the proposals. An aspect of this is whether development is economically feasible, an issue alluded to by some submitters. It is not normally the role of a planning assessment to make judgments best left in the hands of the development industry. However in this instance the evidence of Mr Hrelja, who set out in Table 6 of his evidence development feasibility analysis of a number of the built form typologies, shows what appears to be acceptable levels of development return. On the planning application process, Mr Buxton stated that meeting the proposed requirements set out in the GRZ3 and DPOs were no more stringent or cumbersome than other residential areas.

(iii) Conclusions

The Panel concludes:

- Returns on development appear to be at a level sufficient to encourage the proposed types of redevelopment to occur.
- Partially constructed path and laneway infrastructure can be avoided.

- Council should develop plans for dealing with land which is acquired or set aside for paths or laneways but is not subsequently required as the balance of the required land is not available.
- Short term amenity impacts can be satisfactorily managed.
- If the outcomes proposed through the Amendments cannot be achieved residents should be left no worse off.
- The risks associated with the approval and implementation of the Amendments are acceptable.
- No evidence was presented to the Panel that persuades it that the proposals are not implementable because redevelopment will not be economically feasible.

4.13 Other issues raised by submitters

(i) Context

There were various other issues raised through written and oral submissions. In large part, these extend to beyond planning considerations or relate to implementation matters and may which have broader application than the Amendments.

(ii) The issues

The issues are:

- property value impact
- managing issues associated with single isolated lots with redevelopment to either side
- sufficient provision for mobility impaired accessibility and services
- sufficient provision of community services to support the projected population
- ongoing security and maintenance of future constructed shared facilities.

Property values

Several submitters expressed concern for property values. Submitter 7R expressed desire to retain values, Submissions 4CS and 7CS considered the Amendments would decrease values due to less competition created by only development industry buyers and Submission 4CS was concerned for decreased values of single lots surrounded by redeveloped lots.

Council relied on its expert, Mr Hrelja, to respond to property value issues. By his calculations:

... higher density residential land in Maroondah is worth more than lower density residential land. I expect land values in the [RGP and CSGP] to increase if rezoned to enable more floorspace and dwelling units in the areas.³⁴

Mr Hrelja's analysis used property rates of nearly 27,000 properties from Council's municipal-wide database, which he viewed as conservatively low, and calculated that land values incrementally increased from the NRZ, to the GRZ to the Residential Growth Zone (RGZ). He opined that the RGP and CSGP land values would steadily increase over time through the Amendments. His experience was that, generally, land that enables higher density development is valued higher than land which accommodates lower densities, assuming demand for higher density exists, which he opined did.

³⁴ Mr Hrelja's evidence, para 24-25

Mr Hrelja's opinion was that where 13.5 metres building heights limits were proposed, being taller than allowed by the GRZ parent provision, land values would sit between those observed for the GRZ and RGZ.

The Panel questioned Mr Hrelja on land values in the opposing CSGP condition where GRZ3 is proposed with maximum building height limits of the NRZ (9 metres). Mr Hrelja maintained that land values would increase as the GRZ3 allows a higher range of dwellings and that land values for lots will depend on floor area potential created through amalgamation. He viewed the proposed higher amenity would increase housing values and thereby property values.

The Panel's deliberations on property values is limited to considerations of the scenario where the Amendments are found to be not achieving the required outcomes during future review processes and do not underpin its assessment of the Amendments. Impacts on individual property values are not a planning consideration.

The Panel notes Mr Hrelja's evidence that the Amendments will likely increase property values and that landowners will not be financially disadvantaged. It reflects on Mr Buxton's views that higher amenity is a key objective of the Amendments. It further notes Mr Hrelja's statement that, in general, higher amenity areas attract higher land values.

Managing issues on isolated undeveloped lots flanked by redeveloped sites

Submitters raised a range of issues in relation to isolated undeveloped lots. These were lack of redevelopment potential including in current conditions from Submission 7R, amenity concerns from Submissions 2R and 2CS, construction and noise impacts from Submission 5CS, and an interpretation that isolated sites would oblige those landowners to sell from Submission 4CS.

The Panel Directions requested Council respond to managing issues on isolated lots. On redevelopment potential, it:

... agree[d] that individual properties could be left outside of future lots amalgamated as a result of the proposed Amendments. The current residential development market is already resulting in this outcome; and there is no ability to reduce the likelihood of this outcome through the planning system.³⁵

Council submitted any potential amenity impacts would continue to be managed by Clauses 54 and 55 and that the DPOs seek improved amenity outcomes. Mr Buxton's view echoed this.

Council submitted construction and noise impacts would be managed via the same means it currently applies being to require a Construction Management Plan for developments.

Neither Council nor its experts viewed that the Amendments imposed obligations for landowners to sell. Mr Buxton opined the Amendments do not force consolidation but rather incentivise it.

The Panel agrees with Council that lack of redevelopment potential of isolated undeveloped lots is a consideration that applies beyond the Amendments. It appreciates that the Amendments do not afford equal redevelopment opportunities across all lots. Indeed, the provisions have been specifically drafted as so. The Panel upholds that this condition is not unique to the Amendments as the planning system calls for site responsive design and each lot provides its own set of site constraints and opportunities regardless of being subject to the same controls as other lots.

As discussed in Chapter 4.5 the Panel considers amenity impacts will be appropriately managed.

³⁵ Council Part B submission, para 153

The Panel accepts Council's response that construction and noise impacts can be appropriately managed by means explained by Council.

The Panel finds no evidence to suggest the Amendments will force landowners to sell. It can appreciate that the Amendments indisputably encourage lot amalgamation however, they do not overrule a person's right to retain their current residence or property.

Sufficient provision for mobility impaired accessibility and services

Submitters 2CS and 3CS raised concern for mobility impaired accessible development and services, as did Submission 10CS.

The proposed DPOs require provision for accessible dwellings at a ratio consistent with the Better Apartment Design Standards (BADS).

Clause 55 (including BADS) seeks that dwelling design consider the needs of people with limited mobility and guides a minimum ratio of dwellings to provide a related set of design layouts.³⁶

Council relied on Mr Buxton's evidence on this matter. He responded to questions of Submitter 3CS that Council has included DPO provisions for improved accessibility as far as it can and pointed to a disconnect between the national construction code, which regulates building design for the mobility impaired, and what Council can implement through the planning scheme.

The Panel finds the Amendments provide sufficient provision for the mobility impaired.

Impact of an increased population on the provision of community services

Submission 2CS questioned whether additional community services such as medical centres, childcares and schools, were required to support the projected population.

The Panel Directions requested that Council confirm whether any assessment had been made on the likely impacts of an increased population on the demand for Council and other services and utility and public transport infrastructure.

Council referred the Panel to a volume of documents (Document 14) including physical and community infrastructure reports, transport and movement assessments and written confirmation from utility providers on capacity to services the projected additional dwellings.

The Panel's brief assessment of the documents lead it to observe that additional community services and public transport demand would be relatively small and incremental and able to be accommodated as part of broader services and network plans. Provision for medical centres is beyond the scope of the Amendments.

The Panel concludes Council sufficiently considered impacts of the increased population on services and infrastructure and that these impacts do not require provision beyond what is provided by the Amendments.

Ongoing security and maintenance of future constructed shared facilities

Submissions 1R, 2R and 3R collectively raised concern for security and maintenance of future constructed shared facilities in private and public land.

Council made no submissions on this matter.

³⁶ Clause 55.05-1, Clause 55.05-7, Clause 55.05-11

The Panel considers the Amendments will not raise material impacts on ongoing security and maintenance of future constructed shared facilities. These are matters that extend beyond the Amendments and relate to post-construction stages. The Panel observes the Amendments encourage design that provides for passive surveillance opportunities.

(iii) Conclusions

The Panel concludes:

- The property values are not a relevant planning consideration to assess the appropriateness of the Amendments and, in terms of any long term implementation considerations, are unlikely to substantially reduce through the Amendments.
- The existing and proposed planning provisions will appropriately manage amenity considerations including during construction.
- The Amendments will not impose obligations for landowners to sell or move from properties.
- The existing and proposed provisions suitably accommodate mobility impaired accessibility and services.
- The increases in community services demand from the project population have been adequately considered.
- Security and maintenance of future constructed shared facilities can be appropriately managed through the standard development processes.

Appendix A Submitters to the Amendment

No.	Submitter	No.	Submitter
1R	Ed Wilkins	1CS	Alison Kuhne and Justin Brown
2R	David Thompson	2CS	Croydon Conservation Society (Liz Sanzaro)
3R	Annette Triolini	3CS	Alison Townsend
4R	Angela Baltas	4CS	Wayne Hulbert
5R	Mandy Sawatzki	5CS	Annette O'Brien
6R	Anabianco Ananiev	6CS	Robert Chan
7R	Alison Roe & Ahmad Lahza	7CS	Katherine Gray-Ward and George Ward
8R	DoT	8CS	Robert John Hatch
9R	Lay Doc Luu (late)	9CS	DoT
		10CS	Neroli Wesley (Croydon Conservation Society)

Appendix B Parties to the Panel Hearing

Submitter	Represented by
Maroondah City Council	Ms Maria Marshall of Maddocks Lawyers assisted by Ms Georgia de Castella of Maddocks Lawyers and Ms Angela Asproloupou, of Maroondah City Council who called expert evidence on: <ul style="list-style-type: none">- development contributions and property economics from Mr Alex Hrelja of HillPDA- town planning from Mr Paul Buxton of Plan 2 Place Pty Ltd
Ms Angela Baltas	
Ms Alison Roe	
Croydon Conservation Society	Ms Liz Sanzaro
Ms Alison Townsend	
Mr Lay Doc Luu	Ms Grace Bai (interpreter)

Appendix C Document list

No.	Date	Description	Provided by
1	28/04/2021	Notice of Directions Hearing	Planning Panels Victoria
2	19/05/2021	Directions and Timetable	PPV
3	31/05/2021	Report of meeting between Council and DoT	Mr Coutts Department of Transport
4	21/06/2021	Council Part A submission and 7 Attachments	Ms de Castella Maddocks Lawyers
5	"	Council response to questions raised by Panel and 17 Attachments	"
6	"	Expert Witness Statement of Mr Paul Buxton	"
7	"	Expert Witness Statement of Mr Alex Hrelja	"
8	"	Location of submitters for each Amendment	"
9	"	Late submission from Grace Bai	PPV
10	22/06/2021	Further declaration from Ms McIntosh re work undertaken at VPA	"
11	"	Submission for Hearing	Ms Townsend
12	23/06/2021	Submission for Hearing Croydon Conservation Society	Ms Sanzaro
13	25/06/2021	Timetable Version 2	PPV
14	"	Council Part B submission and 12 attachments	Ms de Castella
15	26/06/2021	Exhibition version of Clause 21.02 for C134maro	Ms Asproloupous
16	"	Exhibition version of Clause 21.02 for C136maro	Ms Asproloupous
17	"	Exhibition version of Clause 21.06 for C134maro	Ms Asproloupous
18	"	Exhibition version of Clause 21.06 for C136maro	Ms Asproloupous
19	"	Exhibition version of Clause 21.07 for C134maro	Ms Asproloupous
20	"	Exhibition version of Clause 21.07 for C136maro	Ms Asproloupous

No.	Date	Description	Provided by
21	"	Exhibition version of Clause 21.10	Ms Asproloupou
22	"	Exhibition version of Clause 22.02 for C134maro	Ms Asproloupou
23	"	Exhibition version of Clause 22.02 for C136maro	Ms Asproloupou
24	"	Exhibition version of Clause 32.08 Schedule 3	Ms Asproloupou
25	"	Exhibition version of Clause 42.03 Schedule 7 for C134maro	Ms Asproloupou
26	"	Exhibition version of Clause 42.03 Schedule 8 for C136maro	Ms Asproloupou
27	28/06/2021	Post-Council meeting version of Clause 21.02 for C134maro	Ms Asproloupou
28	"	Post-Council meeting version of Clause 21.02 for C136maro	Ms Asproloupou
29	"	Post-Council meeting version of Clause 42.03 Schedule 7 for C134maro	Ms Asproloupou
30	"	Post-Council meeting version of Clause 42.03 Schedule 8 for C136maro	Ms Asproloupou
31	"	Submission for Hearing (PowerPoint presentation)	Ms Townsend
32	"	Submission for Hearing	Ms Bai
33	29/06/2021	Additional flooding material from Council	Ms de Castella
34	06/07/2021	Ms Baltas post-hearing submission	Ms Baltas
35	7/07/2021	Post Hearing submission Maroondah Council	Ms de Castella
36	8/07/2021	Notes of developers forum May 2019	Ms de Castella

Appendix D Panel preferred versions of DPO7 and DPO8

[Tracked Added](#)

~~Tracked Deleted~~

-/-/-/-

Proposed
C134maro**SCHEDULE 7 TO CLAUSE 43.04 DEVELOPMENT PLAN OVERLAY**Shown on the planning scheme map as **DPO7**.**RINGWOOD GREYFIELD RENEWAL PRECINCT****1.0 Objectives**

-/-/-/-

Proposed
C134maro

- To encourage site consolidation that enables increased housing density and diversity, improved open space and built form outcomes and enhanced local infrastructure.
- To identify land suitable for increased maximum dwelling heights on consolidated sites consistent with this schedule.
- To enhance the residential and landscape character of the precinct through increased tree coverage and open space areas and reduced site coverage, hard surface areas and heat island effects.
- To strengthen and improve pedestrian circulation and the amenity of the precinct through the introduction of new, and the upgrading of existing, pedestrian connections.
- To integrate the principles and techniques of environmentally sustainable design into the design, construction and operation stages of new development in the precinct.

2.0 Requirement before a permit is granted

-/-/-/-

Proposed
C134maro

A permit may be granted to use or subdivide land, construct a building or construct or carry out works before a development plan has been prepared to the satisfaction of the responsible authority, provided that:

- The responsible authority is satisfied that the granting of a permit will not prejudice the preparation and approval of a development plan, including the outcomes for the land set out in the requirements to this schedule.
- The permit includes any conditions or requirements set out in this schedule

3.0 Conditions and requirements for permits

-/-/-/-

Proposed
C134maro

A permit must be generally in accordance with Figure 1 (Indicative Concept Plan) and Figure 2 (Building Height Plan).

4.0 Requirements for development plan

-/-/-/-

Proposed
C134maro

A development plan must be generally in accordance with Figure 1 (Indicative Concept Plan) and Figure 2 (Building Height Plan) of this schedule.

A development plan must be generally in accordance with the *Design Framework and Concept Plan, Ringwood Greyfield Precinct, 2019*.

A development plan may be prepared and implemented in stages.

One or more development plans may be approved for the precinct.

A development plan must include the following requirements:

- The indicative number of dwellings and dwelling density for the land as detailed in Table 1: Dwelling Density.
- A mix of approximately an even number of ~~An even mix of~~ housing types and sizes, including one, two, three (or more) bedroom dwellings. ~~A mix of housing types and sizes, including one, two, three (or more) bedroom dwellings.~~
- Accessible dwellings provided at a ratio consistent with the Building Apartments Design Standards.

- Development designed to meet the building heights and street setbacks specified in Table 2 to this clause and Figure 2: Building Heights Plan
 - Dwellings orientated in an east-west direction.
 - A basement setback a minimum of 1.2 metres to site boundaries, excluding vehicle access ramps.
 - Buildings setback from side boundaries by a minimum of 1.4 metres for 40 percent of the length of the site boundary if adjoining a building of 9 metres in height. Building setbacks can be reduced if sufficient site landscaping and dwelling outlooks are provided to the front and rear of the site.
 - Where the rear boundary of a site is adjacent to Notlen Park, a minimum rear setback of 3 metres.
 - A maximum site coverage of 50 per cent, including a basement.
 - A minimum permeable area of 35 per cent with at least 30 per cent provided as grassed area and landscaping.
 - A minimum of ~~45~~50 per cent direct sunlight to communal open spaces areas for a minimum of two hours between 9 am and 3 pm on 21 June.
 - Provide communal open space as detailed in Table 3.
 - A landscape plan which includes:
 - The retention of canopy trees with a height of 4 metres ~~off~~Meor higher and remnant vegetation to the maximum extent practicable and incorporated into proposed areas of landscaping.
 - Canopy trees [with a minimum height of 4 metres](#) within front setbacks, private open spaces areas and common garden areas of native [and exotic](#) species that are capable of reaching a minimum mature height of 12 to 14 metres, where possible.
 - All asphalted, paved and concreted areas, including vehicle accessways, of light colours and shaded by adjacent vegetation.
 - Car parking consolidated to minimise the extent of hard surface cover on the site.
 - Only one vehicle crossover provided to each development setback a minimum of 1.5 metres from any street tree, except where a larger distance is required for a larger street tree.
 - Access and car parking provided from a rear lane or from the street to a basement and generally concealed from the street.
- [Where vehicular access is proposed from Kennedy Avenue or Woodside Avenue to an amalgamated lot of at least three pre-existing lots \(with the proposed number of dwellings exceeding that originally existing on the sites\), the proposal must be accompanied by an Integrated Transport and Impact Assessment to the satisfaction of the Head, Transport for Victoria and the Responsible Authority and provide details on:](#)
- [Existing turning volumes at the intersection of the street and Warrandyte Road.](#)
 - [The impact of turning movements generated by the proposed use and development on the operation and safety of traffic on Warrandyte Road and its relevant intersections.](#)
 - [Proposed mitigation measures to address any unsatisfactory impacts \(if any\).](#)
- Any basement car parking area extending above the finished ground level screened and concealed with landscaping.
 - Garages that face the frontage set back a minimum of 1 metre behind the front facade of the dwelling.

- Buildings articulated into a series of distinct but complementary street wall elements that reinforce the existing residential grain, rhythm and streetscape elements and respond to the varying scales of adjacent buildings.
- Where a development is adjacent to a laneway or public accessway, new dwelling entries orientated to the accessway and vehicle access located to the rear or a basement.
- Where a dwelling abuts communal open space or a public park, provide windows, balconies and an outlook at all levels orientated towards the open space and/or park.
- Where fencing is proposed, low and open fencing allowing for passive surveillance of any adjacent street and park with a maximum height of:
 - 1.2 metres for streets in a Road Zone, Category 1;
 - 0.9 metres for other streets.
- Environmentally sustainable design features including:
 - Sustainable transport measures.
 - A BESS Rating or equivalent with a 50 per cent score.
 - Minimum 70 per cent performance for water, urban ecology and stormwater.
 - Solar and renewable energy.
 - Integrated water and stormwater management.
 - Waste and recycling facilities.
- Design detail and amenities including:
 - Materials which are environmentally sustainable.
 - Visual impacts of parking areas and driveways minimised with no greater than 30 per cent of the frontage taken up by garages and carports.
 - Roof design that complements and strengthens the overall proportions of the built form.
 - Utilities and services that are well integrated into the overall design of the building functionally and aesthetically.

Table 1: Indicative Dwelling Density

Site Area	Max No of Dwellings	Dwelling Density
Up to 1000 square metres	37	3270 dwellings per hectare
1000 to 2000 square metres	2430	155480 dwellings per hectare
2000 square metres	None specified	180 dwellings per hectare

Table 2: Building Heights and Street Setbacks

Sub-precinct	Maximum building height	Minimum site area	Street setback
A	9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres is 2.5 degrees or more, in which case the maximum height must not exceed 10 metres.	None specified	<p>For one dwelling on a lot:</p> <ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 54.03-1 or 6 metres, whichever is lesser. Minimum side street setback is the distance specified in Clause 54.03-1. <p>For two or more dwellings on a lot or a residential building:</p> <ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres, whichever is the lesser. Minimum side street setback is the distance specified in Clause 55.03-1
B	11 metres for a minimum site area of 1000 square metres m² . 9 metres for a site of less than 1000 square metres in area, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum height must not exceed 10 metres.	1000 square metres Includes land only in Sub-precinct B.	<p>For one dwelling on a lot:</p> <ul style="list-style-type: none"> Minimum average front street setback of 6 metres. Minimum side street setback is the distance specified in Clause 54.03-1. <p>For two or more dwellings on a lot or a residential building:</p> <ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres whichever is the lesser. Minimum side street setback is the distance specified in Clause 55.03-1.

C	<p>13.5 metres for a site of 2000 square metres ^{m²} or more in area.</p> <p>9 metres for a site of less than 2000 square metres ^{m²} in area, unless the slope of the natural ground level at any crosssection wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum height must not exceed 10 metres.</p>	<p>2000 square metres.</p> <p>Includes land only in Sub-precinct C.</p>	<p>For one dwelling on a lot:</p> <ul style="list-style-type: none"> Minimum <u>front</u> street setback is the distance specified in Clause 54.03-1 or 6 metres, whichever is lesser. Minimum side street setback is the distance specified in Clause 54.03-1. <p>For two or more dwellings on a lot or a residential building:</p> <ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres, whichever is the lesser. Minimum side street setback is the distance specified in Clause 55.03-1.
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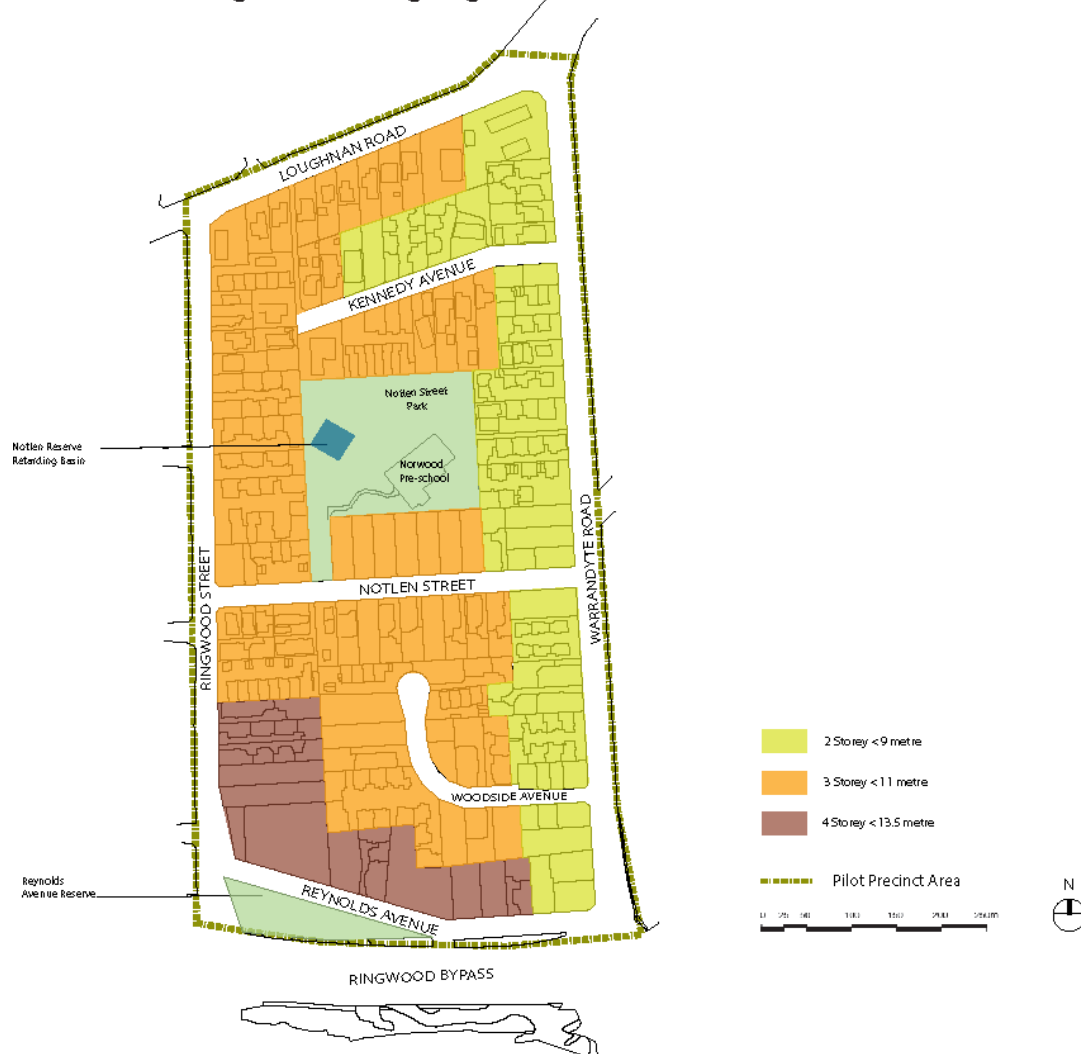
Table 3: Communal open space

Number of Dwellings	Percentage of site area required as Communal Open Space
Up to 10	Not required
11 to 20	10%
21 to 30	15%
31 or more	20%

Figure 1: Indicative Concept Plan



Figure 2: Building Height Plan



[Combine the plan at Figure 1: Indicative Concept Plan and the plan at Figure 2: Building Height Plan \(Figure 2\) into one plan](#)

[Delete references to '<' in the legend of Figure 2: Building Height Plan](#)

--/--/----

Proposed
C136maro**SCHEDULE 8 TO CLAUSE 43.04 DEVELOPMENT PLAN OVERLAY**Shown on the planning scheme map as **DPO8**.**CROYDON SOUTH GREYFIELD RENEWAL PRECINCT****1.0 Objectives**

--/--/----

Proposed
C136maro

- To encourage site consolidation that enables increased housing density and diversity, improved open space and built form outcomes and enhanced local infrastructure.
- To identify land suitable for increased maximum dwelling heights on consolidated sites consistent with this schedule.
- To enhance the residential and landscape character of the precinct through increased tree coverage and open space areas and reduced site coverage, hard surface areas and heat island effects.
- To strengthen and improve pedestrian circulation and the amenity of the precinct through the introduction of new, and the upgrading of existing, pedestrian connections.
- To integrate the principles and techniques of environmentally sustainable design into the design, construction and operation stages of new development in the precinct.

2.0 Requirement before a permit is granted

--/--/----

Proposed
C136maro

A permit may be granted to use or subdivide land, construct a building or construct or carry out works before a development plan has been prepared to the satisfaction of the responsible authority, provided that:

- The responsible authority is satisfied that the granting of a permit will not prejudice the preparation and approval of a development plan, including the outcomes for the land set out in the requirements to this schedule.
- The permit includes any conditions or requirements set out in this schedule

3.0 Conditions and requirements for permits

--/--/----

Proposed
C136maro

A permit must be generally in accordance with Figure 1 (Indicative Concept Plan) and Figure 2 (Building Height Plan).

4.0 Requirements for development plan

--/--/----

Proposed
C136maro

A development plan must be generally in accordance with Figure 1 (Indicative Concept Plan) and Figure 2 (Building Height Plan) of this schedule.

A development plan must be generally in accordance with the *Design Framework and Concept Plan, Croydon South Greyfield Precinct, 2019*.

A development plan may be prepared and implemented in stages.

One or more development plans may be approved for the precinct.

A development plan must include the following requirements:

- The indicative number of dwellings and dwelling density for the land as detailed in Table 1: Dwelling Density.
- A mix of approximately an even number of ~~An even mix of~~ ~~A mix of~~ housing types and sizes, including one, two, three (or more) bedroom dwellings.
- Accessible dwellings provided at a ratio consistent with the Building Apartments Design Standards.
- Development designed to meet the building heights and street setbacks specified in Table 2 to this clause and Figure 1: Indicative Concept and Building Height Plan.

- Dwellings orientated in an east-west direction.
- A basement setback a minimum of 1.2 metres to site boundaries, excluding vehicle access ramps.
- Buildings setback from side boundaries by a minimum of 1.4 metres for 40 percent of the length of the site boundary if adjoining a building of 9 metres in height. Building setbacks can be reduced if sufficient site landscaping and dwelling outlooks are provided to the front and rear of the site.
- A maximum site coverage of 50 per cent, including a basement.
- A minimum permeable area of 35 per cent with at least 30 per cent provided as grassed area and landscaping.
- A minimum of 50 per cent direct sunlight to communal open spaces areas for a minimum of two hours between 9 am and 3 pm on 21 June.
- Provide communal open space as detailed in Table 3.
- A landscape plan which includes:
 - The retention of canopy trees with a height of 4 metres ~~or of~~ higher and remnant vegetation to the maximum extent practicable and incorporated into proposed areas of landscaping.
 - Canopy trees with a minimum height of 4 metres within front setbacks, private open spaces areas and common garden areas of native and exotic species that are capable of reaching a minimum mature height of 12 to 14 metres, where possible.
 - All asphalted, paved and concreted areas, including vehicle accessways, of light colours and shaded by adjacent vegetation.
- Car parking consolidated to minimise the extent of hard surface cover on the site.
- Only one vehicle crossover provided to each development setback a minimum of 1.5 metres from any street tree, except where a larger distance is required for a larger street tree.
- Access and car parking provided from a rear lane or from the street to a basement and generally concealed from the street.
- Any basement car parking area extending above the finished ground level screened and concealed with landscaping.
- Garages that face the frontage set back a minimum of 1 metre behind the front facade of the dwelling.
- Buildings articulated into a series of distinct but complementary street wall elements that reinforce the existing residential grain, rhythm and streetscape elements and respond to the varying scales of adjacent buildings.
- Where a development is adjacent to a laneway or public accessway, new dwelling entries orientated to the accessway and vehicle access located to the rear or a basement.
- Where a dwelling abuts communal open space or a public park, provide windows, balconies and an outlook at all levels orientated towards to the open space and/or park.
- Where fencing is proposed, low and open fencing allowing for passive surveillance of any adjacent street and park with a maximum height of:
 - 1.2 metres for streets in a Road Zone, Category 1;
 - 0.9 metres for other streets.
- Environmentally sustainable design features including:

- Sustainable transport measures.
- A BESS Rating or equivalent with a 50 per cent score.
- Minimum 70 per cent performance for water, urban ecology and stormwater.
- Solar and renewable energy.
- Integrated water and stormwater management.
- Waste and recycling facilities.
- Design detail and amenities including:
 - Materials which are environmentally sustainable.
 - Visual impacts of parking areas and driveways minimised with no greater than 30 per cent of the frontage taken up by garages and carports.
 - Roof design that complements and strengthens the overall proportions of the built form.
 - Utilities and services that are well integrated into the overall design of the building functionally and aesthetically.

Table 1: Indicative Dwelling Density

Site Area	Max No of Dwellings	Dwelling Density
Up to 1000 square metres	3	32 dwellings per hectare
1000 to 2000 square metres	24	155 180 dwellings per hectare
2000 square metres plus 3000 square metres	None specified 32	155 180 dwellings per hectare

Table 2: Building Heights and Street Setbacks

Sub-precinct	Maximum building height	Minimum site area	Street setback
A	9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres is 2.5 degrees or more, in which case the maximum height must not exceed 10 metres.	None specified	<p>For one dwelling on a lot:</p> <ul style="list-style-type: none"> ▪ Minimum front street setback is the distance specified in Clause 54.03-1 or 6 metres, whichever is lesser. ▪ Minimum side street setback is the distance specified in Clause 54.03-1. <p>For two or more dwellings on a lot or a residential building:</p> <ul style="list-style-type: none"> ▪ Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres, whichever is the lesser. ▪ Minimum side street setback is the distance specified in Clause 55.03-1

B	<p>11 metres for a minimum site area of 1000 square metres m² or more in area.</p> <p>9 metres for a site of less than 1000 square metres in area, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum height must not exceed 10 metres.</p>	<p>1000 square metres</p> <p>Includes land only in Sub-precinct B.</p>	<p>For one dwelling on a lot:</p> <ul style="list-style-type: none"> Minimum average street setback of 6 metres. Minimum side street setback is the distance specified in Clause 54.03-1. <p>For two or more dwellings on a lot or a residential building:</p> <ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres whichever is the lesser. Minimum side street setback is the distance specified in Clause 55.03-1.
C	<p>13.5 metres for a site of 2000 square metres m² or more in area.</p> <p>9 metres for a site of less than 2000 square metres m² in area, unless the slope of the natural ground level at any crosssection wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum height must not exceed 10 metres.</p>	<p>2000 square metres.</p> <p>Includes land only in Sub-precinct C.</p>	<p>For one dwelling on a lot:</p> <ul style="list-style-type: none"> Minimum street setback is the distance specified in Clause 54.03-1 or 6 metres, whichever is lesser. Minimum side street setback is the distance specified in Clause 54.03-1. <p>For two or more dwellings on a lot or a residential building:</p> <ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres, whichever is the lesser. Minimum side street setback is the distance specified in Clause 55.03-1.

Table 3: Communal open space

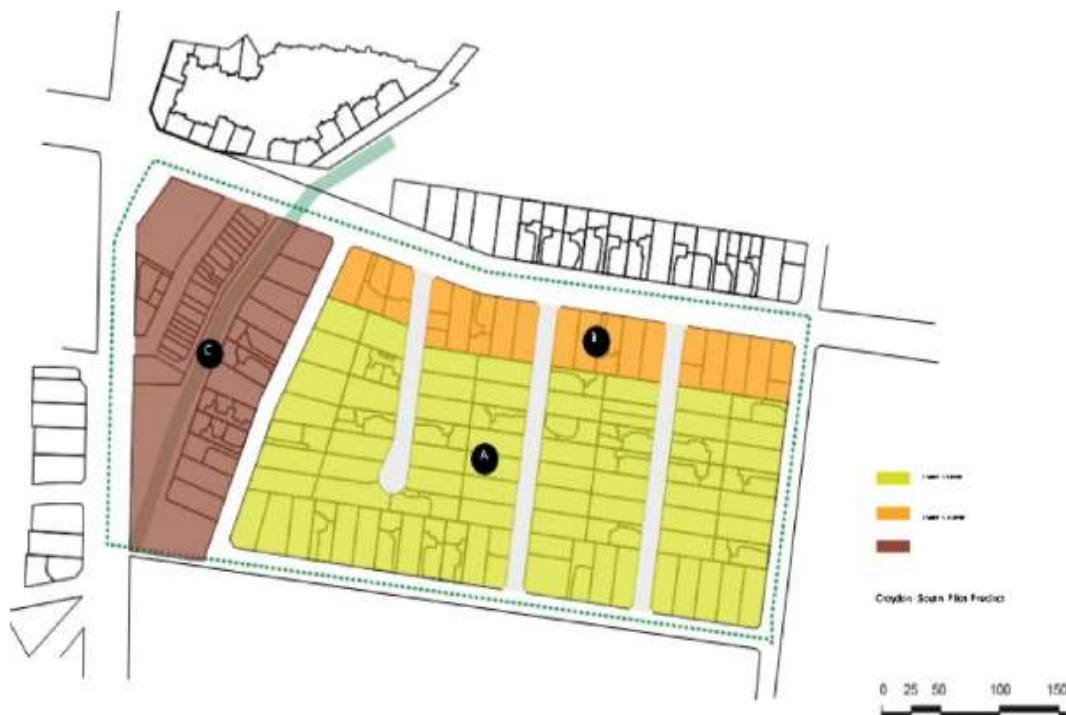
Number of Dwellings	Percentage of site area required as Communal Open Space
Up to 10	Not required
11 to 20	10%
21 to 30	15%
31 or more	20%

FIGURE 1: INDICATIVE CONCEPT PLAN



[Delete the 'potential pedestrian path' extending between Mackenzie Court and Thomas Street](#)

FIGURE 2: BUILDING HEIGHT PLAN



[Combine the plan at Figure 1: Indicative Concept Plan and the plan at Figure 2: Building Height Plan \(Figure 2\) into one plan](#)

[Delete references to '<' in the legend of Figure 2: Building Height Plan](#)

Amendments C134maro and C136maro - Attachment 2 Consideration of Panel Recommendations

Under Section 27 of the Planning and Environment Act 1987 Council must consider the Panel Report prior to deciding on the Amendment. After considering the Panel Report, Council may:
abandon the Amendment; or
* adopt the Amendment with or without changes.

* The report to Council recommends that Council adopt Amendments C134maro and C136maro - with changes. This Attachment provides a response to the panel recommendations.

This Attachment provides a response to each of the Panel recommendations.

Panel Recommendation	Recommended Response & Comment
1. Amend Development Plan Overlay Schedules 7 and 8: in accordance with the Panel recommended versions at Appendix D to this Report, and:	Accept - versions at Appendix D applied to provisions.
a) combining the plan at 'Figure 1: Indicative Concept Plan' with the plan at 'Figure 2: Building Height Plan' into one plan in each Schedule.	Accept - agreed that for simplicity's sake and ease of application, these two plans should be combined, consistent with the Panel's recommendation.
b) clarifying Clause 4 to specify whether side setbacks of a minimum of 1.4 metres apply where the adjoining building is 'up to 9 metres in height' or '9 metres or more in height'.	Accept - Development Plan Overlay, Schedule 7 (Ringwood Greyfield Precinct) and Schedule 8 (Croydon South Greyfield Precinct) include requirements for any development plan to include the requirement that 'Buildings (be) setback from side boundaries a minimum of 1.4 metres for 40 percent of the length of the site boundary if adjoining a building of 9 metres in height' and 'Building setbacks can be reduced if sufficient site landscaping and dwelling outlooks are provided to the front and rear of the site.' The Panel recommended further clarity be given to this control to specify whether this minimum setback applies when the adjoining building is 'up to 9 metres in height' or '9 metres or more in height'. Based on the dwelling designs on which this proposed control is based, it is appropriate that this provision be amended to include the clarification 'up to 9 metres in height'. This requirement is in keeping with the Development Guidelines contained in the associated Design Framework and Concept Plan for each GTG precinct (Ringwood and Croydon South).
c) deleting the 'potential pedestrian link' extending between Mackenzie Court and Thomas Street from the Indicative Concept Plan at Figure 1 of Schedule 8.	Accept - this will help clarify the expected outcomes in this portion of the Precinct.
2. Amend the Strategic Framework plan at Clause 21.02 to include representation of the Ringwood and Croydon South Greyfield Renewal area and amend the legend to the plan accordingly.	Accept - this will help provide clarification of the expected outcomes.
3. Amend Clause 21.06 and 21.10 to replace references to 'Ringwood North' with 'Ringwood'.	Accept - this will provide an accurate description.
4. Amend the preamble paragraph to Clause 22.02, Residential Neighbourhood Character, of the Maroondah Planning Scheme to add the words "a Greyfield Renewal Precinct" at the end of the paragraph, and amend the Neighbourhood Character map accordingly.	Accept - this recommended text addition will help to clarify the neighbourhood character intent in relation to the proposed Amendment.
5. Amend the Development Contributions Plans as follows: a) The sub-section in section 6.3 headed, Payment of Development Contributions, be amended to read: "The Development Infrastructure Levy will be levied by Council at the planning permit stage, subdivision stage or building permit stage of development, in accordance with the timing points indicated in this DCP and whichever timing point occurs first. This payment must be made no later than the date of issue of a building permit under the Building Act 1993. If Council seeks payment at the: * Planning Permit Stage, it must be made before the start of construction. * Subdivision Permit Stage, it must be made before a statement of compliance is issued for the subdivision.	Accept - the addition of this text is considered important to clarifying the timing of payments of the proposed Development Infrastructure Levy and should be applied.
b) The sub-section in section 6.3 headed, Deferral of Payment, be amended to replace the words "at an alternative date" with "before a specified time or events".	Accept - the addition of this text will clarify the timing of payments of the proposed Development Infrastructure Levy.
c) Amend Table 3 and Figure 3 to remove the costs of, and a reference to the McKenzie Court to Thomas Street "potential pedestrian path" and recalculate the development levies accordingly.	Accept - the removal of costings for the proposed path between Mackenzie Court and Thomas Street is appropriate given that the path is no longer being proposed.
6. Add the following to the list of exemptions at section 6.5 of the Croydon South Greyfield Precinct Development Contributions Plan: "This DCP does not apply to development within the activity centre located at the junction of Eastfield Road and Bayswater Road where land is zoning Commercial 1 Zone or Public Use Zone 6.	Accept - this will provide clarity with regard to the area covered by the Developer Contribution Plans.
7. Amend Table 2 at Clause 2 of the Development Contributions Plan Overlay Schedule 3, to make it consistent with the recalculated Development Contributions Plan as shown in Recommendation 5b).	Accept - it is agreed that this table should be amended to be consistent with the recalculated contributions referred to in Recommendation 5c).

Planning and Environment Act 1987

MAROONDAH PLANNING SCHEME

AMENDMENT C134

EXPLANATORY REPORT

Who is the planning authority?

This Amendment has been prepared by the Maroondah City Council which is the planning authority for this Amendment.

The Amendment has been made at the request of Maroondah City Council.

Land affected by the Amendment

The Amendment applies to land within Ringwood, as shown in Figure 1. It includes:

- To the north, land up to Loughnan Road.
- To the west, land up to Ringwood Street.
- To the east, land up to Warrandyte Road.
- To the south, land up to the north side of the Ringwood Bypass.

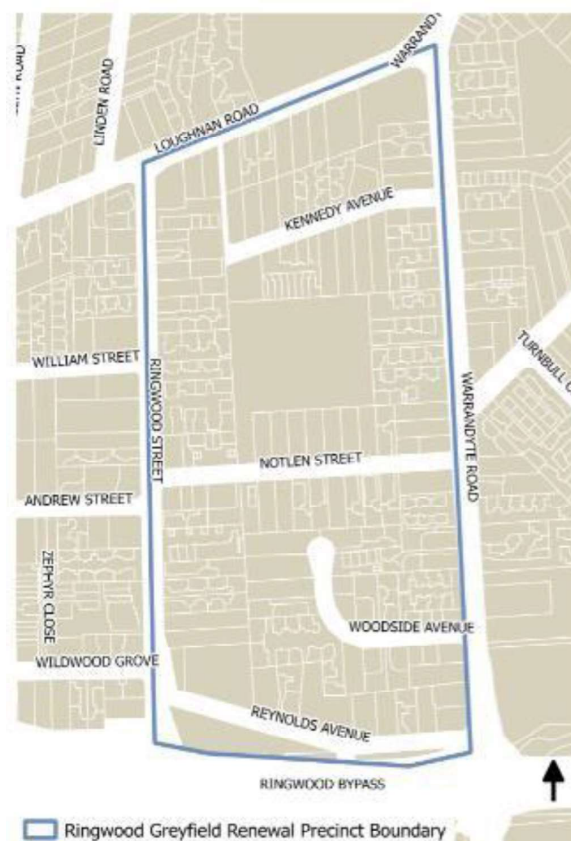


Figure 1: Ringwood Greyfield Renewal Precinct

What the Amendment does

The Amendment implements the objectives and strategies of the Design Framework and Concept Plan - Ringwood Greyfield Precinct through the application of local policy, zone and overlays. The Amendment also implements the relevant objectives and strategies of the following documents:

- Maroondah 2040: Our future together, Maroondah City Council, 2014
- Maroondah Housing Strategy, Maroondah City Council, 2016
- Maroondah Council Plan 2017-2021, Maroondah City Council, 2019

The Amendment makes the following changes to the Maroondah Planning Scheme:

- Amend Clauses 21.02, 21.06, 21.07 and 21.10 of the Municipal Strategic Statement (MSS) to support the strategic basis of the Amendment in accordance with the Maroondah City Council Plan 2017-2021, Maroondah 2040: Our future together and the Maroondah Housing Strategy.
- Amend Clause 22.02 Residential Neighbourhood Character to amend the map to exclude the Ringwood Greyfield Precinct from the neighbourhood character designations.
- Rezone land within Ringwood from the Neighbourhood Residential 3 Zone to the General Residential Zone Schedule 3.
- Introduce Clause 43.04 Development Plan Overlay Schedule 7 to implement the Ringwood Design Framework and Concept Plan.
- Introduce Clause 45.06 Development Contributions Plan Overlay Schedule 2 to implement the Ringwood Design Framework and Concept Plan.
- Amend Clause 72.04 Documents Incorporated in this Planning Scheme to include the Ringwood Greyfield Precinct, Development Contributions Plan (15 May 2019).

Strategic assessment of the Amendment

Why is the Amendment required?

Greyfields renewal is supported under Plan Melbourne to achieve coordinated and sustainable renewal of greyfield areas. It is an objective of Plan Melbourne Refresh to investigate planning scheme mechanisms to achieve coordinated and sustainable renewal of greyfield areas. This Amendment is the first step towards implementing a statutory planning tool to achieve the vision of greyfields renewal.

This Amendment is required to implement the Design Framework and Concept Plan - Ringwood Greyfield Precinct into the Maroondah Planning Scheme as a means of achieving greyfield renewal in the subject precinct. Greyfield renewal is also a priority action of the Maroondah Housing Strategy 2016, which was adopted by Council on 27 June 2016 and the Maroondah Council Plan 2017-2021 (2019/20 Update). Council supports this Amendment as a means of achieving the policy intent of both the Maroondah Housing Strategy 2016 and Council Plan 2017-2021.

The Design Framework and Concept Plan - Ringwood Greyfield Precinct supports development that responds to key State and local planning policy seeking to manage growth through housing regeneration in the middle suburbs in a sustainable way. The Maroondah Housing Strategy 2016 recognises that the 'Greening the Greyfields' (Greyfields Renewal) *initiative has the potential to unlock significant additional housing capacity (that)...can be achieved through the retro-fitting of existing housing stock which through renovation and modification, rather than complete renewal can be adapted to meet a wider range of housing needs for our growing and changing population.*

The Maroondah Housing Strategy acknowledges that *the main way that growth can be managed is to ensure an appropriately planned, well designed supply of diverse housing stock can be delivered by the development industry* and notes that *the 'Greening the Greyfields' initiative is one of the tools that will assist to facilitate this outcome.*

The purpose of the Design Framework and Concept Plan - Ringwood Greyfield Precinct is to guide the redevelopment of the greyfield precinct and, it is expected to encourage renewal through lot amalgamation and to support varying residential densities across the precinct.

The Design Framework and Concept Plan - Ringwood Greyfield Precinct was developed with extensive stakeholder and community engagement and outlines how the Ringwood Greyfields

Renewal Precinct should grow and develop in a manner that incorporates improved landscaping, drainage outcomes and walkability.

The vision for the Design Framework and Concept Plan - Ringwood Greyfield Precinct is:

"The Ringwood Pilot Precinct will be a model to demonstrate the community benefit of urban residential development through lot amalgamation."

This vision reflects the priorities and aspirations of Precinct residents:

- Pedestrian-friendly environment with inviting streetscapes and interconnected multi-use paths and public open spaces.
- Dense canopy of trees and interwoven landscaped areas to soften the urban fabric.
- Integrate street design and flood mitigation through application of Water Sensitive Urban Design.

To deliver this vision, the following set of key principles are outlined in the Design Framework and Concept Plan - Ringwood Greyfield Precinct.

- Design for Diversity and Innovation
Encourage diversity and innovation in building design to cater for people of all ages and abilities.
Design for Environmentally Sustainability Design
Aspects of sustainability that relate to building and urban design should be integral to all new residential developments. Prioritises integration of green infrastructure in the development process.
- Promote Walkability in Streets
Where possible any new development should contribute to the promotion of walkability for people of all ages and abilities and encourage community interaction through the upgrading of existing laneways and the provision of additional pedestrian connections.
- Create Engaging Spaces
Facilitate and encourage development on amalgamated development sites to deliver community benefits including infrastructure, open space and landscaping improvements. Each building should contribute in the creation of engaging elements, features or open space amenities, for pedestrians to move through and enjoy.
- Create Resilient Infrastructure
Where possible, improve drainage outcomes in keeping with best practice sustainability and water sensitive urban design principles.

To deliver the vision, the Design Framework and Concept Plan - Ringwood Greyfield Precinct draws on key principles that promote best practice in design (urban design and environmentally sustainable design) and help create a sense of place by optimising public and private realm interface, built form, pedestrian connections, landscaping and public open spaces.

The Design Framework and Concept Plan - Ringwood Greyfield Precinct incorporates the following design strategies.

- Encourage consolidation of lots that facilitate high-quality built environment, considering the intended scale of resident development.
- Use street width, building height and landscape design to create a sense of place in the precinct.
- Continue pedestrian paths through the public spaces with direct, logical routes.

- Align pedestrian connections along desire-lines with short, straight travel paths, where possible.
- Encourage creation of new streets and the extension of existing streets, where possible, to facilitate a permeable and functional structure for the precinct.
- Encourage the creation of new pedestrian linkages across the development site to connect with the surrounding neighbourhood and public spaces.
- Arrange higher density residential lots with rear or side lane access for residential care parking and services.
- Require upper level side setbacks, encouraging lot consolidation to allow for greater height in the centre of sites while reducing any 'wedding cake' effect.
- Enable provision of green zone around the private development to allow for the retention of existing trees and enable planting of substantial, new canopy trees.
- Enable building designs and fencing that promotes visual interaction between the private and public realms.
- Encourage breaks between front façade of the built form to allow for permeability.
- Ensure medium-high density residential precincts provide a high level of amenity and functionality for residents and incorporate communal open space with good access to winter sun.
- Revitalise public spaces where the local catchment has adequate potential users to activate the space.

The Design Framework and Concept Plan - Ringwood Greyfield Precinct includes general, precinct-wide design objectives and further sub-precinct-level design objectives across themes including site layout and urban design, streetscape, building design, connectivity, water sensitive urban design, urban ecology and sustainable development.

The Design Framework and Concept Plan - Ringwood Greyfield Precinct identifies sub-precincts within the Precinct and outlines design objectives and guidelines for these areas. These design guidelines outline various design parameters including with regard to site coverage, buildings heights, setbacks, landscaping and water management.

The implementation of The Design Framework and Concept Plan - Ringwood Greyfield Precinct will occur in line with developer (including existing landowner) interest and activity. As the implementation of this approach will be driven largely by the development industry, potentially initiated by individual land owners, it is difficult to provide a time frame for the realisation of the Greyfield Renewal vision. It is apparently however, that implementation of this approach will involve a range of statutory and non-statutory tools and actions. This Amendment is the first step of the statutory implementation into the Maroondah Planning Scheme.

How does the Amendment implement the objectives of planning in Victoria?

The Amendment is consistent with the objectives of planning in Victoria, as set out in the Planning and Environment Act 1987 (the Act). In particular, it enables the provision of additional housing consistent with sound strategic planning while preserving areas of significance within the municipality.

The Amendment assists in implementing the following objectives of planning in Victoria as set out at section 4(1) of the Act:

- a) To provide for the fair, orderly, economic and sustainable use, and development of land;*
- b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity;*
- c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria;*

e) To protect public utilities and other assets and enable the orderly provision and coordination of public utilities and other facilities for the benefit of the community;

f) To facilitate development in accordance with objectives set out in paragraphs (a), (b), (c), (d) and (e);

(g) To balance the present and future interests of all Victorians.

How does the Amendment address any environmental, social and economic effects?

The Amendment is consistent with key directions included within the Maroondah Housing Strategy 2016 related to managing growth and changing housing needs through housing regeneration in middle suburbs in a sustainable way. Specifically, Direction 2.1 of the Maroondah Housing Strategy states:

Work in partnership with State Government and Swinburne University on the concept of 'Greening the Greyfields' in Plan Melbourne Refresh to deliver better development outcomes than existing subdivisions.

Key economic, social and environmental benefits of Greyfield Renewal are further articulated in the Maroondah Housing Strategy 2016:

Typical redevelopment in greyfield areas is currently done on an ad hoc, lot-by-lot basis, with suboptimum outcomes and no additional land provided for social amenity/utility. 'Greening the Greyfields' seeks to take an active approach to housing growth, dealing with issues of ageing-in-place, downsizing, sustainable and affordable housing development. It seeks to manage growth more strategically and incorporate benefits from good design and technology use.

This approach is both highly relevant and beneficial for Maroondah. Maroondah's housing stock is mature and ageing. The housing market has seen this and responded, but only in ad-hoc fashion, without guidance and with no sense of creating functioning places. The Housing Supply Analysis – Charter Keck Cramer, May 2015 indicated that in Maroondah "69% of all projects are small scale, resulting in either one or two net additional dwellings". Furthermore, the community engagement process highlighted the need for areas other than the larger activity centres to take their fair share of development, but also wants to maintain the character of the suburbs of Maroondah and maintain affordability. Furthermore, transport and accessibility were identified as the major infrastructure concerns of the community and designed and located greyfield development should be able to cater to these housing needs.

Given that major developers are not yet looking at the opportunities in the greyfields, this adds further incentive to plan and promote the right type of redevelopment in certain parts of Maroondah rather than allow ad-hoc development to continue.

In delivering on this key direction, Council will firstly implement the objectives of 'Greening the Greyfields' within the Maroondah Planning Scheme. The second stage will be to identify pilot precincts and work on a site-specific amendment to implement the greyfield renewal.

Implementing the objectives of 'Greening the Greyfields' into the Planning Scheme will provide additional support for the greyfield renewal. The second stage will allow Council to proceed with a site-specific amendment that includes community engagement.

The Amendment implements the objectives of the Design Framework and Concept Plan - Ringwood Greyfield Precinct, as outlined above.

Does the Amendment address relevant bushfire risk?

The Amendment will not increase bushfire risk. It supports the local and State planning policy objectives in relation to bushfire risk by:

- Supporting significantly increased residential development in a location that is not subject to bushfire risk.
- Relieving pressure for intensification of urban development in areas that are susceptible to bushfire events.

Does the Amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The Amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the Act.

The Amendment is consistent with Minister's Direction 11 – Strategic Assessment of Amendments under section 12(2) of the Act. The requirements of this Direction have been followed during the preparation of this Amendment and are reflected within this report.

The Amendment is consistent with Minister's Direction 9 – Metropolitan Planning Strategy under section 12(2) of the Act, by implementing the following Plan Melbourne objectives and outcomes at the municipal level:

- Objective 2 - Housing choice and affordability – provide a diversity of housing in defined locations that caters for different households and is close to jobs and services.
- Objective 4: Liveable communities and neighbourhoods – create healthy and active neighbourhoods and maintain Melbourne's identity as one of the world's most liveable cities.
- Objective 5: Environment and energy – protect our natural assets and better plan our water, energy and waste management to create a more sustainable city.
- Objective 7: Implementation – delivering better governance: achieve clear results through better governance, planning, regulation and funding options.

How does the Amendment support or implement the Planning Policy Framework and any adopted State policy?

The Amendment supports the following Directions of Plan Melbourne:

Direction 2.2, Policy 2.2.4; the Ringwood Greyfield Renewal Precinct has been identified based on extensive economic, architectural and planning assessment, along with community consultation, as being suitable to deliver more housing choice and diversity.

Direction 5.2, Policy 5.2.1; the Amendment, including the Ringwood Design Framework and Concept Plan - Ringwood Greyfield Precinct incorporates principles for promoting improved walkability within the Ringwood Greyfields Renewal Precinct.

The Amendment supports the following policies within the State Planning Policy Framework.

Clause 12.05-2S Landscapes; future development within the Ringwood Greyfield Renewal Precinct will enhance the significant landscapes of the adjoining ridge lines and Mullum Mullum Creek that contribute to character, identity and sustainable environments.

Clause 15.01-1 Urban design; the Amendment seeks to create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity for Ringwood.

Clause 16.01-1S Integrated housing; the Amendment aims to increase the supply of good-quality housing in an existing urban area with good access to facilities and services by facilitating increased housing yield.

Clause 16.01-1R Integrated housing – Metropolitan Melbourne; the Amendment seeks to provide mandatory building height and site coverage controls to provide certainty about the appropriate scale of growth in the Ringwood Greyfield Renewal Precinct.

Clause 16.01-2R Housing opportunity areas – Metropolitan Melbourne; the Amendment seeks to offer opportunities for greyfield renewal, particularly through land consolidation, to provide more medium density housing near employment and transport.

Clause 16.01-3S Housing diversity; the Amendment encourages the provision for a range of housing types close to the Ringwood Metropolitan Activity Centre, including well-designed medium density housing, to meet diverse housing needs in Ringwood and the wider Maroondah City Council local government area.

How does the Amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

The Amendment supports the implementation of the Planning Policy Framework in the following manner.

Maroondah's Strategic Framework plan is found at Clause 21.02 and illustrates the key land use components and provide a focus for development. The Municipal Strategic Statement sets out the guiding principles for planning in Maroondah as:

- The hierarchy of activity centres as a focus for growth in Maroondah between 2016 and 2040.
- Protection of areas of ridge lines and landscapes from significant development.
- Protecting and enhancing our environment and neighbourhood character.

The Ringwood Greyfields Precinct is within residential area of Maroondah where residential growth is supported through Clause 21.08 Housing and residential land use.

Does the Amendment make proper use of the Victoria Planning Provisions?

The Amendment makes proper use of the Victoria Planning Provisions through the selection of appropriate planning tools to achieve the vision and strategic framework set out in the Plan and Guidelines. The Amendment makes changes to the MSS, local planning policy, zone and zone schedule and overlay schedules, along with map changes, to achieve the vision of the Plan and Guidelines.

How does the Amendment address the views of any relevant agency?

The views of relevant agencies will be sought during the public exhibition process.

Does the Amendment address relevant requirements of the Transport Integration Act 2010?

The increase in development supported by the Design Framework and Concept Plan - Ringwood Greyfield Precinct, and Amendment C134 in general, is likely to have minimal impact on the transport system. The Amendment includes objectives relating to transport and movement. Achievement of these objectives will support the objectives of the *Transport Integration Act 2010*:

- Social and economic inclusion
- Economic prosperity
- Environmental sustainability
- Integration of transport and land use
- Efficiency, coordination and wellbeing
- Safety and health and wellbeing

The Amendment complies with the principles set out in the *Transport Integration Act 2010*.

Resource and administrative costs

- **What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

The Amendment will not result in any significant impact on the resources and administrative costs of Council.

Where you may inspect this Amendment

The Amendment is available for public inspection, free of charge, during office hours at the following places:

Maroondah City Council:

- City Offices Service Centre, Braeside Avenue, Ringwood
- Realm, Ringwood Town Square, 179 Maroondah Highway, Ringwood
- Civic Square Service Centre, Civic Square, Croydon
- Croydon Library, Civic Square, Croydon

The Amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at www.planning.vic.gov.au/public-inspection.

Submissions

Any person who may be affected by the Amendment can make a submission to the planning authority. Submissions about the Amendment must be received by 26 February 2021.

A submission must be sent to: Mr Phil Turner, Director Strategy and Community, Maroondah City Council, PO Box 156, Ringwood 3134 or via email at maroondah@maroondah.vic.gov.au

Panel hearing dates

In accordance with clause 4(2) of Ministerial Direction No.15 the following panel hearing dates have been set for this Amendment:

- Directions hearing: Week commencing 17 May 2021.
- Panel hearing: Week commencing 28 June 2021.

*Planning and Environment Act 1987***MAROONDAH PLANNING SCHEME****AMENDMENT C134maro****INSTRUCTION SHEET**

The planning authority for this amendment is the Maroondah City Council.

The Maroondah Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 3 attached map sheets.

Zoning Maps

1. Amend Planning Scheme Map No. 4 in the manner shown on the 1 attached map marked "Maroondah Planning Scheme, Amendment C134maro".

Overlay Maps

2. Amend Planning Scheme Map No. 4DPO in the manner shown on the 1 attached map marked "Maroondah Planning Scheme, Amendment C134maro".
3. Amend Planning Scheme Map No. 4DCPO in the manner shown on the 1 attached map marked "Maroondah Planning Scheme, Amendment C134maro".

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

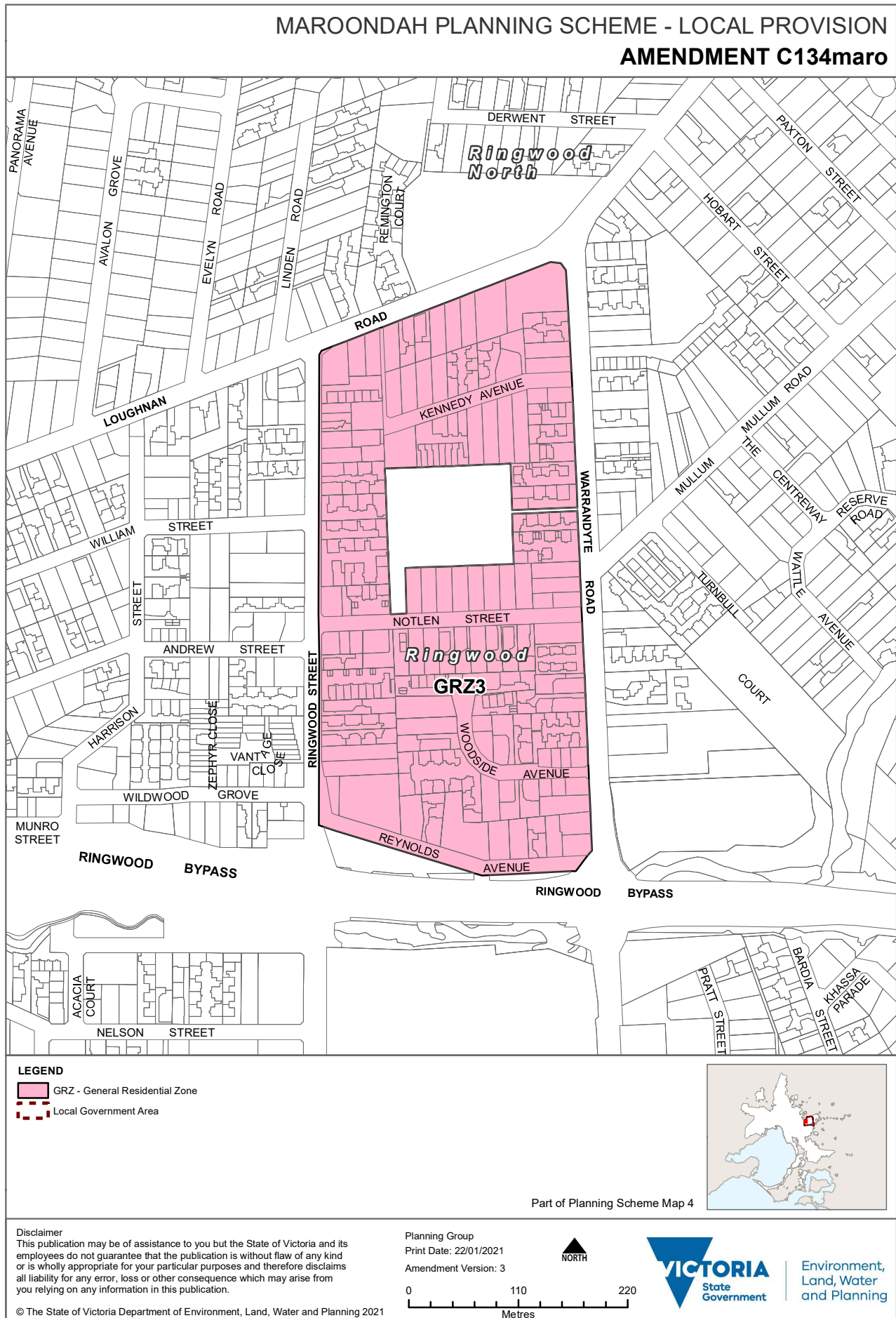
4. In **Planning Policy Framework**- replace Clause 21.02 with a new Clause 21.02 in the form of the attached document.
5. In **Planning Policy Framework**- replace Clause 21.06 with a new Clause 21.06 in the form of the attached document.
6. In **Planning Policy Framework**- replace Clause 21.07 with a new Clause 21.07 in the form of the attached document.
7. In **Planning Policy Framework**- replace Clause 21.10 with a new Clause 21.10 in the form of the attached document.
8. In **Planning Policy Framework**- replace Clause 22.02 with a new Clause 22.02 in the form of the attached document.
9. In **Zones** – Clause 32.08, insert a new Schedule 3 in the form of the attached document.
10. In **Overlays** – Clause 43.04, insert a new Schedule 7 in the form of the attached document.
11. In **Overlays** – Clause 45.06, insert a new Schedule 2 in the form of the attached document.

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12. In **Operational Provisions** – Clause 72.04, replace the Schedule with a new Schedule in the form of the attached document.

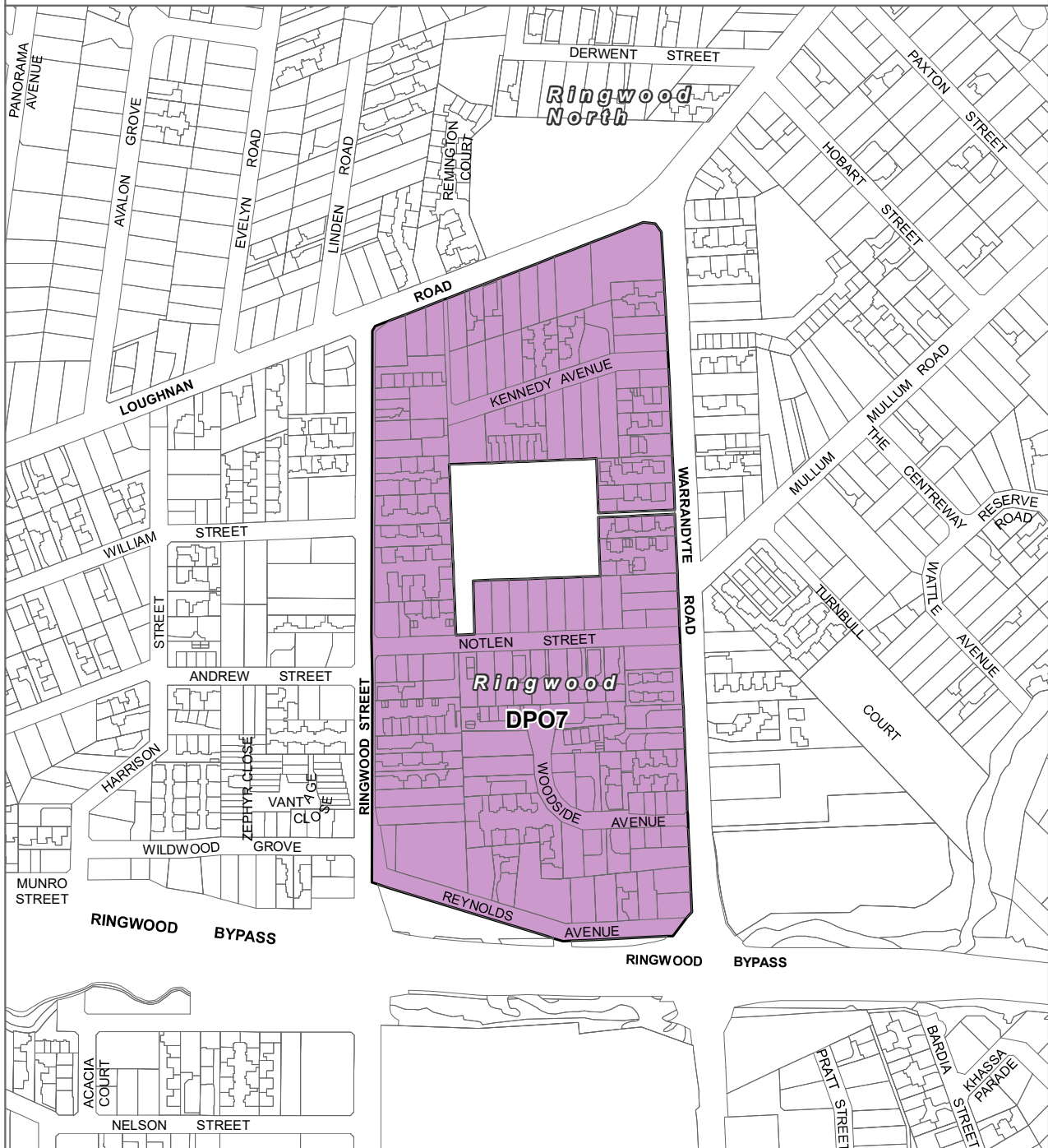
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MAROONDAH PLANNING SCHEME - LOCAL PROVISION

AMENDMENT C134maro



LEGEND

-  DPO7 - Development Plan Overlay - Schedule 7
-  Local Government Area

Part of Planning Scheme Map 4DPO



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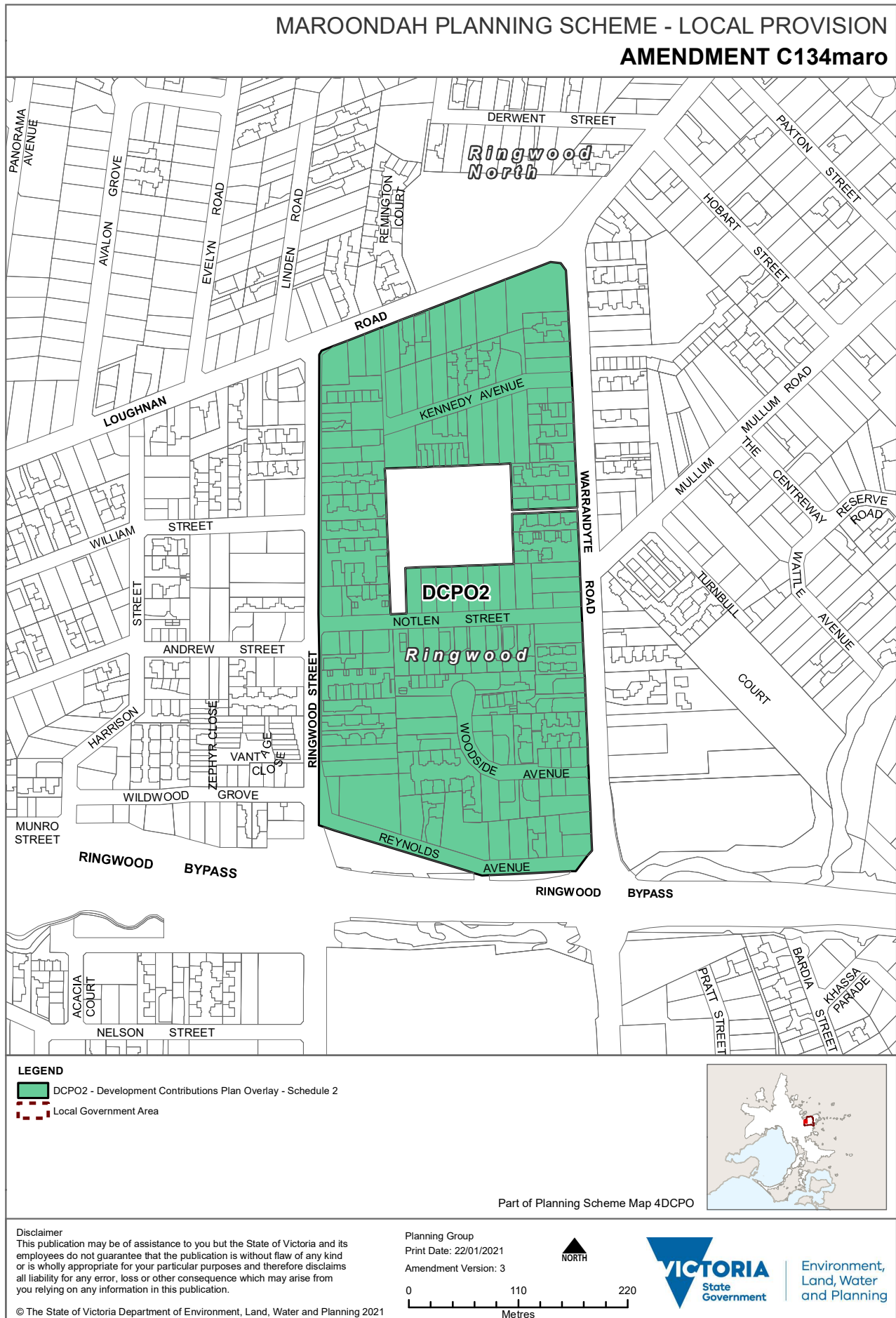


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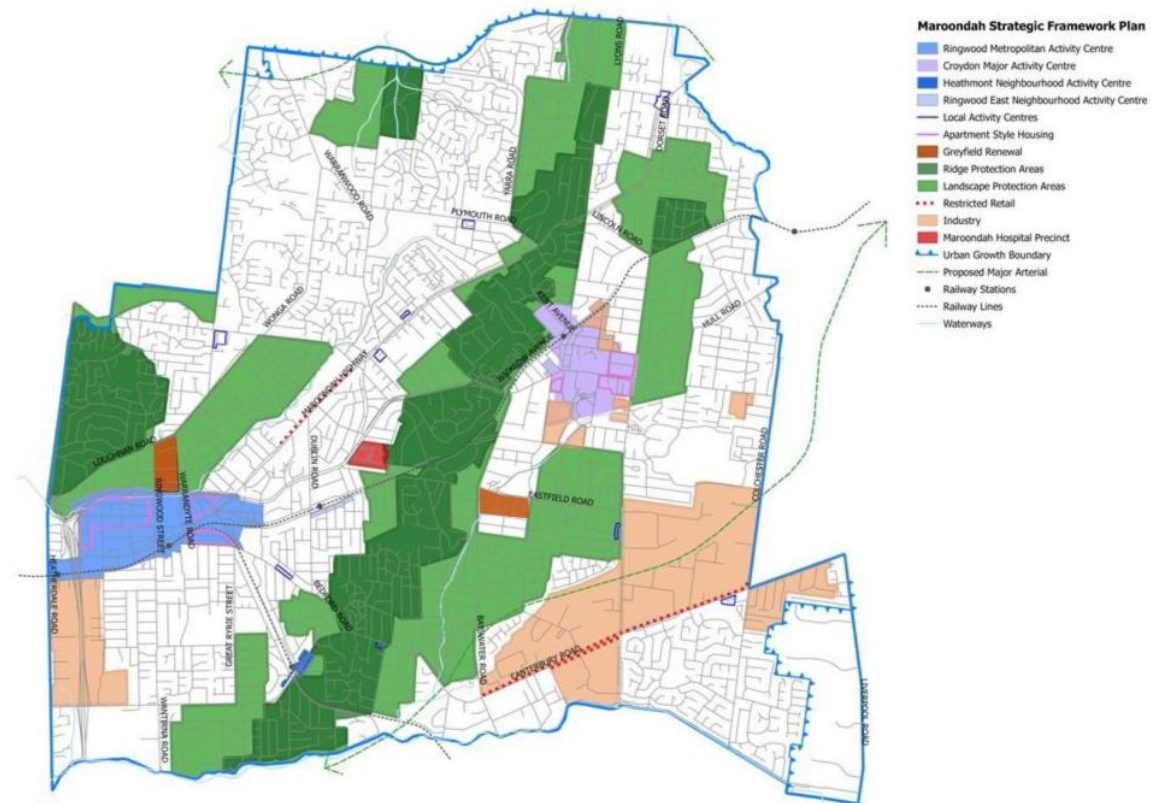
Strategic Framework Plan

Prior to preparation of the Municipal Strategic Statement, Council developed a strategic framework plan to illustrate the key land use components and provide a focus for development potential in the municipality (refer to the Strategic Framework Plan). The key aspects are:

- Transport and Accessibility
- Heritage
- Open Space
- Image and Urban Design
- Housing and Residential Land Use
- Retail and Commercial Activity
- Industrial Land Use
- Natural Resources

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Strategic Framework Plan



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21.06-2

C134maro

Objectives, strategies and implementation**Objective 1**

- To ensure the ongoing development of a quality and attractive built environment based on sound planning and consistent urban design principles.

Strategy

- Ensure that Maroondah's public facilities, buildings, roads and paths are designed to reflect the environmental standards of the municipality and to minimise ongoing maintenance.

Objective 2

- To protect and enhance the visual amenity of residential, commercial and industrial precincts and streetscape.

Strategies

- Prevent the proliferation of large advertising panel and "supersite" signs, particularly in proximity to residential or environmental precincts and along major transport routes through the municipality.
- Promote the development of sustainable and functional urban places that foster a sense of community.

Objective 3

- To encourage development that provides and creates high quality urban places.

Strategies

- Ensure that advertising signage located in and visible from public areas presents a coordinated and high quality image.
- Ensure new residential development contributes to achieving the preferred neighbourhood character of the neighbourhood area.
- Require all new development to incorporate the highest standards of urban image, landscape design and building design innovation.
- Encourage integrated, well designed residential development on consolidated sites in Greyfield Renewal precinct providing improved housing choices, vegetation coverage, drainage, sustainability and public realm outcomes.

Objective

- To encourage environmentally sustainable forms of development.

Strategy

- Ensure that the planning, design, siting and construction of development responds to best practice environmental design guidelines for energy efficiency, waste and recycling, and stormwater management.

Implementation

These strategies will be implemented by:

Local policy and exercise of discretion

- Ensuring all application are consistent with Waterways Protection Clause 22.01.
- Ensuring all retail and commercial development is in accordance with the Retail and Commercial Development Clause 22.05.

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- Ensuring all industrial development is in accordance with the Industrial Urban Design and Development Clause 22.07.
- Ensuring all residential development is in accordance with the Residential Neighbourhood Character Clause 22.02 and contributes to the preferred neighbourhood character.
- Ensuring all use and development within the Ringwood Metropolitan Activity Centre is in accordance with the Ringwood Activity Centre Clause 22.06.
- Encouraging commercial development that facilitates the interaction between the public and private domain.
- Ensuring all residential accommodation for a retirement village, hostel, residential village, nursing home, boarding house or other communal style living is in accordance with the Residential Accommodation Clause 22.10.
- Ensuring signage on council reserves is in accordance with the Signage on Council Reserve Clause 22.11.

Zones and overlays

- Adopting the recommendations of the Ringwood Transit City Urban Design Masterplan 2004 and applying the policies and objectives of this document.
- Applying a Design and Development Overlay to the Ringwood Metropolitan Activity Centre and the Ringwood Western Gateway Area.
- Applying a Development Plan Overlay to the Ringwood Metropolitan Activity Centre.
- Applying a Development Contributions Plan to the Ringwood Metropolitan Activity Centre.
- Adopting the recommendations of the Ringwood North West Residential Precinct Plan 2009 and applying the policies and objectives of this document.
- Applying a Design and Development Overlay to the commercial area of the Ringwood East and Heathmont Neighbourhood Activity Centres.
- Applying a Development Contributions Plan Overlay to the Croydon South and Ringwood Greyfield Renewal precincts.
- Applying a Development Plan Overlay to the Croydon South and Ringwood Greyfield Renewal precincts.
- Applying a General Residential Zone to the Ringwood Greyfield Renewal precinct.

Future strategic work

- Developing an Advertising Signage Policy.
- Developing uniform urban design guidelines to influence the built form of residential, commercial and industrial areas.
- Develop an Ecological Sustainability Strategy, including a Water Sensitive Urban Design Policy.

Other actions**Reference documents**

Ringwood Transit City Urban Design Masterplan, Hansen Partnership, 2004

Ringwood Transit City Public Domain and Landscape Guidelines, Hansen Partnership, 2006

Maroondah Neighbourhood Character Study, Planisphere, 2004

Ringwood Western Gateway Urban Design Review, Hansen, 2007

Ringwood Transit City North West Residential Precinct Plan, Planisphere, June 2009

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Maroondah Sustainability Strategy, Maroondah City Council, 2009

Design Framework and Concept Plan, Ringwood Greyfield Precinct, 2019

Design Framework and Concept Plan, Croydon South Greyfield Precinct, 2019

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System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.07 HOUSING AND RESIDENTIAL LAND USE

21.07-2

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Objectives, strategies and implementation**Objective 1**

- To maintain and enhance the mix of housing types and residential densities to cater for the changing profile of the population.

Strategies

- Coordinate housing opportunities to ensure that they contribute to the development of a balanced, vibrant and interesting community.
- Encourage a mix of residential densities and dwelling types in the subdivision of vacant residential land and the re-development of any land with residential potential ie. golf courses or school sites.

Objective 2

- To provide housing opportunities which complement the environmental character of Maroondah.

Strategies

- Minimise the impact of urban development on water quality in local waterways.
- Adopt best practice stormwater management in urban areas through active involvement with Melbourne Water and the Environment Protection Authority.
- Provide for the development and enhancement of all headwaters within the municipality.
- Protect and enhance areas of special environmental quality by limiting the physical and visual intrusion of high density dwelling development.

Objective 3

- To ensure the provision of responsible and sustainable housing stock in terms of design, construction, building materials and siting criteria.

Strategy

- Facilitate a balanced mix of housing stock, which utilises design diversity, innovative materials and affordable construction techniques.

Objective 4

- To limit the intrusion of non residential uses into residential precincts.

Strategies

- Prevent the loss of residential land and housing stock for essential non-residential uses without suitable residential replacement in some alternative location within the municipality.

Objective 5

- To ensure that residential development contributes to and enhances the preferred neighbourhood character of Maroondah.

Strategies

- Improve the quality of dwelling design, urban design and site layout.

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- Encourage variations in development that respects the sensitive visual and physical characteristics of different residential locations within Maroondah.
- Ensure new residential development contributes to achieving the preferred neighbourhood character of the neighbourhood area.

Objective 6

- To encourage the development of additional dwellings within the Ringwood Metropolitan Activity Centre and the Croydon Major Activity Centre.

Strategies

- Encourage a mixture of residential development in identified areas within the Ringwood Metropolitan Activity Centre and the Croydon Major Activity Centre at medium or higher densities to make optimum use of the facilities and services available.

Objective 7

- To encourage more environmentally sustainable forms of residential development.

Strategy

- Ensure that planning, design, siting and construction of new residential development responds to best practice environmental design guidelines for energy efficiency, waste and recycling, and stormwater management.

Objective 8

- To manage growth and changing housing needs.

Strategy

- Work in partnership with State Government and Swinburne University on the concept of 'Greening the Greyfields' to deliver better outcomes than existing subdivisions and developments.

Implementation

These strategies will be implemented by:

Local policy and exercise of discretion

- Ensuring all residential development is in accordance with the Residential Neighbourhood Character, Clause 22.02 and contributes to the preferred neighbourhood character.
- Ensuring all development is in accordance with the Waterways Protection Clause 22.01.
- Ensuring all development in residential areas is in accordance with the Residential Neighbourhood Character Clause 22.02.
- Encouraging the provision of a wide range of dwelling densities and styles to meet a diverse range of community needs.
- Discouraging the development of residential land for non-residential uses and ensuring residential uses are located appropriately in accordance with the Non Residential Uses in Residential Areas Clause 22.13.
- Encouraging the provision of apartment style residential development within the Ringwood Metropolitan Activity Centre and Croydon Major Activity Centre in accordance with the Ringwood Activity Centre Clause 22.06 and the Croydon Major Activities Area Clause 22.09.
- Ensuring all residential accommodation for a retirement village, hostel, residential village, nursing home, boarding house or other communal style living is in accordance with the Residential Accommodation Clause 22.10

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Zones and overlays

- Applying a Design and Development Overlay which limits subdivision and dwelling density in environmentally sensitive residential areas of Maroondah, including the Loughnan Warranwood Ridge and Wicklow Hills Ridge.
- Applying a Significant Landscape Overlay to the sensitive ridgeline features of the municipality and extending this Overlay across additional sensitive residential sections of the municipality, including drainage catchment areas.
- Applying the Special Building Overlay to land affected by overland flows in storm events that exceed the capacity of underground drainage systems.
- Rezoning land in accordance with the recommendations included in the Croydon Town Centre Structure Plan, 2006.
- Applying a Design and Development Overlay over the Croydon Major Activity Centre to promote appropriate scale and built form.
- Applying a Design and Development Overlay to the commercial area of the Ringwood East and Heathmont Neighbourhood Activity Centres.

Future strategic work

- Undertaking regular reviews of the Maroondah Municipal Housing Strategy to ensure that a relevant and consistent approach to residential development is maintained.
- Monitoring the trends associated with the development of medium density housing and implementing relevant local design standards.
- Identifying specific locations suitable for comprehensive medium and high density housing development in close proximity to the Ringwood Metropolitan Activity Centre, Croydon Major Activity Centre, major transport nodes and other commercial centres.
- Introducing specific land use policies to provide appropriate guidance for the assessment of commercial and non-residential uses in residential zones.
- Undertaking a strategic assessment of land capability factors to facilitate a range of residential densities.
- Preparing urban design and streetscape guidelines to achieve innovative dwelling design in the conventional, environmental and preferred medium density housing precincts of Maroondah.
- Introduce policy to encourage buildings which use energy and water efficiently and minimise waste and ensure that new buildings incorporate design measures that assist in reducing energy, water and waste resource use in their construction and operation.
- Develop a marketing and investment strategy to promote opportunities for shop-top housing and mixed use development with housing at upper levels in the Ringwood Metropolitan Activity Centre and the Croydon Major Activity Centre.
- Explore opportunities for the provision of affordable housing and student housing in the Croydon Major Activity Centre through: identifying appropriate sites; advocating to the State Government for improved supply; developing partnerships with Housing Associations and private sector providers; and working in collaboration with Swinburne TAFE to identify student needs.
- Investigate the potential for future high quality intensive residential development on the industrial land on Lusher Road, Croydon.

Other actions**Reference documents**

Ringwood Transit City Urban Design Masterplan, Hansen Partnership, 2004

Maroondah Neighbourhood Character Study, Planisphere, 2004

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Croydon Town Centre Structure Plan, Planisphere, 2006

Ringwood Western Gateway Urban Design Review, Hansen Partnership, 2007

Ringwood Transit City North West Residential Precinct Plan, Planisphere, 2009

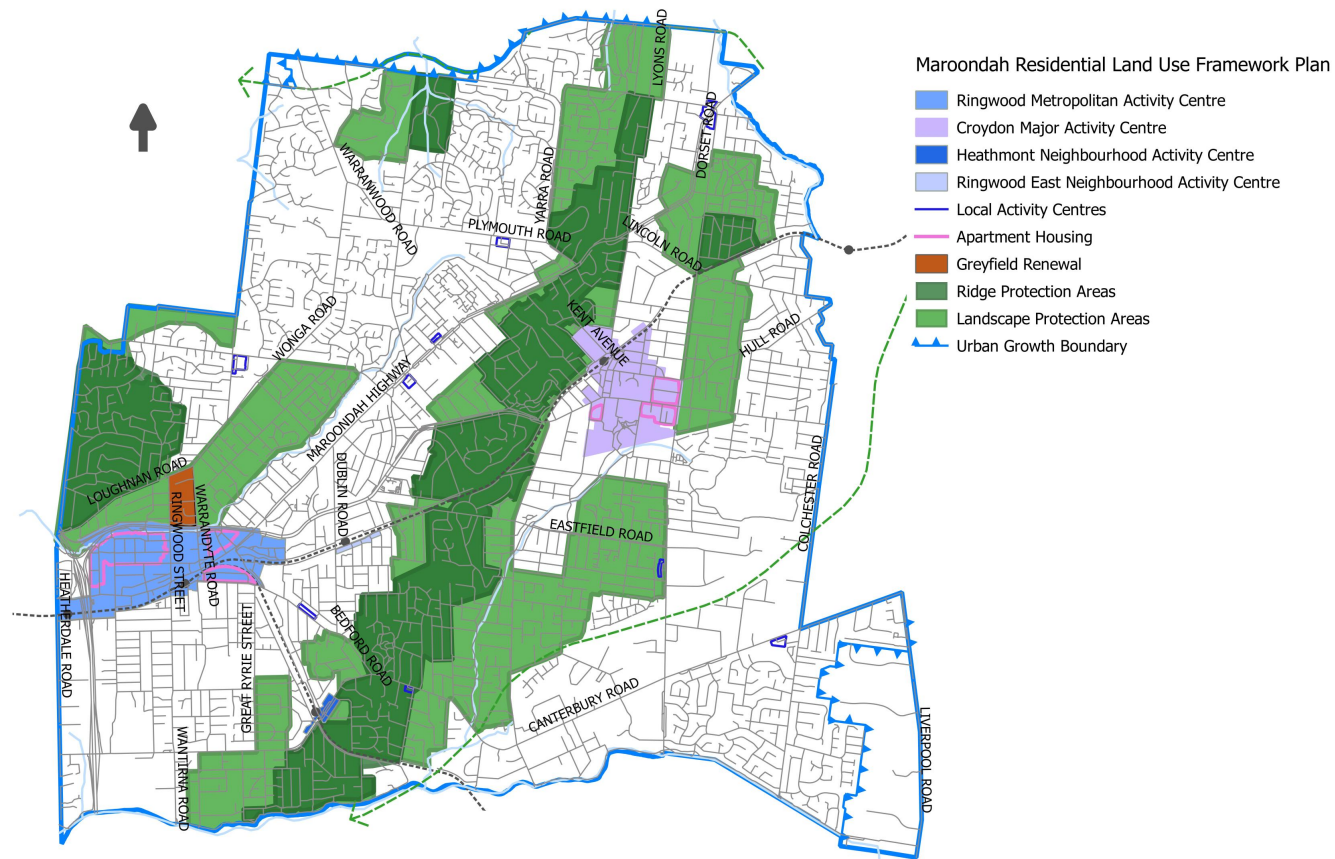
Maroondah Sustainability Strategy, Maroondah City Council, 2009

Residential Land Use Framework Plan

Design Framework and Concept Plan, Ringwood Greyfield Precinct, 2019

Design Framework and Concept Plan, Croydon South Greyfield Precinct, 2019

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System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.10 NATURAL RESOURCES

21.10-2
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Objectives, strategies and implementation

Objective 1

- To ensure the quality and attractiveness of Maroondah's urban areas.

Strategies

- Protect non invasive, exotic vegetation which contributes to Maroondah's character.
- Protect sites of natural significance from inappropriate urban development pressures.

Objective 2

- To minimise the physical impact and stress of development and land use on the natural environment.

Strategies

- Adopt a consistent approach to the concept of sustainable land use development in terms of environmental management issues.
- Minimise the visual and physical impact of land use and development on waterway assets.
- Require the undergrounding of all utility services.

Objective 3

- To encourage the preservation and enhancement of the natural environment including the maintenance of clean air and water and protection of canopy vegetation.

Strategies

- Preserve existing communities of indigenous flora and fauna and encourage the re-establishment of indigenous species.
- Undertake joint native revegetation programs with relevant authorities environmental groups and the local community.
- Reduce the level of air pollution generated by domestic and commercial activities.
- Enhance the natural environment through innovative planning techniques.
- Assist local businesses to adopt environmentally sustainable business practices.
- Improve the treatment of waterways and drainage systems.
- Investigate the feasibility and effectiveness of introducing litter traps in appropriate areas to restrict the flow of waste debris into waterways.
- Develop wetlands and retarding basins where possible, to capture and filter stormwater, while creating habitat for aquatic life.
- Identify land with drainage and flood constraints and ensure development responds to these constraints.
- Prevent any form of degradation below the existing levels of visual and aesthetic amenity.

Objective 4

- To prevent the overdevelopment of the ridgelines.

Strategies

- Promote the unique role of both ridgelines in Maroondah's urban and environmental context.

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- Control the design and siting of single dwelling construction and extensions in sensitive residential areas such as the ridgelines and drainage catchment areas.
- Ensure the visual amenity of the ridgeline is not compromised by dwelling design, building bulk or construction materials.
- Protect sites of natural and biological significance from inappropriate urban development pressures.
- Limit the site density of new housing development to a level which is reflective of the surrounding housing pattern and respectful of environmental constraints.
- Minimise the fragmentation of current land holdings below the existing subdivision pattern and density.

Objective 5

- To encourage the complete regeneration of the Wicklow Hills Ridge and Loughnan Warranwood Ridge environment.

Strategies

- Encourage and promote the re-vegetation of private and public land with indigenous flora.
- Enhance the natural ridgeline environment through innovate planning techniques and community education.
- Develop and implement environmental management techniques to prevent degradation of the drainage catchment and watercourse.
- Ensure that new housing is developed on sites and in a manner where there will be minimal loss of canopy vegetation and biologically significant native understorey.
- Preserve existing communities of indigenous flora and fauna and encourage the re-establishment of indigenous species on both public and private land.
- Enhance the natural features of the catchment environment through innovate planning techniques.

Objective 6

- To promote the benefits of controlled and sustainable residential development in headwater catchments and minimise any form of degradation of the catchment or watercourse of both the Yarra River and Dandenong Creek.

Strategies

- Limit the amount of impervious, hard surface construction on sites within the catchment, to minimise the volume of stormwater entering the creek headwater.
- Ensure that the visual amenity of the catchment is not compromised by dwelling design, building bulk or construction materials.

Implementation

These strategies will be implemented by:

Local policy and exercise of discretion

- Ensuring all industrial use and development is in accordance with the Industrial Urban Design and Development Clause 22.07.
- Ensuring all use and development is in accordance with the Waterways Protection Clause 22.01.
- Ensuring all residential development is in accordance with: Maroondah Residential Neighbourhood Character Clause 22.02; Ringwood Central Activities Area Development Clause 22.06; and the Croydon Major Activities Area Development Clause 22.09 .

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- Ensuring vegetation removal is in accordance with the Sites of Biological Significance Clause 22.04.
- Requiring all new development to underground all utilities infrastructure.
- Discouraging the removal of native, indigenous and endemic vegetation.
- Ensuring all use and development is in accordance with the Non Urban Areas Clause 22.03.
- Preventing the fragmentation of current land holdings below the existing subdivision pattern and density which characterises the low density residential environment on the Wicklow Hills Ridge and Loughnan Warranwood Ridge.
- Limiting the amount of impervious, hard surface construction on allotments located on the ridgelines, to minimise the volume of stormwater runoff flowing overland.
- Encouraging the re-establishment of riparian indigenous vegetation.

Zones and overlays

- Applying native vegetation, canopy tree protection and environmental controls to the ridgeline and drainage catchment features across the municipality.
- Implementing specific environmental controls to sensitive rural residential areas located in the eastern and northern fringe areas of the municipality.
- Applying the Special Building Overlay to land affected by overland flows in storm events that exceed the capacity of underground drainage systems.
- Applying a Significant Landscape Overlay to areas of the municipality with medium to good canopy tree coverage and ridgeline areas with poor canopy tree coverage.
- Applying a Significant Landscape Overlay and Vegetation Protection Overlay to prevent the loss of both native and exotic vegetation from the sensitive ridgeline environmental areas.
- Implementing a Design and Development Overlay to control subdivision density and built form issues in the sensitive ridgeline residential areas of the municipality.
- Applying a Significant Landscape Overlay and Vegetation Protection Overlay to prevent the loss of both native and exotic vegetation from the Jumping Creek headwater catchment.
- Applying a Design and Development Overlay to control subdivision density and built form issues in the sensitive Jumping Creek headwater catchment area.
- Applying the Special Building Overlay to land affected by overland flows in storm events that exceed the capacity of underground drainage systems.
- Applying a Development Contributions Plan Overlay to the Croydon South and Ringwood Greyfield Precincts to facilitate the provision of new and or improved community infrastructure.
- Applying a Development Plan Overlay to the Croydon South and Ringwood Greyfield Precincts to encourage lot amalgamation, appropriate density and improved built form outcomes within Greyfield Renewal precincts.
- Applying a General Residential Zone to the Ringwood Greyfield Precinct to allow for increased densities in suitable locations.

Future strategic work

- Developing a set of standards and protocols relating to the control of waste and emissions from all forms of urban development to sensitive environmental areas including waterways.
- Reviewing the extent of the Significant Landscape Overlay.
- Preparing guidelines for sustainable development and facilitating their adoption and application by the local development industry and local community and environmental groups.

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- Adopting the home energy rating scheme in the assessment of multi dwelling applications and promoting the scheme to the local development industry.
- Preparing guidelines for the sustainable development of dwellings on the ridgeline areas, in terms of siting, building bulk, construction materials, cut and fill methods and colours.
- Strengthen the principles and controls established in the Design and Development Overlay.
- Developing a set of standards and protocols relating to the consistent assessment of planning applications for all forms of development on land forming both ridgelines.
- Regularly reviewing planning determinations to ensure that the Design and Development Overlay is producing appropriate planning outcomes for subdivision density in the Jumping Creek headwater catchment.
- Preparing guidelines for the sustainable development of dwellings in the Jumping Creek headwater catchment, in terms of siting, building bulk, construction materials, cut and fill methods and colours.

Other actions

- Enhance local waterways through the protection of the quality of stormwater transferred to permanent waterways.
- Liaising with local environmental groups in the preparation of management plans for significant bushland reserves throughout Maroondah.
- Enhance habitat corridors in accordance with the Habitat Corridors Strategy.
- Adopting the home energy rating scheme in the assessment of multi dwelling applications and promoting the scheme to the local development industry.

Reference documents

Sites of Biological Significance in Maroondah, G.S. Lorimer, J.C. Reid, L.P. Smith and H. Moss, 1997

Notable Tree Strategy, Maroondah City Council, 1997

Roadside Conservation and Street Tree Strategy, Maroondah City Council, 1996

Best Practices in Litter Management, Waste Management Council, 1996

Assessment of the Tree Canopy Cover in the City of Maroondah, J.J O'Neill, 1995

Croydon Town Centre Structure Plan, Planisphere, 2006

Maroondah Neighbourhood Character Study, Planisphere, 2006

Design Framework and Concept Plan, Ringwood Greyfield Precinct, 21019

Design Framework and Concept Plan, Croydon South Greyfield Precinct, 2019

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System Note: The following ordinance will be modified in Clause:22 LOCAL PLANNING POLICIES, Sub-Clause:22.02 RESIDENTIAL NEIGHBOURHOOD CHARACTER

22.02-4

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Decision guidelines

Before deciding on an application, the responsible authority will consider:

- Whether the proposed development makes a positive contribution to the preferred neighbourhood character of the area.
- The ability of the proposed development to contribute to the retention and enhancement of canopy vegetation of the area.
- The ability of areas of open space to provide for the retention and ongoing viability of canopy vegetation on the site.
- The size of the allotment and the need for building exclusion zones to address landscape and neighbourhood character issues.
- Whether a non-residential use represents an intrusion in a residential area.

Policy references

Sites of Biological Significance in Maroondah Vols 1 & 2, G. S. Lorimer, J. C. Reid, L. P. Smith and H. Moss, 1997

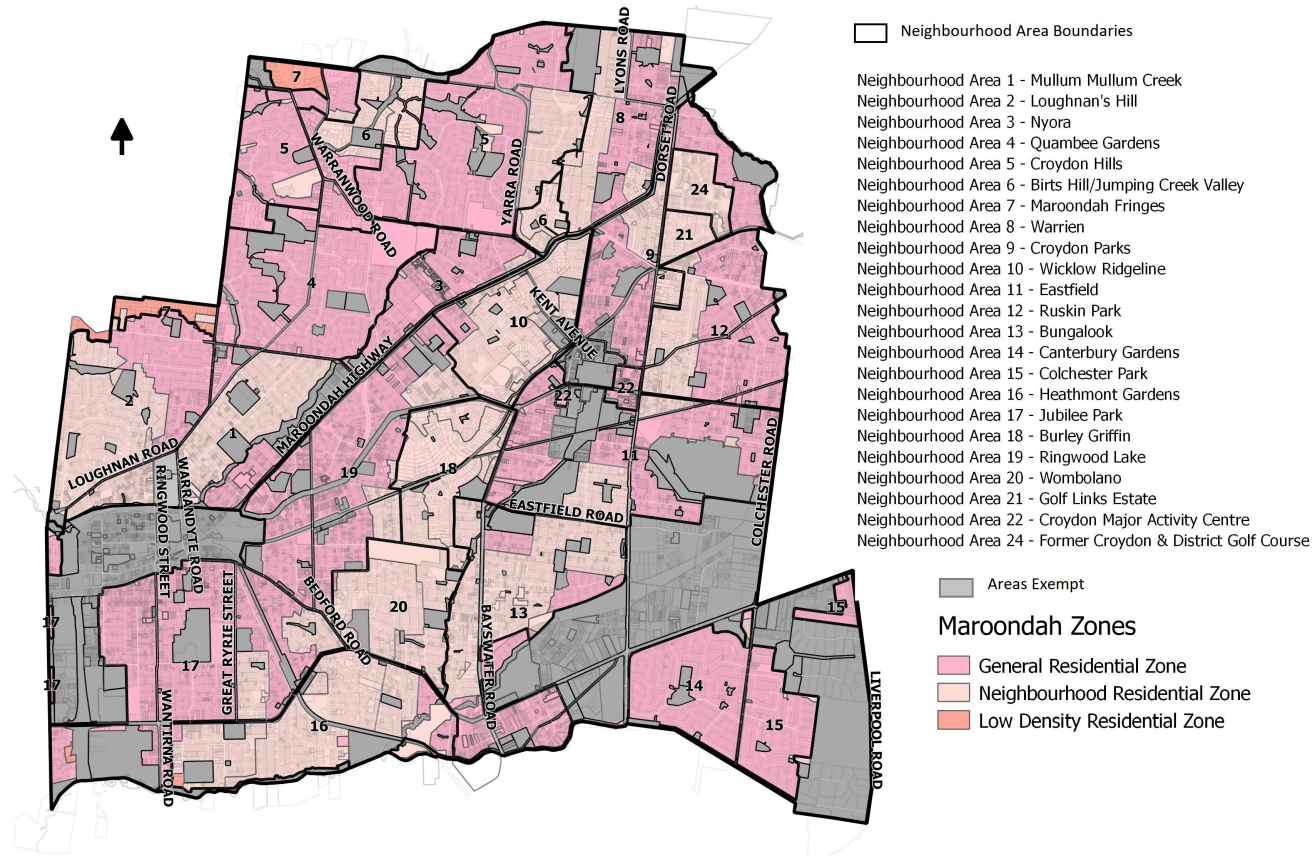
Sustainability Strategy, Maroondah City Council, 2009

Open Space Requirements for Provision and Retention of Canopy Trees in Maroondah, C Sorrell & D Gawley, 2002

Maroondah Neighbourhood Character Study, Planisphere, 2004

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Neighbourhood Character Map



AMENDMENT C134MARO

System Note: The following schedule will be inserted after Sub-Clause:32.08
GENERAL RESIDENTIAL ZONE, Schedule:SCHEDULE 3 TO CLAUSE 32.08 GENERAL
RESIDENTIAL ZONE

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SCHEDULE 3 TO CLAUSE 32.08 GENERAL RESIDENTIAL ZONEShown on the planning scheme map as **GRZ3****GREYFIELD RENEWAL PRECINCTS****1.0**

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Neighbourhood character objectives

To facilitate the renewal of the existing residential building stock through a coordinated precinct-based approach to design and development.

To encourage development to occur on amalgamated development sites to deliver community benefits including infrastructure, open space and landscaping improvements.

To allow increased building heights and reduced building setbacks on consolidated lots contingent on design outcomes derived from precinct design guidelines.

To improve walkability through the upgrading of existing laneways and the provision of additional pedestrian connections.

To improve drainage outcomes in keeping with best practice sustainability and urban design principles.

2.0

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Construction or extension of a dwelling or residential building - minimum garden area requirement

Is the construction or extension of a dwelling or residential building exempt from the minimum garden area requirement?

Yes

3.0

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Permit requirement for the construction or extension of one dwelling or a fence associated with a dwelling on a lot

Is a permit required to construct or extend one dwelling on a lot of between 300 and 500 square metres?

No

Is a permit required to construct or extend a front fence within 3 metres of a street associated with a dwelling on a lot of between 300 and 500 square metres?

No

4.0

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Requirements of Clause 54 and Clause 55

	Standard	Requirement
Minimum street setback	A3 and B6	None specified
Site coverage	A5 and B8	None specified
Permeability	A6 and B9	None specified
Landscaping	B13	None specified
Side and rear setbacks	A10 and B17	None specified
Walls on boundaries	A11 and B18	None specified
Private open space	A17	None specified
	B28	None specified
Front fence height	A20 and B32	None specified

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5.0

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Maximum building height requirement for a dwelling or residential building

A building used as a dwelling or a residential building must not exceed a height of 13.5 metres and 4 storeys.

6.0

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Application requirements

The following application requirements apply to an application for a permit under Clause 32.08, in addition to those specified in Clause 32.08 and elsewhere in the scheme and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

- For a residential development of four storeys or less, a neighbourhood and site description and design response plan.
- A detailed site analysis that includes proposed subdivision layout and use of each part of the land, building heights, massing, setbacks, and indicative scale.
- A pedestrian walkway and cycle path plan.
- A landscape plan prepared by a suitably qualified and experienced person or firm, which shows the following:
 - A survey of all existing vegetation, abutting street trees, natural features and vegetation.
 - Building, outbuildings and trees in neighbouring lots that would affect the landscape design.
 - Planting within and around the perimeter of the site.
 - A schedule of the botanical name of all trees and shrubs proposed to be retained and those to be removed.
 - The proposed design features such as paths, paving, lawn and mulch
 - A planting schedule of all proposed vegetation (trees, shrubs and ground covers) which includes, botanical names, common names, pot size, mature size and total quantities of each plant.
- A Parking Plan.
- A civil infrastructure and drainage report that addresses the capacity of infrastructure to service the development (including drainage and sewerage), the treatment and retardation of stormwater and responds to the principles of water sensitive urban design. The report should have regard to the policies and guidelines of servicing authorities.
- A comprehensive Sustainability Management Plan prepared by a suitably qualified person(s) demonstrating best practice in environmentally sustainable design and responding to the Maroondah Sustainability Strategy 2016. The Sustainability Management Plan should address the following:
 - Building energy management (conservation and generation);
 - Water sensitive urban design/integrated water management (with reference to the Maroondah City Council Water Sensitive City Strategy);
 - Construction materials;
 - Indoor environment quality;
 - Waste management and reduction;
 - Public realm design for access and mobility;
 - Transport.

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7.0

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Decision guidelines

The following decision guidelines apply to an application for a permit under Clause 32.08, in addition to those specified in Clause 32.08 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

- Whether buildings are visually dominant and provide opportunities for landscaping and planting of mature species.
- Whether there is sufficient permeable space that is not encumbered by an easement to enable the planting of canopy trees.
- Whether there is potential for trees and vegetation to be provided between dwellings on the same site.
- Whether the vegetation in the street setback will contribute to the preferred neighbourhood character and the public realm.
- Whether the development provides for an appropriate built form transition to residential properties in the Neighbourhood Residential Zone and Residential Growth Zone, where applicable.
- Whether the development contributes to a diverse housing type which integrates with surrounding development.

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**System Note: The following schedule will be inserted after Sub-Clause:43.04
DEVELOPMENT PLAN OVERLAY, Schedule:SCHEDULE 7 TO THE DEVELOPMENT
PLAN OVERLAY**

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SCHEDULE 7 TO CLAUSE 43.04 DEVELOPMENT PLAN OVERLAY

Shown on the planning scheme map as **DPO7**.

RINGWOOD GREYFIELD RENEWAL PRECINCT**1.0**

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Objectives

- To encourage site consolidation that enables increased housing density and diversity, improved open space and built form outcomes and enhanced local infrastructure.
- To identify land suitable for increased maximum dwelling heights on consolidated sites consistent with this schedule.
- To enhance the residential and landscape character of the precinct through increased tree coverage and open space areas and reduced site coverage, hard surface areas and heat island effects.
- To strengthen and improve pedestrian circulation and the amenity of the precinct through the introduction of new, and the upgrading of existing, pedestrian connections.
- To integrate the principles and techniques of environmentally sustainable design into the design, construction and operation stages of new development in the precinct.

2.0

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Requirement before a permit is granted

A permit may be granted to use or subdivide land, construct a building or construct or carry out works before a development plan has been prepared to the satisfaction of the responsible authority, provided that:

- The responsible authority is satisfied that the granting of a permit will not prejudice the preparation and approval of a development plan, including the outcomes for the land set out in the requirements to this schedule.
- The permit includes any conditions or requirements set out in this schedule.

3.0

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Conditions and requirements for permits

A permit must be generally in accordance with Figure 1 (Indicative Concept Plan and Building Height Plan).

4.0

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Requirements for development plan

A development plan must be generally in accordance with Figure 1 (Indicative Concept Plan and Building Height Plan) of this schedule.

A development plan must be generally in accordance with the *Design Framework and Concept Plan, Ringwood Greyfield Precinct, 2019*.

A development plan may be prepared and implemented in stages.

One or more development plans may be approved for the precinct.

A development plan must include the following requirements:

- The indicative number of dwellings and dwelling density for the land as detailed in Table 1: Dwelling Density.
- A mix of approximately an even number of housing types and sizes, including one, two, three (or more bedroom dwellings).
- Accessible dwellings provided at a ratio consistent with the Building Apartments Design Standards.
- Development designed to meet the building heights and street setbacks specified in Table 2 to this clause and Figure 2: Building Heights Plan.

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- Dwellings orientated in an east-west direction.
- A basement setback a minimum of 1.2 metres to site boundaries, excluding vehicle access ramps.
- Buildings setback from side boundaries by a minimum of 1.4 metres for 40 percent of the length of the site boundary if adjoining a building of up to 9 metres in height. Building setbacks can be reduced if sufficient site landscaping and dwelling outlooks are provided to the front and rear of the site.
- Where the rear boundary of a site is adjacent to Notlen Park, a minimum rear setback of 3 metres.
- A maximum site coverage of 50 per cent, including a basement.
- A minimum permeable area of 35 per cent with at least 30 per cent provided as grassed area and landscaping.
- A minimum of 50 per cent direct sunlight to communal open spaces areas for a minimum of two hours between 9 am and 3 pm on 21 June.
- Provide communal open space as detailed in Table 3.
- A landscape plan which includes:
 - The retention of canopy trees with a height of 4 metres or higher and remnant vegetation to the maximum extent practicable and incorporated into proposed areas of landscaping.
 - Canopy trees with a minimum height of 4 metres within front setbacks, private open spaces areas and common garden areas of native and exotic species that are capable of reaching a minimum mature height of 12 to 14 metres, where possible.
 - All asphalted, paved and concreted areas, including vehicle accessways, of light colours and shaded by adjacent vegetation.
- Car parking consolidated to minimise the extent of hard surface cover on the site.
- Only one vehicle crossover provided to each development setback a minimum of 1.5 metres from any street tree, except where a larger distance is required for a larger street tree.
- Access and car parking provided from a rear lane or from the street to a basement and generally concealed from the street.
- Where vehicular access is proposed from Kennedy Avenue or Woodside Avenue to an amalgamated lot of at least three pre-existing lots (with the proposed number of dwellings exceeding that originally existing on the sites), the proposal must be accompanied by an Integrated Transport and Impact Assessment to the satisfaction of the Head, Transport for Victoria and the Responsible Authority and provide details on:
 - Existing turning volumes at the intersection of the street and Warrandyte Road.
 - The impact of turning movements generated by the proposed use and development on the operation and safety of traffic on Warrandyte Road and its relevant intersections.
 - Proposed mitigation measures to address any unsatisfactory impacts (if any).
- Any basement car parking area extending above the finished ground level screened and concealed with landscaping.
- Garages that face the frontage set back a minimum of 1 metre behind the front facade of the dwelling.
- Buildings articulated into a series of distinct but complementary street wall elements that reinforce the existing residential grain, rhythm and streetscape elements and respond to the varying scales of adjacent buildings.

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- Where a development is adjacent to a laneway or public accessway, new dwelling entries orientated to the accessway and vehicle access located to the rear or a basement.
- Where a dwelling abuts communal open space or a public park, provide windows, balconies and an outlook at all levels orientated towards to the open space and/or park.
- Where fencing is proposed, low and open fencing allowing for passive surveillance of any adjacent street and park with a maximum height of:
 - 1.2 metres for streets in a Road Zone, Category 1;
 - 0.9 metres for other streets.
- Environmentally sustainable design features including:
 - Sustainable transport measures.
 - A BESS Rating or equivalent with a 50 per cent score.
 - Minimum 70 per cent performance for water, urban ecology and stormwater.
 - Solar and renewable energy.
 - Integrated water and stormwater management.
 - Waste and recycling facilities.
- Design detail and amenities including:
 - Materials which are environmentally sustainable.
 - Visual impacts of parking areas and driveways minimised with no greater than 30 per cent of the frontage taken up by garages and carports.
 - Roof design that complements and strengthens the overall proportions of the built form.
 - Utilities and services that are well integrated into the overall design of the building functionally and aesthetically.

Table 1: Indicative Dwelling Density

Site Area	Max. No. of Dwellings	Dwelling Density
Up to 1000 square metres	3	32 dwellings per hectare
1000 to 2000 squares metres	24	155 dwellings per hectare
2000 square metres plus	None specified.	180 dwellings per hectare

Table 2: Building Heights and Street Setbacks

Street	Maximum building height	Minimum site area	Street setback
A	9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres is 2.5 degrees or more, in which case the	None specified.	For one dwelling on a lot: <ul style="list-style-type: none"> ▪ Minimum front street setback is the distance specified in Clause 54.03-1 or 6 metres, whichever is lesser. ▪ Minimum side street setback is the distance

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	maximum height must not exceed 10 metres.		<p>specified in Clause 54.03-1.</p> <p>For two or more dwellings on a lot or a residential building:</p> <ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres, whichever is the lesser. Minimum side street setback is the distance specified in Clause 55.03-1.
B	<p>11 metres for a minimum site area of 1000 square metres.</p> <p>9 metres for a site of less than 1000 square metres in area, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum height must not exceed 10 metres.</p>	<p>1000 square metres.</p> <p>Includes land only in Sub-precinct B.</p>	<p>For one dwelling on a lot:</p> <ul style="list-style-type: none"> Minimum average front street setback of 6 metres. Minimum side street setback is the distance specified in Clause 54.03-1. <p>For two or more dwellings on a lot or a residential building:</p> <ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres, whichever is the lesser. Minimum side street setback is the distance specified in Clause 55.03-1.
C	<p>13.5 metres for a site of 2000 square metres or more in area.</p> <p>9 metres for a site of less than 2000 square metres in area, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is</p>	<p>2000 square metres.</p> <p>Includes land only in Sub-precinct C.</p>	<p>For one dwelling on a lot:</p> <ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 54.03-1 or 6 metres, whichever is lesser. Minimum side street setback is the distance specified in Clause 54.03-1. <p>For two or more dwellings on a lot or a residential building:</p>

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2.5 degrees or more, in which case the maximum height must not exceed 10 metres.		<ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres, whichever is the lesser. Minimum side street setback is the distance specified in Clause 55.03-1.
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Table 3: Communal open space

Number of Dwellings	Percentage of site area required as Communal Open Space
Up to 10	Not required
11 to 20	10%
21 to 30	15%
31 or more	20%

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Figure 1: Indicative Concept Plan and Maximum Building Height Plan



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**System Note: The following schedule will be inserted after Sub-Clause:45.06
DEVELOPMENT CONTRIBUTIONS PLAN OVERLAY, Schedule:SCHEDULE 1 TO
THE DEVELOPMENT CONTRIBUTIONS PLAN OVERLAY**

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SCHEDULE 2 TO CLAUSE 45.06 DEVELOPMENT CONTRIBUTIONS PLAN OVERLAY

Shown on the planning scheme map as **DCPO2**.

RINGWOOD GREYFIELD PRECINCT DEVELOPMENT CONTRIBUTIONS PLAN**1.0**

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Area covered by this development contributions plan

This Development Contributions Plan (DCP) applies to all new development within the area bounded by Loughnan Road, Warrandyte Road, the Ringwood Bypass and Ringwood Street as shown as Precinct 1 below.

**2.0**

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Summary of costs

Facility	Total cost \$	Time of provision	Actual cost contribution attributable to development \$	Proportion of cost attributable to development %
Distributor roads	\$0		\$0	0
Traffic management works	\$0		\$0	0
Streetscape & environment	\$2,176,754		\$914,237	42.0%
Parks	\$0		\$0	0

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Facility	Total cost \$	Time of provision	Actual cost contribution attributable to development \$	Proportion of cost attributable to development %
Active open space	\$0		\$0	0
Community activity centres	\$0		\$0	0
Drainage	\$0		\$0	0
Other	\$0		\$0	0
TOTAL	\$2,176,754	-	\$914,237	42.0%

3.0

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Summary of contributions

Facility	Levies payable by the development (\$)					
	Development infrastructure		Community infrastructure		All infrastructure	
	residential	non-residential	residential	non-residential	residential	non-residential
Distributor roads	\$0	\$0	\$0	\$0	\$0	\$0
Traffic management works	\$0	\$0	\$0	\$0	\$0	\$0
Streetscape & environment	\$4,353.51	\$36.28 per sqm of floorspace	\$0	\$0	\$4,353.52	\$36.28 per sqm of floorspace
Parks	\$0	\$0	\$0	\$0	\$0	\$0
Active open space	\$0	\$0	\$0	\$0	\$0	\$0
Community activity centres	\$0	\$0	\$0	\$0	\$0	\$0
Drainage	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$4,353.51	\$36.28 per sqm of floorspace	\$0	\$0	\$4,353.51	\$36.28 per sqm of floorspace

4.0

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Land or development excluded from development contributions plan

No land or development is exempt from this DCP unless exempt by Legislation or Ministerial Direction or Legal Agreement with Maroondah City Council or stated below.

The following development is exempt from a development contribution:

- Land developed for a non-government school, as defined in Ministerial Direction on the Preparation and Content of Development Contributions Plans of 11 October 2016;
- Land developed for housing by or for the Department of Health and Human Services, as defined in Ministerial Direction on the Preparation and Content of Development Contributions Plans of 11 October 2016. This exemption does not apply to private dwellings developed by the Department of Health and Human Services or registered housing associations;
- Renovations or alterations to an existing building;

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- Dwelling units that are replaced within a development are exempt. This exemption does not apply to net additional dwelling units created by the development; An extension to an existing building (other than a dwelling) that increases the floorspace of the building by 100 square metres or less;
- An extension to an existing building (other than a dwelling) that increased the floorspace of the building by 100 square metres or less;
- Construction of and upgrades to existing servicing infrastructure; and
- Individual properties may be exempt from the DCP or elements of it if an agreement (executed by section 173 of the Planning and Environment Act) has been entered into. This may include development that has provided works and / or land in lieu of DCP cash payment contributions and the agreement explicitly exempts the development from making additional development contributions under this DCP.

Note: This schedule sets out a summary of the costs and contributions prescribed in the development contributions plan. Refer to the incorporated development contributions plan for full details.

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**System Note: The following ordinance will be modified in Sub-Clause:72.04
DOCUMENTS INCORPORATED IN THIS PLANNING SCHEME, Schedule:SCHEDULE
TO CLAUSE 72.04 DOCUMENTS INCORPORATED IN THIS PLANNING SCHEME**

1.0

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Incorporated documents

Name of document	Introduced by:
5 Caroline Street Ringwood Statement of Significance, November 2019	C116maro
22 James Street Ringwood Statement of Significance, November 2019	C116maro
'Carisbrook' 20 Caroline Street Ringwood Statement of Significance, November 2019	C116maro
Ellison Street Precinct Statement of Significance, November 2019	C116maro
Haig Street Precinct Statement of Significance, November 2019	C116maro
Kendall Street Precinct Statement of Significance, November 2019	C116maro
Manchester Road, Mooroolbark Level Crossing Removal Project Incorporated Document, February 2020	GC152
Ringwood District Centre Development Contributions Plan, July 1997	NPS1
Statement of Significance HO146, 3-5 Wonga Road, Ringwood North (Maroondah City Council, 18 November 2019)	C128maro
Ringwood Greyfield Precinct, Development Contributions Plan (15 May 2019)	C134maro



RINGWOOD GREYFIELD PRECINCT

Development Contributions Plan (DCP)



Prepared for Maroondah City Council

FINAL REPORT 25 AUGUST 2021



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Front Cover Image Source: Maroondah City Council

1.0 INTRODUCTION

1.1 Background

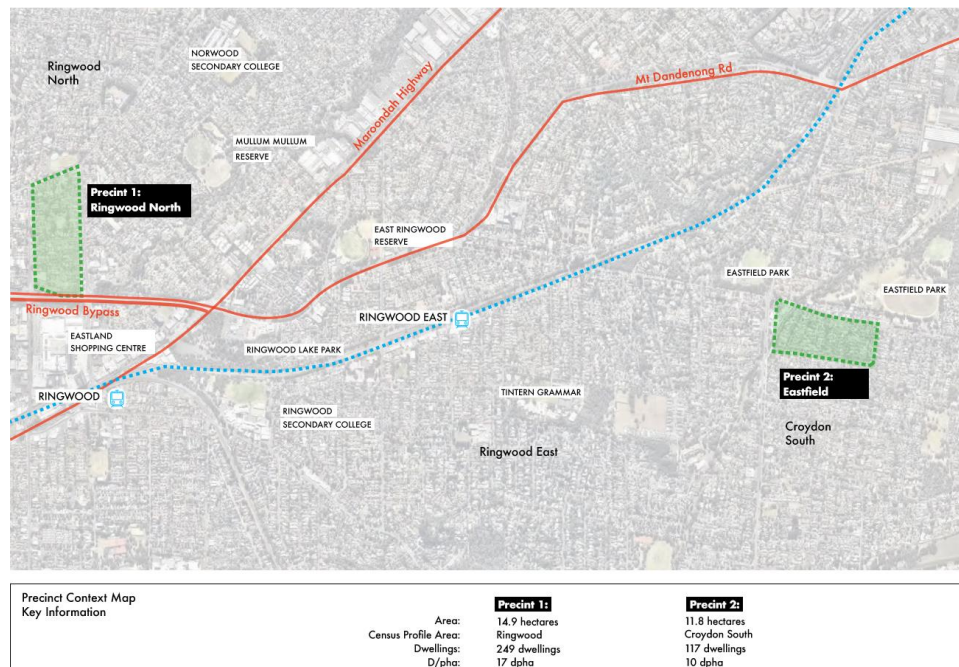
Maroondah City Council has prepared a land use and infrastructure strategy for two precincts within Maroondah: Ringwood Greyfield Precinct and Croydon South Greyfield Precinct. The precincts are planned to be developed for a new format of urban infill development that promotes multi-lot redevelopment and delivery of quality medium density residential design. The development concept is supported by new streetscape, path, road and drainage works.

The strategy, known as 'Greening the Greyfields', has been developed by Maroondah City Council in partnership with Centre of Urban Transformation, Swinburne University, CRC for Low Carbon Living and FrontierSI and Department of Land, Environment and Water (DELWP).

This Development Contributions Plan (DCP) has been prepared to help implement the Greening the Greyfields strategy for the Ringwood Greyfield Precinct.

A DCP is a planning instrument that is used to apportion the cost of infrastructure that is required to service development in a specified DCP Area.

Figure 1: Ringwood Greyfield Precinct and Croydon South Greyfield Precinct in Context



Source: Maroondah City Council



1.2 Purpose

The purpose of this DCP is to ensure that the cost of providing new infrastructure in Ringwood Greyfield Precinct is shared between developers and the wider community on a fair and reasonable basis.

This DCP has been developed in accordance with relevant legislation, directions and guidelines to:

- Identify the infrastructure and facilities needed within the Ringwood Greyfield Precinct to meet contemporary standards and community expectations of service delivery;
- Apportion the cost of the required infrastructure over likely users of the infrastructure to the end of the planning horizon, being nominally 2035 in this DCP;
- Determine the DCP levy (development contribution);
- Explain the method of DCP preparation and levy calculation; and
- Document DCP payment and administrative procedures.

This DCP applies to all land and new development within the Ringwood Greyfield Precinct DCP Area, unless specific exemptions apply.

1.3 Ringwood Greyfield Precinct DCP Area

The Ringwood Greyfield Precinct DCP Area is shown in Future 2 below (area noted as Precinct 1).

The DCP Area is bound by the Loughnan Road, Warrandyte Road, Ringwood Bypass / Mount Dandenong Road and Ringwood Street.

1.4 Acknowledgement

This document has been prepared by HillPDA with the assistance of Maroondah City Council officers. Council officers provided infrastructure project information and advice regarding development projections.

Figure 2: Ringwood Greyfield DCP Area



Source: Maroondah City Council 2019



2.0 STRATEGIC BASIS

2.1 Strategic Context for Greening the Greyfields

The basis for the Greening the Greyfields project was academic research by Professor Peter Newton (Swinburne University) and Professor Peter Newman (Curtin University) funded by the CRC for Spatial Information in 2011) which identified the middle suburbs of Australian cities as the critical areas for growth via urban infill.

The Greening the Greyfields project was funded by the Australian Government as part of the Smart Cities and Suburbs Program.

Maroondah City Council has worked on the project in partnership with the Centre of Urban Transformation, Swinburne University, CRC for Low Carbon Living and FrontierSI and Department of Land, Environment and Water (DELWP).

The basis of the project is to test an alternative development format in suburban areas that moves away from lot-by-lot development to a model that amalgamates lots through a precinct wide approach, to promote a higher quality of design and higher density of development with potential to create new open space opportunities for active transport corridors and greater amenity.

The Ringwood Greyfield Precinct and Croydon South Greyfield Precinct are the two pilot precincts selected for the project.

The project is based on the following body of research and information:

- Maroondah Housing Strategy Background Report Draft (2018)
- Greening the Greyfields: Notlen Street Catchment Discussion Report (Engeny Water Management, February 2018)
- Feasibility Report Greening the Greyfields - Work In Progress (2019)
- Draft Concept Plan and Design Guidelines for Pilot Precincts (2019)
- Tarralla Creek Concept Report (2019)
- Engineering Report and Cost Estimates

Refer to those documents for details.

2.2 DCP Legislation, Directions Guidelines

Planning and Environment Act 1987

The Planning and Environment Act 1987 Part 3B nominates the purpose of a Development Contributions Plan for 'levying contributions for the provisions of works, services and facilities'. The Act sets out the broad structure of and requirements for a DCP.



Ministerial Direction on the Preparation and Content of Development Contributions Plans and Ministerial Reporting Requirements for Development Contributions Plans, Minister for Planning, 11 October 2016

The Ministerial Directions are in two parts with the first part providing direction on the preparation and content of development contributions plan, with a focus on defining Development Infrastructure and Community Infrastructure.

The second part of the directions set out the requirements in relation to annual DCP reporting.

Development Contributions Guidelines 2007 (State of Victoria)

This document provides detailed guidance on the method to be used when preparing a full cost apportionment DCP. The Guidelines provide principles, information and examples.

Local Government Act 1989

This Act outlines the role of local governments in Clause 3C, whereby Council must endeavour to achieve the best outcomes for the local community by providing equitable and accessible services that are efficiently and effectively managed.

2.3 Supporting Policy Frameworks

Plan Melbourne (2017) – Metropolitan Planning Strategy

Plan Melbourne is the metropolitan planning strategy.

Maroondah forms part of the Eastern Sub-region in Plan Melbourne, and is generally identified as an established area that includes the major change area of Ringwood Metropolitan Activity Centre.

Established areas like the DCP Area are encouraged to evolve in line with changing community needs and expectations.

Municipal Strategic Statement (MSS)

The Municipal Strategic Statement (MSS) provides long term direction regarding land use and development objectives for the City of Maroondah.

It has the aim to manage and enhance the provision of community services, infrastructure and urban development within the municipality.

The MSS encourages high quality urban design to ensure a sustainable future in Maroondah, through creating a consolidated and sustainable city. It also aims to develop a mixed-use neighbourhood at varying densities which provide a mix of commercial and community facilities, and connections to walking, cycling, and public transport.

The MSS states that DCPs can be used to facilitate the timely provision of planned infrastructure to communities.

**Maroondah City Council: Draft Council Plan 2017-2021 (2019/20 Update)**

The Council Plan plays a vital role in shaping Maroondah's future over a four year period. It identifies both challenges and opportunities for the community at local and regional levels within the context of Maroondah 2040: Our future together strategic plan.

Maroondah 2040: Our Future Together (2014)

The 2040 vision captures the long term vision statement to inform subsequent strategic plans for the municipality moving forward. Guiding principles for Maroondah are vibrancy, diversity, active and healthy, inclusive, and safe and sustainable environments.

Priority actions of the plan include ensuring Council's Long Term Financial Strategy provides for effective asset renewal, surplus operating budgets and adequate cash reserves with a focus on community consultation and investment in community infrastructure and facilities.

Maroondah Council Budget 2019-2020

The Council Plan 2019-2020 provides strategic direction in implementation of strategic plans and capital works infrastructure delivery.



3.0 DEVELOPMENT CONDITIONS AND PROJECTIONS

3.1 Analysis Area and Charging Area

This DCP has one (1) analysis area and charging area, being the Ringwood Greyfield Precinct DCP Area as shown in Figure 2 above.

3.2 Development Expectations

The Ringwood Greyfield Precinct is zoned Neighbourhood Residential Zone (Schedule 3) with a Significant Landscape Overlay (Schedule 3) and Heritage Overlays 127 ('Coolangatta') & 128 ('House').

The Precinct is proposed to be rezoned to General Residential Zone to facilitate higher density housing development.

A number of lot amalgamation opportunities have been identified within the Ringwood Greyfield Precinct via the 'Greening the Greyfields' strategy. Successful implementation of the strategy would result in redevelopment achieving densities around 34 dwellings per hectare in association with more open space and tree canopy cover.

Residential development is the primary development type that is expected in the area.

However, it is possible that some other land uses may be developed in the area to a minor extent, such as food premises, convenience stores and medical facilities (these being examples only).

Development projections in this DCP are provided for residential development, measured by dwelling units. No projections are provided for non-residential uses.

Despite this, any future non-residential development will be liable to pay a DCP levy in accordance with the levy set out in this DCP.

3.3 Development Data

The development data for the Ringwood Greyfield Precinct is shown in Table 1 below. Appendix A documents the source of the data.

As shown in Table 1, residential development is expected to increase by approximately 72% over the life of the DCP.

The DCP Area is expected to have 500 dwelling units in 2035.

**Table 1: Development Projections in Ringwood Greyfield Precinct DCP Area, 2020-2035**

	2020 Conditions	2035 Projections	Change 2019-2035 Projections	
	Units	Units	Units	%
Residential	290	500	210	72.4%
Other Land Uses*	-	-	-	-

Source: Maroondah City Council 2019; HillPDA

*No significant development other than residential development is expected in the DCP Area; however, should non-residential development occur, a DCP levy will be payable in accordance with provisions set out in this DCP.

3.4 Development and Infrastructure Nexus Principles

As shown in the next section of this report, the infrastructure projects identified for this DCP are engineering items, or also known as 'development infrastructure' items. The works includes streetscape, path, drainage and road works.

Residential development - and all other non-residential development formats - are deemed users of these infrastructure types.

3.5 Common Demand Unit and Equivalence Ratios

The demand unit selected for this DCP is one dwelling.

A dwelling unit (irrespective of its size) will be liable to the DCP levy.

Should non-residential floorspace development occur in the DCP Area, the per dwelling levy will apply to every 120 square metres of gross floorspace.

This assumes future dwellings will be 120 sqm on average and that non-residential development will pay the levy on a same per square metre basis.



4.0 INFRASTRUCTURE NEEDS

4.1 Infrastructure Subject to DCP Funding

This DCP is used to levy new development for contributions towards planned infrastructure needed by the DCP Area.

In accordance with the Planning and Environment Act 1987, the State Government's Development Contributions Guidelines 2007 and associated Ministerial Directions 2016, the types of projects that are able to be funded through a DCP may include the following:

- A new item of infrastructure;
- An upgrade to the standard of provision of an existing infrastructure asset or facility;
- An extension to an existing asset or facility; and
- The replacement of an infrastructure item after it has reached the end of its economic life.

To determine infrastructure projects that are included in the DCP, the infrastructure must be used by a broad cross section of the community and serve a neighbourhood sized catchment area or larger area.

The types of infrastructure projects that may be included within a DCP must be either:

- Basic to health, safety or well-being of the community, or
- Consistent with the community expectations of what is required to meet its health, safety or well-being.

4.2 Projects for Ringwood Greyfield Precinct

A grouping of infrastructure works in seven parts of the DCP Area have been identified by Maroondah City Council in the Greening the Greyfields project.

The works comprise footpaths, shared paths, road works, water sensitive urban design components and other drainage upgrades.

The projects are shown in Table 2 and Figure 3 below. More detail on the cost basis of the works is shown in Appendix B.

The total cost of works in the Ringwood Greyfield Precinct is \$2.18m.



Table 2: Planned Infrastructure Projects in Ringwood Greyfield Precinct DCP Area

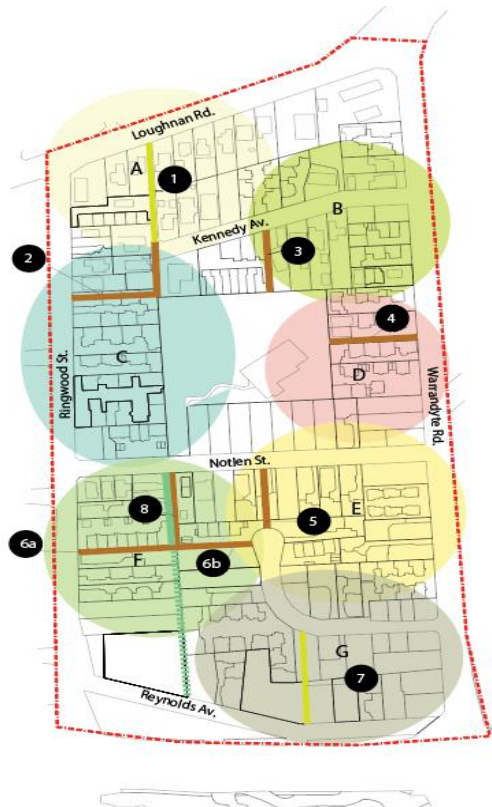
Area	Nature of Capital Works	Map Reference	Estimated Cost
A	Footpath (1.5 m wide)		
	Shared path - walking / cycling tracks (2.5 to 3m)	1	\$16,000
	Local Street (6-8 m)	1	\$90,000
	WUSD components (20%)	1	\$18,000
	Drainage upgrade costs - Loughman Rd. to Ringwood St.- as per Engeny report		\$236,000
Sub-Total			\$360,000
B	Footpath (1.5 m wide)		
	Shared path - Walking / cycling tracks (2.5 to 3m)	3	\$20,000
Sub-Total			\$20,000
C	Footpath (1.5 m wide)		
	Shared path - Walking / cycling tracks (2.5 to 3m)	2	\$21,600
	Drainage upgrade costs (Ringwood St to Notlen St, as per Engeny report)		\$244,000
Sub-Total			\$265,600
D	Footpath (1.5 m wide)		
	Shared path - Walking / cycling tracks (2.5 to 3m)	4	\$25,600
Sub-Total			\$25,600
E	Footpath (1.5 m wide)		
	Shared path - Walking / cycling tracks (2.5 to 3m)	5	\$26,000
	Drainage Costs - Notlen St to Reynolds Ave (option 1)		\$100,000
Sub-Total			\$126,000
F	Footpath (1.5 m wide)		\$13,400
	Shared path - Walking / cycling tracks (2.5 to 3m)	8	\$26,800
	Shared path - Walking / cycling tracks (2.5 to 3m)	6a	\$22,400
	Shared path - Walking / cycling tracks (2.5 to 3m)	6b	\$29,200
	WSUD components (20% of tracks)		\$15,680
	Drainage Costs - Notlen St to Reynolds Ave (option 1)		\$200,000
Sub-Total			\$307,480
G	Footpath (1.5 m wide)		
	Shared path - Walking / cycling tracks (2.5 to 3m)	7	\$32,800
	Local Street (6-8 m)	7	\$82,000
	Drainage Costs (Notlen St to Reynolds Av (option 1))		\$100,000
	Bioretention & GPT		\$280,000
Sub-Total			\$494,800

Area	Nature of Capital Works	Map Reference	Estimated Cost
Kennedy Avenue Works	Road and turning head realignment. 5.5m roadway, T-junction head, 1.5m footpath at back of kerb, bioswales along full length southern verge and indented to parallel parking Greyfield ern verge (Meets Access Street Level 1 in Clause 56.06) Parking narrows road to single lane in parts (Scenario 4)	See quantities in Table Below	\$180,951
Notlen Street Works	Existing road and footpath alignment retained, footpath repaved with permeable surface, driveways repaved. in verge bio-swales adjacent to existing stormwater inlets. Rumble speed bumps, corner planting and in road tree planting for traffic calming (Approximate to Access Street Level 2 in Clause 56.06) (Scenario 1)	See quantities in Table Below	\$396,323
Sub-Total			\$577,274
Total Cost			\$2,176,754

*\$1m per km for Class 3 Road and \$400 per metre for walking shared paths

Source: Maroondah City Council 2019

Figure 3: Planned Infrastructure Projects in Ringwood Greyfield Precinct DCP Area



Source: Maroondah City Council 2019



4.3 Delivery of Infrastructure Projects

Maroondah City Council commits to delivering the DCP projects by December 31 2035, or as otherwise noted below:

- Projects shown in Table 2 and Figure 3 shall be delivered in tandem with or after redevelopment of at least 65% of each sub-area noted as A to G.
- Should this development threshold not be achieved, Council will not be committed to delivering the infrastructure projects.



5.0 DCP LEVIES

5.1 Infrastructure Funding Principles

The overarching objective of the DCP is to ensure that there is a reasonable nexus between development and infrastructure.

Nexus is defined as occupants of, or visitors to, a development site being likely users of specified infrastructure, as defined by DCP Guidelines 2007.

In this DCP, it is assumed that the specified infrastructure projects are provided primarily for the use and benefit of the Ringwood Greyfield Precinct DCP Area.

Given the DCP Area is relatively small and the projects are designed to service the internal parts of the area, it is assessed that there will be no external use of the projects, other than incidental use.

On that basis no allowance is made for external demand usage of infrastructure from outside the DCP Area or from beyond the time horizon of the DCP.

This means that the cost of infrastructure is allocated as follows:

- Existing development within the DCP Area - the share of cost attributed to existing development is paid by Council given there is no means by which to charge such development; and
- New Development within the DCP Area - will pay its share of the cost of infrastructure via the planning and / or building permit process.

5.2 DCP Levy Calculation Method

This DCP applies a simple format DCP calculation process.

The total cost of works in the DCP Area (i.e. \$2.18m) is divided by number of dwellings at the end of the planning horizon (i.e. 500 dwellings at 2035). This provides a levy of \$4,353.51 per residential unit. The equivalent non-residential levy rate is \$36.28 per sqm of gross floorspace.

This simple-format approach is consistent with the DCP Guidelines 2007, which nominates the following method:

- List the infrastructure projects and costs included in the DCP - see Table 2 above;
- Identify the main catchment area for each infrastructure project - the Ringwood Greyfield Precinct as shown in Figure 2;
- Quantify development in the main catchment area - see Table 1 above;
- Express the development into a common demand unit - dwelling units;



- Calculate the infrastructure levy payable for each infrastructure project by dividing the cost of the project by the total number of demand units in the main catchment area - as described above.

5.3 DCP Levies

The DCP levies are shown in the Table 3 below.

Table 3: DCP Levy in Ringwood Greyfield Precinct DCP Area (30 June 2019\$)

Development	Unit of Measurement	Levies Payable By Development		
		Development Infrastructure Levy	Community Infrastructure Levy	Total
Residential	Per Dwelling	\$4,353.51	\$0.00	\$4,353.51
Other Land Uses	Per One Square Metre (SQM) of Floor space	\$36.28	\$0.00	\$36.28

SQM = Square Metres of Gross Floorspace

Note: No significant development other than residential development is expected in the DCP Area; however, should non-residential development occur, a DCP levy will be payable in accordance with provisions above.

5.4 Indexation of DCP Levies

The above listed contribution amounts are current as at 30 June 2019. They will be adjusted annually on July 1 each year to cover inflation, by applying the Producer Price Index for Non-Residential Building Construction in Victoria. The Index is published by the Australian Bureau of Statistics.

A list showing the current contribution amounts will be held at Council's Planning Department.

5.5 Summary of DCP Costs and Collection

The following table provides a summary of anticipated future DCP collection compared to the total cost commitment.

Based on the development data used in this DCP, it is estimated that about \$914,300 will be collected by the DCP to 2035. This represents a 42% collection estimate for the DCP.

The funding gap of approximately \$1.26m is generated by existing development residential units) that is located in the DCP Area. Maroondah City Council is responsible for the funding gap (approximately 58% of the works).



Table 4: Summary of DCP Costs and Collection: Ringwood Greyfield Precinct DCP Area

Facility Type	Total Cost	Time of Provision	Actual Cost Contribution Attributed to New Development	Proportion of Cost Attributed to New Development
Precinct Works (Streetscape, Path, Drainage and Road)	\$2,176,754	2020-2035+	\$914,237	42.0%
Total	\$2,176,754		\$914,237	42.0%



6.0 ADMINISTRATIVE MATTERS

6.1 Collecting Agency and Development Agency

Maroondah City Council is Collecting Agency for this DCP and all its projects.

Maroondah City Council is Development Agency for this DCP.

6.2 Liability for Development Contributions

The main land use type identified in the DCP is residential development.

No significant development other than residential development is expected in the DCP Area; however, should non-residential development occur, a DCP levy will be payable in accordance with provisions shown in this document.

6.3 Payment of Development Contributions

Method of Payment

Payment of development contributions is to be made in cash.

The Collecting Agency may accept the provision of land, works, services or facilities by the applicant in part or full satisfaction of the amount of levy payable.

Basis for Payment

Each net additional dwelling (demand unit) shall be liable to pay the DCP levy (unless exemptions apply). This includes a new dwelling unit or building or an extension to an existing non-residential building.

Payment of the Development Infrastructure Levy

The Development Infrastructure Levy will be levied by Council at the planning permit stage, subdivision stage or building permit stage of development, in accordance with the timing points indicated in this DCP and whichever timing point occurs first. This payment must be made no later than the date of issue of a building permit under the Building Act 1993. If Council seeks payment at the:

- Planning Permit Stage, it must be made before the start of construction.
- Subdivision Permit Stage, it must be made before a statement of compliance is issued for the subdivision.

Payment of the Community Infrastructure Levy

No Community Infrastructure Levy applies to this DCP.



Deferral of Payment

The Collecting Agency may, at its discretion, agree for payment of a levy to be deferred to a later date, subject to the applicant entering into an agreement under section 173 of the Planning and Environment Act 1987 to pay the levy before a specified time or event.

6.4 DCP Charge Area

The Charge Areas for this DCP is the Ringwood Greyfield Precinct DCP Area as shown in Figure 2 of this document.

6.5 Exemptions

No land or development is exempt from this DCP unless exempt by Legislation or Ministerial Direction or Legal Agreement with Maroondah City Council or stated below.

The following development is exempt from this DCP:

- Land developed for a non-government school, as defined in Ministerial Direction on the Preparation and Content of Development Contributions Plans of 11 October 2016;
- Land developed for housing by or for the Department of Health and Human Services, as defined in Ministerial Direction on the Preparation and Content of Development Contributions Plans of 11 October 2016. This exemption does not apply to private dwellings developed by the Department of Health and Human Services or registered housing associations;
- Renovations or alterations to an existing building;
- Dwelling units that are replaced within a development are exempt. This exemption does not apply to net additional dwelling units created by the development;
- An extension to an existing building (other than a dwelling) that increases the floorspace of the building by 100 sqm or less;
- Construction of and upgrades to existing servicing infrastructure; and
- Individual properties may be exempt from DCP contributions or elements of it if an agreement (executed by section 173 of the Planning and Environment Act) has been entered into for the provision of works and / or land in lieu of DCP cash payment.

6.6 Funds Administration

Funds collected through development contributions will be held in a specific interest-bearing reserve account in accordance with the provisions of the Local Government Act 1989 (Part 3b section 46Q(1)(a)). All monies held in this account will be used solely for the provision of infrastructure as itemised in this DCP.



6.7 Funding the Gap

The funds received from DCP contributions will fund part of the cost of delivering infrastructure projects identified in the DCP. Under this DCP, it is estimated that:

- Maroondah City Council would be responsible for the funding approximately 58% of the cost of the works, or about \$1.26m; and
- Developers would contribute approximately 42.% of the cost of works, or about \$914,300 over a nominal 15 year period.

Council will source funds to cover the balance of the costs required to construct the items of infrastructure through other mechanisms such as Council rates.

6.8 Impact Mitigation

Impact mitigation conditions are development approvals for the recovery of any other costs incurred by the community, Council or other infrastructure providers as a result of the specific nature of development or from development departing from the planned sequence, density or usage pattern anticipated by the DCP. The impact mitigation conditions will be applied on a case by case basis to specific development projects in addition to relevant DCP levies.

6.9 Annual Reporting

Maroondah City Council will provide for regular monitoring and reporting of this DCP in accordance with Ministerial Direction on the Reporting Requirements for Development Contributions Plans of 11 October 2016.

Appendix C shows the template reporting tables in relation to the following directions:

- “A report must be prepared each financial year and given to the Minister for Planning within 3 months after the end of the financial year reported on.
- If the collecting agency or development agency is a municipal council, the report must be included in the report of operations contained in the council’s annual report prepared under the Local Government Act 1989.
- A collecting agency must report on: a) any infrastructure levy paid to it under Part 3B of the Act in a financial year in accordance with Table 1 in the Annexure; b) any land, works, services or facilities accepted by it in a financial year in accordance with Table 2 in the Annexure.
- If a development contributions plan is approved on or after 1 June 2016, a collecting agency must report on the total amount of infrastructure levies paid to it, the total amount of land, works, services or facilities accepted by it, and the total amount of infrastructure levies expended by it under Part 3B of the Act in accordance with Table 3 in the Annexure.



- A development agency must report on: a) its use of any land, works, services or facilities accepted as works-in-kind under section 46P of the Act; and b) the expenditure of any infrastructure levy paid to it under Part 3B of the Act; in accordance with Table 4 in the Annexure.”

6.10 DCP Review

The DCP will be reviewed on a four-year basis to ensure the general nature of the document is reasonably consistent with estimates of future development and infrastructure project needs and costs, but accepting that future conditions will invariably depart from the future estimates generated for the DCP to some extent.

Should the DCP significantly depart from the future estimates shown in this document, as defined by Maroondah City Council, Council will consider options to revise the DCP in full or part as deemed necessary.

6.11 DCP Projects Deemed Not Required

Should Council resolve not to proceed with any of the infrastructure projects listed in this DCP, the funds collected for these items will be used for the provision of additional works, services and facilities as approved by the Minister responsible for the Planning and Environment Act 1987, or will be refunded to owners of land subject to these DCP levies.



APPENDIX A: DEVELOPMENT CONDITIONS AND PROJECTIONS

Ringwood Greyfield

- Dwellings at 2020: 290
- 60 lots are amalgamated for development
- 230 dwellings are retained to 2035 (no change)
- Assumes 60 single dwellings are demolished and replaced by 270 new dwellings*
 - First cycle of redevelopment: 5 x 4 lot development = 90 dwellings
 - Second cycle of redevelopment: 10 x 4 lot development = 180 dwellings
 - Total new development over 10 to 15 years = 270 dwellings
- Dwellings at 2035: 500

* Maroondah City Council Assumptions

Notes (Maroondah City Council):

- Lag time to achieve to 10 x 4 lot amalgamation is an assumption based on potential time for lot amalgamation.
- There are no proposed sunset or expiry clauses under any of the new and/or revised planning scheme provisions.
- The planning scheme amendment will be lodged before the end of the 2018/19 financial year and the new provisions are expected to be gazetted around January 2020.
- Based on pre-engagement activities by Maroondah City Council, there is a good level of interest in future implementation of the Greening the Greyfields principles.



APPENDIX B: COST ASSUMPTIONS

Maroondah City Council developed cost estimates for infrastructure projects required for the DCP Area. The cost estimates and the assumptions are shown in the table below.

Table 5: Infrastructure Cost Estimate: Ringwood Greyfield Precinct DCP Area

Area	Nature of Capital Works	Map Reference	Length (m)	Existing Width (m)	Proposed Width (m)	Area (sqm)	Unit Cost*	Estimated Cost
A	Footpath (1.5 m wide)		90.0	4.0	1.5		\$200	
	Shared path - walking / cycling tracks (2.5 to 3m)	1	40.0	3.0	3.0		\$400	\$16,000
	Local Street (6-8 m)	1	90.0	4.0	8.0		\$90,000	\$90,000
	WUSD components (20%)	1					\$18,000	\$18,000
	Drainage upgrade costs - Loughman Rd. to Ringwood St.- as per Engeny report							\$236,000
Sub-Total								\$360,000
B	Footpath (1.5 m wide)		52.0	0.0	1.5		\$200	
	Shared path - Walking / cycling tracks (2.5 to 3m)	3	50.0	3.0	3.0		\$400	\$20,000
Sub-Total								\$20,000
C	Footpath (1.5 m wide)		54.0	0.0	1.5		\$200	
	Shared path - Walking / cycling tracks (2.5 to 3m)	2	54.0	0.0	3.0		\$400	\$21,600
	Drainage upgrade costs (Ringwood St to Notlen St, as per Engeny report)							\$244,000
Sub-Total								\$265,600
D	Footpath (1.5 m wide)		64.0	4.0	4.0		\$200	
	Shared path - Walking / cycling tracks (2.5 to 3m)	4	64.0	4.0	4.0		\$400	\$25,600
Sub-Total								\$25,600
E	Footpath (1.5 m wide)		65.0	0.0	1.5		\$200	
	Shared path - Walking / cycling tracks (2.5 to 3m)	5	65.0	0.0	3.0		\$400	\$26,000
	Drainage Costs - Notlen St to Reynolds Ave (option 1)							\$100,000
Sub-Total								\$126,000
F	Footpath (1.5 m wide)		67.0	0.0	1.5		\$200	\$13,400
	Shared path - Walking / cycling tracks (2.5 to 3m)	8	67.0	0.0	3.0		\$400	\$26,800
	Shared path - Walking / cycling tracks (2.5 to 3m)	6a	56.0	0.0	3.0		\$400	\$22,400
	Shared path - Walking / cycling tracks (2.5 to 3m)	6b	73.0	0.0	3.0		\$400	\$29,200
	WSUD components (20% of tracks)							\$15,680
	Drainage Costs - Notlen St to Reynolds Ave (option 1)							\$200,000
Sub-Total								\$307,480
G	Footpath (1.5 m wide)		82.0	0.0	1.5		\$200	
	Shared path - Walking / cycling tracks (2.5 to 3m)	7	82.0	0.0	3.0		\$400	\$32,800
	Local Street (6-8 m)	7	82.0	4.0	8.0		\$82,000	\$82,000
	Drainage Costs (Notlen St to Reynolds Av (option 1))							\$100,000
	Bioretention & GPT							\$280,000
Sub-Total							Total	\$494,800
Kennedy Avenue Works	Road and turning head realignment. 5.5m roadway, T-junction head, 1.5m footpath at back of kerb, bioswales along full length southern verge and indented to parallel parking northern verge (Meets Access Street Level 1 in Clause 56.06) Parking narrows road to single lane in parts (Scenario 4)	See quantities in Table Below						\$180,951
Notlen Street Works	Existing road and footpath alignment retained, footpath repaved with permeable surface, driveways repaved. in verge bio-swales adjacent to existing stormwater inlets. Rumble speed bumps, corner planting and in road tree planting for traffic calming (Approximate to Access Street Level 2 in Clause 56.06) (Scenario 1)	See quantities in Table Below						\$396,323
Sub-Total								\$577,274
Total Cost								\$2,176,754

*\$1m per km for Class 3 Road and \$400 per metre for walking shared paths

Source: Maroondah City Council 2019



Table 6: Supplementary Information: Kennedy Avenue and Notlem Street Works

Item	Type	Kennedy Avenue Scenario 4	Notlem Street Scenario 1
Road Carriageway (m ²)	Non-permeable	1,174.3	1,809.0
	Permeable	0.0	0.0
Footpath (m ²)	Non-permeable	0.0	0.0
	Permeable	239.1	334.0
Nature Strip (m ²)	Grassed	583.3	1,178.0
	Planted		209.0
	Bio-swale	656.5 (nature strip) 56.9 (indent)	189.0
	Total	1,296.6	1,576.0
Driveways (m ²)	Non-permeable	359.6	413.0
Tree Canopy (m ²)		1,710.0	1,418.0
Existing Trees Retained (number)		10.0	8.0
Existing Trees Removed (number)		14.0	1.0
Replacement / Additional Trees (number)		18.0	25 (med/large)
Tree Canopy Coverage %		55.7	34.0
Parking Bays (number)		10.0	21.0
STORM Rating		1.1	1.3

Source: Maroondah City Council 2019



APPENDIX C: ANNUAL REPORTING REQUIREMENTS

Ministerial Reporting Requirements as at 11 October 2016 are shown below.

Figure 4: Format of DCP Reporting Tables

Annexure MINISTERIAL REPORTING REQUIREMENTS

Table 1 – Total DCP levies received in [Insert Financial Year]

DCP name and year approved	Levies received in [Insert Year] financial year (\$)
Total	

Table 2 – DCP land, works, services or facilities accepted as works-in-kind in [Insert Financial Year]

DCP name and year approved	Project ID	Project description	Item purpose	Project value (\$)
Total				

Table 3 – Total DCP contributions received and expended to date (for DCPs approved after 1 June 2016)

DCP name and year approved	Total levies received (\$)	Total levies expended (\$)	Total works-in-kind accepted (\$)	Total DCP contributions received (levies and works-in-kind) (\$)
Total				

Table 4 – Land, works, services or facilities delivered in [Insert Financial Year] from DCP levies collected

Project description	Project ID	DCP name and year approved	DCP fund expended (\$)	Works-in-kind accepted (\$)	Council's contribution (\$)	Other contributions (\$)	Total project expenditure (\$)	Percentage of item delivered
Total								



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Due care has been taken to prepare the attached financial models from available information at the time of writing, however no responsibility can be or is accepted for errors or inaccuracies that may have occurred either with the programming or the resultant financial projections and their assumptions.

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**MELBOURNE**

Suite 114, 838 Collins Street

Docklands VIC 3008

t: +61 3 9629 1842

f: +61 3 9629 6315

e: melbourne@hillpda.com

SYDNEY

Level 3, 234 George Street

Sydney NSW 2000

GPO Box 2748 Sydney NSW 2001

t: +61 2 9252 8777

f: +61 2 9252 6077

e: sydney@hillpda.com

WWW.HILLPDA.COM

Planning and Environment Act 1987

MAROONDAH PLANNING SCHEME

AMENDMENT C136

EXPLANATORY REPORT

Who is the planning authority?

This Amendment has been prepared by the Maroondah City Council which is the planning authority for this amendment.

The Amendment has been made at the request of Maroondah City Council.

Land affected by the Amendment

The Amendment applies to land within Croydon South, as shown in Figure 1. It includes:

- To the north, land up to Eastfield Road.
- To the west, land up to Eastfield neighbourhood activity centre extending towards Bayswater Road.
- To the east, land up to the west side of Blazey Road.
- To the south, land up to the north side of Thomas Street.



Figure 1: Croydon South Greyfield Precinct

What the Amendment does

The Amendment implements the objectives and strategies of the Croydon South Concept Plan and Design Guidelines through the application of local policy, zone schedule and overlay schedules. The Amendment also implements the relevant objectives and strategies of the following documents:

- Maroondah 2040: Our future together, Maroondah City Council, 2014
- Maroondah Housing Strategy, Maroondah City Council, 2016
- Maroondah Council Plan 2017-2021, Maroondah City Council, 2019

The Amendment makes the following changes to the Maroondah Planning Scheme:

- Amend Clauses 21.02, 21.06, 21.07 and 21.10 of the Municipal Strategic Statement (MSS) to support the strategic basis of the Amendment in accordance with the Maroondah City Council Plan 2017-2021, Maroondah 2040: Our future together and the Maroondah Housing Strategy.
- Amend Clause 22.02 Residential Neighbourhood Character to amend the map to exclude the Croydon South Greyfield Precinct from the neighbourhood character designations.
- Introduce land within Croydon South to the General Residential Zone Schedule 3.
- Introduce Clause 43.04 Development Plan Overlay Schedule 8 to implement the Croydon South Concept Plan and Design Guidelines.
- Introduce Clause 45.06 Development Contributions Plan Overlay Schedule 3 to implement the Croydon South Concept Plan and Design Guidelines.
- Amend Clause 72.04 Documents Incorporated in this Planning Scheme to include the Croydon South Greyfield Precinct, Development Contributions Plan (15 May 2019).
- Amend Clause 72.03 What Does This Planning Scheme Consist Of? to insert Map 5DCPO in the map list.

Strategic assessment of the Amendment

Why is the Amendment required?

Greyfields renewal is supported under Plan Melbourne to achieve coordinated and sustainable renewal of greyfield areas. It is an objective of Plan Melbourne Refresh to investigate planning scheme mechanisms to achieve coordinated and sustainable renewal of greyfield areas. This Amendment is the first step towards implementing a statutory planning tool to achieve the vision of greyfields renewal.

This Amendment is required to implement the Design Framework and Concept Plan - Croydon South Greyfield Precinct into the Maroondah Planning Scheme as a mean of achieving greyfield renewal in the subject precinct. Greyfield renewal is also priority action of the Maroondah Housing Strategy 2016, which was adopted by Council on 27 June 2016 and the Maroondah Council Plan 2017-2021 (2019/20 Update). Council supports this Amendment as a means of achieving the policy intent of both the Maroondah Housing Strategy 2016 and Council Plan 2017-2021.

The Design Framework and Concept Plan - Croydon South Greyfield Precinct supports development that responds to key State and local planning policy seeking to manage growth through housing regeneration in the middle suburbs in a sustainable way. The Maroondah Housing Strategy 2016 recognises that the 'Greening the Greyfields' (Greyfields Renewal) *initiative has the potential to unlock significant additional housing capacity (that)...can be achieved through the retro-fitting of existing housing stock which through renovation and modification, rather than complete renewal can be adapted to meet a wider range of housing needs for our growing and changing population.*

The Maroondah Housing Strategy acknowledges that *the main way that growth can be managed is to ensure an appropriately planned, well designed supply of diverse housing stock can be delivered by the development industry* and notes that *the 'Greening the Greyfields' initiative is one of the tools that will assist to facilitate this outcome.*

The purpose of the Design Framework and Concept Plan - Croydon South Greyfield Precinct is to guide the redevelopment of the greyfield precinct and, it is expected to encourage renewal through lot amalgamation and to support varying residential densities across the precinct.

The Design Framework and Concept Plan - Croydon South Greyfield Precinct was developed with extensive stakeholder and community engagement and outlines how the Croydon South Greyfields Renewal Precinct should grow and develop in a manner that incorporates improved landscaping outcomes and walkability.

The Design Framework and Concept Plan - Croydon South Greyfield Precinct was developed with

extensive stakeholder and community engagement and outlines how the Croydon South Greyfields

Renewal Precinct should grow and develop in a manner that incorporates improved landscaping, drainage outcomes and walkability.

The vision for the Design Framework and Concept Plan - Croydon South Greyfield Precinct is:

"The Croydon South Pilot Precinct will be a model to demonstrate the community benefit of urban residential development through lot amalgamation."

This vision reflects the priorities and aspirations of Precinct residents:

- Pedestrian-friendly environment with inviting streetscapes and interconnected multi-use paths and public open spaces.
- Dense canopy of trees and interwoven landscaped areas to soften the urban fabric.
- Integrate street design and flood mitigation through application of Water Sensitive Urban Design.

To deliver this vision, the following set of key principles are outlined in the Design Framework and Concept Plan - Croydon South Greyfield Precinct.

- Design for Diversity and Innovation
Encourage diversity and innovation in building design to cater for people of all ages and abilities.
- Design for Environmentally Sustainability Design
Aspects of sustainability that relate to building and urban design should be integral to all new residential developments. Prioritises integration of green infrastructure in the development process.
- Promote Walkability in Streets
Where possible any new development should contribute to the promotion of walkability for people of all ages and abilities and encourage community interaction through the upgrading of existing laneways and the provision of additional pedestrian connections.
- Create Engaging Spaces
Facilitate and encourage development on amalgamated development sites to deliver community benefits including infrastructure, open space and landscaping improvements. Each building should contribute in the creation of engaging elements, features or open space amenities, for pedestrians to move through and enjoy.
- Create Resilient Infrastructure
Where possible, improve drainage outcomes in keeping with best practice sustainability and water sensitive urban design principles.

To deliver the vision, the Design Framework and Concept Plan - Croydon South Greyfield Precinct draws on key principles that promote best practice in design (urban design and environmentally sustainable design) and help create a sense of place by optimising public and private realm interface, built form, pedestrian connections, landscaping and public open spaces.

The Design Framework and Concept Plan - Croydon South Greyfield Precinct incorporates the following design strategies.

- Encourage consolidation of lots that facilitate high-quality built environment, considering the intended scale of resident development.
- Use street width, building height and landscape design to create a sense of place in the precinct.
- Continue pedestrian paths through the public spaces with direct, logical routes.

- Align pedestrian connections along desire-lines with short, straight travel paths, where possible.
- Encourage the creation of new streets and the extension of existing streets, where possible, to facilitate a permeable and functional structure for the precinct.
- Encourage create of new pedestrian linkages across the development site to connect with the surrounding neighbourhood and public spaces.
- Arrange higher density residential lots with rear or side lane access for residential car parking and services.
- Require upper level side setbacks, encouraging lot consolidation to allow for greater height in the centre of sites while reducing any 'wedding cake' effect.
- Enable provision of green zone around the private development to allow for the retention of existing trees and enable planting of substantial, new canopy trees.
- Enable building designs and fencing that promotes visual interaction between the private and public realms.
- Encourage breaks between front façade of the built form to allow for permeability.
- Ensure medium-high density residential precincts provide a high level of amenity and functionality for residents and incorporate communal open space with good access to winter sun.
- Revitalise public spaces where the local catchment has adequate potential users to activate the space.

The Design Framework and Concept Plan - Croydon South Greyfield Precinct includes general, precinct-wide design objectives and further sub-precinct-level design objectives across themes including site layout and urban design, streetscape, building design, connectivity, water sensitive urban design, urban ecology and sustainable development.

The Design Framework and Concept Plan - Croydon South Greyfield Precinct identifies sub-precincts within the Precinct and outlines design objectives and guidelines for these areas. These design guidelines outline various design parameters including with regard to site coverage, buildings heights, setbacks, landscaping and water management.

The implementation of The Design Framework and Concept Plan - Croydon South Greyfield Precinct will occur in line with developer (including existing landowner) interest and activity. As the implementation of this approach will be driven largely by the development industry, potentially initiated by individual land owners, it is difficult to provide a time frame for the realisation of the Greyfield Renewal vision. It is apparently however, that implementation of this approach will involve a range of statutory and non-statutory tools and actions. This Amendment is the first step of the statutory implementation into the Maroondah Planning Scheme.

How does the Amendment implement the objectives of planning in Victoria?

The Amendment is consistent with the objectives of planning in Victoria, as set out in the Planning and Environment Act 1987 (the Act). In particular, it enables the provision of additional housing consistent with sound strategic planning while preserving areas of significance within the municipality.

The Amendment assists in implementing the following objectives of planning in Victoria as set out at section 4(1) of the Act:

- To provide for the fair, orderly, economic and sustainable use, and development of land;*
- To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity;*
- To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria;*

- e) *To protect public utilities and other assets and enable the orderly provision and coordination of public utilities and other facilities for the benefit of the community;*
- f) *To facilitate development in accordance with objectives set out in paragraphs (a), (b), (c), (d) and (e);*
- g) *To balance the present and future interests of all Victorians.*

How does the Amendment address any environmental, social and economic effects?

The Amendment is consistent with key directions included within the Maroondah Housing Strategy 2016 related to managing growth and changing housing needs through housing regeneration in middle suburbs in a sustainable way. Specifically, Direction 2.1 of the Maroondah Housing Strategy states:

Work in partnership with State Government and Swinburne University on the concept of 'Greening the Greyfields' in Plan Melbourne Refresh to deliver better development outcomes than existing subdivisions

Plan Melbourne Refresh contains a statement of support for greyfield renewal along with an objective to investigate planning scheme mechanisms to achieve coordinated and sustainable renewal of greyfield areas.

Key economic, social and environmental benefits of Greyfield Renewal are further articulated in the Maroondah Housing Strategy 2016:

Typical redevelopment in greyfield areas is currently done on an ad hoc, lot-by-lot basis, with suboptimum outcomes and no additional land provided for social amenity/utility. 'Greening the Greyfields' seeks to take an active approach to housing growth, dealing with issues of ageing-in-place, downsizing, sustainable and affordable housing development. It seeks to manage growth more strategically and incorporate benefits from good design and technology use.

This approach is both highly relevant and beneficial for Maroondah. Maroondah's housing stock is mature and ageing. The housing market has seen this and responded, but only in ad-hoc fashion, without guidance and with no sense of creating functioning places. The Housing Supply Analysis – Charter Keck Cramer, May 2015 indicated that in Maroondah “69% of all projects are small scale, resulting in either one or two net additional dwellings”. Furthermore, the community engagement process highlighted the need for areas other than the larger activity centres to take their fair share of development, but also wants to maintain the character of the suburbs of Maroondah and maintain affordability. Furthermore, transport and accessibility were identified as the major infrastructure concerns of the community and designed and located greyfield development should be able to cater to these housing needs.

Given that major developers are not yet looking at the opportunities in the greyfields, this adds further incentive to plan and promote the right type of redevelopment in certain parts of Maroondah rather than allow ad-hoc development to continue.

In delivering on this key direction, Council will firstly implement the objectives of 'Greening the Greyfields' within the Maroondah Planning Scheme. The second stage will be to identify pilot precincts and work on a site specific amendment to implement the greyfield renewal.

Implementing the objectives of 'Greening the Greyfields' into the Planning Scheme will provide additional support for the greyfield renewal. The second stage will allow Council to proceed with a site specific amendment that includes community engagement.

The Amendment implements the objectives of the Design Framework and Concept Plan - Croydon South Greyfield Precinct, as outlined above.

Does the Amendment address relevant bushfire risk?

The Amendment will not increase bushfire risk. It supports the local and State planning policy objectives in relation to bushfire risk by:

- Supporting significantly increased residential development in a location that is not subject to bushfire risk.
- Relieving pressure for intensification of urban development in areas that are susceptible to bushfire events.

Does the Amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The Amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the Act.

The Amendment is consistent with Minister's Direction 11 – Strategic Assessment of Amendments under section 12(2) of the Act. The requirements of this Direction have been followed during the preparation of this Amendment and are reflected within this report.

The Amendment is consistent with Minister's Direction 9 – Metropolitan Planning Strategy under section 12(2) of the Act, by implementing the following Plan Melbourne objectives and outcomes at the municipal level:

- Objective 2 - Housing choice and affordability – provide a diversity of housing in defined locations that caters for different households and is close to jobs and services.
- Objective 4: Liveable communities and neighbourhoods – create healthy and active neighbourhoods and maintain Melbourne's identity as one of the world's most liveable cities.
- Objective 5: Environment and energy – protect our natural assets and better plan our water, energy and waste management to create a more sustainable city.
- Objective 7: Implementation – delivering better governance: achieve clear results through better governance, planning, regulation and funding options.

How does the Amendment support or implement the Planning Policy Framework and any adopted State policy?

The Amendment supports the following Directions of Plan Melbourne.

Direction 2.2, Policy 2.2.4; the Croydon South Greyfield Renewal Precinct has been identified based on extensive economic, architectural and planning assessment, along with community consultation, as being suitable to deliver more housing choice and diversity.

Direction 5.2, Policy 5.2.1; the Amendment, including the Croydon South Design Framework and Concept Plan - Croydon South Greyfield Precinct incorporates principles for promoting improved walkability within the Croydon South Greyfields Renewal Precinct.

The Amendment supports the following policies within the State Planning Policy Framework.

Clause 12.05-2S Landscapes; future development within the Croydon South Greyfield Renewal Precinct will enhance the significant landscapes of the adjoining ridge lines and Mullum Mullum Creek that contribute to character, identity and sustainable environments.

Clause 15.01-1 Urban design; the Amendment seeks to create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity for Croydon South.

Clause 16.01-1S Integrated housing; the Amendment aims to increase the supply of good-quality housing in an existing urban area with good access to facilities and services by facilitating increased housing yield.

Clause 16.01-1R Integrated housing – Metropolitan Melbourne; the Amendment seeks to provide mandatory building height and site coverage controls to provide certainty about the appropriate scale of growth in the Croydon South Greyfield Renewal Precinct.

Clause 16.01-2R Housing opportunity areas – Metropolitan Melbourne; the Amendment seeks to offer opportunities for greyfield renewal, particularly through land consolidation, to provide more medium density housing near employment and transport.

Clause 16.01-3S Housing diversity; the Amendment encourages the provision for a range of housing types close to meet diverse housing needs in Maroondah City Council.

How does the Amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

The Amendment supports the implementation of the Planning Policy Framework in the following manner.

Maroondah's Strategic Framework plan is found at Clause 21.02 and illustrates the key land use components and provide a focus for development. The Municipal Strategic Statement sets out the guiding principles for planning in Maroondah as:

- The hierarchy of activity centres as a focus for growth in Maroondah between 2016 and 2040.
- Protection of areas of ridge lines and landscapes from significant development.
- Protecting and enhancing our environment and neighbourhood character.

The Croydon South Greyfields Precinct is within residential area of Maroondah where residential growth is supported through Clause 21.08 Housing and residential land use.

Does the Amendment make proper use of the Victoria Planning Provisions?

The Amendment makes proper use of the Victoria Planning Provisions through the selection of appropriate planning tools to achieve the vision and strategic framework set out in the Plan and Guidelines. The Amendment makes changes to the MSS, local planning policy, zone and zone schedule and overlay schedules, along with map changes, to achieve the vision of the Plan and Guidelines.

How does the Amendment address the views of any relevant agency?

The views of relevant agencies will be sought during the public exhibition process.

Does the Amendment address relevant requirements of the Transport Integration Act 2010?

The increase in development supported by the Design Framework and Concept Plan - Croydon South Greyfield Precinct, and Amendment C134 in general, is likely to have minimal impact on the transport system. The Amendment includes objectives relating to transport and movement. Achievement of these objectives will support the objectives of the *Transport Integration Act 2010*:

- Social and economic inclusion
- Economic prosperity
- Environmental sustainability
- Integration of transport and land use
- Efficiency, coordination and wellbeing
- Safety and health and wellbeing

The Amendment complies with the principles set out in the *Transport Integration Act 2010*.

Resource and administrative costs

- **What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

The Amendment will not result in any significant impact on the resources and administrative costs of Council.

Where you may inspect this Amendment

The Amendment is available for public inspection, free of charge, during office hours at the following places:

Maroondah City Council:

- City Offices Service Centre, Braeside Avenue, Ringwood
- Realm, Ringwood Town Square, 179 Maroondah Highway, Ringwood
- Civic Square Service Centre, Civic Square, Croydon
- Croydon Library, Civic Square, Croydon

The Amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at www.planning.vic.gov.au/public-inspection.

Submissions

Any person who may be affected by the Amendment can make a submission to the planning authority. Submissions about the Amendment must be received by 26 February 2021.

A submission must be sent to: Mr Phil Turner, Director Strategy and Community, Maroondah City Council, PO Box 156, Ringwood 3134 or via email at maroondah@maroondah.vic.gov.au

Panel hearing dates

In accordance with clause 4(2) of Ministerial Direction No.15 the following panel hearing dates have been set for this Amendment:

- Directions hearing: Week commencing 17 May 2021.
- Panel hearing: Week commencing 28 June 2021.

*Planning and Environment Act 1987***MAROONDAH PLANNING SCHEME****AMENDMENT C136maro****INSTRUCTION SHEET**

The planning authority for this amendment is the Maroondah City Council.

The Maroondah Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 3 attached map sheets.

Zoning Maps

1. Amend Planning Scheme Map No. 5 in the manner shown on the 1 attached map marked "Maroondah Planning Scheme, Amendment C136maro".

Overlay Maps

2. Amend Planning Scheme Map No. 5DPO in the manner shown on the 1 attached map marked "Maroondah Planning Scheme, Amendment C136maro".
3. Insert new Planning Scheme Map No. 5DCPO in the manner shown on the 1 attached map marked "Maroondah Planning Scheme, Amendment C136maro".

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

4. In **Local Planning Policy Framework** – replace Clause 21.02 with a new Clause 21.02 in the form of the attached document.
5. In **Local Planning Policy Framework** – replace Clause 21.06 with a new Clause 21.06 in the form of the attached document.
6. In **Local Planning Policy Framework** – replace Clause 21.07 with a new Clause 21.07 in the form of the attached document.
7. In **Local Planning Policy Framework** – replace Clause 21.10 with a new Clause 21.10 in the form of the attached document.
8. In **Local Planning Policy Framework** – replace Clause 22.02 with a new Clause 22.02 in the form of the attached document.
9. In **Zones** – Clause 32.08, insert a new Schedule 3 in the form of the attached document.
10. In **Overlays** – Clause 43.04, insert a new Schedule 8 in the form of the attached document.
11. In **Overlays** – Clause 45.06, insert a new Schedule 3 in the form of the attached document.

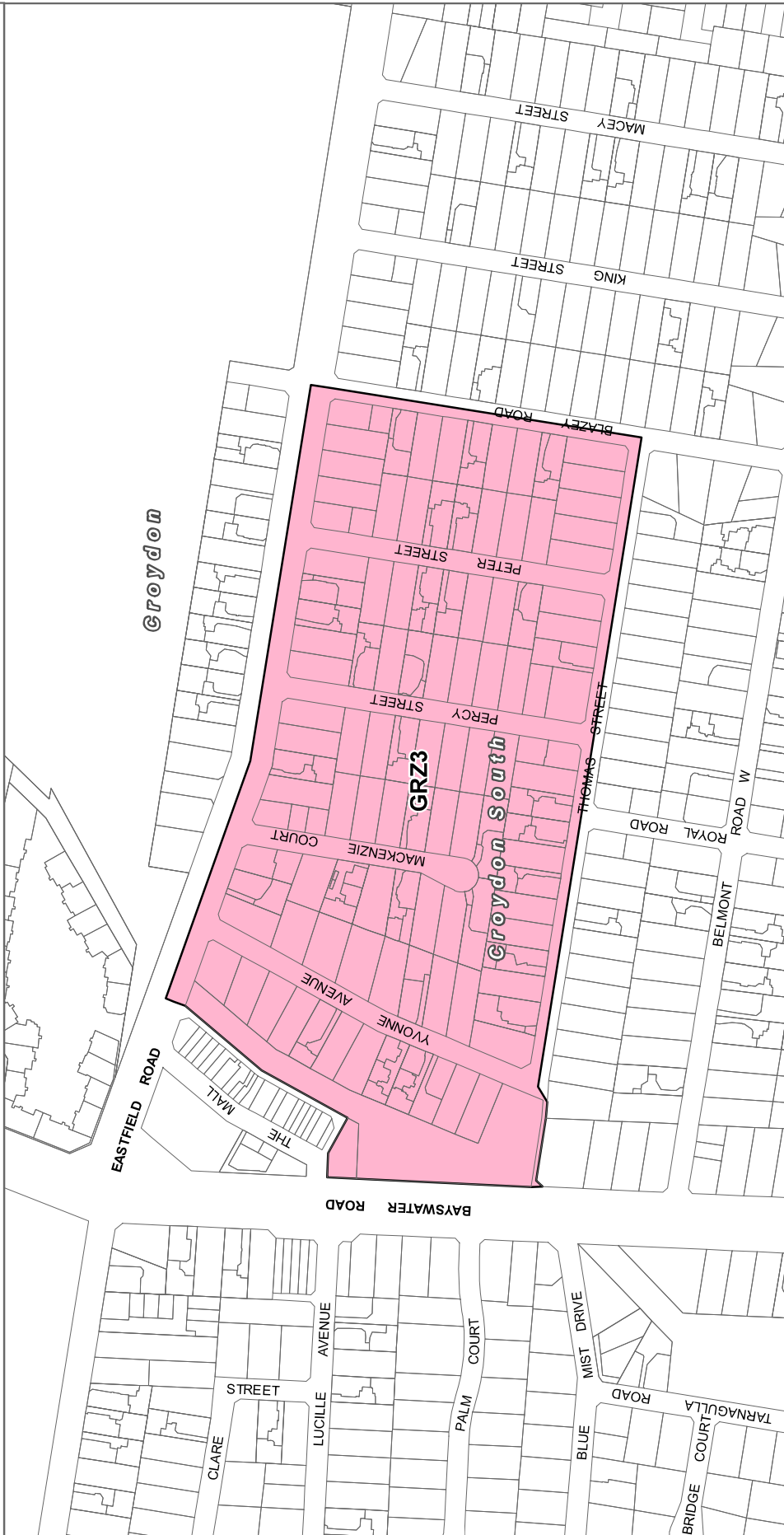
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12. In **Operational Provisions** – Clause 72.03, replace the Schedule with a new Schedule in the form of the attached document.
13. In **Operational Provisions** – Clause 72.04, replace the Schedule with a new Schedule in the form of the attached document

End of document

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MAROONDAH PLANNING SCHEME - LOCAL PROVISION AMENDMENT C136maro



LEGEND

- GRZ3 - General Residential Zone
- Local Government Area

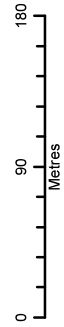
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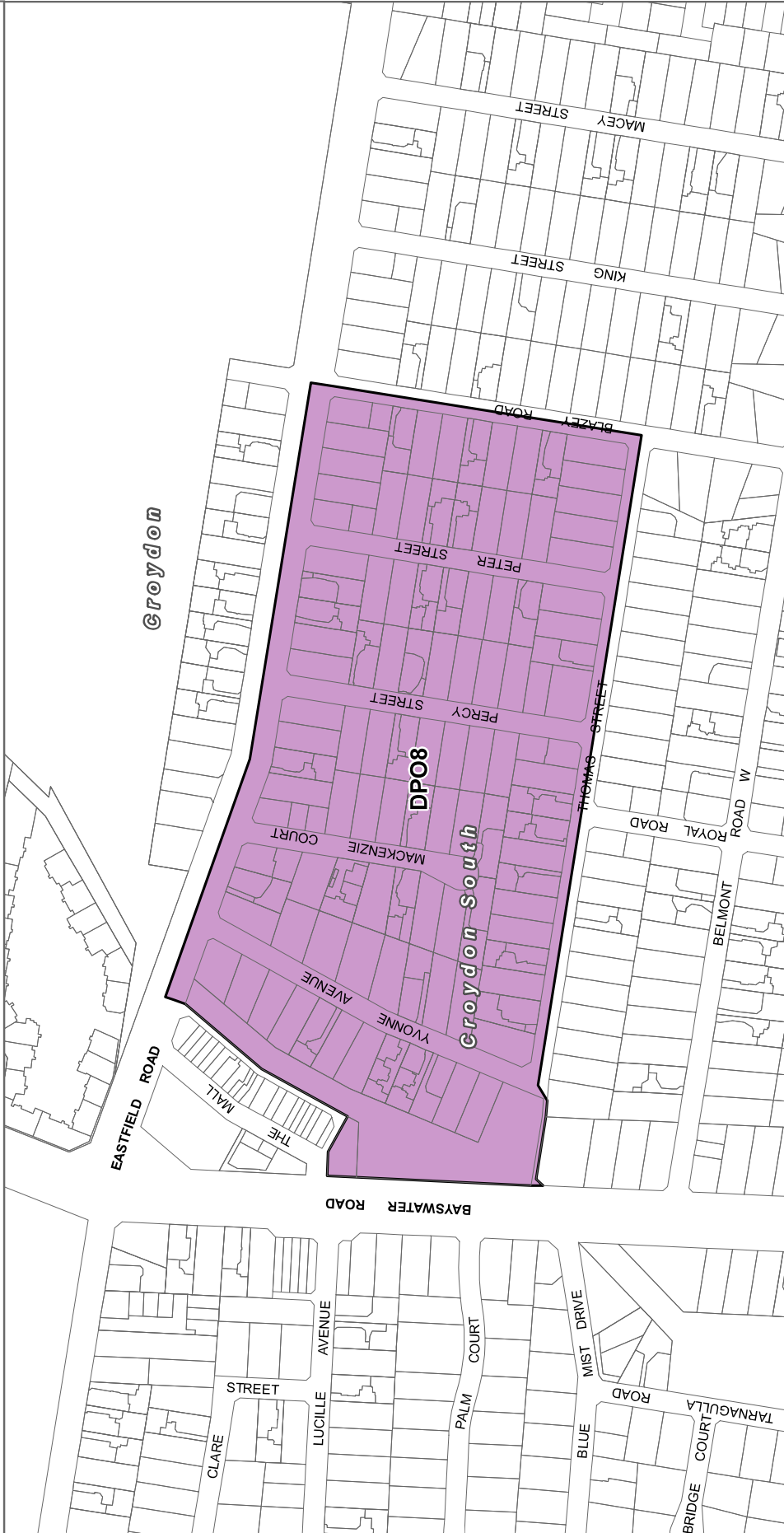
Environment,
Land, Water
and Planning

Part of Planning Scheme Map 5



003

MAROONDAH PLANNING SCHEME - LOCAL PROVISION AMENDMENT C136maro



LEGEND



DPO8 - Development Plan Overlay - Schedule 8
Local Government Area

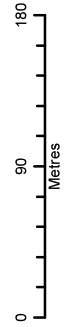
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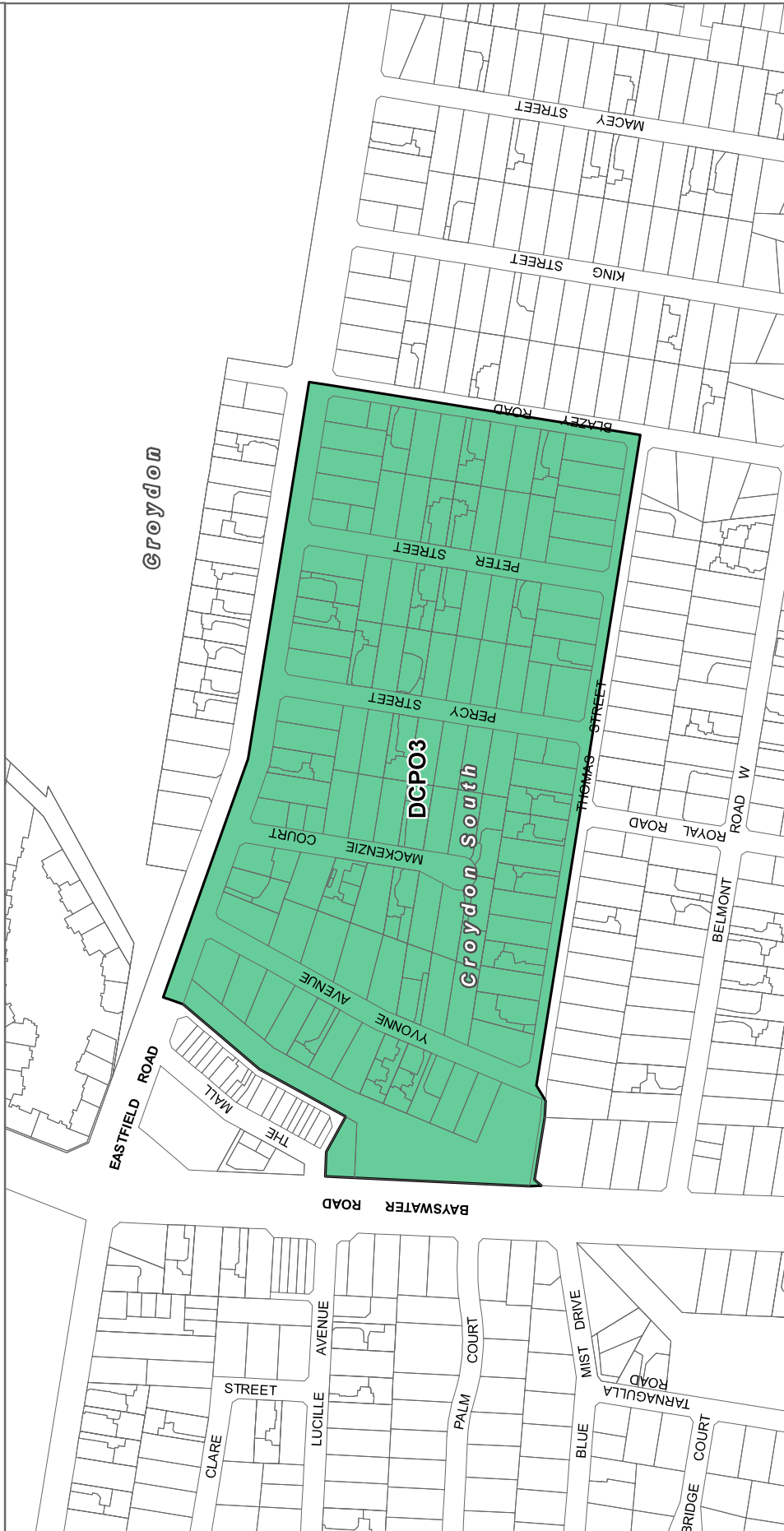
Environment,
Land, Water
and Planning

Part of Planning Scheme Map 5DPO



002

MAROONDAH PLANNING SCHEME - LOCAL PROVISION AMENDMENT C136maro



LEGEND



DCPO3 - Development Contributions Plan Overlay - Schedule 3
Local Government Area

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AMENDMENT C136MARO

System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.02 MAROONDAH VISION AND THE STRATEGIC FRAMEWORK

21.02-2

C136maro

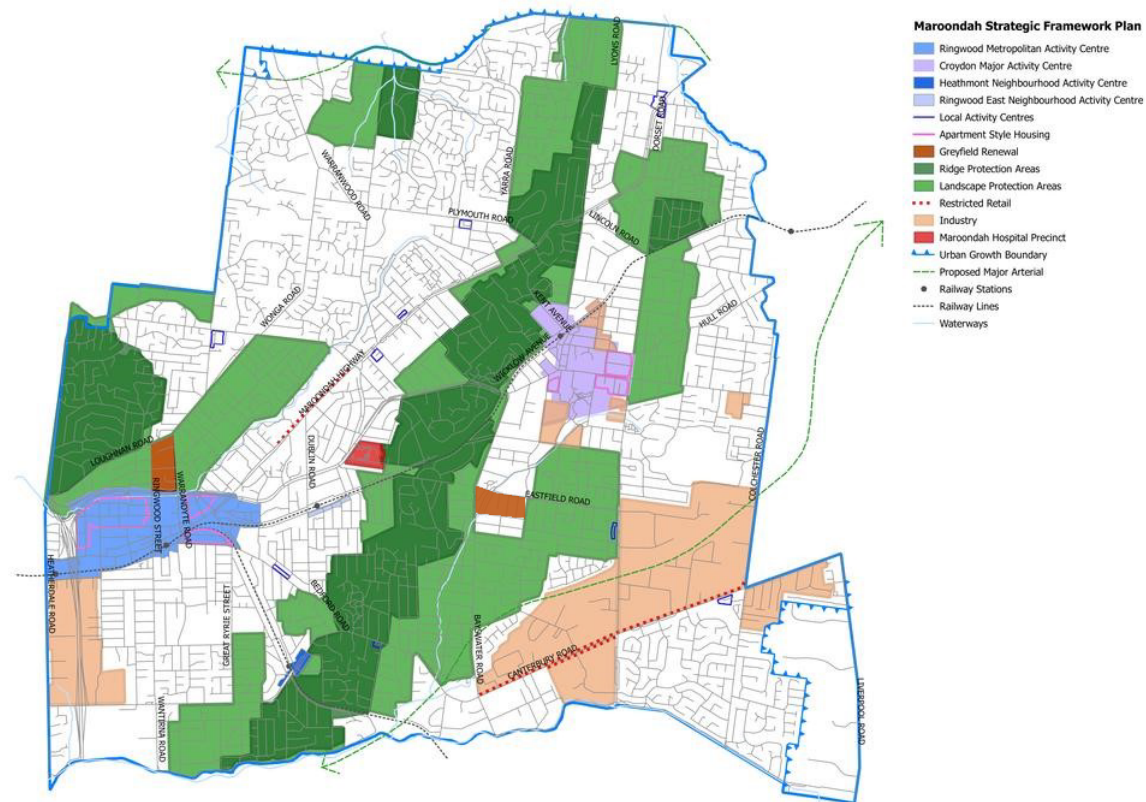
Strategic Framework Plan

Prior to preparation of the Municipal Strategic Statement, Council developed a strategic framework plan to illustrate the key land use components and provide a focus for development potential in the municipality (refer to the Strategic Framework Plan). The key aspects are:

- Transport and Accessibility
- Heritage
- Open Space
- Image and Urban Design
- Housing and Residential Land Use
- Retail and Commercial Activity
- Industrial Land Use
- Natural Resources

AMENDMENT C136MARO

Strategic Framework Plan



AMENDMENT C136MARO

System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.06 BUILT FORM AND URBAN DESIGN

21.06-2
C136maro

Objectives, strategies and implementation

Objective 1

- To ensure the ongoing development of a quality and attractive built environment based on sound planning and consistent urban design principles.

Strategy

- Ensure that Maroondah's public facilities, buildings, roads and paths are designed to reflect the environmental standards of the municipality and to minimise ongoing maintenance.

Objective 2

- To protect and enhance the visual amenity of residential, commercial and industrial precincts and streetscape.

Strategies

- Prevent the proliferation of large advertising panel and "supersite" signs, particularly in proximity to residential or environmental precincts and along major transport routes through the municipality.
- Promote the development of sustainable and functional urban places that foster a sense of community.

Objective 3

- To encourage development that provides and creates high quality urban places.

Strategies

- Ensure that advertising signage located in and visible from public areas presents a coordinated and high quality image.
- Ensure new residential development contributes to achieving the preferred neighbourhood character of the neighbourhood area.
- Require all new development to incorporate the highest standards of urban image, landscape design and building design innovation.
- Encourage integrated, well designed residential development on consolidated sites in Greyfield Renewal precinct providing improved housing choices, vegetation coverage, drainage, sustainability and public realm outcomes.

Objective

- To encourage environmentally sustainable forms of development.

Strategy

- Ensure that the planning, design, siting and construction of development responds to best practice environmental design guidelines for energy efficiency, waste and recycling, and stormwater management.

Implementation

These strategies will be implemented by:

Local policy and exercise of discretion

- Ensuring all application are consistent with Waterways Protection Clause 22.01.

AMENDMENT C136MARO

- Ensuring all retail and commercial development is in accordance with the Retail and Commercial Development Clause 22.05.
- Ensuring all industrial development is in accordance with the Industrial Urban Design and Development Clause 22.07.
- Ensuring all residential development is in accordance with the Residential Neighbourhood Character Clause 22.02 and contributes to the preferred neighbourhood character.
- Ensuring all use and development within the Ringwood Metropolitan Activity Centre is in accordance with the Ringwood Activity Centre Clause 22.06.
- Encouraging commercial development that facilitates the interaction between the public and private domain.
- Ensuring all residential accommodation for a retirement village, hostel, residential village, nursing home, boarding house or other communal style living is in accordance with the Residential Accommodation Clause 22.10.
- Ensuring signage on council reserves is in accordance with the Signage on Council Reserve Clause 22.11.

Zones and overlays

- Adopting the recommendations of the Ringwood Transit City Urban Design Masterplan 2004 and applying the policies and objectives of this document.
- Applying a Design and Development Overlay to the Ringwood Metropolitan Activity Centre and the Ringwood Western Gateway Area.
- Applying a Development Plan Overlay to the Ringwood Metropolitan Activity Centre.
- Applying a Development Contributions Plan to the Ringwood Metropolitan Activity Centre.
- Adopting the recommendations of the Ringwood North West Residential Precinct Plan 2009 and applying the policies and objectives of this document.
- Applying a Design and Development Overlay to the commercial area of the Ringwood East and Heathmont Neighbourhood Activity Centres.
- Applying a Development Contributions Plan Overlay to the Croydon South and Ringwood Greyfield Renewal precincts.
- Applying a Development Plan Overlay to the Croydon South and Ringwood Greyfield Renewal precincts.
- Applying a General Residential Zone to the Ringwood Greyfield Renewal precinct.

Future strategic work

- Developing an Advertising Signage Policy.
- Developing uniform urban design guidelines to influence the built form of residential, commercial and industrial areas.
- Develop an Ecological Sustainability Strategy, including a Water Sensitive Urban Design Policy.

Other actions**Reference documents**

Ringwood Transit City Urban Design Masterplan, Hansen Partnership, 2004

Ringwood Transit City Public Domain and Landscape Guidelines, Hansen Partnership, 2006

Maroondah Neighbourhood Character Study, Planisphere, 2004

AMENDMENT C136MARO

Ringwood Western Gateway Urban Design Review, Hansen, 2007

Ringwood Transit City North West Residential Precinct Plan, Planisphere, June 2009

Maroondah Sustainability Strategy, Maroondah City Council, 2009

Design Framework and Concept Plan, Ringwood Greyfield Precinct, 2019

Design Framework and Concept Plan, Croydon South Greyfield Precinct, 2019

AMENDMENT C136MARO

System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.07 HOUSING AND RESIDENTIAL LAND USE

21.07-2

C136maro

Objectives, strategies and implementation**Objective 1**

- To maintain and enhance the mix of housing types and residential densities to cater for the changing profile of the population.

Strategies

- Coordinate housing opportunities to ensure that they contribute to the development of a balanced, vibrant and interesting community.
- Encourage a mix of residential densities and dwelling types in the subdivision of vacant residential land and the re-development of any land with residential potential ie. golf courses or school sites.

Objective 2

- To provide housing opportunities which complement the environmental character of Maroondah.

Strategies

- Minimise the impact of urban development on water quality in local waterways.
- Adopt best practice stormwater management in urban areas through active involvement with Melbourne Water and the Environment Protection Authority.
- Provide for the development and enhancement of all headwaters within the municipality.
- Protect and enhance areas of special environmental quality by limiting the physical and visual intrusion of high density dwelling development.

Objective 3

- To ensure the provision of responsible and sustainable housing stock in terms of design, construction, building materials and siting criteria.

Strategy

- Facilitate a balanced mix of housing stock, which utilises design diversity, innovative materials and affordable construction techniques.

Objective 4

- To limit the intrusion of non residential uses into residential precincts.

Strategies

- Prevent the loss of residential land and housing stock for essential non-residential uses without suitable residential replacement in some alternative location within the municipality.

Objective 5

- To ensure that residential development contributes to and enhances the preferred neighbourhood character of Maroondah.

Strategies

- Improve the quality of dwelling design, urban design and site layout.

AMENDMENT C136MARO

- Encourage variations in development that respects the sensitive visual and physical characteristics of different residential locations within Maroondah.
- Ensure new residential development contributes to achieving the preferred neighbourhood character of the neighbourhood area.

Objective 6

- To encourage the development of additional dwellings within the Ringwood Metropolitan Activity Centre and the Croydon Major Activity Centre.

Strategies

- Encourage a mixture of residential development in identified areas within the Ringwood Metropolitan Activity Centre and the Croydon Major Activity Centre at medium or higher densities to make optimum use of the facilities and services available.

Objective 7

- To encourage more environmentally sustainable forms of residential development.

Strategy

- Ensure that planning, design, siting and construction of new residential development responds to best practice environmental design guidelines for energy efficiency, waste and recycling, and stormwater management.

Objective 8

- To manage growth and changing housing needs.

Strategy

- Work in partnership with State Government and Swinburne University on the concept of 'Greening the Greyfields' to deliver better outcomes than existing subdivisions and developments.

Implementation

These strategies will be implemented by:

Local policy and exercise of discretion

- Ensuring all residential development is in accordance with the Residential Neighbourhood Character, Clause 22.02 and contributes to the preferred neighbourhood character.
- Ensuring all development is in accordance with the Waterways Protection Clause 22.01.
- Ensuring all development in residential areas is in accordance with the Residential Neighbourhood Character Clause 22.02.
- Encouraging the provision of a wide range of dwelling densities and styles to meet a diverse range of community needs.
- Discouraging the development of residential land for non-residential uses and ensuring residential uses are located appropriately in accordance with the Non Residential Uses in Residential Areas Clause 22.13.
- Encouraging the provision of apartment style residential development within the Ringwood Metropolitan Activity Centre and Croydon Major Activity Centre in accordance with the Ringwood Activity Centre Clause 22.06 and the Croydon Major Activities Area Clause 22.09.
- Ensuring all residential accommodation for a retirement village, hostel, residential village, nursing home, boarding house or other communal style living is in accordance with the Residential Accommodation Clause 22.10

AMENDMENT C136MARO**Zones and overlays**

- Applying a Design and Development Overlay which limits subdivision and dwelling density in environmentally sensitive residential areas of Maroondah, including the Loughnan Warranwood Ridge and Wicklow Hills Ridge.
- Applying a Significant Landscape Overlay to the sensitive ridgeline features of the municipality and extending this Overlay across additional sensitive residential sections of the municipality, including drainage catchment areas.
- Applying the Special Building Overlay to land affected by overland flows in storm events that exceed the capacity of underground drainage systems.
- Rezoning land in accordance with the recommendations included in the Croydon Town Centre Structure Plan, 2006.
- Applying a Design and Development Overlay over the Croydon Major Activity Centre to promote appropriate scale and built form.
- Applying a Design and Development Overlay to the commercial area of the Ringwood East and Heathmont Neighbourhood Activity Centres.

Future strategic work

- Undertaking regular reviews of the Maroondah Municipal Housing Strategy to ensure that a relevant and consistent approach to residential development is maintained.
- Monitoring the trends associated with the development of medium density housing and implementing relevant local design standards.
- Identifying specific locations suitable for comprehensive medium and high density housing development in close proximity to the Ringwood Metropolitan Activity Centre, Croydon Major Activity Centre, major transport nodes and other commercial centres.
- Introducing specific land use policies to provide appropriate guidance for the assessment of commercial and non-residential uses in residential zones.
- Undertaking a strategic assessment of land capability factors to facilitate a range of residential densities.
- Preparing urban design and streetscape guidelines to achieve innovative dwelling design in the conventional, environmental and preferred medium density housing precincts of Maroondah.
- Introduce policy to encourage buildings which use energy and water efficiently and minimise waste and ensure that new buildings incorporate design measures that assist in reducing energy, water and waste resource use in their construction and operation.
- Develop a marketing and investment strategy to promote opportunities for shop-top housing and mixed use development with housing at upper levels in the Ringwood Metropolitan Activity Centre and the Croydon Major Activity Centre.
- Explore opportunities for the provision of affordable housing and student housing in the Croydon Major Activity Centre through: identifying appropriate sites; advocating to the State Government for improved supply; developing partnerships with Housing Associations and private sector providers; and working in collaboration with Swinburne TAFE to identify student needs.
- Investigate the potential for future high quality intensive residential development on the industrial land on Lusher Road, Croydon.

Other actions**Reference documents**

Ringwood Transit City Urban Design Masterplan, Hansen Partnership, 2004

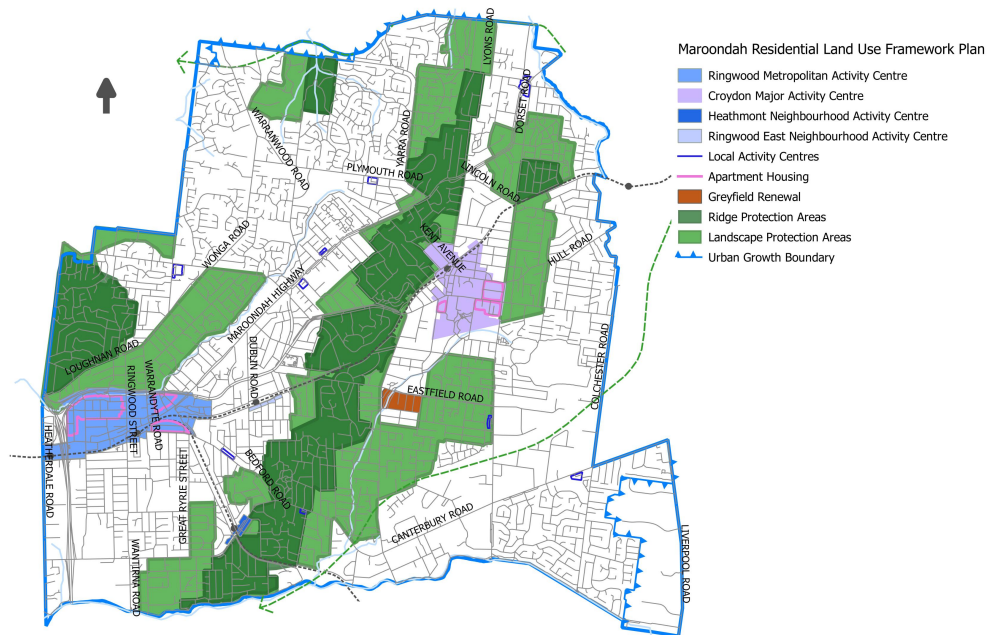
Maroondah Neighbourhood Character Study, Planisphere, 2004

AMENDMENT C136MARO

Croydon Town Centre Structure Plan, Planisphere, 2006
Ringwood Western Gateway Urban Design Review, Hansen Partnership, 2007
Ringwood Transit City North West Residential Precinct Plan, Planisphere, 2009
Maroondah Sustainability Strategy, Maroondah City Council, 2009
Design Framework and Concept Plan, Ringwood Greyfield Precinct, 2019
Design Framework and Concept Plan, Croydon South Greyfield Precinct, 2019

AMENDMENT C136MARO

Residential Land Use Framework Plan



AMENDMENT C136MARO

System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.10 NATURAL RESOURCES

21.10-2
C136maro

Objectives, strategies and implementation

Objective 1

- To ensure the quality and attractiveness of Maroondah's urban areas.

Strategies

- Protect non invasive, exotic vegetation which contributes to Maroondah's character.
- Protect sites of natural significance from inappropriate urban development pressures.

Objective 2

- To minimise the physical impact and stress of development and land use on the natural environment.

Strategies

- Adopt a consistent approach to the concept of sustainable land use development in terms of environmental management issues.
- Minimise the visual and physical impact of land use and development on waterway assets.
- Require the undergrounding of all utility services.

Objective 3

- To encourage the preservation and enhancement of the natural environment including the maintenance of clean air and water and protection of canopy vegetation.

Strategies

- Preserve existing communities of indigenous flora and fauna and encourage the re-establishment of indigenous species.
- Undertake joint native revegetation programs with relevant authorities environmental groups and the local community.
- Reduce the level of air pollution generated by domestic and commercial activities.
- Enhance the natural environment through innovative planning techniques.
- Assist local businesses to adopt environmentally sustainable business practices.
- Improve the treatment of waterways and drainage systems.
- Investigate the feasibility and effectiveness of introducing litter traps in appropriate areas to restrict the flow of waste debris into waterways.
- Develop wetlands and retarding basins where possible, to capture and filter stormwater, while creating habitat for aquatic life.
- Identify land with drainage and flood constraints and ensure development responds to these constraints.
- Prevent any form of degradation below the existing levels of visual and aesthetic amenity.

Objective 4

- To prevent the overdevelopment of the ridgelines.

Strategies

- Promote the unique role of both ridgelines in Maroondah's urban and environmental context.

AMENDMENT C136MARO

- Control the design and siting of single dwelling construction and extensions in sensitive residential areas such as the ridgelines and drainage catchment areas.
- Ensure the visual amenity of the ridgeline is not compromised by dwelling design, building bulk or construction materials.
- Protect sites of natural and biological significance from inappropriate urban development pressures.
- Limit the site density of new housing development to a level which is reflective of the surrounding housing pattern and respectful of environmental constraints.
- Minimise the fragmentation of current land holdings below the existing subdivision pattern and density.

Objective 5

- To encourage the complete regeneration of the Wicklow Hills Ridge and Loughnan Warranwood Ridge environment.

Strategies

- Encourage and promote the re-vegetation of private and public land with indigenous flora.
- Enhance the natural ridgeline environment through innovate planning techniques and community education.
- Develop and implement environmental management techniques to prevent degradation of the drainage catchment and watercourse.
- Ensure that new housing is developed on sites and in a manner where there will be minimal loss of canopy vegetation and biologically significant native understorey.
- Preserve existing communities of indigenous flora and fauna and encourage the re-establishment of indigenous species on both public and private land.
- Enhance the natural features of the catchment environment through innovate planning techniques.

Objective 6

- To promote the benefits of controlled and sustainable residential development in headwater catchments and minimise any form of degradation of the catchment or watercourse of both the Yarra River and Dandenong Creek.

Strategies

- Limit the amount of impervious, hard surface construction on sites within the catchment, to minimise the volume of stormwater entering the creek headwater.
- Ensure that the visual amenity of the catchment is not compromised by dwelling design, building bulk or construction materials.

Implementation

These strategies will be implemented by:

Local policy and exercise of discretion

- Ensuring all industrial use and development is in accordance with the Industrial Urban Design and Development Clause 22.07.
- Ensuring all use and development is in accordance with the Waterways Protection Clause 22.01.
- Ensuring all residential development is in accordance with: Maroondah Residential Neighbourhood Character Clause 22.02; Ringwood Central Activities Area Development Clause 22.06; and the Croydon Major Activities Area Development Clause 22.09 .

AMENDMENT C136MARO

- Ensuring vegetation removal is in accordance with the Sites of Biological Significance Clause 22.04.
- Requiring all new development to underground all utilities infrastructure.
- Discouraging the removal of native, indigenous and endemic vegetation.
- Ensuring all use and development is in accordance with the Non Urban Areas Clause 22.03.
- Preventing the fragmentation of current land holdings below the existing subdivision pattern and density which characterises the low density residential environment on the Wicklow Hills Ridge and Loughnan Warranwood Ridge.
- Limiting the amount of impervious, hard surface construction on allotments located on the ridgelines, to minimise the volume of stormwater runoff flowing overland.
- Encouraging the re-establishment of riparian indigenous vegetation.

Zones and overlays

- Applying native vegetation, canopy tree protection and environmental controls to the ridgeline and drainage catchment features across the municipality.
- Implementing specific environmental controls to sensitive rural residential areas located in the eastern and northern fringe areas of the municipality.
- Applying the Special Building Overlay to land affected by overland flows in storm events that exceed the capacity of underground drainage systems.
- Applying a Significant Landscape Overlay to areas of the municipality with medium to good canopy tree coverage and ridgeline areas with poor canopy tree coverage.
- Applying a Significant Landscape Overlay and Vegetation Protection Overlay to prevent the loss of both native and exotic vegetation from the sensitive ridgeline environmental areas.
- Implementing a Design and Development Overlay to control subdivision density and built form issues in the sensitive ridgeline residential areas of the municipality.
- Applying a Significant Landscape Overlay and Vegetation Protection Overlay to prevent the loss of both native and exotic vegetation from the Jumping Creek headwater catchment.
- Applying a Design and Development Overlay to control subdivision density and built form issues in the sensitive Jumping Creek headwater catchment area.
- Applying the Special Building Overlay to land affected by overland flows in storm events that exceed the capacity of underground drainage systems.
- Applying a General Residential Zone to the Ringwood Greyfield Renewal precinct to allow for increased densities in suitable locations.
- Applying a Development Plan Overlay to the Croydon South and Ringwood Greyfield Precincts to encourage lot amalgamation, appropriate density and improved built form outcomes within Greyfield Renewal precincts.
- Applying a Development Contributions Plan Overlay to the Croydon South and Ringwood Greyfield Precincts to facilitate the provision of new and or improved community infrastructure.

Future strategic work

- Developing a set of standards and protocols relating to the control of waste and emissions from all forms of urban development to sensitive environmental areas including waterways.
- Reviewing the extent of the Significant Landscape Overlay.
- Preparing guidelines for sustainable development and facilitating their adoption and application by the local development industry and local community and environmental groups.

AMENDMENT C136MARO

- Adopting the home energy rating scheme in the assessment of multi dwelling applications and promoting the scheme to the local development industry.
- Preparing guidelines for the sustainable development of dwellings on the ridgeline areas, in terms of siting, building bulk, construction materials, cut and fill methods and colours.
- Strengthen the principles and controls established in the Design and Development Overlay.
- Developing a set of standards and protocols relating to the consistent assessment of planning applications for all forms of development on land forming both ridgelines.
- Regularly reviewing planning determinations to ensure that the Design and Development Overlay is producing appropriate planning outcomes for subdivision density in the Jumping Creek headwater catchment.
- Preparing guidelines for the sustainable development of dwellings in the Jumping Creek headwater catchment, in terms of siting, building bulk, construction materials, cut and fill methods and colours.

Other actions

- Enhance local waterways through the protection of the quality of stormwater transferred to permanent waterways.
- Liaising with local environmental groups in the preparation of management plans for significant bushland reserves throughout Maroondah.
- Enhance habitat corridors in accordance with the Habitat Corridors Strategy.
- Adopting the home energy rating scheme in the assessment of multi dwelling applications and promoting the scheme to the local development industry.

Reference documents

Sites of Biological Significance in Maroondah, G.S. Lorimer, J.C. Reid, L.P. Smith and H. Moss, 1997

Notable Tree Strategy, Maroondah City Council, 1997

Roadside Conservation and Street Tree Strategy, Maroondah City Council, 1996

Best Practices in Litter Management, Waste Management Council, 1996

Assessment of the Tree Canopy Cover in the City of Maroondah, J.J O'Neill, 1995

Croydon Town Centre Structure Plan, Planisphere, 2006

Maroondah Neighbourhood Character Study, Planisphere, 2006

Design Framework and Concept Plan, Ringwood Greyfield Precinct, 2019

Design Framework and Concept Plan, Croydon South Greyfield Precinct , 2019

AMENDMENT C136MARO

System Note: The following ordinance will be modified in Clause:22 LOCAL PLANNING POLICIES, Sub-Clause:22.02 RESIDENTIAL NEIGHBOURHOOD CHARACTER

22.02-4

C136maro

Decision guidelines

Before deciding on an application, the responsible authority will consider:

- Whether the proposed development makes a positive contribution to the preferred neighbourhood character of the area.
- The ability of the proposed development to contribute to the retention and enhancement of canopy vegetation of the area.
- The ability of areas of open space to provide for the retention and ongoing viability of canopy vegetation on the site.
- The size of the allotment and the need for building exclusion zones to address landscape and neighbourhood character issues.
- Whether a non-residential use represents an intrusion in a residential area.

Policy references

Sites of Biological Significance in Maroondah Vols 1 & 2, G. S. Lorimer, J. C. Reid, L. P. Smith and H. Moss, 1997

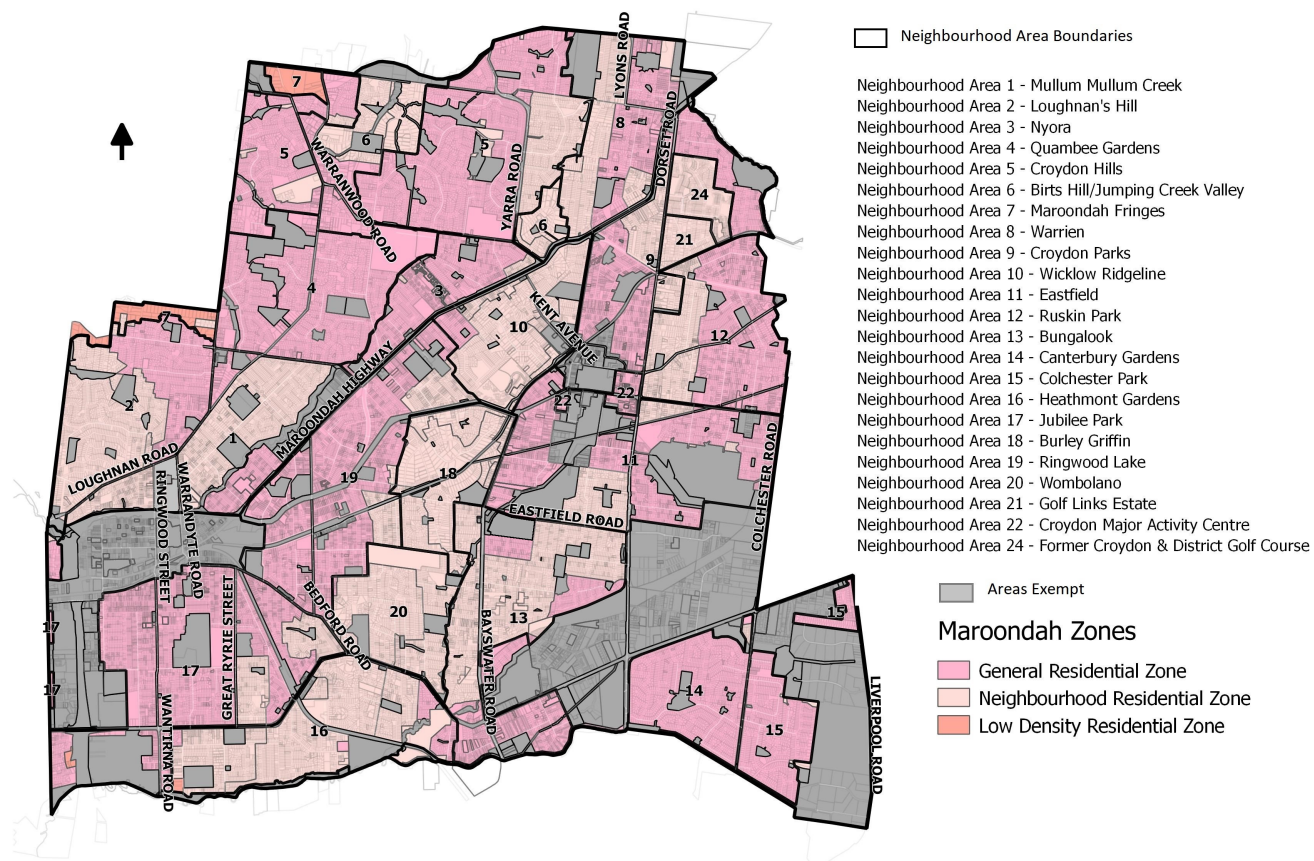
Sustainability Strategy, Maroondah City Council, 2009

Open Space Requirements for Provision and Retention of Canopy Trees in Maroondah, C Sorrell & D Gawley, 2002

Maroondah Neighbourhood Character Study, Planisphere, 2004

AMENDMENT C136MARO

Neighbourhood Character Map



AMENDMENT C136MARO

**System Note: The following schedule will be inserted after Sub-Clause:32.08
GENERAL RESIDENTIAL ZONE, Schedule:SCHEDULE 2 TO CLAUSE 32.08 GENERAL
RESIDENTIAL ZONE**

AMENDMENT C136MARO

C136maro

SCHEDULE 3 TO CLAUSE 32.08 GENERAL RESIDENTIAL ZONEShown on the planning scheme map as **GRZ3**.**GREYFIELD RENEWAL PRECINCTS****1.0**

C136maro

Neighbourhood character objectives

To facilitate the renewal of the existing residential building stock through a coordinated precinct-based approach to design and development.

To encourage development to occur on amalgamated development sites to deliver community benefits including infrastructure, open space and landscaping improvements.

To allow increased building heights and reduced building setbacks on consolidated lots contingent on design outcomes derived from precinct design guidelines.

To improve walkability through the upgrading of existing laneways and the provision of additional pedestrian connections.

To improve drainage outcomes in keeping with best practice sustainability and urban design principles.

2.0

C136maro

Construction or extension of a dwelling or residential building - minimum garden area requirement

Is the construction or extension of a dwelling or residential building exempt from the minimum garden area requirement?

Yes

3.0

C136maro

Permit requirement for the construction or extension of one dwelling or a fence associated with a dwelling on a lot

Is a permit required to construct or extend one dwelling on a lot of between 300 and 500 square metres?

No

Is a permit required to construct or extend a front fence within 3 metres of a street associated with a dwelling on a lot of between 300 and 500 square metres?

No

4.0

C136maro

Requirements of Clause 54 and Clause 55

	Standard	Requirement
Minimum street setback	A3 and B6	None specified
Site coverage	A5 and B8	None specified
Permeability	A6 and B9	None specified
Landscaping	B13	None specified
Side and rear setbacks	A10 and B17	None specified
Walls on boundaries	A11 and B18	None specified
Private open space	A17	None specified
	B28	None specified
Front fence height	A20 and B32	None specified

AMENDMENT C136MARO

5.0

C136maro

Maximum building height requirement for a dwelling or residential building

A building used as a dwelling or a residential building must not exceed a height of 13.5 metres and 4 storeys.

6.0

C136maro

Application requirements

The following application requirements apply to an application for a permit under Clause 32.08, in addition to those specified in Clause 32.08 and elsewhere in the scheme and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

- For a residential development of four storeys or less, a neighbourhood and site description and a design response plan.
- A detailed site analysis that includes proposed subdivision layout and use of each part of the land, building heights, massing, setbacks, and indicative scale.
- A pedestrian walkway and cycle path plan.
- A landscape plan prepared by a suitably qualified and experienced person or firm, which shows the following:
 - A survey of all existing vegetation, abutting street trees, natural features and vegetation
 - Building, outbuildings and trees in neighbouring lots that would affect the landscape design.
 - Planting within and around the perimeter of the site.
- A schedule of the botanical name of all trees and shrubs proposed to be retained and those to be removed.
- The proposed design features such as paths, paving, lawn and mulch
- A planting schedule of all proposed vegetation (trees, shrubs and ground covers) which includes, botanical names, common names, pot size, mature size and total quantities of each plant.
- A Parking Plan.
- A civil infrastructure and drainage report that addresses the capacity of infrastructure to service the development (including drainage and sewerage), the treatment and retardation of stormwater and responds to the principles of water sensitive urban design. The report should have regard to the policies and guidelines of servicing authorities.
- A comprehensive Sustainability Management Plan prepared by a suitably qualified person(s) demonstrating best practice in environmentally sustainable design and responding to the Maroondah Sustainability Strategy 2016. The Sustainability Management Plan should address the following:
 - Building energy management (conservation and generation);
 - Water sensitive urban design/ integrated water management (with reference to the Maroondah City Council Water Sensitive City Strategy);
 - Construction materials;
 - Indoor environment quality;
 - Waste management and reduction;
 - Public realm design for access and mobility;
 - Transport.

7.0

C136maro

Decision guidelines

The following decision guidelines apply to an application for a permit under Clause 32.08, in addition to those specified in Clause 32.08 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

AMENDMENT C136MARO

- Whether the proposed development is on an amalgamated site and how it responds to the *Design Framework and Concept Plan, Ringwood Greyfield Precinct* or the *Design Framework and Concept Plan, Croydon South Greyfield Precinct*.
- The avoidance of visually dominant buildings and opportunities for landscaping and the planting of mature species.
- Whether there is sufficient permeable space that is not encumbered by an easement to enable the planting of canopy trees.
- The potential for trees and vegetation to be provided between dwellings on the same site.
- Whether the vegetation in the street setback will contribute to the preferred neighbourhood character and the public realm.
- Whether the development provides for an appropriate built form transition to residential properties in the Neighbourhood Residential Zone and Residential Growth Zone, where applicable.
- Whether the development contributes to a diverse housing type which integrates with surrounding development.

AMENDMENT C136MARO

**System Note: The following schedule will be inserted after Sub-Clause:43.04
DEVELOPMENT PLAN OVERLAY, Schedule:SCHEDULE 6 TO THE DEVELOPMENT
PLAN OVERLAY**

AMENDMENT C136MARO

C136maro

SCHEDULE 8 TO CLAUSE 43.04 DEVELOPMENT PLAN OVERLAY

Shown on the planning scheme map as **DPO8**.

CROYDON SOUTH GREYFIELD RENEWAL PRECINCT**1.0**

C136maro

Objectives

- To encourage site consolidation that enables increased housing density and diversity, improved open space and built form outcomes and enhanced local infrastructure.
- To identify land suitable for increased maximum dwelling heights on consolidated sites consistent with this schedule.
- To enhance the residential and landscape character of the precinct through increased tree coverage and open space areas and reduced site coverage, hard surface areas and heat island effects.
- To strengthen and improve pedestrian circulation and the amenity of the precinct through the introduction of new, and the upgrading of existing, pedestrian connections.
- To integrate the principles and techniques of environmentally sustainable design into the design, construction and operation stages of new development in the precinct.

2.0

C136maro

Requirement before a permit is granted

A permit may be granted to use or subdivide land, construct a building or construct or carry out works before a development plan has been prepared to the satisfaction of the responsible authority, provided that:

- The responsible authority is satisfied that the granting of a permit will not prejudice the preparation and approval of a development plan, including the outcomes for the land set out in the requirements to this schedule.
- The permit includes any conditions or requirements set out in this schedule.

3.0

C136maro

Conditions and requirements for permits

A permit must be generally in accordance with Figure 1 (Indicative Concept Plan and Building Height Plan).

4.0

C136maro

Requirements for development plan

A development plan must be generally in accordance with Figure 1 (Indicative Concept Plan and Building Height Plan).

A development plan must be generally in accordance with the *Design Framework and Concept Plan, Croydon South Greyfield Precinct, 2019*.

A development plan may be prepared and implemented in stages.

One or more development plans may be approved for the precinct.

A development plan must include the following requirements:

- The indicative number of dwellings and dwelling density for the land as detailed in Table 1: Dwelling Density.
- A mix of approximately an even number of housing types and sizes, including one, two, three (or more) bedroom dwellings.
- Accessible dwellings provided at a ratio consistent with the Better Apartments Design Standards.
- Development designed to meet the building heights and street setbacks specified in Table 2 to this clause and Figure 1: Indicative Concept and Building Height Plan.
- Dwellings orientated in an east-west direction.

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- A basement setback a minimum of 1.2 metres to site boundaries, excluding vehicle access ramps.
- Buildings setback from side boundaries a minimum of 1.4 metres for 40 percent of the length of the site boundary if adjoining a building of up to 9 metres in height. Building setbacks can be reduced if sufficient site landscaping and dwelling outlooks are provided to the front and rear of the site.
- A maximum site coverage of 50 per cent, including a basement.
- A minimum permeable area of 35 per cent with at least 30 per cent provided as grassed area and landscaping.
- A minimum of 50 per cent direct sunlight to communal open spaces areas for a minimum of two hours between 9 am and 3 pm on 21 June.
- Provide communal open space as detailed in Table 3.
- A landscape plan which includes:
 - The retention of canopy trees with a height of 4 metres or higher and remnant vegetation to the maximum extent practicable and incorporated into proposed areas of landscaping.
 - Canopy trees with a minimum height of 4 metres within front setbacks, private open spaces areas and common garden areas of native and exotic species that are capable of reaching a minimum mature height of 12 to 14 metres, where possible.
- All asphalted, paved and concreted areas, including vehicle accessways, of light colours and shaded by adjacent vegetation.
- Car parking consolidated to minimise the extent of hard surface cover on the site.
- Only one vehicular crossover provided to each development setback a minimum of 1.5 metres from any street tree, except where a larger distance is required for a larger street tree.
- Access and car parking provided from a rear lane or from the street to a basement and generally concealed from the street.
- Any basement car parking area extending above the finished ground level screened and concealed with landscaping.
- Garages that face the frontage set back a minimum of 1 metre from the front setback of the dwelling.
- Buildings articulated into a series of distinct but complementary street wall elements that reinforce the existing residential grain, rhythm and streetscape elements and respond to the varying scales of adjacent buildings.
- Where a development is adjacent to a laneway or public accessway, new dwelling entries orientated to the accessway and vehicle access located to the rear or a basement.
- Where a dwelling abuts communal open space or a public park, provide windows, balconies and outlook at all levels orientated towards to the open space and/or park.
- Where fencing is proposed, low and open fencing allowing for passive surveillance of the adjacent street(s) with a maximum height of:
 - 1.2 metres for streets in a Road Zone, Category 1.
 - 0.9 metres for other streets.
- Environmentally sustainable design features including:
 - Sustainable transport measures.
 - A BESS Rating or equivalent with a 50 per cent score.
 - Minimum 70 per cent performance for water, urban ecology and stormwater.

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- Solar and renewable energy.
- Integrated water and stormwater management.
- Waste and recycling.
- Design detail and amenities including:
 - Materials that are environmentally sustainable.
 - Visual impacts of parking areas and driveways minimised with no greater than 30 per cent of the frontage taken up by garages and carports.
 - Roof design that complements and strengthens the overall proportions of the built form.
 - Utilities and services that are well integrated into the overall design of the building functionally and aesthetically.

Table 1: Dwelling Density

Site Area	Max No. of Dwellings	Dwelling Density
Up to 1000 square metres	3	32 dwellings per hectare
1000 to 2000 square metres	24	155 dwellings per hectare
2000 square metres plus	None specified	180 dwellings per hectare

Table 2: Building Heights and Street Setbacks

Street	Maximum building height	Minimum site area	Street setback
A	9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres is 2.5 degrees or more, in which case the maximum height must not exceed 10 metres.	None specified	<p>For one dwelling on a lot:</p> <ul style="list-style-type: none"> • Minimum front street setback is the distance specified in Clause 54.03-1 or 6 metres, whichever is lesser. • Minimum side street setback is the distance specified in Clause 54.03-1. <p>For two or more dwellings on a lot or a residential building:</p> <ul style="list-style-type: none"> • Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres, whichever is the lesser. • Minimum side street setback is the distance

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			specified in Clause 55.03-1.
B	<p>11 metres for a site of 1000 square metres or more in area.</p> <p>9 metres for a site of less than 1000 square metres in area, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum height must not exceed 10 metres.</p>	<p>1000 square metres.</p> <p>Includes land only in Sub-precinct B.</p>	<p>For one dwelling on a lot:</p> <ul style="list-style-type: none"> Minimum average street setback of 6 metres. Minimum side street setback is the distance specified in Clause 54.03-1. <p>For two or more dwellings on a lot or a residential building:</p> <ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres, whichever is the lesser. Minimum side street setback is the distance specified in Clause 55.03-1.
C	<p>13.5 metres for a site of 2000 square metres or more in area.</p> <p>9 metres for a site of less than 2000 square metres in area, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum height must not exceed 10 metres.</p>	<p>2000 square metres.</p> <p>Includes land only in Sub-precinct C.</p>	<p>For one dwelling on a lot:</p> <ul style="list-style-type: none"> Minimum street setback is the distance specified in Clause 54.03-1 or 6 metres, whichever is lesser. Minimum side street setback is the distance specified in Clause 54.03-1. <p>For two or more dwellings on a lot or a residential building:</p> <ul style="list-style-type: none"> Minimum front street setback is the distance specified in Clause 55.03-1 or 6 metres, whichever is the lesser. Minimum side street setback is the distance specified in Clause 55.03-1.

Table 3: Communal open space

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Number of Dwellings	Percentage of site area required as Communal Open Space
Up to 10	Not required
11 to 20	10%
21 to 30	15%
31 or more	20%

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Figure 1: Indicative Concept Plan and Maximum Building Height Plan



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**System Note: The following schedule will be inserted after Sub-Clause:45.06
DEVELOPMENT CONTRIBUTIONS PLAN OVERLAY, Schedule:SCHEDULE 1 TO
THE DEVELOPMENT CONTRIBUTIONS PLAN OVERLAY**

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SCHEDULE 3 TO CLAUSE 45.06 DEVELOPMENT CONTRIBUTIONS PLAN OVERLAYShown on the planning scheme map as **DCPO3**.**CROYDON SOUTH PRECINCT DEVELOPMENT CONTRIBUTIONS PLAN****1.0**

C136maro

Area covered by this development contributions plan

This Development Contributions Plan (DCP) applies to all new development within the area bounded by Eastfield Road, Blazey Road, Thomas Street and Bayswater Road as shown as Precinct 2 below.

**2.0**

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Summary of costs

Facility	Total cost \$	Time of provision	Actual cost contribution attributable to development \$	Proportion of cost attributable to development %
Distributor Roads	\$0		\$0	0
Traffic management works	\$0		\$0	0
Streetscape & environment	\$387,814	-	\$166,372	42.9%
Parks	\$0		\$0	0
Active open space	\$0		\$0	0
Community activity centres	\$0		\$0	0
Drainage	\$0		\$0	0
Other	\$0		\$0	0
TOTAL	\$387,814	-	\$166,372	42.9%

3.0

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Summary of contributions

Facility	Levies Payable by Development (\$)				
	Development Infrastructure		Community Infrastructure		All Infrastructure

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	residential	non-residential	residential	non-residential	residential	non-residential
Distributor roads	\$0	\$0	\$0	\$0	\$0	\$0
Traffic management works	\$0	\$0	\$0	\$0	\$0	\$0
Streetscape & environment	\$1,385.05	\$11.54 sqm of floorspace	\$0	\$0	\$1,385.05	\$11.54 per sqm of floorspace
Parks	\$0	\$0	\$0	\$0	\$0	\$0
Active open space	\$0	\$0	\$0	\$0	\$0	\$0
Community activity centres	\$0	\$0	\$0	\$0	\$0	\$0
Drainage	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,385.05	\$11.54 per sqm of floorspace	\$0	\$0	\$1,385.05 per dwelling	\$11.54 per sqm of floorspace

4.0

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Land or development excluded from development contributions plan

No land or development is exempt from this Development Contributions Plan unless exempt by Legislation or Ministerial Direction or Legal Agreement with Maroondah City Council or stated below.

The following development is exempt from a development contribution:

- Land developed for a non-government school, as defined in Ministerial Direction on the Preparation and Content of Development Contributions Plans of 11 October 2016;
- Land developed for housing by or for the Department of Health and Human Services, as defined in Ministerial Direction on the Preparation and Content of Development Contributions Plans of 11 October 2016. This exemption does not apply to private dwellings developed by the Department of Health and Human Services or registered housing associations;
- Renovations or alterations to an existing building;
- Dwelling units that are replaced within a development are exempt. This exemption does not apply to net additional dwelling units created by the development;
- An extension to an existing building (other than a dwelling) that increases the floorspace of the building by 100 sqm or less;
- Construction of and upgrades to existing servicing infrastructure; and
- Individual properties may be exempt from DCP contributions or elements of it if an agreement (executed by section 173 of the Planning and Environment Act) has been entered into. This may include development that has provided works and / or land in lieu of DCP cash payment contributions and the agreement explicitly exempts the development from making additional development contributions under this DCP.

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System Note: The following ordinance will be modified in Sub-Clause:72.03 WHAT DOES THIS PLANNING SCHEME CONSIST OF?, Schedule:SCHEDULE TO CLAUSE 72.03 WHAT DOES THIS PLANNING SCHEME CONSIST OF?

1.0

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Maps comprising part of this planning scheme:

Zoning and overlay maps:

- 1, 1BMO, 1DDO, 1DPO, 1HO, 1SBO, 1SLO, 1VPO
- 2, 2BMO, 2DDO, 2DPO, 2HO, 2NCO, 2SBO, 2SLO, 2VPO
- 3, 3DDO, 3HO, 3SBO, 3SCO, 3SLO, 3VPO
- 4, 4BMO, 4DCPO, 4DDO, 4DPO, 4EAO, 4HO, 4NCO, 4SBO, 4SLO, 4VPO
- 5, 5DCPO, 5DDO, 5DPO, 5EAO, 5HO, 5NCO, 5PAO, 5SBO, 5SLO, 5VPO
- 6, 6BMO, 6HO, 6SBO, 6SLO, 6VPO

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**System Note: The following ordinance will be modified in Sub-Clause:72.04
DOCUMENTS INCORPORATED IN THIS PLANNING SCHEME, Schedule:SCHEDULE
TO CLAUSE 72.04 DOCUMENTS INCORPORATED IN THIS PLANNING SCHEME**

1.0

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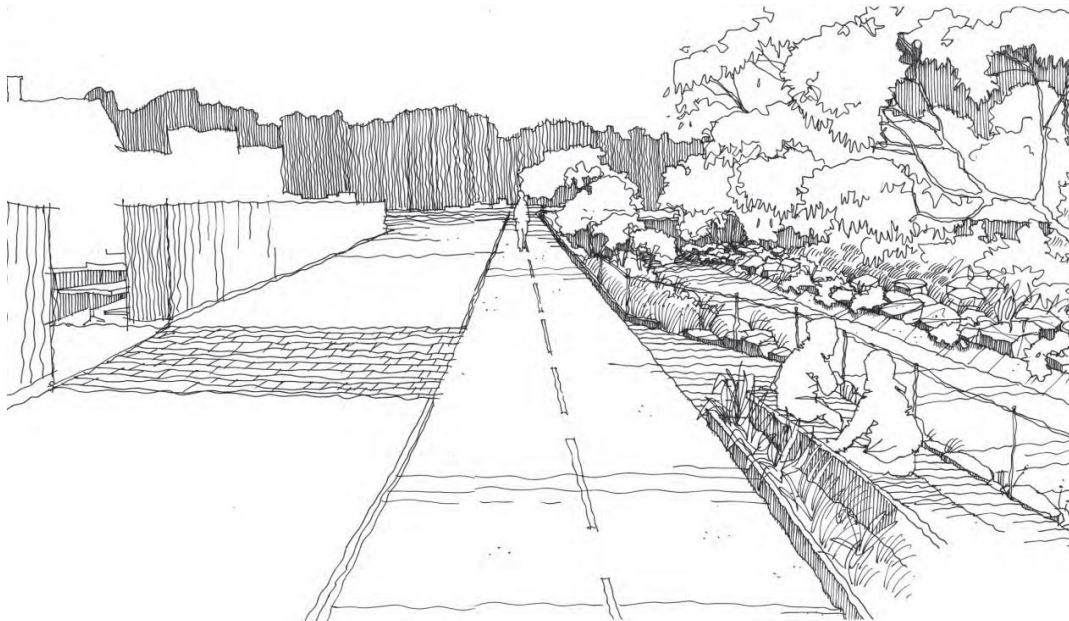
Incorporated documents

Name of document	Introduced by:
5 Caroline Street Ringwood Statement of Significance, November 2019	C116maro
22 James Street Ringwood Statement of Significance, November 2019	C116maro
'Carisbrook' 20 Caroline Street Ringwood Statement of Significance, November 2019	C116maro
Ellison Street Precinct Statement of Significance, November 2019	C116maro
Haig Street Precinct Statement of Significance, November 2019	C116maro
Kendall Street Precinct Statement of Significance, November 2019	C116maro
Manchester Road, Mooroolbark Level Crossing Removal Project Incorporated Document, February 2020	GC152
Ringwood District Centre Development Contributions Plan, July 1997	NPS1
Statement of Significance HO146, 3-5 Wonga Road, Ringwood North (Maroondah City Council, 18 November 2019)	C128maro C136maro
Croydon South Greyfield Precinct, Development Contributions Plan (May 2019)	



CROYDON SOUTH GREYFIELD PRECINCT

Development Contributions Plan (DCP)



Prepared for Maroondah City Council

FINAL REPORT 25 AUGUST 2021



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Front Cover Image Source: Maroondah City Council

1.0 INTRODUCTION

1.1 Background

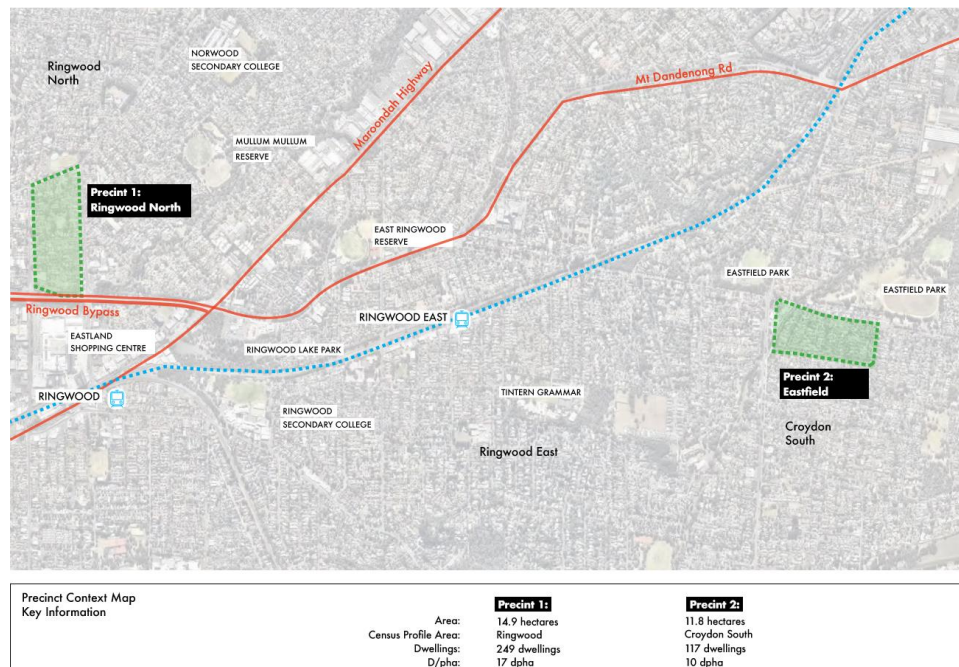
Maroondah City Council has prepared a land use and infrastructure strategy for two precincts within Maroondah: Ringwood Greyfield Precinct and Croydon South Greyfield Precinct. The precincts are planned to be developed for a new format of urban infill development that promotes multi-lot redevelopment and delivery of quality medium density residential design. The development concept is supported by new streetscape, path, road and drainage works.

The strategy, known as 'Greening the Greyfields', has been developed by Maroondah City Council in partnership with Centre of Urban Transformation, Swinburne University, CRC for Low Carbon Living and FrontierSI and Department of Land, Environment and Water (DELWP).

This Development Contributions Plan (DCP) has been prepared to help implement the Greening the Greyfields strategy for the Croydon South Greyfield Precinct.

A DCP is a planning instrument that is used to apportion the cost of infrastructure that is required to service development in a specified DCP Area.

Figure 1: Ringwood Greyfield Precinct and Croydon South Greyfield Precinct in Context



Source: Maroondah City Council



1.2 Purpose

The purpose of this DCP is to ensure that the cost of providing new infrastructure in Croydon South Greyfield Precinct is shared between developers and the wider community on a fair and reasonable basis.

This DCP has been developed in accordance with relevant legislation, directions and guidelines to:

- Identify the infrastructure and facilities needed within the Croydon South Greyfield Precinct to meet contemporary standards and community expectations of service delivery;
- Apportion the cost of the required infrastructure over likely users of the infrastructure to the end of the planning horizon, being nominally 2035 in this DCP;
- Determine the DCP levy (development contribution);
- Explain the method of DCP preparation and levy calculation; and
- Document DCP payment and administrative procedures.

This DCP applies to all land and new development within the Croydon South Greyfield Precinct DCP Area, unless specific exemptions apply.

1.3 Croydon South Greyfield Precinct DCP Area

The Croydon South Greyfield Precinct DCP Area is shown in Future 2 below (area noted as Precinct 2).

The DCP Area is bound by the Eastfield Road, Blazey Road, Thomas Street and Bayswater Road.

1.4 Acknowledgement

This document has been prepared by HillPDA with the assistance of Maroondah City Council officers. Council officers provided infrastructure project information and advice regarding development projections.

Figure 2: Croydon South Greyfield Precinct DCP Area



Source: Maroondah City Council 2019



2.0 STRATEGIC BASIS

2.1 Strategic Context for Greening the Greyfields

The basis for the Greening the Greyfields project was academic research by Professor Peter Newton (Swinburne University) and Professor Peter Newman (Curtin University) funded by the CRC for Spatial Information in 2011) which identified the middle suburbs of Australian cities as the critical areas for growth via urban infill.

The Greening the Greyfields project was funded by the Australian Government as part of the Smart Cities and Suburbs Program.

Maroondah City Council has worked on the project in partnership with the Centre of Urban Transformation, Swinburne University, CRC for Low Carbon Living and FrontierSI and Department of Land, Environment and Water (DELWP).

The basis of the project is to test an alternative development format in suburban areas that moves away from lot-by-lot development to a model that amalgamates lots through a precinct wide approach, to promote a higher quality of design and higher density of development with potential to create new open space opportunities for active transport corridors and greater amenity.

The Ringwood Greyfield Precinct and Croydon South Greyfield Precinct are the two pilot precincts selected for the project.

The project is based on the following body of research and information:

- Maroondah Housing Strategy Background Report Draft (2018)
- Greening the Greyfields: Notlen Street Catchment Discussion Report (Engeny Water Management, February 2018)
- Feasibility Report Greening the Greyfields - Work In Progress (2019)
- Draft Concept Plan and Design Guidelines for Pilot Precincts (2019)
- Tarralla Creek Concept Report (2019)
- Engineering Report and Cost Estimates

Refer to those documents for details.

2.2 DCP Legislation, Directions Guidelines

Planning and Environment Act 1987

The Planning and Environment Act 1987 Part 3B nominates the purpose of a Development Contributions Plan for 'levying contributions for the provisions of works, services and facilities'. The Act sets out the broad structure of and requirements for a DCP.



Ministerial Direction on the Preparation and Content of Development Contributions Plans and Ministerial Reporting Requirements for Development Contributions Plans, Minister for Planning, 11 October 2016

The Ministerial Directions are in two parts with the first part providing direction on the preparation and content of development contributions plan, with a focus on defining Development Infrastructure and Community Infrastructure.

The second part of the directions set out the requirements in relation to annual DCP reporting.

Development Contributions Guidelines 2007 (State of Victoria)

This document provides detailed guidance on the method to be used when preparing a full cost apportionment DCP. The Guidelines provide principles, information and examples.

Local Government Act 1989

This Act outlines the role of local governments in Clause 3C, whereby Council must endeavour to achieve the best outcomes for the local community by providing equitable and accessible services that are efficiently and effectively managed.

2.3 Supporting Policy Frameworks

Plan Melbourne (2017) – Metropolitan Planning Strategy

Plan Melbourne is the metropolitan planning strategy.

Maroondah forms part of the Eastern Sub-region in Plan Melbourne, and is generally identified as an established area that includes the major change area of Ringwood Metropolitan Activity Centre.

Established areas like the DCP Area are encouraged to evolve in line with changing community needs and expectations.

Municipal Strategic Statement (MSS)

The Municipal Strategic Statement (MSS) provides long term direction regarding land use and development objectives for the City of Maroondah.

It has the aim to manage and enhance the provision of community services, infrastructure and urban development within the municipality.

The MSS encourages high quality urban design to ensure a sustainable future in Maroondah, through creating a consolidated and sustainable city. It also aims to develop a mixed-use neighbourhood at varying densities which provide a mix of commercial and community facilities, and connections to walking, cycling, and public transport.

The MSS states that DCPs can be used to facilitate the timely provision of planned infrastructure to communities.

**Maroondah City Council: Draft Council Plan 2017-2021 (2019/20 Update)**

The Council Plan plays a vital role in shaping Maroondah's future over a four year period. It identifies both challenges and opportunities for the community at local and regional levels within the context of Maroondah 2040: Our future together strategic plan.

Maroondah 2040: Our Future Together (2014)

The 2040 vision captures the long term vision statement to inform subsequent strategic plans for the municipality moving forward. Guiding principles for Maroondah are vibrancy, diversity, active and healthy, inclusive, and safe and sustainable environments.

Priority actions of the plan include ensuring Council's Long Term Financial Strategy provides for effective asset renewal, surplus operating budgets and adequate cash reserves with a focus on community consultation and investment in community infrastructure and facilities.

Maroondah Council Budget 2019-2020

The Council Plan 2019-2020 provides strategic direction in implementation of strategic plans and capital works infrastructure delivery.



3.0 DEVELOPMENT CONDITIONS AND PROJECTIONS

3.1 Analysis Area and Charging Area

This DCP has one (1) analysis area and charging area, being the Croydon South Greyfield Precinct DCP Area as shown in Figure 2 above.

3.2 Development Expectations

The Croydon South Greyfield Precinct is zoned General Residential Zone (Schedule 1), Vegetation Protection Overlay, (Schedule 1) and Significant Landscape Overlay (Schedule 4).

The Precinct is proposed to accommodate higher density housing development.

A number of lot amalgamation opportunities have been identified within the Croydon South Greyfield Precinct via the Greening the Greyfields strategy. Successful implementation of the strategy would result in redevelopment achieving densities around 24 dwellings per hectare in association with more open space and tree canopy cover.

Residential development is the primary development type that is expected in the area.

However, it is possible that some other land uses may be developed in the area to a minor extent, such as food premises, convenience stores and medical facilities (these being examples only).

Development projections in this DCP are provided for residential development, measured by dwelling units. No projections are provided for non-residential uses.

Despite this, any future non-residential development will be liable to pay a DCP levy in accordance with the levy set out in this DCP.

3.3 Development Data

The development data for the Croydon South Greyfield Precinct is shown in Table 1 below. Appendix A documents the source of the data.

As shown in Table 1, residential development is expected to increase by approximately 75% over the life of the DCP.

The DCP Area is expected to have 280 dwelling units in 2035.



Table 1: Development Projections in Croydon South Greyfield Precinct DCP Area, 2020-2035

	2020 Conditions	2035 Projections	Change 2019-2035 Projections	
	Units	Units	Units	%
Residential	160	280	120	75.0%
Other Land Uses*	-	-	-	-

Source: Maroondah City Council 2019; HillPDA

*No significant development other than residential development is expected in the DCP Area; however, should non-residential development occur, a DCP levy will be payable in accordance with provisions set out in this DCP.

3.4 Development and Infrastructure Nexus Principles

As shown in the next section of this report, the infrastructure projects identified for this DCP are engineering items, or also known as 'development infrastructure' items. The works includes streetscape, path, drainage and road works.

Residential development - and all other non-residential development formats - are deemed users of these infrastructure types.

3.5 Common Demand Unit and Equivalence Ratios

The demand unit selected for this DCP is one dwelling.

A dwelling unit (irrespective of its size) will be liable to the DCP levy.

Should non-residential floorspace development occur in the DCP Area, the per dwelling levy will apply to every 120 square metres of gross floorspace.

This assumes future dwellings will be 120 sqm on average and that non-residential development will pay the levy on a same per square metre basis.



4.0 INFRASTRUCTURE NEEDS

4.1 Infrastructure Subject to DCP Funding

This DCP is used to levy new development for contributions towards planned infrastructure needed by the DCP Area.

In accordance with the Planning and Environment Act 1987, the State Government's Development Contributions Guidelines 2007 and associated Ministerial Directions 2016, the types of projects that are able to be funded through a DCP may include the following:

- A new item of infrastructure;
- An upgrade to the standard of provision of an existing infrastructure asset or facility;
- An extension to an existing asset or facility; and
- The replacement of an infrastructure item after it has reached the end of its economic life.

To determine infrastructure projects that are included in the DCP, the infrastructure must be used by a broad cross section of the community and serve a neighbourhood sized catchment area or larger area.

The types of infrastructure projects that may be included within a DCP must be either:

- Basic to health, safety or well-being of the community, or
- Consistent with the community expectations of what is required to meet its health, safety or well-being.

4.2 Projects for Croydon South Greyfield Precinct

A grouping of infrastructure works in seven parts of the DCP Area have been identified by Maroondah City Council in the Greening the Greyfields project.

The works comprise footpaths, shared paths, road works, water sensitive urban design components and other drainage upgrades.

The projects are shown in Table 2 and Figure 3 below. More detail on the cost basis of the works is shown in Appendix B.

The total cost of works in the Croydon South Greyfield Precinct is \$387,900 (rounded).



Table 2: Planned Infrastructure Projects in Croydon South Greyfield Precinct DCP Area

Item	Nature of Capital Works	Map Reference	Estimated Cost
	Footpath (1.5 m wide)		
	Shared Path - Walking / Cycling Tracks (2.5 to 3m)	3	\$28,000
	WUSD Components (10%)	3	\$2,800
Sub-Total			\$30,800
	Pedestrian Crossing		
	Crossing Facilities		\$150,000
	WUSD Components (10%)	2	\$0
Sub-Total			\$150,000
	Pedestrian Bridge in the Southwest		\$200,000
Sub-Total			\$200,000
	Tree Planting - Trees 3m high, Grass (seeded), Grasses/shrubs tubestock		\$7,014
Sub-Total			\$7,014
Total Cost			\$387,814

*\$1m per km for Class 3 Road and \$400 per metre for walking shared paths

Source: Maroondah City Council 2019

Figure 3: Planned Infrastructure Projects in Croydon South Greyfield Precinct DCP Area



Source: Maroondah City Council 2021

4.3 Delivery of Infrastructure Projects

Maroondah City Council commits to delivering the DCP projects by December 31 2035, or as otherwise noted below:

- Projects shown in Table 2 and Figure 3 shall be delivered in tandem with or after redevelopment of at least 65% of anticipated precinct redevelopment.
- Should this development threshold not be achieved, Council will not be committed to delivering the infrastructure projects.



5.0 DCP LEVIES

5.1 Infrastructure Funding Principles

The overarching objective of the DCP is to ensure that there is a reasonable nexus between development and infrastructure.

Nexus is defined as occupants of, or visitors to, a development site being likely users of specified infrastructure, as defined by DCP Guidelines 2007.

In this DCP, it is assumed that the specified infrastructure projects are provided primarily for the use and benefit of the Croydon South Greyfield Precinct DCP Area.

Given the DCP Area is relatively small and the projects are designed to service the internal parts of the area, it is assessed that there will be no external use of the projects, other than incidental use.

On that basis no allowance is made for external demand usage of infrastructure from outside the DCP Area or from beyond the time horizon of the DCP.

This means that the cost of infrastructure is allocated as follows:

- Existing development within the DCP Area - the share of cost attributed to existing development is paid by Council given there is no means by which to charge such development; and
- New Development within the DCP Area - will pay its share of the cost of infrastructure via the planning and / or building permit process.

5.2 DCP Levy Calculation Method

This DCP applies a simple format DCP calculation process.

The total cost of works in the DCP Area (i.e. \$387,900 rounded) is divided by number of dwellings at the end of the planning horizon (i.e. 280 dwellings at 2035). This provides a levy of \$1,385.05 per residential unit. The equivalent non-residential levy rate is \$11.54 per sqm of gross floorspace.

This simple-format approach is consistent with the DCP Guidelines 2007, which nominates the following method:

- List the infrastructure projects and costs included in the DCP - see Table 2 above;
- Identify the main catchment area for each infrastructure project - the Croydon South Greyfield Precinct as shown in Figure 2;
- Quantify development in the main catchment area - see Table 1 above;
- Express the development into a common demand unit - dwelling units;



- Calculate the infrastructure levy payable for each infrastructure project by dividing the cost of the project by the total number of demand units in the main catchment area - as described above.

5.3 DCP Levies

The DCP levies are shown in the Table 3 below.

Table 3: DCP Levy in Croydon South Greyfield Precinct DCP Area (30 June 2019\$)

Development	Unit of Measurement	Levies Payable By Development		
		Development Infrastructure Levy	Community Infrastructure Levy	Total
Residential	Per Dwelling	\$1,385.05	\$0.00	\$1,385.05
Other Land Uses	Per One Square Metre (SQM) of Floor space	\$11.54	\$0.00	\$11.54

SQM = Square Metres of Gross Floorspace

Note: No significant development other than residential development is expected in the DCP Area; however, should non-residential development occur, a DCP levy will be payable in accordance with provisions above.

5.4 Indexation of DCP Levies

The above listed contribution amounts are current as at 30 June 2019. They will be adjusted annually on July 1 each year to cover inflation, by applying the Producer Price Index for Non-Residential Building Construction in Victoria. The Index is published by the Australian Bureau of Statistics.

A list showing the current contribution amounts will be held at Council's Planning Department.

5.5 Summary of DCP Costs and Collection

The following table provides a summary of anticipated future DCP collection compared to the total cost commitment.

Based on the development data used in this DCP, it is estimated that about \$166,300 (rounded) will be collected by the DCP to 2035. This represents a 43% collection estimate for the DCP.

The funding gap of approximately \$221,700 (rounded) is generated by existing development (residential units) that is located in the DCP Area. Maroondah City Council is responsible for the funding gap (approximately 57% of the works).



Table 4: Summary of DCP Costs and Collection: Croydon South Greyfield Precinct DCP Area

Facility Type	Total Cost	Time of Provision	Actual Cost Contribution Attributed to New Development	Proportion of Cost Attributed to New Development
Precinct Works (Streetscape, Path, Drainage and Road)	\$387,814	2020-2035+	\$166,206	42.9%
Total	\$387,814		\$166,206	42.9%



6.0 ADMINISTRATIVE MATTERS

6.1 Collecting Agency and Development Agency

Maroondah City Council is Collecting Agency for this DCP and all its projects.

Maroondah City Council is Development Agency for this DCP.

6.2 Liability for Development Contributions

The main land use type identified in the DCP is residential development.

No significant development other than residential development is expected in the DCP Area; however, should non-residential development occur, a DCP levy will be payable in accordance with provisions shown in this document.

6.3 Payment of Development Contributions

Method of Payment

Payment of development contributions is to be made in cash.

The Collecting Agency may accept the provision of land, works, services or facilities by the applicant in part or full satisfaction of the amount of levy payable.

Basis for Payment

Each net additional dwelling (demand unit) shall be liable to pay the DCP levy (unless exemptions apply). This includes a new dwelling unit or building or an extension to an existing non-residential building.

Payment of the Development Infrastructure Levy

The Development Infrastructure Levy will be levied by Council at the planning permit stage, subdivision stage or building permit stage of development, in accordance with the timing points indicated in this DCP and whichever timing point occurs first. This payment must be made no later than the date of issue of a building permit under the Building Act 1993. If Council seeks payment at the:

- Planning Permit Stage, it must be made before the start of construction.
- Subdivision Permit Stage, it must be made before a statement of compliance is issued for the subdivision.

Payment of the Community Infrastructure Levy

No Community Infrastructure Levy applies to this DCP.



Deferral of Payment

The Collecting Agency may, at its discretion, agree for payment of a levy to be deferred to a later date, subject to the applicant entering into an agreement under section 173 of the Planning and Environment Act 1987 to pay the levy before a specified time or event.

6.4 DCP Charge Area

The Charge Areas for this DCP is the Croydon South Greyfield Precinct DCP Area as shown in Figure 2 of this document.

6.5 Exemptions

No land or development is exempt from this DCP unless exempt by Legislation or Ministerial Direction or Legal Agreement with Maroondah City Council or stated below.

The following development is exempt from this DCP:

- Land developed for a non-government school, as defined in Ministerial Direction on the Preparation and Content of Development Contributions Plans of 11 October 2016;
- Land developed for housing by or for the Department of Health and Human Services, as defined in Ministerial Direction on the Preparation and Content of Development Contributions Plans of 11 October 2016. This exemption does not apply to private dwellings developed by the Department of Health and Human Services or registered housing associations;
- Renovations or alterations to an existing building;
- Dwelling units that are replaced within a development are exempt. This exemption does not apply to net additional dwelling units created by the development;
- An extension to an existing building (other than a dwelling) that increases the floorspace of the building by 100 sqm or less;
- Construction of and upgrades to existing servicing infrastructure; and
- Individual properties may be exempt from DCP contributions or elements of it if an agreement (executed by section 173 of the Planning and Environment Act) has been entered into for the provision of works and / or land in lieu of DCP cash payment.
- This DCP does not apply to development within the activity centre located at the junction of Eastfield Road and Bayswater Road where land is zoned Commercial 1 Zone or Public Use Zone 6.



6.6 Funds Administration

Funds collected through development contributions will be held in a specific interest-bearing reserve account in accordance with the provisions of the Local Government Act 1989 (Part 3b section 46Q(1)(a)). All monies held in this account will be used solely for the provision of infrastructure as itemised in this DCP.

6.7 Funding the Gap

The funds received from DCP contributions will fund part of the cost of delivering infrastructure projects identified in the DCP. Under this DCP, it is estimated that:

- Maroondah City Council would be responsible for the funding approximately 57% of the cost of the works, or about \$221,700; and
- Developers would contribute approximately 43% of the cost of works, or about \$166,300 over a nominal 15 year period.

Council will source funds to cover the balance of the costs required to construct the items of infrastructure through other mechanisms such as Council rates.

6.8 Impact Mitigation

Impact mitigation conditions are development approvals for the recovery of any other costs incurred by the community, Council or other infrastructure providers as a result of the specific nature of development or from development departing from the planned sequence, density or usage pattern anticipated by the DCP. The impact mitigation conditions will be applied on a case by case basis to specific development projects in addition to relevant DCP levies.

6.9 Annual Reporting

Maroondah City Council will provide for regular monitoring and reporting of this DCP in accordance with Ministerial Direction on the Reporting Requirements for Development Contributions Plans of 11 October 2016.

Appendix C shows the template reporting tables in relation to the following directions:

- “A report must be prepared each financial year and given to the Minister for Planning within 3 months after the end of the financial year reported on.
- If the collecting agency or development agency is a municipal council, the report must be included in the report of operations contained in the council’s annual report prepared under the Local Government Act 1989.
- A collecting agency must report on: a) any infrastructure levy paid to it under Part 3B of the Act in a financial year in accordance with Table 1 in the Annexure; b) any land, works, services or facilities accepted by it in a financial year in accordance with Table 2 in the Annexure.



- If a development contributions plan is approved on or after 1 June 2016, a collecting agency must report on the total amount of infrastructure levies paid to it, the total amount of land, works, services or facilities accepted by it, and the total amount of infrastructure levies expended by it under Part 3B of the Act in accordance with Table 3 in the Annexure.
- A development agency must report on: a) its use of any land, works, services or facilities accepted as works-in-kind under section 46P of the Act; and b) the expenditure of any infrastructure levy paid to it under Part 3B of the Act; in accordance with Table 4 in the Annexure.”

6.10 DCP Review

The DCP will be reviewed on a four-year basis to ensure the general nature of the document is reasonably consistent with estimates of future development and infrastructure project needs and costs, but accepting that future conditions will invariably depart from the future estimates generated for the DCP to some extent.

Should the DCP significantly depart from the future estimates shown in this document, as defined by Maroondah City Council, Council will consider options to revise the DCP in full or part as deemed necessary.

6.11 DCP Projects Deemed Not Required

Should Council resolve not to proceed with any of the infrastructure projects listed in this DCP, the funds collected for these items will be used for the provision of additional works, services and facilities as approved by the Minister responsible for the Planning and Environment Act 1987, or will be refunded to owners of land subject to these DCP levies.



APPENDIX A: DEVELOPMENT CONDITIONS AND PROJECTIONS

Croydon South

- Dwellings at 2020: 160
- 60 lots are amalgamated for development
- 100 dwellings are retained to 2035 (no change)
- Assumes 60 single dwellings are demolished and replaced by 180 new dwellings*
 - First cycle of redevelopment: 5 x 4 lot development = 60 dwellings
 - Second cycle of redevelopment: 10 x 4 lot development = 120 dwellings
 - Total new development over 10 to 15 years = 180 dwellings
- Dwellings at 2035: 280

* Maroondah City Council Assumptions

Notes (Maroondah City Council):

- Lag time to achieve to 10 x 4 lot amalgamation is an assumption based on potential time for lot amalgamation.
- There are no proposed sunset or expiry clauses under any of the new and/or revised planning scheme provisions.
- The planning scheme amendment will be lodged before the end of the 2018/19 financial year and the new provisions are expected to be gazetted around January 2020.
- Based on pre-engagement activities by Maroondah City Council, there is a good level of interest in future implementation of the Greening the Greyfields principles.



APPENDIX B: COST ASSUMPTIONS

Maroondah City Council developed cost estimates for infrastructure projects required for the DCP Area. The cost estimates and the assumptions are shown in the table below.

Table 5: Infrastructure Cost Estimate: Croydon South Greyfield Precinct DCP Area

Item	Nature of Capital Works	Map Reference	Length (m)	Existing Width (m)	Proposed Width (m)	Area (sqm)	Unit Cost*	Estimated Cost
	Footpath (1.5 m wide)							
	Shared Path - Walking / Cycling Tracks (2.5 to 3m)	3	70.0	3.0	3.0		\$400	\$28,000
	WUSD Components (10%)	3						\$2,800
Sub-Total								\$30,800
	Pedestrian Crossing							
	Crossing Facilities							\$150,000
	WUSD Components (10%)	2						\$0
Sub-Total								\$150,000
	Pedestrian Bridge in the Southwest							\$200,000
Sub-Total								\$200,000
	Tree Planting - Trees 3m high, Grass (seeded), Grasses/shrubs tubestock							\$7,014
Sub-Total								\$7,014
Total Cost								\$387,814

*\$1m per km for Class 3 Road and \$400 per metre for walking shared paths

Source: Maroondah City Council 2019



APPENDIX C: ANNUAL REPORTING REQUIREMENTS

Ministerial Reporting Requirements as at 11 October 2016 are shown below.

Figure 4: Format of DCP Reporting Tables

Annexure MINISTERIAL REPORTING REQUIREMENTS

Table 1 – Total DCP levies received in [Insert Financial Year]

DCP name and year approved	Levies received in [Insert Year] financial year (\$)
Total	

Table 2 – DCP land, works, services or facilities accepted as works-in-kind in [Insert Financial Year]

DCP name and year approved	Project ID	Project description	Item purpose	Project value (\$)
Total				

Table 3 – Total DCP contributions received and expended to date (for DCPs approved after 1 June 2016)

DCP name and year approved	Total levies received (\$)	Total levies expended (\$)	Total works-in-kind accepted (\$)	Total DCP contributions received (levies and works-in-kind) (\$)
Total				

Table 4 – Land, works, services or facilities delivered in [Insert Financial Year] from DCP levies collected

Project description	Project ID	DCP name and year approved	DCP fund expended (\$)	Works-in-kind accepted (\$)	Council's contribution (\$)	Other contributions (\$)	Total project expenditure (\$)	Percentage of item delivered
Total								



Disclaimer

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This report and its attached appendices are based on estimates, assumptions and information provided by the Client or sourced and referenced from external sources by HillPDA. While we endeavour to check these estimates, assumptions and information, no warranty is given in relation to their reliability, feasibility, accuracy or reasonableness. HillPDA presents these estimates and assumptions as a basis for the Client's interpretation and analysis. With respect to forecasts, HillPDA does not present them as results that will actually be achieved. HillPDA relies upon the interpretation of the Client to judge for itself the likelihood of whether these projections can be achieved or not.

Due care has been taken to prepare the attached financial models from available information at the time of writing, however no responsibility can be or is accepted for errors or inaccuracies that may have occurred either with the programming or the resultant financial projections and their assumptions.

This report does not constitute a valuation of any property or interest in property. In preparing this report HillPDA has relied upon information concerning the subject property and/or proposed development provided by the Client and HillPDA has not independently verified this information except where noted in this report.

In relation to any valuation which is undertaken for a Managed Investment Scheme (as defined by the Managed Investments Act 1998) or for any lender that is subject to the provisions of the Managed Investments Act, the following clause applies:

This valuation is prepared on the assumption that the lender or addressee as referred to in this valuation report (and no other) may rely on the valuation for mortgage finance purposes and the lender has complied with its own lending guidelines as well as prudent finance industry lending practices, and has considered all prudent aspects of credit risk for any potential borrower, including the borrower's ability to service and repay any mortgage loan. Further, the valuation is prepared on the assumption that the lender is providing mortgage financing at a conservative and prudent loan to value ratio.

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**MELBOURNE**

Suite 114, 838 Collins Street

Docklands VIC 3008

t: +61 3 9629 1842

f: +61 3 9629 6315

e: melbourne@hillpda.com

SYDNEY

Level 3, 234 George Street

Sydney NSW 2000

GPO Box 2748 Sydney NSW 2001

t: +61 2 9252 8777

f: +61 2 9252 6077

e: sydney@hillpda.com

WWW.HILLPDA.COM

Council Plan 2017-2021

Priority Actions Progress Report



Progress report on priority actions (Year 4: Quarter 2, 2020-21) - As at 30 June 2021

Introduction



The Council Plan 2017-2021 is Maroondah City Council's key medium-term strategic document that sets key directions and priority actions to work towards the long-term community vision outlined in the refreshed *Maroondah 2040: Our future together* community vision.

The Council Plan plays a vital role in shaping Maroondah's future over a four year period. It identifies both challenges and opportunities for our community at local and regional level within the context of the community's long term Maroondah 2040 vision. It also forms the basis for Council to make decisions regarding resources and priorities in response to community needs and aspirations.

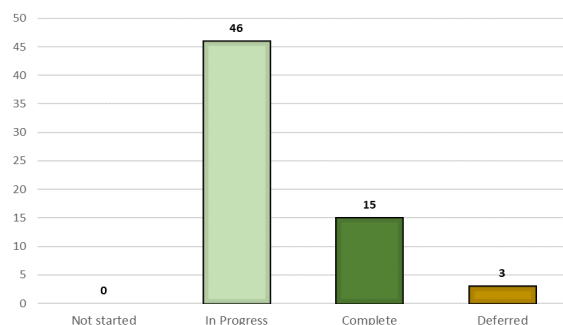
Each year, Council presents to the community an updated set of key directions and priority actions for implementing the four-year Council Plan. This helps to ensure that the Plan continues to be aligned with *Maroondah 2040: Our future together*, the community's long-term vision, and is responsive to community needs and expectations.

The Council Plan is implemented through a service delivery planning process, and outcomes are measured and reported regularly. This report identifies Council's progress in relation to the Council Plan Priority Actions for the 2020-21 financial year. Some actions span multiple years as identified in the Council Plan 2017-2021. Progress is identified as at **30 June 2021**.

The following status icons assist interpreting the progress in implementing the actions.:

- 😊 Priority action is currently on track and/or progressing as expected.
- 😞 Priority action is at risk of not being on track.
- 🚫 Priority action is currently not on track and/or not progressing as expected
- ✅ Priority action has been achieved
- ➡ Priority action has been deferred to another year

Summary of progress



	Overall	Corporate Services	Development & Amenity	Executive Office	Operations Infrastructure & Leisure	Strategy & Community
Not started	0	0	0	0	0	0
In Progress	46	6	14	2	8	16
Complete	15	3	5	1	2	4
Deferred	3	0	3	0	0	0
Total	64	9	22	3	10	20

Council Plan 2017-2021

Year 4: 2020-21 - Priority Actions

Progress Reporting - 30 June 2021



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
A safe, healthy and active community	1	Design and construct sporting/multipurpose pavilion redevelopments at HE Parker Reserve, Silcock Reserve, and Proclamation Park; and at Springfield and Ainslie Park	HE Parker Sporting Pavilion was completed in April 2020. The redevelopment of the Silcock Sporting Pavilion was completed in May 2021. Springfield Sporting Pavilion is currently under construction and due for completion in August 2021. Proclamation Park is currently under construction and is scheduled for completion in early 2022. Ainslie Park Pavilion redevelopment is currently in design with construction expected to commence in early 2022. Cheong Pavilion redevelopment is currently in design with construction expected to commence in early 2022.	In Progress	😊	2021-22	Operations Infrastructure & Leisure	Assets	Steve McIntosh
	2	Establish a regional cricket hub at the Jubilee Park sporting precinct	Successful Council advocacy to the Victorian Government resulted in \$2 million in funding for the redevelopment of the RO Spencer Pavilion at Jubilee Park. The RO Spencer Pavilion serves the Jubilee Sporting precinct and in particular the Russell Lucas Oval, which is a Premier Grade cricket ground. The \$3.5 million pavilion redevelopment project (Stage 1) will include improved accessibility including a new entrance along with connections to and from the existing ground floor and grandstand areas. RO Spencer Sporting Pavilion is currently in construction and is due for completion in August 2021. Further advocacy for Stage 2 of the precinct continues.	In Progress	😊	2021-22	Operations Infrastructure & Leisure	Assets	Steve McIntosh
	3	Undertake a strategic review of Maroondah Golf	To ensure golf in Maroondah is sustainable in the future, Council has undertaken a review of Maroondah Golf. The community consultation phase utilised the stage one review findings and community consultation results to guide the development of a Maroondah Golf Strategy, which was endorsed by the Council in July 2020.	Complete	✓	2021-22	Operations Infrastructure & Leisure	Leisure	Tim Cocks
	4	Plan and implement the Dorset Recreation Reserve and Eastfield Park Enhancement Plans and undertake staged redevelopment works	The Dorset Recreation Reserve enhancement plan has been endorsed by the Council, including the redevelopment of the existing pavilion, which will include female-friendly change rooms and amenities. The Australian Government has provided \$2 million towards the works. The facility will accommodate the Croydon City Arrows Soccer Club and the Australian Chin Community. Further to the Australian Government funding for the pavilion, the Victorian Government is contributing \$2 million towards Stage 1 of the enhancement plan, which includes the pavilion, two soccer pitches, lighting and carparking enhancements. Demolition of the old pavilion is now complete and the tender for the design and construction Head Contractor was awarded in May 2021 with construction now in progress. The civil enhancement works (pitches, carpark and landscaping) components design and construction Head Contract was awarded in June 2021 and construction is now in progress. The Pavilion works are expected to be completed in December 2021 and the remainder of the civil and enhancement works by April 2022.	In Progress	😊	2024-25	Operations Infrastructure & Leisure	Assets	Steve McIntosh

Council Plan 2017-2021

Year 4: 2020-21 - Priority Actions

Progress Reporting - 30 June 2021



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
A safe, healthy and active community	5	Develop a Maroondah Liveability and Wellbeing Strategy 2021-2031 (incorporating the Municipal Public Health Plan)	The current Maroondah Health and Wellbeing Strategy 2017-2021 is due to conclude in 2021 and will be replaced by the new Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031. Extensive background research and community consultation have been undertaken on a range of topics to inform the Strategy. Once finalised, the Maroondah Liveability Wellbeing and Resilience Strategy 2021-2031 will highlight the medium term health and wellbeing priorities for Council, including those associated with longer-term community recovery arising from the coronavirus (COVID19) pandemic, building upon the adopted Maroondah COVID19 Recovery Plan. In recent months, detailed consultation has been undertaken with a Community Panel over a series of sessions, input sought from four Council advisory Committees, and internal workshops were held with Council service areas. The Strategy is currently under development and will be finalised for CMT and Council review in the 2021/22 financial year, ahead of submission to the Minister for Health in October 2021, in accordance with the Public Health and Wellbeing Act 2008. Following adoption of the Strategy, an action plan will be developed to confirm Council's short term priorities in delivering on the Strategy.	In Progress	😊	2020-21	Strategy & Community	Integrated Planning	Grant Meyer
	6	Work with partners of Together for Equality and Respect (TFER): A Strategy to Prevent Violence Against Women in Melbourne East to prevent violence against women in Maroondah, including participation in the 16 Days of Activism Campaign	The 16 Days of Activism Against Gender-Based Violence is a global campaign which runs from 25 November 2020 (International Day for the Elimination of Violence Against Women) to 10 December 2020 (Human Rights Day). In the Eastern Metropolitan Region (EMR), the campaign is supported by partners of Together for Equality and Respect – the regional strategy for Preventing Violence Against Women. Council continued to support the 16 Days of Activism campaign in 2020/21 through the placement of billboards at six prominent locations in Maroondah. Each billboard displayed one of the campaign messages: 'Everyone deserves equality and respect' and 'Everyone deserves to feel safe'. The Billboards were in place from 23 November to 19 December 2020. A similar campaign is proposed for implementation in late 2021.	Complete	✓	2020-21	Strategy & Community	Integrated Planning	Grant Meyer
	7	Work in partnership to enhance the Maroondah Hoarding & Squalor website enabling it to become a state-wide resource	The Maroondah Hoarding and Squalor Network commenced in 2014 for agencies and community groups confronted with hoarding and squalor. The current website, while Maroondah focussed, is accessed by people from across Victoria. With funding from Outer East Primary Care Partnership, the website has now been updated to include coronavirus (COVID-19) related information.	In Progress	😊	2021-22	Development & Amenities	Health Local Laws & Emergency Management	Kirsten Jenkins
	8	Develop and deliver services in the Croydon Community Wellbeing Precinct	The transformation of the existing Croydon Civic Precinct into the Croydon Community Wellbeing Precinct will focus on delivering enhanced community spaces and functionality in relation to wellbeing facilities, family and children facilities, sport, recreation and cultural facilities, and open space. These combined elements, proposed to become integrated community hubs, will enhance the accessibility and connectivity for the community while adding to the cultural vibrancy of the Croydon Major Activity Centre.	In Progress	😊	2022-23	Strategy & Community	Community Services	Debra Styles

Council Plan 2017-2021

Year 4: 2020-21 - Priority Actions

Progress Reporting - 30 June 2021



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
A safe, healthy and active community	9	Implement Council's annual sports field improvement program	The sports field improvement program for 2020/21 focused on enhancements to playing fields at Silcock Reserve, which consist of two cricket ovals and four soccer pitches. Works have now been completed with clubs now utilising the grounds.	Complete	✓	2023-24	Operations Infrastructure & Leisure	Leisure	Tim Cocks
	10	Implement changes to emergency management legislation and outcomes of Local Government Victoria's Councils and Emergencies project	The Council and Emergencies Project is led by the Department of Environment, Land, Water and Planning (DELWP) through Local Government Victoria (LGV) and was developed to address a need identified by the sector and prioritised in the Victorian Emergency Management Strategic Action Plan. The project seeks to 'enhance the capability and capacity of Local Governments to meet their obligations in the management of emergencies'. While this project has been delayed due to the coronavirus (COVID-19) pandemic, consultation with local councils has started progressing on four key themes - Councils and Emergencies Phase Three; Secondary Impact Assessment; Recovery Toolkit; and Local Government Assurance.	In Progress	😊	2021-22	Development & Amenities	Health Local Laws & Emergency Management	Kirsten Jenkins
	11	Implement the changes that result from the reform of the Environment Protection Act	Implementation of changes to the Environment Protection Act have been postponed until 1 July 2021 to ease the burden on business, industries and community members due to impacts of coronavirus (COVID-19). In the interim, the Environment Protection Authority Victoria (EPA) will continue to regulate under the existing Environment Protection Act 1970.	Complete	✓	2020-21	Development & Amenities	Health Local Laws & Emergency Management	Kirsten Jenkins
A prosperous and learning community	12	Undertake a strategic review of shopping centres in Maroondah and develop a Maroondah Community Shopping Centre Strategy	The project scope for the Maroondah Shopping Centres Strategic Review was amended as part of the coronavirus (COVID-19) economic recovery planning to focus on short-term actions to improve amenity and activate 31 shopping centres across Maroondah. A further assessment of the comprehensive infrastructure audit undertaken in 2019/20 has informed the shopping centre capital works program for the next two years. 20-minute neighbourhood place activation projects have been successfully completed at the Croydon South and Ringwood East Neighbourhood Activity Centres and include cultural artwork, a 'pop-up' park, new laneway park and footpath and pedestrian crossing upgrades, in line with Victorian Government funding requirements.	In Progress	😊	2025-26	Strategy & Community	Business & Development	Chris Zidak
	13	Work in partnership to implement the Bayswater Business Precinct strategy to assist local businesses and promote investment attraction	This major initiative is a partnership with Knox and Yarra Ranges Councils to develop a strategic framework for the revitalisation of the Bayswater Business Precinct (BBP). The three Councils are working with key stakeholders, including local businesses, to attract future investment, maximise business performance and generate employment growth for the region. Work continues growing the usage of the Business to Business (B2B) social platform BBP Connect launched in mid-2020. The project has been successful in gaining funds and is working in partnership with the Victorian Government to develop a transformation strategy that will be completed early 2021-22. This Strategy will guide activities over the short, medium and long term. The design for the widening of Canterbury Road, part of Victoria's principal freight network, is progressing with the Victorian Government taking lead. Further consultation with businesses and the community is being undertaken to inform the final design.	In Progress	😊	2020-24	Strategy & Community	Business & Development	Chris Zidak

Council Plan 2017-2021

Year 4: 2020-21 - Priority Actions

Progress Reporting - 30 June 2021



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
A prosperous and learning community	14	Develop and promote the BizHub Co-Working Space	The BizHub Co-working Space is located within Realm and provides a flexible working space for local businesses on a permanent or casual basis. Coronavirus (COVID-19) restrictions saw the closure for normal activities and an online collaboration implemented to enable co-workers to remain connected with each other and the BizHub team. The Hub re-opened in late 2020 for permeant members only. The space is operating at capacity in line with its current COVIDSafe plan.	In Progress	😊	2023-24	Strategy & Community	Business & Development	Chris Zidak
	15	Plan and implement carparking improvements in the Ringwood Metropolitan Activity Centre and the Croydon Major Activity Centre	The review of the Ringwood and Croydon parking strategies has commenced with internal consultation underway. Both strategies will be completed later in 2023/24 following external community consultation and completion of the multi-deck carpark projects. Progress has been impacted by the coronavirus (COVID-19) pandemic.	In Progress	😊	2023-24	Development & Amenity	Engineering & Building Services	Andrew Taylor
	16	Work in partnership to facilitate appropriate development within the Ringwood Metropolitan Activity Centre and Croydon Major Activity Centre	While a number of activity centre projects were delayed as part of the COVID-19 business economic recovery planning and implementation, these projects will now recommence. These include design of an upgraded Maroondah Highway Boulevard, a Masterplan for the future development of Staley Gardens and a feasibility study for the upgrade of the Bond Street/New Street intersection. Works have progressed on pre-concept design options for the Croydon Community Wellbeing Precinct (CCWP), the Croydon Structure Plan and the Ringwood World War 1 Heritage Walk (in partnership with Ringwood and District Historical Society). Stakeholder engagement has continued with QIC, Ringwood East Traders Association and Croydon Main Street Traders Association, with support provided to these organisations both during COVID-19 and to facilitate place activation projects as restrictions have been eased. It is anticipated that further discussions with developers will occur as the market recovers post-COVID and once Amendment C130 is formally endorsed by the Minister for Planning.	In Progress	😊	2024-25	Strategy & Community	Business & Development	Chris Zidak
	17	As part of the Croydon Community Wellbeing Precinct development, plan and deliver the Croydon library integrated Customer Service Project	In late 2019, Council shifted its customer service presence from the former Civic Offices into the Croydon Library. This integration of customer service within the library will serve as a working model in preparation for the future new hub within the Croydon Community Wellbeing Precinct.	In Progress	😊	2024-25	Corporate Services	Revenue Property & Customer Service	Dale Muir
	18	Implement Better Business Approvals Project	The Better Approvals Project, which is a collaboration between Council and Small Business Victoria, aims to improve the small business customer experience when applying for business-related permits. The outcomes were launched in late July 2020 saw improved customer information on Council's website and the introduction of BizHub, to help navigate the process and provide general business support. The project has transitioned to operational status with the team continuing to identify improvements to the customer experience, internal processes and monitoring mechanisms.	In Progress	😊	2022-23	Strategy & Community	Business & Development	Chris Zidak

Council Plan 2017-2021

Year 4: 2020-21 - Priority Actions

Progress Reporting - 30 June 2021



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
A vibrant and culturally rich community	19	Design the Karralyka Centre redevelopment, and undertake staged redevelopment works	The design has commenced for the staged Karralyka redevelopment and works will continue over the next few years subject to funding. The proposed redevelopment will include a new entrance foyer, an additional function room, outdoor plaza space and improved accessibility. The Stage 1 contract works involving the renewal of the roof and heating, ventilation and air conditioning (HVAC) system are now complete. Stage 2 design of the new entrance foyer is in progress.	In Progress	😊	2022-23	Operations Infrastructure & Leisure	Assets	Steve McIntosh
	20	Implement the new Arts and Cultural Development Strategy 2020 - 2025	The Maroondah Arts and Cultural Development Strategy 2020-2025 was endorsed by Council in March 2020. The new strategy will guide and inform a range of arts and cultural activities over the next 5 years. A wide range of key directions is currently being implemented including public art priorities and art activation of neighbourhood centres. Since the endorsement of the Strategy, priorities for cultural recovery from the impacts of the pandemic have also been identified and implementation has commenced.	In Progress	😊	2021-22	Strategy & Community	Community Services	Debra Styles
A clean, green and sustainable community	21	Work in partnership to implement the Reimagining Tarralla Creek project	Council is working in partnership with Melbourne Water, Yarra Valley Water and the Department of Environment, Land, Water and Planning (DELWP) on the project design and construction delivery of the Reimagining Tarralla Creek project. The project aims to enhance life and liveability by working with the community to transform a two-kilometre section of Tarralla Creek into a reimagined open space and waterway. The section to be reimagined extends from Dorset Road to Eastfield Road, Croydon. The area will be enhanced by adopting contemporary urban design and landscaping ideas and incorporating suggestions from the community. Construction is now underway, with completion set for December 2021.	In Progress	😊	2021-22	Strategy & Community	Integrated Planning	Grant Meyer
	22	Complete the tender and implement contracts for waste collection, landfill and the receipt and sorting of recyclables	Council's Draft Waste, Litter and Resource Recovery Strategy 2020-2030 was placed on exhibition for feedback in February and March 2021. The Strategy provides a blueprint for how waste and litter will be managed over the next ten years. The waste collection and processing contracts which underpin the Strategy are being designed and a request for tender for these services will be sought by the end of 2021.	In Progress	😊	2021-22	Corporate Services	Finance & Governance	Tony Rocca
	23	Introduce the Maroondah Environmentally Sustainable Design Policy into the Maroondah Planning Scheme	Council exhibited a planning scheme amendment early in 2021. No objections were received and the amendment has been submitted to the Department of Environment, Land, Water and Planning (DELWP) prior to adoption by the Minister for Planning.	In Progress	😊	2020-21	Strategy & Community	Integrated Planning	Grant Meyer
	24	Undertake a review and update Council's Sustainability Strategy and Carbon Neutral Strategy	Background research into topics such as social sustainability, green economy and urban design has now been completed and shared with the Maroondah Environment Advisory Committee. These papers will now inform the preparation of an Issues and Options Discussion paper. It is anticipated this will be placed on exhibition for community feedback in August 2021. A review of the Carbon Neutral Strategy will commence later in 2021.	In Progress	😊	2021-22	Strategy & Community	Integrated Planning	Grant Meyer
	25	Implement an accelerated streetscape enhancement program, including a significant increase in tree planting	The streetscape enhancement program will continue in 2020/21 with significant tree planting.	In Progress	😊	2021-22	Operations Infrastructure & Leisure	Operations	Vincent King

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Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
An accessible and connected community	26	Complete the Lincoln Road upgrade, east of Dorset Road in Croydon	The second stage of the Lincoln Road upgrade works from Dornoch Court to Dorset Road was completed in October 2020. The works include reconstruction and widening of the road, kerb and channel, drainage upgrades, bicycle lanes, installation of street lighting, pedestrian operated signals at Mount View Parade and improvements to the service roads.	Complete	✓	2020-21	Development & Amenity	Engineering & Building Services	Andrew Taylor
	27	Undertake the renewal of New Street in Ringwood, including flood mitigation works, between Maroondah Highway and Sylvia Grove	The construction contract for the New Street road and drainage upgrade was awarded in August 2020 with construction commencing in October 2020. Works are continuing and expected to be completed in early 2021/22.	In Progress	😊	2021-22	Development & Amenity	Engineering & Building Services	Andrew Taylor
	28	Advocate for public transport improvements in the Bayswater Business Precinct	A Bayswater Business Precinct Transport Statement was endorsed by CMT on the 31 May 2021. Feedback has been provided on the draft Bayswater Business Precinct Transformation Strategy. ERG and ETC are developing advocacy policy and priorities for the forthcoming Federal and Victorian Elections, that will seek funding commitments for public and active transport improvements within the precinct.	In Progress	😊	2020-21	Strategy & Community	Integrated Planning	Grant Meyer
	29	Design and construct multi-level carparks in Croydon, Ringwood, Heathmont; and Heatherdale station	Council endorsed the Design and Construct contract for Devon Street Croydon in August 2020. Works commenced on-site in October 2020 and the expected completion date is scheduled for October 2021. Activity Centre car parks in Ringwood (Bedford Road) and Heathmont (Canterbury Road) are currently in the initial phases of community consultation and design with construction expected to commence in late 2021. A feasibility study has been undertaken for a suitable location for a new Activity Centre carpark in Heatherdale.	In Progress	😊	2021-22	Operations Infrastructure & Leisure	Assets	Steve McIntosh
	30	Undertake improvement works of the carpark at McAlpin Reserve Ringwood North	Modifications will be carried out to the McAlpin Reserve carpark to improve the functionality, provide further accessible carparking and create a new sealed pathway from Wonga Road to the reserve's internal pathways. Works were completed in June 2021.	Complete	✓	2021-22	Development & Amenity	Engineering & Building Services	Andrew Taylor
	31	Advocate to the Australian and Victorian Government for provision of new and upgraded major transportation infrastructure in Maroondah; including freeway connections, upgrade to arterial roads and intersections and major public transport enhancements	Council continues to advocate to Victorian and Federal Members and Ministers for a range of key priority transportation projects..	In Progress	😊	2020-21	Executive Office	Communications & Engagement	Sherryn Dunshea
	32	Deliver an expanded footpath construction program	During 2020/21, Council will continue the implementation of its footpath construction program to provide improved pedestrian safety. The program for 2020/21 comprises works at: New Street (100 New Street to Sylvia Grove); Towerhill Drive (Wonga Road to Frederic Drive); Tunbury Avenue (Towerhill Drive to Major Street); Major Street (Wonga Road to Tunbury Avenue); Holyrood Crescent (Stonington Place to Towerhill Drive); Patterson Street (Eastfield Road to Fairview Avenue); Eastfield Road (Bayswater Road to Railway Avenue); Seares Drive (Maroondah Highway to Old Lilydale Road); Ian Avenue (Holland Road to Seares Drive); Gardini Avenue (Greenwood Avenue to Thomas Street); Ireland Street (City Road to Reilly Street); and Bellbird Court (Wantirna Road to Clarke Drive). All projects in 2020/21 program were successfully completed.	In Progress	😊	2024-25	Development & Amenity	Engineering & Building Services	Andrew Taylor

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Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
An accessible and connected community	33	Undertake carpark improvement works at Hughes Park in Croydon North; Merrindale Shopping Centre in Croydon South; and Ainslie Park in Croydon	A review of the Ringwood and Croydon parking strategies has commenced with internal consultation underway. Both strategies are expected to be completed in 2021/22 following external community consultation.	In Progress	😊	2021-22	Development & Amenity	Engineering & Building Services	Andrew Taylor
	34	Implement the Maroondah Carparking Framework action plan	Council has continued to implement the Maroondah Carparking Framework in 2020/21. The Framework will provide greater consistency to Council's approach to planning parking, resolving issues, applying restrictions and issuing of parking permits throughout the municipality. Activities in 2020/21 have included parking guidelines for specific land use areas; enhancing traffic safety; increasing the use of sustainable transport modes; developing a Maroondah car share policy; adopting a best practice approach to dealing with parking complaints and safety concerns; reviewing the Ringwood and Croydon Activity Centre Parking Strategies; reviewing the parking management strategy around Maroondah Hospital, and addressing overflow parking issues across the municipality.	In Progress	😊	2022-23	Development & Amenity	Engineering & Building Services	Andrew Taylor
	35	Undertake road renewal works for Caroline Street in Ringwood; Emerald Street in Ringwood; and Norton Road in Croydon	Planned road renewal works for Emerald Street in Ringwood and Norton Road in Croydon were deferred due to the impacts of the coronavirus (COVID-19) pandemic.	Deferred	➔	2022-23	Development & Amenity	Engineering & Building Services	Andrew Taylor
	36	Work in partnership to implement intersection improvement works at the corner of Reilly Street and Wantirna Road in Ringwood; and Plymouth Road and Kirtain Drive in Croydon	Council has continued to work in partnership with VicRoads on the development of design and community consultation for improvement works at the intersection of Reilly Street and Wantirna Road, Ringwood; and Plymouth Road and Kirtain Drive, Croydon. VicRoads has advised that the works are out for tender with an expected commencement date of August 2021.	In Progress	😊	2021-22	Development & Amenity	Engineering & Building Services	Andrew Taylor
An attractive, thriving and well built community	37	Continue the upgrade of drainage, including flood mitigation works in Acacia Court catchment in Ringwood; Power Street catchment in Croydon North; and Scenic Avenue catchment in Ringwood East	The design of the next stage of the Scenic Avenue upgrade was completed in 2019/20, with construction deferred until 2021/22 due to coronavirus (COVID-19) budget implications.	Deferred	➔	2021-22	Development & Amenity	Engineering & Building Services	Andrew Taylor
	38	Implement the Greening the Greyfields project in partnership with stakeholders to facilitate a sustainable approach to urban redevelopment in identified residential precincts	The exhibition of two planning scheme amendments that seek to introduce and enable an alternative form of precinct redevelopment was undertaken early in 2021. Submissions on the two planning scheme amendments were heard by an independent Planning Panel at the end of June. The Planning Panel will now prepare a report with recommendations on how to progress the two amendments.	In Progress	😊	2021-22	Strategy & Community	Integrated Planning	Grant Meyer
	39	Develop a new Croydon Structure Plan (including urban design guidelines) and commence preparation of a planning scheme amendment to incorporate the policy into the Maroondah Planning Scheme	The Croydon Structure Plan was adopted by Council in 2006 and has successfully influenced the function and form of this Major Activity Centre. During 2020/21, Council undertook background research into the issues facing Croydon and have since undertaken public consultation on the issues and options. The feedback received will now inform the development of the draft Croydon Structure Plan, with community feedback to be sought later in 2021.	In Progress	😊	2021-22	Strategy & Community	Integrated Planning	Grant Meyer

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Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
An attractive, thriving and well built community	40	Undertake the staged redevelopment of the Croydon Community Wellbeing Precinct	The transformation of the existing Croydon Civic Precinct into the Croydon Community Wellbeing Precinct (CCWP) will focus on delivering enhanced community spaces and functionality in relation to wellbeing facilities, family and children facilities, sport and recreation facilities, and open space. These combined elements, proposed to become integrated community hubs, will also enhance the accessibility and connectivity for the community. The CCWP Masterplan was endorsed by Council in July 2020 and works will now commence in early 2021 for concept design elements of community Hub A, which will involve consultation with current user groups and stakeholders and also include further community consultation throughout 2021. Works have also commenced on Community Hub B (former Croydon Civic building) with the first of the community groups (Kinder and Occasional Care) commencing operations from term 1 in 2021. The remainder of the community groups will be moving in through stages during early 2022.	In Progress	😊	2024-25	Operations Infrastructure & Leisure	Assets	Steve McIntosh
	41	Develop and implement the Flood Mapping Communications Plan	A Flood Mapping Communications Plan has been finalised and has commenced. A number of flood mitigation specific project actions have been included in the adopted Council Plan 2021-2025.	Complete	✓	2021-22	Development & Amenity	Engineering & Building Services	Andrew Taylor
	42	Develop and commence implementation of priority open space and public realm enhancement plans	During 2020/21, work has continued on the Croydon Community Wellbeing Precinct Masterplan, completion of the Wyreana Heritage Masterplan and commencement of the Jubilee Park Enhancement Plan, along with the Eastfield Park and Ainslie Park Enhancement Plans. These plans are intended to ensure our community spaces meet evolving community needs.	In Progress	😊	2020-21	Operations Infrastructure & Leisure	Assets	Steve McIntosh
	43	Implement the new Ringwood Metropolitan Activity Centre Masterplan into the Maroondah Planning Scheme	The Ringwood Metropolitan Activity Centre Masterplan was adopted by Council in late 2018. The directions and objectives of the Masterplan, which seek to reinforce Ringwood as the principal retail, commercial, community, entertainment and employment focal point of the region. Council has prepared Amendment C130 to implement the objectives and strategies of the Masterplan into the Maroondah Planning Scheme through the application of local policy, zones and overlays. Following a Panel Hearing for the Amendment C130 in July 2020, Council resolved to adopt the Amendment on 14 December 2020. This Amendment has now been submitted to the Minister for Planning for formal consideration. Parallel work is also underway to develop a Developer Contributions Plan to help fund the infrastructure needed to support the increased number of residents, workers and visitors.	In Progress	😊	2020-21	Development & Amenity	Statutory Planning	Angela Kechich
	44	Work in partnership to develop flood mitigation solutions for the central Croydon area	Development of flood mitigation solutions for the central Croydon area has continued in 2020/21. A flood mitigation works prioritisation framework and works program is under development.	In Progress	😊	2021-22	Development & Amenity	Engineering & Building Services	Andrew Taylor
	45	Deliver Council's drainage improvement program and drainage flood mitigation program	The delivery of the Council's drainage improvement program and drainage flood mitigation program for 2020/21 year is complete.	In Progress	😊	2024-25	Development & Amenity	Engineering & Building Services	Andrew Taylor

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Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
An attractive, thriving and well built community	46	Implement the results of the Neighbourhood Character and Vegetation Reviews	The Neighbourhood Character Study review report was adopted by Council 'in principle' in August 2020. Prior to the preparation of a planning scheme amendment to include the neighbourhood character work into the Maroondah Planning Scheme, the Victorian Government require Council to prepare a Residential Development Framework. Work has commenced on this framework. The Vegetation Review culminated in the Maroondah Vegetation Strategy 2020-2030, adopted by Council in March 2020, and actions in the strategy will be implemented across Council in 2020/21. A key action is the development of an 'Opportunities Map' that will identify the best locations for adding vegetation to the Maroondah landscape to improve liveability and encourage more nature throughout Maroondah. This report will be completed in August 2021. Work will then be undertaken to develop an action plan to implement the findings of the report.	In Progress	😊	2022-23	Strategy & Community	Integrated Planning	Grant Meyer
	47	Monitor the National Disability Insurance Scheme and My Aged Care reform agenda and implement transitional arrangements for relevant areas of Council service delivery	Transition arrangements for NDIS are completed and demand from Maroondah community members remains high for information, support and advocacy. The positive impact has been demonstrated through a Statewide Award presented to Council's NDIS Coordinator. Australian Government extensions have been finalised for assessment and other services including delivered meals, social support and occupational therapy until 2022. Aged Care Royal Commission recommendations have been handed down with a response due from the Australian Government in May 2021.	In Progress	😊	2021-22	Strategy & Community	Community Services	Debra Styles
An inclusive and diverse community	48	Continue implementation of Council's Corporate Volunteering Program that recruits, promotes and manages volunteers who support the provision of services and community activities	Council has continued to implement its volunteering and student placement programs during 2020/21 noting there have been a number of impacts due to the coronavirus (COVID-19) pandemic. These programs provide opportunities for volunteers and students to support the wider community. Council's volunteers assist with programs such as Meals on Wheels, Maroondah's Disability Advisory Committee, maintaining our bushland and reserves, arts and cultural programs and community gardens. Council's Work Experience Program is offered across all areas of Council and provides an opportunity for students to learn and give back to the community. Following significant disruptions attributable to COVID-19 and employee turnover and financial impacts, a new Volunteers and Placements' Advisor has been appointed who will play a critical role in advancing Councils volunteering and student placement programs and activities.	In Progress	😊	2024-25	Corporate Services	Workplace People & Culture	Stephen Bishop

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Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
An inclusive and diverse community	49	Develop and commence implementation of the Disability Policy and Action Plan 2019-2021	Council adopted a new Disability Policy and Action Plan 2019-2021 in April 2019. The Action Plan incorporates a range of initiatives across the breadth of Council operations to remove barriers to discrimination and meet the legislative obligations for people with disabilities, their families and carers. A range of actions were undertaken by Council during 2020/21 across themes of social and economic inclusion, services and information, design, infrastructure and transport, and advocacy and leadership. Highlights included securing a \$900k external grant to support implementation of the Porn is not the Norm project, supporting the development and launch of a Sensory Room at Eastland, and an engagement session held during the coronavirus (COVID-19) pandemic in August 2021 involving local carers and the Parliamentary Secretary for Disability. Council has also commenced undertaking background research and community consultation ahead of developing the next Disability Action Plan to be finalised in 2021/22.	Complete	✓	2020-21	Strategy & Community	Integrated Planning	Grant Meyer
	50	Commence development of a Children and Families Strategy	Following completion of extensive community consultation with children, young people, parents, carers and school staff, a detailed analysis was undertaken to inform Council's new Children and Families Strategy and Action Plan, and the new Action Plan for Council's existing Youth Strategy. The Children and Families Strategy was adopted by Council in August 2020. Action plans for both the Children and Families Strategy and Youth Strategy are finalised, and will be presented at a Councillor briefing in July 2021.	Complete	✓	2020-21	Strategy & Community	Community Services	Debra Styles
A well governed and empowered community	51	Develop a new Customer Service Strategy that will continue to advance Council's commitment to be highly responsive and customer focused	Council's new Customer Service Strategy has been completed. Consultation with Management Group and key service partners has delivered a series of cross council priority actions and projects that will showcase Maroondah's ongoing commitment to delivering high level customer service across a diverse range of services and facilities.	Complete	✓	2020-21	Corporate Services	Revenue Property & Customer Service	Dale Muir
	52	Develop and implement a COVID-19 community emergency relief referral process	As part of Council's emergency response to the coronavirus (COVID-19) pandemic, a local relief and referral system has been implemented to solidify partnerships with local relief agencies to ensure services to vulnerable people and groups continue despite restrictions. This referral process has been now expanded to include practical and emotional support through the MaroondahConnect initiative.	Complete	✓	2020-21	Development & Amenity	Health Local Laws & Emergency Management	Kirsten Jenkins
	53	Develop and implement a COVID-19 Recovery Plan (including social and economic recovery initiatives), following community consultation and engagement	Maroondah COVID-19 Recovery Plan was adopted by Council in February 2021. Informed by extensive community and stakeholder consultation, the Plan highlights over 70 initiatives that to work towards the desired social and economic recovery outcomes for the Maroondah community.	In Progress	😊	2021-22	Development & Amenity	Health Local Laws & Emergency Management	Kirsten Jenkins
	54	Advocate on key local issues in the lead up to the Victorian and Australian Government elections in 2022	Council will continue to advocate both levels of Government to seek support and funding to enable the delivery of key infrastructure projects and services for the Maroondah community.	In Progress	😊	2022-23	Executive Office	Communications & Engagement	Sherryn Dunshea

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Progress Reporting - 30 June 2021



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
A well governed and empowered community	55	Implement the new <i>Local Government Act 2020</i> following its enactment	The new Local Government Act 2020 is being implemented in four transitional stages, during which time it will co-exist with many of the provisions within the former Local Government Act 1989, up until 1 July 2021. The first phase of reforms took effect on 6 April 2020, which put in place these governance principles that provide the foundation framework for the new Act. The new Act requires Council to adopt specific policies within set timeframes within 2020/21 and beyond. Some of the more recent documents completed in accordance with the Act requirements include the four year Budget, Council Plan, Long Term Financial Plan and the Revenue and Rating Plan.	In Progress	😊	2022-23	Corporate Services	Finance & Governance	Tony Rocca
	56	Following the Council election prepare a new Council Plan 2021-2025	During 2020/21, Council worked with the Maroondah community and elected representatives to prepare a new Council Plan for the 2021-2025 period. This document forms Council's medium-term plan in responding to the aspirations and outcomes arising from the community vision identified in the revised Maroondah 2040: Our future together. A Deliberative Panel was held in February and March 2021 involving 40 community members to inform the development of the Council Plan 2021-2025. Following a period of public exhibition in May/June 2021, the Council Plan 2021-2025 was adopted by Council on 28 June 2021.	Complete	✓	2020-21	Strategy & Community	Integrated Planning	Grant Meyer
	57	Progress Council's digital transformation that enables innovation and improved customer service delivery models including access to information, engagement and online payments	Council's digital services transformation is driven by three key business drivers: (1) the effective mobilisation of employees to support transition arrangements into new facilities, (2) continued core service delivery to the community during the current COVID-19 pandemic, and (3) increased disaster response and business continuity process capabilities. A broad range of projects is currently in progress to support the sustainable delivery of these outcomes. A key scope of work completed was the development and adoption of an IT Strategy that underpins the Council's core service delivery to the community and ensures future initiatives are closely aligned with the organisations identified objectives. One key initiative currently in progress is the redevelopment of Council's corporate Wide Area Networks and Local Area Networks (WAN/LAN). This will deliver a contemporary and best practice WAN/LAN that provides Council with greater bandwidth and capacity between all Council sites. Additionally, this will provide core service redundancy, and critical connectivity to Council's cloud-based datacentres, ensuring Council can continue to provide and deliver core services to the community in a timely and effective manner and contributing to high levels of satisfaction with Council's customer service, even in times of disaster, emergency response and/or business continuity through the additional capabilities and resilience that mobile computing can provide.	In Progress	😊	2024-25	Corporate Services	Information Technology	Les Schneider
	58	Identify and implement additional ways of providing digital services associated with planning permits that will improve the overall customer experience	This project has commenced and involves considering the ability for customers to lodge plans and documents for endorsement via the Council's online portal, method of mail delivery to the community and lodgement of further Information online. New processes to improve the existing digital planning process will allow Council Officers and the community to benefit from improved process efficiencies. Processes implemented over the last 12 months include online lodgements of pre applications and use of a mail house for delivery of mail to the community.	In Progress	😊	2020-21	Development & Amenities	Statutory Planning	Angela Kechich

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Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
	59	Develop and implement the Workforce People and Culture Plan 2021-2025 that provides a road map for the development, implementation, review and measurement of services, activities and systems that enable the organisation to deliver exceptional results	In 2020/21, Council has continued the development of a new Workforce People and Culture Plan Strategy for the 2021-2025 period. Key areas of focus have included the strategic alignment of workplace people and culture strategies with Council objectives; strategic workforce planning; investing in workforce skills and competencies; improving organisational efficiency and effectiveness, and effectively managing a diverse and multi-generational workforce. Structured consultation sessions have been held with all Service Area Managers in order to identify and assess contemporary issues; anticipated strategic issues during the next 5 year period; organisational interdependencies; and potential strategic themes. Work is underway with a view to finalising the strategy and plan and associated documentation. Additional targeted Learning and development sessions have been facilitated via Swinburne University specifically in response to needs and opportunities as identified via the strategic managerial consultation processes e.g project management; negotiation; presentation skills; leader as a coach.	In Progress	😊	2021-25	Corporate Services	Workplace People & Culture	Stephen Bishop

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Year 4: 2020-21 - Priority Actions

Progress Reporting - 30 June 2021



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area	Responsible Manager
A well governed and empowered community	60	Advocate for Maroondah to become a "Smart City"	The term 'smart cities' has emerged in recent years to describe the transformative effect modern technology is having on the way urban infrastructure is used, operated and managed. Council commenced a 12-month Smart City pilot project in June 2020. The pilot includes the installation of two gateways and three types of LoRaWAN Internet of Things (IoT) smart sensors fitted to a range of community assets to capture real-time data about capacity and usage. The sensors include: a bin sensor to monitor usage and capacity, a carpark sensor to monitor the usage, and people counters to monitor visits and the duration of visits. It is anticipated that the pilot will demonstrate how Council can better: collect real-time data about asset capacity and use, identify usage patterns and trends for improved asset efficiency and service provision, advocate for community needs and interests based on data findings and community feedback, and promote evidence-based, transparent decision making.	In Progress	😊	2022-23	Development & Amenity	Engineering & Building Services	Andrew Taylor
	61	Develop and implement a risk management approach to public health operations that will improve effectiveness of operations	The project to develop and implement a risk management approach to public health operations has been delayed due to the increased focus on COVID-19 related priorities for the Community Health team.	Deferred	➔	2021/22	Development & Amenity	Health Local Laws & Emergency Management	Kirsten Jenkins
	62	Work in partnership with the Victorian Electoral Commission to coordinate a Council Election in October 2020 for the 2020-2024 period	Council has entered into a new contract with the Victorian Electoral Commission (VEC) in order to conduct the elections for Council in October 2020 in order to ensure compliance with the Local Government Act 2020 and Regulations.	Complete	✓	2020-21	Corporate Services	Finance & Governance	Tony Rocca
	63	Implement the Council Caretaker Policy for the Council election in October 2020 and transition to the new Council following the election	In the lead up to Local Government elections, the Victorian Local Government sector adopts an election period mode (or caretaker mode) to avoid actions and decisions that may be interpreted as influencing voters or binding an incoming Council. Specific provisions have been incorporated into the Local Government Act (1989) and Local Government Act (2020) which prohibit Council making major policy decisions or publishing or distributing electoral matter during the election period. Maroondah City Council is committed to the principle of fair and democratic elections and has adopted the Election Period Policy (2020) at the Council Meeting held on Monday 31 August 2020. This policy was implemented ahead of and during the 2020 Council Election held on 24 October 2020. Transition of the new Council is completed, including the program of induction activities as prescribed by the Local Government Act (2020) (noted at the April 2021 Council Meeting).	Complete	✓	2020-21	Executive Office	Communications & Engagement	Sherryn Dunshea
	64	Review and update Council's Business Continuity Plan to enable Council to continue to provide key services to the community in the event of a disaster	As part of its risk management program, Council will conduct a test of the Business Continuity Plan to ensure its risk mitigation strategies are effective and that Council will be able to continue to provide key services to the community in the event of a disaster. This was tested throughout the pandemic and how we managed opening and closing Council facilities, as well as in the case of the storm events faced by the municipality.	Complete	✓	2020-21	Corporate Services	Finance & Governance	Tony Rocca
	65	Package Council's wide range of integrity policies, action plans and processes into a comprehensive Integrity Framework to deliver high ethical standards organisation wide	Council will be implementing its integrity framework to ensure fraud and corruption controls are as effective as possible.	In Progress	😊	2022-23	Corporate Services	Finance & Governance	Tony Rocca

Local Government Performance Reporting Framework 2020/21 Reporting Year







SERVICE PERFORMANCE INDICATOR RESULTS - 2020/21 (1 July 2020 – 30 June 2021)

Introduction

The Local Government Performance Reporting Framework (LGPRF) is a key initiative to improve the transparency and accountability of council performance to ratepayers and to provide a more meaningful set of information to the public. The framework is made up of a range of performance measures and a governance and management checklist items which together build a comprehensive picture of council performance.

The following report provides the prescribed Local Government Performance Reporting Framework service performance indicator results for the 2020/21 financial year.

The following status icons may assist in interpreting these service performance results

	Result is currently on track / progressing as expected / within expected range for the reporting period
	Result is neutral / yet to be finalised / being monitored
	Result is currently not on track / not progressing as expected / outside expected range for the reporting period
	Result not available / New measure with no comparison available



Animal Management

Provision of animal management and responsible pet ownership services to the community including monitoring, registration, enforcement and education

Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Timeliness Time taken to action animal requests	Number of days taken to action animal requests <i>Expected range: 1 to 10 days</i>	1.5 days	1.02 days	1.02 days	This measure relates to the average number of days between the receipt and the first response action for all animal management requests. There has been a slight increase in the time taken to action customer service requests due to the ongoing nature and complexity of the incoming requests, however requests were still actioned on average within 2 days.	
Service standard Animals reclaimed	% of collected animals reclaimed <i>Expected range: 30% to 90%</i>	48.2%	62.55%	76.87%	This measure considers the percentage of collected registrable animals reclaimed under the <i>Domestic Animals Act 1994</i> . There has been a decrease in animals reclaimed compared to the previous financial year which is attributed to the overall increase in the number of impounds, including the high volume of unowned kittens surrendered during this period.	
Service cost Cost of animal management service	\$ direct cost of the animal management service per registered animal <i>Expected range: \$3 - \$40</i>	\$4.20	\$4.03	\$5.49	This measure captures the direct cost of the animal management service per registrable animal under the <i>Domestic Animals Act 1994</i> . The increase in cost is mostly attributed to a previously vacant salaried position being filled during the year.	
Health and safety Animal management prosecutions	No of prosecutions <i>Expected range: 50% - 200%</i>	No prosecutions	100%	N/A	This measure captures the percentage of successful animal management prosecutions under the <i>Domestic Animals Act 1994</i> . This measure has changed to a	




					percentage value instead of a numeric value. The number of successful prosecutions remains low due to delays in processing infringements. Animal prosecutions cannot be controlled by Council and will arise as matters progress through the lifecycle of an infringement, or as matters such as dog attacks are reported and are taken to court. The Chief Magistrate has also set a 20-week lag time for matters to be lodged at court and Council are working through a backlog of matters currently.
Service standards					
	% of animals rehomed				
<i>Animals rehomed</i>	<i>Expected range: 20% to 80%</i>				
	44.01%	51.90%	N/A		This measure considers the percentage of collected registrable animals under the <i>Domestic Animals Act 1994</i> that are rehomed. The decrease in animals rehomed is attributed to more residents returning to the workplace after the easing of coronavirus (COVID-19) restrictions and not being home to be reunited with their animals.





Aquatic Facilities

Provision of indoor and outdoor aquatic facilities to the community and visitors for wellbeing, water safety, sport and recreation

Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Service standard Health inspections of aquatic facilities	Number of health inspections per Council aquatic facility <i>Expected range: 1 to 4 inspections</i>	2 inspections	2 inspections	3 inspections	From 1 January 2021, aquatic facilities were required to be registered with Council. Inspections are carried out by Council's Community Health team on each aquatic facility annually with a follow up inspection if required. Health inspections are tracking as expected with inspections not scheduled earlier than Q3 and Q4 of the 2021 calendar year.	
Utilisation Utilisation of aquatic facilities	Number of visits to aquatic facilities per head of municipal population <i>Expected range: 1 to 10 visits</i>	3.34 visits	7.57	10.11 visits	The municipality has three Council-owned and operated aquatic facilities. The 2020/21 period faced a number of challenges including frequent capacity restrictions and facility closures as a result of the coronavirus (COVID-19) pandemic.	
Service cost Cost of aquatic facilities	\$ direct cost less any income received of providing aquatic facilities per visit <i>Expected range: \$0 to \$30</i>	\$5.70	\$0.81	\$0.39	This measure considers the overall cost to Council of running its aquatic facilities less revenue received. Due to the significant impacts on utilisation of aquatic facilities as a result of coronavirus (COVID-19) capacity restrictions and facility closures, the cost per visit also increased considerably.	



Food Safety

Provision of food safety services to the community including registrations, education, monitoring, inspections and compliance

Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Timeliness Time taken to action food complaints	Number of days taken to action food complaints <i>Expected range: 1 to 10 days</i>	1.42 days (calendar year)	2.01 days	1.24 days	The indicator measures the average number of days taken for Council to respond to food complaints from receipt to first response action. Data shown is for the 2021 calendar year to align with reporting to the Department of Health and Human Services (DHHS). Council have put in place a number of steps to ensure that wherever possible, the customer request is addressed within a day.	
Service standard Food safety assessments	% of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment <i>Expected range: 50% to 120%</i>	23.19% (calendar year)	100%	100%	This measure relates to the percentage of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment. Data shown is for the 2021 calendar year to align with reporting to the Department of Health and Human Services (DHHS). The percentage of food safety assessments has decreased due to staffing vacancies during the year.	
Service cost Cost of food safety service	\$ direct cost of the food safety service per registered food premises <i>Expected range: \$300 to \$1,200</i>	\$599.36 (financial year)	\$690.11	\$689.36	This measure captures the direct cost of providing food safety services per food premises. The direct cost of food safety service has decreased from the prior year due to an increase in the overall number of food premises. The cost of food safety services has decreased due to the number of food premises increasing bringing the overall costs per premises down and a reduction in salaries related to employee turnover	

Health and safety					and the inability to fill contract positions.
Critical and major non-compliance notifications	% of critical and major non-compliance outcome notifications that are followed up by council <i>Expected range: 60% to 100%</i>	89.13% (calendar year)	100%	99.06%	This indicator measures the percentage of critical and major non-compliance outcome notifications that are followed up by Council. Council aims to respond to 100% of these notifications. Data shown is for the 2020 calendar year to align with reporting to the Department of Health and Human Services (DHHS). The percentage of critical and major non-compliance notifications followed up appears lower than previous years, however these follow up visits are not due until July 2021 and will be reflected in 2021/22 reporting.



Governance

Provision of good governance to the community including making and implementing decisions with reference to community engagement, policy frameworks and agreed practice

Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Transparency Council resolutions at meetings closed to the public	% of Council resolutions made at meetings closed to the public <i>Expected range: 0% to 30%</i>	13.13%	6.59%	8.52%	This indicator measures the percentage of Council resolutions made at an ordinary or special Council meeting, or at a meeting of a special committee consisting only of Councillors, closed to the public under Section 89(2) of the <i>Local Government Act 1989</i> . The increase in decisions made closed to the public is a result of an increase in tender evaluation recommendations which are considered confidential "in-	



Governance

Provision of good governance to the community including making and implementing decisions with reference to community engagement, policy frameworks and agreed practice

Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Consultation and engagement	Satisfaction rating out of 100 <i>Expected range: 40 to 70</i>				camera" decisions made at Council meetings.	
Satisfaction with community consultation and engagement		55	56	58	The Local Government Community Satisfaction Survey is conducted by the Department of Environment, Land, Water and Planning (DELWP) on behalf of Council. A total of 400 local residents and ratepayers within the municipality over 18 years of age are selected at random to participate. The survey asks the respondent to rate the performance of Council in relation to community consultation and engagement. This particular satisfaction rating slightly decreased in 2020/21.	
Attendance	% of Council attendance at ordinary and special Council meetings <i>Expected range: 80% to 100%</i>				Each year, a range of ordinary and special meetings of Council are held. This indicator measures the overall attendance levels for these meetings. The percentage of attendance at Council meetings increased when compared to 2019/20 when extended coronavirus (COVID-19) restrictions were in place.	
Council attendance at Council meetings		92.86% attendance	85.47%	88.89%		
Service cost	\$ direct cost of the governance service per councillor <i>Expected range: \$30,000 to \$80,000</i>				This measure captures the direct cost of delivering the governance service per elected representative. There was a slight decrease in the direct cost of the governance service in 2020/21 due to a reduction of	
Cost of elected representation		\$46,640	\$47,451	\$48,960		



Governance



Provision of good governance to the community including making and implementing decisions with reference to community engagement, policy frameworks and agreed practice



Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Decision making	Satisfaction rating out of 100 <i>Expected range: 40 to 70</i>				expenditure allowances during coronavirus (COVID-19) restrictions.	
Satisfaction with Council decisions		60	59	62	The Local Government Community Satisfaction Survey is conducted by the Department of Environment, Land, Water and Planning (DELWP) on behalf of Council. A total of 400 local residents and ratepayers within the municipality over 18 years of age are selected at random to participate. The survey asks the respondent to rate the performance of Council in relation to its decision making. This particular satisfaction rating slightly increased in 2020/21.	



Libraries

Provision of print and digital based resources to the community in a variety of formats including collection services, e-services, research tools and interactive learning programs

Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Utilisation	Number of physical library collection item loans per library collection item <i>Expected range: 1 to 9 items</i>				Maroondah is a member of the Eastern Regional Libraries Corporation, which is a co-operative venture serving three outer eastern metropolitan councils. These results relate to two libraries in the Maroondah municipality, which are located in Croydon and Ringwood (Realm). The decrease in physical library collection usage is attributed to the recent social distancing restrictions and library closures due to coronavirus (COVID-19), capped amounts of people in spaces and limited outreach activities.	
Physical library collection usage		4.97 loans	9.15 loans	10.47 loans		
Resource standard	% of recently purchased library collection that has been purchased in the last 5 years <i>Expected range: 40% to 90%</i>				This measure refers to the percentage of the library collection that has been purchased in the last five years. There was an increase in the proportion of the library collection purchased in 2020/21 due to a backlog of orders following easing of coronavirus (COVID-19) restrictions and a methodical review process carried out to remove old items in preparation for the new Library Management	
Recently purchased library collection		79.27%	68.81%	72.39%		


					System migration. This indicator is subject to cyclical fluctuations.	
Service cost	\$ direct cost of the library service <i>Expected range: \$10 to \$90</i>				This measure captures the direct cost of the library service per municipal population. The cost of delivering the library service in Maroonah decreased in 2020/21 compared with the previous financial year reflecting the reduction on Council's contribution when compared to the previous financial year.	
Cost of library service		\$17.37	\$18.59	\$18.26		
Participation	% of the municipal population that are active library members <i>Expected range: 10% to 40%</i>				This indicator highlights the percentage of the municipal population that are active library members. There was a decrease in active library members in 2020/21 compared with the previous financial year due to coronavirus (COVID-19) social distancing requirements and library closures. Borrowing can include print and audio-visual materials, which were restrictive during the coronavirus (COVID-19) pandemic, and digital materials which were popular during COVID-19 restrictions due to ease of online access.	
Active library members		13.83%	15.88%	16.26%		



Maternal and Child Health

Provision of universal access to health services for children from birth to school age and their families including early detection, referral, monitoring and recording child health and development




Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Satisfaction Participation in first MCH home visit	% of infants enrolled in the MCH service who receive the first MCH home visit <i>Expected range: 90% to 110%</i>	97.46%	98.17%	N/A	This measure considers the percentage of infants enrolled in the Maternal Child Health (MCH) Service who participated in 4-week Key Age and Stage (KAS) visit which generally remains at 100%. Anything below 100% reflects appointments made but not yet attended within the quarter and may explain the slight decrease when compared to 2019/20. There has been an increase in home births with a midwife follow up after 6 weeks which may add to the slight percentage decrease.	
Service standard Infant enrolments in the MCH service	% of infants enrolled in the MCH service <i>Expected range: 90% to 110%</i>	101.34%	100.99%	101.06%	The MCH service enrolls newborn infants in the service at the home visit following receipt of a birth notification from the hospital. All birth notifications received by Council result in an MCH enrolment, however, the phasing of birth notifications and enrolment across reporting periods can result in the reported figure being less than or greater than 100%.	
Service cost Cost of the MCH service	\$ cost of the MCH service per hour of service delivered <i>Expected range: \$50 to \$200</i>	\$97.53	\$82.83	\$87.20	This measure refers to the cost of Councils MCH service per hour of service delivered. There has been an increase in costs due to coronavirus (COVID-19) impacts including; increased staff leave, extension of appointment times to include COVIDSafe cleaning; increased use of casual staff and additional Aboriginal and Torres Strait Islander (ATSI) training.	
Participation Participation in MCH service	% of children enrolled who participate in the MCH services <i>Expected range: 70% to 100%</i>	76.19%	76.18%	78.11%	This measure highlights the percentage of children enrolled who participate in the MCH service, which can vary due to the timing of appointments during the financial year. Full year participation rates are in line with the Victorian State average.	



Participation					<p>This measure captures the percentage of Aboriginal children enrolled who participate in the MCH service. Participation rates for aboriginal children vary over time due to Aboriginal families accessing dedicated aboriginal health services outside Maroondah. MCH outreach services including Enhanced Home Visiting, Supported Playgroups, new Eastland Centre and drop in service, have seen participation rates steadily rising.</p> 
Participation in MCH service by Aboriginal children	% of Aboriginal children enrolled who participate in the MCH service <i>Expected range: 60% to 100%</i>	78.31%	76.24%	72.63%	



Roads

Provision of a network of sealed local roads under the control of the municipal council to all road users



Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Satisfaction of use						
Sealed local road requests	Number of sealed local road requests per 100 kilometres of sealed local road <i>Expected range: 10 to 120 requests</i>	93.96 requests	115.87 requests	108.04 requests	Road requests are defined as customer requests logged within the Council corporate customer service application, Infor Pathway. Requests comprise all line marking, pothole repairs, road damaged, road patching and road sweeping coded requests in the system. The number of sealed road requests has reduced due to less motorists being on the road due to coronavirus (COVID-19) restrictions, as well as better overall management of the road network where Council is working to proactively mitigate potential sealed road issues.	
Condition						
Sealed local roads below the intervention level	% of sealed local roads that are below the renewal intervention level <i>Expected range: 80% to 100%</i>	98.85%	99.06%	97.31%	Council defines a technical level of service intervention figure to be a Pavement Condition Index (PCI) of 5 in Council's pavement management system, SMEC Pavement Management System. There was only minor variation when compared to the same time in the previous year.	
Service cost						
Cost of sealed local road reconstruction	\$ direct reconstruction cost per square metre of sealed local roads reconstructed <i>Expected range: \$20 to \$200</i>	\$250.31	\$114.19	\$221.08	The total project cost associated with the reconstruction of a sealed local road is considered. The project cost may include but is not limited to traffic control, road base, road surface, kerb, stormwater drain and traffic management device costs. Reconstructions for a full road block as defined in Council's asset register has been included in this figure. Isolated reconstructions are not included but may have occurred throughout the	

					financial year. Costs to deliver projects over the last 12 months have increased due to the complexity of projects and higher costs for labour and materials.	
Service cost					Council only uses asphalt products for resealing in line with community expectations. Generally, where advanced pavement deterioration is present (i.e. crocodile cracking) Council undertakes deep lift patching prior to resealing. Only reseals for a full road block as defined in Council's asset register has been included in this figure. Reseals that do not cover an entire road block are considered to be a patch and are not included.	
Cost of sealed local road resealing	\$ direct resealing cost per square metre of sealed local roads resealed <i>Expected range: \$4 to \$30</i>	\$25.37	\$34.24	\$19.99		
Satisfaction					The Local Government Community Satisfaction Survey is conducted by the Department of Environment, Land, Water and Planning (DEWLP) on behalf of Council. A total of 400 local residents and ratepayers within the municipality over 18 years of age are selected at random to participate. The survey asks participants to rate the condition of local streets in your area on a scale from very good to very poor. The satisfaction value can vary year on year due to variety of reasons including but not limited to: the term 'local road' has not been defined; some respondents may take into account the condition of VicRoads' arterial roads when responding; the term 'condition' not being defined; and some respondents taking into account traffic congestion and safety when responding.	
Satisfaction with sealed local roads	Satisfaction rating out of 100 <i>Expected range: 50 to 100</i>	67	64	70		



Statutory Planning



Provision of land use and development assessment services to applicants and the community including advice and determination of applications

Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Timeliness						
Time taken to decide planning applications	Days between receipt of a planning application and a decision on the application <i>Expected range: 30 to 110 days</i>	28 days	28 days	34 days	This measure looks at the median number of days taken between receipt of a planning application and a decision on the application. In addition to Council's dedication to provide timely decisions, Council's electronic planning application processes allowed for more efficient processing timeframes. There was no difference in the number of days taken to decide planning applications in 2020/21 compared to the previous financial year.	
Service standard						
Planning applications decided within 60 days	% of planning application decisions made within required timeframe days <i>Expected range: 40% to 100%</i>	86.87%	88.60%	81.63%	In accordance with the <i>Planning and Environment Act 1987</i> , Council is permitted 60 statutory days to determine a planning application. The 60 statutory days includes weekends, public holidays and commences when the application is lodged. The legislation allows for the 60-day statutory clock to be stopped and re-started in certain circumstances. Increased work in 2020/21 with VCAT matters, as well as resourcing (staff movements) has slightly extended these	



Statutory Planning

Provision of land use and development assessment services to applicants and the community
Including advice and determination of applications

Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
timeframes. Maroondah continues to be a leading Council in meeting this requirement in comparison to the Metropolitan Council Average of 63.8% and exceeds its target of 80%.						
Service cost						
Cost of statutory planning service	\$ direct cost of the statutory planning service per planning application <i>Expected range: \$500 to \$4,000</i>	\$1,918	\$1,851	\$1,870	This measure looks at the direct cost of Council to provide the statutory planning service per planning application received. The direct cost of statutory planning increased marginally due to a reduction in the number of planning applications.	
Decision making						
Planning decisions upheld at VCAT	% of decisions subject to review by VCAT that were not set aside <i>Expected range: 30% to 100%</i>	81.82%	92.59%	90.24%	If an applicant disagrees with the decision of Council in relation to a planning application, they have the opportunity to appeal the decision at the Victorian Civil and Administrative Tribunal (VCAT). This indicator measures the percentage of planning application decisions made by Council, appealed by an applicant and subject to review by VCAT that were not set aside (i.e. VCAT agreed with the decision of Council). The measure showed a lower percentage of decisions	



Statutory Planning

Provision of land use and development assessment services to applicants and the community
Including advice and determination of applications

Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
					upheld at VCAT compared to the previous financial year, which may reflect the smaller number of decisions being considered by the Tribunal and lengthy VCAT timeframes because of COVID-19. Increased wait times are seeing a greater number of applicants negotiating outcomes with Council in the lead up to the VCAT hearing, which in turn increases the number of consent orders granted.	



Waste Collection

Provision of kerbside waste collection service to the community including garbage and recyclables

Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Satisfaction						
Kerbside bin collection requests	Number of kerbside bin collection requests per 1000 kerbside bin collection households <i>Expected range: 10 to 300 requests</i>	76.91 requests	68.93 requests	71.9 Requests	Council provides a comprehensive waste management service that strives to meet best practice standards in terms of kerbside collection. This indicator focuses on the kerbside bin collection service. Council provides a three-bin waste collection service (garbage, recyclables, and green organics). These requests relate to cancellations, damaged bin repairs/replacements or replacing stolen bins. This figure tends to fluctuate according to population movement in the municipality. The number of requests per 1000 households increased slightly in 2020/21	
Service standard						
Kerbside collection bins missed	Number of kerbside collection bins missed per 10,000 scheduled kerbside collection bin lifts <i>Expected range: 1 to 20 bins</i>	4.5 bins	4.1 bins	3.5 bins	This indicator identifies the ratio of bins missed compared to scheduled bin collections. This includes 120L, 80L, second bin and fortnightly recycling kerbside bin collection. The increase in missed bins could potentially be attributed to the 'stay at home' restrictions from coronavirus (COVID-19) restrictions where residents are more attentive to their bin collections. Normally these reports would not have taken place as bins would have been emptied during work hours.	
Service cost						
Cost of kerbside garbage collection service	\$ direct cost of the kerbside garbage bin collection service per kerbside garbage collection bin <i>Expected range: \$40 to \$150</i>	\$109.55	\$107.56	\$106.11	This measure looks at the direct cost of Council to provide the kerbside garbage bin collection service per kerbside garbage bin. Cost increased in 2020/21, due to an increase of waste tonnages of 4.2%.	



Waste Collection

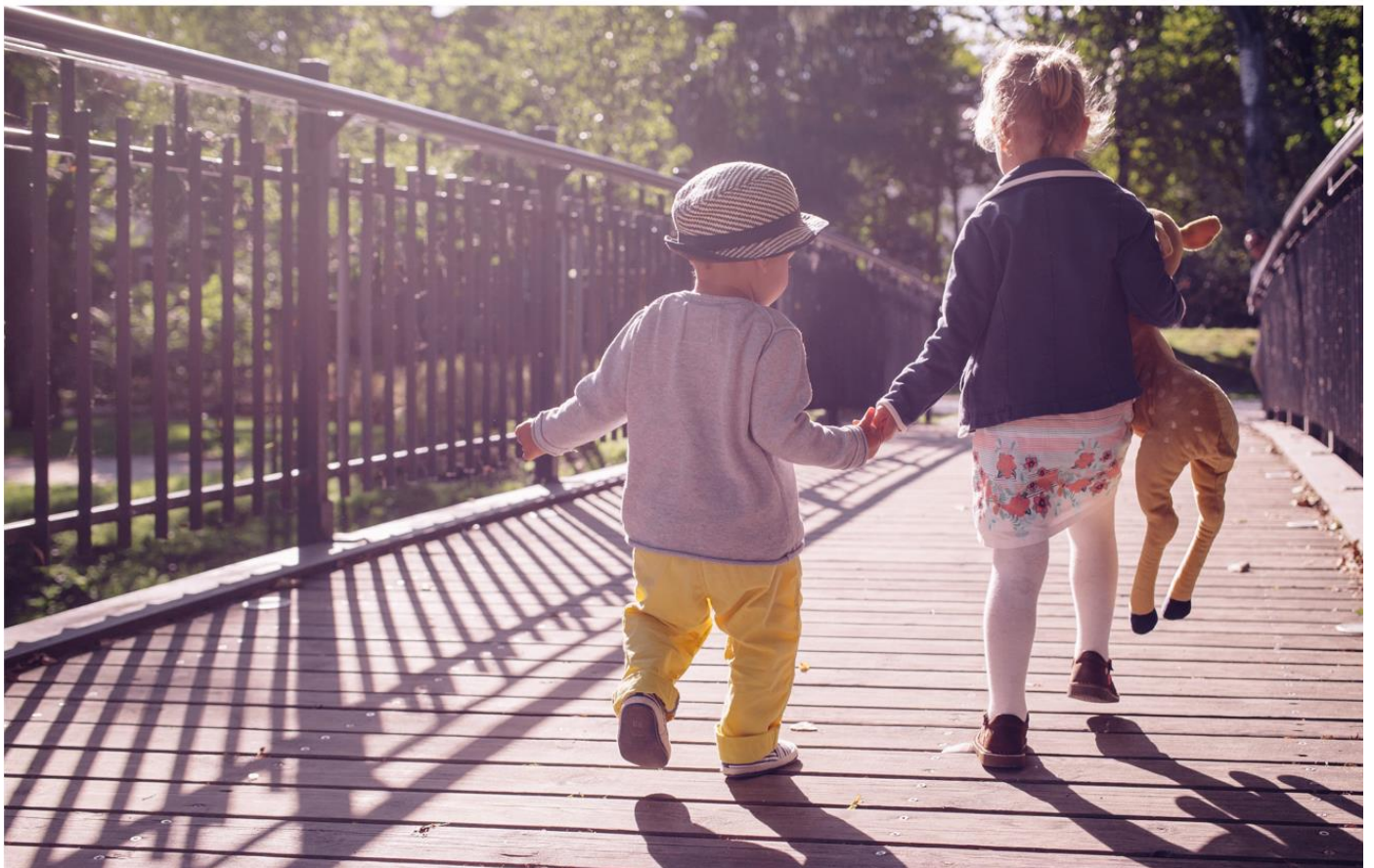
Provision of kerbside waste collection service to the community including garbage and recyclables

Service indicator/measure	Measure expressed as:	EoY 2020/21	EoY 2019/20	EoY 2018/19	Comment	Status
Service cost						
Cost of kerbside recyclables collection service	\$ direct cost of the kerbside recyclables collection service per kerbside recyclables collection bin <i>Expected range: \$10 to \$80</i>	\$77.43	\$71.43	\$62.59	This measure looks at the direct cost of Council to provide the kerbside recyclables collection service per kerbside recyclables bin. The increase in 2020/21 is due to an increase cost in gate fee and an increase collection, in tonnage, of recyclable materials.	
Waste diversion						
Kerbside collection waste diverted from landfill	% of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill <i>Expected range: 20% to 60%</i>	56.71%	56.83%	53.66%	This measure refers to the percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill. There was a slight decrease in the proportion of waste diverted from landfill in 2020/21 (less than 0.5%) which is within the expected range of variance.	



Annual Report

2020/21



From the Chair

While COVID continued to challenge local communities, businesses and council organisations, the Eastern Region Group of Councils came together to think about the future and put in place a positive direction to guide the ERG over the medium and longer term.

Following the 2020 elections, ERG members met monthly to share council priorities, identify regional issues and opportunities and to workshop these with key council officers and stakeholders to draft our Strategic Plan 2021-2025.

This is a significant step forward for the ERG.

With a Vision for the region, clear outcomes and objectives supporting our four pillars (communities, environment, economy and infrastructure & buildings) and a forward program of actions, the group is well placed to 'hit the ground running' each year and overcome the inertia that an annual leadership change can often bring.

To provide a united voice to government in the lead up to the Federal election, we identified emerging priorities for the region, knowing the election could be as early as August 2021. The ERG advocates for shared regional priorities that benefit our communities and benefit the future of Melbourne's eastern region,

The introduction of the new Local Government Act 2020 brought with it many requirements for planning and engagement, as well as opportunities to explore areas for collaboration. When we combine our vision, knowledge and resources we can deliver better outcomes across the region, and this is particularly true for a vast range of officer groups and Councillor/officer forums such as the Eastern Transport Coalition and the Eastern Alliance for Greenhouse Action.

The COVID-19 pandemic has reminded us all how important our local communities and neighbourhoods are, and the need to access services and amenities close to home. Through the ERG we will continue to work together to ensure that service gaps and challenges are addressed, and that we can enjoy connected, healthy, sustainable and prosperous communities for generations to come.

I would like to thank my Councillor and CEO ERG colleagues for their support and hard work in what has been another challenging year. I look forward to seeing the outcomes of this foundational work for years to come and look forward to communities coming together again in the not too distant future.



Cr Kylie Spears,
Chair, Eastern Region Group of Councils
Mayor, Maroondah City Council



Indigenous acknowledgement

The ERG recognises the traditional custodians of the land we call the eastern region. We acknowledge their rich cultural heritage and spiritual connection to the land. We pay our respects to their Elders past, present and emerging and value their ongoing contribution to the cultural heritage of the region.

Our region

The eastern region is the traditional home of the Wurundjeri and Bunurong people of the Kulin Nation. The region stretches from middle and outer ring suburbs, such as Glen Waverley, Doncaster, Box Hill and Ringwood, to townships like Warrandyte, Yarra Junction and Olinda in the Yarra Valley and Dandenong Ranges.



About the ERG

The Eastern Region Group of Councils (ERG) is a collaboration between six councils of eastern metropolitan Melbourne: Knox, Manningham, Maroondah, Monash, Whitehorse and Yarra Ranges.

We collectively strive to support nearly 1 million residents and 440,000 jobs producing \$59M in gross regional product in 2020.

We work collaboratively on shared priorities through advocacy, research and integrated planning on behalf of the eastern region. Our vision for the region is to be a connected, healthy, sustainable and prosperous region.

**We work towards our vision through a focus on four strategic pillars:
Our communities, our environment, our economy, our infrastructures and buildings**



Communities that are more resilient and cohesive, and who enjoy an improving quality of life, with better health and wellbeing and great access to services



A region known for its **environmental** stewardship and regional responses to sustainability (water, waste, energy and emissions), with space for people & nature, where healthy ecosystems support healthy people & growing economies



Economy: Through diverse local employment opportunities that support an adaptable workforce, the region is ready for the jobs of the future and will enjoy a connected, competitive, diverse & prosperous future.



Buildings & infrastructure that promote social cohesion, equality of opportunity, resource efficiency and health in a region that is easy to get around and where active or public transport is preferred for short distances.

Working in partnership

Our vision is strengthened by our working relationships with regional groups and council officers across the east, including the Eastern Affordable Housing Alliance (EAHA); Eastern Alliance for Greenhouse Action (EAGA); Eastern Transport Coalition (ETC); Melbourne East Region Economic Development Group (MEREDG); Eastern Alliance for Sustainable Learning (EASL); Eastern Metropolitan Partnership (EMP) and the Economy and Planning Working Group (EPWG).

We also work closely with council staff networks, such as Communications Managers, Procurement Managers, and with other regional local government groups such as the Local Government Homelessness & Social Housing Charter Working Group, Northern Councils Alliance, Greater South East Melbourne and LeadWest.

2020/21 highlights and achievements

New four-year Strategic plan

The ERG's new four-year Strategic Plan 2021-2025 was endorsed in June 2021.

The Strategic Plan provides a clear path forward in uncertain times, with a focus on collaboration among councils towards COVID recovery as well as a range of opportunities to align effort and progress regional priorities.

The plan sets out the vision for the ERG and the region, and is framed around 'Four Pillars': Social, Economic, Environmental and Buildings & Infrastructure. Each pillar is supported by objectives that are being pursued by the region's councils. These objectives inform 18 actions that will be driven by the ERG from 2021-2025, involving integrated planning, shared services, joint procurement and advocacy.

The concept of the 20-minute neighbourhood underpins much of the ERG's thinking and approach. ERG priorities and actions aim to help communities access more services and meet more of their needs locally – open spaces, transport choices, health, education and jobs closer to home have all become more important than ever before.

COVID-19 challenges

The year saw the region navigate the many challenges of re-opening after extended lockdown periods due to COVID-19, with significant efforts by councils, residents, businesses, community and sporting groups to ensure COVID-safe practices were in place.

While lockdown provided residents with positive opportunities to re-discover their local areas, it also put pressure on the region's open spaces, facilities and services and highlighted where service gaps and poor access needed to be improved.

There was a strong focus on stimulus priorities for COVID recovery and support for communities and businesses, as well as collaboration within the ERG for regional recovery. Councils introduced business and community support packages, despite direct COVID impacts on Council budgets due to reduced revenue and increased costs. Initiatives included joining the 'Be Kind' campaign which was then expanded to business to encourage kindness, goodwill and build resilience through supporting local businesses and local jobs.



Establishing a regional adult mental health facility and addressing youth mental health needs

With mental health emerging as a priority issue in the past year, significant progress has been made towards the expansion of mental health facilities in Melbourne's east.

The ERG wrote to Federal Minister for Health, Mr Greg Hunt in August 2020 requesting funding and planning assistance for an adult mental health facility for the east as well as better access to youth mental health services in the region.

Subsequent additional funding of \$31.9 million was announced to create 15 mental health clinics across Victoria to expand available mental health supports. A new Victorian Mental Health Taskforce will assist with on-the-ground coordination.

The ERG continues to advocate for a centre in the eastern region to acknowledge the profound effect of COVID-19 and other social stressors such as homelessness, financial vulnerability, family violence and social isolation.

Active discussions continue with local health organisations to identify an appropriate site or sites to establish adult mental health centres and address access and service gaps for youth.

Social support in the east

In addition to its focus on mental health for youth and adults, the ERG recognises the importance of safe and affordable housing for people's mental health and wellbeing.

To address homelessness and increase social housing, the ERG has continued to work closely with Eastern Affordable Housing Alliance and the Homelessness and Social Housing Charter Group on opportunities to address homelessness and increase social housing. Councils are looking to planning mechanisms, surplus land or buildings as well as forging new partnerships towards an integrated and supported homelessness service system.

The ERG also supported the need for more funding and planning to address gambling related harm by limiting exposure through schools and community clubs.

Supporting active transport

The challenges of COVID 19 have strengthened people's local connections with their neighbourhood and the 20-minute neighbourhood concept underpins many of the ERG's priorities, particularly in the area of active transport and related services.

The ERG has assisted the Eastern Transport Coalition to address service gaps and improvements to our road, rail and trail infrastructure. This includes bus service network reviews to increase patronage.

There has been an increased demand for passive open spaces, such as local parks and gardens. A review of the 2016 Regional Sport and Recreation Facilities Strategy is underway to identify priorities for regional facilities and how local councils can make better use of shared facilities and better cater for the community's diverse needs.



With walking and cycling paths identified as missing links in many areas, the ERG has also advocated for regional trails and local safe bike routes to neighbourhood centres. This includes funding to assist in marketing regional trails and for capital funds to complete the Eastern Region Trails Group priority projects.

Government relations

The ERG continued to advocate the importance of better partnerships and timely guidance between all levels of government to enable consistent, organised implementation and management and use of local government facilities and assets.

The ERG has strengthened its relationships with the Municipal Association of Victorian, Local Government Victoria and the Eastern Metropolitan Partnership through regular meetings and sharing of knowledge and project related activity.

Joint procurement and shared services

The ERG continues to encourage more proactive collaboration between councils through shared services, joint procurement, integrated planning and advocacy, with the aim of increasing effectiveness and efficiency within councils.

As part of the Local Government Act 2020, councils were required to prepare and adopt a procurement strategy that specifies the principles, processes and procedures for the purchase of goods and services and carrying out of works by the Council.

The ERG has been working with council Procurement Managers to develop a consistent approach to the development of new procurement policies through aligning terms used, social and local procurement objectives, thresholds and exemptions. This consistent approach should enable greater levels of collaborative procurement across the region in future.

Regional group partnership highlights

Officer networks and regional groups are a significant factor in the success of the region. Highlights from key groups in 2020/21 include:

EAGA - Eastern Alliance for Greenhouse Action

EAGA undertook an independent evaluation of their impact since inception, demonstrating member net benefits of about 7.9 times annual fees.

In late May, in an Australian first, the Victorian Energy Collaboration (VECO) was launched, bringing together 46 councils to switch to 100% renewable energy by 2030. The project, initiated by EAGA in 2017, is now the largest ever emissions reduction project by local government in Australia.

Working with other Victorian Greenhouse Alliances, EAGA led local government's response to the Electricity Distribution Price Review. The regulator ruled in favour of the Alliance-led submission, which will assist councils in avoiding more than \$10.7M in public lighting charges over the next five years, plus a further \$19.8M out to 2046. The initiative will also provide \$6.9M for lighting upgrade projects to reduce emissions by over 220,000 tonnes over the next 20 years.

ETC – Eastern Transport Coalition

Pleasingly, the release of the Victorian Bus Plan by the Victorian Government in June 2021 reflected many of the areas of improvement the ETC had identified in the ETC Bus Review Working Group Issues and Case Studies document. Opportunities for engagement and promotion of local projects with DoT are being pursued.

The ETC and member Councils continued their campaigning for further level crossing removals on the Lilydale and Belgrave lines and the building of a new rail station at Croydon.

The ETC identified a number of congestion-alleviating capital works projects in their Bus Priority Infrastructure advocacy document for the upcoming Federal Election which are reflected in the ERG's federal election policy platform. Further road projects for advocacy are currently under consideration.

MEREDG – Melbourne's Eastern Region Economic Development Group

MERDEG continued to administer business grants programs and assist local businesses impacted by COVID. The assistance was wide ranging and included:

- Digital upskilling programs
- Mentoring program, with a particular focus on financial aspects
- Retail activation strategies, such as outdoor dining initiatives to stimulate neighbourhood centres and support the principles of 20-minute neighbourhoods, and
- Support Local business campaign initiatives.

EAHA – Eastern Alliance for Affordable Housing

EAHA has undertaken an extensive review of its focus, governance and impact over the past year, led by SGS Economics.

Regional Local Government Homelessness and Social Housing Charter - 13 Councils

The Charter group developed a Charter document, endorsed by 13 Councils that sets out shared priorities to advocate for that will increase social housing and homelessness services for the 2 million+ population that the regional Charter Group represents.

The Group also made a joint submission in the form of a letter to Homes Victoria in response to the '10 Year Social and Affordable Housing Strategy for Victoria' Discussion Paper and to the Federal Government's inquiry into homelessness.

In partnership with ERG and GSEM The group hosted a Zoom breakfast forum with Charter CEOs and Housing Agencies CEOs to broker new partnerships in response to the Homes Victoria \$5.3B 'Big Housing Build.' Homes Victoria CEO Ben Rimmer was a guest and panellist at this event).

ERG Financial Position - at 30 June 2021

	2020 (\$)	2021 (\$)
Income		
Annual ERG Council member contributions	210,000	210,000
Carry forward surplus	65,721	111,850
Total income	\$ 275,721	\$ 321,850
Expenditure		
Salaries	114,482	87,854
Travel / Phones / sundries	3,868	2,158
Consultancies	45,171	39,303
- Graphic design and website	4,213	2,519
- Strategic Advocacy Plan development	0	15,000
- Workshop facilitation	9,758	784
- Regional economic and demographic data	6,000	6,000
- Government relations advice	24,500	15,000
- Legal fees	700	0
Total expenditure	\$ 163,871	\$ 129,315
Surplus (Deficit)* due to COVID delay in recruitment + reduced engagement / projects activity	\$ 111,850	\$ 192,535

ERG members & meeting attendance 2020/21

The ERG comprises the Mayor, Deputy Mayor (or Cr) and CEO (or their delegate). Membership is renewed after annual Mayoral elections in December when the ERG elect the Chair and Deputy Chair. The ERG generally meets every two months.

July - November 2020*		December 2020 - June 2021**	
Knox			
Cr Nicole Seymour, Mayor	1	Cr Lisa Cooper, Mayor	6
Cr Marcia Timmers-Leitch, Deputy Mayor	1	Cr Susan Lauken, Deputy Mayor	4
Tony Doyle, CEO	3	Tony Doyle, CEO	9
Manningham			
Cr Paul McLeish, Mayor	1	Cr Andrew Conlon, Mayor	5
Cr Mike Zafiroopoulos AM, Deputy Mayor	1	Cr Anna Chen, Deputy Mayor	6
Andrew Day, CEO	2	Andrew Day, CEO	9
Maroondah			
Cr Mike Symon, Mayor, (ERG Deputy Chair 19/20)	1	Cr Nora Lamont, Deputy Mayor	6
Cr Marijke Graham, Deputy Mayor	1	Cr Kylie Spears, Mayor (ERG Chair 20/21)	5
Steve Kozlowski, CEO	3	Steve Kozlowski, CEO	11
Monash			
Cr Stuart James, Mayor	1	Cr Brian Little, Mayor	6
Cr Rebecca Paterson	1	Cr Rebecca Paterson (ERG Dep. Chair 20-21)	4
Dr Andi Diamond, CEO	3	Dr Andi Diamond, CEO	11
Whitehorse			
Cr Sharon Ellis, Mayor, (ERG Chair 19-20)	1	Cr Andrew Munroe, Mayor	6
Cr Denise Massoud	1	Cr Raylene Carr, Deputy Mayor	6
Simon McMillan, CEO	3	Simon McMillan, CEO	8
Yarra Ranges			
Cr Richard Higgins, Deputy Mayor, Mayor	1	Cr David Eastham, Deputy Mayor	4
Cr Len Cox, Deputy Mayor	0	Cr Fiona McAllister, Mayor	4
Tammi Rose, CEO	3	Tammi Rose, CEO	8
*1 ERG + 2 CEO meetings due to elections and caretaker period		**6 ERG + 5 CEO meetings	

Melbourne's eastern region. One united voice.

Contact

Liz Johnstone, Executive Officer - ERG
0412 135 350
Elizabeth.johnstone@maroondah.vic.gov.au

Realm	info@easternregiongroup.org.au
179 Maroondah Hwy	easternregiongroup.org.au
Ringwood 3134	@easternregion
Victoria, Australia	