



Councillor
(as addressed)

The next Council Meeting will be held in the Council Chamber, Realm, on Monday 28 June 2021, commencing at 7:30pm and your presence is requested.

Yours faithfully

A handwritten signature in dark ink, appearing to be 'Steve Kozlowski', with a long horizontal stroke extending to the right.

Steve Kozlowski
CHIEF EXECUTIVE OFFICER

Note:

This meeting is being streamed live on the internet and recorded.

The Public Gallery is currently closed to the Public.

This meeting of Council can be viewed on Council's website via:

<https://www.maroondah.vic.gov.au/Live-Council-Meetings>

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ORDER OF BUSINESS

1. Prayer
2. Acknowledgment of Country
3. Apologies
4. Declaration of Interests
5. Confirmation of Minutes of the Ordinary Council Meeting held on Monday 24 May 2021.
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Director Operations, Assets & Leisure

1. Tender Evaluation Report - Contract 20988 Dorset Recreation Reserve Sportsfield Redevelopment
2. Tender Evaluation Report - Contract 20990 Tarralla Kinder & Maternal and Child Health Centre Redevelopment

ATTENDANCE REPORT

ITEM 1

PURPOSE

To provide an opportunity for Councillors to report on Council activities undertaken since the last Ordinary Meeting of Council and forthcoming ward activities.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

Not Applicable

ISSUE / DISCUSSION

It is intended that the Mayor and Councillors be given the opportunity to present a verbal or written report updating Council on the activities they have undertaken in their role as Councillors and forthcoming ward activities.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Councillors formally report to Council upon the activities they have undertaken in their role as Councillors.

ATTENDANCE REPORT Cont'd

ITEM 1

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY
COUNCILLORS**

REPORTS OF COUNCILLOR BRIEFINGS

ITEM 2

PURPOSE

To present the 'Public Record' of those Councillor Briefings which are attended by all Councillors and generally held on Monday evenings at Realm, usually two weeks prior to the formal Council Meeting, and to note the issues discussed.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2020 – 2021:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

As part of decision-making processes at Maroondah, it is essential that Councillors are briefed on a range of issues which come before Council for consideration. As a means of providing this information, Councillor Briefings are conducted.

Councillor Briefings are also attended by Council Officers, and sometimes other specific advisors, to provide Councillors with a detailed knowledge and understanding of issues under consideration to a level of detail that would inhibit timely decision-making, that would not be possible in an open Council meeting, where decision-making related debate is governed by strict meeting procedures.

A Councillor Briefing is a non decision making forum, and as per past good governance practice, is deemed to be a scheduled or planned meeting comprising a majority of Councillors (at least 5) and one (1) Council employee, for the purpose of discussing matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a delegated function, duty or power of Council

Examples of a Councillor Briefings may include:

- On-site inspections,
- Consultative Meetings with residents, developers, consultants
- Meetings with local organisations, Government Departments, statutory authorities, and local politicians

REPORTS OF COUNCILLOR BRIEFINGS Cont'd**ITEM 2****ISSUE / DISCUSSION**

Councillor Briefings are generally held twice a month, on Monday evenings at Realm, usually two (2) weeks prior to, and on the night of a formal Council meeting.

The intent of this report is to present a 'Public Record' of those Councillor Briefings which are generally attended by all Councillors and typically held on Monday evenings, and to note the items discussed.

The 'Public Record' of the Councillor Briefing held on the 24 May 2021 and 7 June 2021 are attached for information.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

Councillor Briefings are important forums for advice and discussion, on what are often complex issues facing the municipality, in the lead up to formal decisions being made by Councillors at Council Meetings. At Councillor Briefings, or outside them, Councillors also have the opportunity of requesting additional information to assist in the decision-making process.

It is appropriate that the 'Public Record' of those Councillor Briefings, which are attended by a majority of Councillors, i.e. at least five (5) Councillors and one (1) employee of Council, be noted.

ATTACHMENTS

1. 2021 May 24 - Councillor Briefing Public Record
2. 2021 June 07 - Councillor Briefing Public Record

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE FOLLOWING COUNCILLOR BRIEFINGS HELD ON THE 24 MAY 2021 AND 7 JUNE 2021

COUNCILLOR REPRESENTATION REPORTS

ITEM 3

PURPOSE

To receive and note the meeting minutes of the Eastern Transport Coalition meeting held on the 20 May 2021

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

As part of Council's commitment to the principles and practice of good governance, it is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations' bodies/advisory groups upon which it is represented.

ISSUE / DISCUSSION

Council is represented on numerous Boards and Organisations. Appointments are made annually by Council at the commencement of the new Mayoral term.

Cr Graham is Council's representative with Cr Damante as Substitute Representative on the Eastern Transport Coalition Committee.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

COUNCILLOR REPRESENTATION REPORTS Cont'd**ITEM 3****CONCLUSION**

It is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations' bodies/advisory groups upon which Council is represented.

ATTACHMENTS

1. Eastern Transport Coalition Meeting Minutes - 20 May 2021

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES MINUTES OF THE EASTERN TRANSPORT COALITION MEETING HELD ON 20 MAY 2021

LOCAL LAW NO. 15 - COMMON SEAL AND CONDUCT AT MEETINGS

ITEM 4

PURPOSE

To consider the making of proposed Local Law No. 15 - Common Seal and Conduct at Meetings.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

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Key Directions 2020 – 2021:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

Council has an existing Local Law titled Meetings Procedure and Use of Common Seal Local Law No. 12 which encompasses procedures for the conduct of Council and Committee meetings and election of Mayor. These meeting procedures in their current form are no longer required as the Governance Rules made in accordance with Section 60 of the Local Government Act 2020, and adopted by Council at its meeting on 31 August 2020, supersede the meeting procedures set out in this Local Law.

A new Local Law was presented for Council's consideration which encompasses the use of Council's Common Seal and sets out offences and penalties associated with the misuse of the Common Seal and particular provisions of the Governance Rules.

This proposed Local Law will be known as Local Law No. 15 - Common Seal and Conduct at Meetings.

Council at its meeting of 26 April 2021 resolved to give notice of its intention to make Local Law No. 15), and further, to place this proposed local law on public exhibition in accordance with section 119 and 223 of the Local Government Act, to seek any public submissions on the matter.

ISSUE / DISCUSSION

This proposed Local Law governs the use of Council's Common Seal and prohibits unauthorised use of the seal and outlines any offences.

Council's Common Seal is used to seal any document that must be attested to and is sealed and signed by one Councillor and the Chief Executive Officer.

LOCAL LAW NO. 15 - COMMON SEAL AND CONDUCT AT MEETINGS Cont'd

ITEM 4

The offences outlined in the Local Law are in relation to:

- misuse of Council's Common Seal, and
- various Council Meeting related matters including petitions, recording of meetings, meeting behaviour, display of placards and posters and obstruction of meeting processes, which in the past have been provided for in a policy adopted by Council on 16 December 2019, entitled '*Council Meeting Policy 2019*', which will no longer be required and is proposed to be withdrawn.

The proposed Local Law and Community Impact Statement has been prepared in line with Local Government Victoria's Guidelines for making Local Laws - *refer Attachments 1 & 2*.

FINANCIAL / ECONOMIC ISSUES

All costs associated with the making of this Local Law is contained within the current budget.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable.

SOCIAL / COMMUNITY ISSUES

This Local Law continues Council's long held tradition of ensuring the highest levels of governance integrity are in place for the benefit of the community.

COMMUNITY CONSULTATION

As required by section 119 of the Local Government Act 1989, a public notice was placed in The Age newspaper and the Government Gazette on Thursday 29 April 2021 to notify any affected person of the purpose of the proposed local law and the opportunity to make a submission. Written submissions received by 5pm on Friday 28 May 2021 would be considered. Council did not receive any written submissions.

CONCLUSION

That Council having undertaken community consultation - including the prescribed public notice together with the availability of a *Community Impact Statement* - and noting that no submissions were received should now make Local Law No 15 - Common Seal and Conduct at Meetings.

ATTACHMENTS

1. Proposed Local Law No. 15 - Common Seal and Conduct at Meetings
2. Community Impact Statement - Proposed Local Law 15 - Common Seal and Conduct of Meetings

CONFIDENTIALITY

Not Applicable

LOCAL LAW NO. 15 - COMMON SEAL AND CONDUCT AT MEETINGS Cont'd

ITEM 4

RECOMMENDATION

THAT COUNCIL, HAVING GIVEN NOTICE OF ITS INTENTION TO MAKE LOCAL LAW NO. 15 – COMMON SEAL AND CONDUCT AT MEETINGS:

- 1. NOTES THAT NO SUBMISSIONS WERE RECEIVED IN RELATION TO THE PROPOSED LOCAL LAW**
- 2. HEREBY MAKES LOCAL LAW NO 15 – COMMON SEAL AND CONDUCT AT MEETINGS - THE PURPOSE AND GENERAL PURPORT OF WHICH IS TO REGULATE:**
 - i. REGULATE THE USE OF THE COMMON SEAL;**
 - ii. PROHIBIT UNAUTHORISED USE OF THE COMMON SEAL OR ANY DEVICE RESEMBLING THE COMMON SEAL; AND**
 - iii. PROVIDE FOR A SET OF OFFENCES AND ASSOCIATED PENALTIES RELATING TO CONDUCT AT MEETINGS - WITH REFERENCE TO THE REQUIREMENTS OF THE GOVERNANCE RULES DOCUMENT.**
- 3. RESOLVES TO REVOKE LOCAL LAW NO. 12 AND WITHDRAW THE COUNCIL MEETING POLICY 2019 AS THEY HAVE NOW BEEN SUPERSEDED BY THE GOVERNANCE RULES AND THIS NEWLY PROPOSED LOCAL LAW NO. 15 ON 30 JUNE 2021**
- 4. RESOLVES THAT LOCAL LAW NO. 15 COMMENCES ON 1 JULY 2021**
- 5. RESOLVES TO AFFIX THE COMMON SEAL OF COUNCIL TO LOCAL LAW NO. 15**
- 6. AUTHORISES OFFICERS TO TAKE THE NECESSARY ADMINISTRATIVE ACTIONS AS REQUIRED UNDER SECTION 119 LOCAL GOVERNMENT ACT 1989 TO COMPLETE THE PROCESSES TO MAKE LOCAL LAW NO. 15.**

OUTCOMES - MAV STATE COUNCIL MAY 2021

ITEM 5

PURPOSE

To consider the outcomes of motions submitted by Council to the Municipal Association of Victoria (MAV) State Council Meeting held on Friday 21 May 2021. Full details of all motions, submitting Councils and outcomes available in the attached document to this report.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

The Municipal Association of Victoria State Council Annual Meeting was held on Friday 21 May 2021 with Council having previously resolved to submit one (1) motion.

The MAV is one of the Victorian local government sector peak body associations and together with local members of parliament, provides significant advocacy to both State and Federal Governments on behalf of Maroondah residents and ratepayers.

ISSUE / DISCUSSION

The following proposed motion was submitted from Maroondah:

Maternal & Child Health (MCH) MAV/State Memorandum of Understanding (MOU) and joint funding arrangements

Motion:

‘That the Municipal Association of Victoria advocates to the Victorian Government to prioritise the renegotiation of the Municipal Association of Victoria-State Government Maternal and Child Health (MCH) Memorandum of Understanding (MOU) given identified common issues impacting local government MCH services during the life of the last MOU and the short, medium and long term impacts of COVID.’

Rationale:

Despite the success of the MCH service and the high regard in which it is held, over the past decade the service has come under increasing financial and service delivery pressures, partly

OUTCOMES - MAV STATE COUNCIL MAY 2021 Cont'd**ITEM 5**

through the inclusion of additional mandated checks and required components to each consultation, which raises concerns about the ongoing sustainability of the service without some fundamental changes to the structure. The additional pressures experienced through the impacts of COVID are only exacerbating these already underlying pressures.

Knox, Manningham and Yarra Ranges Councils provided written support to the motion.

Outcome of MAV State Council consideration:

Overall Maroondah supported the majority of motions put to the vote.

Maroondah's proposed motion (motion 29) was voted in favour 94 to 6.

Motions proposed by Councils in the Eastern Region and supported by Maroondah included:

Yarra Ranges

- Responsibility for electric line clearance (motion 49) was voted in favour 92 to 8
- Immunisation funding to Local Government (motion 50) was voted in favour 99 to 1
- Fire Hydrant maintenance costs (motion 51) was voted in favour 98 to 2

Manningham

- Feasibility of extending current sector wide procurement offerings (motion 85*) was the only motion lost at 31 to 69
- Ownership and/or Management of Not-for-Profit Clubs with Poker Machines in Victoria (motion 91*) was voted in favour 68 to 32

* both motions were considered not relevant to the current MAV Strategy.

FINANCIAL / ECONOMIC ISSUES

Refer to rationale as highlighted under Issue / Discussion

ENVIRONMENTAL / AMENITY ISSUES

Refer to rationale as highlighted under Issue / Discussion

SOCIAL / COMMUNITY ISSUES

Refer to rationale as highlighted under Issue / Discussion

COMMUNITY CONSULTATION

Council, through various forums, consultations and strategies, has engaged the Maroondah community regarding these various issues. This report further demonstrates Council's preparedness to advocate to the State Government on behalf of Maroondah residents.

OUTCOMES - MAV STATE COUNCIL MAY 2021 Cont'd**ITEM 5**

As a side note this Maroondah motion was picked up by LGiU Australia in their daily e-news on 01/06/21 under the Health heading as follows:

Maternal and Child Health approach receives backing of Victorian councils

A motion tabled by **Maroondah City Council** advocating for an approach to address issues facing councils in delivering Maternal and Child Health (MCH) services has received near-universal support from Victorian Councils. MCH responsibilities are shared between the Department of Education and Training and local councils, yet Councils say that they are bearing more than half of costs and management for these services. At a Municipal Association of Victoria (MAV) State Council meeting, 96 per cent of attendees backed the motion, which seeks the MAV to advocate the Victorian Government to renegotiate the MCH memorandum of understanding to address issues impacting Council MCH services.

LGIU (Local Government Information Unit) is a local authority membership organisation with members who comprise Councils and other organisations with an interest in local government from across England, Wales, Scotland, Ireland and Australia. Established in the early 1980's, they purport to provide the unrivalled intelligence and support that officers and Councillors need every day, driving forward the ideas and solutions needed to provide sustainable public services in the future. They also deliver the commentary that makes the value of local government clear to all and are a critical friend to Councils unwavering in their advocacy of local government as the foundation of the places where people live and work.

CONCLUSION

The motion indicates the willingness of Council to advocate in such forums to other spheres of government on behalf of residents and ratepayers, in addition to demonstrating Council's continued leadership on issues within the sector.

ATTACHMENTS

1. MAV State Council Motions May 2021 - Outcomes

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL NOTES THE SUCCESSFUL OUTCOME OF THE MOTION SUBMITTED BY COUNCIL THAT WAS THE SUBJECT OF CONSIDERATION AND DEBATE AT THE MUNICIPAL ASSOCIATION OF VICTORIA STATE COUNCIL MEETING HELD ON 21 MAY 2021

AUDIT & RISK COMMITTEE REPORT

ITEM 6

PURPOSE

To report to Council the outcomes of the Audit and Risk Committee Meeting held on 25 May 2021.

STRATEGIC / POLICY ISSUES

Section 53 of the Local Government Act 2020 prescribes that Council must establish an Audit and Risk Committee and that such a Committee will be advisory in nature. The Audit and Risk Committee provides a mechanism for Council to strategically examine various aspects of the Council operations to ensure risk management, legal compliance, financial control, and governance measures are in place, acted upon and continually improved.

BACKGROUND

Council's Audit and Risk Committee consists of both Council and external representatives. The Mayor of the day, Councillor Kylie Spears, and Councillor Mike Symon are Council representatives on the Committee.

The external independent members are Mr John Watson (Chair), Mr Bruce Potgieter and Mr Michael Ulbrich who are highly regarded and well recognised sector leaders in the Audit and Risk space.

The Audit and Risk Committee Charter requires that this Committee report to Council on the findings and recommendations from its meetings. This report provides a summary of matters under consideration by the Audit and Risk Committee of the meeting held on 25 May 2021. Many items on the Agenda are regular reports such as the CEO's Report including State-wide Integrity Agencies activity and Report Findings, MCC's Internal Audit Progress Report, quarterly Finance Report, Risk and Insurance Report, Internal Audits Actions Register, Local Government Act Implementation Update and sector related agencies report.

ISSUE / DISCUSSION

The key details associated with some of the regular reports considered by the Audit and Risk Committee and the Committee's assessment included:

- The Internal Audit Tracking Report Summary as well as the Internal Audit Actions Register for the 3rd Quarter 31 March 2021. Feedback was positive, and it now means that any new findings will be part of the more recent internal audit program that was adopted by the Committee at the previous meeting;
- The Internal Auditor HLB Mann Judd presented their Audit Status Report. This provides information on all internal audits that have commenced, been completed or about to commence. So that the Committee can be provided with a level of assurance that the program is running in a timely manner and without management and organisational obstruction;

AUDIT & RISK COMMITTEE REPORT Cont'd

ITEM 6

- The Finance Report for the nine months ending 31 March 2021 was discussed and the Committee was satisfied with the level of detail provided for the third quarter of the year under what has been extraordinary times given the impacts of COVID-19 on the organisation's financial position. The five-day snap-lockdown was also noted, given that too had some further impacts on Council's overall position as it looks to recover and imbed remedial action. There were no further matters on this Report requiring attention by Council at the June Council meeting noting it had already been to the May Council meeting prior to the May Audit and Risk Committee due to meeting timing;
- An updated Risk Management and Insurance Report for the period ending 31 March 2021 noting the organisation's current operational and strategic risks and the controls that are currently in place to mitigate those risks was presented to the Committee outlining a decrease in several significant-level residual risks;
- A Draft version of the Audit Committee Chair's Council report on behalf of the Committee was tabled. This will be finalised so that report can also be tabled at the Council Meeting;
- Once again, the Committee congratulated the organisation in its high-level of org-wide attention and integration of Risk Management and is looking forward to the organisation continuing to enhance exemplar status in this space, by displaying best practice principles; and
- Update on the Local Government Act 2020 Implementation was provided noting that good progress in the implementation of the Act is being demonstrated.

FINANCIAL / ECONOMIC ISSUES

Council's current budget provides for the operation of the Audit and Risk Committee, the completion of an Internal Audit Program and associated duties and responsibilities to ensure the highest levels of governance, administrative practice and integrity prevails for the Maroondah Community.

ENVIRONMENTAL / AMENITY ISSUES

Not applicable.

SOCIAL / COMMUNITY ISSUES

This Report articulates the various components ensuring the organisation continues the highest levels of governance, administrative practice and integrity for the Maroondah Community.

COMMUNITY CONSULTATION

This formal reporting provides high level transparency for the Maroondah Community on Council's Audit and Risk governance function.

CONCLUSION

This Report provides a summary of the outcomes of the Audit and Risk Committee meeting held on 25 May 2021 as an opportunity to provide transparency to the Maroondah Community and stakeholders.

AUDIT & RISK COMMITTEE REPORT Cont'd

ITEM 6

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE REPORT FROM THE AUDIT & RISK COMMITTEE MEETING HELD ON 25 MAY 2021

AUDIT & RISK COMMITTEE - COMMITTEE'S REPORT**ITEM 7****PURPOSE**

As per section 54(5) of the *Local Government Act 2020*, an Audit and Risk Committee report must be prepared and presented to Council the outcomes of the Audit and Risk Committee Meetings on a biannual basis.

STRATEGIC / POLICY ISSUES

Section 53 of the Local Government Act 2020 prescribes that Council must establish an Audit and Risk Committee and that such a Committee will be advisory in nature. The Audit and Risk Committee provides a mechanism for Council to strategically examine various aspects of the Council operations to ensure risk management, legal compliance, financial control, and governance measures are in place, acted upon and continually improved. Section 54 of the Local Government Act 2020 requires that the Audit and Risk Committee provides a report to Council on a biannual basis, reporting on outcomes and key themes of the meeting and the last six months.

BACKGROUND

The items that the Committee consider on a regular basis and were considered in the last two meetings include the following items:

- CEO's Report including State-wide Integrity Agencies activity and Report Findings;
- Council's three-year internal audit program plan
- Council's Internal Audit Progress Report (provided by HLB Mann Judd);
- Quarterly Finance Report;
- Risk and Insurance Report;
- Internal Audits Actions Register;
- Local Government Act Implementation Update; and
- Sector related agencies report.

CURRENT COMMITTEE MEMBERSHIP AND ATTENDANCE

Member	11 February 2021 Attendance	25 May 2021 Attendance
John Watson, Independent Chair	✓	✓
Bruce Potgieter, Independent Member	✓	✓
Michael Ulbrick, Independent Member	✓	✓
Kylie Spears, Mayor of the Day	✓	✓
Mike Symon, Councillor Representative	✓	✓

AUDIT & RISK COMMITTEE - COMMITTEE'S REPORT Cont'd**ITEM 7****CHAIR'S REPORT**

This report will provide some context of the undertakings of the last two meetings being 25 May 2021 (Q3) and 11 February 2021 (Q2). Some detail associated with the regular reports considered by the Committee and its assessment include the following:

- **Quarterly Service Area Risk Review:** The risks faced by Council remain relatively stable with no increase in the level of operational risk. Council has one remaining significant level residual risk which concerns the loss of tree canopy, vegetation and biodiversity. As this risk is closely aligned to climate change, it is likely to remain a focus for a long period of time. This information is documented in a Risk Management and Insurance Report for the period ending 31 March 2021 noting the organisation's current operational and strategic risks and the controls that are currently in place do substantially mitigate the identified risks.
- **Committee's Feedback on Council's Risk Position:** The Committee congratulated management on its high-level of organisational-wide attention and integration of Risk Management and is looking forward to the organisation continuing to enhance exemplar status in this space, by displaying best practice principles.
- **Impact of COVID19:** Council does recognise the impact of the Covid-19 pandemic on itself as an organisation working on behalf of the Maroondah Community and the Maroondah Community itself. As such, management has identified four moderate level risks concerning the pandemic. These are:
 - Reduced ability to deliver Council services to the community,
 - Reduced income to Council,
 - Adverse impact on Occupational Health and Safety, and
 - Adverse reputational impact.

While these risks did materialise during the pandemic and may continue to be relevant, management has implemented robust control measure to reduce the impact of these issues. These risks, like all other risk, will be reviewed on a quarterly basis by management with appropriate actions implemented to mitigate the impact on Council and the community.

- **Internal Audit Reports Presented:**
 - **Risk Management Review:** review into Council's risk framework and assessed compliance with the ISO31000 Standard. While several opportunities for improvement were noted, the outcome was generally positive. Any areas where Council can improve, will be recognised and included in Council's Internal Audit Actions Register.
 - **Internal Audit Findings Status Report:** This includes an Internal Audit Tracking Report Summary as well as the Internal Audit Actions Register for the 3rd Quarter 31 March 2021, refer to attached Summary Report. The Internal Audit Tracking Report Summary provides a high-level overview on the status of each of the internal audit reports and the associated recommendations.
 -

AUDIT & RISK COMMITTEE - COMMITTEE'S REPORT Cont'd**ITEM 7**

Finance Report - 9 Months Ending 31 March 2021: Committee was satisfied with the level of detail provided for the third quarter of the year under what has been extraordinary times given the ongoing impacts of COVID-19 on the organisation's financial position. These were noted and will continue to be monitored and discussed at future meetings.

AUDIT AND RISK COMMITTEE (ARC) CHARTER

The Committee is governed by the ARC Charter adopted by the Council as required by the Local Government Act 2020. The charter is reviewed by the Committee annually with advice provided to the Council on any recommended changes.

ANNUAL SELF-ASSESSMENT

The Committee will undertake an annual self-assessment, the results for which are required to be reported to the Council by the CEO.

CONCLUSION

The Biannual Report provides the Audit and Risk Committee Independent Members with an opportunity to report to Council a summary of the outcomes of the Audit and Risk Committee activity over several meetings in the reporting period.

ATTACHMENTS

1. Internal Audit Tracking Report Summary - 31 March 2021

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE BIENNIAL REPORT ON THE AUDIT AND RISK COMMITTEE FROM THE INDEPENDENT MEMBERS FOR THE PERIOD 2020/21

**ADOPTION OF DRAFT COUNCIL PLAN 2021-2025,
PROPOSED BUDGET 2021/22, DECLARATION OF RATES
2021/22 AND DETERMINATION OF THE LEVEL OF MAYORAL
AND COUNCILLOR ALLOWANCES AND ASSOCIATED
DOCUMENTS**

ITEM 8

PURPOSE

To enable Council to formally adopt the *Draft Council Plan 2021-2025* (and concurrently re-adopt the *Maroondah 2040 - Our future together* Community Vision), *Proposed Budget 2021/22*, *Proposed Financial Plan 2021/22-2030/31* and *Proposed Revenue and Rating Plan 2021-2025*. Also, to determine the level of the Councillor allowance and Mayoral allowance which is required under Section 39 of the *Local Government Act 2020* (the Act).

STRATEGIC / POLICY ISSUES

The following directions contained in *Maroondah 2040 - Our future together* and the *Council Plan 2017-2021* provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2020 – 2021:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable.
- 8.2 Ensure responsible and sustainable management of Maroondah's resources, assets, infrastructure and natural environment.

BACKGROUND

Under the *Local Government Act 2020* (the Act), Council is required to:

- Adopt and maintain a community vision that is developed with the municipal community and has a scope of at least the next 10 years;
- Prepare and adopt a Council Plan for a period of at least the next four financial years after a general election;
- Develop, adopt and keep in force a Financial Plan that is for a period of at least the next 10 financial years;
- Prepare and adopt a Budget for each financial year and the subsequent three financial years; and
- Prepare and adopt a Revenue and Rating Plan for a period of at least the next four financial years after a general election.

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These, and other strategic documents of Council, are linked by an Integrated Planning Framework (shown below), which seeks to ensure Council's activities and resources are aligned in order to meet the aspirations, needs and expectations of the Maroondah community (the *Maroondah 2040 - Our future together* Community Vision).

Figure 1: Council's Integrated Planning Framework



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Council Plan and Community Vision

Council Plan

Under the Act (Section 90) Council must prepare and adopt a Council Plan for a period of at least the next four financial years after a general election in accordance with its deliberative engagement practices. Council must adopt the Council Plan by 31 October in the year following a general election (i.e. by 31 October 2021 for the *Council Plan 2021-2025*).

Resources needed for effective implementation of the Council Plan are outlined in the Budget, and risks to effective implementation identified and addressed through the Maroondah City Council Strategic Risk Management Plan and Policy.

Reporting against the Council Plan is undertaken quarterly to Council. Reporting on annual achievements is undertaken through the Annual Report and the 'Our Achievements' document.

The *Draft Council Plan 2021-2025* was presented to Council at their meeting on 10 May 2021, where Council authorised the release of the document for public exhibition.

Draft Council Plan 2021-2025 Priority Actions

The *Draft Council Plan 2021-2025* identifies the priority actions of Council for the four-year period from 2021/22 to 2024/25. In total, 37 priority actions (outlined below) have been included in the *Draft Council Plan 2021-2025* for this four-year period. Thirty-six (36) of these priority actions will either continue into, or commence, in 2021/22.

- 1) Implement the *Maroondah COVID-19 Recovery Plan*
- 2) Review, update and implement Council's Physical Activity Strategy, and develop and implement an Indoor High Ball (basketball, netball and volleyball) Strategy
- 3) Design and construct a dog park in Ringwood North
- 4) Design and construct sporting infrastructure upgrades at Jubilee (regional cricket hub), Proclamation, Springfield, Cheong and Ainslie Parks, and at Dorset Recreation and Silcock Reserves
- 5) Finalise and implement the *Maroondah Liveability, Wellbeing and Resilience Strategy 2021-2031* (incorporating the Municipal Public Health Plan and Active and Healthy Ageing Initiative)
- 6) Work in partnership with a broad range of service providers and agencies, to develop and deliver services and cultural experiences in the Croydon Community Wellbeing Precinct
- 7) Complete a strategic review of shopping centres in Maroondah, and plan and implement infrastructure and amenity improvements

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- 8) Work in partnership to implement the *Bayswater Business Precinct Transformation Strategy* and investigate and implement opportunities to enhance business capability, skill development, employment and education pathways for the manufacturing sector
- 9) Work in partnership with the Victorian Government to plan for and support the rollout of funded three year old kindergarten in Maroondah
- 10) Facilitate co-working opportunities and spaces in Maroondah
- 11) Deliver the 20 Minute Neighbourhood Place Activation Projects in the Croydon South local activity centre and Ringwood East neighbourhood activity centre
- 12) Design the Karralyka Centre redevelopment, and undertake staged redevelopment works
- 13) Implement the *Arts and Cultural Development Strategy 2020-2025* and work with the Maroondah Arts Advisory Committee to maximise arts and cultural opportunities across Maroondah
- 14) Implement Council's *Environmentally Sustainable Design Local Planning Policy* into the Maroondah Planning Scheme
- 15) Review, update and implement Council's Sustainability Strategy, and Climate Change Risk and Adaptation Strategy
- 16) Review, update and implement Council's Carbon Neutral Strategy, including participation in the power purchasing agreement
- 17) Work in partnership to implement the Reimagining Tarralla Creek project
- 18) Develop and implement Council's *Waste, Litter and Resource Recovery Strategy*
- 19) Prepare and implement a Maroondah Habitat Connectivity Action Plan
- 20) Implement a streetscape enhancement program, including a significant increase in tree planting
- 21) Work in partnership with the Victorian Government to implement road improvement works at New Street Ringwood, Reilly Street and Wantirna Road Ringwood, Plymouth Road and Kirtain Drive Croydon; and undertake carpark improvement works at McAlpin Reserve Ringwood North
- 22) Design and construct activity centre carparks in Croydon, Ringwood and Heathmont; and at Heatherdale station
- 23) Work in partnership to undertake renewal works on the Mullum Mullum Creek and Colchester Road shared trails; and continue footpath construction in the Principle Pedestrian Network
- 24) Advocate to the Australian and Victorian Governments for provision of new and upgraded major transportation infrastructure in Maroondah, including public transport enhancements
- 25) Develop a new Croydon Structure Plan and prepare a planning scheme amendment to incorporate the policy into the Maroondah Planning Scheme

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- 26) Work in partnership to implement the Greening the Greyfields project to facilitate a sustainable approach to urban redevelopment in identified residential precincts
- 27) Undertake the staged redevelopment of the Croydon Community Wellbeing Precinct
- 28) Undertake flood mitigation works in New Street, Ringwood, Sherbrook Avenue catchment in Ringwood, and Scenic Avenue and Wingate Avenue catchments in Ringwood East; and work in partnership to develop flood mitigation solutions for central Croydon
- 29) Work in partnership to support volunteer-based organisations and facilitate volunteerism within Maroondah
- 30) Investigate and implement additional female changing facilities at local sporting venues
- 31) Implement the *Children and Families Strategy* and Action Plan; and the *Youth Strategy* and Action Plan
- 32) Implement the *Gender Equality Act 2020*, including Council's Gender Equality Action Plan
- 33) Implement the new *Local Government Act 2020*
- 34) Advocate on key local issues on behalf of the Maroondah community including in the lead up to the State and Federal Government elections in 2022
- 35) Develop and implement a new Customer Service Strategy that will continue to advance Council's commitment to be highly responsive and customer focused
- 36) Deliver a broad range of Council services to meet current and future community needs along with sustainable management of Maroondah's resources, assets and environment
- 37) Engage the community in undertaking a review of *Maroondah 2040 - Our future together* and prepare a new Council Plan 2025-2029 following election of a new Council

For *Budget* purposes, all listed priority actions have been classified as *Major Initiatives*.

Community Vision

In accordance with the Act (Section 88) Council must maintain a Community Vision that is developed with its municipal community, and in accordance with its deliberative engagement practices. The scope of the Community Vision is a period of at least the next 10 financial years, and the Community Vision must describe the municipal community's aspirations for the future of the municipality. Council must develop or review, and adopt, the Community Vision by 31 October in the year following a general election (i.e. by 31 October 2021 for the current election cycle).

The *Maroondah 2040 - Our future together* Community Vision was first adopted in June 2014, following extensive community and stakeholder engagement in 2013 and 2014. More recently, in 2018/19 and 2019/20, an interim review of the Maroondah 2040 Community Vision was undertaken. The purpose of the review was to:

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- Review progress made to date in working towards the Maroondah 2040 Community Vision;
- Understand emerging trends and implications for Maroondah, along with the role of Council;
- Check-in with key stakeholders and the broader Maroondah community regarding the aspirations and policy directions in the Vision; and
- Help to position and align Council's future direction, resources and service delivery activities for the next five to ten years.

The review was undertaken in three key stages and involved:

- Development of the *State of Maroondah 2019* document which highlighted where activities had supported achievements of the Maroondah 2040 Community Vision outcomes, along with a review of the community indicators of progress;
- Research that examined global and national trends, emerging issues, local population data and implications for Maroondah;
- A variety of community and stakeholder engagement activities (online survey, face-to-face pop-up activities, community and leadership forums, discussions with local community networks, workshops with Council employees) aimed at gaining insights on emerging trends within the municipality, including testing findings from the research; and
- A second round of community and stakeholder engagement activities (online survey, face-to-face pop-up activities, stakeholder forum, focus groups with Council advisory committees) aimed at exploring emerging trends and associated implications for Maroondah in more detail, including the refining of policy directions.

The refreshed Draft Maroondah 2040 Community Vision was made available to the community for feedback over a four-week period from 20 April 2020. During the feedback period, a total of 18 survey responses were received, and two questions were asked via the Maroondah 2040 *Your Say Maroondah* website. An additional two formal submissions were received. A review of the document was also undertaken to ensure that the Community Vision incorporated feedback around community needs arising from the COVID-19 pandemic.

Subsequently a number of amendments were made to the Draft Maroondah 2040 Community Vision, and the refreshed *Maroondah 2040 - Our future together* Community Vision adopted by Council on 22 June 2020.

Alignment between the Council Plan and Community Vision

At Maroondah City Council, the Council Plan evolves from the *Maroondah 2040 - Our future together* Community Vision and outlines the role of Council in delivering on the Community Vision in the medium term.

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There is strong alignment between the two documents with the Maroondah 2040 Community Vision defining the long-term strategic direction of Council, strategic objectives for achieving the strategic direction, strategies for achieving the objectives, and some of the strategic indicators for monitoring the achievement of the objectives, as required for inclusion in the Council Plan under Section 90(2) of the Act. The medium-term priority actions of Council in response to the long term strategic directions are identified in the Council Plan. The adherence to legislative requirements and alignment between these two documents is summarised in the table below. Legislated components of the Council Plan that are derived from the Maroondah 2040 Community Vision are highlighted in **bold**.

Items required be included in the Council Plan (as per <i>Local Government Act 2020</i> (Section 90(2)))	Maroondah City Council <i>Draft Council Plan 2021-2025</i>
Strategic direction of Council	Maroondah 2040 Community Vision statement
Strategic objectives for achieving the strategic direction	Maroondah 2040 future outcomes
Strategies for achieving the objectives for a period of at least the next four financial years	Maroondah 2040 key directions
Strategic indicators for monitoring the achievement of the objectives	Maroondah 2040 community indicators of progress Council Plan service delivery performance measures
Description of the Council's initiatives and priorities for services, infrastructure and amenity	Council Plan priority actions Council Plan description of core services

Budget and associated documents

Revenue and Rating Plan

Under the Act (Section 93) Council must prepare and adopt a Revenue and Rating Plan by the next 30 June after a general election for a period of at least the next four financial years.

The Revenue and Rating Plan establishes the revenue raising framework within which the Council proposes to work. The purpose of the Revenue and Rating Plan is to determine the most appropriate and affordable revenue and rating approach for Maroondah City Council which in conjunction with other income sources will adequately finance the objectives in the council plan.

The plan is an important part of Council's integrated planning framework, all of which is created to help Council achieve its vision of a vibrant and diverse city with a healthy and active

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community, living in green leafy neighbourhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.

Strategies outlined in this plan align with the objectives contained in the Council Plan and will feed into our budgeting and long-term financial planning documents, as well as other strategic planning documents under our Council's strategic planning framework.

Financial Plan

Under the Act (Section 91) Council must develop, adopt and keep in force a Financial Plan for a period of at least the next ten financial years in accordance with its deliberative engagement practices. Council must adopt the Financial Plan by 31 October in the year following a general election (i.e. by 31 October 2021 for the *Financial Plan 2021/22-2030/31*).

The Financial Plan provides a 10 year financially sustainable projection regarding how the actions of the Council Plan may be funded to achieve the Community/Council Vision. The Financial Plan is developed in the context of the following strategic planning principles:

- a) Council has an integrated approach to planning, monitoring and performance reporting.
- b) Council financial plan addresses the Community Vision by funding the aspirations of the Council Plan. The Council Plan aspirations and actions are formulated in the context of the Community Vision.
- c) The Financial Plan statements articulate the 10-year financial resources necessary to implement the goals and aspirations of the Council Plan to achieve the Community Vision.
- d) Council's strategic planning principles identify and address the risks to effective implementation of the Financial Plan.
- e) The Financial Plan provides for the strategic planning principles of progress monitoring of progress and reviews to identify and adapt to changing circumstances.

Proposed Budget

Under the Act (Section 94) Council must prepare and adopt a budget for each financial year and subsequent 3 financial years. It must adopt its budget by 30 June each year or such other date fixed by the Minister.

The Proposed Budget is one of Council's high-level strategic documents. The community's aspirations for Maroondah's future direction and development are set out in *Maroondah 2040 - Our future together* and this forms the foundation from which Council shapes its medium-

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term plans for the municipality. The Proposed Budget then addresses the provision of financial resources for the next 4 years as well as articulating how those resources are to be spent in delivering services to the community.

The Proposed Budget is a critical planning and resource tool of Council and is vital to the ongoing operational and financial viability of Council. It sets out the expected income and expenditure for the next four years and also incorporates Council's rates and charges as well as estimating the net worth of the municipality at the end of each year. It is the culmination of Councillor Briefings (including discussions at the Councillor Conference) and detailed preparation by employees and management.

The 2021/22 Budget links to the achievement of the *Council Plan 2021-2025* as part of Council's Integrated Planning Framework. The Council Plan plays a vital role in shaping the future for Maroondah over a four-year period. It sets out local and regional challenges and opportunities for our community within the framework of the community's long term vision. It also forms the basis for Council to make decisions regarding resources and priorities in response to community aspirations.

The 2021/22 Budget outlines the provision of financial resources for the next four years and details how these resources will be applied to meet these actions and initiatives detailed in the Council Plan, as well as delivering the more than 120 services and the extensive range of programs and activities that Council provides to the Maroondah community.

The 2021/22 budget contains 36 major initiatives, as identified in the Council Plan. These initiatives will contribute to the achievement of the four-year Council Plan key directions and ultimately the preferred outcome as outlined in Maroondah 2040.

The *Proposed Budget 2021/22, Proposed Financial Plan 2021/22-2030/31 and the Proposed Revenue and Rating Plan 2021-2025* were presented to Council at their meeting on 10 May 2021, where Council authorised the release of the documents for public exhibition.

Statutory requirements

The Act defines the legislative requirement for the Community Vision, Council Plan, Financial Plan, Budget, and Revenue and Rating Plan.

Council Plan and Community Vision

In terms of the Council Plan and Community Vision a number of sections of the Act are relevant.

- Section 88 of the Act requires Council maintain a Community Vision that is developed with its municipal community in accordance with its deliberative engagement practices. The scope of the Community Vision is a period of at least the next 10 financial years, and the Community Vision must describe the municipal community's aspirations for the future of the municipality. Council must develop or review the Community Vision in accordance with its deliberative engagement practices and adopt the Community Vision

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by 31 October in the year following a general election, with effect from 1 July in the year following a general election.

- Section 90 of the Act requires Council to prepare and adopt a Council Plan for a period of at least the next 4 financial years after a general election in accordance with its deliberative engagement practices. Council must develop or review the Council Plan in accordance with its deliberative engagement practices and adopt the Council Plan by 31 October in the year following a general election, with effect from 1 July in the year following a general election.
- Section 89 of the Act requires preparation of the Council Plan to be in accordance with the strategic planning principles of the Act which require:
 - (a) an integrated approach to planning, monitoring and reporting;
 - (b) addressing of the Community Vision;
 - (c) taking into account the resources needed for effective implementation;
 - (d) identifying and addressing the risks to effective implementation; and
 - (e) providing for ongoing monitoring of progress and regular review.
- Section 90(2) of the Act also requires Council to include in the Council Plan:
 - (a) the strategic direction of Council;
 - (b) strategic objectives for achieving the strategic direction;
 - (c) strategies for achieving the objectives for a period of at least the next 4 financial years;
 - (d) strategic indicators for monitoring the achievement of the objectives;
 - (e) a description of Council's initiatives and priorities for services, infrastructure and amenity; and
 - (e) any other matters prescribed by the regulations.

Budget, Financial Plan and Revenue and Rating Plan

In terms of the Revenue and Rating Plan, Financial Plan and Budget a number of sections of the Act are relevant.

- Section 93 of the Act requires Council to prepare and adopt a Revenue and Rating Plan by the next 30 June after a general election for a period of at least the next four financial years;

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- Section 91 of the Act requires Council to develop, adopt and keep in force a Financial Plan in accordance with its deliberative engagement practices and is for a period of at least 10 financial years;
- Section 94 of the Act requires Council to prepare and adopt a budget for each financial year and subsequent 3 financial years. It must adopt its budget by 30 June each year or such other date fixed by the Minister;
- Section 96 of the Act provides that Council must develop the budget in accordance with the financial management principles and its community engagement policy; and
- The Local Government Act 1989 Section 158 remains in force at this time in relation to the declaration of rates and charges and requires Council to declare, for each financial year, the amount which the Council intends to raise by general rates, service rates and service charges by 30 June.
- Section 39 of the Act provides that Council must review and determine the level of the Councillor allowance and Mayoral allowance (incorporating a sum equivalent to the Superannuation Guarantee Contribution). within the period of 6 months after a general election or by the next 30 June, whichever is later. The proposed Councillor allowance (\$28,870 inc. super) and Mayoral allowance (\$89,324 inc. super) levels are encompassed as we within the Proposed Budget.

Community consultation

In terms of community consultation for the Community Vision, Council Plan, Financial Plan and Budget a number of sections of the Act are relevant.

- Sections 88(4), 90(3) and 91(4) of the Act require that the Community Vision, Council Plan and Financial Plan are prepared in accordance with Council's deliberative engagement practices.
- Section 96(1)(b) of the Act requires that the Budget is prepared in accordance with Council's community engagement policy.

ISSUE / DISCUSSION

Local Government Act 2020

The current council planning and budgeting cycle is the first under the new Act. The *Draft Council Plan 2021-2025, Maroondah 2040 - Our future together* Community Vision, *Proposed Budget 2021/22, Proposed Financial Plan 2021/22-2030/31 and Proposed Revenue and Rating Plan 2021-2025* have all been prepared to meet the new legislative requirements.

The Council Plan and Budget are no longer subject to the "right to make a submission" requirement (*Local Government Act 1989* Section 223), nor is there a legal obligation for the documents to be submitted to the Minister (*Local Government Act 1989* Section 125(5) and

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Section 130(4)). In the interest of best practice Council will submit the *Council Plan 2021-2025, Maroondah 2040 - Our future together* Community Vision, *Budget 2021/22, Financial Plan 2021/22-2030/31 and Revenue and Rating Plan 2021-2025* to the Minister.

Public Exhibition

Council resolved on 10 May 2021 to place the *Draft Council Plan 2021-2025, Proposed Budget 2021/22, Proposed Financial Plan 2021/22-2030/31 and Proposed Revenue and Rating Plan 2021-2025* on public exhibition from 14 May 2021 to 11 June 2021.

A summary of submissions received is contained in Attachment 3 (Draft Council Plan) and Attachment 8 (Proposed Budget and associated documents) and includes Council's response to submissions. A summary of submissions has been circulated to Councillors. Each submitter will receive an individual formal response to their submission in line with Council's good governance and community engagement approach.

Further detail on the public exhibition of the *Draft Council Plan 2021-2025 and Proposed Budget 2021/22* (and associated documents) can be found under the *Community Consultation* section of this report.

Readoption of the Maroondah 2040 Community Vision

As discussed in the *Background* section of this report Council is required to develop or review its Community Vision in accordance with its deliberative engagement practices, and adopt the Community Vision by 31 October in the year following a general election.

To meet this requirement there is a need for the newly elected Council to re-adopt the *Maroondah 2040 - Our future together* Community Vision, which was previously adopted by Council on 22 June 2020. Extensive community and stakeholder consultation was undertaken as part of the interim review (as summarised in the *Background* section of this report).

Council also sought input from the deliberative engagement process, undertaken with a panel of 40 community members in February and March 2021, to validate the Maroondah 2040 Community Vision. Through this process, the Maroondah 2040 Community Vision was confirmed as continuing to accurately reflect the community's long-term aspirations for Maroondah in light of the current COVID-19 pandemic.

The Panel was given the remit '*How has the world changed and how might this influence the priorities of Council in working toward realising the Community Vision?*'. The Panel identified a range of priorities which could be grouped under the themes of:

- Strengthening communities despite population growth and demographic changes;
- Managing development;
- Responding to mental health issues;

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- Celebrating cultural diversity; and
- Protecting/enhancing biodiversity.

Council has considered the recommendations of the Panel under each of these themes, and the alignment of the Maroondah 2040 Community Vision key directions with the recommendations. Council also considered the alignment of the key directions with recommendations across the other four topic areas that the Panel deliberated on - health and wellbeing; liveable communities; environment; and assets. Detail of the alignment analysis undertaken by Council can be found in Attachment 4.

The analysis undertaken by Council shows that the Maroondah 2040 Community Vision key directions (and Council Plan priority actions) address, and are in alignment with, the recommendations of the Panel. Council is satisfied that the Maroondah 2040 Community Vision has been validated, and that emerging medium term priorities resulting from the COVID-19 pandemic, as aligned to Maroondah 2040 outcomes and key directions, have been incorporated into the Council Plan.

FINANCIAL / ECONOMIC ISSUES

These are contained within the *Draft Council Plan 2021-2025* at the aggregate level and articulate Council's current directions.

The adoption of the *Proposed Budget 2021/22* (and associated documents) not only contributes to compliance with the financial planning and reporting requirements of the Act, it also provides management with an important tool to monitor and control the detailed financial performance and directions of Council over the next 10 years.

ENVIRONMENTAL / AMENITY ISSUES

These are contained within the *Draft Council Plan 2021-2025* and articulate Council's current directions.

SOCIAL / COMMUNITY ISSUES

These are contained within the *Draft Council Plan 2021-2025* and articulate Council's current directions.

COMMUNITY CONSULTATION

The Council Plan and Budget are no longer subject to the "right to make a submission" requirement (*Local Government Act 1989* Section 223). However, the Act 2020 (Sections 88(40), 90(3) and 91(4)) require the Community Vision, Council Plan and Financial Plan to be prepared in accordance with Council's deliberative engagement practices. The Budget must also be prepared in accordance with Council's community engagement policy (Section 96(1)(b)).

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Deliberative engagement

As required by the Act, Council ran a deliberative engagement process with a panel of 40 community members, over a period of six weeks and ten sessions in February and March 2021. The purpose of the deliberative engagement was to validate the Maroondah 2040 Community Vision and identify priorities for the *Council Plan 2021-2025*, which in turn would inform the Financial Plan, Budget and a range of other strategic documents of Council, including the Asset Plan and *Maroondah Liveability, Wellbeing and Resilience Strategy 2021-2031* (which incorporates the Municipal Public Health and Wellbeing Plan).

The Panel were given six remits to respond to. The remits covered the Community Vision, as well as the themes of health and wellbeing, liveable communities, environment, and assets. The Panel was also asked how the community could continue to be involved in shaping, implementing, and monitoring progress; and how partnerships between Council and the Community could be strengthened.

At the conclusion of the deliberative engagement process the Panel provided their recommendations to Council. Pages 26 and 27 of the *Draft Council Plan 2021-2025* highlight the priorities of the community as identified by the Panel. These priorities have been reflected in the *Draft Council Plan 2021-2025* priority actions where relevant to the Council Plan, and in turn the *Proposed Financial Plan 2021/22-2030/31* and *Proposed Budget 2021/22*. In many cases, the outputs and recommendations from the panel will also inform a range of Council's future strategic work, projects and service delivery.

Council also reviewed the recommendations of the Panel against the Maroondah 2040 Community Vision key directions to validate the *Maroondah 2040 - Our future together* Community Vision. Refer to the *Issue / Discussion* section of this report for further detail.

Maroondah 2040 Community Vision consultation

Extensive community and stakeholder engagement was undertaken during the interim review of the Maroondah 2040 Community Vision in 2018 and 2019. (Refer to the *Background* section of this report). The integrated nature of Council's strategic documents, and very strong alignment between the Community Vision and Council Plan, means that the *Draft Council Plan 2021-2025*, and in turn the *Proposed Financial Plan 2021/22-2030/31* and *Proposed Budget 2021/22* have also been informed by this engagement process.

Public Exhibition

Prior to the public exhibition process the *Draft Council Plan 2021-2025*, *Proposed Budget 2021/22*, *Proposed Financial Plan 2021/22-2030/31* and *Proposed Revenue and Rating Plan 2021-2025* underwent an internal review by Councillors, Management and employees. Council approved the *Draft Council Plan 2021-2025*, *Proposed Budget 2021/22*, *Proposed Financial Plan 2021/22-2030/31* and *Proposed Revenue and Rating Plan 2021-2025* for public exhibition on 10 May 2021. The public exhibition period opened on 14 May 2021 and public submissions were solicited to be received until 5pm on Friday 11 June 2021. The receipt of

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submissions from the public and the consideration of those submissions by Council forms an integral part of the public consultation process.

Copies of the Draft / Proposed documents were made available for public inspection at the Realm and Croydon Library Customer Service Centres (available until 27 May 2021 when COVID-19 lockdown restrictions closed Council's Customer Service Centres), and on Council's *Your Say Maroondah* website. The community were advised of the opportunity to provide their feedback on Council's website and social media channels. Deliberative Engagement Panellists were also advised of the opportunity to comment via email. Community members were encouraged to visit the *Your Say Maroondah* website to view the documents and provide their feedback.

At the expiration of the consultation period, Council had received one (1) submission on the *Draft Council Plan 2021-2025*, one (1) submission on the *Proposed Budget 2021/22*, zero (0) submissions on the *Proposed Financial Plan 2021/22-2030/31*, and zero (0) submissions on the *Proposed Revenue and Rating Plan 2021-2025*.

A summary of submissions received is contained in Attachment 3 (Draft Council Plan) and Attachment 8 (Proposed Budget and associated documents), including Council's response to these submissions.

After consideration of all submissions, it has been determined that no further changes are required to the above documents. Council will respond to matters raised through existing Council service delivery processes.

CONCLUSION

The *Draft Council Plan 2021-2025*, *Proposed Budget 2021/22*, *Proposed Financial Plan 2021/22-2030/31* and *Proposed Revenue and Rating Plan 2021-2025* have been developed and submissions from the community considered. These documents reflect Council's commitment to pursue excellence, good governance and responsible management of resources for the community within the City of Maroondah.

Given Council's legislative obligations the *Draft Council Plan 2021-2025*, *Proposed Budget 2021/22*, *Proposed Financial Plan 2021/22-2030/31* and *Proposed Revenue and Rating Plan 2021-2025* are recommended for Council adoption.

Additionally, to meet legislative obligations, the *Maroondah 2040 - Our future together* Community Vision is recommended re-adoption by Council. The deliberative engagement process has validated that the Maroondah 2040 Community Vision accurately reflects the community's future aspirations for the municipality, taking into account the needs arising from the COVID-19 pandemic.

**ADOPTION OF DRAFT COUNCIL PLAN 2021-2025,
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ATTACHMENTS

1. Council Plan 2021-2025
2. Maroondah 2040 Community Vision
3. Draft Council Plan 2021-2025 - Submission Summaries
4. Deliberative Engagement Recommendations - Alignment with Maroondah 2040 Community Vision and Draft Council Plan 2021-2025
5. MCC Adopted Revenue and Rating Plan 2021/22 to 2024/25
6. MCC Adopted Financial Plan 2021/22 to 2030/31
7. MCC Adopted Budget 2021/22
8. Proposed Budget 2021/22 and other associated documents - Submission summaries

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

A. COUNCIL PLAN AND COMMUNITY VISION

THAT COUNCIL:

1. **NOTES THE SUBMISSIONS ON THE COUNCIL PLAN 2021-2025**
2. **ADOPTS THE COUNCIL PLAN 2021-2025**
3. **RE-ADOPTS THE MAROONDAH 2040 - OUR FUTURE TOGETHER COMMUNITY VISION WITHOUT CHANGE**
4. **FORWARDS A COPY OF THE COUNCIL PLAN 2021-2025 TO THE MINISTER FOR LOCAL GOVERNMENT**
5. **FORWARDS A COPY OF THE MAROONDAH 2040 - OUR FUTURE TOGETHER COMMUNITY VISION TO THE MINISTER FOR LOCAL GOVERNMENT**
6. **AUTHORISES OFFICERS TO ARRANGE FOR THE SUITABLE PUBLICATION AND DISTRIBUTION OF THE COUNCIL PLAN TO COMMUNITY GROUPS AND RELEVANT STAKEHOLDERS**

B. FINANCIAL PLAN

THAT COUNCIL:

1. **ADOPTS THE FINANCIAL PLAN 2021/22 - 2030/31**
2. **IN ACCORDANCE WITH SECTION 57 OF THE LOCAL GOVERNMENT ACT 2020 AND COUNCIL'S PUBLIC TRANSPARENCY POLICY 2020 AUTHORISE**

**ADOPTION OF DRAFT COUNCIL PLAN 2021-2025,
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**OFFICERS TO MAKE AVAILABLE THE FINANCIAL PLAN ON COUNCIL'S
WEBSITE AND AT COUNCIL OFFICES**

C. REVENUE AND RATING PLAN

THAT COUNCIL:

- 3. ADOPTS THE REVENUE AND RATING PLAN 2021 - 2025**
- 4. IN ACCORDANCE WITH SECTION 57 OF THE LOCAL GOVERNMENT ACT 2020 AND COUNCIL'S PUBLIC TRANSPARENCY POLICY 2020 AUTHORISE OFFICERS TO MAKE AVAILABLE THE REVENUE AND RATING PLAN ON COUNCIL'S WEBSITE AND AT COUNCIL OFFICES**

D. BUDGET

THAT COUNCIL DETERMINES:

1. BUDGET

- 1.1 NOTES THE SUBMISSIONS ON THE BUDGET 2021/22**
- 1.2 THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO WRITE TO EACH SUBMITTER ADVISING OF THE PURPORT OF THIS RECOMMENDATION AND THE REASONS FOR IT**
- 1.3 ADOPTS THE BUDGET 2021/22**
- 1.4 IN ACCORDANCE WITH SECTION 57 OF THE LOCAL GOVERNMENT ACT 2020 AND COUNCIL'S PUBLIC TRANSPARENCY POLICY 2020 AUTHORISE OFFICERS TO MAKE AVAILABLE THE ADOPTED BUDGET 2021/22 ON COUNCIL'S WEBSITE AND AT COUNCIL OFFICES**

2. AMOUNT INTENDED TO BE RAISED

AN AMOUNT OF \$98,127,452 (OR SUCH OTHER AMOUNT AS IS LAWFULLY RAISED AS A CONSEQUENCE OF THIS RESOLUTION) BE DECLARED AS THE AMOUNT WHICH COUNCIL INTENDS TO RAISE BY GENERAL RATES AND THE ANNUAL SERVICE CHARGE (DESCRIBED LATER IN THIS RESOLUTION), WHICH AMOUNT IS CALCULATED AS FOLLOWS:

GENERAL RATES	\$81,036,452
ANNUAL SERVICE CHARGE	\$17,091,000

**ADOPTION OF DRAFT COUNCIL PLAN 2021-2025,
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3. GENERAL RATES

- 3.1. A GENERAL RATE BE DECLARED IN RESPECT OF THE 2021/22 FINANCIAL YEAR**
- 3.2. IT BE FURTHER DECLARED THAT THE GENERAL RATE BE RAISED BY THE APPLICATION OF DIFFERENTIAL RATES**
- 3.3. A DIFFERENTIAL RATE BE RESPECTIVELY DECLARED FOR RATEABLE LAND HAVING THE CHARACTERISTICS SPECIFIED BELOW, WHICH CHARACTERISTICS WILL FORM THE CRITERIA FOR EACH DIFFERENTIAL RATE SO DECLARED:**

3.3.1. GENERAL LAND

ANY LAND WHICH DOES NOT HAVE THE CHARACTERISTICS OF DERELICT, COMMERCIAL, INDUSTRIAL, OR VACANT LAND

3.3.2. DERELICT LAND

DERELICT LAND IS ANY LAND IN RESPECT OF WHICH:

- (a) A NOTICE TO COMPLY HAS BEEN SERVED ON THE OWNER OR OCCUPIER OF THE LAND IN RESPECT OF ANY BREACH OF:**
- (i) CLAUSE 31 (CONDITION OF LAND);**
- (ii) CLAUSE 32 (VACANT BUILDINGS); OR**
- (iii) CLAUSE 34 (STORAGE, VEHICLES AND MACHINERY)**
- OF COUNCIL LOCAL LAW NO. 11; AND**
- (b) THE TIME SPECIFIED IN THE NOTICE TO COMPLY HAS EXPIRED; AND**
- (c) THE REQUIREMENTS OF THE NOTICE TO COMPLY HAVE NOT BEEN COMPLIED WITH OR OTHERWISE SATISFIED (EITHER BEFORE OR AFTER THE TIME SPECIFIED IN THE NOTICE).**

3.3.3. COMMERCIAL LAND

COMMERCIAL LAND IS ANY LAND THAT DOES NOT HAVE THE CHARACTERISTICS OF DERELICT, INDUSTRIAL OR

**ADOPTION OF DRAFT COUNCIL PLAN 2021-2025,
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**VACANT LAND, AND WHICH IS USED, DESIGNED OR ADAPTED
TO BE USED PRIMARILY FOR THE SALE OF GOODS OR
SERVICES OR OTHER COMMERCIAL PURPOSES.**

3.3.4. INDUSTRIAL LAND

**INDUSTRIAL LAND IS ANY LAND THAT DOES NOT HAVE THE
CHARACTERISTICS OF DERELICT, COMMERCIAL OR VACANT
LAND, THAT IS USED, DESIGNED OR ADAPTED TO BE USED
PRIMARILY FOR INDUSTRIAL PURPOSES.**

3.3.5. VACANT LAND

**ANY LAND ON WHICH THERE IS NO BUILDING WHICH IS
OCCUPIED OR ADAPTED FOR OCCUPATION AND THAT IS NOT
GENERAL, DERELICT, COMMERCIAL OR INDUSTRIAL LAND.**

- 3.4. EACH DIFFERENTIAL RATE WILL BE DETERMINED BY MULTIPLYING
THE CAPITAL IMPROVED VALUE OF EACH RATEABLE LAND
(CATEGORISED BY THE CHARACTERISTICS DESCRIBED IN
PARAGRAPH 3.3 OF THIS RESOLUTION) BY THE RELEVANT
PERCENTAGES INDICATED IN THE FOLLOWING TABLE:**

Category	Rate in the Dollar
Derelict Land	0.615993 cents in the dollar of Capital Improved Value
Commercial Land	0.246397 cents in the dollar of Capital Improved Value
Industrial Land	0.246397 cents in the dollar of Capital Improved Value
Vacant Land	0.307997 cents in the dollar of Capital Improved Value
General Land	0.205331 cents in the dollar of Capital Improved Value

- 3.5. IT BE RECORDED THAT COUNCIL CONSIDERS THAT EACH
DIFFERENTIAL RATE WILL CONTRIBUTE TO THE EQUITABLE AND
EFFICIENT CARRYING OUT OF COUNCIL FUNCTIONS, AND THAT THE**

3.5.1. RESPECTIVE OBJECTIVES OF EACH DIFFERENTIAL RATE;

**3.5.2. RESPECTIVE TYPES OR CLASSES OF LAND WHICH ARE
SUBJECT TO EACH DIFFERENTIAL RATE;**

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3.5.3. RESPECTIVE USES AND LEVELS OF EACH DIFFERENTIAL RATE IN RELATION TO THOSE RESPECTIVE TYPES OR CLASSES OF LAND; AND

3.5.4. THE RELEVANT

(A) USES OF;

(B) GEOGRAPHICAL LOCATIONS OF;

(C) PLANNING SCHEME ZONINGS OF; AND

(D) TYPES OF BUILDINGS ON

BE THOSE SPECIFIED IN THE BUDGET ANNEXED TO THIS RECOMMENDATION, AS SET IN THE NOTES TO THE FINANCIAL STATEMENTS.

3.6. IT BE CONFIRMED THAT NO AMOUNT IS FIXED AS THE MINIMUM AMOUNT PAYABLE BY WAY OF GENERAL RATE IN RESPECT OF EACH RATEABLE LAND WITHIN THE MUNICIPAL DISTRICT

3.7. IN ACCORDANCE WITH SECTION 4 (4) OF THE CULTURAL AND RECREATIONAL LANDS ACT 1963, THE AMOUNTS IN LIEU OF RATES PAYABLE IN RESPECT OF EACH RATEABLE LAND TO WHICH THAT ACT APPLIES BE THE AMOUNTS RESPECTIVELY SET OUT BELOW:

Land	\$
Heathmont Club Inc.	5,271.85
Bayswater North Tennis Club	1,468.05
Eastwood Golf Club	11,744.90
TOTAL	18,484.75

4. ANNUAL SERVICE CHARGE

4.1. AN ANNUAL SERVICE CHARGE BE DECLARED IN RESPECT OF THE 2021/22 FINANCIAL YEAR

4.2. THE ANNUAL SERVICE CHARGE BE DECLARED FOR THE COLLECTION AND DISPOSAL OF REFUSE

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**4.3. THE ANNUAL SERVICE CHARGE BE IN THE SUM OF, AND BE BASED ON,
THE CRITERIA SPECIFIED BELOW:**

**4.3.1. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH
IS USED PRIMARILY FOR RESIDENTIAL PURPOSES WHERE A
KERBSIDE COLLECTION IS DEEMED POSSIBLE BY COUNCIL:**

**\$309.00 PER SERVICE FOR EACH LAND, WHERE THE
SERVICE IS FOR AN 80-LITRE BIN**

**\$371.00 PER SERVICE FOR EACH LAND, WHERE THE
SERVICE IS FOR A 120-LITRE BIN**

**\$394.00 FOR EACH SECOND AND SUBSEQUENT BIN
SUPPLIED IN RESPECT OF THE LAND**

**4.3.2. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH
IS USED PRIMARILY FOR RESIDENTIAL PURPOSES WHERE
THE KERBSIDE COLLECTION IS DEEMED POSSIBLE BY
COUNCIL:**

**\$241.00 PER SERVICE FOR EACH LAND, WHERE THE
SERVICE OF A SECOND RESIDENTIAL PUTRESCIBLE BIN IS
REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT
OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL
OF THE CONTENTS OF A 120 LITRE BIN ONLY AT THE
FREQUENCY OF ONCE PER WEEK**

**\$230.00 PER SERVICE FOR EACH LAND, WHERE THE
SERVICE OF A SECOND GARDEN ORGANICS BIN ONLY IS
REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT
OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL
OF THE CONTENTS OF A 240 LITRE BIN AT THE FREQUENCY
OF ONCE PER FORTNIGHT**

**4.3.3. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH
IS USED PRIMARILY FOR COMMERCIAL PURPOSES:**

**\$676.00 (INCLUDING GST) PER SERVICE FOR EACH LAND,
WHERE THE SERVICE IS REQUESTED BY THE OWNER OF
THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR
COLLECTION AND DISPOSAL OF THE CONTENTS OF A 240
LITRE BIN AT THE FREQUENCY OF ONCE PER WEEK**

**\$1,467.00 (INCLUDING GST) PER SERVICE FOR EACH LAND,
WHERE THE SERVICE IS REQUESTED BY THE OWNER OF
THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR**

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**COLLECTION AND DISPOSAL OF THE CONTENTS OF A 240
LITRE BIN AT THE FREQUENCY OF THREE TIMES PER WEEK**

**4.3.4. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS
USED PRIMARILY FOR INDUSTRIAL PURPOSES:**

**\$298.00 (INCLUDING GST) PER SERVICE FOR EACH LAND,
WHERE THE SERVICE IS REQUESTED BY THE OWNER OF
THE LAND (OR THE AGENT OF THAT OWNER) AND IS FOR
COLLECTION AND DISPOSAL OF THE CONTENTS OF AN 80
LITRE BIN**

**\$355.00 (INCLUDING GST) PER SERVICE FOR EACH LAND,
WHERE THE SERVICE IS REQUESTED BY THE OWNER OF
THE LAND (OR THE AGENT OF THAT OWNER) AND IS FOR
COLLECTION AND DISPOSAL OF THE CONTENTS OF A 120
LITRE BIN**

**4.3.5. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH
IS USED PRIMARILY FOR OTHER THAN RESIDENTIAL
PURPOSES AND HAS AN EXISTING COMMERCIAL
SERVICE OR IS A NOT FOR PROFIT ORGANISATION:**

**\$149.00 (INCLUDING GST) PER EACH 240 LITRE RECYCLING
BIN, WHERE THE SERVICE IS REQUESTED BY THE OWNER
OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR
COLLECTION AND RECYCLING OF THE BIN AT THE
FREQUENCY OF ONCE PER FORTNIGHT**

**4.3.6. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH
IS USED PRIMARILY FOR COMMERCIAL AND INDUSTRIAL
PURPOSES WHERE THE KERBSIDE COLLECTION IS DEEMED
PRACTICABLE BY COUNCIL:**

**\$229.00 (INCLUDING GST) PER SERVICE FOR EACH LAND,
WHERE THE SERVICE OF A GARDEN ORGANICS BIN IS
REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT
OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL
OF THE CONTENTS OF A 240 LITRE BIN AT THE FREQUENCY
OF ONCE PER FORTNIGHT**

5. INCENTIVES

**NO INCENTIVE BE DECLARED FOR EARLY PAYMENT OF THE GENERAL
RATES AND ANNUAL SERVICE CHARGE PREVIOUSLY DECLARED**

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ITEM 8

6. EXTRA INSTALMENT OPTIONS

IN ACCORDANCE WITH SECTION 167 OF THE LOCAL GOVERNMENT ACT 1989, PAYMENT OF RATES AND CHARGES CAN BE MADE IN

- **ONE (1) ANNUAL PAYMENT (DUE 15 FEBRUARY 2022),**
- **FOUR (4) INSTALMENT PAYMENTS (DUE 30 SEPTEMBER 2021, 30 NOVEMBER 2021, 28 FEBRUARY 2022 AND 31 MAY 2022),**
- **OR BY NINE (9) MONTHLY (DIRECT DEBIT ONLY) INSTALMENTS (DUE 30 SEPTEMBER 2021, 31 OCTOBER 2021, 30 NOVEMBER 2021, 31 DECEMBER 2021, 31 JANUARY 2022, 28 FEBRUARY 2022, 31 MARCH 2022, 30 APRIL 2022 AND 31 MAY 2022).**

DUE DATES THAT FALL ON A WEEKEND OR PUBLIC HOLIDAY WILL BE DUE ON THE NEXT BUSINESS DAY

7. CONSEQUENTIAL

7.1. IT BE RECORDED THAT COUNCIL REQUIRES ANY PERSON TO PAY INTEREST ON ANY AMOUNT OF RATES AND CHARGES WHICH:

7.1.1. THAT PERSON IS LIABLE TO PAY; AND

7.1.2. HAVE NOT BEEN PAID BY THE DATE SPECIFIED FOR THEIR PAYMENT

7.2. THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO LEVY AND RECOVER THE GENERAL RATES AND ANNUAL SERVICE CHARGE IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1989

8. MAYORAL AND COUNCILLOR ALLOWANCES

8.1. THAT COUNCIL DETERMINES:

THAT MAYORAL AND COUNCILLOR ALLOWANCES IN ACCORDANCE WITH SECTION 39 OF THE LOCAL GOVERNMENT ACT 2020:

8.1.1 BE PAID AT THE LEVELS DETERMINED BY THE MINISTER FOR LOCAL GOVERNMENT – AS AT 1 JULY 2021 INCORPORATING SUPERANNUATION GUARANTEE CONTRIBUTION OF 10%, COUNCILLORS \$28,870 AND MAYOR \$89,324; AND

8.1.2 ANY FURTHER CHANGES TO ALLOWANCES WILL BE REFLECTED WHEN THE REVIEW BY THE VICTORIAN INDEPENDENT REMUNERATION TRIBUNAL IS UNDERTAKEN

ROAD MANAGEMENT PLAN 2021

ITEM 1

PURPOSE

The purpose of this report is to seek endorsement for the amended Road Management Plan which has been developed pursuant to the Road Management Act 2004 and Road Management (General) Regulations 2016.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (2020-2021 Update) provide the strategic framework that underpins the purpose of this report.

Outcome Area:

An attractive, thriving and well build community; and

A well governed and empowered community.

Our Vision:

In 2040, Maroondah will be an attractive community with high quality residential and commercial areas incorporating infrastructure that meets the needs and aspirations of all ages and abilities. A diverse range of housing options will be available and thriving activity centres will provide a broad range of facilities and services that meet community needs.

In 2040, Maroondah will be an empowered community that is actively engaged in Council decision making through processes that consider the needs and aspirations of all ages and population groups. Council will provide strong and responsive leadership, ensuring transparency, while working with the community to advocate for and 'champion' local needs.

Key Directions 2020 – 2021:

- 5.5 Work in partnership to facilitate a safe, accessible and efficient integrated transport network that enhances liveability and facilitates living locally within 20-minute neighbourhoods.
- 8.2 Ensure responsible and sustainable management of Maroondah's resources, assets, infrastructure and natural environment.
- 8.7 Embrace emerging technology, the digital economy and opportunity for innovation in the delivery of services, enhancement of assets, and engagement of the community.

BACKGROUND

Council's Road Management Plan (RMP) sets reasonable standards in relation to the performance of road management functions for the maintenance of its public roads, pathways and associated infrastructure.

The Road Management Act 2004 (the Act), allows Council, as a road authority, to amend its RMP in accordance with the Road Management (General) Regulation 2016 (the Regulation). The Regulation states that the RMP must be reviewed within the period of 6 months after each general election or by the next 30 June, whichever is later.

ROAD MANAGEMENT PLAN 2021 Cont'd

ITEM 1

The RMP has been reviewed and amended following consultation with relevant internal service areas, and includes minor proposed changes, specifically in relation to updated maps, tables, and some improvements to intervention (service) levels.

ISSUE / DISCUSSION

The review processes

Council's Asset Management team undertook an internal review of the RMP with representatives from the Engineering Services, Operations and Risk Management teams. The primary focus of the review was to assess the appropriateness of the established levels of service, taking account of what is considered reasonable, affordable, and achievable.

In accordance with the Act and the Regulation, the amended version of the RMP was placed on public exhibition for the period between 29 April 2021 and 28 May 2021. The exhibition included:

- The publication of a notice to review and amend the RMP in the Government Gazette (on 29 April 2021) and in The Age newspaper (on 29 April 2021);
- Copies of the amended RMP being available for viewing at Maroondah City Council's Realm Office and the Croydon Library;
- A webpage to view the amended RMP and provide feedback; and
- Promotion on Council's social media channels.

At the conclusion of the exhibition period no formal submissions in relation to the proposed RMP amendments were received. However, two general comments were received requesting new footpaths in specific streets, which have been forwarded to Council's Engineering Services team to action.

Issues identified during review process

The issues associated with the current RMP that were identified during the internal consultation include:

- The need to simplify and clarify wording, terminology, references and formatting within the RMP;
- The need for further clarity in relation to defect identification and severity; and
- Ensuring that the defect severities and response times stated in the RMP reflect achievable targets, taking account of resource levels.

RMP changes

In general, the changes proposed to the RMP include:

- Updates to better reflect Council's current policies and practices;
- Updates to the maps, images, and figures; and
- Improvements / clarification of some definitions, intervention levels or response times.

ROAD MANAGEMENT PLAN 2021 Cont'd**ITEM 1**

The attached Change Register provides further detail.

FINANCIAL / ECONOMIC ISSUES

In reviewing the levels of service within the RMP, consideration was given to what is reasonable, affordable and achievable, taking account of current and future budgetary constraints.

ENVIRONMENTAL / AMENITY ISSUES

The proposed amendments to the RMP have been prepared with consideration to the amenity and safety of roads, pathways and associated infrastructure. It is a desired outcome that the amenity provided within the road environment be to the highest level that is reasonable, affordable and achievable.

SOCIAL / COMMUNITY ISSUES

The social and community issues considered when undertaking this review focus around the desire for all modes of transport being utilised in as safe an environment as practical for the benefit of the community.

COMMUNITY CONSULTATION

In accordance with the Act and the Regulation, the RMP was placed on public exhibition for the period between 29 April 2021 and 28 May 2021. No formal submissions in relation to the proposed RMP amendments were received.

CONCLUSION

The RMP review process has been undertaken in accordance with the Act and Regulation, taking account of what is reasonable, affordable, and achievable. These proposed amendments will result in improvements to the understanding and workability of the RMP.

ATTACHMENTS

1. Road Management Plan 2021
2. Change Register - Road Management Plan 2021

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL ENDORSES THE ROAD MANAGEMENT PLAN 2021

CAPITAL FUNDING FOR COMMUNITY GROUPS 2021/2022

ITEM 2

PURPOSE

To seek Council approval for the allocation of financial assistance through the *Capital Funding for Community Groups Funding* Program to nominated community organisations for the 2021/2022 financial year.

STRATEGIC / POLICY ISSUES

The following directions contained in the Maroondah 2040: Our Future Together and the Draft Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report;

Outcome Area: Safe, healthy and active community

Vision Statement: in 2040 Maroondah will be a safe, healthy and active community with local opportunities provided for people of all ages and abilities to have high levels of social, emotional and physical wellbeing.

Key Directions 2017-2021

1.21 Support and empower local community groups, sporting clubs and special interest groups across Maroondah.

BACKGROUND

There are three (3) categories available for organisations to apply for Capital Funding:

- **Category 1** – projects under \$5,000, which are fully funded by Council;
- **Category 2** – projects over \$5,000, where a Council contribution of 50% of the total project cost (with a max of \$75,000 Council contribution) applies; and
- **Category 3** - Photovoltaic (PV) Solar projects, where a Council contribution of 50% of the total project cost applies (with a max budget of \$50,000)

The Capital Funding for Community Groups 2021/2022 Program was advertised on Council's website. Application guidelines were sent to all kindergartens, senior citizens groups, youth groups and sporting clubs/organisations, within the municipality, that utilise Council facilities.

The application process involved two stages: Stage 1 required applicants to submit an initial project proposal for Council consideration. Council officers reviewed the submissions and recommended eligible projects to Stage 2, which required a detailed project submission and full written application. Organisations were requested to submit applications for Capital Funding for Community Groups 2021/2022 by Wednesday 5th May 2021

The Capital Funding for Community Groups 2021/2022 review process was undertaken by Council Officers, and Councillors were briefed on the review process at the Councillor Briefing on Monday 7th June.

CAPITAL FUNDING FOR COMMUNITY GROUPS 2021/2022 Cont'd

ITEM 2

All applications received were considered and recommendations were made based on a clearly defined set of selection criteria, which included:

Community Benefit

- Demonstrate a direct benefit to the residents of the City of Maroondah;
- Evidence that supports an anticipated increase in participation rates;
- The extent to which the project maximises the use of the facility;
- That the proposed project is sympathetic to the surrounds of the reserve or building; and
- The extent to which projects address the issues of safety and risk management

Evidence of Need

- Evidence that demonstrates community support and need for the project;
- Evidence to demonstrate improvement to Council's community assets; and
- The extent to which the project is supported by an adopted concept plan, feasibility assessment and/or linked to any planning process of Council

Financial Assessment

- The financial capacity of the organisation to service a deferred payment plan and initial cash contribution; and
- The ability of the project to be completed within the following financial year

Category 1 (i.e. less than \$5k) projects are fully funded by Council with no organisational contribution. The Category 2 (i.e. over \$5k) project costs are split evenly between Council and the organisation (with a maximum Council contribution of \$75,000). The organisational contribution is also split between an upfront contribution of at least 50% and an optional 5-year deferred payment to be repaid to Council by the relevant organisation. Category 3 PV Solar project costs are split evenly between Council and the organisation

ISSUE / DISCUSSION

Sixteen (16) community groups requested a total of \$225,996 (inclusive of GST) in funding assistance, from which Thirteen (13) projects are recommended to receive funding.

One (1) application for the PV Solar program was received, totalling \$5,000 (inclusive of GST) in funding assistance.

The submissions recommended for funding are detailed in Attachment 1.

CAPITAL FUNDING FOR COMMUNITY GROUPS 2021/2022 Cont'd

ITEM 2

In relation to the three (3) projects not recommended for funding in the 2021/2022 program, two are proposed to be funded through relevant Facility Maintenance and Sportsfields operational budgets to complete the projects, based on the type of work requested/required. Council Officers will work with the organisation not recommended for funding to develop their project and application, for reapplication in the 2022/2023 funding program for consideration.

FINANCIAL / ECONOMIC ISSUES

A total of \$165,000 (inclusive of GST) is available for allocation in the Capital Funding for Community Groups 2021/2022 Program budget. Thirteen (13) projects are recommended for funding, at a cost of \$159,524 (inclusive of GST).

One (1) PV Solar program project is recommended for funding, at a cost of \$5,000, out of the total \$50,000 budget. The remaining budget is proposed to be allocated to other solar projects associated with Council's community facility improvement projects.

ENVIRONMENTAL / AMENITY ISSUES

Financial assistance provided by the Capital Funding for Community Groups Program fosters positive links between Council and community organisations through the improvement and effective management of Council's community assets.

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Considerable effort has been made to ensure that all relevant groups/organisations were aware of this funding program through Council's website and via direct email updates to local clubs and organisations. Significant discussions have also occurred between Council officers and the various community groups prior to the application process commencing, to ensure that the various community groups had adequate information to support their respective applications.

CONCLUSION

The Capital Funding for Community Groups Program encourages commitment from organisations for the continued improvement to Council's community facilities and their future development.

ATTACHMENTS

1. Capital Funding for Community Groups 2021-2022

CONFIDENTIALITY

Not Applicable

**CAPITAL FUNDING FOR COMMUNITY GROUPS 2021/2022
Cont'd**

ITEM 2

RECOMMENDATION

THAT COUNCIL

- 1. APPROVES THE RECOMMENDED ALLOCATIONS FOR FINANCIAL ASSISTANCE THROUGH THE CAPITAL FUNDING FOR COMMUNITY GROUPS 2021/2022 PROGRAM TOTALLING \$159,524 (INCLUSIVE OF GST) AS OUTLINED IN ATTACHMENT 1 TO THIS REPORT**
- 2. APPROVES THE RECOMMENDED ALLOCATIONS FOR FINANCIAL ASSISTANCE THROUGH THE CAPITAL FUNDING FOR COMMUNITY GROUPS 2021/2022 PV SOLAR PROGRAM TOTALLING \$5,000 (INCLUSIVE OF GST) AS OUTLINED IN ATTACHMENT 1 TO THIS REPORT**
- 3. APPROVES THESE ALLOCATIONS BASED ON ONE-YEAR FUNDING AND SERVICE AGREEMENTS**
- 4. ADVISES ALL ORGANISATIONS OF THE OUTCOME OF THEIR APPLICATION**

**CAPITAL FUNDING FOR COMMITTEES OF COUNCIL
2021/2022**

ITEM 3

PURPOSE

To seek Council approval for funding applications made by Special Committees of Council under Council's 2021/2022 Capital Funding for Committees of Council support program.

STRATEGIC / POLICY ISSUES

The following directions contained in the Maroondah 2040: Our Future Together and the Draft Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: Safe, healthy and active community

Vision Statement: in 2040 Maroondah will be a safe, healthy and active community with local opportunities provided for people of all ages and abilities to have high levels of social, emotional and physical wellbeing.

Key Directions 2017-2021

1.21 Support and empower local community groups, sporting clubs and special interest groups across Maroondah.

BACKGROUND

There are currently two Special Committees of Council operating within the City of Maroondah. These are:

- Warrien Reserve; and
- Warranwood Reserve

Generally, each Special Committee of Council is authorised on behalf of Council to manage the facility identified and to exercise Council's powers and functions in respect of:

- Contracts up to a prescribed amount;
- Determination of fees for casual use; and
- Doing all things necessary in connection with the performance of such functions

The application process involved two stages: Stage 1 required applicants to submit an initial project proposal for Council consideration. Council officers reviewed the submissions and recommended eligible projects to Stage 2, which required a detailed project submission and full written application. Committees were requested to submit applications for Capital Funding for Committees of Council 2021/2022 by Wednesday 5th May 2021

The Capital Funding for Committees of Council 2021/2022 review process was undertaken by Council Officers, and Councillors were briefed on the review process at the Councillor Briefing on Monday 7th June.

**CAPITAL FUNDING FOR COMMITTEES OF COUNCIL
2021/2022 Cont'd**

ITEM 3

ISSUE / DISCUSSION

Two (2) applications were received for the Capital Funding for Committees of Council 2021/2022, requesting a total of \$17,600 (inclusive of GST) in funding assistance, of which two (2) are recommended for funding.

The successfully nominated submissions for funding are detailed in Attachment 1.

FINANCIAL / ECONOMIC ISSUES

The Capital Expenditure for the *2021/2022 Capital Funding for Committees of Council Support Program* has been set at \$17,600 (inclusive of GST), with a maximum of \$8,800 (inclusive of GST) available in funding to each Special Committee of Council. Council Officers are recommending that the two (2) projects, at a total cost of \$17,600 (inclusive of GST) be funded.

ENVIRONMENTAL / AMENITY ISSUES

Each of the projects recommended for funding will serve to enhance the facility to which the projects relate.

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Special Committees of Council generally comprise of local community members who represent and advocate for the interests of the broader community. Council Officers advised all Special Committees of Council of the Committee of Council Support Program guidelines, timelines, and process.

CONCLUSION

Approval of the proposed projects will support the Special Committees of Council in their continued management of the various facilities and the future development of Council owned community facilities.

Satisfactory completion of these projects will also provide clear evidence to user groups and the community, of Council's continuing support for Special Committees of Council and the facilities managed by them.

ATTACHMENTS

1. Capital Funding for Committee of Council ~ Applicant Summary 2021_2022

CONFIDENTIALITY

Not Applicable

**CAPITAL FUNDING FOR COMMITTEES OF COUNCIL
2021/2022 Cont'd**

ITEM 3

RECOMMENDATION

THAT COUNCIL

- 1. APPROVES THE RECOMMENDED APPLICATIONS FOR FINANCIAL ASSISTANCE THROUGH THE CAPITAL FUNDING FOR COMMITTEES OF COUNCIL PROGRAM TOTALLING \$17,600 (INCLUSIVE OF GST) AS OUTLINED IN ATTACHMENT 1 TO THIS REPORT;**
- 2. APPROVES THESE PROJECTS BASED ON ONE-YEAR FUNDING AND SERVICE AGREEMENTS; AND**
- 3. ADVISES ALL COMMITTEES OF THE OUTCOME OF THEIR SUBMISSION**

COMMUNITY GRANTS FUNDING PROGRAM 2021/22

ITEM 1

PURPOSE

To consider the recommended allocations of financial assistance to be provided through Council's Community Grants Funding Program to nominated community organisations for the 2021/22 financial year.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A safe, healthy and active community.

Our Vision: Maroondah is a safe, healthy and active community where all people have the opportunity to experience enhanced levels of social, emotional and physical wellbeing.

Key Directions 2020 – 2021:

- 1.9 Promote community wellbeing by supporting and empowering local community groups, sporting clubs and special interest groups across Maroondah
- 3.1 Promote innovative, contemporary and socially engaged arts practice and encourage artistic expression and community participation in the arts
- 6.9 Plan for and support a range of multi-use community connection hubs that are inclusive, promote social interaction, encourage lifelong learning, and provide a wide range of services
- 7.5 Promote and create opportunities for social interactions, learning, mentoring, skills transfer and volunteering for people from all ages, abilities and backgrounds

Priority Action 2020 - 2021:

Not Applicable

BACKGROUND

The Community Grants Funding Program 2021/22 offers three grants schemes to incorporated, not-for-profit community groups on an annual basis.

The Community Development Grants Scheme offers assistance up to \$5,000 to incorporated, not for profit groups to develop programs, projects and events that enhance community wellbeing and increase participation.

The Small Equipment Grants Scheme is for requests of \$750 or less to cover small equipment purchases, printing or administration costs to incorporated not for profit community support groups.

The Emergency Relief Grants Scheme offers assistance up to \$7,000 for incorporated, not-for-profit community groups to deliver and develop emergency relief programs and services to assist vulnerable people and those at risk of or experiencing homelessness

COMMUNITY GRANTS FUNDING PROGRAM 2021/22 Cont'd**ITEM 1**

For the 2021/22 Community Grants Funding Program, a total of 64 eligible applications were received across the three schemes requesting a total of \$192,430.

Eligible applications were reviewed and rated according to the criteria according to program criteria.

The assessment criteria for the Community Development Grants Scheme and Small Equipment Grants Scheme is as follows:

Community Building

Projects which increase community participation, encourage volunteering, provide leadership opportunities and increase learning and skill development.

Community Benefit

New initiatives or the expansion of an existing service that will address a clearly identified community need and contribute to improved community wellbeing.

Community Support

Funding required to provide help, advice or support to a specific population group who share a common experience.

The Assessment Criteria for the Emergency Relief Grants Scheme is as follows:

Community empowerment

Projects, programs and services which increase inclusive access, encourage volunteering and/or assist with the development of life skills such as budgeting, nutrition etc

Community wellbeing

New initiatives or the expansion of an existing service that will directly address identified needs of vulnerable community members and contribute to improved wellbeing.

Community assistance

Provision of assistance in the form of material / food aid plus offer support and advocacy to vulnerable members in the community.

ISSUE / DISCUSSION

The Community Development Grants Scheme applications were assessed under the following categories:

- Children
- Community Projects
- Community Support
- Culturally and Linguistically Diverse (CALD)
- Disability
- Emergency Relief

COMMUNITY GRANTS FUNDING PROGRAM 2021/22 Cont'd**ITEM 1**

- Physical Activity
- Seniors
- Youth

Applications for the Small Equipment Grants Scheme and Emergency Relief Grants Scheme were assessed under separate categories.

Following the assessment process, a total of 60 eligible applications were recommended for funding across the three schemes with a proposed overall allocation of \$167,451.07.

- 26 applications were recommended for funding as part of the Community Development Grants Scheme with a proposed overall allocation of \$91,457.07;
- 22 applications were recommended for funding as part of the Small Equipment Grants Scheme with a proposed overall allocation of \$13,843;
- 11 applications were recommended for funding as part of the Emergency Relief Grants Scheme with a proposed overall allocation of \$62,151.

All successful applicants for the 2021/22 Community Grants Funding Program will be required to enter into a funding and service agreement with Council. The agreements detail specific responsibilities, obligations and any identified reciprocal arrangements.

FINANCIAL / ECONOMIC ISSUES

For the 2021/22 Community Grants Funding Program, a total of 64 eligible applications were received requesting a total of \$192,430.

The total value of recommendations recommended for the 2021/21 Community Grants Funding Program is \$167,451.07 providing funding to 60 community organisations.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Financial assistance provided by Council through the Community Grants Funding Program will facilitate an increase in the availability and range of community services, community support initiatives and inclusion programs throughout the municipality.

COMMUNITY CONSULTATION

The Community Grants Funding Program was promoted through an extensive mail-out to previous recipients, through Council's website and social media channels.

CONCLUSION

The applications recommended for funding under the Community Development Grants Scheme are detailed in Attachment 1.

COMMUNITY GRANTS FUNDING PROGRAM 2021/22 Cont'd**ITEM 1**

The applications recommended for funding under the Small Equipment Grants Scheme are detailed in Attachment 2.

The applications recommended for funding under the Emergency Relief Grants Scheme are detailed in Attachment 3.

All applicants will be informed in writing of the outcome of their grant submission. Wherever possible, alternative funding options and other forms of assistance will be provided to unsuccessful organisations.

ATTACHMENTS

1. 2021 Community Development Grant Scheme - Recommended applicants
2. 2021 Small Equipment Grant Scheme - Recommended applicants
3. 2021 Emergency Relief Grant Scheme - Recommended applicants

CONFIDENTIALITY

Not Applicable

RECOMMENDATION**THAT COUNCIL**

1. **APPROVES THE RECOMMENDED FUNDING ALLOCATIONS TO COMMUNITY ORGANISATIONS (AS OUTLINED IN THE ATTACHMENTS TO THIS REPORT) THROUGH THE MAROONDAH COMMUNITY GRANTS FUNDING PROGRAM 2021/22, TALLING \$167,451.07**
2. **ADVISES ALL ORGANISATIONS OF THE OUTCOME OF THEIR GRANT SUBMISSIONS**

ARTS AND CULTURAL GRANTS 2021 - 2022**ITEM 2****PURPOSE**

To seek Council endorsement for the allocation of financial assistance through the Arts and Cultural Grants Program to nominated artists, community and cultural organisations for the 2021/2022 year.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A vibrant and culturally rich community

Our Vision: In 2040, Maroondah will be a vibrant and creative community recognised for celebration of the arts, cultural expression and diverse entertainment options.

Key Directions 2020 – 2021:

- 3.1 Promote innovative, contemporary and socially engaged arts practice and encourage artistic expression and community participation in the arts
- 3.2 Create opportunities for artists to curate their work, and program a diverse range of art experiences, catering to all ages, abilities and backgrounds
- 3.3 Work in partnership to facilitate pop up events, local art installations and public art that celebrates the unique characteristics of Maroondah to enliven thriving neighbourhoods and vibrant activity centres
- 3.5 Broker partnerships and relationships to better connect and increase the profile of local artists, local businesses and the broader community
- 3.6 Celebrate the local history, diversity, arts and produce of our community through a range of festivals, events, programs and activities
- 3.7 Celebrate, value and recognise local history to facilitate enhanced community understanding and a broader appreciation of cultural heritage

Priority Action 2020-2021:

IMPLEMENT THE NEW ARTS AND CULTURAL DEVELOPMENT STRATEGY 2020 - 2025**BACKGROUND**

The Arts and Cultural Grants Program supports a diverse and culturally rich Maroondah through community driven projects, initiatives and events that increase arts profile and participation. These initiatives may focus on a wide variety of art forms.

Objectives of the Program:

- Increase community participation in arts and cultural activities.

ARTS AND CULTURAL GRANTS 2021 - 2022 Cont'd

ITEM 2

- Enhance and celebrate local identity through high quality projects with artists and community.
- Build and strengthen local networks within the Maroondah community and encourage partnerships and collaboration with community, business and Council.
- Strengthen the identity and profile of the arts in Maroondah through effective arts programming and marketing.

An online process through Smarty Grants is used for grant applications. Applications for 2021/2022 opened at 9am Tuesday 9 March, closing on Friday 23 April 2021.

Council received ten eligible applications with a total request of \$43,280. The funding pool for the program is \$22,715.

All applications were individually reviewed and rated according to the published criteria by Officers from the Arts and Cultural Development team. Applications and preliminary recommendations were then presented to the three Councillor representatives on the Maroondah Arts Advisory Committee for discussion.

The Assessment Criteria include broad Community Grants criteria as follows:

Community building

Projects that increase participation, encourage volunteering, provide leadership opportunities and increase learning and skill development.

Community benefit

New initiatives or the expansion of an existing service that will address a clearly identified community need or opportunity and contribute to improved well-being.

Community support

Funding for community groups that provide help, advice or support to a specific population group who share a common experience.

Arts and Cultural Grant proposals must also meet two or more of the following criteria:

- supports a diverse and culturally rich Maroondah through community driven projects, initiatives and events that increase the profile and participation in the arts;
- involves the participation of a skilled artist/s or arts worker who is suitable to the desired outcomes of the project;
- supports further creative development of existing activities with new and innovative approaches and activities

ISSUE / DISCUSSION

All successful applicants for the 2021-2022 Arts and Cultural Grants Program will be required to enter into a Funding and Service Agreement with Council. The Agreements detail specific responsibilities, obligations and any identified reciprocal arrangements.

ARTS AND CULTURAL GRANTS 2021 - 2022 Cont'd**ITEM 2****FINANCIAL / ECONOMIC ISSUES**

The budget available for the 2021/2022 Arts and Cultural Grants Program is \$22,715. The total value of recommendations endorsed is \$23,294 providing funding to six cultural and community organisations.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Financial assistance provided by Council through the Arts and Cultural Grants Program will:

- Increase community participation in arts and cultural activities;
- Enhance and celebrate local identity through high quality projects with artists and community;
- Build and strengthen local networks within the Maroondah community and encourage partnerships and collaboration with community, business and Council;
- Strengthen the identity and profile of the arts in Maroondah through effective arts programming and marketing.

COMMUNITY CONSULTATION

The Arts and Cultural Grants Program was promoted through a wide range of accessible media including Council's website and Arts in Maroondah social media channels and mailouts.

Due to COVID-19, Council did not run grant writing workshops for this round. Instead of these sessions, prospective applicants were invited to discuss their application with a relevant Council officer.

CONCLUSION

The following applications are recommended for funding:

Chelle Destefano and Claire Bridge (Auspiced by Arts Access Victoria)

What I Wish I'd Told You	\$5000
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An exhibition and public program that centres Deaf voices, bringing visitors into a Deaf Cultural experience through Auslan stories by a diverse group of Deaf people. Workshops, performances and social events will accompany the exhibition at Maroondah Federation Estate Gallery.

ARTS AND CULTURAL GRANTS 2021 - 2022 Cont'd**ITEM 2**Fresh Theatre for Social Change

The Resistible Rise of Arturo Ui \$5000

A site-specific, outdoor performance of Brecht's *The Resistible Rise of Arturo Ui* to be performed in the Ringwood arts precinct. This will be a local, organic performance of a thought provoking play by a leading local socially-engaged theatre company.

Jazz Notes (Auspiced by National Seniors Australia – Maroondah Ringwood Branch)

Jazz at the Lake \$4994

This outdoor music event will bring the community together for a full day of music at Ringwood Lake. This inclusive community event will have wide appeal and will showcase local musicians including a local high school stage band, a big band and well-known singers.

Maroondah Symphony Orchestra

Purchase of chimes \$1000

The purchase of chimes will enable the Orchestra to increase its capacity to perform a wide range of musical repertoire.

Your DNA Creative Arts (Auspiced by Arts Access Victoria)

PORTAL \$5000

An accessible spectacle performance piece which will amplify lesser-heard voices of Maroondah to the broader community. PORTAL will present a rare and beautiful story in a high exposure public space, tenderly told and utilising sophisticated sensory and aerial engineering.

3D Arts Company

Playback performances \$2300

Young people in Maroondah will create a public performance in partnership with Melbourne Playback Theatre company. Culminating in a Bringing Back Theatre festival, young actors will once again experience the value of live theatre in the community.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL

- 1. APPROVES THE RECOMMENDED FUNDING ALLOCATIONS AS OUTLINED IN THIS REPORT, THROUGH THE ARTS AND CULTURAL GRANTS PROGRAM, TOTALLING \$23, 294.**
- 2. ADVISES ALL ORGANISATIONS OF THE OUTCOME OF THEIR GRANT SUBMISSIONS**

DOCUMENTS FOR SEALING

LETTER UNDER SEAL - EMPLOYEE MILESTONES 2021

ITEM 1

BACKGROUND

Council recognises employees each year who have achieved service milestones. Combined service with either the former Cities of Ringwood or Croydon and Maroondah City Council is recognised.

During the year, from 1 July 2020 to 30 June 2021, one employee will have achieved 30 years of service, five will have achieved 20 years and twenty-four will have achieved 10 years.

The names of employees to be presented with Letters Under Seal are listed in the recommendation to this report.

The Letters Under Seal will be presented to the recipients at the forthcoming Staff Milestone Function. Feedback from employees over many years has indicated that both the Milestones themselves and the celebration recognition are held in high esteem by employees and their immediate families.

It is necessary for Council to formally resolve to execute the Letters Under Seal in line with Council's Meeting Procedure Local Law.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL SIGNS AND SEALS:

1. THIRTY YEARS OF SERVICE GIVEN BY:

JUDY MORRIS

2. TWENTY YEARS OF SERVICE GIVEN BY:

SIMON APPLEBY

CHRISTINE CLARK

DEBORAH MCMILLAN

ANNEMARIE SOMERS

FIONA WEBSTER

DOCUMENTS FOR SEALING

LETTER UNDER SEAL - EMPLOYEE MILESTONES 2021

ITEM 1

3. TEN YEARS OF SERVICE GIVEN BY:

LINDA ARRANGA

DANIEL BAGNOUX

DEBBIE BUMPSTEAD

JAN CATON

ROSE ENSOR

JOYCE FORD

ELIZABETH FRANKLIN

ANDREW FUAUX

MARTYN FURLONG

NATALIE GODLEY

KYLIE JESSUP

MICHAEL KEOGH

MAXINE LANGSTON

ANDREW LAURENCE

WAYNE MOLONEY

JACK MULHOLLAND

MICHAEL PETERSON

CAMERON SAW

PETER UREN

LAUREN VERDINO

SHONA VIAN

ANGELA WEBB

JOYCE WHITFIELD

CHRIS ZIDAK

DOCUMENTS FOR SEALING

LETTER UNDER SEAL - RECOGNITION OF 2021 QUEEN'S BIRTHDAY HONOURS

ITEM 2

LETTERS UNDER SEAL

Council policy regarding Honours/Recognition of Milestones and Achievements provides that recipients of Australian Honours who reside within the City of Maroondah, also be acknowledged on such recognition by Council and presented with a Letter Under Seal. The Australian Honours comprise of:

- Order of Australia medal,
- Australian Bravery decorations,
- Military medals for Gallantry and for Distinguished and Conspicuous Service,
- Commemorative medals,
- Meritorious Service and Long Service medals, and
- Public Service Medals

The Honours List is published twice a year, for Australia Day (January) and Queen's Birthday (June).

Council has been made aware of the following recognition given in the 2021 Queen's Birthday Honours List, as recently announced by the Governor General:

Dr Frank Peter Alford - awarded Medal of the Order of Australia (OAM) in the General Division for service to endocrinology.

Mrs Adele Marion Allen - awarded Medal of the Order of Australia (OAM) in the General Division for service to the community through church.

Mr Russell Martin Haines - awarded Medal of the Order of Australia (OAM) in the General Division for service to community history.

Mr Graeme William Sinclair - appointed a Member of the Order of Australia (AM) in the General Division for significant service to community history.

Ms Dindy Belinda Vaughan - awarded Medal of the Order of Australia (OAM) in the General Division for service to the arts.

Council notes that due to the continuing restrictions of the Covid-19 pandemic, awards will be presented to recipients at a later date, when the public gallery is open to the public during a Council meeting.

ATTACHMENTS

Not Applicable

DOCUMENTS FOR SEALING

**LETTER UNDER SEAL - RECOGNITION OF 2021 QUEEN'S BIRTHDAY
HONOURS**

ITEM 2

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL SIGNS AND SEALS LETTERS OF CONGRATULATIONS IN
RECOGNITION OF THE 2021 QUEEN'S BIRTHDAY HONOURS AWARDED TO**

- 1. DR FRANK PETER ALFORD OAM - RECIPIENT OF THE MEDAL OF THE ORDER
OF AUSTRALIA IN THE GENERAL DIVISION**
- 2. MRS ADELE MARION ALLEN OAM - RECIPIENT OF THE MEDAL OF THE ORDER
OF AUSTRALIA IN THE GENERAL DIVISION**
- 3. MR RUSSELL MARTIN HAINES OAM - RECIPIENT OF THE MEDAL OF THE ORDER
OF AUSTRALIA IN THE GENERAL DIVISION**
- 4. MS DINDY BELINDA VAUGHAN OAM - RECIPIENT OF THE MEDAL OF THE
ORDER OF AUSTRALIA IN THE GENERAL DIVISION**
- 5. MR GRAEME WILLIAM SINCLAIR AM - RECIPIENT OF A MEMBER OF THE ORDER
OF AUSTRALIA (AM)**