



Councillor
(as addressed)

The next Council Meeting will be held in the Council Chamber, Realm, on Monday 24 May 2021, commencing at 7:30pm and your presence is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Steve Kozlowski', with a long horizontal line extending to the right.

Steve Kozlowski
CHIEF EXECUTIVE OFFICER

Note:

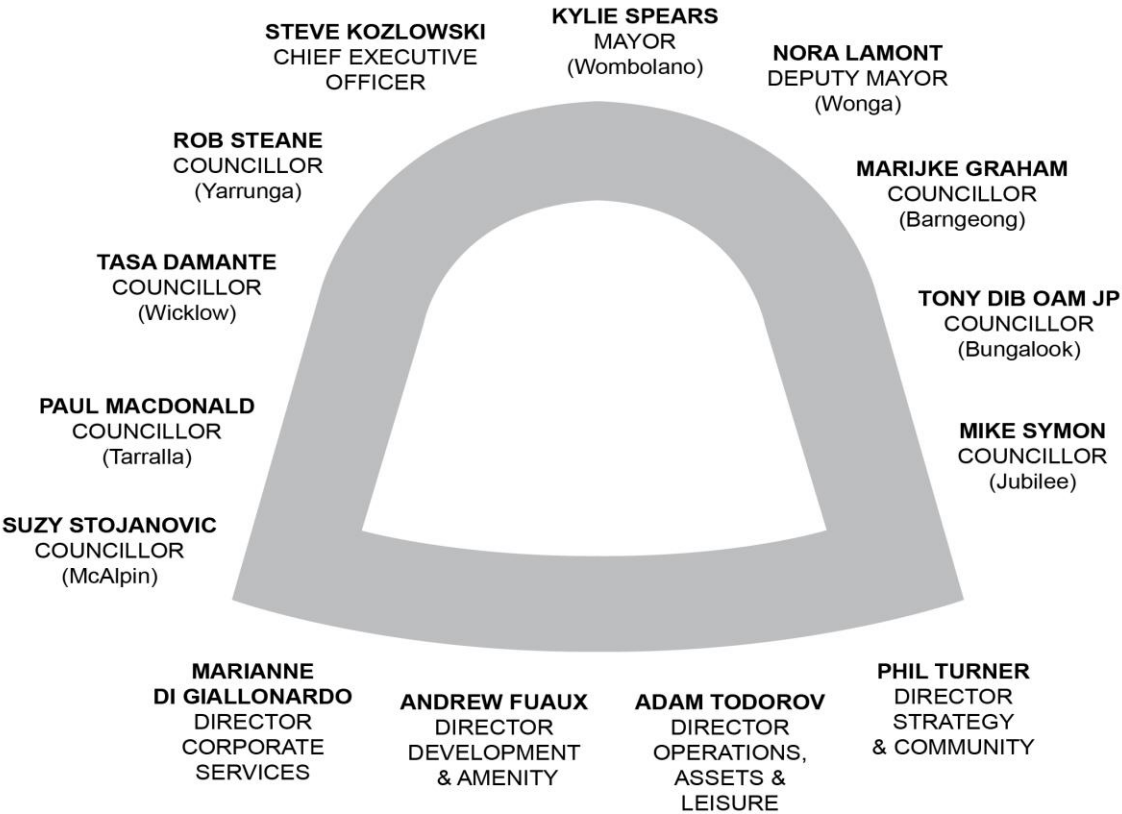
***This meeting is being streamed live on the internet and recorded.
Every care is taken to maintain privacy and attendees are advised they may be recorded.***

This meeting of Council can be viewed on Council's website via:

<https://www.maroondah.vic.gov.au/Live-Council-Meetings>

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Council Chamber Seating



ORDER OF BUSINESS

1. Prayer
2. Acknowledgment of Country
3. Apologies
4. Declaration of Interests
5. Confirmation of Minutes of the Ordinary Council Meeting held on Monday 26 April 2021 and Monday 10 May 2021.
6. Public Questions
7. Officers' Reports
 - Director Corporate Services
 1. Attendance Report 4
 2. Reports of Councillor Briefings 6
 3. Councillor Representation Reports 9
 4. Financial Report: Nine Months Ending March 2021 13
 - Director Operations, Assets & Leisure
 1. Capital Works Report: Third Quarter 2020/2021 Financial Year 20
 - Director Strategy & Community
 1. Amendment C142maro Proposed Heritage Overlay at 35 Alto Avenue Croydon: Adoption 26
 2. Council Plan 2017-2021 (Year 4: 2020/21) Priority Action Progress Report - Quarter 3, 2020/21 35
 3. Local Government Performance Reporting Framework - Service Indicator Progress Report - Quarter 3, 2020/21 38
8. Documents for Sealing
9. Motions to Review
10. Late Item
11. Requests / Leave of Absence
12. In Camera
 - Director Operations, Assets & Leisure
 1. Tender Evaluation Report - Contract 20987 Eastfield Park Sporting Pavilion Redevelopment

ATTENDANCE REPORT

ITEM 1

PURPOSE

To provide an opportunity for Councillors to report on Council activities undertaken since the last Ordinary Meeting of Council and forthcoming ward activities.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

Not Applicable

ISSUE / DISCUSSION

It is intended that the Mayor and Councillors be given the opportunity to present a verbal or written report updating Council on the activities they have undertaken in their role as Councillors and forthcoming ward activities.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Councillors formally report to Council upon the activities they have undertaken in their role as Councillors.

ATTENDANCE REPORT Cont'd

ITEM 1

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY
COUNCILLORS**

REPORTS OF COUNCILLOR BRIEFINGS

ITEM 2

PURPOSE

To present the 'Public Record' of those Councillor Briefings which are attended by all Councillors and generally held on Monday evenings at Realm, usually two weeks prior to the formal Council Meeting, and to note the issues discussed.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2020 – 2021:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

As part of decision-making processes at Maroondah, it is essential that Councillors are briefed on a range of issues which come before Council for consideration. As a means of providing this information, Councillor Briefings are conducted.

Councillor Briefings are also attended by Council Officers, and sometimes other specific advisors, to provide Councillors with a detailed knowledge and understanding of issues under consideration to a level of detail that would inhibit timely decision-making, that would not be possible in an open Council meeting, where decision-making related debate is governed by strict meeting procedures.

A Councillor Briefing is a non decision making forum, and as per past good governance practice, is deemed to be a scheduled or planned meeting comprising a majority of Councillors (at least 5) and one (1) Council employee, for the purpose of discussing matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a delegated function, duty or power of Council

Examples of a Councillor Briefings may include:

- On-site inspections,
- Consultative Meetings with residents, developers, consultants
- Meetings with local organisations, Government Departments, statutory authorities, and local politicians

REPORTS OF COUNCILLOR BRIEFINGS Cont'd

ITEM 2

ISSUE / DISCUSSION

Councillor Briefings are generally held twice a month, on Monday evenings at Realm, usually two (2) weeks prior to, and on the night of a formal Council meeting.

The intent of this report is to present a 'Public Record' of those Councillor Briefings which are generally attended by all Councillors and typically held on Monday evenings, and to note the items discussed.

The 'Public Record' of the Councillor Briefing held on the 26 April 2021, 10 May 2021 and 19 May 2021 are attached for information.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION



Not Applicable

CONCLUSION

Councillor Briefings are important forums for advice and discussion, on what are often complex issues facing the municipality, in the lead up to formal decisions being made by Councillors at Council Meetings. At Councillor Briefings, or outside them, Councillors also have the opportunity of requesting additional information to assist in the decision-making process.

It is appropriate that the 'Public Record' of those Councillor Briefings, which are attended by a majority of Councillors, i.e. at least five (5) Councillors and one (1) employee of Council, be noted.

ATTACHMENTS

1.  2021 April 26 - Councillor Briefing Public Record
2.  2021 May 10 - Councillor Briefing Public Record
3.  2021 May 19 - Councillor Briefing Public Record

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE FOLLOWING COUNCILLOR BRIEFINGS HELD ON THE 26 APRIL 2021, 10 MAY 2021 AND 19 MAY 2021

COUNCILLOR REPRESENTATION REPORTS

ITEM 3

PURPOSE

To receive and note the meeting minutes of the following:

- Maroondah Liveability, Safety and Amenity Committee meeting held on the 3 May 2021
- Eastern Transport Coalition meeting held on the 22 April 2021
- Maroondah Community Health and Wellbeing Advisory Committee meeting held on 20 April 2021
- Maroondah Access Inclusion and Equity Advisory Committee meeting held on 19 April 2021
- Maroondah Business Advisory Committee meeting held on the 30 March 2021
- Maroondah Disability Advisory Committee meeting held on the 25 March 2021
- Maroondah Arts Advisory Committee meeting held on the 17 March 2021

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

As part of Council's commitment to the principles and practice of good governance, it is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations' bodies/advisory groups upon which it is represented.

ISSUE / DISCUSSION

Council is represented on numerous Boards and Organisations. Appointments are made annually by Council at the commencement of the new Mayoral term.

Cr Damante, Lamont and Steane are Council's representatives on the Maroondah Liveability, Safety and Amenity Committee (MLSAC).

COUNCILLOR REPRESENTATION REPORTS Cont'd

ITEM 3

Cr Graham is Council's representative with Cr Damante as Substitute Representative on the Eastern Transport Coalition Committee.

Crs Damante, Dib and Stojanovic are Council's representatives on the Maroondah Community Health and Wellbeing Advisory Committee (MCHWAC).

Crs Lamont, Graham and Stojanovic are Council's representatives on the Maroondah Access, Inclusion and Equity Advisory Committee (MAIEAC).

Crs Damante, Spears and Steane are Council's representatives on the Maroondah Business Advisory Committee (MBAC).

Crs Dib, Spears and Steane are Council's representatives on the Maroondah Disability Advisory Committee (MDAC).

Crs Macdonald, Stojanovic and Symon are Council's representatives on the Maroondah Arts Advisory Committee (MAAC).

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations' bodies/advisory groups upon which Council is represented.

ATTACHMENTS

1. Maroondah Liveability Safety and Amenity Committee Meeting Minutes - 3 May 2021



2. Eastern Transport Coalition Draft Minutes - 22 April 2021



3. Maroondah Community Health and Wellbeing Advisory Committee Minutes - 20 April 2021



4. Maroondah Access, Inclusion and Equity Advisory Committee Minutes - 19 April 2021



5. Maroondah Business Advisory Committee Meeting Minutes - 30 March 2021



COUNCILLOR REPRESENTATION REPORTS Cont'd

ITEM 3

6. Maroondah Disability Advisory Committee Meeting Minutes - 25 March 2021



7. Maroondah Arts Advisory Committee Meeting Minutes - 17 March 2021



COUNCILLOR REPRESENTATION REPORTS Cont'd

ITEM 3

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES MINUTES OF THE FOLLOWING:

- 1. MAROONDAH LIVEABILITY, SAFETY AND AMENITY COMMITTEE MEETING HELD ON 3 MAY 2021**
- 2. EASTERN TRANSPORT COALITION MEETING HELD ON 22 APRIL 2021**
- 3. MAROONDAH COMMUNITY HEALTH AND WELLBEING ADVISORY COMMITTEE MEETING HELD ON THE 20 APRIL 2021**
- 4. MAROONDAH ACCESS, INCLUSION AND EQUITY ADVISORY COMMITTEE MEETING HELD ON THE 19 APRIL 2021**
- 5. MAROONDAH BUSINESS ADVISORY COMMITTEE MEETING HELD ON THE 30 MARCH 2021**
- 6. MAROONDAH DISABILITY ADVISORY COMMITTEE MEETING HELD ON THE 25 MARCH 2021**
- 7. MAROONDAH ARTS ADVISORY COMMITTEE MEETING HELD ON THE 17 MARCH 2021**

PURPOSE

To present Council with a snapshot of Council's financial performance for the nine months ending 31 March 2021. These figures have considered the significant impact to Council due to the COVID-19 pandemic with associated instructions from the Federal and State Chief Health Officers, Prime Minister and Victorian Premier. Attachment 1 provides the full financial report.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In the year 2040, Maroondah will be an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

In accordance with Section 97 of the Local Government Act 2020, Council is required each quarter to consider the financial performance of the municipality against budget for the year to date (YTD).

This requirement is not a substitute for the more frequent range of detailed financial reports that continue to be provided to Council management. Typically, this report would be presented to the Audit and Risk Committee, prior to being presented at a Council meeting. However, due to timing of meetings, this report is being tabled prior to and then presented to the next Audit and Risk Committee meeting (Tuesday 25 May, 2021). If any material changes are identified, this will be addressed at the June Council Meeting.

The attached financial statements contain an Income Statement (Operating Statement); Balance Sheet; Statement of Cash Flows and a Statement of Capital Works. The Income Statement is presented per accounting standards by nature.

The statements provide comparisons between actual results and the YTD forecast budget.

ISSUE / DISCUSSION

The following is a summary of the financial position for the nine months ending 31 March 2021. A detailed report is attached to this document.

**FINANCIAL REPORT: NINE MONTHS ENDING MARCH 2021
Cont'd**

ITEM 4

1. OPERATING PERFORMANCE

1.1 Overall Operating Performance

	YTD Forecast Budget \$'000	YTD Actual Results \$'000	YTD Forecast Variance \$'000	Annual Forecast \$'000	Adopted Budget \$'000	Adopted To Forecast \$'000
Operating						
Income	135,614	135,257	(357)	164,284	147,668	16,616
Expenses	98,170	96,396	1,774	150,305	134,266	(16,039)
Underlying surplus (deficit)	37,444	38,861	1,417	13,979	13,402	577
Capital						
Grants - capital (recurrent and non-recurrent)	10,985	10,941	(44)	38,718	26,755	11,963
Comprehensive result	48,429	49,802	1,373	52,697	40,157	12,540

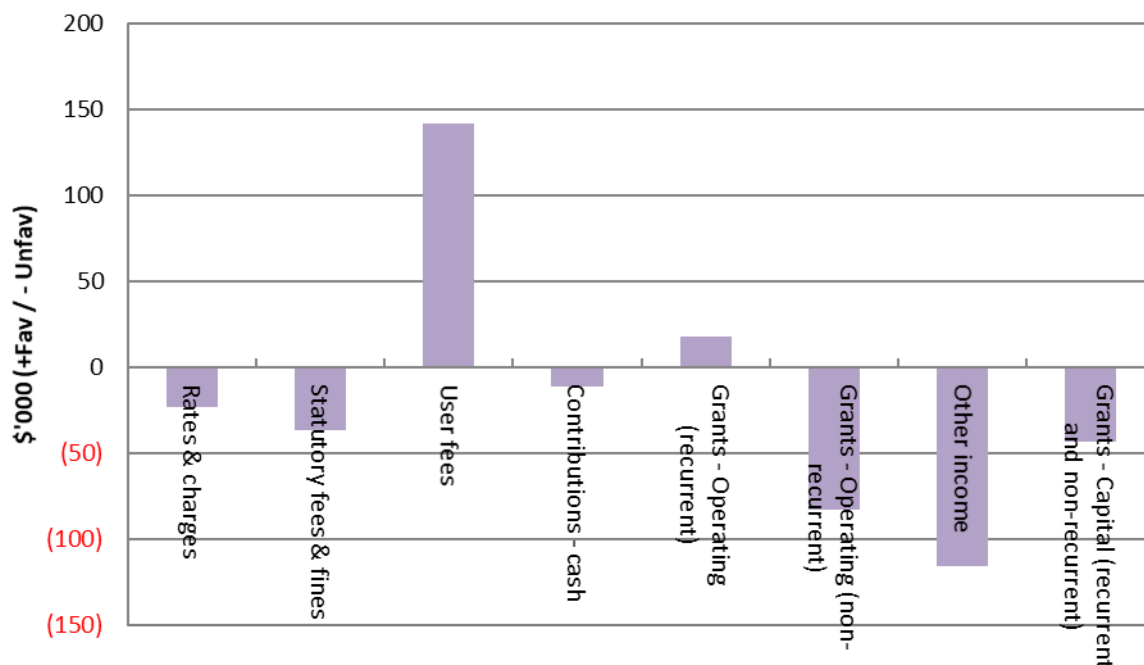
For the nine months ended 31 March 2021, Council has recorded an underlying surplus before capital revenues of \$38.86 million, which is \$1.4 million ahead of the year to date forecast budget. This is primarily related to unexpended funds during the period, as outlined in section 1.3 of the report.

1.2 Underlying Unrestricted Surplus/(Deficit)

The Underlying Unrestricted Surplus provides a truer indication of Council's financial position/performance at year end, that is reflective of other committed or restricted elements/costs that are not reflected within Council's Comprehensive Income Statement. Once these items are adjusted for, as shown in the table below, Council's surplus is significantly diminished to less than \$200K at financial year end.

	Annual Forecast \$'000
Underlying Surplus /(Deficit) - As Above	13,979
Restricted Assets	
Public Open Space	3,427
Waste Management	491
Capital Reserve	0
Superannuation Reserve	0
Loan Repayment (Principal)	1,570
Total Restricted Allocations	5,488
Non-Cash	
Land Exchange - (Brentnall) Croydon	8,310
Underlying Unrestricted Surplus/(Deficit)	181

1.3 Income – YTD Forecast Budget variances



The table at 1.2 illustrates how each income stream is performing year to date against forecast, by variance. Key variances of note include:

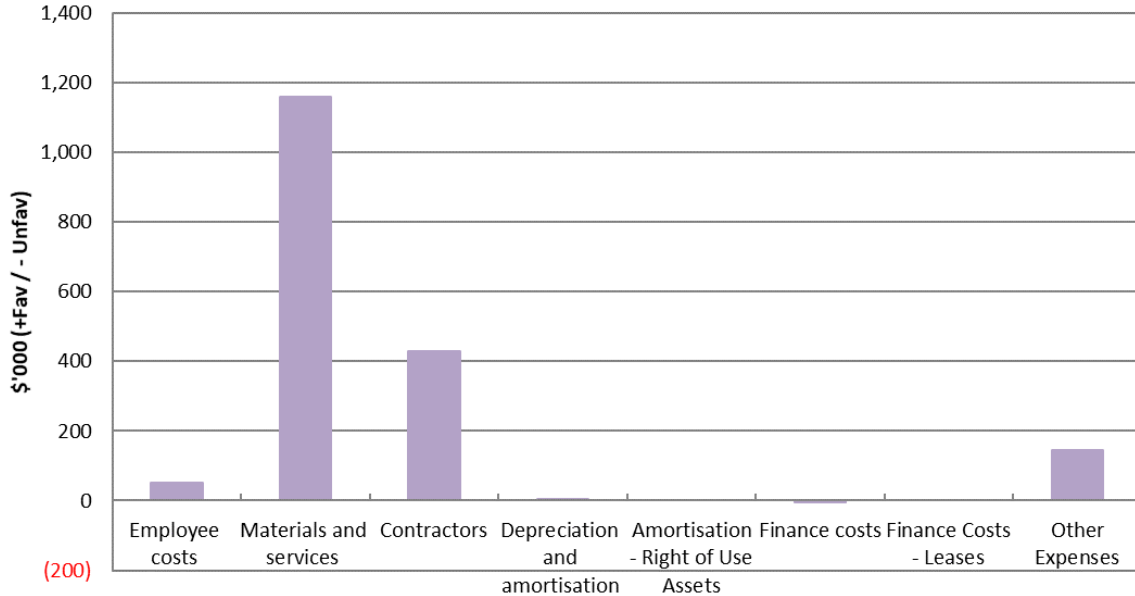
Favourable Variances:

- User Fees \$142k - Engineering & Building Services \$148k (Engineering Services \$123k), Community Services \$62k (Wyreena \$35k and Youth & Children Services \$25k) are above YTD Forecast. Leisure (\$61k) (Aquation \$149k, Aquahub (\$89k), Sport & Recreation \$107k and Karralyka Centre \$84k) is below YTD Forecast.

Unfavourable Variances:

- Other income (\$116k) - The Service areas contributing to this are: Finance & Governance (\$84k) (Interest Received (\$85k) and Leisure (\$28k) (Sport & Recreation (\$28k)).
- Grants Operating (non-recurrent) (\$83k) - Timing variance is mainly due to Community Services (\$81k) (SFYS (\$23k) and Youth L2P Program (\$46k)).

1.4 Expenses – YTD Forecast Budget variances



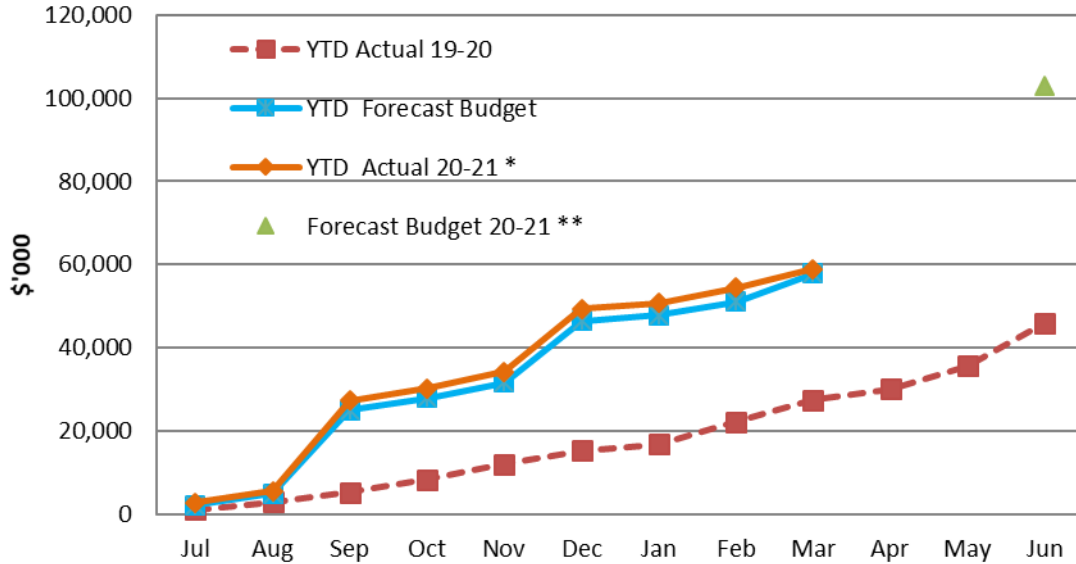
The table at 1.3 illustrates how each expense stream is tracking year to date against forecast, by variance. Key variances of note include:

Favourable Variances:

- Materials and Services \$1,157k - Areas of Council contributing to this are: Leisure \$315k, Community Services \$430k, Operations \$119k, Integrated Planning \$49k, Finance & Governance \$129k, Workplace, People & Culture \$65k, Communications & Engagement \$43k, Business & Activity Centre \$70k, Information Technology (\$52k), Chief Executive’s Office \$28k, Engineering Building Services \$31k and Assets (\$92k).
- Contractors \$428k - Driven by differences in the timing of expenses across the organisation. Areas of Council contributing to this are: Community Services \$66k, Leisure \$119k, Finance & Governance \$79k, Business & Activity Centre \$51k, Workplace People & Culture \$25k and Operations \$34k.
- Other Expenses \$144k - Areas of Council contributing to this are: Finance & Governance \$79k, Leisure \$34k and Communications and Engagement \$29k.

2. CAPITAL WORKS

2.1 CAPITAL WORKS YTD EXPENDITURE CUMULATIVE



* YTD Actual expenditure includes Carried Forwards

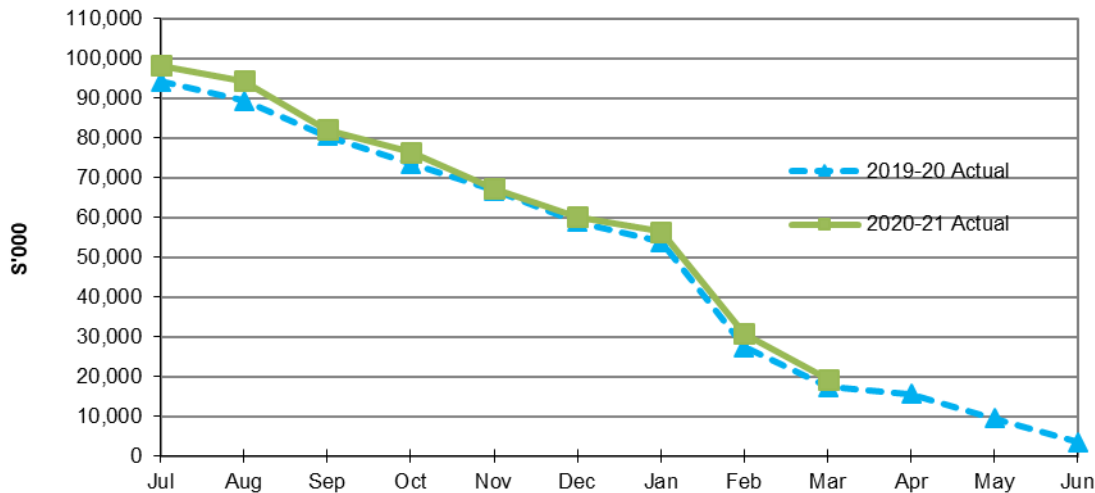
** Forecast Budget expenditure includes Carried Forwards

The Forecast Capital Expenditure program for 2020/21 is \$103.019 million. A carry forward amount from 2019/20 of \$2.512 million is included in the forecast for the current period.

The chart above indicates how Council is performing year to date against the forecast, as well as how we are tracking to achieve the period end target of \$57.90 million. Council has spent 57.13% of its forecast at the end of the third quarter.

3. RATES

3.1 ACTUAL RATES OUTSTANDING BALANCE BY MONTH



The chart above compares the rates outstanding as at 31 March 2021 to the same time last financial period. Our collection rate follows a similar pattern to previous periods, based on rate instalments occurring at set times throughout the financial period. Council has one of the highest debt recovery performances in comparison to other local government authorities.

FINANCIAL / ECONOMIC ISSUES

As presented in this report and accompanying financial statements. As per section 97 of the Local Government Act 2020, the accompanying financial statements provide a comparison of actual and budgeted results to date with any variances deemed to be material commented on accordingly. On this basis, it is deemed that as at 31 March 2021, a revised budget for the 2020/21 financial year is not required.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION



Over the course of the year, including prior financial year, Council has responded to the Covid-19 pandemic. The mid-year budget review has focused on delivering priority actions as we respond to the changing environment through Covid-19 recovery plan and transition into

**FINANCIAL REPORT: NINE MONTHS ENDING MARCH 2021
Cont'd**

ITEM 4

upcoming and new, medium to longer term strategic planning processes. The 31 March 2021 YTD results are favourable and provide a solid foundation for achieving Council's 2020/2021 services and advocacy programs.

ATTACHMENTS

1.  Quarterly Reporting Council Meeting - Mar 2021
2.  Quarterly Finance Report - 31 March 2020 - Appendix Analytics

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE REPORT ON THE FINANCIAL PERFORMANCE AGAINST BUDGET FOR THE NINE MONTHS ENDING 31 MARCH 2021

**CAPITAL WORKS REPORT: THIRD QUARTER 2020/2021
FINANCIAL YEAR**

ITEM 1

PURPOSE

To present the financial and operational status of major Capital Works programs for the third quarter of the 2020/2021 financial year.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community actively engaged in local decision making, led by an innovative community inspired Council that collaborates regionally and proactively champions local needs.

Key Directions 2020 – 2021:

8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

Council, as part of its Adopted Budget 2020/2021, allocated \$85.47m to Capital Works projects, including some significant State and Federal grant funding previously received. Council also carried forward \$2.5m from the 2019/20 capital works budget. The total adjusted forecast budget for 2020/21, taking account of additional external funding received, is therefore \$103.0m as of 31 March 2021.

Capital Works program status reports are prepared by management and reviewed monthly at the Capital Works Implementation Group (CWIG) and presented quarterly to the Audit and Risk Advisory Committee (ARAC).

Provided in this report is an overview of Capital Expenditure on Council's major program areas for the period 1 July 2020 to 31 March 2021.

**CAPITAL WORKS REPORT: THIRD QUARTER 2020/2021
FINANCIAL YEAR Cont'd**

ITEM 1

ISSUE / DISCUSSION

The following is a summary of the status of Council's major program areas at the end of the second quarter of the 2020/2021 financial year:

CAPITAL PERFORMANCE – SIX MONTHS ENDING 31 DECEMBER 2020

	YTD Forecast Budget \$'000	YTD Actual * \$'000	YTD Bud Var \$'000	Forecast Budget ** \$'000	Amount Carried Forward \$'000	Adopted Budget \$'000
Classification						
Buildings ¹	28,008	29,422	(1,414)	40,832	1,406	36,524
Roads ²	4,082	4,229	(147)	5,928	575	2,890
Footpaths and Cycleways ³	1,848	1,648	200	2,894	(45)	3,051
Carparks ⁴	7,758	7,333	425	31,061	385	30,000
Drainage ⁵	1,555	1,469	86	3,309	741	2,576
Waste Management	20	20	0	57	57	0
Other Capital Roads and Drainage ⁶	206	149	57	968	451	603
Recreational Leisure and Community Facilities ⁷	2,549	2,733	(183)	3,131	(49)	4,212
Parks and Open Space ⁸	566	530	36	2,624	696	1,395
Fixtures, Fittings and Furniture	65	26	38	126	61	65
Plant, Machinery and Equipment ⁹	1,731	1,019	711	2,324	372	1,952
Computers and Telecommunications ¹⁰	223	270	(47)	2,185	1,461	678
Property Sales	8,310	8,265	45	8,310	0	0
Building Renewal ¹¹	778	1,623	(845)	(1,056)	(3,599)	1,520
Total capital works	57,904	58,859	(955)	103,01	2,512	85,466

* YTD Actual expenditure includes Carried Forwards

** Forecast Budget expenditure includes Carried Forwards

Explanation of variations between forecast budget and adopted budget:

- **1 Buildings** – Variation between adopted \$36.52m and forecast \$40.83m budgets is due primarily to:
 - \$1.31m in carried forwards from 19/20 relating to major projects commenced in 19/20 and continuing into 20/21;
 - \$2m grant funding for Dorset Sporting Pavilion;
 - \$900k grant funding for Tarralla Children's Co-located Facility;
 - \$557k allocated from Recreational Leisure and Community Facility for the Dorset Recreation Reserve Redevelopment;
 - \$300k allocated from energy efficiency funds to works at Karralyka; and
 - \$190k grant funding for Pinemont Kindergarten Upgrade.

**CAPITAL WORKS REPORT: THIRD QUARTER 2020/2021
FINANCIAL YEAR Cont'd**

ITEM 1

- **² Roads** – Variation between adopted \$2.89m and forecast \$5.93m budgets is due primarily to:
 - \$575k in carried forwards from 19/20;
 - \$1.2m of future funding brought forward for the Lincoln Road, Roads to Recovery project;
 - \$350k contribution from the drainage budget to New Street Road Renewal;
 - \$350k grant funding from the Federal Government Local Roads and Community Infrastructure Program for the Laurence Grove project;
 - \$245k contribution to McAlpin Reserve Car Park Improvements;
 - \$51k grant for Dublin Road/Knaith Road Blackspot funding;
 - \$48k from the Footpath replacement program to the New Street renewal project; and
 - \$47k transferred to Drainage projects for Landau Drive;

- **³ Footpaths & Cycleways** – Variation between adopted \$3.05m and forecast \$2.88m budgets is due primarily to:
 - Negative carried forward of \$45k from 19/20;
 - \$50k allocated to the Open Space Improvement Program;
 - \$96k transferred to New Street and Stormwater drainage projects; and
 - \$20k transferred from Roads budget for disability footpath access.

- **⁴ Carparks** – Variation between adopted \$30m and forecast \$31.06 budget is due primarily to:
 - \$385k in carried forwards from 19/20;
 - \$375k received from Department of Transport for Railway Avenue carpark works;
 - \$245k transferred from the Roads' budget to the McAlpin, North Ringwood and HE Parker Reserves Carpark Improvement projects; and
 - \$25k transferred from drainage projects.

- **⁵ Drainage** – Variation between adopted \$2.58m and forecast \$3.31m budgets is due primarily to:
 - \$841k in carried forwards from 19/20;
 - \$350k transferred to New Street Road Renewal;
 - \$218k transferred from the Golf budget for fairway drainage works;
 - \$96k transferred from Footpaths and Cycleways for New Street and Stormwater renewal projects; and
 - \$47k transferred from the Roads budget for the Landau Drive bank stabilisation project.

**CAPITAL WORKS REPORT: THIRD QUARTER 2020/2021
FINANCIAL YEAR Cont'd**

ITEM 1

- **⁶ Other Capital Roads and Drainage** – Variation between adopted \$603k and forecast \$968k is due primarily to:
 - \$451k in carried forwards from 19/20;
 - \$80k transferred to Ringwood East Place Activation project; and
 - \$25k transferred to Croydon South Neighbourhood Activity Centre project.
- **⁷ Recreational Leisure and Community Facilities** – Variation between adopted \$4.21m and forecast \$3.13m budgets due primarily to:
 - \$557k transferred to the Dorset Recreation Reserve Redevelopment project;
 - \$500k grant income for the Cheong Multipurpose Pavilion Redevelopment;
 - \$218k transferred to Golf drainage projects;
 - \$125k grant income for Silcock Sportsfield Lighting; and
 - \$50k grant income for Silcock Reserve Cricket Nets.
- **⁸ Parks and Open Space.** – Variation between adopted \$1.40m and forecast \$2.62m budgets is due primarily to:
 - \$696k in carried forwards from 19/20;
 - \$300k grant for McAlpin Reserve improvements; and
 - \$300k grant for Yarrunga Reserve Improvements.
- **⁹ Plant Machinery and Equipment** – Variation between adopted \$1.95m and forecast \$2.32m budgets is due to:
 - \$372k in carried forwards from 19/20.
- **¹⁰ Computers and Telecommunication** – Variation between adopted \$678k and forecast \$2.19m budgets is primarily due to:
 - \$1.46m in carried forwards from 19/20;
 - \$149k contribution from Buildings into Realm Network Lease Equipment;
 - \$103k transferred to operational accounts for equipment lease; and
 - \$60k transferred to operational accounts for equipment lease.
- **¹¹ Building Renewal** – Variation between adopted \$1.520m and forecast -\$1.056m budgets is primarily due to:
 - Negative carried forward amount of \$3.60m from 19/20 (i.e., relating to projects that were brought forward and completed in 2019/20 but were funded in 2020/21); and
 - \$1.01m allocated from future years for projects that will be undertaken during 2020/21.

**CAPITAL WORKS REPORT: THIRD QUARTER 2020/2021
FINANCIAL YEAR Cont'd**

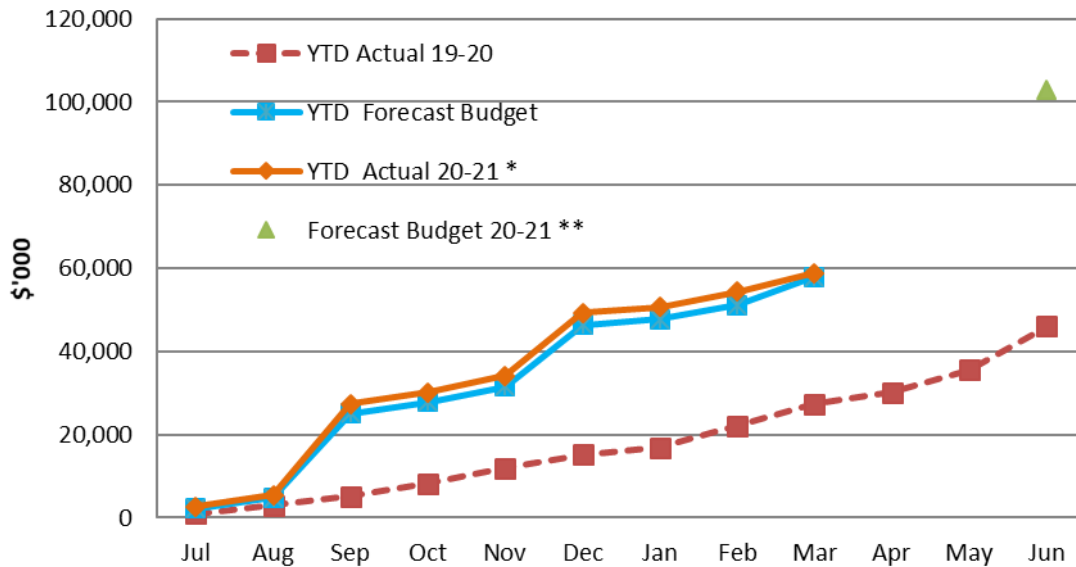
ITEM 1

FINANCIAL / ECONOMIC ISSUES

CARRIED FORWARDS FROM 2019/2020

Council carried forward an amount of \$2.5m into the 2020/2021 financial year, which primarily related to major projects that were underway at the end of the 2019/2020 financial year.

CAPITAL WORKS YTD – EXPENDITURE (CUMULATIVE)



*YTD Actual expenditure includes Carried Forwards

**Forecast Budget expenditure includes Carried Forwards and future years' projects brought forward

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

Council has a total Capital Works forecast budget for 2020/2021 of \$103.1m, including \$2.5m carried forward from 2019/20 and grant funding from State and Federal Governments. Key variations between adopted and forecast budgets for the period 1 July 2020 to 31 March 2021 are noted within this report.

ATTACHMENTS

Not Applicable

**CAPITAL WORKS REPORT: THIRD QUARTER 2020/2021
FINANCIAL YEAR Cont'd**

ITEM 1

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL RECEIVES AND NOTES THE REPORT ON THE STATUS OF THE
CAPITAL WORKS PROGRAM FOR THE PERIOD 1 JULY 2020 TO 31 MARCH 2021**

**AMENDMENT C142MARO PROPOSED HERITAGE OVERLAY ITEM 1
AT 35 ALTO AVENUE CROYDON: ADOPTION**

PURPOSE

The purpose of this report is to consider and recommend the adoption of Amendment C142maro to the Maroondah Planning Scheme.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together (June 2020 Update) and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: An attractive, thriving and well-built community.

Our Vision: In 2040, Maroondah will be an attractive, sustainable and well-built community with thriving activity centres and a network of neighbourhoods where everyone has the opportunity to live, work and play locally.

Key Directions 2020 – 2021:

- 6.5 Develop and implement an urban environment that enhances the desirable attributes of Maroondah to protect and value neighbourhood character, local history and cultural heritage.

Priority Action 2020-2021:

One of Council Plan's priority actions 2017-2021 is to undertake a municipal wide review of Council's neighbourhood character and heritage controls.

BACKGROUND

The property at 35 Alto Avenue Croydon was initially identified in the preparation of Stage 1 of Maroondah's Municipal Heritage Study Review (Draft) as having potential heritage significance as one of the earliest surviving commissions of award-winning architect Peter Corrigan.

It was designed in 1964 for John and Maureen Kenyon, it represented the first architectural commission of Peter Corrigan, then a student but later to become famous as one-half of the celebrated award-winning architectural partnership of Edmond and Corrigan. The property is unique as the only example of his work in the City of Maroondah. The Kenyon house is rare on a broader metropolitan scale as one of only four houses that he built in the 1960s, of which three now remain standing.

In November 2019 Council became aware of concerns from local residents regarding the potential risk of demolition as the property at 35 Alto Avenue was offered for sale. On 31 January 2020 a Section 29A (*Building Act 1993*) demolition request was lodged with Council. This request was refused by Council on the basis that a planning permit was required for demolition of a dwelling due to the Neighbourhood Character Overlay - Schedule 1 (NCO1) requirements for this site.

**AMENDMENT C142MARO PROPOSED HERITAGE OVERLAY ITEM 1
AT 35 ALTO AVENUE CROYDON: ADOPTION Cont'd**

On 26 February 2020, a planning permit application M2020/197 was lodged proposing the demolition or removal of a dwelling, associated vegetation removal and subdivision of the land into two lots.

On 6 May 2020 Council; sought Ministerial intervention under Section 20(4) of the *Planning and Environment Act 1987 (P&E Act)* to introduce interim heritage controls through Amendment C141maro as an urgent request to prepare, adopt and approve the Amendment. The request met the required criteria in that the introduction of the interim control was substantially the same provision as a proposed Amendment C142maro to introduce permanent heritage controls into the scheme.

The request to introduce interim controls was approved under delegation from the Minister for Planning on 28 September 2020. The interim controls applied the Heritage Overlay (HO147) to 35 Alto Avenue, Croydon on an interim basis until 30 July 2021.

It is relevant to note that the Minister's reasons for intervention noted that compliance with any of the requirements of Sections 17, 18 and 19 of the *P&E Act* and the Regulations is not warranted for the following reasons: -

- A separate planning scheme amendment process will be undertaken for permanent controls which will notify affected parties and allow them to make submissions and be heard by an independent panel; and
- The interests of this part of Victoria make such an exemption appropriate because the prompt approval of the amendment is necessary to ensure that the heritage place is immediately protected from demolition or inappropriate redevelopment, which may compromise the heritage character and orderly planning outcomes for the area.

Following the gazettal of the Amendment on 15 October 2020 (Victorian Government Gazette G41), a letter was sent to the owner of the site advising of the interim controls and of Council's intention to proceed with the preparation and exhibition of permanent heritage controls.

A request for authorisation to prepare Amendment C142maro under section 8A of the *P&E Act* was lodged with the Minister on 31 August 2020. Amendment C142maro was authorised on 23 September 2020.

The Amendment was placed on exhibition between 26 October 2020 and 30 November 2020 pursuant to the provisions of Section 19 of the Act. The notice in the Victorian Government Gazette was published on 29 October 2020.

A total of seven submissions were received during the advertising period. Three submissions objected to the proposal; and four were in support of the introduction of the Heritage Overlay. The submitters included the owner of the site, local residents and two organisations namely the National Trust of Australia (Victoria) and the Monastery Ridge Group. At its meeting on 14 December 2020, Council considered the submissions received and resolved to refer all the submissions to an independent Panel. A Panel was appointed to hear the submissions received and a hearing was held on 13 April 2021. A copy of the Panel Report is attached to this report: **Attachment 1**.

**AMENDMENT C142MARO PROPOSED HERITAGE OVERLAY ITEM 1
AT 35 ALTO AVENUE CROYDON: ADOPTION Cont'd**

ISSUE / DISCUSSION

The preparation of Amendment C142maro highlights Council's commitment to the protection of heritage places and, in particular, the need for recognition and protection of post war heritage within the municipality.

The immediate risk for demolition of 35 Alto Avenue, Croydon warranted Councils' request for Ministerial intervention and the allocation of Council's resources to advance this Amendment ahead of the municipal wide Heritage Review.

The Independent Panel appointed to consider the justification of including heritage protection to this property, supports Council's approach of advancing Amendment C142 for the Minister's approval. As a result, the Panel recommended that Amendment C142maro be adopted as exhibited. The Panel recommended a change to the Statement of Significance with the inclusion of a second paragraph to note that the additions to the west side of the house completed in 1976 are not significant.

The following provides a summary of the key issues considered by the Panel.

Background Considerations

As part of the background considered and noted by the Panel, the Panel report refers to Council's submission on the status of the municipal wide Heritage Study Review. It set out the scope of the Heritage Study Review and referred to the status of the review not yet finalised and pending formal consideration by Council. It also referred to Council's establishment of a Heritage Reference Group to help finalise the outcomes of the Heritage Study Review.

Panel's Approach and Limitations

The Panel indicated that it had assessed the Amendment against the principles of net community benefit and sustainable development as set out in Clause 71.02-3 (Integrated decision making) of the Planning Scheme.

The Panel referred to Council's submission that the proposed Statement of Significance was derived from a detailed heritage citation prepared by Built Heritage Pty Ltd. The Panel also noted that the Amendment does not propose to include the heritage citation as a background document in the Planning Scheme. It further indicated that as mentioned in Council's submission the relevant parts of the citation that have been included in the Statement of Significance.

The Panel has indicated that it makes no specific comment on the content of the citation and makes no recommendations in relation to this. The Panel's comments are confined to the Statement of Significance and associated matters to be included in the Planning Scheme. It further noted that it is for Council to determine whether the heritage citation should be amended having regard to the recommendations of the Panel with respect to the Statement of Significance.

**AMENDMENT C142MARO PROPOSED HERITAGE OVERLAY ITEM 1
AT 35 ALTO AVENUE CROYDON: ADOPTION Cont'd**

Planning Context

The Panel considered Council's submission in respect to the planning policy framework (PPF), other relevant planning strategies and policies and Ministerial Directions and Practice Notes. The Panel concluded that the Amendment is supported by, and implements, the relevant sections of the PPF, and it is consistent with the relevant Ministerial Directions and Practice Notes.

The Panel was of the view that the Amendment was well founded and strategically justified, and should proceed subject to addressing the more specific issues raised in submissions as discussed in the report.

Heritage Significance of 35 Alto Avenue

- Previous Heritage Studies:

The Panel agreed with Council's submission that the primary issue of relevance when applying a heritage overlay is whether the place has heritage significance. This was supported by a previous Panel report for Ballarat Planning Scheme C58 (Ballarat PSA C58 [2004] page 51)

The issue for consideration was described by the Panel as to whether the exclusion of the dwelling at 35 Alto Avenue, Croydon from heritage protection in previous heritage studies regarding Alto Avenue is a relevant factor in deciding whether to include the property within a heritage overlay.

The Panel concluded that:

- The exclusion of the dwelling at 35 Alto Avenue from heritage protection in previous heritage studies regarding Alto Avenue is not a relevant factor in deciding whether to include the property within a heritage overlay.
- It would be appropriate to include 35 Alto Avenue in a heritage overlay if contemporary research can validate the heritage significance of the place.

- Heritage Criteria

The Panel report describes this issue as to whether the heritage criteria referred to in the Statement of Significance have been met to the extent necessary to justify the application of the heritage overlay to the former Kenyon house.

The Panel accepted the evidence of Council's heritage expert, Mr Reeves of Built Heritage Pty and agreed that the former Kenyon House satisfactorily meets recognised heritage criteria to justify the application of the heritage overlay. The Panel was satisfied that the justification for why the former Kenyon House is significant has been based on thorough and well documented research.

The Panel concluded that the former Kenyon house:

- Demonstrates aesthetic significance by exhibiting a range of particular design characteristics that were rare at the time it was constructed (Criterion E)

**AMENDMENT C142MARO PROPOSED HERITAGE OVERLAY ITEM 1
AT 35 ALTO AVENUE CROYDON: ADOPTION Cont'd**

- Exhibits a high degree of creative and technical achievement for the period (criterion F)
- Demonstrates uncommon architectural elements for its time that are rare (Criterion B)
- Demonstrates a special association with the work of Peter Corrigan, a significant figure on the development of modern Australian architecture. (Criterion H)
- Satisfactorily meets relevant heritage criteria to justify the application of the heritage overlay.

- Intactness

The two main issues relating to this theme are:

- Whether the house is sufficiently intact to understand and interpret the original form of the building.
- Whether the statement of significance should be modified to make it clear that the extensions to the dwelling completed in 1976 are not of heritage significance.

The Panel agreed with Council's heritage expert that the former house at 35 Alto Avenue is sufficiently intact to readily understand its original form and origins. The Panel Member commented that although the original design of Corrigan was not completed in its entirety, substantial parts of the building were constructed in such a way to clearly reference the original design.

The modifications to the design do not significantly detract from the original concept and numerous architectural elements are still obvious and apparent. The Panel further noted that the additions to the house made by the owner in 1976 are sympathetic to the original ideas of Corrigan and are clearly distinguishable from the original construction. Although Corrigan was not involved with these further modifications, they do not detract from the core of the building, are relatively modest in scale and do not overwhelm the original part of the house.

The Panel agreed with Council's Heritage Advisor that although the extensions to the dwelling in 1976 are sympathetic to the original part of the house, they are not of heritage significance. This should be reflected in the Statement of Significance to avoid confusion and misinterpretation of what is significant.

The Panel concluded that:

- The house is sufficiently intact to understand and interpret the original form of the building.
- Although the extensions to the dwelling in 1976 are sympathetic to the original part of the house, they are not of heritage significance.
- The Statement of Significance should be modified to make it clear that the extensions to the dwelling completed in 1976 are not of heritage significance.

**AMENDMENT C142MARO PROPOSED HERITAGE OVERLAY ITEM 1
AT 35 ALTO AVENUE CROYDON: ADOPTION Cont'd**

Panel Recommendation:

Amend the Statement of Significance under the heading “what is significant” to add the following new paragraph after the second paragraph:

- The additions to the west side of the house completed in 1976 are not significant.

Officer’s Recommendation

As submitted at the Panel hearing, Council supported this approach to amend the Statement of Significance in accordance with the Panel’s recommendation.

- Comparative Analysis

The issue of comparative analysis as defined by the Panel is whether appropriate comparative analysis has been completed in accordance with the guidance in Planning Practice Note 1- Applying the Heritage Overlay.

In its discussion the Panel acknowledged “*the difficulties in completing comparative assessments for unique heritage properties. By the very nature, it can be challenging to find comparable properties that have been included within a heritage overlay. This is clearly the case with the former Kenyon house.*”

The Panel noted that it was satisfied that detailed comparative assessment has been completed in this case with sufficient rigour and analysis to justify the application of the heritage overlay. The Panel further commented that PPN01 is a guideline and is not a requirement in the planning scheme. The guidance outlined in PPN01 is general in nature and refers to some “*comparative analysis*” to substantiate the significance of the place and that it “*should draw on other similar places within the study area*”. It is not prescriptive about how comparative assessment should be completed.

The Panel indicated that it considers the work completed by Built Heritage Pty outlined in the heritage citation is an appropriate comparative assessment in this instance. The Panel concluded that appropriate comparative analysis has been completed in accordance with the guidance in Planning Practice Note 1- *Applying the Heritage Overlay*.

Building Condition

This issue refers to whether the condition of a building is a relevant consideration when assessing heritage significance.

The Panel adopted the long-held planning principles put forward in many of the Panel Reports referred to by Council. It noted that “fundamentally, the condition of a building is not relevant when considering the overarching question of whether the building has heritage significance.”

The Panel also agreed with Council that “*the financial concerns stated in the Terms submission are of a site-specific nature as opposed to a public economic effect and as such are not relevant in considering whether a heritage overlay should be applied.*” It further indicated that ... “*it is appropriate that heritage fabric be identified for protection at a separate a stage of the process from when redevelopment or demolition proposals are brought to the Responsible Authority*”.

**AMENDMENT C142MARO PROPOSED HERITAGE OVERLAY ITEM 1
AT 35 ALTO AVENUE CROYDON: ADOPTION Cont'd**

The Panel agreed that the identification and protection of heritage places at the amendment stage enables the structural integrity or condition of buildings to be properly assessed against identified heritage values at the planning permit application stage. This provides the most appropriate balancing of competing priorities (in case where a redevelopment proposal might undermine the heritage significance of a place).

It was further noted by the Panel that the Heritage Overlay enables a permit application to demolish, construct a new building or alter an existing building. It envisages future development while providing the ability to assess proposals in response to existing heritage fabric.

The Panel concluded that the condition of the former Kenyon House is not a criterion for assessing heritage significance.

FINANCIAL / ECONOMIC ISSUES

The costs associated with Amendment C142maro are included within Council's operational budget.

ENVIRONMENTAL / AMENITY ISSUES

The character of Alto Avenue is currently protected by Neighbourhood Character Overlay Schedule 1 which relates to the "Alto Avenue and Wicklow Hills Neighbourhood Character area". The NCO is also intended to protect some aspects of the heritage significance of Alto Avenue and Wicklow Hill area including subdivision patterns and trees as recognised in Maroondah C42 Panel report March 2010. However, the proposed Heritage Overlay will ensure the protection of the building fabric of 35 Alto Avenue, Croydon and as such the Amendment will make a positive contribution to the built environment by conserving it as a heritage place.

SOCIAL / COMMUNITY ISSUES

The Amendment is expected to have positive social impacts by providing protection for a place identified as being of aesthetic and historic significance.

The Amendment facilitates the appropriate management of heritage resources in order to preserve its historic integrity.

COMMUNITY CONSULTATION

Amendment C142maro was placed on public exhibition for a period of one calendar month subject to the provisions of the *Planning and Environment Act 1987*. The public exhibition took place between 26 October 2020 to 30 November 2020.

Notice of the Amendment was given by:

- Sending written notification directly to all owners and occupiers of land subject to the proposed Amendment on 26 October 2020.
- Sending letters to prescribed Ministers on 26 October 2020.

**AMENDMENT C142MARO PROPOSED HERITAGE OVERLAY ITEM 1
AT 35 ALTO AVENUE CROYDON: ADOPTION Cont'd**

- Publishing a notice of the Amendment in the Victorian Government Gazette on 29 October 2020.
- Publishing a notice of the Amendment in The Age newspaper on 26 October 2020. Noting that due to the limited circulation of the Maroondah Leader newspaper and COVID restrictions, alternative advertising measures were supported by the Department.
- Copies of the Amendment were also available for inspection on line on the DELWP and Council websites.

CONCLUSION








Pursuant to Section 1 (d) of the *Planning and Environment Act 1987* Council has a statutory obligation “to conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.”

The proposed application of site-specific heritage controls will conserve the heritage significance of 35 Alto Avenue, Croydon as the only surviving example of Peter Corrigan’s work within the City of Maroondah. The subject site is also of significance on a metropolitan scale as is one of only four houses that Peter Corrigan built in 1960’s of which only three remain standing.

The Panel concluded that the Amendment is well founded and strategically justified and noted that the former Kenyon house meets the relevant criteria to justify the application of the heritage overlay. The Panel recommended that Maroondah Planning Scheme Amendment C142maro be adopted as exhibited subject to the Amendment of the Statement of Significance under “what is significant” to add a new paragraph which notes that the additions to the west side of the house completed in 1976 are not significant.

Accordingly, it is recommended that Council resolve to adopt Amendment C142maro in accordance with the Panel Report and refer the Amendment (as contained in the Amendment documents attached) to the Minister for Planning for final approval.

ATTACHMENTS

1. Maroondah Planning Scheme Amendment C142maro - Former Kenyon House - 35
 Alto Avenue Croydon - Panel Report
2. Maroondah Amendment C142maro 35 Alto Avenue Croydon Explanatory Report
 ADOPTION
3. Maroondah Amendment C142maro 35 Alto Avenue Croydon Statement of Significance
 ADOPTION
4. Maroondah C142maro 001hoMap02 ADOPTION

5. Maroondah Amendment C142maro 35 Alto Avenue Croydon Instruction Sheet
 ADOPTION
6. Maroondah C142maro Adoption Schedule to Clause 72.04 Documents Incorporated

7. Maroondah C142maro adoption schedule to clause 43.01 Heritage Overlay


**AMENDMENT C142MARO PROPOSED HERITAGE OVERLAY ITEM 1
AT 35 ALTO AVENUE CROYDON: ADOPTION Cont'd**

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL

- 1. HAVING PREPARED AND EXHIBITED AMENDMENT C142MARO TO THE MAROONDAH PLANNING SCHEME UNDER SECTION 19 OF THE PLANNING AND ENVIRONMENT ACT 1987; AND**
- 2. HAVING CONSIDERED ALL SUBMISSIONS TO AMENDMENT C142MARO UNDER SECTION 22 OF THE PLANNING AND ENVIRONMENT ACT 1987; AND**
- 3. HAVING CONSIDERED THE REPORT AND RECOMMENDATIONS OF THE INDEPENDENT PANEL FOR AMENDMENT C142MARO UNDER SECTION 27 OF THE PLANNING AND ENVIRONMENT ACT 1987; RESOLVES TO**
 - i. ADOPT AMENDMENT C142MARO TO THE MAROONDAH PLANNING SCHEME IN ACCORDANCE WITH SECTION 29 OF THE PLANNING AND ENVIRONMENT ACT 1987 AS CONTAINED IN ATTACHMENTS 2-7**
 - ii. SUBMIT AMENDMENT C142MARO TO THE MAROONDAH PLANNING SCHEME TOGETHER WITH THE PRESCRIBED INFORMATION TO THE MINISTER FOR PLANNING IN ACCORDANCE WITH SECTION 31 OF THE PLANNING AND ENVIRONMENT ACT 1987**
 - iii. AS PART OF ITS SUBMISSION REQUESTING APPROVAL OF AMENDMENT C142MARO ADVISE THE MINISTER FOR PLANNING THAT COUNCIL HAS ACCEPTED ALL OF THE PANEL'S RECOMMENDATIONS**
 - iv. ADVISES ALL SUBMITTERS TO AMENDMENT C142MARO THAT COUNCIL HAS ADOPTED THE AMENDMENT**
 - v. AMENDS THE EXHIBITED AMENDMENT IN ACCORDANCE WITH THE PANEL RECOMMENDATIONS, IN PARTICULAR, THAT THE FOLLOWING CHANGES TO THE CONTROLS BE INCORPORATED INTO THE AMENDMENT:**
 - AMEND THE STATEMENT OF SIGNIFICANCE UNDER THE HEADING "WHAT IS SIGNIFICANT" TO ADD THE FOLLOWING NEW PARAGRAPH UNDER THE SECOND PARAGRAPH: THE ADDITIONS TO THE WEST SIDE OF THE HOUSE COMPLETED IN 1976 ARE NOT SIGNIFICANT**

**COUNCIL PLAN 2017-2021 (YEAR 4: 2020/21) PRIORITY
ACTION PROGRESS REPORT - QUARTER 3, 2020/21**

ITEM 2

PURPOSE

To provide an update on progress made towards implementation of Year 4 priority actions identified in the Council Plan 2017-2021, as at 31 March 2021.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be a vibrant and diverse city with a healthy and active community, living in green leafy neighbourhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.

Key Directions 2020 – 2021:

- 8.1 Provide community inspired governance that is transparent, accessible, inclusive and accountable
- 8.2 Ensure responsible and sustainable management of Maroondah’s resources, assets, infrastructure and natural environment
- 8.3 Nurture a continuous improvement council culture of being collaborative, strategic, sustainable and employing best practice, that positions Maroondah as a leader in local government

Priority Action 2020-2021:

Not Applicable

BACKGROUND

The *Council Plan 2017-2021* is Maroondah City Council’s key medium-term strategic document that sets key directions and priority actions to work towards the long-term community vision outlined in *Maroondah 2040: Our future together*.

The Council Plan plays a vital role in shaping Maroondah’s future over a four-year period. It identifies both challenges and opportunities for our community at a local and regional level within the context of the community’s long-term community vision, *Maroondah 2040: Our Future Together*. It also forms the basis for Council to make decisions regarding resources and priorities in response to community needs and aspirations.

The Council Plan is implemented through service delivery activities and initiatives across Council, and outcomes are measured and reported regularly.

**COUNCIL PLAN 2017-2021 (YEAR 4: 2020/21) PRIORITY
ACTION PROGRESS REPORT - QUARTER 3, 2020/21 Cont'd**

ITEM 2

ISSUE / DISCUSSION

Within the Council Plan, there are a range of priority actions identified that work towards delivery of the Maroondah 2040 Community Vision. These actions are updated annually to ensure the Plan continues to be aligned with *Maroondah 2040: Our future together (June 2020 Update)*, the community's long-term vision, and is responsive to community needs and expectations.

The Council Plan is divided into eight future community outcome areas, each with a set of four-year key directions (strategies), four-year priority actions, strategic indicators and supporting strategies and plans. The priority actions identified work towards the achievement of the key directions, and ultimately toward the outcomes and visions outlined in *Maroondah 2040: Our future together (June 2020 Update)*.

The attached report identifies the progress made by Council in delivering the 2020/21 priority actions identified in the *Council Plan 2017-2021*.

As at 31 March 2021, six actions are complete, 56 are in progress and three have been deferred. A number of priority actions are multi-year initiatives scheduled to be completed in future financial years.

FINANCIAL / ECONOMIC ISSUES

Three Council Plan priority actions have been deferred due to the impacts of the coronavirus (COVID-19) pandemic.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Council Plan achievements are reported back to Council and the community through quarterly reporting and through the Maroondah City Council Annual Report at the end of each financial year.

CONCLUSION

Council has made excellent progress during the past nine months (1 July to 31 March 2021) towards the implementation of a broad range of Council Plan Priority Actions for the 2020/21 financial year.

ATTACHMENTS

1. Council Plan Priority Action Progress Report - Year 4 (Q3, 2020-21) - As at 31 March 2021

**COUNCIL PLAN 2017-2021 (YEAR 4: 2020/21) PRIORITY
ACTION PROGRESS REPORT - QUARTER 3, 2020/21 Cont'd**

ITEM 2

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL NOTES PROGRESS MADE TOWARDS THE DELIVERY OF 2020/21
PRIORITY ACTIONS IDENTIFIED IN THE COUNCIL PLAN 2017-2021 AS AT 31 MARCH
2021**

**LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK - SERVICE INDICATOR PROGRESS REPORT
- QUARTER 3, 2020/21**

ITEM 3

PURPOSE

To provide a report of Council's indicators of service performance as measured by the Local Government Performance Reporting Framework (LGPRF) for the 2020/21 financial year to date (1 July 2020 to 31 March 2021).

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In 2040, Maroondah will be a vibrant and diverse city with a healthy and active community, living in green leafy neighbourhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.

Key Directions 2020-2021:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable
- 8.2 Ensure responsible and sustainable management of Maroondah's resources, assets, infrastructure and natural environment
- 8.4 Foster a culture of innovation, cooperation, commitment, communication and continuous improvement that positions Maroondah City Council as a leader in local government

Priority Action 2020-21:

Not Applicable

BACKGROUND

The Local Government Performance Reporting Framework (LGPRF) is a mandatory reporting system developed by Local Government Victoria which was introduced in 2014 to ensure all Victorian Councils are measuring and reporting on their performance in a consistent way.

The LGPRF is a Victorian Government initiative aimed at ensuring transparency and accountability of the local government sector performance to ratepayers and the public. The Framework is made up of service performance, financial performance and sustainability measures, along with a governance and management checklist. Together these components build a comprehensive picture of local government performance.

These measures are reported in Council's Annual Report as part of the Report of Operations and Performance Statement sections as required by the *Local Government (Planning and Reporting) Regulations 2020* and associated elements of the *Local Government Act 2020*.

**LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK - SERVICE INDICATOR PROGRESS REPORT
- QUARTER 3, 2020/21 Cont'd**

ITEM 3

End of financial year results are also publicly released on the Victorian Government's 'Know Your Council' website in November each year. This site provides information on the sector and enables users to benchmark the relative performance of Council's on LGPRF indicators.

ISSUE / DISCUSSION

Council continues to monitor LGPRF results on a quarterly basis for service performance indicators and annually for financial performance and sustainable capacity indicators.

Service performance indicators are subject to fluctuations and not necessarily reflective of the final year result. Some individual indicators will reflect seasonality or phasing of service delivery so are not indicative of the year result. Indicators relying on the annual Community Satisfaction Survey will be updated during the final quarter of the financial year.

At this stage of the financial year, most service indicators are progressing as expected. Despite the coronavirus (COVID-19) pandemic, it is pleasing to see that most indicators of services are in line with expected results at this stage of the financial year. A number of indicator results have been impacted by the COVID19 pandemic, particularly in relation to the utilisation levels and service costs for aquatic facilities, the number of active borrowers for libraries in Maroondah, and participation in key age and stage Maternal and Child Health (MCH) appointments.

Council will continue to monitor its performance against the LGPRF indicators and report quarterly to ensure accountability and transparency.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

End of 2020/21 financial year results will be publicly released in Council's Annual Report 2020/21. It is expected that they will also be submitted for inclusion on the Victorian Government's 'Know Your Council' website in November 2021.

CONCLUSION

LGPRF service performance indicators for the 2020/21 financial year to date as at 31 March 2021 are presented in the attached report.

It is important to note that these quarterly results will not necessarily reflect or be predictive of annual performance due to phasing of service delivery across the year and seasonal influences. Results for a number of indicators have been impacted by the COVID-19 pandemic.

**LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK - SERVICE INDICATOR PROGRESS REPORT
- QUARTER 3, 2020/21 Cont'd**

ITEM 3

Annual results for the full 2020/21 financial year will be published in Council's Annual Report 2020/21 and on the Victorian Government 'Know Your Council' website in November 2021.

ATTACHMENTS

1.  LGPRF Service Indicator Progress Report (Q3, 2020/21) - As at 31 March 2021

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL NOTES THE LOCAL GOVERNMENT PERFORMANCE REPORTING
FRAMEWORK SERVICE PERFORMANCE RESULTS FOR FINANCIAL YEAR TO DATE
AS AT 31 MARCH 2021**