



Councillor
(as addressed)

The next Council Meeting will be a virtual meeting, on Monday 27 July 2020, commencing at 7:30pm and your presence is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Steve Kozlowski', with a long horizontal line extending to the right.

Steve Kozlowski
CHIEF EXECUTIVE OFFICER

Note:

Due to COVID-19 this is a virtual meeting of Council and is being streamed live on the internet and recorded. This meeting of Council can be viewed on Council's website via

<http://webcast.maroondah.vic.gov.au/video.php>

The Public Gallery is currently closed to the Public.

City Offices	Braeside Avenue, Ringwood, 3134
Postal	PO Box 156, Ringwood 3134 DX 38068, Ringwood
Telephone	1300 88 22 33 Translating and Interpreting Service (TIS): 131 450 National Relay Service (NRS): 133 677
Facsimile	(03) 9298 4345
Email	maroondah@maroondah.vic.gov.au
Web	www.maroondah.vic.gov.au
Service Centres	Croydon: Civic Square REALM: 179 Maroondah Hwy, Ringwood

ORDER OF BUSINESS

1. Prayer
2. Acknowledgment of Country
3. Apologies
4. Declaration of Interests
5. Confirmation of Minutes of the Ordinary Council Meeting held on Monday 22 June 2020.
6. Public Questions
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10. Late Item
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12. In Camera

Director Operations, Assets & Leisure

1. Tender Evaluation Report - Contract EC8310-2020 - Supply of Electricity to Unmetered Street Lighting Sites (through MAV Procurement)
2. Tender Evaluation Report - Contract 20950 Silcock Reserve Oval Reconstruction

ATTENDANCE REPORT

ITEM 1

PURPOSE

To provide an opportunity for Councillors to report on Council activities undertaken since the last Ordinary Meeting of Council and forthcoming ward activities.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

Not Applicable

ISSUE / DISCUSSION

It is intended that the Mayor and Councillors be given the opportunity to present a verbal or written report updating Council on the activities they have undertaken in their role as Councillors and forthcoming ward activities.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Councillors formally report to Council upon the activities they have undertaken in their role as Councillors.

ATTENDANCE REPORT Cont'd

ITEM 1

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY
COUNCILLORS**

REPORTS OF COUNCILLOR BRIEFINGS

ITEM 2

PURPOSE

To present the 'Public Record' of those Councillor Briefings which are attended by all Councillors and generally held on Monday evenings at the City Offices Ringwood, usually two weeks prior to the formal Council Meeting, and to note the issues discussed.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

As part of decision-making processes at Maroondah, it is essential that Councillors are briefed on a range of issues which come before Council for consideration. As a means of providing this information, Councillor Briefings are conducted.

Councillor Briefings are also attended by Council Officers, and sometimes other specific advisors, to provide Councillors with a detailed knowledge and understanding of issues under consideration to a level of detail that would inhibit timely decision-making, that would not be possible in an open Council meeting, where decision-making related debate is governed by strict meeting procedures.

A Councillor Briefing is a non decision making forum, and as per past good governance practice, is deemed to be a scheduled or planned meeting comprising a majority of Councillors (at least 5) and one (1) Council employee, for the purpose of discussing matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a delegated function, duty or power of Council

Examples of a Councillor Briefings may include:

- On-site inspections,
- Consultative Meetings with residents, developers, consultants
- Meetings with local organisations, Government Departments, statutory authorities, and local politicians

REPORTS OF COUNCILLOR BRIEFINGS Cont'd

ITEM 2

ISSUE / DISCUSSION

Councillor Briefings are generally held twice a month, on Monday evenings at the City Offices Ringwood, usually two (2) weeks prior to, and on the night of a formal Council meeting.

The intent of this report is to present a 'Public Record' of those Councillor Briefings which are generally attended by all Councillors and typically held on Monday evenings, and to note the items discussed.

The 'Public Record' of the Councillor Briefings held on 22 June 2020 and 6 July 2020 is attached for information.

NOTE

As a result of current working arrangements due to COVID-19, Councillor Briefings are again presently being held via Zoom Teleconferencing.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION


Councillor Briefings are important forums for advice and discussion, on what are often complex issues facing the municipality, in the lead up to formal decisions being made by Councillors at Council Meetings. At Councillor Briefings, or outside them, Councillors also have the opportunity of requesting additional information to assist in the decision-making process.

It is appropriate that the 'Public Record' of those Councillor Briefings, which are attended by a majority of Councillors, i.e. at least five (5) Councillors and one (1) employee of Council, be noted.

REPORTS OF COUNCILLOR BRIEFINGS Cont'd

ITEM 2

ATTACHMENTS

1.  2020 June 22 - Councillor Briefing Public Record
2.  2020 July 06 - Councillor Briefing Public Record

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE COUNCILLOR BRIEFINGS HELD ON 22 JUNE 2020 AND 6 JULY 2020

COUNCILLOR REPRESENTATION REPORTS

ITEM 3

PURPOSE

To receive and note the following meeting minutes.

- Maroondah Partners in Community Health and Wellbeing Committee Meeting held on the 23 June 2020
- Maroondah Disability Advisory Committee Meeting held on the 18 June 2020

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

As part of Council's commitment to the principles and practice of good governance, it is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations bodies/advisory groups upon which it is represented.

ISSUE / DISCUSSION

Council is represented on numerous Boards and Organisations. Appointments are made annually by Council at the commencement of the new Mayoral term.

Crs Damante and Mazzuchelli are Council's representatives on the Maroondah Partners in Community Health and Wellbeing Committee.

Crs Spears and Dib are Council's representatives on the Maroondah Disability Advisory Committee.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

COUNCILLOR REPRESENTATION REPORTS Cont'd

ITEM 3

SOCIAL / COMMUNITY ISSUES

Not Applicable



COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations bodies/advisory groups upon which Council is represented.

ATTACHMENTS

1. Maroondah Partners in Community Health and Wellbeing Committee Meeting Minutes -
 23 June 2020
2. Maroondah Disability Advisory Committee (MDAC) Meeting Minutes - 18 June 2020


CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES MINUTES OF THE FOLLOWING COMMITTEES:

1. **MAROONDAH PARTNERS IN COMMUNITY HEALTH AND WELLBEING COMMITTEE HELD ON THE 23 JUNE 2020**
2. **MAROONDAH DISABILITY ADVISORY COMMITTEE (MDAC) MEETING HELD ON 18 JUNE 2020**

**DISCONTINUANCE AND SALE OF ROAD AT REAR 435-445
MT DANDENONG ROAD KILSYTH**

ITEM 4

PURPOSE

For Council to consider whether the road shown as 'Road R1' on registered plan of subdivision no. LP 21344 attached as Schedule 1, that abuts the rear of 435-445 Mt Dandenong Road Kilsyth (Road), being the land contained in certificate of title volume 11433 folio 824, should be discontinued pursuant to the Local Government Act 1989 (Act) and sold to the owner of 435-445 Mt Dandenong Road Kilsyth (Applicant).

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes, and works with the community to advocate and champion their needs.

Key Directions 2020 – 2021:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive, and accountable.
- 8.2 Ensure responsible and sustainable management of Maroondah resources, assets, infrastructure, and natural environment.

BACKGROUND

Council is the registered proprietor of the Road which is shown highlighted red on the locality plan attached as Schedule 2 (Locality Plan).

The Road abuts three (3) properties: three (3) units at 2 Churchill Way, 435-443 Mt Dandenong Road and 445 Mt Dandenong Road Kilsyth. These properties are all owned by the Applicant.

The Applicant has assumed full occupation of the Road, with the installation of electric gates at the entrance to the Road. The Road provides the only access for the rear units of 2 Churchill Way.

The Applicant has requested that Council discontinue the Road and sell the Road to the Applicant (Proposal).

The Applicant has agreed to pay Council's costs and disbursements associated with the proposed discontinuance of the Road, together with market value for the transfer of the discontinued Road.

**DISCONTINUANCE AND SALE OF ROAD AT REAR 435-445
MT DANDENONG ROAD KILSYTH Cont'd**

ITEM 4

Consolidation

If the Road is discontinued, the land would be apportioned and consolidated as shown marked on the survey plan attached to this report at Schedule 3 as;

- Lot 1, with the common property at 2 Churchill Way Kilsyth; and
- Lot 2, with the titles to the properties located at 435-443 and 445 Mt Dandenong Road Kilsyth.

This apportionment of the Road will increase the size of the common property to enable vehicular access for the units at 2 Churchill Way Kilsyth.

Road

The Road is a 'road' for the purposes of the Act. Council has statutory power to consider discontinuing the Road.

At its meeting on 24 June 2019, Council resolved to:

- Commence the statutory procedures and give notice pursuant to section 207A and 223 of the Act of its intention to discontinue and sell the Road to the Applicant; and
- For the Road to be removed from Council's Register of Public Roads.

Public Notice

The required public notice was placed:

- In the 'Age' newspaper on 19 February 2020;
- On Council's website;
- On display at Council's Customer Service areas at Ringwood and Croydon; and
- On display at Council's Libraries at Ringwood and Croydon.

No submissions were received by Council in response to the public notice by the closing date, being 18 March 2020.

Public Authorities

The following statutory authorities have been advised of the proposed discontinuance of the Road and have been asked to respond to the question whether they have any existing assets in the Road, which should be saved under section 207C of the Act:

- Yarra Valley Water
- Ausnet
- Multinet Gas
- Telstra

**DISCONTINUANCE AND SALE OF ROAD AT REAR 435-445
MT DANDENONG ROAD KILSYTH Cont'd**

ITEM 4

Yarra Valley Water require an easement as a sewer drain exists along the length of the Road. Ausnet has advised that it requires a 1.50m wide powerline easement along the length of the Road.

Multinet has advised that a gas pipe exists at the northern part of the Road.

There are no Council assets within the Road.

ISSUE / DISCUSSION

Internal consultation with Council's relevant service areas resulted in support of the proposal. Concerns were expressed with the current situation and with the potential of limited vehicular access for the rear units at 2 Churchill Way especially from a safety perspective for emergency services vehicles.

This Proposal will remove the potential risk liability to Council and will provide legal access rights for any future owners of 2 Churchill Way.

Council's contract Valuers, Westlink Consulting, provided a market valuation for the Road as \$47,000 + GST.

FINANCIAL / ECONOMIC ISSUES

All legal and disbursement costs associated with the discontinuance, subdivision, consolidation of titles and the sale of the land, will be funded by the Applicant, in line with Council's Policy, which is anticipated at \$14,000. The costs associated with Council's administration in dealing with property matters is contained in the current budget.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Council has notified the community of the proposal to discontinue and sell the Road, through a Public Notice that was published in the 'Age' newspaper on 19 February 2020, inviting submissions to be received in accordance with the statutory procedures pursuant to section 223 of the Act.

At the conclusion of the consultation period on 18 March 2020, there were no submissions received.

**DISCONTINUANCE AND SALE OF ROAD AT REAR 435-445
MT DANDENONG ROAD KILSYTH Cont'd**




ITEM 4

CONCLUSION

It is proposed that given all Council's Statutory and Policy processes have been undertaken, Council is now in a position to discontinue the Road pursuant to the Act and sell the Road to the Applicant given the Road is no longer reasonably required for general public use:

- The whole of the Road is not required for public access; and
- That part of the Road marked Lot 1 on the Survey Plan will continue to provide private access to the occupants of 2 Churchill Way Kilsyth, and be consolidated with the adjoining common property as a condition of the transfer of the Road to the Applicant.

ATTACHMENTS

1. Discontinuance rear 435-445 Mt Dandenong Road Kilsyth - Schedule 1 - Title Plan - R1
 LP 21344
2. Discontinuance rear 435-445 Mt Dandenong Road Kilsyth - Schedule 2 - Locality Plan

3. Discontinuance rear 435-445 Mt Dandenong Road Kilsyth - Schedule 3 - Survey Plan


CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT

1. **COUNCIL ACTING UNDER CLAUSE 3 OF SCHEDULE 10 OF THE LOCAL GOVERNMENT ACT 1989 (ACT):**
 - i. **RESOLVES, HAVING FOLLOWED ALL THE REQUIRED STATUTORY PROCEDURES PURSUANT TO SECTIONS 207A AND 223 OF THE ACT, AND BEING OF THE OPINION THAT THE ROAD SHOWN HIGHLIGHTED RED ON THE LOCALITY PLAN ATTACHED AS SCHEDULE 2 (ROAD) IS NOT REASONABLY REQUIRED FOR PUBLIC USE, TO DISCONTINUE THE ROAD**
 - ii. **DIRECTS THAT A NOTICE PURSUANT TO THE PROVISIONS OF CLAUSE 3(A) OF SCHEDULE 10 OF THE ACT IS TO BE PUBLISHED IN THE VICTORIAN GOVERNMENT GAZETTE**
 - iii. **DIRECTS THAT, ONCE DISCONTINUED, THAT THE ROAD BE SOLD TO THE OWNER OF 2 CHURCHILL WAY, 435-443 MT DANDENONG ROAD AND 445 MT DANDENONG ROAD KILSYTH (APPLICANT) FOR AN AMOUNT NOT LESS THAN A MARKET VALUATION HELD BY COUNCIL**
 - iv. **DIRECTS THAT THE CEO SIGN ANY TRANSFER OR TRANSFERS OF THE ROAD AND ANY OTHER DOCUMENTS REQUIRED TO BE SIGNED IN**

**DISCONTINUANCE AND SALE OF ROAD AT REAR 435-445
MT DANDENONG ROAD KILSYTH Cont'd**

ITEM 4

**CONNECTION WITH THE DISCONTINUANCE OF THE ROAD AND ITS
SUBSEQUENT TRANSFERS TO THE APPLICANT**

- v. DIRECTS THAT ANY EASEMENTS, RIGHTS OR INTERESTS REQUIRED TO
BE CREATED OR SAVED OVER THE ROAD BY ANY AUTHORITY BE DONE
SO AND NOT BE AFFECTED BY THE DISCONTINUANCE AND SALE OF
THE ROAD**

- vi. AS A CONDITION OF THE SALE OF THE ROAD TO THE APPLICANT,
DIRECTS THE APPLICANT MUST, IMMEDIATELY FOLLOWING THE DATE
OF THE TRANSFER OF THE ROAD TO THE APPLICANT, CONSOLIDATE
THAT PART OF THE DISCONTINUED ROAD SHOWN MARKED ON THE
SURVEY PLAN ATTACHED TO THIS REPORT AT SCHEDULE 3 AS:**
 - LOT 1, WITH THE COMMON PROPERTY AT 2 CHURCHILL WAY
KILSYTH; AND**

 - LOT 2, WITH THE TITLES TO THE PROPERTIES LOCATED AT 435-
443, AND 445 MT DANDENONG ROAD KILSYTH**

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 **ITEM 5**

PURPOSE

To enable Council to formally adopt the *Draft Council Plan 2017-2021 (2020/21 Update)* and the Proposed Budget 2020/21, and to declare the rates and charges in respect of the year ended 30 June 2021.

STRATEGIC / POLICY ISSUES

The following directions contained in *Maroondah 2040: Our Future Together* and the *Council Plan 2017-2021 (2019/20 Update)* provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In 2040, Maroondah will be an empowered community that is actively engaged in Council decision making through processes that consider the needs and aspirations of all ages and population groups. Council will provide strong and responsive leadership, ensuring transparency, while working with the community to advocate for and 'champion' local needs.

Key Directions 2019 – 2020:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.
- 8.2 Ensure responsible and sustainable management of Maroondah's resources, assets, infrastructure and natural environment.

BACKGROUND

Council Plan

The Council Plan together with *Maroondah 2040: Our future together*, the Annual Budget and Annual Report, are Council's high-level strategic documents which draw together the community aspirations, preferred outcomes and key directions for the future. These high-level strategic documents and associated processes form an integral part of Maroondah City Council's Integrated Planning Framework (shown below).

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

Figure 1: Council's Integrated Planning Framework



The *Draft Council Plan 2017-2021 (2020/21 Update)* has been prepared in accordance with requirements of the *Local Government Act 1989*.

The Act requires the Council Plan to include the strategic objectives of the Council (community outcome areas), strategies for achieving the objectives for at least the next four years (key directions), strategic indicators for monitoring the achievement of these objectives (Council Plan indicators) and a Strategic Resource Plan describing the financial and non-financial resources required to deliver the Council Plan, and Council services, over the next four years. At Maroondah, the Council Plan also includes priority actions - initiatives to be undertaken by Council that will significantly contribute to the achievements of key directions.

The Council Plan is refreshed annually to ensure identified priority actions meet emerging community needs and aspirations, and the Strategic Resource Plan accurately reflects resource requirements.

Reporting against the Council Plan and Annual Budget is undertaken quarterly to Council and the Audit and Risk Advisory Committee. Reporting on annual achievements is undertaken through the Annual Report and the 'Our Achievements' document.

The *Draft Council Plan 2017-2021 (2020/21 Update)* is aligned with *Maroondah 2040: Our future together (June 2020 update)*, acknowledges progress made on priority actions

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

undertaken during 2019/20 and provides an amended list of proposed priority actions for the final year (2020/21) of the *Council Plan 2017-2021*. The amended list takes into account the impacts of COVID-19 on Council's service delivery.

The *Draft Council Plan 2017-2021 (2020/21 Update)* identifies priority actions as either major initiatives or initiatives. Major initiatives are defined as the significant activities of Council that will directly contribute to the achievement of the Council Plan and are a major focus in the budget. In 2020/21, a total of 26 priority actions have been defined as major initiatives. The remaining 39 priority actions are defined as initiatives and are either one-off in nature and / or lead to improvements in service.

Despite this being the first year that priority actions have been classified as either major initiatives or initiatives in the Council Plan, for budget purposes this distinction has been made in prior years as required under the *Local Government Act 1989* s127(2)(d).

The following are the proposed major initiative Council Plan priority actions for Council either commencing or continuing in the forthcoming 2020/21 financial year.

- 1) Design and construct sporting/multipurpose pavilion redevelopments at HE Parker Reserve, Silcock Reserve, and Proclamation Park; and at Springfield and Ainslie Park (subject to funding)
- 2) Establish a regional cricket hub at the Jubilee Park sporting precinct
- 3) Undertake a strategic review of Maroondah Golf
- 4) Plan and implement the Dorset Recreation Reserve and Eastfield Park Enhancement Plans and undertake staged redevelopment works
- 5) Develop a Maroondah Liveability and Wellbeing Strategy 2021-2031 (incorporating the Municipal Public Health Plan)
- 6) Undertake a strategic review of shopping centres in Maroondah and develop a Maroondah Community Shopping Centre Strategy
- 7) Design the Karralyka Centre redevelopment, and undertake staged redevelopment works
- 8) Implement the new Arts and Cultural Development Strategy 2020 - 2025
- 9) Work in partnership to implement the Reimagining Tarralla Creek project
- 10) Complete the tender and implement contracts for waste collection, landfill and the receipt and sorting of recyclables
- 11) Complete the Lincoln Road upgrade, east of Dorset Road in Croydon
- 12) Undertake the renewal of New Street in Ringwood, including flood mitigation works, between Maroondah Highway and Sylvia Grove
- 13) Advocate for public transport improvements in the Bayswater Business Precinct
- 14) Design and construct multi-level carparks in Croydon, Ringwood, Heathmont; and Heatherdale station
- 15) Undertake improvement works of the carpark at McAlpin Reserve Ringwood North

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

- 16) Continue the upgrade of drainage, including flood mitigation works in Acacia Court catchment in Ringwood; Power Street catchment in Croydon North; and Scenic Avenue catchment in Ringwood East
- 17) Implement the Greening the Greyfields project in partnership with stakeholders to facilitate a sustainable approach to urban redevelopment in identified residential precincts
- 18) Develop a new Croydon Structure Plan (including urban design guidelines) and commence preparation of a planning scheme amendment to incorporate the policy into the Maroondah Planning Scheme
- 19) Undertake the staged redevelopment of the Croydon Community Wellbeing Precinct
- 20) Monitor the National Disability Insurance Scheme and My Aged Care reform agenda and implement transitional arrangements for relevant areas of Council service delivery
- 21) Develop a new Customer Service Strategy that will continue to advance Council's commitment to be highly responsive and customer focused
- 22) Develop and implement a COVID-19 community emergency relief referral process
- 23) Develop and implement a COVID-19 Recovery Plan (including social and economic recovery initiatives), following community consultation and engagement
- 24) Advocate on key local issues in the lead up to the Victorian and Australian Government elections in 2022
- 25) Implement the new Local Government Act 2020 following its enactment
- 26) Following the Council election prepare a new Council Plan 2021-2025

Budget

The 2020/21 Budget links to the achievement of the *Council Plan 2017-2021* as part of Council's Integrated Planning Framework. The Council Plan plays a vital role in shaping the future for Maroondah over a four-year period. It sets out local and regional challenges and opportunities for our community within the framework of the community's long term vision. It also forms the basis for Council to make decisions regarding resources and priorities in response to community aspirations.

The 2020/21 Budget outlines the provision of financial resources for the next 12 months and details how these resources will be applied to meet these actions and initiatives detailed in the Council Plan, as well as delivering the more than 120 services and the extensive range of programs and activities that Council provides to the Maroondah community.

The 2020/21 budget contains 65 initiatives including 26 major initiatives, as identified in the Council Plan. These initiatives will contribute to the achievement of the four-year Council Plan key directions and ultimately the preferred outcome as outlined in Maroondah 2040.

The Annual Budget together with the Council Plan and the Annual Report are the major municipal planning and reporting documents. One of the accountability tools utilised is the Financial Statements so that the community may more readily follow strategic financial

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

planning (in the Council Plan) through to operational financial planning (in the Annual Budget) and then be able to measure actual performance against those plans (in the Annual Report). This reporting is supplemented by ongoing reporting through Council as well as the Local Government Performance Reporting Framework throughout the year.

Statutory requirements

A requirement under the Act is for the Draft Council Plan and the Proposed Budget to be subject to a Section 223 right to make a submission. Council at its meeting held on 18 June 2020, appointed a Committee of the Council comprising Councillors Symon, Spears and Graham to hear submissions.

In terms of the Draft Council Plan (incorporating a Strategic Resource Plan), a number of sections of the Act are relevant:

- Section 125 of the *Local Government Act 1989* (the Act) requires Council to prepare and approve a Council Plan within the period of 6 months after each general election or by the next 30 June, whichever is later. At least once in each financial year, a Council must consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Council Plan.
- Section 125 of the Act also requires Council to include in the Council Plan
 - (a) the strategic objectives of the Council (outcome areas);
 - (b) strategies for achieving the objectives for at least the next 4 years (key directions);
 - (c) strategic indicators for monitoring the achievement of the objectives (Council Plan indicators);
 - (d) a Strategic Resource Plan containing the matters specified in section 126 of the Act; and
 - (e) any other matters which are prescribed by the regulations.
- Section 125 of the Act also provides that Council must also follow a public consultation process prior to formal adoption of the Council Plan, including making the document available for at least 28 days after a public notice is placed. This process commenced with a public notice by Council of the preparation of the Draft Council Plan in *The Age* newspaper on 19 June 2020 and included the consideration of submissions on the Draft Council Plan under Sections 125 and 223 of the Act.
- Section 126 of the Act requires Council to provide a Strategic Resource Plan of the resources required to achieve its strategic objectives over the next four financial years, including provision of prescribed statements. The Strategic Resource Plan must take into account services and initiatives contained in any plan adopted by the Council.
- Section 126 of the Act requires Council review the Strategic Resource Plan during the preparation of the Council Plan; and adopt the Strategic Resource Plan not later than 30 June each year, or such other date fixed by the Minister by notice published in the *Government Gazette*. On the 9 April 2020 the Minister advised an extension for the adoption of budgets and Strategic Resource Plans (SRP) for financial year 2020/21. All

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

councils must now adopt their budgets and SRP by 31 August 2020. A copy of the current Strategic Resource Plan must also be available for inspection by the public.

In terms of the Proposed Budget a number of sections of the Act are relevant:

- Section 127 of the Local Government Act 1989 (the Act) requires Council to prepare a budget for each financial year commencing 1 July. The 2020/21 Proposed Budget was presented to the meeting of Council held on 18 June 2020.
- Section 158 of the Act requires Council to declare, for each financial year, the amount which the Council intends to raise by general rates, service rates and service charges.
- Section 129 of the Act provides that Council must also follow a public consultation process prior to formal adoption of the Budget. This process commenced with a public notice by Council of the preparation of the Proposed Budget (incorporating its intention to declare the rates and charges embodied in that budget) in The Age newspaper on 19 June 2020 and included the consideration of submissions on the Proposed Budget under Sections 129 and 223 of the Act.
- Section 130 of the Act provides that Council must adopt its budget by 30 June each year or such other date fixed by the Minister. On the 9 April 2020 the Minister advised an extension for the adoption of budgets and Strategic Resource Plans (SRP) for financial year 2020/21. All councils must now adopt their budgets and SRP by 31 August 2020. Section 158 provides that rates and charges must also be declared by the same date.

ISSUE / DISCUSSION

Draft Council Plan and Proposed Budget

Council resolved on 18 June 2020 to place the Draft Council Plan and Proposed Budget on public exhibition. Council commenced a public consultation process on 19 June 2020. In accordance with the Act and Council's previous resolution the Committee of Council was convened to consider the submissions in respect of the Proposed Budget. After consideration of submissions (per attached table) and Councillor feedback, the Committee subsequently opted to recommend to Council to formally adopt the *Draft Council Plan 2017-2021 (2020/21 Update)* and the Proposed Budget 2020/21 with no change to both documents as a result of the submission process at a meeting to be held on Monday 27 July 2020 since the matters raised will be addressed through other already existing processes.

A summary of submissions received is contained on the attached table (Attachment 1). All submissions have been circulated to all Councillors including the Committee of Councillors. The key issues raised by submissions with Council officer responses are also included on the table in this Attachment 1. Each submitter will receive an individual formal response to their submission in line with Council's good governance and community engagement approach.

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

FINANCIAL / ECONOMIC ISSUES

These are contained within the Draft Council Plan at the aggregate level and articulate the Council's current directions.

The adoption of the 2020/21 Proposed Budget not only contributes to compliance with the financial planning and reporting requirements of the Act, it also provides management with an important tool to monitor and control the detailed financial performance and directions of Council over the coming 12 month period.

ENVIRONMENTAL / AMENITY ISSUES

These are contained within the Draft Council Plan and articulate the Council's current directions.

SOCIAL / COMMUNITY ISSUES

These are contained within the Draft Council Plan and articulate the Council's current directions.

COMMUNITY CONSULTATION

The *Draft Council Plan 2017-2021 (2020/21 Update)* has been informed by stakeholder input during development of the original *Council Plan 2017-2021* in February 2017, along with community engagement inputs from a range of other Council strategic projects over the past four years, including the Maroondah 2040 Interim Review project undertaken over the 2018/19 and 2019/20 period.

Prior to the public submission process, the *Draft Council Plan 2017-2021 (2020/21 Update)* and Proposed Budget underwent an internal review by Councillors, Management and employees. Council approved the *Draft Council Plan 2017-2021 (2020/21 Update)* and Proposed Budget for public exhibition on 18 June 2020. Public submissions were solicited, to be received until 5pm on Friday 17 July 2020.

Copies of the Draft were made available for public inspection and comment from 8.30 am on Friday 19 June 2020 and placed on display at the City Offices Service Centre in Ringwood, at the Croydon Library, and on Council's website. The public was advised through articles in the local papers as well as an advertisement in the The Age newspaper. Council also used its social media channels to advise the Community of the submission process by using the 'Your Say' online consultation hub and Council's website.

Further in accordance with Section 129 of the Act, Council gave public notice of its Proposed Budget and advised the public of its right under the Section 223 of the Act to make submissions on any proposal contained in the Proposed Budget. The required public notice was published in The Age on Thursday 19 June 2020.

The Proposed Budget was made available for public inspection and comment from 8.30 am on Friday 19 June 2020 at the City Offices Service Centre, Ringwood, and at the Croydon Library, and Council's website. Provision was also made for interested parties to receive the Proposed Budget and/or to obtain further information about it by appointment with Council

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

officers. Submissions were received up to 5pm on Friday 17 July 2020. Council also used its social media channels as well as its 'Your Say' channel, Maroondah's online consultation hub, Council's website to make it known that the Draft Council Plan and Proposed Budget were available for inspection.

The receipt of submissions from the public and the consideration of those submissions by Council form an integral part of the public consultation process.





At the expiration of the consultation period, Council had received three (3) submissions on the Draft Council Plan and one on the Proposed Budget. No submitter wished to appear in person in support of their submission. A Committee of Council considered all submissions received at a meeting held on Wednesday 22 July 2020 and determined that no change to both documents be made as a result of the submissions given that the organisation has processes already in place to deal with the matters raised.

CONCLUSION

The *Draft Council Plan 2017-2021 (2020/21 Update)* and Proposed Budget 2020/21 have been developed and submissions from the community considered. Both documents reflect Council's commitment to pursue excellence, good governance and responsible management of resources for the community within the City of Maroondah.

Given Council's legislative obligations, both the *Draft Council Plan 2017-2021 (2020/21 Update)* and Proposed Budget 2020/21 are recommended for Council adoption with no change as a result of the submissions made given that the organisation has processes already in place to deal with the matters raised.

ATTACHMENTS

1.  Council Plan 2017-2021 (2020/21 Update) - Adopted
2.  Draft Council Plan 2017-2021 (2020 21 Update) - Submission Summaries
3.  MCC Adopted Budget 2020 21
4.  Proposed Budget 2020-21 - Summary of submissions

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT

A. COUNCIL PLAN

THAT COUNCIL:

1. **ADOPTS THE COUNCIL PLAN 2017–2021 (2020/21 UPDATE)**

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

2. FORWARDS A COPY OF THE COUNCIL PLAN TO THE MINISTER FOR LOCAL GOVERNMENT AS REQUIRED BY THE LOCAL GOVERNMENT ACT 1989
3. AUTHORISES OFFICERS TO ARRANGE FOR THE SUITABLE PUBLICATION AND DISTRIBUTION OF THE COUNCIL PLAN TO COMMUNITY GROUPS AND RELEVANT STAKEHOLDERS

B. BUDGET

THAT COUNCIL DETERMINES:

1. **BUDGET**

- 1.1 THE SUBMISSIONS ON THE BUDGET BE NOTED
- 1.2 THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO WRITE TO EACH SUBMITTER IN ACCORDANCE WITH SECTION 223 (1)(E) OF THE LOCAL GOVERNMENT ACT 1989 ADVISING OF THE PURPORT OF THIS RECOMMENDATION AND THE REASONS FOR IT
- 1.3 THE BUDGET ANNEXED TO THIS RECOMMENDATION AND INITIALLED BY THE MAYOR FOR IDENTIFICATION ("THE BUDGET") BE ADOPTED BY COUNCIL
- 1.4 THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO GIVE PUBLIC NOTICE OF THIS DECISION TO ADOPT THE BUDGET, IN ACCORDANCE WITH SECTION 130(2) OF THE LOCAL GOVERNMENT ACT 1989

2. **AMOUNT INTENDED TO BE RAISED**

AN AMOUNT OF \$95,138,710 (OR SUCH OTHER AMOUNT AS IS LAWFULLY RAISED AS A CONSEQUENCE OF THIS RESOLUTION) BE DECLARED AS THE AMOUNT WHICH COUNCIL INTENDS TO RAISE BY GENERAL RATES AND THE ANNUAL SERVICE CHARGE (DESCRIBED LATER IN THIS RESOLUTION), WHICH AMOUNT IS CALCULATED AS FOLLOWS:

GENERAL RATES	\$79,396,710
ANNUAL SERVICE CHARGE	\$15,742,000

3. **GENERAL RATES**

- 3.1. A GENERAL RATE BE DECLARED IN RESPECT OF THE 2020/21 FINANCIAL YEAR
- 3.2. IT BE FURTHER DECLARED THAT THE GENERAL RATE BE RAISED BY THE APPLICATION OF DIFFERENTIAL RATES
- 3.3. A DIFFERENTIAL RATE BE RESPECTIVELY DECLARED FOR RATEABLE LAND HAVING THE CHARACTERISTICS SPECIFIED BELOW, WHICH

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

CHARACTERISTICS WILL FORM THE CRITERIA FOR EACH DIFFERENTIAL RATE SO DECLARED:

3.3.1. GENERAL LAND

ANY LAND WHICH DOES NOT HAVE THE CHARACTERISTICS OF DERELICT, COMMERCIAL, INDUSTRIAL, OR VACANT LAND

3.3.2. DERELICT LAND

DERELICT LAND IS ANY LAND IN RESPECT OF WHICH:

- (a) A NOTICE TO COMPLY HAS BEEN SERVED ON THE OWNER OR OCCUPIER OF THE LAND IN RESPECT OF ANY BREACH OF:
 - (i) CLAUSE 31 (CONDITION OF LAND);**
 - (ii) CLAUSE 32 (VACANT BUILDINGS); OR**
 - (iii) CLAUSE 34 (STORAGE, VEHICLES AND MACHINERY)****OF COUNCIL LOCAL LAW NO. 11; AND****
- (b) THE TIME SPECIFIED IN THE NOTICE TO COMPLY HAS EXPIRED; AND**
- (c) THE REQUIREMENTS OF THE NOTICE TO COMPLY HAVE NOT BEEN COMPLIED WITH OR OTHERWISE SATISFIED (EITHER BEFORE OR AFTER THE TIME SPECIFIED IN THE NOTICE).**

3.3.3. COMMERCIAL LAND

COMMERCIAL LAND IS ANY LAND THAT DOES NOT HAVE THE CHARACTERISTICS OF DERELICT, INDUSTRIAL OR VACANT LAND, AND WHICH IS USED, DESIGNED OR ADAPTED TO BE USED PRIMARILY FOR THE SALE OF GOODS OR SERVICES OR OTHER COMMERCIAL PURPOSES.

3.3.4. INDUSTRIAL LAND

INDUSTRIAL LAND IS ANY LAND THAT DOES NOT HAVE THE CHARACTERISTICS OF DERELICT, COMMERCIAL OR VACANT LAND, THAT IS USED, DESIGNED OR ADAPTED TO BE USED PRIMARILY FOR INDUSTRIAL PURPOSES.

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

3.3.5.VACANT LAND

ANY LAND ON WHICH THERE IS NO BUILDING WHICH IS OCCUPIED OR ADAPTED FOR OCCUPATION AND THAT IS NOT GENERAL, DERELICT, COMMERCIAL OR INDUSTRIAL LAND.

3.4. EACH DIFFERENTIAL RATE WILL BE DETERMINED BY MULTIPLYING THE CAPITAL IMPROVED VALUE OF EACH RATEABLE LAND (CATEGORISED BY THE CHARACTERISTICS DESCRIBED IN PARAGRAPH 3.3 OF THIS RESOLUTION) BY THE RELEVANT PERCENTAGES INDICATED IN THE FOLLOWING TABLE:

Category	Rate in the Dollar
Derelict Land	0.619224 cents in the dollar of Capital Improved Value
Commercial Land	0.247690 cents in the dollar of Capital Improved Value
Industrial Land	0.247690 cents in the dollar of Capital Improved Value
Vacant Land	0.309612 cents in the dollar of Capital Improved Value
Other Land	0.206408 cents in the dollar of Capital Improved Value

3.5. IT BE RECORDED THAT COUNCIL CONSIDERS THAT EACH DIFFERENTIAL RATE WILL CONTRIBUTE TO THE EQUITABLE AND EFFICIENT CARRYING OUT OF COUNCIL FUNCTIONS, AND THAT THE

- 3.5.1. RESPECTIVE OBJECTIVES OF EACH DIFFERENTIAL RATE;
- 3.5.2. RESPECTIVE TYPES OR CLASSES OF LAND WHICH ARE SUBJECT TO EACH DIFFERENTIAL RATE;
- 3.5.3. RESPECTIVE USES AND LEVELS OF EACH DIFFERENTIAL RATE IN RELATION TO THOSE RESPECTIVE TYPES OR CLASSES OF LAND; AND
- 3.5.4. THE RELEVANT
 - (A) USES OF;
 - (B) GEOGRAPHICAL LOCATIONS OF;
 - (C) PLANNING SCHEME ZONINGS OF; AND
 - (D) TYPES OF BUILDINGS ON

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

BE THOSE SPECIFIED IN THE BUDGET ANNEXED TO THIS RECOMMENDATION, AS SET IN THE NOTES TO THE FINANCIAL STATEMENTS.

- 3.6. IT BE CONFIRMED THAT NO AMOUNT IS FIXED AS THE MINIMUM AMOUNT PAYABLE BY WAY OF GENERAL RATE IN RESPECT OF EACH RATEABLE LAND WITHIN THE MUNICIPAL DISTRICT**
- 3.7. IN ACCORDANCE WITH SECTION 4 (4) OF THE CULTURAL AND RECREATIONAL LANDS ACT 1963, THE AMOUNTS IN LIEU OF RATES PAYABLE IN RESPECT OF EACH RATEABLE LAND TO WHICH THAT ACT APPLIES BE THE AMOUNTS RESPECTIVELY SET OUT BELOW:**

Land	\$
Heathmont Club Inc.	5,447.05
Bayswater North Tennis Club	1,455.65
Eastwood Golf Club	11,269.85
TOTAL	18,172.55

4. ANNUAL SERVICE CHARGE

- 4.1. AN ANNUAL SERVICE CHARGE BE DECLARED IN RESPECT OF THE 2020/21 FINANCIAL YEAR**
- 4.2. THE ANNUAL SERVICE CHARGE BE DECLARED FOR THE COLLECTION AND DISPOSAL OF REFUSE**
- 4.3. THE ANNUAL SERVICE CHARGE BE IN THE SUM OF, AND BE BASED ON, THE CRITERIA SPECIFIED BELOW:**
- 4.3.1. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR RESIDENTIAL PURPOSES WHERE A KERBSIDE COLLECTION IS DEEMED POSSIBLE BY COUNCIL:**
- \$286.00 PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS FOR AN 80-LITRE BIN**
- \$343.50 PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS FOR A 120-LITRE BIN**
- \$365.00 FOR EACH SECOND AND SUBSEQUENT BIN SUPPLIED IN RESPECT OF THE LAND**
- 4.3.2. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR RESIDENTIAL PURPOSES WHERE THE KERBSIDE COLLECTION IS DEEMED POSSIBLE BY COUNCIL:**

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

\$223.00 PER SERVICE FOR EACH LAND, WHERE THE SERVICE OF A SECOND RESIDENTIAL PUTRESCIBLE BIN IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 120 LITRE BIN ONLY AT THE FREQUENCY OF ONCE PER WEEK

\$223.00 PER SERVICE FOR EACH LAND, WHERE THE SERVICE OF A SECOND GARDEN ORGANICS BIN ONLY IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 240 LITRE BIN AT THE FREQUENCY OF ONCE PER FORTNIGHT

4.3.3. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR COMMERCIAL PURPOSES:

\$626.00 (INCLUDING GST) PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 240 LITRE BIN AT THE FREQUENCY OF ONCE PER WEEK

\$1,358.00 (INCLUDING GST) PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 240 LITRE BIN AT THE FREQUENCY OF THREE TIMES PER WEEK

4.3.4. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR INDUSTRIAL PURPOSES:

\$276.00 (INCLUDING GST) PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THAT OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF AN 80 LITRE BIN

\$329.00 (INCLUDING GST) PER SERVICE FOR EACH LAND, WHERE THE SERVICE IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THAT OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 120 LITRE BIN

4.3.5. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR OTHER THAN RESIDENTIAL PURPOSES AND HAS AN EXISTING COMMERCIAL SERVICE OR IS A NOT FOR PROFIT ORGANISATION:

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

\$138.00 (INCLUDING GST) PER EACH 240 LITRE RECYCLING BIN, WHERE THE SERVICE IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND RECYCLING OF THE BIN AT THE FREQUENCY OF ONCE PER FORTNIGHT

- 4.3.6. ANY LAND WITHIN COUNCIL'S MUNICIPAL DISTRICT WHICH IS USED PRIMARILY FOR COMMERCIAL AND INDUSTRIAL PURPOSES WHERE THE KERBSIDE COLLECTION IS DEEMED PRACTICABLE BY COUNCIL:**

\$212.00 (INCLUDING GST) PER SERVICE FOR EACH LAND, WHERE THE SERVICE OF A GARDEN ORGANICS BIN IS REQUESTED BY THE OWNER OF THE LAND (OR THE AGENT OF THE OWNER) AND IS FOR COLLECTION AND DISPOSAL OF THE CONTENTS OF A 240 LITRE BIN AT THE FREQUENCY OF ONCE PER FORTNIGHT

5. INCENTIVES

NO INCENTIVE BE DECLARED FOR EARLY PAYMENT OF THE GENERAL RATES AND ANNUAL SERVICE CHARGE PREVIOUSLY DECLARED

6. EXTRA INSTALMENT OPTIONS

IN ACCORDANCE WITH SECTION 167 OF THE LOCAL GOVERNMENT ACT 1989, PAYMENT OF RATES AND CHARGES CAN BE MADE IN

- ONE (1) ANNUAL PAYMENT (DUE 15 FEBRUARY 2021),**
- FOUR (4) INSTALMENT PAYMENTS (DUE 30 SEPTEMBER 2020, 30 NOVEMBER 2020, 28 FEBRUARY 2021 AND 31 MAY 2021),**
- OR BY NINE (9) MONTHLY (DIRECT DEBIT ONLY) INSTALMENTS (DUE 30 SEPTEMBER 2020, 31 OCTOBER 2020, 30 NOVEMBER 2020, 31 DECEMBER 2020, 31 JANUARY 2021, 28 FEBRUARY 2021, 31 MARCH 2021, 30 APRIL 2021 AND 31 MAY 2021).**

DUE DATES THAT FALL ON A WEEKEND OR PUBLIC HOLIDAY WILL BE DUE ON THE NEXT BUSINESS DAY

7. CONSEQUENTIAL

7.1. IT BE RECORDED THAT COUNCIL REQUIRES ANY PERSON TO PAY INTEREST ON ANY AMOUNT OF RATES AND CHARGES WHICH:

7.1.1. THAT PERSON IS LIABLE TO PAY; AND

7.1.2. HAVE NOT BEEN PAID BY THE DATE SPECIFIED FOR THEIR PAYMENT

ADOPTION OF DRAFT COUNCIL PLAN 2017-2021 (2020/21 UPDATE), PROPOSED BUDGET 2020/21 AND DECLARATION OF RATES 2020/21 Cont'd **ITEM 5**

- 7.2. THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO LEVY AND RECOVER THE GENERAL RATES AND ANNUAL SERVICE CHARGE IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1989**

INSTRUMENT OF DELEGATION - CHIEF EXECUTIVE OFFICER

ITEM 6

PURPOSE

To review the current Instrument of Delegation from Council to the Chief Executive Officer (CEO).

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2020 – 2021:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

The delegation of powers is a means of effectively streamlining day-to-day decision-making to ensure the operations of Council are enacted efficiently and effectively.

Delegations are standard practice across all Councils, which enables Councils to concentrate on the broader strategic issues rather than routine administrative matters.

Council delegates broad powers to the CEO, via a formal Instrument of Delegation that is executed under the Seal of Council. The CEO is then able to sub-delegate these powers, duties or functions to appropriate Council employees.

Council also delegates specific powers directly to Council employees; for instance, under the provisions of the Planning and Environment Act 1987, which cannot be sub-delegated by the CEO.

ISSUE / DISCUSSION

Delegations have been in place for many years under the old Local Government Act 1989. The new Local Government Act 2020 (the Act) provides the same provisions where a Council may, by Instrument of Delegation, delegate to the CEO any power, duty or function of a Council under the Act or any other Act, subject to certain exclusions.

However, in accordance with the provisions of sections 11 & 47 of the new Act, Council and the CEO must undertake a review all delegations by 1 September 2020; hence the reason for this report, which relates to delegations from Council to the CEO.

INSTRUMENT OF DELEGATION - CHIEF EXECUTIVE OFFICER Cont'd

ITEM 6

Most delegations tend to be administrative in nature and assist in effectively streamlining the decision-making process. Maroondah has a multiple number of delegations under a wide range of legislation, which is deemed appropriate given the diversity of services provided by Council.

Maroondah's delegations are based on the format provided by Council solicitors Maddocks and all delegations are subject to a formal Instrument of Delegation. There are two types of formal Instruments of Delegations, i.e.

1. Council to the CEO – with the CEO having power to sub-delegate, and
2. Council direct to Council employees, as a number of Acts do not permit any sub-delegation; for instance, delegations under the Planning and Environment Act 1987.

It is important to note that Council, being the entity delegating the power, can still make a decision on any issue delegated providing the delegate has not already made a decision or taken action.

Upon undertaking this review under the provisions of the new Act, no change is proposed to the level of delegation that has been in place under the old 1989 Local Government Act.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

This report relates solely to Council delegations to the Chief Executive Officer. The CEO will in turn review all sub-delegations to other Council employees.

In order to comply with the provisions of section 11 of the Local Government Act 2020, this review of delegations from Council to the Chief Executive Officer must be undertaken by 1 September 2020.

It is recommended that Council signs and seals the revised Instrument of Delegation from Council to the Chief Executive Office, as attached to this report.

INSTRUMENT OF DELEGATION - CHIEF EXECUTIVE OFFICER Cont'd

ITEM 6

ATTACHMENTS

1.  2020 July - Instrument of Delegation from Council to Chief Executive Officer

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL, IN THE EXERCISE OF THE POWERS CONFERRED BY SECTION 11 OF THE LOCAL GOVERNMENT ACT 2020 (THE ACT) AND THE OTHER LEGISLATION REFERRED TO IN THE ATTACHED INSTRUMENT OF DELEGATION, RESOLVES THAT:

1. **THERE BE DELEGATED TO THE PERSON HOLDING THE POSITION, ACTING IN OR PERFORMING THE DUTIES OF CHIEF EXECUTIVE OFFICER THE POWERS, DUTIES AND FUNCTIONS SET OUT IN THE ATTACHED INSTRUMENT OF DELEGATION TO THE CHIEF EXECUTIVE OFFICER, SUBJECT TO THE CONDITIONS AND LIMITATIONS SPECIFIED IN THAT INSTRUMENT**
2. **THE INSTRUMENT COMES INTO FORCE IMMEDIATELY THE COMMON SEAL OF COUNCIL IS AFFIXED TO THE INSTRUMENT, AND REMAINS IN FORCE UNTIL COUNCIL DETERMINES TO VARY OR REVOKE IT**
3. **ON THE COMING INTO FORCE OF THE INSTRUMENT ALL PREVIOUS INSTRUMENTS OF DELEGATION TO THE CHIEF EXECUTIVE OFFICER ARE REVOKED**
4. **THE DUTIES AND FUNCTIONS SET OUT IN THE INSTRUMENT MUST BE PERFORMED, AND THE POWERS SET OUT IN THE INSTRUMENT MUST BE EXECUTED, IN ACCORDANCE WITH ANY GUIDELINES OR POLICIES OF COUNCIL THAT IT MAY FROM TIME TO TIME ADOPT**
5. **THE INSTRUMENT OF DELEGATION BE EXECUTED UNDER THE SEAL OF COUNCIL**

COUNCILLORS QUARTERLY EXPENSE AND REIMBURSEMENT REPORT - APRIL TO JUNE 2020

ITEM 7

PURPOSE

To provide the regular quarterly report to the community on Councillor expenses.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In 2040, Maroondah will be an empowered community that is actively engaged in council decision making through processes that consider the needs and aspirations of all ages and population groups. Council will provide strong and responsive leadership, ensuring transparency, while working with the community to advocate for and 'champion' local needs.

Key Directions 2020 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

In accordance with Section 75 of the Local Government Act 1989, Council is required to reimburse a Councillor for expenses incurred whilst performing his or her duties as a Councillor. Council is also required to adopt and maintain a Policy in relation to the reimbursement of expenses for Councillors. The Policy provides guidance for the payment of reimbursements of expenses and the provision of resources, facilities and other support to the Mayor and Councillors to enable them to discharge their duties.

The Councillor Expenses, Support and Reimbursement Policy was adopted by Council on 29 April 2019.

Council also publishes in its Annual Report the details of the expenses, including reimbursement of expenses for each Councillor and member of a Council Committee paid by the Council. The details of the expenses for the past financial year are set out in the 2018/19 Annual Report.

ISSUE / DISCUSSION

This is a standard Governance reporting item in line with legislative requirements and Best Practice and an opportunity to be transparent to the Maroondah Community regarding these matters.

FINANCIAL / ECONOMIC ISSUES

A budget of \$102,000 in the 2019/2020 financial year exists for the expenses and reimbursement of Councillors. A budget of \$12,000 is allocated to the Office of the Mayor for the provision of a vehicle during the Mayoral term (November to November).

DIRECTOR CORPORATE SERVICES – MARIANNE DI GIALONARDO

COUNCILLORS QUARTERLY EXPENSE AND REIMBURSEMENT REPORT - APRIL TO JUNE 2020 Cont'd

ITEM 7

<i>Councillor</i>	<i>TR (\$)</i>	<i>CM (\$)</i>	<i>CC (\$)</i>	<i>IC (\$)</i>	<i>CT (\$)</i>	<i>CCA (\$)</i>	<i>Total April to June 2020 (\$)</i>	<i>YTD July 2019 to June 2020 (\$)</i>
Tony Dib OAM JP	0	0	0	\$390.39	0	0	\$390.39	\$1,447.00
Paul Macdonald	0	0	0	\$391.64	0	0	\$391.64	\$4,789.67
Kylie Spears	0	0	0	\$586.38	0	0	\$586.38	\$4,520.27
Nora Lamont	0	0	0	\$327.23	0	0	\$327.23	\$6,273.76
Samantha Mazzuchelli	0	0	0	\$395.72	0	0	\$395.72	\$1,498.18
Mike Symon Mayor November 13, 2019 to March 31, 2020	0	\$3,000#	0	\$449.78	\$767.18	0	\$4,216.96	\$15,028.00#
Tasa Damante	0	0	\$62.50	\$396.61	0	0	\$459.11	\$4,623.38
Marijke Graham	0	0	0	\$430.28	\$1,244.00	0	\$1,674.28	\$6,127.70
Rob Steane Mayor 1 July to 13 November 2019	0	0	0	\$369.15	0	0	\$369.15	\$8,046.94#
TOTAL	0	\$3,000.00	\$62.50	\$3,737.18	\$2,011.18	0	\$8,810.86	\$52,354.90

Legend: TR-Travel, CM-Car Mileage (# a budget allocation of \$12,000 is allocated to the Office of the Mayor for the provision of a vehicle during the Mayoral term - November to November), CC-Child Care, IC-Information and Communication expenses, CT-Conferences and Training expenses, CCA-Civic and Community Attendance.

Note:

1. No expenses were paid by Council including reimbursements to members of Council Committees during the year and
2. Figures are provisional end of financial year results and are subject to finalisation as part of the external audit processes for the 2019/20 Statements in the Annual Report.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

Not Applicable

**COUNCILLORS QUARTERLY EXPENSE AND
REIMBURSEMENT REPORT - APRIL TO JUNE 2020 Cont'd**

ITEM 7

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL NOTES THE COUNCILLORS EXPENSE AND REIMBURSEMENT
REPORT FOR APRIL TO JUNE 2020**

AMENDING 2019/20 COUNCIL MEETING SCHEDULE

ITEM 8

PURPOSE

To amend the 2019/20 Council Meeting Schedule to accommodate an additional meeting of Council for the consideration of a number of operational matters that need to be addressed by 1 September 2020.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: In the year 2040, Maroondah will be an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2017 – 2021:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

The 2019/20 Council Meeting Schedule was adopted by Council at its meeting on 13 November 2019. Council can by resolution, hold additional meetings from time to time as required.

ISSUE / DISCUSSION

Due to issues of timing, it is necessary for Council to hold an additional meeting on 31 August 2020 to accommodate the consideration of a number of operational issues that need to be addressed by 1 September 2020.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Public notice of this additional Council Meeting will be provided across Council's usual communications channels as appropriate in the current Covid-19 environment.

CONCLUSION

It has become is necessary for an additional Council meeting to be held on 31 August 2020 to enable Council to resolve upon a number of operational issues that need to be addressed by 1 September 2020.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT

- 1. THE 2019/20 COUNCIL MEETING SCHEDULE, AS ADOPTED BY COUNCIL ON 13 NOVEMBER 2019, BE AMENDED TO PROVIDE FOR AN ADDITIONAL MEETING OF COUNCIL TO BE HELD ON MONDAY 31 AUGUST 2020 AND**
- 2. PUBLIC NOTICE OF THIS MEETING BE PROVIDED ACROSS COUNCIL'S USUAL COMMUNICATIONS CHANNELS AS APPROPRIATE IN THE CURRENT COVID-19 ENVIRONMENT**

COMMUNITY ASSISTANCE FUND

ITEM 1

PURPOSE

To provide Council with a summary of the Community Assistance Fund for the twelve (12) month period 1 July 2019 – 30 June 2020.

STRATEGIC / POLICY ISSUES

The following directions contained in the Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report:

Outcome Area: A safe, healthy and active community

Vision Statement: In 2040 Maroondah will be a safe, healthy and active community with local opportunities provided for people of all ages and abilities to have high levels of social emotional and physical wellbeing.

Key Directions 2020 - 2021

1.21 Support and empower local community groups, sporting clubs and special interest groups across Maroondah.

BACKGROUND

The Community Assistance Fund provides financial support, being 25% of costs to a maximum value of \$350, to assist individuals to meet new challenges and strive to exceed excellence in their chosen sport, profession or arts interest.

The Community Assistance Fund also aims to provide financial assistance to not-for-profit local community groups, to a maximum of \$1,000 to assist in meeting unexpected expenses which are unable to be deferred to Council's Community Grants Scheme for consideration.

The Community Assistance Fund also provides for in-kind support to assist community organisations to meet costs associated with participation in community activities such as fund raising and charity days.

All grant applications are assessed according to set criteria and funding recommendations based on a funding matrix and are approved following discussion at monthly Councillor Briefing meetings.

The Community Assistance Fund is the only scheme available offering funding opportunities for individual Maroondah residents.

ISSUE / DISCUSSION

During the funding period 1 July 2019 – 30 June 2020, eleven (11) individual applicants received funding, and two (2) in-kind applications were also approved. There were no applications from organisations. Two (2) Community Assistance Fund grants were returned to Council as the event was cancelled due to COVID-19.

COMMUNITY ASSISTANCE FUND Cont'd

ITEM 1

The following is a summary of successful Community Assistance Fund applicants for the period 1 July 2019 to 30 June 2020.

Individuals

Resident of:	Purpose of Funding
Ringwood North	Selected to compete at the School Sport Australia Athletics Nationals held in Darwin
Ringwood North	Selected to compete at ITF World Team and World Individual Championships (Tennis) held in Croatia
Ringwood	Selected to compete at the Christian Football Federation Australia Nationals Tournament held in Queensland
Ringwood North	Selected to compete at the Christian Football Federation Australia Nationals Tournament held in Queensland
Ringwood	Selected to compete at the Christian Football Federation Australia Nationals Tournament held in Queensland
Croydon	Selected to compete at the Christian Football Federation Australia Nationals Tournament held in Queensland
Vermont	Selected to compete at the Football Federation Australia 2019 National Youth Championships held in NSW
Croydon	Selected to participate at the World Cheerleading Championships being held in Orlando Florida
Croydon	Selected to participate at the World Cheerleading Championships being held in Orlando Florida
Warranwood	Selected to participate at the Worlds Cheer Competition being held in Orlando Florida
Kilysth South	Selected to participate at the Worlds Cheer Competition being held in Orlando Florida

Organisations

Organisation	Purpose of Funding	\$ Value
Nil		

In-Kind

Organisation	Activity Description	In-Kind Support	\$ Value
Rotary Club of Croydon & Montrose Inc	Charity Golf Day	Use of Dorset Golf Course	5,000
Ringwood Golf Club Inc	Charity Golf Day	Use of Ringwood Golf Course Two Golf Bags as major prizes	5,000 600

FINANCIAL / ECONOMIC ISSUES

The budget for the 2019-2020 Community Assistance Fund was set at \$15,000 with \$3,650 expended for the twelve (12) month period 1 July 2019 to 30 June 2020 for individuals and organisations, with \$700 returned to Council, resulting in a net balance of \$2,950 expended for the twelve (12) month period 1 July 2019 - 30 June 2020.

The In-Kind value for the period between 1 July 2019 and 30 June 2020 is \$10,600.

COMMUNITY ASSISTANCE FUND Cont'd

ITEM 1

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

The Community Assistance Fund has been developed to provide a financial contribution to assist community groups with urgent or unforeseen costs and to assist individuals to meet costs associated with participation in community activities such as sporting competitions, self-development initiatives or arts interests. The in-kind component is to assist community organisations meet costs associated with participation in community activities such as fund raising, charity days etc.

Based on the total number of applications received during the period of 1 July 2019 to 30 June 2020, and the financial support provided, it's clear that, unfortunately, the CoVid-19 pandemic and associated Government restrictions, has had a big impact.

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

The report provides details to Council pertaining to the Community Assistance Fund Grant scheme 1 July 2019 – 30 June 2020 and provides a list of individuals and organisations who received financial support through this funding program.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THIS REPORT

PURPOSE

The purpose of this report is to seek Council endorsement of the Maroondah Golf Strategy 2020 - 2030.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A Safe Healthy and Active Community

Key Directions 2020 – 2021:

Key Direction – An Active Community

- 1.1 Promote physical activity by supporting education initiatives and providing a diverse range of accessible active and passive open spaces, state of the art sporting precincts and integrated recreation facilities
- 1.2 Work in partnership to increase opportunities and create welcoming, supportive and accessible environments for all community members to undertake physical activity

Priority Action 2019/2020 - 2020/2021:

Undertake a strategic review of Maroondah Golf

BACKGROUND

Council owns and operates two 18-hole golf courses in Maroondah, being Dorset and Ringwood Golf, collectively known as Maroondah Golf. Both facilities cover approximately 80 hectares (approximately 198 acres) of Maroondah’s open space.

In 2016, with new trends emerging for social golf participation in Maroondah, and with competition golf remaining steady, Council engaged WellPlayed Golf Business Consultancy to undertake Stage One of the Maroondah Golf Strategic Review. The aim of the Review was to further understand the changing landscape and opportunities of golf to ensure that the sport within Maroondah remains sustainable into the future.

Stage one of the Review included detailed site assessments of both Ringwood and Dorset Golf, an in-depth analysis of current performance and an analysis of golf market insights and industry trends more broadly. Consultation with key user groups, Council Officers and the community was also undertaken during this stage. A stage one report was prepared for Council in February 2019 which identified the current situation, the challenges and opportunities for the future of golf in Maroondah.

From 10 November 2019 to 26 January 2020, Council undertook a comprehensive community engagement process to further understand the views of the community in relation to the stage one report, engaging with key stakeholders, surrounding residents and the wider community. The findings from this engagement program have been developed into a consultation report

MAROONDAH GOLF STRATEGY 2020 - 2030 Cont'd

ITEM 2

which, together with the Stage One Maroondah Strategic Golf Review, was used to inform the development of the Maroondah Golf Strategy 2020 - 2030.

ISSUE / DISCUSSION

In order to balance the financial requirements and community feedback from the stage one findings report, Council identified a need to develop a ten (10) year strategy, outlining key priority actions that will enable golf within Maroondah to remain financially sustainable, achieve performance targets and see participation levels continue to increase and diversify. A strategic, evidence-based approach to future planning would ensure that any changes consider community need, community benefit and financial sustainability, and inform any long-term Council investment in two (2) 18 hole golf courses.

The Strategy identifies (3) key planning principles which will guide future decisions for Maroondah Golf. To provide a clear direction, a vision statement has been developed in alignment with Maroondah City Council's overarching Maroondah 2040 Community Vision.

“Maroondah Golf will continue to evolve and improve its offering to the community to ensure that Golf remains sustainable and appeals to a diverse demographic.”

To deliver this vision, the planning of all programs, initiatives and expenditure will be underpinned by the following key principles:

1. Achieve an operating surplus greater than capital expenditure requirements and sufficient to mitigate risks that may hinder financial performance
2. Set operating targets and report annually to the community
3. Continue to monitor usage, evaluate and evolve to meet the changing community needs

FINANCIAL / ECONOMIC ISSUES

The net overall financial position for Maroondah Golf has not been sustainable in recent years, and the modest operational surplus the courses provide has typically not been sufficient to fund the required annual capital improvements associated with the courses. The large reliance on green fees as the key income stream leaves Maroondah Golf reliant on favourable weather conditions to ensure player numbers and income remain sufficient. This places significant risk to the ongoing financial sustainability of Maroondah Golf and a strategic approach to developing diverse revenue streams was subsequently identified as being required.

ENVIRONMENTAL / AMENITY ISSUES

Community feedback on the Stage One report indicated strong support for maintaining the two eighteen (18) hole golf courses for both the golf experience and the use of the open space.

SOCIAL / COMMUNITY ISSUES

Golf is a popular recreation offering and is important to the Maroondah community for many reasons. Participation in the sport of golf is a positive contributor to maintaining good physical and mental health, social connectivity and the provision of public open space. Golf is a

MAROONDAH GOLF STRATEGY 2020 - 2030 Cont'd

ITEM 2

relatively unique sport/physical activity where participation rates increase with age, with peak participation occurring at 65+ years of age. Supporting older residents to be regularly physically active can be an enabler of their positive health and wellbeing and on-going engagement in community life.

A key focus area of the Strategy is the greater inclusion of underrepresented groups. The Strategy articulates that Council will engage with women, children, the Culturally and Linguistic Diverse (CALD) community and people with disabilities, to prioritise the continued improvement of golf facilities to meet their needs and to undertake programs and initiatives which will increase their participation in the sport of golf.

COMMUNITY CONSULTATION

To support the development of the Strategy, Council has undertaken two rounds of consultation. Initial key stakeholder and community engagement was undertaken by Council and Wellplayed Consultancy to inform the stage one strategic review. In March 2019 Council, determined to take the recommendations of the report out to the broader community, to understand their support for the proposed elements, and gain a greater understanding of value of the two courses to the Maroondah Community.

A mix of qualitative and quantitative processes were used to gauge the level of support on proposed key elements identified in the stage one report. Surveys, community drop-in sessions and meetings with key users and residents, were provided to ensure the views of our community were captured.

CONCLUSION

Council's Maroondah Golf Strategy 2020 - 2030 has been developed through detailed consultation and research to provide an evidenced based ten (10) year strategic direction for Maroondah Golf. The strategy presents the opportunities and key priority actions that Council will undertake, to ensure that golf within Maroondah remains financially sustainable, participation levels continue to increase, and that the courses continue to provide a highly valued open space asset for the community.

ATTACHMENTS

1.  Maroondah Golf Strategy 2020 - 2030 - PDF Version

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL ADOPTS THE MAROONDAH GOLF STRATEGY 2020 - 2030

CAPITAL FUNDING FOR COMMUNITY GROUPS 2020/2021

ITEM 3

PURPOSE

To seek Council approval for the allocation of financial assistance through the *Capital Funding for Community Groups Funding Program* to nominated community organisations for the 2020/2021 financial year.

STRATEGIC / POLICY ISSUES

The following directions contained in the Maroondah 2040: Our Future Together and the Draft Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report;

Outcome Area: Safe, healthy and active community

Vision Statement: in 2040 Maroondah will be a safe, healthy and active community with local opportunities provided for people of all ages and abilities to have high levels of social, emotional and physical wellbeing.

Key Directions 2017-2021

1.21 Support and empower local community groups, sporting clubs and special interest groups across Maroondah.

BACKGROUND

There are three (3) categories available for organisations to apply for Capital Funding:

- **Category 1** – projects under \$5,000, which are fully funded by Council;
- **Category 2** – projects over \$5,000, where a Council contribution of 50% of the total project cost (with a max of \$75,000 Council contribution) applies; and
- **Category 3** - Photovoltaic (PV) Solar projects, where a Council contribution of 50% of the total project cost applies (with a max budget of \$50,000)

The Capital Funding for Community Groups 2020/2021 Program was advertised on Council's website. Application guidelines were sent to all kindergartens, senior citizens groups, youth groups and sporting clubs/organisations, within the municipality, that utilise Council facilities.

The application process involved two stages: Stage 1 required applicants to submit an initial project proposal for Council consideration. Council officers reviewed the submissions and recommended eligible projects to Stage 2, which required a detailed project submission and full written application. Organisations were requested to submit applications for Capital Funding for Community Groups 2020/2021 by Friday 8th May 2020

The Capital Funding for Community Groups 2020/2021 review process was undertaken by Council Officers, and Councillors were briefed on the review process at the Councillor Briefing on Monday 6th July.

**CAPITAL FUNDING FOR COMMUNITY GROUPS 2020/2021
Cont'd**

ITEM 3

All applications received were considered and recommendations were made based on a clearly defined set of selection criteria, which included:

Community Benefit

- Demonstrate a direct benefit to the residents of the City of Maroondah;
- Evidence that supports an anticipated increase in participation rates;
- The extent to which the project maximises the use of the facility;
- That the proposed project is sympathetic to the surrounds of the reserve or building; and
- The extent to which projects address the issues of safety and risk management

Evidence of Need

- Evidence that demonstrates community support and need for the project;
- Evidence to demonstrate improvement to Council's community assets; and
- The extent to which the project is supported by an adopted concept plan, feasibility assessment and/or linked to any planning process of Council

Financial Assessment

- The financial capacity of the organisation to service a deferred payment plan and initial cash contribution; and
- The ability of the project to be completed within the following financial year

Category 1 (i.e. less than \$5k) projects are fully funded by Council with no organisational contribution. The Category 2 (i.e. over \$5k) project costs are split evenly between Council and the organisation (with a maximum Council contribution of \$75,000). The organisational contribution is also split between an upfront contribution of at least 50% and an optional 5-year deferred payment to be repaid to Council by the relevant organisation. Category 3 PV Solar project costs are split evenly between Council and the organisation

ISSUE / DISCUSSION

Twelve (12) community groups requested a total of \$228,100 (inclusive of GST) in funding assistance, from which eleven (11) projects are recommended to receive funding.

One (1) application for the PV Solar program was received, totalling \$9,500 (inclusive of GST) in funding assistance.

The submissions recommended for funding are detailed in Attachment 1.

**CAPITAL FUNDING FOR COMMUNITY GROUPS 2020/2021
Cont'd**

ITEM 3

In relation to the one (1) project not recommended for funding in the 2020/2021 program, Council Officers will work with the organisation to further develop their project for future application submission and funding consideration.

FINANCIAL / ECONOMIC ISSUES

A total of \$178,200 (inclusive of GST) is available for allocation in the Capital Funding for Community Groups 2020/2021 Program budget. Eleven (11) projects are recommended for funding, at a cost of \$219,100 (inclusive of GST). An amount of \$22,000 (inclusive of GST) is available from the Capital Funding for Committees of Council as no applications were received for this program, which brings the total budget to \$200,200. The balance of \$18,900 (inclusive of GST) is proposed to be funded from Council's 2020/2021 capital works recreational improvements program.

One (1) PV Solar program project is recommended for funding, at a cost of \$9,500, out of the total \$50,000 budget. The remaining budget is proposed to be allocated to other solar projects associated with Council's community facilities.

ENVIRONMENTAL / AMENITY ISSUES

Financial assistance provided by the Capital Funding for Community Groups Program fosters positive links between Council and community organisations through the improvement and effective management of Council's community assets.

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Considerable effort has been made to ensure that all relevant groups/organisations were aware of this funding program through Council's website and via direct email updates to local clubs and organisations. Significant discussions have also occurred between Council officers and the various community groups prior to the application process commencing, to ensure that the various community groups had adequate information to support their respective applications.

CONCLUSION

The Capital Funding for Community Groups Program encourages commitment from organisations for the continued improvement to Council's community facilities and their future development.

ATTACHMENTS

1.  Capital Funding for Community Groups 2020-2021

CONFIDENTIALITY

Not Applicable

**CAPITAL FUNDING FOR COMMUNITY GROUPS 2020/2021
Cont'd**

ITEM 3

RECOMMENDATION

THAT COUNCIL

- 1. APPROVES THE REALLOCATION OF \$22,000 (GST INCLUSIVE) FROM THE CAPITAL FUNDING FOR COMMITTEES OF COUNCIL PROGRAM AND \$18,900 (GST INCLUSIVE) FROM THE 2020/2021 CAPITAL WORKS RECREATIONAL IMPROVEMENTS PROGRAM, TO THE CAPITAL FUNDING FOR COMMUNITY GROUPS PROGRAM**
- 2. APPROVES THE RECOMMENDED ALLOCATIONS FOR FINANCIAL ASSISTANCE THROUGH THE CAPITAL FUNDING FOR COMMUNITY GROUPS 2020/2021 PROGRAM TALLING \$219,100 (INCLUSIVE OF GST) AS OUTLINED IN ATTACHMENT 1 TO THIS REPORT**
- 3. APPROVES THE RECOMMENDED ALLOCATIONS FOR FINANCIAL ASSISTANCE THROUGH THE CAPITAL FUNDING FOR COMMUNITY GROUPS 2020/2021 PV SOLAR PROGRAM TALLING \$9,500 (INCLUSIVE OF GST) AS OUTLINED IN ATTACHMENT 1 TO THIS REPORT**
- 4. APPROVES THESE ALLOCATIONS BASED ON ONE-YEAR FUNDING AND SERVICE AGREEMENTS**
- 5. ADVISES ALL ORGANISATIONS OF THE OUTCOME OF THEIR APPLICATION**

JUBILEE PARK ENHANCEMENT PLAN

ITEM 4

PURPOSE

The purpose of this report is to seek Council endorsement of the Jubilee Park Enhancement Plan.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: An attractive, thriving and well-built community

Key Directions 2020 – 2021:

Key Direction - A thriving and well-built community

- 1.1 Facilitate urban design that enhances the connection between the built, natural and social environments
- 1.2 Work in partnership to pursue urban design that promotes environmental sustainability, water sensitivity, and community wellbeing
- 1.3 Ensure the management of infrastructure and prioritisation of capital works is informed by demographic change, technological advancement, the impacts of climate change, and accessibility for all ages, abilities and backgrounds

Priority Action 2020-2021:

- 1.4 Develop and commence implementation of priority open space and public realm enhancement plans

BACKGROUND

The Jubilee Park precinct is located in Ringwood, adjacent to Aquinas College, and its main access points are via Greenwood Avenue, Reilly Street, and Gardini Avenue. The precinct is approximately 22 hectares in size, and accommodates a number of sport and recreation facilities, including Aquanation, RO Spencer Pavilion, Russell Lucas Oval, Jubilee Sporting Pavilion 2, Jubilee Sporting Oval 2, Ringwood Central Tennis Club (and tennis courts), Ringwood Croquet Club (and Croquet fields), Ringwood Multipurpose Pavilion (and synthetic soccer pitch), and various open space related community assets (including cricket practice wickets, playgrounds, and walking paths).

Following a specific identified need for enhanced sporting facilities and following subsequent discussions with Cricket Victoria and Sport and Recreation Victoria (SRV) about a possible indoor Cricket training facility, Council determined that the development of an enhancement plan for Jubilee Park was needed.

JUBILEE PARK ENHANCEMENT PLAN Cont'd

ITEM 4

Council commissioned InSynch Consultancy Group to coordinate the development of the enhancement plan and commissioned Co-Op Studios to design the enhancement plan, and work subsequently commenced in mid-2019. This work included the following:

- Identification of the current usage and issues;
- Site feature and level survey;
- Traffic and parking assessment;
- Cultural Heritage Management Plan desktop assessment;
- Arboriculture and biodiversity assessment;
- Stakeholder engagement through all phases; and
- Community consultation on proposed key elements and the draft enhancement plan

ISSUE / DISCUSSION

Development of Proposed Key Elements

Following discussions with internal and external stakeholders between July and October 2019, including the sporting clubs within the precinct and Cricket Victoria and SRV, four (4) proposed key elements were developed for the enhancement plan, as per the following:

- Enhanced bushland;
- Enhanced sporting facilities;
- Enhanced open space; and
- Enhanced accessibility

Community Consultation on Proposed Key Elements

The four (4) proposed key elements were subsequently utilised for the first round of community consultation, between October and November 2019, with the aim of understanding the levels of community support for each, prior to a draft enhancement plan being developed. In addition to an online survey, social media posts, and on-site signage, a Community Information Bulletin (CIB) was developed and sent to the neighbouring residents. In addition, four (4) on site 'pop up' sessions were undertaken, to give the community an opportunity to speak directly with Council Officers and the Mullum Ward Councillors.

Council received more than 140 responses during this consultation period and received a high level of support on most of the elements (there were some mixed responses to the components relating to the proposed improvements for Soccer). Council subsequently undertook a detailed review of all the responses received, and a draft enhancement plan was compiled accordingly.

Draft Enhancement Plan Development

The draft enhancement plan identified three (3) key stages of enhancement to the Jubilee Park precinct, and these stages, as well as the indicative timeline for implementation and the

JUBILEE PARK ENHANCEMENT PLAN Cont'd

ITEM 4

associated components to each stage (some of which is subject to external funding), is described below:

- **Stage 1 (to be undertaken within 1-3 Years)**
 - Rejuvenation of natural bushland and vegetation areas and additional tree planting to increase bushland areas, protecting areas of significance;
 - New multi-purpose pavilion;
 - Proposed indoor cricket training facilities with improved spectator viewing *;
 - Replacement of tennis court fencing;
 - Provision of an accessible sheltered spectator viewing area for soccer, adjacent to the pavilion;
 - Removal of the playground adjacent to the tennis courts and reinstatement of open space;
 - Upgrade of the playground adjacent to Jubilee Sporting Oval 2, including picnic area and parking;
 - Upgrade of the precinct 'wayfinding' and 'dog off lead' signage;
 - Improved carparking facilities;
 - Improved vehicle access into the carpark adjacent to Russell Lucas Oval;
 - Modification of the traffic flow in the Aquanation bush carpark;
 - Construction of a new footpath along Gardini Avenue; and
 - Provision of a secondary access point from Greenwood Avenue into the carpark adjacent to Russell Lucas Oval

- **Stage 2 (to be undertaken within 3-5 Years)**
 - Upgrade of the sportsfield lighting associated with Russell Lucas Oval *;
 - Upgrade of the Jubilee Sporting Pavilion 2 to incorporate female friendly and accessible amenities *;
 - Improved tennis pavilion amenity and accessibility *;
 - Renewal of the Soccer synthetic pitch;
 - Upgrade of the sportsfield lighting and scoreboard for soccer *;
 - Installation of pedestrian crossing points in Greenwood Avenue and Gardini Avenue (subject to further investigation);
 - Installation of appropriate traffic calming device (subject to further investigation), to mitigate traffic speeds and improve pedestrian safety; and
 - Improved carpark access into the tennis and croquet club carparks

- **Stage 3 (to be undertaken within 5+ Years)**
 - Provision of a hot shots court for tennis *; and
 - Upgrade of the sportsfield lighting and scoreboard associated with Jubilee Oval 2*

JUBILEE PARK ENHANCEMENT PLAN Cont'd

ITEM 4

The components with an asterisk (*) against them are subject to external funding. In addition to the specific components listed above, and on the previous page, it was also identified that the following precinct priorities would apply to all stages:

- Provision of enhanced landscaping throughout the precinct;
- Investigation of options for additional solar power and water reuse; and
- Assessment and improvement of public lighting with consideration to the Maroondah Public Lighting Policy

Community Consultation on Draft Enhancement Plan

Community consultation on the draft enhancement plan was undertaken for a four (4) week period between June and July 2020, however, based on the CoVid-19 Government restrictions at the time, no face to face sessions were able to be held.

In general, the draft enhancement plan received strong support from the community, and a summary of the results is attached to this report. The only area of concern for the community was the proposed removal of the playground near the tennis courts, with 47% of respondents indicating that they didn't support the proposal. A further 24% of respondents indicated that they were unsure about the proposal. Based on the specific comments received, the community felt that this playground, which contains some iconic elements, is in an ideal location next to the tennis courts.

As a result of the abovementioned feedback, the proposed removal of this playground has been taken out of the enhancement plan. Further discussions regarding the specific playground equipment within the precinct is proposed to occur as part of any design process for the playground upgrade/enhancement, and subject to the endorsement of the revised enhancement plan.

A revised enhancement plan, taking account of all feedback received from the community, is attached to this report.

FINANCIAL / ECONOMIC ISSUES

The revised enhancement plan for Jubilee Park has been developed taking account of Council's existing capital works program and taking account of external funding opportunities. Council has received \$2m from the State Government for the construction of a new multipurpose pavilion, and Council has allocated a further \$1.5m in the 2020/21 and 2021/22 capital works program to enable the \$3.5m multipurpose pavilion to be constructed. Council is continuing to advocate to the State and Federal Government for additional funding for some of the other components associated with the revised enhancement plan, including the proposed indoor cricket training facility in stage 1. The other components associated with stage 1 are proposed to be funded from existing capital works program budgets over the next three (3) years.

ENVIRONMENTAL / AMENITY ISSUES

Jubilee Park has a significant vegetation planning overlay over the entire precinct. As such an arboriculture and biodiversity assessment was undertaken for the agreed sections of the

JUBILEE PARK ENHANCEMENT PLAN Cont'd

ITEM 4

precinct, including areas of possible change or development. The findings from this assessment were taken into consideration as part of the development of the draft and revised enhancement plans.

The revised enhancement plan proposes the removal of three (3) trees to facilitate the construction of the secondary access point for the carpark adjacent to Russell Lucas Oval. These three (3) trees underwent a detailed assessment by qualified arborists, and they advised that the trees have significantly deteriorated with age, and subsequently have limited amenity value. The arborists also advised that the three (3) trees contain no hollows, and hence, are not providing any habitat value for local fauna. As part of their proposed removal, the three (3) tree stems are proposed to be relocated into or next to bushland areas, to provide habitat space for ground fauna. Once removed, the three (3) trees would be replaced with predominantly indigenous species, including indigenous Eucalypts, throughout the precinct.

The Cultural Heritage Management Plan (CHMP) desktop assessment concluded that Jubilee Park is not an area of cultural sensitivity, and hence, further investigation was not required.

SOCIAL / COMMUNITY ISSUES

The Jubilee Park precinct is utilised extensively by the community for various passive and active sport and recreational activities. The precinct is therefore essential to facilitating improved community health and wellbeing, through increased physical activity, and its enhancement is necessary to ensure that the precinct, and the associated facilities and open space community assets, meet the future needs of the community.

COMMUNITY CONSULTATION

Council has completed extensive discussions with the stakeholders and has undertaken two (2) rounds of community consultation, to facilitate the development of the Jubilee Park enhancement plan. Consultation included face to face sessions for the first round of consultation, and online surveys, community information bulletins, social media posts, and on-site signage. The majority of the feedback received from the community has been very positive.

CONCLUSION



The Jubilee Park precinct is a substantial 22 Ha open space area in Ringwood that accommodates a range of sport and recreation facilities and open space community assets. The development of an enhancement plan was identified as being essential by Council, to provide the short, medium and long term direction for the enhancement of the precinct, to meet the future needs of the community.

The Jubilee Park enhancement plan has been developed based on the significant feedback received from the stakeholders and the community and incorporates enhancements to the build and natural environments. The implementation of the enhancement plan elements is proposed to be undertaken in stages, based on available funding. Council will continue to advocate for additional external funding, to enable additional components of the enhancement plan to be undertaken sooner.

JUBILEE PARK ENHANCEMENT PLAN Cont'd

ITEM 4

ATTACHMENTS

1.  Jubilee Park Enhancement Plan - Community Consultation Summary
2.  Jubilee Park Enhancement Plan Masterplan_Draft_v13

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL ENDORSES THE JUBILEE PARK ENHANCEMENT PLAN

**CROYDON COMMUNITY WELLBEING PRECINCT
MASTERPLAN**

ITEM 5

PURPOSE

The purpose of this report is to seek Council endorsement of the Croydon Community Wellbeing Precinct (CCWP) Masterplan.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: An attractive, thriving and well-built community

Key Directions 2020 – 2021:

Key Direction - A thriving and well-built community

- 1.1 Facilitate urban design that enhances the connection between the built, natural and social environments
- 1.2 Work in partnership to pursue urban design that promotes environmental sustainability, water sensitivity, and community wellbeing
- 1.3 Ensure the management of infrastructure and prioritisation of capital works is informed by demographic change, technological advancement, the impacts of climate change, and accessibility for all ages, abilities and backgrounds

Priority Action 2020-2021:

Undertake the staged redevelopment of the Croydon Community Wellbeing Precinct

BACKGROUND

The existing Croydon Civic Precinct (Precinct) is located within Civic Square, Croydon, and is just south of the Croydon main street shopping precinct (on the opposite side of Mt Dandenong Road). The Precinct is encompassed by Mt Dandenong Road to the north, and Civic Square (road) to the east, south and west.

The Precinct accommodates an extensive and diverse range of community services, and includes the following Council facilities:

- Former Croydon Civic Offices;
- Croydon Central Maternal & Child Health Care Centre;
- Croydon Library;
- Aquahub;
- Maroondah Occasional Care Centre;
- Croydon RSL;
- EV's Youth Centre;

**CROYDON COMMUNITY WELLBEING PRECINCT
MASTERPLAN Cont'd**

ITEM 5

- Maroondah Community Assist;
- Croydon Central Kindergarten;
- Croydon Senior Citizens Centre;
- Croydon Bowls Club; and
- Keystone Multipurpose Pavilion

In addition, the Precinct has a fairly significant sized water body (known as the 'duck pond'), adjacent to the Croydon Library, and various transportation (ie carparks, access roads, pathways etc) and open space assets. The precinct is surrounded by a mixture of residential, commercial (Arndale Shopping Centre), industrial (to the south), and major open space (Croydon Park and Town Park) areas.

Unfortunately, the facilities within the Precinct require significant capital renewal/improvement work, due to their condition and/or limited functionality (ie not meeting the current and future community need), and hence Council identified a need to develop a masterplan for the site.

The masterplan development process commenced in early 2018, with the objective of establishing the short, medium and long term direction for the transformation of the current Croydon Civic Precinct into a new Croydon Community Wellbeing Precinct (CCWP).

Council commissioned Urbis Pty Ltd to coordinate the masterplan development, and their work included the following:

- Identification of the current usage and issues;
- Site feature and level survey;
- Traffic and parking assessment;
- Cultural Heritage Management Plan desktop assessment;
- Arboriculture and biodiversity assessment;
- Initial stakeholder engagement; and
- Preparation of various concept masterplan options

ISSUE / DISCUSSION

Development of Proposed Key Elements

Following extensive preparatory work and significant discussions with internal and external stakeholders (including all community groups that currently reside in the Precinct) between mid 2018 and mid 2019, six (6) proposed key elements were developed for the masterplan, as per the following:

- Enhanced Community Wellbeing Facilities;
- Enhanced Family and Children Services;

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- Enhanced Sport and Recreation Facilities;
- Enhanced Open Space;
- Enhanced Accessibility and Connectivity; and
- Potential Community Driven Development Site

Community Consultation on Proposed Key Elements

To assist with the engagement with the key external stakeholders, Council established a Stakeholder Consultation Group (Consultation Group) comprising key representatives of all the community groups that currently reside within the Precinct. This Consultation Group provided endorsement on the six (6) proposed key elements, and these elements were subsequently utilised for the first round of community consultation, in October 2019. The aim of this first consultation phase was to understand the levels of community support for each element, and to obtain specific feedback, prior to a draft enhancement plan being developed.

A range of consultation methods were used, including online, hard copy surveys and face to face pop-up sessions in Croydon Town Square, Arndale Shopping Centre, Croydon Central and Aquahub. Council staff also attended a range of community events, inviting people to have their say on the project.

A Community Information Bulletin (CIB) was distributed to approximately 15,000 residents in the Croydon and Croydon South areas, and approximately 8,000 emails were sent to traders, businesses, community groups and service providers.

The project was also promoted via Council's normal communications channels, including social media, with posts reaching 12,984 users.

Council received 139 submissions, and a summary of the feedback is as follows:

- 96% of respondents either fully or partially supported the development of a new community hub to replace the existing aged care facilities;
- 97% of respondents either fully or partially supported the development of a new family and children's hub;
- 91% of respondents either fully or partially supported the development of a new sport and recreation hub;
- 96% of respondents either fully or partially supported the development of enhanced open space assets;
- 90% of respondents either fully or partially supported the proposed enhancements to accessibility and connectivity; and
- 72% of respondents either fully or partially supported some of the land being developed or used in partnership with Council or privately

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Council also undertook a detailed review of specific comments received in the submissions, and a draft masterplan was compiled accordingly.

Draft Masterplan Development

The draft masterplan that was developed, incorporated the following key components:

- Proposed redevelopment to be undertaken in stages, over a number of years, based on Council's existing capital works program, and taking account of external funding opportunities;
- All existing community groups within the Precinct to be temporarily accommodated within some of the existing facilities (including the former Croydon Civic Offices), to ensure service continuity, based on the staging of the proposed redevelopment works;
- Demolition of the existing Croydon Senior Citizens Centre, Croydon Central Kindergarten, Maroondah Community Assist, Croydon Library, Maroondah Occasional Care Centre, Croydon RSL, Croydon Bowling Club, and part of the EVs Youth Centre facilities, in stages;
- Construction of a Community Hub A in the north west corner of the site, incorporating the front portion of the EVs Youth Centre and the former Maternal & Child Health Care Centre (both of which have heritage significance), to accommodate a new library and various space(s) for community groups;
- Construction of a Community Hub B, with a focus on Family and Children's services, incorporating Maternal & Child Health Care, Kindergarten and Occasional Care services;
- Construction of a Multipurpose Hub C, and two (2) new bowling greens, adjacent to the Croydon Athletics track, incorporating the Croydon Bowling Club, Croydon RSL, and the sporting clubs/groups;
- Provision of an area adjacent to the existing Aquahub facility to accommodate future aquatic improvements (possible 50m outdoor pool);
- Provision for two (2) potential development opportunities; one within the north east portion of the Precinct, and one within the area that is currently occupied by the former Croydon Civic Offices;
- Realignment and enhancement of the eastern section of Civic Square, and the partial closure of the north western section of Civic Square (restricting access to Mt Dandenong Road at this location) to provide a pedestrian thoroughfare only;
- Increased carparking (approx. 22 additional spaces) adjacent to the proposed Community Hub B, and increased parking (approx. 33 additional spaces) adjacent to the proposed bowling greens;
- Retention of the majority of the water body (known as the 'duck pond'), and a significant enhancement to facilitate integration with the adjacent proposed open space improvements;

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- Relocation of the war memorial from the Kent Avenue roundabout, into the Precinct, to form part of an enhanced memorial area adjacent to the former Croydon Civic Offices facility (and complementary to the existing James M Stevens Memorial Lawn); and
- Various open space improvements, including playground, seating, picnic space, pathways (with strong connections to the surrounding areas), plaza space, and significant landscaping (including additional planting)

Community Consultation on Draft Masterplan

The draft masterplan was presented to the Consultation Group and subsequently presented to the community at the Maroondah Festival (in Council's Café Consult Marquee) on Sunday 10th November 2019. This presentation, which included a video flythrough and a 3D model of the proposed precinct, was the start of the second community consultation phase, which was undertaken between 10th November 2019 and 26th January 2020.

During this community consultation phase Council received a total of 763 submissions, and these consisted of the following:

- 703 online submissions (via the Your Say page);
- 30 email submissions; and
- 30 additional collated responses from youth hang outs and skate events

The community were asked to highlight their level of support for the draft masterplan, and the response was as follows:

- 37.8% fully support;
- 35.5% partially support;
- 18.1% do not support; and
- 8.6% were undecided

Based on a detailed review of the 'do not support' and the 'undecided' submissions, Council identified that there was a view that some of the community groups (particularly some of the groups that utilise Keystone Hall currently) would not have space(s) to operate from within, once any redevelopment of the Precinct was undertaken. Council subsequently undertook further engagement with some of the community groups, to clarify that all community groups that currently operate within the Precinct will be provided with adequate space within the CCWP, and that further discussions regarding specific space would occur, subject to the masterplan being endorsed.

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The key themes that were identified in the submissions received, were predominantly in relation to the following:

- More carparking capacity, and carparking within close proximity to the Community Wellbeing Hub A;
- Open spaces incorporating trees and vegetation (including indigenous planting), as well as spaces for performing arts, community activities and events, and for various informal recreational activities;
- Improved access and connections to other Croydon landmarks and Tarralla Creek;
- Ground floor library within the Community Wellbeing Hub A for improved access;
- Integrated hubs with a focus on community health and wellbeing;
- Multipurpose spaces for mixed uses by all community groups; and
- Proposed development sites retained by Council

Revised Masterplan Development

Based on the feedback received during the second community consultation process and taking account of subsequent discussions with the Consultation Group, a revised masterplan was developed.

The revised masterplan incorporated some key changes (ie compared to the draft masterplan), based on the specific community feedback, including:

- An increase to overall car parking spaces (approx. 90 spaces), and some of these (approx. 55 spaces) were within close proximity to the proposed Community Wellbeing Hub A, including accessible spaces;
- Consolidation of the proposed Community Wellbeing Hub A and the Family and Children's Hub A into a larger integrated Community Wellbeing Hub. This change also ensured ground floor placement and interconnection for the proposed Croydon Library space, and allowed for the accommodation of a variety of new and existing community groups;
- Enhanced physical and visual connection between the Community Wellbeing Hub A (including the proposed Croydon Library) and the proposed revitalised water body (known as the 'duck pond') and the adjacent enhanced open space areas;
- Proposed retention and enhancement of the former Croydon Civic Office, to facilitate community use as a proposed Community Wellbeing Hub B;
- Conversion of the previously identified north east development site into a proposed mixed-use development partnership opportunity, with no sale of Council land. This partnership opportunity was proposed to be focused on a facility, and associated service, that will be complementary to, and consistent with, the overall 'Wellbeing' vision/focus for the CCWP; and

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- An increase in useable open space area (from the current 1.37 Ha to a proposed 1.73 Ha), incorporating space for performing arts, community activities and events, and for various informal recreational activities

Community Consultation on Revised Masterplan

Following a presentation of the revised masterplan to the Consultation Group in early June 2020 (in a series of meetings, based on the CoVid-19 Government restrictions at the time), community consultation was undertaken between the 8th June 2020 and the 13th July 2020.

The community was requested to share their thoughts on the plan (via 'free text' comments), and in response, Council received 189 submissions, with the significant majority providing positive comments in support of the process and the revised masterplan. The first attachment to this report, titled "*CCWP - Community Consultation - Sentiment Percentage Pie Chart*", provides a graphical representation of the submission sentiment (ie positive, negative, neutral or mixed), as determined by the analytical capabilities of Council's Your Say website page. As can be seen, approximately 70% of submissions are considered to be 'positive,' 16% are considered 'neutral,' 11% are considered 'negative,' and 3% are considered 'mixed.' The majority of the submissions in the 'negative' category, related to the accommodation needs for Croydon U3A.

The second attachment to this report, titled "*CCWP - Community Consultation - Key emerging themes Table*," provides a summary of the key themes identified throughout the submissions, and the number of times those key themes were mentioned. As can be seen in the table, many of the key themes (ie in relation to accommodation needs, accessibility, specific spaces, and additional activation) relate to aspects that would be further explored and discussed as part of any subsequent design process.

There were approximately 24 submissions regarding the specific spatial requirements for Croydon U3A, based on their membership size and the types of activities and services they provide to the community. As a result, Council met with the President of Croydon U3A to highlight that the revised masterplan proposes significant space for community groups that currently operate within the Precinct (including Croydon U3A), and that further detailed conversations regarding spaces for individual groups would occur, subject to the endorsement of the revised masterplan.

Based on the feedback received during this third, and final community consultation process, the revised masterplan has not been changed, and is attached to this report for Council's consideration.

FINANCIAL / ECONOMIC ISSUES

The CCWP masterplan proposes a substantial redevelopment of the Precinct, which would provide significant benefit to the community. Based on the extent and magnitude of the proposed redevelopment, the project would be undertaken in stages, over a number of years, subject to available funding and subject to further design work (which is critical to establish the specific costs associated with the individual components and stages).

In light of the current available funding and taking account of a \$2m Federal Government contribution, the first stage of the proposed redevelopment (which is approximately \$20m), would focus on the temporary relocation of community groups, the demolition of some

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facilities, and the construction of the Community Hub A. This first stage could commence in late 2020 or early 2021.

Council is continuing to advocate for additional funding from the State and Federal Government, particularly for components that could be funded through specific grant programs, to facilitate the commencement of subsequent stages.

ENVIRONMENTAL / AMENITY ISSUES

A detailed arboriculture and biodiversity assessment (assessment) was undertaken by ABZECO (Applied Botany, Zoology & Ecological Consulting), with the objective of identifying native vegetation (patches and/or scattered trees), listed ecological communities and habitat, and/or the presence of threatened flora and fauna species.

The assessment confirmed that the Precinct does not contain any flora or fauna or ecological communities that are listed under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*, however, it did identify that some significant fauna species' (specifically the Grey-headed Flying Fox, Blue-billed Duck, Eastern Great Egret, Nankeen Night Heron, and the Hardhead) have previously been recorded as utilising the water body (known as the 'duck pond'). The assessment also highlighted that the specific mature indigenous flora species around and within the water body would be considered important habitat for a range of common species of fauna local to the area.

The CCWP masterplan has subsequently been developed taking account of the above-mentioned arboriculture and biodiversity assessment outcomes. In particular, the locations of the proposed community wellbeing hubs have been determined based on the location of any significant trees and vegetation in the Precinct, to minimise the impact on the local flora and fauna.

The subsequent design phases for the proposed redevelopment will have a major focus on the protection of the Precinct's local flora and fauna, and will also focus on environmentally sustainable design principles (ie solar power generation and water re-use). The design phases will also be undertaken in a way that is sensitive to the cultural and heritage significance of the area, and in particular, will ensure that the unique 'village feel' of Croydon is retained and enhanced.

SOCIAL / COMMUNITY ISSUES

The CCWP masterplan proposes the creation of community wellbeing hubs that would incorporate significant, and integrated, community space to allow a range of community groups to provide essential services, and support, to the community.

Based on the extensive discussions with the community groups that currently operate in the Precinct, the CCWP masterplan, once implemented, is expected to provide opportunities for significant enhancement of the various services provided, and hence, significant benefits for the community.

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COMMUNITY CONSULTATION




Council has completed three (3) significant rounds of community consultation, as detailed within this report, to facilitate the development of the CCWP masterplan, and has engaged with all of the community groups that reside within the existing Precinct throughout the entire process. The feedback from the stakeholders and the broader community has been excellent, and the masterplan has incorporated as much of this feedback as possible.

CONCLUSION

The CCWP masterplan has been developed taking account of significant community feedback, and with the objective of establishing the short, medium and long term direction for the transformation of the current Croydon Civic Precinct into a new Croydon Community Wellbeing Precinct (CCWP).

The proposed substantial redevelopment of the Precinct would provide significant benefit to the community, with its major focus on community wellbeing, and would be undertaken in stages, over a number of years, subject to available funding and subject to further design work.

ATTACHMENTS

1.  CCWP - Community Consultation - Sentiment Percentage Pie Chart
2.  CCWP - Community Consultation - Key emerging themes Table
3.  Revised Croydon Community Wellbeing Precinct Masterplan

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL ENDORSES THE CROYDON COMMUNITY WELLBEING PRECINCT
MASTERPLAN**

**LOCAL GOVERNMENT COMMUNITY SATISFACTION
SURVEY RESULTS 2020**

ITEM 1

PURPOSE

To highlight the 2020 results of the Local Government Community Satisfaction Survey conducted by an independent market research organisation on behalf of the State Government.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our future together and the Council Plan 2017-2021 (Year 4: 2020-2021) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: In the year 2040, Maroondah will be an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2020 – 2021:

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable
- 8.2 Ensure responsible and sustainable management of Maroondah's resources, assets, infrastructure and natural environment
- 8.4 Foster a Council culture of innovation, cooperation, commitment, communication and continuous improvement that positions Maroondah as a leader in local government

BACKGROUND

Each year Local Government Victoria (LGV) coordinates and auspices a state-wide Local Government Community Satisfaction Survey. The main objectives of the survey are to assess the performance of Council across a range of measures and to identify opportunities for improved or more effective service delivery. The survey also provides local government authorities with a means to fulfil some of their statutory reporting requirements (via the Local Government Performance Reporting Framework) whilst also acting as a feedback mechanism to Local Government Victoria.

Sixty-two councils throughout Victoria participated in the 2020 survey, with a minimum of 400 interviews undertaken within each participating municipality.

The survey was undertaken from 30 January 2020 to 22 March 2020. It is important to note that the survey period coincided with the emergence of the COVID-19 pandemic.

The Local Government Community Satisfaction Survey is one of many engagement methods used by Council to track its performance and community perceptions of its service delivery. An indexed mean is used and adjusted to a base to allow comparison with other Councils.

**LOCAL GOVERNMENT COMMUNITY SATISFACTION
SURVEY RESULTS 2020 Cont'd**

ITEM 1

It is important to note that the survey questions are standardised across the state which means that their wording may not always reflect the localised focus of service delivery.

The survey questions also only provide limited contextual information which could mean that respondents provide ratings based on services, activities or issues that are beyond Council's direct area of influence.

ISSUE / DISCUSSION

Council's 2020 results are generally slightly lower when compared to results averaged out over the past 5 years.

However, Council continues to perform well in comparison to state-wide average results. Both core measures and service measures are outlined in the two tables below.

Some highlights include:

- The rating for 'Councils overall performance' (65) is seven points higher compared to the state-wide average (58);
- The rating for 'overall direction of Council' (56) is five points higher compared to the state-wide average (51);
- The rating for 'making decisions in the interest of the community' (58) is five points higher compared to the state-wide average (53); and
- The rating for 'Business and community development and tourism' (63) is four points higher compared to the state-wide average (59).

Core measures

Performance Measures	Maroondah City Council Average (past 5 years)	Maroondah City Council 2020	Statewide 2020	Metro 2020
Overall performance	67	65	58	66
Community consultation	56	56	55	58
Advocacy	58	56	53	57
Customer service	75	74	70	74
Overall Council direction	57	56	51	54
Making decisions in the interest of the community	60	58	53	59

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SURVEY RESULTS 2020 Cont'd**

ITEM 1

Service measures

Performance Measures	Maroondah City Council Average (past 5 years)	Maroondah City Council 2020	Statewide 2020	Metro 2020
Informing the community	61	61	59	62
Condition of sealed roads	68	64	54	67
Condition of local streets and footpaths	62	60	58	64
Traffic management	57	60	58	59
Enforcement of local laws	65	65	63	65
Family support services	69	66	66	69
Elderly support services	67	64	68	67
Disadvantaged support services	61	60	60	62
Recreational facilities	78	76	70	74
Appearance of public areas	72	71	72	73
Arts centres and libraries	78	77	74	75
Community and cultural activities	71	70	68	70
Waste management	76	71	65	70
Business and community development and tourism	65	63	59	59
Council's general town planning policy	56	57	54	55
Environmental sustainability	64	61	60	62
Emergency and disaster management	70	67	68	66

Council will consider these results to help identify opportunities for further improvements and enhancements to service delivery.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

It is expected that the Local Government Community Satisfaction Survey will be repeated in 2021 to understand community perceptions of Council's performance across the range of core and service measures. Results are anticipated to be provided to Council by 30 June 2021.

**LOCAL GOVERNMENT COMMUNITY SATISFACTION
SURVEY RESULTS 2020 Cont'd**

ITEM 1

CONCLUSION

In summary, Council's overall performance is rated in line with the average rating for councils in the Metropolitan group and is rated statistically significantly higher (at the 95% confidence interval) than the statewide average for councils (index scores of 66 and 58 respectively). Council will continue to use the results from the Survey to inform its service delivery to the Maroondah community.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL NOTES THE 2020 RESULTS FROM THE STATE GOVERNMENT
AUSPICED LOCAL GOVERNMENT COMMUNITY SATISFACTION SURVEY**