



Ordinary Meeting of Council Attachments

Monday 18 May 2020

ATTACHMENTS

DIRECTOR CORPORATE SERVICES

2. Reports of Assembly of Councillors

Attachment 1: 2020 April 20 - Assembly of Councillors Public Record..... 3

Attachment 2: 2020 May 04 - Assembly of Councillors Public Record 4

3. Councillor Representation Reports

Attachment 1: Eastern Regional Group of Councils Meeting Minutes - 17 April 2020 (Draft)..... 6

Attachment 2: Eastern Transport Coalition Meeting Minutes - 19 March 2020 12

Attachment 3: Eastern Regional Group of Councils Meeting Minutes - 21 February 2020..... 19

Attachment 4: Eastern Transport Coalition Meeting Minutes - 20 February 2020 23

4. Financial Report: Nine Months Ending March 2020

Attachment 1: Quarterly Reporting Council meeting - Mar 2020 32

Attachment 2: Quarterly Finance Report - 31 March 2020 - Appendix Analytics - Final 46

7. Virtual Council Meeting Processes - Addendum to Council Meeting Policy 2019

Attachment 1: Virtual Council Meeting Processes - Draft Addendum to Council Meeting Policy 2019 FINAL 48

Attachment 2: Council Meeting Policy 2019 51

DIRECTOR STRATEGY & COMMUNITY

1. Council Plan 2017-2021 (Year 3: 2019/20) Priority Action Progress Report - Quarter 3, 2019/20

Attachment 1: Council Plan 2017-2021 - Priority Actions Quarterly Reporting - 31 March 2020 60

2. Local Government Performance Reporting Framework - Service Indicator Progress Report - Quarter 3, 2019/20

Attachment 1: 2019-20 LGPRF Quarter 3 - progress report..... 71

3. C130 - Implementation of Ringwood Metropolitan Activity Centre Masterplan, Consideration of Submissions

Attachment 1: Attachment 1 - Summary of Submissions - Exhibition - Amendment C130maro 82



ASSEMBLY OF COUNCILLORS – PUBLIC RECORD

Assembly Details

Date: Monday 20 April 2020

Time: 7:00pm

Location: Council Chamber
and via Zoom

Attendees

Councillors:

Cr Mike Symon (Mayor)

Cr Marijke Graham (Deputy Mayor)

Cr Tony Dib OAM, JP

Cr Paul Macdonald

Cr Tasa Damante

Cr Kylie Spears

Cr Nora Lamont (Z)

Cr Rob Steane (Z)

Council Officers:

Steve Kozlowski

Marianne Di Giallonardo

Phil Turner

Adam Todorov

Andrew Fuaux

Chloe Messerle

Chief Executive Officer

Director Corporate Services

Director Strategy & Community

Director Operations, Assets & Leisure

Director Development & Amenity

Governance Officer

Apologies

Councillors:

Cr Samantha Mazzuchelli

Council Officers:

Nil

Conflict of Interest Disclosure

Councillors:

Nil

Council Officers:

Nil

Items Discussed:

Confidential

1	Council Meeting Agenda
2	Coronavirus (COVID-19) Update
3	Items of a General Nature Raised by Councillors

Record completed by:

Council Officer

Chloe Messerle

Title

Governance Officer



ASSEMBLY OF COUNCILLORS – PUBLIC RECORD

Assembly Details:

Date: Monday 4 May 2020

Time: 6:00pm

Location: Via
Videoconference

Attendees:

Councillors

Cr Mike Symon (Mayor)	Cr Samantha Mazzuchelli	Cr Kylie Spears
Cr Marijke Graham (Deputy Mayor)	Cr Tasa Damante	Cr Nora Lamont
Cr Tony Dib OAM, JP		Cr Rob Steane

Council Officers:

Steve Kozlowski	Chief Executive Officer	
Marianne Di Giallonardo	Director Corporate Services	
Phil Turner	Director Strategy & Community	
Adam Todorov	Director Operations, Assets & Leisure	
Andrew Fuaux	Director Development & Amenity	
Grant Meyer	Manager Integrated Planning	Items 1-3
Angela Asproloupou	Strategic Planner	Items 1
Phil Medley	Team Leader Council and Community Planning	Item 3
Steve McIntosh	Manager Assets	Item 4
Chloe Messerle	Governance Officer	

Apologies:

Councillors:	Cr Paul Macdonald
Council Officers:	Nil

Conflict of Interest Disclosure:

Councillors:	Nil
Council Officers:	Nil

Items Discussed:

Confidential

1	C130 - Implementation of Ringwood Major Activity Centre Masterplan, Consideration of Submissions
2	Eastern Alliance for Greenhouse Action Project Update
3	Revised Acknowledgement of Country Protocol
4	Realm Extension Project Update
5	Coronavirus (COVID-19) Update
6	Councillor Delegates' Meeting Report
7	Items of a General Nature Raised by Councillors

Record completed by:

Council Officer	Chloe Messerle
Title	Governance Officer



ERG Meeting - MINUTES

April 17, 2020

(video conference)

Attendees:

ERG	Name	Position
Knox	Cr Nicole Seymour	Mayor
Knox	Cr Marcia Timmers-Leitch	Deputy Mayor
Knox	Tony Doyle	CEO
Manningham	Cr Paul McLeish	Mayor
Manningham	Cr Mike Zafiropoulos	Deputy Mayor
Manningham	Andrew Day	CEO
Maroondah	Cr Mike Symon	Mayor, Deputy Chair, ERG
Maroondah	Cr Marijke Graham	Deputy Mayor
Maroondah	Steve Kozlowski	CEO
Monash	Cr Stuart James	Mayor
Monash	Dr Andi Diamond	CEO (left meeting at 1.30pm)
Whitehorse	Cr Sharon Ellis	Mayor, Chair ERG
Whitehorse	Cr Denise Massoud	Councillor
Whitehorse	Simon McMillan	CEO
Yarra Ranges	Cr Richard Higgins	Mayor
Yarra Ranges	Tammi Rose	CEO
ERG	Liz Johnstone	EO
The Agenda Group	James McGarvey	Director
Guests:		
Robin Whyte	Chair	Eastern Metropolitan Partnership
Apologies:		
Monash	Cr Rebecca Paterson	Councillor (maternity leave)
Felicity Hamerston	EO	Eastern Metropolitan Partnership
Yarra Ranges	Cr Len Cox	Deputy Mayor

Minutes:

1. Welcome, introductions and apologies

Chair, Cr Sharon Ellis opened the meeting at 12.05pm and welcomed ERG members and guests and acknowledged apologies.

2. Minutes and actions from previous meeting

The minutes were accepted as an accurate record of the February 2020 ERG meeting.

Actions arising were noted.

- COVID-19 Discussion

ERG councils shared their experiences including community and business impacts, governance challenges and council responses. Discussion included

Knox:

- Held meeting to connect with community sector and business organisations
- Working towards a second stage support package given:
 - o rise in homelessness and housing stress
 - o increased demands with wait lists for mental health support and financial counselling
 - o hot food lacking with meals services stressed
 - o increase in family violence (VicPol)



- closure libraries impacting access to WIFI and PCs, and access to information for those with literacy or language challenges
- not all businesses are on-line - some could be with support (access info / virtual local marketplace)
- Stage 2 package may build on fee waivers, trading parameters, community / new grants for relief and recovery, support access to legal and financial advisory services re cashflow, tax, leasing & support like JobKeeper
- Have made budget provision for C-19 response

Manningham

- similar experiences to Knox
- stabilising re closures and new service delivery models
- focus on small business and community who use services / need support
- Council meet 28 April to consider support package
- Citizen connect utilising redeployed staff to not bump community to AH services
- first wave and adapting progressing well but anticipate increased community and government requests to support recovery and preparing for that
- impacts on community sport (financial, health and viability) with decreased revenue, capital works programs

Maroondah

- similar to above so discussed impacts on staff - WFH widely deployed
- Where no work, have taken the limited opportunities to redeploy however many staff have been stood down (Arts and Recreation)
- Some back (e.g. school crossing supervisors)
- Programs to re-employ or support are problematic:
 - Not eligible for JobKeeper
 - Jobs/Working for Victoria requires the creation of funded positions for those who have lost work but not your own staff who need to compete at large
- Impacts on budget are significant
- Great outreach by EcoDev staff in engaging businesses 1:1 and assisting refer to mentoring or counselling

Monash

- Council meeting on 2 March relaxed hardship policy, increased delegations and committed to ongoing employment for staff (including casuals with over 6 months of regular work), with some redeployments and contractors moved on
- Budget delayed, more settled but may change
- Increased hard waste and dumping
- Counters open limited hours
 - concierge greets, reminds re distancing and triages
 - senior staff visible and assist in front line roles
 - physical barrier and time limited interactions
 - approx. 40 per day - cohort has changed (was older, now broader)
 - want to pay bills, have personal interaction

Whitehorse

- meeting next week and may adopt or delay council budget.
 - budget options involve maintenance (basic services, no new initiatives); hardship support (waiving fees, charges, interest); Pandemic response (stimulus to support clubs and businesses to reactivate)
- modelling impacts on budget ongoing with similar impacts as for other eastern councils
- services are very busy, many staff fully utilised, ongoing staff redeployment and reassigned opportunities being sought in areas such as customer service, parks, cleansing etc.
- in discussion with Working for Victoria however little opportunity for existing LG staff
- childcare demand has declined despite Federal Government announcement – very low occupancy of existing centres

Yarra Ranges

- Increased demand for Meals
- Budget is under discussion but may be deferred as need to consult in June/July
- Using Zoom/Teams for meetings / briefings
- As a major local employer, very mindful of impacts and not wanting to add to the challenges



- Small businesses are hitting the wall fast. YR have 14000 SMEs. Tripled the EcoDev team to assist them to access support
- Encouraging local made, online sales
- YR long history in understanding how long recovery does take. Step change in management team to foster this for next 18mths-2 years

Also discussed:

- **Community expectations of council in enforcing Stage 3** stay at home / social distancing requirements
 - o Perceptions are that local Laws Officers can enforce, and community is advising council of breaches
 - o Research (released yesterday) shows while community are OK with the rules, they are not OK with their enforcement
 - o It is a VicPol responsibility and local Laws Officers cannot enforce state laws
 - o There are challenges for public amenity and what should be open or closed (dog parks etc)
 - o Whitehorse advised that they are collaborating with VicPol and referring complaints and non-compliance to them, recasting LLaws officers as Amenity Officers to support enforcement (No off-lead areas)
 - o Also the early response over 1 month ago to free up parking around hospitals has led to a lot of good will and appreciation
 - o Yara Ranges are not shutting down parks but reminding people of their obligations; Also closing toilets not widely used to discourage use of more remote areas
- **Business support**
 - o Noted summary of other councils' business support activities and saw value in collating same for ERG
 - o Questioned if councils had looked to redeploy staff for deep city cleansing (as per Melbourne CC). This was part of the Working for Victoria initiative put forward by Whitehorse. May need to work through possible HR issues.

Action: Item 3 Covid-19 discussion

Circulate summary table of the various business support initiatives provided by ERG councils

Liz / ERG

3. Government relations update - James McGarvey

James advised that there were mixed understandings at State level of the actions of local government and scale and nature of impacts on councils, such as flagged by ERG in recent letters to the LGov Minister, Premier and Prime Minister

To address this James suggested that:

- Undertake financial net impact assessment to quantify costs associated with loss of revenue, additional expenditures and impacts on capital expenditure / budgets and communicate this to government
- Identify and promote work undertaken - summarise impacts and activities / initiatives undertaken (don't be modest!)

James also advised that:

- The decision to defer local elections 12 months is with the Minister. It's unclear what will be decided given that elections can be postal, planning is well underway, and they are not due for 6 months
- Unlikely for Federal Government to enable local government to access JobKeeper, however the issues have been heard and other initiatives may be considered (but no insight about what any 'Plan B' may be yet)
- Strong advocacy by construction industry (UDIA, MBAV, HIA, etc) given importance to state economy, and State may move to limit planning controls around Growth Areas and Activity Centres

Discussion included:

- School closures impacting council staff who are WFH (as parents of school age children).
- James advised attendance at about 3% at open schools
- Logistical challenges facing schools should not be underestimated. They are compounded by teachers access to IT at home, logistical challenges of social distancing and facilities available to support teaching under that requirement for a protracted time. Access to IT and study space also an issue for many community members. (Liz - Can libraries assist to bridge the gap for teaching / supervised study?)



Action: Item 4 Government relations - Covid-19

Finalise regional impact assessment with ERG council communications teams

Liz /ERG

4. EO report

EO's report was taken as read.

Discussed Federal Grant opportunity under Round 1 of the National Careers Institute Partnership Grants in the Department of Education, Skills and Employment.

These grants can be for \$20,000 - \$700,000, over 1 or 2 years, enable innovative approaches to build linkages between business and education sectors and do not require full matching funding.

The ERG agreed that this warrants further exploration to explore opportunity to assist MEREDG, youth and business and position to support recovery.

Cautions regarding timing (so as not to over commit) and management for effective delivery were noted.

Action: Item 5 EO report - National Careers Institute Partnership Grant

Develop funding application with ERG members and key stakeholders for endorsement and lodging in June, 2020

Liz

5. Eastern Metropolitan Partnership

Verbal presentation and discussion by Robin Whyte, Chair EMP. The presentation outlined:

- background, members and annual program of the partnership and role in metropolitan development advisory panel
- priorities of social inclusion, regional connectivity, jobs for youth, integrated health and social services and social housing
- aim of increasing nexus between LG and community and supporting through direct access to cabinet and ministers
- Seeking to develop a model for integrated service delivery hub for youth in the Yarra Ranges - One good street example
- Covid-19 focus on regional resilience, recovery and social isolation.
- Eager to engage via we-chat with Chinese business community - possible collaboration.
- Eager to hear ideas and put to cabinet agreed regional priorities that support recovery and build resilience. Government is looking for solutions and quick kick starts

The PowerPoint distributed prior to the meeting is attached.

Action: Item 6 EMP presentation - Robin Whyte, Chair

Liaise further with EMP regarding targeted engagement with Chinese business community and regional recovery initiatives.

Liz

6. Other business

- Monash explained security concerns regarding Zoom when compared with WebEx or MS Teams (not encrypted, can join meetings undetected, packet sniffing). No decision to move away from Teams at this time.
- Maroondah raised the significant impacts on retail centres that varied to strips where cafes and take-away is generating some foot traffic and activity. Questioned whether 'retail as we know it is dead' as many businesses in centres will struggle to re-open, signalling economic pain to come.
- Also noted the waves of demand for Centrelink services with queues appearing every few days.
- Knox queried the concierge model being used by Monash to enable counter services to continue alongside online and phone services and provide some human contact. Also queried which councils were considering redeployment for deep cleansing.



- Whitehorse advised community is very supportive of cleansing and a video re sanitising on their website is very popular
- Council meetings
Knox noted that council meetings were manageable given size of Knox's community centre which enables social distancing. They are operating a hybrid model due to particular councillors' health needs. Councils are using a range of live screening, Zoom and social distancing to manage meetings, enable transparency and take public questions / submissions. Also using more videos to assist communication. Yarra Ranges have cancelled every second meeting and meeting monthly.
Monash shared Minister's office advice that the door can be closed if the meeting is being livestreamed. Question time required changes to local law to enable flexibility
- Elections
MAV survey supports deferral and report being prepared. Deferral would enable time to undertake candidate training and provide certainty and fairness for campaigns.

7. Next meetings

CEO - 12-2pm, 12 June

ERG - 12-2pm, 26 June

Meeting closed at 2pm



Summary of Action Items - ERG Meeting, June 2020			
Item 3 Covid-19 ERG Meeting - June 2020	Circulate a summary of the various business support initiatives provided by ERG councils	EO	
Item 4 Government relations - Covid-19 ERG Meeting - June 2020	Finalise regional impact assessment with ERG council communications teams.	EO/ERG	
Item 5 - National Careers Institute Partnership Grant ERG Meeting - June 2020	Develop funding application with ERG members and key stakeholders for endorsement and lodging in June 2020.	EO	
Item 6 EMP presentation - Robin Whyte, Chair ERG Meeting - June 2020	Liaise further with EMP regarding targeted engagement with Chinese business community and regional recovery initiatives.	EO	
Item 4 - MEREDG survey CEO Meeting - April 2020	Continue to explore with MEREDG opportunities to better support business and plan for recovery	EO with MEREDG	Ongoing
Item 3 - Discussions with visiting MPs ERG Meeting - Dec. 2019	Confirm treatment of waste management charge under new LG Act Scan Mental Health Royal Commission Interim Report for regional implications	EO	1.1 - Not commenced 1.2 - Commenced - Input to priorities workshop
Item 4 - EO update and year ahead CEO Meeting - February 2020	Membership appointment options (such as two-year terms) to be re-considered at the August meeting	EO	Include in August ERG meeting agenda
Item 10 - Early Years ERG Meeting - Dec. 2019	Investigate a meeting of ERG Early Years Managers would assist in addressing concerns with the proposed funding model and arrange meeting as required.	EO	On hold

Updated 23 April 2020



EASTERN TRANSPORT COALITION MINUTES OF MEETING

Date: Thursday, 19 March 2020
Hosted by: Yarra Ranges Council
Via Office 365 Video conferencing
Time: Meeting 5.00pm – 7.30pm

Attendees

Councillors

- Cr Tina Liu, City of Whitehorse (Chair)
- Cr Paul McLeish, Manningham City Council
- Cr Mike Clarke, Yarra Ranges Council
- Cr Tasa Damante in place of Cr Marijke Graham, Maroondah City Council

Officers

- Lucas Sikiotis, City of Greater Dandenong
- Christopher Marshall, City of Greater Dandenong
- Ron Crawford, Knox City Council
- Sylvester Ng, Knox City Council
- Daniele Raneri, Manningham City Council
- Michael Blowfield, Maroondah City Council
- Sandra Worsnop, City of Monash
- Terry Tillotson, City of Monash
- Chris Hui, City of Whitehorse
- Mark Varmalis, Yarra Ranges Council
- Elissa Blake, Yarra Ranges Council

Secretariat

- James McGarvey, The Agenda Group
- Claire Sheed-Finck, The Agenda Group

Apologies

- Cr Stuart James, City of Monash
- Cr Marijke Graham, Maroondah City Council
- Cr Youhorn Chea, City of Greater Dandenong
- Cr John Mortimore, Knox City Council
- Matthew Hanrahan, Knox City Council
- Frank Vassilacos, Manningham City Council
- Liz Lambropoulos, Manningham City Council
- Dale Bristow, Maroondah City Council



Welcome and apologies

Cr Tina Liu welcomed ETC members and noted apologies.

Conflicts of interest

No conflicts of interest were declared.

Ratify previous Draft Minutes and Actions arising

Moved by: Lucas Sikiotis, City of Greater Dandenong

Seconded by: Cr Mike Clarke, Yarra Ranges Council

ETC Finance Report

Moved by: Terry Tillotson, City of Monash

Seconded by: Cr Mike Clarke, Yarra Ranges Council

Rowville Rail

James McGarvey provided an updated on the status of the Rowville Rail project.

Last meeting, Mr McGarvey informed the ETC that Vicinity Centres Chadstone were going to assess transport in their area and were developing a report. They planned to take the report to councils and release it a few weeks ago. However, the report is running behind but will be released for consultation once it is ready.

Meeting with Bruce Atkinson MP regarding Ringwood public transport issues

Maroondah City Council informed the ETC that the meeting with Bruce Atkinson MP, member for Eastern Metropolitan Region has been postponed due to the ban on public entering Parliament.

James McGarvey informed the ETC that there was a story in the Leader newspaper that was critical of the Member for Ringwood Dustin Halse MP saying that he was not involved enough on the issue of buses.

The meeting is yet to go ahead. Maroondah City Council advised that it would be rescheduled.

Bus Review

James McGarvey and Claire Sheed-Finck advised the ETC Bus Review is online.

Cr Paul McLeish, Manningham City Council said there were a couple of additional points he would like to see in the ETC Bus Review.



Action Items	Owner(s)	Deadline	Status
Manningham to provide this issue via email in a few dot points to add into Bus review.	Manningham City Council	8 April 2020	In progress

At the previous ETC meeting James McGarvey asked for input from councils about mapping and proposals for projects to be provided to the Department of Transport (DoT). James has asked City of Whitehorse and Maroondah City Council to be the first to provide input as they have already done a bit of work on this.

James spoke with Chris Hui, City of Whitehorse and Michael Blowfield, Maroondah City Council about providing their contribution. Chris and Michael advised they are happy to add input about solutions and options to be taken to the DoT.

Chris advised he has already developed the relevant material over January and will work on it further. Chris also mentioned that Ying from DoT contacted him a few weeks earlier about some bus changes that are in the pipeline. Ying said she would provide an update soon and mentioned it was regarding services between Box Hill and the CBD being overcrowded.

Lucas Sikiotis, City of Greater Dandenong also said that Ying will come out to the City of Greater Dandenong in Mid-April to talk about how they are approaching the minor bus review in Dandenong.

Suburban Rail Loop

City of Whitehorse and Manningham City Council advised there is nothing new to report at this time.

Presentation by Yarra Ranges Council: Integrated Transport Strategy

Elissa Blake, Yarra Ranges Council provided ETC with a presentation on the Yarra Ranges Council Integrated Transport Strategy.

The Yarra Ranges Council draft Integrated Transport Strategy document and accompanying video can be found at yarraranges.vic.gov.au/connect

Some key points are below:

Development of the Strategy

- The strategy is an action in the Councils 4-year plan
- Data analysis of travel data, accidents and public transport
- Linked to other council and state government transport strategies
- Community consultation

Snapshot of travel movements

- 89% of trips to work are by car



- 70% of trips made are under 3km
- Estimated 18% increase in population in the next 20 years
- Additional 50,000 extra car trips every day
- A sustainable approach developed reducing car use by 20%

Developed a strategy called 'Connected'

- Transport in Yarra Ranges should provide safe, efficient access for the whole community, while protecting the natural environment and unique character of towns and villages
- Increase opportunities for people to walk and cycle to local destinations
- Advocate to the state government for more frequent train and bus services that are better integrated.

There was acknowledgment that some people need to use cars and many people take journeys outside the municipality that can't be comfortably be done by walking or riding.

Strategic Action

- Fresh innovative ideas from across the industry
- Actions prioritised into high, medium and low

What aren't we going to do?

- Create new residential developments beyond high quality transport
- Building additional car parks as the primary response to parking issues

Yarra Ranges Council intends to seek endorsement for the Strategy from Council in May.

The issue of cyclist safety in Yarra Ranges was discussed and they are currently trying to separate cyclists i.e. Commuting cyclist with recreation, children etc.

Yarra Ranges Council is aiming to get their traffic to the equivalent of school holiday traffic to ensure the roads are more freed up for freight etc.

North East link

There was some discussion about how tolling of North East Link will be managed. There was some confusion about when the directions hearing was to be held and Chris Hui and Cr McLeish will confirm the date.

Box Hill Myki activated parking

Chris Hui provided an update on the Box Hill train station parking issue and the potential for Myki activated parking.

Mr Hui noted the federal government commitment to upgrading train station car parks. There was discussion about the issue of the parking being in the same vicinity as a shopping centre and the parking being taken up by shoppers rather than commuters.

Chris Hui advised ETC that there are 1000 parks in the shopping centre which are full by 7.30am in the morning. In the middle of the day there are people queuing for a free car park. PTV did an enforcement exercise and found many non-commuting users.



It's not a new issue. The Box Hill interchange report in 2002 said it was an issue and still nothing has changed.

Chris Hui also said one proposed solution to non-commuters taking up car parks might be Myki access to carparks. Some potential details of this might be:

- touching on in the car park to enter which charges the default fare
- users will have to touch off in the car park.

There was further discussion about disincentivising non-commuters from using station parks including a fee for everyone. However, there was not a united view on the matter.

In an email to the ETC, Cr Stuart James advised that he did not agree with Myki access carparking but agreed it's a worthwhile discussion to have generally.

It was acknowledged that there will always be people trying to "game" the system, but if you can largely deter people that's not a bad outcome.

The issue is different for different centers and train stations. Compared the ones at Whitehorse and Mitchem stations have 800 open air carparks and these don't seem to be as abused as the car parks in Box Hill. There are more jobs and construction in Box Hill which might play a role, eg. tradies parking in the parks etc.

There was agreement that the ETC should provide its experience and advice to state government on what does and doesn't work in this space.

Christopher Marshall, City of Greater Dandenong said that in the latest RACV survey, 45 per cent of people said they were happy to pay for parking.

The following councils identified this as a key issue for them:

- Yarra Ranges Council
- City of Greater Dandenong
- Maroondah City Council
- City of Monash
- Knox City Council

There was discussion about the importance of local residents that live close by having good alternatives to driving so the parks can be free for those who drive as necessity.

Terry Tillotson, City of Monash said the Monash experience has a number of underutilized carparks as there is no advantages to parking closer to town to get a cheaper fare because of the changes to zoning.

Knox City Council mentioned a recent survey at the Bayswater Business Park. It found that half of the people parking live only 2 kms away from the station. Knox City Council advised ETC of their wish to discuss options for state and federal government about where carparking should be concentrated and what effects it would have.

James McGarvey asked ETC to consider how the matter might be taken forward.

Christopher Marshall mentioned that there might be an opportunity as part of the South East Melbourne City Deal to consider the above issues.



There was discussion about the need to explore further advocacy options on the matter. Cr Mike Clarke advised ETC that he doesn't agree that commuters should be charged for parking if they are getting to stations at 7.30am to secure them. There was agreement that various options for ensuring the parks were being used by those intended should be considered.

Action Items	Owner(s)	Deadline	Status
James McGarvey to discuss next steps with Chris Hui and present back at the next meeting.	Chris Hui James McGarvey	8 April 2020	In progress

Bus Patronage Data

Manningham City Council deferred this update to the next meeting.

Cr Mike Clarke provided some information about bus patronage in Yarra Ranges Council:

Patronage Summary for 2018/19		
Patronage/ trip	Number of routes	%
0-5	5	16%
5-10	6	19%
10-20	10	32%
20-30	4	13%
30-40	4	13%
40-50	0	0%
>50	2	6%
	Total 31	

Representatives from Manningham City Council said that it would be helpful to have more information from DoT about which segments of bus routes are being used when, so there is a better understanding of how bus routes are functioning (including peaks etc).

Other Business

No other business.

Meeting Close

The meeting closed at 6.30pm



Action Items	Owner(s)	Deadline	Status
1. Manningham to provide this issue via email in a few dot points to add into Bus review.	Manningham City Council	8 April 2020	In progress
2. James McGarvey to discuss next steps with Chris Hui and present back at the next meeting.	Chris Hui James McGarvey	8 April 2020	In progress

DRAFT



ERG Meeting - MINUTES

February 21, 2020

Realm, Ringwood

Attendees:

ERG	Name	Position
Knox	Cr Nicole Seymour	Mayor
Knox	Cr Marcia Timmers-Leitch	Deputy Mayor
Knox	Tony Doyle	CEO
Manningham	Cr Paul McLeish	Mayor
Manningham	Cr Mike Zafiropoulos	Deputy Mayor
Manningham	Andrew Day	CEO
Maroondah	Cr Mike Symon	Mayor, Deputy Chair, ERG
Maroondah	Cr Marijke Graham	Deputy Mayor
Maroondah	Steve Kozlowski	CEO
Monash	Cr Stuart James	Mayor
Monash	Dr Andi Diamond	CEO
Whitehorse	Cr Sharon Ellis	Mayor, Chair ERG
Whitehorse	Cr Denise Massoud	Councillor
Whitehorse	Simon McMillan	CEO
Yarra Ranges	Cr Richard Higgins	Mayor
Yarra Ranges	Tammi Rose	CEO
ERG	Liz Johnstone	EO
The Agenda Group	James McGarvey	Director
Guests:		
Knox City Council	Cr Peter Lockwood	Chair, EAHA
id.consulting	Georgia Allen	Consultant

Apologies:

Yarra Ranges	Cr Len Cox	Deputy Mayor
Monash	Cr Rebecca Paterson	Councillor

Agenda:

1. Networking lunch on arrival

2. Welcome, introductions and apologies

Chair, Cr Sharon Ellis opened the meeting at 12.10pm and welcomed attendees, guests and acknowledged apologies.

3. Minutes and actions from previous meeting

The minutes were accepted as an accurate record of the December 2019 ERG meeting, with a clarification to Item 4: Date and location for 2020 meetings regarding the October meeting date.

Actions arising were noted.

Action: Item 3 Minutes of December 2019 ERG meeting

Clarification of Item 4: Date and location for 2020 meetings. Change: *Draft meeting dates were tabled. With the removal of the full Mayors, Councillors and CEOs October meeting the dates were agreed. TO: Draft meeting dates were tabled. With the removal of the October ERG meeting the dates were agreed*

Liz



4. ERG Year Ahead

A presentation provided background information about the ERG Strategic Plan, ERG activities and possible priorities for 2020.

Housing

- How and where the region grows is a key opportunity as well as a threat
- There is a need for greater diversity of dwellings, vertical growth which puts pressure on existing open space with infill impacting private open space
- State Government land sales aim to maximise yield and are not including 5-10% affordable housing
- Impacts of growth and change present differently across the region and can be quite concentrated. While people feel and see change they may not see benefit.

Demographic change

- Recognised that while growth was limited when compared to some parts of Melbourne, the rate and scale of demographic change was significant and presented new challenges for the region
- VAMPIRE map used historical data. Lower interest rates and slow property price growth since the 2015 census will change. Cost of living increases are likely to increase areas of disadvantage in the region
- The Dropping off the Edge report is useful in spatial assessment of disadvantage (<https://dote.org.au/>)

Public Open Space (POS), Sport and recreation

- Important to recognise objectives around participation in sport, and the opportunity for regional responses to support inclusion, particularly for people with disabilities as well as female participation. NDIS may present funding opportunities to support participation.
- Knox has identified a shortage of land for POS / active recreation and the need to be more flexible in how land is used and managed (example of the dog obedience school)
- Example given of Banyule investment on University land in adjacent municipality for open space facilities, which made accessing federal funds easier.
- Leveraging space around schools and universities will become more important as the region grows

Movement

- Trails network (bike paths across council boundaries) is an 'easy win'. Bring engineers together to coordinate effort and seek funding for gaps.
- ETC met with Resilient Melbourne who are seeking a regional approach (\$20K per council) or a metro approach (N, W, SE @ \$10K per council) to develop a plan and forecast demand for the trails network
- Also useful for transport needs across boundaries

Challenge

- A successful regional focus requires on-ground action/investment. Queried whether councils would invest, especially if in another council area for a regional benefit.

Opportunities and next steps

- Projections and mapping of social and infrastructure needs for the region, including community sport
- Develop a future 'line of sight' for POS
- ERG members want to see realistic goals and productive use of time, with a focus on a small number of key issues /projects (Homelessness & Social Housing work and the ETC approach cited as good examples)

ERG agreed to a Focus 2020 workshop on 20 March.

The presentation is to be circulated with the minutes.

Action: Item 4 ERG year ahead

Circulate updated presentation:

- remove 'female' re female participation in sport and reference inclusion / NDIS
- Slide 8 - add significant demographic change to social issues
- Slide 10 - add 'Where and how we grow – vertically / infill' to opportunities
- Slide 10 - add 'loss open spaces, growth impacting on POS' to threats

Liz



5. Regional Local Government Homelessness & Social Housing Charter update

A short [video](#) presentation summarising the November forum was shown. Andi Diamond provided a brief update on the working group purpose, scope, outcomes and expected timelines. She noted:

- Changes to services in Yarra and the inner city has impacted homelessness in the south and east of Melbourne.
- Taking a "housing first" approach which requires emergency and permanent accommodation
- There are opportunities to re-purpose land and how it is used to support vulnerable communities, and to use inclusionary zoning to grow supply
- The working group will develop a charter for endorsement by Councils. It will be drafted over February/March for consideration in April/May and then taken to State Members of Parliament with implementation later in 2020
- The work will not duplicate work already underway
- The process requires a '3-tier' response with role clarity and coordination across government
- Vulnerable communities need support to remain in their communities, and this work will support those options

6. Government Relations update

James McGarvey provided a verbal update across the following topics:

State budget

- Acknowledged that councils will be discussing local projects with local MPs and should continue to do so
- There is significant pressure on the state budget. Treasury are driving savings across the white-collar public service while seeking to preserve programs and services
- Expected some investment to implement Affordable Housing Ministerial Advisory Committee recommendations. Inclusionary zoning changes unclear with property sector concerns.

Local Government Bill

- Passed the Legislative Assembly and introduced into the upper house last year
- It will be debated and to committee mid-March, so election planning can commence
- Single member wards remain contentious, with rural councils and regional cities likely to have the option to be un-subdivided.
- Greens oppose single member wards, want donation reform and lower voting age to 16
- Donation reform pending IBAC / Casey investigation

North East Link

- Lots of pressure on governments delivery Metro1, tunnel, rail link and NE link transport projects
- Class action progressing re EES process assessment of concept plan vs detailed design

Circular economy

- Policy to be released soon generally in-line with MAV / LG submissions

7. EO Report

The EO report tabled with the minutes was accepted.

8. id.consulting housing module update - Georgia Allen and Cr Peter Lockwood, Chair EAHA

id.consulting presented their housing tool which is being trialled by Knox Council.

The tool:

- supports planning, service and infrastructure decision making with housing and affordability data updated 6-monthly using Hometrack (Realestate.com.au data)
- complements id forecast and community profile tools
- reduces costs of business case development and empowers staff
- builds consistency in data and methodologies to provide a common basis for decision making which could possibly be agreed with DELWP, VPP to support planning for affordable housing, housing stress



- 15.4% (17,500) households in mortgage stress like Greater Melbourne
- 33.6% (21,000) households in rental stress higher than Greater Melbourne
- Housing price growth is also higher than average across Greater Melbourne
- has supply side indicators using market data
- aligns with Planning and Environment Act income bands for affordable housing
 - very low - \$248 per week rent
 - moderate income to afford median rent (key workers such as teachers, nurses) \$120K p.a.
- in the last 12 months, only 0.4% of rentals was affordable to the very low-income band
- affordable dwellings are needed for current demand, and initiatives such as rent to buy, rental subsidy will be needed to address future demand cross public, social and affordable housing
- can aggregate data to provide a regional view
- Knox has used the information to evidence and support advocacy, with concise and detailed information at a suburb scale informing their social needs analyses for service and capital planning

ERG agreed that EAHA would advise the ERG on take up across the region. ERG to consider data needs more broadly around June.

Action: Item 8 iD.consulting housing module update

- | | | |
|-----|--|-----|
| 8.1 | Thank Georgia Allen and EAHA for arranging presentation, and ask ERG to be kept advised of progress through EAHA | Liz |
| 8.2 | List data needs on agenda for June CEO meeting | |

9. Other business

- Councils are currently developing their budgets
- ALGA motions - nil
- Melbourne Water - referrals
 - inconsistent MW requirements between councils and between council and government projects including Blackburn Station, LXRA, police Paddock Netball Centre car park (1.6m) etc.
 - queried currency of data and flood risk modelling for the Yarra catchment
 - queried 1 in 50, 1 in 100, or 1 in 500 as all have been experienced.

Meeting closed at 2pm



EASTERN TRANSPORT COALITION MINUTES

Date: Thursday, 20 February 2020

Venue: City of Whitehorse
379-397 Whitehorse Road
Nunawading VIC 3131

Time: Dinner 6.15pm – 6.30pm
Meeting 6.30pm – 9.00pm

Attendees

Councillors

- Cr Stuart James, City of Monash (Chair)
- Cr Peter Lockwood (on behalf of Cr John Mortimore, Knox City Council)
- Cr Paul McLeish, Manningham City Council
- Cr Marijke Graham, Maroondah City Council
- Cr Tina Liu, City of Whitehorse
- Cr Mike Clarke, Yarra Ranges Council

Officers

- Lucas Sikiotis, City of Greater Dandenong
- Christopher Marshall, City of Greater Dandenong
- Winchelle Chuson, Knox City Council
- Frank Vassilacos, Manningham City Council
- Daniele Raneri, Manningham City Council
- Michael Blowfield, Maroondah City Council
- Dale Bristow, Maroondah City Council
- Sandra Worsnop, City of Monash
- Terry Tillotson, City of Monash
- Chris Hui, City of Whitehorse
- Elissa Blake, Yarra Ranges Council

Secretariat

- James McGarvey, The Agenda Group
- Claire Sheed-Finck, The Agenda Group

Guests

- Toby Kent, Chief Resilience Officer, City of Melbourne
- Rufael Tsegay, Resilient Melbourne Support Officer, City of Melbourne

Apologies

- Cr Youhorn Chea, City of Greater Dandenong
- Liz Lambropoulos, Manningham City Council
- Ron Crawford, Knox City Council
- Matthew Hanrahan, Knox City Council
- Mark Varmalis, Yarra Ranges Council



Presentation: Resilient Melbourne

Toby Kent and Rufael Tsegay from Resilient Melbourne (RM) provided a presentation to the group about the Metropolitan Cycling Network Review and sought in principle agreement from the Eastern Transport Coalition to participate in the creation of a Metropolitan Cycling Network Model.

Key points from the presentation included:

- The creation of a Metropolitan Cycling Network (MCN) is a Flagship Action within the Resilient Melbourne Strategy. This is because a truly effective cycling network can help to address chronic stresses, such as declining physical health, transport congestion, and associated vehicle pollution. It can also serve as a critical transport mode when other infrastructure fails following acute shocks.
- RM is working with councils across regions to coordinate a metropolitan approach to establish cycle paths and corridors that is both holistic in scope and tailored to local needs.
- At the October 2017 MCN Senior Reference Group meeting it was agreed, given existing commitments and budgets, that RM would work with the Inner Melbourne Action Plan (IMAP) councils to develop an IMAP bicycle network with a view to expanding the model to metropolitan Melbourne.
- RM showed various scenarios including daily volumes and what would occur in a scenario where no new infrastructure is built, compared with the build by 2031.
- RM said they can distinguish between the different cyclists (eg. Commuter, road, recreation) and there is a mix of users. RM uses data to analyse this mix. Their model is precise at determining the type of user and so they can work out the majority of users per track.
- There was mention of the lack of sufficient bike paths in inner city Melbourne and the danger of riding on the road with cars. The importance of having road rules to support new bike paths was mentioned by the ETC.
- RM was asked by ETC whether they have had correspondence with major infrastructure agencies. RM said they have not directly, but they have been working with the state government on strategic corridors. Currently staging discussions with various groups and metro partnership forum.
- RM showed the projected growth using the example of Malvern road. You can see where people currently ride and where they are projected to ride. RM can manipulate the input to see where investment might best be made.
- RM demonstrated the ability to overlay city maps with high-risk areas (accidents).
- RM is keen work with a number of respective council transport officers to define priority areas and use a number of data sources to see where crashes are happening and where investment needs to be.
- RM expressed a desire to get a fulsome understanding of the full network and to ensure they are working toward a network where people are safe to ride.



- Recommendations –
 - a. Invest in 'quick win' links within the region
 - b. Target areas where bicycles are more time competitive than other modes – analysis of car trips
 - c. Investigate low cost separate
 - d. Invest in bike counters – we need more data to make proposals.
- Improved and upgraded bicycle infrastructure
- Construction of off-road shared use paths
- Completion of missing links in trail network and PBN and upgrade standards.
- Low-stress cycling – building on the Victorian Cycle Strategy.

There was discussion about the important of infrastructure being built and buffered consistently so as development moves to the outer suburbs including the eastern region, there will be a consistent standard.

RM proposed the following costing options for ETC to be involved in the creation of the Metropolitan Cycling Network Model.

Requirements of the Eastern Transport Coalition:

1. Existing and proposed bicycle infrastructure networks (including typology) in accessible and agreed format.
2. Review of projects outputs, ensuing they align with regional and council priorities
3. Bi-monthly project progress meetings.

Network model options (see Attachment A)

Option A – Metro wide network model - \$275,000 (\$71,296 for ETC component)

Option B – Stand-alone ETC Network Model - \$140,000

RM is happy to take feedback and provide any additional information councils require in this decision making process.

Election of chair and deputy chair

Councillors left the room to vote and elect an ETC Chair and Deputy Chair for the year. The ETC Chair for 2020 is Cr Stuart James, City of Monash. The ETC Deputy Chair for 2020 is Cr Tina Liu, City of Whitehorse.

Welcome and apologies

Cr James welcome ETC to their first meeting for the year and noted apologies.

Conflicts of interest

None



Ratify previous Draft Minutes and Actions arising

Minutes and actions were ratified:

Moved – Cr Mike Clarke, Yarra Ranges Council

Seconded - Cr Tina Liu, City of Whitehorse

ETC Finance Report

Moved – Cr Mike Clarke, Yarra Ranges Council

Seconded - Cr Tina Liu, City of Whitehorse

Rowville rail

- James McGarvey spoke with representatives for Vicinity Centers Chadstone (Vicinity) last year and was given the impression they just wanted the project to begin as soon as possible. However, in his meeting directly with Vicinity this year, it seems that their position on the project is more nuanced than first thought.
- Vicinity will be embarking on a bigger analysis to determine the transport needs of this corridor. If heavy rail is found to be the better option, they will put forward a proposal for that. This report will be finalized in the next week or so. Vicinity will then seek consultation with relevant stakeholders including the Cities of Knox and Monash, and the ETC.

Free tram zone

The ETC submission to the Free Tram Zone (FTZ) Inquiry has been submitted. Infrastructure Victoria does not support the extension and the government appears to have no desire to extend it. Cr Stuart James previously sent around the PTUA Submission (Attachment B) which talks about the fact that the people using the FTZ are high income and doesn't address the issues it was intended to.

Bus Review

James McGarvey provided an update on the ETC Bus Review:

- The Agenda Group has drafted an executive summary and updated the main document with input from other councils who provided their ideas (mainly 'support in principle' letters).
- The ETC discussed and agreed to put the review online and develop advocacy around it once it is public.
- Cr Stuart James noted that the Public Transport Users Association (PTUA) is writing a submission for inclusion in the review.
- Cr Stuart James requested some small changes to the Bus Review Document.
 - Page one – change 'why we need a bus review in the east to 'why we need a bus network review'.
- There was some discussion about the fact that the Bus Review only discusses routes not the quality of the bus fleets. Cr Stuart James clarified that the reasoning behind this was that originally the document was intended to be a concise network review and not include this level of detail. However, over time, the document has expanded to include more detailed information regarding routes.

It was agreed that a paragraph be added talking to the fleet quality and technological issues.



- It was agreed the executive summary be published as a separate document to the full Bus Review.
- Mr McGarvey explained that he and ETC members held recent discussions with the state government and got agreement on a process to consider critical changes to existing bus routes if they were no or low cost (eg. route straightening). It was made clear to government that the ETC would still advocate for a network-wide review. The Department of Transport (DoT) bureaucrats were not displeased by this but just wanted ETCs understanding that there is currently a limit to what they can do given the current budget constraints.
- DoT have asked for maps of the routes and asked that we provide the changes to them two councils at a time.
- Mr McGarvey also advised the ETC that government is keen to receive examples of more substantial and longer-term changes. While they cannot currently commit to anything budget-wise it will assist them in their forward strategic planning.
- Cr Stuart James stressed the importance of higher frequency being the main issue and the priority for advocacy in this space. He said that higher frequency is more important than an improved route as at least it provides consistency.
- Mr McGarvey said government also had an appetite to review bus stops and the distance between them. He asked councils for examples.
- There was discussion among ETC members that the inefficiencies of the current bus network is costing the government a lot and there is a lot of waste on empty buses because they don't meet people's needs.
- Mr McGarvey said if we provide information and examples for things ETC wants to see happen, the DoT bureaucrats will develop a business case and run it up the line.

Actions

Item	Action	Timeline	Responsibility
1	Cr Stuart James provide TAG with PTUA submission for inclusion in Bus Review	28 Feb 2020	Cr James, Monash
2	Edit Bus Review <ul style="list-style-type: none"> • Page one – change 'why we need a bus review in the east' to 'why we need a bus network review'. • Ensure consistent reference to the Action – consistent reference to the Bus network review through the document. • It was agreed that a paragraph be added talking to the fleet quality and technological issues. 		TAG



3	Determine the order councils will provide their changes in and provide to the Department of Transport. Send schedule and requirements to councils.	5 March 2020	TAG
4	Councils to prepare and provide bus routes changes to TAG.	To be advised	All
5	Councils to provide any examples of bus stops that are too close together or require improvement to quality.	To be advised	All

Suburban Rail Loop

- Manningham City Council is hoping to see strategic route planning for the Doncaster Precinct. There have been issues in development around Box Hill that they don't want to repeat in Doncaster.
- Cr Stuart James asked that the secretariat add an opportunity for him to speak to the Bus Association's presentation at the next ETC meeting.

Item	Action	Timeline	Responsibility
6	Add item to next ETC Agenda for Cr James to speak to re: presentation by the Bus Association	19 March 2020	TAG

Presentation: City of Whitehorse – Box Hill Integrated Transport Strategy (see slides at Attachment C)

- Chris Hui from the City of Whitehorse presented on the Box Hill Integrated Transport Strategy, which is currently in draft.
- Last year council undertook a background study (from January to June) with the strategy expected to be delivered by June 2020. Some key findings were:
 - a. current planned residential development is expected to result in 6,800 extra residential dwellings.
 - b. Over 11 K people use box hill train station every day, 7,600 of these people walk to the station.
 - c. Half the traffic in Box Hill is through traffic (ie. Contributes nothing to the economy).
- The research used a Place Score - what your community cares about vs how it rates the quality of the item. For example, cleanliness of public spaces is highly valued, but if those surveyed do not perceive public spaces to be clean this will affect the score.
- Key actions for councils
 - a. Better bike facilities
 - b. Separated paths
 - c. Bike parking



- Vehicles and parking
 - a. Lower speed limits
 - b. Manage commuter parking
 - c. Introduce car share
 - d. Investigate maximum parking rates
 - e. Review on-street parking – there is currently a lack of drop-off and pick-up areas.
- Next steps – about to go to consultations and have the plan adopted by June.
- There was discussion about whether Box Hill provides public ebike and electric car charging station. Cr Liu said that they are considering options for ebike parking and cages.

North East Link

Cr Tina Liu, Whitehorse City Council informed the ETC that the alliance of Boroondara City Council, Whitehorse City Council and Banyule City Council have started legal action against the state government. Concerns are with the process around the impact on the environment and community. These Councils don't feel they have been provided with enough specific information about the plans for the North East Link.

The four councils made a unanimous decision to take the issue to the Supreme Court. There was acknowledgment that, in the end, the government is going to build the North East Link, but it's worth arguing for effective mitigation of the impact. There is no clear idea of what the proponent will build.

Terms of Reference

This was raised in the December meeting as an item to consider at the February ETC meeting. Cr James asked if anyone wanted any changes to the document. There was some discussion about the meeting being held less frequently, ie. every 6-8 weeks. However, it was decided to keep the meeting schedule as is. This was partly based on a fear of losing momentum should the meetings become less frequent.

The group agreed to keep the meetings the same.

Other Business

Cr Mike Clarke, Yarra Ranges Council announced that two of their bus services have installed bike racks. Cr Clarke also noted that Yarra Ranges is struggling with public bus services, so they have private sector filling some gaps.

Chris Hui brought up the issue of train station parking near Box Hill Station being misused and asked for an item to be added to the next ETC agenda.

Stuart James read out an email with regard to bus services along Lonsdale Street in Melbourne. Cr James asked that Frank Vassilacos investigate the accuracy of the matter.



Item	Action	Timeline	Responsibility
7	TAG to add item to next agenda – Box Hill myki activated parking – Chris Hui to speak to this item.	12 March 2020	TAG
8	Frank Vassilacos to follow up on email from Mark Bannister RE: Lonsdale St Bus disruptions.	12 March 2020	Frank Vassilacos, Manningham City Council

Meeting Close

Meeting finished at 9.16pm



Action Summary

Item	Action	Timeline	Responsibility
1	Cr Stuart James provide TAG with PTUA submission for inclusion in Bus Review	28 Feb 2020	Cr James, Monash
2	Edit Bus Review: <ul style="list-style-type: none"> • Page one – change 'why we need a bus review in the east' to 'why we need a bus network review'. • Ensure consistent reference to the Action – consistent reference to the Bus network review through the document. • It was agreed that a paragraph be added talking to the fleet quality and technological issues. 	12 March 2020	TAG
3	Determine the order councils will provide their changes in and provide to the Department of Transport. Send schedule and requirements to councils.	5 March 2020	TAG
4	Councils to prepare and provide bus routes changes to TAG.	To be advised	All
5	Councils to provide any examples of bus stops that are too close together or require improvement to quality.	To be advised	All
6	Add item to next ETC Agenda for Cr James to speak to re: presentation by the Bus Association	19 March 2020	TAG
7	TAG to add item to next agenda – Box Hill myki activated parking – Chris Hui to speak to this item.	12 March 2020	TAG
8	Frank Vassilacos to follow up on email from Mark Bannister re: Lonsdale St Bus disruptions.	12 March 2020	Frank Vassilacos, Manningham City Council

FINANCIAL REPORT

Nine months ended

31 March 2020



Financial Report
Nine months ended 31 March 2020

Contents

1. Income Statement	3
2. Balance Sheet	4
3. Statement of Cash Flows	5
4. Statement of Capital Works.....	6
5. Financial and Capital Analysis.....	7
6. Financial Position	10
7. Cash and Investments	13

Financial Report
Nine months ended 31 March 2020

1. Income Statement

For the nine months ending 31 March 2020

	YTD Forecast Budget \$'000	YTD Actual Results \$'000	YTD Forecast Variance \$'000	Annual Forecast \$'000	Adopted Budget \$'000
Income					
Rates & charges	92,750	92,768	18	92,750	92,344
Statutory fees & fines	3,403	3,429	26	4,106	4,834
User fees	19,432	19,464	32	19,870	26,917
Contributions - cash	4,148	4,095	(52)	5,026	4,041
Grants - Operating (recurrent)	4,173	4,173	(0)	8,234	8,191
Grants - Operating (non-recurrent)	315	282	(32)	797	222
Other income	851	839	(12)	1,031	1,296
Net gain (loss) on disposal of property, infrastructure, plant & equipment	(70)	215	285	(93)	(93)
Total Income	125,003	125,266	263	131,720	137,752
Expenses					
Employee costs	42,064	41,843	221	55,700	58,430
Materials and services	21,943	21,506	438	26,194	26,656
Contractors	18,114	17,616	497	23,957	23,540
Depreciation and amortisation	17,315	17,328	(14)	23,084	23,096
Finance costs	458	459	(1)	901	901
Other expenses	783	771	12	1,056	779
Total expenses	100,677	99,524	1,153	130,892	133,403
Underlying Surplus (Deficit)	24,326	25,742	1,417	827	4,349
Grants - Capital (recurrent and non-recurrent)	3,293	3,114	(178)	4,534	522
Comprehensive result	27,618	28,856	1,238	5,361	4,871

Financial Report
Nine months ended 31 March 2020

2. Balance Sheet

As at 31 March 2020

	31/03/2020	31/03/2019	30/06/2019
	\$ '000	\$ '000	\$ '000
Assets			
Current assets			
Cash and cash equivalents	12,671	13,799	16,049
Other financial assets	43,647	53,296	36,995
Trade and other receivables	22,855	23,942	11,680
Inventories	459	391	393
Other assets	264	271	470
Total current assets	79,897	91,699	65,587
Non-current assets			
Trade and other receivables	155	122	155
Other financial assets	2,337	1,279	1,279
Investments in associates and joint ventures	3,446	3,321	3,447
Property, infrastructure, plant and equipment	1,853,766	1,836,649	1,842,087
Intangible assets	782	993	782
Total non-current assets	1,860,485	1,842,365	1,847,750
Total assets	1,940,382	1,934,064	1,913,337
Liabilities			
Current liabilities			
Trade and other payables	(10,729)	(16,082)	(14,502)
Trust funds and deposits	(6,844)	(4,353)	(4,823)
Provisions	(12,850)	(12,203)	(12,217)
Interest-bearing liabilities	(1,433)	(1,365)	(1,398)
Total current liabilities	(31,855)	(34,003)	(32,940)
Non-current liabilities			
Provisions	(1,632)	(1,280)	(1,632)
Interest-bearing liabilities	(16,560)	(17,993)	(17,286)
Trust funds and deposits	(6)	(6)	(6)
Total non-current liabilities	(18,198)	(19,279)	(18,924)
Total liabilities	(50,053)	(53,282)	(51,864)
Net assets	1,890,329	1,880,783	1,861,473
Equity			
Accumulated surplus	820,938	791,358	820,938
Surplus (deficit) for period	28,856	42,372	-
Reserves	1,040,535	1,047,053	1,040,535
Total equity	1,890,329	1,880,783	1,861,473

Financial Report
Nine months ended 31 March 2020

3. Statement of Cash Flows

For the nine months ended 31 March 2020

	31/03/2020	31/03/2019
	\$'000	\$'000
Cash flows from operating activities		
Rates and charges	76,230	73,122
Statutory fees and fines	3,429	3,311
User fees	24,761	21,128
Grants - operating	4,455	7,381
Grants - capital	3,114	12,388
Contributions - monetary	4,095	5,199
Interest received	905	1,006
Trust funds and deposits taken	10,880	6,059
Net GST refund	-	-
Employee costs	(41,827)	(40,451)
Materials and services	(36,579)	(30,537)
Trust funds and deposits repaid	(8,352)	(5,343)
Net cash provided by/(used in) operating activities	41,110	53,262
Cash flows from investing activities		
Payments for property, infrastructure, plant and equipment	(36,257)	(37,051)
Proceeds from sales of property, infrastructure, plant and equipment	628	544
Payments for investments	(65,194)	(78,954)
Proceeds from sales of investments	57,485	62,203
Net cash provided by/(used in) investing activities	(43,338)	(53,258)
Cash flows from financing activities		
Finance costs	(459)	(491)
Proceeds from borrowings	-	-
Repayment of borrowings	(691)	(658)
Net cash provided by/(used in) financing activities	(1,150)	(1,149)
Net increase (decrease) in cash and cash equivalents	(3,378)	(1,146)
Cash and cash equivalents at the beginning of the period	16,049	14,945
Cash and cash equivalents at the end of the financial period	12,671	13,799

Financial Report
Nine months ended 31 March 2020

4. Statement of Capital Works

For the nine months ending 31 March 2020

	YTD Forecast Budget \$'000	YTD Actual * \$'000	YTD Bud Var \$'000	Forecast Budget ** \$'000	Amount Carried Forward \$'000	Adopted Budget \$'000
Classification						
Buildings	8,702	10,320	(1,618)	16,143	7,478	6,695
Roads	2,319	2,322	(3)	4,372	(14)	3,562
Footpaths and Cycleways	2,707	2,613	94	3,103	(471)	3,540
Carparks	3,400	2,819	581	3,489	69	480
Drainage	1,320	1,651	(331)	3,010	1,017	2,685
Waste Management	33	26	7	103	53	50
Other Capital Roads and Drainage	650	528	122	1,335	395	745
Recreational Leisure and Community Facilities	3,156	3,164	(8)	3,879	1,198	2,285
Parks and Open Space	810	373	436	1,970	275	1,240
Fixtures, Fittings and Furniture	72	47	25	92	42	80
Plant, Machinery and Equipment	2,342	1,977	366	3,248	222	3,422
Computers and Telecommunications	280	267	13	1,833	1,230	950
Property Sales	0	60	(60)	0	0	0
Building Renewal	719	1,231	(512)	1,081	(2,048)	3,030
Total capital works	26,510	27,399	(889)	43,658	9,447	28,764

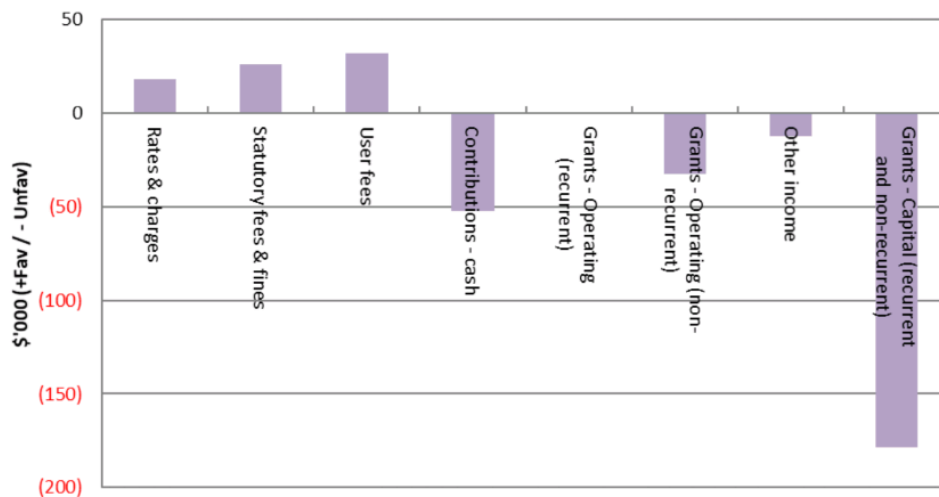
* YTD Actual expenditure includes Carried Forwards

** Forecast Budget expenditure includes Carried Forwards

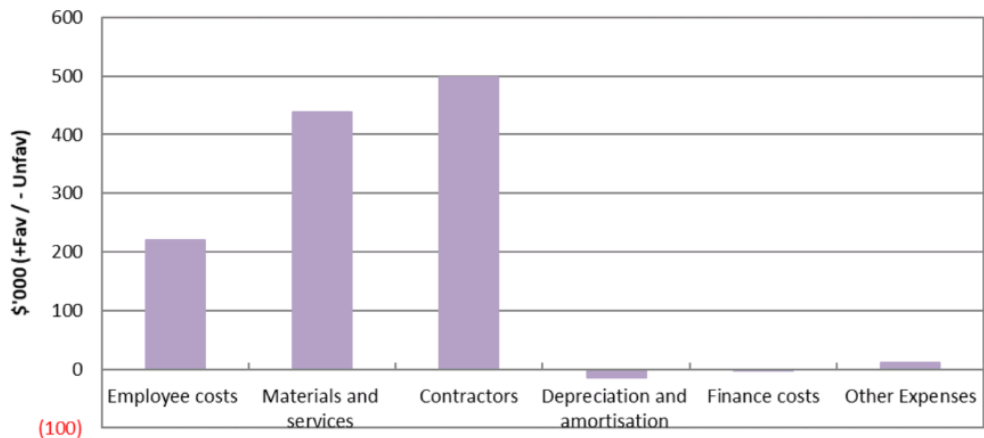
Financial Report
Nine months ended 31 March 2020

5. Financial and Capital Analysis

Income – YTD Forecast Budget variances

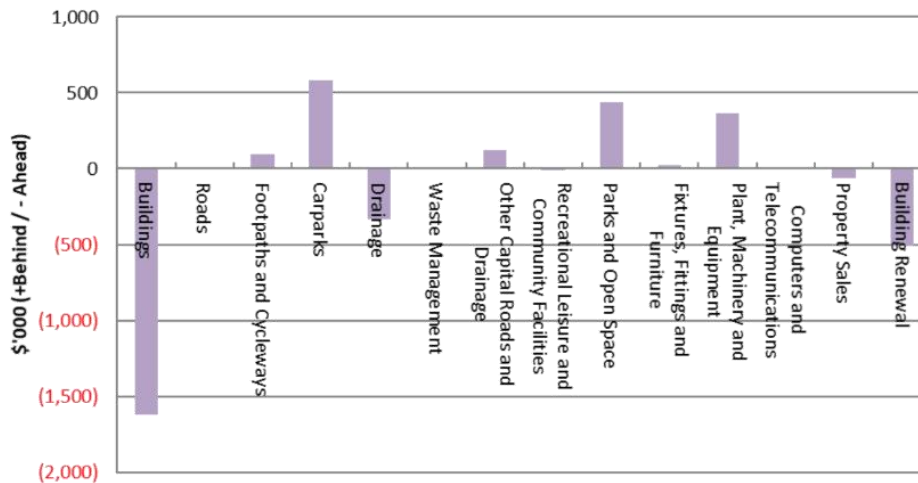


Expenses – YTD Forecast Budget variances

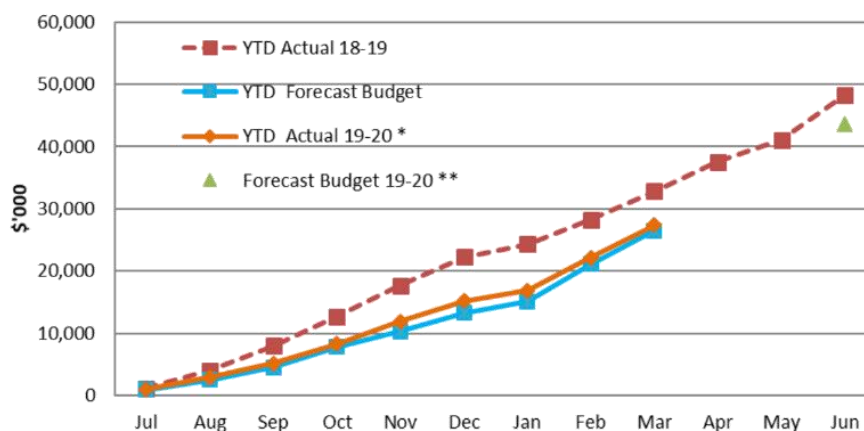


Financial Report
Nine months ended 31 March 2020

Capital Works – YTD Forecast Budget variances by asset class



Capital works YTD expenditure cumulative



*YTD Actual expenditure includes Carried Forwards

**Forecast Budget expenditure includes Carried Forwards and future years' projects brought forward

These graphs demonstrate that the capital program is on par with overall budget predictions.

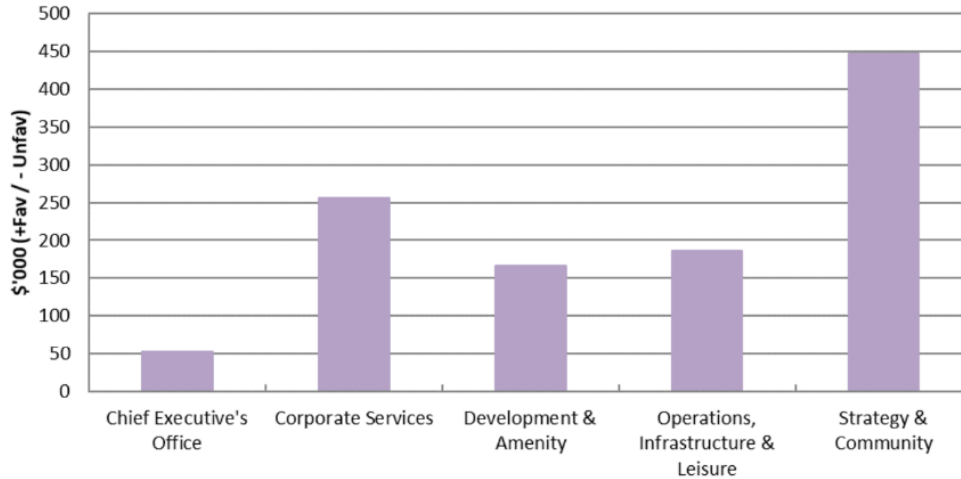
Financial Report
Nine months ended 31 March 2020

Directorate Analysis

	YTD Forecast Net \$'000	YTD Actual Net \$'000	YTD Bud Var Net \$'000	Annual Forecast Net \$'000
Department				
Chief Executive's Office	(1,713)	(1,660)	53	(2,442)
Corporate Services	(23,738)	(23,482)	256	(30,948)
Development & Amenity	(1,021)	(855)	166	(2,454)
Operations, Infrastructure & Leisure	(18,052)	(17,867)	186	(25,890)
Strategy & Community	(7,494)	(7,047)	448	(11,234)
	(52,018)	(50,910)	1,108	(72,969)
Capital Grants & Contributions	3,293	3,114	(178)	4,534
Net (Gain)/Loss on disposal of equipment	(70)	215	285	(93)
Other non-attributable *	76,413	76,436	23	73,889
Net (surplus) deficit	27,618	28,856	1,238	5,361

* Other non-attributable includes rate & charges revenue, grants commission, depreciation, and insurance.

Department net cost YTD Budget variances (depiction of the table above)



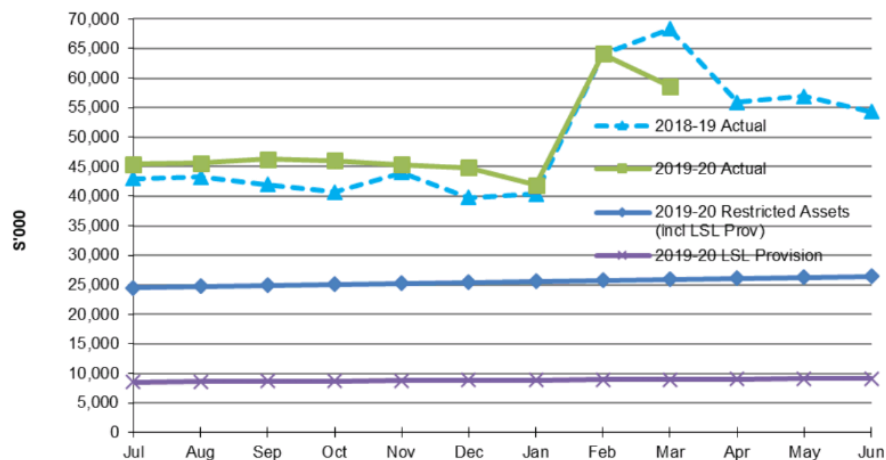
Financial Report
Nine months ended 31 March 2020

6. Financial Position

	2019-20 March Actual \$'000	2018-19 March Actual \$'000	2019-20 Adopted Budget \$'000	2018-2019 June EOFY Actual \$'000
Cash and investments	58,655	68,375	38,750	54,323
Net current assets	50,908	57,696	20,243	32,647
Net assets and total equity	1,890,329	1,880,783	1,866,022	1,861,473

The Financial Position as at 31 March 2020 shows cash and investment balances of \$58.66 million and a net current asset position of \$50.91 million, which are below balances this time last year. The net asset position as at 31 March 2020 is \$1.89 billion. Cash and investment balances are above expectations identified in the Long-Term Financial Strategy for the current period of 2019/2020.

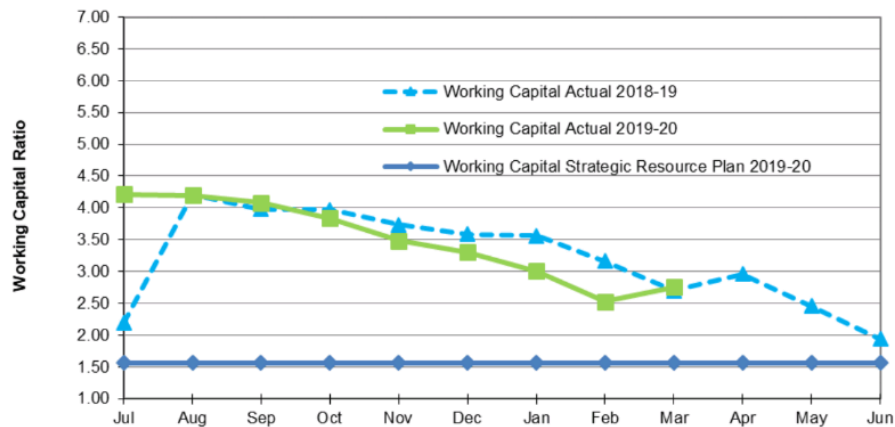
Actual cash & investments balance by month



This graph reflects that there are sufficient cash reserves to cover both restricted assets and any fluctuations in cash flow.

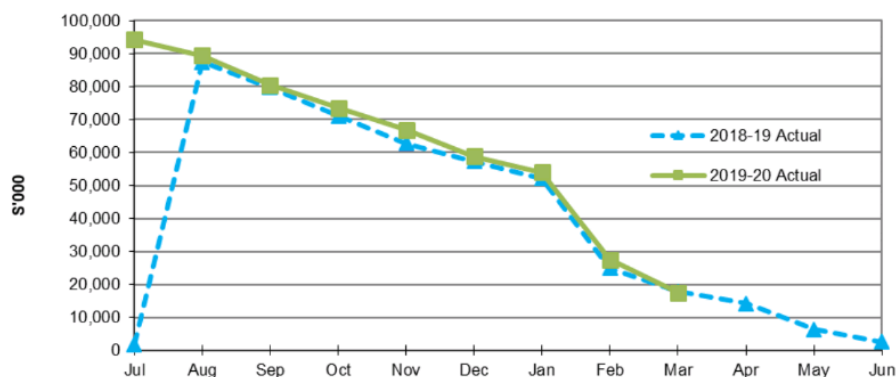
Financial Report
Nine months ended 31 March 2020

Actual working capital ratio by month
(Current Assets / Current Liabilities)



The working capital ratio is a measure of liquidity. It is essential for this figure to be greater than 1.00 at all times, with the VAGO recommended level being in excess of 1.50. Council's working capital ratio clearly meets this recommendation.

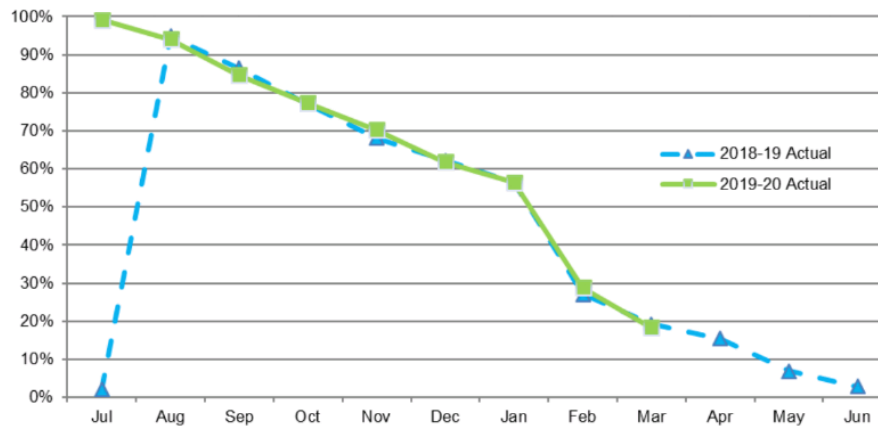
Actual rates outstanding balances by month



The March result indicates a similar trend of rates outstanding as compared to the same stage last year, taking into account rates being struck in July of this year.

Financial Report
Nine months ended 31 March 2020

Rates debtor collection rate by %



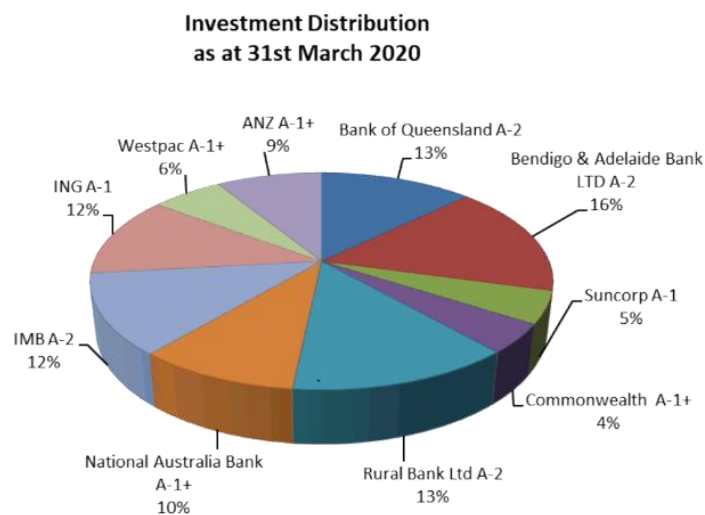
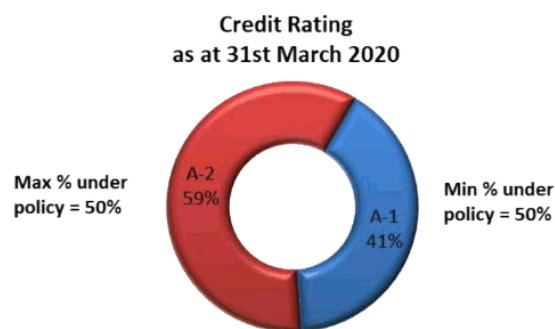
Rate debtor's collection levels during 2019/2020 are in line with expectations, taking into account rates being struck in July of this year.

Financial Report
Nine months ended 31 March 2020

7. Cash and Investments

The following graphs indicate the diversification and credit ratings of the investment portfolio at the end of March. The table lists all the investments held as at 31 March 2020. Council's Investment Policy guidelines requests to maintain a portfolio's balance between A-1 and A-2 investments and hold no greater than 15% of the portfolio with one investing partner.

However, as there are lot of uncertainties associated with current COVID-19 pandemic, Council has paused on making new investments to prevent cashflow problems. As a result, there is a temporary imbalance between A-1 and A-2 investments and does not meet 15% of the portfolio requirement with one investing partner.



**Financial Report
Nine months ended 31 March 2020**

Investments as at 31/03/2020							
Institution	Credit Rating	Maturity Date	Period Days	Yield %	Type	\$000's	%
National Australia Bank	A-1+			0.55	On-Call	3,953	6.3%
Bendigo & Adelaide Bank LTD	A-2	15-Apr-20	64	1.25	Term Dep	2,000	3.2%
ANZ	A-1+	16-Apr-20	62	1.22	Term Dep	1,500	2.4%
Bendigo & Adelaide Bank LTD	A-2	29-Apr-20	71	1.50	Term Dep	2,500	4.0%
IMB	A-2	13-May-20	90	1.50	Term Dep	3,011	4.8%
IMB	A-2	27-May-20	89	1.50	Term Dep	2,000	3.2%
IMB	A-2	10-Jun-20	92	1.25	Term Dep	1,500	2.4%
ING	A-1	01-Apr-20	121	1.55	Term Dep	3,000	4.8%
Rural Bank Ltd	A-2	02-Apr-20	91	1.60	Term Dep	1,004	1.6%
Westpac	AA-	09-Apr-20	191	1.67	Term Dep	2,500	4.0%
ANZ	A-1+	23-Apr-20	133	1.37	Term Dep	2,007	3.2%
Bendigo & Adelaide Bank LTD	A-2	30-Apr-20	105	1.47	Term Dep	2,545	4.1%
Bank of Queensland	A-2	07-May-20	106	1.55	Term Dep	1,506	2.4%
Rural Bank Ltd	A-2	14-May-20	115	1.65	Term Dep	800	1.3%
IMB	A-2	14-May-20	106	1.50	Term Dep	1,000	1.6%
Bank of Queensland	A-2	21-May-20	94	1.50	Term Dep	2,500	4.0%
Bendigo & Adelaide Bank LTD	A-2	28-May-20	115	1.50	Term Dep	2,000	3.2%
Westpac	AA-	28-May-20	111	1.44	Term Dep	600	1.0%
Bank of Queensland	A-2	28-May-20	108	1.50	Term Dep	900	1.4%
Suncorp	A-2	04-Jun-20	120	1.50	Term Dep	3,007	4.8%
Bank of Queensland	A-2	11-Jun-20	161	1.55	Term Dep	2,008	3.2%
ING	A-1	18-Jun-20	121	1.50	Term Dep	2,500	4.0%
Rural Bank Ltd	A-2	24-Jun-20	125	1.50	Term Dep	500	0.8%
Rural Bank Ltd	A-2	25-Jun-20	122	1.50	Term Dep	1,200	1.9%
Westpac	AA-	25-Jun-20	119	1.33	Term Dep	605	1.0%
Commonwealth	A-1+	02-Jul-20	126	1.38	Term Dep	1,500	2.4%
Rural Bank Ltd	A-2	23-Jul-20	143	1.40	Term Dep	1,500	2.4%
ANZ	A-1+	08-Jul-20	127	1.21	Term Dep	2,000	3.2%
ING	A-1	16-Jul-20	128	1.30	Term Dep	1,005	1.6%
National Australia Bank	A-1+	16-Jul-20	125	1.40	Term Dep	2,000	3.2%
Rural Bank Ltd	A-2	09-Jul-20	115	1.25	Term Dep	1,200	1.9%
Commonwealth	A-1+	14-Apr-20	214	1.57	Term Dep	1,186	1.9%
Rural Bank Ltd	A-2	29-May-20	365	2.20	Term Dep	1,028	1.6%
Bendigo & Adelaide Bank LTD	A-2	13-Jul-20	732	2.90	Term Dep	1,279	2.0%
ING	A-1	01-Oct-20	335	1.26	Term Dep	1,000	1.6%
Rural Bank Ltd	A-2	12-Aug-20	180	1.55	Term Dep	1,046	1.7%
Bank of Queensland	A-2	13-Mar-23	1095	1.55	Term Dep	1,057	1.7%
						62,448	100%

Term Dep = Term Deposit NCD = Negotiable Certificate of Deposit

Council's performance against the industry wide benchmark (Bank Bill Swap Reference Rate – Average Bid which summarises the returns on banks bills over the period chosen) is provided below:

Benchmark: 90 days Bank Bill Swap Reference Rate – Average Bid (Source: Australian Financial Markets Association)	1.50%
Maroondah Investment Portfolio as at 31 March 2020	1.32%

MAROONDAH CITY COUNCIL

Balance Sheet Analytics as at 31 March 2020

	31/03/2020 \$ '000	31/03/2019 \$ '000	Comments
Assets			
Current assets			
Cash and cash equivalents	12,871	13,799	Cash and term deposits are split between this account and "other financial assets" depending on the length of investment (over/under 90 days).
Other financial assets	43,847	53,298	Change in composition of term deposit investments between current and non-current.
Trade and other receivables	22,855	23,942	Comprises many debtor balances, and is largely made up of outstanding rates.
Inventories	459	391	
Other assets	264	271	
Total current assets	79,897	91,699	
Non-current assets			
Trade and other receivables	155	122	
Other financial assets	2,337	1,279	See above comment regarding investment mix.
Investments in associates and joint ventures	3,446	3,321	
Property, infrastructure, plant and equipment	1,853,768	1,838,649	
Intangible assets	782	993	
Total non-current assets	1,860,485	1,842,365	
Total assets	1,940,382	1,934,064	
Liabilities			
Current liabilities			
Trade and other payables	(10,729)	(16,082)	Reflects accounts payable and sundry creditors with fluctuations occurring because of timing differences and accruals.
Trust funds and deposits	(6,844)	(4,353)	
Provisions	(12,850)	(12,203)	Employee provisions. Increase relates to higher annual leave and LSL accrual balances.
Interest-bearing liabilities	(1,433)	(1,365)	
Total current liabilities	(31,855)	(34,003)	
Non-current liabilities			
Provisions	(1,632)	(1,280)	
Interest-bearing liabilities	(16,560)	(17,993)	Loan facility used in the funding of Aquanation's construction. Decrease reflect 6 monthly repayments.
Trust funds and deposits	(6)	(8)	
Total non-current liabilities	(18,198)	(19,279)	
Total liabilities	(50,053)	(53,282)	
Net assets	1,890,329	1,880,783	
Equity			
Accumulated surplus	820,838	791,358	
Surplus (deficit) for period	28,856	42,372	
Reserves	1,040,535	1,047,053	
Total equity	1,890,329	1,880,783	

Cash Flow Analytics for the period ending 31 March 2020

	31/03/2020	31/03/2019	Comments
	\$'000	\$'000	
Cash flows from operating activities			
Rates and charges	76,230	73,122	
Statutory fees and fines	3,429	3,311	
User fees	24,761	21,128	There was higher value of user fees outstanding in prior period
Grants - operating	4,456	7,381	Last year operating grants included Federal home domestic care, personal care, State Melba multi sport complex development and respite care grants
Grants - capital	3,114	12,388	Last year capital grants included \$3.2m in relation to HE Parker Reserve and \$1.2m RTR Lincoln Road
Contributions - monetary	4,095	5,199	
Interest received	905	1,006	
Trust funds and deposits taken	10,880	6,058	Deposits taken and repaid a function of timing. These amount recognize movements in various deposit, suspense and clearing accounts
Net GST refund	-	-	
Employee costs	(41,827)	(40,451)	
Materials and services	(38,579)	(30,537)	Timing variance due to a higher balance of materials and services payable as at March 2019
Trust funds and deposits repaid	(8,352)	(5,343)	Deposits taken and repaid a function of timing. These amount recognize movements in various deposit, suspense and clearing accounts
Net cash provided by/(used in) operating activities	41,110	53,262	
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(38,257)	(37,051)	
Proceeds from sales of property, infrastructure, plant and equipment	628	544	Investment balances fluctuate based on the timing and maturity of council's investment profile. Due to current COVID-19 pandemic, Council has paused on making new investments to prevent cashflow problems.
Payments for investments	(65,194)	(78,954)	See above comment
Proceeds from sales of investments	57,485	62,203	
Net cash provided by/(used in) investing activities	(43,338)	(53,258)	
Cash flows from financing activities			
Finance costs	(459)	(491)	
Proceeds from borrowings	-	-	
Repayment of borrowings	(691)	(658)	
Net cash provided by/(used in) financing activities	(1,150)	(1,149)	
Net increase (decrease) in cash and cash equivalents	(3,378)	(1,146)	
Cash and cash equivalents at the beginning of the period	16,049	14,945	
Cash and cash equivalents at the end of the financial period	12,671	13,799	

1. Purpose

To adopt processes for conducting Virtual Council Meetings for the period 1 May to 1 November 2020, having regard to:

- Good Practice Guideline MGP-1 issued by The Hon Adem Somayurek MP, Minister for Local Government pursuant to section 87 of the Local Government Act 2020, and
- Guidance Paper: Virtual Council Meetings, issued by the Municipal Association of Victoria

2. Background / Context

The COVID-19 Omnibus (Emergency Measures) Act 2020 introduced into the Local Government Act 2020 mechanisms enabling Virtual Council Meetings for the period 1 May to 1 November 2020; although it is recognised that within this period the current level of restrictions imposed by the State Government regarding 'social distancing' may be reduced or withdrawn to a level that will enable Council to resume meeting in the Council Chamber with visitors permitted into the Public Gallery.

The introduction of Virtual Council Meetings provides an alternative way for Councillors or other persons to attend Council meetings, enabling meetings to be conducted by electronic means provided that public access can be satisfied via the live-streaming of these meetings.

During this period, the following provisions within Council Meeting Policy 2019 will not apply:

- 7.2 Requirements for Councillors to stand whilst speaking (*as per Council's Meetings Procedure and Use of Common Seal Local Law No.12*).
- 7.4 Behaviour Expectations for Visitors attending Council Meetings.
- 7.7 Public Question Time - the requirement for the person submitting the question to be present during question time (*as per Council's Meetings Procedure and Use of Common Seal Local Law No.12*).

3. Statement of Practice

3.1 Pre-amble / Establishing Attendance at Council Meetings

3.1.1 Immediately prior to commencement of a Council Meeting:

The Chair shall test the audio-visual link to ensure that all Councillors present at the meeting can be seen and heard..

Councillors unable to participate should the audio-visual link fail, may attend via audio link only.

The Chair to request Councillors to turn their microphone OFF and raise their hand if they would like to speak, to ensure the smooth running of the meeting and to ensure noise issues are minimised

The Chair will indicate to a Councillor when it is his/her turn to speak, at which time the Councillor will turn their microphone ON.

Addendum to Council Meeting Policy 2019 (as adopted by Council 18/05/2020)



If a Councillor should start to experience audio or visual issues, i.e. seeing or hearing other attendees, or sound is cutting in or out, DO NOT use the 'Message Group' feature to contact the Meeting Host (Governance Officers), as this will be seen in the live stream, but rather draw the issue by phoning the Governance Officers on (*insert mobile numbers*).

NOTE: On occasions when an Assembly of Councillors virtual meeting precedes a virtual Council Meeting, allowance of 15 minutes should be provided for the Council Meeting 'Host' to enter Councillors and Council Officers (Corporate Management Team) into the meeting and to set-up the Live Streaming.

3.1.2 Immediately following commencement of a Council Meeting and the Live Stream:

The Chair to advise that:

- If there is a disconnection of Council's live-streaming of the meeting, the meeting will be adjourned for up to 15 minutes
- However, if the live-streaming connection cannot be restored within the 15 minutes, then the meeting will be adjourned to a date and time as resolved by Council.

The Chair to further advise that:

If a Councillor is disconnected from this virtual Council Meeting, and a quorum is still present, the meeting shall continue, whilst awaiting return of the Councillor to the meeting.

3.2 Live Streaming Council Meetings

In the spirit of open, accessible and transparent governance, Maroondah City Council will continue to Live Stream all Council Meetings, which can be accessed by the public via its web-site, where previously streamed meetings are also available to view in the video archive (*refer link*).

<http://webcast.maroondah.vic.gov.au/video.php>

As referred to in **3.1.2**:

If there is a disconnection of Council's live-streaming of the meeting, the meeting will be adjourned for up to 15 minutes.

However, if the live-streaming connection cannot be restored within the 15 minutes, then the meeting will be adjourned to the day and date as resolved by Council.

On any occasion that Council is required to meet In Camera to consider a confidential item, the Live Stream will be stopped.

3.3 Conflict of Interest

If a Councillor discloses a Conflict of Interest in any item on the Council Meeting Agenda, the Councillor will be placed in a 'waiting room' within the electronic meeting platform being used to host the meeting, until conclusion of the item, at which point the Councillor will be re-admitted to the meeting.

3.4 Participation / Quorum

Quorum means the minimum number of Councillors required by Council's Local Law No.12 (Meetings Procedure and Use of Common Seal) to be present in order to constitute a valid Council Meeting, i.e. five (5) being one more than half of the total number of Councillors of Council. If less than Five (5) the meeting will lapse for want of a quorum.

As referred to in **3.1.2**:

If an intermittent disconnection to a virtual meeting occurs, and a quorum is still present, the meeting shall continue whilst awaiting return of the Councillor/s to the meeting, and the minutes of the meeting will reflect the time that the Councillor/s left the meeting and resumed the meeting.

3.3 Voting

Where there is an audio-visual link, voting on any matter shall be by show of hands, as per Council's Meetings Procedure and Use of Common Seal Local Law No. 12 (*Part 6, Clause 31*).

However, where there is only an audio link to any Councillor/s, the Chair will ask whether they cast their vote in Favour or Against the Motion.

3.4 Public Question Time

Public Question Time shall continue as provided in Council's Meetings Procedure and Use of Common Seal Local Law No. 12 (*Part 8, Division 7, Clause 82*); although the requirement for the person submitting the question to be present during question time shall not apply.

3.5 Confidentiality - In Camera

On any occasion that Council is required to meet In Camera to consider a confidential matter, the Live Stream shall be stopped.



Council Meeting Policy 2019

Responsible Service Area: Governance

Adoption Date: 16 December 2019

Policy Control Schedule

Policy Title: Council Meeting Policy 2019		Policy No:	Policy type: Council Policy
Policy creation date: 16/12//2019	Current version approved: 16/12/2019	Current version no.	Policy review date: 01/09/2020
Policy authority dates: Adopted by Council .../.../2019 (e-Clip 19/280926)	Child policy/policies: Nil	Policy responsibility: Governance Coordinator	eCLIP record no. (e-Clip 19/280926)

Council Meeting Policy 2019



Contents

1. Purpose	2
2. Background / Context	2
3. Objectives	2
4. Scope	3
5. Relationship to the Maroondah 2040 Community Vision	3
6. Alignment with Council's mission and values	3
7. Statement of Practice	3
7.1 General Information about Council Meetings / Debate Procedure	3
7.2 Requirements for Councillors whilst Speaking	4
7.3 Live Streaming Council Meetings	4
7.4 Behaviour Expectations for Visitors attending Council Meetings	4
7.5 Petitions	5
7.6 Written Submissions	7
7.7 Public Question Time	7
7.8 Privacy	7
7.9 Definitions	8
8. Policy Distribution	8
9. Related Policies and Documents	8

1.

Council Meeting Policy 2019



1. Purpose

To provide members of the community with the most commonly requested information about Ordinary Meetings and Special Meetings of Council (also known as Council Meetings).

The Mayor and Councillors of Maroondah City Council welcomes all members of the community to attend Council Meetings. Seating for visitors is provided in the public gallery at the rear of the Council Chamber.

2. Background / Context

Maroondah City Council has adopted a number of procedural matters to be followed through its Meeting Procedure Local Law - (*Local Law No. 12 Meetings Procedure and Use of Common Seal*). This Local Law governs the proceedings of all Council Meetings by prescribing the rules and protocols for proper meeting conduct and debate. It is typical of meeting procedures used by local governing authorities and is based on the Westminster Parliamentary system.

Development or reviews of Local Laws can be onerous and costly.

By developing this policy, Maroondah City Council aims to provide timelier, cost effective and flexible reviews of certain provisions in Council Meetings; in particular those that relate to the community engagement in Council Meetings.

3. Objectives

In the spirit of being collaborative, accessible and transparent, Maroondah City Council intends, through this Policy, to provide for various opportunities for the community to participate or be acknowledged and recognise improvements in technology and engagement practices at Council Meetings.

Council sets out the principles and general procedures that will be followed. This policy also addresses the aspect of privacy in the provision of personal details at the point of collection and outlines Council's responsibility to be open and transparent in making material (including submissions, questions and petitions) available to the public.

As Council engages with its community and conducts its operations and service delivery requirements it remains committed to complying with applicable Occupational Health and Safety legislation, particularly as it relates to providing a physically and psychologically safe workplace for employees, and all persons in the workplace.

4. Scope

This Policy supports Local Law No. 12 (*Meetings Procedure and Use of Common Seal*), to facilitate community participation in meetings with Council and to regulate and control the procedures that relate to this and applies to both Ordinary and Special Meetings of Council.

2.

Council Meeting Policy 2019



5. Relationship to the Maroondah 2040 Community Vision

In relation to *Maroondah 2040: Our future together*, the operation of this policy is aligned with:

Community Outcome:	A well governed and empowered community
Key Directions:	8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

6. Alignment with Council's mission and values

This policy supports Council's Mission and Values through ensuring the resilience of functions which support the provision of accessible and sustainable lifestyles for the community.

7. Statement of Practice

7.1 General Information about Council Meetings

Decisions made at formal Council Meetings provide the direction and authority for the ongoing operation of the Council. It is at these meetings that the Chair and Councillors decide the policy direction of the Council and make decisions on other statutory matters.

The decisions give direction to the Chief Executive Officer and are implemented by Council employees.

Council is a corporate body and as such, it can only make decisions by resolution, i.e. a motion must be put to the vote at a properly convened meeting and adopted by the required majority of Councillors present.

A Council can only make decisions and adopt resolutions about matters falling within its jurisdiction, otherwise it will be deemed to be acting '*ultra vires*', i.e. acting beyond its powers.

Council's Local Law No. 12 (*Meetings Procedure and Use of Common Seal*) was developed to provide procedures for the conduct of Council meetings.

The Chair of the meeting has a casting vote if there is an equality of votes.

The method of voting is carried out by a show of hands.

Debate Procedure

The Chair will introduce each item of business by reading out the item number and the title of the item, following which the item will be introduced by the relevant Director.

Councillors, after being afforded the opportunity of asking questions on the item, will then be invited to move a motion. Generally, the motion will be to Move:

- the Officer's Recommendation in the Council Meeting Agenda for that item, or
- an alternative Motion, or
- a Procedural Motion.

The Chair will indicate who has Seconded the Motion.

If there is no Seconder the Motion Lapses, and another motion can be moved.

Upon the motion being seconded, the Chair will invite the mover of the motion and then the seconder to speak. They may speak or decline the opportunity to speak.

3.

Council Meeting Policy 2019



The Chair will then invite speakers For and Against the motion. During this process any Councillor can move an amendment (or give notice of their intention to move an alternative motion, if the motion being considered is not adopted).

If an amendment is moved, the Chair will call for a seconder.

If there is no seconder, the amendment lapses, and the original motion is debated.

If the amendment is seconded, the mover and seconder of the amendment are invited to speak, followed by other Councillors speaking For and Against the amendment.

When there are no more speakers the Chair puts the amendment to the vote.
If the amendment is adopted, it becomes the substantive motion.

If the amendment is defeated it is finished with.

The Chair will then proceed to deal with the original motion, inviting Councillors to speak to the motion.

When there are no more speakers the mover of the motion is invited by the Chair to close debate - *(also known as the right of reply)*.

The Chair then puts the motion to the vote.

The Chairperson will then declare the motion either CARRIED or LOST.

In-Camera

Meetings are closed to the public when items of a confidential nature are discussed, such as an individual's financial circumstances, a personnel matter, proposed development, contractual arrangements or legal matters. These are defined in more detail within Section 89 of the Local Government Act 1989.

7.2 Requirements for Councillors whilst speaking

Councillor stands whilst speaking and ensures they utilise the desk microphone in front of them, so that all visitors in attendance (including hearing loop or live streaming services) may hear the debate and decision making of the Council.

7.3 Streaming Council Meetings

In the spirit of open, accessible and transparent governance, Maroondah City Council live streams all Council Meetings.

Live streaming allows you to view proceedings via the internet without the need to attend Council meetings. This gives greater access to Council debate and decisions and eliminates geographic barriers that may prevent the community from attending meetings. Previously streamed meetings are also available in Council's video archive - <http://webcast.maroondah.vic.gov.au/video.php>

By attending a Council Meeting those present may be recorded or image captured, although all care is to be taken to maintain a person's privacy as an attendee in the gallery. Notices to this effect are on display at the meeting.

Council's Policy 'Live Streaming and Publishing Recordings of Meetings' provides information and procedures in relation to the recording and live streaming of Council Meetings and can be accessed on the Maroondah web-site:

<http://www.maroondah.vic.gov.au/About-Council/Our-organisation/Policies/Live-Streaming-and-Publishing-Recordings-of-Meetings-Policy>

4.

Council Meeting Policy 2019



7.4 Behaviour Expectations for Visitors attending Council Meetings

All visitors at a meeting are required to behave in accordance with the Meeting Procedure Local Law to allow the meeting to proceed without disruption.

In keeping with State & Federal Parliament guidelines, appropriate behaviour includes:

- Being quiet during proceedings
- Not creating a nuisance within the meeting
- Being respectful of the protocols of the meeting
- Not harassing those attending the meeting, including Councillors, Council employees and other visitors
- Not bringing in any placards, posters or materials other than personal effects
- Not displaying any physical violence or verbal abuse to anyone or anything within the meeting
- Not wilfully or recklessly endanger the physical and/or psychological safety of Council employees, workers, contractors or other persons in the workplace
- Not recording meeting proceedings without the consent of the Chair/Chairperson via photography filming or audio, unless consent has been given
- Having mobile devices switched off or on silent
- Not engaging in unlawful conduct

The Chair has the discretion to cause the removal of any person, including a Councillors, who disrupts any meeting or fails to comply with a direction in accordance with clause 83 of Local Law No.12 (*Meetings Procedure and Use of Common Seal*) or conducts themselves in a manner that may constitute an immediate risk to the physical and/or psychological safety of other persons attending the meeting.

7.5 Petitions

The community has the right to lobby Council and can do so through petitioning.

Upon receipt of a petition, the matter is then listed as an item of business on the next Ordinary Council Meeting Agenda under the appropriate Directorate. If there is insufficient time to prepare a full report on the subject matter, the report will simply note the contents of the petition and direct that a further report on the matter be prepared.

Council has no specific format requirement for petitions, provided that the Prayer of the petition is contained on each page.

Requirements for a Valid Petition

For a petition from the community to be accepted and presented to a Council meeting on its own merits, the following requirements must be met:

Petition must:

- be addressed to Maroondah City Council
- refer to a matter on which Maroondah City Council has the power to act
- contain a Prayer requesting action by Maroondah City Council
- be signed by at least ten people (*must not be in pencil*) who reside within the municipality
- not relate to a matter under consideration through a current submission/objection process (*e.g. through the Planning and Environment Act 1987 or the Local Government Act 1989*)

5.

Council Meeting Policy 2019



Prayer of the Petition must:

- be placed at the top of every page
- not contain any alterations
- not be illegal and must not promote illegal acts
- not use language of an objectionable or inflammatory nature

Note: Only paper-based petitions that meet the above criteria will be accepted.

Submitting Petitions

Petitions should be forwarded by mail with the details of the head petitioner, or other nominated person for follow up, to:

Maroondah City Council
PO Box 156
Ringwood VIC 3134

OR delivered in person to any Maroondah City Council Customer Service Centre during business hours.

Assessment of Petition

Once received, Council employees will provide written acknowledgement of receipt, and undertake an initial assessment against the criteria specified in this policy to ensure that it complies prior to being presented to the next available Council meeting.

If the subject matter relates to a current submission process (e.g. through the *Planning and Environment Act 1987* or the *Local Government Act 1989*), the petition will be considered as a submission/objection to that process, and the lead petitioner or other nominated person notified accordingly.

Any other matter will be considered as general correspondence and not presented to Council, and the lead submitter or other nominated person notified accordingly.

Follow up of Petition

Once tabled, the petition is forwarded to the appropriate Director for action. A report is then presented to a subsequent Ordinary Council Meeting, which will include a recommendation from Council employees for Council consideration.

Council employees may contact the lead petitioner or other nominated person as appropriate to clarify any of the issues raised in the petition.

The lead petitioner will be advised in writing of the outcome of the request contained in the petition within a reasonable timeframe.

It is the responsibility of the lead petitioner to advise other signatories of the outcome.

6.

Council Meeting Policy 2019

**7.6 Written Submissions**

Council will invite submissions in accordance with its Community Engagement Policy from time to time. Written submissions can form part of a Director's report being presented to Council; however, there are no other opportunities for written submissions or correspondence to be listed as an agenda item.

This policy does not override the provisions of the Local Government Act 1989 or change the opportunities or obligations in relation to people wishing to lodge submissions/objections to planning applications or proposed planning scheme amendments.

Where the submission does relate to a statutory submission process under the Local Government Act 1989 or the Planning and Environment Act 1987, Council will ensure that those procedures are followed, including any notifications required to those who have made a submission as specified in the applicable statutory processes.

7.7 Public Question Time

Local Law No. 12 (Meetings Procedure and Use of Common Seal) provides an opportunity in the Agenda of an Ordinary Council Meeting for the public to submit questions to Councillors or Council Officers.

This is not designed to take the place of contacting a Councillor or Councillors directly to discuss an issue, or to replace contacting Council's Customer Services for assistance. Rather, it is designed to allow for clarification of issues of public interest.

Requirements for a valid question

For a question to be considered at an Ordinary Council Meeting, the following requirements must be met:

- Questions will only be accepted in the format of the prescribed form as detailed in Appendix 1. Public Question Time Forms are available from the City Offices and Customer Service Centres and may be downloaded from Council's website <http://www.maroondah.vic.gov.au/content-migration/Forms-and-Permits/Public-Question-Time-form>
- Questions are to be submitted to the Chief Executive Officer no later than 12 noon on the day of the Council Meeting
- A person must not submit more than two questions to a Council Meeting
- Where questions are divided into parts, each part will be considered a separate question

However:

- The Chair may disallow any question on the grounds that it is repetitive of a question already asked, either at the current Council Meeting or previous Council Meeting, objectionable, irrelevant, raises an issue of a confidential nature, or is asked to embarrass either a Councillor or Council Officer
- Council will not deal with a question if the person who submitted the question is not present during question time, in which case he or she will be provided an answer by letter

7.8 Privacy

To comply with the Victorian Privacy and Data Protection Act 2014, personal information provided as part of any provision detailed in this policy will only be used for the primary purpose for which it was provided – (e.g. to consider the petition, question or submission).

7.

Council Meeting Policy 2019



7.9 Definitions

Chief Executive Officer	means the Chief Executive Officer of Maroondah City Council
Council	means the Maroondah City Council
Council Meeting	means an Ordinary Meeting or Special Meeting of the Council, as defined in Sections 83 & 84 of the Local Government Act 1989
Councillor	means a person who holds the office of Councillor of Maroondah City Council
Council Employee	Means a person employed by Maroondah City Council
Chair	means a person who Chairs the Council Meeting
Director	Means a Director of Maroondah City Council
Visitor	Means any person other than a Councillor or Council Officer, who attends a Council Meeting

8. Policy Distribution

This policy will be accessible on the Maroondah web, Smartnet and distributed to Service Area Managers.

9. Related Policies and Documents

Local Law No. 12 (Meetings Procedure and Use of Common Seal)	e-CLIP ref:16/172971
Live Streaming and Publishing Recordings of Meetings Policy	e-CLIP ref: 17/9610
Privacy Policy	e-CLIP ref: 19/158433

8.

Council Plan 2017-2021

Priority Actions Progress Report



Progress report on priority actions (YEAR 3 : Q3 2019-20)
As at 31 March 2020

Introduction



The Council Plan 2017-2021 is Maroondah City Council's key medium-term strategic document that sets key directions and priority actions to work towards the long-term community vision outlined in *Maroondah 2040: Our future together*.

The Council Plan plays a vital role in shaping Maroondah's future over a four year period. It identifies both challenges and opportunities for our community at local and regional level within the context of the community's long term Maroondah 2040 vision. It also forms the basis for Council to make decisions regarding resources and priorities in response to community needs and aspirations.

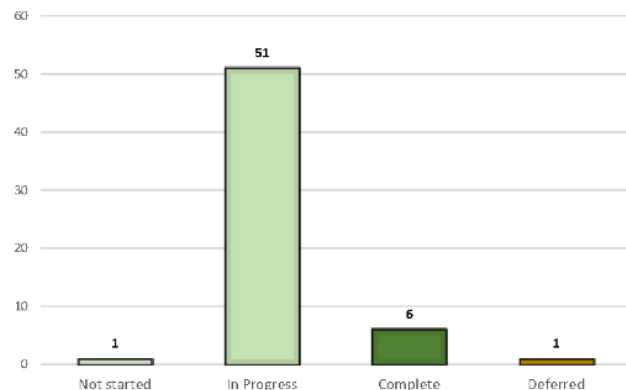
Each year, Council presents to the community an updated set of key directions and priority actions for implementing the four-year Council Plan. This helps to ensure that the Plan continues to be aligned with *Maroondah 2040: Our future together*, the community's long-term vision, and is responsive to community needs and expectations.

The Council Plan is implemented through a service delivery planning process, and outcomes are measured and reported regularly. This report identifies Council's progress in relation to the Council Plan Priority Actions for the 2018/19 financial year. Some actions span multiple years as identified in the Council Plan 2017-2021. Progress is identified as at **31 March 2020**.

The following status icons assist interpreting the progress in implementing the actions.:

- 😊 Priority action is currently on track and/or progressing as expected.
- 😬 Priority action is at risk of not being on track.
- 😞 Priority action is currently not on track and/or not progressing as expected
- ✓ Priority action has been achieved
- ➔ Priority action has been deferred to another year

Summary of progress



	Overall	Corporate Services	Development & Amenity	Executive Office	Operations, Assets & Leisure	Strategy & Community
Not started	1	0	0	0	1	0
In Progress	51	4	15	2	13	17
Complete	6	2	0	0	0	4
Deferred	1	1	0	0	0	0
Total	59	7	15	2	14	21

Council Plan 2017-2021

Year 3: 2019-20 - Priority Actions



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area
A safe, healthy and active community	1	Amend planning controls relating to alcohol density through participation in the South east Melbourne Councils Alliance (SEMCA) alcohol density project	In late June 2019, the Minister for Planning rejected the exhibition of the proposed group planning scheme amendment (GC88) to introduce a packaged liquor policy into the Maroondah Planning Scheme. This amendment was intended to provide participating Councils with planning tools to effectively manage applications for sale of packaged liquor, particularly in areas of high supply. In rejecting the proposal, the Minister commented that the planning scheme is not placed to respond to social impacts on alcohol consumption and alcohol related harm.	Complete	✓	2019-20	Strategy & Community	Integrated Planning
	2	Complete the \$3.5m Silcock Sporting Pavilion redevelopment in Croydon	The project is currently in the construction phase and is expected for completion in early 2021.	In Progress	😊	2020-21	Operations Infrastructure & Leisure	Assets
	3	Complete the \$4.25m redevelopment of the HE Parker Sporting Pavilion	The project is currently in the construction phase and is expected to be completed in April 2020.	In Progress	😊	2019-20	Operations Infrastructure & Leisure	Assets
	4	Complete the \$5m Springfield Sporting Pavilion redevelopment (subject to funding)	Detailed design has commenced and is expected to be completed in 2019/20 and construction is expected to commence in 2020/21.	In Progress	😊	2020-21	Operations Infrastructure & Leisure	Assets
	5	Complete the Jubilee Sporting Precinct redevelopment	Design has commenced and it is anticipated that construction will commence in FY20-21.	In Progress	😊	2020-21	Operations Infrastructure & Leisure	Assets
	6	Undertake sportsfield reconstruction works at Quambee Reserve No 1 oval in Ringwood North	Design works have been finalised, tender documents developed and advertised with the construction contract awarded in September 2019. Works on the oval have commenced and are progressing well with the installation drains, gravel, irrigation, and sand all completed.	In Progress	😊	2019-20	Operations Infrastructure & Leisure	Leisure
	7	Implement the changes that result from the reform of the Environment Protection Act	Submission provided to EPA on the Regulatory Impact Statement. Represented on working groups to implement changes. New legislation due to begin July 2020.	In Progress	😊	2019-20	Development & Amenities	Health Local Laws & Emergency Management
	8	Complete the \$3.25m Proclamation Park Sporting Pavilion redevelopment	Design has commenced for the \$3.25m Proclamation Park Sporting Pavilion redevelopment. Construction is scheduled to commence late 2020.	In Progress	😊	2020-21	Operations Infrastructure & Leisure	Assets
	9	Undertake a review and develop a Physical Activity Strategy 2020-2024	Review will commence from January 2020 and development will commence July 2020.	Not Started	😊	2020-21	Operations Infrastructure & Leisure	Leisure
	10	Develop a new Municipal Emergency Management Plan considering changes to legislation and outcomes of Local Government Victoria's Councils and Emergencies project	MEMP plan audit completed on 12 March 2020. Awaiting official certificate but feedback was overwhelmingly positive.	In Progress	😊	2020-21	Development & Amenities	Health Local Laws & Emergency Management
	11	Complete the Dorset Recreation Reserve Redevelopment (subject to funding)	An enhancement plan is currently being developed for Dorset Recreation Reserve, including redevelopment of the existing pavilion.	In Progress	😊	2022-23	Operations Infrastructure & Leisure	Assets
	12	Work with partners of Together for Equality and Respect (TFER): A Strategy to Prevent Violence Against Women in Melbourne East to prevent violence against women in Maroondah, including participation in the "16 days of activism" campaign	In March 2020, Council delivered a Women's Safety Online event at Realm involving a presentation for the Office of the eSafety Commissioner. Council also participated in the 16 Days of Activism campaign during November 2019. The campaign involved the placement of seven billboards in prominent locations around Maroondah with messages relating to violence against women and family violence.	In Progress	😊	2020-21	Strategy & Community	Integrated Planning

Council Plan 2017-2021

Year 3: 2019-20 - Priority Actions



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area
A safe, healthy and active community	13	Commence development of second Youth Strategy Action Plan 2019-2021	The consultation stage has been completed, and the development of the Action Plan is currently in progress. Given the changing landscape due to the COVID-19 pandemic, a key element of the Action Plan will include the adaptation of services to meet the emerging and future wellbeing needs of young people from the impacts of the virus. The Action Plan will be completed by June 2020.	In Progress	😊	2020-21	Strategy & Community	Community Services
	14	Continue to develop Regional Service Partnerships such as procurement efficiencies, library services and advocacy	The Eastern Regional Group of Councils has sought to progress a range of joint advocacy initiatives on regional priorities. Some of these have included integrated planning for the built environment, regional collaboration on social issues, consideration of shared services and targeted joint procurement activities.	In Progress	😊	2019-20	Strategy & Community	Integrated Planning
	15	Work in partnership to implement the Baywater / Bayswater North Industrial precinct strategy to assist local businesses and promote investment attraction	Work is progressing with Knox City Council and Yarra Ranges Shire Council on this long term project. The partnership has commenced work on how to bring about positive change to existing transport services. A second major project is underway that aims to improve connections between local businesses, their supply chains and potential employees utilising a mix of an online Business to Business (B2B) platform and regular in person meetups. The implementation of the online B2B platform 'BBP Connect' has occurred, and has meant meetings can occur online especially during COVID-19. 'BBP Connect' is a good way for local businesses to pivot to new local supply chains as a response to COVID-19 emergency, especially where overseas supply channels are disrupted. 'BBP Jobs' is an online platform that will connect local people with local job opportunities (in final testing). Progressing the Transformation Strategy and also a Movement and Place assessment and plan.	In Progress	😊	2024-25	Strategy & Community	Business & Development
	16	Develop, promote and expand the BizHub Co-Working Space	The BizHub Coworking space currently has 95 members; comprising a mix of premium, resident and casual memberships. Plans are progressing to expand the space and improve the offering for local businesses. Current members are being surveyed to understand their on line and physical space needs. Members are currently offered an initial business health check as a component of their new membership with access to a business adviser as the need arises on a fee basis. The BizHub space continues to attract requests from others to learn from its successful operation. BizHub coworkers engaged on their needs in a cowork space. Mentoring, social and wellbeing offerings are being utilised. COVID-19 emergency has resulted in the closer of the physical space. Contact is being maintain with Coworkers to keep informed of future reopening.	In Progress	😊	2024-25	Strategy & Community	Business & Development
	17	Plan and implement carparking improvements in the Ringwood Metropolitan Activity Centre and the Croydon Activity Centre	A review of the Ringwood and Croydon Parking Strategies has commenced. It is expected that both strategy reviews will be completed by end of 2019. The Croydon multi-deck carpark project has commenced with a review of the carpark design concept as part of the project early planning phase.	In Progress	😊	2022-23	Development & Amenity	Engineering & Building Services

Council Plan 2017-2021

Year 3: 2019-20 - Priority Actions



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area
A prosperous and learning community	18	Work in partnership to facilitate appropriate development within the Ringwood Metropolitan Activity Centre and Croydon Major Activity Centre	A meeting was facilitated between stakeholders on 18 February to explore partnership opportunities, particularly in relation to the provision of health and education services within Ringwood MAC. A number of proactive discussions have taken place with developers of key sites within Ringwood MAC, investigating development and site consolidation opportunities. Specific sites targeted are 33-35 Ringwood Street, 99 Maroondah Highway and 93-97 Maroondah Highway. A consultant project brief has been prepared for the Maroondah Highway Boulevard project and will be reviewed by BACD and the Director Strategy and Community before proceeding to the next stage of the project. Work is also progressing on the data collection phase of the Staley Gardens Masterplan project, with a recommendations report to be finalised before the end of March. Graffiti removal works on properties within Ringwood MAC have continued, through collaboration with property owners and BACD, Statutory Planning and Local Laws Teams.	In Progress	😊	2024-25	Strategy & Community	Business & Development
	19	Undertake a strategic review of shopping centres in Maroondah and develop a Community Shopping Centre Strategy	A comprehensive audit of above ground infrastructure was undertaken across Maroondah's 31 local, community and neighbourhood shopping centres in December and January 2020. The audit rated the condition of each asset category and makes recommendations on renewal and budget expenditure for the next two financial years. Business details and vacancy rates will now be inputted into an activity centre database and a draft centres improvement program will be developed, including indicative costing and timeline for works and establishment of consistent infrastructure standards. This work is anticipated to be completed by mid-2020.	In Progress	😊	2020-21	Strategy & Community	Business & Development
	20	Implement the Small Business Victoria Food Act reforms	Officers are participating in updates and consultation opportunities with DHHS regarding Food Act reforms. Council officers have also met with DELWP regarding the Better Approvals Project.	In Progress	😊	2020-21	Development & Amenity	Health Local Laws & Emergency Management
	21	As part of the Croydon Community Precinct development, plan and deliver the Croydon library integrated Customer Service Project	Integration of Customer Service within the Croydon Library occurred in November 2019 and will serve as a working model in preparation for the new hub within the Croydon Community Precinct into the future.	In Progress	😊	2020-21	Corporate Services	Revenue Property & Customer Service

Council Plan 2017-2021

Year 3: 2019-20 - Priority Actions



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area
A vibrant and culturally rich community	22	Commence development of an Arts and Cultural Development Strategy 2019-2023	A review of the Arts and Cultural Development Strategy 2014-2018 was undertaken in 2018 and the timeframe for the next Strategy adjusted to the 2020-2025 period. Strategy endorsed by Council in March 2020. With the current impact of COVID-19, launch of the new strategy has been delayed with review of launch method in current environment.	In Progress	😊	2019-20	Strategy & Community	Community Services
	23	Establish a new Arts Advisory Committee and implement new public art across Maroondah in accordance with Council's Public Art Policy	The Maroondah Arts Advisory Committee comprises three Councillors and seven industry representatives. Established in May 2018, the Committee meets quarterly and is currently contributing to the development of the Maroondah Arts and Cultural Development Strategy 2020-2025; directions for new Public Art commissions; and ideas for the growth and display of Council's Art Collection.	Complete	✓	2020-21	Strategy & Community	Community Services
	24	Complete the \$15m Karralyka Centre redevelopment (subject to funding)	Design has commenced for the \$15m Karralyka redevelopment. Subject to funding, it is anticipated that construction would commence in the 2022/23 financial year.	In Progress	😊	2022-23	Operations Infrastructure & Leisure	Assets
	25	Further develop the programming and profile of the Ringwood Arts Precinct	The Ringwood Arts Precinct consists of a network of indoor and outdoor formal and informal facilities and sites. Current areas of focus include a guided Urban Art Tour including indoor and outdoor street art and public art works commissioned by QIC and Council. The tour has been developed in partnership with Eastland with first tours undertaken in December 2019. Other sites for arts development have included identified locations along Maroondah Highway in Ringwood, the first of which received public art treatment to address amenity and graffiti issues (Minna Leunig's painted mural 'The Anthropocene').	Complete	✓	2019-20	Strategy & Community	Community Services
A clean, green and sustainable community	26	Finalise the Maroondah Vegetation Review and prepare planning controls for inclusion in the Maroondah Planning Scheme	Council adopted the Vegetation Strategy at its March 16 th meeting. Implementation of the actions within the Strategy including the background work to support revised planning controls is now underway.	In Progress	😊	2019-20	Strategy & Community	Integrated Planning
	27	Work in partnership to undertake renewal works on the Mullum Mullum and Dandenong Creek shared trail	Design of the Mullum Mullum and Dandenong Creek shared trail renewal has commenced with construction anticipated for 2019/20 financial year. Mullum Mullum and Dandenong Creek shared trail renewal projects program update is as follows: Dandenong Creek shared trail renewal works commenced in late March 2020 and are expected to be completed by end April 2020.; Mullum Mullum Creek project planning underway to determine the project proceeds in 2019/20 year or is constructed in 2020/21 year.	In Progress	😊	2020-21	Development & Amenity	Engineering & Building Services
	28	Introduce an environmentally sustainable development policy into the Maroondah Planning Scheme	A draft local policy is currently under preparation with the intention to seek authorisation from Minister for Planning for public exhibition in mid 2020.	In Progress	😊	2020-21	Strategy & Community	Integrated Planning
	29	Tender and implement contracts for waste collection, landfill and the receipt and sorting of recyclables to meet community need and expectations across all waste streams as identified in the Waste Management Strategy 2019-2029	Due to COVID-19 impacts the tendering of waste contracts have been deferred for 18 months to 30 September 2022. This will ensure the tendering process is not compromised by the impacts Covid-19 has had on the waste industry. The release of the State Government's new waste policy Recycling Victoria includes a number of actions which will significantly impact Council's contracts and collection system. Going out to contract in September 2022 will ensure these impacts can be planned into the new collection contracts. The waste strategy release will be deferred for 18 months to ensure it's alignment with the waste contracts.	Deferred	➔	2022-23	Corporate Services	Finance & Governance

Council Plan 2017-2021

Year 3: 2019-20 - Priority Actions



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area
An accessible and connected community	30	Advocate to the Commonwealth and Victorian Government for provision of new and upgraded major transportation infrastructure in Maroondah; including freeway connections, upgrade to arterial roads and intersections and major public transport enhancements	Council has continued its advocacy campaign to State and Federal Members and Ministers for a range of key priority transportation projects.	In Progress	😊	2019-20	Executive Office	Communications & Engagement
	31	Accelerate Council's footpath construction program	The 2019/20 footpath construction program has been developed and comprises: Armstrong Road, Heathmont - shared path on west side of road; Barkly Street in Ringwood (between New Street and Maidstone Street); Macey Grove in Ringwood North (on both sides of the road); Rosebank Ave in Ringwood North (on both sides of the road i.e. Warrandyte Road to Through Street & Warrandyte Road to Macey Grove); Terrigal Close in Ringwood North on both sides (i.e. Oban Road to Lockhart Road & Oban Road to end of court bowl); Marwarra Street in Ringwood East; and Windsor Road in Croydon (between Hewish Road and Lacey Street). Footpath construction program update is as follows: Armstrong Road shared pathway works will commence in mid-April 2020; Resident notification sent early April 2020; Barkly Street footpath construction are works scheduled to commence in May 2020; Rosebank Avenue works commenced February 2020. Expected completion date is end May 2020; Macey Grove works commenced February 2020. Expected completion date is end May 2020; Terrigal Close works were completed early February 2020. All other footpath construction projects to be completed by end 2019/20 year.	In Progress	😊	2021-22	Development & Amenity	Engineering & Building Services
	32	Implement the Maroondah Carparking Framework action plan	Ringwood and Croydon Parking strategy review is complete with internal consultation underway. Documents to be completed based on internal consultation with external community consultation to be completed after Council election. Timing of external consultation has been impacted on by COVID-19.	In Progress	😊	2021-22	Development & Amenity	Engineering & Building Services
	33	Undertake the renewal of New Street in Ringwood, including flood mitigation works, between Maroondah Highway and Sylvia Grove	Project consultation on the New Street renewal and flood mitigation works is complete and the project is currently in the design phase. Construction of the works is expected to commence early in 2020/21 financial year.	In Progress	😊	2019-20 & 2020-21	Development & Amenity	Engineering & Building Services
An attractive, thriving and well built community	34	Undertake a municipal wide review of Council's neighbourhood character and heritage controls	Community comments on the draft recommendations for Neighbourhood Character have been reported to Council. Submitters will be notified of the consultation feedback and next steps in developing the work towards a planning scheme amendment. Interim heritage controls for the Jubilee Park Precinct have been extended whilst the Minister for Planning considered the permanent controls. The consultants Municipal wide Heritage Study stage 2 list of properties is due for completion in May.	In Progress	😊	2019-20	Strategy & Community	Integrated Planning
	35	Complete the Lincoln Road upgrade, east of Dorset Road, Croydon	Stage 1 works (from Hull Road to Dornoch Court) have been completed. Stage 2 works (Dornoch Court to Dorset Road) are programmed for the current 2019/20 financial year. Works commenced in February 2020 and are on schedule for completion in August 2020.	In Progress	😊	2021-22	Development & Amenity	Engineering & Building Services

Council Plan 2017-2021

Year 3: 2019-20 - Priority Actions



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area
An attractive, thriving and well built community	36	Work in partnership to implement the Greening the Greyfields Project to facilitate a sustainable approach to urban redevelopment in identified residential precincts	Council has received authorisation from DELWP for exhibition of the two planning scheme amendments. Planning for the communications and public exhibition is underway with a view to exhibition occurring in mid 2020.	In Progress	😊	2021-22	Strategy & Community	Integrated Planning
	37	Develop and implement the Flood Mapping Communications Plan	A flood mapping communication plan is currently under development.	In Progress	😊	2020-21	Development & Amenity	Engineering & Building Services
	38	Develop and commence implementation of priority open space and public realm enhancement plans	Enhancement Plans are currently being developed for Eastfield Park, Dorset Recreation Reserve & Ainslie Park Reserve.	In Progress	😊	2020-21	Operations Infrastructure & Leisure	Assets
	39	Implement the new Ringwood Activity Centre Masterplan into planning processes	Public exhibition of the Planning Scheme Amendment (C130) has now closed. Consultation responses are being reviewed and a report prepared for a Council meeting in May that summarises the feedback and details the next steps in progressing the amendment.	In Progress	😊	2020-21	Strategy & Community	Integrated Planning
	40	Continue the upgrade of drainage including flood mitigation works in the Scenic Avenue catchment in Ringwood East	Design of the next stage of the Scenic Avenue is underway and expected to be completed in the 2019/20 financial year. Construction works have been rescheduled for 2021/22 year subject to review of COVID budget implications.	In Progress	😊	2019-20 & 2021-22	Development & Amenity	Engineering & Building Services
	41	Work in partnership to develop flood mitigation solutions for the central Croydon area	Development of flood mitigation solutions continuing with works identified and construction program developed. Works scheduled for 2020/21 year subject to review of COVID budget implications.	In Progress	😊	2019-20	Development & Amenity	Engineering & Building Services
	42	Accelerate Council's drainage improvement program	The 2019/20 drainage improvement program has been developed. The works program with a total value of \$2.56 million) comprises: Landau Drive Waterway Rectification & Bank Stabilisation; drainage improvement works in Hender Street, Ringwood East; easement drainage construction in Todd Court, Croydon; easement drainage upgrades in Vine Street, Ringwood; Stage 1 flood mitigation construction works in the Sherbrook Catchment, Ringwood; flood mitigation works design in New Street, Ringwood; and implementation of a drainage relining program. Drainage Improvement construction program update is as follows: Vine Street easement drain upgrade were completed March 2020; Landau Drive waterway rectification & bank stabilisation extent of works scoping progressing (elements of project may be deferred due to COVID budget implications); Todd Court easement drainage upgrade design complete and currently out for tender. Works expected to commence in May 2020; New Street drainage works design progressing with works scheduled for 2020/21 year; Sherbrook catchment works Stage 1 design works currently being finalised, with works to be out for tender mid-April 2020; Hender Street drainage works complete.	In Progress	😊	2020-21	Development & Amenity	Engineering & Building Services
	43	Commence preparation of a new Croydon Structure Plan	Background research into the issues affecting Croydon Major Activity Centre is well underway with a range of technical studies nearing completion. The key issues and options emerging from these studies will then be reported to Council in mid 2020.	In Progress	😊	2020-21	Strategy & Community	Integrated Planning
	44	Commence the Croydon Community Precinct development (subject to funding)	A draft masterplan has been presented to the community for consultation. Comments are being collated in order to facilitate a revised draft masterplan to take into account community feedback. It is expected to have a revised draft masterplan endorsed by Council by June 2020.	In Progress	😊	2021-22	Operations Infrastructure & Leisure	Assets

Council Plan 2017-2021

Year 3: 2019-20 - Priority Actions



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area
An attractive, thriving and well built community	45	Work in partnership to implement the Tarralla Creek Connects project	Council is working in partnership with Melbourne Water, Yarra Valley Water and DELWP on the project design and construction delivery. Staging and timing of the project construction is being determined based on available funding. Design development in partnership with Melbourne Water is progressing.	In Progress	😊	2021-22	Development & Amenity	Engineering & Building Services
	46	Continue implementation of the Corporate Volunteering Program that recruits, promotes and manage volunteers who support the provision of services and community activities	Council's corporate volunteering program has been implemented and forms a component of Council's broader volunteering program that continues to deliver positive outcomes to the Maroondah community, while simultaneously fostering community spirit and social cohesion.	Complete	✓	2019-20	Corporate Services	Workplace People & Culture
	47	Investigate and implement additional female changing facilities at local sporting venues	A number of projects to provide additional female changing facilities have been identified and are listed: HE Parker Pavilion in Heathmont and; Quambee Pavilion in Warranwood - both of which will be completed in April 2020; Griff Hunt Pavilion in Croydon North - works delayed until mid-2020; Cheong Pavilion in Croydon South - design works have commenced; Ainslie Pavilion in Croydon - design works have commenced; Proclamation Pavilion in Ringwood - design works have commenced; and Springfield Pavilion in Croydon - design works will commence later this financial year.	In Progress	😊	2022-23	Operations Infrastructure & Leisure	Leisure
	48	Develop and commence implementation of a new Disability Policy and Action Plan	Council adopted a new Disability Policy and Action Plan 2019-2021 in April 2019. The Plan incorporates a range of initiatives across the breadth of Council operations to remove barriers to discrimination and meet the legislative obligations for people with disabilities, their families and carers. A range of actions will be undertaken by Council service areas during Year 2 of the Plan across themes of social and economic inclusion, services and information, design, infrastructure and transport, and advocacy and leadership.	In Progress	😊	2020-21	Strategy & Community	Integrated Planning
	49	Commence development of an Active and Healthy Ageing Strategy 2020-2024	The current Active & Health Ageing Initiative 2015-2020 is currently being reviewed with new strategy to be completed in 2020. Internal consultation has commenced with extensive community consultation to commence in November 2019.	In Progress	😊	2019-20	Strategy & Community	Community Services
An inclusive and diverse community	50	Commence development of a Children and Families Strategy	Consultation has now concluded with over 5,000 input points. This consultation will inform both Council's new Children & Families Strategy and Action Plan, and the new Action Plan for Council's existing Youth Strategy.	Complete	✓	2020-21	Strategy & Community	Community Services

Council Plan 2017-2021

Year 3: 2019-20 - Priority Actions



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area
A well governed and empowered community	51	Progress Council's digital transformation that enables innovation and improved Customer Service delivery models including access to information, engagement and online payments	Council's digital services transformation is driven by three key business drivers: (1) the Realm Extension project, (2) the Operations Centre redevelopment, and (3) the associated mobilisation and transition arrangements. A broad range of projects are currently in progress to support the sustainable delivery of these outcomes. A key scope of work recently completed is the development and adoption of a new IT Strategy that will underpin Council's core service delivery to the community and ensure future initiatives are closely aligned with the organisations identified objectives. One key initiative recently delivered is the implementation of an industry and sector wide best practice approach to mobilising Council's workforce. This initiative builds upon the significant foundational work completed over the previous eighteen months and delivers the necessary mobile data and carriage services required to support and increase the productivity of all Council employees. The timely delivery of this new capability has proven to be critical in supporting the continued delivery of Council's core services to the community whilst also facilitating employees efficiently working remotely during the current COVID-19 pandemic response	In Progress	😊	2023-24	Corporate Services	Information Technology
	52	Update Council's administrative facilities	The Operations Administration building was completed in December 2019 and Realm Extension is scheduled for completion in mid-2020.	In Progress	😊	2019-20	Operations Infrastructure & Leisure	Assets
	53	Engage the community in undertaking an interim review of Maroondah 2040: Our future together	Council is currently undertaking an interim review of Maroondah 2040: Our future together. Following background research and community engagement undertaken in 2018/19, Council has worked with a range of stakeholder groups to refine policy directions and future priorities. A broad stakeholder workshop closed this phase in November 2019. The refreshed Maroondah 2040 Community Vision has been developed and is scheduled to be placed on public exhibition in April 2019.	In Progress	😊	2019-20	Strategy & Community	Integrated Planning
	54	Participate in an Electoral Representation Review as mandated by State Government in the leadup to the 2020 Local Government elections	Review completed by VEC. VEC's Final Report is awaiting Ministerial approval.	Completed	✓	2019-20	Corporate Services	Finance & Governance
	55	Undertake a review of Council's Community Engagement Policy	Initial community consultation was undertaken in November 2019 at Maroondah Festival (Café Consult). Internal consultation will be undertaken in early 2020, prior to further community engagement.	In Progress	😊	2019-20	Executive Office	Communications & Engagement
	56	Develop a new Customer Service Strategy that will continue to advance Council's commitment to be highly responsive and customer focused	Development of this Strategy is scheduled to commence in the mid-late 2020.	In Progress	😊	2020-21	Corporate Services	Revenue Property & Customer Service
	57	Review the current use of CCTV for its effectiveness in controlling waste dumping	Funding approved to purchase new CCTV cameras. Currently reviewing appropriate function and models.	In Progress	😊	2020-21	Development & Amenities	Health Local Laws & Emergency Management
	58	Develop and implement the Workforce People and Culture Plan 2021-2025 that provides a road map for the development, implementation, review and measurement of services, activities and systems that enable the organisation to deliver exceptional results	Work has commenced on the overarching themes for the 2021-2025 workplace people and culture plan. Further development is underway and additional internal management consultation will occur before the overall plan is finalised and more detailed annual action plans are developed as the basis for prioritising activities in order to optimise organisational outcomes.	In Progress	😊	2024-25	Corporate Services	Workplace People & Culture

Council Plan 2017-2021

Year 3: 2019-20 - Priority Actions



Maroondah 2040 Outcome	#	Council Plan Priority Action	Progress Comment	Project Status	On Track	Target completion	Directorate	Service Area
A well governed and empowered community	59	Advocate for Maroondah to become a "Smart City"	The term 'smart cities' has emerged in recent years to describe the transformative effect modern technology is having on the way urban infrastructure is used, operated and managed. For Maroondah, public lighting has the potential to be both directly enhanced by smart city technology as well as playing a central role in a broader smart city network. Council's Public Lighting Policy and Action Plan was adopted in August 2019. The policy and action plan identify the need for installation of lighting assets that enable Smart Cities capabilities such as monitoring, control and broader network linkages. Public Lighting Policy Action Plan items currently being programmed. Key actions on-hold pending COVID budget implications.	In Progress	😊	2022-23	Operations Infrastructure & Leisure	Engineering & Building Services

Local Government Performance Reporting Framework 2019/20 Reporting Year






SERVICE PERFORMANCE INDICATOR RESULTS - YTD Quarter 3
(1 July 2019 – 31 March 2020)

Introduction

The Local Government Performance Reporting Framework (LGPRF) is a key initiative to improve the transparency and accountability of council performance to ratepayers and to provide a more meaningful set of information to the public. The framework is made up of a range of performance measures and a governance and management checklist items which together build a comprehensive picture of council performance.

The following report provides the prescribed Local Government Performance Reporting Framework service performance indicator results for end Q3 2019/20.

The following status icons may assist in interpreting these service performance results

	Result is currently on track / progressing as expected / within expected range for the reporting period
	Result is neutral / yet to be finalised / being monitored
	Result is currently not on track / not progressing as expected / outside expected range for the reporting period
-	Result not available / New measure with no comparison available



Animal Management

Provision of animal management and responsible pet ownership services to the community including monitoring, registration, enforcement and education

Service indicator/measure	Measure expressed as:	Q3 YTD 2019/20	Q3 YTD 2018/19	EoY 2018/19	EoY 2017/18	Comment	Status
Timeliness							
Time taken to action animal requests	Number of days taken to action animal requests <i>Expected range: 1 to 10 days</i>	1.01 days	1.03 days	1.02 days	1.08 days		
Service standard							
Animals reclaimed	% of collected animals reclaimed <i>Expected range: 30% to 90%</i>	64.17%	64.86%	76.87%	67.74%		
Service cost							
Cost of animal management service	\$ direct cost of the animal management service per registered animal <i>Expected range: \$10 to \$70</i>	\$2.37	\$3.77 <i>Adjusted</i>	\$35.27	\$31.58	This measure now calculates the 'municipal population' instead of 'number of registered animals'. The cost of animal management services in the previous Q3 financial year was \$23.05, this indicator has been adjusted to align with the current methodology.	
Health and safety							
Animal management prosecutions	Number of prosecutions <i>Expected range: 0 to 50 prosecutions</i>	2 prosecutions	3 prosecutions	5 prosecutions	3 prosecutions		
Service standards							
Animals rehomed	% of animals rehomed <i>Expected range: 30% to 90%</i>	51.25%	N/A	N/A	N/A	New measure for 2019/20	-




Please note that Victorian Government LGPRF changes for 2019/20 financial year have resulted in:

- the "percentage of animals rehomed" being reported as a new indicator
- the computation for animal management prosecutions now includes "total number of animal management prosecutions"
- feral animals are not excluded from "% of animals reclaimed"
- the "cost of animal management services" now includes municipal population instead of "number of registered animals".



Aquatic Facilities

Provision of indoor and outdoor aquatic facilities to the community and visitors for wellbeing, water safety, sport and recreation

Service indicator/measure	Measure expressed as:	Q3 YTD 2019/20	Q3 YTD 2018/19	EoY 2018/19	EoY 2017/18	Comment	Status
Service standard							
User satisfaction with aquatic facilities	User satisfaction with how Council has performed on the provision of aquatic facilities <i>Expected range: N/A</i>			N/A	N/A	Not measured during the 2019/20 financial year.	-
Service standard							
Health inspections of aquatic facilities	Number of health inspections per Council aquatic facility <i>Expected range: 1 to 4 inspections</i>	1 Inspection	2 <i>Inspections</i>	3 <i>inspections</i>	2 <i>inspections</i>		
Utilisation							
Utilisation of aquatic facilities	Number of visits to aquatic facilities per head of municipal population <i>Expected range: 1 to 10 visits</i>	7.55 visits	7.71 visits	10.11 visits	8.75 visits		
Service cost							
Cost of aquatic facilities	\$ direct cost less any income received of providing aquatic facilities per visit <i>Expected range: \$3 to \$20</i>	-\$0.19	-\$0.21	\$0.39	-\$0.94		

Please note that Victorian Government LGPRF changes for 2019/20 financial year have resulted in:

- aquatic facility costs now shown in external reporting as a combined indicator.
- reportable safety incidents indicator no longer being included in external reports



Food Safety

Provision of food safety services to the community including registrations, education, monitoring, inspections and compliance

Service indicator/measure	Measure expressed as:	Q3 YTD 2019/20	Q3 YTD 2018/19	EoY 2018/19	EoY 2017/18	Comment	Status
Timeliness							
Time taken to action food complaints	Number of days taken to action food complaints <i>Expected range: 1 to 10 days</i>	1.70 days	2 days	1.88 days	1.90 days	This measure follows a calendar year basis to align with reporting to DHHS	
Service standard							
Food safety assessments	% of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment <i>Expected range: 50% to 100%</i>	18.84%	11.19%	98.00%	98.53%	This measure follows a calendar year basis to align with reporting to DHHS Percentage of food safety assessments is higher this Q1 calendar year compared to previous 2019 Q1 calendar year.	
Service cost							
Cost of food safety service	\$ direct cost of the food safety service per registered food premises <i>Expected range: \$300 to \$1,200</i>	\$496.63	\$528.05	\$738.76	\$639.70	This measure follows a financial year basis	
Health and safety							
Critical and major non-compliance notifications	% of critical and major non-compliance outcome notifications that are followed up by council <i>Expected range: 60% to 100%</i>	92.11%	96.67%	100.0%	95.06%	This measure follows a calendar year basis to align with reporting to DHHS	



Governance

Provision of good governance to the community including making and implementing decisions with reference to community engagement, policy frameworks and agreed practice

Service indicator/measure	Measure expressed as:	Q3 YTD 2019/20	Q3 YTD 2018/19	EoY 2018/19	EoY 2017/18	Comment	Status
Transparency							
Council resolutions at meetings closed to the public	% of Council resolutions made at meetings closed to the public <i>Expected range: 0% to 30%</i>	7.75%	7.94%	8.52%	13.74%		
Consultation and engagement							
Satisfaction with community consultation and engagement	Satisfaction rating out of 100 <i>Expected range: 40 to 70</i>	N/A	58	58	56	Community Satisfaction Survey results will be available in June 2020	-
Attendance							
Council attendance at Council meetings	% of Council attendance at ordinary and special Council meetings <i>Expected range: 80% to 100%</i>	85.19%	86.42%	88.89%	86.32%		
Service cost							
Cost of elected representation	\$ direct cost of the governance service per councillor <i>Expected range: \$30,000 to \$80,000</i>	\$38,457	\$35,348	\$48,960	\$45,744		
Decision making							
Satisfaction with Council decisions	Satisfaction rating out of 100 <i>Expected range: 40 to 70</i>	N/A	62	62	59	Community Satisfaction Survey results will be available in June 2020	-

Please note that Victorian Government LGPRF changes for 2019/20 financial year have resulted in:

- The indicator name 'cost of governance' has changed to 'cost of elected representation' to better reflect what is measured by the indicator.



Libraries

Provision of print and digital based resources to the community in a variety of formats including collection services, e-services, research tools and interactive learning programs

Service indicator/measure	Measure expressed as:	Q3 YTD 2019/20	Q3 YTD 2018/19	EoY 2018/19	EoY 2017/18	Comment	Status
Utilisation							
Physical library collection usage	Number of physical library collection item loans per library collection item <i>Expected range: 1 to 9 items</i>	8.08 loans	7.94 loans	10.47 loans	10.58 loans		
Resource standard							
Recently purchased library collection	% of recently purchased library collection that has been purchased in the last 5 years <i>Expected range: 40% to 90%</i>	71.25%	73.44%	72.39%	75.47%		
Service cost							
Cost of library service	\$ direct cost of the library service per visit <i>Expected range: \$3 to \$15</i>					This measure now calculates the municipal population instead of number of visits.	
		\$13.73	\$13.60 (Adjusted)	\$2.78	\$2.58	Due to changes in methodology, figure for Q3 previous financial year has been adjusted (from \$2.99) to the current computation (\$13.60) for greater comparison.	
Participation							
Active library members	% of the municipal population that are active library members <i>Expected range: 10% to 40%</i>	13.84%	16.89%	16.26%	16.18%		

Please note that Victorian Government LGPRF changes for 2019/20 financial year have resulted in:

- The 'cost of library service' measure now calculates the 'municipal population' instead of 'number of library visits'.
- The indicator name 'standard of library collection' has changed to 'recently purchased library collection' to better reflect the actual measure.



Maternal and Child Health

Provision of universal access to health services for children from birth to school age and their families including early detection, referral, monitoring and recording child health and development

Service indicator/measure	Measure expressed as:	Q3 YTD 2019/20	Q3 YTD 2018/19	EoY 2018/19	EoY 2017/18	Comment	Status
Satisfaction							
Participation in first MCH home visit	% of infants enrolled in the MCH service who receive the first MCH home visit <i>Expected range: 90% to 110%</i>	98.93%	97.56%	98.80%	101.20%		
Service standard							
Infant enrolments in the MCH service	% of infants enrolled in the MCH service <i>Expected range: 90% to 110%</i>	100.89%	101.08%	101.06%	101.06%		
Service cost							
Cost of the MCH service	\$ cost of the MCH service per hour of service delivered <i>Expected range: \$50 to \$200</i>	\$82.55	\$74.77	\$87.20	\$71.22	Cost per hour of MCH services delivered is slightly higher compared to the previous financial year Q3. Contributing factors of this increase is due to the number of birth notices received and internal factors such as staff sick leave.	
Participation							
Participation in MCH service	% of children enrolled who participate in the MCH services <i>Expected range: 70% to 100%</i>	74.71%	74.36%	78.11%	73.88%		
Participation							
Participation in MCH service by Aboriginal children	% of Aboriginal children enrolled who participate in the MCH service <i>Expected range: 60% to 100%</i>	71.43%	70.45%	72.63%	69.90%		

Please note that Victorian Government LGPRF changes for 2019/20 financial year have resulted in:

- The indicator name 'participation in first MCH home visit' has changed to 'participation in 4-week key age and stage visit'



Roads

Provision of a network of sealed local roads under the control of the municipal council to all road users

Service indicator/measure	Measure expressed as:	Q3 YTD 2019/20	Q3 YTD 2018/19	EoY 2018/19	EoY 2017/18	Comment	Status
Satisfaction of use							
Sealed local road requests	Number of sealed local road requests per 100 kilometres of sealed local road <i>Expected range: 10 to 120 requests</i>	88.91 requests	63.82 requests	108.04 requests	98.35 requests	Sealed local road requests per 100km is higher compared to the previous Q3 financial year. This is due to the increased uptake of applications like 'Snap Send Solve' and 'Mobile Pathway' to report maintenance matters. This increase is not necessarily a reflection of a deterioration of road networks and demonstrates a more engaged community	
Condition							
Sealed local roads below the intervention level	% of sealed local roads that are below the renewal intervention level <i>Expected range: 80% to 100%</i>	99.27%	97.25%	97.31%	97.25%		
Service cost							
Cost of sealed local road reconstruction	\$ direct reconstruction cost per square metre of sealed local roads reconstructed <i>Expected range: \$20 to \$200</i>	-	\$19.62	\$221.08	\$87.98	Some works have commenced however, costs have not yet been fully expended. This measure will be finalised in the Q4 2019/20 report.	-
Service cost							
Cost of sealed local road resealing	\$ direct resealing cost per square metre of sealed local roads resealed <i>Expected range: \$4 to \$30</i>	-	-	\$19.99	\$26.60		-
Satisfaction							
Satisfaction with sealed local roads	Satisfaction rating out of 100 <i>Expected range: 50 to 100</i>	N/A	70	70	68	Community Satisfaction Survey results will be available in June 2020	-



Statutory Planning

Provision of land use and development assessment services to applicants and the community
including advice and determination of applications

Service indicator/measure	Measure expressed as:	Q3 YTD 2019/20	Q3 YTD 2018/19	EoY 2018/19	EoY 2017/18	Comment	Status
Timeliness							
Time taken to decide planning applications	Days between receipt of a planning application and a decision on the application <i>Expected range: 30 to 110 days</i>	28 days	35 days	34 days	35 days	The decrease in days taken to decide planning applications is due to the number of planning applications across the team per officer are at a more manageable level, resulting in improved timeframes for decisions.	
Service standard							
Planning applications decided within 60 days	% of planning application decisions made within required timeframe days <i>Expected range: 40% to 100%</i>	90.09%	81.37%	81.63%	82.45%		
Service cost							
Cost of statutory planning service	\$ direct cost of the statutory planning service per planning application <i>Expected range: \$500 to \$4,000</i>	\$1,802	\$1,784	\$1,870	\$1,861		
Decision making							
Planning decisions upheld at VCAT	% of decisions subject to review by VCAT that were not set aside <i>Expected range: 30% to 100%</i>	91.30%	94.12%	90.24%	90.41%		

Please note that Victorian Government LGPRF changes for 2019/20 financial year have resulted in:

- The computation for 'cost of statutory planning services' now measures 'total applications' instead of 'new permit applications' from the Planning Permit Activity Reporting System report (PPARS).



Waste Collection

Provision of kerbside waste collection service to the community including garbage and recyclables

Service indicator/measure	Measure expressed as:	Q3 YTD 2019/20	Q3 YTD 2018/19	EoY 2018/19	EoY 2017/18	Comment	Status
Satisfaction							
Kerbside bin collection requests	Number of kerbside bin collection requests per 1000 kerbside bin collection households <i>Expected range: 10 to 300 requests</i>	51.08 requests	53.69 requests	71.9 requests	72.1 requests		
Service standard							
Kerbside collection bins missed	Number of kerbside collection bins missed per 10,000 scheduled kerbside collection bin lifts <i>Expected range: 1 to 20 bins</i>	3.85 bins	3.8 bins	3.5 bins	3.4 bins		
Service cost							
Cost of kerbside garbage collection service	\$ direct cost of the kerbside garbage bin collection service per kerbside garbage collection bin <i>Expected range: \$40 to \$150</i>	\$80.35	\$79.84	\$106.11	\$103.19		
Service cost							
Cost of kerbside recyclables collection service	\$ direct cost of the kerbside recyclables collection service per kerbside recyclables collection bin <i>Expected range: \$10 to \$80</i>	\$50.36	\$46.26	\$62.59	\$43.36		
Waste diversion							
Kerbside collection waste diverted from landfill	% of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill <i>Expected range: 20% to 60%</i>	56.57%	53.15%	54.56%	54.19%		

Please note that Victorian Government LGPRF changes for 2019/20 financial year have resulted in:

- The definition for 'cost of kerbside recyclables bin collection service' has changed to recognise the contract cost to the council of kerbside recyclables collection service.

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

No.	Property No.	Affected Property	Position	Issues	Officer Response	Recommended Action
1	30-32	Sherbrook Avenue, Ringwood	Support with changes	<p>First Submission (Part 1) - received 4 March 2020</p> <ul style="list-style-type: none"> The subject land in question is 30-32 Sherbrook Avenue. This parcel is included in Precinct 3 - North Western Precinct (at Clause 5.3-1). It is proposed to rezone this parcel in Schedule 1 to an ACZ. <u>The submitter notes that a 'new shared path' is proposed to run through the subject land, to connect New Street and Sherbrook Avenue.</u> Requests that the ACZ1 provide explanation to the form or function of the new shared path. <u>Notes that under Page 49 of the Ringwood Metro Master Plan as 'encourage future east-west' shared user paths between New Street and Sherbrook Avenue'.</u> <u>Notes ambiguity in the use of terms 'proposed new shared path' and 'proposed new pedestrian link' on Page 48 of the Masterplan background document, shown elsewhere in a north-south direction within the precinct.</u> Queries whether the 'new shared path' include vehicle traffic in addition to pedestrians and (presumably) cyclists. Clear that they will not provide this new shared path at their cost, as it is not required because of development/redevelopment, but rather a broader public purpose. Notes that the proposed Amendment does not include the compulsory acquisition of the land via Public Acquisition Overlay, and therefore any related compensation for land owners. Queries how the land going to be acquired and funded. Queries how the owners of the land will be compensated for the impact to development potential of their land. Opposes the amendment to the extent that it seeks to introduce a new shared path through the subject land. <p>Second Submission (Part 2) - received 6 March 2020</p> <ul style="list-style-type: none"> The subject land falls under the 1500 square metre threshold, being just 1404 square metres when combined. Notes that there is no preferred height for lots under 1500 square metres. Argues that combining two standard lots provides an opportunity 'similar to' what would be provided if a lot was above 1500 square metres. Suggests that the threshold be lowered to 1300 square metres. Further suggests that there should be reference to transitional heights at the edge of the preferred 8 storey height for Precinct 2. Proposes additional height in relation to the adjoining Precinct to provide opportunity for a modified response both 	<p>The subject site is within Precinct 3. The proposed new shared path shown to run east-west between New Street and Sherbrook Avenue is encouraged to be included at some point in this part of the study area. The intention of this feature is to provide improved connectivity (pedestrian and cycling) between New Street and Sherbrook Avenues and, in general, the central and western portions of the Ringwood MAC. The proposed location of this path is indicative only however, it is agreed that the existing plan nominates too closely the exact location of this potential path and that the annotation should be modified to be less precise/clearly more indicative.</p> <p>Several additionalities/improvements to the Ringwood MAC area have been allowed for the Amendment, including the subject proposed shared path. Many of these additionalities have been costed through the proposed Development Contributions Plan Schedule 1, including the subject shared path.</p> <p>The introduction of a Public Acquisition Overlay is not required in relation to the subject shared path. Provisions relating to shared path are included in the ACZ and related Development Contributions Plan.</p> <p>Response to second submission (part 2)</p> <p>Within Precinct 3, in accordance with Clause 5.3.3, a <i>preferred</i> height is stipulated based on a minimum lot size of 1500 square metres. This provision also includes 'outcomes to be achieved' allowing for consideration of proposals on the basis of merit having consideration for the objectives of the ACZ, the Precinct 3 objectives, the Interface setbacks, the Precinct Guidelines, 'any other requirements' and the Decision Guidelines of the ACZ and Schedule 1 to the ACZ.</p> <p>In terms of transition heights, Precinct 2 includes a preference for 8 storey development and Precinct 3, a preference for 4 to 6 storey development. This is considered to be an appropriate transition of heights working outwards from the centre of the Ringwood MAC.</p>	<p>It is recommended that the existing annotation related to a shared path running east-west between Sherbrook Avenue and New Street, as shown on the plan for Precinct 3, be removed. The dotted line currently shown in this location should be replaced with a wider arrow running east-west central to the block between New Street and Sherbrook Avenue.</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

				in terms of height and setback at the interface between the Precincts 2 and 3.		
2	2	Nelson Street, Ringwood	Support with changes	<ul style="list-style-type: none"> The subject land is described as a 'residential-scaled frontage' to Nelson Street. The property is a single site located between the Ringwood Street/Ringwood Bypass 'Entry Node' to the Activity Centre and western precinct (residential). Concern is in relation to inclusion of a 6m wide 'future service access' noted to the western boundary of the site (see Page 45 of Masterplan). Noted the following problems with the proposed location: <ul style="list-style-type: none"> Ignores the title boundary location of 2 Nelson Street The property does not have an active frontage to Ringwood Street The property is not accessible from the Ringwood Bypass due to the presence of Mullum Mullum Creek and reserves The only feasible way to provide this 'future service access' is to amalgamate two land titles. The owners do not have any intention of this happening. The proposed 'future service access' on 2 Nelson Street would severely limit any future development potential for the site - particularly as the site is already constrained by a large neighbouring Oak Tree, located on the Entry Node to the eastern boundary. Proposes that the 6m wide 'future service access' should be relocated to the eastern side of the title boundary of 2 Nelson Street, given the relative lot sizes and boundary locations. 	The subject site is within Precinct 2. The proposed 'future service access' (6m wide), is shown in an indicative location only. This service access is shown for Precinct 2 as a potential future means of improving access through this portion of the Ringwood MAC however, it is agreed that the annotation associated with this path is potentially misleading. It is agreed that the existing plan nominates too closely the exact location of this potential path and that the annotation should be modified to be less precise/clearly more indicative.	It is recommended that the existing annotation related to a shared path running east-west between Sherbrook Avenue and New Street, as shown on the plan for Precinct 3, be removed. The dotted line currently shown in this location should be replaced with a wider arrow running east-west central to the block between New Street and Sherbrook Avenue. Refer to Panel
3	32-48	Maroondah Highway, Ringwood	Support with changes	<ul style="list-style-type: none"> Subject land is several land parcels, with an area of approximately 17,382 square metres, dimensions of 136 metres and 123 metres respectively. Currently used for concrete batching plant with factory and warehouse buildings. This site falls within the Precinct 2: Western Precinct with maximum 8 storeys with 6 storey street wall to Maroondah Highway and 4 storeys to New Street, adjacent to a Feature Form site. Proposed rezoning from C1Z to ACZ1 is supported. Requests that the use of land within Precinct 2 allow for Office as-of-right (Section 1) rather than Section 2. Requests that the Precinct 2 objectives acknowledge existing activities and protection of their ongoing and unimpeded operation. Requests that the application requirements and decision guidelines set out at Clause 6 of Schedule 1 to the ACZ includes the requirement to address the existence of and potential impact of activities conducted on the subject land, and the obligation on new uses to mitigate these. 	<p>Clause 3.0 of Schedule 1 to the ACZ provides for 'Office (other than Medical Centre)' uses as a Section 2 (Permit required) use, with Conditions applying to Precincts 3, 4, 5 and 6.</p> <p>In the ACZ, Section 1 (Permit not required) uses are predominately residential in nature, with some childcare, medical and smaller Shop uses included.</p> <p>'Office (other than Medical Centre)' uses are generally not included as Section 1 uses within Activity Centre Zones given the need for Councils to consider the potential impacts of this use within mixed use setting.</p> <p>It is not appropriate that the objectives to Precinct 2 mention specific businesses. The objectives respond do not hinder the continued operation of the site in its current form.</p>	No further action Refer to Panel

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

				<ul style="list-style-type: none"> Requests that the subject land should be acknowledged as a Feature Form site with the potential for a site-specific response arranged as a "suite of forms" rather than a single development envelope. Requests that the size and strategic location of the subject land as a potential development of substantial tower form be acknowledged, which heightens the 'sense of arrival' at a key junction and entry into the MAC and is complementary to 28-30 Maroondah Highway. 	<p>Within Precinct 2, 'Feature Form' sites are designed at entrances to the Ringwood MAC, with the purpose of provide a gateway to the area. The subject site is not positioned in a gateway location.</p> <p>The subject site is located within relatively close proximity to the 'Feature Form'/'gateway' sites, which is reflected in the preferred maximum height for this site, being 8 storeys.</p>	
4	11-15	Bedford Road, Ringwood	Support with changes	<ul style="list-style-type: none"> Subject land is in Precinct 5 Broad support for the Amendment. Concern about the land use controls relating to education and office uses within Schedule 1 to the ACZ. Concern associated with the Development Contribution Plan Overlay and how these payments will be paid for any non-profit development of the land. In particular, that the flat rate charge does not take into account the difference in scale and housing type. Supports the preservation and retention of buildings which have recognised heritage significance on the church site. Concerned that the retention of the heritage buildings on the property will have significant impost on the design and land development potential. 	<p>In accordance with the proposed land use table at Clause 3.0 of ACZ Schedule 1, an Education centre must be in Precincts 1, 2, 4 or 7. And Office (other than Medical centre) uses must not be located in Precinct 5. Consistent with the Precinct 5 (Pitt Street Precinct) objectives (ACZ1, Clause 5.5.-2), the subject area is intending primarily for moderate residential infill with opportunities for moderate lot amalgamation however, it is agreed that education-related uses should be able to occur in Precinct 5, consistent with the current land use controls relating to the area.</p> <p>The proposed DCP Overlay provides exemptions (Clause 4.0) for specific land and development, including land developed for non-government schooling and DHHS housing, for example. The DCP Overlay also allows for exemptions for individual properties via a Section 173 Agreement. This may include development that has provided works and/or land in lieu of DCP cash payment contributions under the DCP.</p> <p>Charges under the DCP consider development scale, generally requiring contributions on a per square metres basis.</p>	<p>It is recommended that educated uses be allowed to occur in Precinct 5. The land use table should be modified to allow 'Education centre' in Precinct 5.</p> <p>Refer to Panel</p>
5			Does not support	<ul style="list-style-type: none"> Overall objection to the extension of the Ringwood MAC area to now include the area along the south side of Station Street. Concern that the 4-6 storey building profile in this area would dominate the skyline. Concern that the apartment building typology will reduce areas for landscaping and increase the urban heat island effect. Concern that there are no plans to plant street trees under the Precinct Guidelines. Concern about traffic congestion impact due to increased use of roads. Requests only 3 storey apartment blocks, to enable a smoother transition to the lower scale residential area to the south of Station Street. Requests that setbacks from footpaths are sufficient to allow for landscaping which includes both understorey vegetation and canopy tree plantings. 	<p>The area to the south of Station Street, as referred to by the submitter, has been within the Ringwood Activity Centre since this designation was first applied.</p> <p>Within Precinct 6(a), a preferred maximum building height of 8 storeys is outlined in Schedule 1 to the ACZ in keeping with the Masterplan approved by Council in 2018. The preferred maximum building height of 4 to 6 storeys, as stipulated for Precinct 6(b) intended to provide as transition from future development in Precinct 6(a) and residential development to the immediate south, outside of the Ringwood MAC area.</p> <p>Any apartment buildings proposed within the Ringwood MAC will be required to respond appropriately to other relevant provisions within the Scheme, including Clause 58 relating to apartment buildings, which includes requirements around landscaping, open space etc.</p>	<p>No further action</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

					<p>The Ringwood MAC applies generally to development within private land holdings and therefore, street planting is not addressed the Amendment controls. Street planting within the Ringwood MAC will continue to be the responsibility of Council.</p> <p>The Amendment proposes to facilitate the introduction of statutory planning controls to implement the Ringwood MAC Masterplan, as approved by Council in 2018. This Plan incorporates advice from transport engineering consultants to Council and the recommendations of internal Council transport engineers. These contributors to the development of the Plan were satisfied that the implementation of the Plan will not result in excessive traffic impacts.</p> <p>The proposed residential density inherent to the Amendment, including in the Station Street area, reflects the importance of Ringwood as a Metropolitan Activity Centre within Melbourne. In developing the provisions relating to preferred maximum heights, consideration has been given to the status of the centre as a MAC and amenity impacts to surrounding sites outside the MAC. It is a requirement that development within Precinct 6 provide a transition to existing development to the south of the Ringwood MAC. Should a maximum preferred building height of 3 storey be applied to Sub-Precinct 6(b), there would in effect be a matching of development intensity, in terms of building height, with residential development to south, outside the MAC. That is, there would be no transition.</p> <p>Setbacks from footpaths are sufficient to allow for landscaping appropriate to the street type, as designated within the Ringwood MAC Masterplan.</p>	
6	154-166	Maroondah Highway, Ringwood	Support with changes	<ul style="list-style-type: none"> Subject land will be within Precinct 4a. Subject land is 5 titles containing 15 parcels, mix of retail and commercial tenancies, car park, and total of 8067 square metres. Requests that Office and all Retail uses should be a Section 1 use in Precinct 4, because the proposed Section 2 status is contrary to the purpose of the ACZ, precinct guidelines of Schedule 1, the MSS, and Clause 22.05, and State Policy - Clause 11, 16, 17. Concern that the precinct guidelines seek mixed use within every new building rather than within separate buildings on the same site or adjoining sites. The guidelines should be amended to enable single use buildings where appropriate. Requests that the Interface and overshadowing provisions be reconciled and resolve identified anomalies. What do the 'existing and future open space' mean? Does this apply to both public and private spaces such as balconies? Or only to the 'potential integrated future open space' and 'existing open space' areas identified on the 	<p>Clause 3.0 of ACZ Schedule 1 provides for 'Office (other than Medical Centre)' uses as a Section 2 (Permit required) use, with a condition for Precinct 4 being that the site must have access to a road in a Road Zone.</p> <p>Under Clause 3.0, Retail uses, with some exemptions, are Section 1 uses for sites within Precincts 1 and 2 however, within Precinct 4, they are Section 2 uses. This is not considered contrary to the purpose of the ACZ, particularly the objective of achieving a balanced land use mix across the Ringwood MAC. This is also not contrary to the Precinct 4 Guidelines or the MSS, Clause 22.05 or Clauses 11, 16 and 17. Retail uses are not prohibited in Precinct 4, they do however require consideration against the objectives and controls contained within the ACZ Schedule 1 and elsewhere in the Scheme, as relevant.</p>	<p>Changes recommended to the Type 2 interface to include that text underlined in Officer Response to this submission.</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

				<p>Precinct Map? Is Bedford Park to the south of the railway excluded from these provisions as it is not identified as 'existing open space'?</p> <ul style="list-style-type: none"> • Noted absence on protection from overshadowing of one new building on another, and residential amenity impact such as overlooking. • Noted absence of discussion with respect to shared boundary setbacks. • Queries the rationale for why solstice dates are applied for overshadowing considerations, when the long-established criteria for overshadowing assessment is the Equinox. • Overlapping designations such as for the Maroondah Highway interface Type 1 and the 'front setback for footpath widening/landscape opportunities. • Overlapping designations such as for the Ringwood Lake public open space, which is a Type 7 interface and is Type B. Why does there need to be overlapping shadowing and interface setback provisions? Type A and B designations superfluous and confusing. • Queries the appropriateness of Type 2 interface for southern boundary of the subject land abutting the railway line PUZ4. Requests no interface requirement on this boundary. • Requests that ground level car parking needs be addressed and included as an option in the development guidelines. • Queries the integration of Clause 58 and Schedule 1 to the ACZ. 	<p>In the ACZ, Section 1 (Permit not required) uses are predominately residential in nature, with some childcare, medical and smaller Shop uses included.</p> <p>Office (other than Medical Centre)' uses are generally not included as Section 1 uses within Activity Centre Zones given the need for Councils to consider the potential impacts of this use within mixed use setting.</p> <p>Under the existing Commercial 2 Zone applying to the site, Office and some Retail uses, including Restricted Retail, some Shop, Warehouse and Food and Drink Premises are Section 1 uses, some with Conditions. Given the proposed intensification of development within the RMAC, it is appropriate that these uses be changed to Section 2 to allow for consideration of potential impacts in the changing context of the area.</p> <p>It is not appropriate that the objectives to Precinct 2 mention specific businesses. The objectives do not hinder the continued operation of the site in its current form.</p> <p>The Amendment does not prevent single use buildings, where appropriate.</p> <p>Existing and future open space refers to public open space (hard and softscape).</p> <p>A reasonable level of overshadowing can be expected on private open space within the MAC where strategic directions for increased density is encouraged.</p> <p>Bedford Park is identified as existing open space in Precinct 4 Framework Plan (page 22 of the UDG).</p> <p>The UDG does not seek to replicate objectives and guidelines in Urban Design Guidelines for Victoria and the Better Apartment Design Guidelines (Clause 58).</p> <p>Shared boundary setbacks are discussed in the Case Study. There is expectation for the podium to be built to boundaries and upper level apartments setback 4.5m from common boundaries to encourage reciprocal setbacks on adjoining site, yielding a horizontal distance of 9m. Within mixed use precincts, there is expectation for commercial uses within the lower levels where reduced setback and reduced privacy protection measures (less than 9m) is acceptable.</p> <p>There is an opportunity to include an additional interface treatment for common boundaries as a centre-wide control.</p>	
--	--	--	--	---	--	--

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

					<p>The solstice shadow test is applicable to existing and future open space. This is consistent with UDG for VIC Objective 5.1.3</p> <p>Footpath widths along Maroondah Highway varied. The UDG (type 1 interface) indicates ground level setback for footpath widening opportunity to establish a consistent footpath width (4m) along this important corridor. This objective for footpath widening is consistent with the precinct framework.</p> <p>The UDG allocates Type 6 interface treatment is applicable to properties located on the north side of open space. Type 7 interface treatment is applicable to properties abutting open space to its east/ west/ north. There is opportunity to combine open space interface into one, but the recommended controls are unlikely to change.</p> <p>In response to the query on the appropriateness of the Type 2 interface for southern boundary of the subject land abutting the railway line PUZ4, it is agreed that there is a gap between the UDG and ACZ. There is no expectation for ground level activation along the rail line.</p> <p>There is an opportunity to amend the Type 2 interface in the UDG and ACZ as follows <u>(new text underlined)</u></p> <p>Type 2 Interface update</p> <p>Application</p> <p>Lower order streets (typically 15-20m). Pedestrian priority route. Non- residential streetscape.</p> <p>Mt Dandenong Road, at the north eastern boundary of Ringwood MAC. <u>Railway line.</u></p> <p>Interface Response</p> <ul style="list-style-type: none"> - 4 storey (14.5m) street wall/ <u>podium.</u> - Ground floor setback along pedestrian priority route where footpath/ verge is less than 4m along Ringwood Street. - Setback behind street wall/ podium: 5m. - Greater than 5m on Feature Form sites subject to overshadowing of footpaths (at equinox between 11.00- 14.00). - <u>Greater than 5m on sites subject to overshadowing of existing/ future open space (solstice between 11.00 to 14.00).</u> 	
--	--	--	--	--	--	--

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

					<ul style="list-style-type: none"> - <u>Greater than 5m on sites subject to overshadowing existing private open space outside the Activity Centre boundary (at equinox for consecutive 5 hours between 09.00 to 15.00).</u> <p>Rationale</p> <ul style="list-style-type: none"> - To adopt a street wall response that is proportionate to its street width. - To adopt upper level setback above the street wall to emphasise the prevailing street wall/ podium effect at street level. - To encourage continuous street edges which invite active ground floor frontages conducive to main streets and commercial areas. - <u>To minimise overshadowing impact on public realm and on residential properties outside the Activity Centre boundary.</u> - To establish a consistent footpath width along Ringwood Street. - To achieve a legible transition to residential precinct. <p>Requests that ground level car parking needs be addressed and included as an option in the development guidelines. <u>Ground level parking may be contemplated, provided it is adequately 'sleeved' with active uses and does not dominate the Maroondah Highway streetscape.</u></p> <p>Clause 58 and Schedule 1 to the ACZ are complimentary.</p>	
7	34	New Street, Ringwood	Support with changes	<ul style="list-style-type: none"> • The subject land is 5160 square metres in size, • The site is proposed to be rezoned from Commercial 2 Zone to Activity Centre Zone, Schedule 1 (Precinct 2) with an 8-storey preferred building height. • Concerned that given present residential housing stock (single dwellings on a lot) that objectives focusing on transition in building forms would limit development potential for any lots which would be first to develop. • Queries the references in ACZ1 to transition between higher intensity uses to the northern and western residential areas. • Argues that the built form controls that apply to each precinct already 'suitably manages' this transition without requiring individual developments to provide this transition. • Proposes that no transition of building heights is required to meet the overall objectives of the ACZ1. 	<p>The site is in Precinct 2.</p> <p>Within the proposed ACZ Schedule 1, references to the preferred transition in building heights aims to support the preferred transitions imbedded in the control.</p> <p>All future development proposals will be required to address the preferred building height transition controls for the MAC, as outlined in the ACZ Schedule 1, against those proposed. Reference to 'lower scale residential areas' at Clause 5.3-3 refers to these areas outside the Ringwood MAC (ask Dale/Hansen?).</p> <p>Transitioning built form will help to meet the overall, and many precinct-specific, objectives of the ACZ, particularly in terms promoting liveability and sustainability, addressing preferred neighbourhood character controls, responding to the landscape and</p>	<p>No further action</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

					topographic character of the MAC in the context of the surrounding and protecting neighbourhood amenity.	
8			Support with changes	<ul style="list-style-type: none"> Comments are based on the Ringwood Masterplan area as a whole, not any specific property, and past comments on the proposal. Disagrees with exploring opportunities for a new freeway exit into the Eastern Precinct. Queries the traffic basis for this recommendation. Concerned that removing traffic from a main arterial (Warrandyte Road) designed for that function would funnel traffic into local streets and erode the amenity of the precinct, contrary to other objectives for the area. Argues that improving urban design and amenity along arterial roads should not be at the expense of the amenity of residential streets. Queries how would two freeway exits operate so close to each other? Requests that the 6m laneway to the rear of properties where it abuts the existing strata properties at 13-21 Bardia Street be removed. Argues that a laneway for service access to the rear of properties on Pratt Street is a poor land use outcome, is unsafe for existing residents and appears to be driven by urban design rather than movement outcomes. Notes that a 6m laneway through here would end at the bypass, or alternatively it would merge into the freeway exit lane proposed by the Masterplan, which would not be a safe traffic movement. Concerned about safety due to laneway proposed to be used for vehicles and for anti-social behaviour (which remains prevalent in this area). Notes that this item does not appear to be costed in the development contributions plan report when some land acquisition will be required. Disagrees with a new road connection within the Eastern Precinct. What is the rationale for providing a new road if we are encouraging more walkability and cycling through the MAC? How will a new road affect the amenity of the precinct and land use area/parcels for future redevelopment? Will Aird and Pratt Streets be decommissioned? Argues that potential for improvements to existing roads should be investigated before giving up more land to road connections. Refers to Larissa Avenue in the east of the precinct as an example, noting that Council reduced car parking capacity as a reflection of reduced car activity. In Clause 37.08-7 Activity Centre Zone – Schedule 1, the retention of notice requirements is supported. Notes that the Charge Area for the DCP as shown in figure 1 of the DCP Report (page 21) does not match the DCP Overlay (DCPO) or schedule. Queries the lack of 	<p>The proposed new freeway exist into the eastern precinct of the RMAC would allow for appropriate access into a large-scale development site, as opposed to there being a 'through' traffic entry point, thus unlocking development potential for the precinct.</p> <p>The intention of the laneway indicatively shown to the rear of properties is to provide improved pedestrian connectivity through the site and the wide MAC area. The exact location and nature of this laneway is indicative only and it's possible eventuality and specific location and design will be dependent on further, more detailed planning for the site.</p> <p>The potential 6 metre-wide path in the subject area has not been included in the costing completed to inform the proposed Development Contributions Plan as the requirements in this regard are to be further refined and required under any planning permit approval issued in this regard.</p> <p>The Charge Area for the DCP as shown in Figure 1 of the DCP Report (page 21) does match the DCP Overlay (DCPO) schedule.</p> <p>The proposed new road connection shown within the east precinct of RMAC is intended to unlock the transport potential for the precinct, which is currently constrained by lack of access options along Maroondah Highway, due to the capacity of the Warrandyte Road / Maroondah Highway intersection. The new road would create higher levels of transport permeability and would be designed with high levels of pedestrian and cyclist amenity.</p> <p>The Masterplan refers to the Residential Growth Zone as relevant at the time of preparation and endorsement. It does however note a Activity Centre Zone (ACZ) will be proposed for the area.</p> <p>The Masterplan designates the Eastern Precinct for institutional uses to provide opportunities for future potential uses of this nature to locate in this portion of the Masterplan area where it is considered the likely built form outcomes will be compatible with the objectives and design preferences for the Precinct.</p>	<p>No further action</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

				<p>explanation for why certain areas are excluded from the DCPO. Queries whether this is intentional.</p> <ul style="list-style-type: none"> Notes that there were no dates or version control references on the Masterplan document, so it was not clear which version they were reading. Notes that the Masterplan has not been updated to refer to the new Activity Centre Zone (ACZ) precincts, for examples, it continues to refer to Residential Growth Zone areas. Suggests that this should be updated for clarity in the final version. Notes the Masterplan designates the Eastern Precinct for institutional uses, but queries whether there has been any indication from particular institutions that they are interested in locating here, or whether the land would become unnecessarily tied to a particular use. States that they did not receive direct (mail) notice prior to gazettal of the exhibition of the amendment; and heard about the proposed amendment through the public Planning Matters newsletter. Suggests that Council officers should post letters well before exhibition commences. 	<p>It is noted that the submitter did not received the direct (mail) notice prior to gazettal of the exhibition of the amendment.</p>	
9	2-10, 14-16	Mt Dandenong Road, Ringwood East	Support with changes	<ul style="list-style-type: none"> The subject land is proposed to be rezoned to ACZ1 within the Eastern Precinct (<u>Sub-Precinct 4b</u>) with maximum building height of 6 storeys for lots over 2500 square metres, with Interface Type 2 - Local Streets (Type A) to Mt Dandenong Road and Interface Type 6 - Open Space (Type A) to the north of existing and future open space at Ringwood Lake Park. Supports the rezoning of the subject land from the General Residential Zone and the Road Zone to the ACZ1, and the application of discretionary planning controls. Requests that the pedestrian link shown centrally east of the subject site should be deleted or relocated. The subject land (No. 2-10 and 14-16 Mt Dandenong Road, Ringwood East) is presently under contract, with these sites to be amalgamated upon settlement for the purposes of a comprehensive development of a residential aged care and retirement village. As such, it will not be appropriate to include a pedestrian link centrally within the subject site, both from a built form, as well as a safety and security perspective. In addition, there are established links through the parkland. Suggests that the proposed zero-metre setback at ground floor to the north and south of the subject site, while welcomed, may not be considered suitable, particularly for institutional uses such as aged care, residential and community facilities where landscaped setbacks are a valuable feature (especially where abutting a major road), as well as to integrate future built form and landscaping with the surrounding natural features, to maintain the streetscape and landscape character. Notes that the subject land, along with the neighbouring service station bestow different characteristics to the 	<p>A planning permit application has been lodged for the use and development of this entire site with an aged care facility and retirement village, tree removal and a reduction in car parking.</p> <p>The pedestrian connection/link shown east of the subject site is indicative only and, under the current aged care facility (etc) proposal, the pedestrian connection/link is unsuitable however, this feature is indicative only and, given the current proposal is yet to be approved and therefore, the proposed development also not yet complete, it is appropriate to retain this feature in Precinct 4b accepting that, should the current proposal be approved, this link will not be required.</p> <p>Based on the above-noted, current development proposal for the site, it is agreed that the front setback on this site should be reduced to zero provide greater landscape setbacks however, for the same reasons noted above in terms of the potential for an alternate development to be proposed for the site, the proposal setbacks should be retained in the proposed ACZ Schedule 1.</p> <p>It is also noted that the proposed setback and building envelope-related controls are discretionally.</p> <p>The proposed DCP applies to all land within the Ringwood MAC. In terms of residential aged care and retirement villages, the DCP requirements relating to dwellings will apply.</p>	<p>No further action</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

				<p>broader Activity Centre, being encapsulated in parklands. Therefore, it is suggested that the podium-tower form would be more appropriate for larger scale commercial development typologies in the centre of the MAC.</p> <ul style="list-style-type: none"> Notes that there are existing easements on the land that restrict the ability to provide a zero-lot setback in areas. It is appreciated that the control is a "minimum", and discretionary element. Concerned that the preferred 29 degree building envelope to the south of the site does not appropriately consider the site's constraints. Due to the irregular and narrowed shape of the eastern portion of the site, and the significant slope (particularly at the western end), future development may not effectively be able to respond to these constraints. It is appreciated that these controls are discretionary. It is not clear how the Development Contributions Plan Overlay is to apply to the subject land, and the proposed development for a residential aged care and retirement village. 		
10	13	Heatherdale Road, Heatherdale	Support with changes	<ul style="list-style-type: none"> The subject land is located within Precinct 7 (Heatherdale Road Precinct) and the primary role outlined in the Ringwood MAC is a 'Transit-Oriented Precinct'. Conveys their understanding that transit-oriented development seeks to maximise the amount of residential, commercial or leisure space within walking distance of public transport, to increase public transport ridership by reducing the use of private cars and promote sustainable urban growth. Suggests that at a strategic level, new high-rise developments with reduction in the number of onsite parking must be encouraged along the Heatherdale Station and Maroondah Highway junction, referring in general to the emerging trend in high density developments in Melbourne where land have good access to public transport and reduced car parking. Encourages the aspirations for car parking reduction, which can encourage new and existing trips to occur via walking, cycling or public transport within the Ringwood MAC as outlined in the Ringwood MAC Strategic Framework. Notes that the Heatherdale Precinct and Heatherdale Train Station is only a short walking distance to the recently approved East End development at 28-30 Maroondah Highway, which will house a hotel, public plaza and high-rise apartments. Suggests that Maroondah Council should beautify the area around Maroondah Highway and Heatherdale Train Station by removing the current small and ageing industrial buildings and replacing them with new small to medium scale high rise developments that maximises the amount of residential, commercial or leisure space. 	<p>Council's Parking Framework highlights that the Parking Scheme rates are a starting point, whilst allowing for the consideration of a reduction in rates, if it is the most appropriate market driven response, and will be effective.</p> <p>The area around Maroondah Highway and Heatherdale Train Station is private property; Council cannot remove the buildings on these sites, however the changes that will occur as a result of the Amendment will be likely to encourage landowners to upgrade their sites as property values increase</p>	<p>No further action</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

11	14-24	Station Street, Ringwood	Support with changes	<ul style="list-style-type: none"> The combined sites are approximately 6800 square metres in size The subject land is proposed to be rezoned from GRZ1 to the ACZ1 (Precinct 6 - Ringwood Station Precinct), with a maximum building height of 6 storeys and nominates the preferred interface setback requirements for each frontage being Interface Type 2, 3 and 5. Rezoning to ACZ1 is supported. Given the strategic significance of the site, the proposed preferred building height 21.5 metres / 6 storeys is not commensurate to the site's redevelopment potential, and instead the preferred building height should be in the order of 10-12 storeys. Requests that the boundary of the Activity Centre Zone be extended further south, and this residential area should be identified for change. 	<p>The preferred maximum building height for the subject site responds the need to transition building heights away from the centre of the Ringwood MAC outwards towards surrounding/out-of-centre residential areas. The residential land to the south of Station Street, including immediate abutting the RSL site, is of lower scale (maximum 3 storeys) than the 6-storey preferred maximum building heights within Precinct 6(b), which includes the subject site.</p>	<p>No further action</p> <p>Refer to Panel</p>
12	11	Heatherdale Road, Heatherdale	Support with changes	<ul style="list-style-type: none"> The subject land is located within Precinct 7 (Heatherdale Road Precinct) and the primary role outlined in the Ringwood MAC is a Transit-Oriented Precinct. Conveys their understanding that transit-oriented development seeks to maximise the amount of residential, commercial or leisure space within walking distance of public transport, to increase public transport ridership by reducing the use of private cars, and promote sustainable urban growth. Suggests that at a strategic level, new high-rise developments with reduction in the number of onsite parking must be encouraged along the Heatherdale Station and Maroondah Highway junction, referring in general to the emerging trend in high density developments in Melbourne where land have good access to public transport and reduced car parking. Encourages the aspirations for car parking reduction, which can encourage new and existing trips to occur via walking, cycling or public transport within the Ringwood MAC as outlined in the Ringwood MAC Strategic Framework. Notes that the Heatherdale Precinct and Heatherdale Train Station is only a short walking distance to the recently approved East End development at 28-30 Maroondah Highway, which will house a hotel, public plaza and high-rise apartments. Suggests that Maroondah Council should beautify the area around Maroondah Highway and Heatherdale Train Station by removing the current small and ageing industrial buildings and replacing them with new small to medium scale high rise developments that maximises the amount of residential, commercial or leisure space. 	<p>Council's Parking Framework highlights that the Parking Scheme rates are a starting point, whilst allowing for the consideration of a reduction in rates, if it is the most appropriate market driven response, and will be effective.</p> <p>The area around Maroondah Highway and Heatherdale Train Station is private property; Council cannot remove the buildings on these sites, however the changes that will occur as a result of the Amendment will be likely to encourage landowners to upgrade their sites as property values increase</p>	<p>No further action</p> <p>Refer to Panel</p>
13	8-10	Maroondah Highway, Ringwood	Support with changes	<ul style="list-style-type: none"> Strongly objects to the proposed planning controls for the site - in particular, compared with the vision, objectives, and proposed prohibition of land uses which are currently permissible under C1Z. 	<p>The subject site is within Precinct 7 (Heatherdale Station Precinct) of the ACZ Schedule 1 where transit orientated development is encouraged at this south western approach to the Ringwood MAC. Mixed uses are encouraged in the Precinct, along with built form</p>	<p>Suggested change to ACZ Schedule 1 for Precinct 7 (Clause 5.7-3)</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

			<ul style="list-style-type: none"> Notes that current Commercial 1 Zone provides a high degree of flexibility in land use, and the existing Design and Development Overlay (Schedule 3) enforces a mandatory height limit of 18 metres with 11 metre discretionary height limit. Notes that this site has historically been identified by Council as being of strategic significance in providing for the western gateway, as identified within Council Amendment C070, which in 2010 rezoned the land from the Industrial 1 Zone to the Business 2 Zone (subsequently the Commercial 1 Zone). The amendment was underpinned by the Ringwood Western Gateway Urban Design Review (adopted by Council December 2007), which further highlighted the strategic importance of the land and built forms on the land. Many of the objectives of amendment C070 are reflected in the current amendment but are contradicted and constrained by the proposed range of uses in the ACZ1. Notes that the Panel Report (September 2009) highlighted the ability of the site to accommodate a range of uses and built forms which would be appropriate within the strategic location, and specifically identified that the area at 8-12 Maroondah Highway is not identified as part of a key industrial component of Maroondah. Argues that the proposed planning controls introduce what is effectively a quasi-industrial zone via Schedule 1 to the ACZ, which is contradictory of all prior findings of Council and the Panel, and inappropriate in working to achieve the Urban Design and Land Use outcomes sought in the Ringwood MAC Masterplan. Objects to the restrictions on land uses for Precinct 7 in Schedule 1 to the ACZ1. Notably, the following uses cannot be considered in Precinct 7 under the proposed Schedule: <ul style="list-style-type: none"> Accommodation. Place of Worship/Assembly. Leisure and Recreation. Hospital. Childcare Centre. Primary or Secondary School. Notes that the proposed Schedule also identifies uses which can only be located within Precinct 7 to be considered as a Section 1 or 2 Use, which include: <ul style="list-style-type: none"> Mail Centre Agriculture Brothel Materials Recycling Industry Restricted Retailing Warehouse Argues that whilst some of these uses are reflective of the historic pattern of uses in the area, the permissible uses do not result in a demand or likely built form which would reflect either the proposed vision, or the potential of the site. Argues that the uses are also not reflective of the broader findings of the Masterplan and supporting documents in 	<p>that improves the public space contribution. Higher built forms are encouraged towards the Maroondah Highway and Eastlink junction, in transition down along residential abutments to the west, as stated in the Precinct objectives.</p> <p>It is agreed that the existing Commercial 1 Zone controls, in terms of land use and preferred building heights, provides more flexibility when compared with the proposed ACZ Schedule 1. It is also noted that the approved RMAC Masterplan provides for heights up to 21.5 metres (6 storeys) on sites with a minimal area of 2500 square metres. This height control was previously assessed as appropriate for the Precinct by Council, reflected in RMAC Masterplan approval. It is noted that the subject sites, in combination, have an area exceeded 25000 square metres.</p> <p>The distinction is made however between the subject site and the Feature Form sites within the Ringwood Mac, which reflect key entry points to the centre, with geographic features (e.g. slope/height) rendering them more suitable for built form of increased height when compared with surrounding development.</p> <p>In terms of uses, the uses prohibited in the Precinct, including Accommodation, Places of Worship/Assembly, Leisure and Recreation, Hospital, Childcare Centre and Primary of Secondary School reflect the vision of the area as transit orientated, low rise industrial precinct, supporting employment functions.</p> <p>The proposed Section 1 and 2 uses support the above-noted objectives for the Precinct and allow for consideration of potential impacts via a planning permit assessment process, taking into account the intended changing nature of the Precinct.</p> <p>The remains significant opportunity for mixed-use development in the Precinct, in keeping with the objectives for the area.</p>	<p>to allow for consideration of heights up to 21.5 metres (6 storey) on sites with a minimum area of 2500 square metres consistent with the approved RMAC Masterplan and the approach in other Precincts under the proposed ACZ Schedule 1.</p> <p>Refer to Panel</p>
--	--	--	--	--	--

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

				<p>relation to reinvigoration of Maroondah Highway, and creating the pedestrian-friendly boulevard character sought.</p> <ul style="list-style-type: none"> • Requests that the precinct ambition, as it relates to our client's land, should: <ul style="list-style-type: none"> ○ encourage a wide range of uses given the very direct access to public transport; ○ encourage the creation of more appropriate gateway forms; ○ facilitate greater density of built form in a non-sensitive area; ○ provide for greater recognition of the lack of sensitive interfaces ○ recognise the facility to reflect the "Gateway" forms sought by the Masterplan to the north east of the Maroondah Highway/Eastlink Junction; and ○ provide for improved definition and wayfinding opportunities as a result of these site characteristics. • Argues that the preferred heights do not reflect the strategic significance of this location and does not provide consistency and equitable development opportunities when considering the suggested 53m gateway forms sought diagonally opposite to the north east of the Maroondah Highway/Eastlink Junction. • Requests that the Precinct heights are changed to reflect a desired height of 53 metres at this location. • Argues that the cumulative impact of the built form controls, and the uses detailed above, is an inability to provide for a suitable response to the objectives identified within Clause 5.7-2, which state: <ul style="list-style-type: none"> ○ to encourage a new regime of mixed uses with a strong employment function at the western approach to Ringwood MAC; ○ to reinforce built form that improves public space contribution; ○ to encourage higher forms towards the Maroondah Highway and Eastlink junction, and transition down along its residential abutments to the west. • Argues that this "conflicting approach" is further emphasized by the proposed development guidelines at 5.7-4, which state: <ul style="list-style-type: none"> ○ Encourage future redevelopment of industrial land to retain an employment function; ○ Encourage developments of a larger scale and building height towards the Maroondah Highway and Eastlink junction. ○ Encourage future development to contribute to the activation and surveillance of the public realm. • Requests review of the controls to capitalize on the strategic location of the subject site, provide for a suitable suite of controls to enable the desired employment function to occur, but also allow flexibility to consider a far wider range of uses than currently proposed and which are currently allowable under the existing Commercial 1 Zone. 	
--	--	--	--	---	--

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

				<ul style="list-style-type: none"> Argues that the proposed controls take away the flexibility that currently exists under the Commercial 1 Zone and will not provide enough driver for regeneration and redevelopment of the site enable the nature of the development sought, nor contain sufficient flexibility of use to enable the efficient and equitable redevelopment of the site. Requests either the retention of the existing Commercial 1 Zone or a reworking of the schedule to the proposed Activity Centre Zone to allow a far broader range of uses (including Accommodation). Requests an increase in the desired heights allowable on the site from the proposed 6 storeys to a height in the order of 53 metres. Requests a revised vision or desired outcome that is not primarily limited to fringe transit-related development but which provides a vision for a genuine mixed use focus on the land. 		
14			Does not support	<ul style="list-style-type: none"> Concerned about the proposal to limit traffic through Ringwood and using the Ringwood Bypass. Raised safety concern associated with the design of Eastlink when entering from Maroondah Highway, west of Ringwood, with a view to exit onto Maroondah Highway at Mountain Highway. Anecdotally as a professional driver, the submitter noted two challenges or 'obstacles'. First, that when turning left from Maroondah Highway, one must negotiate moving safely to the left lane through two lanes of traffic that come off Eastlink south of Maroondah Highway. And that, second, on arriving at the entry out of the Mullum Mullum tunnel, one must then negotiate crossing several lanes with cars at 80 kilometers per hour to be able to arrive in the appropriate lane to turn left onto Maroondah Highway. Requests that the Eastlink interchange as noted above be redesigned and rebuilt before any attempt is made to limit through traffic in Ringwood. Is extremely concerned that proceeding now based on the current plan would make all involved complicit in 'forcing motorists into life threatening situations'. 	<p>The Ringwood MAC Masterplan was developed in close consultation with Council and consultant transport engineers.</p> <p>Council's transport studies have identified improvements relating to these issues, and Council will continue to advocate for these, noting that Council is not the Road Authority for Eastlink or Maroondah Highway. Improvements in safety are always warranted, but not necessarily capacity limiting in terms of development.</p>	<p>No further action</p> <p>Refer to Panel</p>
15			Support with changes	<ul style="list-style-type: none"> Supports the notion to reduce congestion in the central Ringwood area in-principle but is concerned about the impact to the property's amenity and indirectly the ability to sleep. Notes that there are existing significant noise issues associated with the Ringwood Bypass in morning and evening peaks. Requests that the current noise barriers associated with Ringwood Bypass should be investigated and the design should account for any proposed increase in traffic volumes. 	<p>The existing noise barriers adjacent to the Ringwood Bypass are located within the related road reserve for which the Responsible Authority is ConnectEast.</p> <p>Noise modelling was undertaken for the Eastlink project as part of its construction. The Ringwood Bypass is already at relative capacity at certain times of the day, so noise impacts do not really have scope to increase, other than if peak durations change. Any issues associated with noise should be to be directed to the relevant authorities and should be considered an operational issue.</p>	<p>No further action</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

16			Support	<ul style="list-style-type: none"> The change in policy to help developers build more 'appropriate housing' in this area is noted as a positive element. 	Noted	<p>No further action</p> <p>Refer to Panel</p>
17			Support	<ul style="list-style-type: none"> The submitter notes that the Amendment will help deliver <i>"better housing diversity to cater for a wider range of social and economic demographics, assist in supporting existing population growth trends, better support growth, investment and sustain retail businesses within the area and provide a more sustainable pathway for economically viable residential development projects"</i>. 	Noted	<p>No further action</p> <p>Refer to Panel</p>
18			Support	<ul style="list-style-type: none"> Supports the amendment. Duplicative content with Submission #20. 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
19			Support	<ul style="list-style-type: none"> Supports the amendment. Duplicative content with Submission #20. 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
20			Support	<ul style="list-style-type: none"> Supports the amendment. Duplicative content with Submission #20. 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
21			Support	<ul style="list-style-type: none"> Supports the amendment. Duplicative content with Submission #20. 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
22			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
23			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
24			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
25			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

26			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
27			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
28			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
29			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
30			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
31			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
32			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
33			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
34			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>
35			Support	<ul style="list-style-type: none"> Supports the amendment. No further comment. Duplicative of Submission #25 (same submitter) 	Noted.	<p>No further action</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

36			Does not support	<ul style="list-style-type: none">Concerned about transport and accessibility in the Ringwood major activity centre, particularly in relation to congestion in the Ringwood MAC centre.Concerned about needing to ensure access for cars to be able to drive up to businesses/stores.Disagrees with the emphasis on shifting modes to 'unclog Maroondah Highway', noting that there are already bicycle tracks and train lines in Ringwood.Notes that more cars using the local roads is changing pedestrian behaviour.Suggests that a pedestrian overpass bridge over Maroondah Highway or underground tunnel at the railway station and crossing would be more effective.	<p>The Ringwood MAC is a designated major growth area based on long-held strategic planning for the area at a local and State level.</p> <p>Assessment of the proposed Ringwood MAC Masterplan and associated Amendment has been completed by transport engineering consultants to Council. These consultants, along with the Council Transport Engineering team, deemed the proposal appropriate having consideration to traffic, parking and access needs and impacts.</p> <p>There is no evidence that a pedestrian bridge crossing would be of benefit in the proposed location. This idea is contrary to the urban design objectives for the area.</p>	<p>No further action</p> <p>Refer to Panel</p>
37	EastLink Freeway and Ringwood Bypass (ConnectEast Group)	Support with changes	<ul style="list-style-type: none">The submitter notes that the two areas which are particularly relevant for ConnectEast that may be affected by the Amendment are the:<ul style="list-style-type: none">(a) management of development on Maroondah Highway in close proximity to the EastLink interchange; and(b) introduction of policy facilitating development in the Nelson Street area adjacent to the Ringwood Bypass. <p>Following points taken from submission of 5 May 2020.</p> <ul style="list-style-type: none"><i>ConnectEast is supportive of planning policies which encourage further growth along, and adjacent to, EastLink and the Ringwood Bypass and is pleased that the freeway and bypass can contribute to and facilitate this growth.'</i><i>In preparing its comments on the Amendment, ConnectEast has sought to minimise disruption to the structure of the Amendment, including the table of uses, individual precinct requirements and the categorisation of interfaces. ConnectEast has sought to address interface issues through the inclusion of new objectives and application requirements.</i>Acoustic issues<ul style="list-style-type: none"><i>The EastLink Concession Deed specifies that noise levels from EastLink and the Ringwood Bypass are not to exceed 63dB(A)LA10(18 hour), measured externally, 1 metre from façade, for the duration of the Deed until it expires on 30 November 2043.</i><i>As Council is aware, the general principle in relation to traffic noise is that, where a sensitive use locates in proximity to an existing freeway, the responsibility for providing attenuation in those circumstances' rests with the new sensitive use.</i><i>In ConnectEast's experience, mitigation of traffic noise is most successful when it is addressed early as part of the design of a development.</i>	<p>This submission was received late (5 May 2020) and is still under review however, it is considered appropriate that a new precinct-wide objective be added to the ACZ, which states the following.</p> <p>To ensure that development of sensitive land uses near the EastLink Freeway and Ringwood Bypass mitigates against the potential impact of traffic noise, to protect the health and amenity of occupants.</p>	<p>This submission was received late (5 May 2020) and is still under review however, it is considered appropriate that a new precinct-wide objective be added to the ACZ.</p> <p>Refer to Panel</p>	

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

				<p>- In our meeting with Council, we mentioned our concern regarding the need for a permit trigger for buildings and works in order to ensure that appropriate conditions could be placed on permits to address interface issues. Upon further review of the Activity Centre Zone head provision, we are satisfied that a permit will be required for buildings and works which addresses ConnectEast's concerns.</p> <p>- ConnectEast is requesting the following amendments to the Schedule:</p> <p>> <u>The inclusion of a new precinct-wide objective which states –</u> <u>To ensure that development of sensitive land uses near the EastLink Freeway and Ringwood Bypass mitigates against the potential impact of traffic noise, to protect the health and amenity of occupants.</u></p> <p>> <u>The inclusion of a specific requirement to include an acoustic assessment with any building and works application associated with a sensitive use adjacent to EastLink or the Ringwood Bypass.</u></p> <ul style="list-style-type: none"> • Traffic at the EastLink interchange <p>- ConnectEast considers it important to include an objective in the guidelines for precincts 2 and 7 to ensure appropriate consideration is given to this issue (access to the Eastlink interchange). ConnectEast is requesting the following amendments to the Schedule:</p> <p>> <u>The inclusion of a new objective for precincts 2 and 7 which states –</u> <u>Ensure that any new vehicular crossings do not adversely affect the safe and efficient operation of EastLink.</u></p> <p>> <u>In relation to precinct 2, the inclusion of a new objective for precinct 2 which states:</u> <u>Encourage the creation of a new laneway to the rear of 28 Maroondah Highway, Ringwood.</u></p> • Drainage <p>- <u>ConnectEast requires all surface water runoff from the land to connect to an existing drainage authority waterway or piped assets prior to entering the reserves of the EastLink Freeway and Ringwood Bypass and that works and fillings associated with the development should have no detrimental effect on the flood levels and drainage paths in and around the freeway reserves of EastLink and Ringwood Bypass.</u></p> <p><u>ConnectEast is requesting the inclusion of an application requirement addressing drainage issues.</u></p> • Fencing <p>- ConnectEast would request that the proposed Schedule make provision for fencing on the boundary with the</p> 	
--	--	--	--	--	--

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

				<p><i>EastLink Freeway Reserve which is consistent with the urban design environment of EastLink and ensures that unauthorised access, littering, rubbish dumping and graffiti is minimised to the extent possible.</i></p> <p><i>- ConnectEast requires fencing to be designed and constructed to meet the following requirements:</i></p> <p><i>> Restricts access to the EastLink Freeway Reserve;</i></p> <p><i>> Prevents unauthorised dumping of materials onto the EastLink Freeway Reserve;</i></p> <p><i>> Prevents rubbish blowing onto the EastLink Freeway Reserve;</i></p> <p><i>> Preserves the urban design environment of the EastLink Freeway;</i></p> <p><i>> Is constructed with materials and finishes that prevents the application of graffiti to the fence surface; and</i></p> <p><i>> Incorporates any recommendations of the acoustic assessment (where appropriate).</i></p> <p><i>ConnectEast does not require fencing to be installed adjacent to Council owned open space or, in certain circumstances, local subdivisional roads.</i></p> <p><i>ConnectEast is requesting the inclusion of an application requirement addressing fencing issues.</i></p> <p>• Other matters</p> <p><i>- ConnectEast does not permit access to the Freeway Reserve to carry out works on adjacent land and requests that all buildings are setback 2m from the freeway reserve to accommodate this.</i></p> <p><i>- ConnectEast would request the Schedule make provision for a construction management plan to address dust suppression and to prevent fill encroachment on the EastLink reserve during construction.</i></p>		
38			Support	<ul style="list-style-type: none"> Supports the amendment overall for providing clear understanding of Council's preferences and expectations and future direction. Given the submitter's extensive interest in the centre, would welcome being kept informed of progress towards the Amendment's approval. 	Noted. All submitters to the Amendment will be advised of future developments/outcomes of the amendment process.	No further action Refer to Panel
39		Melbourne Water	Support	<ul style="list-style-type: none"> Provides in-principle support to the proposed Amendment C130maro which will rezone the land at 60 Nelson Street, Ringwood as described. Due to limited information on file despite Council officers' prior engagement with Melbourne Water in partnership with the VPA in 2015, the submitter "notes that the information 	Noted.	No further action Refer to Panel

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

				<p><i>provided to date is very preliminary in nature and that more detailed investigation work (compliant with all relevant authorities standards and requirements) will need to occur prior to implementation of any of the outcomes proposed as part of this amendment and the supporting background reports."</i></p> <ul style="list-style-type: none"> Requests that 'future development applications within this precinct must positively address and appropriately cater for the protection of existing Melbourne Water assets (including waterway corridors) and mitigate any impacts due to an increase in impervious surfaces across the catchment, associated with flood protection, water quality and waterway health'. 		
40	12-16	Larissa Avenue, Ringwood	Support with changes	<ul style="list-style-type: none"> Supports the rezoning of the subject land from the Residential Growth Zone to the ACZ1, and the application of discretionary planning controls. Does not support the requirement for planning permission to be granted for the use of the site for dwellings, noting that the site is not within the commercial "core" of the Centre. Does not support the proposed preferred height control of six storeys (noting their site exceeds 2,500 square metres in area) as it does not provide sufficient scope for development to go substantially beyond six storeys, and is considered an inadequate benchmark in the context of Ringwood being identified as a Metropolitan Activity Centre (MAC) within Plan Melbourne. Argues that the proposed planning controls should take into account the differences in site specific contexts, for example, that the subject site is an amalgamation of 4 lots, and can support an alternative design response that may substantially exceed the preferred six storey height, being a vacant site with high visibility from motorists on the Ringwood Bypass, situated within a context of emerging higher densities and taller buildings (see neighbouring development sites of a 9-storey social housing development, and an 8 and 16 storey approved residential development to the east). Argues that greater heights on this site is appropriate for this location considering it will create a western "bookend" to the permit approved 16 storey building at 301 Maroondah Highway when viewed from the Ringwood Bypass corridor and reinforce the eastern "gateway" arrival to the site and activity centre. Does not object to the intent behind the proposed interface street wall heights and setback requirements. Has concerns regarding the proposed overshadowing controls (with this to be subject to further testing and analysis). Argues that the cumulative costs involved in development in this area, relative to the current market prices (inclusive of the Metropolitan Planning Levy, application fees, cladding levy, public open space contribution and now development contributions) will result in a delicate feasibility and may be 	<p>The subject site is within Precinct 4, sub-precinct 4a.</p> <p>Within this precinct, 'Accommodation' uses are Section 2 (Permit required). Given the importance of this Precinct at the eastern gateway to the Ringwood MAC and, considering its proximity to Maroondah Highway, Mt Dandenong Road, Ringwood Bypass and Warrandyte Road, it is considered warranted that future residential development in the Precinct is subject to development assessment by Council.</p> <p>In terms of preferred maximum heights, the subject site sits towards the centre/interior of the Precinct within sub-precinct 4b). This sub-precinct has a maximum preferred height of 4 to 6 storeys, while sub-precinct 4a) has a maximum preferred height of 8 storeys, providing a transition towards the centre area of the Precinct away from the periphery sites located along main roads, where increased heights are more appropriate given the reduced likelihood of detrimental amenity impacts in these areas.</p> <p>It is noted that there is an existing 9-storey building at 4-10 Larissa Avenue and that an approved development at 301 Maroondah Highway scales up from 6 storeys to a maximum of 15 storeys in height. The latter site is ear-marked in the proposed ACZ Schedule 2 as a Feature Form site however the building at 4-10 Larissa Avenue helps to form the character of the precinct and would be considered relative to any proposed development on the subject site, noting that the proposed controls are discretionary.</p> <p>The proposed overshadowing controls have been developed relative to the related preferred maximum building height and setback controls and are considered appropriate.</p> <p>Capacity and feasibility assessment work relating to the proposed Amendment indicates sound planning of the Amendment.</p>	<p>No further action</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions

Planning Scheme Amendment C130maro Exhibition - Consideration of submissions

				prohibitive to the site being able to be developed in the short to medium term.		
41	1 1-11	Ringwood Street, and Seymour Street, Ringwood	Support with changes	<ul style="list-style-type: none"> The site is approximately 4000 square metres. Argues that the site should be considered as a 'major site' within the Ringwood MAC area. Requests that the Structure Plan be modified to allow 15 storeys to be built, being identical with the 15 storeys proposed directly opposite the site. States that while there are currently leases in place, the anticipated redevelopment timeframe is 7-8 years, with a mixed-use development consisting of a podium and two towers envisaged (including ground floor retail, podium of commercial uses, east and west towers of residential uses). 	<p>The subject site is located within Precinct 2, with a preferred maximum height of 8 storeys. The site is not considered a 'Feature Form' site, mainly as the site is located away from gateway entries to the Ringwood MAC and considering the topography of the site.</p> <p>The 'Feature Form' site opposite the subject site (at the northeast of Ringwood Street and Maroondah Highway) is positioned at a strategic location at the entry to Eastland from Ringwood Station to the south.</p>	<p>No further action</p> <p>Refer to Panel</p>
42		Nelson Street, Ringwood	Object	<ul style="list-style-type: none"> Complaint about the short time period (1 month) to comment upon the proposed changes to Ringwood MAC. Opposed to increase of building heights above 6 storeys throughout the Ringwood MAC area, particularly the Feature Forms. Concerned that increased density and apartment-style living will detrimentally affect the amenity of existing residents including visual bulk, overshadowing and detract from existing views and vistas. Also concerned that this will reduce property prices, put strain on existing infrastructure, and exacerbate existing parking and traffic congestion problems. 	<p>Concern regarding short period of time to respond to proposal is noted however, the period provided is in keeping with the relevant requirements of the Planning and Environment Act 1987.</p> <p>No strategic justification has been provided with regard to concerns relating to amenity impacts or financial impacts.</p>	<p>No further action</p> <p>Refer to Panel</p>

Note: Submitter details including addresses have been redacted, except for the purposes of identifying subject land to which a submission makes reference to, solely for the purposes of considering such submissions