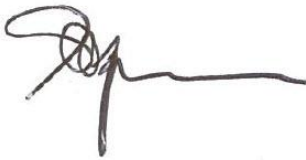


Councillor
(as addressed)

The next Council Meeting will be held in the Council Chamber, Braeside Avenue, Ringwood, on Monday 16 July 2018, commencing at 7:30pm and your presence is requested.

Yours faithfully



Steve Kozlowski
CHIEF EXECUTIVE OFFICER

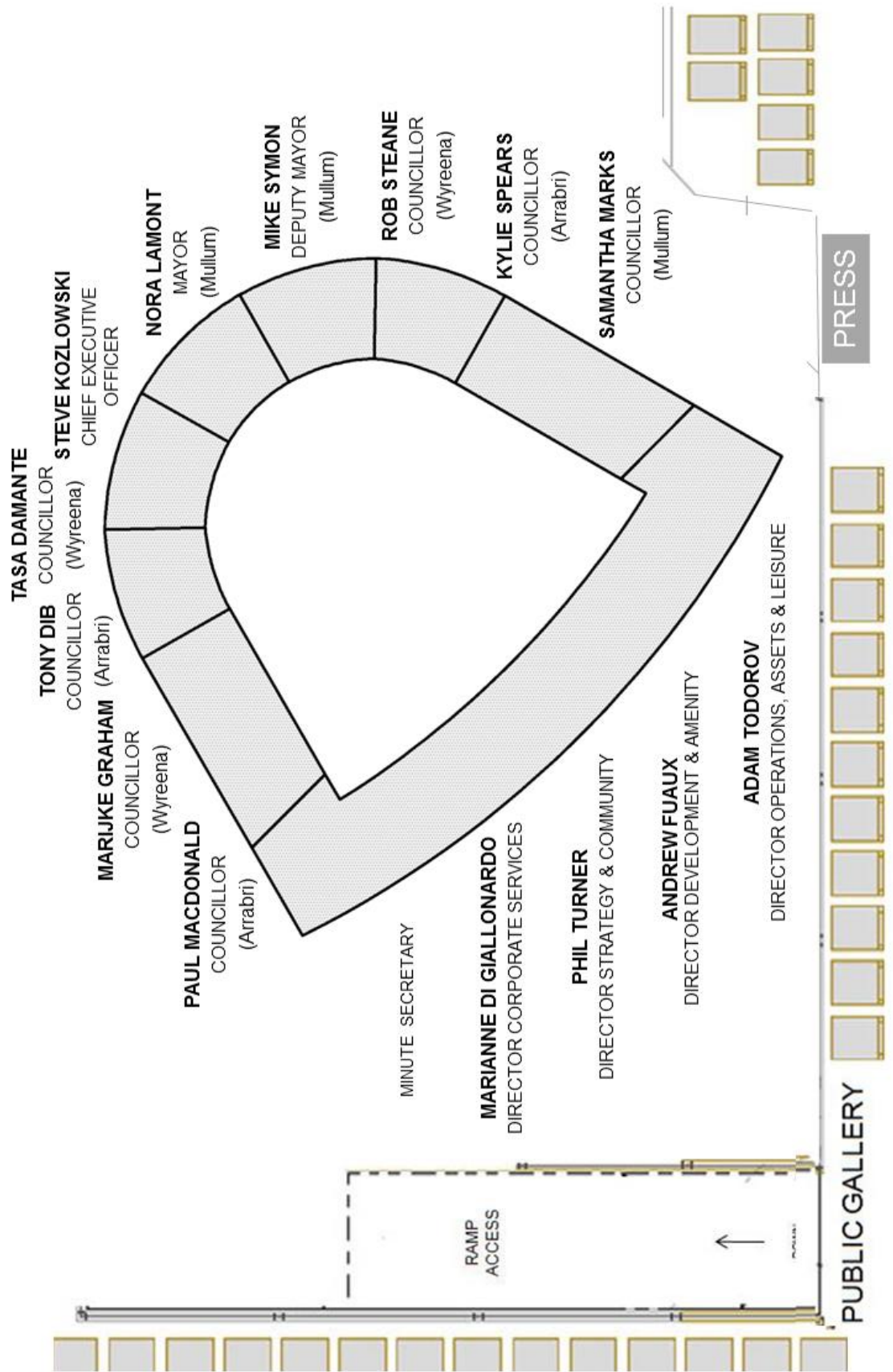
Note:
This meeting is being streamed live on the internet and recorded.
Every care is taken to maintain privacy and attendees are advised they may be recorded.



COUNCIL CHAMBER
IS FITTED WITH A HEARING AID
INDUCTION LOOP

**SWITCH HEARING AID TO 'T' FOR
RECEPTION**

City Offices	Braeside Avenue, Ringwood, 3134
Postal	PO Box 156, Ringwood 3134 DX 38068, Ringwood
Telephone	1300 88 22 33 Translating and Interpreting Service (TIS): 131 450 National Relay Service (NRS): 133 677
Facsimile	(03) 9298 4345
Email	maroondah@maroondah.vic.gov.au
Web	www.maroondah.vic.gov.au
Service Centres	Croydon: Civic Square REALM: 179 Maroondah Hwy, Ringwood



ORDER OF BUSINESS

1. Prayer
2. Acknowledgment of Country
3. Apologies
4. Declaration of Interests
5. Confirmation of Minutes of the Ordinary Council Meeting held on Monday 25 June 2018.
6. Public Questions
7. Officers' Reports
 - Chief Executive Officer
 1. Oath/Affirmation of Office and Code of Conduct Declaration - Result of Countback Election - Wyreena Ward 5
 - Director Corporate Services
 1. Attendance Report 7
 2. Reports of Assembly of Councillors 9
 3. Councillor Representation Reports 12
 4. Sale Of The Discontinued Right Of Way at the Rear of 22 to 26 Loughnan Road Ringwood North 14
 - Director Operations, Assets & Leisure
 1. Community Assistance Fund 18
 - Director Strategy & Community
 1. Community Grants Funding Program 2018/19 21
 2. 2018/2019 Arts and Cultural Grants Scheme 25
 - Director Development & Amenity
 1. Street Activities Policy Review 29
8. Documents for Sealing
 1. Letter Under Seal - Michael Macdonald 32
9. Motions to Review
10. Late Item
11. Requests / Leave of Absence

12. In Camera

Director Operations, Assets & Leisure

1. Tender Evaluation - Contract 20878 Bill Wilkins Lodge Upgrade Works
2. Tender Evaluation Report - Contract 20880 Provision of Programmed Street Tree Management Services
3. Tender Evaluation Report - Contract 20888 Tree Data Capture Services

**OATH/AFFIRMATION OF OFFICE AND CODE OF CONDUCT ITEM 1
DECLARATION - RESULT OF COUNTBACK ELECTION -
WYREENA WARD**

PURPOSE

To note the Affirmation of Office and the Code of Conduct Declaration made by the successful candidate – Anastasia (Tasa) Damante – at the Countback Election for the office of Councillor.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2018 – 2019:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

Anastasia Damante was declared elected as a Councillor for the Wyreena Ward following a countback election) held on Monday 16 July 2018 and conducted by the Victorian Electoral Commission. The election was required due to an extraordinary vacancy on Council caused by the resignation of former Councillor Michael Macdonald.

ISSUE / DISCUSSION

It is a statutory requirement – *S63 Local Government Act 1989* - that the successful candidate be required to swear an Oath of Office (or make an Affirmation of Office) in addition to making a Code of Conduct Declaration prior to taking up the office of Councillor. The Declaration states that the Code of Conduct has been read and that the provisions of the Code will be abided by.

The Oath/Affirmation of Office and Code of Conduct Declaration are to be made by the successful candidate at least within 3 months of being declared elected and both are to be made before and witnessed by the Chief Executive Officer.

Councillor Anastasia Damante made an Affirmation of Office and Code of Conduct Declaration immediately after the Countback Election and will serve on Council up to the next general election which is due to be held in October 2020.

**OATH/AFFIRMATION OF OFFICE AND CODE OF CONDUCT
DECLARATION - RESULT OF COUNTBACK ELECTION -
WYREENA WARD Cont'd**

ITEM 1

FINANCIAL / ECONOMIC ISSUES

Not applicable

ENVIRONMENTAL / AMENITY ISSUES

Not applicable

SOCIAL / COMMUNITY ISSUES

Not applicable



COMMUNITY CONSULTATION

Not applicable

CONCLUSION

The documentation pertaining to the Code of Conduct Declaration and the Affirmation of Office is to be noted by Council and form part of the official Council Minutes. *Note it is a requirement of section 63(2)(c) Local Government Act 1989 that this documentation be incorporated as part of the Council Minutes.*

ATTACHMENTS

1.  2018 Affirmation of Office - Cr Anastasia (Tasa) Damante
2.  2018 Code of Conduct Declaration - Cr Anastasia (Tasa) Damante

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL NOTES THE AFFIRMATION OF OFFICE AND CODE OF CONDUCT DECLARATION MADE BY COUNCILLOR ANASTASIA (TASA) DAMANTE ON 16 JULY 2018 AND RESOLVES THAT SUCH DOCUMENTATION BECOMES PART OF THE OFFICIAL MINUTES TO THE COUNCIL MEETING HELD ON 16 JULY 2018

ATTENDANCE REPORT

ITEM 1

PURPOSE

To provide an opportunity for Councillors to report on Council activities undertaken since the last Ordinary Meeting of Council and forthcoming ward activities.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2017 – 2018:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

Not Applicable

ISSUE / DISCUSSION

It is intended that the Mayor and Councillors be given the opportunity to present a verbal or written report updating Council on the activities they have undertaken in their role as Councillors and forthcoming ward activities.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

It is appropriate that Councillors formally report to Council upon the activities they have undertaken in their role as Councillors.

ATTENDANCE REPORT Cont'd

ITEM 1

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

**THAT COUNCIL RECEIVES AND NOTES THE REPORTS AS PRESENTED BY
COUNCILLORS**

REPORTS OF ASSEMBLY OF COUNCILLORS

ITEM 2

PURPOSE

To present the 'Public Record' of those Assembly of Councillors briefings which are attended by all Councillors and generally held on Monday evenings at the City Offices Ringwood, usually two weeks prior to the formal Council Meeting, and to note the issues discussed.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2017 – 2018:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable

BACKGROUND

An Assembly of Councillors, as defined under the Local Government Act 1989 [s.3], is a planned or scheduled meeting, comprising at least five (5) Councillors and one (1) member of Council staff, that considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a delegated function, duty or power of Council

Examples of an Assembly of Councillors may include:

- Councillor Briefings (which are attended by all Councillors and generally held on Monday evenings),
- On-site inspections,
- Consultative Meetings with residents, developers, consultants,
- Panel Hearings conducted under s223 of the Act,
- Meetings with local organisations, Government Departments, statutory authorities, and local politicians

ISSUE / DISCUSSION

As part of decision making processes at Maroondah, it is essential that Councillors are briefed on a range of issues which come before Council for consideration. As a means of providing this information, Assembly of Councillors briefings are conducted.

REPORTS OF ASSEMBLY OF COUNCILLORS Cont'd

ITEM 2

Assemblies are also attended by Council Officers, and sometimes other specific advisors, to provide Councillors with a detailed knowledge and understanding of issues under consideration to a level of detail that would inhibit timely decision-making, that would not be possible in an open Council meeting, where decision-making related debate is governed by strict meeting procedures.

The intent of this report is to present the 'Public Record' of those Assembly of Councillors briefings which are attended by all Councillors and generally held on Monday evenings, and to note the items discussed. This information is already available to the public upon request in accordance with the Local Government Act [s.80A].

This report and attachments formally table the information items previously covered by Councillors.

The 'Public Record' of the Assembly of Councillors briefings held on 25 June 2018 and 2 July 2018 is attached for information.

The items contained therein were noted.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION



Assembly of Councillors briefings are important forums for advice and discussion, on what are often complex issues facing the municipality, in the lead up to formal decisions being made by Councillors at Council Meetings. At Assemblies, or outside them, Councillors also have the opportunity of requesting additional information to assist in the decision making process.

It is appropriate that the 'Public Record' of those Assembly of Councillors briefings which are attended by all Councillors and generally held on Monday evenings at the City Offices Ringwood, usually two weeks prior to the formal Council Meeting, be noted at a formal meeting of Council.

REPORTS OF ASSEMBLY OF COUNCILLORS Cont'd

ITEM 2

ATTACHMENTS

1.  2018 June 25 - Assembly of Councillors Public Record
2.  2018 July 02 - Assembly of Councillors Public Record

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE PUBLIC RECORD OF THE ASSEMBLY OF COUNCILLORS BRIEFINGS HELD ON 25 JUNE 2018 AND 2 JULY 2018

COUNCILLOR REPRESENTATION REPORTS

ITEM 3

PURPOSE

To receive and note the following meeting minutes.

- Maroondah Partners in Community Wellbeing Committee (MPIC) held on 5 June 2018

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs

Key Directions 2017 – 2018:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

As part of Council's commitment to the principles and practice of good governance, it is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations bodies/advisory groups upon which it is represented.

ISSUE / DISCUSSION

Council is represented on numerous Boards and Organisations. Appointments are made annually by Council at the commencement of the new Mayoral term.

Cr Graham and Marks are Council's representatives at the Maroondah Partners in Community Wellbeing Committee (MPIC) Meeting.

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Not Applicable

COMMUNITY CONSULTATION

Not Applicable

COUNCILLOR REPRESENTATION REPORTS Cont'd

ITEM 3

CONCLUSION

It is appropriate that Councillors and the Community are formally updated on the actions and activities of the various organisations bodies/advisory groups upon which Council is represented.

ATTACHMENTS

1.  Maroondah Partners in Community Wellbeing Committee Minutes - 5 June 2018

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THE MINUTES OF THE MAROONDAH PARTNERS IN COMMUNITY WELLBEING COMMITTEE (MPIC) MEETING HELD ON 5 JUNE 2018

SALE OF THE DISCONTINUED RIGHT OF WAY AT THE REAR OF 22 TO 26 LOUGHNAN ROAD RINGWOOD NORTH ITEM 4

PURPOSE

To authorize commencement of the legislative procedures pursuant to the *Local Government Act 1989 (Act)* to consider the sale of the discontinued right of way (*DROW*) at the rear of 22 to 26 Loughnan Road Ringwood North, as contained in certificate of title, volume 11307 folio 318 – Lot 1 TP 945573 (*Land*) to the owners of 22 and 24 Loughnan Road Ringwood North.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A well governed and empowered community.

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes, and works with the community to advocate and champion their needs.

Key Directions 2018 – 2019:

8.1 Provide enhanced governance that is transparent, accessible, inclusive, and accountable.

8.2 Ensure responsible and sustainable management of Maroondah resources, assets, infrastructure, and natural environment.

BACKGROUND

Council resolved to discontinue the right of way on December 2009 and the discontinuance notice was published in the Government Gazette on 11 August 2011.

On November 2016, Local Laws received a complaint regarding the dumping of rubbish in the *DROW* at the rear of 22 to 26 Loughnan Road Ringwood North.

An inspection showed that the owner of 22 Loughnan Road had installed electric gates, incorporating the rear section of the *DROW* into his property. These gates were installed by the previous owner. The current owner purchased the property in April 2015.

Two separate signs were displayed on the side boundary fence of 2 Linden Road Ringwood North – “Private Drive” and “SRI CHINMOY ST” and the street number of “22”.

All abutting property owners were notified and asked to clear the rubbish. Council removed the signs and requested the owner from 22 Loughnan Road to remove the gates.

The owner of 22 Loughnan Road then requested to purchase the entire section of the *DROW*, as he utilizes the *Land* to access his property.

SALE OF THE DISCONTINUED RIGHT OF WAY AT THE REAR OF 22 TO 26 LOUGHNAN ROAD RINGWOOD NORTH Cont'd **ITEM 4**

Expression of interest letters were sent to all adjoining owners in September 2017. Responses were received from the owners of 22 and 24 Loughnan Road. The owners of 2 Linden Street gave a verbal decline of offer to purchase.

The owner of 22 Loughnan Road later withdrew his interest to purchase the entire length of the *DROW*, only requesting to purchase the land at the rear of his property.

ISSUE / DISCUSSION

Councils internal service areas were contacted for their comments and all agreed with the proposal to sell the *DROW*.

Council's contract Valuers, Westlink Consulting Pty Ltd, provided a current market valuation for both properties of \$350 per sqm;

- 22 Loughnan Road - \$15,750 plus GST for approximately 45 sqm of land.
- 24 Loughnan Road - \$20,350 plus GST for approximately 58 sqm of land – this includes the small section of land at the rear of 26 Loughnan Road, who did not express an interest to purchase.

The property at 24 Loughnan Road was sold in April 2018 and the new owners were notified of Council's intention to sell the *Land*. The owners expressed an interest to purchase the section of the *Land* at the rear of their property.

Both property owners will be expected to consolidate their existing property title with the *DROW* portion of land.

The *DROW* contains a sewer pipe and access will continue through the creation of an easement in favour of Yarra Valley Water.

FINANCIAL / ECONOMIC ISSUES

All legal and disbursement costs associated with the sale of the *DROW*, would be funded by the purchasers, in line with Council policy, estimated at \$10,000 per parcel of land to be sold.

ENVIRONMENTAL / AMENITY ISSUES

Not applicable

SOCIAL / COMMUNITY ISSUES

Not applicable

COMMUNITY CONSULTATION

Before proceeding with the sale of the Land, Council must give public notice of the proposed sale in accordance with section 223 of the *Act*. The *Act* provides that a person may, within 28 days of the date of the public notice, lodge a written submission regarding the proposed sale of land.

SALE OF THE DISCONTINUED RIGHT OF WAY AT THE REAR OF 22 TO 26 LOUGHNAN ROAD RINGWOOD NORTH Cont'd **ITEM 4**



Where a person has made a written submission to Council requesting that he or she be heard in support of the written submission, Council must permit that person to be heard before a meeting of Council or the Committee which has delegated authority to hear those submissions, giving reasonable notice of the day, time, and place of meeting.

After hearing any submissions made, Council must determine whether the *Land* is or not reasonably required for public use.

CONCLUSION

It is proposed that Council should commence the statutory procedures pursuant to Section 189 and Section 223 of the *Act*, to consider selling the *Land* to the owners of 22 and 24 Loughnan Road Ringwood North, as outlined above in this report, subject to satisfactory completion of those procedures.

ATTACHMENTS

1.  Title Plan TP 945573 R
2.  DROW rear 22-26 Loughnan Road - Map and aerial

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL ACTING UNDER SECTION 189 OF THE LOCAL GOVERNMENT ACT 1989 ('THE ACT') RESOLVES THAT:

1. **THE STATUTORY PROCEDURES BE COMMENCED TO THE SALE OF THE LAND AT THE REAR OF 22 TO 26 LOUGHNAN ROAD RINGWOOD NORTH, AS DEPICTED IN THE ATTACHMENTS 1 & 2 OF THIS REPORT**
2. **PUBLIC NOTICE BE GIVEN IN ACCORDANCE WITH SECTIONS 189, 207A AND 223 OF THE ACT AND WITH COUNCIL POLICY; SUCH NOTICE TO STATE THAT COUNCIL PROPOSES TO SELL THE LAND TO THE OWNERS OF 22 AND 24 LOUGHNAN ROAD RINGWOOD NORTH FOR MARKET VALUE**
3. **IN ACCORDANCE WITH SECTION 223 OF THE ACT**
 - i. **A COMMITTEE COMPRISING COUNCILLORS LAMONT, MARKS, SYMON BE APPOINTED TO HEAR ANY PERSON WISHING TO BE HEARD IN SUPPORT OF THEIR SUBMISSION, ON A DATE TO BE DETERMINED**
 - ii. **CONSIDERS ALL WRITTEN SUBMISSIONS, INCLUDING A WRITTEN REPORT ON THE PROCEEDINGS OF ANY COMMITTEE HEARING CONDUCTED, FOLLOWING WHICH IT SHALL DETERMINE WHETHER OR NOT TO SELL THE LAND AS PROPOSED; AND**

SALE OF THE DISCONTINUED RIGHT OF WAY AT THE REAR OF 22 TO 26 LOUGHNAN ROAD RINGWOOD NORTH Cont'd **ITEM 4**

- iii. THE DIRECTOR CORPORATE SERVICES BE AUTHORIZED TO UNDERTAKE THE ADMINISTRATIVE PROCEDURES NECESSARY TO ENABLE COUNCIL TO CARRY OUT ITS FUNCTIONS UNDER SECTION 223 OF THE ACT IN RELATION TO THIS MATTER
4. SHOULD NO SUBMISSIONS BE RECEIVED, COUNCIL FURTHER RESOLVES THAT
- i. HAVING FOLLOWED ALL THE REQUIRED STATUTORY PROCEDURES PURSUANT TO SECTION 189, 207A AND 223 OF THE ACT THE LAND COMPRISING LOT 1 ON TITLE PLAN 945573R BE SOLD TO THE OWNERS OF 22 AND 24 LOUGHNAN ROAD RINGWOOD NORTH FOR MARKET VALUE
 - ii. YARRA VALLEY WATER BE GRANTED AN EASEMENT OVER ITS ASSET AS A CONDITION OF SALE OF LOT 1 ON TITLE PLAN 945573R
5. THE CHIEF EXECUTIVE OFFICER, OR ANY OTHER PERSON WITH THE NECESSARY DELEGATION, SIGN ANY TRANSFER OF THE LAND AND ANY OTHER DOCUMENTS REQUIRED TO BE SIGNED IN CONNECTION WITH THE SALE OF LAND TO THE OWNERS OF 22 AND 24 LOUGHNAN ROAD RINGWOOD NORTH

COMMUNITY ASSISTANCE FUND

ITEM 1

PURPOSE

To provide Council with a summary of the Community Assistance Fund for the six-month period 1 January 2018 – 30 June 2018.

STRATEGIC / POLICY ISSUES

The following directions contained in the Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report:

Outcome Area: Safe, healthy and active community

Vision Statement: In 2040 Maroondah will be a safe, healthy and active community with local opportunities provided for people of all ages and abilities to have high levels of social emotional and physical wellbeing.

Key Directions 2017 - 2018

1.21 Support and empower local community groups, sporting clubs and special interest groups across Maroondah.

BACKGROUND

The Community Assistance Fund provides financial support, being 25% of costs to a maximum value of \$350, to assist individuals to meet new challenges and strive to exceed excellence in their chosen sport, profession or arts interest.

The Community Assistance Fund also aims to provide financial assistance to not for profit local community groups, to a maximum of \$1,000 to assist in meeting unexpected expenses which are unable to be deferred to Council's Community Grants Scheme for consideration.

The Community Assistance Fund also provides for in-kind support to assist community organisations to meet costs associated with participation in community activities such as fund raising and charity days.

All grant applications are assessed according to set criteria and funding recommendations based on a funding matrix and are approved at monthly Assembly of Councillors meetings.

The Community Assistance Fund is the only scheme available offering funding opportunities for individual Maroondah residents.

ISSUE / DISCUSSION

During the funding period 1 January 2018 – 30 June 2018, ten (10) individual applications and three (3) organisations received funding. Two (2) in-kind applications were approved.

Community Assistance Fund applications have been received from a range of ages and disciplines which demonstrates diversity of interests in Maroondah and the high level of achievement being reached in the Maroondah community.

COMMUNITY ASSISTANCE FUND Cont'd

ITEM 1

The following is a summary of successful Community Assistance Fund applicants for the period 1 January 2018 to 30 June 2018.

Individuals

Resident of:	Purpose of Funding
Kilsyth	Selected to compete at the SSA Junior Australian Speedway Title held in Darwin
Croydon	Selected to compete at the 2018 Cheerleading World Championships held in Florida
Ringwood North	Selected to compete at the Indoor Cricket Australian Championships held in Queensland
Ringwood North	Attending the Australian Basketball Championships held in Queensland
Bayswater North	Selected to compete at the World Athletics Championships held in Finland
Warranwood	Selected to compete at the Junior League Baseball National Championships held in Adelaide
Croydon	Selected to compete at the Indoor Cricket National Championships held in Queensland
Warranwood	Selected to compete at the World Championships Beach Handball held in Russia
Croydon	Selected to compete at the Rugby League Combined Affiliated States Championships held in Queensland
Ringwood North	Selected to compete at the Skate Australia National Championships held in Western Australia

Organisations

Organisation	Purpose of Funding	\$ Value
Croydon Cricket Club Inc	New Women's and Junior Teams Program	2,000
Mullum Mullum Festival Inc	18 th Mullum Mullum Festival	810
Maroondah United Football Club Inc	Uniform re-branding	1,000

In-Kind

Organisation	Activity Description	In-Kind Support	\$ Value
Ringwood Golf Club Inc	Charity Golf Day	Use of Ringwood Golf Course	5,000
Rotary Club of Maroondah Inc	Charity Golf Day	Use of Dorset Golf Course	5,000

During the 2017/2018 Financial Year, twenty-two (22) individual and three (3) group applications received funding and three (3) in-kind applications were approved.

FINANCIAL / ECONOMIC ISSUES

The budget for the 2017/2018 Community Assistance Fund was set at \$21,000 with \$7,097.50 expended for the 6-month period 1 January 2018 to 30 June 2018 for individuals and organisations.

The in-kind value for the period between 1 January 2018 and 30 June 2018 is \$10,000.

COMMUNITY ASSISTANCE FUND Cont'd

ITEM 1

The total expenditure for the 12-month period 1 July 2017 to 30 June 2018 was \$10,910.50.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

The Community Assistance Fund has been developed to provide a financial contribution to assist community groups with urgent or unforeseen costs and to assist individuals to meet costs associated with participation in community activities such as sporting competitions, self-development initiatives or arts interests. The in-kind component is to assist community organisations meet costs associated with participation in community activities such as fund raising, charity days etc.

COMMUNITY CONSULTATION

Not Applicable

CONCLUSION

The report provides details to Council pertaining to the Community Assistance Fund Grant scheme 1 January 2018 – 30 June 2018 and provides a list of individuals and organisations who received financial support through this funding program.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL RECEIVES AND NOTES THIS REPORT

COMMUNITY GRANTS FUNDING PROGRAM 2018/19

ITEM 1

PURPOSE

To seek Council endorsement for the allocation of financial assistance through the Community Grants Funding Program to nominated community organisations for the 2018/19 financial year.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A safe, healthy and active community.

Our Vision: Maroondah is a safe, healthy and active community with local opportunities provided for people of all ages and abilities to have high levels of social, emotional and physical wellbeing.

Key Directions 2017 – 2018:

- 1.21 Support and empower local community groups, sporting clubs and special interest groups across Maroondah.
- 2.20 Encourage lifelong learning opportunities that support mature age and retired people to participate in the workforce, learn new skills and build community connections.
- 3.3 Support festivals and events that celebrate local arts, diversity and produce.
- 7.10 Promote and create opportunities for community connectedness, learning, mentoring and social interactions for people from all life-stages and cultural backgrounds.

Priority Action 2018-2019:

Not Applicable

BACKGROUND

The Community Grants Funding Program offers two annual grants schemes to incorporated, not-for-profit community groups on an annual basis.

The Community Development Grants Scheme offers assistance to incorporated, not for profit groups to develop programs, projects and events that enhance community wellbeing and increase participation.

The Small Equipment Grants Scheme is for requests of \$500.00 or less to cover small equipment purchases, printing or administration costs to incorporated not for profit community support groups only.

For the 2018/19 Community Grants Funding Program, a total of 79 eligible applications were received requesting a total of \$284,458.00.

COMMUNITY GRANTS FUNDING PROGRAM 2018/19 Cont'd

ITEM 1

Eligible applications were reviewed and rated according to the criteria listed below by officers pertaining to their areas of expertise according to program criteria. An online process through the SmartyGrants system is used to administer grant applications.

The Assessment Criteria for the Grants is as follows:

Community Building

Projects which increase community participation, encourage volunteering, provide leadership opportunities and increase learning and skill development.

Community Benefit

New initiatives or the expansion of an existing service that will address a clearly identified community need and contribute to improved community wellbeing.

Community Support

Funding required to provide help, advice or support to a specific population group who share a common experience.

ISSUE / DISCUSSION

The Community Development Grants Scheme applications were categorised and assessed under the following categories:

- Children
- Community Projects
- Community Support
- Culturally and Linguistically Diverse (CALD)
- Disability
- Emergency Relief
- Physical Activity
- Seniors
- Youth

The Small Equipment Grants Scheme applications were also assessed by officers and have accompanying recommendations.

All successful applicants for the 2018/19 Community Grants Funding Program will be required to enter into a funding and service agreement with Council. The agreements detail specific responsibilities, obligations and any identified reciprocal arrangements.

COMMUNITY GRANTS FUNDING PROGRAM 2018/19 Cont'd

ITEM 1

FINANCIAL / ECONOMIC ISSUES

For the 2018/19 Community Grants Funding Program, a total of 79 eligible applications were received requesting a total of \$284,458.00.

The total value of recommendations recommended for the 2018/19 Community Grants Funding Program is \$118,743.00 providing funding to 62 community organisations.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Financial assistance provided by Council through the Community Grants Funding Program will facilitate an increase in the availability and range of services, facilities and programs throughout the municipality.

COMMUNITY CONSULTATION

The Community Grants Funding Program was promoted through an advertisement placed in the Maroondah Leader newspaper, an extensive mail-out to previous recipients and through Council's website. Applicants were encouraged to attend a Grants Writing Workshop held on Tuesday 17 April 2018 at Council's Offices in Braeside Ave, Ringwood. Applicants also had the opportunity to discuss their application with relevant Council Officers.

CONCLUSION

The applications recommended for funding under the Community Development Grants Scheme are detailed in Attachment 1.

The applications recommended for funding under the Small Equipment Grants Scheme are detailed in Attachment 2.

All applicants will be informed in writing of the outcome of their grant submission. Wherever possible, alternative funding options and other forms of assistance will be provided to unsuccessful organisations.

ATTACHMENTS

1.  [Community Grants Funding Program 2018-19 - Category.1 Community Development Grants Scheme - Recommended Applications](#)
2.  [Community Grants Funding Program 2018-19 - Category.2 Small Equipment Grants Scheme - Recommended Applications](#)

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL

- 1. APPROVES THE RECOMMENDED SUBMISSIONS (AS OUTLINED IN THE SCHEDULES ATTACHED TO THIS REPORT) FOR FINANCIAL ASSISTANCE THROUGH THE COMMUNITY GRANTS FUNDING PROGRAM, TOTALLING \$118,743.00**
- 2. ADVISES ALL ORGANISATIONS OF THE OUTCOME OF THEIR GRANT SUBMISSION**

PURPOSE

To seek Council endorsement for the allocation of financial assistance through the Arts and Cultural Grants Scheme of the Community Grants Funding Program to nominated community and cultural organisations for the 2018/2019 year.

STRATEGIC / POLICY ISSUES

The following direction contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area:

- A vibrant and culturally rich community

Our Vision:

Maroondah is a creative and cosmopolitan community recognised for its celebration and promotion of arts and culture. There are a broad range of engaging entertainment options, diverse cultural activities and the creation and display of traditional and contemporary forms of art.

Key Directions 2017 – 2018:

- 3.3 Support festivals and events that celebrate local arts, diversity and produce.
- 3.4 Promote innovative, contemporary and socially engaged arts practice.
- 3.5 Support and promote the unique cultures of emerging communities in Maroondah.
- 3.6 Promote, celebrate and recognise our indigenous arts and culture.
- 3.7 Encourage artistic expression and community participation in the arts.
- 3.11 Advocate for and value the contribution of the arts in supporting thriving neighbourhoods and vibrant activity centres.

Priority Action 2017-2018:

Not Applicable

BACKGROUND

The Arts and Cultural Grants Scheme is part of Council's Community Grants Program which also includes the Community Development/Small Equipment Grants Scheme.

The Scheme supports a diverse and culturally rich Maroondah through community driven projects, initiatives and events that increase arts profile and participation. These initiatives may focus on a wide variety of art forms.

2018/2019 ARTS AND CULTURAL GRANTS SCHEME Cont'd

ITEM 2

An online process through Smarty Grants is used for grant applications. Applications for 2018/2019 opened on 4 April 2018, closing on 15 May 2018.

Council received five eligible applications with a total request of \$38,276. The funding pool for the scheme is \$21,512.

All applications were individually reviewed and rated according to the criteria listed below by Officers from Arts and Cultural Development.

The Assessment Criteria for the Grants is as follows:

Community building

Projects that increase participation, encourage volunteering, provide leadership opportunities and increase learning and skill development.

Community benefit

New initiatives or the expansion of an existing service that will address a clearly identified community need or opportunity and contribute to improved well-being.

Community support

Funding for community groups that provide help, advice or support to a specific population group who share a common experience.

Arts and Cultural Grant proposals must also meet two or more of the following criteria:

- supports a diverse and culturally rich Maroondah through community driven projects, initiatives and events that increase the profile and participation in the arts;
- involves the participation of a skilled artist/s or arts worker who is suitable to the desired outcomes of the project;
- supports further creative development of existing activities with new and innovative approaches and activities.

ISSUE / DISCUSSION

All successful applicants for the 2018-2019 Arts and Cultural Grants Scheme will be required to enter into a Funding and Service Agreement with Council. The Agreements detail specific responsibilities, obligations and any identified reciprocal arrangements.

FINANCIAL / ECONOMIC ISSUES

The budget available for the 2018/2019 Arts and Cultural Grants Scheme is \$21,512. The total value of recommendations endorsed is \$21,512 providing funding to five cultural and community organisations.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

Financial assistance provided by Council through the Arts and Cultural Grants Scheme will:

- Increase community participation in arts and cultural activities;
- Enhance and celebrate local identity through high quality projects with artists and community;
- Build and strengthen local networks within the Maroondah community and encourage partnerships and collaboration with community, business and Council;
- Strengthen the identity and profile of the arts in Maroondah through effective arts programming and marketing.

COMMUNITY CONSULTATION

The Arts and Cultural Grants Scheme was promoted through a wide range of accessible media including Council's website, the Arts in Maroondah website, and social media. Applicants were encouraged to attend a Grants Writing Workshop held on Tuesday 17 April at Council's Offices in Braeside Avenue, Ringwood. Applicants also had the opportunity to discuss their application with relevant Council Officers.

CONCLUSION

The following applications are recommended for funding:

- Australian Dance Council - Ausdance Victoria Inc - \$7,237
 - Big Dance @ Maroondah City;
 - Big Dance workshops for all ages and abilities culminating in a large scale public outdoor performance.
- Croydon Conservation Society - \$1,416
 - Maroondah Trees;
 - A community art project to celebrate beautiful Maroondah trees. To be displayed in public spaces.
- Croydon Main Street Traders Association - \$4,300
 - 'Nation Walk' Multicultural Costume Exhibition;
 - A project which will culminate in showcasing culturally diverse costumes in shop windows as part of the Croydon Multicultural Festival and Harmony Week 2019.
- EACH - \$2,448
 - Bush Tucker Project;
 - An early learning oral health promotion project which will include indigenous cultural approaches.

2018/2019 ARTS AND CULTURAL GRANTS SCHEME Cont'd

ITEM 2

- Yarrunga Community Centre - \$6,011
 - Carers Acting Up;
 - A creative theatre project to connect carers in the community.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL

1. **APPROVES THE RECOMMENDED SUBMISSIONS (AS OUTLINED ABOVE) FOR FINANCIAL ASSISTANCE THROUGH THE ARTS AND CULTURAL GRANTS SCHEME TOTALLING \$21,512**
2. **ADVISES ALL ORGANISATIONS OF THE OUTCOME OF THEIR GRANT SUBMISSION**

STREET ACTIVITIES POLICY REVIEW

ITEM 1

PURPOSE

To seek Council endorsement to adopt the draft Street Activities Policy and draft Street Activities Policy - Guidelines.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council Plan 2017-2021 (Year 2: 2018-2019) provide the strategic framework that underpins the purpose of this report.

Outcome Area: A Safe Community
A Prosperous Community
An Accessible Community
A Well Governed Community

Our Vision: Maroondah will be a vibrant and diverse city with a healthy and active community, living in green and leafy neighbourhoods which are connected to thriving and accessible activity centres contributing to a prosperous economy within a safe, inclusive and sustainable environment.

Key Directions 2017 – 2018:

A Safe Community

- 1.1 Work in partnership to address community safety issues, with a focus on activity centres, public spaces, roads and public transport

A Prosperous Community

- 2.4 Provide support to small and medium enterprises to help them fulfil their potential and be successful

An Accessible Community

- 5.2 Work in partnership to provide improved accessibility and safety for transport users across all modes

A Well Governed Community

- 8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable
- 8.2 Ensure responsible and sustainable management of Maroondah's resources, assets, infrastructure and natural environment

STREET ACTIVITIES POLICY REVIEW Cont'd

ITEM 1

BACKGROUND

Under Maroondah City Council's Local Law 11, permits must be approved for a range of street activities. Some of these activities include, but are not limited to:

- A-Boards – advertising
- Tables & chairs (including umbrellas & barriers)
- Goods on footpath
- Fundraising
- Busking
- Highway collections
- Roadside trading
- Temporary advertising

Council's draft Street Activities Policy (see Attachment 1) was developed as a guiding document when approving these permits. The purpose of the draft Policy is to maintain the balance between commercial and fundraising activities and ensure a safe and enjoyable experience on Maroondah's streets and commercial precincts.

The current policy was created and adopted by Council on 19 May 2014 and is now due for review.

At the Council meeting on 19 March 2018, approval was granted to publicly exhibit the draft Street Activities Policy and seek community feedback on the changes.

ISSUE / DISCUSSION

Since 2014, Council has seen a vast increase in applications for permits for street activities. Local businesses have also improved their compliance in the placement of various items on Council land.

Council's Local Laws service area has led this policy review and consulted with the various services areas across Council. Operational issues that have been raised with the current policy were also reviewed and addressed. This review has identified that the policy has been successful and is working well, but that there were some minor improvements required.

The most significant change is the removal of discounted permit fees for no smoking areas in outdoor dining areas. The legislation change to the *Tobacco Act* in August 2017 means smoking is now banned in all outdoor dining areas in Victoria. Therefore, this discount will no longer apply.

Other changes were administrative.

STREET ACTIVITIES POLICY REVIEW Cont'd

ITEM 1

FINANCIAL / ECONOMIC ISSUES

Not Applicable

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable

SOCIAL / COMMUNITY ISSUES

The draft Street Activities Policy provides guidelines to Council and the community to help ensure a safe and enjoyable experience on Maroondah's streets and within commercial precincts.

COMMUNITY CONSULTATION

The draft Street Activities Policy was publicly exhibited between 9 April and 6 May 2018. The Public Exhibition was advertised in the Maroondah Leader and on Council's website.

No feedback was received from the community.

Various service areas within Council provided feedback on the draft policy which was incorporated into the document. This included developing a separate document, the draft Street Activities Policy – Guidelines (see Attachment 2). The Guidelines provide further instruction in relation to sections of the draft Street Activities Policy.

Minimal changes have been made to the content and wording of the current policy. The formatting has been reviewed in accordance with Council templates. Further design and reformatting will occur when the draft Street Activities Policy is endorsed by Council.

CONCLUSION

Council's draft Street Activities Policy has been reviewed. Local Laws has undertaken the review in consultation with the community through Public Exhibition and other Council Service Areas. The resulting draft Street Activities Policy and draft Street Activities Policy - Guidelines is ready to be considered by Council for adoption.

ATTACHMENTS

1.  Policy - Street Activities Policy - FINAL - July 2018
2.  Guidelines - Street Activities Guidelines - FINAL - July 2018

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL ADOPTS THE 2018 STREET ACTIVITES POLICY AND STREET ACTIVITIES POLICY- GUIDELINES AS ATTACHED.

DOCUMENTS FOR SEALING

LETTER UNDER SEAL - MICHAEL MACDONALD

ITEM 1

LETTERS UNDER SEAL

BACKGROUND

Wyreena Ward Councillor Michael Macdonald has resigned from his role as a Councillor of the City of Maroondah, effective 13 July 2018.

Cr Macdonald's resignation was advised to Council and the Maroondah community at the formal Council meeting held on 25 June 2018.

Cr Macdonald was first elected as a Councillor in the Wyreena Ward in November 2008, and at the time was Maroondah's youngest Councillor. He served a full four-year term, and was elected to a second term of office in October 2016; once again as a Councillor of the Wyreena Ward.

Over the years, Cr Macdonald has represented Council on a range of Committees and Boards, including the Wyreena Community Arts Centre Committee of Management, the Eastern Transport Coalition, the Eastern Metropolitan Region Affordable Housing Alliance, and the Metropolitan Local Governments' Waste Forum.

It is appropriate that Council formally recognises Michael Macdonald's service as a Councillor from 29 November 2008 to 27 October 2012 and 22 October 2016 to 13 July 2018.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL SIGNS AND SEALS A LETTER TO MICHAEL MACDONALD IN RECOGNITION OF HIS SERVICE AS A COUNCILLOR OF THE CITY OF MAROONDAH FOR THE FOLLOWING TERMS:

- **29 NOVEMBER 2008 TO 27 OCTOBER 2012**
- **22 OCTOBER 2016 TO 13 JULY 2018**