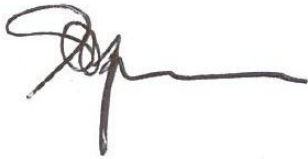


Councillor
(as addressed)

The Statutory Council Meeting will be held in the Council Chamber, Braeside Avenue, Ringwood, on Wednesday 9 November 2016, commencing at 7:30pm and your presence is requested.

Yours faithfully



Steve Kozlowski
CHIEF EXECUTIVE OFFICER



COUNCIL CHAMBER
IS FITTED WITH A HEARING AID
INDUCTION LOOP

**SWITCH HEARING AID TO 'T' FOR
RECEPTION**

City Offices	Braeside Avenue, Ringwood, 3134
Postal	PO Box 156, Ringwood 3134
	DX 38068, Ringwood
Telephone	1300 88 22 33
	Translating and Interpreting Service (TIS): 131 450
	National Relay Service (NRS): 133 677
Facsimile	(03) 9298 4345
Email	maroondah@maroondah.vic.gov.au
Web	www.maroondah.vic.gov.au
Service Centres	Croydon: Civic Square
	Ringwood: Realm 179 Maroondah Highway Ringwood

ORDER OF BUSINESS

1. Prayer
2. Acknowledgment of Country
3. Apologies
4. Election of Acting Chair
5. Officers' Reports
 - Director Corporate Services
 1. Oath/Affirmation of Office and Code of Conduct Declaration - Successful Candidates 3
 2. Councillor and Mayoral Allowances 5
 3. Council Meeting Schedule for 2016/2017 7
6. Election of Mayor 2016/17
7. Election of Deputy Mayor 2016/2017

**OATH/AFFIRMATION OF OFFICE AND CODE OF CONDUCT
DECLARATION - SUCCESSFUL CANDIDATES**

ITEM 1

PURPOSE

To note the Oath/Affirmation of Office and the Code of Conduct Declarations made by all nine successful candidates elected to the office of Maroondah Councillor at the October 2016 elections.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council plan 2013-2017 (Year 4: 2016-2017) provide the strategic framework that underpins the purpose in this report.

Outcome Area: A well governed and empowered community.

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2013 – 2017:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

An election was conducted for Maroondah Council by the Victorian Electoral Commission (VEC) in October 2016 for all nine positions of the Office of Councillor in line with State Government requirements. All successful candidates are required to i) swear an Oath of Office or make an Affirmation of Office; and ii) make a Code of Conduct Declaration prior to taking up the office of Councillor pursuant to legislation.

ISSUE / DISCUSSION

Amendments made earlier this year by the State Government to the Local Government Act 1989 require that the oath/affirmation of office and the declaration re the Councillor Code of Conduct are to be made by all successful candidates within 3 months of being declared elected. Both are to be made before the Chief Executive Officer and witnessed by him.

Maroondah Councillors complied with these statutory provisions as follows:

□ Councillor Tony Dib	Oath & Declaration	31 October 2016
□ Councillor Marijke Graham	Affirmation & Declaration	31 October 2016
□ Councillor Nora Lamont	Oath & Declaration	31 October 2016
□ Councillor Michael Macdonald	Affirmation & Declaration	31 October 2016
□ Councillor Paul Macdonald	Oath & Declaration	2 November 2016
□ Councillor Samantha Marks	Oath & Declaration	31 October 2016
□ Councillor Kylie Spears	Oath & Declaration	31 October 2016

**OATH/AFFIRMATION OF OFFICE AND CODE OF CONDUCT ITEM 1
DECLARATION - SUCCESSFUL CANDIDATES Cont'd**

- | | | | |
|---|-----------------------|---------------------------|-----------------|
| ▫ | Councillor Rob Steane | Oath & Declaration | 2 November 2016 |
| ▫ | Councillor Mike Symon | Affirmation & Declaration | 31 October 2016 |

The documentation pertaining to the Code of Conduct Declaration and the Oath/Affirmation of Office should be noted by Council and form part of the official Council Minutes. *Note:- it is still a requirement of section 63(2)(c) Local Government Act 1989 that this documentation be incorporated as part of the Council Minutes.*

FINANCIAL / ECONOMIC ISSUES

Not Applicable.

ENVIRONMENTAL / AMENITY ISSUES

Not Applicable.

SOCIAL / COMMUNITY ISSUES

Not Applicable.

COMMUNITY CONSULTATION

Not Applicable.

CONCLUSION

Council having complied with its statutory obligations in relation to the Oath/Affirmation of Office and the Code of Conduct Declarations and can hence note the documentation and incorporate it as part of the minutes for this meeting.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT COUNCIL

- 1. NOTES THE OATH/AFFIRMATION OF OFFICE AND THE CODE OF CONDUCT DECLARATIONS THAT WERE SWORN/MADE BY ALL NINE COUNCILLORS ELECTED AT THE OCTOBER 2016 GENERAL ELECTION**
- 2. RESOLVES THAT SUCH DOCUMENTATION BECOME PART OF THE OFFICIAL MINUTES TO THIS COUNCIL MEETING HELD ON 9 NOVEMBER 2016**

COUNCILLOR AND MAYORAL ALLOWANCES

ITEM 2

PURPOSE

To adopt an interim resolution between now and 30 June 2017.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council plan 2013-2017 (Year 4: 2016-2017) provide the strategic framework that underpins the purpose in this report.

Outcome Area: A well governed and empowered community.

Our Vision: Maroondah is an effectively empowered community that is actively engaged in Council decision making through processes that ensure their voice is heard and considered. Council provides strong and responsive leadership, ensures transparent processes and works with the community to advocate and champion their needs.

Key Directions 2013 – 2017:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

Council is required to review and determine the level of Council and Mayoral allowance by June 30 following an election and such be for the remainder of the four-year term. It is proposed that an interim resolution be passed by Council indicating that a review will occur in the first half of 2017 and that allowances continue to be paid up to then at levels previously determined in accordance with State Government set parameters and paid on a monthly basis.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

RECOMMENDATION

THAT WITH RESPECT TO MAYORAL AND COUNCILLOR ALLOWANCES COUNCIL NOTES THAT:

- 1. THE ARRANGEMENTS ARE IN ACCORDANCE WITH THE ORDER IN COUNCIL PUBLISHED WITHIN THE GOVERNMENT GAZETTE ON 27 NOVEMBER 2008 AND THE SUBSEQUENT ANNUAL REVIEWS OF LEVELS CONDUCTED BY THE STATE GOVERNMENT**
- 2. ALLOWANCES WILL BE PAID MONTHLY**

COUNCILLOR AND MAYORAL ALLOWANCES Cont'd

ITEM 2

- 3. ALLOWANCES WILL BE THE SUBJECT OF A REVIEW BY COUNCIL ON OR BEFORE 30 JUNE 2017 IN ACCORDANCE WITH SECTION 74 OF THE LOCAL GOVERNMENT ACT 1989**

- 4. ALLOWANCES IN THE INTERIM WILL CONTINUE TO BE PAID AT THE LEVELS SPECIFIED BY COUNCIL FOLLOWING THE REVIEW OF ALLOWANCES IN 2013 AS REQUIRED BY SECTION 74 LOCAL GOVERNMENT ACT AND SUCH TO INCORPORATE ANY INCREASES RESULTING FROM THE STATE GOVERNMENT'S ANNUAL REVIEW OF ALLOWANCES FOR 2016**

COUNCIL MEETING SCHEDULE FOR 2016/2017

ITEM 3

PURPOSE

To adopt a Council Meeting Schedule for 2016/2017.

STRATEGIC / POLICY ISSUES

The following directions contained in Maroondah 2040: Our Future Together and the Council plan 2013-2017 (Year 4: 2016-2017) provide the strategic framework that underpins the purpose in this report.

Outcome Area: A well governed and empowered community.

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Key Directions 2013 – 2017:

8.1 Provide enhanced governance that is transparent, accessible, inclusive and accountable.

BACKGROUND

Council had previously set the meeting date for the initial Council Meeting – termed the Statutory Meeting – after the election for Councillors. The meeting culminates in the election of the Mayor in order to provide transparency for all key stakeholders.

Give the time of year it is necessary to set Council meeting dates for the remainder of 2016 - November and December – and for 2017 up to November when the next statutory meeting that includes the election for a new Mayor will occur. The proposed schedule is based upon the adopted practice of one Council meeting per month usually on the third Monday dependent upon Public Holidays and other Council commitments.

ATTACHMENTS

Not Applicable

CONFIDENTIALITY

Not Applicable

COUNCIL MEETING SCHEDULE FOR 2016/2017 Cont'd

ITEM 3

RECOMMENDATION

THAT THE COUNCIL MEETING SCHEDULE FOR NOVEMBER 2016 TO NOVEMBER 2017 BE ADOPTED

November 2016 to November 2017

	<i>Day</i>	<i>Date</i>
2016		
NOVEMBER	Monday	21
DECEMBER	Monday	12
2017		
FEBRUARY	Monday	20 (Special Meeting <u>also</u> to be held that evening re Code of Conduct)
MARCH	Monday	27
APRIL	Monday	24
MAY	Monday	8 (Special Meeting re Budget)
	Monday	15
JUNE	Monday	26
JULY	Monday	17
AUGUST	Monday	28
SEPTEMBER	Monday	18
OCTOBER	Monday	16
NOVEMBER	Wednesday <i>Election of Mayor</i>	15

All meetings to commence at 7.30p.m and are held in the Council Chambers, Braeside Avenue, Ringwood.